



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Monday, September 16, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

---

---

### OPTIONAL ONLINE CONNECTION. MEETINGS ARE IN PERSON.

Log in information for city councilmembers, staff and members of the public:

Please join my meeting from your computer, tablet or smartphone: <https://meet.goto.com/991337053>

You can also dial in using your phone: Access Code: 991-337-053 | United States: +1 (224) 501-3412

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

#### 1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:02 PM.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Odich, Finance Director Robin Pikal, Police Chief Tim Applen, Public Works Director Matt Rynda

a. Pledge of Allegiance

#### 2. APPROVAL OF REGULAR AGENDA

Motion to approve the Regular Agenda:

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

#### 3. CONSENT AGENDA

*(The following agenda items are considered to be non-controversial and routine in nature. They will be handled with one motion of the City Council. Council members may request that specific items be removed from the Consent Agenda and be acted upon separately.)*

Motion to approve the Consent Agenda

Motion made by Councilmember Bass, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Claims for Payment: \$965,126.41

b. Financial Summary Report

c. Premise Extention - Ettlins Cafe Oktoberfest

d. Temporary On-Sale Liquor License - St. Wenceslaus/St. John the Evangelist

e. Firemen's Relief Association Bylaw Update

#### 4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

*(Speakers limited to 5 minutes.)*

No members of the public present to speak.

**5. CITY ENGINEER PROJECTS UPDATE**

City Engineer Chris Knutson provided a brief update.

- a. September 16, 2024

**6. 2024 STREET & UTILITY IMPROVEMENT PROJECT**

Motion to adopt Resolution #24-09-16-01

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Resolution #24-09-16-01 - Declaring Cost to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for Hearing on Proposed Assessment

**7. PUBLIC HEARING(S) – 6:00 PM**

- a. None

**8. ORDINANCE(S) FOR INTRODUCTION**

**9. ORDINANCE(S) FOR ADOPTION**

**10. RESOLUTIONS**

Motion to adopt Resolution #24-09-16-02

Motion made by Mayor Jirik, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Resolution #24-09-16-02 - Adopting 2024 Property Tax Levy for Taxes Payable 2025

**11. GENERAL BUSINESS**

- a. 2025 Health & Dental Insurance

City Administrator Joshua Tetzlaff presented his recommendation for the 2025 Health & Dental Insurance Changes.

Motion to adopt the 2025 Health & Dental Insurance Recommendations

Motion made by Mayor Jirik, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Seiler

Voting Nay: Councilmember Ryan, Councilmember Bass, Councilmember Wolf

Motion failed (2-3)

Second Motion to Approve the recommendation with the following compromise:

HSA Contribution Single \$1125 & Family \$2250

Motion made by Councilmember Wolf, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

- b. Tax Abatement for 54 Unit Market Rate Apartment and Call for Hearing

Motion to Call for Hearing for Tax Abatement for 54 Unit Market Rate Apartment

Motion made by Councilmember Bass, Seconded by Councilmember Ryan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- c. Charter Commission Recommendation

Motion to Call for Public Hearing for changing the Mayoral Term from two-year to four-years

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

**12. MISCELLANEOUS**

- a. North Memorial Health Ambulance Q2 2024 Update  
Mayor Jirik provided context as to North Memorial's Update
- b. Discussion of Items not on the Agenda  
Finance Director Robin Pikal relayed information about Early Voting.

**13. ADJOURNMENT**

Motion made by Councilmember Bass, Seconded by Councilmember Seiler to adjourn the meeting at 7:12 PM.

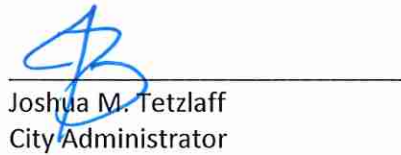
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:



Duane J. Jirik  
Mayor



Joshua M. Tetzlaff  
City Administrator

