



SPECIAL CITY COUNCIL MEETING AGENDA

City of New Prague

Monday, November 04, 2024 at 6:05 PM

City Hall Council Chambers - 118 Central Ave N

OPTIONAL ONLINE CONNECTION. MEETINGS ARE IN PERSON.

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1. **CALL TO ORDER**
2. **APPROVAL OF REGULAR AGENDA**
3. **2025 BUDGET DISCUSSION**
 - a. Memorandum - Budget Meeting #4
 - b. Levy Funds
 - c. Golf CIP
 - d. 2025 Visioning List
 - e. 2025 CIP - All Funds
4. **MISCELLANEOUS**
5. **ADJOURNMENT**

UPCOMING MEETINGS AND NOTICES:

November 11	Holiday – City Offices Closed
November 12	12:00 p.m. Community Center Board
November 12	6:00 p.m. Park Board
November 13	7:30 a.m. EDA Board
November 18	6:00 p.m. City Council
November 20	6:30 p.m. Planning Commission
November 25	3:30 p.m. Utilities Commission
November 26	6:30 p.m. Golf Board
November 28	Holiday – City Offices Closed
November 29	Holiday – City Offices Closed
December 2	6:00 p.m. City Council



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phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: ITEMS TO DISCUSS AT BUDGET MEETING #4 (NOVEMBER 4, 2024)
DATE: NOVEMBER 1, 2024

This year, I'd like to take a more systematic approach to the budget. This means that, I want to bring specific questions to each budget meeting, with the meetings building upon themselves as preliminary decisions are made that advance the budget towards December, where we will formally approve the budget. By that time, the budget should have been discussed, compensation and the CIP to the goals of the budget and visions for the future.

Taking discussion from the first couple meetings, I have prepared the agenda for this fourth budgeting meeting. This fourth meeting will be shorter, with an update on the General Fund as well as continuing the discussion for Golf CIP. I'll also again include updated copies of the Visioning and CIP documents with where they stand. As a reminder, the Preliminary Levy was set at 13%, though following the last budget meeting, that number had reduced to 10.13%.

Items to Discuss

1) *Levy Funds*

I have attached a summary of the levy funds and line-item details for the General Fund levies. Since the last budget meeting, the following changes have taken place:

- The City Council came to a tentative agreement on the 2025-2026 Labor Union Agreement. With those changes, it did increase the personnel costs of the Police Department by \$14,145. To offset this increase, I am recommending increasing interest income by \$14,145. The original intent was to decrease interest income by \$50,000 in 2025 from the 2024 budget to move the City away from using interest income as an operations revenue. The volatility of interest income could create a volatility in levy needs. With this change, the interest income would decrease \$35,855 in 2025 to \$89,145 from 2024.

These changes do not result in an overall levy change, since the increase in police personnel costs are offset by the increase in budgeted interest income.

2) *Golf CIP*

At the last budget meeting, the City Council asked for more detail about what was being requested for the Golf CIP. As you may remember from the conversation, this list was fully updated for the first time in a few years, which is why it seemed to grow much larger. Since that meeting, I spoke with Jeff Pint, the Golf Course Superintendent, to discuss the equipment needs and said that most of the equipment is either at life's end or is being heavily maintained to keep running.

For the CIP request, the Golf Club needs equipment to be able to maintain the course to keep coming back. While some equipment may be able to be stretched, I know our staff does its best to make equipment last as long as possible, only asking for equipment when it's necessary. To that end, I recommend proceeding with the \$321,500 CIP request for 2025. I would also recommend that the golf club pay for \$221,500 of the purchase with reserves, bonding for the remaining \$100,000.

3) *Visioning Document*

The latest draft of the 2025 Visioning Document has been included for your review. There have not been any changes since the last discussion of the document.

4) *2025-2034 CIP*

The latest draft of the 2025-2034 CIP has been included for your review. This is the CIP for all departments.

CITY OF NEW PRAGUE
2024 PROPERTY TAX LEVY, PAYABLE IN 2025
Proposed 2025 Budget

Section 3, Item b.

	Certified 2016	Certified 2017	Certified 2018	Certified 2019	Certified 2020	Certified 2021	Certified 2022	Certified 2023	Certified 2024	Budget 2025	\$ Difference	% Difference
General Fund Levy	\$2,705,477	\$2,947,000	\$3,039,000	\$3,133,985	\$3,253,533	\$3,354,390	\$3,660,878	\$3,728,128	\$3,749,628	\$4,238,585	\$488,957	13.04%
Total Tax Abatement	\$126,850	---	---	---	---	---	---	---	---	---	---	---
Debt Service Levy	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$950,000	\$950,000	\$821,283	\$861,725	\$959,696	\$97,971	11.37%
EDA Levy	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$0	0.00%
Equipment/Facility Levy	---	---	---	---	---	---	---	\$200,217	\$138,275	\$40,304	-\$97,971	-70.85%
Total City Tax Levy	\$3,882,327	\$3,997,000	\$4,089,000	\$4,183,985	\$4,303,533	\$4,354,390	\$4,660,878	\$4,824,628	\$4,824,628	\$5,313,585	\$488,957	10.13%
\$ Change from Previous Year	\$57,356	\$114,673	\$92,000	\$94,985	\$119,548	\$50,857	\$306,488	\$163,750	\$0	\$488,957		
% Change from Previous Year	1.50%	2.95%	2.30%	2.32%	2.86%	1.18%	7.04%	3.51%	0.00%	10.13%		
5-year Average Change in Total Levy	0.71%	1.30%	1.79%	2.48%	2.39%	2.32%	3.14%	3.38%	2.92%	4.37%		
Net Tax Capacity	\$6,236,138	\$6,421,254	\$6,676,041	\$7,267,962	\$7,869,273	\$8,474,198	\$8,925,796	\$11,022,769	\$11,371,733	\$11,848,237		
City Tax Rate	62.255%	62.246%	61.249%	57.568%	54.688%	51.384%	52.218%	43.770%	42.426%	44.847%		

* EDA Levy (Per MN. Statutes 469.107 subd. 1.)

** 2025 Net Tax Capacity and Tax Rate are estimates until finalized

General Fund - Fund 101

Description	Account Code	FY2023 Actuals	2024 Adopted		Difference 2024-2025	Section 3, Item b.
			Budget	2025 Proposed		
	Administration	\$498,979.78	\$461,644.00	\$508,668.00	-\$461,644.00	
	Expense	\$498,979.78	\$461,644.00	\$508,668.00	-\$461,644.00	-100%
WAGES FULL-TIME	101-4-4132-101	\$315,214.83	\$288,397.00	\$296,421.00	-\$288,397.00	-100%
WAGES OVERTIME	101-4-4132-102	\$611.57	\$500.00	\$500.00	-\$500.00	-100%
EMPLOYEE BENEFITS	101-4-4132-113	\$4,906.35	\$4,800.00	\$4,800.00	-\$4,800.00	-100%
EMPLOYER CONT. P E R A	101-4-4132-121	\$23,496.75	\$21,667.00	\$22,269.00	-\$21,667.00	-100%
EMPLOYER CONT. F I C A	101-4-4132-122	\$21,844.51	\$22,119.00	\$22,732.00	-\$22,119.00	-100%
HEALTH INSURANCE	101-4-4132-131	\$59,767.21	\$57,428.00	\$65,643.00	-\$57,428.00	-100%
DENTAL INSURANCE	101-4-4132-132	\$5,322.60	\$5,920.00	\$5,190.00	-\$5,920.00	-100%
LIFE & S-T DISABILITY INS	101-4-4132-133	\$1,057.06	\$863.00	\$870.00	-\$863.00	-100%
WORKER'S COMP PREMIUMS	101-4-4132-151	\$2,004.72	\$1,746.00	\$1,986.00	-\$1,746.00	-100%
SUPPLIES	101-4-4132-200	\$1,876.11	\$2,000.00	\$2,000.00	-\$2,000.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4132-220	\$23.12	\$0.00	\$0.00	\$0.00	0
SAFETY EQUIP & TRAINING	101-4-4132-231	\$1,053.99	\$1,196.00	\$1,105.00	-\$1,196.00	-100%
AUDIT	101-4-4132-301	\$31,207.54	\$24,742.00	\$32,860.00	-\$24,742.00	-100%
PROFESSIONAL SERVICES	101-4-4132-310	\$1,360.00	\$5,000.00	\$25,804.00	-\$5,000.00	-100%
ADMINISTRATIVE FEES	101-4-4132-315	\$0.00	\$0.00	\$0.00	\$0.00	0
POSTAGE	101-4-4132-320	\$3,095.62	\$1,200.00	\$1,200.00	-\$1,200.00	-100%
TELEPHONE	101-4-4132-321	\$1,901.90	\$2,000.00	\$2,000.00	-\$2,000.00	-100%
COMPUTER COMM/MAINT	101-4-4132-322	\$52.13	\$0.00	\$0.00	\$0.00	0
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4132-330	\$139.16	\$0.00	\$0.00	\$0.00	0
ADVERTISING & PUBLICATIONS	101-4-4132-340	\$305.00	\$0.00	\$0.00	\$0.00	0
INSURANCES	101-4-4132-369	\$2,472.01	\$2,716.00	\$2,988.00	-\$2,716.00	-100%
CONTRACTED SERVICES	101-4-4132-401	\$109.00	\$100.00	\$100.00	-\$100.00	-100%
RENTALS	101-4-4132-410	\$5,575.94	\$2,500.00	\$2,500.00	-\$2,500.00	-100%
MISCELLANEOUS EXPENSE	101-4-4132-430	\$75.00	\$200.00	\$200.00	-\$200.00	-100%
CREDIT CARD EXPENSE	101-4-4132-431	\$937.18	\$550.00	\$1,000.00	-\$550.00	-100%
DUES & SUBSCRIPTIONS	101-4-4132-433	\$13,494.78	\$12,000.00	\$14,000.00	-\$12,000.00	-100%
TRAINING & SEMINARS	101-4-4132-450	\$1,075.70	\$4,000.00	\$2,500.00	-\$4,000.00	-100%
	Animal Control	\$11,700.00	\$15,750.00	\$15,700.00	-\$15,750.00	
	Expense	\$11,700.00	\$15,750.00	\$15,700.00	-\$15,750.00	-100%
CONTRACTED SERVICES	101-4-4270-401	\$11,700.00	\$15,600.00	\$15,600.00	-\$15,600.00	-100%
LICENSE FEES/REGISTRATION	101-4-4270-460	\$0.00	\$150.00	\$100.00	-\$150.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
	Aquatic Center	\$140,224.14	\$116,251.00	\$140,329.00	-\$116,251.00	
	Expense	\$140,224.14	\$116,251.00	\$140,329.00	-\$116,251.00	-100%
INSURANCES	101-4-4515-369	\$272.00	\$299.00	\$329.00	-\$299.00	-100%
CONTRIBUTION TO NPAS	101-4-4515-491	\$139,952.14	\$115,952.00	\$140,000.00	-\$115,952.00	-100%
	Assessor	\$44,400.00	\$45,700.00	\$48,000.00	-\$45,700.00	
	Expense	\$44,400.00	\$45,700.00	\$48,000.00	-\$45,700.00	-100%
ASSESSOR FEES	101-4-4155-312	\$44,400.00	\$45,700.00	\$48,000.00	-\$45,700.00	-100%
	Attorney	\$78,100.11	\$70,000.00	\$80,000.00	-\$70,000.00	
	Expense	\$78,100.11	\$70,000.00	\$80,000.00	-\$70,000.00	-100%
CRIMINAL LEGAL FEES	101-4-4161-304	\$26,318.52	\$30,000.00	\$30,000.00	-\$30,000.00	-100%
CIVIL LEGAL FEES	101-4-4161-305	\$51,781.59	\$40,000.00	\$50,000.00	-\$40,000.00	-100%
	Building Inspector	\$308,239.15	\$341,054.00	\$397,744.00	-\$341,054.00	
	Expense	\$308,239.15	\$341,054.00	\$397,744.00	-\$341,054.00	-100%
WAGES FULL-TIME	101-4-4240-101	\$206,161.60	\$220,753.00	\$240,539.00	-\$220,753.00	-100%
EMPLOYEE BENEFITS	101-4-4240-113	\$909.70	\$940.00	\$940.00	-\$940.00	-100%
EMPLOYER CONT. P E R A	101-4-4240-121	\$15,321.63	\$16,556.00	\$18,040.00	-\$16,556.00	-100%
EMPLOYER CONT. F I C A	101-4-4240-122	\$14,384.69	\$16,960.00	\$18,473.00	-\$16,960.00	-100%
HEALTH INSURANCE	101-4-4240-131	\$39,228.07	\$46,527.00	\$58,013.00	-\$46,527.00	-100%
DENTAL INSURANCE	101-4-4240-132	\$4,160.08	\$5,060.00	\$5,370.00	-\$5,060.00	-100%
LIFE & S-T DISABILITY INS	101-4-4240-133	\$673.52	\$680.00	\$717.00	-\$680.00	-100%
WORKER'S COMP PREMIUMS	101-4-4240-151	\$1,368.50	\$1,228.00	\$1,952.00	-\$1,228.00	-100%
SUPPLIES	101-4-4240-200	\$665.04	\$1,300.00	\$1,300.00	-\$1,300.00	-100%
MOTOR FUELS	101-4-4240-212	\$1,513.57	\$2,000.00	\$2,000.00	-\$2,000.00	-100%
REPAIRS & MAINT SUPPLIES	101-4-4240-220	\$6.04	\$0.00	\$0.00	\$0.00	0
SAFETY EQUIP & TRAINING	101-4-4240-231	\$602.28	\$684.00	\$631.00	-\$684.00	-100%
PROFESSIONAL SERVICES	101-4-4240-310	\$7,493.19	\$1,300.00	\$7,500.00	-\$1,300.00	-100%
POSTAGE	101-4-4240-320	\$88.08	\$100.00	\$100.00	-\$100.00	-100%
TELEPHONE	101-4-4240-321	\$1,572.90	\$1,600.00	\$1,600.00	-\$1,600.00	-100%
COMPUTER COMM/MAINT	101-4-4240-322	\$52.13	\$0.00	\$0.00	\$0.00	0
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4240-330	\$12.03	\$250.00	\$250.00	-\$250.00	-100%
INSURANCES	101-4-4240-369	\$1,752.38	\$1,926.00	\$2,119.00	-\$1,926.00	-100%
CONTRACTED NUISANCE ABATEMENT	101-4-4240-401	\$1,530.10	\$1,500.00	\$1,500.00	-\$1,500.00	-100%
VEHICLE MAINTENANCE	101-4-4240-408	\$675.27	\$700.00	\$700.00	-\$700.00	-100%
RENTALS	101-4-4240-410	\$822.13	\$850.00	\$850.00	-\$850.00	-100%
CREDIT CARD FEES	101-4-4240-431	\$7,965.95	\$6,000.00	\$6,000.00	-\$6,000.00	-100%
DUES & SUBSCRIPTIONS	101-4-4240-433	\$274.89	\$900.00	\$900.00	-\$900.00	-100%
TRAINING & SEMINARS	101-4-4240-450	\$979.38	\$3,200.00	\$3,200.00	-\$3,200.00	-100%
LICENSE FEES/REGISTRATION	101-4-4240-460	\$26.00	\$40.00	\$50.00	-\$40.00	-100%
CAPITAL OUTLAY	101-4-4240-500	\$0.00	\$10,000.00	\$25,000.00	-\$10,000.00	-100%

