



UTILITIES COMMISSION MEETING AGENDA

City of New Prague

Monday, February 26, 2024 at 3:30 PM

Power Plant - 300 East Main St

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
 - a. January 29, 2024, Utilities Meeting Minutes
4. **UTILITY AND SMMPA BILLS**
 - a. Approval of accounts payable in the amount of **\$151,621.36** and the SMMPA billing of **\$492,817.06**.
5. **FINANCIAL REPORTS**
 - a. Investment Report
 - b. Financial Report
 - c. Water and Kilowatt Hours Sales
6. **SMMPA BOARD OF DIRECTORS MEETING**
 - a. January 11, 2024
7. **GENERAL MANAGER'S REPORT**
8. **OTHER BUSINESS**
9. **ADJOURNMENT**

NEXT COMMISSION MEETING – Monday, March 25, 2024



UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, January 29, 2024 at 3:30 PM

Power Plant - 300 East Main St

1. CALL TO ORDER

The meeting was called to order by Commission President Dan Bishop on Monday, January 29, 2024, at 3:29 p.m.

Commissioners present: Dan Bishop, Dick Jordan, Tom Ewert, and Bruce Wolf

Commissioners absent: Paul Busch

Staff present: GM Bruce Reimers, EOS Ken Zweber, and Finance Director Robin Pikal

2. APPROVAL OF AGENDA

Motion made by Commissioner Jordan, seconded by Commissioner Ewert to approve the agenda. Motion carried (4-0).

3. APPROVAL OF MINUTES

a. December 27, 2023, Utilities Meeting Minutes

Motion made by Commissioner Ewert, seconded by Commissioner Jordan, to approve the December minutes. Motion carried (4-0).

4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$1,076,848.82** and the SMMPA billing of **\$523,375.89**.

Motion made by Commissioner Jordan, seconded by Commissioner Ewert, to approve the SMMPA and utility bills. Motion carried (4-0).

5. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Ewert and seconded by Commissioner Wolf to approve the financial reports as presented. Motion carried (4-0).

6. APPROVAL OF 2023 PROPOSED WRITE-OFF'S

a. Water

Motion made by Commissioner Bishop, seconded by Commissioner Jordan, to approve the 2023 bad debt write-off's for the water department in the amount of \$.10. Motion carried (4-0).

7. ADOPTING THE NEW PRAGUE UTILITY COMMISSION'S DISTRIBUTED ENERGY RESOURCE INTERCONNECTION PROCESS AND AVERAGE RETAIL UTILITY ENERGY RATE

a. Schedule 1 & Schedule 2

Motion made by Commissioner Ewert, seconded by Commissioner Wolf, approving the 2024 distributed energy average retail energy rates. Motion carried (4-0).

8. APPROVAL OF 2024 WATER CAPITAL EQUIPMENT EXPENDITURE

- a. Chevrolet Silverado 3500
GM Reimers reviewed the budgeted equipment replacement schedule for the water department and recommended the Commission except the bid from Jeff Belzer’s in the amount of \$47,070 for the purchase of a 2024 Chevrolet 3500 truck. Motion made by Commissioner Wolf, seconded by Commissioner Jordan, to accept the bid. Motion carried (4-0).

9. APPROVAL OF OFFICIAL CITY DEPOSITORIES

- a. First Bank & Trust of New Prague, Minnwest of New Prague, Wells Fargo Bank N.A. of New Prague, Wells Fargo Advisors of New Prague, and Minnesota Municipal Money Market Fund (4M Fund)
Motion made by Commissioner Ewert and seconded by Commissioner Jordan to approve the depositories as presented. Motion carried (4-0).

10. APPROVAL OF OFFICIAL NEWSPAPER

- a. New Prague Times
Motion made by Commissioner Wolf, seconded by Commissioner Ewert, approving the New Prague Times as the official newspaper. Motion carried (4-0).

11. ELECTION OF UTILITIES COMMISSION OFFICERS

- a. President/Chairman
- b. Vice President
- c. Secretary
- d. Treasurer
Motion made by Commissioner Wolf, seconded by Commissioner Ewert, to keep the Commission officers the same in 2024, with Dan Bishop as President, Dick Jordan as Vice President, Paul Busch as Treasurer, and GM Reimers taking care of the secretary duties. Motion carried (4-0).

12. PROFESSIONAL SERVICES WATER MODELING STUDY

- a. Bolton & Menk
GM Reimers reviewed a proposal by Bolton & Menk for a professional services water modeling study that will provide information on what will be needed as the city grows or if there are current deficiencies that will need to be addressed in the coming years. A motion was made by Commissioner Ewert and seconded by Commissioner Jordan approving the professional services study in the amount of \$29,826. Motion carried (4-0).

13. SMMPA BOARD OF DIRECTORS MEETING

- a. December 13, 2023
Information only; no action needed.

14. GENERAL MANAGER'S REPORT

- GM Reimers reported on the following:
- Water department staff have been working with the contractor that replaced water mains on 10th Ave to try to find the source of a leak at the intersection of 10th Ave and 3rd St. No leak was found and staff will continue to monitor the area. GM Reimers informed the commission that the work performed is under warranty for one year.
 - Electric department staff have been working with the engineering firm DGR to develop a feasibility study to add more generation capacity to the utilities generation fleet.

15. OTHER BUSINESS

Commissioner Jordan thanked staff for information that was provided to him to help a customer better understand the lead and copper testing that the city has been doing in conjunction with the Minnesota Department of Health.

16. ADJOURNMENT

Motion made by Commissioner Jordan, seconded by Commissioner Ewert to adjourn the January 29, 2024, meeting at 4:41 p.m. Motion carried (4-0).

