



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, July 10, 2024 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:30 a.m. by President Brent Quast with the following members present: Brent Quast, Troy Pint, Bruce Wolf, Eric Krogman, Nick Slavik, and Bruce Wolf.

Absent: Austin Reville

City staff present: City Administrator Josh Tetzlaff and Planning/Community Development Director Ken Ondich

Others present: Jo Foust, Scott County CDA Business and Community Development Director, and Tony Buthe, New Prague Schools Director of Educational Services

2. CONSENT AGENDA

- a. June 12, 2024, EDA Meeting Minutes
- b. Claims for Payment: **\$885.96**

Motion made by Pint, seconded by Quast, to approve. All voted in favor. Motion carried (6-0).

Austin Reville arrived at 7:31 a.m.

3. FUTURE EDA ENDEAVORS

- a. July 10, 2024

Tetzlaff noted that the City closed on the property purchase of some of the property adjacent to the railroad near the former creamery site. He noted that the City Council is not interested at this time in purchasing the remaining property and building.

4. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust noted that in the past month a BRE visit occurred with the School District on June 24, 2024, and a visit is scheduled with Electromed on July 16, 2024.

5. BUSINESS UPDATES

- a. July 2024

Ondich provided the monthly business update.

6. CDA UPDATE

Jo Foust stated that they will have CDA Land Trust Townhomes available in Prior Lake soon in association with Habitat for Humanity. She also advised that the new CDA office and 60-unit senior project are now under construction near Shakopee City Hall.

7. SCHOOL DISTRICT UPDATE

Tony Buthe stated that Lindsay Schute, a current language arts teacher, was hired for the Workforce Coordinator position. He stated that she has five years of experience with the MARS program at the school district. He stated that initial focus is on Healthcare but will communicate with all business industries.

8. EXECUTIVE DIRECTORS REPORT

Tetzlaff noted that there had been six new business filings within city limits. He also noted that the Small Area Plan, Comprehensive Plan and Sanitary Sewer Feasibility Study were all nearing completion and that budget review would take place at the August EDA meeting.

9. MISCELLANEOUS

a. MCPP Usage Report - June 2024

Ondich provided as information of great utilization of the program.

b. Buy Local Campaign

Tetzlaff stated that as part of the GreenStep Cities Program, a Buy Local Campaign could bring the City to Step 3. The EDA concurred to work towards the goal.

10. ADJOURNMENT

Motion made by Pint, seconded by Reville, to adjourn the meeting at 7:51 a.m. All voted in favor. Motion carried (7-0).

Respectfully Submitted,



Joshua M. Tetzlaff
City Administrator / EDA Executive Director