



UTILITIES COMMISSION MEETING AGENDA

City of New Prague

Monday, June 24, 2024 at 3:30 PM

Power Plant - 300 East Main St

-
1. **CALL TO ORDER**
 2. **APPROVAL OF AGENDA**
 3. **APPROVAL OF MINUTES**
 - [a.](#) May 28, 2024, Utilities Meeting Minutes
 4. **UTILITY AND SMMPA BILLS**
 - [a.](#) Approval of accounts payable in the amount of **\$134,824.88** and the SMMPA billing of **\$533,610.64**.
 5. **FINANCIAL REPORTS**
 - [a.](#) Investment Report
 - [b.](#) Financial Report
 - [c.](#) Water and Kilowatt Hours Sales
 6. **ELECTION OF VICE PRESIDENT POSITION**
 7. **SMMPA BOARD OF DIRECTORS MEETING**
 - [a.](#) May 9, 2024
 - [b.](#) June 13, 2024 (Bruce)
 8. **GENERAL MANAGER'S REPORT**
 9. **OTHER BUSINESS**
 10. **ADJOURNMENT**

NEXT COMMISSION MEETING – Monday, July 29, 2024



UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Tuesday, May 28, 2024 at 3:30 PM

Power Plant - 300 East Main St

1. CALL TO ORDER

The meeting was called to order by Commission President Dan Bishop on Tuesday, May 28, 2024, at 3:30 p.m.

Commissioners present: Dan Bishop, Dick Jordan, Tom Ewert, Paul Busch, and Bruce Wolf

Staff present: GM Bruce Reimers, EOS Ken Zweber, and Finance Director Robin Pikal

2. APPROVAL OF AGENDA

Motion made by Commissioner Jordan, seconded by Commissioner Ewert, to approve the agenda as presented. Motion carried (5-0).

3. APPROVAL OF MINUTES

a. April 29, 2024, Utilities Meeting Minutes

Motion made by Commissioner Ewert, seconded by Commissioner Wolf, to approve the April minutes. Motion carried (5-0).

4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$83,781.99** and the SMMPA billing of **\$479,805.51**.

Motion made by Commissioner Busch, seconded by Commissioner Jordan, to approve the SMMPA and utility bills. Motion carried (5-0).

5. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Ewert, seconded by Commissioner Wolf, to approve the financial reports as presented. Motion carried (5-0).

6. INTRODUCTION OF BILLING CLERK

GM Reimers and Finance Director Pikal introduced Samantha Geyer as the new hire for the Billing Clerk position. Her first day was May 21, 2024.

7. APPROVAL OF DEVELOPER SERVICE AGREEMENTS

a. Residential Development Street Light Agreement

b. Residential Developer Electric Service Agreement

c. Commercial & Industrial Electric Service Agreement

GM Reimers reviewed developer service agreements that will be used to inform developers and customers of costs associated with providing services to new developments and commercial services.

Motion made by Commissioner Bishop, seconded by Commissioner Jordan, adopting the agreements as presented. Motion carried (5-0).

8. REVIEW OF 2023 AUDIT

- a. Abdo Presentation
- b. NPUC Audited Financials
- c. 2023 Final Executive Governance Summary

Finance Director Pikal and GM Reimers reviewed the 2023 financial audit with the commission and informed the commission that there was no significant audit findings but did mention the need for internal control oversight by the commission and Council due to ability to segregate duties because of staffing limitations.

9. SMMPA BOARD OF DIRECTORS MEETING

- a. April 10, 2024
- b. May 9, 2024 (Bruce)

GM Reimers informed the commission on the following:

- SMMPA staff reviewed the energy capacity concerns due to changes made in the MISO footprint and seasonal outages. SMMPA is forecasting the need to add more generation to back up renewable energy resources and to cover the 100% renewable energy mandates that will be coming into effect in coming years.

10. GENERAL MANAGER'S REPORT

GM Reimers reported on the following:

- Both electric and water departments have been working in the northwest section of the town in conjunction with contractors of the 2024 CIP project.
- Information was shared with the commission on the replacement of well #2. GM Reimers stated that the Minnesota Department of Health had informed the utility that it was okay to replace the pump and that the pump and piping that had been dropped in the cavity can be left in place. Key's Well Drilling will be replacing the pump at no cost to the utility.
- GM Reimers informed the commission that he would recommend that the utility no longer allow the Cub Scouts to use the space in the warehouse located north of the power plant and that the space is needed to store wire due to the requirement of having to keep more wire on hand. The commission agreed and a motion was made by Commissioner Bishop and seconded by Commissioner Busch to inform the Cub Scouts that they will need to remove their equipment from the building preferably by this fall but no later than December 31, 2024. Motion carried (5-0).

11. OTHER BUSINESS

None.

