



SPECIAL CITY COUNCIL MEETING AGENDA

City of New Prague

Tuesday, October 24, 2023 at 5:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

2. REGULAR AGENDA

- [a.](#) Adopting Assessment for the 2023 Street and Utility Improvement Project
- [b.](#) Policy Discussion - Sprinklers, Sidewalks Maintenance, Mowing
- [c.](#) Ordering Engineering Services for the 2024 Street and Utility Improvement Project
- [d.](#) 2024 Budget Discussion
- [e.](#) Health Insurance
- [f.](#) 2024 Visioning

3. ADJOURNMENT

UPCOMING MEETINGS AND NOTICES:

October 24	6:30 p.m. Golf Board
October 25	6:30 p.m. Planning Commission
October 30	3:30 p.m. Utilities Commission
November 6	6:00 p.m. City Council
November 8	7:30 a.m. EDA Board
November 13	12:00 p.m. Community Center Board
November 14	6:00 p.m. Park Board
November 15	6:30 p.m. Planning Commission
November 20	6:00 p.m. City Council



**CITY OF NEW PRAGUE
RESOLUTION #23-10-24-01**

**2023 STREET AND UTILITY IMPROVEMENT PROJECT
ADOPTING ASSESSMENT**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the **2023 Street and Utility Improvement Project**, which includes improvements on the following streets:

- Sunrise Avenue N from Main Street (TH19) to 3rd Street NE
- Sunset Avenue N from Main Street (TH19) to 2nd Street NE
- First Street NE from Lexington Avenue N east to Greenway Park
- Second Street NE from Sunset Avenue N east to Greenway Park
- Third Street NE from Sunrise Avenue N to 10th Avenue NE
- Trail Improvements in Greenway Park

by construction of pavement replacement, partial and complete street reconstruction; sanitary sewer, water main, storm sewer, concrete curb and gutter, aggregate base, bituminous street surfacing, concrete walk, turf restoration, and miscellaneous items required to properly complete the improvements, and has amended such proposed assessment as it deems just.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW PRAGUE, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments, including principal and interest, extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2024, and will bear interest at a rate of 4.47 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property with interest accrued to the date of payment, to the office of the city administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. The property owner

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague

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may at any time thereafter, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. As partial payment, the City will accept no more than 1 payment of at least \$500.00, before the City's certification deadline for the assessment. The remaining assessment balance shall be paid with interest over the term as established by the City Council.

4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.
5. The city has adopted Resolution 12-10-22-01 pursuant to Minnesota Statutes Sections 435.193 to 435.195, wherein the council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, one retired by virtue of a permanent and total disability, or a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make the payments. As to a deferment based upon age or disability, the applicant must apply for the deferment not later than 14 days after the assessment is adopted by the City Council.

Adopted by the City Council of the City of New Prague on this 24th day of October, 2023.

Duane J. Jirik
Mayor

ATTEST:

Joshua M. Tetzlaff
City Administrator

DRAFT

Parcel No.	Name	PropertyAddress	Residential Water Service Unit	Residential Water Service Assess.	Sanitary Sewer Service Unit	Sanitary Sewer Service Assess.	Residential Reconstructed Street Unit	Residential Reconstructed Street Assess.	Commercial- Institutional Reconstructed Street Footage	Commercial- Institutional Reconstructed Street Assess.	Total Assessment
240080320	Cynthia Giles		0	\$0.00	0	\$0.00	0.5	\$4,595.00	0	\$0.00	\$4,595.00
240080160	Neng Xi Zhang	104 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080150	Jennifer A Kajer	106 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080140	Brandon Johnson	108 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080130	Philip A & Karen Kallal	110 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090040	Nicholas S Folkerts	703 1st St NE	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090030	Angela Frances Speltz	206 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090020	Dean E & Ana D Podratz	208 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090010	Milton H & Denise Tikalsky	210 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	0.5	\$4,595.00	0	\$0.00	\$10,435.00
240080260	Nicholas Johnson	801 Main St E	0	\$0.00	1	\$2,490.00	0.5	\$4,595.00	0	\$0.00	\$7,085.00
240080190	Mark S Carlson	105 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080180	Michael Patrick Timmons	107 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080170	Steven Widdicombe	109 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090080	Lynn D Angell	801 1st St NE	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090070	Edmund R Pint	203 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090060	Francis G Pumper	205 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090050	Pamela Sue Hallum	207 Sunset Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080240	Mahowald Trust	100 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	0.5	\$4,595.00	0	\$0.00	\$10,435.00
240080230	Michael J & Jamie Bisek	104 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080220	Jared & Ashley Tinny	106 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080210	Sharon M Chromy	108 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080200	Michael P Busch	110 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090110	Nicholas Olson	803 1st St NE	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090100	Jacob Kartak	206 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090090	Susan M Martin	210 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240110120	Douglas L & Mary S Amundsen	803 2nd St NE	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00

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Section 2, Item a.

Parcel No.	Name	PropertyAddress	Residential Water Service Unit	Residential Water Service Assess.	Sanitary Sewer Service Unit	Sanitary Sewer Service Assess.	Residential Reconstructed Street Unit	Residential Reconstructed Street Assess.	Commercial- Institutional Reconstructed Street Footage	Commercial- Institutional Reconstructed Street Assess.	Total Assessment
240110110	Cam J & Gwen E Case	302 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240110100	James S Hurt	304 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240110090	Steven Gregory	306 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	0.5	\$4,595.00	0	\$0.00	\$10,435.00
240080310	Kristi Millsap	101 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	0.5	\$4,595.00	0	\$0.00	\$10,435.00
240080300	Kenneth R & Annie V Mushitz	105 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080290	Susan E Kennedy	107 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080280	Eric Eide	109 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240080270	Colton A Devine	111 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090140	Michael A Zanovec	201 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090130	Robert J Bednar	205 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240090120	Barbara J Kavan	209 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240110150	Darlene M Witt Irrevocable Trust	301 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240110140	Stuart Schatz	303 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240110130	Jean A Bartusek	305 Sunrise Ave N	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240140070	Michael C Marzinske	901 3rd St NE	1	\$3,350.00	1	\$2,490.00	1	\$9,190.00	0	\$0.00	\$15,030.00
240330020	Community Baptist Church		0	\$0.00	0	\$0.00	0	\$0.00	378.55	\$60,303.02	\$60,303.02
240370010	Wallace J Kubes	1002 3rd St NE	0	\$0.00	0	\$0.00	1	\$9,190.00	0	\$0.00	\$9,190.00
240370020	Keith D & Ann M Johnson	1004 3rd St NE	0	\$0.00	0	\$0.00	1	\$9,190.00	0	\$0.00	\$9,190.00
240370030	Duane J & Amy J Jirik	1006 3rd St NE	0	\$0.00	0	\$0.00	1	\$9,190.00	0	\$0.00	\$9,190.00
240370040	Tyler Yearby	1008 3rd St NE	0	\$0.00	0	\$0.00	1	\$9,190.00	0	\$0.00	\$9,190.00
240370050	Angel Cortes-Rojas	1010 3rd St NE	0	\$0.00	0	\$0.00	0.5	\$4,595.00	0	\$0.00	\$4,595.00
240110080	Thomas J Musil	801 2nd St NE	0	\$0.00	0	\$0.00	0.5	\$4,595.00	0	\$0.00	\$4,595.00
240370070	City of New Prague	Greenway Park	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
240080080	Tess Marlys Magdalena Baker	701 1st ST NE	0	\$0.00	0	\$0.00	0.5	\$4,595.00	0	\$0.00	\$4,595.00
240080090	Jeffery L Johnson	117 Lexington Ave N	0	\$0.00	0	\$0.00	0.5	\$4,595.00	0	\$0.00	\$4,595.00
240370060	Whitney C Larson	300 10th Ave NE	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
	TOTAL		39	\$130,650.00	40	\$99,600.00	44	\$404,360.00	378.55	\$60,303.02	\$694,913.02

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague

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**CITY OF NEW PRAGUE
RESOLUTION #23-10-24-02**

**2024 STREET AND UTILITY IMPROVEMENT PROJECT
ORDERING IMPROVEMENT AND PREPARATION OF PLANS**

WHEREAS, a resolution of the City Council adopted the 2nd day of October, 2023, fixed a date for a council hearing on the proposed 2024 Street and Utility Improvement Project,

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 16th day of October, 2023, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW PRAGUE, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 2nd day of October, 2023, and as amended at the public hearing.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Short Elliott Hendrickson Inc. (SEH®) is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
5. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax exempt bond.

Adopted by the council this 24th day of October, 2023.

Duane J. Jirik
Mayor

ATTEST:

Joshua M. Tetzlaff
City Administrator

2024 Proposed General Fund Budget & Levy Overview

Section 2, Item d.

October 3rd, 2023, Update

October 24th, 2023, Update

Revenue

1. Property Tax Levy All Funds: Increase of ~~\$255,667 or 5.30%~~ ~~\$241,511 or 5.01%~~ **\$223,070 or 4.62%**
 - a. Equipment Levy: ~~Drops to \$110,418~~ **\$148,506** to continue the policy of levying for \$1,000,000 between Debt Service and the Equipment Levy.
2. LGA: Due to legislation pass in 2023, our LGA saw an increase of \$197,719, to \$1,183,527.
3. Interest Income: Increase of \$40,000 based on our current fixed income portfolio and returns from our money market account.
4. **Decrease Public Works County Road Maintenance Revenue \$3,300**

Expenses

1. **Personnel (Wages & Benefits)** - Proposed increase of \$269,153 or 6.6%
 - a. Wages – projected at 4% COLA plus steps
 - i. City Administrator salary/benefit allocation has been updated to have 30% paid by the EDA (was 1.5%). The Planner salary/benefit allocation moved from 50% EDA to 100% Planning.
 - ii. 2024 is a leap year. There are two additional work days included in the budget.
 - iii. With the City paying for 65% of the cost of the SRO in 2024 (vs. 25% in a standard year), due do budget considerations, I am recommending the City uses \$44,930 of the Public Safety funding that is expected to be received at the end of 2023 to cover the difference.
 - iv. **Parks Part Time Staff: Add \$5,000 pay & PERA/FICA due to returning staff pay increase**
 - b. Health Insurance – In 2023 we committed to a 2-year agreement. 2024 max increase is 6.25%
 - c. Dental Insurance – Current carrier Delta Dental of MN, renewal information is released in September current proposed budget includes a 10% increase. **Rates were provided on 10/11/2023 @ 8.07%. Budget updated by \$914**
 - d. Life Insurance & Short-Term Disability – In 2023 committed to a 3-year agreement with the Hartford, no rate increase through 2025.
2. **Operations, Maintenance & Capital:**
 - a. ~~Council: Add \$5,400 to supplies for potential new member laptops~~ **Update supplies to \$400**
 - b. Property and liability Insurance: 7% increase and \$0 agent fee increase
 - c. Contribution to New Prague Area Schools for Fitness & Aquatic Center – decrease from FY23 budget by \$14,275
 - d. Capital & Special Projects
 - i. Government Buildings: Regardless of the decision on future facilities, it is clear that either City Hall will need additional maintenance or money will be needed for a new facility. To that end, I have included \$100,000 in the capital outlay budget for either City Hall facility work or to be used towards a new facility.
 - ii. Fire: \$25,000 has been included to begin updating radios. Due to levy considerations, I am recommending the funding for this would come from the Public Safety Funding that is expected to be received end of 2023 from the State.
 - iii. Building Inspector: \$10,000 has been included to replace the aging office furniture within the Community Development office.
 - iv. Streets: \$12,000 has been included to purchase a Stump Grinder (1/3 of the cost). It was expected to replace a pickup at a cost of \$60,000, but was that purchase was pushed back a year for budget considerations.

- v. Parks: \$12,000 has been included to purchase a Stump Grinder (1/3 of the cost). \$70,000 included to replace a small Front-end Loader.

Section 2, Item d.

- vi. Park Board: \$130,000, which would carry-over from 2023, remains in the Park Board budget for use towards trail connections. This wasn't completed in 2023 due to not receiving grant money to assist in the funding. Staff will again be applying for grants to complete the work.

3. **Professional Services:**

- a. Technology: With growing use of technology around the City, staff worked with CTS to start future planning equipment replacement. To that end, an additional \$42,000 has been added as Capital Outlay to start replacing equipment.
- b. Planning: As the Comprehensive Plan wraps up, the next step will be to update the Development Code to work in tandem with the Comp Plan. Because the Code has not seen a full overhaul in decades, instead having been piecemealed, I am recommending a full re-write. This would help reorganize the code and include graphics for many of the regulations so that it is easier to read and understand for developers and for citizens improving their property. Informal quotes for this work came in around \$75,000. Due to budget considerations, I am recommending putting \$40,000 away in 2024 and then planning for doing a re-write in 2025 while also budgeting for the remaining amount.
- c. Police: Lease Equipment has increased by \$32,400 due to an increase in body camera equipment. When originally purchased, the City opted for an upfront payment for five years. Due to the sharp spike in costs, we are instead opting for a five-year payment plan. There is no difference in final price between full payment and payment plan.

4. **Debt Service:**

- a. Debt Service payments increase primarily due to 2023A payments
- b. [Reduce Debt Service Levy amount by \\$27,857 due to corrections to Baker Tilly debt workbook](#)

5. **Other Notables:**

- a. Elections: In the passed, the City has only budgeted for elections during election years. In 2024, there is a presidential election so we are budgeting for election judges. The State is requiring staffed early voting and Scott County is having the cities staff the early election. The budget reflects this need for staffed election judges for all three elections (March primary, August primary, November general). Going forward, staff will be proposing to budget for elections each year, to limit fluctuations in the budget every other year.

6. **Discretionary Expense:** Budget contingency allowance to remain at \$25,000, which is the same as 2023.

7. **Operating Transfers Out:** 2024 is the first of ten years that will transition the Golf Club away from the yearly transfer. For the last twelve years, the City has transferred \$121,270 to the Golf Club to assist with debt service and operations. In 2024, the planned transfer is ~~\$109,143~~ **\$97,016**. For the next ten years, a planned reduction of \$12,127 will take place each year until the Golf Club is no longer receiving City transfers. **2024 budget reduces transfer to Golf Club by \$24,254**

CITY OF NEW PRAGUE
2023 PROPERTY TAX LEVY, PAYABLE IN 2024
Proposed 2024 Budget

Section 2, Item d.

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Proposed 2024	\$ Difference	% Difference
General Fund Levy	\$2,661,977	\$2,705,477	\$2,947,000	\$3,039,000	\$3,133,985	\$3,253,533	\$3,354,390	\$3,660,878	\$3,728,128	\$3,972,698	\$244,570	6.56%
Debt Service Levy	\$986,144	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$950,000	\$950,000	\$821,283	\$861,725	\$40,442	4.92%
EDA Levy*	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$75,000	\$75,000	\$0	0.00%
Equipment Levy/CIP									\$200,217	\$138,274.62	-\$61,942	-30.94%
Total City Tax Levy	\$3,824,971	\$3,882,327	\$3,997,000	\$4,089,000	\$4,183,985	\$4,303,533	\$4,354,390	\$4,660,878	\$4,824,628	\$5,047,698	\$223,070	4.79%
\$ Change from Previous Year	\$59,097	\$57,356	\$114,673	\$92,000	\$94,985	\$119,548	\$50,857	\$306,488	\$163,750	\$223,070	3.20% Ten Year Average	
% Change from Previous Year	1.57%	1.50%	2.95%	2.30%	2.32%	2.86%	1.18%	7.04%	3.51%	4.62%		
5 year Rolling Average	0.78%	0.42%	1.01%	1.13%	2.13%	2.39%	2.32%	3.14%	3.38%	3.84%		
City Tax Capacity Rate	64.643%	62.255%	62.246%	61.060%	57.568%	54.688%	51.384%	52.218%	43.770%	44.214%		

WHAT IF TAX COMPARISON PAY 2023 vs Pay 2024 - New Prague

FISCAL YEAR 2023				MARKET VALUE TAX	
11,115,006 (92,237) -	GROSS TAX CAPACITY TIF (-) FISCAL DISPARITY (-)	\$ 4,824,628 \$ - \$ 4,824,628	FINAL CERTIFIED LEVY FISCAL DISPARITY (-) TAX LEVY OR SPREAD LEVY	\$ 1,012,402,398 \$ 1,018,246,400 \$ -	Taxable Market Value Referendum Market Value CERTIFIED LEVY
11,022,769	NET TAX CAPACITY				
	Tax Rate	43.770%		0.00000%	Tax Rate
FISCAL YEAR 2024				MARKET VALUE TAX	
11,508,741 (92,237) -	Gross Tax Capacity TIF (-) FISCAL DISPARITY (-)	\$ 5,047,698 \$ - \$ 5,047,698	PROPOSED LEVY FISCAL DISPARITY (-) TAX LEVY OR SPREAD LEVY	\$ 1,008,041,507 \$ 1,015,205,945 \$ -	Taxable Market Value Referendum Market Value PROPOSED LEVY
11,416,504	NET TAX CAPACITY				
	Tax Rate	44.214%		0.00000%	Tax Rate

RESIDENTIAL IMPACTS

Average and Median residential values, below, are Scott County only.
Fiscal Year 2024 Scott County values are as of 7/12/2023
Fiscal Year 2024, shown above is based upon the % increase in Scott County's figures.
Taxable Market Value = -0.4%, Referendum Market Value = -0.3%, Gross Tax Capacity = 2.1%.

