



# GOLF BOARD MEETING (RESCHEDULED FROM FEBRUARY 27, 2024) AGENDA

City of New Prague

Tuesday, March 12, 2024 at 6:30 PM

New Prague Golf Club (Clubhouse) - 400 Lexington Ave S

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**1. CALL TO ORDER**

**2. APPROVALS**

- [a.](#) January 23, 2024, Meeting Minutes
- [b.](#) Claims for Payment: **\$40,836.66**
- [c.](#) Review Monthly Income Statement and Balance Sheet (January 2024)

**3. UPDATES AND REPORTS**

- [a.](#) Capital Equipment Report
- [b.](#) Grounds Operations Report
- [c.](#) Food and Beverage Operations Report
- [d.](#) Golf Operations Report
- [e.](#) Marketing Update
- [f.](#) Scholarship Update

**4. MISCELLANEOUS**

**5. ADJOURNMENT**

**Next Golf Board Meeting – March 26, 2024**

GOLF BOARD	3 YEAR TERMS
Den Gardner, President	Ending 5/31/2025
Jennifer Berglund, Vice President	Ending 5/31/2025
Adam Brister	Ending 5/31/2024
Rich Carlson	Ending 5/31/2024
Bob Cunniff	Ending 5/31/2024
Adam Gill	Ending 5/31/2026
Shawn Ryan, Councilmember	

Kurt Ruehling, Golf Professional Enterprises, Inc., Contract Manager (952) 758-5326  
Joshua M. Tetzlaff, City Administrator – (952) 758-4401 City Hall



# MEETING MINUTES

## New Prague Golf Board

On site, New Prague Golf Club  
Tuesday, January 23<sup>rd</sup>, 2024

The meeting was called to order at 7:02pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner (via phone), Bob Cunniff, Adam Gill, Rich Carlson, and Councilmember Shawn Ryan. Board Members Adam Brister and Jen Berglund were unable to attend. Also present: GPE Owner/Manager Kurt Ruehling.

- **Approval of November 27<sup>th</sup>, 2023 Meeting Minutes:**
  - A motion to approve November 27<sup>th</sup>, 2023 Meeting Minutes was made by Ryan, seconded by Carlson. Motion carried (5-0)
- **Approval of December 19<sup>th</sup>, 2023, Meeting Minutes:**
  - Meeting was cancelled due to a lack of Quorum, no minutes
- **November Claims for Payment (\$25,340.09):**
  - A motion to approve the Claims for Payment was made by Gill, seconded by Cunniff. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (November 2023):**
  - Ryan expressed the importance of checking current rates/charges for services...ex: Tap Line cleaning, Air & Pest Control...etc
  - A motion to approve the Claims for Payment was made by Gill, seconded by Cunniff. Motion carried (5-0)
- **December Claims for Payment (88,029.87):**
  - A motion to approve the Claims for Payment was made by Cunniff, seconded by Carlson. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (December 2023)**
  - Gardner reminded staff to stay aware of expenses!
  - A motion to approve the Claims for Payment was made by Gill, seconded by Carlson. Motion carried (5-0)
- **Capital Equipment Report**
  - Ruehling is in the process of ordering the new cart fleet. The Utility Vehicles that were requested have not been approved. Reason for not approving the Utility Vehicles is they did not appear on a document the City was using. Ruehling will work with Superintendent Jeff Pint to update the document, so the Club and the City are on the same page
- **Grounds Operation Update...Jeff Pint, Superintendent:**
  - Golf course re-opened for two days in December. Over 150 players golfed and nearly \$12,00.00 was collected in food & beverage and Membership Dues
- **Food & Beverage Update...Holly Werner, Food & Beverage Coordinator:**
  - We hosted a couple successful holiday parties, New Prague Fire Department and Parkview Clinic...both would like to return in 2024!
  - Holly is still hoping to make lunches available this offseason
  - Ruehling was asked where lunches will be advertised. He informed the Board that the NP Times, KCHK, and Facebook will be used

- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
  - Ruehling informed the Board that all 2023 event will be returning and he also added a Qualifier for the Minnesota Golf Association
  - We are, once again, hosting MNPGA Junior Tour events and PGA Jr League
  - He also informed Board that with recent City taxes mix-up, he will no longer seek an assistant
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
  - Board advised Ruehling to make sure and keep NPGC relevant on social media during off season
- **Golf Scholarship Event Summary...Den Gardner:**
  - Gardner reported a “healthy balance” in the Fund
- **Miscellaneous:**
  - Gill presented information on the possibility of a golf simulator at NPGC. Much discussion followed
  - Ruehling was advised to send out a survey asking about interest in a simulator
- **Adjournment:**
  - A motion to adjourn the meeting was made by Cunniff, seconded by Carlson. Motion carried (5-0)

**Next Golf Board Meeting –Tuesday, February, 27<sup>th</sup>, 2024, 6:30pm**

Respectfully submitted by,

*Kurt Ruehling, GME  
PGA General Manager*

Vendor Name	Net Invoice Amount
<b>ABDO</b>	
2023 AUDIT SERVICES	\$1,576.21
<b>AMAZON CAPITAL SERVICES</b>	
KEYBOARD & MOUSE	\$1.35
<b>COMPUTER TECHNOLOGY SOLUTIONS</b>	
SERVER UPGRADE	\$820.80
<b>DEPUTY REGISTRAR</b>	
VEHICLE TABS	\$21.25
<b>MEI ELEVATOR SOLUTIONS</b>	
ELEVATOR MAINTENANCE	\$66.31
<b>ROSS NESBIT AGENCIES INC.</b>	
AGENCY FEE	\$50.10
<b>VERIZON WIRELESS</b>	
TELEPHONE	\$84.54
<b>VETERAN SHREDDING</b>	
CONTRACTED SERVICES	\$8.50
<b>US BANK CREDIT CARD</b>	
FOOD	\$88.14
<b>AMAZON CAPITAL SERVICES</b>	
AED INSPECTON TAGS	\$2.40
<b>US BANK CREDIT CARD</b>	
MOWER PART	\$95.00
	<hr/>
Grand Total	\$2,814.60
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Vendor Name	Net Invoice Amount
<b>AMAZON CAPITAL SERVICES</b>	
CHAIR	\$193.48
<b>BEVCOMM</b>	
TELEPHONE/COMMUNICATIONS	\$421.98
<b>BREAKTHRU BEVERAGE MINNESOTA</b>	
ALCOHOL	\$105.00
ALCOHOL - KEG CREDIT	\$30.00-
BEVERAGE-ALCOHOL	\$179.10
<b>CALLAWAY GOLF</b>	
SPECIAL ORDER	\$78.32
<b>CARD SERVICES/COBORNS</b>	
FOOD	\$185.95
LATE FEE	\$12.50
<b>CENTERPOINT ENERGY</b>	
NATURAL GAS	\$763.19
<b>CINTAS</b>	
TOWELS / LINEN	\$422.56
<b>COLLEGE CITY BEVERAGE</b>	
BEER	\$137.70
BEER - CREDIT	\$44.65-
BEER/ALCOHOL	\$759.38
BEER/LIQUOR	\$1,968.01
<b>CONNELLY PLUMBING &amp; HEATING INC</b>	
UNCLOG DRAIN	\$110.00
<b>DR. FRESH TAP</b>	
TAP LINE CLEANING	\$75.00
<b>ECOLAB INC</b>	
EQUIPMENT RENTAL	\$233.49
<b>ECOLAB PEST ELIMINATION</b>	
PEST / AIR QUALITY CONTROL	\$326.57
<b>GOLF PROFESSIONAL ENTERPRISES LLC</b>	
JANUARY MANAGEMENT FEE	\$8,347.50
<b>HERMEL WHOLESALE</b>	
CLEANING SUPPLIES	\$805.29
FOOD	\$5,078.61
SUNDRIES	\$8.95
SUPPLIES	\$307.79
<b>JILL KES</b>	
FOOD	\$3.98
<b>JOHN DEERE FINANCIAL</b>	
CONTROLLER	\$1,093.38
SOLENOID, RELAY, WIRE HARNESS	\$1,580.73
<b>JOYCE CASSIDY</b>	
BEVERAGES	\$25.61
<b>LAKERS NEW PRAGUE SANITARY</b>	
TRASH	\$395.82
<b>LAU'S BAKERY</b>	
FOOD	\$59.24
<b>LEAGUE OF MN CITIES INSURANCE</b>	
WORKERS COMP CLAIM	\$415.71
<b>MIKE PORTNER</b>	
TORO TRAINING MILEAGE	\$125.96
<b>MN DEPARTMENT OF LABOR &amp; INDUSTRY</b>	
ELEVATOR	\$100.00
<b>MTI DISTRIBUTING INC</b>	
AIR FILTERS	\$64.15
BED KNIFES WARRANTY	\$23.09

