



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, July 22nd, 2025

The meeting was called to order at 6:32pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner, Bob Cuniff, Graham Kuehner, Jen Berglund, and Mayor/Council Liaison Chuck Nickolay. Board Members Adam Brister and Adam Gill were unable to attend. Also present: GPE Owner/Contract Manager Kurt Ruehling.

- **Approval of June 24th, 2025 Meeting Minutes:**
 - A motion to approve was made by Kuehner, second by Cuniff. Motion carried (5-0)
- **Claims for Payment (\$95,939.51):**
 - Gardner thanked Ruehling for coordinating the \$500 payment to the Scholarship Fund from the Leagues
 - A motion to approve the Claims for Payment was made by Berglund, seconded by Nickolay. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (June 2025):**
 - Nickolay questioned the "Gain on Assets", discussion ensued
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Cuniff, seconded by Kuehner. Motion carried (5-0)
- **Capital Equipment Report**
 - Stackable refrigerator/freezer in 3rd floor kitchen needs to be replaced, Ruehling pricing and working with City Hall to purchase
 - Inquiry about the arrival of all new equipment, Ruehling said a Utility Vehicle and a new Sprayer are still on their way
- **Grounds Operation Update...Jeff Pint, Grounds Superintendent:**
 - Ruehling began discussion by commenting on the great conditions! "Best he has ever seen". He stated that the little things are being taken care of and it adds to the overall product! Board agreed that the golf course looks great!
 - Everyone present was very happy that the cart path left of #11 green was smoothed out
 - Gardner would like to see a tree removal plan
- **Food & Beverage Update...Michelle Mulvihill, Food & Beverage Coordinator:**
 - Michelle Mulvihill and Jill Kes have submitted their resignation letters for review/discussion with Ruehling
 - Gardner praised the staff for their efforts during the "British Invasion II" Event!!

- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling expressed concerns with the growing problem of range ball theft...discussion ensued, Ruehling will manage situation with City Hall
 - June was great...the numbers support it!
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling to increase Facebook presence
 - Gill to increase other Social Media outlets
- **Golf Scholarship Event Summary...Den Gardner:**
 - Event is scheduled for Sunday, August 10th, 2025
 - 9 – 10 teams are already signed up, Gardner hoping for 15 or more
 - Flyers have been added around clubhouse
 - Nickolay inquired about amount of scholarships and balance in fund. Gardner indicated that \$1,000 is awarded to both a boy and a girl...and that the fund balance is around \$10,000
- **Miscellaneous:**
 - Berglund asked about electric scooters at the golf course! Ruehling has told juniors that they must have a valid driver's license to operate a motorized vehicle on the golf course. Nickolay stated the City Council is addressing the situation as well
- **Adjournment:**
 - A motion to adjourn the meeting at 7:25p was made by Berglund, second by Kuehner. Motion carried (5-0)

Next Golf Board Meeting –Tuesday, August 26th, 2025, 6:30pm

Respectfully submitted by,
Kurt Ruehling, GME...PGA General Manager