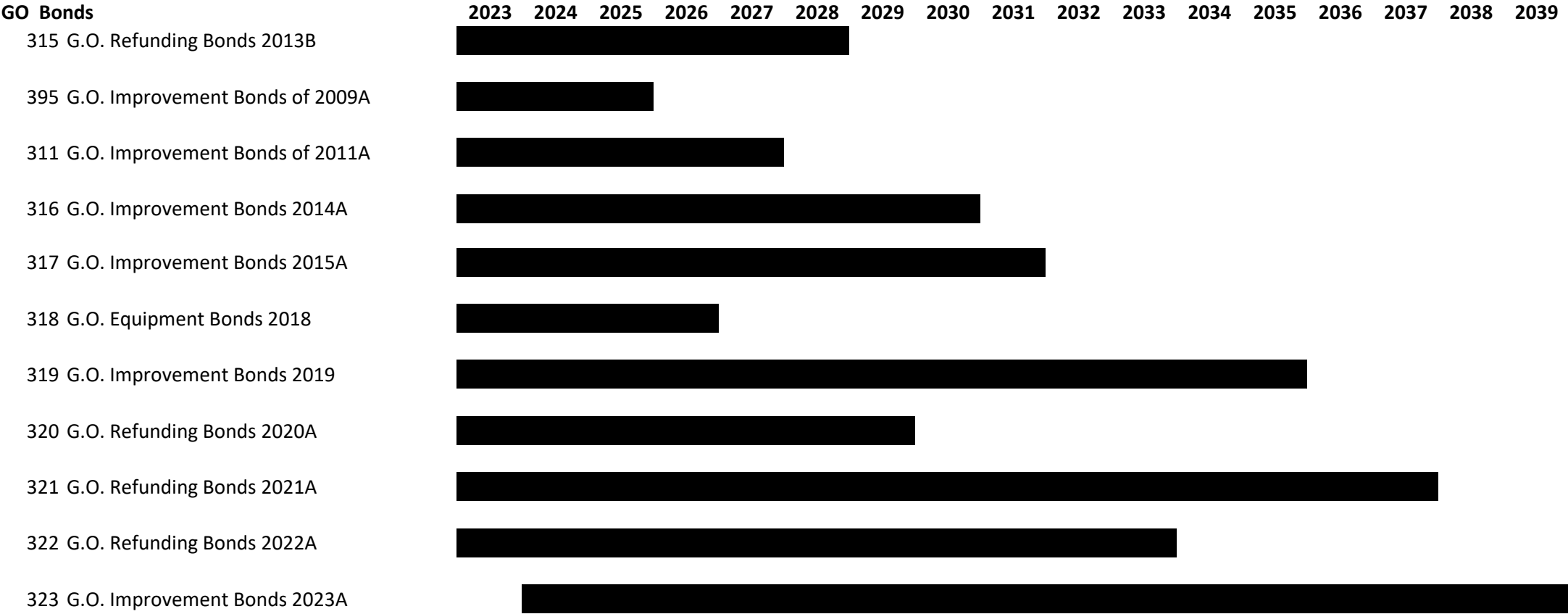
	% EMV Value Range Inc/Dec	# of affected Properties	% of Total	Avg Market Value 2023	Avg Market Value 2024	Value Exclusion 2023	2024	Taxable Market Value 2023	Taxable Market Value 2024	Taxable % Change 2023 vs 2024	Net	Net	MV Tax Payable 2024	Net	Net	Net
											Payable 2023	Payable 2024		Payable 2024	Inc/Dec 23 vs 24	Difference % Change
New Prague	+15.01+%	5	0.3%	\$ 325,300	\$ 374,095	\$ 7,963	\$ 3,571	\$ 317,337	\$ 370,524	16.76%	\$ 1,388.97	\$ 1,638.23	\$ -	\$ 1,638.23	\$ 249.26	17.9%
	+10.01-15.00%	5	0.3%	\$ 325,300	\$ 365,963	\$ 7,963	\$ 4,303	\$ 317,337	\$ 361,659	13.97%	\$ 1,388.97	\$ 1,599.04	\$ -	\$ 1,599.04	\$ 210.07	15.1%
	+5.01-10.00%	28	1.9%	\$ 325,300	\$ 349,698	\$ 7,963	\$ 5,767	\$ 317,337	\$ 343,930	8.38%	\$ 1,388.97	\$ 1,520.65	\$ -	\$ 1,520.65	\$ 131.68	9.5%
	+0.01-5.00%	101	6.8%	\$ 325,300	\$ 333,433	\$ 7,963	\$ 7,231	\$ 317,337	\$ 326,201	2.79%	\$ 1,388.97	\$ 1,442.27	\$ -	\$ 1,442.27	\$ 53.30	3.8%
	No Change	143	9.7%	\$ 325,300	\$ 325,300	\$ 7,963	\$ 7,963	\$ 317,337	\$ 317,337	0.00%	\$ 1,388.97	\$ 1,403.08	\$ -	\$ 1,403.08	\$ 14.10	1.0%
	-0.01-5.00%	608	41%	\$ 325,300	\$ 317,168	\$ 7,963	\$ 8,695	\$ 317,337	\$ 308,473	-2.79%	\$ 1,388.97	\$ 1,363.88	\$ -	\$ 1,363.88	\$ (25.09)	-1.8%
	-5.01 - 10.00%	421	29%	\$ 325,300	\$ 300,903	\$ 7,963	\$ 10,159	\$ 317,337	\$ 290,744	-8.38%	\$ 1,388.97	\$ 1,285.50	\$ -	\$ 1,285.50	\$ (103.48)	-7.4%
	-10.00 - 15.00%	96	7%	\$ 325,300	\$ 284,638	\$ 7,963	\$ 11,623	\$ 317,337	\$ 273,015	-13.97%	\$ 1,388.97	\$ 1,207.11	\$ -	\$ 1,207.11	\$ (181.86)	-13.1%
	-15.01% +	69	5%	\$ 325,300	\$ 276,505	\$ 7,963	\$ 12,355	\$ 317,337	\$ 264,150	-16.76%	\$ 1,388.97	\$ 1,167.92	\$ -	\$ 1,167.92	\$ (221.06)	-15.9%
		1,476	100%													

Debt Service Levy Amounts 2023 - 2032

Section 2, Item d.

Levy year	Collect Year	Levy Amount	Difference from Prior Year
2022	2023	\$ 851,703.00	\$ (105,267.00)
2023	2024	\$ 861,726.00	\$ 10,023.00
2024	2025	\$ 816,535.00	\$ (45,191.00)
2025	2026	\$ 585,458.00	\$ (231,077.00)
2026	2027	\$ 656,308.00	\$ 70,850.00
2027	2028	\$ 556,049.00	\$ (100,259.00)
2028	2029	\$ 267,192.00	\$ (288,857.00)
2029	2030	\$ 207,018.00	\$ (60,174.00)
2030	2031	\$ 199,645.00	\$ (7,373.00)
2031	2032	\$ 196,226.00	\$ (3,419.00)

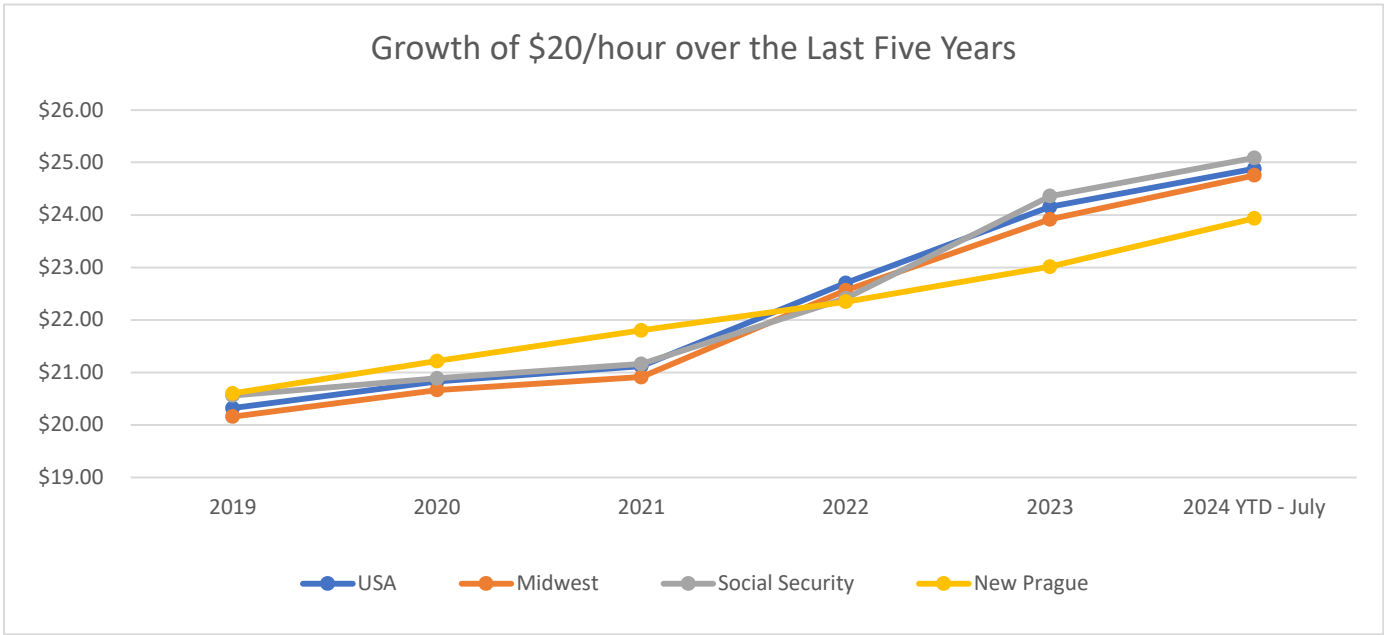
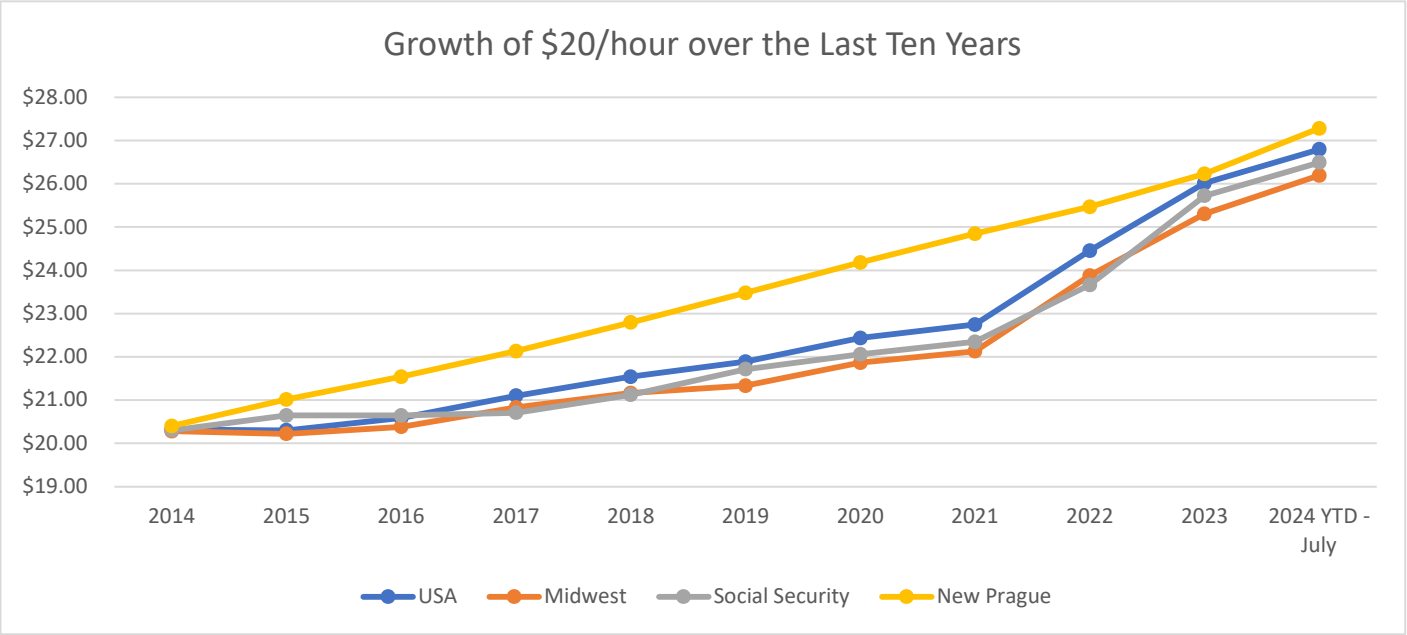
Debt Service Payments



Wage Growth vs Inflation Measures

Year to Year CPI - Jan to Jan vs. New Prague COLA					Growth of \$20 per Hour over the Last Ten Years					Growth of \$20 per Hour over the Last Five Years				
	USA	Midwest	SS COLA	NP COLA	USA	Midwest	Social Security	New Prague		USA	Midwest	Social Security	New Prague	
2014	1.6%	1.4%	1.5%	2.00%	\$	20.32	\$	20.28	\$	20.30	\$	20.40	---	---
2015	-0.1%	-0.3%	1.7%	3.00%	\$	20.30	\$	20.22	\$	20.65	\$	21.01	---	---
2016	1.4%	0.8%	0.0%	2.50%	\$	20.58	\$	20.38	\$	20.65	\$	21.54	---	---
2017	2.5%	2.2%	0.3%	2.75%	\$	21.10	\$	20.83	\$	20.71	\$	22.13	---	---
2018	2.1%	1.6%	2.0%	3.00%	\$	21.54	\$	21.16	\$	21.12	\$	22.79	---	---
2019	1.6%	0.8%	2.8%	3.00%	\$	21.89	\$	21.33	\$	21.71	\$	23.48	\$	20.32
2020	2.5%	2.5%	1.6%	3.00%	\$	22.43	\$	21.87	\$	22.06	\$	24.18	\$	20.83
2021	1.4%	1.2%	1.3%	2.75%	\$	22.75	\$	22.13	\$	22.35	\$	24.85	\$	21.12
2022	7.5%	7.9%	5.9%	2.50%	\$	24.45	\$	23.88	\$	23.67	\$	25.47	\$	22.70
2023	6.4%	6.0%	8.7%	3.00%	\$	26.02	\$	25.31	\$	25.72	\$	26.23	\$	24.16
2024 YTD - July	3.0%	3.5%	3.0%	4.00%	\$	26.80	\$	26.19	\$	26.50	\$	27.28	\$	24.88

* CPI Data from US Bureau of Labor Statistics, Midwest (<https://www.bls.gov/regions/midwest/cpi-summary>)
* Social Security Data from Social Security Administration (<https://www.ssa.gov/oact/cola/colaseries.html>)



General Fund FTEs

	2015	2016	2017	2018	2019	2020	2021	2022
Full-Time, Regular Hours Worked	76,569.75	73,680.52	82,846.44	84,648.37	85,953.54	87,165.61	86,505.64	89,598.45
Part-Time, Regular Hours Worked	3,327.25	3,474.50	3,225.25	2,988.47	1,972.67	1,664.00	1,324.25	1,234.25
Total Hours Worked	79,897.00	77,155.02	86,071.69	87,636.84	87,926.21	88,829.61	87,829.89	90,832.70
Full-time Equivalent Employees	38.41	37.09	41.38	42.13	42.27	42.71	42.23	43.67
Total Expenditures on Labor	\$2,322,336.82	\$2,738,748.79	\$2,979,293.79	\$3,068,697.74	\$3,321,692.04	\$3,428,398.23	\$3,535,411.42	\$3,902,294.79
Labor Expenditures per FTE	\$60,458.60	\$73,833.14	\$71,997.32	\$72,833.43	\$78,578.61	\$80,278.06	\$83,726.12	\$89,359.59

Number of Employees in December of Each Year

	2015	2016	2017	2018	2019	2020	2021	2022
Full-Time Employees	42	44	48	47	56	54	56	62
Part-Time Employees	26	22	18	18	17	14	14	10
Total Employees	68	66	66	65	73	68	70	72
Total Expenditures on Labor	\$ 2,322,336.82	\$ 2,738,748.79	\$ 2,979,293.79	\$ 3,068,697.74	\$ 3,321,692.04	\$ 3,428,398.23	\$ 3,535,411.42	\$ 3,902,294.79
Labor Expenditures per Employee	\$ 34,152.01	\$ 41,496.19	\$ 45,140.82	\$ 47,210.73	\$ 45,502.63	\$ 50,417.62	\$ 50,505.88	\$ 54,198.54