12. ADJOURNMENT

Motion made by Commissioner Jordan, seconded by Commissioner Busch, to adjourn the May 28, 2024, meeting at 4:37 p.m. Motion carried (5-0).

NEXT COMMISSION MEETING – Monday, June 24, 2024

Respectfully Submitted,

Bruce Reimers
General Manager

Vendor Name	Net Invoice Amount
AMAZON CAPITAL SERVICES	
FIRST AID SUPPLIES	\$10.61
FOLDERS	\$11.33
PHONE HOLDER	\$11.75
SHARPIES	\$11.50
CENTERPOINT ENERGY	
NATURAL GAS	\$18.75
COMPUTER TECHNOLOGY SOLUTIONS	
COMPUTER SUPPORT	\$1,811.82
OFFICE 365 / FIREWALL	\$438.46
FASTENAL	
RED MARKING PAINT	\$413.34
GOPHER STATE ONE CALL	
LINE LOCATES	\$94.50
GREATAMERICA FINANCIAL SERVICES	
POSTAGE MACHINE LEASE	\$334.25
KENNEDY & GRAVEN CHARTERED	
NPUC - GENERAL MATTERS	\$627.20
LAKERS NEW PRAGUE SANITARY	
TRASH - ELECTRIC	\$17.50
TRASH - POWER PLANT	\$88.35
TRASH - WATER	\$17.50
MCFOA	
ANNUAL MEMBERSHIP	\$10.00
METRO SALES INC	
COPIER LEASE	\$49.50
NEON LINK	
ONLINE PAYMENT FEES	\$1,107.32
ONLINE PAYMENT FEES - LAKERS	\$15.59
NEW PRAGUE UTILITIES	
ELECTRIC UTILITIES	\$906.05
WATER UTILITIES	\$26.83
QUILL CORPORATION	
COPY PAPER	\$156.96
ROBERT HALF	
TEMP UTILITY BILLING EMPLOYEE	\$17,741.08
ROSS NESBIT AGENCIES INC.	
AGENCY FEE	\$372.60
ST LOUIS MRO INC	
DRUG TESTING	\$40.00
US BANK CREDIT CARD	
ANNUAL LIFTING POINTS	\$24.00
BUCKET RTUCK- DOOR MOTOR	\$27.04
CHIPPER WINCH LINE & TEETH	\$75.05
DOMAIN RENEWAL	\$35.16
DUMP TRUCK - PICKUP	\$24.47
GLOVE & SLEEVE TESTING	\$29.04
LOCATOR - REPAIR	\$33.70
OIL SAMPLES	\$14.93
PAPER TOWELS	\$21.65
SMMPA MEETING	\$24.28
UND SCHOOL	\$298.71
US BANK EQUIPMENT FINANCE	
COPIER LEASE	\$668.87
VERIZON WIRELESS	
IPADS	\$55.10
TELEPHONE	\$1,117.60
Grand Totals	\$26,782.39

Section 4, Item a.

Vendor / Description	Invoice Amount
ADVANCED SEEDING & EROSION CONTROL INC	
SEED	\$100.00
AMAZON CAPITAL SERVICES	
BLINDS	\$35.96
GREASE	\$26.20
SAFETY GLASSES	\$50.80
STAPLER	\$18.09
ARVIG ANSWERING SOLUTIONS	
ANSWERING SERVICE	\$178.62
BOLTON & MENK INC.	
WATER SYSTEM STUDY	\$2,982.60
BORDER STATES ELECTRIC SUPPLY	
ADAPTER, TERMINAL 2" PVC	\$31.60
BUSHING, 2" INSULATED	\$26.94
CONDUIT, 2" PVC SCH 80	\$594.40
LB CONDUIT BODY	\$44.77
LOCKNUT, STEEL 2"	\$36.48
METER SOCKET U1252-X (2-METER)	\$802.05
SHORTING BARS (PAIR)	\$223.69
TAPE, DUCT 3M 3939	\$298.44
CANNON TECHNOLOGIES INC	
WATER NODE/READER	\$9,773.92
CENTERPOINT ENERGY	
NATURAL GAS	\$2,016.63
DENNY / DOTTY VONBANK	
WIPING RAGS	\$120.00
DEPUTY REGISTRAR	
2024 CHEVROLET LICENSE & REGISTRATION	\$3,468.69
DGR ENGINEERING	
WEST SUB RTU	\$216.00
DUAL AIR INC	
RENTAL HOUSE - CAPACITOR	\$11.00
FASTENAL COMPANY	
SAFETY GLASSES	\$45.59
GRAINGER	
C BATTERIES	\$9.05
STAINLESS STEEL STRAPING	\$59.71
HAWKINS INC	
WATER PURIFICATION	\$7,207.82
JEFF BELZER NEW PRAGUE	
2024 CHEVROLET SILVERADO 35	\$47,270.00
MACH LUMBER COMPANY	
CONCRETE MIX	\$19.40
SILICA SAND	\$64.73
MN DEPT OF COMMERCE	
2025 1ST QTR INDIRECT ASSMNT	\$1,140.04
MN MUNICIPAL UTILITIES ASSOC	
NORTHWEST LINEMAN- COREY, LOGAN	\$1,490.00
NORTHWEST LINEMAN- TUCKER	\$751.00
MN RURAL WATER ASSOC.	
ANNUAL MEMBERSHIP	\$400.00
NOVAK'S GARAGE	
VALVE KEYS	\$18.36
POMP'S TIRE SERVICE INC	
TRAILER TIRE	\$139.15
POSTMASTER OF NEW PRAGUE	
UTILITY BILL POSTAGE	\$1,030.19

