



# UTILITIES COMMISSION MEETING AGENDA

City of New Prague

Monday, February 24, 2025 at 3:30 PM

Power Plant - 300 East Main St

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1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
  - a. [January 27, 2025 Utilities Meeting Minutes](#)
4. **UTILITY AND SMMPA BILLS**
  - a. [Approval of accounts payable in the amount of \\$207,063.24 and the SMMPA billing of \\$508,086.73.](#)
5. **FINANCIAL REPORTS**
  - a. [Investment Report](#)
  - b. [Financial Report](#)
  - c. [Water and Kilowatt Hours Sales](#)
6. **COMMERCIAL & INDUSTRIAL ELECTRIC SERVICE AGREEMENT**
  - a. [Agreement](#)
7. **SMMPA BOARD OF DIRECTORS MEETING**
  - a. [January 8, 2025](#)
8. **GENERAL MANAGER'S REPORT**
9. **OTHER BUSINESS**
10. **ADJOURNMENT**

**NEXT COMMISSION MEETING – Monday, March 31, 2025**



# UTILITIES COMMISSION MEETING MINUTES

## City of New Prague

Monday, January 27, 2025 at 3:30 PM

Power Plant - 300 East Main St

**1. CALL TO ORDER**

The meeting was called to order by Commission President Dan Bishop on Monday, January 27<sup>th</sup>, 2025, at 3:31 p.m.

Commissioners Present: Dan Bishop, Paul Busch, Tom Ewert and Chuck Nickolay

Commissioners Absent: Bruce Wolf

Staff present: GM Bruce Reimers, OES Ken Zweber, Financial Director Robin Pikal

**2. APPROVAL OF AGENDA**

Motion made by Commissioner Busch, seconded by Commissioner Ewert, to approve the agenda as presented.

Motion carried (4-0)

**3. APPROVAL OF MINUTES**

a. December 30, 2024, Utilities Meeting Minutes

Motion made by Commissioner Bishop, seconded by Commissioner Busch, to approve the December minutes as presented.

Motion carried (4-0)

**4. UTILITY AND SMMPA BILLS**

a. Approval of accounts payable in the amount of **\$880,597.73** and the SMMPA billing of **\$529,434.01**.

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to approve the accounts payable as presented.

Motion carried (4-0)

**5. FINANCIAL REPORTS**

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Bishop, seconded by Commissioner Busch, to approve the financial reports as presented.

Motion carried (4-0)

**6. RESOLUTION ADOPTING THE NEW PRAGUE UTILITY COMMISSION'S DISTRIBUTED ENERGY RESOURCE INTERCONNECTION PROCESS AND AVERAGE RETAIL UTILITY ENERGY RATE**

a. Schedule 1 & Schedule 2

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to approve the 2025 NPUC distributed energy resource interconnection process and average retail rate.

Motion carried (4-0)

**7. APPROVAL OF OFFICIAL CITY DEPOSITORIES**

a. First Bank & Trust of New Prague, Minnwest of New Prague, Wells Fargo Bank N.A. of New Prague, Wells Fargo Advisors of New Prague, and Minnesota Municipal Money Market Fund (4M Fund)  
Motion made by Commissioner Nickolay, seconded by Commissioner Ewert, to approve the official depositories as presented.  
Motion carried (4-0)

**8. APPROVAL OF OFFICIAL NEWSPAPER**

a. New Prague Times  
Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to approve The New Prague Times as the official newspaper.  
Motion carried (4-0)

**9. DISCUSSION OF POPS (PRAHA OUTDOOR PERFORMANCE STAGE)**

GM Reimers informed the Commission that city and utility staff had a virtual meeting with members of the POPS committee, and they have indicated that they would like to have the NPUC donate the cost of providing the electric service to the facility. GM Reimers said he and City Administrator Josh Tetzlaff informed the committee that they would need to provide the service requirements and specifications, along with a written request for the donation the Utilities Commission for them to consider at a future meeting.

**10. SMMPA BOARD OF DIRECTORS MEETING**

a. December 11, 2024  
GM Reimers reported that at the January meeting the board was updated on future transmission projects along with projected transmission investment opportunities.  
The board was also updated on engine repair projects at the Owatonna energy plant.

**11. GENERAL MANAGER'S REPORT**

GM Reimers informed the Commission on the following:  
DGR has been working on the Cat engine contract and that should be completed sometime in February. Staff has been working on the West Side Energy station building layout.  
City Attorney Scott Riggs is working on a resolution for the city council to detail the future bonding and refunding requirements for the West Side Energy station.

**12. OTHER BUSINESS**

None

**13. ADJOURNMENT**

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to adjourn the meeting at 4:35p.m.  
Motion carried (4-0)

Respectfully Submitted,

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Bruce Reimers  
General Manager

Vendor Name	Net Invoice Amount
<b>AMAZON CAPITAL SERVICES</b>	
OFFICE SUPPLIES	\$65.17
<b>BEVCOMM</b>	
TELEPHONE	\$162.98
TELEPHONE/COMMUNICATIONS	\$59.95
<b>CENTERPOINT ENERGY</b>	
NATURAL GAS	\$122.20
<b>COMPUTER TECHNOLOGY SOLUTIONS</b>	
COMPUTER SUPPORT	\$1,996.06
OFFICE 365 / FIREWALL	\$562.91
REPLACEMENT COMPUTER	\$1,220.00
<b>GOPHER STATE ONE CALL</b>	
LINE LOCATES	\$58.75
<b>GREATAMERICA FINANCIAL SERVICES</b>	
POSTAGE MACHINE LEASE	\$67.59
<b>LAKERS NEW PRAGUE SANITARY</b>	
TRASH - ELECTRIC	\$17.29
TRASH - POWER PLANT	\$89.89
TRASH - WATER	\$17.29
<b>LEAGUE OF MINNESOTA CITIES</b>	
SAFETY & LOSS WORKSHOP	\$30.00
<b>LEAGUE OF MN CITIES INSURANCE</b>	
PROPERTY & CASUALTY INSURANCE	\$2,046.22
<b>METRO SALES INC</b>	
COPIER LEASE	\$129.84
<b>NEON LINK</b>	
ONLINE PAYMENT FEES	\$557.25
<b>NEW PRAGUE UTILITIES</b>	
ELECTRIC UTILITIES	\$1,008.25
WATER UTILITIES	\$15.47
<b>O'REILLY AUTOMOTIVE INC</b>	
SUPPLIES	\$59.14
<b>RIVER COUNTRY COOP</b>	
DIESEL GEN #7	\$238.95
<b>TRENCHERS PLUS INC</b>	
WOOD CHIPPER - SWITCH	\$25.48
<b>US BANK CREDIT CARD</b>	
BUCKET TRUCK PART	\$39.00
COMMISSION MEETING	\$35.89
COUPLER	\$56.79
MESH	\$278.07
MMUA T&O CONFERENCE	\$439.24
SAMPLES	\$18.52
TOOLS	\$131.76
UTILITY BOX	\$32.98
<b>US BANK EQUIPMENT FINANCE</b>	
COPIER LEASE	\$624.56
<b>VERIZON WIRELESS</b>	
IPAD	\$418.74
IPADS	\$55.10
TELEPHONE	\$958.69
<b>VETERAN SHREDDING</b>	
CONTRACTED SERVICES	\$17.00
Grand Totals	\$11,657.02