General Fund - Fund 101

Description	Account Code	FY2023 Actuals	2024 Adopted		Difference 2024-2025	Section 3, Item b.
			Budget	2025 Proposed		
	Comm Dev.	-\$260,792.29	-\$195,000.00	-\$205,000.00	\$195,000.00	
	Revenue	-\$260,792.29	-\$195,000.00	-\$205,000.00	\$195,000.00	-100%
BUILDING PERMITS	101-3-4100-32210	-\$248,213.29	-\$185,000.00	-\$195,000.00	\$185,000.00	-100%
PLANNING APPLICATIONS	101-3-4100-32220	-\$8,320.00	-\$6,000.00	-\$6,000.00	\$6,000.00	-100%
PLAN REVIEW	101-3-4100-32260	-\$4,259.00	-\$4,000.00	-\$4,000.00	\$4,000.00	-100%
	Council	\$67,312.87	\$76,142.00	\$70,925.00	-\$76,142.00	
	Expense	\$67,312.87	\$76,142.00	\$70,925.00	-\$76,142.00	-100%
WAGES PART-TIME	101-4-4111-103	\$23,406.25	\$21,900.00	\$21,900.00	-\$21,900.00	-100%
EMPLOYEE BENEFITS	101-4-4111-113	\$151.94	\$400.00	\$400.00	-\$400.00	-100%
EMPLOYER CONT. P E R A	101-4-4111-121	\$1,121.25	\$1,035.00	\$1,035.00	-\$1,035.00	-100%
EMPLOYER CONT. F I C A	101-4-4111-122	\$400.08	\$422.00	\$423.00	-\$422.00	-100%
WORKER'S COMP PREMIUMS	101-4-4111-151	\$70.00	\$95.00	\$91.00	-\$95.00	-100%
SUPPLIES	101-4-4111-200	\$72.46	\$400.00	\$400.00	-\$400.00	-100%
PROFESSIONAL SERVICES	101-4-4111-310	\$9,200.00	\$9,300.00	\$9,200.00	-\$9,300.00	-100%
POSTAGE	101-4-4111-320	\$44.09	\$0.00		\$0.00	0
TELEPHONE	101-4-4111-321	\$987.76	\$1,000.00	\$1,000.00	-\$1,000.00	-100%
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4111-330	\$1,095.37	\$1,500.00	\$1,000.00	-\$1,500.00	-100%
ADVERTISING & PUBLICATIONS	101-4-4111-340	\$24,911.70	\$35,000.00	\$30,000.00	-\$35,000.00	-100%
PRINTING & BINDING	101-4-4111-350	\$3,228.98	\$2,000.00	\$2,200.00	-\$2,000.00	-100%
INSURANCES	101-4-4111-369	\$1,693.00	\$1,860.00	\$2,046.00	-\$1,860.00	-100%
CONTRACTED SERVICES	101-4-4111-401	\$600.00	\$500.00	\$500.00	-\$500.00	-100%
MISCELLANEOUS EXPENSE	101-4-4111-430	\$0.00	\$150.00	\$150.00	-\$150.00	-100%
DUES & SUBSCRIPTIONS	101-4-4111-433	\$174.99	\$80.00	\$80.00	-\$80.00	-100%
TRAINING & SEMINARS	101-4-4111-450	\$155.00	\$500.00	\$500.00	-\$500.00	-100%
	Elections	\$3,433.97	\$15,900.00	\$1,365.00	-\$15,900.00	
	Expense	\$3,433.97	\$15,900.00	\$1,365.00	-\$15,900.00	-100%
WAGES PART-TIME	101-4-4141-103	\$0.00	\$12,000.00	\$0.00	-\$12,000.00	-100%
SUPPLIES	101-4-4141-200	\$2,208.00	\$500.00	\$0.00	-\$500.00	-100%
PROFESSIONAL SERVICES	101-4-4141-310	\$1,200.00	\$1,200.00	\$1,200.00	-\$1,200.00	-100%
POSTAGE	101-4-4141-320	\$11.97	\$100.00	\$15.00	-\$100.00	-100%
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4141-330	\$0.00	\$600.00	\$50.00	-\$600.00	-100%
INSURANCES	101-4-4141-369	\$14.00	\$0.00	\$0.00	\$0.00	0
MISCELLANEOUS EXPENSE	101-4-4141-430	\$0.00	\$1,500.00	\$100.00	-\$1,500.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
	Emergency Mgmt	\$1,738.85	\$2,637.00	\$3,341.00	-\$2,637.00	
	Expense	\$1,738.85	\$2,637.00	\$3,341.00	-\$2,637.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4250-220	\$232.25	\$350.00		-\$350.00	-100%
INSURANCES	101-4-4250-369	\$489.00	\$537.00	\$591.00	-\$537.00	-100%
REPAIRS & MAINTENANCE	101-4-4250-404	\$1,017.60	\$1,750.00	\$2,750.00	-\$1,750.00	-100%
	Engineer	\$10,491.00	\$20,000.00	\$15,000.00	-\$20,000.00	
	Expense	\$10,491.00	\$20,000.00	\$15,000.00	-\$20,000.00	-100%
ENGINEERING FEES	101-4-4171-303	\$10,491.00	\$20,000.00	\$15,000.00	-\$20,000.00	-100%
	Fire	\$107,353.76	\$151,332.00	\$136,622.00	-\$151,332.00	
	Expense	\$230,499.48	\$252,332.00	\$308,622.00	-\$252,332.00	-100%
WAGES PART-TIME	101-4-4220-103	\$37,525.00	\$40,000.00	\$50,000.00	-\$40,000.00	-100%
EMPLOYER CONT. F I C A	101-4-4220-122	\$4,115.13	\$4,050.00	\$5,485.00	-\$4,050.00	-100%
FIRE PENSION CONTR.	101-4-4220-124	\$116,173.72	\$100,000.00	\$120,000.00	-\$100,000.00	-100%
WORKER'S COMP PREMIUMS	101-4-4220-151	\$16,953.00	\$17,000.00	\$19,687.00	-\$17,000.00	-100%
SUPPLIES	101-4-4220-200	\$10,265.70	\$12,500.00	\$12,500.00	-\$12,500.00	-100%
MOTOR FUELS	101-4-4220-212	\$3,564.68	\$3,000.00	\$3,000.00	-\$3,000.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4220-220	\$2,547.53	\$8,000.00	\$8,000.00	-\$8,000.00	-100%
PROFESSIONAL SERVICES	101-4-4220-310	\$3,185.71	\$5,000.00	\$5,000.00	-\$5,000.00	-100%
TELEPHONE	101-4-4220-321	\$1,420.99	\$1,500.00	\$1,500.00	-\$1,500.00	-100%
COMPUTER COMMUNICATIONS	101-4-4220-322	\$0.00	\$250.00	\$50.00	-\$250.00	-100%
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4220-330	\$2,296.94	\$1,500.00	\$2,500.00	-\$1,500.00	-100%
ADVERTISING & PUBLICATIONS	101-4-4220-340	\$255.00	\$400.00	\$300.00	-\$400.00	-100%
INSURANCES	101-4-4220-369	\$4,260.50	\$4,682.00	\$5,150.00	-\$4,682.00	-100%
ELECTRIC	101-4-4220-381	\$5,345.52	\$4,500.00	\$5,000.00	-\$4,500.00	-100%
WATER/SEWER	101-4-4220-382	\$3,753.07	\$2,000.00	\$3,800.00	-\$2,000.00	-100%
REFUSE	101-4-4220-384	\$253.38	\$250.00	\$250.00	-\$250.00	-100%
NATURAL GAS	101-4-4220-385	\$3,717.63	\$4,000.00	\$4,000.00	-\$4,000.00	-100%
CONTRACTED SERVICES	101-4-4220-401	\$120.00	\$500.00	\$200.00	-\$500.00	-100%
REPAIRS & MAINTENANCE	101-4-4220-404	\$4,367.70	\$8,000.00	\$8,000.00	-\$8,000.00	-100%
DUES & SUBSCRIPTIONS	101-4-4220-433	\$145.00	\$200.00	\$200.00	-\$200.00	-100%
TRAINING & SEMINARS	101-4-4220-450	\$8,480.94	\$10,000.00	\$12,000.00	-\$10,000.00	-100%
CAPITAL OUTLAY	101-4-4220-500	\$1,752.34	\$25,000.00	\$42,000.00	-\$25,000.00	-100%
	Revenue	-\$123,145.72	-\$101,000.00	-\$172,000.00	\$101,000.00	-100%
FIRE TRAINING AID	101-3-4220-33417	-\$6,766.50	-\$6,000.00	-\$12,000.00	\$6,000.00	-100%
FIRE STATE AID	101-3-4220-33423	-\$116,173.72	-\$95,000.00	-\$120,000.00	\$95,000.00	-100%
STATE/COUNTY GRANT	101-3-4220-33435	\$0.00	\$0.00	-\$40,000.00	\$0.00	0
MISCELLANEOUS INCOME	101-3-4220-36200	-\$205.50	\$0.00		\$0.00	0
	Governmental Building	\$105,814.20	\$174,138.00	\$82,091.00	-\$174,138.00	
	Expense	\$105,814.20	\$174,138.00	\$82,091.00	-\$174,138.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
WAGES FULL-TIME	101-4-4194-101	\$9,080.74	\$7,824.00	\$8,322.00	-\$7,824.00	-100%
EMPLOYEE BENEFITS	101-4-4194-113	\$0.00	\$12.00		-\$12.00	-100%
EMPLOYER CONT. P E R A	101-4-4194-121	\$685.54	\$586.00	\$624.00	-\$586.00	-100%
EMPLOYER CONT. F I C A	101-4-4194-122	\$626.01	\$599.00	\$637.00	-\$599.00	-100%
HEALTH INSURANCE	101-4-4194-131	\$2,342.55	\$1,963.00	\$2,176.00	-\$1,963.00	-100%
DENTAL INSURANCE	101-4-4194-132	\$234.12	\$202.00	\$177.00	-\$202.00	-100%
LIFE & S-T DISABILITY INS	101-4-4194-133	\$30.93	\$7.00	\$239.00	-\$7.00	-100%
WORKER'S COMP PREMIUMS	101-4-4194-151	\$60.30	\$50.00	\$51.00	-\$50.00	-100%
SUPPLIES	101-4-4194-200	\$1,576.05	\$1,500.00	\$1,600.00	-\$1,500.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4194-220	\$2,803.83	\$3,500.00	\$4,000.00	-\$3,500.00	-100%
SAFETY EQUIP & TRAINING	101-4-4194-231	\$49.15	\$100.00	\$100.00	-\$100.00	-100%
PROFESSIONAL SERVICES	101-4-4194-310	\$5,648.36	\$1,300.00	\$1,350.00	-\$1,300.00	-100%
INSURANCES	101-4-4194-369	\$177.24	\$195.00	\$215.00	-\$195.00	-100%
ELECTRIC	101-4-4194-381	\$15,267.34	\$18,000.00	\$20,000.00	-\$18,000.00	-100%
WATER/SEWER	101-4-4194-382	\$2,458.26	\$2,200.00	\$2,500.00	-\$2,200.00	-100%
REFUSE	101-4-4194-384	\$1,052.51	\$1,100.00	\$1,100.00	-\$1,100.00	-100%
NATURAL GAS	101-4-4194-385	\$9,133.57	\$10,000.00	\$14,000.00	-\$10,000.00	-100%
CITY WIDE CLEAN-UP	101-4-4194-387	\$2,215.00	\$4,000.00	\$4,000.00	-\$4,000.00	-100%
CONTRACTED SERVICES	101-4-4194-401	\$15,439.56	\$16,000.00	\$16,000.00	-\$16,000.00	-100%
REPAIRS & MAINTENANCE	101-4-4194-404	\$4,218.09	\$5,000.00	\$5,000.00	-\$5,000.00	-100%
RENTALS	101-4-4194-410	\$104.75	\$0.00		\$0.00	0
CAPITAL OUTLAY	101-4-4194-500	\$32,610.30	\$100,000.00	\$0.00	-\$100,000.00	-100%
	Library	\$46,099.81	\$33,265.00	\$36,027.00	-\$33,265.00	
	Expense	\$46,099.81	\$33,265.00	\$36,027.00	-\$33,265.00	-100%
SUPPLIES	101-4-4550-200	\$522.43	\$700.00	\$700.00	-\$700.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4550-220	\$210.47	\$1,650.00	\$1,700.00	-\$1,650.00	-100%
PROFESSIONAL SERVICES	101-4-4550-310	\$15.25	\$0.00		\$0.00	0
INSURANCE	101-4-4550-369	\$3,290.00	\$3,615.00	\$3,977.00	-\$3,615.00	-100%
ELECTRIC	101-4-4550-381	\$9,304.75	\$10,000.00	\$11,500.00	-\$10,000.00	-100%
WATER/SEWER	101-4-4550-382	\$906.15	\$1,200.00	\$1,300.00	-\$1,200.00	-100%
REFUSE	101-4-4550-384	\$862.51	\$800.00	\$850.00	-\$800.00	-100%
NATURAL GAS	101-4-4550-385	\$4,059.36	\$4,500.00	\$5,000.00	-\$4,500.00	-100%
CONTRACTED SERVICES	101-4-4550-401	\$8,919.24	\$9,300.00	\$9,500.00	-\$9,300.00	-100%
REPAIRS & MAINTENANCE	101-4-4550-404	\$18,009.65	\$1,500.00	\$1,500.00	-\$1,500.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
	Municipal Band	\$4,473.97	\$4,484.00	\$4,575.00	-\$4,484.00	
	Expense	\$4,473.97	\$4,484.00	\$4,575.00	-\$4,484.00	-100%
WAGES PART-TIME	101-4-4516-103	\$4,473.97	\$4,484.00	\$4,575.00	-\$4,484.00	-100%
	Park Board	\$48,778.09	\$180,000.00	\$43,126.00	-\$180,000.00	
	Expense	\$55,778.09	\$180,000.00	\$78,126.00	-\$180,000.00	-100%
SUPPLIES	101-4-4521-200	\$850.00	\$0.00	\$0.00	\$0.00	0
PROFESSIONAL SERVICES	101-4-4521-310	\$6,150.00	\$0.00	\$0.00	\$0.00	0
SPECIAL PROJECTS	101-4-4521-441	\$48,778.09	\$50,000.00	\$35,000.00	-\$50,000.00	-100%
CAPITAL OUTLAY	101-4-4521-500	\$0.00	\$130,000.00	\$43,126.00	-\$130,000.00	-100%
	Revenue	-\$7,000.00	\$0.00	-\$35,000.00	\$0.00	0
LOCAL GOV'T GRANTS.AID	101-3-4521-33640	-\$7,000.00	\$0.00	-\$35,000.00	\$0.00	0
	Parks	\$1,955,015.54	\$621,815.00	\$693,980.00	-\$621,815.00	
	Expense	\$2,008,887.43	\$621,815.00	\$693,980.00	-\$621,815.00	-100%
WAGES FULL-TIME	101-4-4520-101	\$234,820.23	\$206,158.00	\$243,076.00	-\$206,158.00	-100%
WAGES OVERTIME	101-4-4520-102	\$2,283.42	\$3,500.00	\$3,500.00	-\$3,500.00	-100%
WAGES PART-TIME	101-4-4520-103	\$74,060.50	\$80,000.00	\$80,000.00	-\$80,000.00	-100%
EMPLOYEE BENEFITS	101-4-4520-113	\$1,500.64	\$1,830.00	\$2,055.00	-\$1,830.00	-100%
EMPLOYER CONT. P E R A	101-4-4520-121	\$17,805.40	\$17,324.00	\$20,093.00	-\$17,324.00	-100%
EMPLOYER CONT. F I C A	101-4-4520-122	\$22,674.59	\$21,916.00	\$25,140.00	-\$21,916.00	-100%
HEALTH INSURANCE	101-4-4520-131	\$37,736.91	\$26,289.00	\$40,838.00	-\$26,289.00	-100%
DENTAL INSURANCE	101-4-4520-132	\$3,484.49	\$3,151.00	\$3,632.00	-\$3,151.00	-100%
LIFE & S-T DISABILITY INS	101-4-4520-133	\$747.06	\$647.00	\$751.00	-\$647.00	-100%
WORKER'S COMP PREMIUMS	101-4-4520-151	\$16,115.00	\$13,855.00	\$20,311.00	-\$13,855.00	-100%
SUPPLIES	101-4-4520-200	\$2,409.36	\$3,000.00	\$3,000.00	-\$3,000.00	-100%
MOTOR FUELS	101-4-4520-212	\$9,416.78	\$14,000.00	\$14,000.00	-\$14,000.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4520-220	\$50,393.15	\$54,000.00	\$55,000.00	-\$54,000.00	-100%
