

CITY OF OAK HILL
MINUTES
City Council Meeting - March 2021
March 08, 2021 - 6:30 PM

The regular monthly meeting of the Oak Hill City Council was held on Monday, March 8, 2021 at 6:30 p.m. in the Council Chambers with Council members and administration attending in person and the public attending by Zoom.

Call to Order

The Mayor called the meeting to order.

Roll Call

The Clerk called the roll with the following results:

PRESENT

Mayor Daniel Wright
Council Member (At Large) Thomas Oxley
Council Member Diana Janney
Council Member Missy Wilshire
Council Member David Perry
Council Member Charles Smallwood, Jr.
Council Member Ronald Stephen Hayslette
Council Member Benitez Jackson

Invocation

Council member Janney led the invocation.

Pledge of Allegiance

Council member Jackson led the Pledge of Allegiance.

Reading and Approval of Minutes

Motion- *Dismiss with the reading of and approve the minutes of February 8, 2021.*

Motion carried: 7-0

Motion made by Council Member Janney, Seconded by Council Member Wilshire.
Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Treasurer's Report

Motion- *Approve the Treasurer's Report as presented. This report includes the Vendor Checks Report and financial statements.*

Motion carried 7-0.

March 08, 2021

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Smallwood, Jr.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Correspondence

None

Citizens Comments

John Horn spoke about the structure being built behind the Domino's building.

Patricia Nelson of 75 Robinson Street would like to know the purpose of the property behind Domino's.

Leslie McVey spoke against the ATV ordinance and also thinks Council members contact information should be on the website.

Cody Washburn spoke in support of John Horn and his issue with the building behind Domino's.

Kevin Willis spoke of ATVs on city streets.

Coty Dennler believes that we need to have better procedures for our meetings.

Christa Hodges, Executive Director of Destination Downtown, informed Council of the group's plans for Earth Day.

Jim Ayres spoke about several items including the building behind Domino's.

Council Comments and Department Reports

Commend City Manager and City Treasurer for responsiveness; timing of street sweeper, letter of contact to Teddy Gray about former BB&T building, cameras for police cars, ask superintendent of schools to attend the next meeting to discuss the former Collins Middle School building, consideration of opening council meetings to public attendance, cleaning up the building beside the former WV Tech building, talking about the building behind Domino's due to being in litigation, status of James Ellis marker, timeline of improvements to Harlem Heights park, building on corner behind moose lodge, street paving, Dickerson Street, recognizing those involved in a rescue from a house fire on Summerlee Ave., solar lighting for Harlem Heights trail, and an update on the Economic Development committee.

Mayoral Comments

The Mayor commended the Oak Hill Alumni Association members for the wonderful work and history in the association's building.

He also spoke about International Women's Day and recognized the women involved in Oak Hill City Council. There have been seven women elected to council and two have been elected as Mayor. The women are Rene Kelly, Barbara Hickman, Diana Smallwood, Anna L. Holt, Diana Janney, Melissa Wilshire, and Michelle Holly.

A Minute from the Minutes

The Mayor selected a portion of minutes from the past and read them.

Unfinished Business

1. Bid Opening for Demolitions

- A.** Residential Structure Located at 175 Minden Rd., Map 58M, Parcel 97, Owned by Jimmie & Tiffany Adamini.
- B.** Residential Structure Located at Corner of Rocklick School Rd. & Minden Rd., Map 59J, Parcel 27, Owned by Teresa Lynn Blevins.
- C.** Residential Structure Located at the Corner of Victory St. & Adkins Ave., Map 13, Parcel 56, Owned by Elizabeth A. Basham.
- D.** Residential Structure Located at 137 Minden Tipple Rd., Map 58M, Parcel 157, Owned by Geoffrey Stone.

A mandatory pre bid conference was held for bidders for demolishing these structures. One bid was received from Empire Salvage in the amount of \$19,800.00 for all the structures listed as follows:

175 Minden Road - \$5,000.00
Rocklick School/Minden Road - \$4,000
Victory/Adkins - \$5,000
137 Tipple Road - \$5,800

Motion - Award the bid to Empire Salvage.

Motion carried 7-0.

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Perry. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

2. Recommendation to Amend Oak Hill Municipal Code (OHMC) 10.12.010 All-Terrain Vehicles 2nd Reading

There was a lengthy discussion on this issue. Members of council asked several questions of Mr. Lusk and Mr. Johnson who were in attendance in support of the Rimfire Trail.

Motion - Accept this as a 2nd reading of an amendment to OHMC 10.12.010 concerning all terrain vehicles.

Motion carried – 5 to 2

Motion made by Council Member Perry, Seconded by Council Member Smallwood, Jr., Council members voted as follows:

Council Member Oxley - No
Council Member Janney - No
Council Member Wilshire - Yes
Council Member Perry - Yes
Council Member Hayslette - Yes
Council Member Smallwood, Jr. - Yes
Council Member Jackson - Yes

Council member Perry made a concept motion to the ATV ordinance to add a language that will include a penalty of impoundment or towing for a 2nd offense to OHMC 10.12.010. Council member Wilshire seconded the motion.

Motion carried 7-0

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Council member Perry made a concept motion to the ATV ordinance to add language that will establish a license fee or a sticker fee of \$25 for ATVs. Council member Jackson seconded the motion.

Motion carried 7-0.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Council member Perry made a concept motion to establish a sunset date of four years from this date for this ordinance. Council Hayslette seconded the motion.

