



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Tuesday, January 16, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:00 p.m.

#### PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Josh Tetzlaff, Planning/Community Development Director Ken Ondich, and Public Works Director Matt Rynda

a. Pledge of Allegiance

### 2. APPROVAL OF REGULAR AGENDA

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf to approve the Regular Agenda. Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

### 3. CONSENT AGENDA

Motion made by Councilmember Wolf, Seconded by Councilmember Bass to approve the Consent Agenda. Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

a. Meeting Minutes

i. December 27, 2023, Special City Council Meeting Minutes

ii. January 2, 2024, City Council Meeting Minutes

b. Claims for Payment: **\$1,394,740.80**

c. 2024 Labor Agreement with LELS and City Police Union

d. Fire Department Radios

e. LG230 MN Lawful Gambling Application to Conduct Off-Site Gambling for New Prague Firemen's Relief Association on February 9, 2024, involving pull-tabs at the Knights of Columbus Hall, 411 4th Avenue SW, New Prague

f. Purchase of 2023 Chevrolet 1500 Truck

g. LG220 MN Lawful Gambling Application for Exempt Permit for Angels Among Us on April 13, 2024, involving a raffle at St. Wenceslaus, 215 Main Street East, New Prague

h. 1-Day Temporary On-Sale Liquor License for Angels Among Us on April 13, 2024

i. Large Assembly Permit - Easter Egg Hunt at Southside Park, March 30, 2024

j. Monthly Financial Summary Report

**4. CITY ENGINEER PROJECTS UPDATE**

a. January 16, 2024

City Engineer Chris Knutson provided a memo with updates regarding various projects taking place around the city. No action was taken.

**5. 2024 STREET AND UTILITY IMPROVEMENT PROJECT**

a. Resolution #24-01-16-01 - 2024 Street and Utility Improvement Project Approving Plans and Specifications and Ordering Advertisement for Bids

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan to approve Resolution #24-01-16-01.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

**6. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA**

No members of the public spoke at this meeting.

**7. PUBLIC HEARING(S) – 6:00 PM**

**8. ORDINANCE(S) FOR INTRODUCTION**

**9. ORDINANCE(S) FOR ADOPTION**

**10. RESOLUTIONS**

a. Resolution #24-01-16-02 - Supporting MnDOT Active Transportation Grant Applications - Trail Along 6th Street NW and Sidewalk Along 12th Avenue SE

Planning/Community Development Director Ken Ondich provided background. Motion made by Councilmember Bass, Seconded by Councilmember Wolf to approve Resolution #24-01-16-02.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

**11. GENERAL BUSINESS**

a. Small Area Plan Proposals for City Center Area

Planning/Community Development Director Ken Ondich addressed the Council and provided updates. Motion made by Councilmember Seiler, Seconded by Councilmember Ryan to approve the Small Area Plan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

b. Praha Outdoor Performance Stage Facility

City Administrator Josh Tetzlaff, Park Board Chair Joe Barten, and POPS Committee members Eddie Shimota, Steve Frost, and Den Gardner addressed the Council.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler to build the Praha Outdoor Performance Stage at the City Center site.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler

Voting Nay: Councilmember Wolf (supported Memorial Park on POPS Committee)

Motion carried (4-1).

c. Lease for Concessions with Orioles at Memorial Park Baseball Stadium

Planning/Community Development Director Ken Ondich provided background. Motion made by Councilmember Bass, Seconded by Mayor Jirik to approve the lease.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0).

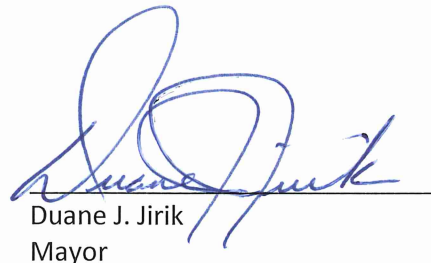
**12. MISCELLANEOUS**

- a. Meeting Minutes
  - i. Utilities
  - ii. Park
  - iii. EDA (regular and closed)
- b. Discussion of Items not on the Agenda
  - i. Councilmember Seiler inquired if the Planning Commission is full and asked about alternates. City Administrator Tetzlaff advised that in the State of Minnesota alternates from other boards are not allowed.
  - ii. Councilmember Wolf asked about the status of the recreational study. John McNamara will be providing an update to Council soon. Councilmember Wolf requested for Mr. McNamara to include Information on baseball usage in his update.
  - iii. Councilmember Ryan inquired of the new building near MVE. Planning/Community Development Director Ondich advised it's a single-family home.
  - iv. City Administrator Tetzlaff informed Council that Legislative Day on the Hill will be held on March 7, 2024.
  - v. Public Works Director Rynda advised that the new section of watermain that was installed along 10<sup>th</sup> Avenue NE has two leaks on it. It's all under warranty. Also, the City is accepting applications for the Wastewater Operator until January 26, 2024.

**13. ADJOURNMENT**

Motion made by Councilmember Seiler, Seconded by Councilmember Bass to adjourn the meeting at 7:18 p.m.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0).

ATTEST:



Duane J. Jirik  
Mayor



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Joshua M. Tetzlaff  
City Administrator