



MINUTES

Oak Hill City Council

Special Meeting

July 27, 2023

The Special Meeting of the Oak Hill City Council was held on July 27, 2023, in the Council Chambers at Oak Hill City Hall at 5:30 p.m.

Call to Order

Mayor Briscoe called the meeting to order at approximately 5:30 p.m.

Roll Call

City Clerk Ronda Falk called the roll; a quorum was present.

PRESENT

Mayor Charles H. Briscoe
Council-at-Large Bill Hannabass
Ward 1 Councilmembers
Diana Janney
Christa Hodges (Arrived at 5:36 p.m.)
Ward 2 Councilmembers
Chris Gill
Carlos (PJ) Elder, Jr. (Via Zoom)
Charles Smallwood, Jr.

ALSO Present

City Manager Damita Johnson
City Clerk Ronda Falk

Absent: Councilmember Roger Evans

Invocation / Pledge of Allegiance

Council Member Gill led the invocation and Pledge of Allegiance.

Purpose of the Meeting

The mayor announced the reason for the special meeting was to consider the following items:

1. General Fund Budget Revision.

The City Manager presented the budget after all expenses were added. Total Fund Balance was \$248,257.28. OPED Liability \$1,025,512.15. Rainy Day Fund \$912,599.78. Part of the rainy-day fund (\$892,411.95) was added back into the fund balance making the actual fund balance \$1,253,581.60. She requested the council approve the revision.

Motion – Approve the General Fund Budget Revision presented by the City Manager.

Motion made by Councilmember Janney. Seconded by Councilmember Gill.

Discussion: 1) The council discussed the rainy-day fund. 2) The budget revision does not include the 1% Sales Tax. 3) The percentage of budgeted salaries and a request to have the salaries broken down. 4) ARPA money is not included in the budget. 5) Improvement Parks defined. 6) Future workshop for a better understanding of the budget.

Motion carried unanimously 6-0.

2. Recommendation to Change August 14 Council Meeting to August 7, 2023 - 5:30 p.m.

Motion – *Change the August 14 Council Meeting Date to August 7, 2023 – 5:30 p.m.*

Motion made by Councilmember Hodges. Seconded by Council-at-Large Hannabass.

No Discussion.

Motion carried unanimously 6-0.

3. Consideration to Issue Bonds and/or Award Bid for the Fire Department Addition.

The Thrasher Group received two bids in reference to the Fire Department Addition and recommended awarding the project to the low bidder, Wolf Creek Contracting in the amount of \$1,625,000.00.

Wolf Creek Contracting - Waterford, OH Bid \$1,625,000.00

Veritas Contracting, LLC – Fairmont, WV Bid \$2,039,645.00

Motion – *Accept the low bid from Wolfe Creek Contracting in the amount of \$1,625,000.00*

Motion made by Councilmember Janney. Seconded by Councilmember Elder, Jr.

No Discussion.

Motion carried unanimously 6-0.

The City Manager requested approval to begin the process to get the bonds issued.

Motion – *Proceed with the process of getting the bonds issued.*

Motion made by Councilmember Janney. Seconded by Councilmember Hodges.

No Discussion.

Motion carried unanimously 6-0.

Adjournment

There was no further business. The meeting was adjourned at approximately 5:40 p.m.

Ronda Falk, City Clerk

Daniel E. Wright, Mayor