101-GENERAL FUND
Non-Departmental**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
101-3-0000-31010 CURRENT PROPERTY TAXES	3,247,201	3,344,953	3,647,335	3,728,128	2,288,625	3,972,698	244,570	6.56
101-3-0000-31020 DELINQUENT PROPERTY TAXES	25,942	9,788	12,479	0	5,337	0	0	0.00
101-3-0000-31030 CABLE TV FRANCHISE TAXES	105,341	99,616	98,409	100,000	0	90,000	(10,000)	10.00-
101-3-0000-36100 SPECIAL ASSESSMENTS-CO	1,742	0	0	0	0	0	0	0.00
101-3-0000-36210 INTEREST INCOME	31,532	3,344	79,733	10,000	121,393	50,000	40,000	400.00
101-3-0000-36211 INTEREST INCOME- MARKET VALU	0	0	11,793	0	0	0	0	0.00
101-3-0000-36240 INSURANCE REIMBURSEMENTS	10,604	25,898	11,390	5,000	38,262	5,000	0	0.00
101-3-0000-36300 MISCELLANEOUS INCOME	3,606	20,934	19,622	2,000	7,223	2,000	0	0.00
101-3-0000-36330 CONTRIBUTIONS AND DONATIONS	1,110	4,842	540	5,000	0	5,000	0	0.00
101-3-0000-36440 REIMBURSEMENTS	9,639	2,306	11,580	2,500	13,990	2,500	0	0.00
101-3-0000-36500 USE OF FUND BALANCE	0	0	0	201,300	0	0	(201,300)	100.00-
101-3-0000-39101 SALES OF GENERAL FIXED ASSET	3,700	0	0	0	0	0	0	0.00
101-3-0000-39200 TRF- PILOT FROM ELEC FUND	40,000	40,000	40,000	40,000	23,333	40,000	0	0.00
101-3-0000-39201 TRF IN	11,000	11,000	3,000	0	2,917	0	0	0.00
101-3-0000-39206 TRF FROM ARPA FUNDS	0	0	0	514,968	0	237,388	(277,580)	53.90-
101-3-0000-39207 TRF FROM EQUIPMENT FUND	0	0	0	189,985	0	148,506	(41,479)	21.83-
TOTAL REVENUES	3,491,416	3,562,682	3,935,881	4,798,881	2,501,079	4,553,092	(245,789)	5.12-
REVENUE OVER/ (UNDER) EXPENDITURES	3,491,416	3,562,682	3,935,881	4,798,881	2,501,079	4,553,092	(245,789)	5.12-

101-GENERAL FUND
General Government**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
101-3-4100-32110 LIQUOR LICENSES	34,242	21,908	38,398	34,825	41,650	34,825	0	0.00
101-3-4100-32180 BUSINESS LICENSES	4,735	2,350	3,620	2,500	710	12,500	10,000	400.00
101-3-4100-32181 TOBACCO LICENSES	3,000	3,400	2,800	3,000	0	3,000	0	0.00
101-3-4100-32182 PET LICENSES	1,630	3,010	375	1,000	1,420	1,000	0	0.00
101-3-4100-32210 BUILDING PERMITS	273,361	245,413	290,554	185,000	153,631	185,000	0	0.00
101-3-4100-32215 GOLF CART/ UTV PERMITS	1,675	2,575	4,030	3,455	3,875	3,930	475	13.75
101-3-4100-32220 PLANNING APPLICATIONS	10,200	7,270	6,550	6,000	4,840	6,000	0	0.00
101-3-4100-32260 PLAN REVIEW	8,711	5,164	4,670	5,000	2,427	4,000	(1,000)	20.00-
101-3-4100-33401 LOCAL GOVERNMENTAL AID	915,508	946,819	964,655	985,808	492,904	1,183,527	197,719	20.06
101-3-4100-33408 MARKET VALUE CREDIT	92	178	183	0	0	0	0	0.00
101-3-4100-33410 COVID-19 - RELIEF FUNDS	2,792	14,022	0	0	0	0	0	0.00
101-3-4100-33440 PUBLIC SAFETY AID	0	0	0	0	0	69,930	69,930	0.00
101-3-4100-34107 ASSESSMENT SEARCH REVENUE	5,055	3,120	2,080	3,000	1,700	2,500	(500)	16.67-
101-3-4100-34108 ADMINISTRATIVE CHARGES	7,558	14,582	6,796	7,000	4,228	7,000	0	0.00
101-3-4100-34109 SVC CHG/CODE ENFORCEMENT	2,293	1,915	1,691	1,500	40	1,500	0	0.00
TOTAL REVENUES	1,270,852	1,271,726	1,326,402	1,238,088	707,425	1,514,712	276,624	22.34
REVENUE OVER/ (UNDER) EXPENDITURES	1,270,852	1,271,726	1,326,402	1,238,088	707,425	1,514,712	276,624	22.34

101-GENERAL FUND
Council**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4111-103 WAGES PART-TIME	20,700	21,550	21,869	21,900	12,650	21,900	0	0.00
101-4-4111-113 EMPLOYEE BENEFITS	0	0	0	400	0	400	0	0.00
101-4-4111-121 EMPLOYER CONT. P E R A	780	1,014	1,035	1,035	604	1,035	0	0.00
101-4-4111-122 EMPLOYER CONT. F I C A	616	391	389	422	219	422	0	0.00
101-4-4111-151 WORKER'S COMP PREMIUMS	66	73	72	95	70	95	0	0.00
101-4-4111-200 SUPPLIES	188	744	4,677	500	22	400	(100)	20.00-
101-4-4111-305 CIVIL LEGAL FEES	0	0	2,427	0	0	0	0	0.00
101-4-4111-310 PROFESSIONAL SERVICES	0	21,000	0	9,300	9,200	9,300	0	0.00
101-4-4111-320 POSTAGE	0	0	0	0	44	0	0	0.00
101-4-4111-321 TELEPHONE	0	0	801	1,100	576	1,000	(100)	9.09-
101-4-4111-330 TRAVEL, CONF, MILEAGE ALLOW.	392	4,520	385	1,000	1,080	1,500	500	50.00
101-4-4111-340 ADVERTISING & PUBLICATIONS	38,481	32,929	38,006	35,000	14,160	35,000	0	0.00
101-4-4111-350 PRINTING & BINDING	2,866	1,830	1,482	1,700	1,741	2,000	300	17.65
101-4-4111-369 INSURANCES	1,013	927	1,423	970	1,693	1,860	890	91.75
101-4-4111-401 CONTRACTED SERVICES	950	500	580	500	400	500	0	0.00
101-4-4111-430 MISCELLANEOUS EXPENSE	55	93	55	150	0	150	0	0.00
101-4-4111-433 DUES & SUBSCRIPTIONS	48	78	82	80	55	80	0	0.00
101-4-4111-450 TRAINING & SEMINARS	0	273	0	0	125	500	500	0.00
TOTAL EXPENDITURES	66,155	85,922	73,283	74,152	42,638	76,142	1,990	2.68
REVENUE OVER/(UNDER) EXPENDITURES	(66,155)	(85,922)	(73,283)	(74,152)	(42,638)	(76,142)	(1,990)	2.68

101-GENERAL FUND
Administration**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4132-101 WAGES FULL-TIME	297,219	344,508	335,521	315,213	176,117	288,397	(26,816)	8.51-
101-4-4132-102 WAGES OVERTIME	1,158	993	347	500	232	500	0	0.00
101-4-4132-113 EMPLOYEE BENEFITS	4,800	4,658	4,400	5,057	2,800	4,800	(257)	5.08-
101-4-4132-121 EMPLOYER CONT. P E R A	22,075	23,531	23,471	23,678	13,491	21,667	(2,011)	8.49-
101-4-4132-122 EMPLOYER CONT. F I C A	20,315	21,705	21,818	24,172	12,611	22,119	(2,053)	8.49-
101-4-4132-131 HEALTH INSURANCE	56,748	61,563	67,263	59,509	35,940	57,428	(2,081)	3.50-
101-4-4132-132 DENTAL INSURANCE	4,131	4,316	4,473	6,012	3,186	5,920	(92)	1.53-
101-4-4132-133 LIFE & S-T DISABILITY INS	441	484	374	300	590	863	563	187.67
101-4-4132-151 WORKER'S COMP PREMIUMS	1,645	1,822	2,238	1,887	1,929	1,746	(141)	7.47-
101-4-4132-200 SUPPLIES	2,125	1,849	1,454	2,000	755	2,000	0	0.00
101-4-4132-220 REPAIRS & MAINT. SUPPLIES	4	49	0	0	23	0	0	0.00
101-4-4132-231 SAFETY EQUIP & TRAINING	1,095	1,085	830	1,196	1,054	1,196	0	0.00
101-4-4132-301 AUDIT	19,022	22,735	22,440	23,524	23,341	24,742	1,218	5.18
101-4-4132-310 PROFESSIONAL SERVICES	3,536	4,903	16,243	5,000	0	5,000	0	0.00
101-4-4132-320 POSTAGE	1,124	1,058	1,075	1,200	675	1,200	0	0.00
101-4-4132-321 TELEPHONE	5,061	1,712	1,807	2,000	1,187	2,000	0	0.00
101-4-4132-322 COMPUTER COMM/MAINT	0	0	0	0	52	0	0	0.00
101-4-4132-330 TRAVEL, CONF, MILEAGE ALLOW.	0	140	0	0	20	0	0	0.00
101-4-4132-340 ADVERTISING & PUBLICATIONS	112	0	0	0	305	0	0	0.00
101-4-4132-369 INSURANCES	2,216	1,538	2,138	2,384	2,472	2,716	332	13.93
101-4-4132-401 CONTRACTED SERVICES	87	96	96	100	58	100	0	0.00
101-4-4132-410 RENTALS	3,748	2,605	3,109	2,500	2,615	2,500	0	0.00
101-4-4132-430 MISCELLANEOUS EXPENSE	0	38	0	200	75	200	0	0.00
101-4-4132-431 CREDIT CARD EXPENSE	404	580	1,033	550	520	550	0	0.00
101-4-4132-433 DUES & SUBSCRIPTIONS	9,852	11,373	22,273	12,000	3,057	12,000	0	0.00
101-4-4132-450 TRAINING & SEMINARS	56	70	876	4,000	1,023	4,000	0	0.00
TOTAL EXPENDITURES	456,972	513,412	533,280	492,982	284,127	461,644	(31,338)	6.36-
REVENUE OVER/(UNDER) EXPENDITURES	(456,972)	(513,412)	(533,280)	(492,982)	(284,127)	(461,644)	31,338	6.36-

101-GENERAL FUND
Tech Network

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<hr/>								
EXPENDITURES								
101-4-4135-207 COMPUTER SUPPORT SERVICES	70,243	57,342	56,744	67,000	37,744	67,000	0	0.00
101-4-4135-322 COMPUTER COMM/MAINT	23,127	23,658	32,198	99,685	102,242	98,000	(1,685)	1.69-
101-4-4135-369 INSURANCES	261	147	177	197	349	383	186	94.42
101-4-4135-500 CAPITAL OUTLAY	<u>217,900</u>	<u>79,566</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>42,000</u>	<u>42,000</u>	<u>0.00</u>
TOTAL EXPENDITURES	311,531	160,713	89,118	166,882	140,334	207,383	40,501	24.27
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REVENUE OVER/(UNDER) EXPENDITURES	(311,531)	(160,713)	(89,118)	(166,882)	(140,334)	(207,383)	(40,501)	24.27

101-GENERAL FUND
Elections

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
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EXPENDITURES								
101-4-4141-103 WAGES PART-TIME	9,678	0	10,086	0	0	12,000	12,000	0.00
101-4-4141-200 SUPPLIES	4,211	0	3,461	5,120	0	500	(4,620)	90.23-
101-4-4141-310 PROFESSIONAL SERVICES	1,200	1,200	1,200	1,200	1,200	1,200	0	0.00
101-4-4141-320 POSTAGE	136	2	107	0	0	100	100	0.00
101-4-4141-330 TRAVEL, CONF, MILEAGE ALLOW.	721	0	435	0	0	600	600	0.00
101-4-4141-340 ADVERTISING & PUBLICATIONS	279	0	0	0	0	0	0	0.00
101-4-4141-369 INSURANCES	30	1	56	0	14	0	0	0.00
101-4-4141-430 MISCELLANEOUS EXPENSE	179	0	263	0	0	1,500	1,500	0.00
101-4-4141-500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>9,717</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL EXPENDITURES	16,434	1,202	25,324	6,320	1,214	15,900	9,580	151.58
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(16,434)	(1,202)	(25,324)	(6,320)	(1,214)	(15,900)	(9,580)	151.58

101-GENERAL FUND
Assessor

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4155-312 ASSESSOR FEES	40,600	41,800	43,100	44,393	44,400	45,700	1,307	2.94
TOTAL EXPENDITURES	40,600	41,800	43,100	44,393	44,400	45,700	1,307	2.94
REVENUE OVER/ (UNDER) EXPENDITURES	(40,600)	(41,800)	(43,100)	(44,393)	(44,400)	(45,700)	(1,307)	2.94

101-GENERAL FUND
 Attorney

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
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EXPENDITURES								
101-4-4161-304 CRIMINAL LEGAL FEES	20,976	24,830	22,063	30,000	15,162	30,000	0	0.00
101-4-4161-305 CIVIL LEGAL FEES	<u>45,543</u>	<u>48,814</u>	<u>47,945</u>	<u>40,000</u>	<u>14,588</u>	<u>40,000</u>	<u>0</u>	<u>0.00</u>
TOTAL EXPENDITURES	66,519	73,644	70,008	70,000	29,750	70,000	0	0.00
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REVENUE OVER/ (UNDER) EXPENDITURES	(66,519)	(73,644)	(70,008)	(70,000)	(29,750)	(70,000)	0	0.00

101-GENERAL FUND
Engineer

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
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EXPENDITURES								
101-4-4171-303 ENGINEERING FEES	9,702	13,113	7,068	15,000	4,080	20,000	5,000	33.33
101-4-4171-720 OPERATING TRF - OUT	<u>0</u>	<u>0</u>	<u>7,592</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL EXPENDITURES	9,702	13,113	14,660	15,000	4,080	20,000	5,000	33.33
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REVENUE OVER/ (UNDER) EXPENDITURES	(9,702)	(13,113)	(14,660)	(15,000)	(4,080)	(20,000)	(5,000)	33.33
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101-GENERAL FUND
Planning**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4191-101 WAGES FULL-TIME	137,098	143,695	173,649	197,621	109,989	249,252	51,631	26.13
101-4-4191-103 WAGES PART-TIME	0	3,948	0	0	0	0	0	0.00
101-4-4191-113 EMPLOYEE BENEFITS	0	0	0	160	0	160	0	0.00
101-4-4191-121 EMPLOYER CONT. P E R A	10,187	11,116	12,964	14,822	8,520	18,694	3,872	26.12
101-4-4191-122 EMPLOYER CONT. F I C A	9,372	10,310	12,010	15,130	8,086	19,083	3,953	26.13
101-4-4191-131 HEALTH INSURANCE	29,027	30,153	33,796	36,907	15,110	49,076	12,169	32.97
101-4-4191-132 DENTAL INSURANCE	2,065	2,065	2,202	3,746	1,529	5,060	1,314	35.08
101-4-4191-133 LIFE & S-T DISABILITY INS	201	209	174	189	358	747	558	295.24
101-4-4191-151 WORKER'S COMP PREMIUMS	682	784	1,319	1,102	1,321	1,382	280	25.41
101-4-4191-200 SUPPLIES	1,577	331	1,915	1,500	252	1,500	0	0.00
101-4-4191-212 MOTOR FUELS	53	84	122	300	62	250	(50)	16.67-
101-4-4191-231 SAFETY EQUIP & TRAINING	469	465	383	513	753	513	0	0.00
101-4-4191-303 ENGINEERING FEES	1,229	1,753	723	1,600	0	1,600	0	0.00
101-4-4191-310 PROFESSIONAL SERVICES	186	1,822	1,500	100,000	8,810	42,000	(58,000)	58.00-
101-4-4191-320 POSTAGE	240	221	410	300	245	300	0	0.00
101-4-4191-321 TELEPHONE	3,046	872	1,333	1,548	899	1,548	0	0.00
101-4-4191-322 COMPUTER COMM/MAINT	0	0	0	0	52	0	0	0.00
101-4-4191-330 TRAVEL, CONF, MILEAGE ALLOW.	21	25	280	225	0	275	50	22.22
101-4-4191-340 ADVERTISING & PUBLICATIONS	3,515	3,054	2,825	3,000	2,884	4,000	1,000	33.33
101-4-4191-350 PRINTING & BINDING	0	0	0	0	86	0	0	0.00
101-4-4191-369 INSURANCES	1,384	1,060	1,519	1,182	1,895	2,083	901	76.23
101-4-4191-408 VEHICLE MAINT	0	0	174	100	17	100	0	0.00
101-4-4191-410 RENTALS	3,880	3,104	3,100	3,900	882	3,900	0	0.00
101-4-4191-431 CREDIT CARD EXPENSE	202	290	517	300	260	400	100	33.33
101-4-4191-433 DUES & SUBSCRIPTIONS	702	807	913	1,000	102	1,000	0	0.00
101-4-4191-450 TRAINING & SEMINARS	0	100	1,277	1,800	20	1,800	0	0.00
101-4-4191-460 LICENSE FEES/REGISTRATION	1,356	874	679	800	697	1,000	200	25.00
101-4-4191-500 CAPITAL OUTLAY	0	3,835	0	0	0	0	0	0.00
TOTAL EXPENDITURES	206,492	220,977	253,782	387,745	162,827	405,723	17,978	4.64
REVENUE OVER/(UNDER) EXPENDITURES	(206,492)	(220,977)	(253,782)	(387,745)	(162,827)	(405,723)	(17,978)	4.64

