



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, December 17th, 2024

The meeting was called to order at 6:30pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner, Adam Gill, Bob Cunniff, Jen Berglund, and Graham Kuehner. Board Member Adam Brister and Councilmember Shawn Ryan were unable to attend. Also present: GPE Owner/Contract Manager Kurt Ruehling.

- **Approval of November 26, 2024 Meeting Minutes:**
 - A motion to approve November 26th, 2024 Meeting Minutes was made by Gill, seconded by Cunniff. Motion carried (5-0)
- **Claims for Payment (\$39,967.92):**
 - A motion to approve the Claims for Payment was made by Berglund, seconded by Kuehner. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (December 2024):**
 - Numbers look good...no further discussion
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Kuehner, seconded by Cunniff. Motion carried (5-0)
- **Capital Equipment Report**
 - At a previous meeting, Brister inquired about bonding money for cart path repair. Ruehling spoke to City Administrator, Josh Tetzlaff and no additional bonding will take place in 2025 for cart paths. Tetzlaff would like the Golf Board to revisit this situation in the spring.
- **Grounds Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling informed Golf Board that the irrigation lines had been blown out and course had been sprayed for winter
 - Ruehling spoke to Grounds Superintendent, Jeff Pint about whether or not Pint will be top dressing the greens for the winter...Pint informed him they would not be top dressing.
 - Ruehling presented a sand bunker renovation quote from 2002 that he received from Pint, to illustrate the cost of the project...which is very high. Pint will be asked to obtain current quotes for similar work
 - Gardner made a motion for Pint to request/receive two (2) quotes, for bunker renovation, to be presented at the March Golf Board Meeting, seconded by Cunniff. Motion carried (5-0)
- **Food & Beverage Update...Kurt Ruehling GM/PGA Professional:**
 - Michelle Mulvihill has been named Food & Beverage Coordinator...Ruehling will work closely with her to establish duties and ensure a smooth transition
 - The social gathering following the Parade of Lights was a huge success
 - Staff received great compliments from Chase Buthe, organizer of the New Prague Fire Department Party, following their holiday event

- The Parkview Clinic holiday dinner went very well...they are looking forward to their event next year.
- Staff is organizing for the upcoming Chamber Bingo season...set to start on January 9th, 2025
- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Early pay memberships are coming in at a very steady pace...we typically receive 80-100 early pay memberships
 - Ruehling is confirming 2025 event calendar...looking great!
 - The Men's Club is meeting to discuss their upcoming schedule and determine where they would like to allocate funds for facility improvement. There is talk of a wrought iron sign to be placed in the NE corner of the property, near the new pump house. There is no signage there and it would prevent the ongoing cart traffic that is ruining the turf in that area
 - Office is being reorganized to become more efficient
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Gill inquired about our social media platforms and volunteered to assist if needed. Gardner would like an update, if available, at the January Golf Board meeting
- **Golf Scholarship Event Summary...Den Gardner:**
 - Gardner reported that the current fund stands at \$10, 492.00
 - Gardner will meet with Ruehling to secure a date for 2025...possibly change from past dates
- **Miscellaneous:**
 - Gardner informed the Golf Board of his Band Little Chicago's plans to put on another concert "British Invasion II". He will work with Ruehling to pin down a date
 - Cunniff inquired about the simulator survey. Golf Board and Ruehling agreed to table it and remove survey from the website
- **Adjournment:**
 - A motion to adjourn the meeting at 7:25p was made by Berglund, seconded by Gill. Motion carried (5-0)

Next Golf Board Meeting –Tuesday, January 28th, 2025, 6:30pm

Respectfully submitted by,

Kurt Ruehling, GME
PGA General Manager