Vendor Name	Net Invoice Amount
BELT	\$26.91
FILTERS	\$135.34
NUTS SCREWS BELTS	\$82.13
SCREWS	\$31.88
<b>NORTHLAND CHEMICAL CORP</b>	
DEGREASER - MUSCLE	\$121.16
<b>OLLHOFF, PAT</b>	
MEN'S CLUB PURCHASE	\$858.31
<b>PEPSI-COLA</b>	
BEVERAGE-NON-ALCOHOL	\$2,568.81
<b>QUILL CORPORATION</b>	
CLEANING SUPPLIES	\$683.70
<b>STAR GROUP LLC.</b>	
BATTERY CABLE, CARB CLEANER	\$27.93
LIGHT BULB	\$6.49
RUST TREATMENT, CARB CLEANER	\$29.23
SHOP COMPRESSOR	\$1,358.48
<b>SWANNIES GOLF APPAREL</b>	
SPECIAL ORDER	\$241.85
<b>TOW DISTRIBUTING CORP</b>	
BEER	\$519.50
CREDIT - BEER	\$80.00-
Grand Totals	<u><u>\$30,945.11</u></u>

Vendor Name	Net Invoice Amount
<b>ACE HARDWARE &amp; PAINT</b>	
ARMOR ALL, CLAMP	\$24.90
RING TERMINALS, CLAMPS	\$11.88
STEEL BARS	\$42.22
SUPPLIES	\$102.92
<b>COLLEGE CITY BEVERAGE</b>	
BEER - CREDIT	\$30.00-
WINE	\$51.10
<b>GRAINGER</b>	
EXIT SIGN WITH LIGHTS	\$113.53
REEL, DISKS, DISK ADAPTER, BUMPER	\$275.56
SUPPLIES	\$6.43
<b>HERMEL WHOLESALE</b>	
CLEANING SUPPLIES	\$77.12
FOOD	\$1,764.37
SUNDRIES	\$17.90
SUPPLIES	\$610.14
<b>LAU'S BAKERY</b>	
BUNS	\$46.68
<b>MTI DISTRIBUTING INC</b>	
BELT	\$62.80
BELT, IDLER ARM	\$179.63
HUB PULLER	\$348.20
NUTS, SPRINGS	\$32.51
TIRE, BRUSH, BELT, SPRING, FILTER	\$400.22
<b>NEW PRAGUE UTILITIES</b>	
ELECTRIC UTILITIES	\$1,390.00
STORM SEWER UTILITIES	\$499.90
WATER UTILITIES	\$202.71
<b>O'REILLY AUTOMOTIVE INC</b>	
BATT CABLE, THREAD LOCKER	\$48.29
<b>SCHAEFFER MFG. CO.</b>	
GREASE & OIL ANALYSIS KITS	\$607.65
<b>US BANK EQUIPMENT FINANCE</b>	
COPIER LEASE	\$190.29
Grand Total	<u>\$7,076.95</u>

**NEW PRAGUE GOLF CLUB**  
**BALANCE SHEET**  
**01/31/2024**

Section 2, Item c.

603-10101	CLAIM ON CASH	\$123,715.85
603-10125	MONEY MARKET-4M	\$156,628.89
603-10200	PETTY CASH	\$2,000.00
603-11500	ACCOUNTS RECEIVABLE - GOLF A/R	\$7,911.51
603-14100	MATERIAL INVENTORY	\$57,783.91
603-15696	DEFERRED OUTFLOW - OPEB	\$1,273.00
603-15699	GERF DEFERRED OUTFLOWS	\$105,179.00
603-16150	OTHER IMPROVEMENTS (LAND)	\$910,289.85
603-16160	ACCUMULATED DEPR - OTHER IMPRO	-\$903,412.69
603-16200	BUILDINGS	\$1,094,511.44
603-16210	ACCUM. DEPRECIATION-BUILDINGS	-\$646,620.40
603-16400	EQUIPMENT	\$1,636,708.99
603-16410	ACCUMULATED DEPRECIATION - EQU	-\$1,278,764.11
	<b>TOTAL ASSETS</b>	<b><u><u>\$1,267,205.24</u></u></b>
603-20210	ACCOUNTS PAYABLE	\$27,989.74
603-21500	ACCRUED INTEREST	\$3,152.00
603-21650	ACCRUED WAGES-VAC & COMP	\$11,206.35
603-21717	OPEB LIABILITY	\$4,796.00
603-22000	DEPOSITS	\$45,442.89
603-22001	DESIGNATED - JR GOLF FUND	\$20,263.52
603-22004	DESIGNATED- GOLF MAINT. FUND	\$648.12
603-22211	DEFERRED REVENUE-GIFT CERTIFIC	\$13,099.35
603-22213	DEFERRED REVENUE-MEMBER CREDIT	\$21,563.37
603-22296	OPEB DEFERRED INFLOW	-\$248.00
603-22299	DEFERRED (GERF) INFLOW	\$7,650.00
603-22500	BOND PAYABLE - CUR PORT	\$9,000.00
603-23106	BOND PAYABLE-2015 EQUIPMENT	\$10,000.00
603-23107	BOND PAYABLE-2016 EQUIPMENT	\$18,000.00
603-23110	BOND PAYABLE-2022 EQUIPMENT	\$170,000.00
603-23400	BOND PREMIUM	\$23,486.93
603-23999	GERF PENSION LIABILITY	\$269,281.00
	<b>TOTAL LIABILITIES</b>	<b><u><u>\$655,331.27</u></u></b>
603-25300	FUND BALANCE-UNDESIGNATED	\$677,509.92
603-25999	PRIOR PERIOD ADJUSTMENT	-\$117,578.00
	TOTAL REVENUE / EXPENSES	\$51,942.05
	<b>TOTAL EQUITY</b>	<b><u><u>\$611,873.97</u></u></b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>\$1,267,205.24</u></u></b>



**NEW PRAGUE GOLF CLUB  
2024 REVENUE**

Section 2, Item c.

