



GOLF BOARD MEETING AGENDA

City of New Prague

Tuesday, March 26, 2024 at 6:30 PM

New Prague Golf Club (Clubhouse) - 400 Lexington Ave S

1. CALL TO ORDER

2. APPROVALS

- a. March 12, 2024, Meeting Minutes
- b. Claims for Payment: **\$75,741.80**
- c. Review Monthly Income Statement and Balance Sheet (March 2024)

3. UPDATES AND REPORTS

- a. Capital Equipment Report
- b. Grounds Operations Report
- c. Food and Beverage Operations Report
- d. Golf Operations Report
- e. Marketing Update
- f. Scholarship Update

4. MISCELLANEOUS

- a. Golf Simulators

5. ADJOURNMENT

Next Golf Board Meeting – April 23, 2024

GOLF BOARD

Den Gardner, President
Jennifer Berglund, Vice President
Adam Brister
Rich Carlson
Bob Cunniff
Adam Gill
Shawn Ryan, Councilmember

3 YEAR TERMS

Ending 5/31/2025
Ending 5/31/2025
Ending 5/31/2024
Ending 5/31/2024
Ending 5/31/2024
Ending 5/31/2026

Kurt Ruehling, Golf Professional Enterprises, Inc., Contract Manager (952) 758-5326
Joshua M. Tetzlaff, City Administrator – (952) 758-4401 City Hall



MEETING MINUTES

New Prague Golf Board

-RESCHEDULED MEETING- on site NPGC
Tuesday, March 12th, 2024

The meeting was called to order at 6:31pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner (via phone), Bob Cunniff, Adam Gill, Rich Carlson, and Jen Berglund. Board Member Adam Brister and Councilmember Shawn Ryan were unable to attend. Also present: GPE Owner/Manager Kurt Ruehling.

- **Approval of January 23, 2024 Meeting Minutes:**
 - A motion to approve January 23rd, 2024 Meeting Minutes was made by Cunniff, seconded by Carlson. Motion carried (5-0)
 - Golf Board was unable to meet in February due to lack of quorum
- **January Claims for Payment (\$40,836.66):**
 - Ruehling indicated a few items that are unforeseen while working on Budget
 - A workers comp fee was paid...Ruehling explained it was from a minor injury suffered by mechanic Mike Portner
 - Ruehling addressed a payment to "Pat Ollhoff" as being the purchase of larger TVs for the 3rd floor grill & bar area. A reversing entry was made to draw the funds out of the Men's Club Fund, as they donated the TVs-thank you
 - A motion to approve the Claims for Payment was made by Berglund, seconded by Gill. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (January 2024):**
 - Ruehling highlighted the lower expenses YTD and will do his best to continue the trend!
 - Berglund inquired about the line items for Special Projects and for Promotions. Ruehling was asked to have explanations for the March meeting
 - A motion to approve the Claims for Payment was made by Carlson, seconded by Cunniff. Motion carried (5-0)
- **Capital Equipment Report**
 - Ruehling reported that a new carpet cleaner and sandwich buffet cooler were purchased. He indicated where they were documented in the financials.
 - The new cart fleet is in the Club Car "queue" and will arrive, hopefully, by the end of May. Current fleet is being used and working just fine.
- **Grounds Operation Update...Jeff Pint, Superintendent:**
 - Pint reported that staff is currently grinding reels and servicing equipment. In the next weeks, they will be going through inventory and restocking for upcoming season.
 - Cunniff asked how many trees were removed during the open winter we had. Ruehling informed Board that no trees were removed...discussion followed
 - Carlson asked if the stump grinder had been purchased yet...Ruehling has not received direct word of the purchase yet.
 - Berglund would like a more detailed update on the tree removal for the next meeting...Ruehling to communicate with Pint on this

- **Food & Beverage Update...Holly Pomije, Food & Beverage Coordinator:**
 - Pomije would like to offer weekend breakfasts...Board was very receptive!
 - Menus are being assembled and prices are being determined
- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling informed the Board that he is currently organizing the online tee sheet with times and pricing
 - Ruehling is also compiling League data bases and organizing the tee sheet to accommodate the 2024 Leagues
 - Gardner inquired about the assistant position. Ruehling informed Board that there will not be an individual for this position in 2024, but the funds will be allocated among individuals assigned additional tasks. The funds will also allow for additional staff to work in the golf shop, freeing up Ruehling to tend to office tasks
 - Ruehling is very encouraged with the sign-up for Wednesday Ladies League and might have to change the format to a 9-Hole shotgun due to the numbers
 - Ruehling would like to document a sincere THANK YOU to golf staff Steve Schoenbauer and Steve Smith for their help during the early start to the golf season!
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling reported that emails are going out to patrons and League participants. Also, League flyers and sign up are available on the NPGC website
- **Golf Scholarship Event Summary...Den Gardner:**
 - Gardner reported that a “healthy balance” in the Fund will allow the awarding of one Boy’s Scholarship and one Girl’s Scholarship this year. Coach Steffi Williams indicated that 4 girls are applying and Coach Denhartog expects 2+ boys will apply as well
 - Scholarship Fundraiser event is scheduled for August 18th, 2024
- **Miscellaneous:**
 - Board would like to assemble survey for golf simulator interest. Ideas for questions will be emailed to Ruehling and survey will be built...shooting for a Mid-May launch
 - Berglund inquired about software use for golf events...Ruehling is incorporating as he sees fit, within the Budget
 - President Gardner is asking each department to document and submit goals for the upcoming season...for the March meeting. This will give the Golf Board a means to measure progress as the season progresses.
- **Adjournment:**
 - A motion to adjourn the meeting, at 7:38p, was made by Gill, seconded by Cunniff. Motion carried (5-0)

Next Golf Board Meeting –Tuesday, March, 26th, 2024, 6:30pm

Respectfully submitted by,

*Kurt Ruehling, GME
PGA General Manager*

Section 2, Item b.

Vendor Name	Net Invoice Amount
BEVCOMM	
TELEPHONE	\$43.94
TELEPHONE	\$43.94
COMPUTER TECHNOLOGY SOLUTIONS	
COMPUTER SUPPORT	\$947.07
OFFICE 365 / FIREWALL	\$121.41
LEAGUE OF MN CITIES INSURANCE	
2024 WORKERS COMP	\$643.38
MEI ELEVATOR SOLUTIONS	
ELEVATOR MAINTENANCE	\$66.31
QUADIENT LEASING USA INC.	
POSTAGE MACHINE LEASE	\$21.07
ROSS NESBIT AGENCIES INC.	
AGENCY FEE	\$50.10
TRENCHERS PLUS INC	
WOOD CHIPPER BLADES	\$52.14
WOOD CHIPPER BLADES & ROPE	\$350.31
VERIZON WIRELESS	
TELEPHONE	\$84.54
LEAGUE OF MN CITIES INSURANCE	
2024 WORKERS COMP	\$655.18
MINNESOTA UI	
UNEMPLOYMENT - MORGAN	\$3.00
AMAZON CAPITAL SERVICES	
FIRST AID SUPPLIES	\$.87
LEAGUE OF MN CITIES INSURANCE	
2024 WORKERS COMP	\$2,791.56
Grand Total	\$5,874.82

Section 2, Item b.