NEXT COMMISSION MEETING – Monday, February 26, 2024

Respectfully Submitted,

Bruce Reimers
General Manager

Vendor Name	Net Invoice Amount
ABDO	
2023 AUDIT SERVICES	\$200.00
ACE HARDWARE & PAINT	
SUPPLIES	\$18.98
AMAZON CAPITAL SERVICES	
AED INSPECTON TAGS	\$19.57
KEYBOARD & MOUSE	\$14.84
OFFICE SUPPLIES	\$89.51
CENTERPOINT ENERGY	
NATURAL GAS	\$157.70
COMPUTER TECHNOLOGY SOLUTIONS	
SERVER UPGRADE	\$1,470.60
DEPUTY REGISTRAR	
VEHICLE TABS	\$563.13
VEHICLE TABS - VEHICLE SOLD	\$21.25-
GOPHER STATE ONE CALL	
LINE LOCATES	\$56.73
METRO SALES INC	
COPIER LEASE	\$152.08
NEON LINK	
ONLINE PAYMENT FEES	\$537.90
ONLINE PAYMENT FEES - LAKERS	\$7.57
NEW PRAGUE UTILITIES	
ELECTRIC UTILITIES	\$1,007.06
WATER UTILITIES	\$31.29
NORTH AMERICAN SAFETY INC	
WATER UNIFORMS	\$259.95
RIVER COUNTRY COOP	
DIESEL #7 & #9	\$715.17
ROSS NESBIT AGENCIES INC.	
AGENCY FEE	\$372.60
US BANK CREDIT CARD	
BLANKET TESTING	\$128.63
DESK - REFUND	\$1,089.86-
GIS MAPPING	\$60.00
HOSE & FITTING	\$348.76
OIL PUMP	\$871.68
OIL SAMPLES	\$18.01
US BANK EQUIPMENT FINANCE	
COPIER LEASE	\$1,040.12
VERIZON WIRELESS	
IPADS	\$60.06
TELEPHONE	\$505.14
VETERAN SHREDDING	
CONTRACTED SERVICES	\$17.00
Grand Total	\$7,612.97

Vendor / Description	Invoice Amount
ABM EQUIPMENT & SUPPLY LLC	
AUGER ROPE	\$249.96
ACE HARDWARE	
CHAIN, SPRING SNAP, PAINT	\$70.91
CLEANER, FILTERS, KEYS, NUTS & BOLTS	\$48.13
FIBERGLASS, TORCH FLINT	\$68.18
SCREWDRIVER	\$37.92
SCREWS, PAINT	\$105.07
WIRE, COMPOUND, GLASS	\$60.98
AMARIL UNIFORM COMPANY	
FR CLOTHING	\$86.25
FR CLOTHING	\$84.32
FR CLOTHING	\$713.36
FR CLOTHING	\$24.08-
FR CLOTHING	\$114.00
FR CLOTHING	\$236.63
AMAZON CAPITAL SERVICES	
2" BINDERS	\$35.99
HOLE PUNCH SET	\$47.75
LABEL MAKER TAPE	\$16.69
MANILA FOLDERS	\$15.58
OFFICE SUPPLIES	\$15.69
PHONE CASE - TAVIS	\$24.99
SWIVEL	\$54.95
USB DRIVES	\$22.67
AMERICAN WATER WORKS ASSOC	
AWWA MEMBERSHIP	\$376.00
ARVIG ANSWERING SOLUTIONS	
ANSWERING SERVICE	\$254.77
BORDER STATES ELECTRIC SUPPLY	
METER SOCKET U7040XL	\$1,018.44
CANNON TECHNOLOGIES INC	
YUKON SOFTWARE	\$5,364.00
CENTERPOINT ENERGY	
NATURAL GAS	\$1,833.73
CORE & MAIN	
GROUNDING ROD ANODE	\$955.17
DGR ENGINEERING	
FUTURE GENERATION	\$1,910.00
WEST SUB RTU	\$3,347.00
DUAL AIR INC	
AC/ HEAT UNIT - FILTER #3	\$1,110.00
FERGUSON ENTERPRISES LLC #1657	
8" FLANGE	\$108.10
GRAINGER	
EAR PLUGS	\$48.00
HACH COMPANY	
TESTING SUPPLIES	\$784.89
LAKER'S NEW PRAGUE SANITARY	
JANUARY REFUSE BILLING FEE	\$15,149.88
REFUSE BILLING FEE	\$532.60-
LEAGUE OF MN CITIES INS TRUST	
PROPERTY INSURANCE	\$106,098.00
MCMASTER-CARR SUPPLY CO	
CLEVIS PIN - BUCKET TRUCK	\$26.87
REPAIR KIT	\$165.04
TRANSFORMER REPAIR	\$48.75

Section 4, Item a.

Vendor / Description	Invoice Amount
MN DEPT OF HEALTH	
2024 CIP PLAN REVIEW	\$150.00
MN MUNICIPAL UTILITIES ASSOC	
DRUG & ALCOHOL TESTING	\$82.50
MMUA LEGISLATIVE CONFERENCE	\$700.00
MSC INDUSTRIAL SUPPLY CO	
SAFETY GLASSES	\$213.36
POMP'S TIRE SERVICE INC	
TRUCK TIRES	\$685.28
QUILL CORPORATION	
OFFICE	\$1.00
SPECIAL NEWSLETTER	\$97.95
R & R METALWORKS INC	
PLATE - TRANSFORMER	\$120.00
SALTCO	
MONTHLY SALT	\$35.00
SHAKOPEE GRAVEL	
CLASS 5 GRAVEL	\$168.54
SILHOUETTES	
EMBROIDERY	\$129.92
STAR GROUP LLC.	
BRAKE CLEANER	\$64.89
DIESEL FUEL ADDITIVE	\$37.36
OIL, FILTERS	\$454.62
STUART C. IRBY CO.	
GEL WRAPS	\$145.20
GLOVE & SLEEVE TESTING	\$357.46
US BANK EQUIPMENT FINANCE	
COPIER LEASE	\$129.63
UTILITY CONSULTANTS	
SAMPLES	\$283.70
Grand Total	<u>\$144,008.39</u>



Southern Minnesota Municipal Power Agency
 500 First Ave SW
 Rochester MN 55902-3303
 United States

Power Sales

Section 4, Item a.

