



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Tuesday, February 20, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:00 p.m.

#### PRESENT

Mayor Duane Jirik  
Councilmember Shawn Ryan  
Councilmember Maggie Bass  
Councilmember Rik Seiler  
Councilmember Bruce Wolf

Staff present: City Administrator Josh Tetzlaff, Planning/Community Development Director Ken Ondich, and Public Works Director Matt Rynda

a. Pledge of Allegiance

### 2. APPROVAL OF REGULAR AGENDA

City Administrator Josh Tetzlaff requested to add "Purchase of a Stump Grinder" to *General Business*.

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan to approve the Regular Agenda, as amended.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

### 3. CONSENT AGENDA

Motion made by Councilmember Ryan, Seconded by Councilmember Bass to approve the Consent Agenda, with the removal of the Meeting Minutes.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

a. Meeting Minutes

i. February 5, 2024, City Council Meeting Minutes

ii. February 5, 2024, Special City Council Meeting Minutes - Closed

b. Claims for Payment: **\$149,419.59**

c. Promotion to Wastewater Treatment Plant Operator

d. Large Assembly Permit Request: City-Wide Block Party in Memorial Park - July 18, 2024

e. Large Assembly Permit Request: Run New Prague in Memorial Park - May 4, 2024

f. Monthly Financial Summary

g. Resolution #24-02-20-01 - Appointing Election Judges for the 2024 Presidential Nomination Primary on March 5, 2024

**4. CITY ENGINEER PROJECTS UPDATE**

- a. February 20, 2024  
Planning/Community Development Director Ken Ondich and Public Works Director Matt Rynda provided updates. No action was taken.

**5. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA**

No members of the public spoke at this meeting.

**6. PUBLIC HEARING(S) – 6:00 PM**

**7. ORDINANCE(S) FOR INTRODUCTION**

**8. ORDINANCE(S) FOR ADOPTION**

**9. RESOLUTIONS**

**10. GENERAL BUSINESS**

- a. Purchase of a Stump Grinder  
Public Works Director Rynda provided background. Motion made by Councilmember Seiler, Seconded by Councilmember Wolf to approve the purchase of the stump grinder.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0).

**11. MISCELLANEOUS**

- a. Draft of Cannabis Updates to Handbook  
City Administrator Tetzlaff advised this item is just informational at this time.
- b. Meeting Minutes
  - i. Park
- c. Discussion of Items not on the Agenda
  - i. Mayor Jirik advised that he was notified recently by Representative Angie Craig’s office that the City of New Prague will be getting a new post office.
  - ii. City Administrator Josh Tetzlaff advised of a potential housing bill coming through, which would require cities to allow multi-family residential buildings to be built up to 150 feet tall in any commercial zone district. The bill is looking to require that cities allow at least 2-4 (up to 8-10) units on any residential lot in the city. It would take parking standards down to no more than 1 per unit. One of the standards is that cities are allowed to set the minimum lot size. The largest minimum lot size that could be allowed is 4,000 sq. ft. Planning/Community Development Director Ondich advised that a typical new platted single family lot is 9,000 sq. ft. Discussion was had. City Administrator Tetzlaff relayed that the bill had a hearing February 20, 2024, in front of the Housing Finance Policy Committee and he hasn’t heard the outcome of the hearing yet.
  - iii. Planning/Community Development Director Ondich stated that the Planning Commission and City Council will need to have a joint workshop regarding the Comprehensive Plan and go over the draft plan. He proposed March 11<sup>th</sup> as a meeting date.

**12. ADJOURNMENT**

Motion made by Councilmember Ryan, Seconded by Mayor Jirik to adjourn the meeting at 6:27 p.m.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0).

ATTEST:



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Duane J. Jirik  
Mayor



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Joshua M. Tetzlaff  
City Administrator