Vendor Name	Net Invoice Amount
ACE HARDWARE & PAINT	
LATE FEE	\$2.73
SUPPLIES	\$76.89
ACUSHNET COMPANY	
CLOTHING	\$190.50
CLOTHING - DISCOUNT	\$4.50-
AMAZON CAPITAL SERVICES	
DEWALT BATTERY	\$133.96
PHONE CASE & SCREEN PROTECTOR	\$28.34
BEVCOMM	
TELEPHONE/COMMUNICATIONS	\$426.98
BREAKTHRU BEVERAGE MINNESOTA	
BEER	\$105.00
BEVERAGE-ALCOHOL	\$326.70
CALLAWAY GOLF	
RANGE BALLS	\$3,250.00
CARD SERVICES/COBORNS	
FOOD	\$54.47
LATE FEE	\$12.50
CENTERPOINT ENERGY	
NATURAL GAS	\$1,084.48
COLLEGE CITY BEVERAGE	
BEER	\$1,038.70
BEER/LIQUOR	\$418.15
WATER	\$294.00
DR. FRESH TAP	
TAP LINE CLEANING	\$75.00
ECOLAB INC	
DISHWASHER RENTAL	\$233.49
ECOLAB PEST ELIMINATION	
PEST CONTROL/AIR QUALITY PROGR	\$211.80
GCSAA	
GCSAA MEMBERSHIP RENEWAL	\$465.00
GOLF PROFESSIONAL ENTERPRISES LLC	
FEBRUARY MANAGEMENT FEE	\$8,347.50
HERITAGE LANDSCAPE SUPPLY GROUP	
CHEMICALS	\$29,761.78
FUNGICIDE	\$4,840.89
HERMEL WHOLESALE	
CLEANING SUPPLIES	\$245.38
FOOD	\$1,831.37
SUPPLIES	\$555.04
JOHN DEERE FINANCIAL	
INTEREST CHARGE	\$46.20
LAU'S BAKERY	
BUNS	\$108.92
FOOD	\$89.80
MTI DISTRIBUTING INC	
BRACKET	\$32.13
FILTERS, BRACKETS, SCREWS	\$76.88
NUT	\$18.23
NEW PRAGUE UTILITIES	
UTILITIES	\$2,580.40
QUILL CORPORATION	
OFFICE SUPPLIES	\$69.33
R & R PRODUCTS INC.	
EQUIPMENT REBATE	\$115.00-
WRENCH SET	\$136.53

Section 2, Item b.

Vendor Name	Net Invoice Amount
STAR GROUP LLC.	
SPARK PLUG	\$34.59
STASNEY ELECTRIC	
HVAC SERVICE	\$147.50
SWANNIES GOLF APPAREL	
SPECIAL ORDER	\$161.85
TOW DISTRIBUTING CORP	
BEER	\$871.00
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Grand Totals	\$58,264.51
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Section 2, Item b.

Vendor Name	Net Invoice Amount
ACUSHNET COMPANY	
CLOTHING	\$1,413.28
CLOTHING - DISCOUNT	\$32.27-
GOLF MERCHANDISE	\$4,850.38
GOLF MERCHANDISE - DISCOUNT	\$94.30-
BREAKTHRU BEVERAGE MINNESOTA	
BEER	\$512.40
CINTAS	
LINENS / TOWELS	\$211.28
HERMEL WHOLESALE	
FOOD	\$1,242.99
SUNDRIES	\$150.10
ILLINOIS CASUALTY COMPANY	
LIQUOR LIABILITY INSURANCE	\$963.00
LAU'S BAKERY	
BUNS	\$38.90
PEPSI-COLA	
BEVERAGE - NON ALCOHOL	\$2,026.71
STASNEY ELECTRIC	
REPAIRS/MAINTENANCE	\$130.00
REPAIRS/MAINTENENCE	\$190.00
Grand Total	<u>\$11,602.47</u>

NEW PRAGUE GOLF CLUB

BALANCE SHEET

02/29/2024

Section 2, Item c.

603-10101	CLAIM ON CASH	\$92,927.22	
603-10125	MONEY MARKET-4M	\$157,667.27	
603-10200	PETTY CASH	\$2,000.00	
603-11500	ACCOUNTS RECEIVABLE - GOLF A/R	\$6,050.76	
603-14100	MATERIAL INVENTORY	\$61,164.18	
603-15696	DEFERRED OUTFLOW - OPEB	\$1,273.00	
603-15699	GERF DEFERRED OUTFLOWS	\$105,179.00	
603-16150	OTHER IMPROVEMENTS (LAND)	\$910,289.85	
603-16160	ACCUMULATED DEPR - OTHER IMPRO	-\$903,470.05	
603-16200	BUILDINGS	\$1,094,511.44	
603-16210	ACCUM. DEPRECIATION-BUILDINGS	-\$646,671.08	
603-16400	EQUIPMENT	\$1,560,538.12	
603-16410	ACCUMULATED DEPRECIATION - EQU	-\$1,215,309.69	
	TOTAL ASSETS		<u><u>\$1,226,150.02</u></u>
603-20210	ACCOUNTS PAYABLE	\$65,702.14	
603-21500	ACCRUED INTEREST	\$3,152.00	
603-21650	ACCRUED WAGES-VAC & COMP	\$11,206.35	
603-21717	OPEB LIABILITY	\$4,796.00	
603-22000	DEPOSITS	\$47,014.58	
603-22001	DESIGNATED - JR GOLF FUND	\$20,263.52	
603-22004	DESIGNATED- GOLF MAINT. FUND	\$648.12	
603-22211	DEFERRED REVENUE-GIFT CERTIFIC	\$12,975.11	
603-22213	DEFERRED REVENUE-MEMBER CREDIT	\$21,563.37	
603-22296	OPEB DEFERRED INFLOW	-\$248.00	
603-22299	DEFERRED (GERF) INFLOW	\$7,650.00	
603-23106	BOND PAYABLE-2015 EQUIPMENT	\$10,000.00	
603-23107	BOND PAYABLE-2016 EQUIPMENT	\$18,000.00	
603-23110	BOND PAYABLE-2022 EQUIPMENT	\$170,000.00	
603-23400	BOND PREMIUM	\$23,486.93	
603-23999	GERF PENSION LIABILITY	\$269,281.00	
	TOTAL LIABILITIES		<u><u>\$685,491.12</u></u>
603-25300	FUND BALANCE-UNDESIGNATED	\$633,626.14	
603-25999	PRIOR PERIOD ADJUSTMENT	-\$117,578.00	
	TOTAL REVENUE / EXPENSES	\$24,610.76	
	TOTAL EQUITY		<u><u>\$540,658.90</u></u>
	TOTAL LIABILITIES & EQUITY		<u><u>\$1,226,150.02</u></u>

**NEW PRAGUE GOLF CLUB
2024 REVENUE**

Section 2, Item c.

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>TOTAL</u>	<u>TOTAL</u>
<u>NON-DEPARTMENTAL</u>				
603-3-0000-33426	STATE AID-PERA	0.00	0.00	0.00 0.00%
603-3-0000-33439	PERA PENSION OTHER REVENUE	0.00	0.00	0.00 0.00%
603-3-4511-39200	OPERATING TRANSFER IN	0.00	0.00	0.00 0.00%
603-3-0000-39500	BOND PREMIUM AMORTIZATION	<u>0.00</u>	<u>0.00</u>	<u>0.00 0.00%</u>
NON-DEPARTMENTAL SUBTOTAL		<u>0.00</u>	<u>0.00</u>	<u>0.00 0.00%</u>
<u>GOLF OPERATIONS</u>				
603-3-4511-34710	EMPLOYEE GOLF PUNCH CARD	0.00	0.00	0.00 0.00%
603-3-4511-36210	INTEREST INCOME	282.83	1,038.38	1,321.21 0.97%
603-3-4511-36220	FINANCE CHARGE INCOME	0.00	0.00	0.00 0.00%
603-3-4511-36221	ATM INCOME	0.00	0.00	0.00 0.00%
603-3-4511-36230	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00 0.00%
603-3-4511-36240	REIMBURSEMENTS	0.00	120.00	120.00 0.09%
603-3-4511-38040	MEMBERSHIP DUES	(1) 84,079.50	10,610.00	94,689.50 69.73%
603-3-4511-38041	ADDITIONAL FEES	(2) 1,720.00	240.00	1,960.00 1.44%
603-3-4511-38042	RENTALS	0.00	0.00	0.00 0.00%
603-3-4511-38043	LESSONS	0.00	0.00	0.00 0.00%
603-3-4511-38044	FACILITY FEES	0.00	0.00	0.00 0.00%
603-3-4511-38045	MISCELLANEOUS INCOME	65.79	0.19	65.98 0.05%
603-3-4511-38046	GOLF MERCHANDISE	314.81	156.72	471.53 0.35%
603-3-4511-38047	CLOTHING	0.00	127.70	127.70 0.09%
603-3-4511-38048	GREEN FEES	0.00	2,956.88	2,956.88 2.18%
603-3-4511-38049	DAILY CART FEES	(3) 3,790.00	665.00	4,455.00 3.28%
603-3-4511-38050	PRIVATE CART FEES	(4) 6,448.50	810.00	7,258.50 5.35%
603-3-4511-38051	DRIVING RANGE	1,050.00	150.00	1,200.00 0.88%
603-3-4511-38052	CLOTHING-SPECIAL ORDER	0.00	100.00	100.00 0.07%
603-3-4511-38053	PRIVATE CART REPAIRS	<u>0.00</u>	<u>0.00</u>	<u>0.00 0.00%</u>
GOLF OPERATIONS SUBTOTAL		<u>97,751.43</u>	<u>16,974.87</u>	<u>114,726.30 84.49%</u>
<u>FOOD & BEVERAGE</u>				
603-3-4512-38044	FACILITY FEES	125.00	0.00	125.00 0.09%
603-3-4512-38045	GRATUITIES	128.53	454.50	583.03 0.43%
603-3-4512-38140	FOOD SALES	3,225.22	7,795.28	11,020.50 8.12%
603-3-4512-38141	BEVERAGE NON-ALCOHOL	185.94	356.20	542.14 0.40%
603-3-4512-38142	BEVERAGE ALCOHOL	3,546.60	5,034.86	8,581.46 6.32%
603-3-4512-38143	SUNDRIES	<u>40.25</u>	<u>169.23</u>	<u>209.48 0.15%</u>
FOOD & BEVERAGE SUBTOTAL		<u>7,251.54</u>	<u>13,810.07</u>	<u>21,061.61 15.51%</u>
TOTAL REVENUES		<u>105,002.97</u>	<u>30,784.94</u>	<u>135,787.91 100%</u>
% OF MONTHLY TOTALS		77.33%	22.67%	100.00%