101-GENERAL FUND
Government Building**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4194-101 WAGES FULL-TIME	9,242	9,862	10,449	10,854	5,782	7,824	(3,030)	27.92-
101-4-4194-102 WAGES OVERTIME	53	0	0	0	0	0	0	0.00
101-4-4194-113 EMPLOYEE BENEFITS	0	0	0	12	0	12	0	0.00
101-4-4194-121 EMPLOYER CONT. P E R A	690	763	783	813	449	586	(227)	27.92-
101-4-4194-122 EMPLOYER CONT. F I C A	606	685	704	830	409	599	(231)	27.83-
101-4-4194-131 HEALTH INSURANCE	2,903	3,015	3,134	2,780	1,612	1,963	(817)	29.39-
101-4-4194-132 DENTAL INSURANCE	207	207	207	281	156	202	(79)	28.11-
101-4-4194-133 LIFE & S-T DISABILITY INS	20	21	15	14	21	7	(7)	50.00-
101-4-4194-151 WORKER'S COMP PREMIUMS	162	68	74	69	60	50	(19)	27.54-
101-4-4194-200 SUPPLIES	1,291	1,226	982	1,500	728	1,500	0	0.00
101-4-4194-220 REPAIRS & MAINT. SUPPLIES	5,836	2,073	2,962	3,000	1,812	3,500	500	16.67
101-4-4194-231 SAFETY EQUIP & TRAINING	35	197	42	100	49	100	0	0.00
101-4-4194-310 PROFESSIONAL SERVICES	759	787	11,971	1,300	5,219	1,300	0	0.00
101-4-4194-369 INSURANCES	994	842	201	938	177	195	(743)	79.21-
101-4-4194-381 ELECTRIC	16,417	12,999	13,497	18,000	7,986	18,000	0	0.00
101-4-4194-382 WATER/SEWER	2,052	1,733	1,699	2,200	754	2,200	0	0.00
101-4-4194-384 REFUSE	981	1,011	1,087	1,100	525	1,100	0	0.00
101-4-4194-385 NATURAL GAS	4,323	5,271	8,146	8,500	8,318	10,000	1,500	17.65
101-4-4194-387 CITY WIDE CLEAN-UP	1,683	2,200	2,180	2,400	2,215	4,000	1,600	66.67
101-4-4194-401 CONTRACTED SERVICES	15,060	15,060	15,060	15,500	9,006	16,000	500	3.23
101-4-4194-404 REPAIRS & MAINTENANCE	4,377	428	13,521	3,000	2,830	5,000	2,000	66.67
101-4-4194-410 RENTALS	0	0	0	0	105	0	0	0.00
101-4-4194-500 CAPITAL OUTLAY	45,218	47,825	5	0	0	100,000	100,000	0.00
TOTAL EXPENDITURES	112,910	106,273	86,718	73,191	48,211	174,138	100,947	137.92
REVENUE OVER/(UNDER) EXPENDITURES	(112,910)	(106,273)	(86,718)	(73,191)	(48,211)	(174,138)	(100,947)	137.92

Section 2, Item d.101-GENERAL FUND
Police

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
101-3-4210-33161 FEDERAL GRANT-COPS POLICE	0	0	0	0	4,976	0	0	0.00
101-3-4210-33410 COVID-19 RELIEF FUNDS	392,941	0	0	0	0	0	0	0.00
101-3-4210-33416 POLICE TRAINING AID	9,409	10,304	8,119	10,300	0	10,300	0	0.00
101-3-4210-33424 POLICE STATE AID	92,148	91,926	97,660	92,000	0	92,000	0	0.00
101-3-4210-34210 POLICE LIAISON REVENUE	94,319	99,492	96,035	112,000	40,408	45,408	(66,592)	59.46-
101-3-4210-34220 POLICE REVENUE	46,875	7,281	2,761	20,000	1,147	20,000	0	0.00
101-3-4210-35101 COURT FINES-STATE OF MN	20,976	24,820	22,063	20,000	18,427	20,000	0	0.00
101-3-4210-36200 MISCELLANEOUS INCOME	0	0	0	0	3,100	0	0	0.00
TOTAL REVENUES	656,668	233,823	226,639	254,300	68,058	187,708	(66,592)	26.19-
EXPENDITURES								
101-4-4210-101 WAGES FULL-TIME	947,322	946,719	1,072,835	1,136,974	566,627	1,263,815	126,841	11.16
101-4-4210-102 WAGES OVERTIME	43,402	47,754	79,963	50,000	32,863	50,000	0	0.00
101-4-4210-107 POLICE COURT TIME	2,745	3,757	3,881	3,200	849	3,200	0	0.00
101-4-4210-113 EMPLOYEE BENEFITS	10,563	14,562	25,438	15,000	14,992	15,000	0	0.00
101-4-4210-115 VACATION ACCRUAL	90	0	0	0	0	0	0	0.00
101-4-4210-121 EMPLOYER CONT. P E R A	158,439	168,363	178,234	198,898	105,536	211,788	12,890	6.48
101-4-4210-122 EMPLOYER CONT. F I C A	19,802	19,376	20,012	24,551	11,573	23,875	(676)	2.75-
101-4-4210-131 HEALTH INSURANCE	175,986	180,491	162,852	226,419	101,911	239,769	13,350	5.90
101-4-4210-132 DENTAL INSURANCE	14,153	13,573	13,048	22,394	10,225	24,236	1,842	8.23
101-4-4210-133 LIFE & S-T DISABILITY INS	1,608	1,618	1,098	1,271	1,807	3,637	2,366	186.15
101-4-4210-151 WORKER'S COMP PREMIUMS	35,699	52,721	87,591	91,373	89,540	98,339	6,966	7.62
101-4-4210-200 SUPPLIES	9,752	8,804	8,585	8,000	5,700	12,000	4,000	50.00
101-4-4210-207 COMPUTER SUPPORT SERVICES	5,422	3,919	4,469	5,000	4,055	5,500	500	10.00
101-4-4210-212 MOTOR FUELS	11,756	15,678	17,685	20,000	10,104	23,000	3,000	15.00
101-4-4210-220 REPAIRS & MAINT. SUPPLIES	0	2	28	500	749	500	0	0.00
101-4-4210-231 SAFETY EQUIP & TRAINING	626	620	474	750	602	750	0	0.00
101-4-4210-310 PROFESSIONAL SERVICES	1,446	1,766	2,691	2,500	2,691	2,500	0	0.00
101-4-4210-320 POSTAGE	301	279	200	500	148	500	0	0.00
101-4-4210-321 TELEPHONE	8,363	6,775	6,399	8,200	2,332	9,200	1,000	12.20
101-4-4210-322 COMPUTER COMM/MAINT	6,992	6,870	8,764	7,000	5,478	8,800	1,800	25.71
101-4-4210-330 TRAVEL, CONF, MILEAGE ALLOW.	140	0	451	500	578	700	200	40.00
101-4-4210-340 ADVERTISING & PUBLICATIONS	0	328	347	350	784	350	0	0.00
101-4-4210-350 PRINTING & BINDING	63	0	112	500	67	500	0	0.00
101-4-4210-369 INSURANCES	27,914	26,007	27,559	28,000	29,127	32,007	4,007	14.31
101-4-4210-401 CONTRACTED SERVICES	35,026	35,603	36,057	34,000	13,092	39,000	5,000	14.71
101-4-4210-404 REPAIRS & MAINTENANCE	128	177	62	500	20	300	(200)	40.00-
101-4-4210-408 VEHICLE MAINT	6,384	4,194	15,860	5,500	2,602	6,500	1,000	18.18
101-4-4210-410 RENTALS	4,380	2,741	3,107	4,500	1,579	4,000	(500)	11.11-
101-4-4210-415 LEASE EQUIPMENT	0	18,308	6,192	1,600	20,256	34,000	32,400	2,025.00
101-4-4210-430 MISCELLANEOUS EXPENSE	21	0	0	0	0	0	0	0.00
101-4-4210-433 DUES & SUBSCRIPTIONS	546	573	827	800	13,512	850	50	6.25
101-4-4210-450 TRAINING & SEMINARS	7,202	7,370	8,813	8,675	9,833	14,000	5,325	61.38
101-4-4210-453 SEIZED PROPERTY DIST.	0	0	0	0	0	1,500	1,500	0.00
101-4-4210-455 POLICE COMPLIANCE EXPENSES	0	0	0	500	370	500	0	0.00
101-4-4210-460 LICENSE FEES/REGISTRATION	158	272	679	500	286	700	200	40.00

101-GENERAL FUND
Police

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
101-4-4210-490 DONATION OTHER CIVIC ORG.	0	0	0	0	0	2,980	2,980	0.00
101-4-4210-500 CAPITAL OUTLAY	<u>96,393</u>	<u>10,451</u>	<u>7,841</u>	<u>194,200</u>	<u>153,269</u>	<u>62,000</u>	<u>(132,200)</u>	<u>68.07-</u>
TOTAL EXPENDITURES	1,632,819	1,599,672	1,802,153	2,102,655	1,213,157	2,196,296	93,641	4.45
REVENUE OVER/(UNDER) EXPENDITURES	(976,151)	(1,365,849)	(1,575,515)	(1,848,355)	(1,145,099)	(2,008,588)	(160,233)	8.67

101-GENERAL FUND
Fire**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<u>REVENUES</u>								
101-3-4220-33417 FIRE TRAINING AID	2,520	11,190	4,383	6,000	6,767	6,000	0	0.00
101-3-4220-33423 FIRE STATE AID	91,261	95,262	103,406	95,000	0	95,000	0	0.00
101-3-4220-33435 STATE/COUNTY GRANT	0	0	3,750	0	0	0	0	0.00
101-3-4220-36200 MISCELLANEOUS INCOME	0	0	8,905	0	206	0	0	0.00
TOTAL REVENUES	93,781	106,452	120,445	101,000	6,972	101,000	0	0.00
<u>EXPENDITURES</u>								
101-4-4220-103 WAGES PART-TIME	31,899	30,526	30,146	38,500	0	40,000	1,500	3.90
101-4-4220-122 EMPLOYER CONT. F I C A	3,494	3,253	3,367	2,675	0	4,050	1,375	51.40
101-4-4220-124 FIRE PENSION CONTR.	91,261	95,262	103,406	99,438	0	100,000	562	0.57
101-4-4220-151 WORKER'S COMP PREMIUMS	12,708	13,798	18,314	15,205	16,953	17,000	1,795	11.81
101-4-4220-200 SUPPLIES	8,814	7,328	6,329	8,500	7,689	12,500	4,000	47.06
101-4-4220-212 MOTOR FUELS	1,488	2,157	2,974	3,000	1,623	1,000	(2,000)	66.67-
101-4-4220-220 REPAIRS & MAINT. SUPPLIES	2,088	6,770	4,363	6,500	1,482	8,000	1,500	23.08
101-4-4220-231 SAFETY EQUIP & TRAINING	0	240	0	0	0	0	0	0.00
101-4-4220-310 PROFESSIONAL SERVICES	2,582	2,979	5,768	2,700	2,799	5,000	2,300	85.19
101-4-4220-321 TELEPHONE	1,323	1,283	1,523	1,500	822	1,500	0	0.00
101-4-4220-322 COMPUTER COMMUNICATIONS	0	247	98	250	0	250	0	0.00
101-4-4220-330 TRAVEL, CONF, MILEAGE ALLOW.	201	0	732	1,500	306	1,500	0	0.00
101-4-4220-340 ADVERTISING & PUBLICATIONS	499	0	315	400	255	400	0	0.00
101-4-4220-369 INSURANCES	2,161	2,177	3,489	2,427	4,261	4,682	2,255	92.91
101-4-4220-381 ELECTRIC	4,796	4,659	4,954	4,500	2,989	4,500	0	0.00
101-4-4220-382 WATER/SEWER	2,075	2,194	2,535	2,000	905	2,000	0	0.00
101-4-4220-384 REFUSE	236	236	237	250	131	250	0	0.00
101-4-4220-385 NATURAL GAS	1,851	1,909	3,123	3,000	3,405	4,000	1,000	33.33
101-4-4220-401 CONTRACTED SERVICES	533	198	1,121	500	120	500	0	0.00
101-4-4220-404 REPAIRS & MAINTENANCE	7,320	7,672	17,476	8,000	3,256	8,000	0	0.00
101-4-4220-415 LEASE EQUIPMENT	1,625	0	0	0	0	0	0	0.00
101-4-4220-430 MISCELLANEOUS EXPENSE	0	8	0	0	0	0	0	0.00
101-4-4220-433 DUES & SUBSCRIPTIONS	145	145	145	200	145	200	0	0.00
101-4-4220-450 TRAINING & SEMINARS	6,241	2,917	12,231	7,500	6,510	10,000	2,500	33.33
101-4-4220-451 REIMBURSEMENTS	0	0	4,000	0	0	0	0	0.00
101-4-4220-500 CAPITAL OUTLAY	7,439	0	12,685	0	1,752	25,000	25,000	0.00
TOTAL EXPENDITURES	190,777	185,959	239,330	208,545	55,403	250,332	41,787	20.04
REVENUE OVER/(UNDER) EXPENDITURES	(96,997)	(79,507)	(118,886)	(107,545)	(48,431)	(149,332)	(41,787)	38.86

101-GENERAL FUND
Building Inspector**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4240-101 WAGES FULL-TIME	194,065	197,486	185,857	204,558	114,332	220,753	16,195	7.92
101-4-4240-102 WAGES OVERTIME	0	0	712	0	0	0	0	0.00
101-4-4240-113 EMPLOYEE BENEFITS	550	610	825	940	800	940	0	0.00
101-4-4240-121 EMPLOYER CONT. P E R A	14,424	15,326	13,254	15,342	8,734	16,556	1,214	7.91
101-4-4240-122 EMPLOYER CONT. F I C A	13,752	14,419	13,323	15,720	8,217	16,960	1,240	7.89
101-4-4240-131 HEALTH INSURANCE	34,018	33,579	45,517	46,347	23,403	46,527	180	0.39
101-4-4240-132 DENTAL INSURANCE	3,441	3,326	3,128	4,682	2,395	5,060	378	8.07
101-4-4240-133 LIFE & S-T DISABILITY INS	335	337	226	263	389	680	417	158.56
101-4-4240-151 WORKER'S COMP PREMIUMS	944	1,075	1,598	1,139	1,369	1,228	89	7.81
101-4-4240-200 SUPPLIES	211	1,413	221	0	212	1,300	1,300	0.00
101-4-4240-212 MOTOR FUELS	391	795	2,140	2,000	844	2,000	0	0.00
101-4-4240-220 REPAIRS & MAINT SUPPLIES	0	0	0	1,300	6	0	(1,300)	100.00-
101-4-4240-231 SAFETY EQUIP & TRAINING	626	760	557	684	602	684	0	0.00
101-4-4240-310 PROFESSIONAL SERVICES	0	957	3,309	1,300	0	1,300	0	0.00
101-4-4240-320 POSTAGE	14	64	23	100	4	100	0	0.00
101-4-4240-321 TELEPHONE	1,291	1,439	1,534	1,600	944	1,600	0	0.00
101-4-4240-322 COMPUTER COMM/MAINT	0	15	0	0	52	0	0	0.00
101-4-4240-330 TRAVEL, CONF, MILEAGE ALLOW.	0	254	0	250	0	250	0	0.00
101-4-4240-340 ADVERTISING & PUBLICATIONS	0	0	330	0	0	0	0	0.00
101-4-4240-369 INSURANCES	1,715	1,863	2,323	2,077	1,752	1,926	(151)	7.27-
101-4-4240-401 CONTRACTED NUISANCE ABATEMENT	558	795	1,127	1,500	0	1,500	0	0.00
101-4-4240-408 VEHICLE MAINTENANCE	714	542	22	700	52	700	0	0.00
101-4-4240-410 RENTALS	828	860	874	850	489	850	0	0.00
101-4-4240-431 CREDIT CARD FEES	3,432	4,932	8,784	4,000	4,419	6,000	2,000	50.00
101-4-4240-433 DUES & SUBSCRIPTIONS	1,030	901	255	900	65	900	0	0.00
101-4-4240-450 TRAINING & SEMINARS	1,931	3,316	1,466	3,200	320	3,200	0	0.00
101-4-4240-460 LICENSE FEES/REGISTRATION	70	0	39	40	26	40	0	0.00
101-4-4240-500 CAPITAL OUTLAY	6,000	0	0	0	0	10,000	10,000	0.00
TOTAL EXPENDITURES	280,340	285,063	287,442	309,492	169,426	341,054	31,562	10.20
REVENUE OVER/(UNDER) EXPENDITURES	(280,340)	(285,063)	(287,442)	(309,492)	(169,426)	(341,054)	(31,562)	10.20

101-GENERAL FUND
Emergency Management

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
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EXPENDITURES								
101-4-4250-200 SUPPLIES	(1)	0	0	100	0	0	(100)	100.00-
101-4-4250-220 REPAIRS & MAINT. SUPPLIES	200	0	0	250	232	350	100	40.00
101-4-4250-369 INSURANCES	796	807	420	800	489	537	(263)	32.88-
101-4-4250-404 REPAIRS & MAINTENANCE	<u>1,286</u>	<u>2,106</u>	<u>0</u>	<u>1,500</u>	<u>1,018</u>	<u>1,750</u>	<u>250</u>	<u>16.67</u>
TOTAL EXPENDITURES	2,281	2,913	420	2,650	1,739	2,637	(13)	0.49-
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(2,281)	(2,913)	(420)	(2,650)	(1,739)	(2,637)	13	0.49-

101-GENERAL FUND
Animal Control

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<hr/>								
EXPENDITURES								
101-4-4270-401 CONTRACTED SERVICES	13,174	14,400	14,400	15,600	11,700	15,600	0	0.00
101-4-4270-460 LICENSE FEES/REGISTRATION	<u>82</u>	<u>197</u>	<u>87</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>0.00</u>
TOTAL EXPENDITURES	13,256	14,597	14,487	15,750	11,700	15,750	0	0.00
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REVENUE OVER/(UNDER) EXPENDITURES	(13,256)	(14,597)	(14,487)	(15,750)	(11,700)	(15,750)	0	0.00

