



CITY COUNCIL MEETING AGENDA

City of New Prague

Tuesday, February 18, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

OPTIONAL ONLINE CONNECTION. MEETINGS ARE IN PERSON.

Log in information for city councilmembers, staff and members of the public:

Please join my meeting from your computer, tablet or smartphone: <https://meet.goto.com/324530173>

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1. CALL TO ORDER

- a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

3. SWEARING IN OF OFFICERS

- a. Taylor Wickman
- b. Gabriel Trout

4. CONSENT AGENDA

The following agenda items are considered to be non-controversial and routine in nature. They will be handled with one motion of the City Council. Council members may request that specific items be removed from the Consent Agenda and be acted upon separately.

- a. Meeting Minutes
 - i. February 3, 2025 City Council Meeting Minutes
- b. Claims for Payment: **\$207,486.37**
- c. Financial Summary Report
- d. Large Assembly Permits for New Prague Chamber of Commerce:
 - i. Czech out New Prague in Memorial Park - August 7, 2025
 - ii. Dozinky on Main Street and Memorial Park - September 19 & 20, 2025
 - iii. Parade of Lights on Main Street and Memorial Park - December 5, 2025
- e. Pre-Approval for Monthly US Bank Equipment Finance Payments
- f. Purchase of 2025 Ford Explorer for Police Department
- g. Purchase of 2023 Chevrolet Equinox for Community Development Department

5. CITY ENGINEER PROJECTS UPDATE

- a. February 18, 2025

6. CITY CENTER GRADING PLAN - PHASE 1

- a. Authorization to Solicit Quotes

7. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

(Speakers limited to 5 minutes)

8. PUBLIC HEARING(S) – 6:00 PM

- a. None

9. ORDINANCE(S) FOR INTRODUCTION

10. ORDINANCE(S) FOR ADOPTION

11. RESOLUTIONS

- a. Resolution #25-02-18-01 - Accepting a Donation of Dugouts at Memorial Park Ball Fields from New Prague Baseball Booster Club
- b. Resolution #25-02-18-02 - Authorizing the Fund Transfer and Closure of Account CIP 2007 Fund 395
- c. Resolution #25-02-18-03 - Authorizing the Closure of Account ARPA Fund 209

12. GENERAL BUSINESS

13. MISCELLANEOUS

- a. Meeting Minutes
 - i. January 8, 2025 EDA Meeting Minutes
 - ii. January 14, 2025 Park Board Meeting Minutes
- b. Regional Training Facility Discussion
- c. Discussion of Items not on the Agenda

14. ADJOURNMENT

UPCOMING MEETINGS AND NOTICES:

February 24	3:30 p.m. Utility Commission
February 25	6:30 p.m. Golf Board
February 26	6:30 p.m. Planning Commission
March 3	6:00 p.m. City Council
March 11	6:00 p.m. Park Board
March 12	7:30 a.m. EDA Board
March 17	6:00 p.m. City Council



New Prague Police Department

Section 3, Item a.

City of New Prague In the Counties of Scott & Le Sueur

118 CENTRAL AVENUE NORTH, SUITE 3, NEW PRAGUE, MINNESOTA 56071

• Phone: (952) 758-2791 • Fax: (952) 758-6279

• Website: www.ci.new-prague.mn.us

Tim Applen, Chief of Police

Swearing in of Officer Taylar Wickman.

Date: February 18, 2025

I, Taylar Wickman, on my honor, will never betray my badge, my integrity, my character, or the public trust.

I will always have the courage to hold myself and others accountable for our actions.

I will uphold the United States Constitution, the Constitution of the State of Minnesota and its laws.

I will uphold the ordinances of the City of New Prague and faithfully serve my agency and community to the best of my abilities.

This oath was administered by the Honorable Mayor Duane Jirik on February 18, 2025, while presiding over the council meeting held on the same date.

_____ Mayor Duane J. Jirik	_____ Date 2/18/2025	_____ Chief of Police Tim Applen	_____ Date 2/18/2025
_____ City Administrator Joshua M. Tetzlaff	_____ Date 2/18/2025	_____ Police Officer Taylar Wickman	_____ Date 2/18/2025



New Prague Police Department

Section 3, Item b.

City of New Prague In the Counties of Scott & Le Sueur

118 CENTRAL AVENUE NORTH, SUITE 3, NEW PRAGUE, MINNESOTA 56071

• Phone: (952) 758-2791 • Fax: (952) 758-6279

• Website: www.ci.new-prague.mn.us

Tim Applen, Chief of Police

Swearing in of Officer Gabriel Trout.

Date: February 18, 2025

I, Gabriel Trout, on my honor, will never betray my badge, my integrity, my character, or the public trust.

I will always have the courage to hold myself and others accountable for our actions.

I will uphold the United States Constitution, the Constitution of the State of Minnesota and its laws.

I will uphold the ordinances of the City of New Prague and faithfully serve my agency and community to the best of my abilities.

This oath was administered by the Honorable Mayor Duane Jirik on February 18, 2025, while presiding over the council meeting held on the same date.

_____ Mayor Duane J. Jirik	_____ Date 2/18/2025	_____ Chief of Police Tim Applen	_____ Date 2/18/2025
_____ City Administrator Joshua M. Tetzlaff	_____ Date 2/18/2025	_____ Police Officer Gabriel Trout	_____ Date 2/18/2025

CITY COUNCIL MEETING MINUTES



City of New Prague

Monday, February 03, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich, Utilities General Manager Bruce Reimers, Police Chief Tim Applen, Public Works Director Matt Rynda, and Fire Chief Steve Rynda.

- a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Ryan, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Meeting Minutes
 - i. January 21, 2025 City Council Meeting Minutes
- b. Claims for Payment: **\$693,642.12**
- c. Temporary On-Sale Liquor License - Angels Among Us at St. Wenceslaus
- d. Appointment of Madelyn Thomas for Permit Specialist

4. CITY ENGINEER PROJECTS UPDATE

No update other than document provided in packet.

- a. February 3, 2025

5. WOLD CONSTRUCTION

John McNamara from Wold Construction presented the site plans and answered any questions.
Motion to Approve Wold Construction to advertise for bids.
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.
Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Voting Nay: Councilmember Ryan
Motion carried (4-1)
a. Request going out for bid

6. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

(Speakers limited to 5 minutes)
Brian Paulson (206 4th St. SW) and Taylor Broome (617 5th St. NE) spoke.

7. PUBLIC HEARING(S) – 6:00 PM

a. None

8. ORDINANCE(S) FOR INTRODUCTION

9. ORDINANCE(S) FOR ADOPTION

10. RESOLUTIONS

- a. Resolution #25-02-03-01 - Amending 2045 Comprehensive Plan
Planning/Community Development Director Ken Ondich and Utilities General Manager Bruce Reimers presented the amendment to the 2045 Comprehensive Plan and answered any questions.
Motion to approve Resolution #25-02-03-01 Amending the 2045 Comprehensive Plan
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

- b. Resolution #25-02-03-02 - Approving Amendment to Conditional Use Permit #C8-2024 and Variance #V1-2025 - Outdoor Patio and Pergola
Planning/Community Development Director Ken Ondich presented the Amendment to the Permit & Variance and answered any questions. Corey Vanderhoff, business owner of Brickside 19, answered any questions.
Motion to approve Resolution #25-02-03-02 Approving Amendment to Conditional Use Permit #C8-2024 and Variance #V1-2025 - Outdoor Patio and Pergola
Motion made by Councilmember Bass, Seconded by Councilmember Ryan.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

- c. Resolution #25-02-03-03 - Approving Interim Use Permit #I2-2025 - Dog Grooming
Planning/Community Development Director Ken Ondich presented the Interim Use Permit #I2-2025 - Dog Grooming.
Motion to approve Resolution #25-02-03-03 Approving Interim Use Permit #I2-2025 - Dog Grooming.
Motion made by Councilmember Seiler, Seconded by Councilmember Bass.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

11. GENERAL BUSINESS

Planning/Community Development Director Ken Ondich presented the Annual Community Development Reports and answered any questions.

- a. Annual Community Development Reports
 - i. Vacant Lot Inventory
 - ii. Annual Business Inventory
 - iii. 2024 Growth Statistics

12. MISCELLANEOUS

- a. Meeting Minutes
 - i. December 17, 2024, Golf Board Meeting Minutes
 - ii. December 18, 2024, Planning Commission Meeting Minutes
 - iii. December 30, 2024, Utility Commission Meeting Minutes
- b. FAC / Joint Powers - January 2025
- c. Discussion of Items not on the Agenda

13. ADJOURNMENT

Motion to adjourn the meeting at 7:13 p.m.
Motion made by Councilmember Seiler, Seconded by Councilmember Bass.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator

CITY OF NEW PRAGUE
 ACCOUNTS PAYABLE
 02/18/2025

Section 4, Item b.

VENDOR	DESCRIPTION	AMOUNT	TOTAL
FUND 101 - GENERAL FUND			
<u>RURAL FIRE - TO BE REIMBURSED</u>			
BEVCOMM	TELEPHONE	\$90.78	
CENTERPOINT ENERGY	NATURAL GAS	\$681.04	
ECSI	ANNUAL FIRE ALARM MONITORING	\$180.00	
LAKERS NEW PRAGUE SANITARY	TRASH - RURAL	\$21.66	
MUNICIPAL EMERGENCY SERVICE	BOOTS	\$465.94	
NEW PRAGUE UTILITIES	RURAL FIRE - UTILITES	\$540.99	
TOTAL:			\$1,980.41
<u>ESCROW REFUNDS</u>			
SHIMOTA PROJECT MANAGEMENT	ESCROW - 1108 TIKALSKY ST SE	\$150.00	
TOTAL:			\$150.00
<u>RURAL FIRE - TO BE REIMBURSED</u>			
STASNEY ELECTRIC	PLUGS	\$19.42	
VERIZON WIRELESS	TELEPHONE	\$20.70	
VERIZON WIRELESS	TABLETS	\$40.08	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$349.47	
TOTAL:			\$429.67
<u>COUNCIL</u>			
SUEL PRINTING	COUNCIL MINUTES	\$1,138.50	
THE NEW PRAGUE TIMES	NEWSPAPER SUBSCRIPTION	\$61.00	
VERIZON WIRELESS	TELEPHONE	\$82.78	
TOTAL:			\$1,282.28
<u>ADMINISTRATION</u>			
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$45.14	
BEVCOMM	TELEPHONE	\$102.77	
GREATAMERICA FINANCIAL SERVICES	POSTAGE MACHINE LEASE	\$67.78	
VERIZON WIRELESS	TELEPHONE	\$53.81	
VETERAN SHREDDING	CONTRACTED SERVICES	\$8.50	
TOTAL:			\$278.00
<u>TECH NETWORK</u>			
COMPUTER TECHNOLOGY SOLUTIONS	REPLACEMENT COMPUTER	\$2,440.00	
TOTAL:			\$2,440.00
<u>ASSESSOR</u>			
SCOTT COUNTY TREASURER	TAX ASSESSMENTS	\$630.00	
TOTAL:			\$630.00
<u>PLANNING</u>			
BEVCOMM	TELEPHONE	\$46.76	
GREATAMERICA FINANCIAL SERVICES	POSTAGE MACHINE LEASE	\$0.78	
KYRA CHAPMAN	MILEAGE REIMBURSEMENT	\$59.50	
LE SUEUR COUNTY RECORDER	RECORDING FEE	\$92.00	
METRO SALES INC	COPIER LEASE	\$49.50	
QUILL CORPORATION	COPY PAPER	\$37.99	
SUEL PRINTING	LEGAL ADS	\$165.00	
SUEL PRINTING	WATER SYSTEM STUDY	\$99.00	
VERIZON WIRELESS	TELEPHONE	\$82.78	
TOTAL:			\$633.31
<u>GOVERNMENT BUILDING</u>			
ACE HARDWARE & PAINT	SUPPLIES	\$1.69	
CENTERPOINT ENERGY	NATURAL GAS	\$1,953.33	
IMPERIALDADE	PAPER ORDER - CITY HALL	\$1,135.10	
JANI-KING OF MINNESOTA INC	CLEANING SERVICES	\$1,286.63	
LAKERS NEW PRAGUE SANITARY	TRASH - CITY HALL	\$87.28	

CITY OF NEW PRAGUE
ACCOUNTS PAYABLE
02/18/2025

Section 4, Item b.

VENDOR	DESCRIPTION	AMOUNT	TOTAL
MEI TOTAL ELEVATOR SOLUTIONS	ELEVATOR MAINTENANCE	\$69.62	
NEW PRAGUE UTILITIES	GOVT BUILDING - WATER/SEWER	\$182.88	
NEW PRAGUE UTILITIES	GOVT BUILDING -ELECTRIC	\$1,415.81	
TOTAL:		\$6,132.34	
 <u>POLICE</u>			
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$16.39	
AT&T MOBILITY	WIRELESS CELLS	\$568.91	
BEVCOMM	TELEPHONE	\$108.85	
GREATAMERICA FINANCIAL SERVICES	POSTAGE MACHINE LEASE	\$3.88	
MOTOROLA SOLUTIONS INC.	BATTERY	\$106.50	
MOTOROLA SOLUTIONS INC.	CHARGER	\$112.50	
MOTOROLA SOLUTIONS INC.	PORTABLE RADIO	\$5,475.28	
POMP'S TIRE SERVICE INC.	TIRES	\$1,752.00	
SCOTT COUNTY TREASURER	2024 JOINT PROSECUTION	\$14,825.76	
SCOTT COUNTY TREASURER	BAIR ANALYTICS/MDT & PD ACCESS	\$2,770.94	
SCOTT COUNTY TREASURER	SWMDTF ANNUAL DUES/TRI-CITY TACTICAL	\$15,900.00	
SCOTT COUNTY TREASURER	TRI-CITY TACTICAL ANNUAL DUES	\$7,500.00	
TIMECLOCK PLUS LLC	SCHEDULEANYWHERE LICENSE	\$1,386.00	
TRANSUNION RISK AND ALTERNATIVE	TLO CHARGES	\$75.00	
VERIZON WIRELESS	SQUAD BROADBAND	\$280.09	
VETERAN SHREDDING	CONTRACTED SERVICES	\$42.50	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$1,262.40	
TOTAL:		\$52,187.00	
 <u>FIRE</u>			
BEVCOMM	TELEPHONE	\$90.78	
CENTERPOINT ENERGY	NATURAL GAS	\$681.04	
ECSI	ANNUAL FIRE ALARM MONITORING	\$180.00	
LAKERS NEW PRAGUE SANITARY	TRASH - FIRE	\$21.67	
MN FIRE SERVICE CERTIFICATION BOARD	TRAINING	\$970.50	
MUNICIPAL EMERGENCY SERVICE	BOOTS	\$465.95	
NEW PRAGUE UTILITIES	FIRE - ELECTRIC	\$378.92	
NEW PRAGUE UTILITIES	FIRE - WATER/SEWER	\$162.07	
STASNEY ELECTRIC	PLUGS	\$19.43	
VERIZON WIRELESS	TABLETS	\$40.08	
VERIZON WIRELESS	TELEPHONE	\$20.70	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$274.54	
TOTAL:		\$3,305.68	
 <u>BUILDING INSPECTOR</u>			
BEVCOMM	TELEPHONE	\$46.76	
GREATAMERICA FINANCIAL SERVICES	POSTAGE MACHINE LEASE	\$13.99	
METRO SALES INC	COPIER LEASE	\$49.50	
QUILL CORPORATION	COPY PAPER	\$37.99	
SOS OFFICE FURNITURE	OFFICE CHAIR	\$339.00	
VERIZON WIRELESS	TELEPHONE	\$92.78	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$80.58	
TOTAL:		\$660.60	
 <u>STREETS</u>			
ACE HARDWARE & PAINT	SUPPLIES	\$300.68	
AMAZON CAPITAL SERVICES	BATTERIES	\$82.18	
AMAZON CAPITAL SERVICES	FOLDERS	\$18.98	
AMAZON CAPITAL SERVICES	RAKE	\$44.99	
AMAZON CAPITAL SERVICES	RUBBER BOOTS & RAINUIT	\$42.75	
BEVCOMM	TELEPHONE	\$77.07	
CENTERPOINT ENERGY	NATURAL GAS	\$1,255.15	
IMPERIALDADE	PAPER ORDER - STREETS	\$420.58	
INTERSTATE BATTERIES	CROSSWALK BATTERY	\$84.95	
LAKERS NEW PRAGUE SANITARY	TRASH - STREETS	\$89.89	
METRO SALES INC	COPIER LEASE	\$49.50	

CITY OF NEW PRAGUE
 ACCOUNTS PAYABLE
 02/18/2025

Section 4, Item b.

VENDOR	DESCRIPTION	AMOUNT	TOTAL
NEW PRAGUE UTILITIES	STREETS - ELECTRIC	\$547.97	
NEW PRAGUE UTILITIES	STREETS - WATER/SEWER	\$159.30	
STAR GROUP LLC.	AIR FILTER	\$46.30	
STAR GROUP LLC.	WINDSHIELD FLUID	\$13.24	
TIM'S SMALL ENGINE SERVICE	OIL	\$25.14	
TRENCHERS PLUS INC	WOOD CHIPPER - SWITCH	\$33.98	
VERIZON WIRELESS	TELEPHONE	\$88.49	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$560.83	
ZORO TOOLS INC.	HARD HAT	\$30.98	
TOTAL:		<u>\$3,972.95</u>	<u>\$3,972.95</u>
 <u>STREET LIGHTS</u>			
NEW PRAGUE UTILITIES	STREETLIGHTS	\$7,683.24	
TOTAL:		<u>\$7,683.24</u>	<u>\$7,683.24</u>
 <u>PARKS</u>			
ACE HARDWARE & PAINT	SUPPLIES	\$544.62	
AMAZON CAPITAL SERVICES	LABEL TAPE	\$16.99	
BEVCOMM	TELEPHONE	\$34.52	
CENTERPOINT ENERGY	NATURAL GAS	\$912.73	
LAKERS NEW PRAGUE SANITARY	TRASH - PARKS	\$89.89	
MACH LUMBER INC	LUMBER	\$317.30	
NEW PRAGUE UTILITIES	PARKS - WATER/SEWER	\$167.52	
NEW PRAGUE UTILITIES	PARKS -ELECTRIC	\$2,773.06	
O'REILLY AUTOMOTIVE INC	BRAKE CLEANER/BELT/OIL	\$199.38	
RENT N SAVE PORTABLE SERVICES	PORTABLE RESTROOM	\$155.00	
STAR GROUP LLC.	BELT	\$35.08	
TRENCHERS PLUS INC	WOOD CHIPPER - SWITCH	\$50.96	
VERIZON WIRELESS	IPADS	\$10.02	
VERIZON WIRELESS	TELEPHONE	\$91.06	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$398.89	
ZARNOTH BRUSH WORKS INC.	TOOLCAT & SIDEWALK BROOM	\$1,228.10	
TOTAL:		<u>\$7,025.12</u>	<u>\$7,025.12</u>
 <u>LIBRARY</u>			
CENTERPOINT ENERGY	NATURAL GAS	\$613.24	
IMPERIALDADE	PAPER ORDER - LIBRARY	\$99.00	
IMPERIALDADE	PAPER ORDER - LIBRARY	\$306.97	
JANI-KING OF MINNESOTA INC	CLEANING SERVICE	\$743.27	
NEW PRAGUE UTILITIES	LIBRARY - ELECTRIC	\$713.58	
NEW PRAGUE UTILITIES	LIBRARY - WATER/SEWER	\$76.60	
TOTAL:		<u>\$2,552.66</u>	<u>\$2,552.66</u>
GENERAL FUND TOTAL:			\$91,343.26
 FUND 424 - CAPITAL PROJECTS - CIP 2025			
SUEL PRINTING	2025 CIP	\$495.00	
TOTAL:		<u>\$495.00</u>	<u>\$495.00</u>
 FUND 425 - CAPITAL PROJECTS - POLICE STATION			
WOLD ARCHITECTS AND ENGINEERS	POLICE ADDITION	\$42,210.00	
TOTAL:		<u>\$42,210.00</u>	<u>\$42,210.00</u>
 FUND 602 - ENTERPRISE - SANITARY SEWER			
ACE HARDWARE & PAINT	SUPPLIES	\$132.82	
AMAZON CAPITAL SERVICES	EMERGENCY LIGHT BATTERIES	\$95.03	
BEVCOMM	TELEPHONE	\$209.51	
CENTERPOINT ENERGY	NATURAL GAS	\$16,588.39	
COMPUTER TECHNOLOGY SOLUTIONS	REPLACEMENT COMPUTER	\$1,220.00	
CORE & MAIN	SALT BRIDGES	\$1,065.80	
GOPHER STATE ONE CALL	LINE LOCATES	\$29.37	

CITY OF NEW PRAGUE
 ACCOUNTS PAYABLE
 02/18/2025

Section 4, Item b.

VENDOR	DESCRIPTION	AMOUNT	TOTAL
GREATAMERICA FINANCIAL SERVICES	POSTAGE MACHINE LEASE	\$0.19	
IMPERIALDADE	PAPER ORDER - WWTP	\$293.78	
LAKERS NEW PRAGUE SANITARY	TRASH - WWTP	\$248.71	
MASTER MECHANICAL INC.	MAU REPAIR #4	\$1,137.50	
NEON LINK	ONLINE PAYMENT FEES	\$196.24	
NEW PRAGUE UTILITIES	WWTP - ELECTRIC	\$24,816.85	
NEW PRAGUE UTILITIES	WWTP - WATER/SEWER	\$389.82	
SALTCO	MONTHLY SALT	\$2,251.53	
STAR GROUP LLC.	V-BELT	\$164.75	
VERIZON WIRELESS	IPADS	\$7.52	
VERIZON WIRELESS	TELEPHONE	\$228.51	
VETERAN SHREDDING	CONTRACTED SERVICES	\$8.50	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$140.21	
ZIEGLER INC.	GENERATOR #14	\$485.98	
ZORO TOOLS INC.	EXIT LIGHTS	\$394.17	
TOTAL:		<u>\$50,105.18</u>	<u>\$50,105.18</u>
FUND 606 - ENTERPRISE - STORM UTILITY			
GOPHER STATE ONE CALL	LINE LOCATES	\$29.38	
NEON LINK	ONLINE PAYMENT FEES	\$23.71	
VERIZON WIRELESS	IPADS	\$7.52	
VERIZON WIRELESS	TELEPHONE	\$6.21	
VOYAGER FLEET SYSTEMS	MOTOR FUELS	\$7.26	
TOTAL:		<u>\$74.08</u>	<u>\$74.08</u>
FUND 651 - ENTERPRISE - AMBULANCE			
CENTERPOINT ENERGY	NATURAL GAS	\$681.04	
LAKERS NEW PRAGUE SANITARY	TRASH - AMBULANCE	\$21.66	
NEW PRAGUE UTILITIES	AMBULANCE - ELECTRIC	\$378.93	
NEW PRAGUE UTILITIES	AMBULANCE - WATER/SEWER	\$24.29	
TOTAL:		<u>\$1,105.92</u>	<u>\$1,105.92</u>
TOTAL ACCOUNTS PAYABLE FOR COUNCIL APPROVAL:			\$185,333.44

Vendor Name	Net Invoice Amount
ACE HARDWARE & PAINT	
BATTERIES, EPOXY	\$40.07
PLASTIC DIP, BAR, WRENCH, CLEANER	\$69.88
SOCKETS, HEAT SHRINK	\$92.10
AMAZON CAPITAL SERVICES	
WHITEBOARD	\$129.99
BEVCOMM	
TELEPHONE/COMMUNICATIONS	\$432.10
CARD SERVICES/COBORNS	
FOOD	\$121.54
CENTRAL COMMUNICATIONS	
WIRELESS PA / SPEAKER SYSTEM	\$90.00
CLESENS	
KNOCK ON FITTINGS	\$189.19
COLLEGE CITY BEVERAGE	
ALCOHOL	\$703.01
BEER	\$181.70
BEER - CREDIT	\$146.90-
BEER/ALCOHOL	\$650.32
BEVERAGES-NON-ALCOHOLIC	\$33.00
ECOLAB INC	
DISHWASHER RENTAL	\$249.83
GCSAA	
MEMBERSHIP RENEWAL	\$465.00
GOLF PROFESSIONAL ENTERPRISES LLC	
MANAGEMENT FEE	\$8,514.45
HERMEL WHOLESALE	
FOOD	\$591.83
SUPPLIES	\$111.35
JOHN DEERE FINANCIAL	
GRINDING WHEEL	\$346.73
LAKERS NEW PRAGUE SANITARY	
TRASH - GOLF CLUB	\$805.00
MACH LUMBER INC	
LUMBER & SCREWS	\$49.45
MN DEPARTMENT OF LABOR & INDUSTRY	
ELEVATOR ANNUAL OPERATOR	\$100.00
MTI DISTRIBUTING INC	
BEDKNIFES, SCREWS	\$462.30
BRACKET, NUT	\$43.90
DRIVE BRUSH	\$225.41
GROMMET, BRACKET, NUT	\$92.02
REEL PARTS	\$1,382.73
SEAL, PULLEY, IDLER, DRIVE BRUSH	\$508.33
SEALS	\$56.80
SERVICE WORK	\$2,130.00
NEW PRAGUE UTILITIES	
UTILITIES	\$2,309.16
QUILL CORPORATION	
OFFICE SUPPLIES	\$157.50
RUEHLING, KURT	
RESTAURANT SUPPLIES	\$64.39
STAR GROUP LLC.	
BATTERY, BATTERY TERMINALS	\$118.09
VERSATILE VEHICLES INC.	
WORKHORSE PARTS	\$782.66
Grand Totals	\$22,152.93

CITY OF NEW PRAGUE
CASH AND INVESTMENT SUMMARY
GENERAL FUND, ENTERPRISE AND OTHER FUNDS
12/31/2024

CHECKING:			
First Bank & Trust	\$	7,258,249.51	
Petty Cash	\$	2,598.91	
First Bank & Trust-Small Cities	\$	1,932.01	
Total Checking			\$ 7,262,780.43
INVESTMENTS:			
Wells Fargo - FIST	\$	3,312,163.13	
Wells Select	\$	108,000.00	
Total Investments			\$ 3,420,163.13
SAVINGS/MONEY MARKET:			
First Bank & Trust	\$	2,959,870.14	
4M	\$	24,263,441.19	
Wells Fargo	\$	88,296.18	
Minnwest Bank	\$	84,599.02	
Total Savings/Money Market			\$ 27,396,206.53
GRAND TOTAL - CITY FUNDS			\$ 38,079,150.09

**CITY OF NEW PRAGUE
CASH AND INVESTMENT SUMMARY
GENERAL FUND
12/31/2024**

CHECKING:		
First Bank & Trust	\$ 355,983.48	
Petty Cash	\$ 298.91	
Total Checking		\$ 356,282.39
INVESTMENTS:		
Wells Select	\$ 108,000.00	
Total Investments		\$ 108,000.00
SAVINGS/MONEY MARKET:		
First Bank & Trust	\$ 524,068.06	
4M	\$ 4,822,856.52	
Minnwest Bank	\$ 35,158.65	
Wells Fargo	\$ 25,001.04	
Total Savings/Money Market		\$ 5,407,084.27
TOTAL GENERAL FUND		\$ 5,871,366.66

**CITY OF NEW PRAGUE
CASH AND INVESTMENT SUMMARY
ENTERPRISE FUNDS
12/31/2024**

CHECKING:			
Ambulance - First Bank & Trust	\$	65,680.59	
EDA - First Bank & Trust	\$	197,739.05	
EDA - Industrial Park- First Bank & Trust	\$	532,771.13	
Golf Club - First Bank & Trust	\$	80,447.58	
Golf Club - Petty Cash	\$	2,000.00	
NPUC - First Bank & Trust	\$	4,482,457.86	
NPUC - Petty Cash	\$	300.00	
Sanitary Sewer - First Bank & Trust	\$	985,172.56	
Storm Sewer - First Bank & Trust	\$	174,738.80	
Total Checking			\$ 6,521,307.57
INVESTMENTS:			
NPUC - F.I.S.T.	\$	3,312,163.13	
Total Investments			\$ 3,312,163.13
SAVINGS/MONEY MARKET:			
Ambulance - Wells Fargo		416.28	
Ambulance - First Bank & Trust	\$	18,610.60	
Ambulance - 4M	\$	117,031.76	
NPUC - First Bank & Trust	\$	151,660.51	
NPUC - 4M	\$	2,847,703.13	
EDA - First Bank & Trust	\$	25,725.63	
EDA - Industrial Park- First Bank & Trust	\$	12,863.73	
EDA - 4M	\$	368,130.19	
Golf - 4M	\$	354,378.06	
Sanitary Sewer - First Bank & Trust	\$	1,447,423.27	
Sanitary Sewer - Minnwest Bank	\$	44,932.37	
Sanitary Sewer - Wells Fargo	\$	44,609.15	
Sanitary Sewer - 4M	\$	6,932,719.51	
Storm Sewer - First Bank & Trust	\$	63,401.03	
Storm Sewer - Minnwest Bank	\$	4,508.00	
Storm Sewer - 4M	\$	1,131,514.04	
Total Savings/Money Market			\$ 13,565,627.26
TOTAL ENTERPRISE FUNDS			\$ 23,399,097.96

Unaudited Income Statement
Through December 31, 2024
Percent of year complete: 100%

Section 4, Item c.

	Prior Year 2023 Thru 12/31/2023	Actual Thru 12/31/2024	2023/2024 Variance YTD	Current Month 12/31/2024	2024 Adopted Budget	2024 Budget Balance	% Actual compared to Budget
General Fund							
REVENUES							
Property Taxes	\$ 3,744,180.30	\$ 3,759,722.35	\$ 15,542.05	\$ 1,001,827.80	\$ 3,749,628	\$ (10,094)	100.27%
Local Government Aid	\$ 985,808.00	\$ 1,183,527.00	\$ 197,719.00	\$ 591,763.50	\$ 1,183,527	\$ -	100.00%
Licenses and permits	\$ 320,584.79	\$ 373,822.38	\$ 53,237.59	\$ 10,762.32	\$ 250,255	\$ (123,567)	149.38%
Intergovernmental	\$ 723,458.82	\$ 420,882.03	\$ (302,576.79)	\$ 94.57	\$ 383,672	\$ (37,210)	109.70%
Charges for services	\$ 62,574.62	\$ 97,080.87	\$ 34,506.25	\$ 1,471.82	\$ 81,164	\$ (15,917)	119.61%
Fines	\$ 26,318.52	\$ 17,860.64	\$ (8,457.88)	\$ 1,527.54	\$ 20,000	\$ 2,139	89.30%
Interest Income	\$ 206,466.56	\$ 370,309.52	\$ 163,842.96	\$ (71,084.67)	\$ 125,000	\$ (245,310)	296.25%
Miscellaneous revenue	\$ 196,114.64	\$ 528,392.04	\$ 332,277.40	\$ 92,151.63	\$ 200,500	\$ (327,892)	263.54%
Transfers In	\$ 234,985.00	\$ 218,430.05	\$ (16,554.95)	\$ 181,763.42	\$ 425,894	\$ 207,464	51.29%
TOTAL REVENUES	\$ 6,500,491.25	\$ 6,970,026.88	\$ 469,535.63	\$ 1,810,277.93	\$ 6,419,640.00	\$ (550,386.88)	108.57%
EXPENSES							
Council	\$ 67,312.87	\$ 68,153.96	\$ 841.09	\$ 5,993.01	\$ 76,142	\$ 7,988	89.51%
Administration	\$ 498,979.78	\$ 495,886.93	\$ (3,092.85)	\$ 47,193.63	\$ 461,644	\$ (34,243)	107.42%
Tech Network	\$ 188,907.22	\$ 189,674.15	\$ 766.93	\$ 64,530.05	\$ 207,383	\$ 17,709	91.46%
Elections	\$ 3,433.97	\$ 18,785.14	\$ 15,351.17	\$ (233.61)	\$ 15,900	\$ (2,885)	118.15%
Assessor	\$ 44,400.00	\$ 45,700.00	\$ 1,300.00	\$ -	\$ 45,700	\$ -	100.00%
Attorney	\$ 78,100.11	\$ 90,273.23	\$ 12,173.12	\$ 11,203.38	\$ 70,000	\$ (20,273)	128.96%
Engineer	\$ 10,491.00	\$ 113.00	\$ (10,378.00)	\$ -	\$ 20,000	\$ 19,887	0.57%
Planning	\$ 331,444.00	\$ 303,892.26	\$ (27,551.74)	\$ 27,289.78	\$ 405,723	\$ 101,831	74.90%
Government Building	\$ 105,814.20	\$ 115,878.34	\$ 10,064.14	\$ (325,689.73)	\$ 174,138	\$ 58,260	66.54%
Police	\$ 1,988,922.31	\$ 2,040,919.47	\$ 51,997.16	\$ 180,406.11	\$ 2,196,296	\$ 155,377	92.93%
Fire	\$ 230,499.48	\$ 408,889.56	\$ 178,390.08	\$ 103,774.76	\$ 252,332	\$ (156,558)	162.04%
Building Inspector	\$ 308,239.15	\$ 331,011.31	\$ 22,772.16	\$ 41,974.39	\$ 341,054	\$ 10,043	97.06%
Emergency Management	\$ 1,738.85	\$ 3,395.81	\$ 1,656.96	\$ -	\$ 2,637	\$ (759)	128.78%
Animal Control	\$ 11,700.00	\$ 15,600.00	\$ 3,900.00	\$ -	\$ 15,750	\$ 150	99.05%
Public Works	\$ 110,864.10	\$ 116,813.37	\$ 5,949.27	\$ 10,963.43	\$ 116,637	\$ (176)	100.15%
Streets	\$ 1,089,697.85	\$ 819,964.15	\$ (269,733.70)	\$ 84,183.92	\$ 892,825	\$ 72,861	91.84%
Street Lights	\$ 65,265.27	\$ 54,409.94	\$ (10,855.33)	\$ 5,680.38	\$ 72,333	\$ 17,923	75.22%
Outdoor Swimming Pool	\$ -	\$ 9.89	\$ 9.89	\$ -	\$ -	\$ (10)	0.00%
Aquatic Center	\$ 140,224.14	\$ 154,012.34	\$ 13,788.20	\$ -	\$ 116,251	\$ (37,761)	132.48%
Municipal Band	\$ 4,473.97	\$ 4,481.65	\$ 7.68	\$ -	\$ 4,484	\$ 2	99.95%
Parks	\$ 1,958,234.15	\$ 785,877.81	\$ (1,172,356.34)	\$ 53,444.09	\$ 621,815	\$ (164,063)	126.38%
Park Board	\$ 55,778.09	\$ 43,790.98	\$ (11,987.11)	\$ 156.42	\$ 180,000	\$ 136,209	24.33%
Library	\$ 46,099.81	\$ 29,574.04	\$ (16,525.77)	\$ 2,033.30	\$ 33,265	\$ 3,691	88.90%
Unallocated	\$ 171,854.73	\$ 445,880.10	\$ 274,025.37	\$ 26,038.68	\$ 97,331	\$ (348,549)	458.11%
TOTAL EXPENSES	\$ 7,512,475.05	\$ 6,582,987.43	\$ (929,487.62)	\$ 338,941.99	\$ 6,419,640.00	\$ (163,347.43)	102.54%
EXCESS REVENUES OVER EXPENSES	\$ (1,011,983.80)	\$ 387,039.45	\$ 1,399,023.25	\$ 1,471,335.94	\$ -	\$ (387,039.45)	

Unaudited Income Statement
Through December 31, 2024
Percent of year complete: 100%

Section 4, Item c.

	Prior Year 2023 Thru 12/31/2023	Actual Thru 12/31/2024	2023/2024 Variance YTD	Current Month 12/31/2024	2024 Adopted Budget	2024 Budget Balance	% Actual compared to Budget
Ambulance							
TOTAL REVENUES	\$ 25,397.94	\$ 27,078.92	\$ 1,680.98	\$ 2,179.28	\$ 20,100	\$ (6,979)	134.72%
TOTAL EXPENSES	\$ 13,673.05	\$ 13,983.58	\$ 310.53	\$ 655.66	\$ 12,366	\$ (1,618)	113.08%
EXCESS REVENUES OVER EXPENSES	<u>\$ 11,724.89</u>	<u>\$ 13,095.34</u>	<u>\$ 1,370.45</u>	<u>\$ 1,523.62</u>	<u>\$ 7,734.00</u>	<u>\$ (5,361.34)</u>	
EDA							
TOTAL REVENUES	\$ 98,846.40	\$ 91,697.97	\$ (7,148.43)	\$ 28,116.41	\$ 75,250.00	\$ (16,448)	121.86%
TOTAL EXPENSES	\$ 73,821.37	\$ 59,035.35	\$ (14,786.02)	\$ 9,076.06	\$ 75,250.00	\$ 16,215	78.45%
EXCESS REVENUES OVER EXPENSES	<u>\$ 25,025.03</u>	<u>\$ 32,662.62</u>	<u>\$ 7,637.59</u>	<u>\$ 19,040.35</u>	<u>\$ -</u>	<u>\$ (32,662.62)</u>	
EDA-INDUSTRIAL							
TOTAL REVENUES	\$ 5,886.74	\$ 7,075.77	\$ 1,189.03	\$ 2,533.22	\$ -	\$ (7,076)	0.00%
TOTAL EXPENSES	\$ 667,879.84	\$ (5,071.60)	\$ (672,951.44)	\$ (667,879.84)	\$ 1,773	\$ 6,845	-286.05%
EXCESS REVENUES OVER EXPENSES	<u>\$ (661,993.10)</u>	<u>\$ 12,147.37</u>	<u>\$ 674,140.47</u>	<u>\$ 670,413.06</u>	<u>\$ (1,773.00)</u>	<u>\$ (13,920.37)</u>	
WATER FUND							
TOTAL REVENUES	\$ 2,154,572.24	\$ 2,295,555.24	\$ 140,983.00	\$ 555,253.74	\$ 1,877,961.00	\$ (417,594.24)	122.24%
TOTAL EXPENSES	\$ 1,515,785.57	\$ 1,623,595.90	\$ 107,858.26	\$ 168,124.49	\$ 1,589,904.00	\$ (33,673.71)	102.12%
EXCESS REVENUES OVER EXPENSES	<u>\$ 638,786.67</u>	<u>\$ 671,959.34</u>	<u>\$ 33,124.74</u>	<u>\$ 387,129.25</u>	<u>\$ 288,057.00</u>	<u>\$ (383,920.53)</u>	
ELECTRIC FUND							
TOTAL REVENUES	\$ 10,608,589.50	\$ 11,174,931.22	\$ 566,341.72	\$ 1,060,702.78	\$ 10,474,072.00	\$ (700,859.22)	106.69%
TOTAL EXPENSES	\$ 9,445,497.59	\$ 9,740,708.04	\$ 295,210.45	\$ 857,072.84	\$ 10,076,660.00	\$ 335,951.96	96.67%
EXCESS REVENUES OVER EXPENSES	<u>\$ 1,163,091.91</u>	<u>\$ 1,434,223.18</u>	<u>\$ 271,131.27</u>	<u>\$ 203,629.94</u>	<u>\$ 397,412.00</u>	<u>\$ (1,036,811.18)</u>	

Unaudited Income Statement
Through December 31, 2024
Percent of year complete: 100%

Section 4, Item c.

	Prior Year 2023 Thru 12/31/2023	Actual Thru 12/31/2024	2023/2024 Variance YTD	Current Month 12/31/2024	2024 Adopted Budget	2024 Budget Balance	% Actual compared to Budget
SANITARY SEWER							
TOTAL REVENUES	\$ 3,947,997.40	\$ 4,263,944.40	\$ 315,947.00	\$ 612,531.34	\$ 3,677,947.00	\$ (585,997.40)	115.93%
TOTAL EXPENSES	\$ 4,033,421.12	\$ 4,154,856.20	\$ 121,435.08	\$ 302,298.80	\$ 4,057,592.00	\$ (97,264.20)	102.40%
EXCESS REVENUES OVER EXPENSES	<u>\$ (85,423.72)</u>	<u>\$ 109,088.20</u>	<u>\$ 194,511.92</u>	<u>\$ 310,232.54</u>	<u>\$ (379,645.00)</u>	<u>\$ (488,733.20)</u>	
GOLF							
TOTAL REVENUES	\$ 1,554,898.24	\$ 1,503,609.02	\$ (51,289.22)	\$ 40,470.00	\$ 1,392,982.00	\$ (110,627.02)	107.94%
TOTAL EXPENSES	\$ 1,504,669.09	\$ 1,499,369.15	\$ (5,299.94)	\$ 117,578.70	\$ 1,408,833.11	\$ (90,536.04)	106.43%
EXCESS REVENUES OVER EXPENSES	<u>\$ 50,229.15</u>	<u>\$ 4,239.87</u>	<u>\$ (45,989.28)</u>	<u>\$ (77,108.70)</u>	<u>\$ (15,851.11)</u>	<u>\$ (20,090.98)</u>	
STORM SEWER							
TOTAL REVENUES	\$ 450,587.41	\$ 569,335.52	\$ 118,748.11	\$ 154,075.88	\$ 401,040.00	\$ (168,295.52)	141.96%
TOTAL EXPENSES	\$ 415,927.18	\$ 463,466.43	\$ 47,539.25	\$ 39,201.47	\$ 403,445.00	\$ (60,021.43)	114.88%
EXCESS REVENUES OVER EXPENSES	<u>\$ 34,660.23</u>	<u>\$ 105,869.09</u>	<u>\$ 71,208.86</u>	<u>\$ 114,874.41</u>	<u>\$ (2,405.00)</u>	<u>\$ (108,274.09)</u>	

Unaudited Income Statement
Through December 31, 2024
Percent of year complete: 100%

Section 4, Item c.

Prior Year 2023 Thru 12/31/2023	Actual Thru 12/31/2024	2023/2024 Variance YTD	Current Month 12/31/2024	2024 Adopted Budget	2024 Budget Balance	% Actual compared to Budget
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CITY OF NEW PRAGUE
 BALANCE SHEET
 DECEMBER 31, 2024

Section 4, Item c.

GENERAL FUND

ASSETS

101-10101	CLAIM ON CASH	405,991.86	
101-10120	MONEY MARKET-FIRST BK & TRUST	390,316.06	
101-10121	MONEY MARKET-WELLS FARGO	25,001.04	
101-10122	MONEY MARKET-ROUNDBANK	33,865.90	
101-10123	WELLS FARGO MARKET VALUE	27,403.34	
101-10124	WELLS FARGO MONEY FUNDS	2,936.04	
101-10125	MONEY MARKET-4M	4,822,856.52	
101-10129	MONEY MARKET.STATE BANK - FUTU	133,752.00	
101-10160	MONEY MARKET-ROUNDBANK - 350	1,292.75	
101-10200	PETTY CASH	198.91	
101-10201	PETTY CASH POLICE DEPT	100.00	
101-10406	WELLS SELECT INVESTMENT	108,000.00	
101-10450	INT. RECEIVABLE - INVESTMENTS	278,712.04	
101-10700	TAXES RECEIVABLE-DELINQUENT	24,363.51	
101-11500	ACCOUNTS RECEIVABLE	65,169.04	
101-11521	BUSINESS LICENSE AR	1,575.00	
101-11531	BANK CLEARING ACCT	52,589.35	
101-11535	CLEARING ACCOUNT - RURAL FIRE	6,004.36	
101-11536	CLEARING ACCOUNT-GENERAL	1,208.19	
101-12100	SPECIAL ASSESS. REC.-CURRENT	1,383.77	
101-12200	SPECIAL ASSESS. REC.-DELINQUEN	3,165.34	
101-13109	DUE FROM RETIREE/COBRA	(683.74)	
101-13200	DUE FROM OTHER GOVERNMENTS	108,227.53	
101-15501	PREPAID OTHER	10,841.21	
	TOTAL ASSETS		6,504,270.02

LIABILITIES AND EQUITY

LIABILITIES

101-20210	ACCOUNTS PAYABLE	158,251.45	
101-20800	DUE TO OTHER GOVERNMENTS	2,004.59	
101-20801	STATE SALES TAX	(4.54)	
101-20803	LS TRANSIT TAX	(.33)	
101-21600	ACCRUED WAGES	76,910.34	
101-21706	INSURANCE PAYABLE	19,390.38	
101-21800	ESCROW - BLDG PERMITS	73,518.00	
101-22000	DEPOSITS	15,000.00	
101-22022	HOLDING FUNDS-DEVELOPERS/OTHER	2,673.00	
101-22202	DEFERRED REVENUE - ASSMNTS	4,549.11	
101-22207	DEFERRED REVENUE - BP	29,232.65	
101-22210	DEFERRED REVENUE - TAXES	24,363.51	
	TOTAL LIABILITIES		405,888.16

FUND EQUITY

101-25311	COMMITTED: ATHLETIC FIELD	143,987.00
101-25312	ASSIGNED: RENOV/REPL PUB FAC	834,002.00
101-25313	ASSIGNED: ACQ OF EQUIP & VEHIC	330,059.00
101-25314	COMMITTED: PUB FAC INFRAS	500,000.00
101-25999	COMMITTED: EMERG/DIASTER	100,000.00

CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

Section 4, Item c.

GENERAL FUND

	UNAPPROPRIATED FUND BALANCE:		
101-25300	UNDESIGNATED: FUND BALANCE	3,547,394.50	
	REVENUE OVER EXPENDITURES - YTD	<u>642,939.36</u>	
	BALANCE - CURRENT DATE		<u>4,190,333.86</u>
	TOTAL FUND EQUITY		<u>6,098,381.86</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>6,504,270.02</u></u>

CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

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ASSETS

602-10101	CLAIM ON CASH	305,356.56	
602-10106	DESIGNATED FOR MEMB REPLACEMEN	870,000.00	
602-10120	MONEY MARKET-FIRST BK & TRUST	577,423.27	
602-10121	MONEY MARKET-WELLS FARGO	44,609.15	
602-10122	MONEY MARKET-ROUNDBANK	44,932.37	
602-10125	MONEY MARKET-4M	6,113,519.92	
602-10126	MONEY MARKET-4M 2024 BOND	819,199.59	
602-11500	ACCOUNTS RECEIVABLE	13,530.66	
602-11710	CUSTOMER ACCOUNTS RECEIVABLE	256,225.29	
602-12300	SPECIAL ASSESS. REC.-DEFERRED	398,213.59	
602-15696	DEFERRED OUTFLOW - OPEB	3,889.00	
602-15699	GERF DEFERRED OUTFLOWS	101,203.00	
602-16100	LAND	56,980.00	
602-16200	BUILDINGS	27,964,821.77	
602-16210	ACCUM. DEPRECIATION-BUILDINGS	(12,396,220.86)	
602-16300	INFRASTRUCTURE	8,502,144.52	
602-16310	ACCUMULATED DEPRECIATION - INF	(3,005,230.38)	
602-16400	EQUIPMENT	13,891,983.08	
602-16410	ACCUMULATED DEPRECIATION - EQU	(8,843,724.68)	
602-16420	OFFICE EQUIPMENT	40,455.10	
602-16500	CONSTRUCTION-IN-PROGRESS	3,980.18	
	TOTAL ASSETS		35,763,291.13

LIABILITIES AND EQUITY

LIABILITIES

602-20210	ACCOUNTS PAYABLE	57,586.63	
602-21500	ACCRUED INTEREST	332,725.23	
602-21600	ACCRUED WAGES	12,718.39	
602-21650	ACCRUED WAGES-VAC & COMP	63,331.03	
602-21717	OPEB LIABILITY	19,506.00	
602-22000	DEPOSITS	48,596.41	
602-22296	OPEB DEFERRED INFLOW	7,361.00	
602-22299	GERF DEFERRED INFLOWS	103,397.00	
602-22500	BOND PAYABLE - CUR PORT	1,474,774.48	
602-23100	BONDS PAYABLE	2,903,876.24	
602-23101	PFA BOND PAYABLE	20,950,000.00	
602-23400	BOND PREMIUM	289,815.27	
602-23999	GERF PENSION LIABILITY	323,468.00	
	TOTAL LIABILITIES		26,587,155.68

FUND EQUITY

602-25999	PRIOR PERIOD ADJUSTMENT	(651,969.00)	
602-27200	FUND BALANCE-UNDESIGNATED	5,565,947.85	

UNAPPROPRIATED FUND BALANCE:

602-25300	FUND BALANCE-UNDESIGNATED	4,153,068.40	
	REVENUE OVER EXPENDITURES - YTD	109,088.20	

BALANCE - CURRENT DATE 4,262,156.60

CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

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TOTAL FUND EQUITY	<hr/>	9,176,135.45
TOTAL LIABILITIES AND EQUITY		<hr/> <hr/>

CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

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GOLF COURSE

ASSETS

603-10101	CLAIM ON CASH	80,447.58	
603-10125	MONEY MARKET-4M	163,332.13	
603-10126	MONEY MARKET-4M 2024 BOND	191,045.93	
603-10200	PETTY CASH	2,000.00	
603-11500	ACCOUNTS RECEIVABLE - GOLF A/R	6,478.70	
603-14100	MATERIAL INVENTORY	72,328.43	
603-15696	DEFERRED OUTFLOW - OPEB	872.00	
603-15699	GERF DEFERRED OUTFLOWS	71,391.00	
603-16150	OTHER IMPROVEMENTS (LAND)	910,289.85	
603-16160	ACCUMULATED DEPR - OTHER IMPRO	(905,033.29)	
603-16200	BUILDINGS	1,094,511.44	
603-16210	ACCUM. DEPRECIATION-BUILDINGS	(674,416.28)	
603-16400	EQUIPMENT	1,777,791.65	
603-16410	ACCUMULATED DEPRECIATION - EQU	(1,203,916.04)	
	TOTAL ASSETS		<u>1,587,123.10</u>

LIABILITIES AND EQUITY

LIABILITIES

603-20210	ACCOUNTS PAYABLE	26,821.46	
603-21500	ACCRUED INTEREST	7,054.53	
603-21600	ACCRUED WAGES	6,374.05	
603-21650	ACCRUED WAGES-VAC & COMP	15,223.17	
603-21717	OPEB LIABILITY	4,375.00	
603-22000	DEPOSITS	45,680.43	
603-22001	DESIGNATED - JR GOLF FUND	20,263.52	
603-22004	DESIGNATED- GOLF MAINT. FUND	648.12	
603-22201	DEFERRED REVENUE-MEMBERSHIP DU	100,995.05	
603-22203	DEFERRED REVENUE-RENTALS	1,545.00	
603-22206	DEFERRED REVENUE-DAILY CART FE	4,005.00	
603-22207	DEFERRED REVENUE-PRIVATE CART	6,715.00	
603-22208	DEFERRED REVENUE-DRIVING RANGE	960.00	
603-22211	DEFERRED REVENUE-GIFT CERTIFIC	15,633.25	
603-22213	DEFERRED REVENUE-MEMBER CREDIT	21,543.33	
603-22296	OPEB DEFERRED INFLOW	1,651.00	
603-22299	DEFERRED (GERF) INFLOW	60,854.00	
603-22500	BOND PAYABLE - CUR PORT	59,000.00	
603-23107	BOND PAYABLE-2016 EQUIPMENT	9,000.00	
603-23110	BOND PAYABLE-2022 EQUIPMENT	130,000.00	
603-23111	BOND PAYABLE-2024 EQUIPMENT	175,000.00	
603-23400	BOND PREMIUM	30,941.05	
603-23999	GERF PENSION LIABILITY	218,084.00	
	TOTAL LIABILITIES		<u>962,366.96</u>

FUND EQUITY

603-25999	PRIOR PERIOD ADJUSTMENT	(117,578.00)	
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CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

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GOLF COURSE

UNAPPROPRIATED FUND BALANCE:			
603-25300 FUND BALANCE-UNDESIGNATED	595,952.14		
REVENUE OVER EXPENDITURES - YTD	<u>146,382.00</u>		
BALANCE - CURRENT DATE		<u>742,334.14</u>	
TOTAL FUND EQUITY			<u>624,756.14</u>
TOTAL LIABILITIES AND EQUITY			<u><u>1,587,123.10</u></u>

CITY OF NEW PRAGUE
 BALANCE SHEET
 DECEMBER 31, 2024

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WATER

ASSETS

604-10101	CLAIM ON CASH	1,201,148.29	
604-10125	MONEY MARKET-4M	414,889.31	
604-10126	MONEY MARKET-4M 2024 BOND	907,492.13	
604-10406	F.I.S.T. INVESTMENTS	902,829.11	
604-10407	INVEST ALLOW-UNREALIZED LOS	(41,666.69)	
604-11500	ACCOUNTS RECEIVABLE	7,863.13	
604-11502	ACCOUNTS RECEIVABLE - NSF	660.06	
604-11525	ACCRUED REVENUE	96,024.54	
604-11600	ALLOWANCE DOUBTFUL ACC'T	(4,000.00)	
604-11710	CUSTOMER ACCOUNTS RECEIVABL	118,203.20	
604-12100	SPECIAL ASSESS. REC.-CURRENT	155.62	
604-12300	SPECIAL ASSESS. REC.-DEFFERED	673,456.40	
604-14100	MATERIAL INVENTORY	79,717.90	
604-15696	DEFERRED OUTFLOW - OPEB	3,872.00	
604-15699	GERF DEFERRED OUTFLOWS	75,379.00	
604-16100	LAND	79,519.50	
604-16200	BUILDINGS	2,454,932.92	
604-16201	WELLS, PUMPS & PUMP HOUSE	2,197,186.11	
604-16202	WATER TREATMENT	68,116.88	
604-16203	WATER TREATMENT EQUIPMENT	1,253,269.45	
604-16211	ACCUM DEPR-PRODUCTION PLANT	(4,399,237.55)	
604-16301	ELEVATED TOWER	1,988,569.68	
604-16303	RESERVOIR	732,530.15	
604-16304	DISTRIBUTION TO SYSTEM	8,016,109.30	
604-16305	PRU VALVES	902.95	
604-16306	MAIN STREET TREATMENT UPGRADE	215,848.13	
604-16308	WATER METERS	1,127,277.76	
604-16311	ACCUM DEPR.-TRANS-DISTRIBUTI	(4,669,968.08)	
604-16312	ACCUM. DEPR-GENERAL PLANT	(295,864.37)	
604-16314	SCADA	351,945.74	
604-16401	BLDG IMPROVEMENT OFFICE	5,533.95	
604-16402	DEFERRED MAINTENANCE CHARGE	24,794.02	
604-16403	OFFICE FUNITURE & FIXTURES	29,980.37	
604-16404	TRANSPORTATION/EQUIPMENT	266,271.51	
604-16405	MISCELLANEOUS EQUIPMENT	39,308.45	
604-16406	SHOP EQUIPMENT	1,417.62	
	TOTAL ASSETS		13,924,468.49

LIABILITIES AND EQUITY

CITY OF NEW PRAGUE
 BALANCE SHEET
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WATER

<u>LIABILITIES</u>		
604-20210	ACCOUNTS PAYABLE	16,276.22
604-21503	ACCRUED INTEREST	56,455.63
604-21600	ACCRUED WAGES	12,578.79
604-21650	ACCRUED WAGES-VAC & COMP	71,103.53
604-21712	DUE WATER TESTING PROGRAM	.04
604-21717	OPEB LIABILITY	19,420.00
604-22000	DEPOSITS	25,693.41
604-22296	OPEB DEFERRED INFLOW	7,329.00
604-22299	DEFERRED (GERF) INFLOW	95,644.00
604-22500	BOND PAYABLE - CUR PORT	323,552.04
604-23400	BOND PREMIUM	393,157.91
604-23511	2011 CIP	30,080.00
604-23516	2013B-REFUNDING 2005-2007	40,000.00
604-23517	CIP 2014	50,000.00
604-23518	2020A - REFUNDING	215,746.51
604-23519	CIP 2020-2021	1,275,000.00
604-23520	2021 UTILITY BUILDING	390,000.00
604-23521	CIP 2022	250,000.00
604-23522	CIP 2023	440,000.00
604-23523	CIP 2024	820,000.00
604-23999	GERF PENSION LIABILITY	293,737.00
		<hr/>
	TOTAL LIABILITIES	4,825,774.08
<u>FUND EQUITY</u>		
604-25999	PRIOR PERIOD ADJUSTMENT	(274,691.48)
604-26730	RESERVED FOR INVESTMENT AL	(.40)
604-27200	FUND BALANCE-UNDESIGNATED	7,413,719.83
604-28000	INVESTED IN UTILITY PLANT	1,287,688.93
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<hr/> 671,977.53
	BALANCE - CURRENT DATE	<hr/> 671,977.53
	TOTAL FUND EQUITY	<hr/> 9,098,694.41
	TOTAL LIABILITIES AND EQUITY	<hr/> <hr/> 13,924,468.49

CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

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ELECTRIC

ASSETS

605-10101	CLAIM ON CASH	3,250,653.25
605-10125	MONEY MARKET-4M	1,525,321.69
605-10200	PETTY CASH	300.00
605-10405	MONEY MARKET-FIRST BK & TRUST	151,660.51
605-10406	F.I.S.T. INVESTMENT	2,569,590.53
605-10407	INVEST ALLOW-UNREALIZED LOS	(118,589.82)
605-11500	ACCOUNTS RECEIVABLE	4,956.48
605-11502	ACCOUNTS RECEIVABLE - NSF	5,478.06
605-11510	ACOUNTS RECEIVABLE - SMMPA	258,880.25
605-11525	ACCRUED REVENUE	599,681.88
605-11600	ALLOWANCE DOUBTFUL ACC'T	(10,000.05)
605-11710	CUSTOMER ACCOUNTS RECEIVABL	718,996.68
605-12100	SPECIAL ASSESS. REC.-CURRENT	1,240.26
605-14100	MATERIAL INVENTORY	1,173,865.88
605-14322	A/R SMMPA REBATES	391.73
605-15501	PREPAID OTHER	1,227.00
605-15696	DEFERRED OUTFLOW - OPEB	5,538.00
605-15699	GERF DEFERRED OUTFLOWS	185,794.00
605-16100	LAND	41,647.88
605-16205	STRUCTURE & IMPROV. BLDGS	3,792,791.38
605-16206	GENERATORS	5,527,533.57
605-16211	ACCUM DEPR-PRODUCTION PLANT	(6,815,261.30)
605-16301	TRANSMISSION STATION EQUIPMENT	601,832.72
605-16302	TRANSMISSION POLES & CONDUCTOR	87,734.24
605-16303	DISTRIBUTION STATION EQUIPMENT	832,233.96
605-16304	POLES-TOWERS-FIXTURES	204,140.34
605-16305	OVERHEAD CONDUCTORS-DEVICES	678,998.06
605-16306	UNDERGROUND CONDUCTORS-DEVICE	6,130,180.47
605-16307	LINE TRANSFORMERS	2,104,995.37
605-16308	SERVICES	432,135.18
605-16309	ELECTRIC METERS	1,072,841.34
605-16310	FIBER OPTIC	98,856.02
605-16311	ACCUM DEPR.-TRANS-DISTRIBUTI	(8,096,751.01)
605-16312	ACCUM DEPR - GEN PLANT	(1,655,711.21)
605-16313	LOAD MANAGEMENT	104,472.67
605-16314	SCADA	123,864.82
605-16315	STREET LIGHTS	1,719,957.76
605-16316	STRUCTURE & IMPROVEMENTS E	224,058.67
605-16403	TOOLS & WORK EQUIPMENT	237,583.03
605-16404	TRANSPORTATION/EQUIPMENT	1,920,136.71
605-16405	MISCELLANEOUS EQUIPMENT	97,109.01
605-16406	SHOP EQUIPMENT	56,994.23
605-16420	OFFICE EQUIPMENT	89,730.18
605-16518	JOB #3 (URD) NE STREET RECONS	1,083.41
605-16519	JOB #3 (TRANS) NE STREET RECON	268.32
605-16522	JOB #3 (S.L.) NE STREET RECONS	2,245.36
605-16526	JOB #4 (URD) FEEDER #1	280,015.56
605-16527	JOB #4 (TRANS) FEEDER #1	37,700.33
605-16528	JOB #4 (SERV) FEEDER #1	113,560.28
605-16529	JOB #4 (METER) FEEDER #1	531.66
605-16530	JOB #4 (S.L.) FEEDER #1	53,754.08
605-16531	JOB #4 (FIBER) FEEDER #1	571.96
605-16542	JOB #6 (URD) FEEDER #4 & #6	370.64
605-16550	JOB #7 (URD) FEEDER #8	3,759.33
605-16568	JOB #9 (SERV) FUTURE GENERATIO	81,135.30

TOTAL ASSETS

20,512,086.65

CITY OF NEW PRAGUE
 BALANCE SHEET
 DECEMBER 31, 2024

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ELECTRIC

LIABILITIES AND EQUITY

LIABILITIES

605-20200	ACCOUNTS PAYABLE-SMMPA	529,434.01	
605-20204	AP OTHER	378,347.08	
605-20210	ACCOUNTS PAYABLE	36,204.23	
605-21600	ACCRUED WAGES	33,358.34	
605-21650	ACCRUED WAGES-VAC & COMP	155,477.59	
605-21717	OPEB LIABILITY	27,780.00	
605-22000	DEPOSITS	105,728.06	
605-22001	ENERGY ASSISTANCE CONTRACTS	4,648.13	
605-22022	HOLDING FUNDS-DEPOSITS	950.00	
605-22296	OPEB DEFERRED INFLOW	10,484.00	
605-22299	DEFERRED (GERF) INFLOW	235,737.00	
605-23999	GERF PENSION LIABILITY	723,987.00	
	TOTAL LIABILITIES		2,242,135.44

FUND EQUITY

605-25999	PRIOR PERIOD ADJUSTMENT	(890,763.35)	
605-26300	CONTRIBUTED CAPITAL	(.19)	
605-26720	RESERVED FOR BONDS	321,700.00	
605-27200	FUND BALANCE-UNDESIGNATED	12,995,882.31	
605-28000	INVESTED IN UTILITY PLANT	4,423,834.26	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		1,419,298.18
	BALANCE - CURRENT DATE	1,419,298.18	
	TOTAL FUND EQUITY		18,269,951.21
	TOTAL LIABILITIES AND EQUITY		20,512,086.65

CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

Section 4, Item c.