Deferred Revenue Received in 2023:

- (1) \$73,732.13
- (2) \$1,440
- (3) \$3,790
- (4) \$3,988.50

**NEW PRAGUE GOLF CLUB
2024 EXPENSE**

Section 2, Item c.

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>TOTAL</u>	<u>TOTAL</u>
<u>GOLF OPERATIONS</u>				
603-4-4511-101	WAGES FULL-TIME	1,182.80	1,586.52	2,769.32 2.491%
603-4-4511-102	WAGES OVERTIME	0.00	13.55	13.55 0.012%
603-4-4511-103	WAGES PART-TIME	360.13	764.38	1,124.51 1.011%
603-4-4511-113	EMPLOYEE BENEFITS	0.00	0.00	0.00 0.000%
603-4-4511-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00 0.000%
603-4-4511-121	EMPLOYER CONT. P E R A	124.11	145.78	269.89 0.243%
603-4-4511-122	EMPLOYER CONT. F I C A	140.43	164.53	304.96 0.274%
603-4-4511-131	HEALTH INSURANCE	548.82	333.82	882.64 0.794%
603-4-4511-132	DENTAL INSURANCE	32.36	32.36	64.72 0.058%
603-4-4511-133	LIFE & LT DISABILITY	5.33	5.32	10.65 0.010%
603-4-4511-151	WORKER'S COMP PREMIUMS	0.00	643.38	643.38 0.579%
603-4-4511-207	COMPUTER SUPPORT SERVICES	947.08	1,767.87	2,714.95 2.442%
603-4-4511-210	SUPPLIES - GENERAL	102.92	21.65	124.57 0.112%
603-4-4511-211	SUPPLIES - CLEANING	1,476.80	152.22	1,629.02 1.465%
603-4-4511-212	MOTOR FUELS	0.00	0.00	0.00 0.000%
603-4-4511-260	COGS - GOLF MERCHANDISE	130.42	136.38	266.80 0.240%
603-4-4511-261	COGS - CLOTHING	(26.58)	84.21	57.63 0.052%
603-4-4511-262	COGS - CLOTHING SPECIAL ORDER	409.92	161.85	571.77 0.514%
603-4-4511-264	SUPPLIES - OFFICE	0.00	70.68	70.68 0.064%
603-4-4511-265	COGS - DRIVING RANGE	0.00	3,250.00	3,250.00 2.923%
603-4-4511-301	AUDIT	0.00	0.00	0.00 0.000%
603-4-4511-305	CIVIL LEGAL FEES	0.00	0.00	0.00 0.000%
603-4-4511-310	PROFESSIONAL SERVICES	0.00	0.00	0.00 0.000%
603-4-4511-318	HANDICAP SERVICES	0.00	0.00	0.00 0.000%
603-4-4511-319	PROF. FEES - CONSULTING	0.00	0.00	0.00 0.000%
603-4-4511-321	TELEPHONE	555.46	550.46	1,105.92 0.995%
603-4-4511-322	COMPUTER COMMUNICATIONS	121.41	121.41	242.82 0.218%
603-4-4511-323	POSTAGE	76.77	33.28	110.05 0.099%
603-4-4511-340	ADVERTISING & PUBLICATION	0.00	0.00	0.00 0.000%
603-4-4511-341	PROMOTION	3,750.00	0.00	3,750.00 3.373%
603-4-4511-369	INSURANCES	50.10	50.10	100.20 0.090%
603-4-4511-381	UTILITIES - ELECTRICITY	1,356.88	1,364.49	2,721.37 2.448%
603-4-4511-382	UTILITIES - WATER & SEWER	161.48	640.95	802.43 0.722%
603-4-4511-383	UTILITIES - NATURAL GAS	499.90	499.90	999.80 0.899%
603-4-4511-384	UTILITIES - GARBAGE	395.82	0.00	395.82 0.356%
603-4-4511-385	NATURAL GAS	400.89	763.19	1,164.08 1.047%
603-4-4511-401	CONTRACTED SERVICES	8,347.50	8,356.00	16,703.50 15.024%
603-4-4511-404	REPAIRS & MAINTENANCE	346.30	795.33	1,141.63 1.027%
603-4-4511-411	EQUIPMENT RENTAL	233.49	211.36	444.85 0.400%
603-4-4511-412	TOURNAMENT FLEET RENTALS	0.00	0.00	0.00 0.000%
603-4-4511-417	UNIFORMS	0.00	0.00	0.00 0.000%
603-4-4511-418	PORTABLE TOILETS	0.00	0.00	0.00 0.000%
603-4-4511-420	DEPRECIATION	0.00	0.00	0.00 0.000%
603-4-4511-430	MISCELLANEOUS EXPENSE	0.00	2.73	2.73 0.002%
603-4-4511-431	CASH (OVER) SHORT	(0.17)	6.49	6.32 0.006%
603-4-4511-433	DUES & SUBSCRIPTIONS	182.50	465.00	647.50 0.582%
603-4-4511-437	CREDIT CARD FEES	476.95	537.98	1,014.93 0.913%
603-4-4511-438	BAD DEBT EXPENSE	0.00	0.00	0.00 0.000%
603-4-4511-450	TRAINING & SEMINARS	0.00	0.00	0.00 0.000%
603-4-4511-460	LICENSE FEES/REGISTRATION	31.25	0.00	31.25 0.028%
603-4-4511-500	CAPITAL OUTLAY	0.00	0.00	0.00 0.000%
603-4-4511-611	INTEREST EXPENSE	5,562.50	276.75	5,839.25 5.252%
603-4-4511-620	BOND ISSUANCE FEES	0.00	0.00	0.00 0.000%
603-4-4511-630	BOND AMORTIZATION EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u> <u>0.000%</u>
GOLF OPERATIONS SUBTOTAL		<u>27,983.57</u>	<u>24,009.92</u>	<u>51,993.49</u> <u>46.766%</u>

**NEW PRAGUE GOLF CLUB
2024 EXPENSE**

Section 2, Item c.