Vendor / Description	Invoice Amount
<b>AAI GARAGE DOOR</b>	
GARAGE DOOR REPLACEMENT- 22 HAIL STORM	\$8,478.00
<b>ACE HARDWARE</b>	
SUPPLIES	\$319.30
<b>ACME TOOLS</b>	
PRUNER REPAIR	\$507.50
TOOLS	\$1,198.00
<b>AMARIL UNIFORM COMPANY</b>	
FR CLOTHING - BRADY	\$29.43
FR CLOTHING - LOGAN	\$385.00-
<b>AMAZON CAPITAL SERVICES</b>	
CABLE	\$59.95
CASTER WHEELS	\$19.75
CHARGING CABLE	\$5.89
PHONE CASE - CURT	\$24.99
PO 858 - SWITCH	\$78.60
SHARPIES	\$17.97
STANDING MAT - JESSI	\$39.99
<b>AMERICAN WATER WORKS ASSOC</b>	
AWWA MEMBERSHIP	\$394.00
<b>ARVIG ANSWERING SOLUTIONS</b>	
ANSWERING SERVICE	\$64.86
<b>BORDER STATES ELECTRIC SUPPLY</b>	
WELL #4 - VFD	\$175.99
<b>BRADY O'NEILL</b>	
MMUA METER SCHOOL	\$99.53
<b>C L BENSEN COMPANY INC</b>	
FILTERS 16 X 20 X 2	\$136.80
<b>CC DAY COMPANY</b>	
FILTERS, HILCO	\$3,909.16
<b>CENTERPOINT ENERGY</b>	
NATURAL GAS	\$2,930.76
<b>DENNY / DOTTY VONBANK</b>	
CLEANING RAGS	\$120.00
<b>FERGUSON ENTERPRISES LLC #1657</b>	
BUTTERFLY VALVES	\$1,473.69
FLANGES - #1	\$152.62
FLANGES - SMMPA	\$152.62
<b>GRAINGER</b>	
BATTERIES	\$124.40
DEGREASER	\$69.48
PLANT 1 - FILTER	\$14.52
SOLENOID VALVE	\$328.73
WELL #4 - LUGS	\$27.55
WIRE BRUSH	\$19.20
<b>HAWKINS INC</b>	
WATER PURIFICATION	\$8,569.88
<b>HEITZ, COREY</b>	
CORETY - METER SCHOOL	\$89.99
<b>IMPERIAL DADE</b>	
PAPER ORDER	\$943.62
<b>LEAGUE OF MN CITIES INS TRUST</b>	
PROPERTY / CASUALTY INSURANCE	\$104,111.00
<b>LUBE-TECH &amp; PARTNERS LLC</b>	
5W20 OIL	\$810.18
5W30 MOTOR OIL	\$809.18
DELVAC 1300 SUPER 15W40 OIL	\$1,192.46

Vendor / Description	Invoice Amount
<b>MN MUNICIPAL UTILITIES ASSOC</b>	
DRUG & ALCOHOL TESTING	\$41.25
GENERATION SCHOOL	\$1,110.00
<b>MN RURAL WATER ASSOC.</b>	
MEMBERSHIP DUES	\$425.00
<b>MONTGOMERY OIL CO INC</b>	
KEROSENE	\$87.55
<b>NOVAK'S GARAGE</b>	
FILTER PLANT #1 - METAL	\$32.52
<b>RIVER COUNTRY CO-OP</b>	
MOTORS FUEL	\$1,289.89
<b>SALTCO</b>	
MONTHLY SALT	\$35.00
<b>SHERWIN WILLIAMS</b>	
PAINT	\$132.86
<b>STAR GROUP LLC.</b>	
FILTERS	\$86.47
<b>STASNEY ELECTRIC</b>	
FILTER PLANT #2 - BREAKER	\$302.72
<b>STEINHOFF, JEFF</b>	
CLASS B EXAM	\$32.00
<b>STUART C. IRBY CO.</b>	
37.5KVA 120/240 TRANSFORMERS	\$49,200.00
<b>US BANK EQUIPMENT FINANCE</b>	
COPIER LEASE	\$147.99
<b>UTILITY CONSULTANTS</b>	
SAMPLES	\$210.08
<b>VOYAGER FLEET</b>	
MOTORS FUEL	\$98.91
<b>WATER HEATERS ONLY</b>	
100 GAL ELECTRIC WATER HEATER	\$1,834.00
<b>WESCO RECEIVABLES CORP.</b>	
DECAL, ELEC. DANGER 5X7	\$1,518.40
<b>ZORO TOOLS</b>	
HEATER	\$1,706.99
Grand Totals	\$195,406.22



Southern Minnesota Municipal Power Agency  
 500 First Ave SW  
 Rochester MN 55902-3303  
 United States

# Power Sales

Section 4, Item a.

#INV1633  
 1/31/2025

**Bill To**

New Prague Municipal Utilities  
 118 N Central Avenue  
 New Prague MN 56071  
 United States

**Due Date:** 2/25/2025

BILLING PERIOD	kWh	kW	DATE / TIME
Jan 2025	6,264,257	10,347	Jan 21, 2025 10:00:00 AM
SOLAR PRODUCTION	0	0	
<b>TOTAL</b>	<b>6,264,257</b>	<b>10,347</b>	
BASE RATE BILLING DEMAND CAP	N/A	0	
SUMMER SEASON BASE RATE DEMAND	N/A	15,725	Aug 26, 2024 4:00:00 PM
BASE RATE RATCHET DEMAND	N/A	11,637	Aug 26, 2024 4:00:00 PM

Description	Quantity	Rate	Amount	TOTAL
<b>BASE RATE POWER SUPPLY</b>				
Demand Charge (kW)	11,637	\$10.95	\$127,425.15	\$127,425.15
On Peak Energy Charge (kWh)	2,844,934	\$0.06431	\$182,957.71	\$182,957.71
Off Peak Energy Charge (kWh)	3,419,323	\$0.04808	\$164,401.05	\$164,401.05
Cost Adjustment (kWh)	5,987,170	\$-0.001246	\$-7,460.01	\$-7,460.01
BASE RATE SUBTOTAL				\$467,323.90
<b>TRANSMISSION</b>				
Transmission Charge - CP (kW)	10,347	\$1.00	\$10,347.00	\$10,347.00
Transmission Charge - Ratchet (kW)	15,725	\$1.934234	\$30,415.83	\$30,415.83
<b>OTHER CHARGES</b>				