STORM WATER UTILITY

ASSETS

606-10101	CLAIM ON CASH	174,738.80	
606-10120	MONEY MARKET-FIRST BK & TRUST	63,401.03	
606-10122	MONEY MARKET.COMM SEC BK	4,508.00	
606-10125	MONEY MARKET-4M	644,788.58	
606-10126	MONEY MARKET-4M 2024 BOND	486,725.46	
606-11710	CUSTOMER ACCOUNTS RECEIVABLE	30,942.38	
606-15696	DEFERRED OUTFLOW - OPEB	625.00	
606-15699	GERF DEFERRED OUTFLOWS	14,498.00	
606-16300	INFRASTRUCTURE	8,726,371.44	
606-16310	ACCUMULATED DEPRECIATION - INF	(4,273,009.08)	
606-16400	EQUIPMENT	29,295.57	
606-16410	ACC. DEP. - EQUIPMENT	(24,123.52)	
	TOTAL ASSETS		<u>5,878,761.66</u>

LIABILITIES AND EQUITY

LIABILITIES

606-20210	ACCOUNTS PAYABLE	877.40	
606-21500	ACCRUED INTEREST	30,270.66	
606-21600	ACCRUED WAGES	1,029.39	
606-21717	OPEB LIABILITY	3,134.00	
606-22296	OPEB DEFERRED INFLOW	1,183.00	
606-22299	GERF DEFERRED INFLOWS	14,813.00	
606-22500	BOND PAYABLE - CUR PORT	145,206.22	
606-23100	BONDS PAYABLE	1,613,014.44	
606-23400	BOND PREMIUM	168,268.63	
606-23999	GERF PENSION LIABILITY	46,339.00	
	TOTAL LIABILITIES		2,024,135.74

FUND EQUITY

606-25999	PRIOR PERIOD ADJUSTMENT	(36,253.00)	
	UNAPPROPRIATED FUND BALANCE:		
606-25300	FUND BALANCE-UNDESIGNATED	3,785,009.83	
	REVENUE OVER EXPENDITURES - YTD	105,869.09	
	BALANCE - CURRENT DATE	3,890,878.92	
	TOTAL FUND EQUITY		<u>3,854,625.92</u>
	TOTAL LIABILITIES AND EQUITY		<u>5,878,761.66</u>

CITY OF NEW PRAGUE
 BALANCE SHEET
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AMBULANCE

<u>ASSETS</u>			
651-10101	CLAIM ON CASH	65,680.59	
651-10120	MONEY MARKET-FIRST BK & TRUST	12,962.78	
651-10121	MONEY MARKET-WELLS FARGO	416.28	
651-10125	MONEY MARKET-4M	117,031.76	
651-10127	MONEY MARKET.STATE BANK - 1206	5,647.82	
		<hr/>	
	TOTAL ASSETS		<u>201,739.23</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
651-20210	ACCOUNTS PAYABLE	552.71	
651-22200	DEFERRED REVENUE	1,696.77	
		<hr/>	
	TOTAL LIABILITIES		2,249.48
<u>FUND EQUITY</u>			
651-27200	FUND BALANCE-UNDESIGNATED	162,640.15	
	UNAPPROPRIATED FUND BALANCE:		
651-25300	FUND BALANCE-UNDESIGNATED	23,754.26	
	REVENUE OVER EXPENDITURES - YTD	13,095.34	
		<hr/>	
	BALANCE - CURRENT DATE	36,849.60	
		<hr/>	
	TOTAL FUND EQUITY		<u>199,489.75</u>
			<hr/>
	TOTAL LIABILITIES AND EQUITY		<u>201,739.23</u>

CITY OF NEW PRAGUE
 BALANCE SHEET
 DECEMBER 31, 2024

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EDA

ASSETS

680-10101	CLAIM ON CASH	197,739.05	
680-10120	MONEY MARKET-FIRST BK & TRUST	25,725.63	
680-10125	MONEY MARKET-4M	255,418.34	
680-13200	DUE FROM OTHER GOVERNMENTS	316.36	
		<hr/>	
	TOTAL ASSETS		<u>479,199.38</u>

LIABILITIES AND EQUITY

LIABILITIES

680-20210	ACCOUNTS PAYABLE	2,493.33	
680-21600	ACCRUED WAGES	1,144.35	
		<hr/>	
	TOTAL LIABILITIES		3,637.68

FUND EQUITY

680-27200	FUND BALANCE-UNDESIGNATED	602,744.97	
	UNAPPROPRIATED FUND BALANCE:		
680-25300	FUND BALANCE-UNDESIGNATED	(159,845.89)	
	REVENUE OVER EXPENDITURES - YTD	32,662.62	
		<hr/>	
	BALANCE - CURRENT DATE	(127,183.27)	
	TOTAL FUND EQUITY		<u>475,561.70</u>
	TOTAL LIABILITIES AND EQUITY		<u>479,199.38</u>

CITY OF NEW PRAGUE
BALANCE SHEET
DECEMBER 31, 2024

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EDA-INDUSTRIAL PARK

ASSETS

681-10101	CLAIM ON CASH	532,771.13	
681-10120	MONEY MARKET-FIRST BK & TRUST	12,863.73	
681-10125	MONEY MARKET-4M	112,711.85	
	TOTAL ASSETS		<u>658,346.71</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
681-25300	FUND BALANCE	646,199.34	
	REVENUE OVER EXPENDITURES - YTD	12,147.37	
	BALANCE - CURRENT DATE		<u>658,346.71</u>
	TOTAL FUND EQUITY		<u>658,346.71</u>
	TOTAL LIABILITIES AND EQUITY		<u>658,346.71</u>



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF, CITY ADMINISTRATOR
FROM: KEN ONDICH, PLANNING / COMMUNITY DEVELOPMENT DIRECTOR
KYRA CHAPMAN, PLANNER
SUBJECT: LARGE ASSEMBLY PERMITS: CZECH OUT NEW PRAGUE, DOZINKY
FESTIVAL, AND HOLIDAY PARADE
DATE: FEBRUARY 12, 2025

The New Prague Chamber of Commerce submitted applications on 1/22/25 for three large assembly permits in Memorial Park which include:

- Czech Out New Prague in Memorial Park – 8/7/25
- Dozinky Festival on Main Street & in Memorial Park – 9/19/25-9/20/25
- Holiday Parade on Main Street & in Memorial Park –12/5/2025

This is the third year these events are being reviewed under the City’s new Large Assembly Permit process. City staff offers conditions for approval based on current information presented and past practice for these events.

At the February 11th, 2025 meeting, the Park Board unanimously recommended approval of the events in Memorial Park and Downtown with specified conditions.

Staff Recommendation

Motion to approve the Large Assembly Permits for the New Prague Chamber of Commerce for the following events with the conditions listed:

Conditions for Czech Out New Prague in Memorial Park – 8/7/25

1. The City of New Prague shall be named as additional insured for the event since it is taking place in Memorial Park and shall also be provided a copy of the Certificate of Insurance. The City shall be held harmless for any injuries or damages occurring during the event.
2. All of Memorial Park shall be reserved for the event from 9am to 10pm August 7th, 2025.
3. The City of New Prague will provide for up to 20 additional garbage receptacles in the park to be used for the event.

4. New Prague Chamber of Commerce shall provide notification of the event and associated activities to residential properties adjacent to Memorial Park at least one week prior to the event.
5. Electrical provisions in the park and shelter areas are limited. Events that require large amounts of electricity may require temporary service connections or a portable generator. All temporary electrical connections or portable generators will be required to be inspected by the state electrical inspector. Event holders should contact the New Prague utilities to review the event requirements and any cost that may be incurred.
6. New Prague Chamber of Commerce shall provide for their own set up of the stage, crowd control and parking attendance.
7. New Prague Chamber of Commerce or any other vendor selling alcoholic beverages shall be limited to an area within the licensed premises, which is an area designated by barricades with controlled entry and exit points, for the specified time limit.
8. All glass containers are prohibited within the licensed premises and the licensee agrees to notify all liquor establishments authorized to sell or otherwise dispense alcoholic beverages during the assembly that only plastic or aluminum containers shall be allowed.
9. Live or recorded music must cease at 10pm or earlier.

Conditions for Dozinky Festival on Main Street & in Memorial Park – 9/19/25-9/20/25

1. The City of New Prague shall be named as additional insured for the event since it is taking place in Memorial Park and shall also be provided a copy of the Certificate of Insurance. The City shall be held harmless for any injuries or damages occurring during the event.
2. All of Memorial Park shall be reserved for the event from 10am on September 19th, 2025 to the 20th at 5 pm.
3. The City of New Prague will provide additional garbage receptacles in the park and along Main Street to be used by the Chamber for garbage collection.
4. New Prague Chamber of Commerce shall provide notification of the event and associated activities to residential properties adjacent to Memorial Park at least one week prior to the event.
5. New Prague Chamber of Commerce shall be allowed to utilize the bathrooms in the park during the event but must also provide multiple locations of portable restrooms along Main Street.
6. Electrical provisions in the park and shelter areas are limited. Events that require large amounts of electricity may require temporary service connections or a portable generator. All temporary electrical connections or portable generators will be required to

be inspected by the state electrical inspector. Event holders should contact the New Prague utilities to review the event requirements and any cost that may be incurred.

7. New Prague Chamber of Commerce shall provide for their own set up of the stages, crowd control and parking attendance.
8. New Prague Chamber of Commerce or any other vendor selling alcoholic beverages shall be limited to an area within the licensed premises, which is an area designated by barricades with controlled entry and exit points, for the specified time limit.
9. All glass containers are prohibited within the licensed premises and the licensee agrees to notify all liquor establishments authorized to sell or otherwise dispense alcoholic beverages during the assembly that only plastic or aluminum containers shall be allowed.
10. Live or recorded music must cease at midnight at the downtown stage.
11. State/County road closure permit applications must be completed and submitted to, and approved by, the appropriate county or state entities.
12. Main Street will be barricaded from 10th Ave. west to TH13/21 from 5pm on Friday September 19th to 5pm on Saturday, September 20th.

Conditions for Holiday Parade on Main Street & in Memorial Park – 12/5/25

1. The City of New Prague shall be named as additional insured for the event since it is taking place in Memorial Park and shall also be provided a copy of the Certificate of Insurance. The City shall be held harmless for any injuries or damages occurring during the event.
2. All of Memorial Park shall be reserved for the event from 6 pm to 9pm on December 5th, 2025.
3. The City of New Prague will provide for up to 20 additional garbage receptacles in the park to be used by Chamber officials.
4. New Prague Chamber of Commerce shall provide notification of the event and associated activities to residential properties adjacent to Memorial Park at least one week prior to the event.
5. New Prague Chamber of Commerce shall be allowed to utilize the bathrooms in the park during the event if they are still operating.
6. Electrical provisions in the park and shelter areas are limited. Events that require large amounts of electricity may require temporary service connections or a portable generator. All temporary electrical connections or portable generators will be required to be inspected by the state electrical inspector. Event holders should contact the New Prague utilities to review the event requirements and any cost that may be incurred.

7. New Prague Chamber of Commerce shall provide for their own crowd control and parking attendance.
8. Live or recorded music must cease at 10 pm or earlier.
9. State/County road closure permit applications must be completed and submitted to, and approved by, the appropriate county or state entities.



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: PRE-APPROVAL FOR MONTHLY US BANK EQUIPMENT FINANCE PAYMENTS
DATE: JANUARY 23, 2025

Each month invoices are received from US Bank Equipment Finance for our printer/copier lease. The due dates vary, and the invoiced amount can change as it reflects monthly usage. The vendor is not able to work with us on adjusting due dates or waiving late fees. In order to make payments on time and avoid late charges, we are seeking pre-approval with a maximum for each account. This pre-approval would allow finance staff to issue payment on time to US Bank Equipment Finance.

2024 Summary

Account	Location	High	Low	Late Fees	Proposed max pre-approval
500-0680007-000	NPU	\$202.07	\$129.63	\$51.84	\$250.00
500-0622833-000	VWTP	\$81.00	\$81.00	\$16.20	\$100.00
500-0679108-000	City Hall	\$2,307.78	\$1,342.08	\$204.00	\$2,500.00
500-0678464-000	Golf	\$304.05	\$163.00	\$76.00	\$360.00
500-0610508-000	Streets	\$81.00	\$81.00	\$24.30	\$100.00

Recommendation

Staff recommends approval of the proposed maximum preapproval amounts.



New Prague Police Department

City of New Prague In the Counties of Scott & Le Sueur

118 CENTRAL AVENUE NORTH, SUITE 3, NEW PRAGUE, MINNESOTA 56071

• Phone: (952) 758-2791 • Fax: (952) 758-6279

• Website: www.ci.new-prague.mn.us

Tim Applen, Chief of Police

MEMORANDUM

To: Honorable Mayor, Duane Jirik, members of the City Council, Shawn Ryan, Maggie Bass, Bruce Wolf, Rik Seiler and City Administrator, Joshua Tetzlaff

From: Tim Applen, Chief of Police/Emergency Manager

Date: February 13, 2025

Subject: Police Department Purchase of 2025 Ford Explorer Police Interceptor

The Police Department has budgeted for the replacement of a marked patrol squad car in 2025 through capital expense. Ford is currently taking orders for spring production which is likely to occur in April.

The 2025 Explorer will replace the 2018 Ford Police Interceptor purchased in 2017. The 2018 Explorer was scheduled to be replaced in 2024, noting its good condition we were able to extend the replacement to 2025. The 2018 Ford Explorer would be transferred to Public Works for continued use. Working through the State of Minnesota Office of Procurement the state bid was awarded to Tenvoorde Ford in St. Cloud for 2025.

The state bid pricing for the 2025 Ford Police Interceptor is \$42,784.94. I contacted Belzer Ford to provide them with an opportunity to match the state pricing. If Belzer can match the state bid price, the vehicle would be purchased locally from Belzer. In the event Belzer is not able to match pricing, the vehicle would be purchased through Tenvoorde Ford. Ford is currently taking orders for spring production which is likely to occur in April.

Recommended Action:

Purchase 2025 Ford Explorer Police Interceptor in the amount of \$42,784.94 from Belzer Ford or Tenvoorde Ford.

State ID No.	Vendor Name	Model Year	Make	Manufacture Model & Model Number	Description	Total Delivered Base Price
TK1.25	Tenvoorde Ford - Contract No. 244262	2025	FORD	F-150 Police Responder	Truck - W1P - 145" WB	\$44,865.16
UV1.25	Tenvoorde Ford - Contract No. 244262	2025	FORD	Utility Interceptor - K8A 99B	AWD 3.3L V6 Direct Injection	\$42,784.94
UV2.25	Tenvoorde Ford - Contract No. 244262	2025	FORD	Utility Interceptor - K8A 99C	AWD 3.0L V6 EcoBoost	\$45,712.94
UV3.25	Tenvoorde Ford - Contract No. 244262	2025	FORD	Utility Interceptor - K8A 99W	AWD 3.3L V6 Direct Injection Hybrid	\$44,870.88

FSSV1.23	Ford of Hibbing	2023	Ford	W1T 145" WB	F150 SSV 4X4	\$39,863.76
FSSV2.23	Ford of Hibbing	2023	Ford	W1T 157" WB	F150 SSV 4X4	\$40,291.76

2025 Ford Utility 3.3v6 non hybrid

BASE PRICE	\$44,975.94
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Police Interceptor Utility AWD K8A S

AWD 3.3L V6 Direct-Injection Hybrid Engine System with 10-Speed Automatic Transmission (136-MPH Top Speed) 99W/44B S	99W	STD	-
AWD 3.3L V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank	99B	(2,191.00)	x \$(2,191.00)
AWD 3.0L V6 EcoBoost® with 10-Speed Automatic Transmission – (148-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank	99C	893.00	-
Vermillion Red	E4	N/C	-
Iconic Silver	JS	N/C	-
Dark Blue	LK	N/C	-
Royal Blue	LM	N/C	-
Silver Grey Metallic	TN	N/C	-
Sterling Grey Metallic	UJ	N/C	-
Agate Black	UM	N/C	-
Oxford White	YZ	N/C	-
Carbonized Gray	M7	N/C	-
Late Availability Colors			-
Arizona Beige	E3	N/C	-
Kodiak Brown	J1	N/C	-
Light Blue Mettalic	LN	N/C	-
Police Green	F1	N/C	-
Police Interceptor Utility Police Interceptor Utility Interior Color Charcoal Black Cloth Front Buckets / Vinyl Rear Front – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) Passenger – 2-way manual track (fore/aft. with manual recline) Rear – 35/30/35 Split Vinyl.	9W	N/C	-
Cloth Front Buckets / Cloth Rear Front – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar). Passenger – 2-way manual track (fore/aft. with manual recline) Rear – 35/30/35 Split Cloth	FW	65.00	-
EQUIPMENT GROUP			
Interior Upgrade Package			

<ul style="list-style-type: none"> • 1st and 2nd Row Carpet Floor Covering • Cloth Seats – Rear • Center Floor Console less shifter w/unique Police console finish plate • Includes Console and Top Plate with 2 cup holders • Floor Mats, front and rear (carpeted) • Deletes the standard console mounting plate (85D) • SYNC® 3 – Enhanced Voice Recognition Communications and Entertainment System 18" Aluminum Wheel – AppLink® – 911 Assist® <p>Note: SYNC® AppLink® lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms. Commands may vary by phone and AppLink® software.</p> <p>Note: Not available with options: 67H, 67U, 85R</p>	65U	367.00	-
<p>Front Headlamp Lighting Solution</p> <ul style="list-style-type: none"> • Includes LED Low beam/High beam headlamp, Wig-wag function and Red/Blue/White LED side warning lights (driver's side White/Red / passenger side White/Blue) • Includes pre-wire for grille LED lights, siren and speaker (60A) • Wiring, LED lights included. Controller "not" included <p>Note: Not available with option: 67H</p> <p>Note: Recommend using Ultimate Wiring Package (67U)</p>	66A	846.00	-
<p>Tail Lamp / Police Interceptor Housing Only</p> <ul style="list-style-type: none"> • Pre-existing holes with standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies) <p>Note: Not available with options: 66B and 67H</p>	86T	STD	-
<p>Tail Lamp Lighting Solution</p> <ul style="list-style-type: none"> • Includes LED lights plus two (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps • LED lights only. Wiring, controller "not" included <p>Note: Not available with option: 67H</p> <p>Note: Recommend using Ultimate Wiring Package (67U)</p> <p>Rear Lighting Solution</p> <ul style="list-style-type: none"> • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) • LED lights only. Wiring, controller "not" included <p>Note: Not available with option: 67H</p> <p>Note: LED lights only – does "not" include wiring or controller</p> <p>Note: Recommend using Ultimate Wiring Package (67U)</p>	66B	405.00	-
	66C	432.00	-
<p>Ready for the Road Package:</p> <p>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</p> <ul style="list-style-type: none"> • Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness 	67H	3,572.00	-

<ul style="list-style-type: none"> • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P) <p>Note: Not available with options: 66A, 66B, 66C, 67U and 65U</p>				
<p>Ultimate Wiring Package Includes the following:</p> <ul style="list-style-type: none"> • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) – Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) – One (1) 10-amp siren/speaker circuit engine cargo area • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does “not” include LED lights, side connectors or controller – Recommend Police Wire Harness Connector Kit 67V <p>Note: Not available with options: 65U, 67H</p>	67U	602.00		-
<p>Police Wire Harness Connector Kit – Front/Rear For connectivity to Ford PI Package solutions includes:</p> <ul style="list-style-type: none"> • Front – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector • Rear – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector <p>Note: Note:See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com</p>	67V	188.00		-
KEY EXTERIOR OPTIONS				
Engine Block Heater	41H	179.00		-
License Plate Bracket – Front	153	N/C		-
<i>Lamps / Lighting</i>				
Dark Car Feature – Courtesy lamps disabled when any door is opened	43D	STD		-
Daytime Running Lamps	942	47.00		-
Switchable Red/White Lighting in Cargo Area (deletes 3rd row overhead map light)	17T	STD		-
Front Warning Auxiliary LED Lights (Red, Blue, White)	21L	546.00		-
Rear Auxiliary Liftgate Lights	43A	376.00		-
<p>Front Interior Visor Light Bar (LED)</p> <ul style="list-style-type: none"> • Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner – fully programable. (Red/Red or Blue/Blue operation. White “take down” and “scene” capabilities) <p>Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U) (when not ordering the Interior Upgrade Package [65U])</p> <p>Note: Front Console Plate no longer required; can be ordered with Interior Upgrade Package (65U)</p>	96W	NA		-
Pre-wiring for grille LED lights, siren and speaker 60A O / P-66A / P-67H / P-67U	60A	STD		-
Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue)	63L	546.00		-

Rear Spoiler Traffic Warning Lights (LED) • Fully integrated in rear spoiler for enhanced visibility • Provides red/blue/amber directional lighting – fully programmable Note: Rear Console Plate no longer required; can be ordered with Interior Upgrade Package (65U) Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U) (when not ordering the Interior Upgrade Package [65U])	96T	1,410.00	-
Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) • Located on exterior mirror housing • LED lights only. Wiring, controller “not” included Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U) (will add 60a)	63B	320.00	-
<i>Spot Lamp Prep Kits</i>			
Spot Lamp Prep Kit, Driver Only Note: Does not include spot lamp housing and bulb	51P	132.00	-
Spot Lamp Prep Kit, Dual Driver and Passenger Note: Does not include spot lamp housing and bulbs	51W	264.00	-
<i>Spot Lamp – LED Bulb:</i>			
Driver Only (Unity)	51R	376.00	-
Driver Only (Whelen)	51T	394.00	-
Dual (driver and passenger) (Unity)	51S	582.00	-
Dual (driver and passenger) (Whelen)	51V	629.00	-
<i>Body</i>			
Glass – Solar Tint 2nd Row door glass, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	112.00	-
Glass – Solar Tint 2nd Row Only door glass, Privacy Glass on Rear Quarter and Liftgate Window	92R	85.00	-
Underbody Deflector Plate (engine and transmission shield)	76D	320.00	-
<i>Wheels</i>			
Wheel Covers (18" Full Face Wheel Cover) Note: Only available with the standard Police wheel, not available with 64E	65L	65.00	-
18" Painted Aluminum Wheel Note: Spare wheel is an 18" conventional (Police) black steel wheel. Not available with 65L.	64E	NA	-
<i>Audio / Video</i>			
Rear View Camera displayed in rear view mirror (Includes Electrochromic Rear View Mirror)	87R	NA	-
84 Rear Backup Camera, If Selected Image Will Show In Entire 8" Screen/If Not Image Will Show Upper Left Corner	87M	N/C	-
<i>Doors / Locks</i>			
Hidden Door-Lock Plunger w/Rear-door controls inoperable Note: Not available with 68G. Note: Can manually remove window or door disable plate with special tool Note: Locks/windows operable from driver's door switches	52P	150.00	-
Rear-Door controls Inoperable / Locks Inoperable (with 52P no charge included)			
Rear-Door controls Inoperable/Locks Inoperable (without 52P \$76)	68G	76.00	-
Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless)	18D	N/C	-
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs)			

Note: Available with Keyed Alike, however, key fobs are "not" fobbed alike when ordered with Keyed-Alike	55F	STD		-
Keys (Note: Can be ordered with Remote Keyless-Entry – 55F)				
Keyed Alike – 1435x	59E	47.00		-
Keyed Alike – 1284x	59B	47.00		-
Keyed Alike – 0135x	59D	47.00		-
Keyed Alike – 0576x	59F	47.00		-
Keyed Alike – 1111x	59J	47.00		-
Keyed Alike – 1294x	59C	47.00		-
Keyed Alike – 0151x	59G	47.00		-
Flooring / Seats				
1st and 2nd row carpet floor covering (includes floor mats, front and rear) 16C O / P-65U	16C	141.00		-
2nd Row Cloth Seats has to be ordered with F6	88F	65.00		-
Power passenger seat (8-way) w/2-way manual recline and lumbar)	87P	STD		-
Front and Second Row Carpet With Floor Mats Front and Rear	16C	118.00		-
Front Console Plate Delete-Note: Not available with option: 67H, 67U, 85R	85D	N/C		-
☒Rear Center Seat Delete (includes center seat delete tray) Rear Center Seat Delete Note: Not available with 65U or vinyl rear seats	85S	NA		-
Rear Console Plate Note: Not available with option: 65U, 85D	85R	56.00		-
Safety & Security				
Ballistic Door-Panels (Level III+) – Driver Front-Door Only1	90D	1,495.00		-
Ballistic Door-Panels (Level III+) – Driver & Pass Front-Doors1	90E	2,979.00		-
Ballistic Door-Panels (Level IV+) – Driver Front-Door Only2	90F	2,274.00		-
Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Door Only2	90G	4,541.00		-
BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z) Note: Includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B	STD		-
☒Police Perimeter Alert – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.	68G	STD		-
☒Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) Note: Not available with option 96W Note: Not available with option 96W Note: Not available with option 96W	76P	STD		-
Mirrors – Heated Sideview Note: Not required when ordering BLIS® (heated mirror is included with BLIS®)	549	STD		-
Perimeter Anti-Theft Alarm • Activated by Hood, Door or Liftgate; when unauthorized entry occurs, system will flash the headlamps, parking lamps and sound the horn <i>NEW headlamps, parking lamps and sound the horn</i> • Requires Keyless-Entry Key Fob (55F)	593	STD		-
Police Engine Idle feature • This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	STD		-
Reverse Sensing System	76R	STD		-
<i>Misc</i>				



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF – CITY ADMINISTRATOR
FROM: KEN ONDICH – PLANNING / COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: PURCHASE 2023 CHEVROLET EQUINOX FOR COMMUNITY DEVELOPMENT DEPARTMENT FROM PALMER WELCOME AUTO
DATE: FEBRUARY 14, 2025

The 2025 Community Development budget includes funds for a replacement for the current 2009 Ford Fusion that is used mainly for Community Development staff to conduct site visits and inspections, but is also used as a pool car for various departments to attend out of town training and seminars.

The 2009 Ford Fusion vehicle has been in the City’s ownership since new, first starting as a Police vehicle, used mostly by the Police Chief, then later as the Community Development vehicle since 2023. A new/used vehicle was budgeted for up to \$20,000 as a replacement that would have AWD and would have more safety features for employees to use for both intown and out of town travel.

Staff found a used 2023 Chevrolet Equinox (pictured later in this memo) for sale for \$20,500 at Palmer Welcome Auto. While the vehicle does have just over 71,000 miles, they were highway miles as a fleet vehicle and the vehicle is in immaculate condition and should serve the City for years to come. Notable features of the vehicle include AWD and an array of safety features including back up camera, blind spot monitor, lane keep alert, forward collision alert, etc. The 2009 Fusion will be taken in as a trade with a value of \$3,000 which means an out the door total cost under the budgeted \$20,000 amount.

Recommendation:

Staff recommends that the City Council approve the purchase of the 2023 Chevrolet Equinox from Palmer Welcome Auto in the amount of \$20,500 (minus trade of \$3,000).



2023 Chevrolet Equinox – For Purchase



2009 Ford Fusion – For Trade-In



Building a Better World
for All of Us®

MEMORANDUM

TO: Mayor and City Council
Joshua Tetzlaff, City Administrator

FROM: Chris Knutson, PE (Lic. MN)

DATE: January 30, 2025

RE: Project Updates

See below for updates on current SEH Projects for the City of New Prague.

2023 STREET AND UTILITY IMPROVEMENTS PROJECT

The contractor has been gathering close out documents with final payment expected soon. Some warranty items, including trail patching, are expected in 2025. This is expected for the March 3rd council meeting.

2024 STREET AND UTILITY IMPROVEMENTS PROJECT

The contractor is complete with work for the year. Conversations with the contractor, including those pertaining to project closeout and liquidated damages are ongoing and expected to resume this month.

2025 STREET AND UTILITY IMPROVEMENTS PROJECT

Plans are currently being advertised with an anticipated bid opening date of February 21st.

CITY CENTER GRADING PLAN – PHASE 1

Grading plans are included with the council packet for approval to solicit quotes.

cdk

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Building a Better World
for All of Us®

MEMORANDUM

TO: Mayor and City Council
Ken Ondich, Planning / Community Development Director

FROM: Chris Knutson, PE (Lic. MN)

DATE: February 12, 2025

RE: City Center Grading Plan – Phase 1
Resolution Approving Plans and Specifications for Quotes
SEH No. NEWPR 180839

APPROVING PLANS FOR SOLICITATION OF QUOTES

In preparation for future improvements to the City Center, including the proposed New Prague Praha Performance Stage, grading and general site improvements are proposed for the City-owned parking area generally located west of 2nd Street NW and north of Main Street (TH19). The initial phase of improvements will include the removal of most gravel surfacing and replacement with topsoil and grass. Site grading specific to the stage includes the establishment of the turf performance area seating. Upon completion of this improvement, most general site work will be complete in preparation for construction of the performance stage.

The construction cost estimate for this improvement is \$124,000, allowing the City to directly solicit quotes from contractors instead of following the public advertisement process.

STAFF/ENGINEER RECOMMENDATION

It is recommended that the City Council approve city staff and SEH to solicit quotes for CITY CENTER GRADING PLAN PHASE 1. It is anticipated that quotes will be received by March 7th to allow award at the March 17th council meeting.

cdk

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CITY CENTER GRADING PROJECT				TOTAL	
New Prague, Minnesota					
Final Cost Estimate					
Item No.	Item	Unit	Unit Price	Est. Quantity	Est. Cost
Street, Curb & Gutter, Sidewalk, Driveways, Drainage Pipe					
1	MOBILIZATION	LUMP SUM	\$ 10,000.00	1.0	\$ 10,000
2	SITE GRADING	LUMP	\$ 1.00	95,000.0	\$ 95,000
3	TRAFFIC CONTROL	LUMP SUM	\$ 2,000.00	1.0	\$ 2,000
4	STORM DRAIN INLET PROTECTION	EACH	\$ 200.00	6.0	\$ 1,200
5	TEMPORARY ROCK ENTRANCE	EACH	\$ 1,300.00	1.0	\$ 1,300
6	SILT FENCE	LIN FT	\$ 2.00	1,500.0	\$ 3,000
7	WATER (TURF ESTABLISHMENT)	M GALLO	\$ 70.00	20.0	\$ 1,400
8	TURF ESTABLISHMENT (PERMANENT)	LUMP	\$ 10,000.00	1.00	\$ 10,000
	Site Grading Subtotal				\$ 124,000