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>TOTAL</u>	<u>TOTAL</u>	
<u>FOOD & BEVERAGE</u>					
603-4-4512-102	WAGES OVERTIME	0.00	0.00	0.00	0.000%
603-4-4512-103	WAGES PART-TIME	1,529.57	3,208.72	4,738.29	4.262%
603-4-4512-104	GRATUITIES	(450.00)	1,033.04	583.04	0.524%
603-4-4512-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.000%
603-4-4512-121	EMPLOYER CONT. P E R A	89.47	234.34	323.81	0.291%
603-4-4512-122	EMPLOYER CONT. F I C A	146.09	324.48	470.57	0.423%
603-4-4512-151	WORKER'S COMPENSATION	0.00	655.18	655.18	0.589%
603-4-4512-210	SUPPLIES - GENERAL	167.82	1,141.72	1,309.54	1.178%
603-4-4512-217	TOWELS/LINENS	422.56	0.00	422.56	0.380%
603-4-4512-251	COGS - ALCOHOL	2,268.16	140.00	2,408.16	2.166%
603-4-4512-254	COGS - BEV NON-ALCOHOL	25.61	0.00	25.61	0.023%
603-4-4512-259	COGS - FOOD	2,799.62	116.71	2,916.33	2.623%
603-4-4512-262	COGS - SUNDRIES	0.00	0.00	0.00	0.000%
603-4-4512-263	EXPIRED GOODS	0.00	0.00	0.00	0.000%
603-4-4512-340	ADVERTISING & PUBLICATION	0.00	0.00	0.00	0.000%
603-4-4512-365	INSURANCE DEDUCTIBLE	0.00	3.00	3.00	0.003%
603-4-4512-404	REPAIRS & MAINTENANCE	75.00	75.00	150.00	0.135%
603-4-4512-415	EQUIPMENT RENTAL	0.00	233.49	233.49	0.210%
603-4-4512-417	UNIFORMS	0.00	0.00	0.00	0.000%
603-4-4512-430	MISCELLANEOUS EXPENSE	12.50	12.50	25.00	0.022%
603-4-4512-460	LICENSE FEES/REGISTRATION	0.00	0.00	0.00	0.000%
603-4-4512-500	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
FOOD & BEVERAGE SUBTOTAL		<u>7,086.40</u>	<u>7,178.18</u>	<u>14,264.58</u>	<u>12.830%</u>
<u>MAINTENANCE</u>					
603-4-4513-101	WAGES FULL-TIME	10,521.60	14,028.80	24,550.40	22.082%
603-4-4513-102	WAGES OVERTIME	0.00	0.00	0.00	0.000%
603-4-4513-103	WAGES PART-TIME	0.00	0.00	0.00	0.000%
603-4-4513-113	EMPLOYEE BENEFITS	700.00	0.00	700.00	0.630%
603-4-4513-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.000%
603-4-4513-115	VACATION ACCRUAL	0.00	0.00	0.00	0.000%
603-4-4513-121	EMPLOYER CONT. P E R A	1,038.39	1,052.16	2,090.55	1.880%
603-4-4513-122	EMPLOYER CONT. F I C A	1,065.35	1,025.84	2,091.19	1.881%
603-4-4513-129	GERF CHANGE	0.00	0.00	0.00	0.000%
603-4-4513-131	HEALTH INSURANCE	3,565.78	2,065.78	5,631.56	5.065%
603-4-4513-132	DENTAL INSURANCE	215.45	215.45	430.90	0.388%
603-4-4513-133	LIFE & S-T DISABILITY	45.52	45.52	91.04	0.082%
603-4-4513-135	OPEB EXPENSE	0.00	0.00	0.00	0.000%
603-4-4513-151	WORKER'S COMP INSURANCE	0.00	2,791.56	2,791.56	2.511%
603-4-4513-210	SUPPLIES - GENERAL	41.11	991.03	1,032.14	0.928%
603-4-4513-212	MOTOR FUELS	0.00	607.65	607.65	0.547%
603-4-4513-216	FERTILIZER & CHEMICALS	0.00	0.00	0.00	0.000%
603-4-4513-221	R & M - MACHINERY PARTS	1,642.92	895.78	2,538.70	2.283%
603-4-4513-222	R & M - IRRIGATION	0.00	0.00	0.00	0.000%
603-4-4513-231	SAFETY EQUIPMENT & TRAINING	615.14	126.83	741.97	0.667%
603-4-4513-247	R & M - COURSE GEN IMPROV	0.00	0.00	0.00	0.000%
603-4-4513-310	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.000%
603-4-4513-330	TRAVEL, CONF, MILEAGE ALL	0.00	0.00	0.00	0.000%
603-4-4513-369	INSURANCES	0.00	0.00	0.00	0.000%
603-4-4513-381	ELECTRIC	33.12	33.12	66.24	0.060%
603-4-4513-382	WATER/SEWER	41.23	41.94	83.17	0.075%
603-4-4513-404	REPAIRS & MAINTENANCE	0.00	113.53	113.53	0.102%
603-4-4513-405	R & M - PRIVATE CART REP	0.00	0.00	0.00	0.000%
603-4-4513-417	UNIFORMS	0.00	0.00	0.00	0.000%
603-4-4513-430	MISCELLANEOUS EXPENSE	1,358.48	0.00	1,358.48	1.222%
603-4-4513-441	SPECIAL PROJECTS	0.00	0.00	0.00	0.000%
603-4-4513-500	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
MAINTENANCE SUBTOTAL		<u>20,884.09</u>	<u>24,034.99</u>	<u>44,919.08</u>	<u>40.403%</u>
TOTAL EXPENSES		<u>55,954.06</u>	<u>55,223.09</u>	<u>111,177.15</u>	<u>100.0%</u>
% OF MONTHLY TOTALS		50.33%	49.67%	100%	
REVENUE OVER / (UNDER) EXPENSES		<u>49,048.91</u>	<u>(24,438.15)</u>	<u>24,610.76</u>	

CITY OF NEW PRAGUE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 29, 2024

603-GOLF COURSE
 FINANCIAL SUMMARY

	2023					2024				
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY										
NON-DEPARTMENTAL *	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	-	0.00
GOLF OPERATIONS	800,332.00	9,735.33	110,606.42	13.82	689,725.58	888,424.00	16,974.87	114,726.30	12.91	773,697.70
FOOD & BEVERAGE	284,400.00	7,409.69	17,770.19	6.25	266,629.81	327,800.00	13,810.07	21,061.61	6.43	306,738.39
TOTAL REVENUE	1,084,732.00	17,145.02	128,376.61	11.83	956,355.39	1,216,224.00	30,784.94	135,787.91	11.16	1,080,436.09
EXPENDITURE SUMMARY										
GOLF OPERATIONS	457,828.00	48,222.40	87,516.61	19.12	370,311.39	494,439.00	24,009.92	51,993.49	10.52	442,445.51
FOOD & BEVERAGE	227,363.00	13,440.04	22,937.76	10.09	204,425.24	277,110.00	7,178.18	14,264.58	5.15	262,845.42
MAINTENANCE	442,750.00	22,469.01	46,054.28	10.40	396,695.72	486,332.00	24,034.99	44,919.08	9.24	441,412.92
TOTAL EXPENDITURES	1,127,941.00	84,131.45	156,508.65	13.88	971,432.35	1,257,881.00	55,223.09	111,177.15	8.84	1,146,703.85
REVENUES OVER/(UNDER) EXPENDITURES	(43,209.00)	(66,986.43)	(28,132.04)		(15,076.96)	(41,657.00)	(24,438.15)	24,610.76		(66,267.76)