#INV1238
 1/31/2024

Bill To

New Prague Municipal Utilities
 118 N Central Avenue
 New Prague MN 56071
 United States

Due Date: 2/26/2024

BILLING PERIOD	kWh	kW	DATE / TIME
Jan 2024	6,076,702	10,763	Jan 15, 2024 6:00:00 PM
SOLAR PRODUCTION	0	0	
TOTAL	6,076,702	10,763	
BASE RATE BILLING DEMAND CAP	N/A	0	
SUMMER SEASON BASE RATE DEMAND	N/A	15,667	Aug 23, 2023 5:00:00 PM
BASE RATE RATCHET DEMAND	N/A	11,594	Aug 23, 2023 5:00:00 PM

Description	Quantity	Rate	Amount	TOTAL
BASE RATE POWER SUPPLY				
Demand Charge (kW)	11,594	\$10.95	\$126,954.30	\$126,954.30
On Peak Energy Charge (kWh)	2,799,362	\$0.06431	\$180,026.97	\$180,026.97
Off Peak Energy Charge (kWh)	3,277,340	\$0.04808	\$157,574.51	\$157,574.51
Cost Adjustment (kWh)	5,662,663	\$-0.00259	\$-14,666.30	\$-14,666.30
BASE RATE SUBTOTAL				\$449,889.48
TRANSMISSION				
Transmission Demand Charge (kW)	15,667	\$2.74	\$42,927.58	\$42,927.58
OTHER CHARGES				

Total \$492,817.06

NEW PRAGUE UTILITIES COMMISSION

SMMPA

01/31/2024

		PURCHASED	ENERGY	2024			PURCHASED	ENERGY	2023
MONTH	KWH	POWER	COST ADJ	Price/KWH	MONTH	KWH	POWER	COST ADJ	Price/KWH
January	6,076,702	\$ 492,817.06	\$ (14,666.30)	\$ 0.08351	January	6,074,429	500,013		\$ 0.08231
February					February	5,418,152	470,219		\$ 0.08679
March					March	5,727,100	501,121	\$ 12,245.02	\$ 0.08536
April					April	5,245,499	477,287	\$ 18,251.67	\$ 0.08751
May					May	5,710,038	496,162	\$ (7,480.08)	\$ 0.08820
June					June	6,997,617	574,274	\$ (10,614.96)	\$ 0.08358
July					July	7,101,113	608,890	\$ 14,338.12	\$ 0.08373
August					August	7,423,203	639,770	\$ 5,368.44	\$ 0.08546
September					September	6,153,035	543,661	\$ 20,673.62	\$ 0.08500
October					October	5,407,912	428,039	\$ (52,140.82)	\$ 0.08879
November					November	5,340,198	458,753	\$ (7,798.21)	\$ 0.08737
December					December	5,662,663	523,376	\$ 42,107.46	\$ 0.08499
Total	6,076,702	492,817.06	(14,666.30)	0.08110	Total	72,260,959	6,221,566	\$ 34,950.26	\$ 0.08610

NEW PRAGUE UTILITIES COMMISSION			
INVESTMENT SUMMARY			
12/31/2023			
First Bank and Trust			
Checking - Cash Balance			
Electric			\$ 1,984,674.13
Water			\$ 1,806,832.03
Subtotal			\$ 3,791,506.16
Money Market			\$ 2,008,187.09
Wells Fargo			
F.I.S.T. (Market Value per Wells Select report)			\$ 3,209,985.00
Electric <i>(74% of account)</i>	\$ 2,375,388.90		
Water <i>(26% of account)</i>	\$ 834,596.10		
Total			\$ 9,009,678.25
Invested			
F.I.S.T. original investment - 6/21/2012	\$ 1,050,000		
F.I.S.T. Add'l investment - 7/19/2012	\$ 730,000		
F.I.S.T. Add'l investment - 8/22/2014	\$ 470,000		
F.I.S.T. Add'l Investment - 7/31/2015	\$ 500,000		
F.I.S.T. Add'l Investment - 11/16/2015	\$ 100,000		
	\$ 2,850,000		

Managed Asset Allocation Summary

As of January 19, 2024

January 22, 2024

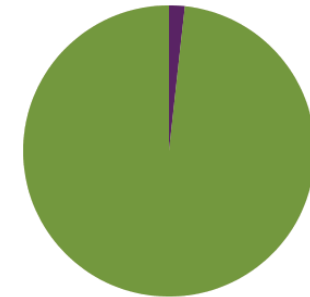
Trade Date Basis

NEW PRAGUE UTILITIES
COMMISSION

221880

Investment Objective Is Fixed Income

	MARKET VALUE	TOTAL COST	UNREALIZED G/L	EST ANNUAL INCOME	EST ANNUAL YIELD	ALLOCATION
Cash Alternatives	55,838	55,838	0	2,908	5.21	1.7
Fixed Income	3,154,147	3,341,116	(186,969)	98,601	3.13	98.3
Total Portfolio	\$3,209,985	\$3,396,954	\$(186,969)	\$101,509	3.16%	100.0%



NEW PRAGUE UTILITIES COMMISSION, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES
BUDGET AND ACTUAL
WATER FUND (UNAUDITED)
December 31, 2023