Section 4, Item a.

Vendor / Description	Invoice Amount
RIVER COUNTRY CO-OP	
GASOLINE	\$2,211.16
MOTORS FUEL	\$789.75
MOTORS FUEL- OVER PAYMENT	\$.50-
SALTCO	
MONTHLY SALT FEE	\$35.00
STASNEY ELECTRIC	
A/C REPAIR	\$2,153.35
RENTAL HOUSE - FERON	\$206.50
STUART C. IRBY CO.	
WIRE, 4/0-2/0-4/0 AL URD 600V	\$13,140.00
SUEL PRINTING	
EMPLOYMENT AD	\$420.00
THE ELECTRONIC CONNECTION LLC	
ADAPTER - WEST SUB	\$17.98
UPS MIDSTREAM SERVICES INC	
ENGINE #2	\$485.51
UTILITY CONSULTANTS	
SAMPLES	\$190.74
UTILITY LOGIC	
LOCATOR - REPAIR	\$571.66
VOYAGER FLEET	
FUEL	\$269.34
WATER CONSERVATION SERVICES INC.	
2024 WATER LEAK SURVEY	\$3,800.00
WESCO RECEIVABLES CORP.	
WIRE, # 6 STREETLIGHT WIRE	\$920.00
ZAHL PETROLEUM MAINTENANCE CO	
FUEL LINE TESTING	\$1,886.71
ZORO TOOLS	
BEARINGS	\$26.58
CAPACITOR	\$14.15
D-RINGS	\$54.40
PENETRATING OIL	\$102.99
ZIP TIES	\$45.25
Grand Totals	\$108,042.49



Southern Minnesota Municipal Power
Agency
500 First Ave SW
Rochester MN 55902-3303
United States

Power Sales Contract Section 4, Item a.

#INV1373

05/31/2024

Bill To

New Prague Municipal Utilities
118 N Central Avenue
New Prague MN 56071
United States

Due Date: 06/25/2024

BILLING PERIOD	kWh	kW	DATE / TIME
May 2024	5,482,934	11,529	May 20, 2024 6:00:00 PM
SOLAR PRODUCTION	0	0	
TOTAL	5,482,934	11,529	
BASE RATE BILLING DEMAND CAP	N/A	0	
SUMMER SEASON BASE RATE DEMAND	N/A	15,667	Aug 23, 2023 5:00:00 PM
BASE RATE RATCHET DEMAND	N/A	11,594	Aug 23, 2023 5:00:00 PM

Description	Quantity	Rate	Amount	TOTAL
BASE RATE POWER SUPPLY				
Demand Charge (kW)	11,594	\$10.95	\$126,954.30	\$126,954.30
On Peak Energy Charge (kWh)	2,665,141	\$0.06431	\$171,395.22	\$171,395.22
Off Peak Energy Charge (kWh)	2,817,793	\$0.04808	\$135,479.49	\$135,479.49
Cost Adjustment (kWh)	5,056,695	\$0.011447	\$57,883.99	\$57,883.99
BASE RATE SUBTOTAL				\$491,713.00
TRANSMISSION				
Transmission Charge - CP (kW)	11,594	\$1.00	\$11,594.00	\$11,594.00
Transmission Charge - Ratchet (kW)	15,667	\$1.934234	\$30,303.64	\$30,303.64

OTHER CHARGES

Total	\$533,610.64
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NEW PRAGUE UTILITIES COMMISSION

SMPA

5/31/2024

[illegible]

NEW PRAGUE UTILITIES COMMISSION			
INVESTMENT SUMMARY			
4/30/2024			
First Bank and Trust			
Checking - Cash Balance			
Electric		\$	2,343,974.08
Water		\$	1,204,538.89
Subtotal		\$	3,548,512.97
Money Market		\$	2,028,781.24
Wells Fargo			
F.I.S.T. (Market Value per Wells Select report)		\$	3,234,069.00
Electric (74% of account)	\$ 2,393,211.06		
Water (26% of account)	\$ 840,857.94		
Total		\$	8,811,363.21
Invested			
F.I.S.T. original investment - 6/21/2012	\$ 1,050,000		
F.I.S.T. Add'l investment - 7/19/2012	\$ 730,000		
F.I.S.T. Add'l investment - 8/22/2014	\$ 470,000		
F.I.S.T. Add'l Investment - 7/31/2015	\$ 500,000		
F.I.S.T. Add'l Investment - 11/16/2015	\$ 100,000		
	\$ 2,850,000		