*REFER TO PAGE 2, GOLF TRANSFER FROM CITY NOT INCLUDED IN REVENUE

603-GOLF COURSE

REVENUES	2023					2024				
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL										
603-3-0000-33426 STATE AID-PERA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-0000-33439 PERA PENSION OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-0000-39101 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-39200 OPERATING TRANSFER IN	121,270.00	0.00	0.00	0.00	121,270.00	121,270.00	0.00	0.00	0.00	121,270.00
603-3-4511-39200 LESS OPERATING TRANSFER-IN	(121,270.00)	0.00	0.00	0.00	(121,270.00)	(121,270.00)	0.00	0.00	0.00	(121,270.00)
603-3-0000-39500 BOND PREMIUM AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GOLF OPERATIONS REVENUE										
603-3-4511-34710 EMPLOYEE GOLF PUNCH CARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36210 INTEREST INCOME	0.00	357.27	675.41	0.00	(675.41)	0.00	1,038.38	1,321.21	0.00	(1,321.21)
603-3-4511-36220 FINANCE CHARGE INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36221 ATM INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36230 CONTRIBUTIONS AND DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36240 REIMBURSEMENTS	500.00	0.00	0.00	0.00	500.00	500.00	120.00	120.00	24.00	380.00
603-3-4511-38040 MEMBERSHIP DUES	260,000.00	6,364.39	103,841.54	39.94	156,158.46	250,000.00	10,610.00	94,689.50	37.88	155,310.50
603-3-4511-38041 ADDITIONAL FEES	8,000.00	160.00	1,360.00	17.00	6,640.00	8,000.00	240.00	1,960.00	24.50	6,040.00
603-3-4511-38042 RENTALS	500.00	100.00	100.00	20.00	400.00	500.00	0.00	0.00	0.00	500.00
603-3-4511-38043 LESSONS	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
603-3-4511-38045 MISCELLANEOUS INCOME	1,000.00	(0.71)	(23.74)	(2.37)	1,023.74	1,500.00	0.19	65.98	4.40	1,434.02
603-3-4511-38046 GOLF MERCHANDISE	30,000.00	0.00	35.88	0.12	29,964.12	55,000.00	156.72	471.53	0.86	54,528.47
603-3-4511-38047 CLOTHING	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	127.70	127.70	0.64	19,872.30
603-3-4511-38048 GREEN FEES	284,388.00	1,386.12	2,743.20	0.96	281,644.80	327,237.00	2,956.88	2,956.88	0.90	324,280.12
603-3-4511-38049 DAILY CART FEES	141,444.00	836.26	1,212.63	0.86	140,231.37	168,187.00	665.00	4,455.00	2.65	163,732.00
603-3-4511-38050 PRIVATE CART FEES	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	810.00	7,258.50	29.03	17,741.50
603-3-4511-38051 DRIVING RANGE	16,000.00	140.00	280.00	1.75	15,720.00	19,000.00	150.00	1,200.00	6.32	17,800.00
603-3-4511-38052 CLOTHING-SPECIAL ORDER	8,000.00	0.00	0.00	0.00	8,000.00	8,000.00	100.00	100.00	1.25	7,900.00
603-3-4511-38053 PRIVATE CART REPAIRS	2,500.00	392.00	381.50	15.26	2,118.50	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL GOLF OPERATION REVENUE	800,332.00	9,735.33	110,606.42	13.82	689,725.58	888,424.00	16,974.87	114,726.30	12.91	773,697.70
FOOD & BEVERAGE REVENUE										
603-3-4512-38044 FACILITY FEES	1,200.00	178.50	973.50	81.13	226.50	3,500.00	0.00	125.00	3.57	3,375.00
603-3-4512-38045 GRATUITIES	4,200.00	281.00	645.00	15.36	3,555.00	7,800.00	454.50	583.03	7.47	7,216.97
603-3-4512-38140 FOOD SALES	90,000.00	3,607.65	8,749.69	9.72	81,250.31	120,000.00	7,795.28	11,020.50	9.18	108,979.50
603-3-4512-38141 BEVERAGE NON-ALCOHOL	23,000.00	271.53	589.45	2.56	22,410.55	25,000.00	356.20	542.14	2.17	24,457.86
603-3-4512-38142 BEVERAGE ALCOHOL	160,000.00	3,071.01	6,810.69	4.26	153,189.31	165,000.00	5,034.86	8,581.46	5.20	156,418.54
603-3-4512-38143 SUNDRIES	6,000.00	0.00	1.86	0.03	5,998.14	6,500.00	169.23	209.48	3.22	6,290.52
603-3-4512-39000 WRITE OFF OF LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4512-39101 GAIN ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOOD & BEVERAGE REVENUE	284,400.00	7,409.69	17,770.19	6.25	266,629.81	327,800.00	13,810.07	21,061.61	6.43	306,738.39
TOTAL REVENUES	1,084,732.00	17,145.02	128,376.61	11.83	956,355.39	1,216,224.00	30,784.94	135,787.91	11.16	1,080,436.09

603-GOLF COURSE
Golf Operations

		2023				2024					
DEPARTMENTAL EXPENDITURES		2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
EMPLOYEE WAGES & BENEFIT											
603-4-4511-101	WAGES FULL-TIME	16,770.00	1,327.60	2,325.78	13.87	14,444.22	19,550.00	1,586.52	2,769.32	14.17	16,780.68
603-4-4511-102	WAGES OVERTIME	250.00	0.00	0.00	0.00	250.00	250.00	13.55	13.55	5.42	236.45
603-4-4511-103	WAGES PART-TIME	50,000.00	1,101.42	1,563.48	3.13	48,436.52	50,000.00	764.38	1,124.51	2.25	48,875.49
603-4-4511-113	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	117.00	0.00	0.00	0.00	117.00
603-4-4511-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-115	VACATION ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-121	EMPLOYER CONT. P E R A	2,300.00	172.61	323.71	14.07	1,976.29	2,510.00	145.78	269.89	10.75	2,240.11
603-4-4511-122	EMPLOYER CONT. F I C A	5,130.00	173.93	324.52	6.33	4,805.48	5,349.00	164.53	304.96	5.70	5,044.04
603-4-4511-130	EMPLOYER PAID INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-131	HEALTH INSURANCE	3,470.00	315.19	733.88	21.15	2,736.12	3,374.00	333.82	882.64	26.16	2,491.36
603-4-4511-132	DENTAL INSURANCE	230.00	27.50	55.00	23.91	175.00	335.00	32.36	64.72	19.32	270.28
603-4-4511-133	LIFE & LT DISABILITY	50.00	0.00	(0.40)	(0.80)	50.40	19.00	5.32	10.65	56.05	8.35
603-4-4511-151	WORKER'S COMP PREMIUMS	625.00	765.44	765.44	122.47	(140.44)	643.00	643.38	643.38	100.06	(0.38)
TOTAL EMPLOYEE WAGES & BENEFIT		78,825.00	3,883.69	6,091.41	7.73	72,733.59	82,147.00	3,689.64	6,083.62	7.41	76,063.38
OPERATING EXPENSES											
603-4-4511-207	COMPUTER SUPPORT SERVICES	10,302.00	897.00	1,794.00	17.41	8,508.00	10,302.00	1,767.87	2,714.95	26.35	7,587.05
603-4-4511-210	SUPPLIES - GENERAL	6,000.00	128.84	569.76	9.50	5,430.24	6,000.00	21.65	124.57	2.08	5,875.43
603-4-4511-211	SUPPLIES - CLEANING	500.00	0.00	0.00	0.00	500.00	1,000.00	152.22	1,629.02	162.90	(629.02)
603-4-4511-212	MOTOR FUELS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-260	COGS - GOLF MERCHANDISE	21,180.00	10.27	(104.87)	(0.50)	21,284.87	30,000.00	136.38	266.80	0.89	29,733.20
603-4-4511-261	COGS - CLOTHING	14,192.00	0.00	77.65	0.55	14,114.35	14,290.00	84.21	57.63	0.40	14,232.37
603-4-4511-262	COGS - CLOTHING SPECIAL ORDER	5,677.00	738.18	1,109.39	19.54	4,567.61	8,000.00	161.85	571.77	7.15	7,428.23
603-4-4511-264	SUPPLIES - OFFICE	2,000.00	276.10	425.75	21.29	1,574.25	2,200.00	70.68	70.68	3.21	2,129.32
603-4-4511-265	COGS - DRIVING RANGE	3,000.00	0.00	0.00	0.00	3,000.00	7,000.00	3,250.00	3,250.00	46.43	3,750.00
603-4-4511-301	AUDIT	6,000.00	4,253.39	4,253.39	70.89	1,746.61	5,210.00	0.00	0.00	0.00	5,210.00
603-4-4511-305	CIVIL LEGAL FEES	500.00	0.00	0.00	0.00	500.00	750.00	0.00	0.00	0.00	750.00
603-4-4511-310	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00
603-4-4511-318	HANDICAP SERVICES	5,500.00	0.00	0.00	0.00	5,500.00	5,000.00	0.00	0.00	0.00	5,000.00
603-4-4511-319	PROF. FEES - CONSULTING	2,000.00	55.88	55.88	2.79	1,944.12	0.00	0.00	0.00	0.00	0.00
603-4-4511-321	TELEPHONE	5,750.00	649.09	1,267.24	22.04	4,482.76	5,750.00	550.46	1,105.92	19.23	4,644.08
603-4-4511-322	COMPUTER COMMUNICATIONS	2,137.00	127.75	436.30	20.42	1,700.70	2,137.00	121.41	242.82	11.36	1,894.18
603-4-4511-323	POSTAGE	750.00	34.38	117.21	15.63	632.79	750.00	33.28	110.05	14.67	639.95
603-4-4511-340	ADVERTISING & PUBLICATION	1,500.00	80.00	80.00	5.33	1,420.00	1,500.00	0.00	0.00	0.00	1,500.00
603-4-4511-341	PROMOTION	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00	3,750.00	75.00	1,250.00
603-4-4511-369	INSURANCES	9,415.00	12,938.30	12,986.70	137.94	(3,571.70)	12,000.00	50.10	100.20	0.84	11,899.80
603-4-4511-381	ELECTRIC	20,000.00	1,446.18	3,032.71	15.16	16,967.29	20,000.00	1,364.49	2,721.37	13.61	17,278.63
603-4-4511-382	WATER/SEWER	5,000.00	188.22	376.28	7.53	4,623.72	5,000.00	640.95	802.43	16.05	4,197.57
603-4-4511-383	STORM SEWER UTILITIES	6,000.00	499.90	990.04	16.50	5,009.96	6,000.00	499.90	999.80	16.66	5,000.20
603-4-4511-384	REFUSE	3,750.00	382.94	765.88	20.42	2,984.12	3,750.00	0.00	395.82	10.56	3,354.18
603-4-4511-385	NATURAL GAS	5,500.00	1,475.31	2,575.92	46.83	2,924.08	7,000.00	763.19	1,164.08	16.63	5,835.92
603-4-4511-401	CONTRACTED SERVICES	90,000.00	7,883.00	15,766.00	17.52	74,234.00	94,500.00	8,356.00	16,703.50	17.68	77,796.50
603-4-4511-404	REPAIRS & MAINTENANCE	13,000.00	3,297.68	5,701.44	43.86	7,298.56	13,000.00	795.33	1,141.63	8.78	11,858.37
603-4-4511-411	EQUIPMENT RENTAL	5,000.00	197.12	561.55	11.23	4,438.45	5,000.00	211.36	444.85	8.90	4,555.15
603-4-4511-412	TOURNAMENT FLEET RENTALS	5,500.00	0.00	0.00	0.00	5,500.00	10,000.00	0.00	0.00	0.00	10,000.00