<b>Total</b>	<b>\$508,086.73</b>
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NEW PRAGUE UTILITIES COMMISSION									
SMMPA									
01/31/2025									
MONTH	KWH	PURCHASED POWER	ENERGY COST ADJ	2025 Price/KWH	MONTH	KWH	PURCHASED POWER	ENERGY COST ADJ	2024 Price/KWH
January	6,264,257	\$ 508,086.73	\$ (7,460.01)	\$ 0.08230	January	6,076,702	\$ 492,817.06	\$ (14,666.30)	\$ 0.08351
February					February	5,236,987	\$ 458,820.82	\$ (1,385.49)	\$ 0.08788
March					March	5,317,688	\$ 484,044.84	\$ 21,047.45	\$ 0.08707
April					April	5,056,695	\$ 479,805.51	\$ 27,912.54	\$ 0.08937
May					May	5,482,934	\$ 533,610.64	\$ 57,883.99	\$ 0.08676
June					June	6,281,542	\$ 528,546.50	\$ 8,257.30	\$ 0.08283
July					July	7,292,531	\$ 593,245.07	\$ (6,319.23)	\$ 0.08222
August					August	6,961,253	\$ 639,976.21	\$ 31,831.90	\$ 0.08736
September					September	6,407,296	\$ 546,056.39	\$ (4,141.95)	\$ 0.08587
October					October	5,359,459	\$ 486,387.81	\$ 15,710.69	\$ 0.08782
November					November	5,269,409	\$ 524,731.77	\$ 64,254.55	\$ 0.08739
December					December	5,987,170	\$ 529,434.00	\$ 28,691.93	\$ 0.08364
<b>Total</b>	<b>6,264,257</b>	<b>\$ 508,086.73</b>	<b>\$ (7,460.01)</b>	<b>\$ 0.08230</b>	<b>Total</b>	<b>70,729,666</b>	<b>\$ 6,297,476.62</b>	<b>\$ 229,077.38</b>	<b>\$ 0.08580</b>



<b>NEW PRAGUE UTILITIES COMMISSION</b>			
<b>INVESTMENT SUMMARY</b>			
<b>12/31/2024</b>			
<b>First Bank and Trust</b>			
Checking - Cash Balance			
Electric		\$	3,131,846.80
Water		\$	1,860,058.46
Subtotal		\$	4,991,905.26
Money Market		\$	2,091,871.51
<b>Wells Fargo</b>			
F.I.S.T. (Market Value per Wells Select report)		\$	3,295,005.00
Electric (74% of account)	\$	2,438,303.70	
Water (26% of account)	\$	856,701.30	
<b>Total</b>		<b>\$</b>	<b>10,378,781.77</b>
<b>Invested</b>			
F.I.S.T. original investment - 6/21/2012	\$	1,050,000	
F.I.S.T. Add'l investment - 7/19/2012	\$	730,000	
F.I.S.T. Add'l investment - 8/22/2014	\$	470,000	
F.I.S.T. Add'l Investment - 7/31/2015	\$	500,000	
F.I.S.T. Add'l Investment - 11/16/2015	\$	100,000	
	\$	2,850,000	

# Managed Asset Allocation Summary

As of January 14, 2025

Section 5, Item a. 2025 Basis

NEW PRAGUE UTIL  
COMMISSION  
221880  
Investment Object  
Income

	MARKET VALUE	TOTAL COST	UNREALIZED G/L	EST ANNUAL INCOME	EST ANNUAL YIELD	ALLOCATION
Cash Alternatives	28,390	28,390	0	1,216	4.28	0.9
Fixed Income	3,266,615	3,446,699	(180,084)	102,880	3.15	99.1
<b>Total Portfolio</b>	<b>\$3,295,005</b>	<b>\$3,475,089</b>	<b>\$(180,084)</b>	<b>\$104,097</b>	<b>3.16%</b>	<b>100.0%</b>



**NEW PRAGUE UTILITIES COMMISSION, MINNESOTA**  
**STATEMENT OF REVENUES AND EXPENSES**  
**BUDGET AND ACTUAL**  
**WATER FUND (UNAUDITED)**  
**December 31, 2024**

WATER FUND						
<i>100.00% of year completed</i>						
<b>REVENUES</b>	<b>2023 Thru 12/31/2023</b>	<b>Current Month</b>	<b>Actual Thru 12/31/2024</b>	<b>2023/2024 Variance YTD</b>	<b>2024 Fiscal Budget</b>	<b>% Received or Expended Based on Actual Budget</b>
Unbilled Accounts Receivable	(10,208.54)	(5,091.17)	3,150.66	13,359.20	-	0.00%
Residential	\$ 1,272,612.04	\$ 99,356.61	\$ 1,276,733.01	\$ 4,120.97	\$ 1,167,088.00	109.39%
Commercial	594,770.28	32,086.96	465,678.57	(129,091.71)	619,473.00	75.17%
Water Hook-up Fees	\$ 40,647.96	\$ 4,104.00	\$ 52,386.00	\$ 11,738.04	\$ 20,000.00	261.93%
Interest Income	91,253.49	81,583.63	120,224.23	28,970.74	15,000.00	801.49%
Other Income	\$ 165,497.01	\$ 373,091.19	\$ 407,260.25	\$ 241,763.24	\$ 56,400.00	722.09%
<b>TOTAL REVENUES</b>	<b>\$ 2,154,572.24</b>	<b>\$ 585,131.22</b>	<b>\$ 2,325,432.72</b>	<b>\$ 170,860.48</b>	<b>\$ 1,877,961.00</b>	<b>123.83%</b>
<b>EXPENSES</b>						
Power Used	131,813.87	8,678.25	108,843.67	(22,970.20)	117,500.00	92.63%
Purification	57,784.99	7,674.35	59,468.46	1,683.47	58,000.00	102.53%
Distribution	52,317.46	9,201.79	42,155.98	(10,161.48)	70,500.00	59.80%
Depreciation	433,404.39	42,723.72	516,951.57	83,547.18	431,460.00	119.81%
Debt & Other Interest	106,812.26	13,902.52	125,956.07	19,143.81	101,948.00	123.55%
Salary & Benefits	601,903.68	70,470.12	577,607.22	(24,296.46)	647,468.00	89.21%
Admin & General	\$ 131,682.80	\$ 16,850.97	\$ 194,108.65	\$ 62,425.85	\$ 163,028.00	119.06%
<b>TOTAL EXPENSES</b>	<b>\$ 1,515,719.45</b>	<b>\$ 169,501.72</b>	<b>\$ 1,625,091.62</b>	<b>\$ 109,372.17</b>	<b>\$ 1,589,904.00</b>	<b>102.21%</b>
<b>EXCESS REVENUES OVER EXPENSES</b>	<b>\$ 638,852.79</b>	<b>\$ 415,629.50</b>	<b>\$ 700,341.10</b>	<b>\$ 61,488.31</b>	<b>\$ 288,057.00</b>	

CITY OF NEW PRAGUE  
 BALANCE SHEET  
 DECEMBER 31, 2024

Section 5, Item b.