Motion carried 7 - 0.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

3. Structural Inspection Board (SIB) Recommendation to Demolish the Structure Located at 216 Chestnut Ave., Map 32, Parcel 70, Owned by Paul H. & Clarice Lassinger, & Clifford Bragg

Mr. Bragg asked Council to allow him to finish the repairs on the Chestnut Ave structure.

Motion - Allow Mr. Bragg four months to repair the structure and require him to give a progress report each month in person or by letter.

Motion carried 7 - 0.

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Janney.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

New Business

4. SIB Recommendation to Demolish the Structure Located at 103 Rocklick Rd., Map 59J, Parcel 40, Owned by Ace Adventure Resort

Motion - Accept the recommendation of the SIB to demolish the structure located at 103 Rocklick Rd., owned by Ace Adventure Resort and the structure at 1138 Minden Road owned by Alma Campbell.

Motion carried 7 - 0.

Motion made by Council Member Hayslette, Seconded by Council Member Wilshire.
Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

5. SIB Recommendation to Demolish the Structure Located at 1138 Minden Rd., Map 58L, Parcel 12, Owned by Alma Campbell, C/O Diana McCumbers

This item was considered with #4.

6. Proclamation Recognizing Damita Johnson, MMC

The Mayor read the proclamation recognizing Damita Johnson in her achievement of attaining Master Municipal Clerk Designation.

Motion - Approve the proclamation recognizing Damita Johnson.

Motion carried 7-0.

Motion made by Council Member Wilshire, Seconded by Council Member Janney.

Voting Yea: Council Member (At Large) Oxley

Voting Yea: Diana Janney

Voting Yea: Melissa Wilshire

Voting Yea: David Perry

Voting Yea: Steve Hayslette

Voting Yea: Charles Smallwood, Jr.

Voting Yea: Benitez Jackson

7. White Oak Depot Lease - Active Southern WV

Motion - Lease the White Oak Depot to Active Southern WV for one year.

Motion carried 7 - 0.

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Jackson.

Voting Yea: Council Member (At Large) Oxley, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

8. Proclamation Recognizing Rudell & Audrey Bloomfield

The Mayor read the proclamation honoring Rudell and Audrey Bloomfield for their contributions to our community.

Motion - Approve the proclamation honoring Rudell and Audrey Bloomfield.

Motion carried 7 - 0

Motion made by Council Member Janney, Seconded by Council Member (At Large) Oxley.

Voting Yea: Council Member (At Large) Oxley

Voting Yea: Diana Janney

Voting Yea: Melissa Wilshire

Voting Yea: David Perry

Voting Yea: Steve Hayslette

Voting Yea: Charles Smallwood, Jr.

Voting Yea: Benitez Jackson

9. Consideration of Implementing a 1% Municipal Tax or User Fee

Motion - *Allow the City Manager to approach the Home Rule Board to amend our plan to include a 1% sales tax.*

Motion carried 7 - 0.

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Perry.
Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

10. Budget Approval FY 2021-2022

Motion - *Approve the FY 2021-2022 budget document as presented by the City Treasurer.*

Motion carried 7 - 0.

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Janney.
Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

11. Review/Consideration of Property Casualty Insurance

Proposals for the City's property and casualty insurance were received from Jim Lively Insurance and the West Virginia Communities Risk Pool.

Steve Rawlings explained the risk pool and answered several questions from the Mayor and Council. The quote for insurance with the WV Communities Risk Pool is \$240,458.00 for one year.

Mike Lively with Jim Lively Insurance spoke about their history with the City and the reliability of their agency. The quote for insurance with Jim Lively Insurance is \$335,722.00 for one year.

Motion - *Accept the bid of Jim Lively Insurance for the City's insurance.*

Motion made by Council Member Perry, Seconded by Council Member Hayslette.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

12. Police Promotions

A. Officer G. Hoover (Lieutenant)

B. Officer J. Brown (Sergeant)

After proper testing, the Civil Service Commission recommends promoting Officer Grant Hoover to Lieutenant and Officer Jackie Brown to Sergeant.

Motion - *Accept the recommendation of the Civil Service Commission and promote Officer Grant Hoover to Lieutenant*

Motion carried 7 - 0.

Motion made by Council Member Wilshire, Seconded by Council Member (At Large) Oxley.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Motion - *Accept the recommendation of the Civil Service Commission and promote Officer Jackie Brown to Sergeant.*

Motion carried 7 – 0

Motion made by Council Member Janney, Seconded by Council Member Hayslette.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

13. Expending \$1,000.00 Toward Pedestrian Trail Development

Motion - *Authorize the expenditure of \$1,000 toward pedestrian trail development that will go through Needleseye Park.*

Motion carried 7-0.

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Smallwood, Jr.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

14. Future Agenda Items

Blanket approval for proclamations

Status of Collins Middle School

Needle Exchange Facility

Motion - *Enter into executive session to discuss pending litigation pursuant to WV Code 6-9A-4(b)12.*

Motion carried 7 - 0.

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Upon return from executive session the Mayor announced the reason for the executive session was to discuss pending litigation. No actions were taken during the executive session.

Motion - *Enter into regular session.*

Motion carried 7 - 0.

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Adjournment

Motion - *Adjourn the meeting.*

Motion carried 7 - 0.

Motion made by Council Member Janney, Seconded by Council Member Wilshire. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

DANIEL E WRIGHT, MAYOR

DAMITA JOHNSON, CITY CLERK