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

NEW PRAGUE, MINNESOTA SCOTT COUNTY, MINNESOTA CONSTRUCTION PLANS FOR CITY CENTER GRADING PLAN PHASE 1

REMOVALS, SITE GRADING, RESTORATION

- EXISTING**
- RIGHT OF WAY
 - PERMANENT EASEMENT
 - PROPERTY LINE
 - △ XX HORIZONTAL CONTROL POINT
 - BM BENCHMARK
 - SURVEY MARKER
 - ⊕ # SOIL BORING
 - FM SANITARY SEWER AND MANHOLE
 - FORCE MAIN AND LIFT STATION
 - SANITARY SEWER SERVICE & CLEANOUT
 - WATER MAIN, HYDRANT, VALVE AND MANHOLE
 - WATER SERVICE AND CURB STOP BOX
 - STORM SEWER, MANHOLE AND CATCH BASIN
 - CULVERT AND APRON ENDWALL
 - GAS MAIN, VALVE, VENT AND METER
 - HH HANDHOLE
 - FO BURIED FIBER OPTIC CABLE AND MANHOLE
 - T-BUR BURIED PHONE CABLE, PEDESTAL AND MANHOLE
 - TV-BUR BURIED TV CABLE, PEDESTAL AND MANHOLE
 - E BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
 - P-BUR
 - OVERHEAD WIRE, POLE AND GUY WIRE
 - ★ LIGHT POLE
 - ⊠ TRAFFIC SIGNAL
 - ⊕ STREET NAME SIGN
 - ⊕ SIGN (NON STREET NAME)
 - ||||| RAILROAD TRACKS
 - 6" DECIDUOUS AND CONIFEROUS TREE
 - 6" BUSH / SHRUB AND STUMP
 - ~~~~~ EDGE OF WOODED AREA
 - WET WETLAND
 - BUILDING
 - X FENCE (UNIDENTIFIED)
 - ⊗ BARBED WIRE FENCE
 - XC CHAIN LINK FENCE
 - XE ELECTRIC WIRE FENCE
 - XWD WOOD FENCE
 - XWW WOVEN WIRE FENCE
 - ▬ PLATE BEAM GUARDRAIL
 - ▬ CABLE GUARDRAIL
 - o P POST / BOLLARD
 - RETAINING WALL
- PROPOSED**
- 6+00 STREET CENTERLINE
 - RIGHT-OF-WAY
 - PERMANENT EASEMENT
 - TEMPORARY EASEMENT
 - CONSTRUCTION LIMITS
 - FM SANITARY SEWER, BULKHEAD AND MANHOLE
 - FM FORCE MAIN
 - SANITARY SERVICE AND CLEANOUT
 - WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
 - WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
 - WATER SERVICE AND CURB STOP BOX
 - STORM SEWER, MANHOLE AND CATCH BASIN
 - CULVERT AND APRON ENDWALL
 - DRAIN TILE
 - DITCH / SWALE
 - ▬ RIPRAP
 - ⊕ STREET NAME SIGN
 - ⊕ SIGN (NON STREET NAME)
 - RETAINING WALL

INDEX	
SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	CONSTRUCTION NOTES AND DETAILS
3	GRADING AND EROSION CONTROL PLAN
4-5	SWPPP
6	FUTURE PHASING (INFORMATIONAL ONLY)
THIS PLAN CONTAINS 7 SHEETS.	



PROJECT LOCATION



APPROVED: *Chris Kuntz* 2/18/2025
 CITY ENGINEER OF NEW PRAGUE DATE

NEW PRAGUE, MINNESOTA



PROJECT NO. NP 180839
Chris Kuntz
 Signature
 Date: 2/18/2025 Lic. No. 49534

NOTE:
 THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.



Know what's below.
 Call before you dig.

GENERAL NOTES

BITUMINOUS SURFACING AND CONCRETE ITEMS REMOVED BY CONSTRUCTION SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF OUTSIDE OF THE PROJECT LIMITS, IN ACCORDANCE WITH THE PROVISIONS OF SPEC 2104 AND 2105 UNLESS USED AS AGGREGATE BASE PER SPEC 32 11 22.

TEMPORARY STOCKPILING OF EXCAVATION, EMBANKMENT AND/OR BORROW MATERIAL SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT FOR WHICH NO DIRECT COMPENSATION WILL BE MADE.

DURING THE CONSTRUCTION OPERATIONS, IF ANY MATERIAL IS DEPOSITED IN THE FLOW LINE OF ANY GUTTERS OR DRAINAGE STRUCTURE SUCH THAT THE FLOW OF WATER IS OBSTRUCTED, IT SHALL BE REMOVED AT THE CLOSE OF EVERY WORKING DAY, AT THE CONCLUSION OF OPERATIONS, ALL DRAINAGE FACILITIES SHALL BE CLEAN AND FREE OF ANY OBSTRUCTIONS. THE COST OF THIS WORK SHALL BE INCIDENTAL.

WHEREVER THE WORD "INCIDENTAL" OR "(INC.)" IS USED, IT SHALL MEAN THAT NO DIRECT COMPENSATION WILL BE MADE.

UNLESS SHOWN ON PLANS, CONSTRUCTION LIMITS SHALL BE WITHIN CITY R/W OR TEMPORARY/PERMANENT EASEMENTS.

CONTRACTOR IS REQUIRED TO APPLY AND PAY PERMIT FEES FOR ALL THE NPDES PERMIT. SEE SUPPLEMENTARY CONDITIONS, SECTION 00 73 00 FOR STATUS OF OTHER PROJECT PERMITS.

EROSION PROTECTION

THE CONTRACTOR SHALL FOLLOW BEST MANAGEMENT PRACTICES AND SHALL COMPLY WITH ALL FEDERAL, STATE, AND LOCAL LAWS AND REGULATIONS. THIS SHALL INCLUDE THE USE SAND BAG BARRIERS, OR GEOTEXTILE SILT FENCES, WHEN NECESSARY, WHICH WILL ALLOW MOVEMENT OF WATER BUT RETAIN SEDIMENT SO AS TO PROTECT ERODIBLE OR POLLUTABLE AREAS FROM DAMAGING INLETS. IF PRIOR TO TURF ESTABLISHMENT THE EROSION CHECKS AND DAMS BECOME LOADED WITH SEDIMENT IN A MAGNITUDE THAT WOULD LESSEN THEIR EFFECTIVENESS, THE CONTRACTOR SHALL REMOVE THE SEDIMENT AND/OR REPLACE THE SAND BAGS OR FENCES. AFTER THE EROSION CHECKS HAVE SERVED THEIR USEFULNESS, THE CONTRACTOR SHALL REMOVE THE EROSION CHECKS FROM THE STRUCTURES.

GOVERNING SPECIFICATION

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND FIELD MANUAL.

UTILITY CONTACTS

COMPANY NAME	CONTACT	INFO
COMCAST	RODGER MEYER	651-387-4903
BEVCOMM	ADAM OBERMEYER	507-526-2822
CENTERPOINT	ANNAH ANDERSON	612-749-3556
NEW PRAGUE PUBLIC UTILITIES	BRUCE REIMERS	952-758-1142

WARNING NOTE

CONTRACTOR SHALL CONTACT "GOPHER ONE" FOR LOCATION OF ALL UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, VALVES, MANHOLES, OR OTHER BURIED STRUCTURE BEFORE DIGGING (1-800-252-1166).

CONTRACTOR SHALL REPAIR ANY OF THE ABOVE WHICH ARE REMOVED OR DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

SUBSURFACE UTILITY QUALITY LEVEL

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED, "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".

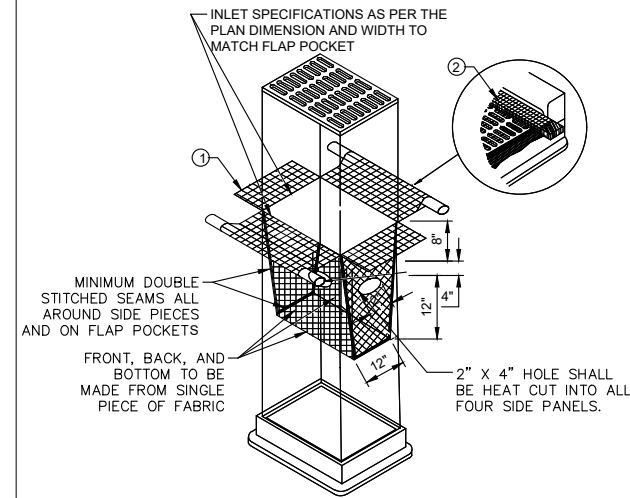
THE CONTRACTOR SHALL CALL THE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.

EARTHWORK SUMMARY

MISCELLANEOUS EXCAVATION (EV)	2,025 CY
COMMON EMBANKMENT (CV)	625 CY
TOPSOIL EMBANKMENT (CV)	2,290 CY

EARTHWORK NOTES

- OWNER WILL MAKE AVAILABLE APPROXIMATELY 650 CY (LV) TO CONTRACTOR TO UTILIZE FOR TOPSOIL EMBANKMENT. MATERIAL IS STORED AT CITY COMPOST SITE.
- EXCAVATED MATERIAL INCLUDES REMOVAL OF ALL MATERIAL TO MINIMUM 6" BELOW PROPOSED GRADE.
- COMMON EMBANKMENT TO INCLUDE SUITABLE GRADING MATERIAL OR TOPSOIL. EMBANKMENT INCLUDES MATERIAL REQUIRED TO BRING SITE TO 6" BELOW FINAL PROPOSED GRADE.
- TOPSOIL TO BE PLACED A MINIMUM 6" DEPTH (COMPACTED) ACROSS ENTIRE SITE AS SHOWN ON DRAWINGS.
- CONTRACTOR TO SALVAGE A MINIMUM 500 CY AGGREGATE MATERIAL AND DELIVER TO CITY COMPOST SITE.
- ALL EXCAVATION, EMBANKMENT, DELIVERY, AND ASSOCIATED COSTS SHALL BE INCIDENTAL TO SITE GRADING (LUMP SUM).
- CONTRACTOR MAY SALVAGE ADDITIONAL AGGREGATE MATERIALS BEYOND 6" FROM THE PROPOSED GRADE AT THEIR OWN COST. REPLACEMENT SHALL BE MADE WITH COMMON EMBANKMENT OR TOPSOIL.



- FINISHED SIZE, INCLUDING POCKETS WHERE REQUIRED SHALL EXTEND A MINIMUM OF 10 INCHES AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
- FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2 IN. X 4 IN. OR USE A ROCK SOCK OR SAND BAGS IN PLACE OF THE ROCK SOCK AND WOOD 2 IN. X 4 IN.

INSTALLATION NOTES:
DO NOT INSTALL PROTECTION IN INLETS SHALLOWER THAN 30 IN., MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE. THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE BETWEEN THE INLET WALLS AND THE BAG MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES OF 3 INCHES. WHERE NECESSARY THE CONTRACTOR SHALL CLINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3 INCH CLEARANCE.

NTS



FILTER BAG INSERT

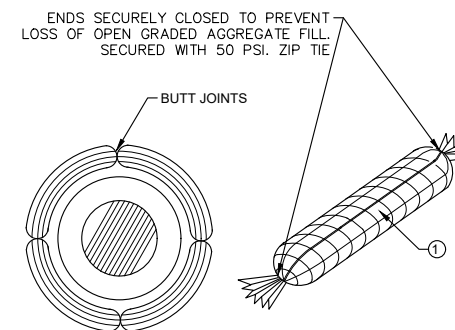
Revised:
Oct. 2011
SEH Plate No.
ERO-28



ROCK CONSTRUCTION ENTRANCE

NTS

Revised:
Oct. 2011
SEH Plate No.
ERO-35



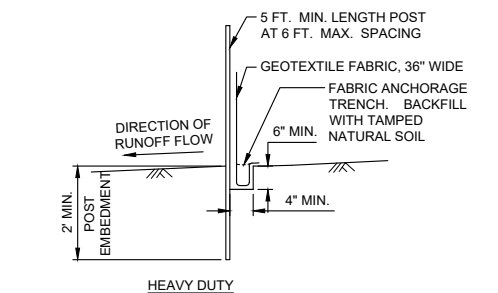
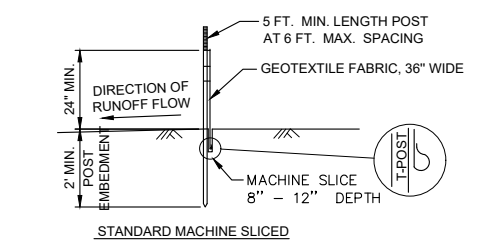
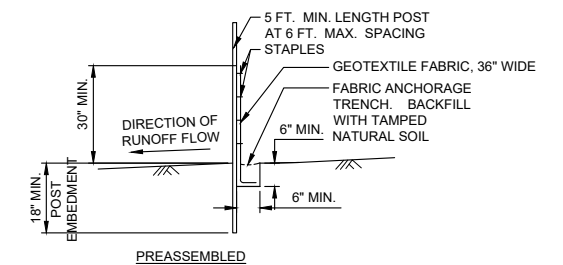
- GEOTEXTILE SOCK BETWEEN 4-10 FT. LONG AND 4-6 INCH DIAMETER. SEAM JOINED BY TWO ROWS OF STITCHING WITH A PLASTIC MESH BACKING OR HEAT BONDED (OR APPROVED EQUIVALENT). FILL ROCK LOG WITH OPEN GRADED AGGREGATE CONSISTING OF SOUND DURABLE PARTICLES OF COARSE AGGREGATE CONFORMING TO SPEC. 3137 TABLE 3137-1; CA-3 GRADATION.

NTS



ROCK LOG

Revised:
Oct. 2011
SEH Plate No.
ERO-29



DESIGN GUIDELINES:
(SEE MNDOT SPEC. 2573.3C AND 3886)

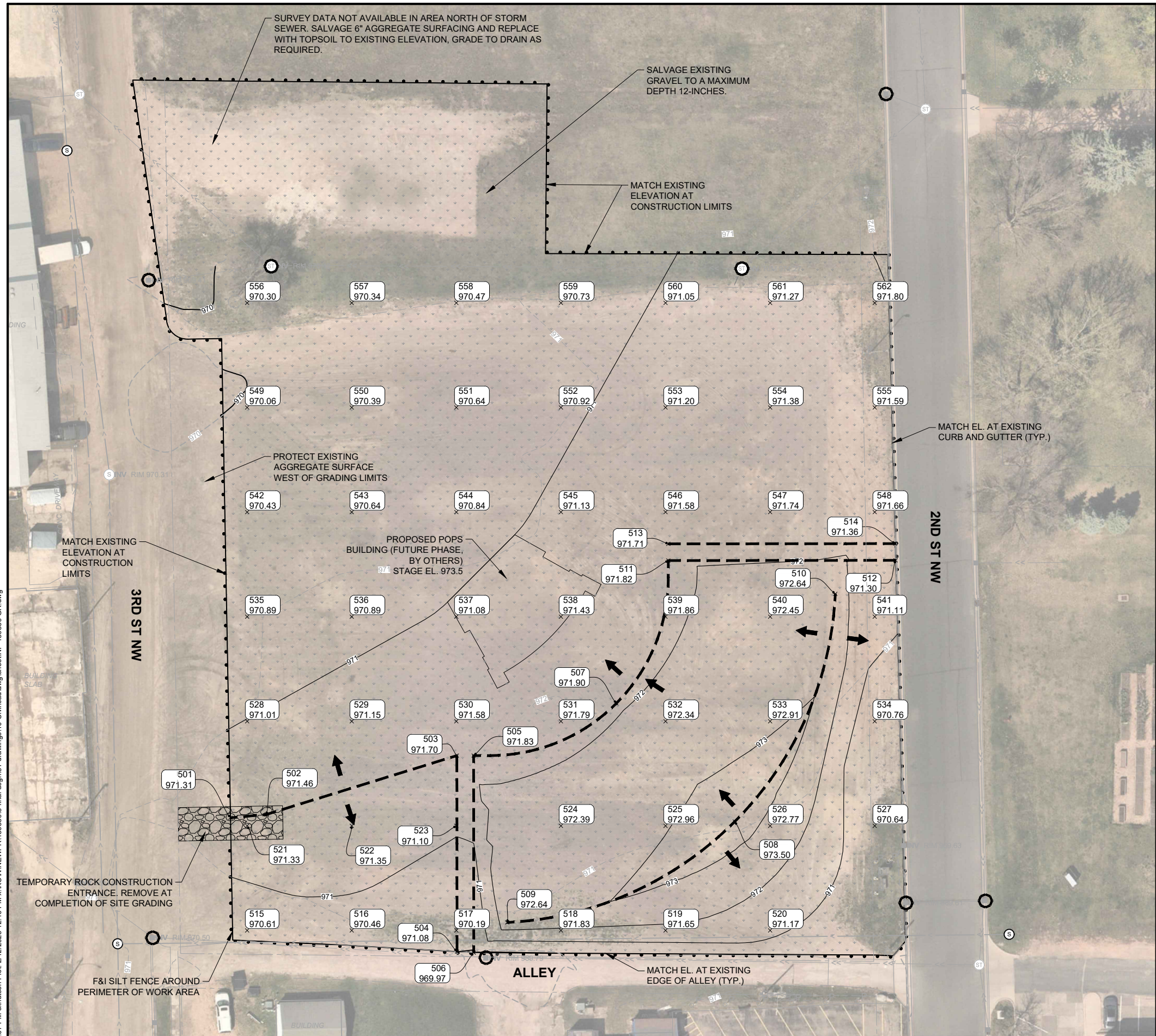
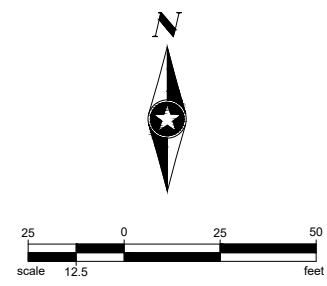
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SILT FENCE

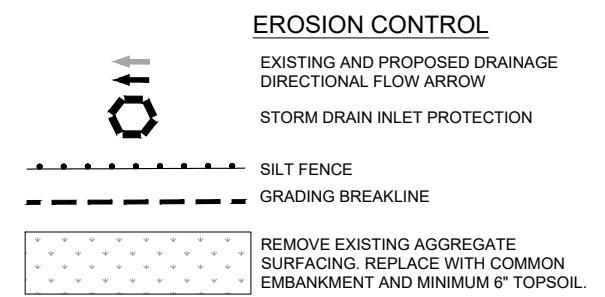
Revised:
Jan. 2013
SEH Plate No.
ERO-15





Point Table				
Point #	Elevation	Northing	Easting	Description
501	971.31	126529.66	430799.95	GRADING
502	971.46	126531.23	430817.01	GRADING
503	971.70	126559.40	430908.17	GRADING
504	971.08	126465.66	430908.25	GRADING
505	971.83	126559.41	430916.17	GRADING
506	969.97	126465.18	430916.25	GRADING
507	971.90	126584.37	430984.40	GRADING
508	973.50	126527.84	431041.02	GRADING
509	972.64	126479.61	430932.22	GRADING
510	972.64	126636.70	431089.07	GRADING
511	971.82	126652.63	431009.23	GRADING
512	971.30	126652.73	431117.89	GRADING
513	971.71	126660.63	431009.23	GRADING
514	971.36	126660.73	431117.69	GRADING
515	970.61	126475.80	430807.92	SURFACE
516	970.46	126475.80	430857.92	SURFACE
517	970.19	126475.80	430907.92	SURFACE
518	971.83	126475.80	430957.92	SURFACE
519	971.65	126475.80	431007.92	SURFACE
520	971.17	126475.80	431057.92	SURFACE
521	971.33	126525.80	430807.92	SURFACE
522	971.35	126525.80	430857.92	SURFACE
523	971.10	126525.80	430907.92	SURFACE
524	972.39	126525.80	430957.92	SURFACE
525	972.96	126525.80	431007.92	SURFACE
526	972.77	126525.80	431057.92	SURFACE
527	970.64	126525.80	431107.92	SURFACE
528	971.01	126575.80	430807.92	SURFACE
529	971.15	126575.80	430857.92	SURFACE
530	971.58	126575.80	430907.92	SURFACE
531	971.79	126575.80	430957.92	SURFACE
532	972.34	126575.80	431007.92	SURFACE
533	972.91	126575.80	431057.92	SURFACE
534	970.76	126575.80	431107.92	SURFACE
535	970.89	126625.80	430807.92	SURFACE
536	970.89	126625.80	430857.92	SURFACE
537	971.08	126625.80	430907.92	SURFACE
538	971.43	126625.80	430957.92	SURFACE
539	971.86	126625.80	431007.92	SURFACE
540	972.45	126625.80	431057.92	SURFACE
541	971.11	126625.80	431107.92	SURFACE
542	970.43	126675.80	430807.92	SURFACE
543	970.64	126675.80	430857.92	SURFACE
544	970.84	126675.80	430907.92	SURFACE
545	971.13	126675.80	430957.92	SURFACE
546	971.58	126675.80	431007.92	SURFACE
547	971.74	126675.80	431057.92	SURFACE
548	971.66	126675.80	431107.92	SURFACE
549	970.06	126725.80	430807.92	SURFACE
550	970.39	126725.80	430857.92	SURFACE
551	970.64	126725.80	430907.92	SURFACE
552	970.92	126725.80	430957.92	SURFACE
553	971.20	126725.80	431007.92	SURFACE
554	971.38	126725.80	431057.92	SURFACE
555	971.59	126725.80	431107.92	SURFACE
556	970.30	126775.80	430807.92	SURFACE
557	970.34	126775.80	430857.92	SURFACE
558	970.47	126775.80	430907.92	SURFACE
559	970.73	126775.80	430957.92	SURFACE
560	971.05	126775.80	431007.92	SURFACE
561	971.27	126775.80	431057.92	SURFACE
562	971.80	126775.80	431107.92	SURFACE

Point Table				
Point #	Elevation	Northing	Easting	Description
533	972.91	126575.80	431057.92	SURFACE
534	970.76	126575.80	431107.92	SURFACE
535	970.89	126625.80	430807.92	SURFACE
536	970.89	126625.80	430857.92	SURFACE
537	971.08	126625.80	430907.92	SURFACE
538	971.43	126625.80	430957.92	SURFACE
539	971.86	126625.80	431007.92	SURFACE
540	972.45	126625.80	431057.92	SURFACE
541	971.11	126625.80	431107.92	SURFACE
542	970.43	126675.80	430807.92	SURFACE
543	970.64	126675.80	430857.92	SURFACE
544	970.84	126675.80	430907.92	SURFACE
545	971.13	126675.80	430957.92	SURFACE
546	971.58	126675.80	431007.92	SURFACE
547	971.74	126675.80	431057.92	SURFACE
548	971.66	126675.80	431107.92	SURFACE
549	970.06	126725.80	430807.92	SURFACE
550	970.39	126725.80	430857.92	SURFACE
551	970.64	126725.80	430907.92	SURFACE
552	970.92	126725.80	430957.92	SURFACE
553	971.20	126725.80	431007.92	SURFACE
554	971.38	126725.80	431057.92	SURFACE
555	971.59	126725.80	431107.92	SURFACE
556	970.30	126775.80	430807.92	SURFACE
557	970.34	126775.80	430857.92	SURFACE
558	970.47	126775.80	430907.92	SURFACE
559	970.73	126775.80	430957.92	SURFACE
560	971.05	126775.80	431007.92	SURFACE
561	971.27	126775.80	431057.92	SURFACE
562	971.80	126775.80	431107.92	SURFACE



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SEH Project	NP 180839	Rev.#	Plan Revision Issue Description	Date	Rev.#	Sheet Revision Issue Description	Date
Drawn By							
Designed By							
Checked By							

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED CIVIL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Christopher D. Knutson
 CHRISTOPHER D. KNUTSON
 DATE: 2/18/2025 LICENSE NO. 49534

CITY CENTER GRADING PLAN PHASE 1
 NEW PRAGUE, MINNESOTA

SWPPP SUMMARY/OVERVIEW:
 THIS STORM WATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN DEVELOPED TO ADDRESS THE REQUIREMENTS OF NPDES PERMIT MN R100001. THIS SWPPP INCLUDES A COMBINATION OF NARRATIVE AND PLAN SHEETS THAT DESCRIBE THE TEMPORARY AND PERMANENT STORM WATER MANAGEMENT PLAN FOR THE PROJECT.

PROJECT INFORMATION:

LOCATION:	CITY OF NEW PRAGUE
LATITUDE/LONGITUDE:	44.545039, -93.564355
PROJECT DESCRIPTION:	GRADING PROJECT
SOIL DISTURBING ACTIVITIES:	GRADING

CONTACTS:

OWNER:	CITY OF NEW PRAGUE
CONTACT:	MATT RYNDA
ADDRESS:	118 CENTRAL AVE. N. NEW PRAGUE, MN 56071
PHONE:	952-758-4401
EMAIL:	X
ENGINEER:	SHORT ELLIOTT HENDRICKSON INC. (SEH)
CONTACT:	CHRIS KNUTSON
PHONE:	507-327-8383
EMAIL:	CKNUTSON@SEHINC.COM
PROJECT NO.:	NEWPR 167774

KNOWLEDGEABLE PERSON/CHAIN OF RESPONSIBILITY
 THE CONTRACTOR SHALL IDENTIFY A PERSON KNOWLEDGEABLE AND EXPERIENCED IN THE APPLICATION OF EROSION PREVENTION AND SEDIMENT CONTROL BMP'S WHO WILL COORDINATE WITH ALL CONTRACTORS, SUBCONTRACTORS, AND OPERATORS ON-SITE TO OVERSEE THE IMPLEMENTATION OF THE SWPPP.

CONTRACTOR	X
CONTACT	X
PHONE	X
EMAIL	X

THE CONTRACTOR SHALL ESTABLISH A CHAIN OF RESPONSIBILITY FOR ALL CONTRACTORS AND SUB-CONTRACTORS ON SITE TO ENSURE THE SWPPP IS BEING PROPERLY IMPLEMENTED AND MAINTAINED. THE CONTRACTOR SHALL PROVIDE THE CHAIN OF RESPONSIBILITY TO THE OWNER AND ATTACH TO THE SWPPP PRIOR TO ANY CONSTRUCTION ACTIVITY.

GENERAL SWPPP RESPONSIBILITIES:
 THE CONTRACTOR SHALL KEEP THE SWPPP, INCLUDING ALL AMENDMENTS AND INSPECTION AND MAINTENANCE RECORDS ON SITE DURING CONSTRUCTION.

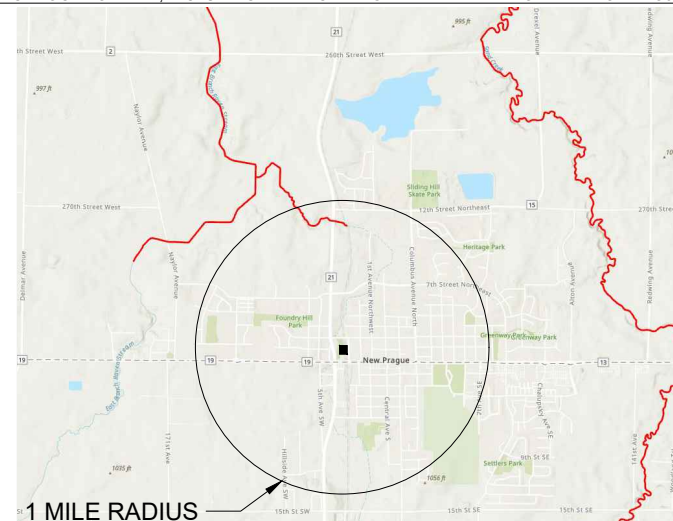
THE SWPPP WILL BE AMENDED AS NEEDED AND/OR AS REQUIRED BY PROVISIONS OF THE PERMIT. PERMITTEES MUST AMEND THE SWPPP TO INCLUDE ADDITIONAL OR MODIFIED BMP'S AS NECESSARY TO CORRECT PROBLEMS IDENTIFIED OR ADDRESS SITUATIONS WHENEVER THERE IS A CHANGE IN DESIGN, CONSTRUCTION, OPERATION, MAINTENANCE, WEATHER OR SEASONAL CONDITIONS HAVING A SIGNIFICANT EFFECT ON THE DISCHARGE OF POLLUTANTS TO SURFACE WATERS OR GROUNDWATER. AMENDMENTS WILL BE APPROVED BY BOTH THE OWNER AND CONTRACTOR AND WILL BE ATTACHED OR OTHERWISE INCLUDED WITH THE SWPPP DOCUMENTS. THE SWPPP AMENDMENTS SHALL BE INITIATED, FACILITATED, AND PROCESSED BY THE CONTRACTOR.

ALL SWPPP CHANGES MUST BE DONE BY AN INDIVIDUAL TRAINED IN ACCORDANCE WITH SECTION 21.2. CHANGES INVOLVING THE USE OF A LESS STRINGENT BMP MUST INCLUDE A JUSTIFICATION DESCRIBING HOW THE REPLACEMENT BMP IS EFFECTIVE FOR THE SITE CHARACTERISTICS.

BOTH THE OWNER AND CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROPER TERMINATION AND/OR TRANSFER OF THE PERMIT.

LONG TERM OPERATION AND MAINTENANCE
 THE OWNER WILL BE RESPONSIBLE OR WILL OTHERWISE IDENTIFY WHO WILL BE RESPONSIBLE FOR THE LONG TERM OPERATION AND MAINTENANCE OF THE PERMANENT STORMWATER MANAGEMENT SYSTEM(S).
 THE OWNER WILL PREPARE AND IMPLEMENT A PERMANENT STORMWATER TREATMENT SYSTEM(S) MAINTENANCE PLAN.

PROJECT LOCATION MAP, INCLUDING ALL RECEIVING WATERS WITHIN ONE MILE OF PROJECT SITE



TRAINING DOCUMENTATION:

PREPARER/DESIGNER OF SWPPP:	LEE ISTVANOVICH
EMPLOYER:	SHORT ELLIOTT HENDRICKSON
DATE OBTAINED / REFRESHED	JUNE 2017/MAY 2023
INSTRUCTOR(S)/ENTITY PROVIDING TRAINING:	UNIVERSITY OF MINNESOTA

CONTENT OF TRAINING AVAILABLE UPON REQUEST.

THE CONTRACTOR (OPERATOR) SHALL ADD TO THE SWPPP TRAINING RECORDS FOR THE FOLLOWING PERSONNEL:

- INDIVIDUALS OVERSEEING THE IMPLEMENTATION OF, REVISING, AND AMENDING THE SWPPP
- INDIVIDUALS PERFORMING INSPECTIONS
- INDIVIDUALS PERFORMING OR SUPERVISING THE INSTALLATION, MAINTENANCE AND REPAIR OF BMP'S

TRAINING MUST RELATE TO THE INDIVIDUAL'S JOB DUTIES AND RESPONSIBILITIES AND SHALL INCLUDE:

- 1) DATES OF TRAINING
- 2) NAME OF INSTRUCTORS
- 3) CONTENT AND ENTITY PROVIDING TRAINING

THE CONTRACTOR SHALL ENSURE THAT THE INDIVIDUALS ARE TRAINED BY LOCAL, STATE, FEDERAL AGENCIES, PROFESSIONAL ORGANIZATIONS, OR OTHER ENTITIES WITH EXPERTISE IN EROSION PREVENTION, SEDIMENT CONTROL, PERMANENT STORMWATER MANAGEMENT AND THE MINNESOTA NPDES/SDS CONSTRUCTION STORMWATER PERMIT.

PROJECT SUMMARY:

TOTAL DISTURBED AREA:	2.85 AC
PRE-CONSTRUCTION IMPERVIOUS AREA:	2.70 AC
POST-CONSTRUCTION IMPERVIOUS AREA:	-2.70 AC
IMPERVIOUS AREA ADDED:	-2.70 AC

FUTURE PHASING OF THE PROJECT WILL INCLUDE CONSTRUCTION OF IMPERVIOUS PAVEMENTS AND BUILDINGS. TOTAL NEW IMPERVIOUS AREA INCLUDING FUTURE PHASING WILL BE LESS THAN THE EXISTING CONDITION.

RECEIVING WATER(S) WITHIN ONE MILE FROM PROJECT BOUNDARIES:
 (<http://pca-gis02.pca.state.mn.us/CSW/index.html>)

NAME	SPECIAL WATER?	IMPAIRED WATER?	CONSTRUCTION RELATED IMPAIRMENT OR SPECIAL WATER CLASSIFICATION
PHILIPPS CREEK	N	Y	YES, FISH/BENTHIC MACROINVERTIBRATE BIOASSESSMENTS
ADDITIONAL BMP'S OR ACTIONS REQUIRED: MUST INITIATE STABILIZATION OF EXPOSED SOIL AREAS AND COMPLETE STABILIZATION WITHIN SEVEN CALENDAR DAYS AFTER CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE TEMPORARILY OR PERMANENTLY CEASES.			

WATERBODY	NO WORK DURING
LAKES	APRIL 1 - JUNE 30
NON-TROUT STREAMS	MARCH 15 - JUNE 15
TROUT STREAMS	SEPTEMBER 1 - APRIL 1

SITE SOIL INFORMATION: (<http://websoilsurvey.nrcs.usda.gov/app/WebSoilSurvey.aspx>)
 (SOIL INFORMATION PROVIDED IS FOR NPDES PERMIT INFORMATION ONLY. SOIL INFORMATION WAS OBTAINED FROM THE USGS WEBSITE. THE CONTRACTOR SHALL NOT RELY ON THIS SOIL INFORMATION FOR CONSTRUCTION PURPOSES.)

SOIL NAME:	HYDROLOGIC CLASSIFICATION:
CLARION LOAM	C
ANTICIPATED RANGE OF PARTICLE SIZES	<0.002MM TO 2MM

IMPLEMENTATION SEQUENCE:
 THE CONTRACTOR SHALL COMPLY WITH THE FOLLOWING SEQUENCE. THE ENGINEER MAY APPROVE ADJUSTMENTS TO THE SEQUENCE AS NEEDED.

1.	INSTALL ROCK CONSTRUCTION ENTRANCE(S)
2.	INSTALL PERIMETER CONTROL AND STABILIZE DOWN GRADIENT BOUNDARIES
3.	INSTALL INLET PROTECTION ON EXISTING CATCH BASINS
4.	COMPLETE SITE GRADING
6.	COMPLETE FINAL GRADING AND STABILIZE DISTURBED AREAS
7.	AFTER CONSTRUCTION IS COMPLETE AND THE SITE IS STABILIZED, REMOVE ACCUMULATED SEDIMENT, REMOVE BMP'S, AND RE-STABILIZE ANY AREAS DISTURBED BY THEIR REMOVAL.

THE FOLLOWING DOCUMENTS ARE CONSIDERED PART OF THE SWPPP:
 CONSTRUCTION NOTES AND DETAILS
 GRADING AND EROSION CONTROL PLAN

TEMPORARY BMP DESIGN FACTORS:
 EROSION PREVENTION AND SEDIMENT CONTROL BMP'S MUST BE DESIGNED TO ACCOUNT FOR:

THE EXPECTED AMOUNT, FREQUENCY, INTENSITY, AND DURATION OF PRECIPITATION

THE NATURE OF STORMWATER RUNOFF AND RON-ON AT THE SITE, INCLUDING FACTORS SUCH AS EXPECTED FLOW FROM IMPERVIOUS SURFACES, SLOPES, AND SITE DRAINAGE FEATURES

THE STORMWATER VOLUME, VELOCITY, AND PEAK FLOW RATES TO MINIMIZE DISCHARGE OF POLLUTANTS IN STORMWATER AND TO MINIMIZE CHANNEL AND STREAMBANK EROSION AND SCOUR IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS

THE RANGE OF SOIL PARTICLE SIZES EXPECTED TO BE PRESENT.

TEMPORARY SEDIMENT BASINS:
 THE CONTRACTOR SHALL INSTALL TEMPORARY SEDIMENT BASIN(S) INDICATED ON PLANS AND REQUIRED BY THE NPDES CONSTRUCTION PERMIT.

THE TEMPORARY BASIN MUST PROVIDE LIVE STORAGE FOR A CALCULATED VOLUME OF RUNOFF FROM A TWO (2)-YEAR, 24-HOUR STORM FROM EACH ACRE DRAINED TO THE BASIN OR 1,800 CUBIC FEET OF LIVE STORAGE PER ACRE DRAINED, WHICHEVER IS GREATER.

TEMPORARY SEDIMENT BASIN OUTLETS SHALL BE CONSTRUCTED TO PREVENT SHORT-CIRCUITING AND PREVENT THE DISCHARGE OF FLOATING DEBRIS.

OUTLET STRUCTURES MUST BE DESIGNED TO WITHDRAW WATER FROM THE SURFACE TO MINIMIZE THE DISCHARGE OF POLLUTANTS.

BASINS MUST INCLUDE A STABILIZED EMERGENCY OVERFLOW, WITHDRAW WATER FROM THE SURFACE, AND PROVIDE ENERGY DISSIPATION AT THE OUTLET.

TEMPORARY SEDIMENT BASINS SHALL BE PROVIDED WITH ENERGY DISSIPATION AT ANY BASIN OUTLET TO PREVENT SOIL EROSION.

SEDIMENT BASINS MUST BE SITUATED OUTSIDE OF SURFACE WATERS AND ANY BUFFER ZONES, AND MUST BE DESIGNED TO AVOID THE DRAINING WATER FROM WETLANDS.

EROSION AND SEDIMENT CONTROL BMP'S (ESTIMATE)	
TURF ESTABLISHMENT	2.85 AC
CONSTRUCTION ENTRANCE	1 EACH
INLET PROTECTION	6 EACH
SILT FENCE	1,500 LF

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SEH Project	NP 180839	Rev.#	Plan Revision Issue Description	Date	Rev.#	Sheet Revision Issue Description	Date
Drawn By	LAI	.			.		
Designed By	LAI	.			.		
Checked By	CDK	.			.		



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED CIVIL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 Christopher D. Knutson
 DATE: 2/18/2025 LICENSE NO. 49534

CITY CENTER GRADING PLAN PHASE 1
 NEW PRAGUE, MINNESOTA

SWPPP 1

EROSION PREVENTION MEASURES AND TIMING:
THE CONTRACTOR IS RESPONSIBLE FOR ALL EROSION PREVENTION MEASURES FOR THE PROJECT.

EROSION PREVENTION MEASURES SHOWN ON PLANS ARE THE ABSOLUTE MINIMUM REQUIREMENTS. THE CONTRACTOR SHALL IMPLEMENT ADDITIONAL EROSION PREVENTION MEASURES AS NECESSARY TO PROPERLY MANAGE THE PROJECT AREA.

THE CONTRACTOR SHALL PLAN AND IMPLEMENT APPROPRIATE CONSTRUCTION PRACTICES AND CONSTRUCTION PHASING TO MINIMIZE EROSION AND RETAIN VEGETATION WHENEVER POSSIBLE.

THE PERMITTEE SHALL DELINEATE AREAS NOT TO BE DISTURBED. PERMITTEE(S) MUST MINIMIZE THE NEED FOR DISTURBANCE OF PORTIONS OF THE PROJECT WITH STEEP SLOPES. WHEN STEEP SLOPES MUST BE DISTURBED, PERMITTEES MUST USE TECHNIQUES SUCH AS PHASING AND STABILIZATION PRACTICES DESIGNED FOR STEEP SLOPES.

THE CONTRACTOR SHALL STABILIZE OF ALL EXPOSED SOILS IMMEDIATELY TO LIMIT SOIL EROSION. IN NO CASE SHALL ANY EXPOSED AREAS, INCLUDING STOCK PILES, HAVE EXPOSED SOILS FOR MORE THAN 14 DAYS WITHOUT PROVIDING TEMPORARY OR PERMANENT STABILIZATION. STABILIZATION MUST BE COMPLETED WITHIN 14 DAYS AFTER CONSTRUCTION ACTIVITY HAS CEASED. TEMPORARY STOCKPILES WITHOUT SIGNIFICANT CLAY, SILT, OR ORGANIC COMPONENTS DO NOT REQUIRE STABILIZATION.

DRAINAGE PATHS, DITCHES, AND/OR SWALES SHALL HAVE TEMPORARY OR PERMANENT STABILIZATION WITHIN 24 HOURS OF CONNECTING TO A SURFACE WATER OR 24 HOURS AFTER CONSTRUCTION ACTIVITY IN THE DITCH/SWALE HAS TEMPORARILY OR PERMANENTLY CEASED.

THE CONTRACTOR SHALL COMPLETE THE STABILIZATION OF ALL EXPOSED SOILS WITHIN 24 HOURS THAT LIE WITHIN 200 FEET OF PUBLIC WATERS PROMULGATED "WORK IN WATER RESTRICTIONS" BY THE MN DNR DURING SPECIFIED FISH SPAWNING TIMES.

THE CONTRACTOR SHALL IMPLEMENT EROSION CONTROL BMPS AND VELOCITY DISSIPATION DEVICES ALONG CONSTRUCTED STORMWATER CONVEYANCE CHANNELS AND OUTLETS.

THE CONTRACTOR SHALL STABILIZE TEMPORARY AND/OR PERMANENT DRAINAGE DITCHES OR SWALES WITHIN 200 LINEAL FEET FROM PROPERTY EDGE, OR DISCHARGE POINT(S) WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE.

TEMPORARY OR PERMANENT DITCHES OR SWALES USED AS A SEDIMENT CONTAINMENT SYSTEM DURING CONSTRUCTION MUST BE STABILIZED WITHIN 24 HOURS AFTER NO LONGER BEING USED AS A SEDIMENT CONTAINMENT SYSTEM.

THE CONTRACTOR SHALL NOT UTILIZE HYDROMULCH, TACKIFIER, POLYACRYLAMIDE OR SIMILAR EROSION PREVENTION PRACTICES AS A FORM OF STABILIZATION FOR TEMPORARY OR PERMANENT DRAINAGE DITCHES OR SWALE SECTION WITH A CONTINUOUS SLOPE OF GREATER THAN 2 PERCENT.

THE CONTRACTOR SHALL ENSURE PIPE OUTLETS HAVE TEMPORARY OR PERMANENT ENERGY DISSIPATION WITHIN 24 HOURS OF CONNECTION TO A SURFACE WATER.

THE CONTRACTOR SHALL DIRECT DISCHARGES FROM BMPS TO VEGETATED AREAS TO INCREASE SEDIMENT REMOVAL AND MAXIMIZE STORMWATER INFILTRATION. VELOCITY DISSIPATION DEVICES MUST BE USED TO PREVENT EROSION WHEN DIRECTING STORMWATER TO VEGETATED AREAS.

SEDIMENT CONTROL MEASURES AND TIMING:
THE CONTRACTOR IS RESPONSIBLE FOR ALL SEDIMENT CONTROL MEASURES FOR THE PROJECT.

SEDIMENT CONTROL MEASURES SHOWN ON PLANS ARE THE ABSOLUTE MINIMUM REQUIREMENTS. THE CONTRACTOR SHALL IMPLEMENT ADDITIONAL SEDIMENT CONTROL MEASURES AS NECESSARY TO PROPERLY MANAGE THE PROJECT AREA.

THE CONTRACTOR SHALL ENSURE SEDIMENT CONTROL MEASURES ARE ESTABLISHED ON ALL DOWN GRADIENT PERIMETERS BEFORE ANY UPGRADIENT LAND DISTURBING ACTIVITIES BEGIN. THESE MEASURES SHALL REMAIN IN PLACE UNTIL FINAL STABILIZATION HAS BEEN ESTABLISHED.

A FLOATING SILT CURTAIN PLACED IN THE WATER IS NOT A SEDIMENT CONTROL BMP EXCEPT WHEN WORKING ON A SHORELINE OR BELOW THE WATERLINE. IMMEDIATELY AFTER THE SHORT TERM CONSTRUCTION ACTIVITY IS COMPLETE, PERMITTEE(S) MUST INSTALL AN UPLAND PERIMETER CONTROL PRACTICE IF EXPOSED SOILS STILL DRAIN TO A SURFACE WATER.

THE CONTRACTOR SHALL ENSURE SEDIMENT CONTROL PRACTICES REMOVED OR ADJUSTED FOR SHORT-TERM ACTIVITIES BE RE-INSTALLED IMMEDIATELY AFTER THE SHORT-TERM ACTIVITY HAS BEEN COMPLETED. SEDIMENT CONTROL PRACTICES MUST BE REINSTALLED BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE SHORT-TERM ACTIVITY IS NOT COMPLETE.

THE CONTRACTOR SHALL ENSURE STORM DRAIN INLETS ARE PROTECTED BY APPROPRIATE BMPS DURING CONSTRUCTION UNTIL ALL SOURCES WITH POTENTIAL FOR DISCHARGING TO THE INLET HAVE BEEN STABILIZED.

THE CONTRACTOR SHALL PROVIDE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROL AT THE BASE OF THE STOCKPILES.

THE CONTRACTOR SHALL INSTALL PERIMETER CONTROL AROUND ALL STAGING AREAS, BORROW PITS, AND AREAS CONSIDERED ENVIRONMENTALLY SENSITIVE.

THE CONTRACTOR SHALL ENSURE VEHICLE TRACKING BE MINIMIZED WITH EFFECTIVE BMPS. WHERE THE BMPS FAIL TO PREVENT SEDIMENT FROM TRACKING ONTO STREETS THE CONTRACTOR SHALL CONDUCT STREET SWEEPING TO REMOVE ALL TRACKED SEDIMENT.

THE CONTRACTOR SHALL IMPLEMENT CONSTRUCTION PRACTICES TO MINIMIZE SOIL COMPACTION.

THE CONTRACTOR SHALL ENSURE ALL CONSTRUCTION ACTIVITY REMAIN WITHIN PROJECT LIMITS AND THAT ALL IDENTIFIED RECEIVING WATER BUFFERS ARE MAINTAINED.

A 50 FOOT NATURAL BUFFER MUST BE PRESERVED OR PROVIDE REDUNDANT (DOUBLE) PERIMETER SEDIMENT CONTROLS IF NATURAL BUFFER IS INFEASIBLE.

THE CONTRACTOR SHALL NOT UTILIZE SEDIMENT CONTROL CHEMICALS ON SITE.

INSPECTION AND MAINTENANCE:
ALL INSPECTIONS, MAINTENANCE, REPAIRS, REPLACEMENTS, AND REMOVAL OF BMPS IS TO BE CONSIDERED INCIDENTAL TO THE BMP BID ITEMS.

THE PERMITTEE(S) IS RESPONSIBLE FOR COMPLETING SITE INSPECTIONS, AND BMP MAINTENANCE TO ENSURE COMPLIANCE WITH THE PERMIT REQUIREMENTS.

THE PERMITTEE(S) SHALL INSPECT THE CONSTRUCTION SITE ONCE EVERY 7 DAYS DURING ACTIVE CONSTRUCTION AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.5 INCHES IN 24 HOURS.

THE PERMITTEE(S) SHALL DOCUMENT A WRITTEN SUMMARY OF ALL INSPECTIONS AND MAINTENANCE ACTIVITIES CONDUCTED WITHIN 24 HOURS OF OCCURRENCE. RECORDS OF EACH ACTIVITY SHALL INCLUDE THE FOLLOWING:

- DATE AND TIME OF INSPECTIONS;
- NAME OF PERSON(S) CONDUCTING INSPECTION;
- FINDINGS AND RECOMMENDATIONS FOR CORRECTIVE ACTIONS IF NECESSARY;
- CORRECTIVE ACTIONS TAKEN;
- DATE AND AMOUNT OF RAINFALL EVENTS;
- POINTS OF DISCHARGE OBSERVED DURING INSPECTION AND DESCRIPTION OF THE DISCHARGE
- AMENDMENTS MADE TO THE SWPPP.

THE PERMITTEE(S) SHALL SUBMIT A COPY OF THE WRITTEN INSPECTIONS TO THE ENGINEER AND OWNER ON A MONTHLY BASIS. IF MONTHLY INSPECTION REPORTS ARE NOT SUBMITTED, MONTHLY PAYMENTS MAY BE HELD.

THE CONTRACTOR SHALL DOCUMENT AMENDMENTS TO THE SWPPP AS A RESULT OF INSPECTION(S) WITHIN 7 DAYS.

THE CONTRACTOR SHALL KEEP THE SWPPP, ALL INSPECTION REPORTS, AND AMENDMENTS ONSITE. THE CONTRACTOR SHALL DESIGNATE A SPECIFIC ONSITE LOCATION TO KEEP THE RECORDS

THE CONTRACTOR IS RESPONSIBLE FOR THE OPERATION AND MAINTENANCE OF TEMPORARY AND PERMANENT WATER QUALITY BMPS, AS WELL AS EROSION AND SEDIMENT CONTROL BMPS.

THE CONTRACTOR SHALL INSPECT EROSION PREVENTION AND SEDIMENTATION CONTROL BMPS TO ENSURE INTEGRITY AND EFFECTIVENESS. ALL NONFUNCTIONAL BMPS SHALL BE REPAIRED, REPLACED, OR SUPPLEMENTED WITH FUNCTIONAL BMPS WITHIN 24 HOURS OF FINDING. THE CONTRACTOR SHALL INVESTIGATE AND COMPLY WITH THE FOLLOWING INSPECTION AND MAINTENANCE REQUIREMENTS:

PERIMETER CONTROL DEVICES, INCLUDING SILT FENCE SHALL BE REPAIRED, OR REPLACED, WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES 1/2 OF THE DEVICE HEIGHT. THESE REPAIRS SHALL BE MADE WITHIN 24 HOURS OF DISCOVERY.

TEMPORARY AND PERMANENT SEDIMENT BASINS SHALL BE DRAINED AND THE SEDIMENT REMOVED WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES 1/2 THE STORAGE VOLUME. DRAINAGE AND REMOVAL MUST BE COMPLETED WITHIN 72 HOURS OF DISCOVERY.

SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS, MUST BE INSPECTED FOR EVIDENCE OF EROSION AND SEDIMENT DEPOSITION. THE CONTRACTOR SHALL REMOVE ALL DELTAS AND SEDIMENT DEPOSITED IN SURFACE WATERS, INCLUDING DRAINAGE WAYS, CATCH BASINS, AND OTHER DRAINAGE SYSTEMS. THE CONTRACTOR SHALL RE-STABILIZE THE AREAS WHERE SEDIMENT REMOVAL RESULTS IN EXPOSED SOIL. REMOVAL AND STABILIZATION MUST TAKE PLACE WITHIN 7 DAYS OF DISCOVERY, UNLESS PRECLUDED BY LEGAL, REGULATORY, OR PHYSICAL CONSTRAINTS. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL LOCAL, REGIONAL, STATE AND FEDERAL AUTHORITIES AND OBTAIN ANY APPLICABLE PERMITS, PRIOR TO CONDUCTING ANY WORK IN SURFACE WATERS.

CONSTRUCTION SITE VEHICLE EXIT LOCATIONS SHALL BE INSPECTED DAILY FOR EVIDENCE OF SEDIMENT TRACKING ONTO PAVED SURFACES. TRACKED SEDIMENT MUST BE REMOVED FROM ALL PAVED SURFACES WITHIN 24 HOURS OF DISCOVERY.

IF SEDIMENT ESCAPES THE CONSTRUCTION SITE, OFF-SITE ACCUMULATIONS OF SEDIMENT MUST BE REMOVED IN A MANNER AND AT A FREQUENCY SUFFICIENT TO MINIMIZE OFF-SITE IMPACTS.

EROSION PREVENTION BMP SUMMARY:
SEE EROSION AND SEDIMENT CONTROL PLAN SHEET AND BID FORM FOR TYPE, LOCATION, AND QUANTITY OF EROSION PREVENTION BMPS.

SEDIMENT CONTROL BMP SUMMARY:
SEE EROSION AND SEDIMENT CONTROL PLAN SHEETS AND BID FORM FOR TYPE, LOCATION, AND QUANTITY OF SEDIMENT CONTROL BMPS.

DEWATERING AND BASIN DRAINING ACTIVITIES:
THE CONTRACTOR IS RESPONSIBLE FOR ADHERING TO ALL DEWATERING AND SURFACE DRAINAGE REGULATIONS.

WATER FROM DEWATERING ACTIVITIES SHALL DISCHARGE TO A TEMPORARY AND/OR PERMANENT SEDIMENT BASIN.

IF WATER CANNOT BE DISCHARGED TO A SEDIMENTATION BASIN, IT SHALL BE TREATED WITH OTHER APPROPRIATE BMPS, TO EFFECTIVELY REMOVE SEDIMENT.

DISCHARGE THAT CONTAINS OIL OR GREASE MUST BE TREATED WITH AN OIL-WATER SEPARATOR OR SUITABLE FILTRATION DEVICE PRIOR TO DISCHARGE.

WATER FROM DEWATERING SHALL BE DISCHARGED IN A MANNER THAN DOES NOT CAUSE NUISANCE CONDITIONS, EROSION, OR INUNDATION OF WETLANDS.

BACKWASH WATER USED FOR FILTERING SHALL BE HAULED AWAY FOR DISPOSAL, RETURNED TO THE BEGINNING OF TREATMENT PROCESS, OR INCORPORATED INTO THE SITE IN A MANNER THAT DOES NOT CAUSE EROSION. THE CONTRACTOR SHALL REPLACE AND CLEAN FILTER MEDIAS USED IN DEWATERING DEVICES WHEN REQUIRED TO MAINTAIN ADEQUATE FUNCTION.

POLLUTION PREVENTION MANAGEMENT MEASURES:
THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL POLLUTION PREVENTION MANAGEMENT MEASURES.

Section 6, Item a.

ALL POLLUTION PREVENTION MEASURES ARE CONSIDERED INCIDENTAL TO THE MOBILIZATION UNLESS OTHERWISE NOTED.

THE CONTRACTOR IS RESPONSIBLE FOR THE PROPER DISPOSAL, IN COMPLIANCE WITH MPCA DISPOSAL REQUIREMENTS, OF ALL HAZARDOUS MATERIALS, SOLID WASTE, AND PRODUCTS ON-SITE.

THE CONTRACTOR SHALL ENSURE BUILDING PRODUCTS THAT HAVE THE POTENTIAL TO LEAK POLLUTANTS ARE KEPT UNDER COVER TO PREVENT THE DISCHARGE OF POLLUTANTS.

THE CONTRACTOR SHALL ENSURE PESTICIDES, HERBICIDES, INSECTICIDES, FERTILIZERS, TREATMENT CHEMICALS, AND LANDSCAPE MATERIALS ARE COVERED TO PREVENT THE DISCHARGE OF POLLUTANTS.

THE CONTRACTOR SHALL ENSURE HAZARDOUS MATERIALS AND TOXIC WASTE IS PROPERLY STORED IN SEALED CONTAINERS TO PREVENT SPILLS, LEAKS, OR OTHER DISCHARGE. STORAGE AND DISPOSAL OF HAZARDOUS WASTE OR HAZARDOUS MATERIALS MUST BE IN COMPLIANCE WITH MINN. R. CH. 7045 INCLUDING SECONDARY CONTAINMENT AS APPLICABLE.

THE CONTRACTOR SHALL ENSURE ASPHALT SUBSTANCES USED ON-SITE SHALL BE APPLIED IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.

THE CONTRACTOR SHALL ENSURE PAINT CONTAINERS AND CURING COMPOUNDS SHALL BE TIGHTLY SEALED AND STORED WHEN NOT REQUIRED FOR USE. EXCESS PAINT AND/OR CURING COMPOUNDS SHALL NOT BE DISCHARGED INTO THE STORM SEWER SYSTEM AND SHALL BE PROPERLY DISPOSED OF ACCORDING TO MANUFACTURE'S INSTRUCTION.

THE CONTRACTOR SHALL ENSURE SOLID WASTE BE STORED, COLLECTED AND DISPOSED OF PROPERLY IN COMPLIANCE WITH MINN. R. CH. 7035.

THE CONTRACTOR SHALL ENSURE POTABLE TOILETS ARE POSITIONED SO THAT THEY ARE SECURE AND WILL NOT BE TIPPED OR KNOCKED OVER. SANITARY WASTE MUST BE DISPOSED OF PROPERLY IN ACCORDANCE WITH MINN. R. CH. 7041.

THE CONTRACTOR SHALL MONITOR ALL VEHICLES ON-SITE FOR LEAKS AND RECEIVE REGULAR PREVENTION MAINTENANCE TO REDUCE THE CHANCE OF LEAKAGE.

THE CONTRACTOR SHALL ENSURE WASHOUT WASTE MUST CONTACT THE GROUND AND BE PROPERLY DISPOSED OF IN COMPLIANCE WITH MPCA RULES.

THE CONTRACTOR SHALL INCLUDE SPILL KITS WITH ALL FUELING SOURCES AND MAINTENANCE ACTIVITIES. SECONDARY CONTAINMENT MEASURES SHALL BE INSTALLED AND MAINTAINED BY THE CONTRACTOR.

THE CONTRACTOR SHALL ENSURE SPILLS ARE CONTAINED AND CLEANED UP IMMEDIATELY UPON DISCOVERY. SPILLS LARGE ENOUGH TO REACH THE STORM WATER CONVEYANCE SYSTEM SHALL BE REPORTED TO THE MINNESOTA DUTY OFFICER AT 1.800.422.0798.

PERMIT TERMINATION CONDITIONS:
THE CONTRACTOR IS RESPONSIBLE FOR ENSURING FINAL STABILIZATION OF THE ENTIRE SITE. PERMIT TERMINATION CONDITIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

ALL SOIL DISTURBING ACTIVITIES HAVE BEEN COMPLETED.

ALL EXPOSED SOILS HAVE BEEN UNIFORMLY STABILIZED WITH AT LEAST 70% VEGETATION COVERAGE.

PERMANENT STORM WATER MANAGEMENT SYSTEM(S) ARE CONSTRUCTED AND ARE OPERATING AS DESIGNED.

ALL DRAINAGE DITCHES, PONDS, AND ALL STORM WATER CONVEYANCE SYSTEMS HAVE BEEN CLEARED OF SEDIMENT AND STABILIZED WITH PERMANENT COVER TO PRECLUDE EROSION.

ALL TEMPORARY SYNTHETIC BMPS HAVE BEEN REMOVED AND PROPERLY DISPOSED OF.

FOR RESIDENTIAL CONSTRUCTION ONLY, PERMIT COVERAGE TERMINATES ON INDIVIDUAL LOTS IF THE LOT IS SOLD TO THE HOMEOWNER, STRUCTURES ARE FINISHED, AND PERMANENT COVER HAS BEEN ESTABLISHED. FOR LOTS THAT ARE SOLD TO THE HOMEOWNER WHERE PERMANENT COVER HAS NOT BEEN ESTABLISHED, COVERAGE TERMINATES IF TEMPORARY EROSION PREVENTION AND DOWNGRADIENT PERIMETER CONTROL IS PROPERLY INSTALLED THE RESIDENCE SELLS TO THE HOMEOWNER, AND THE PERMITTEE DISTRIBUTES THE MPCA'S HOMEOWNER FACT SHEET TO THE HOMEOWNER.

AGRICULTURAL LAND DISTURBED HAS BEEN RETURNED TO ITS PRECONSTRUCTION AGRICULTURAL USE.

THIS PERMIT COVERS ONGOING PROJECTS COVERED UNDER ANY PREVIOUS CONSTRUCTION STORMWATER PERMIT THAT ARE NOT COMPLETE ON THE ISSUANCE DATE OF THIS PERMIT. PERMITTEES MUST EITHER REMAIN IN COMPLIANCE WITH THE PREVIOUS PERMIT AND TERMINATE COVERAGE WITHIN 18 MONTHS OF THE ISSUANCE DATE OF THIS PERMIT OR COMPLY WITH THIS PERMIT, INCLUDING UPDATING THE STORMWATER POLLUTION PREVENTION PLAN (SWPPP), WITHIN THE 18-MONTH PERIOD. PERMITTEES OF PREVIOUSLY PERMITTED PROJECTS ARE NOT REQUIRED TO INCORPORATE ANY ADDITIONAL REQUIREMENTS REGARDING THE PERMANENT STORMWATER TREATMENT SYSTEM INCLUDED THIS REISSUED PERMIT.

COVERAGE FOR PROJECTS THAT EXTEND BEYOND THE EXPIRATION DATE OF THIS PERMIT REMAINS EFFECTIVE FOR A GRACE PERIOD OF 18 MONTHS COVERING PROJECT COMPLETION AND NOTICE OF TERMINATION (NOT) SUBMITTAL. IF PERMITTEES CANNOT COMPLETE PROJECTS DURING THE GRACE PERIOD, THE MPCA WILL EXTEND COVERAGE UNDER THE NEXT PERMIT AND PERMITTEES MUST COMPLY WITH THE REQUIREMENTS OF THE NEW PERMIT INCLUDING UPDATING THE SWPPP. PERMITTEES ARE NOT REQUIRED TO FOLLOW CHANGES TO THE PERMANENT STORMWATER TREATMENT SECTION OF THE NEXT PERMIT.

WHEN SUBMITTING THE NOT PERMITTEES MUST INCLUDE EITHER GROUND OR AERIAL PHOTOGRAPHS SHOWING THE REQUIREMENTS OF 13.2 HAVE BEEN MET. PERMITTEES ARE NOT REQUIRED TO TAKE PHOTOGRAPHS OF EVERY DISTINCT PART OF THE SITE, HOWEVER THE CONDITIONS PORTRAYED MUST BE SUBSTANTIALLY SIMILAR TO THOSE AREAS THAT ARE NOT PHOTOGRAPHED. PHOTOGRAPHS MUST BE CLEAR AND IN FOCUS AND MUST INCLUDE THE DATE THE PHOTO WAS TAKEN. [MINN. R. 7090]

RECEIVING WATER	NATURAL BUFFER	IS THE BUFFER BEING ENCR OACHED ON?	REASON FOR BUFFER ENCR OACHMENT
PHILIPPS CREEK	50 FT	NO	N/A

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SEH Project	NP 180839	Rev.#	Plan Revision Issue Description	Date	Rev.#	Sheet Revision Issue Description	Date
Drawn By	LAI	.			.		
Designed By	LAI	.			.		
Checked By	CDK	.			.		

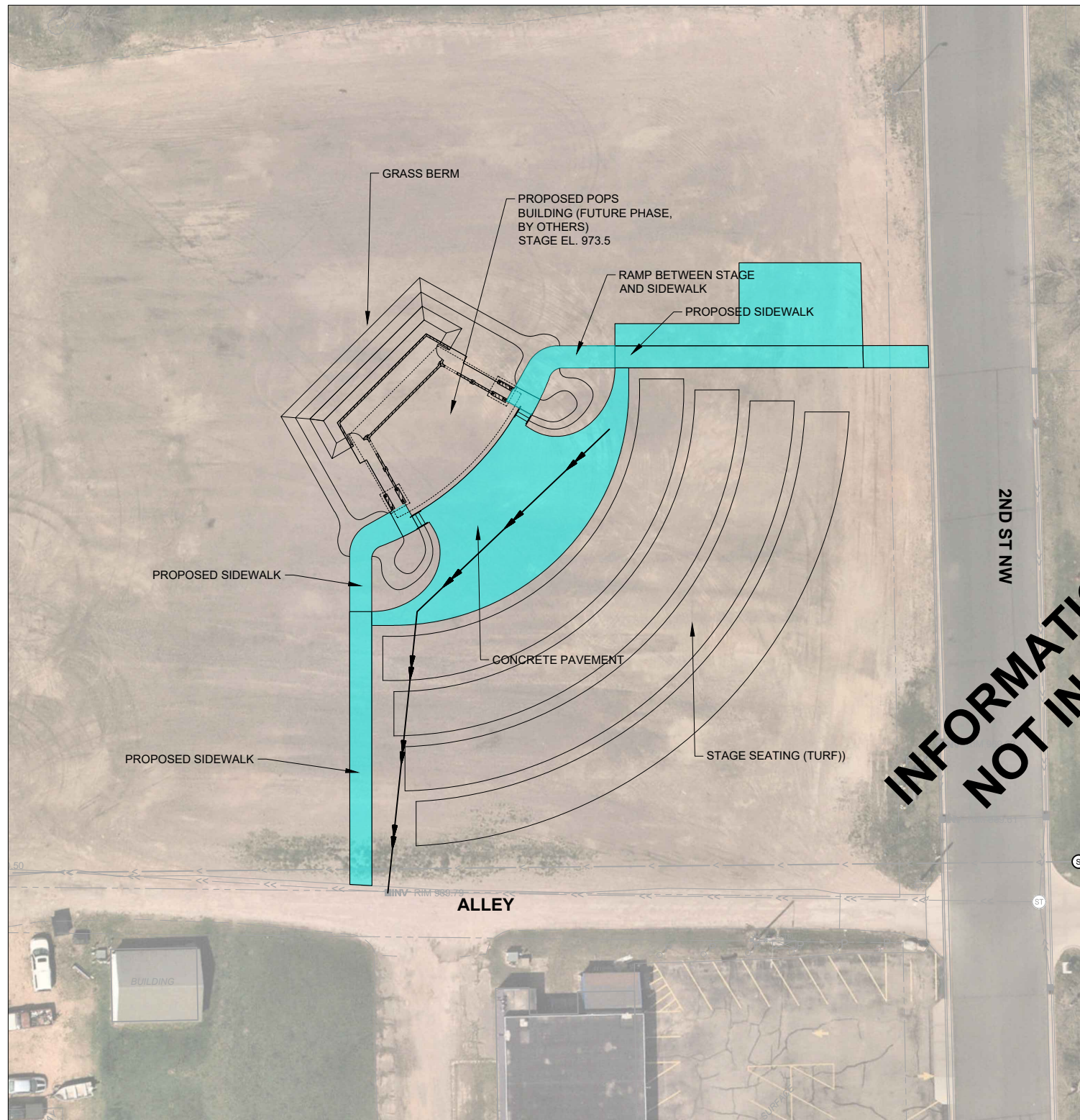


I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED CIVIL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

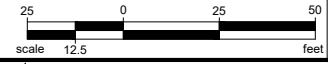
Christopher D. Knutson
CHRISTOPHER D. KNUTSON
DATE: 2/18/2025 LICENSE NO: 49534

CITY CENTER GRADING PLAN PHASE 1