WATER

ASSETS

604-10101	CLAIM ON CASH	1,229,432.81	
604-10125	MONEY MARKET-4M	414,889.31	
604-10126	MONEY MARKET-4M 2024 BOND	907,492.13	
604-10406	F.I.S.T. INVESTMENTS	902,829.11	
604-10407	INVEST ALLOW-UNREALIZED LOS	( 41,666.69)	
604-11500	ACCOUNTS RECEIVABLE	7,863.13	
604-11502	ACCOUNTS RECEIVABLE - NSF	660.06	
604-11525	ACCRUED REVENUE	96,080.11	
604-11600	ALLOWANCE DOUBTFUL ACC'T	( 4,000.00)	
604-11710	CUSTOMER ACCOUNTS RECEIVABL	118,203.20	
604-12100	SPECIAL ASSESS. REC.-CURRENT	111.05	
604-12300	SPECIAL ASSESS. REC.-DEFFERED	673,456.40	
604-13200	DUE FROM OTHER GOVERNMENTS	40.48	
604-14100	MATERIAL INVENTORY	79,717.90	
604-15696	DEFERRED OUTFLOW - OPEB	3,872.00	
604-15699	GERF DEFERRED OUTFLOWS	75,379.00	
604-16100	LAND	79,519.50	
604-16200	BUILDINGS	2,454,932.92	
604-16201	WELLS, PUMPS & PUMP HOUSE	2,197,186.11	
604-16202	WATER TREATMENT	68,116.88	
604-16203	WATER TREATMENT EQUIPMENT	1,253,269.45	
604-16211	ACCUM DEPR-PRODUCTION PLANT	( 4,399,237.55)	
604-16301	ELEVATED TOWER	1,988,569.68	
604-16303	RESERVOIR	732,530.15	
604-16304	DISTRIBUTION TO SYSTEM	8,016,109.30	
604-16305	PRU VALVES	902.95	
604-16306	MAIN STREET TREATMENT UPGRADE	215,848.13	
604-16308	WATER METERS	1,127,277.76	
604-16311	ACCUM DEPR.-TRANS-DISTRIBUTI	( 4,669,968.08)	
604-16312	ACCUM. DEPR-GENERAL PLANT	( 295,864.37)	
604-16314	SCADA	351,945.74	
604-16401	BLDG IMPROVEMENT OFFICE	5,533.95	
604-16402	DEFERRED MAINTENANCE CHARGE	24,794.02	
604-16403	OFFICE FUNITURE & FIXTURES	29,980.37	
604-16404	TRANSPORTATION/EQUIPMENT	266,271.51	
604-16405	MISCELLANEOUS EQUIPMENT	39,308.45	
604-16406	SHOP EQUIPMENT	1,417.62	
	TOTAL ASSETS		13,952,804.49

LIABILITIES AND EQUITY

CITY OF NEW PRAGUE  
 BALANCE SHEET  
 DECEMBER 31, 2024

Section 5, Item b.

WATER

<u>LIABILITIES</u>		
604-20210	ACCOUNTS PAYABLE	16,412.90
604-21503	ACCRUED INTEREST	56,455.63
604-21600	ACCRUED WAGES	12,578.79
604-21650	ACCRUED WAGES-VAC & COMP	71,103.53
604-21712	DUE WATER TESTING PROGRAM	.04
604-21717	OPEB LIABILITY	19,420.00
604-22000	DEPOSITS	25,529.16
604-22296	OPEB DEFERRED INFLOW	7,329.00
604-22299	DEFERRED (GERF) INFLOW	95,644.00
604-22500	BOND PAYABLE - CUR PORT	323,552.04
604-23400	BOND PREMIUM	393,157.91
604-23511	2011 CIP	30,080.00
604-23516	2013B-REFUNDING 2005-2007	40,000.00
604-23517	CIP 2014	50,000.00
604-23518	2020A - REFUNDING	215,746.51
604-23519	CIP 2020-2021	1,275,000.00
604-23520	2021 UTILITY BUILDING	390,000.00
604-23521	CIP 2022	250,000.00
604-23522	CIP 2023	440,000.00
604-23523	CIP 2024	820,000.00
604-23999	GERF PENSION LIABILITY	293,737.00
		<hr/>
	TOTAL LIABILITIES	4,825,746.51
<u>FUND EQUITY</u>		
604-25999	PRIOR PERIOD ADJUSTMENT	( 274,691.48)
604-26730	RESERVED FOR INVESTMENT AL	( .40)
604-27200	FUND BALANCE-UNDESIGNATED	7,413,719.83
604-28000	INVESTED IN UTILITY PLANT	1,287,688.93
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<hr/> 700,341.10
	BALANCE - CURRENT DATE	<hr/> 700,341.10
	TOTAL FUND EQUITY	<hr/> 9,127,057.98
	TOTAL LIABILITIES AND EQUITY	<hr/> <hr/> 13,952,804.49

CITY OF NEW PRAGUE, MINNESOTA  
STATEMENT OF REVENUES AND EXPENSES  
BUDGET AND ACTUAL  
ELECTRIC FUND (UNAUDITED)  
December 31, 2024

Section 5, Item b.

ELECTRIC FUND						
100.00% of year completed						
REVENUES	2023 Thru 12/31/2023	Current Month	Actual Thru 12/31/2024	2023/2024 Variance YTD	2024 Fiscal Budget	% Received or Expended Based on Actual Budget
Unbilled Accounts Receivable	\$ (101,665.83)	\$ (15,539.29)	\$ 31,671.17	\$ 133,337.00	\$ -	0.00%
Residential Revenue	\$ 4,192,589.69	\$ 357,744.66	\$ 4,207,768.26	\$ 15,178.57	\$ 4,230,849.00	99.45%
Commercial	\$ 627,612.52	\$ 60,096.90	\$ 668,320.66	\$ 40,708.14	\$ 606,240.00	110.24%
Small Industrial	\$ 1,835,814.18	\$ 164,129.08	\$ 1,892,282.16	\$ 56,467.98	\$ 1,837,352.00	102.99%
Industrial	\$ 2,383,439.94	\$ 213,727.42	\$ 2,489,544.23	\$ 106,104.29	\$ 2,374,761.00	104.83%
Streetlights	\$ 64,064.46	\$ 5,571.46	\$ 53,587.97	\$ (10,476.49)	\$ 58,529.00	91.56%
Other Departments	\$ 147,823.24	\$ 11,859.75	\$ 130,545.10	\$ (17,278.14)	\$ 162,901.00	80.14%
SMMPA LOR Reimbursement	\$ 208,350.36	\$ 17,817.17	\$ 206,080.87	\$ (2,269.49)	\$ 180,000.00	114.49%
SMMPA O&M Revenue	\$ 696,048.51	\$ 68,685.40	\$ 912,195.75	\$ 216,147.24	\$ 654,740.00	139.32%
Reimbursement - SMMPA Rebates	\$ 35,212.20	\$ 1,978.73	\$ 10,923.27	\$ (24,288.93)	\$ -	0.00%
Interest Income	\$ 218,174.17	\$ 161,402.08	\$ 222,950.26	\$ 4,776.09	\$ 25,000.00	891.80%
Other Income	\$ 301,126.06	\$ 13,550.51	\$ 349,382.61	\$ 48,256.55	\$ 343,700.00	101.65%
<b>TOTAL REVENUES</b>	<b>\$ 10,608,589.50</b>	<b>\$ 1,061,023.87</b>	<b>\$ 11,175,252.31</b>	<b>\$ 566,662.81</b>	<b>\$ 10,474,072.00</b>	<b>106.69%</b>
<b>EXPENSES</b>						
Production	\$ 10,124.77	\$ 3,816.50	\$ 13,591.33	\$ 3,466.56	\$ 26,000.00	52.27%
Purchased Power	\$ 6,221,565.52	\$ 529,434.01	\$ 6,297,476.63	\$ 75,911.11	\$ 6,401,508.00	98.37%
SMMPA O&M Expenses	\$ 287,056.29	\$ 42,500.51	\$ 474,223.98	\$ 187,167.69	\$ 486,740.00	97.43%
Distribution/Transmission	\$ 139,588.33	\$ (17,303.15)	\$ 44,521.63	\$ (95,066.70)	\$ 114,000.00	39.05%
Energy Conservation - Rebates	\$ 42,911.84	\$ 3,060.61	\$ 16,183.30	\$ (26,728.54)	\$ 12,500.00	129.47%
Depreciation	\$ 695,511.90	\$ 62,005.82	\$ 750,697.00	\$ 55,185.10	\$ 680,160.00	110.37%
Salary & Benefits	\$ 1,328,631.33	\$ 182,517.27	\$ 1,398,450.66	\$ 69,819.33	\$ 1,697,681.00	82.37%
MVEC LOR Payment	\$ 416,700.67	\$ 35,634.32	\$ 412,161.68	\$ (4,538.99)	\$ 357,793.00	115.20%
Admin & General	\$ 264,005.94	\$ 7,449.31	\$ 288,796.32	\$ 24,790.38	\$ 260,278.00	110.96%
Payment in Lieu of Taxes	\$ 40,000.00	\$ 3,333.37	\$ 40,000.00	\$ -	\$ 40,000.00	100.00%
<b>TOTAL EXPENSES</b>	<b>\$ 9,446,096.59</b>	<b>\$ 852,448.57</b>	<b>\$ 9,736,102.53</b>	<b>\$ 290,005.94</b>	<b>\$ 10,076,660.00</b>	<b>96.62%</b>
<b>EXCESS REVENUES OVER EXPENSES</b>	<b>\$ 1,162,492.91</b>	<b>\$ 208,575.30</b>	<b>\$ 1,439,149.78</b>	<b>\$ 276,656.87</b>	<b>\$ 397,412.00</b>	

