



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, August 26th, 2025

The meeting was called to order at 6:30pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner, Jen Berglund, Adam Gill, Adam Brister and Mayor/Council Liaison Chuck Nickolay. Board Members Bob Cunniff and Graham Kuehner were unable to attend. Also present: GPE Owner/Contract Manager Kurt Ruehling.

- **Approval of July 22nd, 2025 Meeting Minutes:**
 - Ruehling informed the Golf Board that City Hall is changing their invoice delivery and payment procedures, to help ensure no late fees are assessed
 - A motion to approve was made by Nickolay, second by Brister. Motion carried (5-0)

- **Claims for Payment (\$83,997.23):**
 - Brister inquired about a few items, Ruehling clarified
 - Gill asked about a payment to Smart Golf, Ruehling informed the charge is for tournament software...already used for the Denny Greene Invitational
 - Nickolay commented that revenues are exceeding last year
 - A motion to approve the Claims for Payment was made by Gill, seconded by Berglund. Motion carried (5-0)

- **Review Monthly Income Statement and Balance Sheet (July 2025):**
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Nickolay, seconded by Brister. Motion carried (5-0)

- **Capital Equipment Report**
 - Ruehling reported that we are still awaiting delivery on a new sprayer and new utility carts for the maintenance department. Also a new upright cooler/freezer for the 3rd floor grill
 - Nickolay will talk with Superintendent, Jeff Pint, to get an updated CIP (Capital Improvement Plan) for the upcoming Budget Workshop

- **Grounds Operation Update...Jeff Pint, Grounds Superintendent:**
 - Gardner and Golf Board would like to see a tree removal plan. He stated that there are some players in the Keen Senior League that are nervous of falling branches
 - Questions arose regarding the condition of the north end of the putting green. Ruehling explained that the large oak trees nearby are depleting the moisture, causing the thin dry turf. Area has been aerated and seeded

- **Food & Beverage Update...Michelle Mulvihill, Food & Beverage Coordinator:**
 - Ruehling "introduced" Jess Trevino as our new Food & Beverage Coordinator. Positive comments ensued and all are looking forward to her presence!

- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling touched the Public Country Club(PCC) and the Youth on Course(YOC) programs and whether or not they are still needed to increase rounds. He will continue to monitor
 - Berglund questioned us hosting a Couples' Golf night on the Friday of Dozinky. Ruehling added that there are numerous participants that do not live in New Prague...and the event should still be somewhat well attended

- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling informed the Golf Board of his plans to run a 2026 Membership Promotion...as we have done in the past. Motion to approve was made by Gardner, seconded by Nickolay. Motion carried (5-0)...Ruehling will administer

- **Golf Scholarship Event Summary...Den Gardner:**
 - Gardner stated that it was an outstanding event, with great participation!
 - Before expenses, there was over \$5,700.00 collected. Ruehling will document the new profit

- **Miscellaneous:**
 - Golf Board agreed to schedule a 2026 Budget Workshop for Tuesday, October 7th, at 6:30p, in the Clubhouse. Ruehling to post

- **Adjournment:**
 - A motion to adjourn the meeting at 7:32p was made by Berglund, second by Nickolay. Motion carried (5-0)

Next Golf Board Meeting –Tuesday, September 23rd, 2025, 6:30pm

Respectfully submitted by,
Kurt Ruehling, GME...PGA General Manager