NEW PRAGUE, MINNESOTA

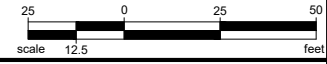
SWPPP 2



PHASE 2 CONSTRUCTION (SUMMER 2025)



PHASE 3 CONCEPTUAL



INFORMATIONAL ONLY
NOT IN CONTRACT

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SEH Project	NP 180839	Rev.#	Plan Revision Issue Description	Date	Rev.#	Sheet Revision Issue Description	Date
Drawn By							
Designed By							
Checked By							



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED CIVIL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Christopher D. Knutson
CHRISTOPHER D. KNUTSON
DATE 2/18/2025 LICENSE NO. 49534

CITY CENTER GRADING PLAN PHASE 1
NEW PRAGUE, MINNESOTA

FUTURE PHASING (INFORMATIONAL ONLY)



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF, CITY ADMINISTRATOR
FROM: KEN ONDICH, PLANNING /COMMUNITY DEVELOPMENT DIRECTOR
MATT RYNDA, PUBLIC WORKS DIRECTOR
SUBJECT: MEMORIAL PARK BALLFIELDS DUGOUTS – DONATION FROM NEW PRAGUE BASEBALL BOOSTER CLUB
DATE: FEBRUARY 13, 2025

In the past two years, the City has accepted donations from the New Prague Baseball Booster Club of dugouts at the Foundry Hill Park Baseball Field and batting cages at Memorial Baseball Stadium with the donations valued in excess of \$51,000.

The New Prague Baseball Booster Club once again approached the Park Board at their meeting on February 11th to inquire about donating four dugouts at the Memorial Park Ballfields which could be used by both youth baseball teams that currently are utilizing the fields and also by softball teams, should that use come back to the park in the future. The Park Board voted 4-0 to recommend acceptance of the donation of the dugouts at their meeting with the recommendation that the City work with the Booster Club to minimize the reduction in field length, if possible, due to the installation of the dugouts.

If this donation is accepted by the City, they would like to start construction (with an approved building permit as necessary) this fall so that the work is completed for use starting right away in 2026.

Staff Recommendation

Staff recommends that the City Council accept the donation of the dugouts at the Memorial Park Ballfields from the New Prague Baseball Booster Club by approving the attached resolution.

Information from Park Board Packet on February 11, 2025

Dug Outs at Memorial Park Fields

Background of Issue. Public Works Director Matt Rynda will be present at the meeting to discuss the New Prague Baseball Boosters idea to donate dug outs for the Memorial Park ball fields. Attached is a set of plans for the dug outs (4 total 10' x 24' dugouts – 2 for each field) that they donated at Foundry Hill Park recently, pictures of the Foundry Hill Park dugouts and finally a site plan of the proposed locations.

They also would like to move both fields 10' further away from existing backstops which would include extending the existing ag-lime infield an additional 10' as well. This would effectively shorten the field from 280' to 270'. It is noted that neighboring cities softball fields are as follows: Lonsdale – 260' to 275', Belle Plaine – 270', Shakopee – 275', Montgomery – 230' to 270'. The changes to the field would not prevent softball from being played on the fields.

There would be no monetary outlay from the City, but city staff would provide some labor in the efforts.

Recommendation of Action. Staff recommends that the Park Board recommend that the City Council approve the donation of dugouts and associated work to the Memorial Park Ball Fields from the New Prague Baseball Booster Club.

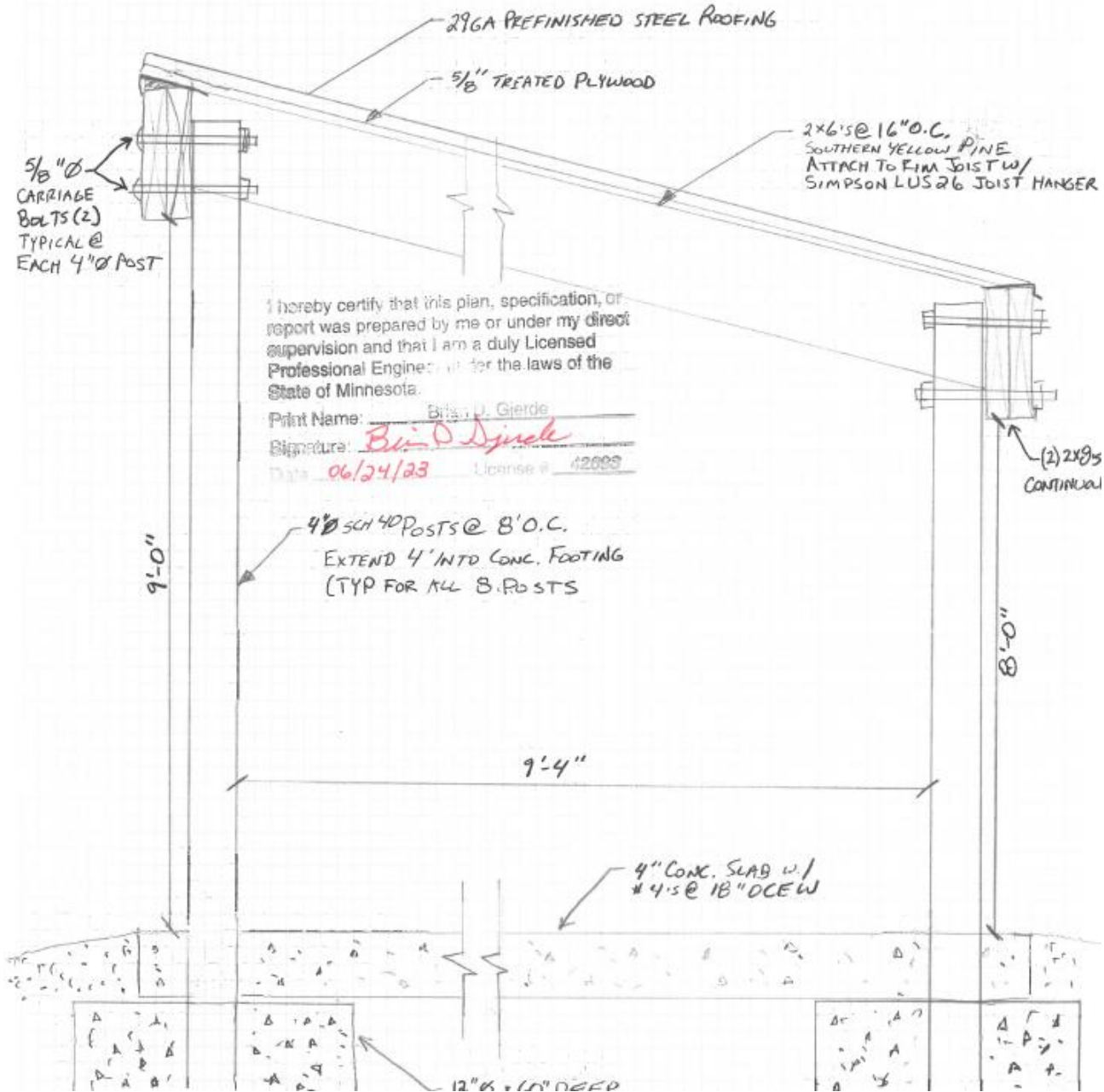
Below are pictures of the dugouts donated at Foundry Hill Park. The proposed dug outs would be very similar.

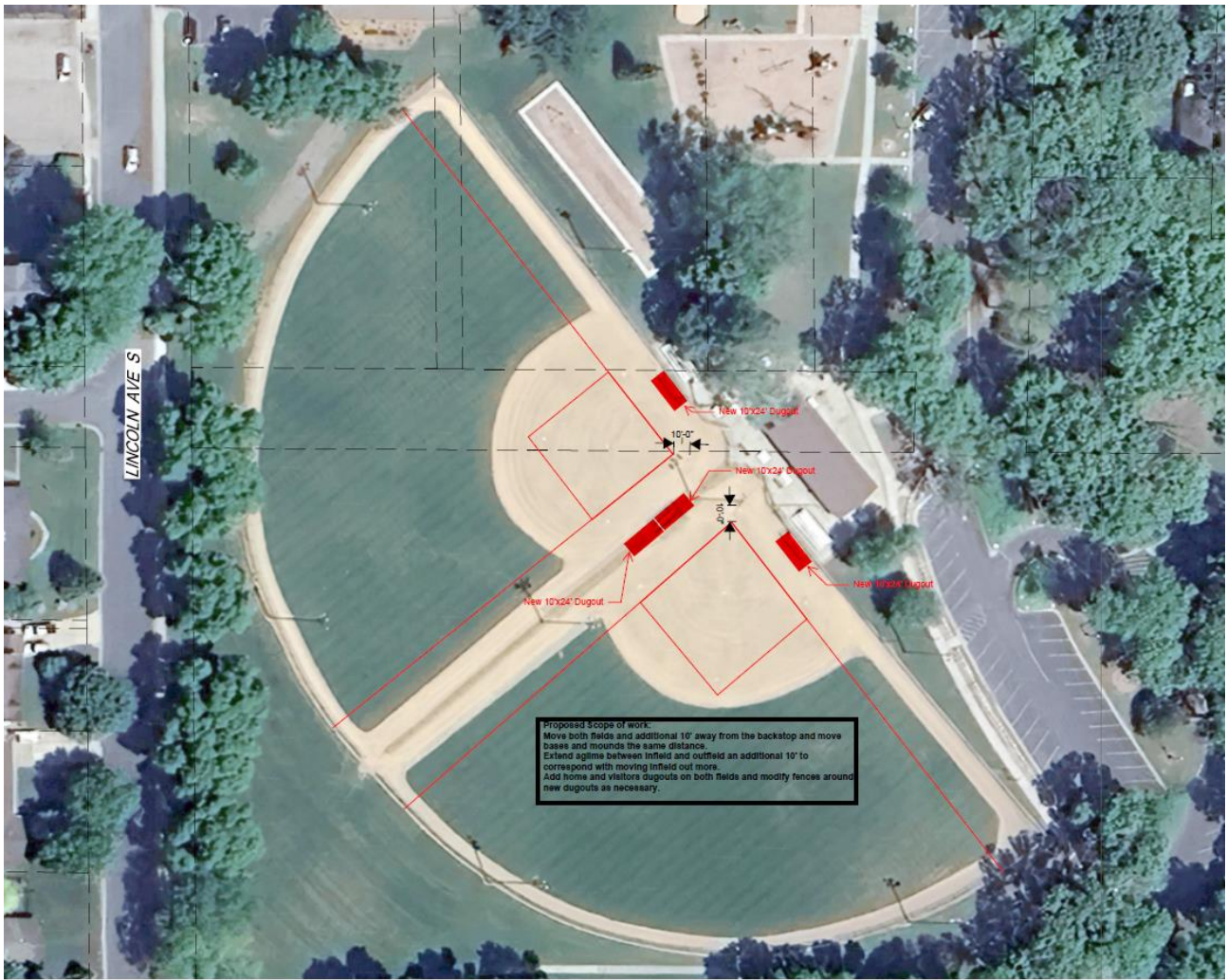






Project: NPYBA DUGOUTS - 10'x24'
 Location: NEW PRAGUE
 Sheet Number: _____ Of _____
 Calculated By: BDG Date: 6/24/23
 Checked By: _____ Date: _____





**RESOLUTION NO. 25-02-18-01
A RESOLUTION ACCEPTING A DONATION OF DUGOUTS AT THE MEMORIAL
PARK BALL FIELDS TO THE CITY**

WHEREAS, the City of New Prague is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the noted improvements at an estimated value set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
New Prague Baseball Booster Club	4 dugouts at the Memorial Park Ball Fields Valued at approximately \$70,000

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Recognition sign and acknowledgement on the City’s website.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and,

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PRAGUE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city’s receipt of the donor’s donation.

Passed by the City Council of New Prague, Minnesota this 18th day of February 2025.

Mayor

Attested:

City Administrator



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
ROBIN PIKAL, FINANCE DIRECTOR
SUBJECT: AUTHORIZING THE FUND TRANSFER AND CLOSURE OF ACCOUNT CIP 2007
(FUND 375)
DATE: FEBRUARY 11TH, 2025

The CIP 2007 (Fund 375) account was utilized for services and expenses related to the 2007 CIP. The account has been dormant since 2023 and since this fund is no longer needed, we are requesting that effective 12/31/2024, the remaining balance of \$157,660.60 be transferred to the Equipment Fund (Fund 498) and closed.

Recommendation

Staff recommends approval of the attached Resolution #25-02-18-02 Authorizing the Fund Transfer and Closure of CIP 2007 (Fund 375).

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague }
}

**CITY OF NEW PRAGUE
RESOLUTION #25-02-18-02**

AUTHORIZING THE TRANSFER AND CLOSURE OF CIP 2007 ACCOUNT FUND 375

WHEREAS, the City of New Prague has Capital Project Funds; where the fund purpose is no longer needed; thus, transferring any balance to the Equipment Fund (Fund 498).

WHEREAS the following Capital Project Funds are transferred and closed out as follows:

- **CIP 2007 Fund 375 in the amount of \$157,660.60 transferred to the Equipment Fund (Fund 498)**

Adopted by the City Council of the City of New Prague on this 18th day of February, 2025.

Duane J. Jirik
Mayor

ATTEST:

Joshua M. Tetzlaff
City Administrator



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
ROBIN PIKAL, FINANCE DIRECTOR
SUBJECT: AUTHORIZING THE CLOSURE OF ACCOUNT 209 ARPA FUNDS
DATE: FEBRUARY 11TH, 2025

The ARPA (Fund 209) account was utilized for revenue and expenses related to the American Rescue Plan Aid, with initial funding occurring in 2021. As of 12/31/2024 the balance is \$0 and since this fund is no longer needed, we are requesting that effective 12/31/2024, the account be closed.

Recommendation

Staff recommends approval of the attached Resolution #25-02-18-03 Authorizing the Closure of ARPA (Fund 209).

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague }
}

**CITY OF NEW PRAGUE
RESOLUTION #25-02-18-03**

AUTHORIZING THE CLOSURE OF ARPA ACCOUNT FUND 209

WHEREAS, the City of New Prague has Capital Project Funds; where the fund purpose is no longer needed; thus, transferring any balance to the General Fund.

WHEREAS the following Capital Project Funds are transferred and closed out as follows:

- **ARPA Fund 209 in the amount of \$0 transferred to the General Fund 101, Engineer Department 4171**

Adopted by the City Council of the City of New Prague on this 18th day of February, 2025.

Duane J. Jirik
Mayor

ATTEST:

Joshua M. Tetzlaff
City Administrator



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, January 08, 2025 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:30 a.m. by EDA President Brent Quast with the following members present: Brent Quast, Austin Reville, Eric Krogman, Duane Jirik and Bruce Wolf.

Absent: Nick Slavik and Troy Pint.

City Staff Present: City Administrator Joshua Tetzlaff and Planning/Community Development Director Ken Ondich.

Others present: Jo Foust (CDA) and Tony Buthe (School District)

2. CONSENT AGENDA

Motion to approve the consent agenda was made by Reville, seconded by Jirik.

Motion carried (5-0)

- a. December 11, 2024 EDA Meeting Minutes
- b. Claims for Payment: **\$2,264.77**

3. FUTURE EDA ENDEAVORS

City Administrator Joshua Tetzlaff noted that staff has a meeting coming up with Ehlers to talk about customizing the strategic planning proposal that was initially discussed at the December 2024 meeting.

- a. January 8, 2025

4. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust stated that a visit occurred with American Family Insurance on December 20th. She states that more visits are being planned for later in January. She also noted that 22 visits were conducted in 2024 which were the most in one year since the program started.

5. BUSINESS UPDATES

Planning/Community Development Director Ken Ondich provided the monthly business update noting 10 new single-family homes for the year and that the 54-unit apartment building will show up on the 2025 tally of housing units.

- a. January 2025

6. CDA UPDATE

Jo Foust noted that Brent Quast will be a mentor in the program. She also noted that the EDA will be presenting at the EDAM Winter Conference about the Center for Entrepreneurship. She also noted that they have a class coming up teaching videography.

7. SCHOOL DISTRICT UPDATE

Tony Buthe noted that the school district is looking for applicants for a task force being formed for their Long Term Facilities Plan and that application can be found online.

8. EXECUTIVE DIRECTORS REPORT

City Administrator Joshua Tetzlaff noted that legislative season is coming up and asked the EDA to relay any concerns that can be passed along.

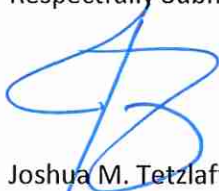
9. MISCELLANEOUS

Bruce Wolf noted that Dr. Dan Berg had started a new practice for direct primary care out of a location at 314 E Main Street.

10. ADJOURNMENT

Motion to adjourn the meeting at 7:48 a.m. was made by Jirik, seconded by Quast.
Motion carried (5-0)

Respectfully Submitted,



Joshua M. Tetzlaff
City Administrator / EDA Executive Director

**Meeting Minutes
New Prague Park Board
Tuesday, January 14, 2025
6:00 PM**

1. Call Meeting to Order

The regular meeting was called to order at City Hall at 6:01 PM by Chair Joe Barten. Members present were Joe Barten, Maggie Bass, Matt Becka, Jessica Dohm, Shannon Sticha, Debra Tharaldson, and Youth Representative Jacob Bisek. Absent was Christine Wolf. Staff present were Ken Ondich – Planning / Community Development Director, and Kyra Chapman – Planner.

**2. Approve Previous Meeting Minutes
November 12, 2024 Regular Meeting
December 10, 2024 Regular Meeting**

A motion was made by Becka, seconded by Dohm, to approve the November 12th and December 10th, 2024, regular meeting minutes. Motion carried (6-0).

3. Review Financial Reports

Planning / Community Development Director Ondich presented the December financial report. There were no new residential home permits or commercial permits in December. In 2024, there were 10 new single family home permits issued. Park fees were collected from three commercial building projects in 2024. The 54-unit apartment building in 2024 previously met park dedication requirements and thus did not contribute to the park equipment fund.

A motion was made by Barten, seconded by Sticha, to approve the financial reports. Motion carried (6-0).

4. 2025 Creek Clean Up Event

Planner Chapman stated that at the November Park Board meeting the Park Board discussed the 2025 Creek Clean Up event and tentatively scheduled the event on April 26th. The National Honor Society at the High School requires volunteer hours to be submitted on April 25th, a day before the proposed event. At the previous meeting, the Park Board had recommended doing the 2025 Creek Clean Up along Philipps Creek north of 7th St NE (near Chart and the Living Lab) as well as Greenway. She recommended that the Park Board further solidify 2025 Creek Clean Up plans such as location of clean up (private or public property), exact time, advertising, etc.

The Park Board recommended having the event on April 26th and having May 3rd as an alternative if the weather was poor. The event could be held from 9:00am to 11:00am. It was recommended that flyers regarding the event should be posted at the Fitness and

Aquatics Center as well as a digital flyer on New Prague Happenings. The City could also reach out to churches about the event to increase participation. Digital flyers could also be emailed to volunteers who participated last year. The Park Board also suggested sending letters to property owners along Philipps Creek for consent to clean up their property.

Dohm stated that ASI parking lot can be utilized for volunteers to park their vehicles during the event.

5. Miscellaneous

- a. Soleris Sunshades at Central Plaza** – Planning / Community Development Director Ondich explained that the Soleris Sunshade structures were purchased in January 2025 and will likely arrive around March. The product, mounting hardware, and freight will cost \$24,596. The City will do the installation. At this time, staff do not know when the sunshade structures will be installed.
- b. POPS Update: T-Mobile Grant** – Planner Chapman stated that POPS submitted a grant application for the T-Mobile Hometown Grant to purchase audio/visual equipment for the POPS facility. They requested \$46,179.98 to purchase a video wall system, support system, laptop, and DVD player, which would be used to have movie nights in the park, educational programming, and presentation showings. Grant status notifications will be known by March 1st, 2025.

Planning / Community Development Director Ondich provided additional information on the progress of the POPS facility. The City Engineer and City staff met with the POPS Construction Leadership group. Due to the 500-year flood elevation of Philipps Creek, the elevation of the stage will be higher. A grading plan is being developed to accommodate stormwater needs. Soil boring and test pits to examine the conditions of soil will be completed to ensure the soil can bear the weight of the structure. City council approval for the building will be needed after confirmation of the soil/location to handle the building weight.

Barten stated that the Park Board should have a conversation with POPS for input on the site design such as berming.

Planning / Community Development Director Ondich mentioned that \$100,000 in park board funds have been set aside for the POPS contribution such as phasing of signage, trees, drainage, etc. The grading plan is needed first before making a determination. The stormwater pond will include piping for the pond to quickly drain large rainstorms. Engineers estimate that grading and seeding will be \$130,000.

Barten believed that the park funds should go towards physical park features and experience rather than piping, grading, or drainage. Funds could instead go towards slopes walking into the park. He stated that there needs to be a discussion

on who will keep the facility running. Would city staff reach out to organizations, and who would they pay for the act? The City should do some research on how the facility will be used.

- c. **Portable Pickleball Nets** – Planning / Community Development Director Ondich mentioned that the 2025 Park Board budget allocated \$5,000 to portable pickleball nets and striping. There will be 6 wheeled nets for the middle school tennis courts and 1 net at Heritage Park and 1 net at Foundry Hill Park. The nets will be removed from the courts in the winter and stored indoors until the spring. The pickle ball nets likely won't last 20 years.

Barten recommended that the City purchase one of each of the recommended pickleball nets to compare.

- d. **Unified Development Code / Park Plan Update** – Planning / Community Development Director Ondich explained that staff met with Bolton & Menk in December 2024 for their kick-off meeting for Unified Development Code (UDC) update. The Planning Commission will serve as the Steering Committee for the review process, starting on January 22nd. A significant section of the Subdivision Regulations, which is part of the UDC, is the Park Dedication requirements. Park Dedication requirements must fit with the Comprehensive Plan and as such, staff will begin working on a new park plan as the UDC continues. The Park Board will review the park dedication section during the UDC update.

- e. **Approved 2025 Budget and Work Plan** – Planning / Community Development Director Ondich presented the 2025 Park Board Budget and Work Plan. The table showed multiple projects being funded either through grant funds, annual park board budget, or park equipment fund. 2025 projects include POPS Contribution (full engineering, plans for build out, plantings, signage), portable pickleball nets, Park Plan, and sidewalk/trail for 12th Ave SE, Lexington Ave N, and 6th St NW.

7. Adjournment

The meeting was adjourned at 6:44 PM by order of Chair Barten.

Respectfully Submitted,



Kyra J. Chapman
Planner

SCALE RTF Proforma Analysis

A study of sample projects to review the impact of
revenues and expenditures for each RTF member.

September 13, 2024

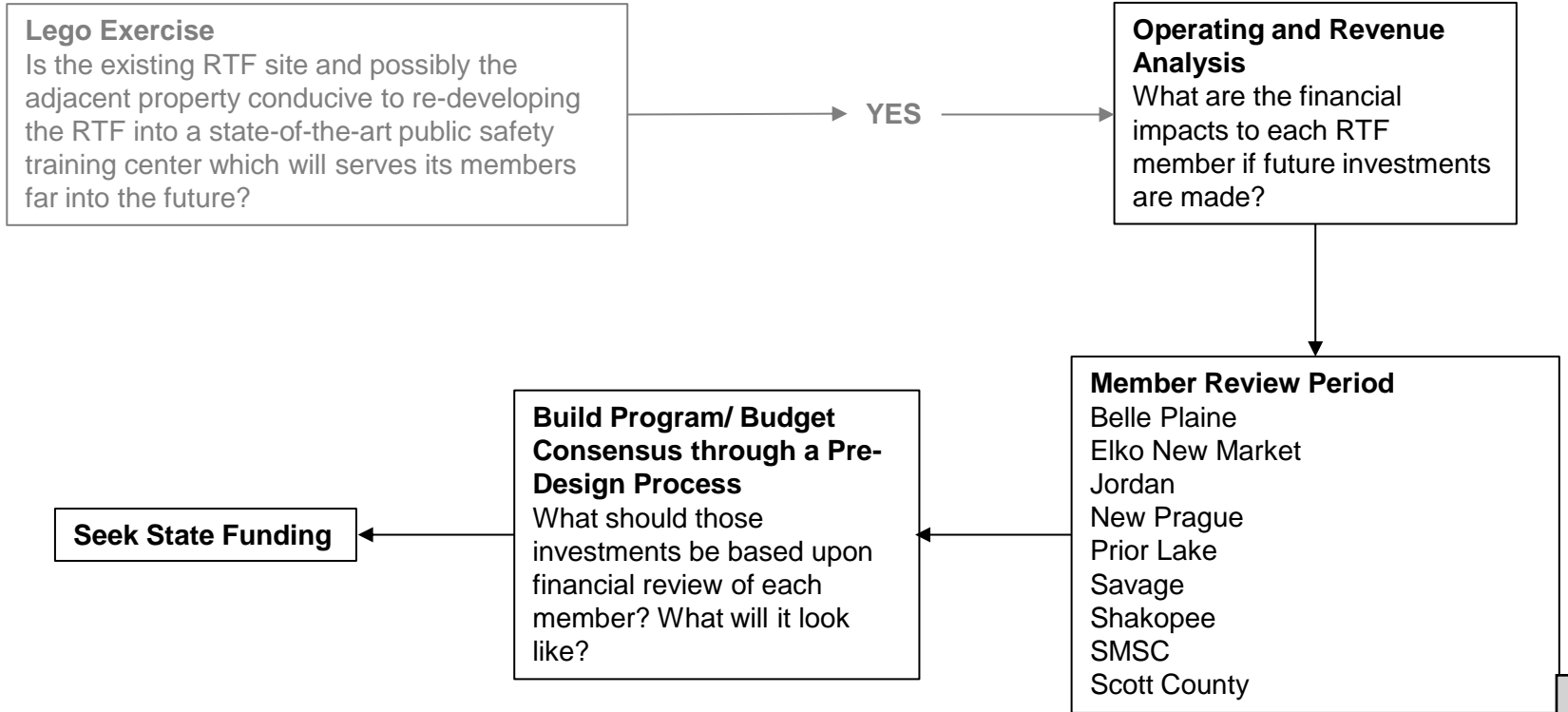
LEO A DALY



SCALE

Scott County Association
for Leadership & Efficiency

Roadmap



Content and Disclaimer



Section 13, Item b.

- The intent of this study is not to establish, propose, or suggest future budgets. All budgets indicated in the future are to establish a baseline for projecting fiscal impacts for each member.
- Budgets and sample projects indicated in this study have not been vetted by any committee other than for the purposes of understanding the effects varying degrees of capital investments and/or operating costs will have on each member.

Current Budget

Section 13, Item b.

Account Acct Description	Dec Actual	Current Dec Budget	Fav (Unfav) Variance	Ytd Actual	YTD Budget	Fav (Unfav) Variance	Ytd Actual	YTD Budget	Fav (Unfav) Variance	
REVENUE										
GENERAL REVENUE										
48010 Fees for Services	00	7,500	(7,500)	00	90,000	(90,000)	90,000	90,000	100.0 %	
CHARGES FOR SERVICE Total	00	7,500	(7,500)	00	90,000	(90,000)	90,000	90,000	100.0 %	
47200 Gifts and Contributions	00	41,871	(41,871)	00	499,986	(499,986)	499,986	499,986	100.0 %	
GIFTS AND CONTRIBUTIONS Total	00	41,871	(41,871)	00	499,986	(499,986)	499,986	499,986	100.0 %	
47400 Investment Earnings	00	163	(163)	00	2,000	(2,000)	2,000	2,000	100.0 %	
INVESTMENT EARNINGS Total	00	163	(163)	00	2,000	(2,000)	2,000	2,000	100.0 %	

Account Acct Description	Dec Actual	Current Dec Budget	Fav (Unfav) Variance	Ytd Actual	YTD Budget	Fav (Unfav) Variance	Ytd Actual	YTD Budget	Fav (Unfav) Variance	
PERSONNEL EXPENSES - TOTALS										
DIRECT EXPENSES SUMMARY										
60210 Non-Taxable Clothing	00	19	19	00	250	250	250	250	100.0 %	
60615 Fleet Parts/Repair Supplies(Internal)	00	43	43	00	450	450	450	450	100.0 %	
60630 Fleet Outside Labor/Repair (external)	00	81	81	00	710	710	710	710	100.0 %	
60635 Fleet Fuel	00	100	100	00	1,200	1,200	1,200	1,200	100.0 %	
60630 Fleet Other	00	87	87	00	1,000	1,000	1,000	1,000	100.0 %	
60635 Bus Tower Gas/Propane	00	538	538	00	6,500	6,500	6,500	6,500	100.0 %	
DIRECT EXPENSES Total	00	848	848	00	10,110	10,110	10,110	10,110	100.0 %	
DIRECT EXPENSES SUMMARY - TOTALS	Total	00	848	848	00	10,110	10,110	10,110	100.0 %	

Account Acct Description	Dec Actual	Current Dec Budget	Fav (Unfav) Variance	Ytd Actual	YTD Budget	Fav (Unfav) Variance	Ytd Actual	YTD Budget	Fav (Unfav) Variance	
Accounting Unit Report										
61550 Facility Bldg Telephone & Connectivity	00	374	374	00	4,510	4,510	4,510	4,510	100.0 %	
61555 Dept. Cell Phone & Mobile Connectivity	00	131	131	00	1,550	1,550	1,550	1,550	100.0 %	
61560 Facility Cleaning Service	00	163	163	00	2,000	2,000	2,000	2,000	100.0 %	
61564 Facility Garbage	00	188	188	00	2,300	2,300	2,300	2,300	100.0 %	
61566 Facility Generator Maint.	00	38	38	00	500	500	500	500	100.0 %	
61568 Facility HVAC Repair/Maint.	00	50	50	00	600	600	600	600	100.0 %	
61569 Facility Video-Security	00	125	125	00	1,500	1,500	1,500	1,500	100.0 %	
61570 Facility Contract Services	00	1,482	1,482	00	17,500	17,500	17,500	17,500	100.0 %	
61575 Facility Insurance-Annual	00	250	250	00	3,000	3,000	3,000	3,000	100.0 %	
61590 Facility Other Expense	00	187	187	00	2,200	2,200	2,200	2,200	100.0 %	
FACILITY EXPENSES Total	00	7,981	7,981	00	95,864	95,864	95,864	95,864	100.0 %	
61910 Other Employee Insurance-Annual	00	80	80	00	894	894	894	894	100.0 %	
OTHER GENERAL & ADMINISTRATIVE Total	00	80	80	00	894	894	894	894	100.0 %	
GENERAL & ADMINISTRATIVE EXP - TOTALS	Total	00	8,998	8,998	00	119,657	119,657	119,657	100.0 %	
OTHER EXPENSES										
67010 Principal Retirement	00	16,693	16,693	00	200,250	200,250	200,250	200,250	100.0 %	
DEBT SERVICE Total	00	16,693	16,693	00	200,250	200,250	200,250	200,250	100.0 %	
70100 Int. Service Allocation-Expense	00	724	724	00	8,633	8,633	8,633	8,633	100.0 %	
SPECIAL ITEM Total	00	724	724	00	8,633	8,633	8,633	8,633	100.0 %	
OTHER EXPENSES - TOTALS	Total	00	17,417	17,417	00	208,883	208,883	208,883	100.0 %	
EXPENSES - TOTAL	Total	00	97,526	97,526	00	596,458	596,458	596,458	100.0 %	
Revenue Over/(Under)		00	(8,192)	8,192	00	(4,470)	4,470			

Assumed Balance Sheet until 2027

Section 13, Item b.

Budget Line Item per Year	Until 2027
Approximate Revenues	\$579,241
Approximate Operating Expenses	(\$404,839)
<u>Existing Debt Service</u>	<u>(\$195,875)</u>
Approximate Balance	-\$21,473

Current and Assumed Baseline Member Breakdown

Baseline % Breakdown for this Study (2027+)

Section 13, Item b.

Member	Current %	Current	Baseline Future %
Belle Plaine	1.41%	\$ 7,034	1.59%
Elko New Market	1.08%	\$ 5,389	1.24%
Jordan	1.19%	\$ 5,944	1.35%
New Prague	1.67%	\$ 8,353	1.87%
Prior Lake	8.72%	\$ 43,598	9.48%
Savage	8.54%	\$ 42,713	9.29%
Shakopee	11.69%	\$ 58,469	12.69%
RTF Reserve	7.95%	\$ 39,745	0%
SMSC	8.92%	\$ 44,604	9.70%
<u>Scott County</u>	<u>48.83%</u>	<u>\$ 244,137</u>	<u>52.78%</u>
	100.00%	\$ 499,986	100.00%

Budget 2027+



Section 13, Item b.

- All future debt service for the purposes of this study assume level debt service payments over a 30-year period at an interest rate of 3.75%

Assumed Operating Expenses 2027+

Sample Budget Update (Assuming NO Increased Usage)

Section 13, Item b.

Budget Line Item	2027	Delta from Today	Change	Inflation 3% Annual until 2030
Salaries – Proposed Staffing	\$251,080	\$46,080	Adding PT staff	
Taxes / Benefits – Proposed Staffing	\$69,271		Increase due to additional PT staff	
Insurance / Workers Comp	\$10,000			
Office Costs	\$4,500			
Subscriptions / Dues	\$1,000			
Consumables	\$17,000			
Utilities	\$63,000	\$0	Assumes no meaningful increase to overall usage	
Scott County Internal Services	\$35,000			
Repairs / Maintenance	\$36,500			
New Debt Service	\$71,743		\$2,000,000 min capital investment	
10% Reserve Contribution	\$68,000	\$68,000	Suggest 10%, was not included in recent budgets	
Total	\$685,243	\$114,080		\$748,783

Assumed Baseline Operating Expenses 2027+

Sample Budget Update (Assuming Increased Usage, w/out Factoring Capital Investment)

Section 13, Item b.

Budget Line Item	2027	Delta from Today	Change
Salaries – Proposed Staffing	\$316,080	\$111,080	Add FT coordinator, Adding PT staff
Taxes / Benefits – Proposed Staffing	\$87,114		Increase due to additional FT / PT staff
Insurance / Workers Comp	\$10,000		
Office Costs	\$4,500		
Subscriptions / Dues	\$1,000		
Consumables	\$17,000		
Utilities	\$103,000	\$40,000	Increased overall usage
Scott County Internal Services	\$35,000		
Repairs / Maintenance	\$36,500		
Debt Service		???	Dependent upon agreed upon capital investment
10% Reserve Contribution	\$68,000	\$68,000	Suggest 10%, was not in recent budgets
Total	\$678,194	\$219,080	

Inflation
3% Annual
until 2030

Assumed Operating Expenses 2027+ Required Revenue (Hypothetical Budget Update)

Section 13, Item b.

Agency	Current	Assumed Future %	New Cost	Existing Outside Revenue	After Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$11,773		\$10,098
Elko New Market	\$ 5,389	1.23%	\$9,141		\$7,840
Jordan	\$ 5,944	1.35%	\$10,029		\$8,602
New Prague	\$ 8,353	1.87%	\$13,884		\$11,908
Prior Lake	\$ 43,598	9.48%	\$70,277		\$60,274
Savage	\$ 42,713	9.29%	\$68,861		\$59,059
Shakopee	\$ 58,469	12.69%	\$94,071		\$80,681
RTF Reserve	\$ 39,745	0%	\$0		
SMSC	\$ 44,604	9.70%	\$71,886		\$61,654
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$391,145</u>		<u>\$335,471</u>
	\$ 499,986	100.00%	\$741,067	\$105,482	\$635,587

Sample Projects Used to Determine Fiscal Impact



Section 13, Item b.

- Each sample project that follows indicates varying degrees of capital investment. These sample projects are in no way meant to suggest recommended projects for capital investments, as the scope of this study did not include user group meetings to build consensus for the purposes of developing a recommended building program.

Future Outside Revenue Projections



- Historically large non-m Section 13, Item b.
users of the RTF include Lakeville
and Carver County.
- Lakeville is opening a new
facility in 2026. This will
negatively impact future
outside revenues.
- Carver County has left the
RTF. It is unknown right now
as to what extent they will
represent future outside
revenue.
- The RTF continues to service
communities historically served by
South Metro. It is not anticipated
that their usage could be relied
upon for significant increases in
revenue due to travel distance.

Future Outside Revenue Projections



Section 13, Item b.

- There are over a dozen private entities that historically utilize the RTF; however, each entities usage is relatively minor. Without further in-depth discussions with several of these entities, these current revenue streams can't be relied upon for significant revenue increases in the future.

Future Outside Revenue Projections

LEO A DALY



- For this study, future income Section 13, Item b. revenue projections are modest and based upon a combination of factors depending upon the sample project, including:
 - A new indoor range and / or improved existing outdoor ranges
 - Expansion of Class A burn props / buildings
 - Expanded and / or renovated reality-based training scenario environments
 - Improved classroom, defensive tactics room, and virtual reality.

Future Outside Revenue Projections



LEO A DALY

Section 13, Item b.

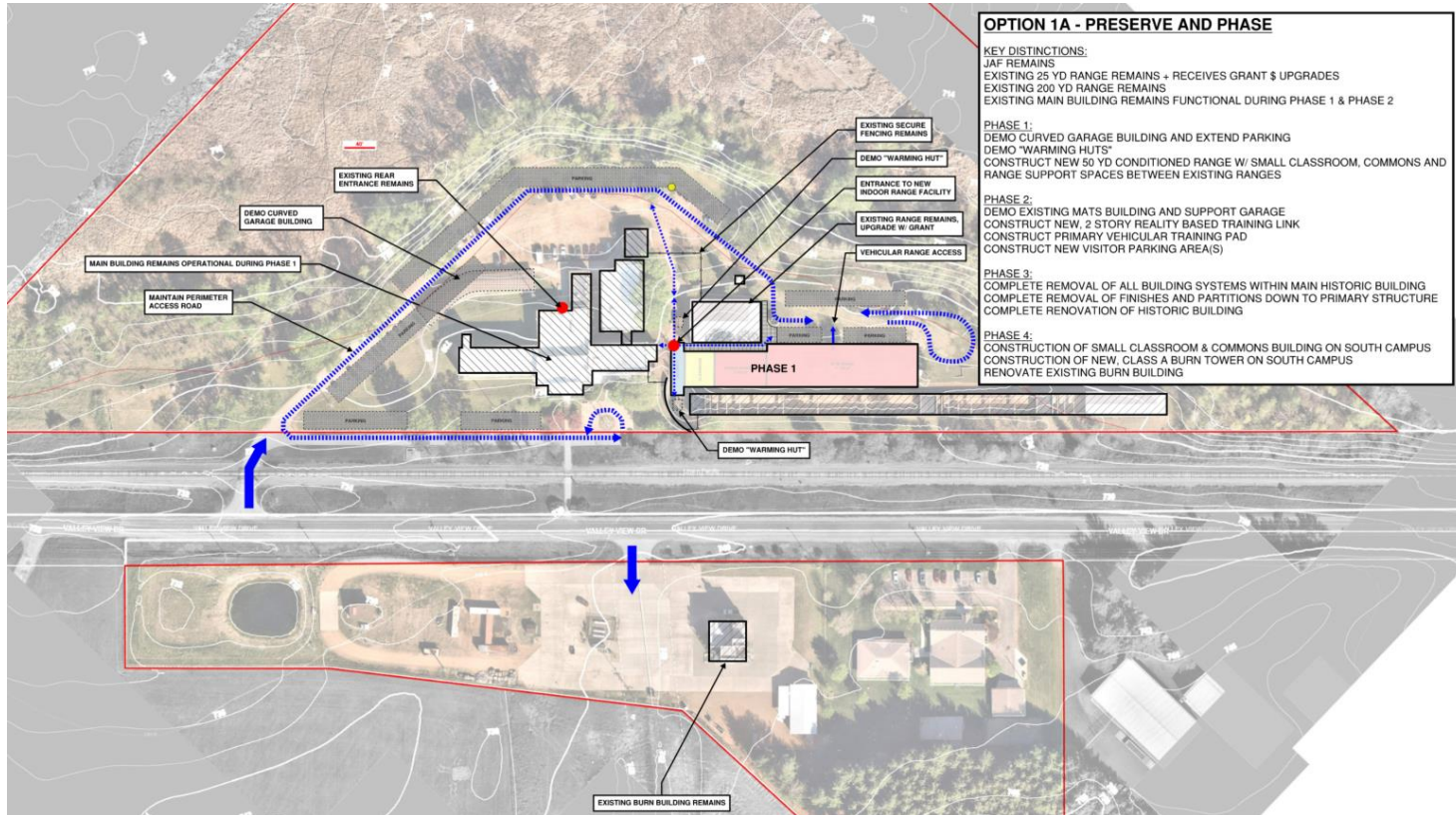
- For this study, future increases in outside revenue projections are modest and range from:
 - Current levels of approximately \$105,000
 - Varying levels of increase based upon the combination of new/renovated training environments:
 - \$139,420 per year
 - \$157,348 per year
 - \$168,308 per year
 - \$185,516 per year

Sample Project 1A (4 phase project)

- Renovate 25 / 200-yard outdoor ranges
- Add 50-yard indoor range
- Renovate the main existing historic building
- Add additional class A fire props, and update Fire Training tower.

Sample Project 1A (Phase 1)

Section 13, Item b.



Sample Project 1A (Phase 1)

Capital Cost Assumptions

Section 13, Item b.

13,248	sf
600	\$/sf
\$7,948,800	Construction Cost
\$50,000	Demo
\$1,146,000	25-Yard / 200-Yard Upgrade
\$200,000	Site work
\$9,298,800	Construction Cost
(\$1,146,000)	Grant
<u>\$8,198,800</u>	<u>Total Construction Cost</u>
15%	Soft Costs
<u>\$1,229,820</u>	<u>Soft Costs</u>
\$9,428,620	Total Project Cost



Assumed Operating Expenses 2030+

Required Revenue (Sample Project 1A Budget Update)

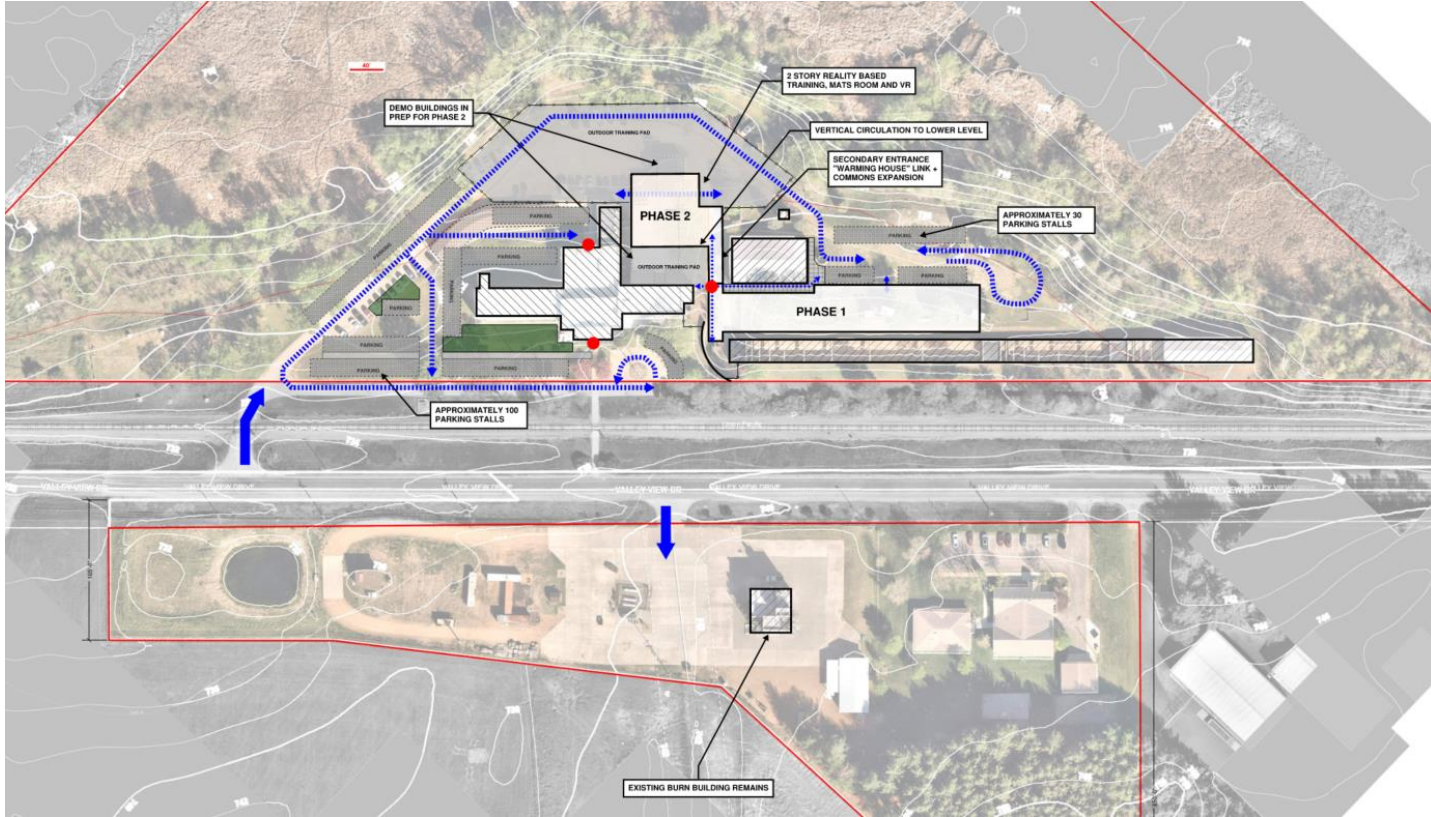
\$9,428,620 Project

Section 13, Item b.

Agency	Current	Assumed Future %	Phase 1 Half State Funding After Outside Revenues	Phase 1 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$12,257	\$15,044	
Elko New Market	\$ 5,389	1.23%	\$9,476	\$11,653	
Jordan	\$ 5,944	1.35%	\$10,401	\$12,781	
New Prague	\$ 8,353	1.87%	\$14,409	\$17,669	
Prior Lake	\$ 43,598	9.48%	\$73,065	\$89,194	
Savage	\$ 42,713	9.29%	\$71,602	\$87,410	
Shakopee	\$ 58,469	12.69%	\$97,806	\$119,363	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$74,764	\$91,266	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$406,994</u>	<u>\$496,381</u>	
	\$ 499,986	100.00%	\$770,773	\$940,759	\$139,420

Sample Project 1A (Phase 2)

Section 13, Item b.



Sample Project 1A (Phase 2)

Capital Cost Assumptions

Section 13, Item b.

10,000	sf
\$550	\$/sf
\$5,500,000	Construction Cost
\$200,000	Demo
\$1,000,000	Site work
<u>\$6,700,000</u>	<u>Total Construction Cost</u>
15%	Soft Costs
<u>\$1,005,000</u>	<u>Soft Costs</u>
\$7,705,000	Total Project Cost



Assumed Operating Expenses 2030+

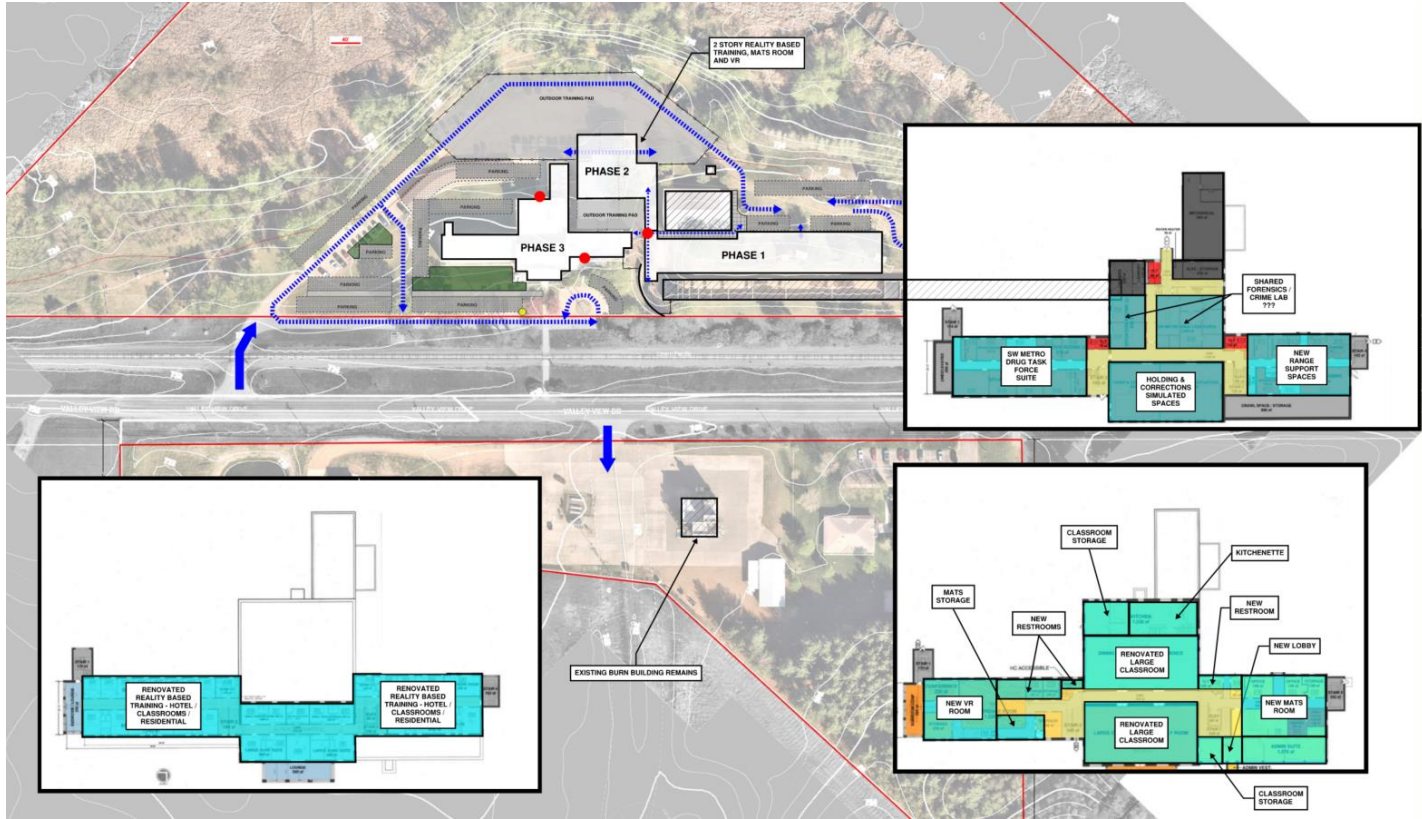
Required Revenue (Sample Project 1A Budget Update)

\$7,705,000 Project

Agency	Current	Assumed Future %	Phase 2 Half State Funding After Outside Revenues	Phase 2 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$11,481	\$13,678	
Elko New Market	\$ 5,389	1.23%	\$8,874	\$10,574	
Jordan	\$ 5,944	1.35%	\$9,741	\$11,606	
New Prague	\$ 8,353	1.87%	\$13,495	\$16,079	
Prior Lake	\$ 43,598	9.48%	\$68,434	\$81,535	
Savage	\$ 42,713	9.29%	\$67,064	\$79,902	
Shakopee	\$ 58,469	12.69%	\$91,607	\$109,144	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$70,027	\$83,432	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$381,209</u>	<u>\$454,175</u>	
	\$ 499,986	100.00%	\$721,931	\$879,275	\$157,348

Sample Project 1A (Phase 3)

Section 13, Item b.



Sample Project 1A (Phase 3)

Capital Cost Assumptions

Section 13, Item b.

31,635	sf
\$500	\$/sf
\$15,817,500	Construction Cost
\$1,000,000	Demo
\$1,000,000	Site work
<u>\$17,817,500</u>	<u>Total Construction Cost</u>
20%	Soft Costs
<u>\$3,563,500</u>	<u>Soft Costs</u>
\$21,381,000	Total Project Cost



Assumed Operating Expenses 2030+

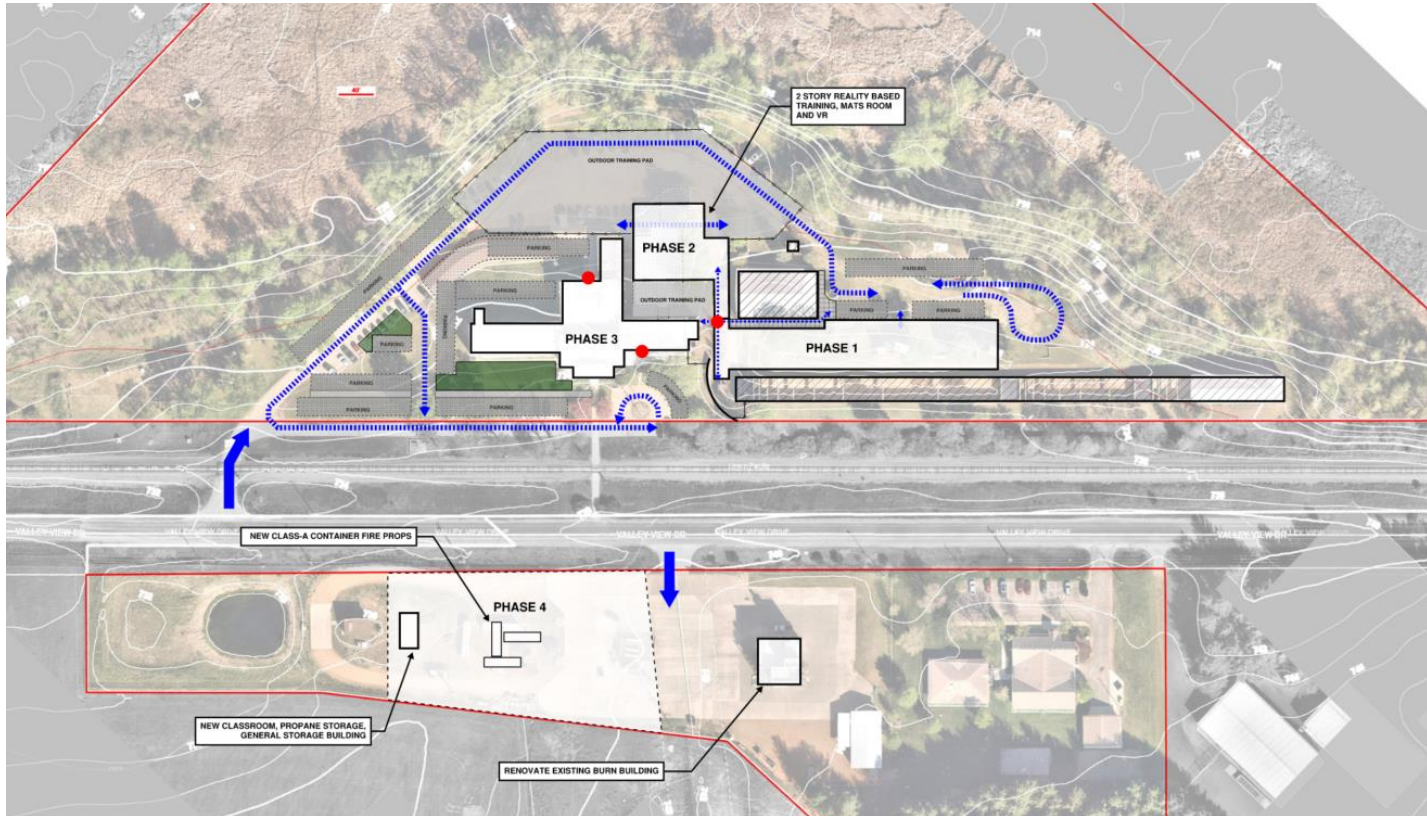
Required Revenue (Sample Project 1A Budget Update)

\$21,381,000 Project

Agency	Current	Assumed Future %	Phase 3 Half State Funding After Outside Revenues	Phase 3 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$15,207	\$21,304	
Elko New Market	\$ 5,389	1.23%	\$11,756	\$16,473	
Jordan	\$ 5,944	1.35%	\$12,904	\$18,081	
New Prague	\$ 8,353	1.87%	\$17,876	\$25,047	
Prior Lake	\$ 43,598	9.48%	\$90,648	\$127,002	
Savage	\$ 42,713	9.29%	\$88,883	\$124,458	
Shakopee	\$ 58,469	12.69%	\$121,343	\$170,007	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$92,756	\$129,954	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$504,936</u>	<u>\$707,415</u>	
	\$ 499,986	100.00%	\$956,259	\$1,355,702	\$168,308

Sample Project 1A (Phase 4)

Section 13, Item b.



Sample Project 1A (Phase 4)

Capital Cost Assumptions

Section 13, Item b.

\$2,000,000	Construction Cost
\$50,000	Demo
\$250,000	Site work
<u>\$2,300,000</u>	<u>Total Construction Cost</u>
15%	Soft Costs
<u>\$345,000</u>	<u>Soft Costs</u>
\$2,645,000	Total Project Cost



Assumed Operating Expenses 2030+

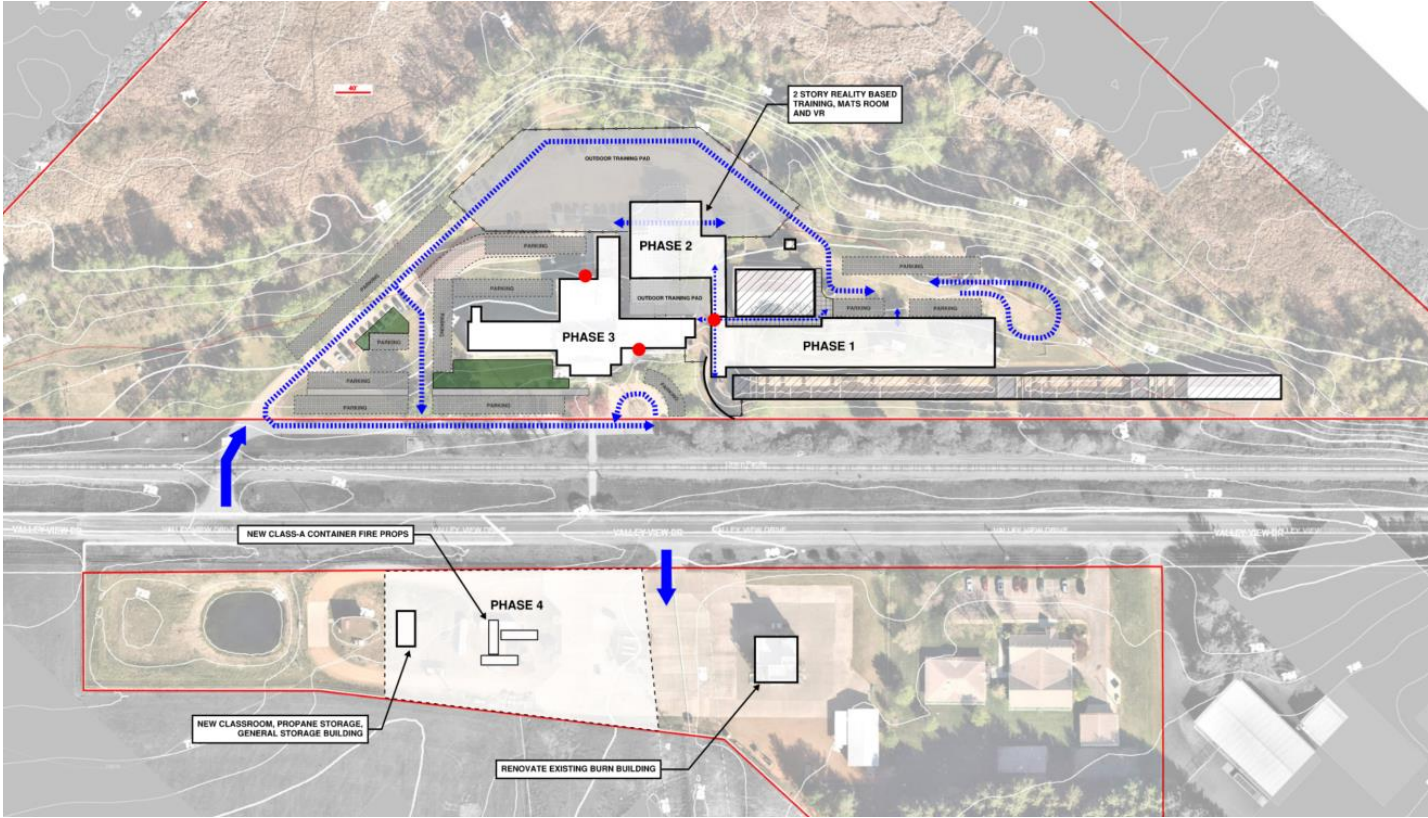
Required Revenue (Sample Project 1A Budget Update)

\$2,645,000 Project

Agency	Current	Assumed Future %	Phase 4 ½ State Funding After Outside Revenues	Phase 4 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$9,590	\$10,345	
Elko New Market	\$ 5,389	1.23%	\$7,410	\$7,994	
Jordan	\$ 5,944	1.35%	\$8,134	\$8,775	
New Prague	\$ 8,353	1.87%	\$11,270	\$12,157	
Prior Lake	\$ 43,598	9.48%	\$57,159	\$61,657	
Savage	\$ 42,713	9.29%	\$56,016	\$60,423	
Shakopee	\$ 58,469	12.69%	\$76,514	\$82,535	
RTF Reserve	\$ 39,745	0%			
SMSC	\$ 44,604	9.70%	\$58,491	\$63,093	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$318,423</u>	<u>\$343,472</u>	
	\$ 499,986	100.00%	\$603,009	\$650,449	\$185,516

Sample Project 1A (All Phases)

Section 13, Item b.



Sample Project 1A (All Phases)

Capital Cost Assumptions

Section 13, Item b.

60,597 sf

\$41,159,620 Total Project Cost



Assumed Operating Expenses 2030+

Required Revenue (Option 1A Budget Update)

\$41,159,620 Project

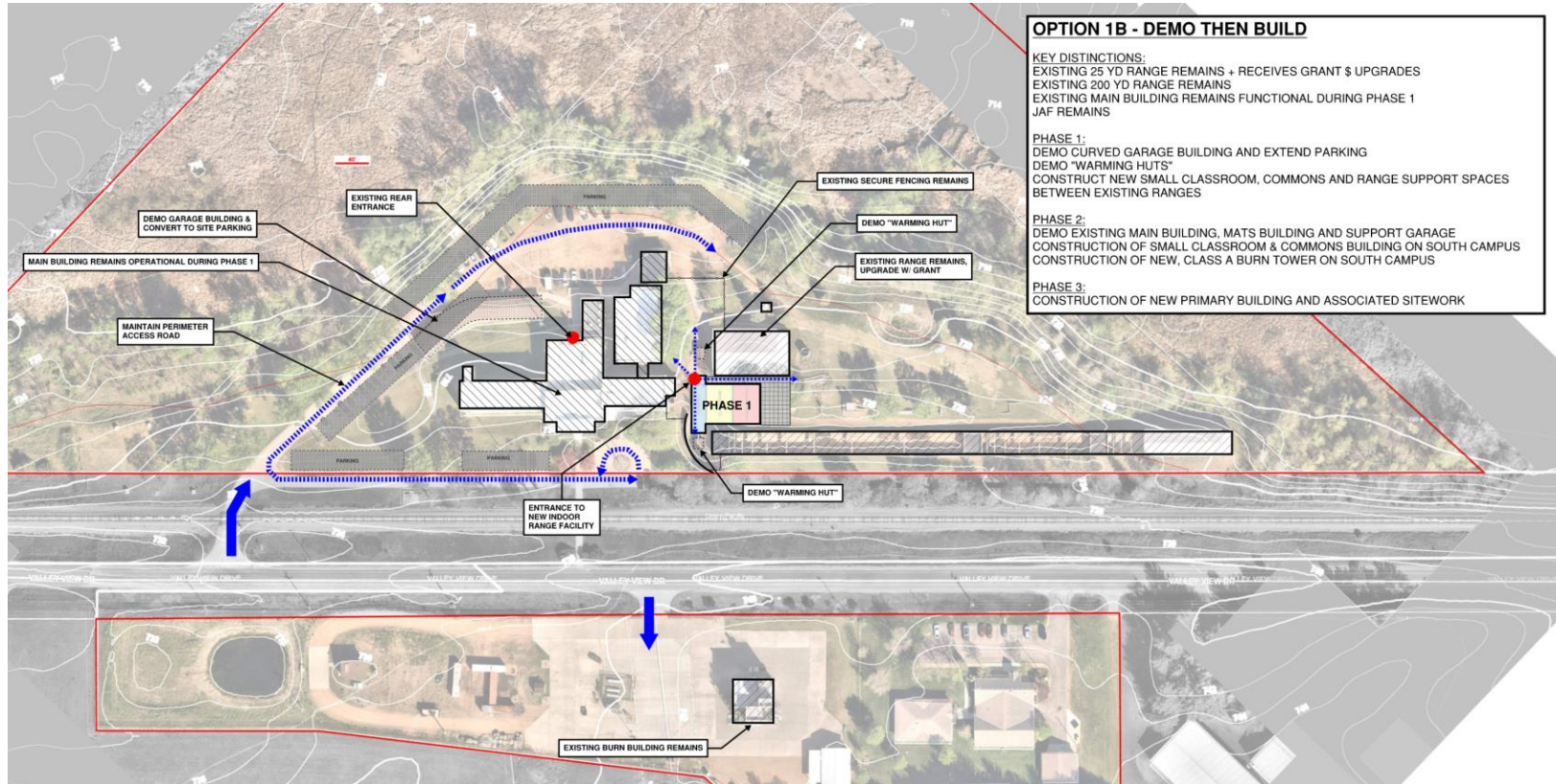
Agency	Current	Assumed Future %	All Phases ½ State Funding After Outside Revenues	All Phases No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$20,574	\$32,312	
Elko New Market	\$ 5,389	1.23%	\$15,907	\$24,987	
Jordan	\$ 5,944	1.35%	\$17,460	\$27,426	
New Prague	\$ 8,353	1.87%	\$24,187	\$37,992	
Prior Lake	\$ 43,598	9.48%	\$122,646	\$192,629	
Savage	\$ 42,713	9.29%	\$120,190	\$188,771	
Shakopee	\$ 58,469	12.69%	\$164,175	\$257,856	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$125,497	\$197,105	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$683,158</u>	<u>\$1,072,941</u>	
	\$ 499,986	100.00%	\$1,293,794	\$2,032,019	\$185,516

Sample Project 1B (3 phase project)

- Small support building for existing outdoor ranges, upgrade existing ranges
- Add additional class A fire props, and update Fire Training tower
- Demo the main existing historic building, construct new training facility on site of old buildings

Sample Project 1B (Phase 1)

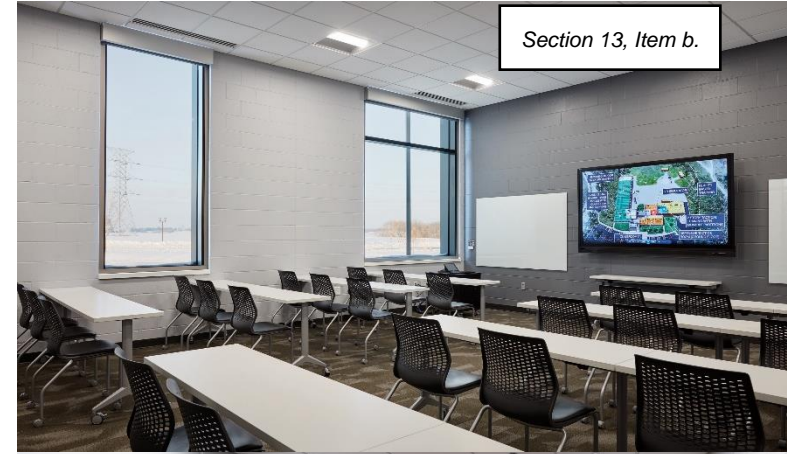
Section 13, Item b.



Sample Project 1B (Phase 1)

Capital Cost Assumptions

4,250	sf
\$675	\$/sf
\$2,868,750	Construction Cost
\$50,000	Demo
\$1,146,000	25-Yard / 200-Yard Upgrade
\$200,000	Site work
\$4,264,750	Construction Cost
(\$1,146,000)	Grant
<u>\$3,118,750</u>	<u>Total Construction Cost</u>
15%	Soft Costs
<u>\$467,813</u>	<u>Soft Costs</u>
\$3,586,563	Total Project Cost



Assumed Operating Expenses 2030+

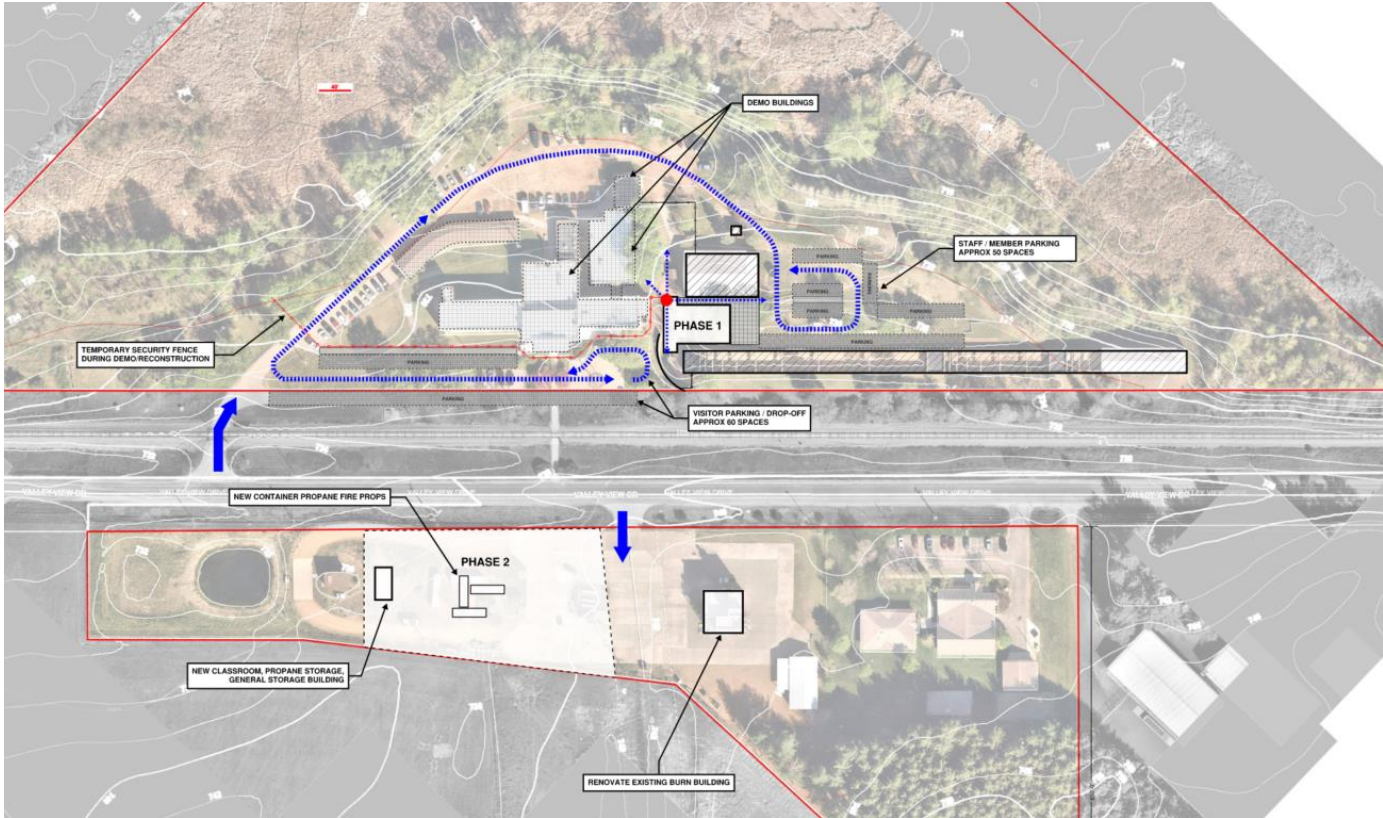
Required Revenue (Sample Project 1B Budget Update)

\$3,586,563 Project

Agency	Current	Assumed Future %	Phase 1 ½ State Funding After Outside Revenues	Phase 1 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$10,591	\$11,614	
Elko New Market	\$ 5,389	1.23%	\$8,187	\$8,978	
Jordan	\$ 5,944	1.35%	\$8,986	\$9,855	
New Prague	\$ 8,353	1.87%	\$12,449	\$13,652	
Prior Lake	\$ 43,598	9.48%	\$63,132	\$69,230	
Savage	\$ 42,713	9.29%	\$61,868	\$67,844	
Shakopee	\$ 58,469	12.69%	\$84,509	\$92,672	
RTF Reserve	\$ 39,745	0%			
SMSC	\$ 44,604	9.70%	\$64,601	\$70,840	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$504,936</u>	<u>\$385,634</u>	
	\$ 499,986	100.00%	\$665,991	\$730,319	\$139,420

Sample Project 1B (Phase 2)

Section 13, Item b.



Sample Project 1B (Phase 2)

Capital Cost Assumptions

Section 13, Item b.

\$2,000,000	Construction Cost
\$50,000	Demo
\$250,000	Site work
<u>\$2,300,000</u>	<u>Total Construction Cost</u>
15%	Soft Costs
<u>\$345,000</u>	<u>Soft Costs</u>
\$2,645,000	Total Project Cost



Assumed Operating Expenses 2030+

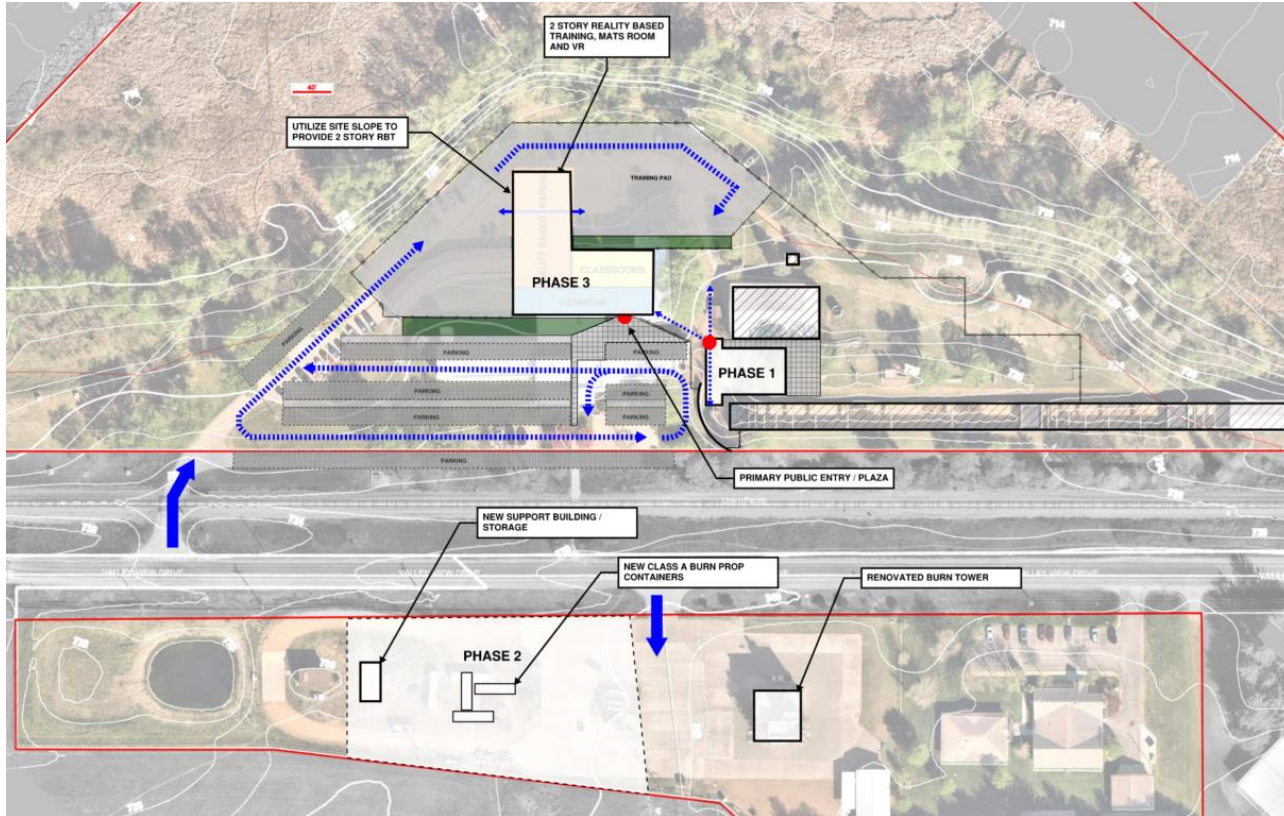
Required Revenue (Sample Project 1B Budget Update)

\$2,645,000 Project

Agency	Current	Assumed Future %	Phase 2 ½ State Funding After Outside Revenues	Phase 2 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$9,590	\$10,345	
Elko New Market	\$ 5,389	1.23%	\$7,410	\$7,944	
Jordan	\$ 5,944	1.35%	\$8,134	\$8,775	
New Prague	\$ 8,353	1.87%	\$11,270	\$12,157	
Prior Lake	\$ 43,598	9.48%	\$57,159	\$61,657	
Savage	\$ 42,713	9.29%	\$56,016	\$60,423	
Shakopee	\$ 58,469	12.69%	\$76,514	\$82,535	
RTF Reserve	\$ 39,745	0%			
SMSC	\$ 44,604	9.70%	\$58,491	\$63,093	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$318,423</u>	<u>\$343,472</u>	
	\$ 499,986	100.00%	\$603,009	\$650,449	\$185,516

Sample Project 1B (Phase 3)

Section 13, Item b.



Sample Project 1B (Phase 3)

Capital Cost Assumptions

Section 13, Item b.

20,000	sf
\$550	\$/sf
\$11,000,000	Construction Cost
\$2,000,000	Demo
\$1,000,000	Site work
<u>\$14,500,000</u>	<u>Total Construction Cost</u>
20%	Soft Costs
<u>\$2,900,000</u>	<u>Soft Costs</u>
\$17,400,000	Total Project Cost



Assumed Operating Expenses 2030+

Required Revenue (Sample Project 1B Budget Update)

\$17,400,000 Project

Agency	Current	Assumed Future %	Phase 3 ½ State Funding After Outside Revenues	Phase 3 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$14,071	\$19,033	
Elko New Market	\$ 5,389	1.23%	\$10,878	\$14,716	
Jordan	\$ 5,944	1.35%	\$11,940	\$16,153	
New Prague	\$ 8,353	1.87%	\$16,541	\$22,377	
Prior Lake	\$ 43,598	9.48%	\$83,879	\$113,464	
Savage	\$ 42,713	9.29%	\$82,200	\$111,192	
Shakopee	\$ 58,469	12.69%	\$112,282	\$151,885	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$85,830	\$116,102	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$467,236</u>	<u>\$632,015</u>	
	\$ 499,986	100.00%	\$884,857	\$1,365,245	\$168,308

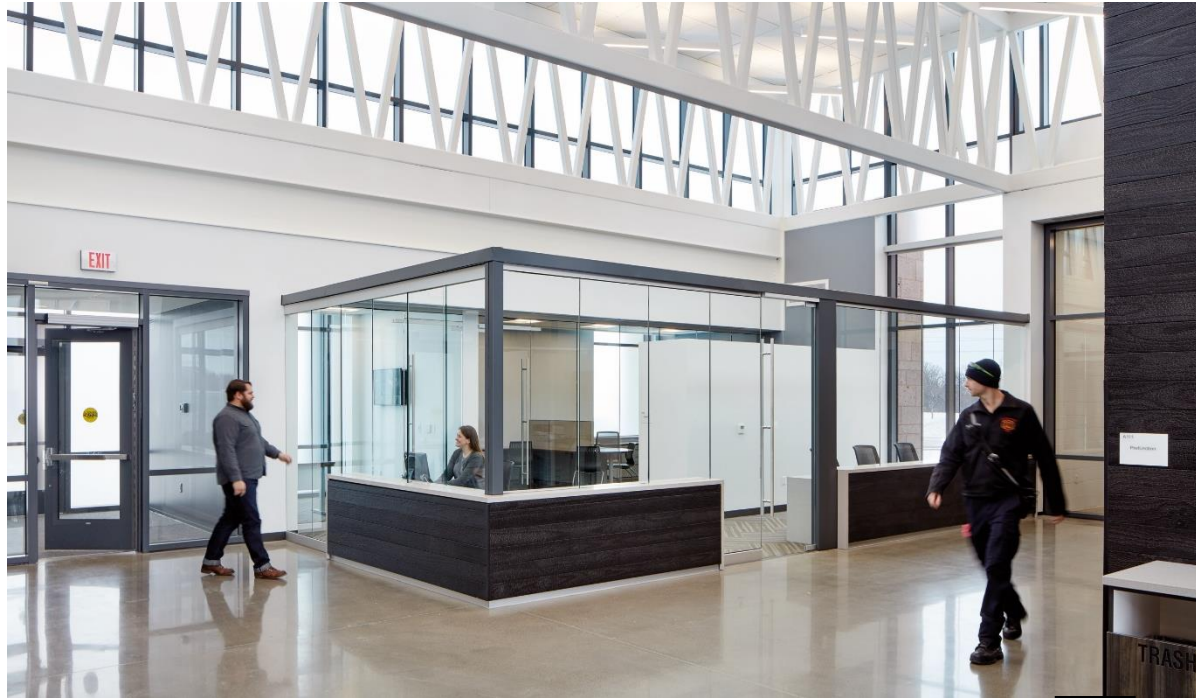
Sample Project 1B (All Phases)