WATER FUND						
<i>100.00% of year completed</i>						
REVENUES	2022 Thru 12/31/2022	Current Month	Actual Thru 12/31/2023	2022/2023 Variance YTD	2023 Fiscal Budget	% Received or Expended Based on Actual Budget
Unbilled Accounts Receivable	21,050.94	7,381.02	(10,208.54)	(31,259.48)	-	0.00%
Residential	\$ 1,124,777.83	\$ 94,885.64	\$ 1,273,023.44	\$ 148,245.61	\$ 1,136,392.00	112.02%
Commercial	536,901.19	29,641.45	594,866.88	57,965.69	534,347.00	111.33%
Water Hook-up Fees	\$ 33,005.20	\$ -	\$ 40,647.96	\$ 7,642.76	\$ 25,000.00	162.59%
Interest Income	(58,865.01)	40,764.48	53,901.86	112,766.87	15,000.00	359.35%
Other Income	\$ 135,165.91	\$ 125,942.77	\$ 163,250.01	\$ 28,084.10	\$ 66,865.00	244.15%
TOTAL REVENUES	\$ 1,792,036.06	\$ 298,615.36	\$ 2,115,481.61	\$ 323,445.55	\$ 1,777,604.00	119.01%
EXPENSES						
Power Used	118,056.42	9,623.52	131,098.70	13,042.28	117,000.00	112.05%
Purification	48,898.77	4,310.40	57,784.99	8,886.22	78,000.00	74.08%
Distribution	55,940.38	5,586.00	52,317.46	(3,622.92)	72,000.00	72.66%
Depreciation	430,721.57	35,853.34	432,840.26	2,118.69	426,677.00	101.44%
Debt & Other Interest	103,132.44	4,154.48	106,812.26	3,679.82	101,948.00	104.77%
Salary & Benefits	640,565.39	60,383.49	608,050.68	(32,514.71)	591,764.00	102.75%
Admin & General	\$ 115,509.42	\$ 4,673.50	\$ 131,675.03	\$ 16,165.61	\$ 157,410.00	83.65%
TOTAL EXPENSES	\$ 1,512,824.39	\$ 124,584.73	\$ 1,520,579.38	\$ 7,754.99	\$ 1,544,799.00	98.43%
EXCESS REVENUES OVER EXPENSES	\$ 279,211.67	\$ 174,030.63	\$ 594,902.23	\$ 315,690.56	\$ 232,805.00	

New Prague Utilities Commission
Water Balance Sheet
December 31, 2023

Section 5, Item b.

	Current Year	2022
ASSETS		
CURRENT ASSETS:		
Cash and Cash Equivalents	2,203,954.33	1,662,419.76
First Bank & Trust - Escrow	-	-
Customer Accounts Receivable	117,627.63	97,718.37
Due from Other Governments	-	-
Misc. Accounts Receivable	481,259.92	415,990.01
Accrued Revenue	92,929.45	103,137.99
Inventory	49,665.98	75,314.83
Prepaid Expenses	-	1,093.73
	2,945,437.31	2,355,674.69
TOTAL CURRENT ASSETS		
NONCURRENT ASSETS:		
CAPITAL ASSETS		
Property Plant & Equipment	17,398,919.22	14,036,543.85
Less Depreciation	(8,845,788.94)	(8,414,714.04)
PROPERTY PLANT & EQUIPMENT - NET	8,553,130.28	5,621,829.81
Construction Work in Progress	155,495.04	2,942,729.02
TOTAL ASSETS	8,708,625.32	8,564,558.83
Investments		
F.I.S.T.	837,528.68	797,618.53
TOTAL ASSETS	12,491,591.31	11,717,852.05
DEFERRED OUTFLOWS:		
GERF Deferred Outflows	149,909.00	149,909.00
OPEB Deferred Outflows	5,741.00	5,741.00
	155,650.00	155,650.00
TOTAL ASSETS & DEFERRED OUTFLOWS	12,647,241.31	11,873,502.05
LIABILITIES & EQUITY		
CURRENT LIABILITIES		
Account Payable	12,065.52	29,916.01
Accrued Wages - Vac & Comp.	62,113.52	52,208.30
Deposits	32,775.25	31,941.05
Interest Payable	45,129.04	40,992.84
Bond/ Note Principal Payable	290,977.04	234,709.48
Bond Premium	355,458.35	351,802.63
TOTAL CURRENT LIABILITIES	798,518.72	741,570.31
LONG TERM LIABILITIES:		
Long-Term Debt	3,001,649.77	2,845,355.65
GERF Pension Liability	465,050.00	465,050.00
OPEB Liability	21,632.00	21,632.00
TOTAL LONG TERM LIABILITIES	3,488,331.77	3,332,037.65
DEFERRED INFLOWS:		
GERF Pension Inflow	12,030.00	12,030.00
Designated Reserves	8,348,360.82	7,787,864.09
TOTAL DEFERRED INFLOWS	8,360,390.82	7,799,894.09
TOTAL LIABILITIES AND DEFERRED INFLOWS	12,647,241.31	11,873,502.05

CITY OF NEW PRAGUE, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES
BUDGET AND ACTUAL
ELECTRIC FUND (UNAUDITED)
December 31, 2023

Section 5, Item b.