101-GENERAL FUND
Public Works**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
101-3-4300-33425 HIGHWAY STATE AID	97,806	97,496	109,758	100,000	107,135	106,242	6,242	6.24
101-3-4300-33610 STATE/COUNTY ROAD MAINT	6,380	9,302	6,187	4,200	9,877	4,200	0	0.00
101-3-4300-34320 STREET REVENUE	2,353	1,278	4,954	1,000	420	1,000	0	0.00
101-3-4300-36200 MISCELLANEOUS INCOME	<u>142</u>	<u>364</u>	<u>2,093</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUES	106,681	108,441	122,992	105,200	117,432	111,442	6,242	5.93
EXPENDITURES								
101-4-4300-101 WAGES FULL-TIME	77,512	55,352	69,291	76,170	43,193	82,036	5,866	7.70
101-4-4300-113 EMPLOYEE BENEFITS	0	0	0	56	0	56	0	0.00
101-4-4300-121 EMPLOYER CONT. P E R A	5,761	2,206	5,189	5,713	3,344	6,148	435	7.61
101-4-4300-122 EMPLOYER CONT. F I C A	5,729	4,371	4,906	5,831	3,246	6,276	445	7.63
101-4-4300-131 HEALTH INSURANCE	5,005	2,323	14,103	12,977	7,861	13,743	766	5.90
101-4-4300-132 DENTAL INSURANCE	963	341	963	1,311	765	1,417	106	8.09
101-4-4300-133 LIFE & S-T DISABILITY INS	94	34	71	66	137	237	171	259.09
101-4-4300-151 WORKER'S COMP PREMIUMS	5,394	5,925	5,249	6,130	5,374	4,614	(1,516)	24.73-
101-4-4300-231 SAFETY EQUIP & TRAINING	313	331	237	450	301	400	(50)	11.11-
101-4-4300-310 PROFESSIONAL SERVICES	0	0	22	0	0	0	0	0.00
101-4-4300-369 INSURANCES	502	361	548	403	646	710	307	76.18
101-4-4300-433 DUES & SUBSCRIPTIONS	438	450	463	475	478	500	25	5.26
101-4-4300-442 GRANTS/SPECIAL PROJECTS	0	0	0	0	1,510	0	0	0.00
101-4-4300-450 TRAINING & SEMINARS	<u>0</u>	<u>2,808</u>	<u>0</u>	<u>600</u>	<u>20</u>	<u>500</u>	<u>(100)</u>	<u>16.67-</u>
TOTAL EXPENDITURES	101,711	74,503	101,042	110,182	66,876	116,637	6,455	5.86
REVENUE OVER/(UNDER) EXPENDITURES	4,970	33,938	21,950	(4,982)	50,556	(5,195)	(213)	4.28

Section 2, Item d.

101-GENERAL FUND
Street

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4310-101 WAGES FULL-TIME	376,469	366,534	386,317	384,830	241,583	410,336	25,506	6.63
101-4-4310-102 WAGES OVERTIME	5,001	9,921	19,864	8,000	8,380	11,000	3,000	37.50
101-4-4310-108 WAGES ON-CALL	11,482	11,781	12,175	20,700	10,462	20,700	0	0.00
101-4-4310-113 EMPLOYEE BENEFITS	1,925	2,475	1,925	2,375	2,925	2,375	0	0.00
101-4-4310-121 EMPLOYER CONT. P E R A	29,089	30,246	31,641	31,015	20,306	33,236	2,221	7.16
101-4-4310-122 EMPLOYER CONT. F I C A	25,848	27,489	28,164	31,816	18,321	34,083	2,267	7.13
101-4-4310-131 HEALTH INSURANCE	105,488	103,133	110,671	90,314	62,495	90,517	203	0.22
101-4-4310-132 DENTAL INSURANCE	7,825	7,529	7,192	9,025	5,979	9,761	736	8.16
101-4-4310-133 LIFE & S-T DISABILITY INS	759	779	557	496	840	1,301	805	162.30
101-4-4310-151 WORKER'S COMP PREMIUMS	25,384	28,083	28,324	32,478	28,469	26,891	(5,587)	17.20-
101-4-4310-200 SUPPLIES	678	1,069	923	1,100	1,521	1,200	100	9.09
101-4-4310-212 MOTOR FUELS	22,526	24,678	40,878	35,000	24,615	40,000	5,000	14.29
101-4-4310-220 REPAIRS & MAINT. SUPPLIES	24,859	23,964	19,945	38,000	21,590	41,000	3,000	7.89
101-4-4310-224 SIDEWALK MAINTENANCE	4,167	349	1,456	2,000	0	2,000	0	0.00
101-4-4310-231 SAFETY EQUIP & TRAINING	2,905	2,989	2,676	3,600	3,169	3,000	(600)	16.67-
101-4-4310-303 ENGINEERING FEES	0	0	0	500	0	500	0	0.00
101-4-4310-310 PROFESSIONAL SERVICES	1,135	2,787	1,727	10,900	5,550	4,200	(6,700)	61.47-
101-4-4310-316 SNOW REMOVAL	30,423	27,344	44,578	53,000	35,660	57,000	4,000	7.55
101-4-4310-320 POSTAGE	17	4	21	20	1	20	0	0.00
101-4-4310-321 TELEPHONE	4,274	2,764	3,932	4,000	2,308	4,300	300	7.50
101-4-4310-322 COMPUTER COMM/MAINT	485	162	56	300	52	200	(100)	33.33-
101-4-4310-330 TRAVEL, CONF, MILEAGE ALLOW.	0	0	40	100	0	100	0	0.00
101-4-4310-340 ADVERTISING & PUBLICATIONS	0	538	0	300	0	300	0	0.00
101-4-4310-369 INSURANCES	21,203	20,330	11,760	22,668	13,364	14,685	(7,983)	35.22-
101-4-4310-381 ELECTRIC	3,926	4,076	4,140	4,550	2,615	4,750	200	4.40
101-4-4310-382 WATER/SEWER	1,192	1,111	1,397	1,400	606	1,500	100	7.14
101-4-4310-384 REFUSE	981	1,011	1,136	1,100	631	1,200	100	9.09
101-4-4310-385 NATURAL GAS	4,464	4,185	7,027	8,000	7,869	10,000	2,000	25.00
101-4-4310-404 REPAIRS & MAINTENANCE	20,376	17,699	15,474	28,000	6,034	29,000	1,000	3.57
101-4-4310-408 VEHICLE MAINT	457	2,334	3,458	4,000	5,633	6,000	2,000	50.00
101-4-4310-410 RENTALS	6,807	6,991	7,865	9,700	1,117	10,500	800	8.25
101-4-4310-414 LEASE AGREEMENTS	2,000	2,000	2,000	2,000	2,000	2,000	0	0.00
101-4-4310-430 MISCELLANEOUS EXPENSE	1,918	675	7,067	1,000	0	1,000	0	0.00
101-4-4310-433 DUES & SUBSCRIPTIONS	113	113	120	100	0	120	20	20.00
101-4-4310-441 SPECIAL PROJECTS	113,157	128,134	119,610	0	0	3,500	3,500	0.00
101-4-4310-450 TRAINING & SEMINARS	1,390	2,698	2,097	2,750	297	1,700	(1,050)	38.18-
101-4-4310-460 LICENSE FEES/REGISTRATION	291	25	334	50	36	850	800	1,600.00
101-4-4310-500 CAPITAL OUTLAY	23,241	6,350	33,825	107,000	53,588	12,000	(95,000)	88.79-
TOTAL EXPENDITURES	882,256	872,350	960,369	952,187	588,016	892,825	(59,362)	6.23-
REVENUE OVER/(UNDER) EXPENDITURES	(882,256)	(872,350)	(960,369)	(952,187)	(588,016)	(892,825)	59,362	6.23-

101-GENERAL FUND
Street Lights

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
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EXPENDITURES								
101-4-4316-369 INSURANCES	483	375	261	418	303	333	(85)	20.33-
101-4-4316-381 ELECTRIC	<u>69,981</u>	<u>63,563</u>	<u>59,428</u>	<u>72,000</u>	<u>34,414</u>	<u>72,000</u>	<u>0</u>	<u>0.00</u>
TOTAL EXPENDITURES	70,464	63,938	59,689	72,418	34,717	72,333	(85)	0.12-
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REVENUE OVER/ (UNDER) EXPENDITURES	(70,464)	(63,938)	(59,689)	(72,418)	(34,717)	(72,333)	85	0.12-

101-GENERAL FUND
Culture and Recreation

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
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REVENUES								
101-3-4500-34331 TEAM LEAGUE REVENUE	<u>1,015</u>	<u>5,662</u>	<u>2,959</u>	<u>2,986</u>	<u>2,378</u>	<u>2,842</u>	<u>(144)</u>	<u>4.82-</u>
TOTAL REVENUES	1,015	5,662	2,959	2,986	2,378	2,842	(144)	4.82-
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REVENUE OVER/ (UNDER) EXPENDITURES	1,015	5,662	2,959	2,986	2,378	2,842	(144)	4.82-

101-GENERAL FUND
Outdoor Swimming Pool

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
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EXPENDITURES								
101-4-4510-369 INSURANCES	4,096	7,645	2,297	0	0	0	0	0.00
101-4-4510-381 ELECTRICITY	714	761	0	0	0	0	0	0.00
101-4-4510-500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>65,366</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL EXPENDITURES	4,809	8,406	67,663	0	0	0	0	0.00
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REVENUE OVER/ (UNDER) EXPENDITURES	(4,809)	(8,406)	(67,663)	0	0	0	0	0.00

101-GENERAL FUND
Aquatic/Fitness Center

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4515-369 INSURANCES	330	158	305	340	272	299	(41)	12.06-
101-4-4515-491 CONTRIBUTION TO NPAS	<u>123,729</u>	<u>186,902</u>	<u>164,915</u>	<u>130,186</u>	<u>12,857</u>	<u>115,952</u>	<u>(14,234)</u>	<u>10.93-</u>
TOTAL EXPENDITURES	124,059	187,060	165,220	130,526	13,129	116,251	(14,275)	10.94-
REVENUE OVER/(UNDER) EXPENDITURES	(124,059)	(187,060)	(165,220)	(130,526)	(13,129)	(116,251)	14,275	10.94-

101-GENERAL FUND
Municipal Band

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4516-103 WAGES PART-TIME	4,450	4,458	4,466	4,475	4,474	4,484	9	0.20
TOTAL EXPENDITURES	4,450	4,458	4,466	4,475	4,474	4,484	9	0.20
REVENUE OVER/ (UNDER) EXPENDITURES	(4,450)	(4,458)	(4,466)	(4,475)	(4,474)	(4,484)	(9)	0.20

Section 2, Item d.

101-GENERAL FUND
Parks

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<u>REVENUES</u>								
101-3-4520-36330 CONTRIBUTIONS AND DONATIONS	0	0	0	0	1,140	0	0	0.00
TOTAL REVENUES	0	0	0	0	1,140	0	0	0.00
<u>EXPENDITURES</u>								
101-4-4520-101 WAGES FULL-TIME	139,913	162,296	190,362	200,669	118,775	206,158	5,489	2.74
101-4-4520-102 WAGES OVERTIME	531	1,275	3,958	3,300	594	3,500	200	6.06
101-4-4520-103 WAGES PART-TIME	78,387	74,544	67,320	75,000	46,077	80,000	5,000	6.67
101-4-4520-113 EMPLOYEE BENEFITS	650	825	1,065	1,830	1,492	1,830	0	0.00
101-4-4520-114 UNEMPLOYMENT BENEFITS	1,487	0	1,999	0	0	0	0	0.00
101-4-4520-121 EMPLOYER CONT. P E R A	11,173	13,481	14,647	16,898	9,252	17,324	426	2.52
101-4-4520-122 EMPLOYER CONT. F I C A	15,861	17,756	18,508	21,481	12,668	21,916	435	2.03
101-4-4520-131 HEALTH INSURANCE	21,119	27,531	46,394	37,077	23,091	26,289	(10,788)	29.10-
101-4-4520-132 DENTAL INSURANCE	2,866	2,871	3,017	3,746	2,240	3,151	(595)	15.88-
101-4-4520-133 LIFE & S-T DISABILITY INS	279	316	271	267	432	647	380	142.32
101-4-4520-151 WORKER'S COMP PREMIUMS	8,367	10,096	14,227	13,599	16,115	13,855	256	1.88
101-4-4520-200 SUPPLIES	1,662	1,527	2,352	3,000	1,866	3,000	0	0.00
101-4-4520-212 MOTOR FUELS	7,087	7,555	14,237	12,500	4,688	14,000	1,500	12.00
101-4-4520-220 REPAIRS & MAINT. SUPPLIES	49,655	44,905	45,541	50,400	285	54,000	3,600	7.14
101-4-4520-231 SAFETY EQUIP & TRAINING	1,859	1,596	1,324	2,400	1,298	1,700	(700)	29.17-
101-4-4520-310 PROFESSIONAL SERVICES	85	482	487	20,540	134	500	(20,040)	97.57-
101-4-4520-320 POSTAGE	4	6	1	30	0	30	0	0.00
101-4-4520-321 TELEPHONE	1,570	1,548	1,523	2,000	1,082	2,000	0	0.00
101-4-4520-322 COMPUTER COMM/MAINT	0	1,100	223	180	102	180	0	0.00
101-4-4520-340 ADVERTISING & PUBLICATIONS	326	688	825	700	179	700	0	0.00
101-4-4520-350 PRINTING & BINDING	140	0	0	0	0	0	0	0.00
101-4-4520-369 INSURANCES	24,242	21,762	9,848	24,264	11,817	12,985	(11,279)	46.48-
101-4-4520-381 ELECTRIC	7,658	7,586	8,676	8,800	5,599	9,000	200	2.27
101-4-4520-382 WATER/SEWER	4,592	6,048	4,951	6,000	1,316	6,250	250	4.17
101-4-4520-384 REFUSE	1,916	2,832	3,313	3,000	1,077	3,000	0	0.00
101-4-4520-385 NATURAL GAS	2,047	1,967	3,017	3,500	3,040	4,500	1,000	28.57
101-4-4520-401 CONTRACTED SERVICES	5,707	300	2,384	5,000	0	5,000	0	0.00
101-4-4520-404 REPAIRS & MAINTENANCE	11,802	22,450	14,307	13,000	4,938	12,000	(1,000)	7.69-
101-4-4520-408 VEHICLE MAINTENANCE	1,260	228	1,312	1,250	2,069	4,000	2,750	220.00
101-4-4520-410 RENTALS	4,127	5,145	5,536	7,000	2,190	7,000	0	0.00
101-4-4520-430 MISCELLANEOUS EXPENSE	2	2,054	0	0	0	1,000	1,000	0.00
101-4-4520-433 DUES & SUBSCRIPTIONS	613	619	660	655	701	500	(155)	23.66-
101-4-4520-440 REAL ESTATE TAXES	2,495	2,431	2,348	2,600	1,965	2,600	0	0.00
101-4-4520-441 SPECIAL PROJECTS	26,837	18,500	17,998	20,100	124	20,300	200	1.00
101-4-4520-442 GRANTS/SPECIAL PROJECTS	0	0	0	0	28,676	0	0	0.00
101-4-4520-450 TRAINING & SEMINARS	1,390	775	3,000	900	0	700	(200)	22.22-
101-4-4520-460 LICENSE FEES/REGISTRATION	124	11	135	50	74	200	150	300.00
101-4-4520-500 CAPITAL OUTLAY	3,500	12,990	0	294,000	233,258	82,000	(212,000)	72.11-
TOTAL EXPENDITURES	441,330	476,096	505,765	855,736	537,214	621,815	(233,921)	27.34-
REVENUE OVER/(UNDER) EXPENDITURES	(441,330)	(476,096)	(505,765)	(855,736)	(536,074)	(621,815)	233,921	27.34-

101-GENERAL FUND
Park Board

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<u>REVENUES</u>								
101-3-4521-33640 LOCAL GOV'T GRANTS.AID	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,000</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUES	0	0	0	0	7,000	0	0	0.00
<u>EXPENDITURES</u>								
101-4-4521-441 SPECIAL PROJECTS	12,553	75,482	6,708	43,000	0	50,000	7,000	16.28
101-4-4521-500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>130,000</u>	<u>0</u>	<u>130,000</u>	<u>0</u>	<u>0.00</u>
TOTAL EXPENDITURES	12,553	75,482	6,708	173,000	0	180,000	7,000	4.05
REVENUE OVER/(UNDER) EXPENDITURES	(12,553)	(75,482)	(6,708)	(173,000)	7,000	(180,000)	(7,000)	4.05

101-GENERAL FUND
Library**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
101-4-4550-200 SUPPLIES	548	370	364	650	522	700	50	7.69
101-4-4550-220 REPAIRS & MAINT. SUPPLIES	2,500	524	829	1,650	165	1,650	0	0.00
101-4-4550-310 PROFESSIONAL SERVICES	(41)	0	15	0	(1)	0	0	0.00
101-4-4550-369 INSURANCE	1,591	1,617	2,782	1,803	3,290	3,615	1,812	100.50
101-4-4550-381 ELECTRIC	7,076	6,620	7,684	10,000	4,452	10,000	0	0.00
101-4-4550-382 WATER/SEWER	665	719	846	1,200	371	1,200	0	0.00
101-4-4550-384 REFUSE	714	752	815	750	397	800	50	6.67
101-4-4550-385 NATURAL GAS	2,182	2,562	3,950	4,500	3,737	4,500	0	0.00
101-4-4550-401 CONTRACTED SERVICES	7,473	8,700	8,700	9,000	5,203	9,300	300	3.33
101-4-4550-404 REPAIRS & MAINTENANCE	<u>411</u>	<u>626</u>	<u>4,956</u>	<u>21,200</u>	<u>0</u>	<u>1,500</u>	<u>(19,700)</u>	<u>92.92-</u>
TOTAL EXPENDITURES	23,119	22,491	30,941	50,753	18,137	33,265	(17,488)	34.46-
REVENUE OVER/(UNDER) EXPENDITURES	(23,119)	(22,491)	(30,941)	(50,753)	(18,137)	(33,265)	17,488	34.46-