	JANUARY	TOTAL	% OF TOTAL
<u>NON-DEPARTMENTAL</u>			
603-3-0000-33426 STATE AID-PERA	0.00	0.00	0.00%
603-3-0000-33439 PERA PENSION OTHER REVENUE	0.00	0.00	0.00%
603-3-4511-39200 OPERATING TRANSFER IN	0.00	0.00	0.00%
603-3-0000-39500 BOND PREMIUM AMORTIZATION	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>NON-DEPARTMENTAL SUBTOTAL</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<u>GOLF OPERATIONS</u>			
603-3-4511-34710 EMPLOYEE GOLF PUNCH CARD	0.00	0.00	0.00%
603-3-4511-36210 INTEREST INCOME	282.83	282.83	0.27%
603-3-4511-36220 FINANCE CHARGE INCOME	0.00	0.00	0.00%
603-3-4511-36221 ATM INCOME	0.00	0.00	0.00%
603-3-4511-36230 CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00%
603-3-4511-36240 REIMBURSEMENTS	0.00	0.00	0.00%
603-3-4511-38040 MEMBERSHIP DUES (1)	84,079.50	84,079.50	80.07%
603-3-4511-38041 ADDITIONAL FEES (2)	1,720.00	1,720.00	1.64%
603-3-4511-38042 RENTALS	0.00	0.00	0.00%
603-3-4511-38043 LESSONS	0.00	0.00	0.00%
603-3-4511-38044 FACILITY FEES	0.00	0.00	0.00%
603-3-4511-38045 MISCELLANEOUS INCOME	65.79	65.79	0.06%
603-3-4511-38046 GOLF MERCHANDISE	314.81	314.81	0.30%
603-3-4511-38047 CLOTHING	0.00	0.00	0.00%
603-3-4511-38048 GREEN FEES	0.00	0.00	0.00%
603-3-4511-38049 DAILY CART FEES (3)	3,790.00	3,790.00	3.61%
603-3-4511-38050 PRIVATE CART FEES (4)	6,448.50	6,448.50	6.14%
603-3-4511-38051 DRIVING RANGE	1,050.00	1,050.00	1.00%
603-3-4511-38052 CLOTHING-SPECIAL ORDER	0.00	0.00	0.00%
603-3-4511-38053 PRIVATE CART REPAIRS	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>GOLF OPERATIONS SUBTOTAL</b>	<u>97,751.43</u>	<u>97,751.43</u>	<u>93.09%</u>
<u>FOOD &amp; BEVERAGE</u>			
603-3-4512-38044 FACILITY FEES	125.00	125.00	0.12%
603-3-4512-38045 GRATUITIES	128.53	128.53	0.12%
603-3-4512-38140 FOOD SALES	3,225.22	3,225.22	3.07%
603-3-4512-38141 BEVERAGE NON-ALCOHOL	185.94	185.94	0.18%
603-3-4512-38142 BEVERAGE ALCOHOL	3,546.60	3,546.60	3.38%
603-3-4512-38143 SUNDRIES	<u>40.25</u>	<u>40.25</u>	<u>0.04%</u>
<b>FOOD &amp; BEVERAGE SUBTOTAL</b>	<u>7,251.54</u>	<u>7,251.54</u>	<u>6.91%</u>
<b>TOTAL REVENUES</b>	<u>105,002.97</u>	<u>105,002.97</u>	<u>100%</u>
<b>% OF MONTHLY TOTALS</b>	100.00%	100.00%	

Deferred Revenue Received in 2023:

- (1) \$73,732.13
- (2) \$1,440
- (3) \$3,790
- (4) \$3,988.50

**NEW PRAGUE GOLF CLUB  
2024 EXPENSE**

Section 2, Item c.

	<u>JANUARY</u>	<u>TOTAL</u>	<u>% OF TOTAL</u>
<u>GOLF OPERATIONS</u>			
603-4-4511-101	WAGES FULL-TIME	1,182.80	1,182.80 2.138%
603-4-4511-102	WAGES OVERTIME	0.00	0.00 0.000%
603-4-4511-103	WAGES PART-TIME	360.13	360.13 0.651%
603-4-4511-113	EMPLOYEE BENEFITS	0.00	0.00 0.000%
603-4-4511-114	UNEMPLOYMENT BENEFITS	0.00	0.00 0.000%
603-4-4511-121	EMPLOYER CONT. P E R A	124.11	124.11 0.224%
603-4-4511-122	EMPLOYER CONT. F I C A	140.43	140.43 0.254%
603-4-4511-131	HEALTH INSURANCE	548.82	548.82 0.992%
603-4-4511-132	DENTAL INSURANCE	32.36	32.36 0.058%
603-4-4511-133	LIFE & LT DISABILITY	5.33	5.33 0.010%
603-4-4511-151	WORKER'S COMP PREMIUMS	0.00	0.00 0.000%
603-4-4511-207	COMPUTER SUPPORT SERVICES	947.08	947.08 1.712%
603-4-4511-210	SUPPLIES - GENERAL	102.92	102.92 0.186%
603-4-4511-211	SUPPLIES - CLEANING	1,438.03	1,438.03 2.599%
603-4-4511-212	MOTOR FUELS	0.00	0.00 0.000%
603-4-4511-260	COGS - GOLF MERCHANDISE	130.42	130.42 0.236%
603-4-4511-261	COGS - CLOTHING	(26.58)	(26.58) -0.048%
603-4-4511-262	COGS - CLOTHING SPECIAL ORDER	409.92	409.92 0.741%
603-4-4511-264	SUPPLIES - OFFICE	0.00	0.00 0.000%
603-4-4511-265	COGS - DRIVING RANGE	0.00	0.00 0.000%
603-4-4511-301	AUDIT	0.00	0.00 0.000%
603-4-4511-305	CIVIL LEGAL FEES	0.00	0.00 0.000%
603-4-4511-310	PROFESSIONAL SERVICES	0.00	0.00 0.000%
603-4-4511-318	HANDICAP SERVICES	0.00	0.00 0.000%
603-4-4511-319	PROF. FEES - CONSULTING	0.00	0.00 0.000%
603-4-4511-321	TELEPHONE	555.46	555.46 1.004%
603-4-4511-322	COMPUTER COMMUNICATIONS	121.41	121.41 0.219%
603-4-4511-323	POSTAGE	76.77	76.77 0.139%
603-4-4511-340	ADVERTISING & PUBLICATION	0.00	0.00 0.000%
603-4-4511-341	PROMOTION	3,750.00	3,750.00 6.777%
603-4-4511-369	INSURANCES	50.10	50.10 0.091%
603-4-4511-381	UTILITIES - ELECTRICITY	1,356.88	1,356.88 2.452%
603-4-4511-382	UTILITIES - WATER & SEWER	161.48	161.48 0.292%
603-4-4511-383	UTILITIES - NATURAL GAS	499.90	499.90 0.903%
603-4-4511-384	UTILITIES - GARBAGE	395.82	395.82 0.715%
603-4-4511-385	NATURAL GAS	400.89	400.89 0.724%
603-4-4511-401	CONTRACTED SERVICES	8,347.50	8,347.50 15.085%
603-4-4511-404	REPAIRS & MAINTENANCE	346.30	346.30 0.626%
603-4-4511-411	EQUIPMENT RENTAL	233.49	233.49 0.422%
603-4-4511-412	TOURNAMENT FLEET RENTALS	0.00	0.00 0.000%
603-4-4511-417	UNIFORMS	0.00	0.00 0.000%
603-4-4511-418	PORTABLE TOILETS	0.00	0.00 0.000%
603-4-4511-420	DEPRECIATION	0.00	0.00 0.000%
603-4-4511-430	MISCELLANEOUS EXPENSE	0.00	0.00 0.000%
603-4-4511-431	CASH (OVER) SHORT	(0.17)	(0.17) 0.000%
603-4-4511-433	DUES & SUBSCRIPTIONS	182.50	182.50 0.330%
603-4-4511-437	CREDIT CARD FEES	476.95	476.95 0.862%
603-4-4511-438	BAD DEBT EXPENSE	0.00	0.00 0.000%
603-4-4511-450	TRAINING & SEMINARS	0.00	0.00 0.000%
603-4-4511-460	LICENSE FEES/REGISTRATION	31.25	31.25 0.056%
603-4-4511-500	CAPITAL OUTLAY	0.00	0.00 0.000%
603-4-4511-611	INTEREST EXPENSE	5,562.50	5,562.50 10.052%
603-4-4511-620	BOND ISSUANCE FEES	0.00	0.00 0.000%
603-4-4511-630	BOND AMORTIZATION EXPENSE	<u>0.00</u>	<u>0.00</u> <u>0.000%</u>
<b>GOLF OPERATIONS SUBTOTAL</b>	<b><u>27,944.80</u></b>	<b><u>27,944.80</u></b>	<b><u>50.501%</u></b>

**NEW PRAGUE GOLF CLUB  
2024 EXPENSE**

Section 2, Item c.