ELECTRIC FUND

100.00% of year completed

REVENUES	2022 Thru 12/31/2022	Current Month	Actual Thru 12/31/2023	2022/2023 Variance YTD	2023 Fiscal Budget	% Received or Expended Based on Actual Budget
Unbilled Accounts Receivable	\$ 183,486.08	\$ 82,860.96	\$ (101,665.83)	\$ (285,151.91)	\$ -	0.00%
Residential Revenue	\$ 3,675,549.68	\$ 314,260.60	\$ 4,205,765.29	\$ 530,215.61	\$ 4,133,213.00	101.76%
Commercial	\$ 537,197.07	\$ 50,953.19	\$ 629,254.45	\$ 92,057.38	\$ 601,454.00	104.62%
Small Industrial	\$ 1,675,374.40	\$ 147,481.26	\$ 1,838,319.68	\$ 162,945.28	\$ 1,834,345.00	100.22%
Industrial	\$ 2,086,969.34	\$ 188,329.06	\$ 2,383,439.94	\$ 296,470.60	\$ 2,283,345.00	104.38%
Streetlights	\$ 58,622.54	\$ 6,510.82	\$ 64,064.46	\$ 5,441.92	\$ 65,000.00	98.56%
Other Departments	\$ 132,125.37	\$ 12,443.27	\$ 147,835.36	\$ 15,709.99	\$ 137,230.00	107.73%
SMMPA LOR Reimbursement	\$ 188,104.95	\$ 16,446.45	\$ 208,350.36	\$ 20,245.41	\$ 190,000.00	109.66%
SMMPA O&M Revenue	\$ 628,151.96	\$ 74,677.91	\$ 696,048.51	\$ 67,896.55	\$ 611,000.00	113.92%
Reimbursement - SMMPA Rebates	\$ 24,424.33	\$ 1,237.00	\$ 29,758.03	\$ 5,333.70	\$ -	0.00%
Interest Income	\$ (186,041.82)	\$ 116,775.57	\$ 165,595.03	\$ 351,636.85	\$ 25,000.00	662.38%
Other Income	\$ 399,232.19	\$ 7,386.11	\$ 300,895.06	\$ (98,337.13)	\$ 118,700.00	253.49%
TOTAL REVENUES	\$ 9,403,196.09	\$ 1,019,362.20	\$ 10,567,660.34	\$ 1,164,464.25	\$ 9,999,287.00	105.68%
EXPENSES						
Production	\$ 11,012.61	\$ (18,466.62)	\$ 10,124.77	\$ (887.84)	\$ 26,000.00	38.94%
Purchased Power	\$ 5,649,470.73	\$ 523,375.89	\$ 6,221,565.52	\$ 572,094.79	\$ 6,242,485.00	99.66%
SMMPA O&M Expenses	\$ 257,501.09	\$ 37,199.69	\$ 287,056.29	\$ 29,555.20	\$ 337,500.00	85.05%
Distribution/Transmission	\$ 157,925.02	\$ 27,485.52	\$ 100,760.99	\$ (57,164.03)	\$ 101,000.00	99.76%
Energy Conservation - Rebates	\$ 33,032.31	\$ 7,238.86	\$ 42,911.84	\$ 9,879.53	\$ 11,500.00	373.15%
Depreciation	\$ 638,527.97	\$ 57,071.24	\$ 684,831.32	\$ 46,303.35	\$ 606,941.00	112.83%
Salary & Benefits	\$ 1,218,366.30	\$ 130,457.10	\$ 1,250,796.33	\$ 32,430.03	\$ 1,499,862.00	83.39%
MVEC LOR Payment	\$ 376,209.84	\$ 32,892.89	\$ 416,700.67	\$ 40,490.83	\$ 379,465.00	109.81%
Admin & General	\$ 192,013.10	\$ 43,784.87	\$ 264,454.91	\$ 72,441.81	\$ 252,650.00	104.67%
Payment in Lieu of Taxes	\$ 40,000.00	\$ 3,333.33	\$ 40,000.00	\$ -	\$ 40,000.00	100.00%
TOTAL EXPENSES	\$ 8,574,058.97	\$ 844,372.77	\$ 9,319,202.64	\$ 745,143.67	\$ 9,497,403.00	98.12%
EXCESS REVENUES OVER EXPENSES	\$ 829,137.12	\$ 174,989.43	\$ 1,248,457.70	\$ 419,320.58	\$ 501,884.00	

Note: "Other Income" includes metal recycling and SMMPA Credit Excess Capital Reserves of 152,210 received in February, 2022

New Prague Utilities Commission
Electric Balance Sheet
December 31, 2023

Section 5, Item b.

	Current Year	2022
ASSETS		
CURRENT ASSETS:		
Cash and Cash Equivalents	3,444,533.87	2,632,095.59
Money Market	151,205.05	150,752.42
Customer Accounts Receivable	710,118.95	545,986.34
Misc. Accounts Receivable	365,833.88	265,794.60
Due from Other Governments	901.20	2,660.97
Accrued Revenue	568,342.31	670,008.14
Inventory	1,160,642.47	874,226.66
Prepaid Expenses	2,244.19	4,541.84
TOTAL CURRENT ASSETS	6,403,821.92	5,146,066.56
NONCURRENT ASSETS:		
CAPITAL ASSETS		
Property Plant & Equipment	25,913,424.65	23,275,064.35
Less Depreciation	(15,859,324.34)	(15,170,887.52)
PROPERTY PLANT & EQUIPMENT - NET	10,054,100.31	8,104,176.83
Construction Work in Progress	247,252.06	2,085,674.32
TOTAL CAPITAL ASSETS	10,301,352.37	10,189,851.15
Investments		
F.I.S.T.	2,383,735.46	2,270,145.04
TOTAL ASSETS	19,088,909.75	17,606,062.75
DEFERRED OUTFLOWS:		
GERF Deferred Outflows	324,952.00	324,952.00
OPEB Deferred Outflows	8,496.00	8,496.00
TOTAL ASSETS & DEFERRED OUTFLOWS	19,422,357.75	17,939,510.75
LIABILITIES & EQUITY		
CURRENT LIABILITIES		
Account Payable	1,108,875.45	925,203.63
Accrued Wages-Vac & Comp	143,816.41	121,956.49
Deposits	139,042.14	141,669.70
TOTAL CURRENT LIABILITIES	1,391,734.00	1,188,829.82
LONG TERM LIABILITIES:		
GERF Pension Liability	1,003,541.00	1,003,541.00
OPEB Liability	32,013.00	32,013.00
TOTAL LONG TERM LIABILITIES	1,035,554.00	1,035,554.00
DEFERRED INFLOWS:		
GERF Pension Inflow	26,805.00	26,805.00
Designated Reserves	16,968,264.75	15,688,321.93
TOTAL DEFERRED INFLOWS	16,995,069.75	15,715,126.93
TOTAL LIABILITIES AND DEFERRED INFLOWS	19,422,357.75	17,939,510.75