SAFETY EQUIP & TRAINING	101-4-4520-231	\$1,513.93	\$1,700.00	\$1,700.00	-\$1,700.00	-100%
PROFESSIONAL SERVICES	101-4-4520-310	\$512.49	\$500.00	\$500.00	-\$500.00	-100%
POSTAGE	101-4-4520-320	\$0.00	\$30.00	\$50.00	-\$30.00	-100%
TELEPHONE	101-4-4520-321	\$1,821.92	\$2,000.00	\$2,000.00	-\$2,000.00	-100%
COMPUTER COMM/MAINT	101-4-4520-322	\$152.33	\$180.00	\$600.00	-\$180.00	-100%
ADVERTISING & PUBLICATIONS	101-4-4520-340	\$382.50	\$700.00	\$700.00	-\$700.00	-100%
INSURANCES	101-4-4520-369	\$11,816.90	\$12,985.00	\$14,284.00	-\$12,985.00	-100%
ELECTRIC	101-4-4520-381	\$10,394.50	\$9,000.00	\$14,700.00	-\$9,000.00	-100%
WATER/SEWER	101-4-4520-382	\$9,247.53	\$6,250.00	\$7,000.00	-\$6,250.00	-100%
REFUSE	101-4-4520-384	\$2,160.61	\$3,000.00	\$3,000.00	-\$3,000.00	-100%
NATURAL GAS	101-4-4520-385	\$3,650.27	\$4,500.00	\$6,000.00	-\$4,500.00	-100%
CONTRACTED SERVICES	101-4-4520-401	\$2,760.00	\$5,000.00	\$5,000.00	-\$5,000.00	-100%
REPAIRS & MAINTENANCE	101-4-4520-404	\$9,940.40	\$12,000.00	\$12,000.00	-\$12,000.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
VEHICLE MAINTENANCE	101-4-4520-408	\$2,418.70	\$4,000.00	\$4,000.00	-\$4,000.00	-100%
RENTALS	101-4-4520-410	\$4,980.00	\$7,000.00	\$7,400.00	-\$7,000.00	-100%
MISCELLANEOUS EXPENSE	101-4-4520-430	\$0.00	\$1,000.00	\$1,000.00	-\$1,000.00	-100%
DUES & SUBSCRIPTIONS	101-4-4520-433	\$720.89	\$500.00	\$750.00	-\$500.00	-100%
REAL ESTATE TAXES	101-4-4520-440	\$3,004.29	\$2,600.00		-\$2,600.00	-100%
SPECIAL PROJECTS	101-4-4520-441	\$17,704.00	\$20,300.00	\$21,000.00	-\$20,300.00	-100%
GRANTS/SPECIAL PROJECTS	101-4-4520-442	\$50,653.28	\$0.00		\$0.00	0
TRAINING & SEMINARS	101-4-4520-450	\$2,300.00	\$700.00	\$700.00	-\$700.00	-100%
LICENSE FEES/REGISTRATION	101-4-4520-460	\$74.22	\$200.00	\$200.00	-\$200.00	-100%
CAPITAL OUTLAY	101-4-4520-500	\$1,399,231.14	\$82,000.00	\$80,000.00	-\$82,000.00	-100%
	Revenue	-\$53,871.89	\$0.00		\$0.00	0
EMERALD ASH BORER GRANT	101-3-4520-33640	-\$46,100.89	\$0.00		\$0.00	0
CONTRIBUTIONS AND DONATIONS	101-3-4520-36330	-\$1,140.00	\$0.00		\$0.00	0
SMALL TOWN GRANT-DISC GOLF(R)	101-3-4520-33641	-\$6,631.00			\$0.00	
	Planning	\$331,444.00	\$405,723.00	\$518,457.00	-\$405,723.00	-100%
	Expense	\$331,444.00	\$405,723.00	\$518,457.00	-\$405,723.00	-100%
WAGES FULL-TIME	101-4-4191-101	\$197,540.91	\$249,252.00	\$271,063.00	-\$249,252.00	-100%
EMPLOYEE BENEFITS	101-4-4191-113	\$108.53	\$160.00		-\$160.00	-100%
EMPLOYER CONT. P E R A	101-4-4191-121	\$14,801.09	\$18,694.00	\$20,330.00	-\$18,694.00	-100%
EMPLOYER CONT. F I C A	101-4-4191-122	\$14,053.63	\$19,083.00	\$20,758.00	-\$19,083.00	-100%
HEALTH INSURANCE	101-4-4191-131	\$24,834.89	\$49,076.00	\$58,106.00	-\$49,076.00	-100%
DENTAL INSURANCE	101-4-4191-132	\$2,620.32	\$5,060.00	\$4,631.00	-\$5,060.00	-100%
LIFE & S-T DISABILITY INS	101-4-4191-133	\$616.21	\$747.00	\$776.00	-\$747.00	-100%
WORKER'S COMP PREMIUMS	101-4-4191-151	\$1,320.50	\$1,382.00	\$2,188.00	-\$1,382.00	-100%
SUPPLIES	101-4-4191-200	\$838.23	\$1,500.00	\$1,500.00	-\$1,500.00	-100%
MOTOR FUELS	101-4-4191-212	\$132.09	\$250.00	\$250.00	-\$250.00	-100%
SAFETY EQUIP & TRAINING	101-4-4191-231	\$752.85	\$513.00	\$789.00	-\$513.00	-100%
ENGINEERING FEES	101-4-4191-303	\$0.00	\$1,600.00	\$1,600.00	-\$1,600.00	-100%
CIVIL LEGAL FEES	101-4-4191-305	\$0.00	\$0.00	\$20,000.00	\$0.00	0
PROFESSIONAL SERVICES	101-4-4191-310	\$60,646.60	\$42,000.00	\$81,500.00	-\$42,000.00	-100%
POSTAGE	101-4-4191-320	\$415.63	\$300.00	\$400.00	-\$300.00	-100%
TELEPHONE	101-4-4191-321	\$1,527.48	\$1,548.00	\$1,600.00	-\$1,548.00	-100%
COMPUTER COMM/MAINT	101-4-4191-322	\$52.13	\$0.00		\$0.00	0
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4191-330	\$152.65	\$275.00	\$275.00	-\$275.00	-100%
ADVERTISING & PUBLICATIONS	101-4-4191-340	\$3,779.75	\$4,000.00	\$4,000.00	-\$4,000.00	-100%
PRINTING & BINDING	101-4-4191-350	\$85.52	\$0.00		\$0.00	0
INSURANCES	101-4-4191-369	\$1,895.43	\$2,083.00	\$2,291.00	-\$2,083.00	-100%
VEHICLE MAINT	101-4-4191-408	\$17.14	\$100.00	\$100.00	-\$100.00	-100%
RENTALS	101-4-4191-410	\$1,428.17	\$3,900.00	\$2,000.00	-\$3,900.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
CREDIT CARD EXPENSE	101-4-4191-431	\$468.59	\$400.00	\$500.00	-\$400.00	-100%
DUES & SUBSCRIPTIONS	101-4-4191-433	\$787.49	\$1,000.00	\$1,000.00	-\$1,000.00	-100%
TRAINING & SEMINARS	101-4-4191-450	\$1,499.42	\$1,800.00	\$1,800.00	-\$1,800.00	-100%
LICENSE FEES/REGISTRATION	101-4-4191-460	\$1,068.75	\$1,000.00	\$1,000.00	-\$1,000.00	-100%
CAPITAL OUTLAY	101-4-4191-500	\$0.00	\$0.00	\$20,000.00	\$0.00	0
Police		\$1,783,434.35	\$2,008,588.00	\$2,126,618.00	-\$2,008,588.00	-100%
Expense		\$1,988,922.31	\$2,196,296.00	\$2,363,118.00	-\$2,196,296.00	-100%
WAGES FULL-TIME	101-4-4210-101	\$1,035,702.68	\$1,263,815.00	\$1,327,644.00	-\$1,263,815.00	-100%
WAGES OVERTIME	101-4-4210-102	\$67,928.77	\$50,000.00	\$60,000.00	-\$50,000.00	-100%
POLICE COURT TIME	101-4-4210-107	\$1,892.20	\$3,200.00	\$3,200.00	-\$3,200.00	-100%
EMPLOYEE BENEFITS	101-4-4210-113	\$16,228.49	\$15,000.00	\$15,000.00	-\$15,000.00	-100%
VACATION ACCRUAL	101-4-4210-115	\$0.00	\$0.00	\$0.00	\$0.00	0
EMPLOYER CONT. P E R A	101-4-4210-121	\$185,282.07	\$211,788.00	\$231,964.00	-\$211,788.00	-100%
EMPLOYER CONT. F I C A	101-4-4210-122	\$20,193.30	\$23,875.00	\$27,731.00	-\$23,875.00	-100%
HEALTH INSURANCE	101-4-4210-131	\$171,015.76	\$239,769.00	\$280,900.00	-\$239,769.00	-100%
DENTAL INSURANCE	101-4-4210-132	\$17,973.89	\$24,236.00	\$22,263.00	-\$24,236.00	-100%
LIFE & S-T DISABILITY INS	101-4-4210-133	\$3,144.36	\$3,637.00	\$3,865.00	-\$3,637.00	-100%
WORKER'S COMP PREMIUMS	101-4-4210-151	\$90,889.18	\$98,339.00	\$113,412.00	-\$98,339.00	-100%
SUPPLIES	101-4-4210-200	\$11,395.88	\$12,000.00	\$12,000.00	-\$12,000.00	-100%
COMPUTER SUPPORT SERVICES	101-4-4210-207	\$4,055.27	\$5,500.00	\$6,000.00	-\$5,500.00	-100%
MOTOR FUELS	101-4-4210-212	\$19,067.70	\$23,000.00	\$23,000.00	-\$23,000.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4210-220	\$845.63	\$500.00	\$700.00	-\$500.00	-100%
SAFETY EQUIP & TRAINING	101-4-4210-231	\$838.73	\$750.00	\$631.00	-\$750.00	-100%
PROFESSIONAL SERVICES	101-4-4210-310	\$13,371.83	\$2,500.00	\$2,500.00	-\$2,500.00	-100%
POSTAGE	101-4-4210-320	\$251.56	\$500.00	\$500.00	-\$500.00	-100%
TELEPHONE	101-4-4210-321	\$6,338.86	\$9,200.00	\$9,200.00	-\$9,200.00	-100%
COMPUTER COMM/MAINT	101-4-4210-322	\$6,959.00	\$8,800.00	\$8,800.00	-\$8,800.00	-100%
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4210-330	\$938.06	\$700.00	\$1,300.00	-\$700.00	-100%
ADVERTISING & PUBLICATIONS	101-4-4210-340	\$784.00	\$350.00	\$350.00	-\$350.00	-100%
PRINTING & BINDING	101-4-4210-350	\$67.00	\$500.00	\$400.00	-\$500.00	-100%
INSURANCES	101-4-4210-369	\$29,126.90	\$32,007.00	\$35,208.00	-\$32,007.00	-100%
CONTRACTED SERVICES	101-4-4210-401	\$29,809.29	\$39,000.00	\$46,500.00	-\$39,000.00	-100%
REPAIRS & MAINTENANCE	101-4-4210-404	\$152.23	\$300.00	\$300.00	-\$300.00	-100%
VEHICLE MAINT	101-4-4210-408	\$4,526.06	\$6,500.00	\$6,500.00	-\$6,500.00	-100%
RENTALS	101-4-4210-410	\$3,069.33	\$4,000.00	\$4,000.00	-\$4,000.00	-100%
LEASE EQUIPMENT	101-4-4210-415	\$20,256.00	\$34,000.00	\$34,000.00	-\$34,000.00	-100%
DUES & SUBSCRIPTIONS	101-4-4210-433	\$5,132.17	\$850.00	\$950.00	-\$850.00	-100%
TRAINING & SEMINARS	101-4-4210-450	\$10,452.75	\$14,000.00	\$14,500.00	-\$14,000.00	-100%
SEIZED PROPERTY DIST.	101-4-4210-453	\$0.00	\$1,500.00	\$1,500.00	-\$1,500.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
POLICE COMPLIANCE EXPENSES	101-4-4210-455	\$440.00	\$500.00	\$500.00	-\$500.00	-100%
LICENSE FEES/REGISTRATION	101-4-4210-460	\$762.19	\$700.00	\$600.00	-\$700.00	-100%
DONATION OTHER CIVIC ORG.	101-4-4210-490	\$0.00	\$2,980.00	\$3,200.00	-\$2,980.00	-100%
CAPITAL OUTLAY	101-4-4210-500	\$210,031.17	\$62,000.00	\$64,000.00	-\$62,000.00	-100%
	Revenue	-\$205,487.96	-\$187,708.00	-\$236,500.00	\$187,708.00	-100%
FEDERAL GRANT-COPS POLICE	101-3-4210-33161	-\$8,309.34	\$0.00	\$0.00	\$0.00	0
COVID-19 RELIEF FUNDS	101-3-4210-33410	\$0.00	\$0.00	\$0.00	\$0.00	0
POLICE TRAINING AID	101-3-4210-33416	-\$9,091.78	-\$10,300.00	-\$9,000.00	\$10,300.00	-100%
POLICE STATE AID	101-3-4210-33424	-\$106,171.87	-\$92,000.00	-\$100,000.00	\$92,000.00	-100%
POLICE LIAISON REVENUE	101-3-4210-34210	-\$40,407.65	-\$45,408.00	-\$100,000.00	\$45,408.00	-100%
POLICE REVENUE	101-3-4210-34220	-\$6,483.41	-\$20,000.00	-\$2,500.00	\$20,000.00	-100%
COURT FINES-STATE OF MN	101-3-4210-35101	-\$26,318.52	-\$20,000.00	-\$25,000.00	\$20,000.00	-100%
MISCELLANEOUS INCOME	101-3-4210-36200	-\$3,499.89	\$0.00	\$0.00	\$0.00	0
REIMBURSEMENTS	101-3-4210-36240	-\$5,205.50	\$0.00	\$0.00	\$0.00	
	Public Works	\$4,900.50	\$5,195.00	-\$25,089.00	-\$5,195.00	-100%
	Expense	\$123,723.29	\$116,637.00	\$125,507.00	-\$116,637.00	-100%
WAGES FULL-TIME	101-4-4300-101	\$77,956.42	\$82,036.00	\$88,414.00	-\$82,036.00	-100%
EMPLOYEE BENEFITS	101-4-4300-113	\$0.00	\$56.00	\$56.00	-\$56.00	-100%
EMPLOYER CONT. P E R A	101-4-4300-121	\$5,837.67	\$6,148.00	\$6,627.00	-\$6,148.00	-100%
EMPLOYER CONT. F I C A	101-4-4300-122	\$5,700.98	\$6,276.00	\$6,764.00	-\$6,276.00	-100%
HEALTH INSURANCE	101-4-4300-131	\$12,978.15	\$13,743.00	\$15,231.00	-\$13,743.00	-100%
DENTAL INSURANCE	101-4-4300-132	\$1,311.00	\$1,417.00	\$1,242.00	-\$1,417.00	-100%
LIFE & S-T DISABILITY INS	101-4-4300-133	\$235.63	\$237.00	\$249.00	-\$237.00	-100%
WORKER'S COMP PREMIUMS	101-4-4300-151	\$5,373.90	\$4,614.00	\$4,827.00	-\$4,614.00	-100%
SAFETY EQUIP & TRAINING	101-4-4300-231	\$301.14	\$400.00	\$316.00	-\$400.00	-100%
INSURANCES	101-4-4300-369	\$646.47	\$710.00	\$781.00	-\$710.00	-100%
DUES & SUBSCRIPTIONS	101-4-4300-433	\$477.50	\$500.00	\$500.00	-\$500.00	-100%
GRANTS/SPECIAL PROJECTS	101-4-4300-442	\$12,859.19	\$0.00	\$0.00	\$0.00	0
TRAINING & SEMINARS	101-4-4300-450	\$20.00	\$500.00	\$500.00	-\$500.00	-100%
	Revenue	-\$118,822.79	-\$111,442.00	-\$150,596.00	\$111,442.00	-100%
HIGHWAY STATE AID	101-3-4300-33425	-\$107,135.00	-\$106,242.00	-\$120,000.00	\$106,242.00	-100%
STATE/COUNTY ROAD MAINT	101-3-4300-33610	-\$9,877.00	-\$4,200.00	-\$4,200.00	\$4,200.00	-100%
STREET REVENUE	101-3-4300-34320	-\$1,655.33	-\$1,000.00	-\$1,000.00	\$1,000.00	-100%
MISCELLANEOUS INCOME	101-3-4300-36200	-\$155.46	\$0.00	\$0.00	\$0.00	0
TAA TRANSPORTATION ADVANCEMENT ACC	101-3-4300-33611	\$0.00	\$0.00	-\$25,396.00	\$0.00	0
	Streetlights	\$65,265.27	\$72,333.00	\$78,366.00	-\$72,333.00	-100%
	Expense	\$65,265.27	\$72,333.00	\$78,366.00	-\$72,333.00	-100%
INSURANCES	101-4-4316-369	\$303.00	\$333.00	\$366.00	-\$333.00	-100%
UTILITIES	101-4-4316-380	\$0.00	\$0.00	\$0.00	\$0.00	