	JANUARY	TOTAL	% OF TOTAL
<u>FOOD &amp; BEVERAGE</u>			
603-4-4512-102	0.00	0.00	0.000%
603-4-4512-103	1,529.57	1,529.57	2.764%
603-4-4512-104	(450.00)	(450.00)	-0.813%
603-4-4512-114	0.00	0.00	0.000%
603-4-4512-121	89.47	89.47	0.162%
603-4-4512-122	146.09	146.09	0.264%
603-4-4512-151	0.00	0.00	0.000%
603-4-4512-210	89.12	89.12	0.161%
603-4-4512-217	422.56	422.56	0.764%
603-4-4512-251	2,268.16	2,268.16	4.099%
603-4-4512-254	25.61	25.61	0.046%
603-4-4512-259	2,298.48	2,298.48	4.154%
603-4-4512-262	0.00	0.00	0.000%
603-4-4512-263	0.00	0.00	0.000%
603-4-4512-340	0.00	0.00	0.000%
603-4-4512-365	0.00	0.00	0.000%
603-4-4512-404	75.00	75.00	0.136%
603-4-4512-415	0.00	0.00	0.000%
603-4-4512-417	0.00	0.00	0.000%
603-4-4512-430	12.50	12.50	0.023%
603-4-4512-460	0.00	0.00	0.000%
603-4-4512-500	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>FOOD &amp; BEVERAGE SUBTOTAL</b>	<b><u>6,506.56</u></b>	<b><u>6,506.56</u></b>	<b><u>11.758%</u></b>
<u>MAINTENANCE</u>			
603-4-4513-101	10,521.60	10,521.60	19.014%
603-4-4513-102	0.00	0.00	0.000%
603-4-4513-103	0.00	0.00	0.000%
603-4-4513-113	700.00	700.00	1.265%
603-4-4513-114	0.00	0.00	0.000%
603-4-4513-115	0.00	0.00	0.000%
603-4-4513-121	1,038.39	1,038.39	1.877%
603-4-4513-122	1,065.35	1,065.35	1.925%
603-4-4513-129	0.00	0.00	0.000%
603-4-4513-131	3,565.78	3,565.78	6.444%
603-4-4513-132	215.45	215.45	0.389%
603-4-4513-133	45.52	45.52	0.082%
603-4-4513-135	0.00	0.00	0.000%
603-4-4513-151	0.00	0.00	0.000%
603-4-4513-210	41.11	41.11	0.074%
603-4-4513-212	0.00	0.00	0.000%
603-4-4513-216	0.00	0.00	0.000%
603-4-4513-221	1,642.92	1,642.92	2.969%
603-4-4513-222	0.00	0.00	0.000%
603-4-4513-231	615.14	615.14	1.112%
603-4-4513-247	0.00	0.00	0.000%
603-4-4513-310	0.00	0.00	0.000%
603-4-4513-330	0.00	0.00	0.000%
603-4-4513-369	0.00	0.00	0.000%
603-4-4513-381	33.12	33.12	0.060%
603-4-4513-382	41.23	41.23	0.075%
603-4-4513-404	0.00	0.00	0.000%
603-4-4513-405	0.00	0.00	0.000%
603-4-4513-417	0.00	0.00	0.000%
603-4-4513-430	1,358.48	1,358.48	2.455%
603-4-4513-441	0.00	0.00	0.000%
603-4-4513-500	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>MAINTENANCE SUBTOTAL</b>	<b><u>20,884.09</u></b>	<b><u>20,884.09</u></b>	<b><u>37.741%</u></b>
<b>TOTAL EXPENSES</b>	<b><u>55,335.45</u></b>	<b><u>55,335.45</u></b>	<b><u>100.0%</u></b>
<b>% OF MONTHLY TOTALS</b>	<b>100.00%</b>	<b>100%</b>	
<b>REVENUE OVER / (UNDER) EXPENSES</b>	<b><u>49,667.52</u></b>	<b><u>49,667.52</u></b>	

CITY OF NEW PRAGUE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JANUARY 31, 2024

Section 2, Item c.

603-GOLF COURSE  
 FINANCIAL SUMMARY

	2023					2024				
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUE SUMMARY</b>										
NON-DEPARTMENTAL *	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	-	0.00
GOLF OPERATIONS	800,332.00	100,871.09	100,871.09	12.60	699,460.91	888,424.00	97,751.43	97,751.43	11.00	790,672.57
FOOD & BEVERAGE	284,400.00	10,360.50	10,360.50	3.64	274,039.50	327,800.00	7,251.54	7,251.54	2.21	320,548.46
<b>TOTAL REVENUE</b>	<b>1,084,732.00</b>	<b>111,231.59</b>	<b>111,231.59</b>	<b>10.25</b>	<b>973,500.41</b>	<b>1,216,224.00</b>	<b>105,002.97</b>	<b>105,002.97</b>	<b>8.63</b>	<b>1,111,221.03</b>
<b>EXPENDITURE SUMMARY</b>										
GOLF OPERATIONS	457,828.00	39,294.21	39,294.21	8.58	418,533.79	494,439.00	27,944.80	27,944.80	5.65	466,494.20
FOOD & BEVERAGE	227,363.00	9,497.72	9,497.72	4.18	217,865.28	277,110.00	6,506.56	6,506.56	2.35	270,603.44
MAINTENANCE	442,750.00	23,585.27	23,585.27	5.33	419,164.73	486,332.00	20,884.09	20,884.09	4.29	465,447.91
<b>TOTAL EXPENDITURES</b>	<b>1,127,941.00</b>	<b>72,377.20</b>	<b>72,377.20</b>	<b>6.42</b>	<b>1,055,563.80</b>	<b>1,257,881.00</b>	<b>55,335.45</b>	<b>55,335.45</b>	<b>4.40</b>	<b>1,202,545.55</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(43,209.00)</b>	<b>38,854.39</b>	<b>38,854.39</b>		<b>(82,063.39)</b>	<b>(41,657.00)</b>	<b>49,667.52</b>	<b>49,667.52</b>		<b>(91,324.52)</b>