Note: "Other Income" includes metal recycling

CITY OF NEW PRAGUE  
BALANCE SHEET  
DECEMBER 31, 2024

Section 5, Item b.

ELECTRIC

ASSETS

605-10101	CLAIM ON CASH	3,253,025.05
605-10125	MONEY MARKET-4M	1,525,321.69
605-10200	PETTY CASH	300.00
605-10405	MONEY MARKET-FIRST BK & TRUST	151,660.51
605-10406	F.I.S.T. INVESTMENT	2,569,590.53
605-10407	INVEST ALLOW-UNREALIZED LOS	( 118,589.82)
605-11500	ACCOUNTS RECEIVABLE	4,956.48
605-11502	ACCOUNTS RECEIVABLE - NSF	5,478.06
605-11510	ACOUNTS RECEIVABLE - SMMPA	258,880.25
605-11525	ACCRUED REVENUE	600,013.48
605-11600	ALLOWANCE DOUBTFUL ACC'T	( 10,000.05)
605-11710	CUSTOMER ACCOUNTS RECEIVABL	718,996.68
605-12100	SPECIAL ASSESS. REC.-CURRENT	1,124.28
605-13200	DUE FROM OTHER GOVERNMENTS	105.47
605-14100	MATERIAL INVENTORY	1,175,699.88
605-14322	A/R SMMPA REBATES	391.73
605-15501	PREPAID OTHER	1,227.00
605-15696	DEFERRED OUTFLOW - OPEB	5,538.00
605-15699	GERF DEFERRED OUTFLOWS	185,794.00
605-16100	LAND	41,647.88
605-16205	STRUCTURE & IMPROV. BLDGS	3,792,791.38
605-16206	GENERATORS	5,527,533.57
605-16211	ACCUM DEPR-PRODUCTION PLANT	( 6,815,261.30)
605-16301	TRANSMISSION STATION EQUIPMENT	601,832.72
605-16302	TRANSMISSION POLES & CONDUCTOR	87,734.24
605-16303	DISTRIBUTION STATION EQUIPMENT	832,233.96
605-16304	POLES-TOWERS-FIXTURES	204,140.34
605-16305	OVERHEAD CONDUCTORS-DEVICES	678,998.06
605-16306	UNDERGROUND CONDUCTORS-DEVICE	6,130,180.47
605-16307	LINE TRANSFORMERS	2,104,995.37
605-16308	SERVICES	432,135.18
605-16309	ELECTRIC METERS	1,072,841.34
605-16310	FIBER OPTIC	98,856.02
605-16311	ACCUM DEPR.-TRANS-DISTRIBUTI	( 8,096,751.01)
605-16312	ACCUM DEPR - GEN PLANT	( 1,655,711.21)
605-16313	LOAD MANAGEMENT	104,472.67
605-16314	SCADA	123,864.82
605-16315	STREET LIGHTS	1,719,957.76
605-16316	STRUCTURE & IMPROVEMENTS E	224,058.67
605-16403	TOOLS & WORK EQUIPMENT	237,583.03
605-16404	TRANSPORTATION/EQUIPMENT	1,920,136.71
605-16405	MISCELLANEOUS EQUIPMENT	97,109.01
605-16406	SHOP EQUIPMENT	56,994.23
605-16420	OFFICE EQUIPMENT	89,730.18
605-16518	JOB #3 (URD) NE STREET RECONS	1,083.41
605-16519	JOB #3 (TRANS) NE STREET RECON	268.32
605-16522	JOB #3 (S.L.) NE STREET RECONS	2,245.36
605-16526	JOB #4 (URD) FEEDER #1	280,015.56
605-16527	JOB #4 (TRANS) FEEDER #1	37,700.33
605-16528	JOB #4 (SERV) FEEDER #1	113,560.28
605-16529	JOB #4 (METER) FEEDER #1	531.66
605-16530	JOB #4 (S.L.) FEEDER #1	53,754.08
605-16531	JOB #4 (FIBER) FEEDER #1	571.96
605-16542	JOB #6 (URD) FEEDER #4 & #6	370.64
605-16550	JOB #7 (URD) FEEDER #8	3,759.33
605-16568	JOB #9 (SERV) FUTURE GENERATIO	85,612.30

TOTAL ASSETS

20,521,090.54

CITY OF NEW PRAGUE  
 BALANCE SHEET  
 DECEMBER 31, 2024

Section 5, Item b.