101-GENERAL FUND
Unallocated**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
101-3-4920-39200 OPERATING TRANSFER IN	<u>0</u>	<u>0</u>	<u>90,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUES	0	0	90,000	0	0	0	0	0.00
EXPENDITURES								
101-4-4920-310 PROFESSIONAL SERVICES	6,861	1,328	0	0	1,540	0	0	0.00
101-4-4920-365 INSURANCE DEDUCTIBLES	2,500	2,646	0	10,000	14,996	10,000	0	0.00
101-4-4920-369 PROP/LIAB INSURANCE	13,325	19,940	16,138	22,233	14,694	16,147	(6,086)	27.37-
101-4-4920-430 MISCELLANEOUS EXPENSE	1,249	851	870	1,000	687	1,000	0	0.00
101-4-4920-438 BAD DEBT	0	155	0	0	0	0	0	0.00
101-4-4920-615 TOWNSHIP TAX PAYMENT	7,507	6,398	4,818	3,238	3,238	3,238	0	0.00
101-4-4920-700 CONTINGENCY	3,441	0	0	25,000	0	25,000	0	0.00
101-4-4920-720 OPERATING TRF - OUT	23,664	0	0	0	0	0	0	0.00
101-4-4920-721 OPERATING TRF - GOLF COURSE	<u>121,270</u>	<u>121,270</u>	<u>121,270</u>	<u>121,270</u>	<u>60,635</u>	<u>97,016</u>	<u>(24,254)</u>	<u>20.00-</u>
TOTAL EXPENDITURES	179,816	152,587	143,096	182,741	95,791	152,401	(30,340)	16.60-
REVENUE OVER/(UNDER) EXPENDITURES	(179,816)	(152,587)	(53,096)	(182,741)	(95,791)	(152,401)	30,340	16.60-

101-GENERAL FUND
Park Fees

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
101-3-5201-34783 PARK FEES-SHELTERS	<u>510</u>	<u>1,920</u>	<u>2,750</u>	<u>1,320</u>	<u>2,160</u>	<u>1,914</u>	<u>594</u>	<u>45.00</u>
TOTAL REVENUES	510	1,920	2,750	1,320	2,160	1,914	594	45.00
REVENUE OVER/ (UNDER) EXPENDITURES	510	1,920	2,750	1,320	2,160	1,914	594	45.00

101-GENERAL FUND

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
FUND TOTAL REVENUES	5,620,923	5,290,705	5,828,068	6,501,775	3,413,644	6,472,710	(29,065)	0.45-
FUND TOTAL EXPENDITURES	<u>5,251,355</u>	<u>5,242,633</u>	<u>5,578,066</u>	<u>6,501,775</u>	<u>3,567,361</u>	<u>6,472,710</u>	<u>(29,065)</u>	<u>0.45-</u>
REVENUE OVER/ (UNDER) EXPENDITURES	369,568	48,073	250,002	0	(153,716)	0	0	0.00

498-EQUIPMENT FUND
NON DEPARTMENTAL

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<hr/>								
REVENUES								
498-3-0000-31010 CURRENT PROPERTY TAXES	0	0	0	200,217	0	138,275	(61,942)	30.94-
TOTAL REVENUES	0	0	0	200,217	0	138,275	(61,942)	30.94-
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	200,217	0	138,275	(61,942)	30.94-

498-EQUIPMENT FUND
CAPITAL PROJECTS

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
498-4-4311-720 TRANSFER OUT	0	0	0	189,985	0	148,507	(41,478)	21.83-
TOTAL EXPENDITURES	0	0	0	189,985	0	148,507	(41,478)	21.83-
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	(189,985)	0	(148,507)	41,478	21.83-

498-EQUIPMENT FUND

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
FUND TOTAL REVENUES	0	0	0	200,217	0	138,275	(61,942)	30.94-
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>189,985</u>	<u>0</u>	<u>148,507</u>	<u>(41,478)</u>	<u>21.83-</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	10,232	0	(10,232)	(20,464)	200.00-

CITY OF NEW PRAGUE
 PROPOSED BUDGET REPORT
 AS OF: JULY 31ST, 2023

499-CP GENERAL
 Non-Departmental

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<u>REVENUES</u>								
499-3-0000-31010 CURRENT PROPERTY TAXES	41	141,724	20,810	0	0	0	0	0.00
499-3-0000-31020 DELINQUENT PROPERTY TAXES	0	1	13	0	0	0	0	0.00
499-3-0000-36100 SPECIAL ASSESSMENTS-CO	18,669	2,020	2,217	1,500	524	1,500	0	0.00
499-3-0000-36200 MISCELLANEOUS REVENUES	0	20,496	0	0	0	0	0	0.00
499-3-0000-36210 INTEREST INCOME	<u>2,986</u>	<u>596</u>	<u>1,665</u>	<u>500</u>	<u>4,633</u>	<u>500</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUES	21,695	164,837	24,705	2,000	5,157	2,000	0	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	21,695	164,837	24,705	2,000	5,157	2,000	0	0.00

499-CP GENERAL

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
EXPENDITURES								
499-4-4132-500 CAPITAL OUTLAY	14,587	0	0	0	0	0	0	0.00
TOTAL EXPENDITURES	14,587	0	0	0	0	0	0	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	(14,587)	0	0	0	0	0	0	0.00

499-CP GENERAL
Storm Utility

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<u>REVENUES</u>								
499-3-4311-36231 RENTAL INCOME	20,032	15,000	15,000	7,500	0	7,500	0	0.00
TOTAL REVENUES	20,032	15,000	15,000	7,500	0	7,500	0	0.00
<u>EXPENDITURES</u>								
499-4-4311-303 ENGINEERING FEES	302	651	0	0	0	0	0	0.00
499-4-4311-440 REAL ESTATE TAXES	3,430	1,790	1,788	1,900	748	1,900	0	0.00
499-4-4311-500 CAPITAL OUTLAY	44,995	24,900	0	0	0	0	0	0.00
499-4-4311-720 TRANSFERS OUT	0	0	90,000	0	0	0	0	0.00
TOTAL EXPENDITURES	48,727	27,341	91,788	1,900	748	1,900	0	0.00
REVENUE OVER/(UNDER) EXPENDITURES	(28,695)	(12,341)	(76,788)	5,600	(748)	5,600	0	0.00

499-CP GENERAL

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
FUND TOTAL REVENUES	41,727	179,837	39,705	9,500	5,157	9,500	0	0.00
FUND TOTAL EXPENDITURES	<u>63,314</u>	<u>27,341</u>	<u>91,788</u>	<u>1,900</u>	<u>748</u>	<u>1,900</u>	<u>0</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(21,586)	152,496	(52,083)	7,600	4,409	7,600	0	0.00

680-EDA
Non-Departmental

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<u>REVENUES</u>								
680-3-0000-31010 CURRENT PROPERTY TAXES	49,760	49,732	49,776	75,000	39,182	75,000	0	0.00
680-3-0000-31020 DELINQUENT PROPERTY TAXES	317	38	141	0	108	0	0	0.00
680-3-0000-33439 PERA PENSION OTHER REVENUE	0	0	84	0	0	0	0	0.00
680-3-0000-36200 MISCELLANEOUS INCOME	0	0	3	0	0	0	0	0.00
680-3-0000-36210 INTEREST INCOME	<u>1,070</u>	<u>256</u>	<u>1,695</u>	<u>250</u>	<u>3,627</u>	<u>250</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUES	51,148	50,026	51,699	75,250	42,917	75,250	0	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	51,148	50,026	51,699	75,250	42,917	75,250	0	0.00

680-EDA
Economic Development**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
680-3-4650-33410 COVID-19 RELIEF FUNDS	214,000	0	0	0	0	0	0	0.00
680-3-4650-36240 REIMBURSEMENTS	<u>92</u>	<u>53</u>	<u>35</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUES	214,092	53	35	0	0	0	0	0.00
EXPENDITURES								
680-4-4650-101 WAGES FULL-TIME	0	0	20,374	38,412	20,037	44,901	6,489	16.89
680-4-4650-113 EMPLOYEE BENEFITS	0	0	0	41	0	24	(17)	41.46-
680-4-4650-121 EMPLOYER CONT. PERA	0	0	1,478	3,246	1,553	3,366	120	3.70
680-4-4650-122 EMPLOYER CONT. F I C A	0	0	1,473	3,311	1,551	3,435	124	3.75
680-4-4650-129 GERF CHANGE	0	0	13,734	0	0	0	0	0.00
680-4-4650-131 HEALTH INSURANCE	0	0	1,958	9,377	1,939	5,890	(3,487)	37.19-
680-4-4650-132 DENTAL INSURANCE	0	0	138	965	149	618	(347)	35.96-
680-4-4650-133 LIFE & S-T DISABILITY INS.	0	0	26	49	67	124	75	153.06
680-4-4650-135 OPEB EXPENSE	0	0	549	0	0	0	0	0.00
680-4-4650-151 WORKER'S COMPENSATION INS.	0	0	173	207	266	242	35	16.91
680-4-4650-200 SUPPLIES	2	12	3	500	23	500	0	0.00
680-4-4650-220 REPAIRS & MAINT. SUPPLIES	0	0	0	500	0	500	0	0.00
680-4-4650-301 AUDIT	761	819	505	521	517	521	0	0.00
680-4-4650-303 ENGINEERING FEES	0	0	395	0	0	0	0	0.00
680-4-4650-305 CIVIL LEGAL FEES	869	1,378	5,531	3,000	16,959	3,000	0	0.00
680-4-4650-310 PROFESSIONAL SERVICES	14,000	0	1,500	1,500	0	1,500	0	0.00
680-4-4650-320 POSTAGE	330	179	134	200	103	200	0	0.00
680-4-4650-322 COMPUTER COMM/MAINT	6	6	31	0	24	0	0	0.00
680-4-4650-330 TRAVEL, CONF, MILEAGE ALLOW.	0	120	0	300	41	300	0	0.00
680-4-4650-340 ADVERTISING & PUBLICATIONS	2,559	7,308	670	1,200	368	1,200	0	0.00
680-4-4650-350 PRINTING & BINDING	847	0	0	0	0	0	0	0.00
680-4-4650-369 INSURANCES	0	202	251	225	2,444	2,685	2,460	1,093.33
680-4-4650-430 MISCELLANEOUS EXPENSE	92	0	0	0	0	0	0	0.00
680-4-4650-433 DUES & SUBSCRIPTIONS	295	305	545	305	0	545	240	78.69
680-4-4650-441 SPECIAL PROJECTS	200,604	6,715	0	6,391	0	5,699	(692)	10.83-
680-4-4650-490 DONATION OTHER CIVIC ORG.	500	500	500	0	500	0	0	0.00
680-4-4650-720 TRANSFER-OUT	<u>11,000</u>	<u>11,000</u>	<u>3,000</u>	<u>5,000</u>	<u>2,917</u>	<u>0</u>	<u>(5,000)</u>	<u>100.00-</u>
TOTAL EXPENDITURES	231,864	28,544	52,966	75,250	49,458	75,250	0	0.00
REVENUE OVER/(UNDER) EXPENDITURES	(17,772)	(28,492)	(52,931)	(75,250)	(49,458)	(75,250)	0	0.00

680-EDA

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
FUND TOTAL REVENUES	265,240	50,079	51,734	75,250	42,917	75,250	0	0.00
FUND TOTAL EXPENDITURES	<u>231,864</u>	<u>28,544</u>	<u>52,966</u>	<u>75,250</u>	<u>49,458</u>	<u>75,250</u>	<u>0</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	33,375	21,534	(1,232)	0	(6,541)	0	0	0.00

681-EDA-INDUSTRIAL PARK
Non-Departmental

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
<hr/>								
REVENUES								
681-3-0000-36210 INTEREST INCOME	523	115	593	0	1,603	0	0	0.00
TOTAL REVENUES	523	115	593	0	1,603	0	0	0.00
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	523	115	593	0	1,603	0	0	0.00

681-EDA-INDUSTRIAL PARK
Economic Development**Section 2, Item d.**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
REVENUES								
681-3-4650-39101 GAIN/LOSS ON LAND VALUE	0	0	161,508	0	0	0	0	0.00
TOTAL REVENUES	0	0	161,508	0	0	0	0	0.00
EXPENDITURES								
681-4-4650-303 ENGINEERING FEES	0	0	146	0	158	0	0	0.00
681-4-4650-305 CIVIL LEGAL FEES	0	21	0	0	0	0	0	0.00
681-4-4650-420 DEPRECIATION EXPENSE	1,773	1,773	1,773	1,773	1,035	1,773	0	0.00
681-4-4650-500 CAPITAL PROJECTS	0	0	0	988,000	0	988,000	0	0.00
TOTAL EXPENDITURES	1,773	1,794	1,919	989,773	1,193	989,773	0	0.00
REVENUE OVER/(UNDER) EXPENDITURES	(1,773)	(1,794)	159,589	(989,773)	(1,193)	(989,773)	0	0.00

681-EDA-INDUSTRIAL PARK

Section 2, Item d.

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 PROPOSED	2023-2024 \$ DIFFERENCE	2023-2024 % DIFFERENCE
FUND TOTAL REVENUES	523	115	162,101	0	1,603	0	0	0.00
FUND TOTAL EXPENDITURES	<u>1,773</u>	<u>1,794</u>	<u>1,919</u>	<u>989,773</u>	<u>1,193</u>	<u>989,773</u>	<u>0</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(1,250)	(1,679)	160,182	(989,773)	410	(989,773)	0	0.00



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
ROBIN PIKAL, FINANCE DIRECTOR
SUBJECT: HEALTH INSURANCE OPTIONS 2024
DATE: OCTOBER 18, 2023

October 2023 Update:

At the last budget meeting, it was requested by the Council that staff check on a few changes to the health insurance options to see what the cost savings may be. Some of the requested changes were an increase to the maximum out-of-pocket coverage for families from \$4,500 to \$5,200; decreasing the size of the in-network coverage; and removing out-of-network coverage. Gallagher reached out to Sourcewell/Health Partners to get some information for us.

When looking at removing out-of-network coverage, so little out-of-network coverage is used by the employees that it would not have affected our coverage cost to remove. For decreasing the size of the in-network coverage, the only healthcare location that would move the needle would be removing Mayo from the network, which would decrease the premiums by about 2%. As for increasing the out-of-pocket maximums from \$4,500 to \$5,200, this would realize a savings in premiums of about \$8 per person for single coverage and \$30 per person for family coverage. In total, this would equate to \$13,123 in health insurance savings over a renewal of the current plan. The City would realize 80% of that, or \$10,499. The General Fund, or tax levy, would realize a savings of about \$5,984.

When looking at this, I think it is important to remember that our health insurance costs continue to remain lower than they were in 2022, even with the renewal. In 2023, the City realized a health insurance savings of 11.08%, or \$104,340. The City realized \$83,472 of the savings. So even with the potential increase of 6.25% in 2024 as a renewal, the City is still saving money on its premiums.

Recommendation

With the relatively small savings to the City seen by the change in the health insurance plan, my recommendation continues to be to renew the existing plan for 2024.

Original Memo:

As requested last year, Robin and I had our insurance agent, Gallagher, get us a variety of quotes on health insurance coverages. On January 1, 2024, the City will be in its second year of a two-year contract with Sourcewell as our insurance pool. By being in a pool such as Sourcewell, the City is able to protect itself against fluctuations it may otherwise incur during years of high or low insurance usage. Through Sourcewell, the City has access to Health Partners as our insurance provider. While we will be in the second year of our two year agreement, the City does have access to different Health Partners plans. Below is a brief summary of

our current plan, the renewal of our current plan, as well as some plans similar to ours for consideration. We have also included an attachment that shows a comparison of the plans in more detail.

As we discussed at the previous meeting, renewing our current plan would mean a 6.25% increase in cost over 2023. The plan has a \$2,250 out of pocket max for singles and \$4,500 out of pocket max for families.

The options on the attached sheet are as follows, with changes from the existing plan noted:

Renewal (6.25% increase)

- Single - \$2,250 out of pocket max
- Family - \$4,500 out of pocket max

Option 1 (8.97% increase)

- Single - \$1,600 out of pocket max
- Family - \$3,200 out of pocket max
- Higher out of network costs

Option 2 (0.17% decrease)

- Single - \$1,600 deductible, \$3,600 out of pocket max (20% co-insurance payment after deductible)
- Family - \$3,200 deductible, \$7,200 out of pocket max (20% co-insurance payment after deductible)
- Higher out of networks costs

Option 3 (0.51% increase)

- Single - \$3,200 out of pocket max
- Family - \$6,400 out of pocket max
- Embedded costs
- Higher out of network costs

Option 4 (6.09% decrease)

- Single - \$3,200 deductible, \$6,400 out of pocket max (20% co-insurance payment after deductible)
- Family - \$6,400 deductible, \$10,400 out of pocket max (20% co-insurance payment after deductible)
- Embedded costs
- Higher out of networks costs

When looking at these plans, it becomes obvious that there are cheaper options the City could offer employees to save money. In this instance, \$54,585 could be saved by selecting Option 4 (note: City portion is 80% or \$43,668 of savings). Is this something that City should do? I do not believe so. When I looked at these options, and considered the City's compensation package as a whole, I believe the City should renew with our current plan through Health Partners.