\*REFER TO PAGE 2, GOLF TRANSFER FROM CITY NOT INCLUDED IN REVENUE

603-GOLF COURSE

	2023					2024				
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>										
<b>NON-DEPARTMENTAL</b>										
603-3-0000-33426	STATE AID-PERA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-0000-33439	PERA PENSION OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-0000-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-39200	OPERATING TRANSFER IN	121,270.00	0.00	0.00	0.00	121,270.00	0.00	0.00	0.00	121,270.00
	LESS OPERATING TRANSFER-IN	(121,270.00)	0.00	0.00	0.00	(121,270.00)	0.00	0.00	0.00	(121,270.00)
603-3-0000-39500	BOND PREMIUM AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>GOLF OPERATIONS REVENUE</b>										
603-3-4511-34710	EMPLOYEE GOLF PUNCH CARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36210	INTEREST INCOME	0.00	318.14	318.14	0.00	(318.14)	0.00	282.83	282.83	0.00
603-3-4511-36220	FINANCE CHARGE INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36221	ATM INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36230	CONTRIBUTIONS AND DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4511-36240	REIMBURSEMENTS	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00
603-3-4511-38040	MEMBERSHIP DUES	260,000.00	97,477.15	97,477.15	37.49	162,522.85	250,000.00	84,079.50	84,079.50	33.63
603-3-4511-38041	ADDITIONAL FEES	8,000.00	1,200.00	1,200.00	15.00	6,800.00	8,000.00	1,720.00	1,720.00	21.50
603-3-4511-38042	RENTALS	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00
603-3-4511-38043	LESSONS	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
603-3-4511-38045	MISCELLANEOUS INCOME	1,000.00	(23.03)	(23.03)	(2.30)	1,023.03	1,500.00	65.79	65.79	4.39
603-3-4511-38046	GOLF MERCHANDISE	30,000.00	35.88	35.88	0.12	29,964.12	55,000.00	314.81	314.81	0.57
603-3-4511-38047	CLOTHING	20,000.00	0.00	0.00	0.00	20,000.00	0.00	0.00	0.00	20,000.00
603-3-4511-38048	GREEN FEES	284,388.00	1,357.08	1,357.08	0.48	283,030.92	327,237.00	0.00	0.00	327,237.00
603-3-4511-38049	DAILY CART FEES	141,444.00	376.37	376.37	0.27	141,067.63	168,187.00	3,790.00	3,790.00	2.25
603-3-4511-38050	PRIVATE CART FEES	25,000.00	0.00	0.00	0.00	25,000.00	6,448.50	6,448.50	25.79	18,551.50
603-3-4511-38051	DRIVING RANGE	16,000.00	140.00	140.00	0.88	15,860.00	19,000.00	1,050.00	1,050.00	5.53
603-3-4511-38052	CLOTHING-SPECIAL ORDER	8,000.00	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00
603-3-4511-38053	PRIVATE CART REPAIRS	2,500.00	(10.50)	(10.50)	(0.42)	2,510.50	2,500.00	0.00	0.00	2,500.00
<b>TOTAL GOLF OPERATION REVENUE</b>		<b>800,332.00</b>	<b>100,871.09</b>	<b>100,871.09</b>	<b>12.60</b>	<b>699,460.91</b>	<b>888,424.00</b>	<b>97,751.43</b>	<b>97,751.43</b>	<b>11.00</b>
<b>FOOD &amp; BEVERAGE REVENUE</b>										
603-3-4512-38044	FACILITY FEES	1,200.00	795.00	795.00	66.25	405.00	3,500.00	125.00	125.00	3.57
603-3-4512-38045	GRATUITIES	4,200.00	364.00	364.00	8.67	3,836.00	7,800.00	128.53	128.53	1.65
603-3-4512-38140	FOOD SALES	90,000.00	5,142.04	5,142.04	5.71	84,857.96	120,000.00	3,225.22	3,225.22	2.69
603-3-4512-38141	BEVERAGE NON-ALCOHOL	23,000.00	317.92	317.92	1.38	22,682.08	25,000.00	185.94	185.94	0.74
603-3-4512-38142	BEVERAGE ALCOHOL	160,000.00	3,739.68	3,739.68	2.34	156,260.32	165,000.00	3,546.60	3,546.60	2.15
603-3-4512-38143	SUNDRIES	6,000.00	1.86	1.86	0.03	5,998.14	6,500.00	40.25	40.25	0.62
603-3-4512-39000	WRITE OFF OF LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-3-4512-39101	GAIN ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FOOD &amp; BEVERAGE REVENUE</b>		<b>284,400.00</b>	<b>10,360.50</b>	<b>10,360.50</b>	<b>3.64</b>	<b>274,039.50</b>	<b>327,800.00</b>	<b>7,251.54</b>	<b>7,251.54</b>	<b>2.21</b>
<b>TOTAL REVENUES</b>		<b>1,084,732.00</b>	<b>111,231.59</b>	<b>111,231.59</b>	<b>10.25</b>	<b>973,500.41</b>	<b>1,216,224.00</b>	<b>105,002.97</b>	<b>105,002.97</b>	<b>8.63</b>

603-GOLF COURSE  
Golf Operations

DEPARTMENTAL EXPENDITURES	2023					2024					
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
<b>EMPLOYEE WAGES &amp; BENEFIT</b>											
603-4-4511-101	WAGES FULL-TIME (1)	16,770.00	998.18	998.18	5.95	15,771.82	19,550.00	1,182.80	1,182.80	6.05	18,367.20
603-4-4511-102	WAGES OVERTIME	250.00	0.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	250.00
603-4-4511-103	WAGES PART-TIME	50,000.00	462.06	462.06	0.92	49,537.94	50,000.00	360.13	360.13	0.72	49,639.87
603-4-4511-113	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	117.00	0.00	0.00	0.00	117.00
603-4-4511-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-115	VACATION ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-121	EMPLOYER CONT. P E R A	2,300.00	151.10	151.10	6.57	2,148.90	2,510.00	124.11	124.11	4.94	2,385.89
603-4-4511-122	EMPLOYER CONT. F I C A	5,130.00	150.59	150.59	2.94	4,979.41	5,349.00	140.43	140.43	2.63	5,208.57
603-4-4511-130	EMPLOYER PAID INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-131	HEALTH INSURANCE	3,470.00	418.69	418.69	12.07	3,051.31	3,374.00	548.82	548.82	16.27	2,825.18
603-4-4511-132	DENTAL INSURANCE	230.00	27.50	27.50	11.96	202.50	335.00	32.36	32.36	9.66	302.64
603-4-4511-133	LIFE & LT DISABILITY	50.00	(0.40)	(0.40)	(0.80)	50.40	19.00	5.33	5.33	28.05	13.67
603-4-4511-151	WORKER'S COMP PREMIUMS	625.00	0.00	0.00	0.00	625.00	643.00	0.00	0.00	0.00	643.00
<b>TOTAL EMPLOYEE WAGES &amp; BENEFIT</b>		<b>78,825.00</b>	<b>2,207.72</b>	<b>2,207.72</b>	<b>2.80</b>	<b>76,617.28</b>	<b>82,147.00</b>	<b>2,393.98</b>	<b>2,393.98</b>	<b>2.91</b>	<b>79,753.02</b>
<b>OPERATING EXPENSES</b>											
603-4-4511-207	COMPUTER SUPPORT SERVICES	10,302.00	897.00	897.00	8.71	9,405.00	10,302.00	947.08	947.08	9.19	9,354.92
603-4-4511-210	SUPPLIES - GENERAL	6,000.00	440.92	440.92	7.35	5,559.08	6,000.00	102.92	102.92	1.72	5,897.08
603-4-4511-211	SUPPLIES - CLEANING	500.00	0.00	0.00	0.00	500.00	1,000.00	1,438.03	1,438.03	143.80	(438.03)
603-4-4511-212	MOTOR FUELS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-260	COGS - GOLF MERCHANDISE	21,180.00	(115.14)	(115.14)	(0.54)	21,295.14	30,000.00	130.42	130.42	0.43	29,869.58
603-4-4511-261	COGS - CLOTHING	14,192.00	77.65	77.65	0.55	14,114.35	14,290.00	(26.58)	(26.58)	(0.19)	14,316.58
603-4-4511-262	COGS - CLOTHING SPECIAL ORDER	5,677.00	371.21	371.21	6.54	5,305.79	8,000.00	409.92	409.92	5.12	7,590.08
603-4-4511-264	SUPPLIES - OFFICE	2,000.00	149.65	149.65	7.48	1,850.35	2,200.00	0.00	0.00	0.00	2,200.00
603-4-4511-265	COGS - DRIVING RANGE	3,000.00	0.00	0.00	0.00	3,000.00	7,000.00	0.00	0.00	0.00	7,000.00
603-4-4511-301	AUDIT	6,000.00	0.00	0.00	0.00	6,000.00	5,210.00	0.00	0.00	0.00	5,210.00
603-4-4511-305	CIVIL LEGAL FEES	500.00	0.00	0.00	0.00	500.00	750.00	0.00	0.00	0.00	750.00
603-4-4511-310	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00
603-4-4511-318	HANDICAP SERVICES	5,500.00	0.00	0.00	0.00	5,500.00	5,000.00	0.00	0.00	0.00	5,000.00
603-4-4511-319	PROF. FEES - CONSULTING	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-321	TELEPHONE	5,750.00	618.15	618.15	10.75	5,131.85	5,750.00	555.46	555.46	9.66	5,194.54
603-4-4511-322	COMPUTER COMMUNICATIONS	2,137.00	308.55	308.55	14.44	1,828.45	2,137.00	121.41	121.41	5.68	2,015.59
603-4-4511-323	POSTAGE	750.00	82.83	82.83	11.04	667.17	750.00	76.77	76.77	10.24	673.23
603-4-4511-340	ADVERTISING & PUBLICATION	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
603-4-4511-341	PROMOTION	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	3,750.00	3,750.00	75.00	1,250.00
603-4-4511-369	INSURANCES	9,415.00	48.40	48.40	0.51	9,366.60	12,000.00	50.10	50.10	0.42	11,949.90
603-4-4511-381	ELECTRIC	20,000.00	1,586.53	1,586.53	7.93	18,413.47	20,000.00	1,356.88	1,356.88	6.78	18,643.12
603-4-4511-382	WATER/SEWER	5,000.00	188.06	188.06	3.76	4,811.94	5,000.00	161.48	161.48	3.23	4,838.52
603-4-4511-383	STORM SEWER UTILITIES	6,000.00	490.14	490.14	8.17	5,509.86	6,000.00	499.90	499.90	8.33	5,500.10
603-4-4511-384	REFUSE	3,750.00	382.94	382.94	10.21	3,367.06	3,750.00	395.82	395.82	10.56	3,354.18
603-4-4511-385	NATURAL GAS	5,500.00	1,100.61	1,100.61	20.01	4,399.39	7,000.00	400.89	400.89	5.73	6,599.11
603-4-4511-401	CONTRACTED SERVICES	90,000.00	7,883.00	7,883.00	8.76	82,117.00	94,500.00	8,347.50	8,347.50	8.83	86,152.50
603-4-4511-404	REPAIRS & MAINTENANCE	13,000.00	2,403.76	2,403.76	18.49	10,596.24	13,000.00	346.30	346.30	2.66	12,653.70
603-4-4511-411	EQUIPMENT RENTAL	5,000.00	364.43	364.43	7.29	4,635.57	5,000.00	233.49	233.49	4.67	4,766.51
603-4-4511-412	TOURNAMENT FLEET RENTALS	5,500.00	0.00	0.00	0.00	5,500.00	10,000.00	0.00	0.00	0.00	10,000.00