Managed Asset Allocation Summary

As of May 15, 2024

May 16, 2024

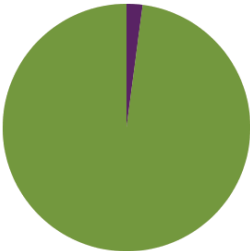
Trade Date Basis

NEW PRAGUE UTILITIES
COMMISSION

221880

Investment Objective Is Fixed Income

	MARKET VALUE	TOTAL COST	UNREALIZED G/L	EST ANNUAL INCOME	EST ANNUAL YIELD	ALLOCATION
Cash Alternatives	67,387	67,387	0	3,517	5.22	2.1
Fixed Income	3,166,681	3,364,396	(197,714)	98,914	3.12	97.9
Total Portfolio	\$3,234,069	\$3,431,783	\$(197,714)	\$102,431	3.17%	100.0%



NEW PRAGUE UTILITIES COMMISSION, MINNESOTA

STATEMENT OF REVENUES AND EXPENSES

BUDGET AND ACTUAL

WATER FUND (UNAUDITED)

April 30, 2024

WATER FUND						
33.33% of year completed						
	2023 Thru 4/30/2023	Current Month	Actual Thru 4/30/2024	2023/2024 Variance YTD	2024 Fiscal Budget	% Received or Expended Based on Actual Budget
REVENUES						
Unbilled Accounts Receivable	(14,678.44)	2,547.69	(1,509.97)	13,168.47	-	0.00%
Residential	\$ 353,567.99	\$ 94,253.56	\$ 375,642.83	\$ 22,074.84	\$ 1,167,088.00	32.19%
Commercial	145,335.34	29,157.95	114,670.79	(30,664.55)	619,473.00	18.51%
Water Hook-up Fees	\$ 10,305.00	\$ -	\$ 23,908.00	\$ 13,603.00	\$ 20,000.00	119.54%
Interest Income	2,635.75	585.08	4,363.93	1,728.18	15,000.00	29.09%
Other Income	\$ 16,048.37	\$ 1,547.12	\$ 11,413.80	\$ (4,634.57)	\$ 56,400.00	20.24%
TOTAL REVENUES	\$ 513,214.01	\$ 128,091.40	\$ 528,489.38	\$ 15,275.37	\$ 1,877,961.00	28.14%
EXPENSES						
Power Used	38,460.76	8,996.95	36,372.22	(2,088.54)	117,500.00	30.96%
Purification	4,910.85	5,597.63	18,401.00	13,490.15	58,000.00	31.73%
Distribution	12,744.63	303.61	1,204.09	(11,540.54)	70,500.00	1.71%
Depreciation	144,879.19	43,000.31	173,864.63	28,985.44	431,460.00	40.30%
Debt & Other Interest	53,934.30	1,289.18	56,821.79	2,887.49	101,948.00	55.74%
Salary & Benefits	176,078.72	42,934.05	225,851.99	49,773.27	647,468.00	34.88%
Admin & General	\$ 65,217.19	\$ 7,922.04	\$ 56,706.94	\$ (8,510.25)	\$ 163,028.00	34.78%
TOTAL EXPENSES	\$ 496,225.64	\$ 110,043.77	\$ 569,222.66	\$ 72,997.02	\$ 1,589,904.00	35.80%
EXCESS REVENUES OVER EXPENSES	\$ 16,988.37	\$ 18,047.63	\$ (40,733.28)	\$ (57,721.65)	\$ 288,057.00	

CITY OF NEW PRAGUE, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES
BUDGET AND ACTUAL
ELECTRIC FUND (UNAUDITED)
April 30, 2024

Section 5, Item b.