Capital Cost Assumptions

Section 13, Item b.

29,964 sf

\$23,631,563 Total Project Cost



Assumed Operating Expenses 2030+

Required Revenue (Option 1B Budget Update)

\$23,631,563 Project

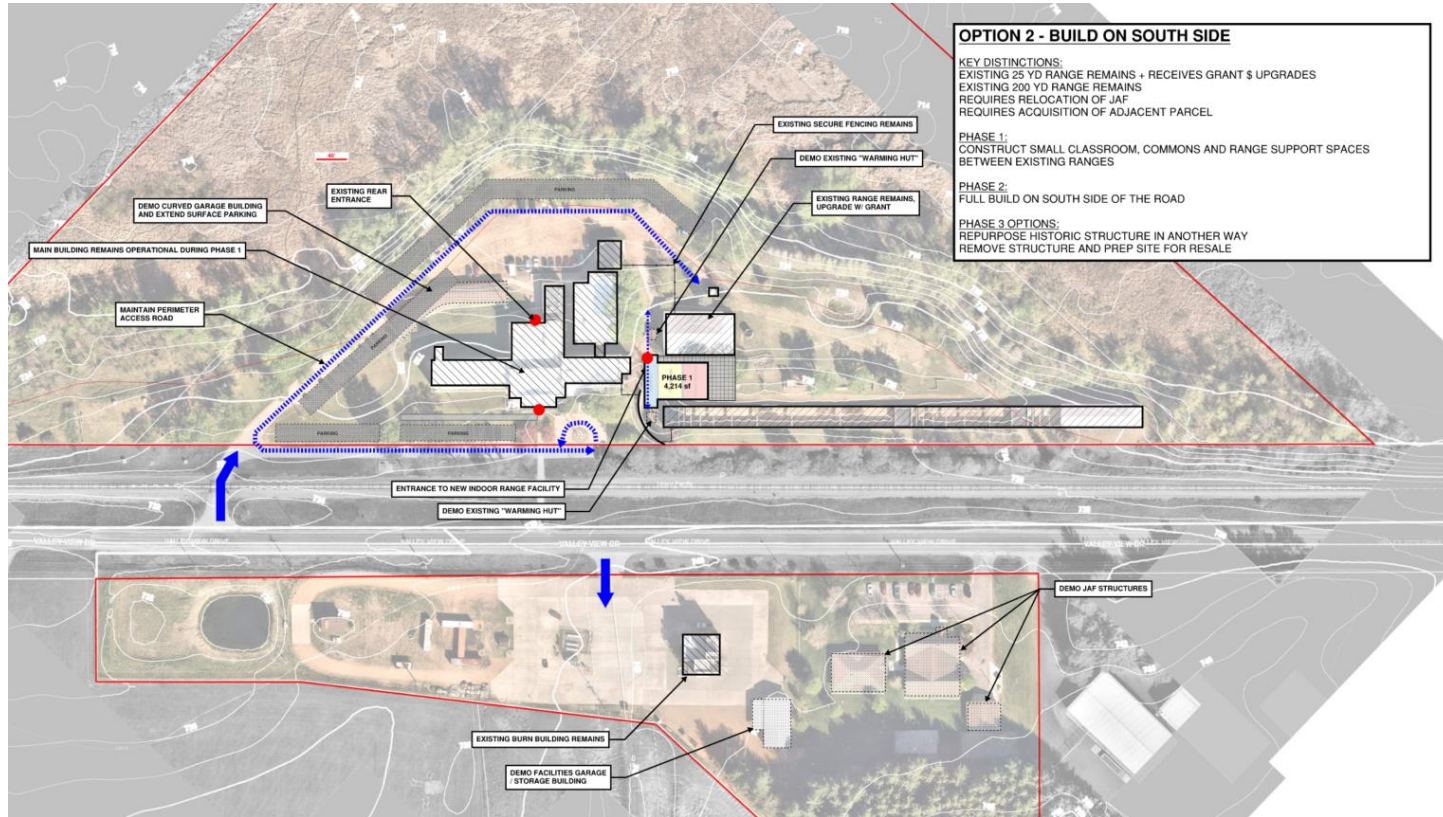
Agency	Current	Assumed Future %	All Phases ½ State Funding After Outside Revenues	All Phases No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$15,575	\$22,314	
Elko New Market	\$ 5,389	1.23%	\$12,040	\$17,254	
Jordan	\$ 5,944	1.35%	\$13,216	\$18,938	
New Prague	\$ 8,353	1.87%	\$18,309	\$26,235	
Prior Lake	\$ 43,598	9.48%	\$92,843	\$133,024	
Savage	\$ 42,713	9.29%	\$90,984	\$130,359	
Shakopee	\$ 58,469	12.69%	\$124,281	\$178,067	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$95,003	\$136,116	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$517,167</u>	<u>\$740,958</u>	
	\$ 499,986	100.00%	\$979,417	\$1,403,264	\$185,516

Sample Project 2 (3 phase project)

- Small support building for existing outdoor ranges
- Demo JAF buildings, construct new training facility on expanded land on and adjacent to JAF
- Demo the main existing historic building, construct new exterior training pads. Add additional class A fire props, and update Fire Training tower

Sample Project 2 (Phase 1)

Section 13, Item b.



Sample Project 2 (Phase 1)

Capital Cost Assumptions

4,250	sf
\$675	\$/sf
\$2,868,750	Construction Cost
\$50,000	Demo
\$1,146,000	25-Yard / 200-Yard Upgrade
\$200,000	Site work
\$4,264,750	Construction Cost
(\$1,146,000)	Grant
<u>\$3,118,750</u>	<u>Total Construction Cost</u>
15%	Soft Costs
<u>\$467,813</u>	<u>Soft Costs</u>
\$3,586,563	Total Project Cost



Assumed Operating Expenses 2030+

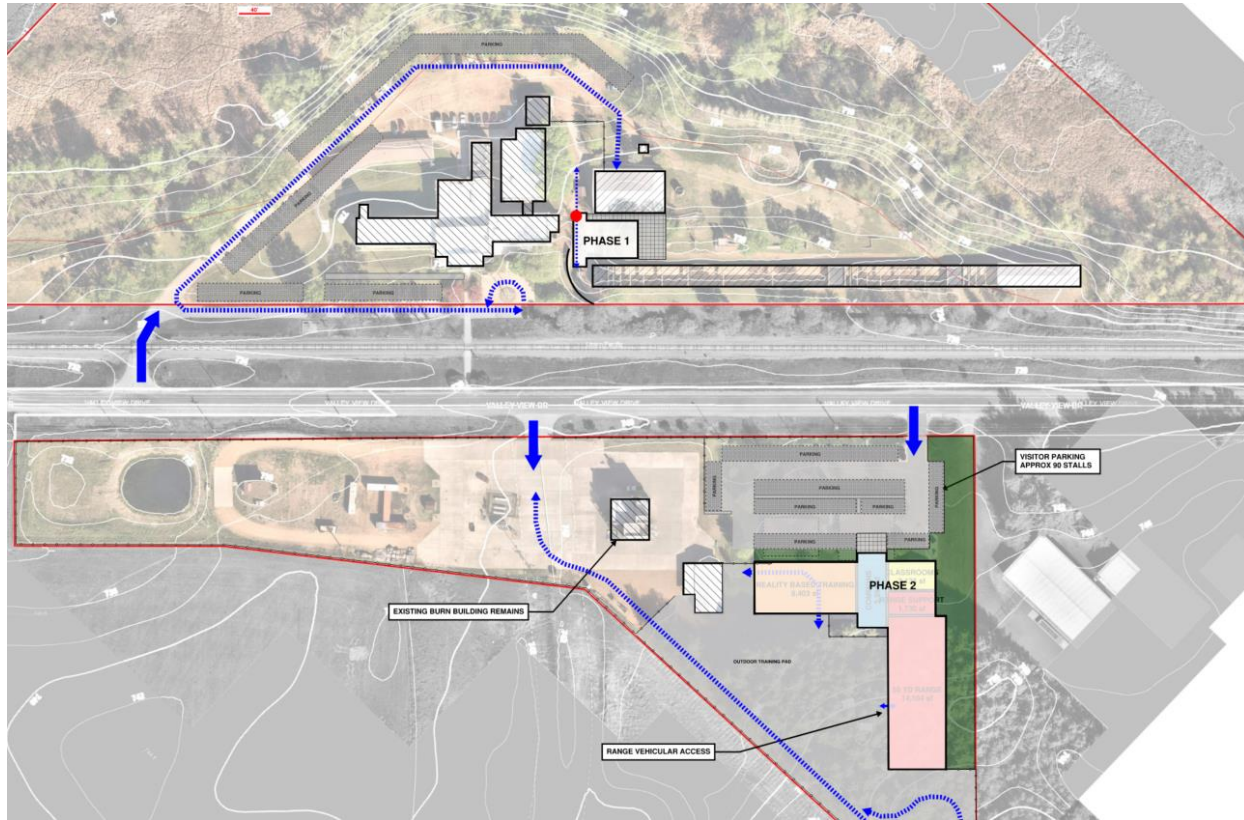
Required Revenue (Sample Project 2 Budget Update)

\$3,586,563 Project

Agency	Current	Assumed Future %	Phase 1 ½ State Funding After Outside Revenues	Phase 1 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$10,591	\$11,614	
Elko New Market	\$ 5,389	1.23%	\$8,187	\$8,978	
Jordan	\$ 5,944	1.35%	\$8,986	\$9,855	
New Prague	\$ 8,353	1.87%	\$12,449	\$13,652	
Prior Lake	\$ 43,598	9.48%	\$63,132	\$69,230	
Savage	\$ 42,713	9.29%	\$61,868	\$67,844	
Shakopee	\$ 58,469	12.69%	\$84,509	\$92,672	
RTF Reserve	\$ 39,745	0%	\$0	\$0	
SMSC	\$ 44,604	9.70%	\$64,601	\$70,840	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$351,670</u>	<u>\$385,634</u>	
	\$ 499,986	100.00%	\$665,991	\$730,319	\$139,420

Sample Project 2 (Phase 2)

Section 13, Item b.



Sample Project 2 (Phase 2)

Capital Cost Assumptions

Section 13, Item b.

32,000	sf
\$550	\$/sf
\$17,600,000	Construction Cost
\$500,000	Demo
\$2,000,000	Site work
<u>\$20,100,000</u>	<u>Total Construction Cost</u>
20%	Soft Costs
<u>\$4,020,000</u>	<u>Soft Costs</u>
\$24,120,000	Total Project Cost



Assumed Operating Expenses 2030+

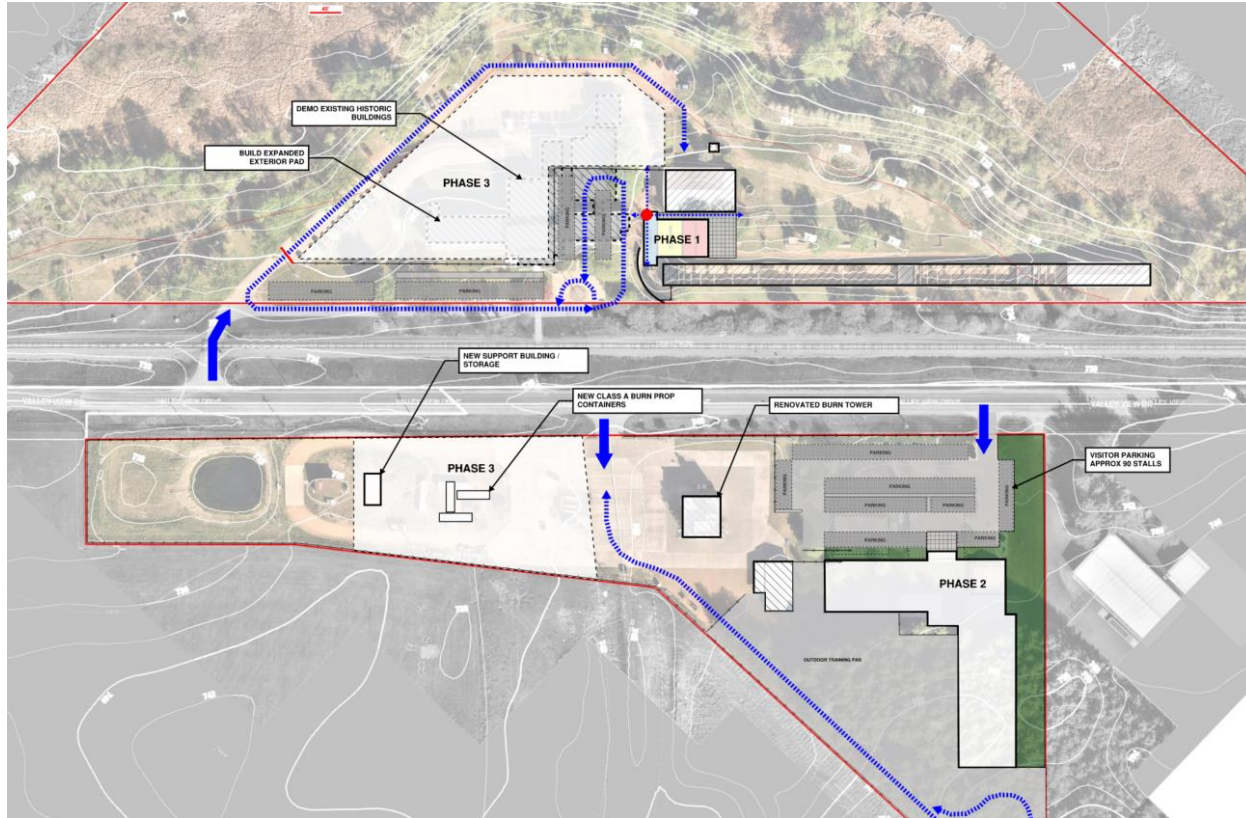
Required Revenue (Sample Project 2 Budget Update)

\$24,120,000 Project

Agency	Current	Assumed Future %	Phase 2 ½ State Funding After Outside Revenues	Phase 2 No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$15,988	\$22,866	
Elko New Market	\$ 5,389	1.23%	\$12,360	\$17,681	
Jordan	\$ 5,944	1.35%	\$13,567	\$19,407	
New Prague	\$ 8,353	1.87%	\$18,785	\$26,885	
Prior Lake	\$ 43,598	9.48%	\$95,305	\$136,316	
Savage	\$ 42,713	9.29%	\$93,397	\$182,475	
Shakopee	\$ 58,469	12.69%	\$127,577	\$182,475	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$97,522	\$139,485	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$530,875</u>	<u>\$759,292</u>	
	\$ 499,986	100.00%	\$1,005,385	\$1,437,993	\$168,308

Sample Project 2 (Phase 3)

Section 13, Item b.



Sample Project 1B (Phase 3)

Capital Cost Assumptions

Section 13, Item b.

\$2,000,000	Construction Cost
\$2,000,000	Demo Historic Buildings
\$2,000,000	Site work, both sides of the tracks/road
<u>\$6,000,000</u>	<u>Total Construction Cost</u>
15%	Soft Costs
<u>\$900,000</u>	<u>Soft Costs</u>
\$6,900,000	Total Project Cost



Assumed Operating Expenses 2030+

Required Revenue (Sample Project 2 Budget Update)

\$6,900,000 Project

Agency	Current	Assumed Future %	Phase 3 ½ State Funding	Phase 3 ½ State Funding	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$10,804	\$12,771	
Elko New Market	\$ 5,389	1.23%	\$8,349	\$9,871	
Jordan	\$ 5,944	1.35%	\$9,165	\$10,835	
New Prague	\$ 8,353	1.87%	\$12,697	\$15,011	
Prior Lake	\$ 43,598	9.48%	\$64,394	\$76,126	
Savage	\$ 42,713	9.29%	\$63,105	\$74,602	
Shakopee	\$ 58,469	12.69%	\$86,199	\$101,904	
RTF Reserve	\$ 39,745	0%	\$0	\$0	
SMSC	\$ 44,604	9.70%	\$65,894	\$77,898	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$358,718</u>	<u>\$424,062</u>	
	\$ 499,986	100.00%	\$679,325	\$803,081	\$185,516

Sample Project 2 (All Phases)

Capital Cost Assumptions

Section 13, Item b.

36,250 sf

\$34,606,562 Total Project Cost



Assumed Operating Expenses 2030+

Required Revenue (Option 2 Budget Update)

\$34,606,563 Project

Section 13, Item b.

Agency	Current	Assumed Future %	All Phases ½ State Funding After Outside Revenues	All Phases No State Funding After Outside Revenues	Potential Outside Revenue
Belle Plaine	\$ 7,034	1.59%	\$18,705	\$28,574	
Elko New Market	\$ 5,389	1.23%	\$14,461	\$22,096	
Jordan	\$ 5,944	1.35%	\$15,873	\$24,253	
New Prague	\$ 8,353	1.87%	\$21,990	\$33,597	
Prior Lake	\$ 43,598	9.48%	\$111,504	\$170,345	
Savage	\$ 42,713	9.29%	\$109,271	\$166,026	
Shakopee	\$ 58,469	12.69%	\$149,260	\$228,026	
RTF Reserve	\$ 39,745	0%		\$0	
SMSC	\$ 44,604	9.70%	\$114,097	\$174,304	
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$621,100</u>	<u>\$948,825</u>	
	\$ 499,986	100.00%	\$1,176,260	\$1,796,952	\$185,516

Summary

- The previous sample projects represent many possible improvements, ranging from:
 - \$3.5 million
 - \$41 million
- The following is a summary of “price points” for contemplation.

Assumed Operating Expenses 2030+

“Price Point” Ranges with Half State Funding

Section 13, Item b.

Agency	Current	Assumed Future %	Hypothetical 2027+ Budget	\$3.59 Million	9.43 Million	\$21.38 Million	\$34.60 Million	\$41.16 Million
Belle Plaine	\$ 7,034	1.59%	\$10,098	\$10,591	\$12,257	\$15,207	\$18,705	\$20,574
Elko New Market	\$ 5,389	1.23%	\$7,840	\$8,187	\$9,476	\$11,756	\$14,461	\$15,907
Jordan	\$ 5,944	1.35%	\$8,602	\$8,986	\$10,401	\$12,904	\$15,873	\$17,460
New Prague	\$ 8,353	1.87%	\$11,908	\$12,449	\$14,409	\$17,876	\$21,990	\$24,187
Prior Lake	\$ 43,598	9.48%	\$60,274	\$63,132	\$73,065	\$90,648	\$111,504	\$122,646
Savage	\$ 42,713	9.29%	\$59,059	\$61,868	\$71,602	\$88,833	\$109,271	\$120,190
Shakopee	\$ 58,469	12.69%	\$80,681	\$84,509	\$97,806	\$121,343	\$149,260	\$164,175
RTF Reserve	\$ 39,745	0%						
SMSC	\$ 44,604	9.70%	\$61,654	\$64,601	\$74,764	\$92,756	\$114,097	\$125,497
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$335,471</u>	<u>\$351,670</u>	<u>\$406,994</u>	<u>\$504,936</u>	<u>\$621,100</u>	<u>\$683,158</u>
	\$ 499,986	100.00%	\$635,587	\$665,991	\$770,773	\$956,259	\$1,176,260	\$1,293,794

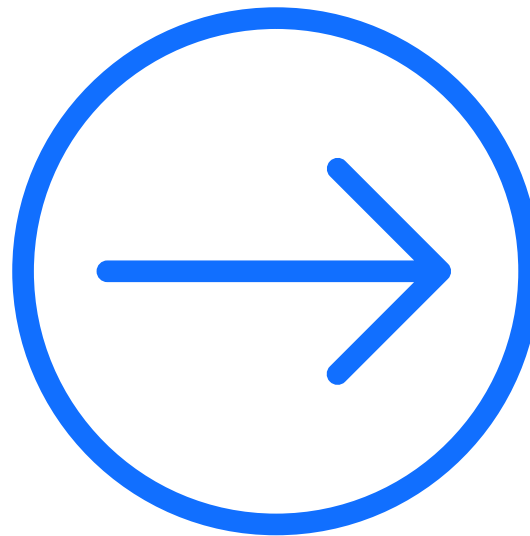
Assumed Operating Expenses 2030+

“Price Point” Ranges with NO State Funding

Section 13, Item b.

Agency	Current	Assumed Future %	Hypothetical 2027+ Budget	\$3.59 Million	9.43 Million	\$21.38 Million	\$34.60 Million	\$41.16 Million
Belle Plaine	\$ 7,034	1.59%	\$10,098	\$11,614	\$15,044	\$21,304	\$28,574	\$32,312
Elko New Market	\$ 5,389	1.23%	\$7,840	\$8,978	\$11,653	\$16,473	\$22,096	\$24,987
Jordan	\$ 5,944	1.35%	\$8,602	\$9,855	\$12,781	\$18,081	\$24,253	\$27,426
New Prague	\$ 8,353	1.87%	\$11,908	\$13,652	\$17,669	\$25,047	\$33,597	\$37,992
Prior Lake	\$ 43,598	9.48%	\$60,274	\$69,230	\$89,194	\$127,002	\$170,345	\$192,629
Savage	\$ 42,713	9.29%	\$59,059	\$67,844	\$87,410	\$124,458	\$166,933	\$188,771
Shakopee	\$ 58,469	12.69%	\$80,681	\$92,672	\$119,363	\$170,007	\$228,026	\$257,856
RTF Reserve	\$ 39,745	0%						
SMSC	\$ 44,604	9.70%	\$61,654	\$70,840	\$91,266	\$129,954	\$174,304	\$197,105
<u>Scott County</u>	<u>\$ 244,137</u>	<u>52.78%</u>	<u>\$335,471</u>	<u>\$385,634</u>	<u>\$496,381</u>	<u>\$707,415</u>	<u>\$948,825</u>	<u>\$1,072,941</u>
	\$ 499,986	100.00%	\$635,587	\$730,319	\$940,298	\$1,339,741	\$1,796,952	\$2,032,019

Moving forward



Questions for each Member

Do the Member formula percentages need to be revised post 2027?

Can each Member afford to pay for an “all in” type of a project, whether that is a project of \$23 million or \$41 million?

Is it ok, if only a portion of the existing Members can afford an “all in” type of a project, while the others pay as they go, or go somewhere else?

How much is each Member willing to invest long-term in the RTF?

- At what investment limit does it no longer make sense to belong to the RTF?

Questions for each Member

Section 13, Item b.

If doing nothing, or a minimal capital investment in the RTF is the option - Will you leave? Where will you go? How much will it cost to go elsewhere?

What does each Member want to see improved if they are willing to spend to their maximum financial comfort level?

And / Or

What does each Member want to see improved if they are only willing to meet their minimum training needs?

Recommended Next Steps

Section 13, Item b.

Determine each Member's maximum financial comfort level for investing in the RTF after considering their long-term alternatives.

Determine what each Member wants to see improved if they are only willing to meet their minimum training needs at the RTF?

If, and upon tentative conclusions to the propositions above by each Member, conduct a consensus building spaces needs study/pre-design inclusive of each committed Member and their respective agencies to determine a future project and potential funding sources, including the State of Minnesota.

RTF Proforma Study

LEO A DALY



Section 13, Item b.

Q&A



MASTER PLAN

SCALE REGIONAL PUBLIC SAFETY TRAINING FACILITY (RTF)

January 27, 2023



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ii) National Register Nomination

iii) Existing programing plans and space spreadsheets

iv) Survey Responses

v) 2023-2027 Approved Budget - Capital Improvement Program

PART 1: EXECUTIVE SUMMARY

INTRODUCTION

The SCALE Regional Public Safety Training Facility (RTF) serves Scott and Carver Counties, the adjacent Minnesota River Valley Region, and greater Minnesota. The facility offers training facilities for law enforcement, firefighting, public works groups, and community organizations.

LHB was engaged by SCALE to analyze functional use and building conditions, conduct stakeholder engagement to gather anonymous/direct feedback on utilization by other parties, develop a master plan for the campus to meet the future needs of users, and identify funding options related to various master plan options.

The SCALE RTF facility is located in rural Scott County near the town of Jordan. The core of the facility is the historic 'Mudbaden Sulphur Springs' campus structures to which have been added garages, firing ranges and a tactical fire tower and training area. The primary structure, dating from 1915, is listed on the National Register for Historic Places.

Through the review of existing documentation, site visits, stakeholder interviews and collaborative work with Scott County, LHB has developed the following analysis and master plan for the campus.

SUMMARY

This section is a summary of the documents created and outcomes determined during research and discussions, including:

Space Needs Analysis.

The existing building is approximately 51,300 sf with two stories and a basement. Approximately 12,300 sf is dedicated to training and simulation, 2,300 sf to administrative offices, 5,300 to classroom space, 3,200 sf of kitchen and dining space, a 6,300 sf dormitory, and almost 8,000 of service space. There is a 6,000 sf tactical range and a 20,000 sf rifle range on site as well.

The existing building is primarily used for its classroom spaces, of which there are four of varying sizes. There are situation rooms in the basement that are also used for training purposes. The dormitories on the second floor are very sparsely used.

Overall, the existing building appears to have more space needed than required to support a regional training facility, and much of the space has become ad hoc storage. The building interiors are generally in need of a refresh. Most of the IT and AV equipment in the classrooms needs replacement as well. The MILO use-of-force simulator is also in need of updating.

Stakeholder Engagement.

LHB conducted extensive stakeholder engagement during the production of this report. We attended joint meetings of Scott Count police and fire chiefs, sent out an online survey to over 110 individuals, and conducted one on one interviews with nearly 30 different stakeholders. By combining a mix of information gathering styles we were able to obtain a good general overview of the perception of the facility from broad range of users. While there were many

opinions represented on the overall quality of the facility, the general opinion was that although the facility fills a critical role for training, general maintenance and upkeep of the facility and training equipment has been lacking.

Finances and Funding Strategies

The project team examined the operating expenses, income, and funding structures of three additional training facilities and compared them to the S.C.A.L.E. RTF. In general, the RTF appears to generally less costly for its partners than the other facilities examined; however, this appears due to both a lack of new capital investment as well as partner contributions not having been updated to reflect inflationary pressures. Unlike its peer training facilities in the Twin Cities, the RTF carries a significant level of debt servicing within its operating budget. Sources for additional new funding and revenue are critical to assure the ongoing operation of the RTF.

Potential sources for grants and funding have been identified. Additionally, several potential funding sources related to the building’s historic status and to its county/municipal function are presented.

Master Plan

Three options for a potential approach for the future of the RTF are presented. They are as follows:

- Option 1 – status quo
- Option 2 – updated facility
- Option 3 – maintain facility with reduced partners – bridging

Each option takes into account the fact that the RTF as it exists is essential to the continued training of essential services and offers options for ongoing use. High level pricing of the major options is included to provide order of magnitude information (formal estimates would require further development beyond the scope of this study).

This study has revealed both the strengths and limits to which the existing facility will be able to accommodate the ever changing demands of professional training over the long-term. The existing facility can continue to be used and renovated for a significant period of time to meet local training needs, as currently understood. As this facility was not built originally to support training, it will likely eventually need to be replaced with a more purpose-built training facility. However, at least for the next 10+ years, it is the design team’s opinion that with planned improvements, appropriate staffing, create programming, and strategic marketing, the existing RTF can continue to be a successful and cost-effective training facility for the community.

PART 2: SPACE NEEDS ANALYSIS

Over several visits to the existing S.C.A.L.E. Regional Training Facility LHB identified the existing use and size of spaces at the RTF. These are presented below and included as attachment iv. In general, it has been our observation that the RTF facility includes much more space than similar facilities throughout the Twin Cities metro area. However, these spaces lack the up-to-date amenities that many similar facilities feature, and many of the current spaces do not directly serve functions comparable to other similar training facilities. This equates to added maintenance and operations costs that do not directly serve the expected uses of such a facility.



Figure 1 Basement Existing Use Plan



Figure 2 First Floor Existing Use Plan

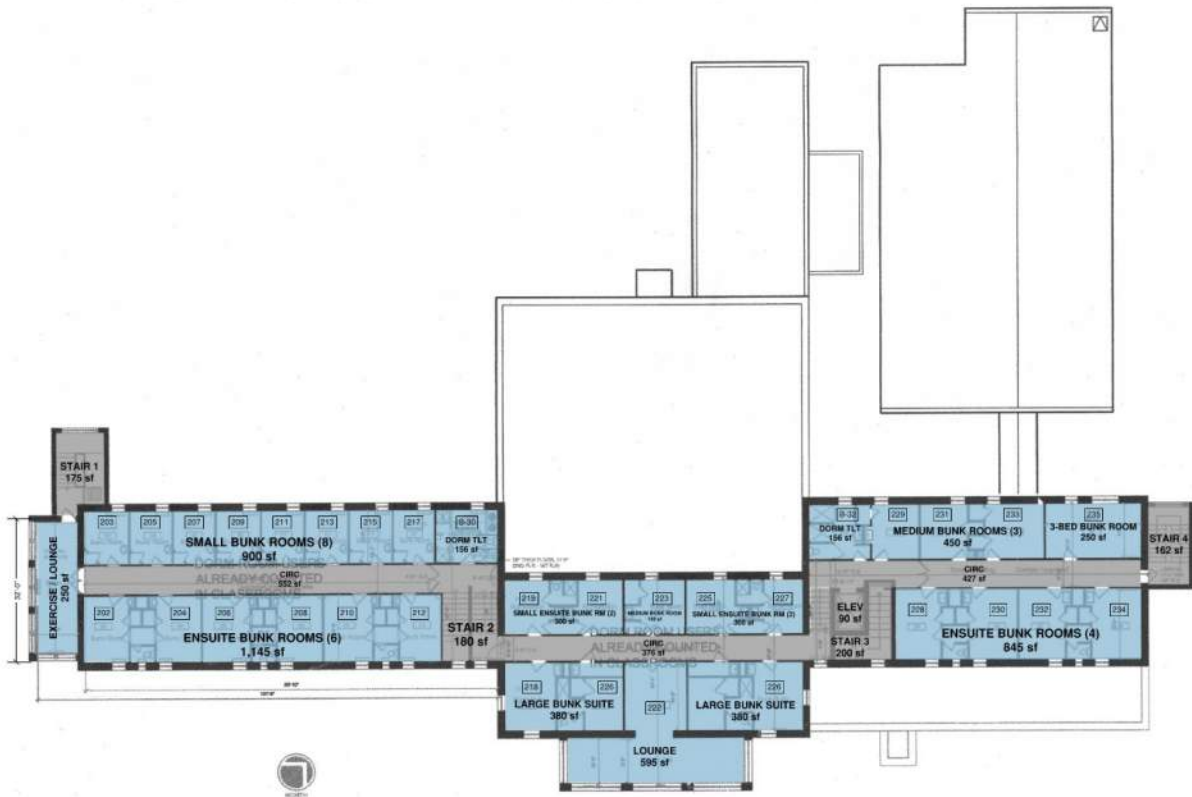


Figure 6 Second Floor Existing Use Plan

Needs Assessment Observations

- 1) The facility is located in an attractive, semi-rural area with relatively easy access off Highway 169.
- 2) The main building of the facility is an attractive historic structure, which is unique amongst similar training facilities in the Twin Cities. The building includes several historic interior spaces, which are amongst the most utilized meeting spaces for groups using the facility.
- 3) The existing buildings have been minimally modified and are well-maintained for buildings of a similar age.
- 4) The existing physical plant of the facility, especially the historic main structure, contains considerably more square footage than required for current uses, at least as currently scheduled. In general, spaces are lightly scheduled, and many are devoted to informal storage.
- 5) The close proximity of the train tracks and the shooting ranges has a negative acoustic impact on adjacent interior spaces.
- 6) Although well maintained, when compared to new (or nearly new) purpose-built, competing facilities in neighboring communities, the facility comes across as a bit tired and the spaces as somewhat makeshift for purpose.
- 7) The firing range is considerably less sophisticated than other training facilities which are completely indoors, allow for different lighting conditions, vehicle access for vehicle adjacent training, temperature controls, appropriate ventilation, and more sophisticated spent ammunition removal systems.
- 8) It is difficult to identify the appropriate entry location and the arrival sequence at the building is not clearly defined. Movement through the site and building is poorly signed.
- 9) The building lacks a clear point of initial entry and thus contact with staff is not always immediate or intuitive. The office entry does not read as a primary entry point for visitors. The primary building entry leads directly to a programmed space.
- 10) Parking is behind the building with no obvious path to a primary building entry. Parking has been described by users as inadequate during the busiest times.
- 11) The building lacks a central ventilation or cooling system. Some individual spaces are cooled using window units.
- 12) The restrooms and shower rooms are in poor condition and do not meet current accessibility requirements. Gendered restrooms are unevenly distributed in the building and can be difficult to locate. There are no locker rooms for users.
- 13) The classroom space at the RTF is generally in alignment with similar local facilities, but IT provisions for users are inadequate per current expectations and standards.
- 14) The facility features an existing MILO use of force training simulator. However, the existing system is out of date.
- 15) Situation rooms are adequate but better configurability is desired so that more adaptable and realistic room configurations are available.

Needs Assessment Conclusion

The existing facility has more than enough room to accommodate the required features of a training facility as required by a rapidly growing county like Scott County. However, the existing historic building was designed for a very different purpose and is not necessarily the best fit for a program like this. This has created awkward agencies and a general haphazard ambience within the building that many commented on during the duration of this study. While the building is in relatively good condition for its age, significant maintenance to the spaces and features that directly support the training purpose of the facility has not been undertaken almost since the opening of the facility in 2007.

Historic preservation Concerns

The RTF's location within a building listed on the National Register of Historic Places offers some advantages and several disadvantages. One advantage it poses is the truly unique spaces it possesses. No other similar facility possesses anything like the great room or the dining room. With the right updating, these spaces could be truly

first-class meeting and event spaces. Additionally, the building's historic status makes it eligible for several history-based funding opportunities. These opportunities are further outlined in the funding strategies section of this report.

On the other hand, the building was designed as a spa over 100 years ago and it makes for an awkward fit for its current use. The spaces are old and many of the finishes and fixtures are well past their useful life. The building was not designed to accommodate modern HVAC systems.

The following should be kept in mind when considering undertaking major projects at the building:

- 1) If major renovations are undertaken, they should be kept to the wings of the building and generally at the interior of the building. Renovations should leave the significant spaces, like the dining and great rooms, intact and largely unaltered. Major circulation routes should also be left intact. Otherwise, reconfiguration of the interior rooms can be undertaken relatively freely. For instance, the dormitory rooms could be reconfigured if necessary.

Additionally, improving the arrival and entrance experience has been discussed. Since entering the building at the historic entrance is impractical as it leads directly to a meeting space, any additional entrance/arrival features should be implemented at the back of the building, which generally conforms to the way the building is used now.

- 2) It is not recommended that the building be demolished, and a new facility be built in its place. This building represents an irreplaceable historic resource, and the public relation issues created by any plan to remove it will be significant enough to make this an unappealing option. The county would be better off selling the property and looking elsewhere if the building is no longer required.

EXISTING BUILDING PHOTOS



Photograph 1: Looking west towards woodshop/garage and parking areas



Photograph 2: View of historic building looking northwest. Taken from Valley View Dr.



Photograph 3: Looking east in great room



Photograph 4: Dining room looking east



Photograph 5: Existing kitchen facilities



Photograph 6: South classroom



Photograph 7: Meeting room in admin area



Photograph 8: Defensive tactics room



Photograph 9: MILO room



Photograph 10: Dorm hallway



Photograph 11: Typical dorm room



Photograph 12: Typical restroom



Photograph 13: Gun cleaning room



Photograph 14: Typical situation room



Photograph 15: Tactical gun range and warming hut



Photograph 16: Tactical gun range



Photograph 17: Fire tower



Photograph 18: Class A training Connex boxes

PEER FACILITY ASSESSMENT

On October 7, 2022, the LHB project team toured four peer facilities in the Twin Cities Metro area to gain a better understanding of how different facilities function, what their costs and fees are, and how they are staffed.

North Metro Regional Public Training Facility (Maple Grove)

Partners: Maple Grove (owner), Hennepin Co. Sheriff, Plymouth, Brooklyn Park

- 1) In operation for about 30 years. There was a major fire in the firing range about 10 years ago.
- 2) Doing major expansion (about \$17 million) with new firing range (funded primarily by Hennepin Co. Sheriff), mat room, simulation room, updated training rooms and related facilities. Going from 22,000 SF to 58,000 SF.
- 3) Renovation includes adding dedicated IT/data rooms.
- 4) 1 full time employee, one 50% maintenance person. 12 part time employees and a cleaning service.
- 5) Firing ranges use steel backstop. They are very happy with this technology.
- 6) Dedicated staff spaces (lockers, offices, break room, etc.)
- 7) Yearly budget ranges between \$350-\$380,000.
- 8) In addition to 'partners', have system of 'members' (currently only Plymouth) with a lower level of dedicated access to the facility at a lower annual fee. They also have 12-15 groups that function on a contract/fee basis. The public is able to utilize the facility on the weekends. Opening range to public is not a money maker, but it is good for public relations.
- 9) Dedicated armory space with secure storage provisions for the partner and member groups.
- 10) Facility is heavily scheduled.
- 11) Ability to fund staffing to support all hours of use is essential. They do evening and weekend hours in addition to typical daytime.
- 12) Controlled access during off hours for partner groups.
- 13) Well defined reception area with ability to supervise comings and goings.
- 14) Well distributed restrooms throughout facility.
- 15) Lockers are provided for firearms while on-site.
- 16) Installing VirTra simulator in lieu of Milo. Constructing oversized space to allow for evolving technology and training needs (could also be repurposed as training or mat room). 3-year lease on VirTra program. They provide own modified guns for training.
- 17) Video monitors in the DT room for training programs.
- 18) Shelves in restrooms for gun belts.
- 19) Training rooms have movable partitions to sub-divide large spaces.
- 20) Developing two-level situation room with movable partition system.
- 21) Firing range allows cars to be brought into spaces.
- 22) Firing range is a money pit. The facility director felt that no single agency could realistically operate an adequate firing range on their own. Always need a staff person on site when firing range is being used.
- 23) Outdoor, controlled space for training.
- 24) Office space provided for Maple Grove and Hennepin County.
- 25) 94 parking spots on site.
- 26) Laundry facilities needed on-site.
- 27) Acoustic controls are critical in the firing range.
- 28) Firing range needs adequate height to accommodate shooting angles.
- 29) Moving target systems in firing range (run by tablet) offer range of options.
- 30) Stairwells are used for training. Providing a variety of stair conditions to support this.
- 31) Pepper balls/bean bag training areas are more relevant now than ever.

Hero Training Center (Cottage Grove)

Owners: Cottage Grove, Woodbury

Tier Members: Washington Co. Sherriff, Oakdale Police, 2 Federal Agencies, Rasmussen College

- 1) Facility construction cost \$21 million. Funding was ½ by the owners and ½ by outside, public funding.
- 2) Both firing ranges are 50 yds.
- 3) Larger range allows car access.
- 4) Ceiling is too low in the range and need side aisles – bullets are hitting both ceiling baffles and walls.
- 5) Firing ranges are set-up with tracks for adjustable depths and target placement.
- 6) Provide trauma kit in firing range.
- 7) Gun cleaning room is lightly used.
- 8) 24/7 access to firing ranges for partner groups.
- 9) 2 full-time staff.
- 10) 6 part-time staff.
- 11) Public works provides maintenance for the facility.
- 12) Found classroom near firing ranges to be useful proximity.
- 13) Significant amount of informal/flex spaces within the corridors.
- 14) Provide secure storage for partner groups.
- 15) Wish they had a lift for deliveries.
- 16) Catering kitchen has proved useful amenity.
- 17) Light use of smaller conference rooms
- 18) Larger classroom for 100 can be subdivided for 50 in each space. The divided spaces are regularly scheduled.
- 19) Training spaces have good IT set-up.
- 20) Mothers room has proved to be unexpectedly well-used amenity.
- 21) Pre-training spaces need to be thought through and should not be within corridors.
- 22) Use TI Systems for virtual training. Has been a good system.
- 23) Indoor tactical training space allows fire truck to be brought into room.
- 24) Tactical training can be fully blacked-out.
- 25) Spaces where vehicles can be brought indoors needs provisions for washing down space afterwards (vehicles bring in dirt, etc.).
- 26) Have dog wash provisions.
- 27) Stairwells are used for training purposes.
- 28) Lockable ammo storage is essential.
- 29) Breach door in tactical space is important for training.
- 30) Able to repel from second floor balcony for training purposes.
- 31) Have two exterior training buildings. These are used by both police and fire departments for longer scenarios. Smoke and floor drains were omitted but should have been included.
- 32) Public can use firing ranges on weekend.

A.B.L.E. Training Facility (Burnsville)

Partners: Burnsville, Apply Valley, Lakeville, Eagan. Also used by outside agencies.

- 1) This is a Class A burn tower facility noted by fire chiefs as a good local example of this type of facility.
- 2) The facility takes a lot of abuse. It requires repairs/patching of CMU every 4 years. Primary structure is protected.
- 3) Live fire burns require significant quantities of burnable material (pallets, bales). These require covered storage space.
- 4) Run of from the site is extensive. It is directed into a nearby filtration pond.
- 5) The facility is heavily scheduled.
- 6) In addition to routine training, the facility is used for local fire academies.

- 7) Flexible options for fire locations.
- 8) Would benefit from a dedicated, conditioned classroom and toilet facilities on site.
- 9) Need a variety of hydrant locations to support varied training routines.
- 10) Interior lights and devices do not work well in real fire situations (covered in soot or damaged beyond useability soon after installation).
- 11) Exterior bleachers are useful but need more shelter and some provision for heating.
- 12) Facility is used year-round.
- 13) Also use Connex boxes for training.
- 14) Would like the ability to do 'ceiling burns' to better simulate reality.
- 15) Forcible door entry training should be included.
- 16) Need anchor points for ladders to set-up scenarios.

South Metro Public Safety Training Facility (Edina)

Owners: Edina, Bloomington, Eden Prairie, Metro Airports Commission

- 1) 100 person training room can be subdivided to seat 30 and 50.
- 2) 28,000 SF facility.
- 3) Have additional dedicated classroom.
- 4) Mat room could be twice as large 2000 sf would be ideal).
- 5) Simulator (MILO) Room is lightly used. Not clear if it's worth providing relative to the cost of the equipment.
- 6) 15 yd firing range with 4 lanes is heavily used and more economical for small groups.
- 7) 1 full-time facility director
- 8) 10 part-time staff
- 9) 1 part-time maintenance and 2 part-time custodial staff
- 10) 5 volunteer range safety staff (mostly retirees)
- 11) Combined 75'/150' firing range is costly to run.
- 12) Ranges are open for public use during specific times.
- 13) Removed 6 tons of lead over 9 months from firing range. Disposal costs about \$15,000.
- 14) Provide secure storage for partners/agencies. If unsecured supplies go missing.
- 15) Strongly recommend steel separations between stations in gun cleaning room. Have had numerous incidents of guns being fired (mostly by police officers).
- 16) Useful to provide indoor support space adjacent to access point for outdoor training area. This is used primarily by the alcohol testing program but is also useful for other groups as restrooms are provided.
- 17) Provide training area for canine agility.
- 18) Hope to build a tactical training building.
- 19) Burn tower (gas system) is under scheduled and consistently loses money. To make viable, needs to be completely replaced.
- 20) Need significantly more storage
- 21) Struggle to efficiently schedule the building due to no-shows.
- 22) Interested in developing a dedicated, exterior 'trench simulator'.
- 23) Essential to have dedicated, on-line presence with scheduling capability.
- 24) Public use is part of facility mission. Cost of providing means this is at best a break-even provision – not a money maker.



Photograph 18: Hero Center firing range



Photograph 19: Hero Center ammunition collection baffles



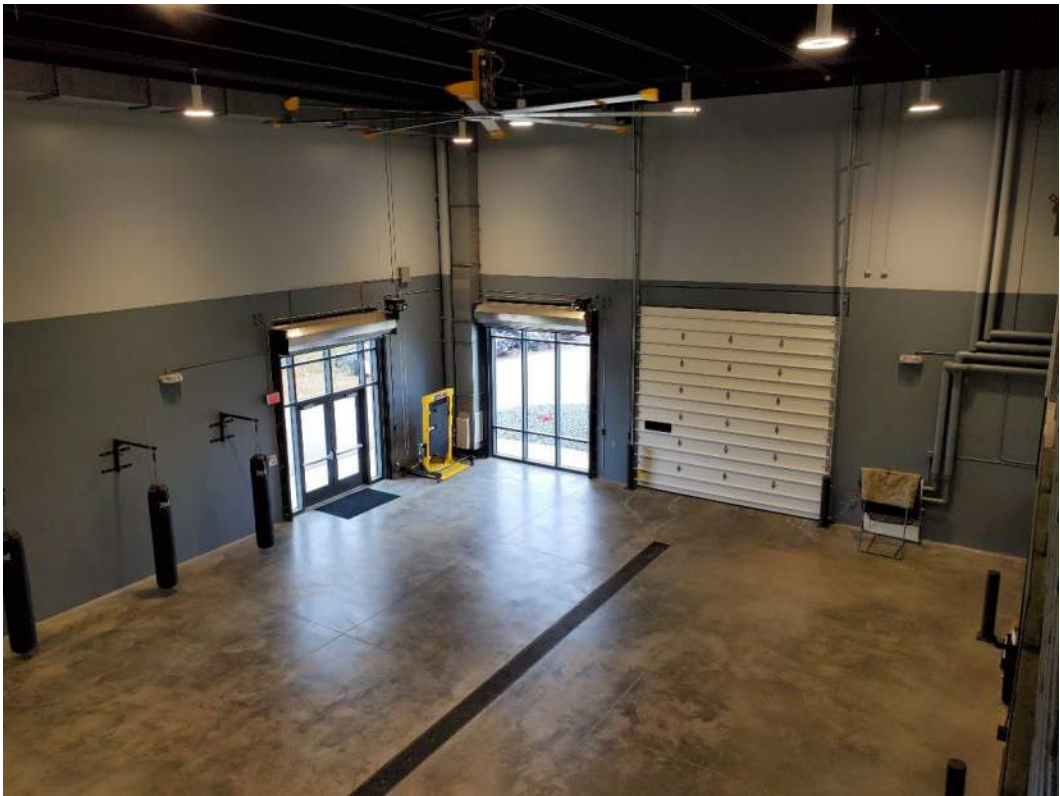
Photograph 20: Hero Center firing stall.



Photograph 21: Hero Center hall storage



Photograph 22: Hero Center reconfigurable situations rooms



Photograph 23: Hero Center double height indoor vehicular training space



Photograph 24: South Metro tactical fire training tower



Photograph 25: South Metro MILO room set-up



Photograph 26: South Metro firearm cleaning room



Photograph 27: South Metro partner storage area

PART 3: STAKEHOLDER ENGAGEMENT

The project team conducted extensive stakeholder outreach during the process of producing this report. The team attended the Scott County Fire Chief’s meeting on September 29th in Jordan, the Scott County Police Chief’s meeting on October 6th. We distributed an online survey regarding the facility to approximately 110 contacts and received responses from 61 individuals. Additionally, we conducted 27 one-on-one discussions with stakeholders who wished to provide additional feedback. The stakeholders comprised of members of the RTF Board of Directors, the RTF Partner Group, and Individual customers. Most individuals consulted were either law enforcement personal, fire fighters, municipal officials, or private training contractors. The following is a summary of the topics they came out of this stakeholder outreach.

OVERVIEW

Based on our discussions and observations, the firing range and the fire equipment are the primary draws to the facility. The mat room, classrooms, and situation rooms were described by most users as nice to have while at the facility, but not necessarily a draw on their own. While many issues with the facility were noted during our outreach, and there are users that are overall dissatisfied with the facility, the site is still heavily used and seems to generally meet most user’s needs, with some notable caveats. Users who recalled training conditions in Scott County prior to the opening of the RTF were still happy to have access to the facility, but these same users also mentioned that what was promised at the inception of the RTF is somewhat different than what the RTF has become. Several users noted that if the RTF was not there, scheduling their required training would be extremely difficult as other facilities are often very heavily booked. It was also noted that while day to day maintenance of the facility seems to be acceptable, significant upkeep of some of the most heavily used features has been deferred for too long.

Some of the communities, while not necessarily considering leaving the facility, were concerned that if large communities were to leave the partnership it would put undue hardship on them.

Several respondents thought that reaching out to groups from Sibley and Le Sueur counties would be a way to bring in more revenue. Additionally, it was mentioned that more outreach should be made to bring in educational groups. For some of the smaller law enforcement user groups in far-flung communities it was noted that there are private facilities that are closer and comparable in price. It was noted that when the facility was first planned there was public works training at the facility, but this has fallen off. This was suggested as another avenue to explore.

Several individuals from private training companies were interviewed, and these individuals were unequivocally happy with facility. They were comfortable with pricing and were grateful to be able to use the RTF for their training programs. These users are often coming from the furthest distances and did not really mention that as a negative aspect of the facility.

It was noted that the guiding vision for the facility appears to have fallen by the wayside. Developing a comprehensive vision for the facility and training program was identified as an essential priority. It was suggested that constant diligence and commitment is needed to ensure continuation of adequate funding for the RTF. It was suggested by one individual that the facility should be fully funded by the county with a nominal charge for users to lessen some of the lingering “turf issues.”

STAFFING AND ADMINISTRATION

Administrative and public perception issues were some of the most significant comments that the project team received. While many respondents indicated that they had a cordial relationship with the staff at the RTF, many