603-GOLF COURSE  
Golf Operations

DEPARTMENTAL EXPENDITURES	2023					2024				
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
603-4-4511-417 UNIFORMS	500.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00	0.00	500.00
603-4-4511-418 PORTABLE TOILETS	950.00	706.46	706.46	74.36	243.54	1,100.00	0.00	0.00	0.00	1,100.00
603-4-4511-420 DEPRECIATION	95,000.00	7,846.67	7,846.67	8.26	87,153.33	85,848.00	0.00	0.00	0.00	85,848.00
603-4-4511-430 MISCELLANEOUS EXPENSE	250.00	0.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	250.00
603-4-4511-432 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-431 CASH (OVER) SHORT	0.00	(40.04)	(40.04)	0.00	40.04	0.00	(0.17)	(0.17)	0.00	0.17
603-4-4511-433 DUES & SUBSCRIPTIONS	1,000.00	612.50	612.50	61.25	387.50	1,000.00	182.50	182.50	18.25	817.50
603-4-4511-437 CREDIT CARD FEES	17,000.00	2,057.21	2,057.21	12.10	14,942.79	24,000.00	476.95	476.95	1.99	23,523.05
603-4-4511-438 BAD DEBT EXPENSE	250.00	0.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	250.00
603-4-4511-439 LOSS ON SALE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-450 TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-460 LICENSE FEES/REGISTRATION	150.00	175.00	175.00	116.67	(25.00)	1,100.00	31.25	31.25	2.84	1,068.75
603-4-4511-500 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OPERATING EXPENSES</b>	<b>370,253.00</b>	<b>28,636.49</b>	<b>28,636.49</b>	<b>7.73</b>	<b>332,211.51</b>	<b>397,187.00</b>	<b>19,988.32</b>	<b>19,988.32</b>	<b>5.03</b>	<b>377,198.68</b>
<b>DEBT SERVICE</b>										
603-4-4511-611 INTEREST EXPENSE	8,750.00	8,450.00	8,450.00	96.57	300.00	15,105.00	5,562.50	5,562.50	36.83	9,542.50
603-4-4511-620 BOND ISSUANCE FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-630 BOND AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL DEBT SERVICE</b>	<b>8,750.00</b>	<b>8,450.00</b>	<b>8,450.00</b>	<b>96.57</b>	<b>300.00</b>	<b>15,105.00</b>	<b>5,562.50</b>	<b>5,562.50</b>	<b>36.83</b>	<b>9,542.50</b>
<b>OPERATING TRANSFERS - OUT</b>										
603-4-4511-720 OPERATING TRANSFER-OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4511-801 GAIN/LOSS ON DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OPERATING TRANSFERS-OUT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Golf Operations</b>	<b>457,828.00</b>	<b>39,294.21</b>	<b>39,294.21</b>	<b>8.58</b>	<b>418,533.79</b>	<b>494,439.00</b>	<b>27,944.80</b>	<b>27,944.80</b>	<b>5.65</b>	<b>466,494.20</b>

