



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, July 21, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order by Mayor Nickolay at 6:00 p.m.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Finance Director Robin Pikal, Police Chief Tim Applen, and Public Works Director Matt Rynda

Others Present: City Attorney Scott Riggs and City Financial Advisor Rebecca Kurtz (Ehlers)

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda, with the correction of dates to the Animal Control Contract.

Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. July 7, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$1,834,871.35**

c. Financial Summary Report

d. LG220 MN Lawful Gambling Application for Exempt Permit for Alpha Women's Center on October 17, 2025, involving a raffle at 2 If By Sea Tactical, 222 2nd Ave. SW

e. 2026-2028 Animal Control Contract

f. Surplus City Property

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

Speakers limited to 5 minutes

Gary Whiteis (1406 9th St. SE) and Brian Paulson (206 4th St SW) spoke.

5. PUBLIC HEARING(S) – 6:00 PM

Mayor Nickolay opened the public hearing.

No speakers for the public hearing.

Motion to close the public hearing.

Motion made by Mayor Nickolay, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve the issuance of an On-Sale Intoxicating, Sunday Liquor and Off-Sale Liquor License to Neisen's Corner Bar II Inc.

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Neisen's Corner Bar II at 100 Main Street West - Approval of the Issuance of an On-Sale Intoxicating, Sunday Liquor and Off-Sale Liquor License

6. CITY ENGINEER PROJECTS UPDATE

Public Works Director Matt Rynda provided an update.

- a. July 21, 2025

7. POLICE STATION UPDATE

- a. Contaminated Soils

John McNamara from Wold presented the change order request.

Motion to approve Change Order #1 on the Police Station Addition.

Motion made by Mayor Nickolay, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

- b. Funding Options

City Administrator Joshua Tetzlaff presented the funding options for the Police Station Addition.

Motion to move forward with the EDA Lease Revenue Bonds route.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

8. ORDINANCE(S) FOR INTRODUCTION

- a. None

9. ORDINANCE(S) FOR ADOPTION

- a. None

10. RESOLUTIONS

- a. #25-07-21-01 - Adopting a Minnesota Government Data Practices Act Policy

Motion to approve Resolution #25-07-21-01 - Adopting a Minnesota Government Data Practices Act Policy

Motion made by Councilmember Bass, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

11. GENERAL BUSINESS

- a. POPS Permit Fee Waiver Request
City Administrator Joshua Tetzlaff presented the POPS Permit Fee Waiver Request.
Motion to deny the approval of the POPS Permit Fee Waiver Request.
Motion made by Councilmember Bass, Seconded by Councilmember Ryan.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler
Voting Abstaining: Councilmember Wolf
Motion carried (4-0-1)


12. MISCELLANEOUS

- a. 2024 Population Estimate
- b. Meeting Minutes
 - i. June 10, 2025, Park Board Meeting Minutes
 - ii. June 11, 2025, EDA Board Meeting Minutes
 - iii. June 11, 2025, EDA Board Closed Meeting Minutes
- c. Discussion of Items not on the Agenda
Councilmember Bass asked about the rules and regulations for e-bikes, e-scooters, etc. Police Chief Applen spoke about the training they have provided and sharing educational materials.
Councilmember Ryan asked about the EDA and the upcoming Development District public hearing. City Administrator Joshua Tetzlaff and City Attorney Scott Riggs explained the upcoming public hearing.

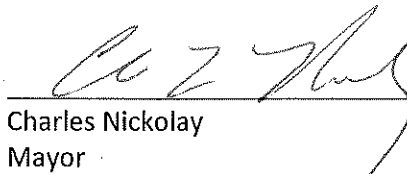
13. ADJOURNMENT

Motion to adjourn the meeting at 7:26 p.m.
Motion made by Mayor Nickolay, Seconded by Councilmember Bass.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

ATTEST:



Joshua M. Tetzlaff
City Administrator



Charles Nickolay
Mayor