indicated that the facility seemed to be understaffed and that general administrative tasks were being overlooked and let fall to the wayside. Many indicated the need for a better internet presence with the desire for an efficient, transparent, and user-friendly scheduling program available online. There is a perception by some partner groups that other outside groups are sometimes given scheduling priority and are given a better deal. It was noted that there are many hours of the day when users are present at the building and no staff is present. There was the perception by some respondents that fire chiefs were not well represented on the RTF Board.

It was suggested that the RTF Board needs to be more actively engaged develop a more cohesive vision for the facility and to help staff deliver a better product. It was suggested that the director of the facility should be focused on outreach, marketing, and searching out funding opportunities with other staff to take care of day-to-day administrative tasks. The need for dedicated training coordination staff was discussed. One feature that several respondents mentioned as being an initial premise of the RTF that got left behind was an easily accessible centralized training library, so that individual groups could share training programs with each other and build off one another's trainings. Some respondents noted that when they visit the RTF they have to bring all their equipment with them and very little is provided by the RTF. It was also suggested that there is ample grant money available for places like the RTF and having a dedicated staff person to research and secure this funding would be highly beneficial.

Food access was often mentioned, and the ability to have food catered was not widely understood. Some respondents mentioned they would rather just bring food with them go to the extra hassle of coordinating catering.

SITE/LOCATION

Scott county is a large suburban/rural county with a population of 153,200, with approximately two thirds of those people living in the suburban communities of Shakopee, Prior Lake, and Savage at the southwest corner of the Twin Cities metropolitan area. Because these communities contribute a large portion of the users to the facility, the location of the existing facility is seen as an inconvenience to many. Most of these users would prefer a site near the Scott County Public Works Facility. For many of these larger communities, facilities in Burnsville, Edina, and Minnetonka are equally convenient as the existing RTF facility. However, a location further to the north would put the smaller communities at the south end of the county at an even bigger inconvenience and would not be conducive to expanding use into counties further to the south.

The out-of-the-way location of the RTF was identified mostly as a negative aspect of the facility, with many noting the inconvenience of distance to restaurants and lodging facilities. However, there were those that also noted that the remote location was a good fit for the loud, disruptive, and attention-attracting activities that occurred there. Many complained about the lack of nearby food options. It was noted that planned upgrades to Highway 169 should make access to the facility easier in the future.

Parking was mentioned repeatedly by many as often being over-crowded and messy.

Several users indicated that having a driving course would be beneficial, although most also acknowledged that it would be difficult to accommodate this at the existing site. An indoor, climate-controlled facility for practicing traffic stops and squad car exiting was also suggested by several users.

EXISTING BUILDING

Most complaints about the facility were directed at the existing building. Most feel that it is old, run down, and with increased scrutiny placed on law enforcement training practices, not an appropriate site for a modern training facility. Poor IT and AV support for the classrooms, poor HVAC systems, unpleasant and scarce bathrooms, poor water

quality, and a general run-down atmosphere were frequently mentioned. The facility was noted as underutilized and probably too large to efficiently maintain. Fire and police agencies mentioned that the location was not appealing to host nationally recognized training programs. The lack of food, lodging, and modern conveniences were given as the reason for this.

The dorms are generally not appealing, and most local fire and police agencies do not use them. There were some private training companies that were happy to use them. Some of these individuals noted that as ex-military, they were not far off from facilities they were used to. Some noted that the lack of lodging in the immediate area makes the idea of on-site lodging appealing, but modernization is required.

Most municipal agencies have classroom space available in their own communities, so there is little incentive for them to use the classrooms at the RTF. Even communities as close as Jordan expressed this.

The MILO system was noted as out of date. Many indicated that it was not likely useful to invest in upgrading the system as many felt VR technology would completely replace it soon. Others expressed concern that VR technology was not quite there yet, and MILO-type systems offered a type of training that is useful and that hasn't yet been completely replaced by VR yet.

Many mentioned using and appreciating the scenario rooms, but also added that they should be more realistically set up to better simulate real life layouts. This could also include more sensory deprivation features like noise and smoke simulators. A system to centrally monitor the different rooms was also noted as desirable.

Some addition facilities that were mentioned were a shared crime/forensics lab. Others mentioned that a fitness center would be desirable, as many smaller communities do not have the budget to provide adequate fitness centers. One interviewee noted that providing indoor dog training facilities would be beneficial.

GUN RANGES

The gun ranges represent the most utilized features on site. While there were issues noted, the majority of users indicated it was more or less adequate for their needs. Despite negative aspects, many users indicated that it provides one of the most consistently available gun training facilities in the area.

Poor ventilation at the range was one of the top complaints made by many users. The ability to better control light levels within the range was also desirable. A system to provide moving targets was also mentioned as desirable.

One interviewee mentioned that better protection from the climate would be beneficial at the ranges. This might include covered walkways and an improved central warming hut to rest in and store gear between shoots.

Private training groups spoke positively about the range. They enjoy the openness of the range for teaching classes, instead of indoor ranges where everyone is sequestered in a stall. They indicated that this greatly improves communication between student and instructor. They also appreciate that their students, most whom are just learning to use a gun, appreciate not being surrounded by users firing intimidatingly large and powerful guns nearby

FIRE TRAINING EQUIPMENT

Most respondents were generally satisfied with the fire training features at the RTF. Most respondents noted that the existing equipment, which includes the fire tower and burn props, were acceptable but haven't been well maintained over the lifespan of the RTF. Many mentioned the need for improved Class A training features. However, there was hesitation at converting the existing gas fire building into a Class A tower, similar to the A.B.L.E. facility in Burnsville. Some noted that Class A training is necessary but didn't want to exposure their fire fighters to more

harmful carcinogens than they are already being exposed to, and that the gas tower is good for this. Most felt that Connex boxes are an acceptable way to achieve class A training. Almost all noted that Connex boxes have a limited lifespan and that the existing Connex boxes at the RTF are in dire need of replacement. The need for additional storage was noted by users to better protect class A burning materials from the weather. More flexibility for set ups within the burn tower was mentioned as desirable. Having a rail car available for fire training was also noted as a desirable feature and seemed plausible with a railway so close. Some users noted that even with drastic improvements to the features at the RTF, there wouldn't necessarily be a vast increase in use by the departments that currently use it. Some of the larger communities noted that they incorporate many training features into their fire houses when new facilities are built.

PART 5: FINANCES AND FUNDING STRATEGIES

CURRENT CONTRACTS AND OBLIGATIONS

Memoranda of Agreement (MOA) and Joint Powers Agreements were established in 2007, establishing funding commitments to operate the Regional Training Facility (see attachment A). The parties of the Agreements are Scott County, the Shakopee Mdewakanton Sioux Community, and the cities of Belle Plaine, Elko New Market, Jordan, New Prague, Prior Lake, Savage, and Shakopee. Carver County joined the group in 2008. Conditions of the Agreement include issuance of a \$5 million bond with debt service towards the bond to be retired in fiscal year 2027. Parties to the agreement committed to a combined yearly contribution of \$500,000 with payments apportioned amongst the parties (apportionment to be updated every 3 years). Parties to the agreement have not customarily been charged for scheduled use of the facility beyond the yearly contribution.

The Regional Training Facility has applied for three \$1 million state grants for renovations. These grants were awarded in 2008, 2010 and 2013. A funding request for the Regional Training Facility is not included on the 2022 SCALE Legislative Priorities List.

The facility is on the National Register of Historic Places (see appendices for National Register Listing documents). There are no standing obligations or agreements with the State Historic Preservation Office (SHPO) or Minnesota Historical Society (MNHS). There is no record indicating funding has been pursued based upon the historic status of the property.

Member Contribution Payments	2007	2008	2009-2011	2012	2013	2014	2015
Belle Plaine	\$5,004.74	\$10,009.47	NOT AVAILABLE	\$ 7,311	\$ 7,311	\$ 7,311	\$ 7,311
Elko New Market	\$2,594.20	\$5,188.40	NOT AVAILABLE	5,332	5,332	5,332	5,332
Jordan	\$4,017.57	\$8,035.13	NOT AVAILABLE	6,220	6,220	6,220	6,220
New Prague	\$3,925.74	\$7,851.47	NOT AVAILABLE	5,009	5,009	5,009	5,009
Prior Lake	\$21,029.07	\$42,058.14	NOT AVAILABLE	40,998	40,998	40,998	40,998
Savage	\$25,391.00	\$50,781.99	NOT AVAILABLE	43,260	43,260	43,260	43,260
Shakopee	\$35,538.21	\$71,076.42	NOT AVAILABLE	63,376	63,376	63,376	63,376
Carver County (Starting 2008)		\$42,369.07	NOT AVAILABLE	39,745	39,745	39,745	39,745
SMSC	\$17,287.00	\$34,574.00	NOT AVAILABLE	44,604	44,604	44,604	44,604
Scott County	\$114,787.50	\$229,575.00	NOT AVAILABLE	244,137	244,137	244,137	244,137
	<u>\$229,575.03</u>	<u>\$501,519.09</u>		<u>\$ 499,992</u>	<u>\$ 499,992</u>	<u>\$ 499,992</u>	<u>\$ 499,992</u>

Member Contribution Payments	2016	2017	2018	2019	2020	2021	2022
Belle Plaine	\$ 7,311	\$ 7,311	\$ 7,311	\$ 7,311	\$ 7,311	\$ 7,034	\$ 7,034
Elko New Market	5,332	5,332	5,332	5,332	5,332	5,389	5,389
Jordan	6,220	6,220	6,220	6,220	6,220	5,944	5,944
New Prague	5,003	5,003	5,003	5,003	5,003	8,353	8,353
Prior Lake	40,998	40,998	40,998	40,998	40,998	43,598	43,598
Savage	43,260	43,260	43,260	43,260	43,260	42,713	42,713
Shakopee	63,376	63,376	63,376	63,376	63,376	58,469	58,469
Carver County (Starting 2008)	39,745	39,745	39,745	39,745	39,745	39,745	39,745
SMSC	44,604	44,604	44,604	44,604	44,604	44,604	44,604
Scott County	244,137	244,137	244,137	244,137	244,137	244,137	244,137
	<u>\$ 499,986</u>	<u>\$ 499,986</u>	<u>\$ 499,986</u>	<u>\$ 499,986</u>	<u>\$ 499,986</u>	<u>\$ 499,986</u>	<u>\$ 499,986</u>

Figure 3 SCALE Member contributions by year as provide by SCALE RTF. Information for 2009-2011 was not provided.

Revenue	2023	2024	2025	2026	2027
Fees	50,000	50,000	50,000	50,000	50,000
Investment Income	2,000	2,000	2,000	2,000	2,000
Member Contributions	499,986	499,986	499,986	499,986	499,986
Total Revenue	551,986	551,986	551,986	551,986	551,986
Expense	2023	2024	2025	2026	2027
Personnel	249,299	259,888	270,941	282,481	294,529
Facility	129,896	129,150	130,447	131,787	133,122
Scott County Internal Services	8,633	17,267	25,900	34,533	34,533
Member Share of Debt	200,250	199,875	196,625	195,625	194,250
Capital	58,000	85,000	35,000	66,000	53,000
Total Expense	646,078	691,180	658,913	710,426	709,434
Revenue Over/(Under) Expense	(94,092)	(139,194)	(106,927)	(158,440)	(157,448)
Fund Balance	2023	2024	2025	2026	2027
Projected Yearend Balance	197,391	58,197	(48,730)	(207,170)	(364,618)
2022 Projected YE Balance \$291,483					

Figure 4 Proposed budget For the Years 2023 – 2027as provided by SCALE RTF.

Due to a projected flat revenue stream noted in the projected 2023-2027 budget and increasing inflationary pressure, the facility risks having inadequate funding to function as currently organized, much less make substantive improvements to meet current and future needs. Growing revenue is consequently critical to the ongoing functioning and health of the Regional Training Facility (a discussion of potential funding options is addressed elsewhere in this study.)

Although the agreements do cover a range of considerations, the following areas of concern were noted:

- The Agreements make provision for adjusting partner contributions. Although adjustments to individual partner contributions have been made since 2007, the combined, total contribution remains unchanged. This process does not include a requirement for an annual review and analysis of the facility’s changing financial needs or the impact of inflation. Cumulative inflation by itself (per the US Bureau of Labor Statistics) between 2007 and 2022 has been approximately 46%.
- The survey of partner groups indicates roughly half are contemplating going elsewhere for training; this percentage is higher based upon meetings with the fire and police chief groups; however, during the individual interviews, significantly fewer indicated a plan to shift training elsewhere. However, this does raise the question as to the potential withdrawal of at least some current partner groups from the agreement. A major departure of partner groups could result in severe financial hardship for those remaining in the agreement and could potentially compromise the viability of the facility.
- The agreements make provision for adding new partner groups. LHB found no documentation indicating recent attempts to add additional partner groups.

FINANCIAL COMPARISONS

The following section compares costs and fees between the SCALE RTF and three peer facilities in the Twin Cities Metropolitan Area.

OPERATING BUDGET/EXPENSES

	2021 (Actual)	2022 (Actual)	2023 (Estimate)
South Metro	\$941,079	\$1,594,162	\$1,665,757
North Metro	(Not provided)	\$391,000	\$500,000
Hero Center	\$608,509	\$733,805	\$920,340
SCALE RTF	\$611,436	\$233,156	\$642,445

YEARLY DEBT SERVICE

- South Metro** None. If debt service required in future, tracked under Edina city budget.

- North Metro** \$90,000 starting in 2023 (shared equally by Maple Grove, Plymouth, and Brooklyn Center)
\$8.2 million one-time payment from Hennepin County

- Hero Center** None. Any debt service is carried under city budgets of Woodbury and/or Cottage Grove.

- SCALE RTF** \$315,000 to \$370,00 remaining through 2027 (variation reflects incremental increases across final years of debt repayment)

PRIMARY SOURCES OF REVENUE/FUNDING

South Metro	Owner groups:	\$374,287
	Contracting agencies:	\$120,000
	Rentals:	\$93,575
	Investments:	\$2,500
	Other:	\$1,003,800

Notes:
 Recently received \$1 million state grant (see ‘other’ above) and are pursuing additional grants.
 Received \$500,000 in state funds towards original construction; additional \$7 million in original construction costs funded by MAC, Bloomington, Eden Prairie and Edina. Have received grant from DNR to improve accessibility.

North Metro Partners: \$320,000
Other agencies, contracts, public shooting, metal sales, room rentals, etc.: \$180,000

Notes:
Maple Grove is fiscal agent for original construction and new facility costs.
Maple Grove, Plymouth, and Brooklyn Park each pay \$30K per year towards capital expenses as their contribution towards debt servicing.
Hennepin County Sheriff contributed \$8.2 million towards new construction; does not contribute to debt servicing.

Hero Center Contracting agencies: primary funding
Non-partner agencies: secondary funding
Public Funding (Operations): None

Notes:
Cottage Grove obtained a state grant, detailing use of \$9,500,000 State bond proceeds to fund the construction, furnishing and equipping facility.
Woodbury and Cottage Grove both contributed about \$4.5 million to the construction of the facility.

SCALE RTF Members/Partners: \$499,986
Fees for Services: \$50,000
Investments: \$2,000

Notes:
State funding has been in the form of three \$1 million grants over a series of years.

The annual bond payments carried under the RTF budget are payments towards the \$5 million in bonding issued by Scott County per the original RTF agreement. Portion of partner groups fees contribute towards bond payments. Final payments scheduled for 2027. This debt is carried as a liability under the RTF budget.

PARTNER/OWNER GROUP CONTRIBUTIONS (Most current year provided)

South Metro	(Police & Fire)	
	Airport	\$71,893
	Bloomington	\$150,248
	Eden Prairie	\$104,080
	Edina	\$76,136
North Metro	(Police only)	
	Maple Grove:	\$37,180
	Plymouth	\$41,300
	Brooklyn Park	\$55,230
	Hennepin Co. Sheriff	\$187,400
Hero Center	(Police, Agencies, Education)	
	Rasmussen Univ	\$212,374
	Washington Co. Sheriff	\$154,500
	Oakdale Police (Tier II)	\$20,960
	US Immigration & Customs	\$95,900
SCALE RTF	(Police & Fire)	
	Scott County	\$244,137
	Carver Co. Sheriff	\$39,745
	Shakopee	\$41,021
	Savage	\$29,674
	Prior Lake	\$30,111
	Mdewakanton Community	\$44,604
	New Prague	\$17,455
	Elko/New Market	\$13,528
	Jordan	\$20,074
	Belle Plaine	\$19,637

RENTAL RATES

South Metro

- Shooting Range:
 - 1 Person: \$20/lane for 45 minutes
 - 2 Person: \$35/lane for 60 minutes
 - 3 Person: \$45/lane for 70 minutes
- Room Rental:
 - 30 Capacity @ \$240/day
 - 40 Capacity @ \$240/day
 - 50 Capacity @ \$240/day
 - 80 Capacity @ \$450/day
 - Evening & half-day rates available
- Tactical Gym (Mat Room)
 - \$240/day; \$150/half day
- Tactical Tower
 - Police & Fire (without live fire): \$85/hr (2 hr minimum)
 - \$400/day (7 am to 5 pm)
 - \$100/hr (after 5 pm or weekend)
 - Add \$35/hr for water
 - Add \$35/hr for smoke
 - Burn packages offered

North Metro

- Shooting range (temporarily closed to public)
 - \$18/person for 45 minutes
 - \$29/person for 60 minutes
- Room Rental
 - 40 Capacity @ \$150/day
 - 20 Capacity @ \$75/day

Hero Center

- Shooting Range
 - Woodbury & Cottage Grove Residents (Public Use)
 - 1 Person: \$18/hr for 45 minutes
 - 2 Person: \$29/hr for 45 minutes
 - Non-residents (Public Use)
 - 1 Person: \$20/hr for 45 minutes
 - 2 Person: \$31/hr for 45 minutes
 - Police
12 lane 50 yard shooting range: \$195/hr
- Mat Room/Training Simulator
 - \$100/hr for 4 hours
- Room Rental
 - 30, 50, 120 Occupants at \$75-\$350 for 4 hours
- Indoor Tactical Training (flexible room configuration)
 - \$200 for 4 hours
- Outdoor Tactical Training Houses
 - \$200 for 4 hours
- Training Simulator
 - \$80/hr
- Non-partnered/contracted agencies:
 - Add \$25/hr for use before or after regular business hours

SCALE RTF

2022 FEE SCHEDULE

Meeting Rooms - includes projector, screen, whiteboard & sound system	
Great Room (seats up to 200 people) -	\$275.00 per day
Dining Room (seats up to 100 people) -	\$195.00 per day
Large Classroom (seats up to 50 people) -	\$165.00 per day
Small Classroom (seats up to 25 people) -	\$80.00 per day
Break-out Room (seats up to 12 people) -	\$55.00 per day
Video Conferencing	\$300.00 per day
Training Amenities	
MIL0 Simulator Room - RTF approved operator required	\$300.00 per half day
Defensive Tactics Mat Room -	\$250.00 per day
Scenario Rooms - (Apartments, convenience store, bar, bank lobby, North or South wings)	\$275.00 per half day
Obstacle Course -	\$100.00 per Day
Ranges - RTF approved range safety officer required	
Range #1 (25 yard - 10 lanes) -	\$575.00 per half day \$1000.00 per full day
Range #2 (200 /25 yard - 5 lanes) -	\$125.00 per hour
Range #2 (25 yard - 5 lanes) -	\$450.00 per half day \$775.00 per full day
Dorm Rooms	
We have single, double, and suite rooms available. Please call for additional information.	\$30.00 per bed/night
Haz Mat/Fire Simulators	
Car fire simulator -	\$350.00 per session
Propane tank burn prop -	\$325.00 per session
BBQ grill fire prop -	\$225.00 per session
Flammable liquid pan prop -	\$225.00 per session
Commercial dumpster fire prop -	\$275.00 per session
Propane Tree fire prop -	\$350.00 per session
(Propane for portable props included in session cost)	
Command Sim - Communications simulator	Call for pricing
Haz Mat Tanker leak prop -	\$900.00 per day \$450.00 half day \$3.00 per mile
(RTF staff will deliver/put the Haz Mat prop)	
Tactical Burn Tower Area	
Tactical Tower - (Tactical search, entry, ropes etc.)	\$150.00 per half day \$250.00 full day \$550.00 per hour
Tactical Tower (2 hour min.) - Includes 1 RTF approved operator and smoke	\$200.00 per hour
Additional hours, or fraction of -	Call for pricing
Extended use of Tactical Tower -	\$400.00 per half day
Tactical Tower, smoke only - Includes 1 RTF approved operator	\$425.00 per session
Class A Burn Prop -	\$100.00 per Day
Confined Space Training Area	Call for pricing
Fire Truck rental, Class A pumper	

The Tactical Tower burner fuel is to be billed separately (based on current propane market value).
The Regional Training Facility Manager reserves the right to negotiate contract, off peak or long term use pricing on an individual basis.

Catering

Numerous sandwich & meal options available.
Call for Price list.

FUNDING SOURCES

Funding sources that are available to your organization are listed below. Funding opportunities change frequently and should be monitored on a regular basis.

INTERNAL RTF FUNDING

Index budget to inflation with appropriate adjustments for facility-specific costs to keep current with real-world operation and maintenance costs.

Schedule and plan for major capital improvements, timing whenever possible to align with the availability of outside funding sources.

Minimize the need for the facility itself to carry long-term debt under its budget. Partner groups fund their contributions, cash or financed, as appropriate to their internal financial situation.

Establish an endowment fund, targeting major capital and emergency expenses, with the goal of reducing the impact of these expenses on the operating budget.

OUTSIDE GROUP FEES

Adjust facility use fees at least annually to maintain alignment with fees charged at peer facilities.

Establish yearly contracts with regular users, whenever possible.

Establish and market 'Tier 2' partner level for frequent public users that are not interested in or able to underwrite a full partner commitment. This option may be especially attractive to smaller rural communities.

Establish yearly goals for fees from outside groups.

GRANTS, ETC.

Pursue grants from professional associations that support training for fire fighters and police.

Pursue state grants for capital improvements, and when available also for training costs.

- Rural Fire Department Assistance
- Department of Public Safety (source of original grants to the facility)
- Department of Employment and Economic Development (work force training)
- Budgeted state capital funding

HISTORIC PRESERVATION GRANTS

The Minnesota Historical Society (MNHS) offers several grants for historic buildings owned by municipalities or non-profit organizations. These all require that the building be listed on the National Register of Historic Places, which the RTF facility building, original a spa resort, was in 1980.

Legacy Grants

The MNHS has two levels of legacy grants. Small grants of up to \$10,000 to fund studies and minor design documents. These are awarded four times a year. Once a year a large grant, typically up to approximately \$200,000, can be applied for. The large grant application is due in either May or July, depending on the year.

Heritage Partnership Grants

This grant program is available to partnerships to further similar goals at a historic resource. For instance, the Scott County Historical Society could partner with the county government to pursue a Heritage Partnership Grant for the historic mud bath building. Or the SMSC tribal government could partner with the county government. These grants are awarded once a year. The application is due always due in January. There is no stated monetary value, but it might be assumed that a grant would be in the \$50,000 to \$125,000 range.

State Capital Projects Grants-in-Aid

These grants are available for use at publicly owned buildings. The grantee must provide matching funds 1:1. There is no stated monetary value, but the grants may be assumed to be in the \$100,000 to \$200,000 dollar range.

It should be noted that all MNHS grants are required to be used for historic preservation projects. This would mean rehabilitation of historic interiors at the two large gathering spaces at the building, exterior rehabilitation such as tuck pointing, or building envelope improvements such as a new roof. These funds can also be used to improve accessibility within historic spaces, so it could be used to provide ADA restrooms or improve ADA parking and paths of travel. It cannot be used to make modernizations of historic spaces, such as installing AV equipment in a historic room. It could not be used in any of the non-historic elements such as the firing range or burn tower.

HISTORIC TAX CREDITS

The following is excerpted from the Minnesota State Historic Preservation Office's website:

One of the ways the federal government encourages the preservation of historic buildings is through federal tax laws that benefit qualifying historic preservation projects. A project may qualify for a 20% investment tax credit if:

- *It involves rehabilitation of a certified historic building used for income-producing purposes;*
- *the rehabilitation work follows the Secretary of the Interior's Standards for Rehabilitation; and*
- *the project receives preliminary and final approval from the National Park Service.*

Property owners, developers and architects must apply for the tax credit through the Minnesota SHPO and are encouraged to work with SHPO staff to ensure that appropriate rehabilitation measures are followed. The SHPO then passes its recommendations on to the NPS for approval.

Until recently, Minnesota matched these 20% tax credits with an additional 20% investment. While the state match is not currently available, it may be reinstated with the next legislative session.

It should be noted that historic tax credits are not usually realistic to pursue unless a sizable rehabilitation project, in the multimillion-dollar range, is being undertaken.

Historic tax credits are not typically available to public entities, but it is possible to partner with a private developer or financial institution and effectively "sell" the credits to that partner. A qualified tax adviser should be consulted before proceeding with pursuing historic tax credits or forming a partnership.

ADDITIONAL FUNDING RECOMMENDATIONS

Partner Agreements

- Modify agreements to incorporate a required annual process for review and adjustment of partner financial commitments based upon inflationary pressures and known facility-specific needs/costs.
- Modify agreements to more strongly discourage withdrawal from the agreements.

Marketing

- Market to partner groups and their respective governing bodies to assure all are aware of the full-range of what the training facility has to offer.
- Market to potential new partner groups and their respective governing bodies.
- Market the facility to non-partner, fee-paying users, both conventional and non-traditional.
- Market to potential fee-paying user groups with interest in long-term agreements/contracts.
- Develop and maintain a robust on-line presence.

PART 6: MASTER PLAN

The following options are presented as three potential approaches for the continued operation of the facility based on our assessment of the needs and condition of the existing facility, observations of similar peer facilities in the Twin Cities metro area, and extensive stakeholder outreach among the current and past users and planners of the S.C.A.L.E Regional Training Facility (RTF).

OPTION 1 – STATUS QUO

- Consolidate functions into an identified area of the building
 - By mothballing or partially mothballing areas of the building that are underutilized, a savings in operating expense may be gained. However, having entire unoccupied portions of a 100-year-old building are not likely to improve perceptions of an active and inviting facility.
 - In every other modern facility that the project team visited, lack of storage was a universal complaint. This is something that will never be a problem at the RTF, and could be explored further as a provided benefit for local municipalities or other organizations.
- Essential maintenance and repairs to maintain essential functions and programming
- Focus on current partners and users satisfaction
- No staffing adjustments
 - At a minimum staffing would include a director, an administrator, and maintenance staff. Staff should be scheduled to assure coverage whenever the facility is being used.

OPTION 2 – UPDATED FACILITY

- Ongoing and proactive maintenance
 - Prompt expenditure of significant funds should be undertaken as soon as possible to demonstrate the County’s commitment to providing a facility that better meets the needs of the various user groups.
- Updates to maintain facilities to current standards and expectations including:
 - Improvements to the existing gun ranges.
 - Improvements to training facilities, equipment, and storage related to the propane burn tower and the class A burn sheds.
 - Installing AV/IT improvements to all the conference rooms,
 - Improved HVAC systems,
 - Parking, arrival, and wayfinding improvements.
 - ADA accessibility improvements.

- Short-term lease of an up-to-date use of force simulator, with the understanding that this technology may be obsolete soon.
- Improved restroom facilities.
- Additional lockers/gun lockers for day-use storage.
- Kitchen facility improvements. Kitchen facilities should be reconfigured to better serve its current utilization. This will likely involve a reduction in the existing equipment as a full commercial kitchen is not required at the RTF. As the kitchen is quite oversized, an eating nook/break room should be created within the existing kitchen space to serve users while the dining room is in use as a meeting space.
- Refresh of scenario rooms. This would include improvements to the taser room, and a refresh of the 4H room to make it more inviting as a centralized meeting space for groups using the scenario rooms. The 4H groups could be moved to another location if necessary.
- Refresh of the gun cleaning room.
- Creation of secured ammunition storage areas.
- Phased updates to differentiate facility from peers
 - This may include expanding the availability of the historic spaces at the interior for uses not directly related to public safety, such as event space and education groups. The thing that makes the RTF unique is the historic building and the two grand historic interior spaces. These spaces could be promoted as truly unique and desirable features with some refreshing and the right marketing.
- Proactively market facility to expand user groups
 - Making the facility available to communities in the adjacent counties to the south and west should be pursued.
- Adjust staffing levels for optimal operations. Potential staffing to include:
 - Director: Full time. Focuses on vision, marketing, business development, and funding acquisition.
 - Administrative Manager: Full time. Focuses on scheduling, day-to-day operations, client contact, and resolving scheduling conflicts.
 - Maintenance Director: Full time. Should be responsible for maintaining the physical plant and the training equipment.
 - Training coordinator: Part time. Focuses on working with users to catalog training resources and make them available to all user groups through an online repository.
 - Grants coordinator: Part time. Works with director to research and complete grant and other funding applications.
 - Cleaning staff. Contracted.
 - Part time staff as required to provide IT and site/facility assistance whenever the facility is in use.
 - Volunteer pool to supplement paid staff.

OPTION 3 – MAINTAIN FACILITY WITH REDUCED PARTNERS – BRIDGING

- Consolidate functions into an identified area of the building
- Essential maintenance and repairs to maintain minimal functions and programming
- Modest focused updates to retain current and attract new users
- Proactive marketing of facility with goal to rebuild partner and user pool
- Minimal staffing adjustments
- Goal is to stabilize operations and as soon as conditions allow move to Option 2, as described above

COST ANALYSIS

General Cost Analysis Notes

- Costs are based upon high level review of proposed options as identified in this study and should be reconfirmed in-depth after further development of specifics.
- Costs do not include cost escalation as current volatile market conditions make it difficult to predict.
- Costs do not include ongoing procurement challenges, as specific remain in flux.
- Project soft costs (professional fees, testing, permits, etc.) are not included. Soft costs include purchasing/upgrades to equipment not part of the building systems.
- Economies of scale will impact cost of projects – small projects are likely to be more costly per square foot than larger, more comprehensive projects.

Unit Costs for Planning (4th Quarter 2022)

- New ventilation and cooling system \$50-60 per SF
- Improved ventilation and lighting in shooting ranges \$10-20 per SF
- Replace telephone/data distribution (includes WiFi) \$6 per SF
- Replace/upgrade A-V equipment \$25,000-30,000+ per Room
- Door access/security \$4 per SF
- Light replacement (LEDS) and control updates \$8 per SF
- Electrical receptacle and branch circuit installation \$12 per SF
- Carpet replacement with carpet tile \$36 per SF
- Paint walls/ceilings \$1 per SF
- Tile walls/floors (restroom updates) \$12 per SF
- New partitions/ceilings (gypsum bd. on metal studs) \$4.80 per SF
- Kitchen Renovation (this can vary greatly) \$400 per SF to \$1000+ SF
- Weapons Lockers \$600-900 per Locker
- Modular Partitions (Scenario Rooms) \$500-600 per LF
- Multi-level Conex Class A Fire Training Assembly \$35,000 per installation
- MILO System \$85,000+ base price
- Pavement (excludes soil/base preparation and curbs) \$800-1000 per standard parking stall
Stormwater drainage and wetland requirements are not included

Costs Applied to Master Plan Options

- Option 1 – Status Quo
 - Staffing No changes/No new costs
 - Consolidate use of space to minimize maintenance Minimal in-house tasks/No costs
 - Replace A/V equipment in primary meeting rooms (Great Hall, Dining Room, Classroom) \$90,000+
 - Misc. scheduled repairs/maintenance (Estimate) \$50,000

- Option 2 – Updated Facility
 - Full Staffing Per County Compensation Rates
 - Proactive, scheduled maintenance \$100,000
 - Improve fire range lighting and ventilation (Assumes both primary and rifle ranges) \$242,850+
 - Replace A/V equipment in all meetings rooms (Great Hall, Dining Room Classroom, Conference Room, Classroom, Large Conference Room, Sun Rooms, MILO Room) \$240,000+