603-GOLF COURSE
Golf Operations

		2023					2024				
DEPARTMENTAL EXPENDITURES		2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
603-4-4511-417	UNIFORMS	500.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00	0.00	500.00
603-4-4511-418	PORTABLE TOILETS	950.00	0.00	706.46	74.36	243.54	1,100.00	0.00	0.00	0.00	1,100.00
603-4-4511-420	DEPRECIATION	95,000.00	7,846.70	15,693.37	16.52	79,306.63	85,848.00	0.00	0.00	0.00	85,848.00
603-4-4511-430	MISCELLANEOUS EXPENSE	250.00	0.00	0.00	0.00	250.00	250.00	2.73	2.73	1.09	247.27
603-4-4511-432	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-431	CASH (OVER) SHORT	0.00	30.77	(9.27)	0.00	9.27	0.00	6.49	6.32	0.00	(6.32)
603-4-4511-433	DUES & SUBSCRIPTIONS	1,000.00	0.00	612.50	61.25	387.50	1,000.00	465.00	647.50	64.75	352.50
603-4-4511-437	CREDIT CARD FEES	17,000.00	542.96	2,600.17	15.30	14,399.83	24,000.00	537.98	1,014.93	4.23	22,985.07
603-4-4511-438	BAD DEBT EXPENSE	250.00	0.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	250.00
603-4-4511-439	LOSS ON SALE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-450	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-460	LICENSE FEES/REGISTRATION	150.00	0.00	175.00	116.67	(25.00)	1,100.00	0.00	31.25	2.84	1,068.75
603-4-4511-500	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATING EXPENSES		370,253.00	43,979.96	72,616.45	19.61	289,128.55	397,187.00	20,043.53	40,070.62	10.09	357,116.38
<u>DEBT SERVICE</u>											
603-4-4511-611	INTEREST EXPENSE	8,750.00	358.75	8,808.75	100.67	(58.75)	15,105.00	276.75	5,839.25	38.66	9,265.75
603-4-4511-620	BOND ISSUANCE FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-630	BOND AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE		8,750.00	358.75	8,808.75	100.67	(58.75)	15,105.00	276.75	5,839.25	38.66	9,265.75
<u>OPERATING TRANSFERS - OUT</u>											
603-4-4511-720	OPERATING TRANSFER-OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-801	GAIN/LOSS ON DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATING TRANSFERS-OUT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Golf Operations		457,828.00	48,222.40	87,516.61	19.12	370,311.39	494,439.00	24,009.92	51,993.49	10.52	442,445.51