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference	Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025	
	Streets	\$1,164,900.78	\$892,825.00	\$1,164,673.00	-\$892,825.00	-100%
	Expense	\$1,164,900.78	\$892,825.00	\$1,164,673.00	-\$892,825.00	-100%
WAGES FULL-TIME	101-4-4310-101	\$399,133.24	\$410,336.00	\$400,037.00	-\$410,336.00	-100%
WAGES OVERTIME	101-4-4310-102	\$10,779.20	\$11,000.00	\$11,000.00	-\$11,000.00	-100%
WAGES PART-TIME	101-4-4310-103	\$0.00	\$0.00	\$4,000.00	\$0.00	0
WAGES ON-CALL	101-4-4310-108	\$19,363.60	\$20,700.00	\$22,499.00	-\$20,700.00	-100%
EMPLOYEE BENEFITS	101-4-4310-113	\$2,949.31	\$2,375.00	\$2,375.00	-\$2,375.00	-100%
EMPLOYER CONT. P E R A	101-4-4310-121	\$32,276.91	\$33,236.00	\$33,115.00	-\$33,236.00	-100%
EMPLOYER CONT. F I C A	101-4-4310-122	\$29,032.78	\$34,083.00	\$33,959.00	-\$34,083.00	-100%
HEALTH INSURANCE	101-4-4310-131	\$96,333.63	\$90,517.00	\$108,649.00	-\$90,517.00	-100%
DENTAL INSURANCE	101-4-4310-132	\$9,668.44	\$9,761.00	\$8,550.00	-\$9,761.00	-100%
LIFE & S-T DISABILITY INS	101-4-4310-133	\$1,366.65	\$1,301.00	\$1,269.00	-\$1,301.00	-100%
WORKER'S COMP PREMIUMS	101-4-4310-151	\$28,468.75	\$26,891.00	\$26,300.00	-\$26,891.00	-100%
SUPPLIES	101-4-4310-200	\$1,739.93	\$1,200.00	\$1,200.00	-\$1,200.00	-100%
MOTOR FUELS	101-4-4310-212	\$42,381.10	\$40,000.00	\$40,000.00	-\$40,000.00	-100%
REPAIRS & MAINT. SUPPLIES	101-4-4310-220	\$29,608.29	\$41,000.00	\$43,000.00	-\$41,000.00	-100%
SIDEWALK MAINTENANCE	101-4-4310-224	\$381.86	\$2,000.00	\$2,000.00	-\$2,000.00	-100%
SAFETY EQUIP & TRAINING	101-4-4310-231	\$3,461.52	\$3,000.00	\$2,051.00	-\$3,000.00	-100%
ENGINEERING FEES	101-4-4310-303	\$0.00	\$500.00	\$500.00	-\$500.00	-100%
PROFESSIONAL SERVICES	101-4-4310-310	\$6,265.40	\$4,200.00	\$2,700.00	-\$4,200.00	-100%
SNOW REMOVAL	101-4-4310-316	\$37,823.00	\$57,000.00	\$57,000.00	-\$57,000.00	-100%
POSTAGE	101-4-4310-320	\$1.23	\$20.00	\$20.00	-\$20.00	-100%
TELEPHONE	101-4-4310-321	\$3,885.32	\$4,300.00	\$4,100.00	-\$4,300.00	-100%
COMPUTER COMM/MAINT	101-4-4310-322	\$52.13	\$200.00	\$200.00	-\$200.00	-100%
TRAVEL, CONF, MILEAGE ALLOW.	101-4-4310-330	\$0.00	\$100.00	\$100.00	-\$100.00	-100%
ADVERTISING & PUBLICATIONS	101-4-4310-340	\$186.08	\$300.00	\$600.00	-\$300.00	-100%
INSURANCES	101-4-4310-369	\$13,363.98	\$14,685.00	\$16,154.00	-\$14,685.00	-100%
ELECTRIC	101-4-4310-381	\$4,418.10	\$4,750.00	\$5,500.00	-\$4,750.00	-100%
WATER/SEWER	101-4-4310-382	\$1,444.67	\$1,500.00	\$1,550.00	-\$1,500.00	-100%
REFUSE	101-4-4310-384	\$1,265.97	\$1,200.00	\$1,200.00	-\$1,200.00	-100%
NATURAL GAS	101-4-4310-385	\$8,255.95	\$10,000.00	\$10,500.00	-\$10,000.00	-100%
REPAIRS & MAINTENANCE	101-4-4310-404	\$22,586.12	\$29,000.00	\$30,000.00	-\$29,000.00	-100%
VEHICLE MAINT	101-4-4310-408	\$5,856.51	\$6,000.00	\$10,500.00	-\$6,000.00	-100%
RENTALS	101-4-4310-410	\$8,323.05	\$10,500.00	\$13,500.00	-\$10,500.00	-100%
LEASE AGREEMENTS	101-4-4310-414	\$2,000.00	\$2,000.00	\$2,000.00	-\$2,000.00	-100%
MISCELLANEOUS EXPENSE	101-4-4310-430	\$715.00	\$1,000.00	\$1,000.00	-\$1,000.00	-100%
DUES & SUBSCRIPTIONS	101-4-4310-433	\$19.89	\$120.00	\$130.00	-\$120.00	-100%
SPECIAL PROJECTS	101-4-4310-441	\$0.00	\$3,500.00	\$0.00	-\$3,500.00	-100%
GRANTS/SPECIAL PROJECTS	101-4-4310-442	\$73.72	\$0.00	\$0.00	\$0.00	0