ELECTRIC FUND						
						<i>33.33% of year completed</i>
REVENUES	2023 Thru 4/30/2023	Current Month	Actual Thru 4/30/2024	2023/2024 Variance YTD	2024 Fiscal Budget	% Received or Expended Based on Actual Budget
Unbilled Accounts Receivable	\$ (174,206.61)	\$ (5,888.51)	\$ (67,234.71)	\$ 106,971.90	\$ -	0.00%
Residential Revenue	\$ 1,374,409.63	\$ 304,292.70	\$ 1,277,326.18	\$ (97,083.45)	\$ 4,230,849.00	30.19%
Commercial	\$ 221,195.19	\$ 53,439.53	\$ 213,065.68	\$ (8,129.51)	\$ 606,240.00	35.15%
Small Industrial	\$ 621,169.07	\$ 148,521.80	\$ 603,157.03	\$ (18,012.04)	\$ 1,837,352.00	32.83%
Industrial	\$ 777,088.17	\$ 191,855.97	\$ 755,943.62	\$ (21,144.55)	\$ 2,374,761.00	31.83%
Streetlights	\$ 25,349.19	\$ 4,227.30	\$ 22,695.38	\$ (2,653.81)	\$ 58,529.00	38.78%
Other Departments	\$ 45,453.41	\$ 10,641.62	\$ 45,203.35	\$ (250.06)	\$ 162,901.00	27.75%
SMMPA LOR Reimbursement	\$ 68,235.46	\$ 15,537.73	\$ 65,233.47	\$ (3,001.99)	\$ 180,000.00	36.24%
SMMPA O&M Revenue	\$ 265,472.93	\$ 75,620.81	\$ 298,402.47	\$ 32,929.54	\$ 654,740.00	45.58%
Reimbursement - SMMPA Rebates	\$ 17,294.37	\$ 215.00	\$ 2,885.44	\$ (14,408.93)	\$ -	0.00%
Interest Income	\$ 9,861.32	\$ 2,194.10	\$ 16,275.22	\$ 6,413.90	\$ 25,000.00	65.10%
Other Income	\$ 35,939.26	\$ 6,882.39	\$ 180,929.29	\$ 144,990.03	\$ 343,700.00	52.64%
TOTAL REVENUES	\$ 3,287,261.39	\$ 807,540.44	\$ 3,413,882.42	\$ 126,621.03	\$ 10,474,072.00	32.59%
EXPENSES						
Production	\$ 2,178.96	\$ 856.02	\$ 2,768.21	\$ 589.25	\$ 26,000.00	10.65%
Purchased Power	\$ 1,948,640.91	\$ 479,805.51	\$ 1,915,488.23	\$ (33,152.68)	\$ 6,401,508.00	29.92%
SMMPA O&M Expenses	\$ 125,167.45	\$ 37,571.86	\$ 153,908.14	\$ 28,740.69	\$ 486,740.00	31.62%
Distribution/Transmission	\$ 24,006.18	\$ 2,479.21	\$ (7,970.81)	\$ (31,976.99)	\$ 114,000.00	-6.99%
Energy Conservation - Rebates	\$ 19,038.17	\$ 115.00	\$ 3,932.14	\$ (15,106.03)	\$ 12,500.00	31.46%
Depreciation	\$ 228,625.78	\$ 63,083.28	\$ 252,360.65	\$ 23,734.87	\$ 680,160.00	37.10%
Salary & Benefits	\$ 388,571.38	\$ 106,040.32	\$ 504,106.32	\$ 115,534.94	\$ 1,697,681.00	29.69%
MVEC LOR Payment	\$ 136,470.92	\$ 31,075.46	\$ 130,466.92	\$ (6,004.00)	\$ 357,793.00	36.46%
Admin & General	\$ 109,362.47	\$ 13,898.72	\$ 104,323.30	\$ (5,039.17)	\$ 260,278.00	40.08%
Payment in Lieu of Taxes	\$ 13,333.36	\$ 3,333.33	\$ 13,333.32	\$ (0.04)	\$ 40,000.00	33.33%
TOTAL EXPENSES	\$ 2,995,395.58	\$ 738,258.71	\$ 3,072,716.42	\$ 77,320.84	\$ 10,076,660.00	30.49%
EXCESS REVENUES OVER EXPENSES	\$ 291,865.81	\$ 69,281.73	\$ 341,166.00	\$ 49,300.19	\$ 397,412.00	

Note: "Other Income" includes metal recycling

NEW PRAGUE UTILITIES COMMISSON					
ELECTRIC SALES KWH					
		ACCUM			ACCUM
MONTH	2024	2024	MONTH	2023	2023
JAN	5,508,723	5,508,723	JAN	7,167,597	7,167,597
FEB	5,637,288	11,146,011	FEB	5,749,576	12,917,173
MAR	5,184,089	16,330,100	MAR	5,309,337	18,226,510
APR	5,127,034	21,457,134	APR	5,593,759	23,820,269
MAY	4,697,436	26,154,570	MAY	4,902,810	28,723,079
JUNE			JUNE	5,925,918	34,648,997
JULY			JULY	6,929,204	41,578,201
AUG			AUG	6,782,693	48,360,894
SEPT			SEPT	6,923,879	55,284,773
OCT			OCT	5,971,226	61,255,999
NOV			NOV	4,829,240	66,085,239
DEC			DEC	5,387,440	71,472,679
TOTAL	26,154,570		TOTAL	71,472,679	