When I consider health benefits, I see them as just one piece of the overall compensation package the City uses to try to retain the talent we have, as well as attract top talent when we do have an opening. In today's world of low unemployment and the ability for employees to easily move, many employees now consider the entire range of benefits they may receive, whether it is health insurance, HSA contributions, vacation/sick leave, retirement contributions, life & disability insurance, or wellness membership, in addition to their wages. As employees become more scarce, cities have had to get creative in their offerings to retain talent that could easily move. Study after study has shown that it is much cheaper for an organization to keep employees than it is to hire new employees.

One of the things we have heard from new employees is that a primary driver for choosing New Prague is our health insurance. It is a good plan. And with health care becoming an increasingly higher cost for

everyone, good health insurance is becoming more and more important. Is our current plan the best plan we could get? No. But it is something almost every new employee has mentioned when they are hired. Decreasing the current plan means that we as a city potentially lose an advantage that we carry over other cities in why people should work for us. While thousands of dollars in savings is not something to scoff at, I believe the relatively small cost of savings realized by switching plans would not justify the potential exodus we may see if employees decide to look elsewhere due to decreased health insurance benefits.

Original Recommendation

I recommend renewing the City's current health insurance option for employees, at a 6.25% increase over 2023.

City of New Prague

Medical | Fully-Insured Renewal Options | Effective 01/01/2024

Carrier Name		CURRENT Sourcewell	RENEWAL Sourcewell	RENEWAL OPTION 1 Sourcewell	RENEWAL OPTION 2 Sourcewell	RENEWAL OPTION 3 Sourcewell	RENEWAL OPTION 4 Sourcewell	RENEWAL OPTION 5 Sourcewell
Plan Name		\$2,250 HSA Rx Plus	2250NE-100-2250-PrevRx	Smart Plan 1- \$1,600 HSA/VEBA with Rx Plus- OA	Smart Plan 2-\$1,600-80% HSA/VEBA with Rx+ OA	Smart Plan 3-\$3,200 HSA/VEBA with Rx+ OA	Smart Plan 4-\$3,200-80% HSA/VEBA with Rx+ OA	Alt: 2250NE-100-5200- PrevRx-sameOON
PLAN DESIGN*								
In-Network Benefits		Open Access	Open Access	Open Access	Open Access	Open Access	Open Access	Open Access
Deductible Type Calendar Year (CY) Deductible (Individual / Family) Out-of-Pocket Max Type CY Out-of-Pocket Max (Individual / Family) Coinsurance (member pays after deductible)		Aggregate \$2,250 / \$4,500	Aggregate \$2,250 / \$4,500	Aggregate \$1,600 / \$3,200	Aggregate \$1,600 / \$3,200	Embedded \$3,200 / \$6,400	Embedded \$3,200 / \$6,400	Aggregate \$2,250 / \$5,200
		Aggregate \$2,250 / \$4,500	Aggregate \$2,250 / \$4,500	Aggregate \$1,600 / \$3,200	Aggregate \$3,600 / \$7,200	Embedded \$3,200 / \$6,400	Embedded \$5,200 / \$10,400	Aggregate \$2,250 / \$5,200
		0%	0%	0%	20%	0%	20%	0%
		0%	0%	0%	20%	0%	20%	0%
Preventive Care Primary Care Visit Specialist Visit Urgent Care Emergency Room Inpatient Hospital Outpatient Surgery		Covered 100%	Covered 100%	Covered 100%	Covered 100%	Covered 100%	Covered 100%	Covered 100%
		0% after deductible	0% after deductible	0% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
		0% after deductible	0% after deductible	0% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
		0% after deductible	0% after deductible	0% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
Chiropractic (visit limits may apply) Phys/Occ/Speech Therapy (visit limits may apply) Diagnostic Test (X-ray, blood work) Imaging (CT/PET scan, MRI)		0% after deductible	0% after deductible	0% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
		0% after deductible	0% after deductible	0% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
		0% after deductible	0% after deductible	0% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
		0% after deductible	0% after deductible	0% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
Prescription Drug Benefit Retail Tier I / Tier II / Tier III Specialty Mail Order Tier I / Tier II / Tier III		31 Days 0% after deductible (non-formulary not covered)	31 Days 0% after deductible (non- formulary not covered)	31 Days 0% after deductible (non- formulary not covered)	31 Days 20% after deductible (non- formulary not covered)	31 Days 0% after deductible (non-formulary not covered)	31 Days 20% after deductible (non- formulary not covered)	31 Days 0% after deductible (non- formulary not covered)
		0% after deductible	0% after deductible	0% after deductible (non- formulary not covered)	20% after deductible (non- formulary not covered)	0% after deductible	20% after deductible	0% after deductible
		93 Days 0% after deductible (non-formulary not covered)	93 Days 0% after deductible (non- formulary not covered)	93 Days 0% after deductible (non- formulary not covered)	93 Days 20% after deductible (non- formulary not covered)	93 Days 0% after deductible (non-formulary not covered)	93 Days 20% after deductible (non- formulary not covered)	93 Days 0% after deductible (non- formulary not covered)
		0% after deductible (non-formulary not covered)	0% after deductible (non- formulary not covered)	0% after deductible (non- formulary not covered)	20% after deductible (non- formulary not covered)	0% after deductible (non-formulary not covered)	20% after deductible (non- formulary not covered)	0% after deductible (non- formulary not covered)
Out-of-Network Benefits								
Deductible Type CY Deductible (Individual / Family) Out-of-Pocket Max Type CY Out-of-Pocket Max (Individual / Family) Coinsurance (member pays after deductible)		Aggregate \$2,250 / \$4,500	Aggregate \$2,250 / \$4,500	Aggregate \$3,200 / \$6,400	Aggregate \$3,200 / \$6,400	Embedded \$6,400 / \$12,800	Embedded \$6,400 / \$12,800	Aggregate \$2,250 / \$5,200
		Aggregate \$3,500 / \$6,500	Aggregate \$3,500 / \$6,500	Aggregate \$4,800 / \$9,600	Aggregate \$11,200 / \$22,400	Embedded \$9,600 / \$19,200	Embedded \$15,600 / \$31,200	Aggregate \$3,500 / \$7,200
		20%	20%	20%	40%	20%	40%	20%
		20%	20%	20%	40%	20%	40%	20%
COST ANALYSIS								
PEPM Rates - Enrollment per Renewal Docum	Enrollment	\$2,250 HSA Rx Plus	2250NE-100-2250-PrevRx	Smart Plan 1- \$1,600 HSA/VEBA with Rx Plus-OA	Smart Plan 2-\$1,600-80% HSA/VEBA with Rx+ OA	Smart Plan 3-\$3,200 HSA/VEBA with Rx+ OA	Smart Plan 4-\$3,200-80% HSA/VEBA with Rx+ OA	Alt: 2250NE-100-5200- PrevRx-sameOON
Employee (EE) Only	18	\$601.31	\$638.89	\$655.23	\$600.31	\$604.38	\$564.69	\$630.09
EE + Family	35	\$1,824.60	\$1,938.64	\$1,988.21	\$1,821.57	\$1,833.91	\$1,713.47	\$1,911.92
Total Enrollment	53							
Estimated Monthly Premium		\$74,685	\$79,352	\$81,381	\$74,561	\$75,066	\$70,136	\$78,259
Estimated Annual Premium		\$896,215	\$952,229	\$976,578	\$894,726	\$900,788	\$841,630	\$939,106
Dollar Difference from Current			\$56,014	\$80,363	-\$1,489	\$4,573	-\$54,585	\$42,891
Percent Change from Current			6.25%	8.97%	-0.17%	0.51%	-6.09%	4.79%

*The information contained herein is subject to the disclosures and disclaimers on the Disclaimers page of this presentation.



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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: 2024 VISIONING
DATE: OCTOBER 18, 2023

Included is the working draft of the 2024 Visioning document. Some of the items for 2024 include items from 2023 that were not completed, either because time did not allow, budget did not allow, or because the item relied on a separate item to be completed first. There are no changes to the documents from the September meeting.

As this is a working document, please consider projects or items that may be good for future consideration.

2024 Visioning List

Each year, the City Council meets with the City department heads and holds a number of workshops to determine projects and ideas the City would like to accomplish. Some of the projects are small in both cost and interest to the public, such as updating the employee review process, while others are large in both cost and interest to the public, such as building a new City Hall or development of the land in the southwest portion of town thought to be an athletic complex. Some projects are internal to City operations, such as implementing a City-wide GIS solution while others are more public based, such as a trail to Cedar Lake Farm Regional Park.

This list is in no way exhaustive of the activities of staff but is meant to act as a beacon for specific projects that are desired to be completed and to act as a list that will increase the accountability of both the Council and the staff for completion of projects. It is possible that some projects listed will not be completed in their given year due to extenuating circumstances or because a change in desirability took place. At the end of each calendar year, the City Administrator will share a report with the City Council that will outline the progress on the visioning list and the outlook for the next year.

Within the following list, each project/idea will have the following:

- a Target Date that the City would like to complete the project by;
- a Date Added that shows the year the idea was first added to the list;
- an Original Target Date that shows the Target date a project/idea was first assigned to track if a project has moved around;
- a Responsible Department that the City Administrator will use to track which departments are working on the various projects;
- a Details section that will layout and explain what the project is and why it is being supported; and
- and Progress section that will show progress on the projects/ideas.

The list is expected to be updated annually and approved at the end of each year during the budgeting process. As the list continues to be used through the years, completed projects will be listed in an abbreviated form at the end of the document for up to five years to remind readers what the City has been able to accomplish.

I hope that this process will continue to evolve into the future and be completed so that the City can continue to progress, providing better and more efficient services to our residents as we continue to grow.



Joshua M. Tetzlaff, AICP
City Administrator, City of New Prague

Contents

Short-term Goals..... 3

 2023 **Error! Bookmark not defined.**

 2024 3

 2025 11

Medium-term Goals..... 15

 2026 13

 2027 15

 2028 16

Long-term Goals..... 18

 2029 17

 2030 18

 2031 18

 2032 19

Future, Uncommitted Goals 21

Completed Projects..... 24

 2022 24

Short-term Goals

The following projects are considered short-term in nature and are meant to be completed in the next 1-3 years, or between the years 2023 and 2025. The list has been categorized by year that it is intended to be completed.

2024

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Equipment Fund/General Obligation Debt Reduction	
Timeframe	Ongoing
Resp. Depart.	Administration
Details	As yearly debt payments are reduced, the levy amount previously used to pay debt will be instead allocated to an Equipment Replacement fund. This will reduce the need to borrow for the purchasing of equipment on a yearly basis as well as allow the City to maintain a more consistent levy increase. It will also create a cushion should debt need to be again used in the future to reduce overall levy impacts. For the 2024, \$110,418 is being levied towards the Equipment Fund.

Comprehensive Plan Update			
Target Year	2024	Year Added	2022
Original Target Year	2022-2023	Change in Target Year?	Process took longer than expected
Resp. Depart.	Community Development		
Details	<p>Staff will oversee a full update on the City's Comprehensive Plan. The City Council and Planning Commission will be consulted throughout the process.</p> <ul style="list-style-type: none"> 12/2022 Update: November 2022, the City Council entered into an agreement with MSA to provide a complete comprehensive plan service for the City. This process is expected to begin January 2023 and be wrapped up by December 2023. 3/2023 Update: The steering committee has met and the plan update is underway. The consultants are planning on meeting with the City Council/Planning Commission to receive feedback and provide guidance. 6/2023 Update: Met with all board and commissions except for Utilities. Steering committee meeting again in July. Will be compiling public input and starting drafts soon. 9/2023 Update: Steering committee set to meet in September. 		

Bylaw Updating			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Started in 2023 but did not fully complete.
Resp. Depart.	Administration		
Details	<p>Staff, in conjunction with Fire Department, will complete a review of the Fire Relief Association bylaws to ensure they are easy to read and meeting the needs of both organizations.</p> <ul style="list-style-type: none"> 3/2023 Update: Staff has begun communications with the City Attorney to discuss the process moving forward. 6/2023 Update: An initial draft has been completed. 		

Long-Term Financial Plan			
Target Year	2024	Year Added	2023
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	<p>Working through the long-term financial plan in 2023, it was quickly discovered that doing so with the budget created a large amount of work having to change both with any small change to the budget. Because of this, staff recommends completely the plan, and then subsequent updates, in the spring, which will help guide staff along with the Visioning Document when it puts together the budget for the upcoming year.</p>		

Sidewalk Expansion/Maintenance			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Applying for Grants
Resp. Depart.	Community Development		
Details	<p>The City is looking at expanding two sidewalks/trails in 2023. First, a sidewalk/trail along 6th Street NW, from 4th Avenue NW west to the trail connection at the end of the industrial park. The second sidewalk/trail would be along 12th Avenue SE, from Tikalsky Street SE to 9th Street SE.</p> <ul style="list-style-type: none"> 12/2022 Update: A grant has been applied for through MnDOT to fund both of these extensions. Build-out is planned whether or not the grants are received. 3/2023 Update: The City was not awarded the grant for expansion of the trail system. We were told a Complete Streets Policy would make us much more competitive. 6/2024 Update: Speaking with the City Engineer, with grant funds not available, we have elected to wait until street work is done on 6th Street NW and lots are built out before constructing to minimize damage to trail. 12th Avenue SE will wait until we are able to put a Complete Streets Policy together to make the grant process more competitive. 		

City Hall Hours			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Was not completed on time
Resp. Depart.	Administration		
Details	<p>Research City Hall hours and employee schedules to determine if the current work schedules are appropriate.</p> <ul style="list-style-type: none"> 12/2023 Update: This initiative was not completed in 2023. 		

East/West Sanitary Sewer Trunk Mains Feasibility Study			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Started in 2023. Finished in 2024
Resp. Depart.	Publics Works		
Details	<p>A feasibility study to be conducted to determine future locations, costs, etc. to expand the sanitary sewer system to the east and west. Funding for these studies has been allocated from existing ARPA funds.</p> <ul style="list-style-type: none"> 3/2023 Update: Staff is working to put together the RFP language and plans to have it to the City Council by June 2023. 6/2023 Update: Staff has been working with the City Engineer to put an RFP together. The plan is to have it before the Council soon to start the process. 9/2023 Update: The RFP is being advertised and has a submission deadline of September 19th. 		

Orderly Annexation Agreements			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Waited until Comp Plan updated
Resp. Depart.	Community Development		
Details	<p>Staff will work to negotiate and enter into Annexation Agreements with Helena and Lanesburgh townships for continued planned expansion of New Prague.</p> <ul style="list-style-type: none"> 3/2023 Update: This item is set to be moved to 2024. The Townships would like us to complete our Comprehensive Plan before coming to the table. 		

Organize Revolving Loan Fund Program for Downtown Businesses			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Waited until Comp Plan updated
Resp. Depart.	Community Development		
Details	<p>The City has funding available to start a revolving loan fund program. Staff will organize and work with the EDA on potentially starting up a program for downtown businesses.</p> <ul style="list-style-type: none"> 3/2023 Update: This is currently being considered by the EDA as a future project/goal. The EDA would like to wait on the Comprehensive Plan update before finalizing any goals. 		

Electronic Document Storage			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	On hold to determine need
Resp. Depart.	Administration		
Details	<p>City staff will review options for implementing a storage system for all the City's documents, that makes them more accessible and usable. This will include the integration of the City's software platforms (finance, community development, licensing, permits, time keeping, Council/board packets) to create efficiencies.</p> <ul style="list-style-type: none"> 3/2023 Update: So as not to create redundancies, staff would like to wait until the new Finance/Administration software is in place to see what needs exist. Likely won't be reviewed more in-depth until Q4 2023. This may become a 2024 project. 		

Green Step Cities			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Not fully completed in 2023
Resp. Depart.	Administration/Planning Commission		
Details	<p>Staff will work with the Planning Commission to develop a plan to implement 1 – 2 possible best practices in 2023.</p> <ul style="list-style-type: none"> 3/2023 Update: Meeting with the Planning Commission 1/2023, it was determined the Planning Commission would like staff to work on pursuing the following two Best Practices: <ul style="list-style-type: none"> 15.1: Adopt a sustainable purchasing policy 25.2: Create or participate in a marketing program to connect businesses with assistance providers, including utilities, who provide energy audits and assistance. 25.7: Conduct or participate in a buy local campaign for community members and local businesses. <p>Staff expects to begin work on these April 2023.</p> <ul style="list-style-type: none"> With a new Administrative Coordinator in place, staff expects to begin work on these three items in July. 9/2023 Update: Staff will be taking the sustainability and sustainable purchasing policies to the Planning Commission in September. 		