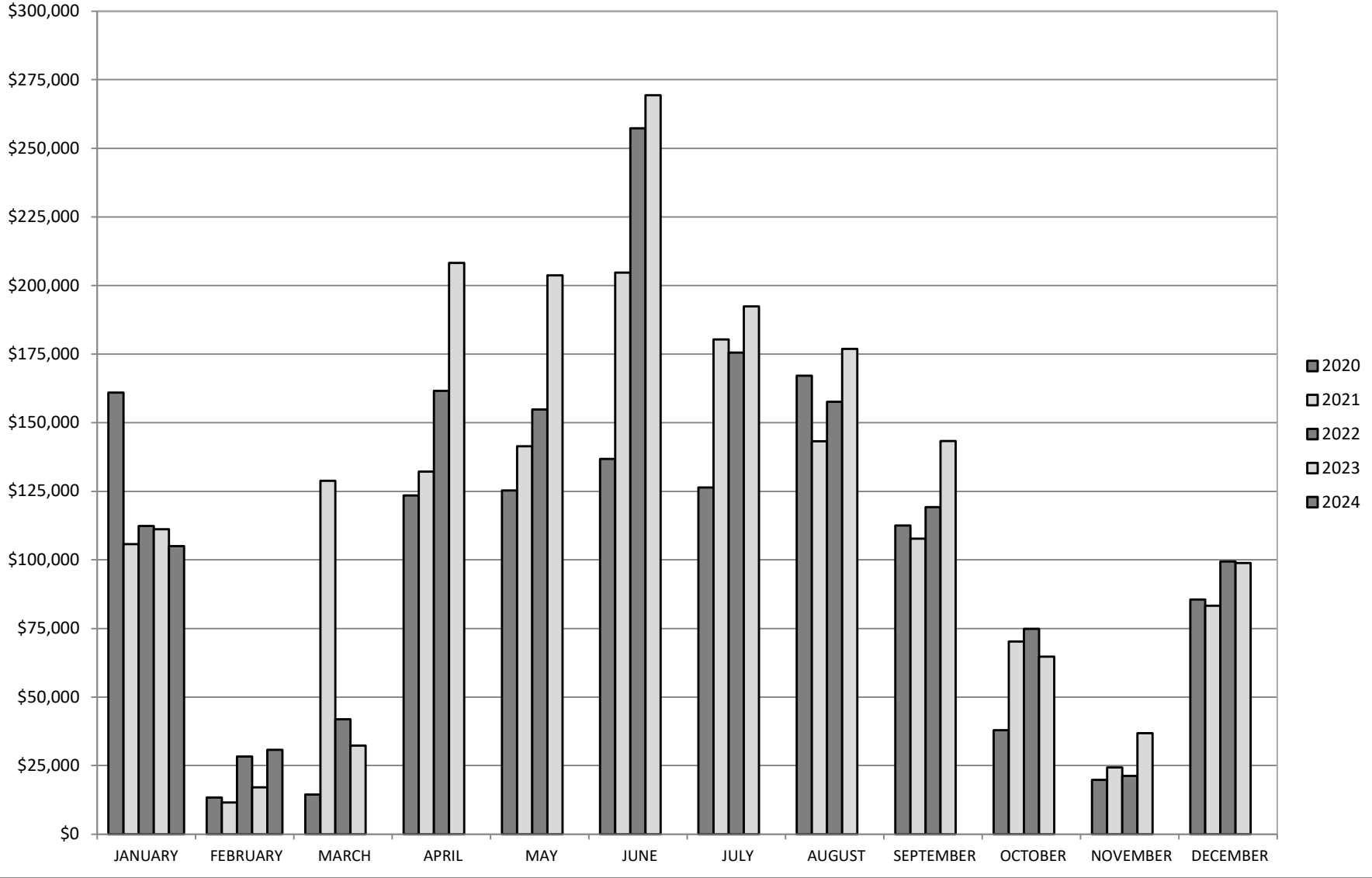
603-GOLF COURSE
Food & Beverage

DEPARTMENTAL EXPENDITURES	2023					2024				
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
EMPLOYEE WAGES & BENEFIT										
603-4-4512-102	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-103	60,000.00	3,387.39	6,428.37	10.71	53,571.63	80,000.00	3,208.72	4,738.29	5.92	75,261.71
603-4-4512-104	5,000.00	420.00	645.00	12.90	4,355.00	7,800.00	1,033.04	583.04	7.47	7,216.96
603-4-4512-113	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-114	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-121	2,500.00	235.30	507.72	20.31	1,992.28	3,200.00	234.34	323.81	10.12	2,876.19
603-4-4512-122	4,590.00	291.28	654.76	14.26	3,935.24	6,500.00	324.48	470.57	7.24	6,029.43
603-4-4512-130	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-151	620.00	787.00	787.00	126.94	(167.00)	700.00	655.18	655.18	93.60	44.82
TOTAL EMPLOYEE WAGES & BENEFIT	72,710.00	5,120.97	9,022.85	12.41	63,687.15	98,200.00	5,455.76	6,770.89	6.90	91,429.11
OPERATING EXPENSES										
603-4-4512-210	11,000.00	968.31	1,531.40	13.92	9,468.60	15,000.00	1,141.72	1,309.54	8.73	13,690.46
603-4-4512-217	6,000.00	0.00	617.42	10.29	5,382.58	6,000.00	0.00	422.56	7.04	5,577.44
603-4-4512-251	52,432.00	950.53	2,139.66	4.08	50,292.34	53,000.00	140.00	2,408.16	4.54	50,591.84
603-4-4512-254	18,501.00	233.74	290.81	1.57	18,210.19	20,110.00	0.00	25.61	0.13	20,084.39
603-4-4512-259	52,920.00	2,438.86	5,080.14	9.60	47,839.86	66,000.00	116.71	2,916.33	4.42	63,083.67
603-4-4512-262	4,800.00	96.45	147.87	3.08	4,652.13	8,000.00	0.00	0.00	0.00	8,000.00
603-4-4512-263	500.00	29.56	42.88	8.58	457.12	800.00	0.00	0.00	0.00	800.00
603-4-4512-340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-365	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00	0.00	(3.00)
603-4-4512-404	2,000.00	65.00	317.50	15.88	1,682.50	3,000.00	75.00	150.00	5.00	2,850.00
603-4-4512-415	2,000.00	216.19	426.80	21.34	1,573.20	3,000.00	233.49	233.49	7.78	2,766.51
603-4-4512-417	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-430	0.00	0.00	0.00	0.00	0.00	0.00	12.50	25.00	0.00	(25.00)
603-4-4512-460	4,000.00	3,320.43	3,320.43	83.01	679.57	4,000.00	0.00	0.00	0.00	4,000.00
603-4-4512-500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATING EXPENSES	154,653.00	8,319.07	13,914.91	9.00	140,738.09	178,910.00	1,722.42	7,493.69	4.19	171,416.31
TOTAL Food & Beverage	227,363.00	13,440.04	22,937.76	10.09	204,425.24	277,110.00	7,178.18	14,264.58	5.15	262,845.42

603-GOLF COURSE
Maintenance

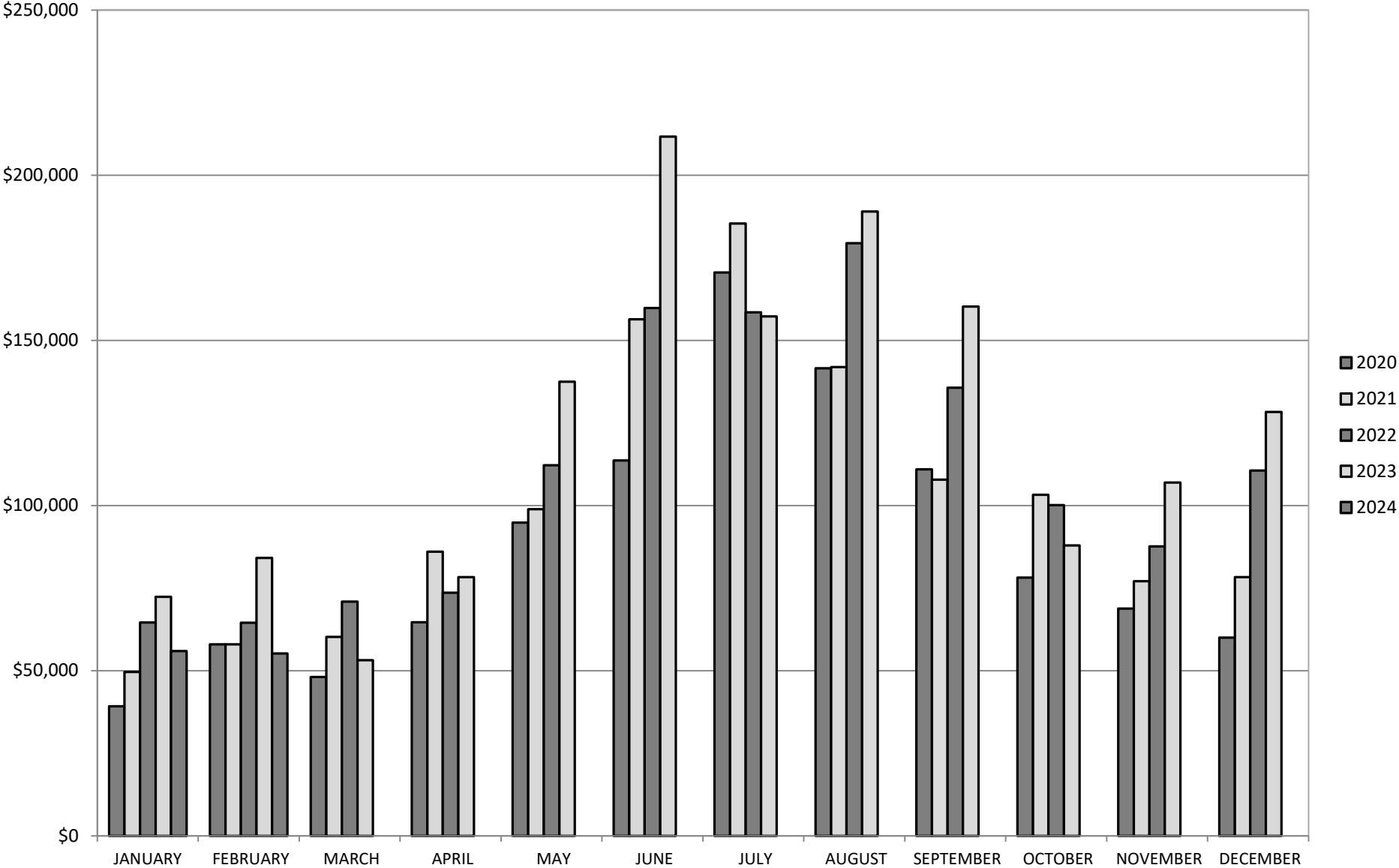
DEPARTMENTAL EXPENDITURES	2023					2024					
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
EMPLOYEE WAGES & BENEFIT											
603-4-4513-101	WAGES FULL-TIME	162,880.00	13,132.80	22,982.40	14.11	139,897.60	172,470.00	14,028.80	24,550.40	14.23	147,919.60
603-4-4513-102	WAGES OVERTIME	850.00	0.00	0.00	0.00	850.00	1,000.00	0.00	0.00	0.00	1,000.00
603-4-4513-103	WAGES PART-TIME	72,000.00	0.00	0.00	0.00	72,000.00	72,000.00	0.00	0.00	0.00	72,000.00
603-4-4513-113	EMPLOYEE BENEFITS	600.00	0.00	700.00	116.67	(100.00)	760.00	0.00	700.00	92.11	60.00
603-4-4513-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	2,546.00	0.00	0.00	0.00	2,546.00
603-4-4513-115	VACATION ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-121	EMPLOYER CONT. P E R A	12,215.00	984.96	1,975.19	16.17	10,239.81	12,935.00	1,052.16	2,090.55	16.16	10,844.45
603-4-4513-122	EMPLOYER CONT. F I C A	18,080.00	959.20	1,977.33	10.94	16,102.67	18,836.00	1,025.84	2,091.19	11.10	16,744.81
603-4-4513-129	GERF CHANGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-130	EMPLOYER PAID INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-131	HEALTH INSURANCE	13,450.00	965.86	2,935.48	21.83	10,514.52	12,590.00	2,065.78	5,631.56	44.73	6,958.44
603-4-4513-132	DENTAL INSURANCE	470.00	198.75	397.50	84.57	72.50	1,799.00	215.45	430.90	23.95	1,368.10
603-4-4513-133	LIFE & S-T DISABILITY	480.00	0.00	(3.94)	(0.82)	483.94	156.00	45.52	91.04	58.36	64.96
603-4-4513-135	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-151	WORKER'S COMP INSURANCE	2,425.00	3,209.00	3,209.00	132.33	(784.00)	2,556.00	2,791.56	2,791.56	109.22	(235.56)
TOTAL EMPLOYEE WAGES & BENEFIT		283,450.00	19,450.57	34,172.96	12.06	249,277.04	297,648.00	21,225.11	38,377.20	12.89	259,270.80
OPERATING EXPENSES											
603-4-4513-210	SUPPLIES - GENERAL	6,000.00	0.00	160.69	2.68	5,839.31	6,000.00	991.03	1,032.14	17.20	4,967.86
603-4-4513-212	MOTOR FUELS	15,000.00	0.00	0.00	0.00	15,000.00	25,000.00	607.65	607.65	2.43	24,392.35
603-4-4513-216	FERTILIZER & CHEMICALS	40,000.00	1,551.39	1,551.39	3.88	38,448.61	40,000.00	0.00	0.00	0.00	40,000.00
603-4-4513-221	R & M - MACHINERY PARTS	25,000.00	1,382.70	9,415.46	37.66	15,584.54	29,000.00	895.78	2,538.70	8.75	26,461.30
603-4-4513-222	R & M - IRRIGATION	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
603-4-4513-231	SAFETY EQUIPMENT & TRAINING	800.00	12.04	614.30	76.79	185.70	684.00	126.83	741.97	108.48	(57.97)
603-4-4513-247	R & M - COURSE GEN IMPROV	10,000.00	0.00	0.00	0.00	10,000.00	12,000.00	0.00	0.00	0.00	12,000.00
603-4-4513-310	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-330	TRAVEL, CONF, MILEAGE	500.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00	0.00	500.00
603-4-4513-369	INSURANCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-381	ELECTRIC	1,000.00	33.13	62.06	6.21	937.94	1,400.00	33.12	66.24	4.73	1,333.76
603-4-4513-382	WATER/SEWER	38,000.00	39.18	77.42	0.20	37,922.58	50,000.00	41.94	83.17	0.17	49,916.83
603-4-4513-404	REPAIRS & MAINTENANCE	1,000.00	0.00	0.00	0.00	1,000.00	1,200.00	113.53	113.53	9.46	1,086.47
603-4-4513-405	R & M - PRIVATE CART REP	2,000.00	0.00	0.00	0.00	2,000.00	2,600.00	0.00	0.00	0.00	2,600.00
603-4-4513-417	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-430	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	300.00	0.00	1,358.48	452.83	(1,058.48)
603-4-4513-441	SPECIAL PROJECTS	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
603-4-4513-500	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATING EXPENSES		159,300.00	3,018.44	11,881.32	7.46	147,418.68	188,684.00	2,809.88	6,541.88	3.47	182,142.12
TOTAL Maintenance		442,750.00	22,469.01	46,054.28	10.40	396,695.72	486,332.00	24,034.99	44,919.08	9.24	441,412.92
TOTAL EXPENDITURES		1,127,941.00	84,131.45	156,508.65	13.88	971,432.35	1,257,881.00	55,223.09	111,177.15	8.84	1,146,703.85
REVENUES OVER/(UNDER) EXPENDITURES		(43,209.00)	(66,986.43)	(28,132.04)		(15,076.96)	(41,657.00)	(24,438.15)	24,610.76		(66,267.76)