603-GOLF COURSE  
Food & Beverage

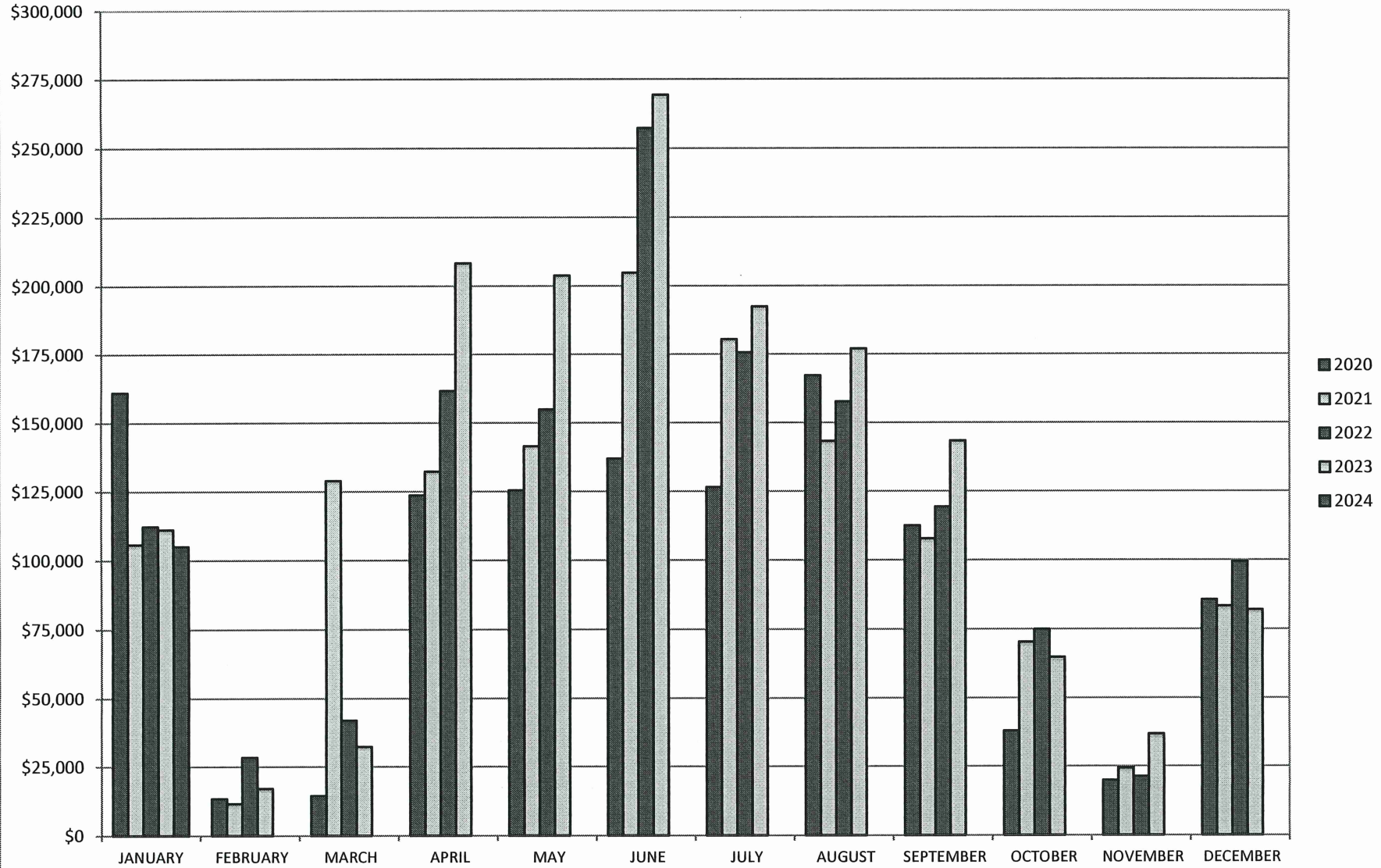
DEPARTMENTAL EXPENDITURES	2023					2024				
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>EMPLOYEE WAGES &amp; BENEFIT</b>										
603-4-4512-102	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-103	WAGES PART-TIME	60,000.00	3,040.98	3,040.98	5.07	56,959.02	80,000.00	1,529.57	1,529.57	1.91
603-4-4512-104	GRATUITIES	5,000.00	225.00	225.00	4.50	4,775.00	7,800.00	(450.00)	(450.00)	(5.77)
603-4-4512-113	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-121	EMPLOYER CONT. P E R A	2,500.00	272.42	272.42	10.90	2,227.58	3,200.00	89.47	89.47	2.80
603-4-4512-122	EMPLOYER CONT. F I C A	4,590.00	363.48	363.48	7.92	4,226.52	6,500.00	146.09	146.09	2.25
603-4-4512-130	EMPLOYER PAID INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-151	WORKER'S COMPENSATION	620.00	0.00	0.00	0.00	620.00	700.00	0.00	0.00	0.00
<b>TOTAL EMPLOYEE WAGES &amp; BENEFIT</b>		<b>72,710.00</b>	<b>3,901.88</b>	<b>3,901.88</b>	<b>5.37</b>	<b>68,808.12</b>	<b>98,200.00</b>	<b>1,315.13</b>	<b>1,315.13</b>	<b>1.34</b>
<b>OPERATING EXPENSES</b>										
603-4-4512-210	SUPPLIES - GENERAL	11,000.00	563.09	563.09	5.12	10,436.91	15,000.00	89.12	89.12	0.59
603-4-4512-217	TOWELS/LINENS	6,000.00	617.42	617.42	10.29	5,382.58	6,000.00	422.56	422.56	7.04
603-4-4512-251	COGS - ALCOHOL	52,432.00	1,189.13	1,189.13	2.27	51,242.87	53,000.00	2,268.16	2,268.16	4.28
603-4-4512-254	COGS - BEV NON-ALCOHOL	18,501.00	57.07	57.07	0.31	18,443.93	20,110.00	25.61	25.61	0.13
603-4-4512-259	COGS - FOOD	52,920.00	2,641.28	2,641.28	4.99	50,278.72	66,000.00	2,298.48	2,298.48	3.48
603-4-4512-262	COGS - SUNDRIES	4,800.00	51.42	51.42	1.07	4,748.58	8,000.00	0.00	0.00	0.00
603-4-4512-263	EXPIRED GOODS	500.00	13.32	13.32	2.66	486.68	800.00	0.00	0.00	0.00
603-4-4512-340	ADVERTISING & PUBLICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-365	INSURANCE DEDUCTIBLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4512-404	REPAIRS & MAINTENANCE	2,000.00	252.50	252.50	12.63	1,747.50	3,000.00	75.00	75.00	2.50
603-4-4512-415	EQUIPMENT RENTAL	2,000.00	210.61	210.61	10.53	1,789.39	3,000.00	0.00	0.00	0.00
603-4-4512-417	UNIFORMS	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00
603-4-4512-430	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	12.50	12.50	0.00
603-4-4512-460	LICENSE FEES/REGISTRATION	4,000.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
603-4-4512-500	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OPERATING EXPENSES</b>		<b>154,653.00</b>	<b>5,595.84</b>	<b>5,595.84</b>	<b>3.62</b>	<b>149,057.16</b>	<b>178,910.00</b>	<b>5,191.43</b>	<b>5,191.43</b>	<b>2.90</b>
<b>TOTAL Food &amp; Beverage</b>		<b>227,363.00</b>	<b>9,497.72</b>	<b>9,497.72</b>	<b>4.18</b>	<b>217,865.28</b>	<b>277,110.00</b>	<b>6,506.56</b>	<b>6,506.56</b>	<b>2.35</b>