ELECTRIC

LIABILITIES AND EQUITY

LIABILITIES

605-20200	ACCOUNTS PAYABLE-SMMPA	529,434.01	
605-20204	AP OTHER	378,347.08	
605-20210	ACCOUNTS PAYABLE	42,564.31	
605-21600	ACCRUED WAGES	33,358.34	
605-21650	ACCRUED WAGES-VAC & COMP	155,477.59	
605-21717	OPEB LIABILITY	27,780.00	
605-22000	DEPOSITS	103,445.27	
605-22001	ENERGY ASSISTANCE CONTRACTS	4,648.13	
605-22022	HOLDING FUNDS-DEPOSITS	950.00	
605-22296	OPEB DEFERRED INFLOW	10,484.00	
605-22299	DEFERRED (GERF) INFLOW	235,737.00	
605-23999	GERF PENSION LIABILITY	723,987.00	
	TOTAL LIABILITIES		2,246,212.73
	<u>FUND EQUITY</u>		
605-25999	PRIOR PERIOD ADJUSTMENT	( 890,763.35)	
605-26300	CONTRIBUTED CAPITAL	( .19)	
605-26720	RESERVED FOR BONDS	321,700.00	
605-27200	FUND BALANCE-UNDESIGNATED	12,995,882.31	
605-28000	INVESTED IN UTILITY PLANT	4,423,834.26	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,424,224.78	
	BALANCE - CURRENT DATE	1,424,224.78	
	TOTAL FUND EQUITY		18,274,877.81
	TOTAL LIABILITIES AND EQUITY		20,521,090.54



<b>AGENDA ITEM: 5C</b>									
<b>NEW PRAGUE UTILITIES COMMISSION</b>									
<b>WATER PUMPED-SOLD-USED</b>									
<b>2025</b>									
<b>YR/MO</b>	<b>2025</b>		<b>2024</b>		<b>YR/MO</b>	<b>2025</b>		<b>2024</b>	
	<b>2025</b>	<b>YTD</b>	<b>2024</b>	<b>YTD</b>		<b>2025</b>	<b>YTD</b>	<b>2024</b>	<b>YTD</b>
<b>JANUARY</b>	<b>12/8/24-1/8/2025</b>		<b>12/8/23-1/8/2024</b>		<b>JULY</b>	<b>6/7/2025-7/8/2025</b>		<b>6/7/2024-7/8/2024</b>	
GAL PUMPED	17,427	17,427	18,004	18,004	GAL PUMPED	17,427	19,050	129,082	
GAL SOLD	15,702	15,702	15,411	15,411	GAL SOLD	15,702	16,581	108,730	
GAL USED	461	461	280	280	GAL USED	461	456	2,490	
GAL(LOSS)/GAIN	(1,264)	(1,264)	(2,313)	(2,313)	GAL(LOSS)/GAIN	0	(1,264)	(2,013)	(17,862)
PERCENTAGE	7.3%	7.3%	12.8%	12.8%	PERCENTAGE	#DIV/0!	7.3%	10.6%	13.8%
<b>FEBRUARY</b>	<b>1/8/2025-2/7/2025</b>		<b>1/8/2024-2/7/2024</b>		<b>AUGUST</b>	<b>7/8/2025-8/7/2025</b>		<b>7/8/2024-8/7/2024</b>	
GAL PUMPED		17,427	17,511	35,515	GAL PUMPED	17,427	25,675	154,757	
GAL SOLD		15,702	14,979	30,390	GAL SOLD	15,702	22,609	131,339	
GAL USED		461	343	623	GAL USED	461	757	3,247	
GAL(LOSS)/GAIN	0	(1,264)	(2,189)	(4,502)	GAL(LOSS)/GAIN	0	(1,264)	(2,309)	(20,171)
PERCENTAGE	#DIV/0!	7.3%	12.5%	12.7%	PERCENTAGE	#DIV/0!	7.3%	9.0%	13.0%
<b>MARCH</b>	<b>2/7/2025-3/8/2025</b>		<b>2/7/2024-3/8/2024</b>		<b>SEPTEMBER</b>	<b>8/7/2025-9/9/2025</b>		<b>8/7/2024-9/9/2024</b>	
GAL PUMPED		17,427	16,824	52,339	GAL PUMPED	17,427	27,535	182,292	
GAL SOLD		15,702	14,823	45,213	GAL SOLD	15,702	23,306	154,645	
GAL USED		461	330	953	GAL USED	461	785	4,032	
GAL(LOSS)/GAIN	0	(1,264)	(1,671)	(6,173)	GAL(LOSS)/GAIN	0	(1,264)	(3,444)	(23,615)
PERCENTAGE	#DIV/0!	7.3%	9.9%	11.8%	PERCENTAGE	#DIV/0!	7.3%	12.5%	13.0%
<b>APRIL</b>	<b>3/8/2025-4/8/2025</b>		<b>3/8/2024-4/8/2024</b>		<b>OCTOBER</b>	<b>9/9/2025-10/8/2025</b>		<b>9/9/2024-10/8/2024</b>	
GAL PUMPED		17,427	17,280	69,619	GAL PUMPED	17,427	31,996	214,288	
GAL SOLD		15,702	15,301	60,514	GAL SOLD	15,702	30,099	184,744	
GAL USED		461	311	1,264	GAL USED	461	1308	5,340	
GAL(LOSS)/GAIN	0	(1,264)	(1,668)	(7,841)	GAL(LOSS)/GAIN	0	(1,264)	(589)	(24,204)
PERCENTAGE	#DIV/0!	7.3%	9.7%	11.3%	PERCENTAGE	#DIV/0!	7.3%	1.8%	11.3%
<b>MAY</b>	<b>4/8/2025-5/8/2025</b>		<b>4/8/2024-5/8/2024</b>		<b>NOVEMBER</b>	<b>10/8/2025-11/7/2025</b>		<b>10/8/2024-11/7/2024</b>	
GAL PUMPED		17,427	19,862	89,481	GAL PUMPED	17,427	23,486	237,774	
GAL SOLD		15,702	14,611	75,125	GAL SOLD	15,702	21,756	206,500	
GAL USED		461	318	1,582	GAL USED	461	552	5,892	
GAL(LOSS)/GAIN	0	(1,264)	(4,933)	(12,774)	GAL(LOSS)/GAIN	0	(1,264)	(1,178)	(25,382)
PERCENTAGE	#DIV/0!	7.3%	24.8%	14.3%	PERCENTAGE	#DIV/0!	7.3%	5.0%	10.7%
<b>JUNE</b>	<b>5/8/2025-6/7/2025</b>		<b>5/8/2024-6/7/2024</b>		<b>DECEMBER</b>	<b>11/7/2025 - 12/8/2025</b>		<b>11/7/2024 - 12/8/2024</b>	
GAL PUMPED		17,427	20,551	110,032	GAL PUMPED	17,427	18,084	255,858	
GAL SOLD		15,702	17,024	92,149	GAL SOLD	15,702	17,118	223,618	
GAL USED		461	452	2,034	GAL USED	461	489	6,381	
GAL(LOSS)/GAIN	0	(1,264)	(3,075)	(15,849)	GAL(LOSS)/GAIN	0	(1,264)	(477)	(25,859)
PERCENTAGE	#DIV/0!	7.3%	15.0%	14.4%	PERCENTAGE	#DIV/0!	7.3%	2.6%	10.1%