General Fund - Fund 101

Description	Account Code	FY2023 Actuals	2024 Adopted		Difference 2024-2025	Section 3, Item b.
			Budget	2025 Proposed		
TRAINING & SEMINARS	101-4-4310-450	\$696.50	\$1,700.00	\$2,150.00	-\$1,700.00	-100%
LICENSE FEES/REGISTRATION	101-4-4310-460	\$156.00	\$850.00	\$265.00	-\$850.00	-100%
CAPITAL OUTLAY	101-4-4310-500	\$265,437.74	\$12,000.00	\$265,000.00	-\$12,000.00	-100%
MnDOT HSIP GRANT - 10TH AVE(E)	101-4-4310-443	\$75,129.21	\$0.00	\$0.00	\$0.00	0
	Tech Network	\$188,907.22	\$207,383.00	\$207,421.00	-\$207,383.00	-100%
	Expense	\$188,907.22	\$207,383.00	\$207,421.00	-\$207,383.00	-100%
COMPUTER SUPPORT SERVICES	101-4-4135-207	\$63,953.52	\$67,000.00	\$67,000.00	-\$67,000.00	-100%
COMPUTER COMM/MAINT	101-4-4135-322	\$124,604.70	\$98,000.00	\$50,000.00	-\$98,000.00	-100%
INSURANCES	101-4-4135-369	\$349.00	\$383.00	\$421.00	-\$383.00	
CAPITAL OUTLAY	101-4-4135-500	\$0.00	\$42,000.00	\$90,000.00	-\$42,000.00	-100%
	Unallocated	-\$6,298,967.92	-\$5,727,159.00	-\$6,142,939.00	\$5,727,159.00	-100%
	Expense	\$171,854.73	\$97,331.00	\$86,819.00	-\$97,331.00	-100%
PROFESSIONAL SERVICES	101-4-4920-310	\$1,539.90	\$0.00	\$0.00	\$0.00	0
INSURANCE DEDUCTIBLES	101-4-4920-365	\$28,242.30	\$10,000.00	\$10,000.00	-\$10,000.00	-100%
PROP/LIAB INSURANCE	101-4-4920-369	\$16,329.40	\$16,147.00	\$17,762.00	-\$16,147.00	-100%
MISCELLANEOUS EXPENSE	101-4-4920-430	\$1,235.03	\$1,000.00	\$1,000.00	-\$1,000.00	-100%
TOWNSHIP TAX PAYMENT	101-4-4920-615	\$3,238.10	\$3,238.00	\$3,238.00	-\$3,238.00	-100%
CONTINGENCY	101-4-4920-700	\$0.00	\$25,000.00	\$25,000.00	-\$25,000.00	-100%
OPERATING TRF - GOLF COURSE	101-4-4920-721	\$121,270.00	\$41,946.00	\$29,819.00	-\$41,946.00	-100%
	Revenue	-\$6,470,822.65	-\$5,824,490.00	-\$6,229,758.00	\$5,824,490.00	-100%
CURRENT PROPERTY TAXES	101-3-0000-31010	-\$3,746,520.51	-\$3,749,628.00	-\$4,238,585.00	\$3,749,628.00	-100%
DELINQUENT PROPERTY TAXES	101-3-0000-31020	\$2,340.21	\$0.00	\$0.00	\$0.00	0
CABLE TV FRANCHISE TAXES	101-3-0000-31030	-\$94,949.10	-\$90,000.00	-\$90,000.00	\$90,000.00	-100%
BOND PROCEEDS-EQUIP CERT	101-3-0000-36200	\$0.00	\$0.00	-\$265,000.00	\$0.00	0
INTEREST INCOME	101-3-0000-36210	-\$206,466.56	-\$125,000.00	-\$89,145.00	\$125,000.00	-100%
INTEREST INCOME- MARKET VALUE	101-3-0000-36211	-\$139,702.16	\$0.00	\$0.00	\$0.00	0
INSURANCE REIMBURSEMENTS	101-3-0000-36240	-\$44,894.61	-\$5,000.00	-\$5,000.00	\$5,000.00	-100%
MISCELLANEOUS INCOME	101-3-0000-36300	-\$20,789.49	-\$2,000.00	-\$2,000.00	\$2,000.00	-100%
CONTRIBUTIONS AND DONATIONS	101-3-0000-36330	\$0.00	-\$5,000.00	-\$500.00	\$5,000.00	-100%
REIMBURSEMENTS	101-3-0000-36440	-\$16,619.76	-\$2,500.00	-\$2,000.00	\$2,500.00	-100%
USE OF FUND BALANCE	101-3-0000-36500	\$0.00	-\$95,000.00	-\$205,308.00	\$95,000.00	-100%
TRF- PILOT FROM ELEC FUND	101-3-0000-39200	-\$40,000.00	-\$40,000.00	-\$40,000.00	\$40,000.00	-100%
TRF IN	101-3-0000-39201	-\$5,000.00	\$0.00	\$0.00	\$0.00	0
TRF FROM ARPA FUNDS	101-3-0000-39206	\$0.00	-\$237,388.00	\$0.00	\$237,388.00	-100%
TRF FROM EQUIPMENT FUND	101-3-0000-39207	-\$189,985.00	-\$148,506.00	-\$40,304.00	\$148,506.00	-100%
LIQUOR LICENSES	101-3-4100-32110	-\$47,700.00	-\$34,825.00	-\$38,400.00	\$34,825.00	-100%
BUSINESS LICENSES	101-3-4100-32180	-\$3,507.50	-\$12,500.00	-\$3,000.00	\$12,500.00	-100%
TOBACCO LICENSES	101-3-4100-32181	-\$2,800.00	-\$3,000.00	-\$2,800.00	\$3,000.00	-100%

General Fund - Fund 101

Description	Account Code	2024 Adopted			Difference		Section 3, Item b.
		FY2023 Actuals	Budget	2025 Proposed	2024-2025		
PET LICENSES	101-3-4100-32182	-\$1,650.00	-\$1,000.00	-\$1,000.00	\$1,000.00	-100%	
THC LICENSES	101-3-4100-32183	-\$1,050.00	\$0.00	-\$1,650.00	\$0.00	0	
GOLF CART/ UTV PERMITS	101-3-4100-32215	-\$4,135.00	-\$3,930.00	-\$3,830.00	\$3,930.00	-100%	
LOCAL GOVERNMENTAL AID	101-3-4100-33401	-\$985,808.00	-\$1,183,527.00	-\$1,185,369.00	\$1,183,527.00	-100%	
MARKET VALUE CREDIT	101-3-4100-33408	-\$180.61	\$0.00		\$0.00	0	
PUBLIC SAFETY AID	101-3-4100-33440	-\$359,753.00	-\$69,930.00	\$0.00	\$69,930.00	-100%	
ASSESSMENT SEARCH REVENUE	101-3-4100-34107	-\$2,275.00	-\$2,500.00	-\$2,500.00	\$2,500.00	-100%	
ADMINISTRATIVE CHARGES	101-3-4100-34108	-\$6,956.94	-\$7,000.00	-\$7,000.00	\$7,000.00	-100%	
SVC CHG/CODE ENFORCEMENT	101-3-4100-34109	-\$1,566.62	-\$1,500.00	-\$1,500.00	\$1,500.00	-100%	
TEAM LEAGUE REVENUE	101-3-4500-34331	-\$2,378.00	-\$2,842.00	-\$3,019.00	\$2,842.00	-100%	
PARK FEES-SHELTERS	101-3-5201-34783	-\$2,507.00	-\$1,914.00	-\$1,848.00			
AMERICAN RESCUE AID(R)	101-3-4100-33180	-\$545,968.00					
General Fund - Fund 101	Grand Total Exp-Rev	\$411,247.15	\$0.00	\$0.00			

Sum of Amount	Years												
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2040	Grand Total
Golf	321,500	298,500	149,000	81,600	-	330,000	84,000	6,500	277,000	5,000	30,000	23,509	1,606,609
Backflow Prevention for Irr. System												2	2
RPZ Backflow 2016, Rebuild is possible.												2	2
Brush Chipper (35% of cost)				12,600									12,600
2028-Brush Chipper - 20% Streets, 15% Electric, 30% Parks, 35% Golf. (Replacement of a 2013 Morbark Brush Chipper M12-R)				12,600									12,600
Clubhouse Chairs	2,500	2,500											5,000
Replace first half of dining room chairs in clubhouse.	2,500												2,500
Replace second half of dining room chairs in clubhouse.		2,500											2,500
Core Harvester													
Ryan Core Harvester 2015, Picks up cores after aerification.													
Dump Truck		15,000											15,000
Chevy Dump Truck 1992		15,000											15,000
Equipment Lift													
Equipment lift 2015													
Fairway / Deep Tine Aerifier			65,000										65,000
Vertidrain 7120 2011			65,000										65,000
Fairway Mower #1	70,000												70,000
Jacobsen 570 2011	70,000												70,000
Fairway Mower #2						80,000							80,000
Toro 3555 2018						80,000							80,000
Fertilizer Spreader #1								6,500					6,500
Lely Fert Spreader 2012								6,500					6,500

Sum of Amount	Years													Section 3, Item c.	
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2040	Grand Total		
Fertilizer Spreader #2															
Earthway 2015															
Golf Carts						250,000							250,000		
(60) Club Cars 2024						250,000							250,000		
Greens / Tee Aerifier				50,000									50,000		
Toro ProCore 648 2012				50,000									50,000		
Greens Brush												1	1		
Greens Brush 2013												1	1		
Greens Mower #1		44,000											44,000		
Toro 3220 #1 2016		44,000											44,000		
Greens Mower #2		44,000											44,000		
Toro 3220 #2 2016		44,000											44,000		
Greens Roller #1		18,000											18,000		
Smithco Roller 2011		18,000											18,000		
Greens Roller #2				19,000									19,000		
Toro 1260 Roller 2014				19,000									19,000		
Leaf Blower #1			15,000										15,000		
Buffalo Blower 2004			15,000										15,000		
Leaf Blower #2			15,000										15,000		
Buffalo Blower 2007			15,000										15,000		
Leaf Blower #3												15,000	15,000		
TurfcO Blower 2018												15,000	15,000		
Mower #3									48,000				48,000		
Toro 3320 #3 2023									48,000				48,000		

Sum of Amount	Years													
														Section 3, Item c.
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2040	Grand Total	
Mower #4									48,000				48,000	
Toro 3320 #4 2023									48,000				48,000	
Pressure Washer												8,500	8,500	
Hotsy Pressure Washer 2014												8,500	8,500	
Reel Sharpener		85,000											85,000	
Duel Express Grinder 2005		85,000											85,000	
Rough Mower #1	105,000												105,000	
Toro 4100D 2015	105,000												105,000	
Rough Mower #2									105,000				105,000	
Toro 4700 2023									105,000				105,000	
Skid Loader									36,000				36,000	
Bobcat Skid loader 2013									36,000				36,000	
Slit Seeder												1	1	
Turfco Tri Wave 2014												1	1	
Sod Cutter												1	1	
Ryan Sod Cutter 2013												1	1	
Sprayer	75,000												75,000	
Toro Sprayer 300 2013	75,000												75,000	
Stump Grinder (1/3 of cost)										5,000			5,000	
Split equally between Streets, Parks, and Golf.										5,000			5,000	
Top dresser												1	1	
Turfco Top dresser 2015												1	1	
Tractor							40,000						40,000	
Toro Sand Pro 2023											30,000		30,000	

2025 Visioning List

Each year, the City Council meets with the City department heads and holds a number of workshops to determine projects and ideas the City would like to accomplish. Some of the projects are small in both cost and interest to the public, such as updating the employee review process, while others are large in both cost and interest to the public, such as building a new City Hall or development of the land in the southwest portion of town thought to be an athletic complex. Some projects are internal to City operations, such as implementing a City-wide GIS solution while others are more public based, such as a trail to Cedar Lake Farm Regional Park.

This list is in no way exhaustive of the activities of staff but is meant to act as a beacon for specific projects that are desired to be completed and to act as a list that will increase the accountability of both the Council and the staff for completion of projects. It is possible that some projects listed will not be completed in their given year due to extenuating circumstances or because a change in desirability took place. At the end of each calendar year, the City Administrator will share a report with the City Council that will outline the progress on the visioning list and the outlook for the next year.

Within the following list, each project/idea will have the following:

- a Target Date that the City would like to complete the project by;
- a Date Added that shows the year the idea was first added to the list;
- an Original Target Date that shows the Target date a project/idea was first assigned to track if a project has moved around;
- a Responsible Department that the City Administrator will use to track which departments are working on the various projects;
- a Details section that will layout and explain what the project is and why it is being supported; and
- and Progress section that will show progress on the projects/ideas.

The list is expected to be updated annually and approved at the end of each year during the budgeting process. As the list continues to be used through the years, completed projects will be listed in an abbreviated form at the end of the document for up to five years to remind readers what the City has been able to accomplish.

I hope that this process will continue to evolve into the future and be completed so that the City can continue to progress, providing better and more efficient services to our residents as we continue to grow.



Joshua M. Tetzlaff, AICP
City Administrator, City of New Prague

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Short-term Goals

The following projects are considered short-term in nature and are meant to be completed in the next 1-3 years, or between the years 2023 and 2025. The list has been categorized by year that it is intended to be completed.

2025

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Equipment Fund/General Obligation Debt Reduction	
Timeframe	Ongoing
Resp. Depart.	Administration
Details	As yearly debt payments are reduced, the levy amount previously used to pay debt will be instead allocated to an Equipment Replacement fund. This will reduce the need to borrow for the purchasing of equipment on a yearly basis as well as allow the City to maintain a more consistent levy increase. It will also create a cushion should debt need to be again used in the future to reduce overall levy impacts. For the 2025, \$40,304 is being levied towards the Equipment Fund.

Long-Term Financial Plan			
Target Year	2025	Year Added	2023
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	<p>Working through the long-term financial plan in 2023, it was quickly discovered that doing so with the budget created a large amount of work having to change both with any small change to the budget. Because of this, staff recommends completely the plan, and then subsequent updates, in the spring, which will help guide staff along with the Visioning Document when it puts together the budget for the upcoming year.</p> <ul style="list-style-type: none"> • 6/2024 Update: The plan is to work through pieces of the long-term financial plan through late-summer/fall of 2024, culminating in a full document. The first part that will be shared will be based on the General Fund. • 9/2024 Update: The long-term financial plan continues to not be completed while other items take precedent. As the City goes through the process of selecting a Financial Advisor for the coming years, I would like to work with whoever is chosen to get this project across the finish line. 		

Sidewalk Expansion/Maintenance			
Target Year	2025	Year Added	2022
Original Target Year	2023	Change in Target Year?	Applying for Grants
Resp. Depart.	Community Development		
Details	<p>The City is looking at expanding two sidewalks/trails in 2023. First, a sidewalk/trail along 6th Street NW, from 4th Avenue NW west to the trail connection at the end of the industrial park. The second sidewalk/trail would be along 12th Avenue SE, from Tikalsky Street SE to 9th Street SE.</p> <ul style="list-style-type: none"> • 12/2022 Update: A grant has been applied for through MnDOT to fund both of these extensions. Build-out is planned whether or not the grants are received. • 3/2023 Update: The City was not awarded the grant for expansion of the trail system. We were told a Complete Streets Policy would make us much more competitive. • 6/2024 Update: The City was awarded a grant to build out a sidewalk along 12th Avenue SE, from Tikalsky Street SE to 9th Street SE. With grant funds not available for the trail along 6th Street NW, staff's recommendation is to wait until street work is done on 6th Street NW and the lots are built out before constructing a trail to minimize damage to trail. • 9/2024 Update: The City has informed residents along 12th Avenue SE that will be along the sidewalk route that the project is being considered to be built in 2025. 		

City Hall Hours			
Target Year	2025	Year Added	2022
Original Target Year	2023	Change in Target Year?	Was not completed on time
Resp. Depart.	Administration		
Details	<p>Research City Hall hours and employee schedules to determine if the current work schedules are appropriate.</p> <ul style="list-style-type: none"> • 12/2023 Update: This initiative was not completed in 2023. • 6/2024 Update: This project has not been started. • 9/2024 Update: Internally, staff has discussed a trial period for this to take place during the summer of 2025. This trial period would shift City Hall hours from 730a to 5p, which adds one hour to each day, while also closing City Hall at 1130a on Fridays. This closure time would both provide flexibility to staff as well as allow staff time to work without interruption. This is planned to be discussed with the City Council at the start of 2025. 		