 - Replace telephone/data distribution (includes WiFi)
 - First Floor and Basement \$216,000
 - Dormitory Floors \$53,400
 - Install ventilation/cooling system
 - First Floor and Basement \$900,000+
 - Dormitory Floors \$445,000+
 - Light replacement (LEDS) and control updates
 - First Floor and Basement \$288,000
 - (Assumes relamp only on dormitory floors)
 - Install door access/security system (throughout) \$139,600
 - Replace carpet (In addition to currently budgeted replacement)
 - First Floor \$341,000
 - Dormitory Floors \$320,400
 - Paint walls/ceilings (assume about 50% of spaces) \$224,500
 - Kitchen renovation \$700,000+
 - Modest renovation and related code/system upgrades
 - Kitchen equipment and lounge furnishings
 - Weapons Lockers
 - 20 New Lockers \$15,000

- Install full signage package (interior and exterior) \$200,000
- ADA/Restroom Upgrades and Expansion \$25,000+ per restroom
- Parking for 83 (assumes 50% occupancy)
 - Add 35 parking stalls (currently 48 stalls +/-) \$35,000+
- Training equipment replacement/upgrades
 - Replace MILO Equipment (in kind) \$85,000+
 - Multi-level Conex Class A Fire Training Set-up \$35,000
 - Modular Partitions (50 LF) \$30,000
 - Other (TBD) Market Rate
- Marketing Costs TBD

- Option 3 – Maintain Facility with Reduced Partners – Bridging
 - Staffing No changes/No new costs
 - Misc. scheduled repairs/maintenance (Estimate) \$50,000
 - Replace A/V equipment in primary meeting rooms (Great Hall, Dining Room, Classroom) \$90,000+
 - Replace telephone/data distribution (includes WiFi)
 - First Floor and Basement \$216,000
 - Limited training equipment replacement/upgrades Market Rate
 - Marketing Costs TBD

Staffing

It is assumed that staff costs are governed by standard county compensation levels for equivalent positions. Current compensation levels should be consulted to identify anticipated costs for the proposed staffing levels.

MASTER PLAN - CONCLUSIONS

It is our opinion that option 2 is the correct path forward in the immediate future for the existing RTF. Despite the need for long deferred maintenance, there is currently a strong need within Scott County for the continued operation of the facility. Prompt investment by the county into the existing facility should give confidence to current partners and potential new partners of the county’s interest in investing in the facility. That being said, it is not likely that the existing facility will be able to continue to meet the rapidly changing needs of public safety training in the long term. It is recommended that Scott County pair immediate investment in the existing facility with long-term planning for deaccessioning the existing historic building and planning a new facility, with the goal of being operational in 10-15 years.

APPENDIX

**i. MEMORANDUM OF AGREEMENT
AND JOINT POWERS AGREEMENT**

**MEMORANDUM OF AGREEMENT
PUBLIC SAFETY TRAINING FACILITY**

This Memorandum of Agreement (hereinafter MOA) is entered into by and between Scott County, Minnesota, a Minnesota municipal corporation (hereinafter referred to as the County), the Shakopee Mdewakanton Sioux Community, a Federally recognized Indian Tribal Government (hereinafter referred to as the Community), and the City of Belle Plaine, the City of Jordan, the City of New Prague, the City of Prior Lake, the City of Savage, the City of Elko, the City of New Market and the City of Shakopee, each a Minnesota municipal corporation (hereinafter referred to as "the Cities"), or collectively referred to as "the Parties").

WHEREAS, each of the Parties is a governing body which provides public safety services for the respective members of their jurisdictions; and

WHEREAS, the Parties have through their affiliation with the Scott County Association for Leadership and Efficiency (S.C.A.L.E.) identified the need to work cooperatively in providing for a joint public safety training facility that can serve all public safety providers; and

WHEREAS, participation in the joint public safety training facility will increase the efficiency, accuracy, and effectiveness of training for public safety providers while decreasing the need to duplicate services within the region; and

WHEREAS, the County and the Cities have entered into, or will execute simultaneously with this MOA, a Joint Powers Agreement pursuant to Minnesota Statutes Section 471.59 to address construction, use, operation, maintenance and administration of the facility; and

WHEREAS, the Parties acknowledge that State law does not authorize tribal government participation in joint powers agreements for said purposes; and

WHEREAS, the Parties further acknowledge that the execution of this separate companion MOA is an appropriate vehicle through which the Community's participation may be fully recognized; and

WHEREAS, the Parties each possess respective authority to enter into this MOA and mutually desire to do so.

NOW THEREFORE, in consideration of the mutual promises and benefits that each of the Parties shall derive here from, the County, the Community, and the Cities hereby enter into this MOA to develop and operate the joint public safety training facility ("training facility").

A. Scope of Agreement.

The purpose of this MOA is to provide for the development and operation of a training facility that can provide an effective and efficient method of training public safety providers.

B. Governing Board.

1. For the purpose of facilitating and administering this MOA, the Public Safety Training Center Governing Board (the Board) shall consist of a representative from the County, a representative from the Community, and a representative from each of the participating Cities.
2. The Board may exercise its powers in order to accomplish the purposes of this Agreement consistent with Minnesota Statute 471.59, this MOA and other applicable laws. The Board shall plan and administer the training facility. The Board shall make recommendations to the Parties regarding the acquisition of new equipment; potential annual and capital budget costs; the need for new staff; cost sharing; maintenance standards and operating procedures; and establish the by-laws and any sub-committees for operation of the training facility.

C. Expenses and Funding.

1. The County agrees to provide its land and facilities located at 17706 Valley View Road, Jordan, Minnesota to the parties as the site for the development of the training facility.
2. The Parties agree that their initial contribution for renovation and construction necessary to bring the training facility into an operational status will collectively be in the amount of \$5,000,000.00.
3. The County agrees to issue \$5,000,000.00 in bonds to provide for the collective contribution of the Parties.
4. The County agrees to provide (on an annual basis) 50% of the funds associated with the debt service payments incurred for the issuance of the bonds necessary for the initial renovation and construction work at the facility and the ongoing costs to operate the facility, minus outside revenues, as determined by the debt service payments and annual budget approved by the Board.
5. The Community and the Cities agree to provide (on an annual basis) the remaining 50% of the funds associated with the debt service payments incurred for the issuance of the bonds necessary for the initial renovation and construction work at the facility and the ongoing costs to operate the facility, minus outside revenues, as determined by the debt service payments and annual budget approved by the Board.

- a. The Community shall pay proportionally based upon their total number of public safety providers within each discipline as a portion of the overall number of public safety providers within each discipline of all participating Parties.
 - b. The Cities shall pay proportionally based upon valuation for tax purposes.
6. The Parties agree that the following schedule shall establish their initial contribution levels (both debt and operating) for 2007 and 2008 and that said levels shall be recalculated and adjusted every three (3) years with the first recalculation being for 2009:

Party	Percentage	2007	2008
Belle Plaine	2.18%	\$5,004.74	\$10,009.47
Elko/New Market	1.13%	\$2,594.20	\$5,188.40
Jordan	1.75%	\$4,017.57	\$8,035.13
New Prague	1.71 %	\$3,925.74	\$7,851.47
Prior Lake	9.16%	\$21,029.07	\$42,058.14
Savage	11.06%	\$25,391.00	\$50,781.99
Shakopee	15.48%	\$35,538.21	\$71,076.42
SMSC	7.53%	\$17,287.00	\$34,574.00
Scott County	50.000/0	\$114,787.50	\$229,575.00

D. Major Policy Reformation and/or Dispute Resolution

All Parties will seek in good faith to resolve policy, equipment, funding, technological and other issues through negotiation or other forms of dispute resolution mutually acceptable to the Parties.

E. Amendment/Withdrawal or Termination of MOA.

- 1. This MOA may be amended upon agreement of the County, the Community and the participating Cities.
- 2. A Party may withdraw from this MOA upon providing a written notice to the Board at least ninety (90) days prior to the end of the current calendar year of its intent to withdraw at the end of that calendar year. The withdrawing Party shall:
 - a. Be responsible for its proportional contribution of the annual operating contribution through the remainder of that calendar year; and
 - b. Continue its responsibility for its proportional contribution to the annual debt service for one (1) year after withdrawal.

3. A municipality, not party to this initial MOA, may join upon a concurring vote of all Parties. Upon the addition of a new party the funding formula outlined in Paragraph C, subparagraph 6 shall be modified and the joining party shall be required to make a contribution based upon a recalculation of the contribution levels for the year the party joins.

4. The termination/withdrawal of a Party's membership shall have no effect upon this MOA other than a modification of the funding formula outlined in Paragraph C, subparagraph 6 upon expiration of the time frames described in subsection 2 above.

F. Indemnification.

Each Party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which another Party, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent act or omission of the Party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this MOA. Notwithstanding the above, with the exception of the Community, the parties recognize that liability under this MOA is controlled by Minnesota Statute Section 471.59, Subdivision 1(a) and that the total liability for the parties shall not exceed the limit on governmental liability for a single use of government as specified in Minnesota Statute Section 466.04, Subdivision 1.

G. Severability.

The provisions of this MOA shall be deemed severable. If any part of this MOA is rendered void, invalid, or unenforceable by a Court of competent jurisdiction, such rendering shall not affect the enforceability and validity of the remainder of this MOA unless the part or parts which are void invalid or otherwise unenforceable shall substantially impair the value of the entire MOA with respect to any Party.

H. Term of Agreement.

The term of this MOA shall commence upon 1 August 2006, the date of signature by the Parties notwithstanding, and shall continue in effect thereafter unless cancelled by agreement of the County, Community, and Cities.

I. Entire Agreement, Amendment, and Waiver.

This MOA and the Joint Powers Agreement effective, 1 August 2006, embody the entire agreement and understanding of the Parties regarding the subject matter of this MOA and all prior agreements, representations, statement, and understandings, oral and written, are merged in this MOA by this Section. This MOA may not be altered, amended, modified,

or supplemented except in a writing signed by the Parties, which will be effective from and after the date that it is signed by all the Parties if an effective date is not specified. No MOA provision is waived unless done so in writing and signed by the Party against whom such waiver is asserted.

J. Counterparts.

This MOA may be signed in separate counterparts, and the counterparts, taken together, shall constitute a single agreement.

K. Notices.

Except as otherwise specifically provided in this MOA, all notices, demands, and communications required under this MOA will be in writing and will be directed as follows:

If to the Shakopee Mdewakanton Sioux Community:

Tribal Administrator
2330 Sioux Trail N.W.
Prior Lake, Minnesota 55372

If to Training Facility Joint Powers Board
Chair, Training Facility Board
200 West 4th Avenue
Shakopee, MN 55379

L. How Notices May Be Delivered.

Notices may be:

- a. Delivered personally;
- b. Sent by nationally recognized overnight courier; or
- c. Sent by first class, certified United States Mail, return receipt requested, postage prepaid.

M. When Notices Are Effective.

Notices are effective:

- a. On receipt if delivered personally;
- b. On the next business day if sent by overnight courier; or
- c. On the date shown on the receipt if mailed, unless delivery is refused or delayed by the addressee, in which event they are deemed delivered on the third business day following deposit in the United States Mail.

N. Changes In Notice Address.

A Party may change the address to which notice will be delivered by notice given to all parties. No Party may require notice to be delivered to more than two addresses.

O. No Third Party Beneficiaries.

Except as otherwise specifically provided in this MOA, no rights, privileges, or immunities of any Party under this MOA will inure to the benefit of any third-party, nor will any third-party be deemed to be a beneficiary of any of this MOA's provisions.

P. Successors and Assigns.

This MOA binds and inures to the benefit of the legal successors and assigns of the Parties.

Q. Governmental Authority.

- A. Nothing in this MOA shall confer or be construed to confer any authority on any city, county or state or any department, agency, or subdivision of any city, county or state.
- B. Nothing in this MOA shall be construed or interpreted to limit or expand any jurisdiction or authority of any Party, to waive any immunities, or to otherwise modify the legal rights of any person, to accomplish any act violative of tribal, state or federal law or to subject the Parties to any liability to which they would not otherwise be subject by law.

R. Sovereign Immunity.

Nothing in this MOA is nor shall be construed to be a waiver of the Community's sovereign immunity from suit, and the Community hereby expressly retains its sovereign immunity from suit. In the event of a conflict between the provisions of this Paragraph and any other language contained herein, the language of this Paragraph shall control and prevail.

S. Captions.

Captions and paragraph headings used in this MOA are for convenience only, and are not part of this MOA, and shall not be deemed to limit or alter any provisions of this MOA, and shall not be deemed relevant in construing the MOA.

IN WITNESS WHEREOF, the Parties have caused this MOA to be executed as of this 28th day of February, 2007.

COUNTY OF SCOTT

APPROVED:

By Barbara Marschall
 Barb Marschall, Chair
 Board of Scott County Commissioners

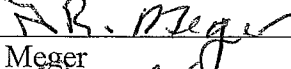
[Signature]
 David Unmacht
 Scott County Administrator

Date: September 5, 2007

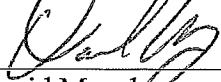
Date: September 10, 2007

CITY OF BELLE PLAINE

APPROVED:

By 
Tom Meger
Mayor City of Belle Plaine

Date 8-30-07


David Murphy
Belle Plaine City Administrator

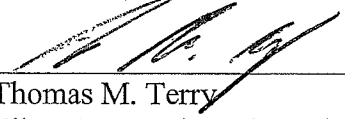
Date 8/30/07

CITY OF ELKO NEW MARKET

APPROVED:

By 
Kent V. Hartzler
Mayor City of Elko New Market

Date 9/6/07


Thomas M. Terry
Elko New Market City Administrator

Date 9/6/07

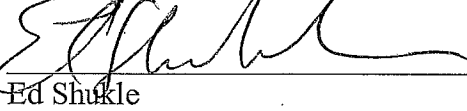
CITY OF JORDAN

APPROVED:

Ron

By 
Rob Jabs
Mayor City of Jordan

Date 9/4/07


Ed Shukle
Jordan City Administrator

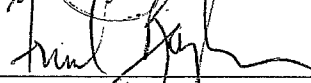
Date 9/4/07

CITY OF PRIOR LAKE

APPROVED:

By 
Jack G. Haugen
Mayor City of Prior Lake

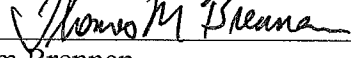
Date 9/4/07


Frank Boyles
Prior Lake City Manager

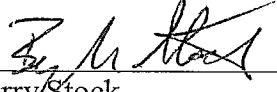
Date 9/4/07

CITY OF SAVAGE

APPROVED:

By: 
Tom Brennan
Mayor City of Savage


Date: 9/2/07


Barry Stock
Savage City Administrator

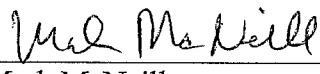
Date: 10/3/07

CITY OF SHAKOPEE

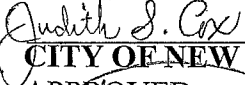
APPROVED March 6, 2007

By: 
John J. Schmitt
Mayor City of Shakopee

Date: 9/7/07


Mark McNeill
Shakopee City Administrator

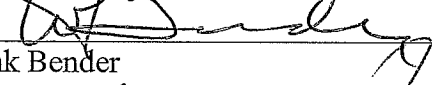
Date: 9/7/07

, Shakopee City Clerk

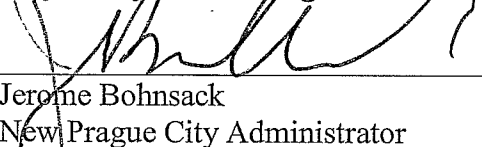
Date: 9/7/07

CITY OF NEW PRAGUE

APPROVED:

By: 
Bink Bender
Mayor City of New Prague

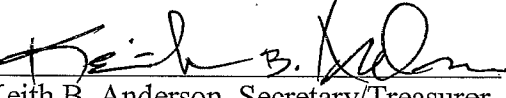
Date: 9/4/07


Jerome Bohnsack
New Prague City Administrator

Date: 9/4/07

SHAKOPEE MDEWAKANTON SIOUX COMMUNITY

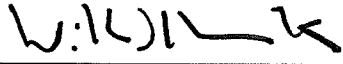
By: 
Stanley R. Crooks, Tribal Chairman

By: 
Keith B. Anderson, Secretary/Treasurer.

Date: 2/28/07

Date: 2/28/07

Approved as to form and execution:

By: 
William J. Hardacker, Tribal Attorney

Date: 2-28-07

**JOINT POWERS AGREEMENT
PUBLIC SAFETY TRAINING FACILITY**

This Agreement is entered into by and between Scott County, Minnesota, a Minnesota municipal corporation (hereinafter referred to as the County), the Shakopee Mdewakanton Sioux Community a Federally recognized Indian Tribal Government (hereinafter referred to as the Community), and the City of Belle Plaine, the City of Jordan, the City of New Prague, the City of Prior Lake, the City of Savage, the City of Elko, the City of New Market and the City of Shakopee, each a Minnesota municipal corporation (hereinafter referred to as “the Cities”, or collectively referred to as “the Parties”, pursuant to Minnesota Statute 471.59.

WHEREAS, each of the Parties is a governing body which provides public safety services for the respective members of their jurisdictions; and,

WHEREAS, the Parties have through their affiliation with the Scott County Association for Leadership and Efficiency (S.C.A.L.E.) identified the need to work cooperatively in providing for a joint public safety training facility that can serve all public safety providers; and,

WHEREAS, participation in the joint public safety training facility will increase the efficiency, accuracy, and effectiveness of training for public safety providers; while decreasing the need to duplicate services within the region.

NOW THEREFORE, in consideration of the mutual promises and benefits that each Parties shall derive here from, the County, the Community, and the Cities hereby enter into this agreement to develop and operate the joint public safety training facility (“training facility”).

A. Scope of Agreement.

The purpose of this Agreement is to provide for the development and operation of a training facility that can provide an effective and efficient method of training public safety providers. Continuation of the training facility will occur only upon the approval by the County, the Community, and the Cities of this Joint Powers Agreement.

B. Joint Powers Board.

1. For the purpose of facilitating and administering this Agreement, the Public Safety Training Center (Joint Powers) Board (Board) shall consist of a representative from the County, a representative from the Community, and a representative from each of the participating cities.

2. The Board may exercise its powers in order to accomplish the purposes of this Agreement consistent with Minnesota Statute 471.59 and other applicable laws. The Board shall plan and administer the training facility. The Board shall make recommendations to the Parties regarding the acquisition of new equipment; potential annual and capital budget costs; the need for new staff; cost sharing; maintenance standards and operating procedures and establish the by-laws and any sub-committees for operation of the training facility.

C. Expenses and Funding:

1. The County agrees to provide its land and facilities located at 17706 Valley View Road, Jordan, Minnesota to the parties as the site for the development of the training facility.
2. The parties agree that their initial contribution for renovation and construction necessary to bring the training facility into an operational status will collectively be in the amount of \$5,000,000.00.
3. The County agrees to issue \$5,000,000.00 in bonds to provide for the collective contribution of the parties.
4. The County agrees to provide (on an annual basis) 50% of the funds associated with the debt service payments incurred for the issuance of the bonds necessary for the initial renovation and construction work at the facility and the ongoing costs to operate the facility, minus outside revenues, as determined by the debt service payments and annual budget approved by the Board.
5. The Community and the Cities agree to provide (on an annual basis) the remaining 50% of the funds associated with the debt service payments incurred for the issuance of the bonds necessary for the initial renovation and construction work at the facility and the ongoing costs to operate the facility, minus outside revenues, as determined by the debt service payments and annual budget approved by the Board:
 - a. The Community will pay proportionally based upon their total number of public safety providers within each discipline as a portion of the overall number of public safety providers within each discipline of all participating entities.
 - b. The Cities will pay proportionally based upon valuation for tax purposes.
6. The parties agree that the following schedule shall establish their initial contribution levels (both debt and operating) for 2007 and 2008 and that

said levels shall be recalculated and adjusted every three (3) years with the first recalculation being for 2009.

Party	Percentage	2007	2008
Belle Plaine	2.18%	\$5,004.74	\$10,009.47
Elko/New Market	1.13%	\$2,594.20	\$5,188.40
Jordan	1.75%	\$4,017.57	\$8,035.13
New Prague	1.71%	\$3,925.74	\$7,851.47
Prior Lake	9.16%	\$21,029.07	\$42,058.14
Savage	11.06%	\$25,391.00	\$50,781.99
Shakopee	15.48%	\$35,538.21	\$71,076.42
SMSC	7.53%	\$17,287.00	\$34,574.00
Scott County	50.00%	\$114,787.50	\$229,575.00

D. Major Policy Reformation and/or Dispute Resolution.

All Parties will seek in good faith to resolve policy, equipment, funding, technological and other issues through negotiation or other forms of dispute resolution mutually acceptable to the Parties.

E. Amendment/Withdrawal or Termination of Agreement.

1. This Agreement may be amended upon agreement of the County, the Community and the participating Cities.
2. A Party may withdraw from this Agreement upon providing a written notice to the Board at least ninety (90) days prior to the end of the current calendar year of its intent to withdraw at the end of that calendar year. The withdrawing Party shall:
 - a. Be responsible for its proportional contribution of the annual operating contribution through the remainder of that calendar year; and,
 - b. Continue its responsibility for its proportional contribution to the annual debt service for one year after withdrawal.
3. A municipality, not party to this initial Agreement, may join the Joint Powers Entity upon a concurring vote of all Parties. Upon the addition of a new party the funding formula outlined in Paragraph C, Subparagraph 6 shall be modified and the joining party shall be required to make a contribution based upon a recalculation of the contribution levels for the year the party joins.

F. Indemnification.

Each Party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which another Party, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent act or omission of the Party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement.

G. Severability.

The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or unenforceable by a Court of competent jurisdiction, such rendering shall not affect the enforceability and validity of the remainder of this Agreement unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Agreement with respect to any Party.

H. Term of Agreement.

The term of this Agreement shall commence upon 1 August 2006, the date of signature by the Parties notwithstanding, and shall continue in effect thereafter unless cancelled by agreement of the County, Community, and Cities.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this day of _____, 2006.

COUNTY OF SCOTT

APPROVED:

By Jon Ulrich
Jon Ulrich
Chair, Board of Scott
County Commissioners

Date: July 25, 2006

David Unmacht
David Unmacht
Scott County Administrator

Date: July 25, 2006

CITY OF BELLE PLAINE

APPROVED:

By Tom Meger
Tom Meger
Mayor City of Belle Plaine

8-11-06
Date

David Murphy
David Murphy
Belle Plaine City Administrator

8-11-06
Date

CITY OF ELKO
APPROVED:

By Kent V. Hartzler
Kent V. Hartzler
Mayor City of Elko

8-16-06
Date

Mark Nagel
Mark Nagel
Elko City Administrator

8-11-06
Date

CITY OF JORDAN
APPROVED:

By Ron Jabs
Ron Jabs
Mayor City of Jordan

8/11/06
Date

Ed Shinkle
Ed Shinkle
Jordan City Administrator

8/11/06
Date

CITY OF NEW MARKET
APPROVED:

By Jim Friesges
Jim Friesges
Mayor City of New Market

8/15/06
Date

Thomas M. Terry
Thomas M. Terry
New Market City Administrator

8/11/06
Date

CITY OF PRIOR LAKE
APPROVED:

By Jack G. Haugen
Jack G. Haugen
Mayor City of Prior Lake

7/17/06
Date

Frank Boyles

Frank Boyles
Prior Lake City Manager

7/17/06

Date

CITY OF SAVAGE
APPROVED:

Thomas M Brennan

By *Thomas M Brennan*
Tom Brennan
Mayor City of Savage

8/21/06

Date

Barry Stock

By *Barry Stock*
Barry Stock
Savage City Administrator

8/21/06

Date

CITY OF SHAKOPEE
APPROVED:

John J Schmitt

By *John J Schmitt*
John J Schmitt
Mayor City of Shakopee

August 2, 2006

Date

Mark McNeill

By *Mark McNeill*
Mark McNeill
Shakopee City Administrator

August 2, 2006

Date

Judith S. Cox
Judith S. Cox, City Clerk

CITY OF NEW PRAGUE
APPROVED:

Craig S Sindelar

By *Craig S Sindelar*
Craig S. Sindelar
Mayor City of New Prague

7-16-06

Date

Jerome Bohnsack

By *Jerome Bohnsack*
Jerome Bohnsack
New Prague City Administrator

7-16-06

Date

ii. NATIONAL REGISTER NOMINATION

United States Department of the Interior
Heritage Conservation and Recreation Service

National Register of Historic Places Inventory—Nomination Form

See instructions in *How to Complete National Register Forms*
Type all entries—complete applicable sections

For NCRS use only

received JAN 29 1980

date entered APR 17 1980

1. Name

historic Mudbaden Sulphur Springs Company

and/or common Abbot-Northwestern Hospital - Family Treatment Center

2. Location

street & number Off of Highway 169 and County Road 63 not for publication

city, town Sand Creek Township Jordan
X vicinity of congressional district Second

state Minnesota code 22 county Scott code 139

3. Classification

Category	Ownership	Status	Present Use
<u> </u> district	<u> </u> public	<u>X</u> occupied	<u> </u> agriculture <u> </u> museum
<u>X</u> building(s)	<u>X</u> private	<u> </u> unoccupied	<u> </u> commercial <u> </u> park
<u> </u> structure	<u> </u> both	<u> </u> work in progress	<u> </u> educational <u> </u> private residence
<u> </u> site	Public Acquisition	Accessible	<u> </u> entertainment <u> </u> religious
<u> </u> object	<u> </u> in process	<u>X</u> yes: restricted	<u> </u> government <u> </u> scientific
	<u> </u> being considered	<u> </u> yes: unrestricted	<u> </u> industrial <u> </u> transportation
		<u> </u> no	<u> </u> military <u>X</u> other: medical

4. Owner of Property

name Lynnville Limited Partnership

street & number R.R. 2

city, town Jordan vicinity of state Minnesota

5. Location of Legal Description

courthouse, registry of deeds, etc. Recorder's Office, Scott County Courthouse

street & number 428 South Holmes

city, town Shakopee state Minnesota 55379

6. Representation in Existing Surveys

Statewide Survey
title of Historic Resources has this property been determined eligible? yes no

date 1979 federal X state county local

depository for survey records Minnesota Historical Society, J.J. Hill House

city, town St. Paul state Minnesota 551

7. Description

Section 13, Item b.

Condition		Check one	Check one
<input type="checkbox"/> excellent	<input type="checkbox"/> deteriorated	<input type="checkbox"/> unaltered	<input checked="" type="checkbox"/> original site
<input checked="" type="checkbox"/> good	<input type="checkbox"/> ruins	<input checked="" type="checkbox"/> altered	<input type="checkbox"/> moved date _____
<input type="checkbox"/> fair	<input type="checkbox"/> unexposed		

Describe the present and original (if known) physical appearance

Mudbaden Sulphur Springs Company is located two miles northeast of Jordan in the Minnesota River Valley off of County Road 63 in Sand Creek township. It is situated on the tracks of the North Western Railway (which run directly in front of the building) on a large landscaped area. The surrounding area is sparsely settled. The land immediately surrounding the building is fairly marshy; The Minnesota River is located less than a mile to the Northwest.

The large 2 story red brick structure, constructed in 1915, is designed in a Classical Revival style on a plan common in institutional buildings during the early part of the twentieth century. The building is composed of a main central section with a pedimented central pavilion flanked by long narrow wings. Classical design features include the white wood trim decorating the cornice, polychrome brickwork setting off corner quoins and wide arches of the central section, and the pedimented central pavilion.

A one story brick section of more recent construction date located on the front side of the northern wing is used for offices by the present occupants of the building. A two story brick addition is located at the end of both wings and houses a stairwell. Several additions of recent construction dates are located at the rear of the building.

Other structures on the property include a low multiple garage building (ca. 1925) a single garage (former cottage - ca. 1920), a greenhouse (ca.1925) and boiler room (ca. 1905). The foundation of a railroad flag station is located on the tracks south of the building.

The building is in an excellent state of repair and retains its design integrity. It is currently leased by Abbot-Northwestern for use as a Family Treatment Center.

8. Significance

Section 13, Item b.

Period	Areas of Significance—Check and justify below			
<input type="checkbox"/> prehistoric	<input type="checkbox"/> archeology-prehistoric	<input type="checkbox"/> community planning	<input type="checkbox"/> landscape architecture	<input type="checkbox"/> religion
<input type="checkbox"/> 1400-1499	<input type="checkbox"/> archeology-historic	<input type="checkbox"/> conservation	<input type="checkbox"/> law	<input type="checkbox"/> science
<input type="checkbox"/> 1500-1599	<input type="checkbox"/> agriculture	<input type="checkbox"/> economics	<input type="checkbox"/> literature	<input type="checkbox"/> sculpture
<input type="checkbox"/> 1600-1699	<input type="checkbox"/> architecture	<input type="checkbox"/> education	<input type="checkbox"/> military	<input type="checkbox"/> social/
<input type="checkbox"/> 1700-1799	<input type="checkbox"/> art	<input type="checkbox"/> engineering	<input type="checkbox"/> music	<input type="checkbox"/> humanitarian
<input type="checkbox"/> 1800-1899	<input type="checkbox"/> commerce	<input type="checkbox"/> exploration/settlement	<input type="checkbox"/> philosophy	<input type="checkbox"/> theater
<input checked="" type="checkbox"/> 1900-	<input type="checkbox"/> communications	<input type="checkbox"/> industry	<input type="checkbox"/> politics/government	<input type="checkbox"/> transportation
		<input type="checkbox"/> invention		<input checked="" type="checkbox"/> other (specify) health/recreation

Specific dates 1915 **Builder/Architect**

Statement of Significance (in one paragraph)

Mudbaden Sulphur Springs is a well preserved early 20th century health resort significant for its association with an important aspect of Minnesota history, health, recreation, and tourism. An immigrant familiar with the success of mud baths and spas in operation in Germany discovered sulphur springs on the Ole Rosendahl farm during the 1890's. Shortly thereafter Ole Rosendahl began a small scale health resort offering mud bath treatments in his home. The enterprise soon became a popular operation drawing clients to the area. Two other spas entered the competition during the first decade of the 20th century; Jordan Sulphur Springs (now Valley View Nursing Home), located one mile northeast of Mudbaden, and Mudcura (formerly known as Assumption Seminary), located on the west side of the Minnesota River in Carver County. Mudbaden remains the best preserved. The present building was constructed in 1915 and could accommodate and treat 200 patients. Equipped with its own railway station, Mudbaden was both a hospital and resort. Its "homelike" accommodations were advertised for patient or vacationist; comfort and convenience were its bywords. Mudbaden operated as a health resort until 1947. It has been used as a treatment and therapy center since 1967. For its long association with the health and resort theme in Minnesota's history and for its important role in the development of Scott County after 1900, Mudbaden is significant.

9. Major Bibliographical References

Section 13, Item b.

Anderson, Gail, ed., Jordan, Minnesota, A Newspaper Looks at a Town, Jordan, 1975.
Anderson, Gail, photo collection.
Jordan Independent
Mudbaden advertisements information, M.H.S. Pamphlet collection, Minnesota Historical Society library, 690 Cedar Street, St. Paul.

10. Geographical Data

UTM NOT VERIFIED
ACREAGE NOT VERIFIED

Acreege of nominated property approx. 10 acres
Quadrangle name New Prague Quadrangle scale 15 minute

UMT References

A	<u>1</u> <u>5</u>	<u>4</u> <u>5</u> <u>1</u> <u>2</u> <u>2</u> <u>0</u>	<u>4</u> <u>9</u> <u>4</u> <u>8</u> <u>8</u> <u>7</u> <u>5</u>	B			
	Zone	Easting	Northing		Zone	Easting	Northing
C				D			
E				F			
G				H			

Verbal boundary description and justification

The SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of section 8, T114N, R23W, excepting the railroad right of way crossing the southeast corner of the property.

List all states and counties for properties overlapping state or county boundaries

state	code	county	code
state	code	county	code

11. Form Prepared By

name/title Britta Bloomberg, Research Historian - Survey
Minnesota Historical Society
organization State Historic Preservation Office date July 1979
street & number 240 Summit Avenue, J.J. Hill House telephone (612) 296-0101
city or town St. Paul state Minnesota 55102

12. State Historic Preservation Officer Certification

The evaluated significance of this property within the state is:

national state local

As the designated State Historic Preservation Officer for the National Historic Preservation Act of 1966 (Public Law 89-665), I hereby nominate this property for inclusion in the National Register and certify that it has been evaluated according to the criteria and procedures set forth by the Heritage Conservation and Recreation Service.

State Historic Preservation Officer signature Russell W. Fridley
title Russell W. Fridley, State Historic Preservation Officer date 1-9-80

For HCERS use only
I hereby certify that this property is included in the National Register

Keeper of the National Register

Attest:

Chief of Registration

United States Department of the Interior
National Park Service

National Register of Historic Places Continuation Sheet

Section number _____ Page _____

ADDITIONAL INFORMATION

for Keeper Melvin Lynn
11/19/89

United States Department of the Interior
National Park Service

National Register of Historic Places Continuation Sheet

Section number _____ Page _____

**Note: These changes apply to
Mudbaden Sulphur Springs Company in
Scott County, Minnesota.**

REFERENCE NUMBER: 80002165

STATE: MINNESOTA

COUNTY: Scott