Community Recreational Facility Study			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Process took longer than expected
Resp. Depart.	Administration		
Details	<p>Staff, in conjunction with the NPAS district, will have a Recreational Facilities assessment completed to give a better idea of the needs of the community. The process will start in the fall of 2022 so that come early 2023, it is moving forward.</p> <ul style="list-style-type: none"> 12/2022 Update: The School district, through their connections with Wold Architects, began the process of putting this study together. Staff has met with Wold Architects to formulate a plan moving forward. At this time, staff has been reaching out to area organizations, from youth to seniors, to get a feel for needs of their organizations. 3/2023 Update: After meeting with Wold in 1/2023, it was discovered that this study has the ability to be very expensive. To keep costs down, City staff will be assisting in some of the information gathering. 6/2023 Update: Staff has been working with Wold Architects to gather data it needs and give access to facilities. Wold Architects plans to speak to the Council at the end of June. 9/2023 Update: Wold will be meeting with the Council during the next workshop to discuss current findings and the path forward. 		

Reduce Golf Course Subsidy			
Target Year	2024-2032	Year Added	2022
Original Target Year	2023-2032	Change in Target Year?	Target year reduced as reduction has taken place
Resp. Depart.	Administration/Golf		
Details	The current subsidy made by the City General Fund to the Golf Course is \$109,143/year. In 2025, this subsidy will be reduced by \$12,127 to \$97,016.		

Upgrade City Website			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Administration		
Details	Starting in 2023, the City's website host offered to upgrade the City's website. The new website will allow residents, businesses, and developers to more easily access the information they need.		

Online System for Licenses			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Staff will review and implement upgrades to City software and the City website that allows for permit, project, and license applications to be submitted online.		

Historic District			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Staff will explore establishing downtown New Prague as a historic district by the State of Minnesota.		

Increase Security Cameras			
Target Year	2024-2027	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. 9/2023 Update: Staff continues to wait on word of the grants. 		

City Council Technology			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Administration		
Details	In 2024, \$6,000 was budgeted for use by the newly elected Council members starting their terms in 2025.		

Replace Sidearms			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Police		
Details	As recommended by manufacturers to maintain a level of safety and service, the City will replace the sidearms of City officers.		

Zoning Ordinance Update			
Target Year	2024 – 2025	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Following the completion of the City's Comprehensive plan, the next step is updating the Zoning Ordinance. This has not been done comprehensively since the 1970s, when the ordinance was originally written. Since that time, additions, subtractions, or changes have been piecemeal in nature. A full re-write will allow the ordinance to better match the vision of the community as documented in the updated Comprehensive Plan as well as make the ordinance more accessible to citizens, developers, and staff. Due to the size of the work, and potential cost, the City is budgeting for half of the cost in 2024 and half of the cost in 2025, with work expected to be completed in 2025.		

Park Board Bylaw Updating			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Administration/Community Development		
Details	Staff, working with the City Council and Park Board, will review the bylaws of the Park Board to ensure they are up-to-date and working appropriately.		

Emergency Operations Plan			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Administration/Police Department		
Details	Staff will review and update the Emergency Operations Plan.		

2024 Infrastructure Improvement Project			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Staff will oversee the 2024 Infrastructure Improvement Project.		

10 th Avenue SE Mill and Overlay			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	There are sections of 10th Avenue SE that are over 20 years old and being one of the City's most heavily travelled roadways, the surface needs upkeep and possibly a facelift.		

2025

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Safety Equipment			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Police		
Details	To keep our officers safe, this will be a planned purchasing of safety equipment, including ballistic shields, for use by our officers should a situation arise.		

Sidewalk Expansion/Maintenance			
Target Year	2025 (Odd Years)	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City's sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

Zoning Ordinance Update			
Target Year	2024 – 2025	Year Added	2022
Original Target Year	2024	Change in Target Year?	Cost
Resp. Depart.	Community Development		
Details	Following the completion of the City's Comprehensive plan, the next step is updating the Zoning Ordinance. This has not been done comprehensively since the 1970s, when the ordinance was originally written. Since that time, additions, subtractions, or changes have been piecemeal in nature. A full re-write will allow the ordinance to better match the vision of the community as documented in the updated Comprehensive Plan as well as make the ordinance more accessible to citizens, developers, and staff. Due to the size of the work, and potential cost, the City is budgeting for half of the cost in 2024 and half of the cost in 2025, with work expected to be completed in 2025.		

2025 Infrastructure Improvement Project			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Staff will oversee the 2025 Infrastructure Improvement Project.		

Additional Wastewater Operator			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Public Works		
Details	As the wastewater plant ages, an additional operator will be needed to keep up with maintenance of the plant.		

Increase Security Cameras			
Target Year	2024-2027	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. 9/2023 Update: Staff continues to wait on word of the grants. 		

Capital Asset Tracking Software			
Target Year	2025	Year Added	2023
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	Currently, assets are tracked using Microsoft Access, which is a difficult program to understand and used by almost no one due to its difficult nature. Microsoft began phasing out the program in 2018 and its only a matter of time before it isn't available at all.		

2026

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Trail Expansion/Maintenance			
Target Year	2026 (Even Years)	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects. <ul style="list-style-type: none"> Cedar Lake Farm Regional Farm 		

City Council Technology			
Target Year	2026	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Administration		
Details	Purchase three laptops for use by the newly elected Council members starting their terms in 2027.		

2026 Amateur State Baseball Tournament			
Target Year	2026	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Public Works?		
Details	Perform necessary actions to pursue hosting the 2026 tournament		

City-wide GIS Solution			
Target Year	2026	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Administration		
Details	Implement a City-wide GIS solution that allows all departments to utilize GIS to improve their efficiencies.		

2026 Infrastructure Improvement Project			
Target Year	2026	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2026 CIP		

Increase Security Cameras			
Target Year	2024-2027	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. 9/2023 Update: Staff continues to wait on word of the grants. 		

Staffing Levels Assessment			
Target Year	2026	Year Added	2022
Original Target Year	2023	Change in Target Year?	Funding
Resp. Depart.	Administration		
Details	Have a staffing levels assessment performed for all departments to determine if the City departments are appropriately sized for the level of service expectations we have for the City.		

Extension of 3 rd Street SE			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	There is portion of 3 rd Street SE that needs to be annexed and completed before the Topka property can be developed.		

Medium-term Goals

The following projects are considered medium-term in nature and are meant to be completed in the next 4-6 years, or between the years 2026 and 2028. The list has been categorized by year that it is intended to be completed.

2027

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Sidewalk Expansion/Maintenance			
Target Year	2027 (Odd years)	Year Added	2022
Original Target Year	2027	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City's sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2027 Infrastructure Improvement Project			
Target Year	2027	Year Added	2022
Original Target Year	2027	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2027 CIP		

Increase Security Cameras			
Target Year	2024-2027	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. 9/2023 Update: Staff continues to wait on word of the grants. 		

Extension of 1 st Street SE			
Target Year	2027	Year Added	2022
Original Target Year	2027	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	Work with Beckius to dedicate the right-of-way for 1 st Street SE, and then extend the street to make the lots more buildable.		

2028

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

City Council Technology			
Target Year	2028	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Administration		
Details	Purchase three laptops for use by the newly elected Council members starting their terms in 2029.		

Trail Expansion/Maintenance			
Target Year	2028 (Even Years)	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.		

2028 Infrastructure Improvement Project			
Target Year	2028	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2028 CIP		

Update Snow Removal and Grass Cutting Maps (Update Every Five Years)			
Target Year	2028	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	Staff will examine the areas of town that the City cleans snow and cuts grass and will make changes as necessary for equity and service purposes.		

2029

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Sidewalk Expansion/Maintenance			
Target Year	2029 (Odd years)	Year Added	2022
Original Target Year	2029	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City's sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2029 Infrastructure Improvement Project			
Target Year	2029	Year Added	2022
Original Target Year	2029	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2029 CIP		

Long-term Goals

The following projects are considered long-term in nature and are meant to be completed in the next 7-10 years, or between the years 2029 and 2032. The list has been categorized by year that it is intended to be completed.

2030

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

City Council Technology			
Target Year	2030	Year Added	2022
Original Target Year	2030	Change in Target Year?	
Resp. Depart.	Administration		
Details	Purchase three laptops for use by the newly elected Council members starting their terms in 2031.		

Trail Expansion/Maintenance			
Target Year	2030 (Even Years)	Year Added	2022
Original Target Year	2030	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.		

2030 Infrastructure Improvement Project			
Target Year	2030	Year Added	2022
Original Target Year	2030	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2030 CIP		

2031

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Parks Garage			
Target Year	2031	Year Added	2022
Original Target Year	2031	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Go through the process of constructing a new Parks Garage		

Sidewalk Expansion/Maintenance			
Target Year	2031 (Odd Years)	Year Added	2022
Original Target Year	2031	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City's sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2031 Infrastructure Improvement Project			
Target Year	2031	Year Added	2022
Original Target Year	2031	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2031 CIP		

2032

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Trail Expansion/Maintenance			
Target Year	2032 (Even Years)	Year Added	2023
Original Target Year	2032	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.		

2032 Infrastructure Improvement Project			
Target Year	2032	Year Added	2023
Original Target Year	2032	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2032 CIP		

2033

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Sidewalk Expansion/Maintenance			
Target Year	2033 (Odd Years)	Year Added	2022
Original Target Year	2033	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City's sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2033 Infrastructure Improvement Project			
Target Year	2032	Year Added	2023
Original Target Year	2032	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2032 CIP		

Future, Uncommitted Goals

The following projects are considered future projects and have not been given a goal for completion. This may be due to funding, direction, or any other circumstance that the Council does not wish to put a timetable on a project but wants to keep it on the radar. It is possible these projects are waiting on another, outside party and may be completed on short notice should the other responsible party move on the project.

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Splash Pad Feasibility Study			
Target Year	???	Year Added	2022
Original Target Year	2022	Change in Target Year?	Citizen Group Not Ready to Proceed
Resp. Depart.	Community Development		
Details	Staff will lead a feasibility study for the construction of a splash pad to better understand the reality of completing the project. This study will be done in conjunction with the Park Board. ** This item is dependent on a group unaffiliated with the City completing their application to form a non-profit. As of December 2022, the group has not completed this step.		

City Hall			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Administration		
Details	Following discussions by the City Council, this item is placed for future consideration. In 2022, a Facilities Study is being performed to determine the amount of need for a new facility.		

1 st Avenue SE (County Road 60) Reconstruction/Turnback			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	There have been past discussions with the City Engineer and the Le Sueur County Engineer regarding a possible rehabilitation and turnback of 1 st Ave SE as a county road. The condition of 1 st Ave SE is deteriorating more each year and the County has indicated past discussions about using the mileage of this county road designation elsewhere in the County.		

40-Acre Athletic Complex			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Community Development		
Details	Unsure if site is even best used as an athletic facility. Are there other areas better suited? Is the City interested in building an athletic complex?		

Dog Park			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Community Development		
Details	Is a dog park something the City wants to explore? Do the advantages for the City outweigh the negative impacts?		

National Pollutant Discharge Elimination System			
Target Year	2037	Year Added	2022
Original Target Year	2042	Change in Target Year?	
Resp. Depart.	Public Works		
Details	In 2022, the State of Minnesota informed the City of New Prague that our wastewater discharge had elevated chloride levels and that this needed to be remedied. Our current wastewater facility is not able to correct this situation so we requested a 20 year variance from the State. While not yet formally announced, we are under the assumption the State will grant the City a 15 year variance. At that time, the City, whether through a wastewater facility upgrade or a water treatment facility upgrade, the City will need to comply with the State regulations.		

Sanitary Sewer Trunk Main – NorthEast			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the east from the wastewater treatment plant to allow continued development.		

Sanitary Sewer Trunk Main – NorthWest			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the west from the wastewater treatment plant to allow continued development.		

Sanitary Sewer Trunk Main – SouthEast			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the southeast part of the City to allow continued development.		

Sanitary Sewer Trunk Main – SouthWest			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the southwest part of the City to allow continued development.		

Future Infrastructure Improvement Projects			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	2034+ CIP		

Completed Projects

The following projects are considered to have been completed. This list will keep projects for five years and will serve as a reminder for the City Council, staff, and citizens of the projects the City has been able to complete in the recent years. Some projects, which may not have initially appeared on the goals list but were completed in a given year due to short-notice may also be included on this list.

2022

Preparation for Absentee Ballot Processing			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Administration		
Details	The City took the necessary steps to take over absentee voting in the Scott County portion of town. This included purchasing new equipment, training staff, and hiring election judges to work for both 46-day periods prior to election days. While mandated by the County, this was unfunded by the County or the State.		

Update Employee Review Process			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Administration		
Details	In June 2022, administration rolled out a new employee review process that focuses on self-improvement, assessment, and progress, having employees take an active role in what they need to improve and how to get there. This process has supervisors meet with employees twice per year to better keep track of progress and improvement. It also puts all employees of the City under the same process so that all employees are treated equitably.		

City Hall Renovation			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Public Works		
Details	The upper floor of City Hall was remodeled to include two additional offices as well as reduce the size of the employee breakroom to a more appropriate size for its level of use. This process also converted an office on the main level into two workspaces. Overall, this created three additional offices. Outside of electrical work, all renovation work was handled in-house to significantly reduce the cost of construction.		

Toxicity Reduction Evaluation			
Target Year	2022	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Public Works		
Details	The State determined that our wastewater discharge was considered toxic and needed to be remedied. Wastewater staff worked diligently with a consultant who specializing in this work to find the problem. What was expected to take a couple years, and cost upwards of \$100,000 to fix, was discovered and remedied for less than \$5,000.		

Have Risk Assessment Performed on City Technology			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Administration		
Details	The City contracted with TrueNorth to have a Risk Assessment performed on the City's IT equipment. Through this assessment, a number of items were identified for the City to work on to increase its ability to perform in a secure manner. Going forward, staff will work on some of the recommendations.		

Green Step Cities			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Administration/Planning Commission		
Details	The City completed the process of becoming a Green Step City.		

Paperless Council/Board Packets			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	All		
Details	The City began the transition to paperless Council/Board packets. This first step was to create a PDF document that is sent to all Council and Board members in lieu of a paper packet. A transition policy was passed September 2022 to put this into action.		

2022 Infrastructure Improvement Project			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Staff coordinated and oversaw the 2022 CIP project, which included the reconstruction of Columbus Avenue and underlying infrastructure from Main Street to 4 th Avenue.		

Emerald Ash Borer Plan			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Staff completed an emerald ash borer plan to assist the City in combatting the emerald ash borer. A grant was received to assist in the costs of preparing and implementing the plan.		

Events Permit			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Community Development		
Details	During November 2022, the City Council approved an ordinance that put an Events Permit into place. This permit is styled in a manner that sees different fees and requirements based on the size of an event, with larger more intensive events requiring a larger fee and more intense backgrounding.		

2023

Discount Memberships for Employees			
Target Year	2023	Year Added	2022
Original Target Year	2022	Change in Target Year?	Approved 2022, Implemented 2023
Resp. Depart.	Administration		
Details	As an employment benefit for City employees, the City Council placed a program in place that allowed City employees the ability to purchase up to two 10-punch golf cards at a discounted rate.		

Bylaw Updating			
Target Year	2023	Year Added	2022
Original Target Year	2022 – EDA 2023 – Golf Board	Change in Target Year?	Started in 2022 but did not fully complete.
Resp. Depart.	Administration		
Details	<p>Due to bylaws that have not been updated/revised since 1991, the City Council approved updated EDA bylaws to ensure they are meeting the needs of the City Council and EDA.</p> <p>The City Council also took the opportunity to review the enabling resolution for the Golf Board and updated the resolution to better clarify the powers of the Board.</p>		

Implement Multifactor Authentication for all City Computer Users			
Target Year	2023	Year Added	2022
Original Target Year	2022	Change in Target Year?	Did not have budgeted funds
Resp. Depart.	Administration		
Details	The City Council implemented Multifactor Authentication for all City Computer users to better protect the City's data and systems.		

City Development Guide			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Staff updated the City's Development Guide, which is passed out to developers and interested parties to assist in working through the City's development process.		

Paperless Council/Board Packets			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	In an effort to make packets more accessible, as well as to reduce the City's environmental footprint, the City Council adopted a fully paperless packet that can be accessed from an device that has internet access.		

Extension of 6 th Avenue NW and 8 th Avenue NW			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	As part of the 2023 Improvement Project, the EDA finished their development obligations on the latest phase of the industrial park, extending 6 th Avenue NW and 8 th Avenue NW to the edge of City Limits.		

Rental Inspection Ordinance			
Target Year	2023	Year Added	2022
Original Target Year	2022	Change in Target Year?	Process begun in 2022
Resp. Depart.	Community Development		
Details	Working with a committee of staff, citizens, and rental unit owners, the City Council drafted a Rental Inspection Ordinance that gives advantages to both renters and rental-owners.		

Finance/Administration Software Updates			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration/Utilities		
Details	The City made a swich from Incode 9 to CivicSystems to tie together and operate the City. CivicSystems increased ease of use, allowed for easier public interactions with the City, and came a reduced cost when compared to Incode 9.		

Continuity of Operations Plan			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	Administrator Tetzlaff worked with staff to complete a plan that will allow for operations to more smoothly continue when a short-term vacancy occurs in a position. This document will be a continually evolving document as the City grows and changes.		

Ordinance Updating			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Community Development		
Details	The City Council approved updates to the City Code regarding rights-of-way and refuse collection.		

2023 Infrastructure Improvement Project			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Public Works		
Details	The 2023 Infrastructure Improvement Project was completed, which replaced underground infrastructure, poured new streets, and added sidewalks to Sunrise Avenue, Sunset Avenue, 1 st Street N, 2 nd Street, NE, and 3 rd Street NE3.		

City Facility Assessment			
Target Year	2022	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	Working with Wold Architects, the City completed a Facilities Assessment to gauge the condition and space availability of current City facilities.		

2024