Orderly Annexation Agreements			
Target Year	2025	Year Added	2022
Original Target Year	2023	Change in Target Year?	Waited until Comp Plan updated
Resp. Depart.	Community Development		
Details	<p>Staff will work to negotiate and enter into Annexation Agreements with Helena and Lanesburgh townships for continued planned expansion of New Prague.</p> <ul style="list-style-type: none"> • 3/2023 Update: This item is set to be moved to 2024. The Townships would like us to complete our Comprehensive Plan before coming to the table. • 6/2024 Update: Once the Comprehensive Plan is completed, staff will begin talking with the townships about updating the City’s orderly annexation agreements. • 9/2024 Update: With the Comprehensive Plan being shared with the Townships for comment, discussions are in the preliminary phase to look at updating the annexation agreements so that everyone is on the same page. 		

Organize Revolving Loan Fund Program for Downtown Businesses			
Target Year	2025	Year Added	2022
Original Target Year	2023	Change in Target Year?	Waited until Comp Plan updated
Resp. Depart.	Community Development		
Details	<p>The City has funding available to start a revolving loan fund program. Staff will organize and work with the EDA on potentially starting up a program for downtown businesses.</p> <ul style="list-style-type: none"> • 3/2023 Update: This is currently being considered by the EDA as a future project/goal. The EDA would like to wait on the Comprehensive Plan update before finalizing any goals. • 6/2024 Update: There has been interest from a few downtown businesses for some sort of assistance in improving buildings. This project continues to be on the list of possible future EDA projects to be discussed once the Comprehensive Plan is completed. • 9/2024 Update: No further discussions have taken place as the EDA waits on the Comprehensive Plan. 		

Electronic Document Storage			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	On hold to determine need
Resp. Depart.	Administration		
Details	<p>City staff will review options for implementing a storage system for all the City's documents, that makes them more accessible and usable. This will include the integration of the City's software platforms (finance, community development, licensing, permits, time keeping, Council/board packets) to create efficiencies.</p> <ul style="list-style-type: none"> • 3/2023 Update: So as not to create redundancies, staff would like to wait until the new Finance/Administration software is in place to see what needs exist. Likely won't be reviewed more in-depth until Q4 2023. This may become a 2024 project. • 6/2024 Update: At this point, staff does not see a need for further systems to store electronic documents. That being said, staff is still adapting to the new administrative/financial software and recommends moving this to 2025 to be able to re-assess at that point. 		

Green Step Cities			
Target Year	2025	Year Added	2022
Original Target Year	2023	Change in Target Year?	Not fully completed in 2023
Resp. Depart.	Administration/Planning Commission		
Details	<p>Staff will work with the Planning Commission to develop a plan to implement 1 – 2 possible best practices in 2023.</p> <ul style="list-style-type: none"> • 3/2023 Update: Meeting with the Planning Commission 1/2023, it was determined the Planning Commission would like staff to work on pursuing the following two Best Practices: <ul style="list-style-type: none"> ○ 15.1: Adopt a sustainable purchasing policy ○ 25.2: Create or participate in a marketing program to connect businesses with assistance providers, including utilities, who provide energy audits and assistance. ○ 25.7: Conduct or participate in a buy local campaign for community members and local businesses. <p>Staff expects to begin work on these April 2023.</p> <ul style="list-style-type: none"> • With a new Administrative Coordinator in place, staff expects to begin work on these three items in July. • 9/2023 Update: Staff will be taking the sustainability and sustainable purchasing policies to the Planning Commission in September. • 6/2024 Update: The City requires one additional best practice to move to Step 3 with Green Step Cities. The EDA will be discussing how to coordinate with the Chamber of Commerce to complete the last best practice of 25.7. • 9/2024 Update: After meeting with the Chamber, City staff has some good ideas for how to implement this requirement. We should be able to handle campaign internally and hope that it can possibly grow into more engagement City wide. 		

Reduce Golf Course Subsidy			
Target Year	2024-2027	Year Added	2022
Original Target Year	2023-2032	Change in Target Year?	Target year reduced as reduction has taken place
Resp. Depart.	Administration/Golf		
Details	<p>In 2024, the planned subsidy to the Golf Course was \$97,016. This was down 20% from \$121,270. Due to budget revenue limitations, the subsidy was reduced to \$41,946. In 2025, the plan is to reduce the subsidy \$12,127 from planned 2024 amount to \$84,889.</p> <ul style="list-style-type: none"> • 6/2024 Update: As budget drafts are being worked on, the current recommendation is to reduce the transfer from \$41,946 to \$29,819, instead of increasing the subsidy back \$84,889. 		

Historic District			
Target Year	2025	Year Added	2022
Original Target Year	2024	Change in Target Year?	Waited until Comp Plan updated
Resp. Depart.	Community Development		
Details	<p>Staff will explore establishing downtown New Prague as a historic district by the State of Minnesota.</p> <ul style="list-style-type: none"> 6/2024 Update: This potential project is waiting on completion of the Comprehensive Plan. 		

Increase Security Cameras			
Target Year	2025-2028	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. 9/2023 Update: Staff continues to wait on word of the grants. 12/2023 Update: Staff has still not received word on whether we received the grants. At this point, we are assuming we did not, and will be applying again in 2024. 6/2024 Update: Staff has applied for the grant for security cameras again. To this point, internal funding has not been used as it is the hope to use internal funding as the required grant matches to build out the network. 9/2024 Update: Staff continues to wait on word of the grants. 		

Zoning Ordinance Update			
Target Year	2025	Year Added	2022
Original Target Year	2024	Change in Target Year?	Funding
Resp. Depart.	Community Development		
Details	<p>Following the completion of the City’s Comprehensive plan, the next step is updating the Zoning Ordinance. This has not been done comprehensively since the 1970s, when the ordinance was originally written. Since that time, additions, subtractions, or changes have been piecemeal in nature. A full re-write will allow the ordinance to better match the vision of the community as documented in the updated Comprehensive Plan as well as make the ordinance more accessible to citizens, developers, and staff. Due to the size of the work, and potential cost, the City is budgeting for half of the cost in 2024 and half of the cost in 2025, with work expected to be completed in 2025.</p> <ul style="list-style-type: none"> • 6/2024 Update: Since the City was not successful in obtaining trail grants, there is ARPA funding that is available and must be spent/under contract by the end of 2024. Staff recommends using some of that excess ARPA funding to start the Zoning Ordinance Update a year early, thus not needing to levy for the funds in 2025. • 9/2024 Update: An RFP has been released. Submittals are due 10/18. 		

Park Board Bylaw Updating			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Administration/Community Development		
Details	<p>Staff, working with the City Council and Park Board, will review the bylaws of the Park Board to ensure they are up-to-date and working appropriately.</p> <ul style="list-style-type: none"> • 6/2024 Update: This project has not been started. • 9/2024 Update: This project has not been started. 		

Strategic Plan			
Target Year	2025	Year Added	2024
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Council/Administration		
Details	<p>Most organizations that are considered successful tend to have in common that the organization as a whole is moving in the same direction. From the Board of Directors (or owner) to the hourly employees, everyone is aware of the mission of the organization and the goals it hopes to accomplish over the next five to ten years. As I consider New Prague and what can be done to ensure it continues to be regional leader, I believe the next step is to have a formal Strategic Planning process. This would help Council, staff, and the community know the direction the City is headed and why certain decision are made. It'll help boards and commission when new projects are being reviewed as to whether those projects match the vision for the community that Council has set. It'll help staff when preparing the budget and the Council when reviewing the budget that the budget is advancing the goals for the community. And it will help explain the reasons behind Council decisions to the general public and allow the Council to point to "why" a certain decision was made.</p> <p>Staff does not have the expertise to lead this overall discussion. To allow staff to fully participate in the Strategic Planning process, I would recommend bringing in a third-party mediator to lead the discussion and know which questions to be asking to get the best result possible.</p>		

Full Compensation Study			
Target Year	2025	Year Added	2025
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Council/Administration		
Details	<p>As the City continues to evolve as an organization, it is important that the City is competitive in the labor market for attracting and retain top talent. Because of this, the City intends to complete a full compensation study of employee wages, benefits, and job descriptions every ten years. This study is planned to be updated every five years to look at wages. Performing the study in 2025, to implement in 2026, would be a full study.</p>		

2025 Infrastructure Improvement Project			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Staff will oversee the 2025 Infrastructure Improvement Project.		

Capital Asset Tracking Software			
Target Year	2025	Year Added	2023
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	Currently, assets are tracked using Microsoft Access, which is a difficult program to understand and used by almost no one due to its difficult nature. Microsoft began phasing out the program in 2018 and it's only a matter of time before it isn't available at all. Staff will explore what a different capital asset tracking program would look like.		

2026 Amateur State Baseball Tournament			
Target Year	2025	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Public Works?		
Details	Perform necessary actions in 2025 to pursue hosting the 2026 tournament		

2026

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Safety Equipment			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Police		
Details	To keep our officers safe, this will be a planned purchasing of safety equipment, including ballistic shields, for use by our officers should a situation arise.		

Trail Expansion/Maintenance			
Target Year	2026 (Even Years)	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Community Development		
Details	<p>Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.</p> <ul style="list-style-type: none"> Cedar Lake Farm Regional Farm 		

City Council Technology			
Target Year	2026	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Administration		
Details	Purchase three laptops for use by the newly elected Council members starting their terms in 2027.		

City-wide GIS Solution			
Target Year	2026	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Administration		
Details	Implement a City-wide GIS solution that allows all departments to utilize GIS to improve their efficiencies.		

1 st Avenue SE (County Road 60) Reconstruction/Turnback			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	There have been past discussions with the City Engineer and the Le Sueur County Engineer regarding a possible rehabilitation and turnback of 1 st Ave SE as a county road. The condition of 1 st Ave SE is deteriorating more each year and the County has indicated past discussions about using the mileage of this county road designation elsewhere in the County.		

2026 Infrastructure Improvement Project			
Target Year	2026	Year Added	2022
Original Target Year	2026	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2026 CIP		

Additional Wastewater Operator			
Target Year	2026	Year Added	2022
Original Target Year	2025	Change in Target Year?	Not needed in 2025
Resp. Depart.	Public Works		
Details	As the wastewater plant ages, an additional operator will be needed to keep up with maintenance of the plant.		

Increase Security Cameras			
Target Year	2025-2028	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> • 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. • 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. • 9/2023 Update: Staff continues to wait on word of the grants. • 12/2023 Update: Staff has still not received word on whether we received the grants. At this point, we are assuming we did not, and will be applying again in 2024. • 6/2024 Update: Staff has applied for the grant for security cameras again. To this point, internal funding has not been used as it is the hope to use internal funding as the required grant matches to build out the network. 		

Staffing Levels Assessment			
Target Year	2026	Year Added	2022
Original Target Year	2023	Change in Target Year?	Funding
Resp. Depart.	Administration		
Details	Have a staffing levels assessment performed for all departments to determine if the City departments are appropriately sized for the level of service expectations we have for the City.		

Extension of 3 rd Street SE			
Target Year	2026	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	There is portion of 3 rd Street SE that needs to be annexed and completed before the Topka property can be developed.		

2027

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

10 th Avenue SE Mill and Overlay			
Target Year	2025	Year Added	2022
Original Target Year	2025	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	There are sections of 10th Avenue SE that are over 20 years old and being one of the City's most heavily travelled roadways, the surface needs upkeep and possibly a facelift.		

Sidewalk Expansion/Maintenance			
Target Year	2027 (Odd years)	Year Added	2022
Original Target Year	2027	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City's sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2027 Infrastructure Improvement Project			
Target Year	2027	Year Added	2022
Original Target Year	2027	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2027 CIP		

Increase Security Cameras			
Target Year	2025-2028	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> • 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. • 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. • 9/2023 Update: Staff continues to wait on word of the grants. • 12/2023 Update: Staff has still not received word on whether we received the grants. At this point, we are assuming we did not, and will be applying again in 2024. • 6/2024 Update: Staff has applied for the grant for security cameras again. To this point, internal funding has not been used as it is the hope to use internal funding as the required grant matches to build out the network. 		

Extension of 1 st Street SE			
Target Year	2027	Year Added	2022
Original Target Year	2027	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	Work with Beckius to dedicate the right-of-way for 1 st Street SE, and then extend the street to make the lots more buildable.		

Tri-Creek Park and Trail System			
Target Year	2027+	Year Added	2025
Original Target Year	2027+	Change in Target Year?	
Resp. Depart.	Administration/Planning/Parks		
Details	<p>The community currently has one creek (Phillips Creek) within City limits and is in very close proximity to two others (Sand Creek and Raven Stream). These are community assets that should be preserved, protected, and utilized to allow showcase New Prague. They offer an opportunity to build out as a backbone to the New Prague Trail System. The City Council is committed to setting funding aside yearly for acquiring property and building out the Tri-Creek Park and Trail System.</p>		

Medium-term Goals

The following projects are considered medium-term in nature and are meant to be completed in the next 4-6 years, or between the years 2026 and 2028. The list has been categorized by year that it is intended to be completed.

2028

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

City Council Technology			
Target Year	2028	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Administration		
Details	Purchase three laptops for use by the newly elected Council members starting their terms in 2029.		

Trail Expansion/Maintenance			
Target Year	2028 (Even Years)	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.		

2028 Infrastructure Improvement Project			
Target Year	2028	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2028 CIP		

Update Snow Removal and Grass Cutting Maps (Update Every Five Years)			
Target Year	2028	Year Added	2022
Original Target Year	2028	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	Staff will examine the areas of town that the City cleans snow and cuts grass and will make changes as necessary for equity and service purposes.		

Increase Security Cameras			
Target Year	2025-2028	Year Added	2022
Original Target Year	2023-2026	Change in Target Year?	Staff applying for grants for partial funding
Resp. Depart.	Police		
Details	<p>Staff budgeted \$25,000 in 2023 for the installation of cameras across the City in strategic locations to assist in cases (i.e. parks, intersections, etc.). This will likely be a multi-year project as our network is built out to support the security of our facilities.</p> <ul style="list-style-type: none"> • 3/2023 Update: Staff has preliminary work from the budget process. Staff will begin diving into this further with CTS. • 6/2023 Update: Grants have been applied for that would allow more work than originally planned for year one to take place. Staff has not yet heard on whether it will be awarded any grant funding. • 9/2023 Update: Staff continues to wait on word of the grants. • 12/2023 Update: Staff has still not received word on whether we received the grants. At this point, we are assuming we did not, and will be applying again in 2024. • 6/2024 Update: Staff has applied for the grant for security cameras again. To this point, internal funding has not been used as it is the hope to use internal funding as the required grant matches to build out the network. 		