NEW PRAGUE UTILITIES COMMISSON					
ELECTRIC SALES KWH					
		ACCUM			ACCUM
MONTH	2024	2024	MONTH	2023	2023
JAN	5,396,174	5,396,174	JAN	7,167,597	7,167,597
FEB			FEB	5,749,576	12,917,173
MAR			MAR	5,309,337	18,226,510
APR			APR	5,593,759	23,820,269
MAY			MAY	4,902,810	28,723,079
JUNE			JUNE	5,925,918	34,648,997
JULY			JULY	6,929,204	41,578,201
AUG			AUG	6,782,693	48,360,894
SEPT			SEPT	6,923,879	55,284,773
OCT			OCT	5,971,226	61,255,999
NOV			NOV	4,829,240	66,085,239
DEC			DEC	5,387,440	71,472,679
TOTAL	5,396,174		TOTAL	71,472,679	

***Monthly Kwh totals are not final until year-end**

AGENDA ITEM: 5C									
NEW PRAGUE UTILITIES COMMISSION									
WATER PUMPED-SOLD-USED									
2024									
YR/MO	2024		2023		YR/MO	2024		2023	
	2024	YTD	2023	YTD		2024	YTD	2023	YTD
JANUARY	12/8/23-1/8/2024		12/8/22-1/10/2023		JULY	6/9/2024-7/11/2024		6/9/2023-7/11/2023	
GAL PUMPED	18,004	18,004	17,529	17,529	GAL PUMPED	18,004	44,904	160,021	
GAL SOLD	15,411	15,411	14,793	14,793	GAL SOLD	15,411	41,150	142,482	
GAL USED	280	280	337	337	GAL USED	280	981	3,391	
GAL(LOSS)/GAIN	(2,313)	(2,313)	(2,399)	(2,399)	GAL(LOSS)/GAIN	0	(2,313)	(2,773)	(14,148)
PERCENTAGE	12.8%	12.8%	13.7%	13.7%	PERCENTAGE	#DIV/0!	12.8%	6.2%	8.8%
FEBRUARY	1/10/2024-2/8/2024		1/10/2023-2/8/2023		AUGUST	7/11/2024-8/9/2024		7/11/2023-8/9/2023	
GAL PUMPED		18,004	17,060	34,589	GAL PUMPED	18,004	38,624	198,645	
GAL SOLD		15,411	15,323	30,116	GAL SOLD	15,411	35,725	178,207	
GAL USED		280	325	662	GAL USED	280	579	3,970	
GAL(LOSS)/GAIN	0	(2,313)	(1,412)	(3,811)	GAL(LOSS)/GAIN	0	(2,313)	(2,320)	(16,468)
PERCENTAGE	#DIV/0!	12.8%	8.3%	11.0%	PERCENTAGE	#DIV/0!	12.8%	6.0%	8.3%
MARCH	2/8/2024-3/9/2024		2/8/2023-3/9/2023		SEPTEMBER	8/9/2024-9/8/2024		8/9/2023-9/8/2023	
GAL PUMPED		18,004	15,950	50,539	GAL PUMPED	18,004	37,180	235,825	
GAL SOLD		15,411	14,555	44,671	GAL SOLD	15,411	34,643	212,850	
GAL USED		280	368	1,030	GAL USED	280	601	4,571	
GAL(LOSS)/GAIN	0	(2,313)	(1,027)	(4,838)	GAL(LOSS)/GAIN	0	(2,313)	(1,936)	(18,404)
PERCENTAGE	#DIV/0!	12.8%	6.4%	9.6%	PERCENTAGE	#DIV/0!	12.8%	5.2%	7.8%
APRIL	3/9/2024-4/8/2024		3/9/2023-4/8/2023		OCTOBER	9/8/2024-10/10/2024		9/8/2023-10/10/2023	
GAL PUMPED		18,004	17,103	67,642	GAL PUMPED	18,004	30,086	265,911	
GAL SOLD		15,411	15,509	60,180	GAL SOLD	15,411	27,240	240,090	
GAL USED		280	311	1,341	GAL USED	280	452	5,023	
GAL(LOSS)/GAIN	0	(2,313)	(1,283)	(6,121)	GAL(LOSS)/GAIN	0	(2,313)	(2,394)	(20,798)
PERCENTAGE	#DIV/0!	12.8%	7.5%	9.0%	PERCENTAGE	#DIV/0!	12.8%	8.0%	7.8%
MAY	4/8/2024-5/10/2024		4/8/2023-5/10/2023		NOVEMBER	10/10/2024-11/8/2024		10/10/2023-11/8/2023	
GAL PUMPED		18,004	18,946	86,588	GAL PUMPED	18,004	17,838	283,749	
GAL SOLD		15,411	14,860	75,040	GAL SOLD	15,411	14,855	254,945	
GAL USED		280	373	1,714	GAL USED	280	330	5,353	
GAL(LOSS)/GAIN	0	(2,313)	(3,713)	(9,834)	GAL(LOSS)/GAIN	0	(2,313)	(2,653)	(23,451)
PERCENTAGE	#DIV/0!	12.8%	19.6%	11.4%	PERCENTAGE	#DIV/0!	12.8%	14.9%	8.3%
JUNE	5/10/2024-6/9/2024		5/10/2023-6/9/2023		DECEMBER	11/8/2024 - 12/8/2024		11/8/2023 - 12/8/2023	
GAL PUMPED		18,004	28,529	115,117	GAL PUMPED	18,004	17,948	301,697	
GAL SOLD		15,411	26,292	101,332	GAL SOLD	15,411	15,465	270,410	
GAL USED		280	696	2,410	GAL USED	280	331	5,684	
GAL(LOSS)/GAIN	0	(2,313)	(1,541)	(11,375)	GAL(LOSS)/GAIN	0	(2,313)	(2,152)	(25,603)
PERCENTAGE	#DIV/0!	12.8%	5.4%	9.9%	PERCENTAGE	#DIV/0!	12.8%	12.0%	8.5%

**SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
Minutes of the Board of Directors' Meeting
January 11, 2024**

Vice President Moulton called the meeting to order at 9:00 a.m. at the Southern Minnesota Municipal Power Agency in Rochester, Minnesota.