NEW PRAGUE GOLF CLUB MONTHLY REVENUES 2020 - 2024



Please note, in 2020 transfer from City of \$60,635 in January and December
 Please note, in 2021-2023 transfer from City of \$60,635 in June and December

NEW PRAGUE GOLF CLUB MONTHLY EXPENSES 2020 - 2024





400 Lexington Avenue South, New Prague, MN 56071
Phone: 952-758-5326 info@newpraguegolf.com

MEMORANDUM

TO: GOLF BOARD
FROM: JEFF PINT, GROUNDS SUPERINTENDENT
SUBJECT: MONTHLY DEPARTMENT REPORT - GROUNDS
TODAY'S DATE: MARCH 18TH, 2024

The course came through the winter well. By the time you get this I hope we have about 6" of snow on the ground. 😊

We are still servicing equipment.

Goals.

- Get both pump stations up and running.
- Roll Greens at least 1x per week
- End the year with less stumps than we started with
- Place order for next year's equipment by late summer
- New wash pad and topdressing pad

RESPECTFULLY SUBMITTED,
JEFF PINT



400 Lexington Avenue South, New Prague, MN 56071
Phone: 952-758-5326 info@newpraguegolf.com

MEMORANDUM

TO: GOLF BOARD
FROM: HOLLY POMIJE, F&B COORDINATOR
SUBJECT: MONTHLY DEPARTMENT REPORT – FOOD & BEVERAGE
DATE: MARCH 18, 2024

Well for me this is the first month I’ve been back! So I am playing catch up.

So Far we have had a funeral luncheon for Evie Simon that went really well. We have also been having rotary luncheon every Thursday. I did send them a new email which I had to go up in price so it went from 363.21 to 430.73, we have not had an increase for as long as I have been here. We will be starting leagues in April.

Here are my Goals I want to work on for the year of 2024

Advertise more especially lunches and daily specials

To let the people in and around New Prague know that anyone can eat here not just members of the golf course

To try new specials to keep things hopping

Promote breakfasts

Keep inventory down and use up left overs

Control expenses

RESPECTFULLY SUBMITTED,
HOLLY J POMIJE



400 Lexington Avenue South, New Prague, MN 56071
Phone: 952-758-5326 info@newpraguegolf.com

MEMORANDUM

TO: GOLF BOARD
FROM: KURT RUEHLING, GM / PGA PROFESSIONAL
SUBJECT: MONTHLY DEPARTMENT REPORT – GOLF OPERATIONS
DATE: MARCH 18, 2024

The 2024 golf season started on Monday, March 11th...possible the earliest, organized opening in Facility history!

Membership sales are steady, with many new memberships and large numbers of Young Adult memberships! (Great for the future!!) Many “Snowbirds” are not yet back for the season, so total number of Members are in-line or lower than in 2023.

League sign-up is going very well...most noticeably in the Couples’ League, which will be great for the Food & Beverage as well. Junior Golf offerings will be made available on April 1st and are expected to fill once again. We will continue offering Junior Camps, Junior League, PGA Jr League, and Tuesday Evening Advanced Lessons (organized by Steffi Williams and Simon Kallal)

Goals for the Golf Department for 2024:

1. Report League winners in a more timely manner
2. Respond to emails and phone messages in a more timely manner
3. Increase the tee sheet capabilities by maximizing each day’s available tee times
4. Book all 2024 events for 2025
5. Decrease expenses from 2023
6. Incorporate automated scoring and League administration where needed

Goals for the General Manager for 2024:

1. Improve communication with all employees, with focus on Grounds Superintendent
2. Work closer with the Food and Beverage operation
3. Lower the expenses in the Golf and Food & Beverage operations, oversee Grounds
4. Improve Social Media and Patron communications
5. Create/update the Capital Improvements list and execute
6. Create new social/golf offerings to increase traffic

RESPECTFULLY SUBMITTED,
KURT RUEHLING, PGA
GENERAL MANAGER / DIRECTOR OF GOLF