2029

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Sidewalk Expansion/Maintenance			
Target Year	2029 (Odd years)	Year Added	2022
Original Target Year	2029	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City’s sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2029 Infrastructure Improvement Project			
Target Year	2029	Year Added	2022
Original Target Year	2029	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2029 CIP		

2030

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

City Council Technology			
Target Year	2030	Year Added	2022
Original Target Year	2030	Change in Target Year?	
Resp. Depart.	Administration		
Details	Purchase three laptops for use by the newly elected Council members starting their terms in 2031.		

Trail Expansion/Maintenance			
Target Year	2030 (Even Years)	Year Added	2022
Original Target Year	2030	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.		

Update Compensation Study			
Target Year	2030	Year Added	2025
Original Target Year	2030	Change in Target Year?	
Resp. Depart.	Council/Administration		
Details	As the City continues to evolve as an organization, it is important that the City is competitive in the labor market for attracting and retain top talent. Because of this, the City intends to complete a full compensation study of employee wages, benefits, and job descriptions every ten years. This study is planned to be updated every five years to look at wages. 2030 would be performing an update of the 2025 study, to implement in 2031.		

2030 Infrastructure Improvement Project			
Target Year	2030	Year Added	2022
Original Target Year	2030	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2030 CIP		

Long-term Goals

The following projects are considered long-term in nature and are meant to be completed in the next 7-10 years, or between the years 2031 and 2034. The list has been categorized by the year that it is intended to be completed.

2031

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Parks Garage			
Target Year	2031	Year Added	2022
Original Target Year	2031	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Go through the process of constructing a new Parks Garage		

Sidewalk Expansion/Maintenance			
Target Year	2031 (Odd Years)	Year Added	2022
Original Target Year	2031	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City’s sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2031 Infrastructure Improvement Project			
Target Year	2031	Year Added	2022
Original Target Year	2031	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2031 CIP		

2032

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Trail Expansion/Maintenance			
Target Year	2032 (Even Years)	Year Added	2022
Original Target Year	2032	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.		

2032 Infrastructure Improvement Project			
Target Year	2032	Year Added	2022
Original Target Year	2032	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2032 CIP		

2033

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Sidewalk Expansion/Maintenance			
Target Year	2033 (Odd Years)	Year Added	2023
Original Target Year	2033	Change in Target Year?	
Resp. Depart.	Community Development		
Details	A continuing effort will be made to expand the City’s sidewalk system to make the City more accessible for all modes of transportation. This includes ADA updates when necessary.		

2033 Infrastructure Improvement Project			
Target Year	2033	Year Added	2023
Original Target Year	2033	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2033 CIP		

2034

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Trail Expansion/Maintenance			
Target Year	2034 (Odd Years)	Year Added	2024
Original Target Year	2034	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Each year, the Parks Board acknowledges trail expansion projects but puts them off due to lack of funding. Expanding the trail network would be a continued effort to begin completing some of those projects.		

2034 Infrastructure Improvement Project			
Target Year	2034	Year Added	2024
Original Target Year	2034	Change in Target Year?	
Resp. Depart.	Public Works		
Details	2034 CIP		

Future, Uncommitted Goals

The following projects are considered future projects and have not been given a goal for completion. This may be due to funding, direction, or any other circumstance that the Council does not wish to put a timetable on a project but wants to keep it on the radar. It is possible these projects are waiting on another, outside party and may be completed on short notice should the other responsible party move on the project.

Staff Development	
Timeframe	Ongoing
Resp. Depart.	All
Details	Budget each year for staff in each department to be able to grow their skills as professionals

Splash Pad Feasibility Study			
Target Year	???	Year Added	2022
Original Target Year	2022	Change in Target Year?	Citizen Group Not Ready to Proceed
Resp. Depart.	Community Development		
Details	Staff will lead a feasibility study for the construction of a splash pad to better understand the reality of completing the project. This study will be done in conjunction with the Park Board. ** This item is dependent on a group unaffiliated with the City completing their application to form a non-profit. As of December 2022, the group has not completed this step.		

City Hall			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Administration		
Details	Following discussions by the City Council, this item is placed for future consideration. In 2022, a Facilities Study is being performed to determine the amount of need for a new facility.		

40-Acre Athletic Complex			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Community Development		
Details	Unsure if site is even best used as an athletic facility. Are there other areas better suited? Is the City interested in building an athletic complex?		

Dog Park			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Community Development		
Details	Is a dog park something the City wants to explore? Do the advantages for the City outweigh the negative impacts?		

National Pollutant Discharge Elimination System			
Target Year	2037	Year Added	2022
Original Target Year	2042	Change in Target Year?	
Resp. Depart.	Public Works		
Details	In 2022, the State of Minnesota informed the City of New Prague that our wastewater discharge had elevated chloride levels and that this needed to be remedied. Our current wastewater facility is not able to correct this situation so we requested a 20 year variance from the State. While not yet formally announced, we are under the assumption the State will grant the City a 15 year variance. At that time, the City, whether through a wastewater facility upgrade or a water treatment facility upgrade, the City will need to comply with the State regulations.		

Sanitary Sewer Trunk Main – NorthEast			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the east from the wastewater treatment plant to allow continued development.		

Sanitary Sewer Trunk Main – NorthWest			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the west from the wastewater treatment plant to allow continued development.		

Sanitary Sewer Trunk Main – SouthEast			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the southeast part of the City to allow continued development.		

Sanitary Sewer Trunk Main – SouthWest			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	Expansion of the sanitary sewer trunk main to the southwest part of the City to allow continued development.		

Future Infrastructure Improvement Projects			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Public Works		
Details	2034+ CIP		

Completed Projects

The following projects are considered to have been completed. This list will keep projects for five years and will serve as a reminder for the City Council, staff, and citizens of the projects the City has been able to complete in the recent years. Some projects, which may not have initially appeared on the goals list but were completed in a given year due to short-notice may also be included on this list.

2022

Preparation for Absentee Ballot Processing			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Administration		
Details	The City took the necessary steps to take over absentee voting in the Scott County portion of town. This included purchasing new equipment, training staff, and hiring election judges to work for both 46-day periods prior to election days. While mandated by the County, this was unfunded by the County or the State.		

Update Employee Review Process			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Administration		
Details	In June 2022, administration rolled out a new employee review process that focuses on self-improvement, assessment, and progress, having employees take an active role in what they need to improve and how to get there. This process has supervisors meet with employees twice per year to better keep track of progress and improvement. It also puts all employees of the City under the same process so that all employees are treated equitably.		

City Hall Renovation			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Public Works		
Details	The upper floor of City Hall was remodeled to include two additional offices as well as reduce the size of the employee breakroom to a more appropriate size for its level of use. This process also converted an office on the main level into two workspaces. Overall, this created three additional offices. Outside of electrical work, all renovation work was handled in-house to significantly reduce the cost of construction.		

Toxicity Reduction Evaluation			
Target Year	2022	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Public Works		
Details	The State determined that our wastewater discharge was considered toxic and needed to be remedied. Wastewater staff worked diligently with a consultant who specializing in this work to find the problem. What was expected to take a couple years, and cost upwards of \$100,000 to fix, was discovered and remedied for less than \$5,000.		

Have Risk Assessment Performed on City Technology			
Target Year		Year Added	2022
Original Target Year		Change in Target Year?	
Resp. Depart.	Administration		
Details	The City contracted with TrueNorth to have a Risk Assessment performed on the City's IT equipment. Through this assessment, a number of items were identified for the City to work on to increase its ability to perform in a secure manner. Going forward, staff will work on some of the recommendations.		

Green Step Cities			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Administration/Planning Commission		
Details	The City completed the process of becoming a Green Step City.		

Paperless Council/Board Packets			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	All		
Details	The City began the transition to paperless Council/Board packets. This first step was to create a PDF document that is sent to all Council and Board members in lieu of a paper packet. A transition policy was passed September 2022 to put this into action.		

2022 Infrastructure Improvement Project			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Staff coordinated and oversaw the 2022 CIP project, which included the reconstruction of Columbus Avenue and underlying infrastructure from Main Street to 4 th Avenue.		

Emerald Ash Borer Plan			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Staff completed an emerald ash borer plan to assist the City in combatting the emerald ash borer. A grant was received to assist in the costs of preparing and implementing the plan.		

Events Permit			
Target Year	2022	Year Added	2022
Original Target Year	2022	Change in Target Year?	
Resp. Depart.	Community Development		
Details	During November 2022, the City Council approved an ordinance that put an Events Permit into place. This permit is styled in a manner that sees different fees and requirements based on the size of an event, with larger more intensive events requiring a larger fee and more intense backgrounding.		

2023

Discount Memberships for Employees			
Target Year	2023	Year Added	2022
Original Target Year	2022	Change in Target Year?	Approved 2022, Implemented 2023
Resp. Depart.	Administration		
Details	As an employment benefit for City employees, the City Council placed a program in place that allowed City employees the ability to purchase up to two 10-punch golf cards at a discounted rate.		

Bylaw Updating			
Target Year	2023	Year Added	2022
Original Target Year	2022 – EDA 2023 – Golf Board	Change in Target Year?	Started in 2022 but did not fully complete.
Resp. Depart.	Administration		
Details	<p>Due to bylaws that have not been updated/revised since 1991, the City Council approved updated EDA bylaws to ensure they are meeting the needs of the City Council and EDA.</p> <p>The City Council also took the opportunity to review the enabling resolution for the Golf Board and updated the resolution to better clarify the powers of the Board.</p>		

Implement Multifactor Authentication for all City Computer Users			
Target Year	2023	Year Added	2022
Original Target Year	2022	Change in Target Year?	Did not have budgeted funds
Resp. Depart.	Administration		
Details	The City Council implemented Multifactor Authentication for all City Computer users to better protect the City's data and systems.		

City Development Guide			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Community Development		
Details	Staff updated the City's Development Guide, which is passed out to developers and interested parties to assist in working through the City's development process.		

Paperless Council/Board Packets			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	In an effort to make packets more accessible, as well as to reduce the City's environmental footprint, the City Council adopted a fully paperless packet that can be accessed from an device that has internet access.		

Extension of 6 th Avenue NW and 8 th Avenue NW			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration/Public Works		
Details	As part of the 2023 Improvement Project, the EDA finished their development obligations on the latest phase of the industrial park, extending 6 th Avenue NW and 8 th Avenue NW to the edge of City Limits.		

Rental Inspection Ordinance			
Target Year	2023	Year Added	2022
Original Target Year	2022	Change in Target Year?	Process begun in 2022
Resp. Depart.	Community Development		
Details	Working with a committee of staff, citizens, and rental unit owners, the City Council drafted a Rental Inspection Ordinance that gives advantages to both renters and rental-owners.		

Finance/Administration Software Updates			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration/Utilities		
Details	The City made a swich from Incode 9 to CivicSystems to tie together and operate the City. CivicSystems increased ease of use, allowed for easier public interactions with the City, and came a reduced cost when compared to Incode 9.		

Continuity of Operations Plan			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	Administrator Tetzlaff worked with staff to complete a plan that will allow for operations to more smoothly continue when a short-term vacancy occurs in a position. This document will be a continually evolving document as the City grows and changes.		

Ordinance Updating			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Community Development		
Details	The City Council approved updates to the City Code regarding rights-of-way and refuse collection.		

2023 Infrastructure Improvement Project			
Target Year	2023	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Public Works		
Details	The 2023 Infrastructure Improvement Project was completed, which replaced underground infrastructure, poured new streets, and added sidewalks to Sunrise Avenue, Sunset Avenue, 1 st Street N, 2 nd Street, NE, and 3 rd Street NE3.		

City Facility Assessment			
Target Year	2022	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Administration		
Details	Working with Wold Architects, the City completed a Facilities Assessment to gauge the condition and space availability of current City facilities.		

2024

Bylaw Updating			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Started in 2023 but did not fully complete.
Resp. Depart.	Administration		
Details	Staff, in conjunction with Fire Department, reviewed the internal working procedures used by the Fire Department to update the documents and make them more cohesive.		

Community Recreational Facility Study			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Process took longer than expected
Resp. Depart.	Administration		
Details	Staff, working with Wold Architects, completed a Community Recreational Facility Study. In March 2024, John McNamara from Wold presented findings regarding the existing conditions of the City facilities and their usage. The report spelled out possible improvements the City can make to existing facilities to increase usability. The report did not include an in-depth look on indoor facilities since the City does not currently have any indoor studies. It did include anecdotal from the various organizations about what indoor facilities could be used.		

Replace Sidearms			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Police		
Details	As recommended by manufacturers to maintain a level of safety and service, the City replaced the sidearms of City officers using one-time public safety funding.		

Online System for Licenses			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	
Resp. Depart.	Community Development		
Details	The City implemented software that allows for permit, project, and license applications to be submitted online. This went live on May 1 st .		

Comprehensive Plan Update			
Target Year	2024	Year Added	2022
Original Target Year	2022-2023	Change in Target Year?	Process took longer than expected
Resp. Depart.	Community Development		
Details	<p>Staff will oversee a full update on the City’s Comprehensive Plan. The City Council and Planning Commission will be consulted throughout the process.</p> <ul style="list-style-type: none"> • 12/2022 Update: November 2022, the City Council entered into an agreement with MSA to provide a complete comprehensive plan service for the City. This process is expected to begin January 2023 and be wrapped up by December 2023. • 3/2023 Update: The steering committee has met and the plan update is underway. The consultants are planning on meeting with the City Council/Planning Commission to receive feedback and provide guidance. • 6/2023 Update: Met with all board and commissions except for Utilities. Steering committee meeting again in July. Will be compiling public input and starting drafts soon. • 9/2023 Update: Steering committee set to meet in September. • 12/2023 Update: The formal public comment portion was wrapped up in Q4 2023. Looking forward, following additional Council/Board/Committee discussions, we’ll move into the final drafting stage. Tentative finish is in Q1 2024. • 3/2024 Update: The Comprehensive Plan wrap up has taken a step back so that it can be wrapped up at the same time as the Sanitary Sewer Feasibility Study and the City Center Small Area Plan. • 6/2024 Update: There is no update on the Comprehensive Plan. The Small Area Plan, which the approval of the Comprehensive Plan was put on hold for, is expected to be presented in mid-July. 		