*Monthly Kwh totals are not final until year-end

AGENDA ITEM: 5C									
NEW PRAGUE UTILITIES COMMISSION									
WATER PUMPED-SOLD-USED									
2024									
YR/MO	2024		2023		YR/MO	2024		2023	
	2024	YTD	2023	YTD		2024	YTD	2023	YTD
JANUARY	12/8/23-1/8/2024		12/2/22-1/10/2023		JULY	6/7/2024-7/8/2024		6/9/2023-7/11/2023	
GAL PUMPED	18,004	18,004	17,529	17,529	GAL PUMPED	89,481	44,904	160,021	
GAL SOLD	15,411	15,411	14,793	14,793	GAL SOLD	75,125	41,150	142,482	
GAL USED	280	280	337	337	GAL USED	1,582	981	3,391	
GAL(LOSS)/GAIN	(2,313)	(2,313)	(2,399)	(2,399)	GAL(LOSS)/GAIN	0	(12,774)	(2,773)	(14,148)
PERCENTAGE	12.8%	12.8%	13.7%	13.7%	PERCENTAGE	#DIV/0!	14.3%	6.2%	8.8%
FEBRUARY	1/8/2024-2/7/2024		1/10/2023-2/8/2023		AUGUST	7/8/2024-8/7/2024		7/11/2023-8/9/2023	
GAL PUMPED	17,511	35,515	17,060	34,589	GAL PUMPED	89,481	38,624	198,645	
GAL SOLD	14,979	30,390	15,323	30,116	GAL SOLD	75,125	35,725	178,207	
GAL USED	343	623	325	662	GAL USED	1,582	579	3,970	
GAL(LOSS)/GAIN	(2,189)	(4,502)	(1,412)	(3,811)	GAL(LOSS)/GAIN	0	(12,774)	(2,320)	(16,468)
PERCENTAGE	12.5%	12.7%	8.3%	11.0%	PERCENTAGE	#DIV/0!	14.3%	6.0%	8.3%
MARCH	2/7/2024-3/8/2024		2/8/2023-3/9/2023		SEPTEMBER	8/7/2024-9/9/2024		8/9/2023-9/8/2023	
GAL PUMPED	16,824	52,339	15,950	50,539	GAL PUMPED	89,481	37,180	235,825	
GAL SOLD	14,823	45,213	14,555	44,671	GAL SOLD	75,125	34,643	212,850	
GAL USED	330	953	368	1,030	GAL USED	1,582	601	4,571	
GAL(LOSS)/GAIN	(1,671)	(6,173)	(1,027)	(4,838)	GAL(LOSS)/GAIN	0	(12,774)	(1,936)	(18,404)
PERCENTAGE	9.9%	11.8%	6.4%	9.6%	PERCENTAGE	#DIV/0!	14.3%	5.2%	7.8%
APRIL	3/8/2024-4/8/2024		3/9/2023-4/8/2023		OCTOBER	9/9/2024-10/8/2024		9/8/2023-10/10/2023	
GAL PUMPED	17,280	69,619	17,103	67,642	GAL PUMPED	89,481	30,086	265,911	
GAL SOLD	15,301	60,514	15,509	60,180	GAL SOLD	75,125	27,240	240,090	
GAL USED	311	1,264	311	1,341	GAL USED	1,582	452	5,023	
GAL(LOSS)/GAIN	(1,668)	(7,841)	(1,283)	(6,121)	GAL(LOSS)/GAIN	0	(12,774)	(2,394)	(20,798)
PERCENTAGE	9.7%	11.3%	7.5%	9.0%	PERCENTAGE	#DIV/0!	14.3%	8.0%	7.8%
MAY	4/8/2024-5/8/2024		4/8/2023-5/10/2023		NOVEMBER	10/8/2024-11/7/2024		10/10/2023-11/8/2023	
GAL PUMPED	19,862	89,481	18,946	86,588	GAL PUMPED	89,481	17,838	283,749	
GAL SOLD	14,611	75,125	14,860	75,040	GAL SOLD	75,125	14,855	254,945	
GAL USED	318	1,582	373	1,714	GAL USED	1,582	330	5,353	
GAL(LOSS)/GAIN	(4,933)	(12,774)	(3,713)	(9,834)	GAL(LOSS)/GAIN	0	(12,774)	(2,653)	(23,451)
PERCENTAGE	24.8%	14.3%	19.6%	11.4%	PERCENTAGE	#DIV/0!	14.3%	14.9%	8.3%
JUNE	5/8/2024-6/7/2024		5/10/2023-6/9/2023		DECEMBER	11/7/2024 - 12/8/2024		11/8/2023 - 12/8/2023	
GAL PUMPED		89,481	28,529	115,117	GAL PUMPED	89,481	17,948	301,697	
GAL SOLD		75,125	26,292	101,332	GAL SOLD	75,125	15,465	270,410	
GAL USED		1,582	696	2,410	GAL USED	1,582	331	5,684	
GAL(LOSS)/GAIN	0	(12,774)	(1,541)	(11,375)	GAL(LOSS)/GAIN	0	(12,774)	(2,152)	(25,603)
PERCENTAGE	#DIV/0!	14.3%	5.4%	9.9%	PERCENTAGE	#DIV/0!	14.3%	12.0%	8.5%

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
Minutes of the Board of Directors' Meeting
May 9, 2024

President Reimers called the meeting to order at 8:00 a.m. at the Cook County Courthouse in Grand Marais, Minnesota.