603-GOLF COURSE  
Maintenance

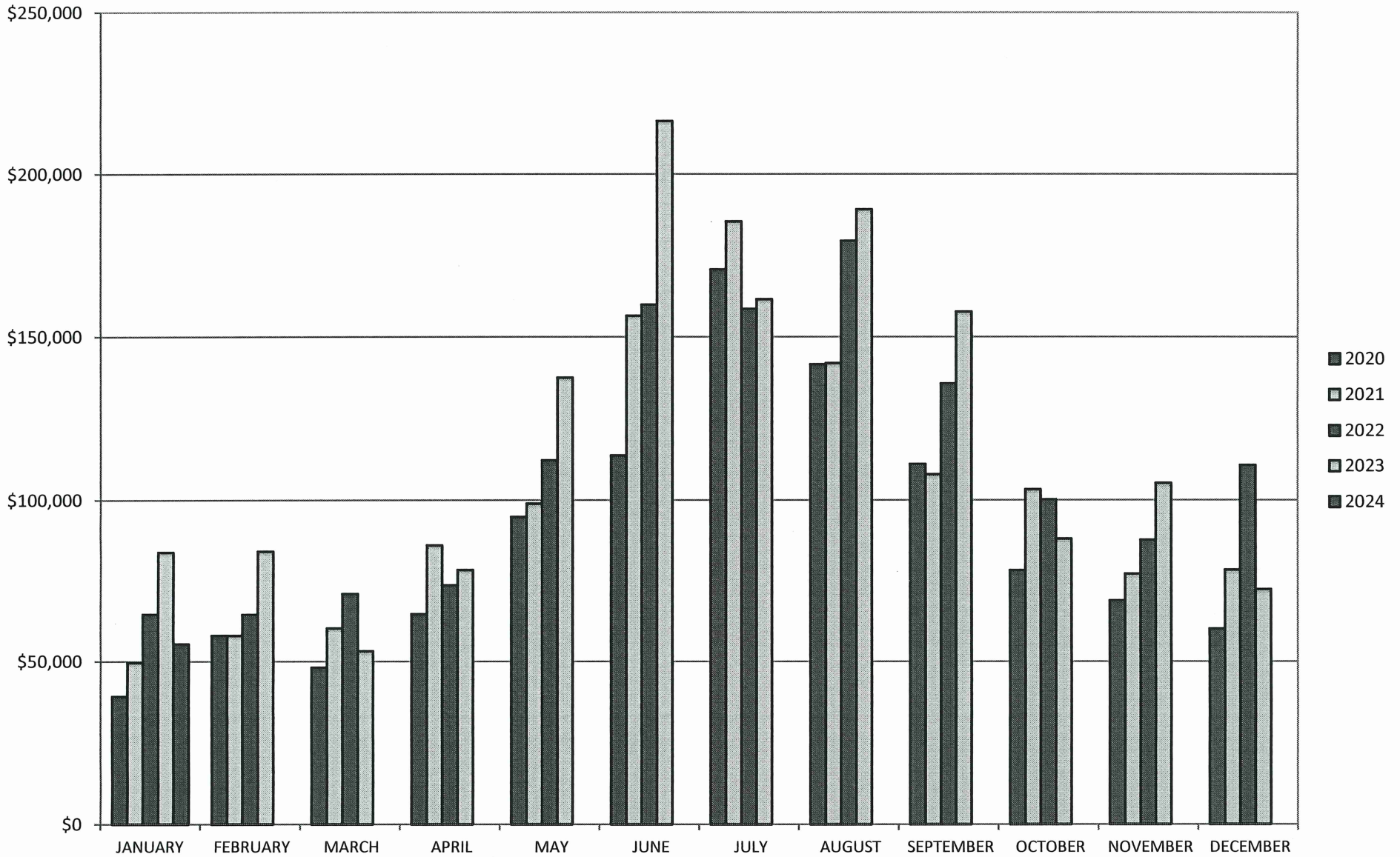
DEPARTMENTAL EXPENDITURES	2023					2024					
	2023 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	2024 BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
<b>EMPLOYEE WAGES &amp; BENEFIT</b>											
603-4-4513-101	WAGES FULL-TIME	162,880.00	9,849.60	9,849.60	6.05	153,030.40	172,470.00	10,521.60	10,521.60	6.10	161,948.40
603-4-4513-102	WAGES OVERTIME	850.00	0.00	0.00	0.00	850.00	1,000.00	0.00	0.00	0.00	1,000.00
603-4-4513-103	WAGES PART-TIME	72,000.00	0.00	0.00	0.00	72,000.00	72,000.00	0.00	0.00	0.00	72,000.00
603-4-4513-113	EMPLOYEE BENEFITS	600.00	700.00	700.00	116.67	(100.00)	760.00	700.00	700.00	92.11	60.00
603-4-4513-114	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	2,546.00	0.00	0.00	0.00	2,546.00
603-4-4513-115	VACATION ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-121	EMPLOYER CONT. P E R A	12,215.00	990.23	990.23	8.11	11,224.77	12,935.00	1,038.39	1,038.39	8.03	11,896.61
603-4-4513-122	EMPLOYER CONT. F I C A	18,080.00	1,018.13	1,018.13	5.63	17,061.87	18,836.00	1,065.35	1,065.35	5.66	17,770.65
603-4-4513-129	GERF CHANGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-130	EMPLOYER PAID INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-131	HEALTH INSURANCE	13,450.00	1,969.62	1,969.62	14.64	11,480.38	12,590.00	3,565.78	3,565.78	28.32	9,024.22
603-4-4513-132	DENTAL INSURANCE	470.00	198.75	198.75	42.29	271.25	1,799.00	215.45	215.45	11.98	1,583.55
603-4-4513-133	LIFE & S-T DISABILITY	480.00	(3.94)	(3.94)	(0.82)	483.94	156.00	45.52	45.52	29.18	110.48
603-4-4513-135	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-151	WORKER'S COMP INSURANCE	2,425.00	0.00	0.00	0.00	2,425.00	2,556.00	0.00	0.00	0.00	2,556.00
<b>TOTAL EMPLOYEE WAGES &amp; BENEFIT</b>		<b>283,450.00</b>	<b>14,722.39</b>	<b>14,722.39</b>	<b>5.19</b>	<b>268,727.61</b>	<b>297,648.00</b>	<b>17,152.09</b>	<b>17,152.09</b>	<b>5.76</b>	<b>280,495.91</b>
<b>OPERATING EXPENSES</b>											
603-4-4513-210	SUPPLIES - GENERAL	6,000.00	160.69	160.69	2.68	5,839.31	6,000.00	41.11	41.11	0.69	5,958.89
603-4-4513-212	MOTOR FUELS	15,000.00	0.00	0.00	0.00	15,000.00	25,000.00	0.00	0.00	0.00	25,000.00
603-4-4513-216	FERTILIZER & CHEMICALS	40,000.00	0.00	0.00	0.00	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00
603-4-4513-221	R & M - MACHINERY PARTS	25,000.00	8,032.76	8,032.76	32.13	16,967.24	29,000.00	1,642.92	1,642.92	5.67	27,357.08
603-4-4513-222	R & M - IRRIGATION	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
603-4-4513-231	SAFETY EQUIPMENT & TRAINING	800.00	602.26	602.26	75.28	197.74	684.00	615.14	615.14	89.93	68.86
603-4-4513-247	R & M - COURSE GEN IMPROV	10,000.00	0.00	0.00	0.00	10,000.00	12,000.00	0.00	0.00	0.00	12,000.00
603-4-4513-310	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-330	TRAVEL, CONF, MILEAGE	500.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00	0.00	500.00
603-4-4513-369	INSURANCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-381	ELECTRIC	1,000.00	28.93	28.93	2.89	971.07	1,400.00	33.12	33.12	2.37	1,366.88
603-4-4513-382	WATER/SEWER	38,000.00	38.24	38.24	0.10	37,961.76	50,000.00	41.23	41.23	0.08	49,958.77
603-4-4513-404	REPAIRS & MAINTENANCE	1,000.00	0.00	0.00	0.00	1,000.00	1,200.00	0.00	0.00	0.00	1,200.00
603-4-4513-405	R & M - PRIVATE CART REP	2,000.00	0.00	0.00	0.00	2,000.00	2,600.00	0.00	0.00	0.00	2,600.00
603-4-4513-417	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-4-4513-430	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	300.00	1,358.48	1,358.48	452.83	(1,058.48)
603-4-4513-441	SPECIAL PROJECTS	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
603-4-4513-500	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OPERATING EXPENSES</b>		<b>159,300.00</b>	<b>8,862.88</b>	<b>8,862.88</b>	<b>5.56</b>	<b>150,437.12</b>	<b>188,684.00</b>	<b>3,732.00</b>	<b>3,732.00</b>	<b>1.98</b>	<b>184,952.00</b>
<b>TOTAL Maintenance</b>		<b>442,750.00</b>	<b>23,585.27</b>	<b>23,585.27</b>	<b>5.33</b>	<b>419,164.73</b>	<b>486,332.00</b>	<b>20,884.09</b>	<b>20,884.09</b>	<b>4.29</b>	<b>465,447.91</b>
<b>TOTAL EXPENDITURES</b>		<b>1,127,941.00</b>	<b>72,377.20</b>	<b>72,377.20</b>	<b>6.42</b>	<b>1,055,563.80</b>	<b>1,257,881.00</b>	<b>55,335.45</b>	<b>55,335.45</b>	<b>4.40</b>	<b>1,202,545.55</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>		<b>(43,209.00)</b>	<b>38,854.39</b>	<b>38,854.39</b>		<b>(82,063.39)</b>	<b>(41,657.00)</b>	<b>49,667.52</b>	<b>49,667.52</b>		<b>(91,324.52)</b>

## NEW PRAGUE GOLF CLUB MONTHLY REVENUES 2020 - 2024



Please note, in 2020 transfer from City of \$60,635 in January and December  
 Please note, in 2021-2023 transfer from City of \$60,635 in June and December

# NEW PRAGUE GOLF CLUB MONTHLY EXPENSES 2020 - 2024





400 Lexington Avenue South, New Prague, MN 56071  
Phone: 952-758-5326 info@newpraguegolf.com

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**MEMORANDUM**

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**TO:** GOLF BOARD  
**FROM:** JEFF PINT, GROUNDS SUPERINTENDENT  
**SUBJECT:** MONTHLY DEPARTMENT REPORT - GROUNDS  
**TODAY'S DATE:** FEBRUARY 20<sup>TH</sup>, 2024

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We are currently grinding reels and servicing equipment. In the next few weeks we will be going through our inventory of supplies and restocking for the upcoming season.

RESPECTFULLY SUBMITTED,  
JEFF PINT



400 Lexington Avenue South, New Prague, MN 56071  
Phone: 952-758-5326 info@newpraguegolf.com

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**MEMORANDUM**

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**TO:** GOLF BOARD  
**FROM:** HOLLY WERNER, FOOD & BEVERAGE COORDINATOR  
**SUBJECT:** MONTHLY DEPARTMENT REPORT – FOOD & BEVERAGE  
**TODAY’S DATE:** FEBRUARY 21<sup>ST</sup>, 2024

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Chamber Bingo has been very busy and very successful this season! We have been offering a Weekly Special, burger baskets, pizzas, soup, and something sweet each week. Kurt set up the point of sale to make it much more efficient for the staff. The Chamber has been very happy with service!

We hosted a very large funeral luncheon celebrating the life of Evelyn Simon. The family and guests we very appreciative of the staff’s efforts!

Our attempt at offering lunches was cut short by my unexpected health issues. On top of my health, I broke my foot, which has prevented me from driving and working on site. I am definitely on the mend and I am anxious to return to a normal schedule!

I am looking into a weekend breakfast offering during the golf season. Many players arrive at the golf course with breakfast items that were purchased offsite. We need to capture that revenue! We plan to start off small and see what kind of response we get.

A special THANK YOU goes out to Jill Kes...for her hard work this offseason! Without her, the Food & Beverage operation would not run nearly as smooth!

RESPECTFULLY SUBMITTED,  
HOLLY WERNER