<b>NEW PRAGUE UTILITIES COMMISSON</b>					
<b>ELECTRIC SALES KWH</b>					
		<b>ACCUM</b>			<b>ACCUM</b>
<b>MONTH</b>	<b>2025</b>	<b>2025</b>	<b>MONTH</b>	<b>2024</b>	<b>2024</b>
<b>JAN</b>	5,619,898	5,619,898	<b>JAN</b>	5,508,723	5,508,723
<b>FEB</b>			<b>FEB</b>	5,637,288	11,146,011
<b>MAR</b>			<b>MAR</b>	5,184,765	16,330,776
<b>APR</b>			<b>APR</b>	5,128,582	21,459,358
<b>MAY</b>			<b>MAY</b>	4,697,436	26,156,794
<b>JUNE</b>			<b>JUNE</b>	5,321,360	31,478,154
<b>JULY</b>			<b>JULY</b>	6,088,366	37,566,520
<b>AUG</b>			<b>AUG</b>	7,394,647	44,961,167
<b>SEPT</b>			<b>SEPT</b>	6,608,966	51,570,133
<b>OCT</b>			<b>OCT</b>	6,050,221	57,620,354
<b>NOV</b>			<b>NOV</b>	5,095,903	62,716,257
<b>DEC</b>			<b>DEC</b>	5,665,673	68,381,930
<b>TOTAL</b>	5,619,898		<b>TOTAL</b>	68,381,930	

**\*Monthly Kwh totals are not final until year-end**

# COMMERCIAL & INDUSTRIAL ELECTRIC SERVICE AGREEMENT

The New Prague Utilities Commission (NPUC) does hereby agree to install underground electric service extension lines and transformer for the purpose of furnishing electric service to commercial or industrial building owned by:

Owner/ Developer: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

(Hereinafter called the Owner or Developer), in accordance with the following terms and conditions listed.

1. Address of building: \_\_\_\_\_

2. The Developer shall pay to the Utilities \$ \_\_\_\_\_ or submit an irrevocable letter of credit prior to the initial installation of electrical service to the building.

3. Installation shall commence upon receipt by NPUC from the Developer of the following:

- A) Preliminary and final site plan showing electric and water service location, scaled on 11x17.
- B) Two weeks' notice of when we can start the project.
- C) A one-week window of time to install project prior to curb and gutter, blacktop placement.
- D) Project is to be within 4" of final grade and obstructions have been removed.
- E) Transformer pad specifications will be provided by NPUC, and installation will be the responsibility of the developer. The location of the transformer pad must be accessible via a hard surface.
- F) NPUC will provide all labor and equipment necessary to install feeder wiring, transformers, and related metering. The cost of materials will be billed to the developer at the current market price, while labor charges will follow the City's current fee schedule. All costs billed to the developer will be based on the current market price of materials. NPUC will provide all labor and equipment needed to install feeder wiring, transformers, and related metering.
- G) Meters will be banked and located as near as possible to the service entrance and on the **OUTSIDE OF THE BUILDING** so it can be accessible without entering the premises.
- H) Services over 200 amps will be required to have CT metering cabinets located on the pad next to the transformer or mounted on the building in a location approved by the NPUC.

SERVICE SIZE: \_\_\_\_\_ Amps SERVICE VOLTAGE: \_\_\_\_\_

# OF ELECTRIC METERS REQUESTED: \_\_\_\_\_ CT METERING: \_\_\_\_\_ Primary METERING: \_\_\_\_\_

4. Between November 1<sup>st</sup> and April 15<sup>th</sup>, the Utilities will provide frost trenching for an additional charge per fee schedule. Frost trenching must be done by NPUC or its contractors unless prior Utility approval is given.

5. The electric line, transformer and associated equipment installed by the Utilities shall remain the property of NPUC and the payment by the Owner shall not entitle Owner to ownership interest or rights therein.

6. NPUC shall not be responsible for delays in making installation caused by inability to obtain materials, strikes or other unusual conditions not under its control.

By signing below, Owners confirms that Owner has read, understands, and agrees to the terms and conditions set forth above.

\_\_\_\_\_  
Owner Date

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**NPUC Representative**

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**Date**

**SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY  
Minutes of the Board of Directors' Meeting  
January 8, 2025**

President Moulton called the meeting to order at 9:00 a.m. at the Southern Minnesota Municipal Power Agency in Rochester, Minnesota.

Mr. Geschwind, SMMPA Executive Director & CEO, welcomed the members to Rochester.

**Board Members Present:**

President Peter T. Moulton, Saint Peter; Vice President Roger E. Warehime, Owatonna; Secretary James R. Bakken, Preston; Treasurer T. Scott Jensen, Lake City; Mark E. Nibaur, Austin; Bruce A. Reimers, New Prague; and Timothy M. McCollough, Rochester.

**Others Present:**

David P. Geschwind, Executive Director & CEO; Jerry Mausbach, Blooming Prairie; Julie Zarling, Fairmont; Mitchell Rigelman, Lake City; Christian Fenstermacher, Owatonna; Jason Halvorson, Redwood Falls; Craig Anderson, Wells; Sandra K. Feehan, Beth A. Fondell, Naomi A. Goll, Joseph A. Hoffman, Clint D. Schumacher; and Jeremy B. Sutton of the Agency staff.

**Others Present Via Conference Call:**

Miles Heide, Fairmont; Shane Steele, Grand Marais; Mike Geers, Litchfield; Joe Kohlgraf, Mora; Keith R. Butcher, Princeton; and Sam Mack, Josh Shones, and Alan Wagner of the Agency staff.

**#1 Agenda Approval:**

Mr. Bakken moved to approve the agenda, seconded by Mr. McCollough, passed upon a unanimous vote of the board members present.

**#2 Consent Agenda:**

Mr. McCollough moved to approve the consent agenda, seconded by Mr. Jensen, passed upon a unanimous vote of the board members present.

APPROVED the December 11, 2024 board meeting minutes.

APPROVED the West Owatonna Substation 161 kV Capacitor Bank Addition. (Attachment A.)

APPROVED the Byron Substation Circuit Breaker and Relaying Replacement. (Attachment B.)

APPROVED the Administrative Policy 421.1 Funeral Leave Revision. (Attachment C.)

**#3 2025 Financing Activities-Fondell:**

Ms. Fondell reported on the 2025 financing activities and preliminary timeline.

Discussion.

Various upcoming projects were highlighted, some of which will involve board actions and member representative approvals.

**#4 OES & FES Cylinder Head Project-Sutton:**

Mr. Sutton reported on the Owatonna Energy Station (OES) and Fairmont Energy Station (FES) Cylinder Head Project.

Cylinder head engine leaks were detected at OES in May 2024 and subsequently at FES.

Caterpillar offered a solution with a newly designed head and valve seat that is expected to fix the leaks. In December 2024, 80 new cylinder heads (\$1,239,200) were ordered for OES. OES is the first plant for the new program using rebuilt heads. Caterpillar agreed to honor discounts (45% new heads and 60% rebuilt heads) and extend the 2024 pricing if heads were ordered before January 15, 2025. Sixty-four heads will be ordered for FES.

SMMPA will attempt to reduce shipping costs.

Discussion.

**Board Action**

Approve OES & FES Cylinder Head Project.