East/West Sanitary Sewer Trunk Mains Feasibility Study			
Target Year	2024	Year Added	2022
Original Target Year	2023	Change in Target Year?	Started in 2023. Finished in 2024
Resp. Depart.	Publics Works		
Details	<p>A feasibility study to be conducted to determine future locations, costs, etc. to expand the sanitary sewer system to the east and west. Funding for these studies has been allocated from existing ARPA funds.</p> <ul style="list-style-type: none"> • 3/2023 Update: Staff is working to put together the RFP language and plans to have it to the City Council by June 2023. • 6/2023 Update: Staff has been working with the City Engineer to put an RFP together. The plan is to have it before the Council soon to start the process. • 9/2023 Update: The RFP is being advertised and has a submission deadline of September 19th. • 12/2023 Update: The Council selected Bolton & Menk to work on the Study. Bolton & Menk has been gathering information as it puts its models together. • 6/2024 Update: Bolton & Menk has been working on the study throughout 2024. Staff has seen multiple drafts and given comments based on the Comprehensive Plan update and specs that staff would like to see, such as the maximum depths for lift stations. The plan is to wrap up this project in Q3 2024. 		

Upgrade City Website			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Administration		
Details	<p>Starting in 2023, the City’s website host offered to upgrade the City’s website. The new website will allow residents, businesses, and developers to more easily access the information they need.</p> <ul style="list-style-type: none"> • 6/2024 Update: Staff has been working with the City website provider to update the layout. A fresh look is expected Q3 2024. Once the look is in place, staff will be working to refresh the content of the website. 		

Emergency Operations Plan			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Administration/Police Department		
Details	<p>Staff will review and update the Emergency Operations Plan.</p> <ul style="list-style-type: none"> • 6/2024 Update: 		

2024 Infrastructure Improvement Project			
Target Year	2024	Year Added	2022
Original Target Year	2024	Change in Target Year?	
Resp. Depart.	Public Works		
Details	Staff will oversee the 2024 Infrastructure Improvement Project. <ul style="list-style-type: none">• 6/2024 Update: Work is progressing on the 2024 Infrastructure Improvement Project. Due to rain fall, work has been limited.		

Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Building Inspections	25,000		11,000	35,000							71,000
Office Desks, Uppers and Privacy Panels	25,000										25,000
Vehicle Replacement			11,000	35,000							46,000

Sum of Amount	Years											
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total	
Electric	6,972,000	7,247,000	6,738,000	799,400	626,000	589,000	606,000	684,000	642,590	661,677	25,565,667	
#5 Generator Replacement	300,000	300,000										600,000
Brush Chipper (15% of cost)				5,400								5,400
Bucket Truck	65,000	275,000										340,000
Directional Drill				150,000								150,000
Dump Truck Replacement				65,000								65,000
Future Distribution CIP	450,000	463,000	477,000	491,000	506,000	522,000	537,000	553,000	569,590	586,677	5,155,267	
Future Generation	6,000,000	6,000,000	6,000,000									18,000,000
Mini Excavator Backhoe	45,000											45,000
Miscellaneous Equipment	27,000	29,000	31,000	33,000	35,000	37,000	39,000	41,000	43,000	45,000		360,000
Pavement Replacement- Warehouse Alley	55,000											55,000
SCADA/ Switch Gear	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000		300,000
Service Truck Replacement			50,000		55,000			60,000				165,000
Tractor Backhoe				25,000								25,000
Trencher/Plow			150,000									150,000
West Substation Upgrade - Controls/Gear		150,000										150,000

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Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Fire	-	26,250	27,563	578,941	30,387						663,141
City Fire Pumper				550,000							550,000
Portable Radios	-	26,250	27,563	28,941	30,387						113,141
Fire - Rural	25,000	26,250	27,563	578,941	30,387						688,141
City Fire Pumper - \$0 Cost				550,000							550,000
Portable Radios - \$0 Cost	25,000	26,250	27,563	28,941	30,387						138,141

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Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Golf	321,500	298,500	149,000	81,600	-	330,000	84,000	6,500	277,000	5,000	1,553,100
Brush Chipper (35% of cost)				12,600							12,600
Clubhouse Chairs	2,500	2,500									5,000
Dump Truck		15,000									15,000
Fairway / Deep Tine Aerifier			65,000								65,000
Fairway Mower #1	70,000										70,000
Fairway Mower #2						80,000					80,000
Fertilizer Spreader #1								6,500			6,500
Golf Carts						250,000					250,000
Greens / Tee Aerifier				50,000							50,000
Greens Mower #1		44,000									44,000
Greens Mower #2		44,000									44,000
Greens Roller #1		18,000									18,000
Greens Roller #2				19,000							19,000
Leaf Blower #1			15,000								15,000
Leaf Blower #2			15,000								15,000
Mower #3									48,000		48,000
Mower #4									48,000		48,000
Reel Sharpener		85,000									85,000
Rough Mower #1	105,000										105,000
Rough Mower #2									105,000		105,000
Skid Loader									36,000		36,000
Sprayer	75,000										75,000
Stump Grinder (1/3 of cost)										5,000	5,000
Tractor							40,000				40,000
Utility Mower #1		52,000									52,000
Utility Mower #2			54,000								54,000

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Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Utility Vehicle	35,000								40,000		75,000
Work Cart #1							22,000				22,000
Work Cart #2							22,000				22,000
Work Cart #3		19,000									19,000
Work Cart #4		19,000									19,000
Work Cart #5	18,000										18,000
Work Cart #6	16,000										16,000

Section 3, Item e.

Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Government Building	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	900,000
Government Building Improvements	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	900,000

Section 3, Item e.

Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Park Board	78,126			90,000							168,126
12th Ave. SE Sidewalk Extension	43,126										43,126
Central Plaza Shade Structure	35,000										35,000
Sledding Hill Picnic Shelter				90,000							90,000

Section 3, Item e.

Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Parks	80,000	108,890	21,145	91,000	6,000	245,318	35,000	25,950	383,922	5,000	1,002,225
1 Ton Truck - 2018				44,200							44,200
1/2 Ton Truck - 2013		34,000									34,000
1/2 Ton Truck - 2014		31,000									31,000
1/2 Ton Truck - 2015		32,000									32,000
16ft Lawn Mower - 2019						146,518					146,518
310 Top Dresser - 2017								15,950			15,950
60" Zero Turn Lawn Mower - 2016	32,000										32,000
72" Zero Turn Lawn Mower				30,000							30,000
Ball Diamond Drag - 2015		5,890									5,890
Brush Chipper (30% of cost) - 2013				10,800							10,800
Building Improvements	6,000	6,000	6,000	6,000	6,000						30,000
Fairway Roller - 2017			15,145								15,145
Heavy Duty Utility Tractor - 2021									358,700		358,700
Mini Front End Loader						98,800					98,800
Rotary Aerator 83" - 2018									25,222		25,222
Sprayer	7,000										7,000
Stump Grinder (1/3 of cost) - 2024										5,000	5,000
Utility Vehicle - 2014	35,000										35,000
Utility Vehicle - 2021							35,000				35,000
Vehicle Replacement - 2022 - Public Works Director 20%								10,000			10,000

Section 3, Item e.

Sum of Amount	Years											
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total	
Planning	20,000										20,000	
Vehicle Replacement	20,000										20,000	

Section 3, Item e.

Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Police	100,850	105,904	144,220	150,401	113,000	116,000	116,000	116,000	116,000	116,000	1,194,375
Portable Radios			37,200	37,200							74,400
Squad Car Camera	11,849	12,323	12,816	13,329	12,500	12,500	13,000	13,000	13,000	13,000	127,317
Squad Car Install and Equipment	18,000	20,000	18,000	22,000	23,000	24,500	24,000	24,000	24,000	24,000	221,500
Squad Car Replacement	44,000	45,500	47,000	47,500	47,500	49,000	49,000	49,000	49,000	49,000	476,500
Taser/Bodycam	27,001	28,081	29,204	30,372	30,000	30,000	30,000	30,000	30,000	30,000	294,658

Section 3, Item e.

Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Storm Water	494,000	601,001	65,000	300,000	325,000	325,000	7,500	5,000			2,122,501
2025 CIP	486,000										486,000
2026 CIP		601,001									601,001
2027 CIP			65,000								65,000
2028 CIP				300,000							300,000
2029 CIP					325,000						325,000
2030 CIP						325,000					325,000
Mini Excavator Backhoe (1/3 of Cost)	8,000										8,000
Utility Vehicle 50%							7,500				7,500
Vehicle Replacement - Public Works Director 10%								5,000			5,000

Section 3, Item e.

Sum of Amount	Years										
											Section 3, Item e.
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Streets	265,000	229,534	510,000	17,930	322,063		7,500	31,500	340,260	238,800	1,962,587
1 Ton Truck w/ Plow - 2016		62,000									62,000
1/2 Ton Crew Cab Truck - 2014		60,000									60,000
1/2 Ton Crew Cab Truck - 2023										65,000	65,000
12' Snow Plow - 2017								11,500			11,500
12 Ton Trailer - 2014					8,355						8,355
2 Ton Dump Truck W/ Plow - 2016		82,000									82,000
2 Ton Dump Truck W/ Plow & Sander - 2023									70,000		70,000
20 Ton Trailer - 2009				10,730							10,730
5 Ton Asphalt Roller - 2014					43,303						43,303
5 Ton Dump Truck w/Plows and Sanding Equipment - 2010	265,000										265,000
5 Ton Dump Truck w/Plows and Sanding Equipment - 2014					265,405						265,405
72" Grapple Bucket - 2019					5,000						5,000
Brush Chipper (20% of cost) - 2013				7,200							7,200
Cold Planer - 2016		25,534									25,534
Mini Excavator Backhoe (1/3 of Cost) - 2015		-									-
Pay Loader - 2012			180,000								180,000
Pay Loader - 2019										168,800	168,800
Skid Loader - 2017			35,000								35,000
Street Sweeper - 2017			295,000								295,000
Stump Grinder (1/3 of cost) - 2024										5,000	5,000
Tractor - 2018									270,260		270,260
Utility Vehicle 50% - 2021							7,500				7,500
Vehicle Replacement - 2022 - Public Works Director 40%								20,000			20,000

Sum of Amount	Years											
												Section 3, Item e.
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total	
Wastewater	1,132,358	712,552	1,118,363	739,297	2,217,356	1,405,550	1,483,884	435,362	1,165,994	634,786	11,045,502	
1/2 Ton Pickup			40,000								40,000	
Air Compressor Replacement				100,000							100,000	
Air Heater Skid Replacement									500,000		500,000	
All Polymer Injection Systems Replacement									75,000		75,000	
Bypass Lift Station Control Cabinet	80,000										80,000	
Chalupsky Lift Station					100,000						100,000	
Chemical Feed Pumps Replacement										300,000	300,000	
Chemical Tank & PVC Replacement		100,000									100,000	
Clarifier Scraper System Replacement		70,000									70,000	
Confined Space Entry Equipment for Lift Stations/Hatches	14,000	11,000									25,000	
Forklift Replacement								33,000			33,000	
Future CIP	536,500	48,000	52,000	300,001	325,000	325,000	350,000				1,936,501	
HVAC Controls Upgrade					400,000						400,000	
Lift Station Rehab & Pump Replacement Program	29,941	30,839	31,764	32,717	33,698	34,709	35,751	36,823	37,928	39,066	343,236	
Membrane Cartridge Replacement	180,000	180,000	180,000	200,000	200,000	200,000	200,000	200,000	200,000		1,740,000	
Mini Excavator Backhoe (1/3 of Cost)	11,000										11,000	
Pipe Gallery Lift Station Controls Replacement	30,000										30,000	
Plant Blowers			25,000	25,000	15,000						65,000	
Pond Lift Station & Piping		50,000	750,000								800,000	
Pump and Instrument Panel Replacement	35,917	37,713	39,599	41,579	43,658	45,841	48,133	50,539	53,066	55,720	451,765	
Rebuild Sludge Tank Blower		35,000									35,000	
Rehab (2) Barscreens & Replace (2) Compactors							300,000				300,000	
Rehab Pretreatment UPS				20,000							20,000	
Replace Effluent Refrigerated Sampler	10,000											
Roof Repair 1/3									240,000	240,000	480,000	

Sum of Amount	Years										
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Rotary Press Control / PLC Upgrade							50,000				50,000
SCADA Hardware Software/PLC Upgrade	150,000	150,000				300,000					600,000
Sludge Blanket Monitoring/Programming	50,000										50,000
Truck with Vactor					750,000						750,000
UV System Replacement					350,000						350,000
Valves & Actuators in BAF Replacement						500,000					500,000
Valves & Actuators in Biosolids Replacement								100,000			100,000
Valves & Actuators in Membrane Replacement							500,000				500,000
Vehicle Replacement	5,000										5,000
Vehicle Replacement - Public Works Director 30%								15,000			15,000
VFD's and Controls for BAF Blowers									60,000		60,000
Water Softener Upgrade				20,000							20,000

Section 3, Item e.

Sum of Amount	Years										
											Section 3, Item e.
Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Grand Total
Water	850,000	510,000	498,000	566,000	561,050	541,200	565,500	591,000	602,789	630,917	5,916,456
Filter #1 Chemical Feed System	40,000										40,000
Future CIP	750,000	400,000	400,000	441,000	463,050	486,200	510,500	536,000	562,789	590,917	5,140,456
Mini Excavator Backhoe (1/3 of Cost)	10,000										10,000
Misc. Equipment	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
SCADA	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000			115,000
Service Truck		55,000									55,000
Tractor Backhoe				25,000							25,000
Well #1 Replacement			43,000								43,000
Well #2 Replacement					43,000						43,000
Well #3, #4, #6 Pump Replacement	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
Well #5 Replacement				45,000							45,000
Grand Total	10,363,834	9,965,881	9,409,854	4,128,510	4,331,243	3,652,068	3,005,384	1,995,312	3,628,555	2,392,180	52,872,822