Mr. Mitchell, SMMPA Director of Operations, welcomed the members to Rochester.

Board Members Present:

Vice President Peter T. Moulton, Saint Peter; Secretary Roger E. Warehime, Owatonna; Mark E. Nibaur, Austin; T. Scott Jensen, Lake City; and Timothy M. McCollough, Rochester.

Board Members Present Via Conference Call:

President Bruce A. Reimers, New Prague; and Treasurer James R. Bakken, Preston.

Others Present:

David P. Geschwind, Executive Director & CEO; Miles Heide, Julie Zarling, Fairmont; Glenn Anderson, Mora; Keith R. Butcher, Princeton; Jeffery D. Amy, Wells; Beth A. Fondell, Naomi A. Goll, Joseph A. Hoffman, Seth T. Koneczny, Mark S. Mitchell and Clint D. Schumacher of the Agency staff.

Others Present Via Conference Call:

Alex Bumgardner, Austin; Jerry M. Mausbach, Blooming Prairie; Mike Roth, Shane Steele, Grand Marais; Michael B. Geers, Litchfield; Joe Kohlgraf, Mora; David Olson, Owatonna; and Chris Rolli, Spring Valley.

#1 Agenda Approval:

Mr. Warehime moved to approve the agenda, seconded by Mr. Jensen, passed upon a unanimous vote of the board members present.

#2 Consent Agenda:

Mr. Warehime moved to approve the consent agenda, seconded by Mr. Nibaur, passed upon a unanimous vote of the board members present.

APPROVED the December 13, 2023 board meeting minutes.

#3 NERC Compliance Review-Koneczny:

Mr. Koneczny reported on the NERC compliance activities.

SMMPA is subject to certain mandatory standards to ensure the reliability and security of the

electric grid. An overview of the standards and requirements that apply to SMMPA was presented.

In 2021, SMMPA contracted with Utility Services, Inc. to assist with NERC compliance efforts. SMMPA is shifting away from Utility Services, Inc. to an in-house staff member. SMMPA hired Shawn Timbers as the SMMPA NERC Regulatory Compliance Project Manager to handle the day-to-day activities and he starts on January 22, 2024. Utility Services will continue to assist during the transition period.

2024 NERC Audit

On March 1, 2023, Midwest Reliability Organization (MRO) notified SMMPA on the selection for a 2024 audit. A potential onsite audit is scheduled for May 28-31, 2024.

Discussion.

Physical Security Workshop

Recent physical security events have impacted the electrical industry. The Electricity Information Sharing and Analysis Center (E-ISAC) will provide valuable information during a workshop being hosted by the Agency for members and law enforcement on June 3-6, 2024 at Owatonna Public Utilities. More information and invitations will be sent in the near future.

#4 2024 Capacity Position-Mitchell:

Mr. Mitchell reported on the Agency's capacity position for the 2024-2025 planning year.

The Agency is expected to be short of capacity in the spring and summer seasons and to have excess capacity in the fall and winter seasons. Options for addressing the capacity shortfall were reviewed, and Mr. Mitchell reported on transactions entered into to date to cover the short positions. The transactions are:

- Seasonal swap and sale with Dairyland Power Cooperative (DPC).
 - SMMPA providing 99 MW to DPC for winter.
 - DPC providing SMMPA 89 MW for spring and 10 MW for summer.
 - SMMPA selling 8 MW to DPC for winter.

Discussion.

Next Steps

- Remaining short position = 39.3 MW in spring.
- Seeking other swap opportunities.
- Possible purchase from Rochester Public Utilities.
- Using Initial Seasonal Accredited Capacity (ISAC) now, recognizing the final SAC values will not be known until February 15.
- Goal is to cover short position prior to April 1 planning resource auction.
 - Final capacity submittals due to MISO March 9.

#5 Energy Storage in MISO-Mitchell:

Mr. Mitchell reported on energy storage in MISO.

Recent resource planning activities have focused on conventional dispatchable generation to meet the Agency's 2028 projected capacity need. The Agency also believes battery storage may be able to help meet capacity needs and provide a reliability benefit, particularly to members with limited transmission supply options. Mr. Mitchell provided information on battery storage proposals by a developer that focus on providing only capacity to the buyer with the developer retaining the energy market value and using that revenue to reduce the project cost to the buyer. This approach may provide a cost-effective way to supplement other capacity resources.

Mr. Mitchell discussed the possibility of installing capacity-only battery projects in member communities such as Grand Marais and Mora and negotiating with the developer for access to energy from the batteries at times when transmission service to those members is interrupted. The Agency plans to explore this option further, as well as seeking proposals for storage projects that provide both capacity and energy value. Mr. Mitchell cautioned that a potential risk to battery storage projects is MISO changing the requirements to receive capacity accreditation. MISO currently requires a minimum discharge period of 4 hours, but could increase that requirement as it continues the evolution of its capacity market structure.

Discussion.

Additional Discussion Items

- Battery storage will likely be an important part of the reliability solution as dispatchable generation is replaced with intermittent generation.
- Agency plans to evaluate capacity-only and capacity and energy battery options as part of its 2024 Integrated Resource Plan (IRP).
- Agency should consider “dipping its toes” into battery storage much like it did with solar at Lemond.
- Need to explore contract structure to be able to use energy from capacity-only battery contracts in the event of an emergency.
- Could provide additional reliability for members on single transmission feed or without sufficient local generation to carry load.
- Some level of battery storage will likely be expected as part of the preferred plan for the 2024 IRP.

President Reimers departed the meeting at 9:59 a.m.

After a short break, the board reconvened at 10:20 a.m.

#6 MISO Energy Transition Report-Geschwind:

Mr. Geschwind reported on a recent MISO energy transition presentation and discussion.

The American Public Power Association coordinated a meeting on December 14, 2023 between its members in the MISO footprint and MISO management. MISO's growing reliability concerns and steps to address the diminishing number of dispatchable resources available to the regional system were discussed.