RESOURCE NAME (HISTORIC):

CITY:

VICINITY OF: Jordan

ADDRESS: Co. Hwy. 63

CERTIFICATION DATE:

REMOVED DATE:

COMMENTS:

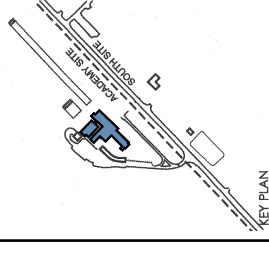
Nina M. Archabal

Nina M. Archabal
State Historic Preservation Officer

JUN 17 1988

Date

**iii. EXISTING PROGRAMMING PLANS
AND SPACE SPREADSHEETS**



PROJECT NAME:
**SCALE REGIONAL
 TRAINING FACILITY
 (RTF) STUDY**

LHB PROJECT #220872

TASK:

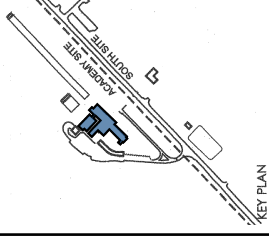
**EXISTING
 SPACE
 INVENTORY**

**MAIN
 BUILDING
 FLOOR PLANS**



1 BASEMENT FLOOR PLAN

SCALE: 1" = 20'-0"

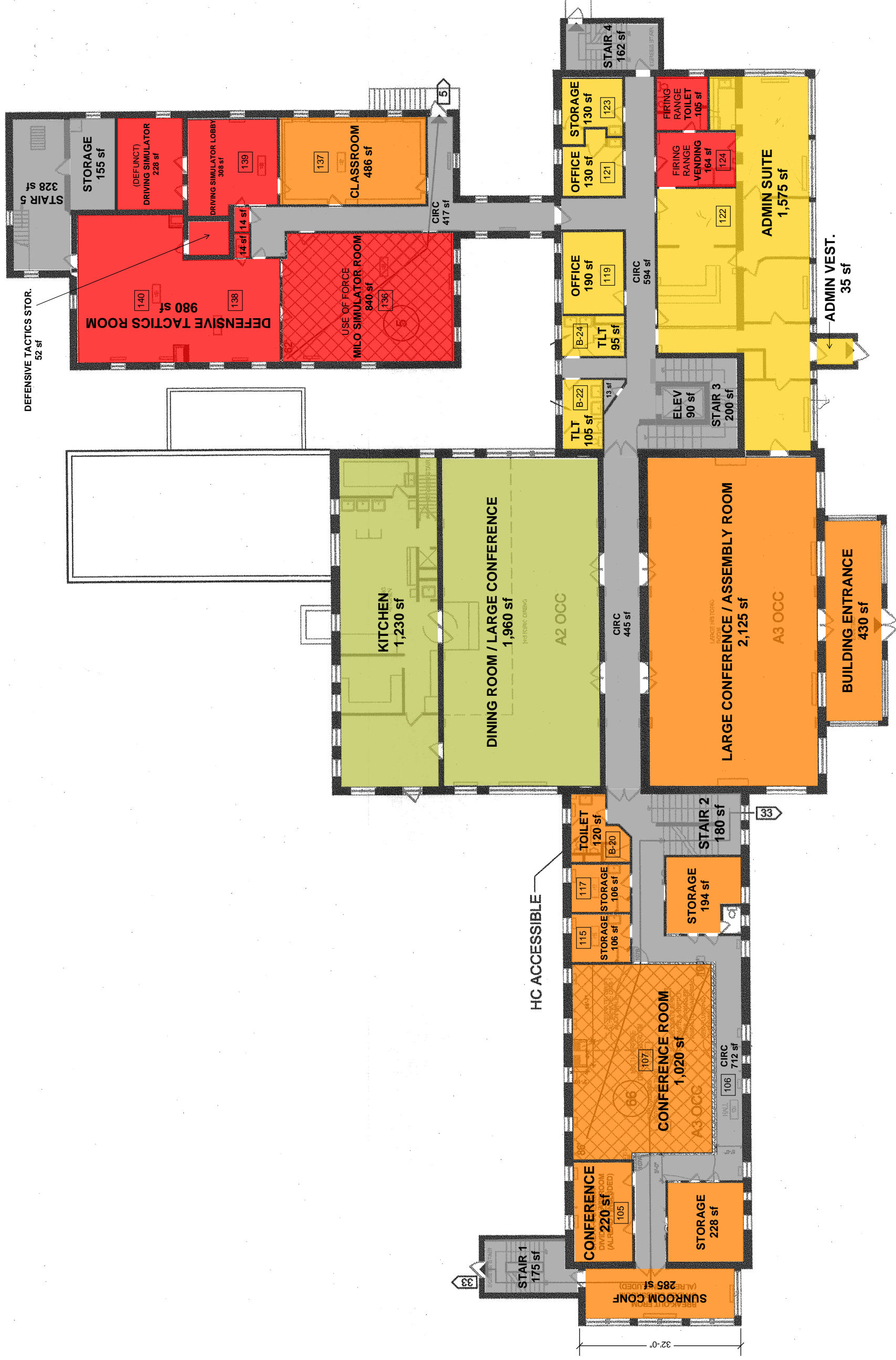


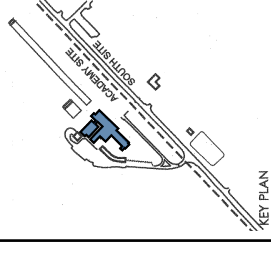
PROJECT NAME:
**SCALE REGIONAL
TRAINING FACILITY
(RTF) STUDY**

LHB PROJECT #220872
TASK:

**EXISTING
SPACE
INVENTORY**

**MAIN
BUILDING
FLOOR PLANS**





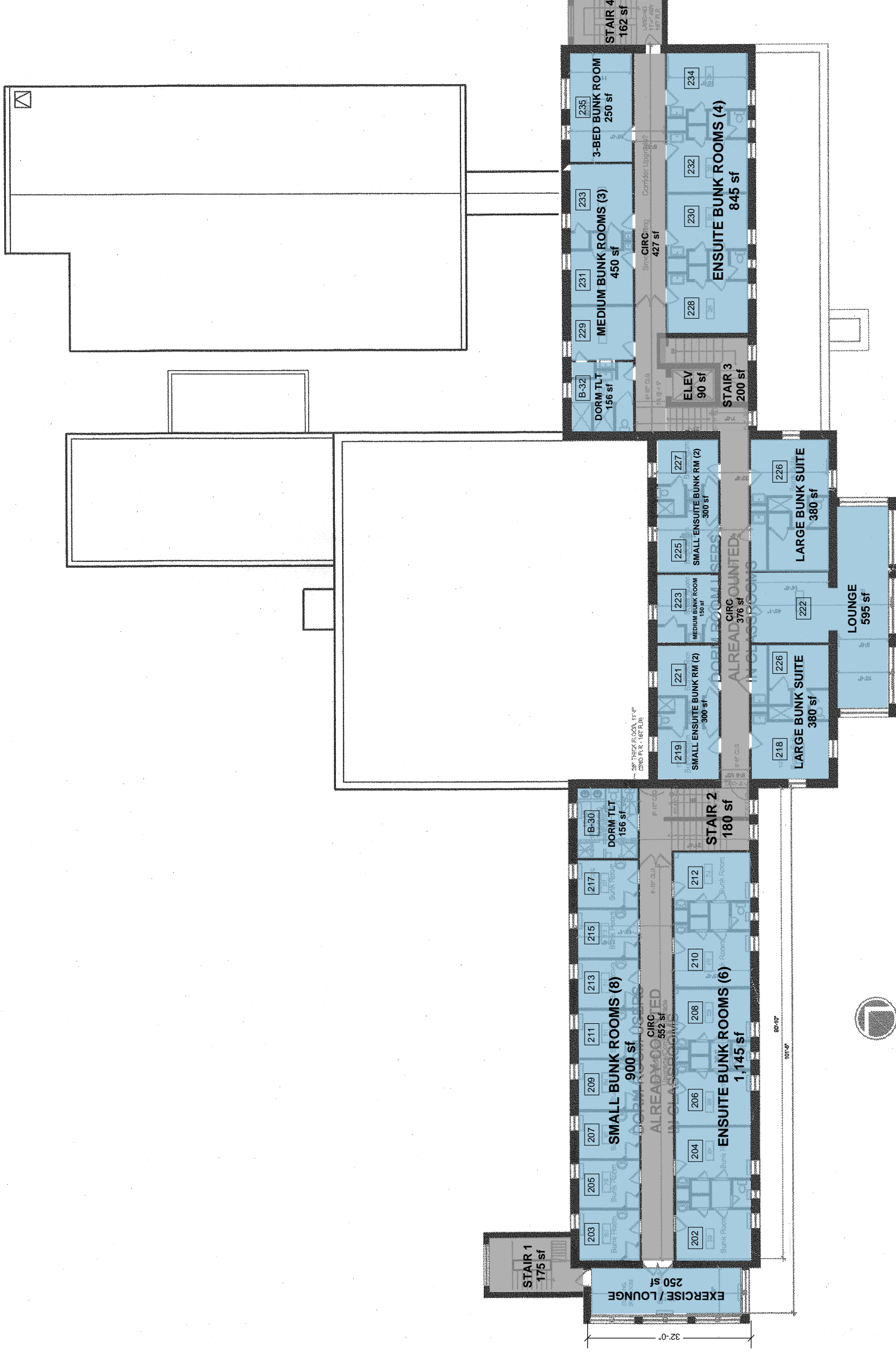
PROJECT NAME:
**SCALE REGIONAL
 TRAINING FACILITY
 (RTF) STUDY**

LHB PROJECT #220872

TASK:

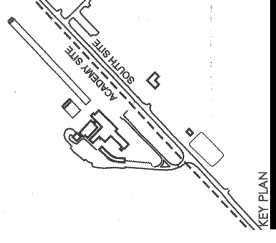
**EXISTING
 SPACE
 INVENTORY**

**MAIN
 BUILDING
 FLOOR PLANS**



1 SECOND FLOOR PLAN

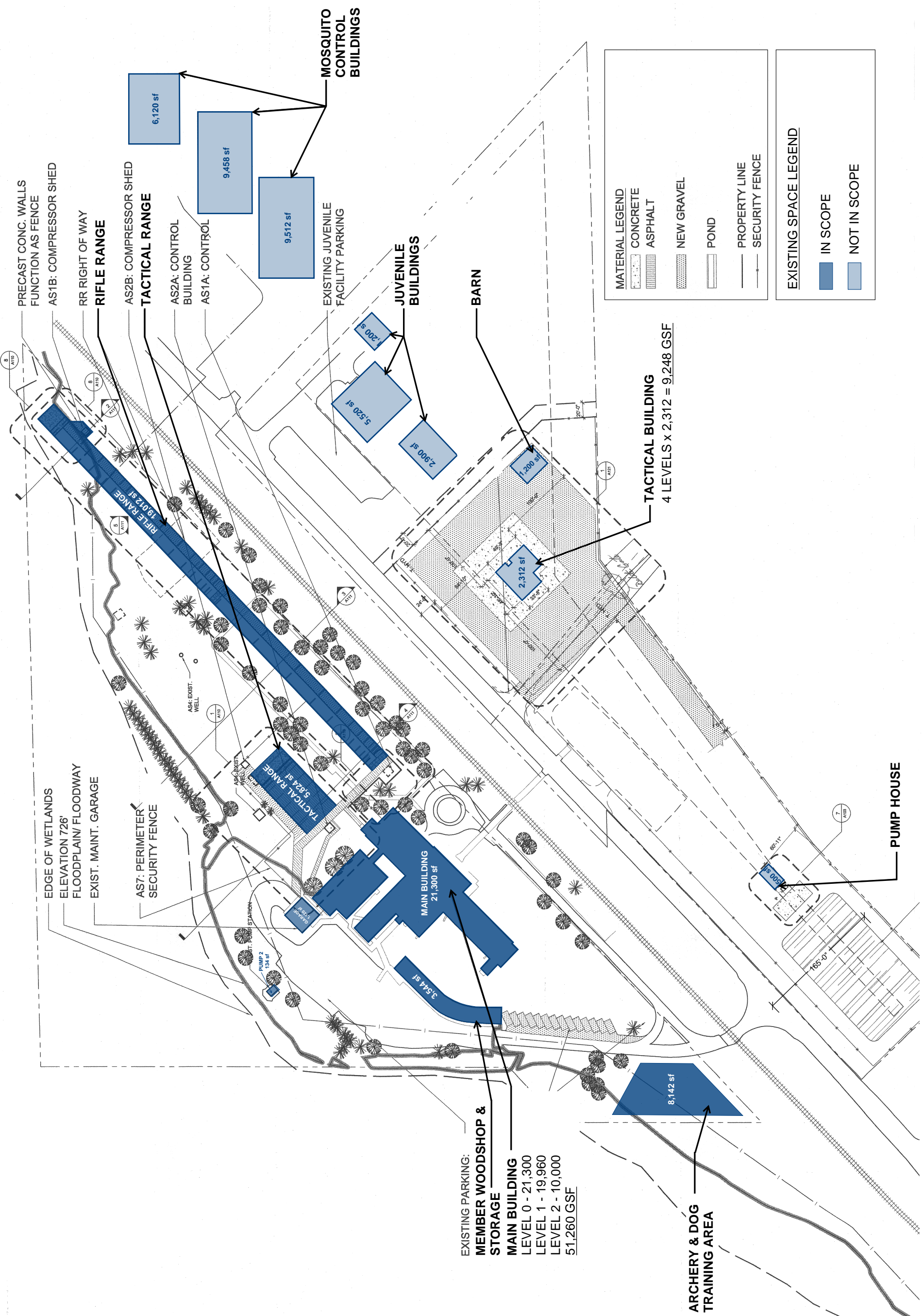
SCALE: 1" = 20'-0"



PROJECT NAME:
**SCALE REGIONAL
 TRAINING FACILITY
 (RTF) STUDY**

LHB PROJECT #220672
 TASK:

**EXISTING
 SPACE
 INVENTORY**



MATERIAL LEGEND

- CONCRETE
- ASPHALT
- NEW GRAVEL
- POND
- PROPERTY LINE
- SECURITY FENCE

EXISTING SPACE LEGEND

- IN SCOPE
- NOT IN SCOPE

EXISTING PARKING:
MEMBER WOODSHOP & STORAGE
 MAIN BUILDING
 LEVEL 0 - 21,300
 LEVEL 1 - 19,960
 LEVEL 2 - 10,000
 51,260 GSF

ARCHERY & DOG TRAINING AREA

EXISTING SPACE INVENTORY		SCALE RTF #220672
SCALE REGIONAL TRAINING FACILITY BUILDING SUMMARY		
Building		Existing Gross Square Feet
Main Building		51,260
Training & Simulation		12,344
Admin		2,260
Education / Community Outreach		5,258
Kitchen / Dining		3,190
Dormitory		6,267
Building Services		7,831
TBD Spaces, Interior & Exterior Walls		8,202
Pump House		134
Member Woodshop & Storage		3,544
Garage		1,120
Tactical Range		5,824
Rifle Range		19,012
Archery & Dog Training Area		8,142
TOTAL SCOPE		89,036
<u>OTHERS NOT IN SCOPE:</u>		
Tactical Tower		9,248
Tactical Pump House		500
Tactical Barn		1,200
Juvenile Buildings		9,620
Metropolitan Mosquito Control		25,090
RTF GRAND TOTAL		134,694

EXISTING SPACE INVENTORY
MAIN BUILDING

Room Name	EXISTING					
	Building	Level	Room #	Quantity	Area	Subtotal
MAIN BUILDING						
Training & Simulation						
Gun Cleaning	Main Building	Level 0	G-16	1	430	430
Defensive Tactics Room	Main Building	Level 1	138, 140	1	980	980
Defensive Tactics Storage	Main Building	Level 1	S-20	1	66	66
Situation Rooms	Main Building	Level 0	G-02, G-03, G-04, G-06, G-07, G-08, G-09, G-10, G-28, G-29	12	244	2,924
Small Situation Rooms	Main Building	Level 0	G-01, G-10	2	128	256
Situation Room (Classroom)	Main Building	Level 0	G-18	1	236	236
Situation Room (Convenience Store)	Main Building	Level 0	G-19	1	295	295
Situation Room (Apartment)	Main Building	Level 0	G-20	1	460	460
Situation Room (Madbaden Bar)	Main Building	Level 0	G-22	1	552	552
SW Metro Drug Task Force	Main Building	Level 0	G-34	1	1,200	1,200
Workshop	Main Building	Level 0	G-12	1	150	150
Training Storage	Main Building	Level 0	G-11	1	158	158
Training Storage	Main Building	Level 0	G-13	1	145	145
Training Storage	Main Building	Level 0	S-12	1	94	94
Training Storage	Main Building	Level 0	G-15, G-17	1	317	317
Taser Training & Corrections Situation Room	Main Building	Level 0		1	932	932
Staging Room (Situation)	Main Building	Level 0	G-27	1	1,215	1,215
Training Toilet	Main Building	Level 0		1	75	75
Training Toilet	Main Building	Level 0	B-12	1	110	110
Training Toilet	Main Building	Level 0		1	90	90
Firing Range Toilet	Main Building	Level 1		1	105	105
Firing Range Vending Area	Main Building	Level 1	124	1	164	164
MILO Use of Force Simulator Room	Main Building	Level 1	136	1	840	840
Driving Simulator (Defunct)	Main Building	Level 1		1	228	228
Driving Simulator Lobby	Main Building	Level 1	139	1	322	322
						0
Training & Simulation Areas Sub-Total				37	9,536	12,344
Circulation, Interior & Exterior Walls, etc. (Programmed Estimate: 35% of Net SF)						0
Department Total Gross Square Feet						12,344
Admin						
Administrative Suite	Main Building	Level 1	122	1	1,575	1,575
Admin Toilet	Main Building	Level 1	B-22, B-24	2	100	200
Admin Vestibule	Main Building	Level 1		1	35	35
Office	Main Building	Level 1	119	1	190	190
Office	Main Building	Level 1	121	1	130	130
Storage	Main Building	Level 1	123	1	130	130
Admin Sub-Total				7	2,160	2,260
Circulation, Interior & Exterior Walls, etc. (Programmed Estimate: 35% of Net SF)						0
Department Total Gross Square Feet						2,260

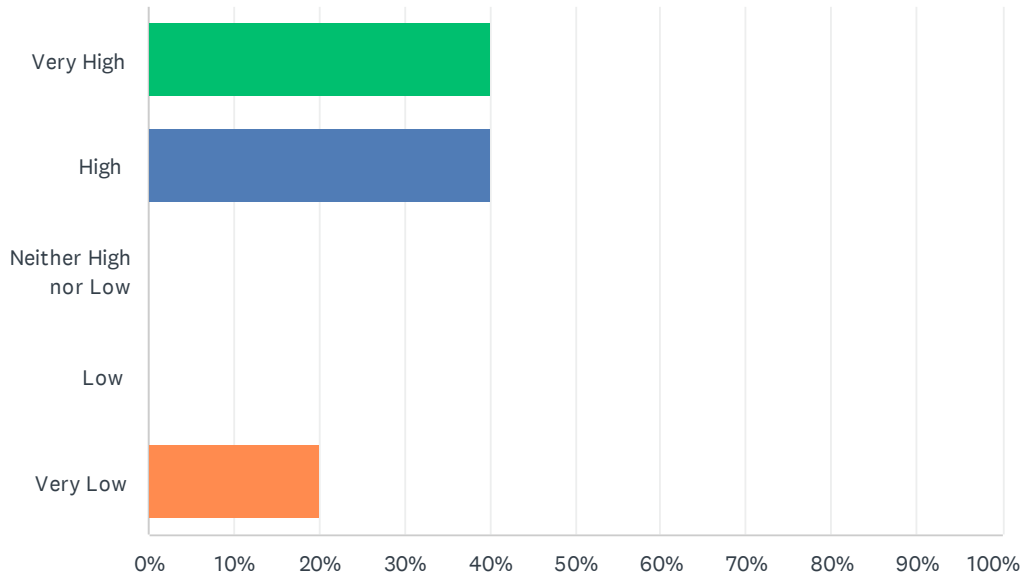
Room Name	EXISTING					
	Building	Level	Room #	Quantity	Area	Subtotal
Education / Community Outreach						
Conference Room (Multi Divided Classroom)	Main Building	Level 1	107	1	1,020	1,020
Conference Room	Main Building	Level 1	105	1	220	220
Sunroom Conference	Main Building	Level 1		1	285	285
Storage	Main Building	Level 1		1	228	228
Storage	Main Building	Level 1		1	132	132
Storage	Main Building	Level 1	115, 117	2	106	212
Large Conference/Assembly Room (Historic)	Main Building	Level 1		1	2,125	2,125
Building Entrance	Main Building	Level 1		1	430	430
Education Toilet	Main Building	Level 1	B-20	1	120	120
Classroom	Main Building	Level 1	137	1	486	486
						0
Education Sub-Total				11	5,152	5,258
Circulation, Interior & Exterior Walls, etc. (Programmed Estimate: 35% of Net SF)						0
Department Total Gross Square Feet						5,258
Kitchen / Dining						
Kitchen Suite	Main Building	Level 1		1	1,230	1,230
Dining Room / Large Conference Room	Main Building	Level 1		1	1,960	1,960
						0
						0
Kitchen / Dining Sub-Total				2	3,190	3,190
Circulation, Interior & Exterior Walls, etc. (Programmed Estimate: 35% of Net SF)						0
Department Total Gross Square Feet						3,190
Dormitory						
Large Bunk Suite	Main Building	Level 2	218, 226	2	380	760
Small Bunk Rooms	Main Building	Level 2	203, 205, 207, 209, 211, 213, 215, 217	8	113	900
Medium Bunk Room	Main Building	Level 2	223, 229, 231, 233	4	150	600
Ensuite Bunk Room (Large)	Main Building	Level 2	202, 204, 206, 208, 210, 212, 228, 230, 232, 234	5	400	2,000
Ensuite Bunk Room (Small)	Main Building	Level 2	219, 221, 225, 227	4	150	600
Three-Bed Bunk Room	Main Building	Level 2	235	1	250	250
Dorm Toilet & Showers	Main Building	Level 2	B-30, B-32	2	156	312
Lounge	Main Building	Level 2	222	1	595	595
Exercise / Lounge	Main Building	Level 2		1	250	250
						0
						0
Dormitory Sub-Total				28	2,444	6,267
Circulation, Interior & Exterior Walls, etc. (Programmed Estimate: 35% of Net SF)						0
Department Total Gross Square Feet						6,267
Building Services						
Stair 1	Main Building	All		3	175	525
Stair 2	Main Building	All		3	180	540
Stair 3	Main Building	All		3	200	530
Stair 4	Main Building	All		3	162	486

Room Name	EXISTING					
	Building	Level	Room #	Quantity	Area	Subtotal
Stair 5	Main Building	Levels 0 & 1		2	328	656
Vault Storage	Main Building	Level 0		1	73	73
Elevator	Main Building	All		1	90	90
Elevator	Main Building	All		1	45	45
Storage (Salvaged Building Materials)	Main Building	Level 0		1	382	382
Laundry	Main Building	Level 0	G-23	1	620	620
Emergency Generator	Main Building	Level 0		1	215	215
Mechanical	Main Building	Level 0		1	950	950
Crawl Space / Storage	Main Building	Level 0		1	890	890
Storage	Main Building	Level 0	S-14	1	96	96
Storage	Main Building	Level 0		1	124	124
Mechanical	Main Building	Level 0	G-05	1	214	214
Laundry	Main Building	Level 0		1	110	110
Mechanical	Main Building	Level 0		1	235	235
Water Heater	Main Building	Level 0		1	56	56
Water Heater	Main Building	Level 0		1	34	34
Electrical Room / Storage	Main Building	Level 0		1	230	230
Custodial	Main Building	Level 0	G-14	1	170	170
Janitor's Closet	Main Building	Level 1		1	13	13
Storage	Main Building	Level 1		1	155	155
Outside Agency Storage	Main Building	Level 0	G-21	1	216	216
Outside Agency Storage	Main Building	Level 0	S-15	1	176	176
						0
Building Services Sub-Total				35	6,139	7,831
Circulation, Interior & Exterior Walls, etc. (Programmed Estimate: 35% of Net SF)						0
Department Total Gross Square Feet						7,831
Main Building Total				120	28,620	37,150
Corridor Total	Main Building	All		1	5,908	5,908
TBD Spaces, Interior & Exterior Walls, etc.						8,202
Total Gross Square Feet - Phase I						51,260

iv. SURVEY RESPONSES

Q1 How would you rate your need for a dedicated training facility?

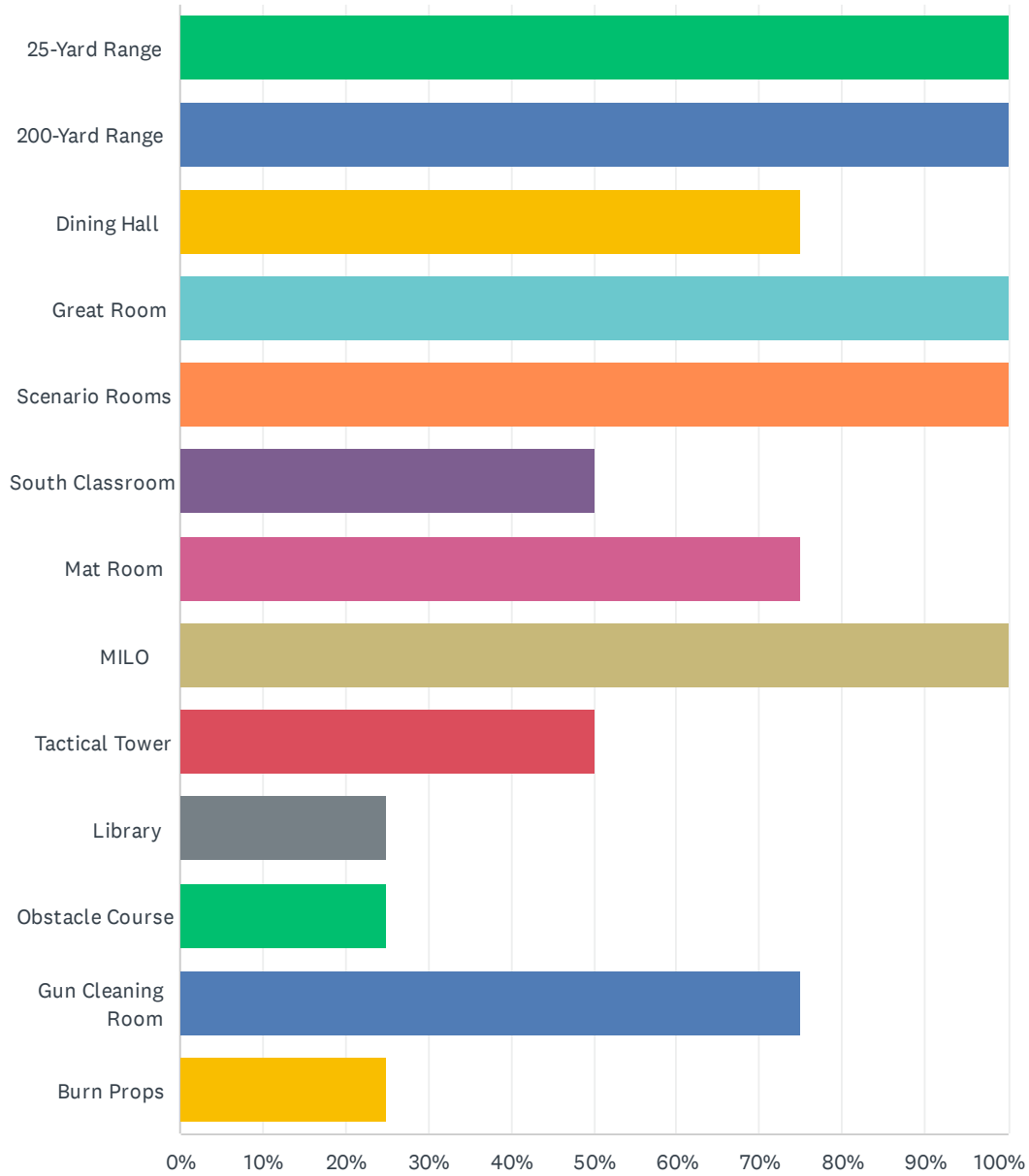
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very High	40.00%	2
High	40.00%	2
Neither High nor Low	0.00%	0
Low	0.00%	0
Very Low	20.00%	1
TOTAL		5

Q2 Which of the following offered amenities have you used at the RTF?

Answered: 4 Skipped: 1



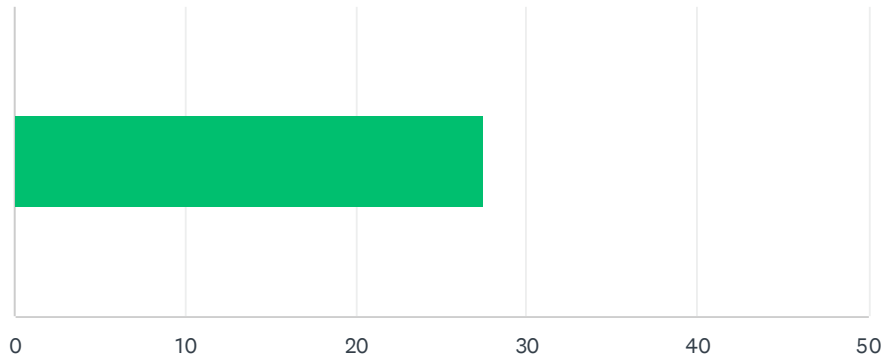
SCALE RTF Board

Section 13, Item b.

ANSWER CHOICES	RESPONSES	
25-Yard Range	100.00%	4
200-Yard Range	100.00%	4
Dining Hall	75.00%	3
Great Room	100.00%	4
Scenario Rooms	100.00%	4
South Classroom	50.00%	2
Mat Room	75.00%	3
MILO	100.00%	4
Tactical Tower	50.00%	2
Library	25.00%	1
Obstacle Course	25.00%	1
Gun Cleaning Room	75.00%	3
Burn Props	25.00%	1
Total Respondents: 4		

Q3 How far would you be willing to travel to visit a training facility?

Answered: 4 Skipped: 1



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	28	110	4
Total Respondents: 4			

#		DATE
1	50	8/30/2022 12:13 PM
2	15	8/24/2022 8:56 AM
3	20	8/23/2022 3:49 PM
4	25	8/23/2022 3:40 PM

Q4 The following amenities are provided at the RTF. Please rate your interest in the following amenities:

Answered: 5 Skipped: 0



SCALE RTF Board

	NOT AT ALL INTERESTED	NOT SO INTERESTED	SOMEWHAT INTERESTED	VERY INTERESTED	EXTREMELY INTERESTED	TOTAL
25-Yard Range	20.00% 1	0.00% 0	0.00% 0	20.00% 1	60.00% 3	5
200-Yard Range	20.00% 1	0.00% 0	0.00% 0	20.00% 1	60.00% 3	5
Dining Hall	20.00% 1	0.00% 0	40.00% 2	20.00% 1	20.00% 1	5
Great Room	20.00% 1	0.00% 0	40.00% 2	20.00% 1	20.00% 1	5
Scenario Rooms	20.00% 1	0.00% 0	0.00% 0	40.00% 2	40.00% 2	5
Classrooms	20.00% 1	20.00% 1	0.00% 0	20.00% 1	40.00% 2	5
Mat Room	20.00% 1	0.00% 0	20.00% 1	20.00% 1	40.00% 2	5
MILO	20.00% 1	0.00% 0	0.00% 0	40.00% 2	40.00% 2	5
Tactical Tower	20.00% 1	0.00% 0	0.00% 0	20.00% 1	60.00% 3	5
Library	60.00% 3	0.00% 0	20.00% 1	20.00% 1	0.00% 0	5
Obstacle Course	40.00% 2	0.00% 0	40.00% 2	20.00% 1	0.00% 0	5
Gun Cleaning Room	20.00% 1	0.00% 0	0.00% 0	40.00% 2	40.00% 2	5
Burn Props	25.00% 1	0.00% 0	25.00% 1	0.00% 0	50.00% 2	4

Q5 What are some examples of amenities at other training venues that are ideal for your organization, and are now a must have in your opinion?

Answered: 2 Skipped: 3

#	RESPONSES	DATE
1	updated Milo type technology. driving course for in-service training (slow speed skills - backing, parking - other areas that have high crash rates for employees)	8/24/2022 8:56 AM
2	snowplow training, salt use training, ropes course, water rescue course, active shooter	8/23/2022 3:49 PM

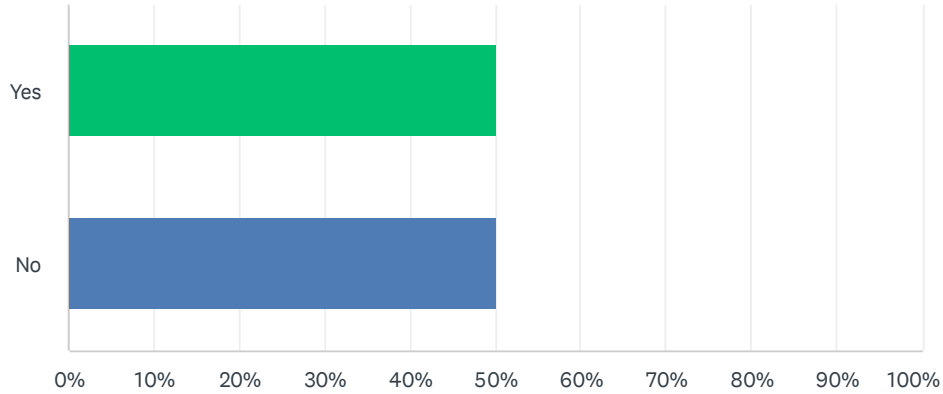
Q6 In your opinion, how has training changed in the last 5-years, and where do you see it changing in the next 5-years?

Answered: 2 Skipped: 3

#	RESPONSES	DATE
1	need for more shoot-don't shoot, de escalation, scenerio based	8/24/2022 8:56 AM
2	n/a	8/23/2022 3:49 PM

Q7 Does your agency plan to provide its own space to accommodate current and future training needs?

Answered: 4 Skipped: 1

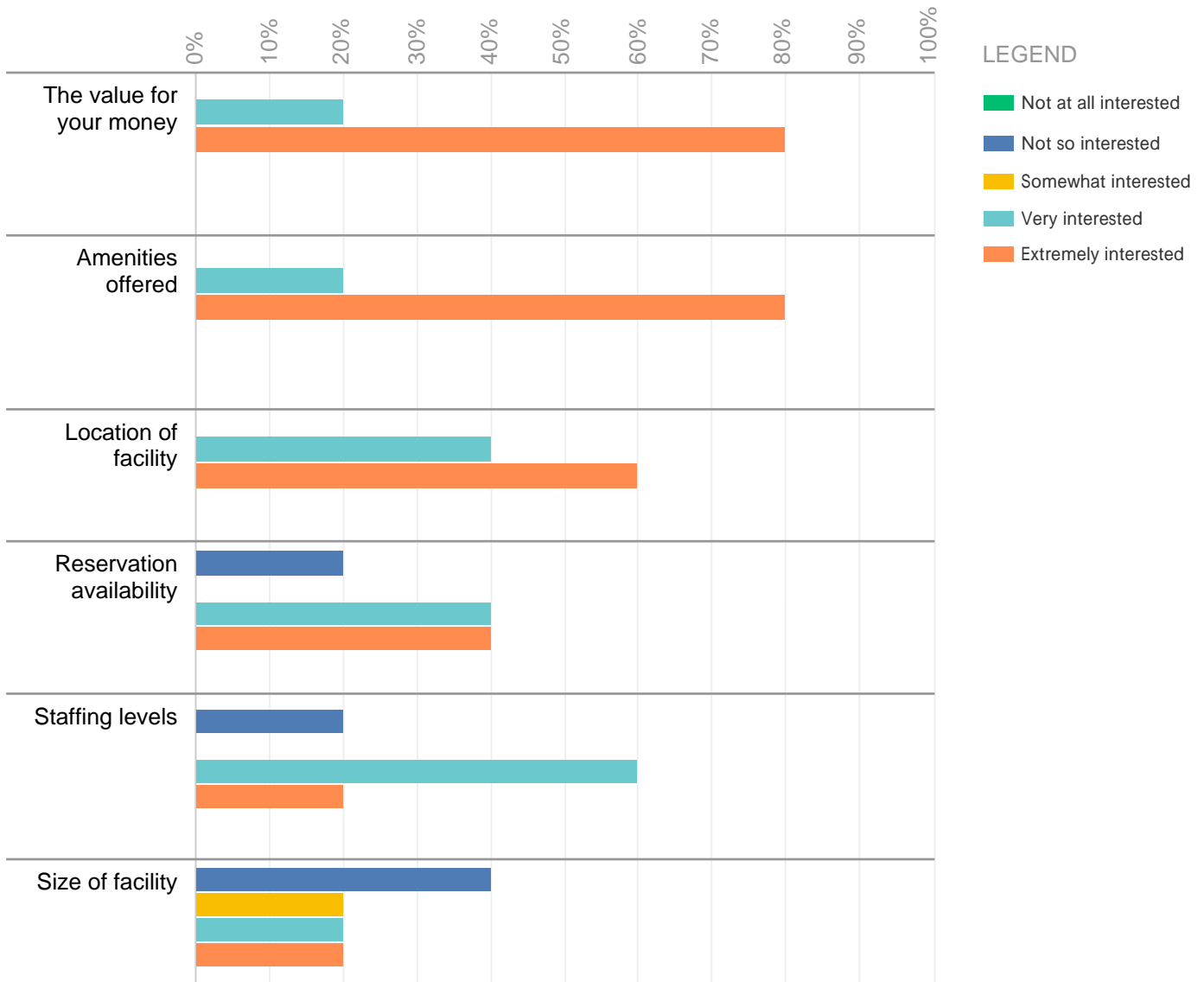


ANSWER CHOICES	RESPONSES
Yes	50.00% 2
No	50.00% 2
TOTAL	4

#	IF YOU ANSWERED "YES", WHAT FACTORS ARE GUIDING YOUR DECISION AND WHAT TRAINING WILL YOU PROVIDE?	DATE
1	Distance and convenience. This facility has not lived up to what was promised. We do not get the value out of it that we pay for.	8/24/2022 1:44 PM
2	time to the training site.	8/23/2022 3:49 PM
3	If a new facility is build, incorporating training amenities would be added. It allows for easier access for training and having it close may also allow on-duty officers to participate.	8/23/2022 3:40 PM

Q8 When considering a training facility, how would the following factors influence your decision?

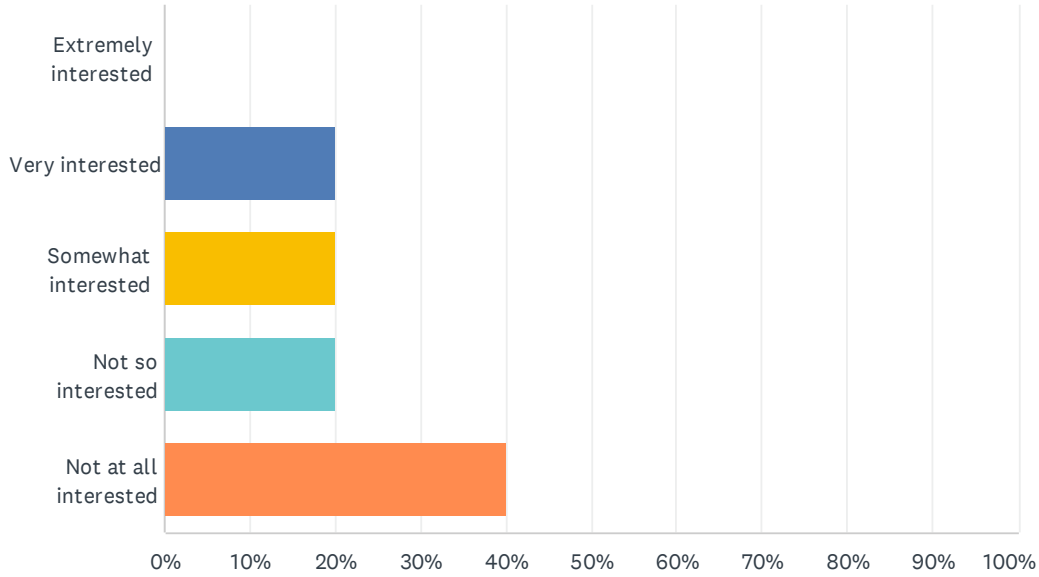
Answered: 5 Skipped: 0



	NOT AT ALL ESSENTIAL	NOT SO ESSENTIAL	SOMEWHAT ESSENTIAL	VERY ESSENTIAL	EXTREMELY ESSENTIAL	TOTAL	WEIGHTED AVERAGE
The value for your money	0.00% 0	0.00% 0	0.00% 0	20.00% 1	80.00% 4	5	4.80
Amenities offered	0.00% 0	0.00% 0	0.00% 0	20.00% 1	80.00% 4	5	4.80
Location of the facility	0.00% 0	0.00% 0	0.00% 0	40.00% 2	60.00% 3	5	4.60
Reservation availability/Process	0.00% 0	20.00% 1	0.00% 0	40.00% 2	40.00% 2	5	4.00
Staffing levels	0.00% 0	20.00% 1	0.00% 0	60.00% 3	20.00% 1	5	3.80
Size of facility	0.00% 0	40.00% 2	20.00% 1	20.00% 1	20.00% 1	5	3.20

Q9 How interested are you in receiving more information about our training facility?

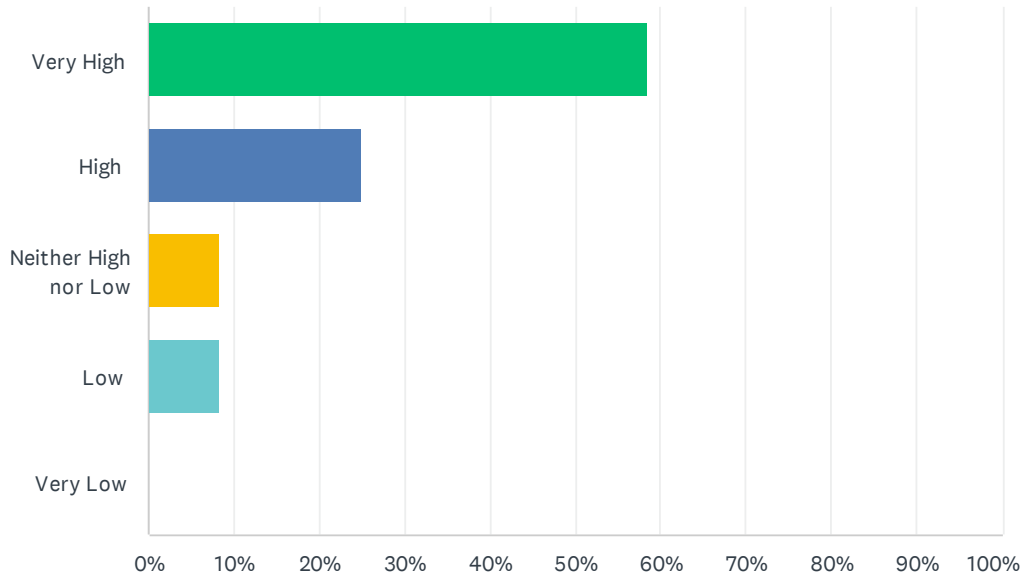
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely interested	0.00%	0
Very interested	20.00%	1
Somewhat interested	20.00%	1
Not so interested	20.00%	1
Not at all interested	40.00%	2
TOTAL		5

Q1 How would you rate your need for a dedicated training facility?

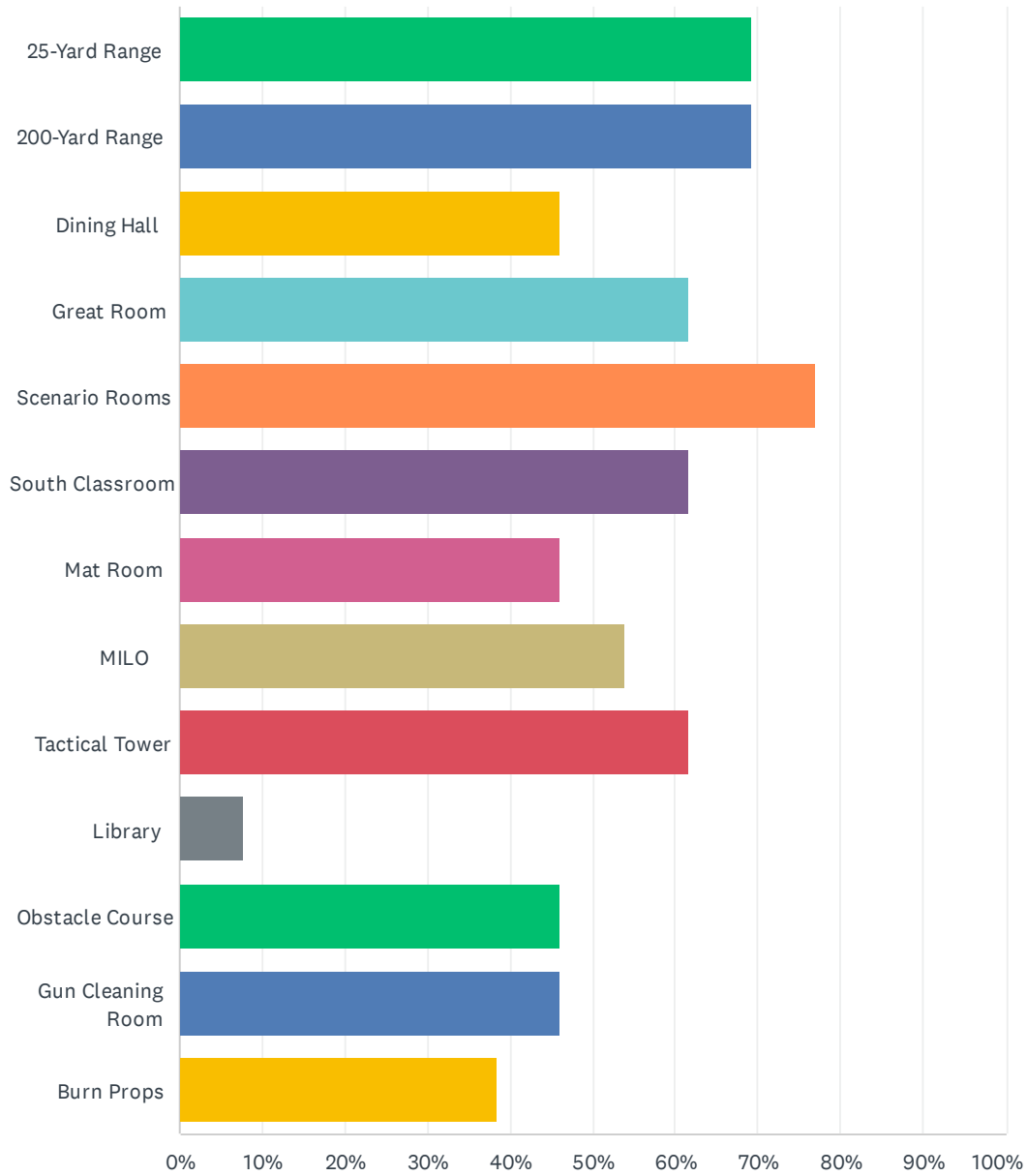
Answered: 12 Skipped: 1



ANSWER CHOICES	RESPONSES	
Very High	58.33%	7
High	25.00%	3
Neither High nor Low	8.33%	1
Low	8.33%	1
Very Low	0.00%	0
TOTAL		12

Q2 Which of the following offered amenities have you used at the RTF?

Answered: 13 Skipped: 0



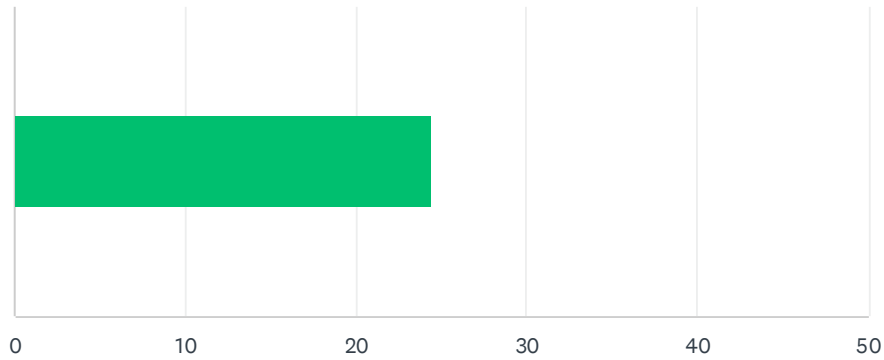
SCALE RTF Partner Group

Section 13, Item b.

ANSWER CHOICES	RESPONSES	
25-Yard Range	69.23%	9
200-Yard Range	69.23%	9
Dining Hall	46.15%	6
Great Room	61.54%	8
Scenario Rooms	76.92%	10
South Classroom	61.54%	8
Mat Room	46.15%	6
MILO	53.85%	7
Tactical Tower	61.54%	8
Library	7.69%	1
Obstacle Course	46.15%	6
Gun Cleaning Room	46.15%	6
Burn Props	38.46%	5
Total Respondents: 13		

Q3 How far would you be willing to travel to visit a training facility?

Answered: 13 Skipped: 0

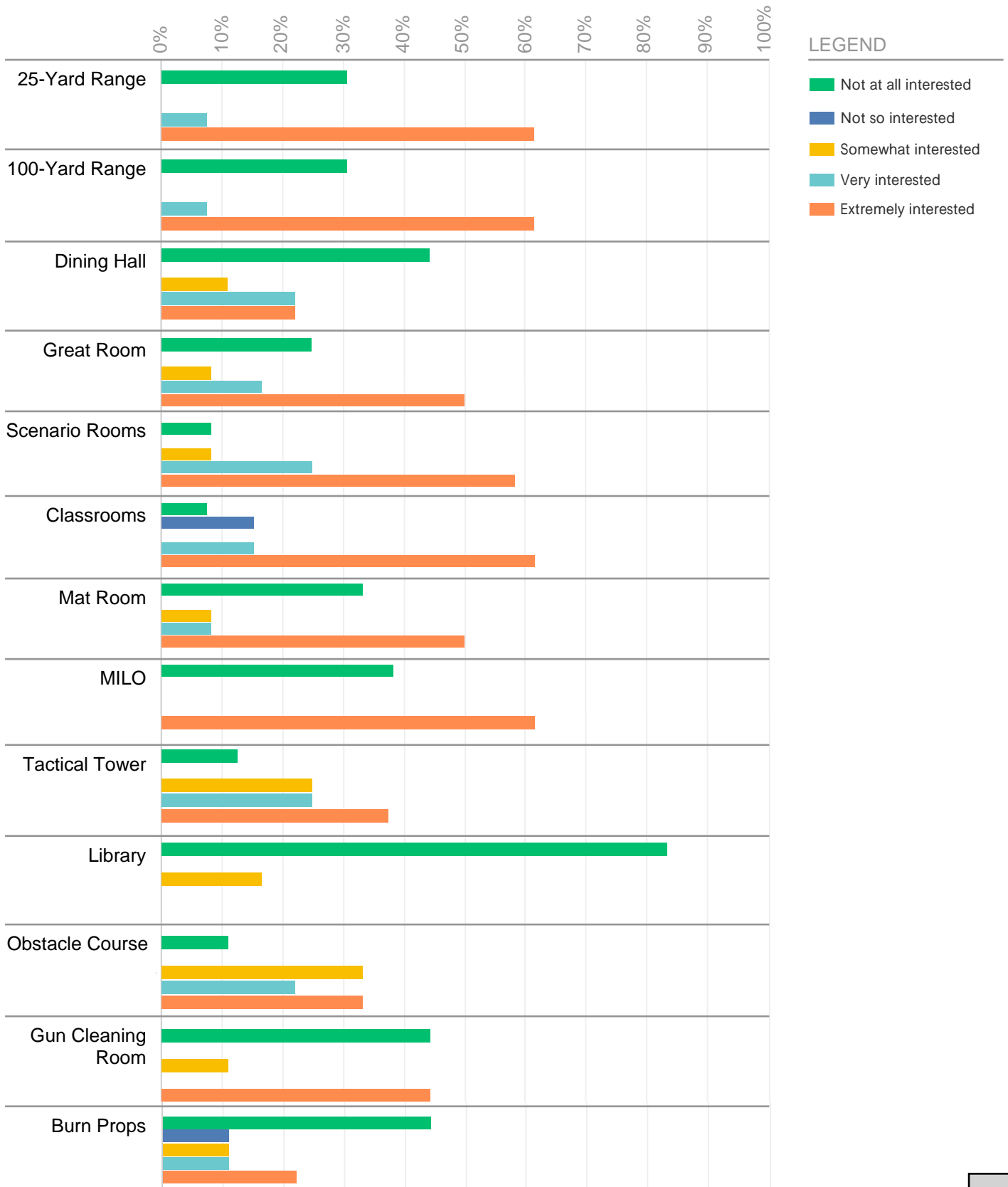


ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	24	318	13
Total Respondents: 13			

#		DATE
1	25	9/2/2022 1:10 PM
2	15	9/2/2022 8:51 AM
3	25	9/1/2022 3:14 PM
4	20	9/1/2022 1:01 PM
5	20	9/1/2022 12:50 PM
6	5	9/1/2022 12:17 PM
7	50	8/29/2022 11:51 AM
8	25	8/29/2022 8:28 AM
9	20	8/25/2022 8:26 AM
10	10	8/25/2022 8:01 AM
11	23	8/24/2022 11:07 PM
12	50	8/24/2022 2:44 PM
13	30	8/24/2022 9:26 AM

Q4 The following amenities are provided at the RTF. Please rate your interest in the following amenities:

Answered: 13 Skipped: 0



SCALE RTF Partner Group

Section 13, Item b.

	NOT AT ALL INTERESTED	NOT SO INTERESTED	SOMEWHAT INTERESTED	VERY INTERESTED	EXTREMELY INTERESTED	TOTAL
25-Yard Range	30.77% 4	0.00% 0	0.00% 0	7.69% 1	61.54% 8	13
200-Yard Range	30.77% 4	0.00% 0	0.00% 0	7.69% 1	61.54% 8	13
Dining Hall	44.44% 4	0.00% 0	11.11% 1	22.22% 2	22.22% 2	9
Great Room	25.00% 3	0.00% 0	8.33% 1	16.67% 2	50.00% 6	12
Scenario Rooms	8.33% 1	0.00% 0	8.33% 1	25.00% 3	58.33% 7	12
Classrooms	7.69% 1	15.38% 2	0.00% 0	15.38% 2	61.54% 8	13
Mat Room	33.33% 4	0.00% 0	8.33% 1	8.33% 1	50.00% 6	12
MILO	38.46% 5	0.00% 0	0.00% 0	0.00% 0	61.54% 8	13
Tactical Tower	12.50% 1	0.00% 0	25.00% 2	25.00% 2	37.50% 3	8
Library	83.33% 5	0.00% 0	16.67% 1	0.00% 0	0.00% 0	6
Obstacle Course	11.11% 1	0.00% 0	33.33% 3	22.22% 2	33.33% 3	9
Gun Cleaning Room	44.44% 4	0.00% 0	11.11% 1	0.00% 0	44.44% 4	9
Burn Props	44.44% 4	11.11% 1	11.11% 1	11.11% 1	22.22% 2	9

Q5 What are some examples of amenities at other training venues that are ideal for your organization, and are now a must have in your opinion?

Answered: 13 Skipped: 0

#	RESPONSES	DATE
1	Re-configurable shoot house or simunition room. indoor area to drive in for traffic stop scenario's, DWI practice/training. Range with moving targets that are easier to set up.	9/2/2022 1:10 PM
2	The SCALE facility is not adequate for future real law enforcement training. An old building without any modern training area, equipment, etc....	9/2/2022 8:51 AM
3	Milo, Classrooms, lunch room.	9/1/2022 3:14 PM
4	Showers/Lockers for those who want to do personal hygiene after training.	9/1/2022 1:01 PM
5	Both ranges, matt room, classrooms	9/1/2022 12:50 PM
6	Must have both firearm ranges. We're lucky to have both.	9/1/2022 12:17 PM
7	Driving Course for Pursuit Refresher Improved MILO Systems	8/29/2022 11:51 AM
8	There are a number of other ranges in the metro area. The cost to belong to SCALE is high and I could save a lot of money for our city by shooting elsewhere.	8/29/2022 8:28 AM
9	Class A burn building/Area. The "containers" in place now for class A are non-functional.	8/25/2022 8:26 AM
10	Up-to-date classroom facilities that support todays and future technology needs. A facility that is clean and has a design that is welcoming creates an environment our staff wants to occupy. A facility that is accessible within a reasonable traveling distance. Due to the facility's current location, staff time is squandered in travel time, reducing time to train. The distance also adds cost to the use of apparatus. Gas and maintenance costs continue to increase, placing department leadership in a difficult position with shrinking budgets.	8/25/2022 8:01 AM
11	1. Ability to burn class A in the training tower. 2. Improved in size and scope and eliminate holes in existing class A. 3. Expanded obstacle courses with elevation change and a longer run. 4. Clip-ins for rappelling	8/24/2022 11:07 PM
12	Updated MILO	8/24/2022 2:44 PM
13	Roof, alarm, sprinkler and forcible entry door props.	8/24/2022 9:26 AM

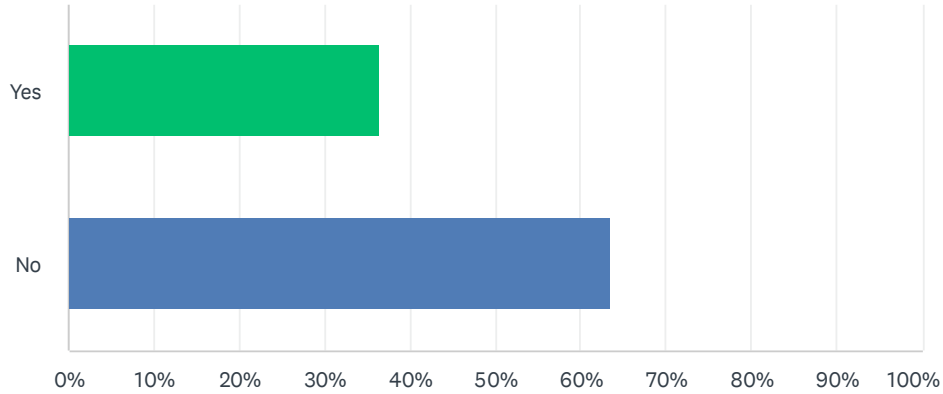
Q6 In your opinion, how has training changed in the last 5-years, and where do you see it changing in the next 5-years?

Answered: 12 Skipped: 1

#	RESPONSES	DATE
1	more immersive training. Virtual training. Live actor scenario training.	9/2/2022 1:10 PM
2	Has not changed and don't see it changing	9/2/2022 8:51 AM
3	We need far more classroom training courses than we ever have before. We need indoor space to practice high risk stops, mobile field force movement, Pepper ball, Taser. This building is old, uninviting, inconvenient (location) and inefficient (1920s windows...). With that said, it is many times better than the little we had in the 1990s.	9/1/2022 3:14 PM
4	Seems like more online and classroom group mandated training.	9/1/2022 1:01 PM
5	More mandates and that is not going to stop or slow. Higher expectation for the quality of training and the hours of training.	9/1/2022 12:50 PM
6	Defensive tactics has changed- moving toward a jiu-jitsu based system. An updated MILO system would be nice too as we face ammunition shortages. We did a training that was all MILO since rounds were hard to come by.	9/1/2022 12:17 PM
7	Classroom and Scenario type courses have increased dramatically due to new POST mandated trainings. SWAT and Mobile Field Force trainings have also evolved into a department wide model. Training is required monthly for SWAT. Yearly for Mobile Field Force. Large Scale trainings will be needed (possibly required) moving forward.	8/29/2022 11:51 AM
8	MILO can go. Virtual reality training will be key to explore moving forward. There are better facilities in the metro so I don't think hosting trainings at SCALE is going to happen enough to cover or dive down costs.	8/29/2022 8:28 AM
9	We rely heavily on SCALE for live fire training - propane AND class A. I do not see that changing in the immediate future, unless the conditions at SCALE continue to deteriorate as they have been.	8/25/2022 8:26 AM
10	Over the last five years, training delivery has transitioned to more virtual training. The change is driven in response to the pandemic, time constraints of staff, and the increased training requirements to meet industry standards and state and federal mandates. In the next five years, I see public safety's responsibility increasing and the training requirements increasing. The heavy reliance on virtual training will reveal shortfalls because of the lack of practical hands-on training driving the need for additional training opportunities.	8/25/2022 8:01 AM
11	Due to decreased frequency of actual fires, the need for more true "live fire" training continues to increase. Perishable skills deteriorate otherwise.	8/24/2022 11:07 PM
12	More intense training for police in U of F and Firearms and mental health and seeing those continuing in the next 5 years	8/24/2022 2:44 PM

Q7 Does your agency plan to provide its own space to accommodate current and future training needs?

Answered: 11 Skipped: 2

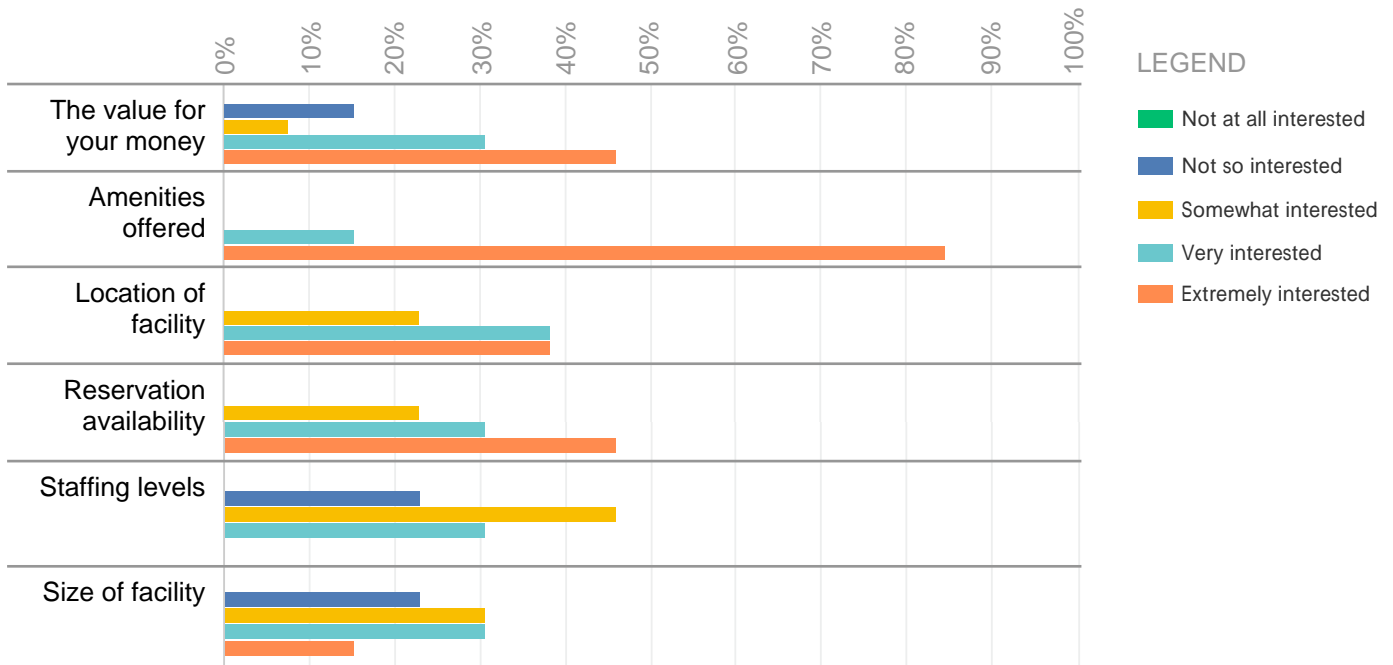


ANSWER CHOICES	RESPONSES	
Yes	36.36%	4
No	63.64%	7
TOTAL		11

#	IF YOU ANSWERED "YES", WHAT FACTORS ARE GUIDING YOUR DECISION AND WHAT TRAINING WILL YOU PROVIDE?	DATE
1	If not SCALE, we will have to adapt to other training venues.	9/1/2022 1:01 PM
2	Improved IT services for classroom style trainings. In House trainings for Use of Force and ground tactics (Mat Room).	8/29/2022 11:51 AM
3	We have a good training room and use it when we can.	8/29/2022 8:28 AM
4	We provide training space at our fire stations for classroom instruction and core fire department cognitive and limited practical training.	8/25/2022 8:01 AM
5	Cost	8/24/2022 9:26 AM

Q8 When considering a training facility, how would the following factors influence your decision?

Answered: 13 Skipped: 0

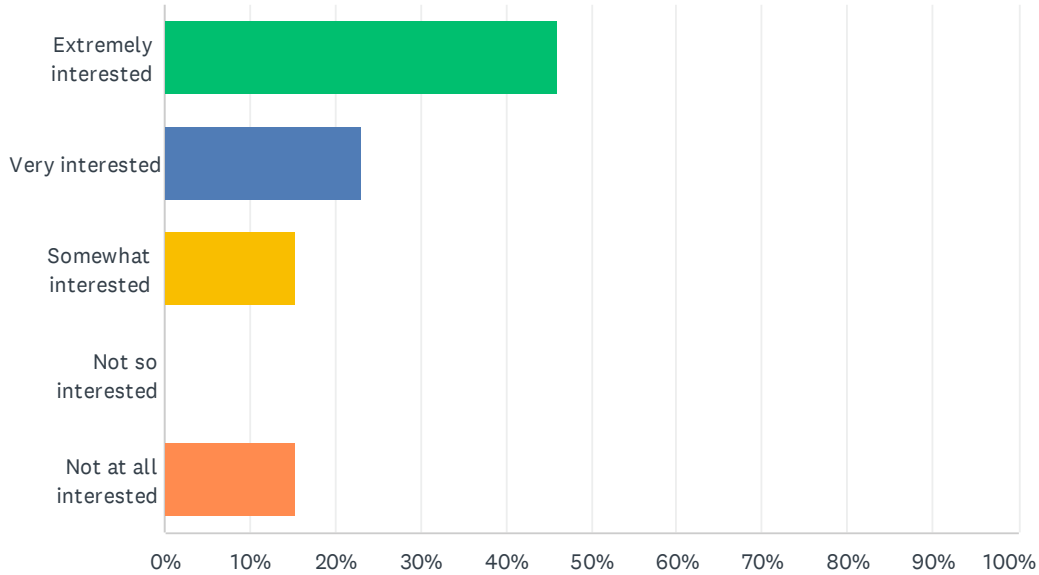


	NOT AT ALL ESSENTIAL	NOT SO ESSENTIAL	SOMEWHAT ESSENTIAL	VERY ESSENTIAL	EXTREMELY ESSENTIAL	TOTAL	WEIGHTED AVERAGE
The value for your money	0.00% 0	15.38% 2	7.69% 1	30.77% 4	46.15% 6	13	4.08
Amenities offered	0.00% 0	0.00% 0	0.00% 0	15.38% 2	84.62% 11	13	4.85
Location of the facility	0.00% 0	0.00% 0	23.08% 3	38.46% 5	38.46% 5	13	4.15
Reservation availability/Process	0.00% 0	0.00% 0	23.08% 3	30.77% 4	46.15% 6	13	4.23
Staffing levels	0.00% 0	23.08% 3	46.15% 6	30.77% 4	0.00% 0	13	3.08
Size of facility	0.00% 0	23.08% 3	30.77% 4	30.77% 4	15.38% 2	13	3.38

#	OTHER (PLEASE SPECIFY)	DATE
1	The training atmosphere is important to the learning environment. We need a range with good ventilation and classrooms that are consistent with college and high school classrooms, as well as heated gymnasium space. We should be planning to move the SCALE facility to Shakopee, Prior Lake, Savage to attract more metro officers. The SCALE facility as it is today is insufficient for the population it is serving. We need more space like a gymnasium, additional classroom space, modern bathrooms and purpose built room clearing spaces. The facilities in Edina, Maple Grove, St. Paul, Dakota County, Madison WI, are the types of facilities that law enforcement is expecting in the metro area. If you don't provide it, officers from outside Scott County will not submit training requests to go to the training you advertise. Officers have other options. At the very least, we need a new building at the current location.	9/1/2022 3:14 PM
2	If spending the money on a new or refurbished facility, the IT systems need to be updated and user friendly. Classrooms should have several monitors for viewing (similar to the BCA training rooms).	8/29/2022 11:51 AM

Q9 How interested are you in receiving more information about our training facility?

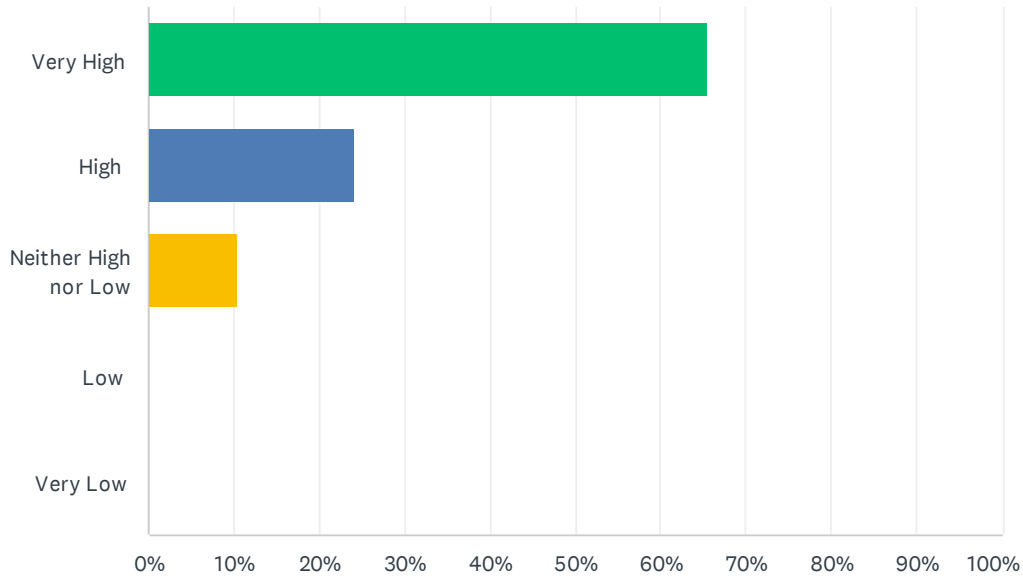
Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely interested	46.15%	6
Very interested	23.08%	3
Somewhat interested	15.38%	2
Not so interested	0.00%	0
Not at all interested	15.38%	2
TOTAL		13

Q1 How would you rate your need for a dedicated training facility?

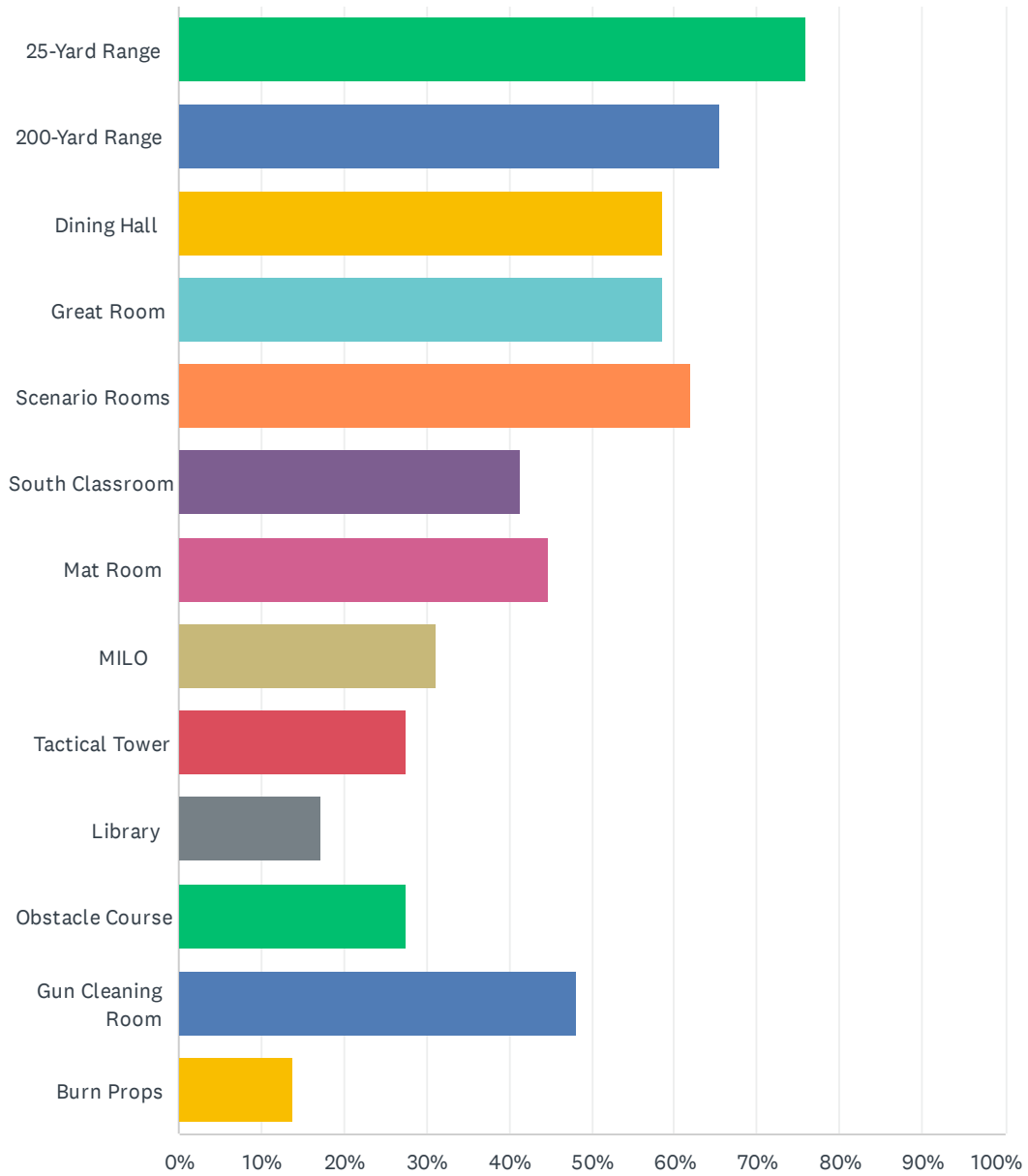
Answered: 29 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very High	65.52%	19
High	24.14%	7
Neither High nor Low	10.34%	3
Low	0.00%	0
Very Low	0.00%	0
TOTAL		29

Q2 Which of the following offered amenities have you used at the RTF?

Answered: 29 Skipped: 0



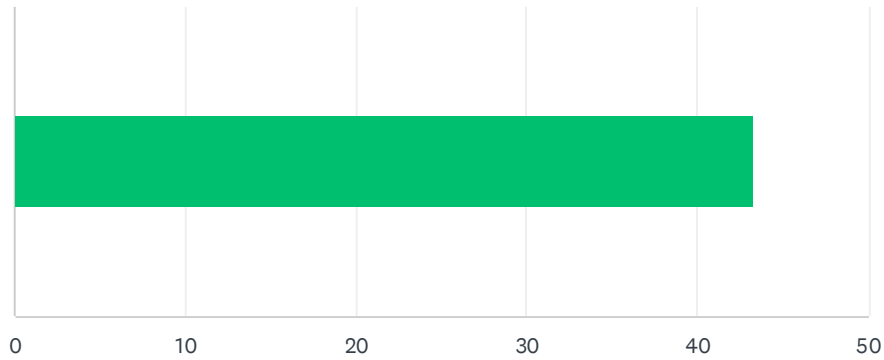
SCALE RTF Customers

Section 13, Item b.

ANSWER CHOICES	RESPONSES	
25-Yard Range	75.86%	22
200-Yard Range	65.52%	19
Dining Hall	58.62%	17
Great Room	58.62%	17
Scenario Rooms	62.07%	18
South Classroom	41.38%	12
Mat Room	44.83%	13
MILO	31.03%	9
Tactical Tower	27.59%	8
Library	17.24%	5
Obstacle Course	27.59%	8
Gun Cleaning Room	48.28%	14
Burn Props	13.79%	4
Total Respondents: 29		

Q3 How far would you be willing to travel to visit a training facility?

Answered: 29 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	43	1,254	29
Total Respondents: 29			

#		DATE
1	30	9/2/2022 12:36 PM
2	30	9/1/2022 2:26 PM
3	15	9/1/2022 12:58 PM
4	50	9/1/2022 11:36 AM
5	15	9/1/2022 11:06 AM
6	15	9/1/2022 10:34 AM
7	50	9/1/2022 10:22 AM
8	25	9/1/2022 10:12 AM
9	100	8/30/2022 7:55 PM
10	40	8/30/2022 10:16 AM
11	50	8/29/2022 7:57 AM
12	48	8/25/2022 9:58 AM
13	51	8/24/2022 6:30 PM
14	24	8/24/2022 5:53 PM
15	25	8/24/2022 1:42 PM
16	97	8/24/2022 11:03 AM
17	49	8/24/2022 10:53 AM
18	25	8/24/2022 10:44 AM
19	60	8/24/2022 7:39 AM
20	50	8/24/2022 7:27 AM

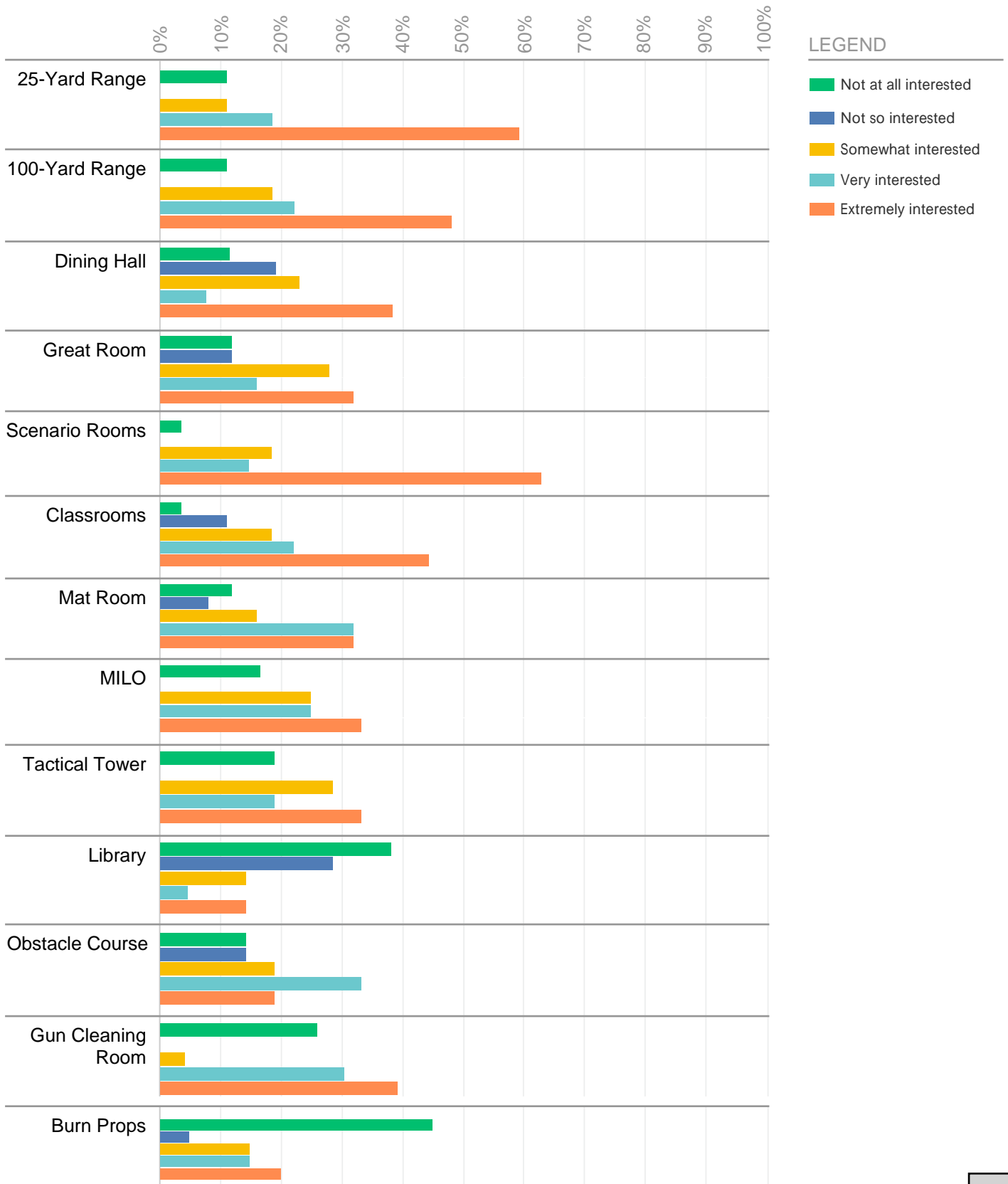
SCALE RTF Customers

Section 13, Item b.

21	51	8/23/2022 5:42 PM
22	40	8/23/2022 5:05 PM
23	50	8/23/2022 4:44 PM
24	32	8/23/2022 4:29 PM
25	30	8/23/2022 3:58 PM
26	52	8/23/2022 3:57 PM
27	15	8/23/2022 3:25 PM
28	75	8/23/2022 3:22 PM
29	60	

Q4 The following amenities are provided at the RTF. Please rate your interest in the following amenities:

Answered: 29 Skipped: 0



SCALE RTF Customers

Section 13, Item b.

	NOT AT ALL INTERESTED	NOT SO INTERESTED	SOMEWHAT INTERESTED	VERY INTERESTED	EXTREMELY INTERESTED	TOTAL
25-Yard Range	11.11% 3	0.00% 0	11.11% 3	18.52% 5	59.26% 16	27
200-Yard Range	11.11% 3	0.00% 0	18.52% 5	22.22% 6	48.15% 13	27
Dining Hall	11.54% 3	19.23% 5	23.08% 6	7.69% 2	38.46% 10	26
Great Room	12.00% 3	12.00% 3	28.00% 7	16.00% 4	32.00% 8	25
Scenario Rooms	3.70% 1	0.00% 0	18.52% 5	14.81% 4	62.96% 17	27
Classrooms	3.70% 1	11.11% 3	18.52% 5	22.22% 6	44.44% 12	27
Mat Room	12.00% 3	8.00% 2	16.00% 4	32.00% 8	32.00% 8	25
MILO	16.67% 4	0.00% 0	25.00% 6	25.00% 6	33.33% 8	24
Tactical Tower	19.05% 4	0.00% 0	28.57% 6	19.05% 4	33.33% 7	21
Library	38.10% 8	28.57% 6	14.29% 3	4.76% 1	14.29% 3	21
Obstacle Course	14.29% 3	14.29% 3	19.05% 4	33.33% 7	19.05% 4	21
Gun Cleaning Room	26.09% 6	0.00% 0	4.35% 1	30.43% 7	39.13% 9	23
Burn Props	45.00% 9	5.00% 1	15.00% 3	15.00% 3	20.00% 4	20

Q5 What are some examples of amenities at other training venues that are ideal for your organization, and are now a must have in your opinion?

Answered: 21 Skipped: 8

#	RESPONSES	DATE
1	N/A, we've been using the RTF exclusively for 15 years.	9/2/2022 12:36 PM
2	2 story class a burn rooms with fdc. Driving course for evoc training.	9/1/2022 11:06 AM
3	The dorm rooms allows outside agencies to stay at the facility and not have to find hotels. Also cuts down on costs for agencies. Its a convenience that is over looked.	9/1/2022 10:34 AM
4	For the 25 Yard Range... Having the ability to make the entire range dark for low light shooting training. The current covers do not allow low light situations.	9/1/2022 10:22 AM
5	Open range. Ability to run drills on the range.	8/30/2022 7:55 PM
6	Ability to do low light/no light shooting/scenarios.	8/30/2022 10:16 AM
7	Scales offers the right amount of options	8/29/2022 7:57 AM
8	K9 Search Midwest is an all-volunteer search and rescue unit. We assist law enforcement in searches for missing persons, alive and dead. Our dogs are nationally certified in live-find and cadaver search and building search. SCALE is ideal for search training and we very much appreciate using it several times a year.	8/25/2022 9:58 AM
9	Some form of online scheduling. Better ventilation on ranges.	8/24/2022 6:30 PM
10	Live fire shoot house, ability to shoot from elevation or other angles	8/24/2022 5:53 PM
11	Area for outdoor and indoor scenarios	8/24/2022 1:42 PM
12	The dining hall and kitchen and bunk accommodations are a must for group training. Builds team	8/24/2022 11:03 AM
13	Flexibility is key in our room set-ups	8/24/2022 10:53 AM
14	Nothing comes to mind. SCALE is great. It's not fancy or pretty, but it has everything you need, especially a ton of scenario training space. I would probably take SCALE as-is over the new Hero Center facility in Cottage Grove.	8/24/2022 10:44 AM
15	Mat rooms, Class room, dining hall. Aces to tower slab and Connex box for less then lethal rifles and gas exposer.	8/24/2022 7:39 AM
16	Quality A/V equipment. Virtual reality	8/24/2022 7:27 AM
17	Solid working A/V equipment Spacious classrooms	8/23/2022 7:51 PM
18	nothing	8/23/2022 4:44 PM
19	Specific driving area for traffic stops/vehicle blocks and more outdoor buildings to do scenarios	8/23/2022 4:29 PM
20	Shoot house	8/23/2022 3:58 PM
21	Media setup - projector, internet, wifi, MicroSoft Office, speakers	8/23/2022 3:25 PM

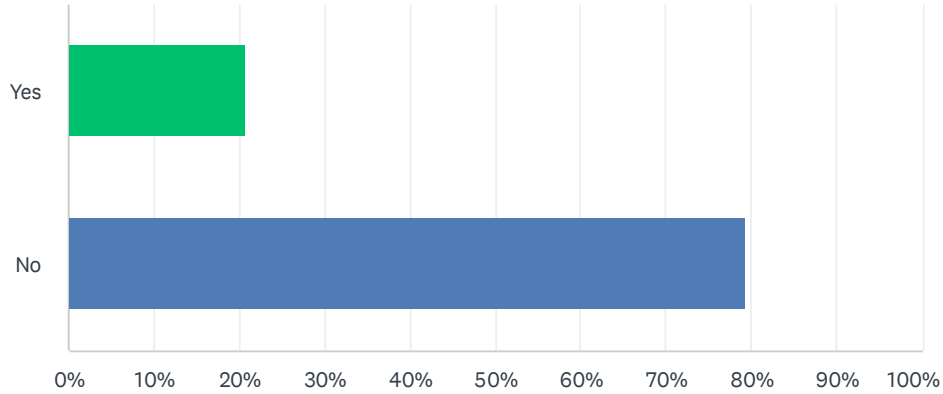
Q6 In your opinion, how has training changed in the last 5-years, and where do you see it changing in the next 5-years?

Answered: 19 Skipped: 10

#	RESPONSES	DATE
1	Scenario based training has taken over completely. Milo systems will be replaced by virtual reality technology that is far superior.	9/2/2022 12:36 PM
2	Virtual is becoming more and more prevalent - I'm concerned that is not good.	9/1/2022 11:36 AM
3	More hours and more subjects that we cover. More tech rescue or water rescue training.	9/1/2022 11:06 AM
4	It has become more hands on and interactive. The training will only continue to be interactive and the more space available to do scenarios is what agencies are looking for.	9/1/2022 10:34 AM
5	Training has become more technical with the knowledge portion. People need to not only understand the "how"... but also the "why". It also needs to be applied in a variety of ways. Practical application with hands on training is the utmost importance. Having the ability to simulate as close to real training as possible is crucial. Having a training facility that can keep up with the ever changing technology (optics, flashlights, weapon lights, scenario training gear, etc....) is crucial to the appeal of agencies and civilians for a positive training experience. Too often trainers and agencies get stuck with 1 way of training and do not adapt over time.	9/1/2022 10:22 AM
6	More practical training for everyday.	8/30/2022 7:55 PM
7	It has become more necessary from a liability limiting standpoint. I only see this need increasing.	8/30/2022 10:16 AM
8	SWAT teams execute warrants differently due to changed legislation. Be good to build training sites around this	8/29/2022 7:57 AM
9	Our training has stayed the same for the most part. Dog training is a weekly event for our unit.	8/25/2022 9:58 AM
10	Our agency has trained less due to covid. Now training shorter days due to an internal decision.	8/24/2022 6:30 PM
11	Scenario based training and shoot/no shoot training is imperative. The ability to train in and around vehicles is a must have	8/24/2022 11:03 AM
12	Use of force will continue to shift and we need to stay on top of these developments.	8/24/2022 10:53 AM
13	More emphasis on less then lethal in Law enforcement. More DT training.	8/24/2022 7:39 AM
14	Training always changes and the facility just needs to be flexible. Scenario based training will continue to be needed.	8/24/2022 7:27 AM
15	I believe that the need for a flexible 25 yard range is crucially necessary due to the consistent response from students- "the world is getting more unsafe and I need to be able to shoot/train in a dynamic/realistic environment, not just a static shooting lane.	8/23/2022 7:51 PM
16	More scenario based training which increases the need for a variety of realistic areas to provide this training	8/23/2022 5:42 PM
17	More mental health awareness	8/23/2022 4:44 PM
18	We are already seeing more POST mandates with more classroom type	8/23/2022 4:29 PM
19	Our courses focus on the needs of civilians who are new to concealed carry. We make use of the MILO for scenario-based training, and we plan to expand our use of the 25-yard range for the same.	8/23/2022 3:25 PM

Q7 Does your agency plan to provide its own space to accommodate current and future training needs?

Answered: 29 Skipped: 0

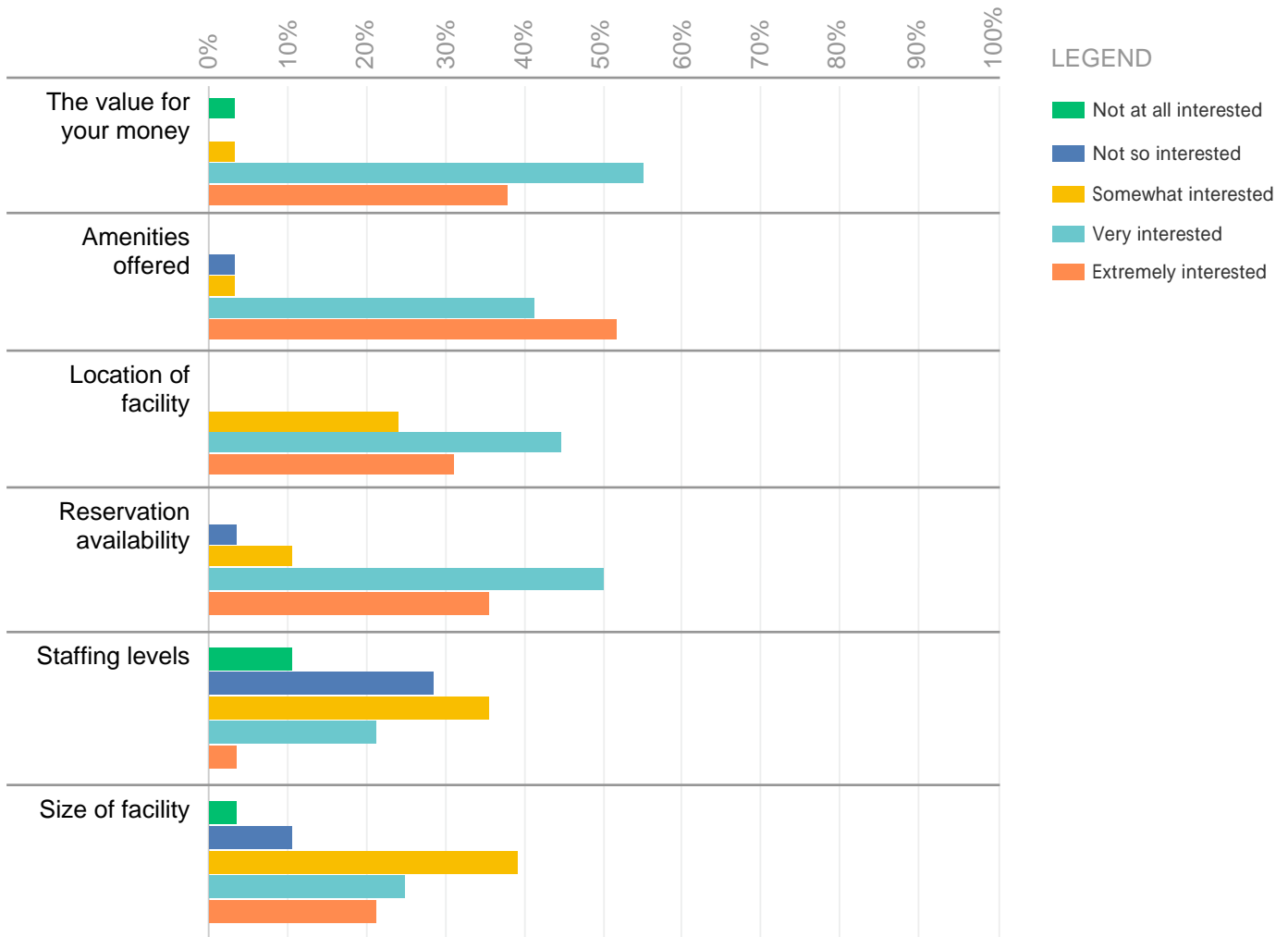


ANSWER CHOICES	RESPONSES	
Yes	20.69%	6
No	79.31%	23
TOTAL		29

#	IF YOU ANSWERED "YES", WHAT FACTORS ARE GUIDING YOUR DECISION AND WHAT TRAINING WILL YOU PROVIDE?	DATE
1	On duty training for our staff.	9/1/2022 11:06 AM
2	Don't have to drive and can train all year	9/1/2022 10:12 AM
3	good training locations with lots of options	8/29/2022 7:57 AM
4	We have training center in our County. It doesn't overnight dorms.	8/24/2022 7:39 AM

Q8 When considering a training facility, how would the following factors influence your decision?

Answered: 29 Skipped: 0

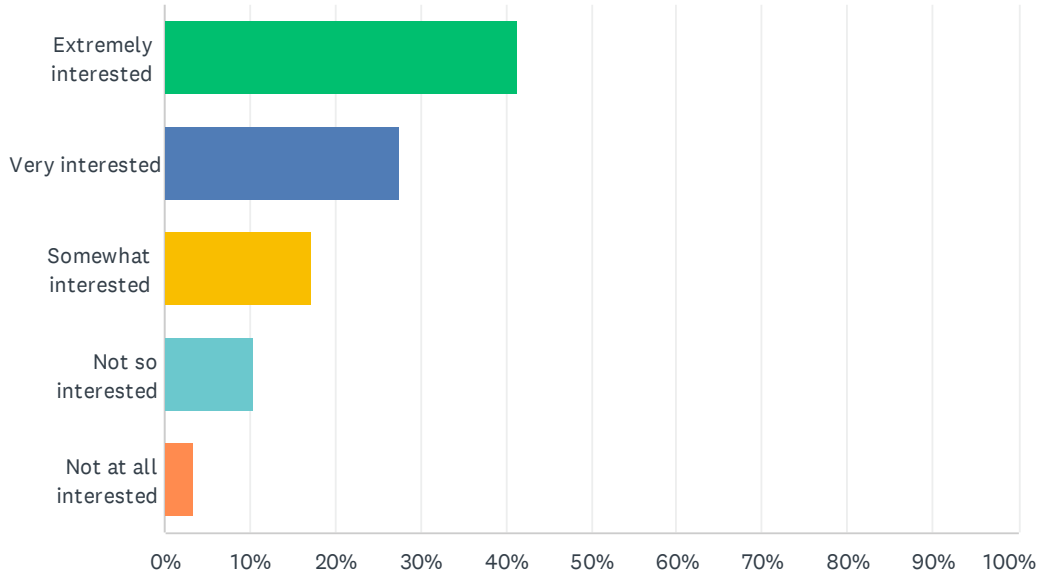


	NOT AT ALL ESSENTIAL	NOT SO ESSENTIAL	SOMEWHAT ESSENTIAL	VERY ESSENTIAL	EXTREMELY ESSENTIAL	TOTAL	WEIGHTED AVERAGE
The value for your money	3.45% 1	0.00% 0	3.45% 1	55.17% 16	37.93% 11	29	4.24
Amenities offered	0.00% 0	3.45% 1	3.45% 1	41.38% 12	51.72% 15	29	4.41
Location of the facility	0.00% 0	0.00% 0	24.14% 7	44.83% 13	31.03% 9	29	4.07
Reservation availability/Process	0.00% 0	3.57% 1	10.71% 3	50.00% 14	35.71% 10	28	4.18
Staffing levels	10.71% 3	28.57% 8	35.71% 10	21.43% 6	3.57% 1	28	2.79
Size of facility	3.57% 1	10.71% 3	39.29% 11	25.00% 7	21.43% 6	28	3.50

#	OTHER (PLEASE SPECIFY)	DATE
1	We have often asked for access to SCALE at the last minute when bad weather threatens to cancel our outdoor training.	8/25/2022 9:58 AM

Q9 How interested are you in receiving more information about our training facility?

Answered: 29 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely interested	41.38%	12
Very interested	27.59%	8
Somewhat interested	17.24%	5
Not so interested	10.34%	3
Not at all interested	3.45%	1
TOTAL		29

v. 2023-2027 Approved Budget - Capital Improvement Program

Scott County, Minnesota
Capital Improvement Program
 2023 - 2027
Building Projects and Funding Sources

Category	Project ID	Project Name	ARPA	Dedicated Funds	Department	Levy	Grand Total
Building							
2023			\$ 1,085,000	\$ -	\$ 1,259,300	\$ 1,355,364	\$ 3,699,664
Enhancement	VFLEC11010	Dispatch Expansion	-	-	-	90,000	90,000
Enhancement	VFJAIL120003	Jail Safety Railings - 2022/2023	-	-	-	229,300	229,300
New Capability	WBJAF	JAF Indoor Recreational Space	-	-	-	79,064	79,064
New Capability	BIP2021-50	Supportive Housing Investment	-	-	1,152,300	-	1,152,300
Preservation	PWGEN10523A	Belle Plaine Salt Shed Roof Replacement	-	-	-	52,000	52,000
Preservation	VFLEC11009	LEC Plumbing	-	-	-	810,000	810,000
Preservation	VFHWY17008	PW Sanitary Sewer Pump(s) Replacement	-	-	-	21,000	21,000
Preservation	SHTOWER2201 / SHTOWER2202	Radio Tower Replacements	1,085,000	-	-	-	1,085,000
Preservation	RTF0301	RTF - Range Mancom Replacement	-	-	49,000	-	49,000
Preservation	RTF0201	RTF Carpet - 2023	-	-	58,000	-	58,000
Preservation	FLGEN03	Shop Vehicle Hoists	-	-	-	74,000	74,000
2024			\$ -	\$ -	\$ 85,000	\$ 145,000	\$ 230,000
Enhancement	BIP2024-15	Library Space Planning	-	-	-	50,000	50,000
Preservation	BIP2024-10	Fire Alarm Upgrade	-	-	-	95,000	95,000
Preservation	BIP2024-30	RTF - Boiler Room Roof Replacement	-	-	50,000	-	50,000
Preservation	BIP2024-25	RTF Carpet - 2024	-	-	35,000	-	35,000
2025			\$ -	\$ -	\$ 35,000	\$ 1,460,000	\$ 1,495,000
Enhancement	BIP2024-20	Jail Safety Railings - 2025	-	-	-	1,200,000	1,200,000
Preservation	BIP2025-06	HHW Sanitary Sewer Pump(s) Replacement	-	-	-	25,000	25,000
Preservation	BIP2025-02	LEC Mechanical Shaft Air Intake Cap (Dog House)	-	-	-	150,000	150,000
Preservation	BIP2025-03	LEC Walk-In Cooler/Freezer Condenser Replacement	-	-	-	60,000	60,000
Preservation	BIP2025-05	RTF Carpet - 2025	-	-	35,000	-	35,000
Preservation	VFHWY17009	Water Softener Replacement - Central Shop	-	-	-	25,000	25,000
2026			\$ -	\$ -	\$ 96,000	\$ -	\$ 96,000
Preservation	BIP2026-01	RTF - Smoke & Fire Detection System	-	-	30,000	-	30,000
Preservation	BIP2026-06	RTF Carpet - 2026	-	-	35,000	-	35,000
Preservation	BIP2026-02	RTF Smoke & Fire Annunciation	-	-	31,000	-	31,000
2027			\$ -	\$ -	\$ 53,000	\$ 947,000	\$ 1,000,000
Preservation	BIP2026-03	LEC Roof Replacement	-	-	-	947,000	947,000
Preservation	BIP2027-04	RTF - Fire Tower Burn Room Upgrades	-	-	29,000	-	29,000
Preservation	BIP2027-03	RTF - Fire Tower Hydrant System Upgrade	-	-	24,000	-	24,000
Grand Total			\$ 1,085,000	\$ -	\$ 1,528,300	\$ 3,907,364	\$ 6,520,664