- OES balance of \$766,540 for materials & shipping.
- FES \$1,587,592 (Cylinder heads \$991,360 and \$596,232 for materials & shipping).
- Contingency 10% \$182,613.

Total Amount: \$2,536,745.

- Core charges will be paid to Caterpillar for each batch of heads sent and will then be refunded for repairable heads once heads are received and inspected.
  - OES \$513,740 (25,687 x 20 heads).
  - FES \$410,016 (25,697 x 16 heads).
- Anticipate shipments 3<sup>rd</sup> quarter 2025.

Mr. McCollough moved to approve the OES & FES Cylinder Head Project as presented, seconded by Mr. Reimers, passed upon a unanimous vote of the board members present.

**#5 Tranche 1 Joint Development Agreement-Sutton:**

Mr. Sutton reported on the Tranche 1 Joint Development Agreement.

MISO’s Board of Directors previously approved new transmission projects to address future reliability needs, including Tranche 1 project LRTP-4.

Participants SMMPA, Dairyland Power Cooperative (DPC), Rochester Public Utilities, and Northern States Power Company (NSP) are negotiating the Joint Development Agreement (JDA) for LRTP-4. The JDA would define the ownership arrangements for the project. Tranche 1 is focused on the Midwest.

Discussion.

The original expected schedule was to have a draft JDA at the February board meeting for approval consideration. That schedule is still possible, although it is likely that schedule will slip.

**#6 Sherco 3 Forced Outage Self-Insurance-Fondell/Sutton:**

Ms. Fondell reported on the Sherco 3 forced outage self-insurance.

SMMPA had outage insurance coverage to help mitigate economic risk that could arise from unexpected outages at Sherco 3. An overview of the policy history, analysis, and coverage were reviewed. Insurance premiums have increased due to more frequent forced outages at Sherco 3 and recent claims. SMMPA has evaluated options to make the insurance more affordable.

Mr. Sutton reported that at the November 2024 SMMPA Board Retreat, there was consensus to begin self-insuring for unplanned outages instead of securing an insurance policy. The 2025 SMMPA Budget includes \$500,000 for outage self-insurance.

Ms. Fondell reported that a proposed self-insurance program would follow a process similar to the insurance policy. A strike price would be established on the first working day of December for the following year based on Minn Hub data from The Energy Authority. Each January, the self-insurance funding would be recorded. Qualifying outage events would be tracked by SMMPA staff. Claims would be applied to the Energy Cost Adjustment calculation. Any unspent balance at year-end would roll forward to the following year.

**Recommendation**

Seek board approval of the Sherco 3 forced outage self-insurance program.

Discussion.

Mr. Warehime moved to approve the Sherco 3 forced outage self-insurance program as presented, seconded by Mr. Nibaur, passed upon a unanimous vote of the board members present.

After a short break, the board reconvened at 10:42 a.m.

**#7 Winter Emergency Operations Preparedness-Schumacher:**

Mr. Schumacher reported on the winter emergency operations preparedness.

Discussion.

SMMPA has conference calls every three weeks with all member plant operators to prepare for winter operations. SMMPA uses the emergency notification system Preparis.

### **#8 2025 Year in Preview-Geschwind:**

Mr. Geschwind presented the 2025 year in preview. Various projects and activities that are planned for 2025 were highlighted. (Attachment D.)

### **Government Affairs/Member Services Report-Hoffman:**

Mr. Hoffman summarized the government affairs/member services report detailed in the board book.

#### MMUA Legislative Conference

Members were reminded the MMUA Legislative Conference is January 28-29, 2025 in St. Paul, Minnesota.

#### SMMPA Member Orientation

A SMMPA member orientation will be scheduled in the upcoming months. SMMPA staff would also be happy to present information to the Commissions and Councils in the member communities.

#### Distributed Generation Reporting

SMMPA is sending a data request to the members regarding reimbursement for customers' net exports, and the information is required by January 24, 2025.

Members were reminded to eFile the annual (PR-25-10) Distributed Generation Report by March 1, 2025.

Members also need to file with their local governing bodies (Commission or City Council) the M-MIP Report: Schedule 1-Average Retail Energy Rate, Schedule 2-SMMPA's Average Incremental Cost, Annual QF Report to Governing Board, Notification to Customers, and Transmittal to Local Governing Body.

### **Operations Report-Sutton:**

Mr. Sutton reported:

#### Steele Energy Station Site Layout

The Steele Energy Station initial site layout will be sent to MPCA accompanying the air permit application.

#### Redwood Falls Transmission Line Damage

Within the past 6-12 months during a routine transmission line inspection, gunfire damage was discovered on SMMPA's 115 kV transmission line. The line is in close proximity to the Redwood Falls Sportsmen's Club Shooting Range, and it's likely the shots that struck the line were fired from the range. Law enforcement and FBI were contacted, and a letter was sent to the



Sportsmen’s Club asking for a plan to prevent future damage to the line. Repairs were made to the transmission line.

Agency Owned Wind and O&M Agreement

The Agency has a wind turbine maintenance agreement with Vestas American Wind Technology, Inc. The current five-year agreement (term expires February 2025) provides O&M activities and preventative maintenance.

Market Price Update

A graph of recent natural gas and on-peak electricity prices was discussed.

**Financial Report November 2024-Fondell:**

Ms. Fondell summarized Agency financial results through November as provided in the board book materials.

Revolving Credit Agreement

The Revolving Credit Agreement taxable paydown of \$2.55 million was processed on December 17, 2024.

SMMPA Finance & Audit Committee

The SMMPA Finance & Audit Committee meeting will be held on January 15, 2025 via Microsoft Teams.

**President’s Report:**

Mr. Moulton reported:

- SMMPA Representatives: The change of member representative for the City of Mora from Glenn Anderson to Joe Kohlgraf and the alternate representative from Joe Kohlgraf to Derrick Lass were effective December 16, 2024. (Attachment D.)
- SMMPA Staff Recognition: SMMPA staff members Kevin Hafner, Clint Schumacher, and Naomi Goll were recognized for exemplary customer service.

**Executive Director & CEO’s Report:**

Mr. Geschwind reported:

- Retirement Recognition: Mr. Geschwind recognized Ms. Sandy Feehan, SMMPA Human Resources & Insurance Administrator, who retires the end of this month after 42.8 years with SMMPA. An open house for Ms. Feehan will be held on January 22, 2025 from 2:00-3:30 p.m. at the Agency.

Ms. Feehan indicated it was an honor and privilege to work with SMMPA and the members.

- **Market & Budget Variance Dashboard:** Mr. Geschwind reported on the development of the market and budget variance dashboard that was distributed to the members prior to the meeting. The dashboard which tracks key performance indicators was discussed. SMMPA members were asked to determine if the dashboard would provide value.

**Member Forum:**

Mr. Jensen introduced Mr. Mitchell Rigelman, Lake City Public Utilities Assistant Public Works Director.

**Other Business:**

There was no other business.

**Adjourn:**

A motion to adjourn the meeting was made by Mr. Nibaur, seconded by Mr. Warehime, passed upon a unanimous vote of the board members present.

The meeting was adjourned at 12:02 p.m.

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Secretary