Discussion.

MISO's resource adequacy requirements influence the Agency's need for future resources. MISO anticipates the need for significant resource additions to maintain reliability standards.

Mr. Bakken departed the meeting at 10:44 a.m.

#7 Board Retreat Summary-Geschwind:

Mr. Geschwind reported that the SMMPA Board Retreat was held November 27-28, 2023 at the Mystic Lake Casino Hotel, Prior Lake, Minnesota.

Retreat topics and the discussion that took place at the retreat were summarized. Mr. Geschwind will provide a written copy of the retreat summary to each of the members.

#8 2024 Year in Preview-Geschwind:

Mr. Geschwind presented on the 2024 year in preview. Various projects and activities that are planned for 2024 were highlighted. (Attachment A.)

Government Affairs/Member Services Report-Hoffman:

Mr. Hoffman summarized the government affairs/member services report detailed in the board book.

MMMA Legislative Conference

To avoid conflicts with other associations' meetings, the MMUA Legislative Conference was moved from March 19-20, 2024 to March 26-27, 2024 at the DoubleTree Hotel in St. Paul, Minnesota.

APPA Legislative Rally

Members were reminded of the APPA Legislative Rally in Washington, D.C. February 26-29, 2024.

SMMPA Cybersecurity Tabletop Exercise

The SMMPA cybersecurity tabletop exercise was held December 8, 2023, which was facilitated by an outside cybersecurity expert. The exercise created an awareness for an incident readiness plan.

IJA Working Group Interest

In April 2023, a \$500 million grant application seeking federal Infrastructure Investment & Jobs Act (IIJA) funds was submitted by the Minnesota Department of Commerce, MMUA, MREA, SMMPA, and others. The application did not receive a grant award. Currently, the Agency is working to identify projects that could be included in the consortium's 2024 concept paper.

Construction of the Saint Peter Solar Project is anticipated in 2024, and the Agency expects to take advantage of the direct pay tax credits in the IRA for the project.

In November 2023, the Agency entered into an agreement with Frontier Energy to provide

monthly webinars for the members. Members interested in an IJJA working group should contact Mr. Hoffman.

Operations Report-Mitchell:

Mr. Mitchell reported:

Sherco 3 Status Report

Sherco 3 is running very well. At the Sherco 3 Management Committee meeting, the Agency and Xcel Energy (Xcel) agreed that it would be prudent to plan and schedule short maintenance outages in late spring to prepare for summer operations and late fall to prepare for winter operations, and schedule the outage at least 120 days in advance to avoid loss of capacity credit in MISO. Xcel has proposed making connections to Sherco 3 steam lines to provide steam to Liberty Paper, Inc. and doing so in a way that keeps the Agency economically whole. The Agency is awaiting a formal proposal from Xcel. If agreement can be reached, Xcel would like to make the steam line connections in the fall of 2024.

Potential Federal Grant Funding

The Agency met with two grant writing consultants to consider submitting stand-alone federal grant applications, but concluded we don't currently have projects that would meet the criteria. Concept papers for projects are due January 12, 2024. The Agency is planning to participate again with the Minnesota Department of Commerce in a joint concept paper submittal. The Agency is considering a project for a continuous dissolved gas monitor for the South Faribault transformer. The Agency plans to identify and develop details for future projects that could be included in the third round of requests for grant applications next year.

Market Price Update

A graph of recent natural gas and on-peak electricity prices was discussed.

Financial Report November 2023-Fondell:

Ms. Fondell summarized Agency financial results through November as provided in the board book materials.

SMMPA Finance & Audit Committee Meeting Recap

The SMMPA Finance & Audit Committee met on December 21, 2023. Baker Tilly conducted the 2023 audit entrance conference providing an audit overview, audit schedule, and the GASB update. After Baker Tilly departed the meeting, the SMMPA Finance & Audit Committee discussed Baker Tilly's service contract and recommended entering into another five-year agreement. A request for proposal will be done after the next five-year term to consider options.

Banking Request for Proposal

The Agency will develop and issue a request for proposal (RFP) focusing on combining the Revenue ("operating") and Custody bank accounts to improve efficiency and maximize investment income. Ms. Fondell has been working with Orrick, SMMPA's bond counsel, and Mike Pignato, SMMPA's legal counsel, regarding the requirements and limitations of SMMPA's system bond resolution. The Revolving Credit Agreement renews on May 8, 2024 and the agreement will be renewed with U.S. Bank, separate from the banking RFP.

SMMPA Budget & Rates Workshop Date

The SMMPA Budget & Rates Workshop will be scheduled for September 24, 2024 from 10 a.m. to 1 p.m. at Owatonna Public Utilities. A virtual option will be available.

SMMPA Wisconsin LLC Board of Managers Meeting

The SMMPA Wisconsin, LLC Board of Managers met on January 11, 2024. An overview of the financial information was reviewed.

Revolving Credit Agreement

The Revolving Credit Agreement taxable paydown of \$2.5 million was processed on December 19, 2023. The remaining taxable balance is \$2.5 million.

Owatonna Area Transmission Storm Damage

Received claim proceeds of \$538,000 on December 21, 2023 related to the April 2022 Owatonna area transmission storm damage. All claim proceeds have been received.

President’s Report:

There was no report.

Executive Director & CEO’s Report:

Mr. Geschwind reported:

- APPA Joint Action Conference: Mr. Reimers, Mr. Moulton, Mr. Bakken, Mr. McCollough, Mr. Mitchell, Mr. Hoffman, and Mr. Geschwind attended the APPA Joint Action Conference January 7-9, 2024 in Naples, Florida. The focus was on a variety of relevant current topics. It was a good conference.

Member Forum:

None.

Other Business:

There was no other business.

Adjourn:

A motion to adjourn the meeting was made by Mr. Jensen, seconded by Mr. Nibaur, passed upon a unanimous vote of the board members present.

The meeting was adjourned at 12:10 p.m.

Secretary