Mr. Roth, Grand Marais City Administrator, welcomed the members to Grand Marais and introduced Mayor Tracy Benson.

Mayor Benson welcomed the members to Grand Marais.

Board Members Present:

President Bruce A. Reimers, New Prague; Vice President Peter T. Moulton, Saint Peter; Secretary Roger E. Warehime, Owatonna; Treasurer James R. Bakken, Preston; Mark E. Nibaur, Austin; T. Scott Jensen, Lake City; and Timothy M. McCollough, Rochester.

Others Present:

David P. Geschwind, Executive Director & CEO; Mike Roth, Tracy Benson, Shane Steele, Grand Marais; Keith R. Butcher, Princeton; Jason Halvorson, Redwood Falls; Chris Rolli, Spring Valley; Beth A. Fondell, Naomi A. Goll, Joseph A. Hoffman, and Jeremy B. Sutton of the Agency staff.

Others Present Via Conference Call:

Alex Bumgardner, Austin; Jerry M. Mausbach, Blooming Prairie; Miles Heide, Julie Zarling, Fairmont; Mike Geers, Litchfield; and Glenn Anderson, Mora.

#1 Agenda Approval:

Mr. Moulton moved to approve the agenda, seconded by Mr. Jensen, passed upon a unanimous vote of the board members present.

#2 Consent Agenda:

Mr. McCollough moved to approve the consent agenda, seconded by Mr. Bakken, passed upon a unanimous vote of the board members present.

APPROVED the April 10, 2024 board meeting minutes.

APPROVED the Rutland Substation Cost Overrun. (Attachment A.)

#3 SMMPA Financial Metrics-Fondell:

Ms. Fondell reported on the SMMPA financial metrics.

The Agency has been tracking financial metrics since 2014.

Various financial metrics were reviewed, and the results were compared to the Fitch Ratings methodology, when available.

Discussion.

#4 MISO Generation Accreditation-Sutton:

Mr. Sutton reported on the MISO generation accreditation.

MISO is changing their capacity accreditation methodology in a way that may potentially impact SMMPA with new resource developments. On March 28, 2024, MISO filed with FERC to revise its Open Access Transmission, Energy and Operating Reserve Markets Tariff.

MISO proposes a transition to a two-step resource accreditation method and is changing rules to group like units together as a class average for step one. Step two uses specific resource performance during high-risk periods defined as critical hours. MISO plans to implement the new methodology in planning year 2028/2029.

Discussion.

SMMPA joined five other utilities to file a protest at FERC. Utilities are concerned with the methodology, outage impacts on accreditation, and overall timing.

#5 Battery Storage-Sutton:

Mr. Sutton reported on battery storage.

Different types of battery technologies were reviewed. Battery storage systems provide opportunities on the electric grid including arbitrage, provision of ancillary services, and transmission deferral.

Discussion.

The Minnesota Department of Commerce (DOC) is providing energy storage grant incentive programs and is expected to issue a request for grant applications this summer. The Agency is evaluating options.

After a short break, the board reconvened at 9:43 a.m.

#6 New Dispatchable Generation Status-Sutton:

Mr. Sutton reported on the status of new dispatchable generation in the Owatonna area.

In addition, the Distributed Generation Working Group met on April 30, 2024 in New Prague. Discussion items with the working group included the project purpose, capacity payment

amounts and project cost risk, capacity credit, load shedding within the communities, and air permitting.

Discussion.

Next Steps

- Draft contract language.
- Schedule next working group meeting.
- Discussion at the July board meeting.

SMMPA Dispatchable Site

- Generation equipment request for proposal bids are due May 31, 2024.
- Met with Owatonna officials to discuss five potential sites.
- Decision made to pursue Title V permit.
- Distributed Energy Resource Affected Systems Study (behind the meter).

#7 Regulatory Developments-Geschwind:

Mr. Geschwind reported on recent regulatory developments that may have the potential to impact the electric utility industry.

EPA's Recently Released Greenhouse Gas Final Rule

Last week, EPA released a package of rules to regulate emissions from coal- and gas-fired power plants. The rule applies to combustion turbines (CTs) that commence construction or reconstruction on or after May 23, 2023. CTs that operate at a capacity factor of less than 20% aren't expected to be impacted. Coal-fired units that permanently cease operations before January 1, 2032 are exempt from the rule.

SEC GHG Disclosure Rule

On March 6, 2024, the Securities and Exchange Commission adopted rules that would require public companies to disclose greenhouse gas emissions and climate-change related risks.

Discussion.

NERC IBR Reliability Standards and Other Issues

NERC is attempting to address the challenges posed by the rapid growth of inverter-based resources on the bulk power system. This is causing some tension between the industry and NERC.

#8 Confidential Board Report Summary-Sutton:

Mr. Sutton summarized the confidential board report.

Government Affairs/Member Services Report-Hoffman:

Mr. Hoffman summarized the government affairs/member services report detailed in the board book.

2024 ENERGY STAR Partner of the Year Award

SMMPA and its members received the 2024 ENERGY STAR Partner of the Year at the ENERGY STAR awards ceremony on April 25, 2024 in Washington, D.C.

Electric Vehicle Charging Retail Rate Working Group

The Electric Vehicle Charging Retail Rate Working Group will meet on June 4, 2024 at 10 a.m. at the SMMPA office with Dave Berg Consulting as the facilitator. A virtual option will be available.

DEED Grants Available

DEED's fall 2024 grant applications are available. Applications are due August 15, 2024 for funding of up to \$125,000 for initiatives aimed at increasing efficiency, reducing costs, introducing new services, or enhancing processes and practices for improved customer service.

DCFC Connection Fees Discontinued

Currently, the DCFCs on the SMMPA network charge a \$5 connection fee and a \$0.30/minute charging fee. Electric vehicle manufacturer Tritium is discontinuing the ability to charge connection fee on June 1, 2024. DCFCs are owned by the members and each member may set their own rate. Unless a member specifies a different rate, SMMPA will work with ZEF Energy to implement a \$0.43/minute charging fee effective June 1, 2024.

Operations Report-Sutton:

Mr. Sutton reported:

MISO Capacity Auction Results

MISO's 2024-2025 planning resource auction had capacity shortfalls in the north/central region (Zone 5 - Missouri). The Agency had sufficient capacity to meet its requirements and did not have to purchase any capacity in the auction. The Agency sold some excess capacity in the auction.

Sherco 3 Hedge Position

SMMPA will determine if there is a need to hedge during the May 2024 Sherco 3 planned outage.

Market Price Update

A graph of recent natural gas and on-peak electricity prices was discussed.

Quarterly Wind and Solar Update

Information on the performance of the Agency's wind and solar resources, including capacity factor and costs relative to market energy prices and net margins, was reviewed.

Financial Report March 2024-Fondell:

Ms. Fondell summarized Agency financial results through March as provided in the board book materials.

RCA Taxable Paydown

The Revolving Credit Agreement taxable paydown was completed on April 23, 2024. The remaining tax-exempt borrowed balance is \$28.4 million.

RCA Amendment Closing

The Revolving Credit Agreement Amendment closing occurred on May 2, 2024. The expiration date of the new amended agreement is October 31, 2025.

SMPMA Finance & Audit Committee

The SMPMA Finance & Audit Committee has an open seat for another member representative due to Mr. Amy's (Wells) retirement. At the June board meeting, the Committee will provide a replacement recommendation for board approval.

Property Insurance

Substation equipment replacement values have sharply increased lately. As recommended by the Agency's insurance broker, certain replacement values will be adjusted upward by 25% to avoid being underinsured.

2023 Financial Statement Reconciliation

A summary of the significant transactions that were recorded after distribution of the preliminary December 2023 financial statements was reviewed.

President's Report:

Mr. Reimers reported:

- 2024 ENERGY STAR Partner of the Year Award: The U.S. Environmental Protection Agency recognized SMPMA and its members with a 2024 ENERGY STAR Partner of the Year award at an awards ceremony in Washington, D.C. on April 25, 2024. Appreciation was extended to the SMPMA staff.

Executive Director & CEO's Report:

Mr. Geschwind reported:

- U.S. Department of Commerce Delegation: In conjunction with the American CLEANPOWER Conference May 6-9, 2024 in Minneapolis, Minnesota, SMPMA hosted an international delegation of 40 people from Sri Lanka and Eurasia. Tours of the facilities at Owatonna Energy Station and Lemond Solar Center were provided on May 6, 2024.

Member Forum:

Mr. Nibaur announced that Austin Utilities Commissioner Jay Lutz has been nominated for the MMUA open board seat.

Mr. McCollough announced that he was elected to fill the open seat on the Midwest Reliability Organization Board of Directors in the municipal utility sector. He also stated that Rochester

Public Utilities Westside Solar Project was fully operational in 2023 and is a pollinator habitat site.

Other Business:

There was no other business.

Adjourn:

A motion to adjourn the meeting was made by Mr. Nibaur, seconded by Mr. Jensen, passed upon a unanimous vote of the board members present.

The meeting was adjourned at 11:02 a.m.

Secretary