

CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, February 03, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N



1. CALL TO ORDER

Mayor Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich, Utilities General Manager Bruce Reimers, Police Chief Tim Applen, Public Works Director Matt Rynda, and Fire Chief Steve Rynda.

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Ryan, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. January 21, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$693,642.12**

c. Temporary On-Sale Liquor License - Angels Among Us at St. Wenceslaus

d. Appointment of Madelyn Thomas for Permit Specialist

4. CITY ENGINEER PROJECTS UPDATE

No update other than document provided in packet.

a. February 3, 2025

5. WOLD CONSTRUCTION

John McNamara from Wold Construction presented the site plans and answered any questions.
Motion to Approve Wold Construction to advertise for bids.
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.
Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Voting Nay: Councilmember Ryan
Motion carried (4-1)
a. Request going out for bid

6. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

(Speakers limited to 5 minutes)
Brian Paulson (206 4th St. SW) and Taylor Broome (617 5th St. NE) spoke.

7. PUBLIC HEARING(S) – 6:00 PM

a. None

8. ORDINANCE(S) FOR INTRODUCTION

9. ORDINANCE(S) FOR ADOPTION

10. RESOLUTIONS

- a. Resolution #25-02-03-01 - Amending 2045 Comprehensive Plan
Planning/Community Development Director Ken Ondich and Utilities General Manager Bruce Reimers presented the amendment to the 2045 Comprehensive Plan and answered any questions.
Motion to approve Resolution #25-02-03-01 Amending the 2045 Comprehensive Plan
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)
- b. Resolution #25-02-03-02 - Approving Amendment to Conditional Use Permit #C8-2024 and Variance #V1-2025 - Outdoor Patio and Pergola
Planning/Community Development Director Ken Ondich presented the Amendment to the Permit & Variance and answered any questions. Corey Vanderhoff, business owner of Brickside 19, answered any questions.
Motion to approve Resolution #25-02-03-02 Approving Amendment to Conditional Use Permit #C8-2024 and Variance #V1-2025 - Outdoor Patio and Pergola
Motion made by Councilmember Bass, Seconded by Councilmember Ryan.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)
- c. Resolution #25-02-03-03 - Approving Interim Use Permit #I2-2025 - Dog Grooming
Planning/Community Development Director Ken Ondich presented the Interim Use Permit #I2-2025 - Dog Grooming.
Motion to approve Resolution #25-02-03-03 Approving Interim Use Permit #I2-2025 - Dog Grooming.
Motion made by Councilmember Seiler, Seconded by Councilmember Bass.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

11. GENERAL BUSINESS

Planning/Community Development Director Ken Ondich presented the Annual Community Development Reports and answered any questions.

- a. Annual Community Development Reports
 - i. Vacant Lot Inventory
 - ii. Annual Business Inventory
 - iii. 2024 Growth Statistics

12. MISCELLANEOUS

- a. Meeting Minutes
 - i. December 17, 2024, Golf Board Meeting Minutes
 - ii. December 18, 2024, Planning Commission Meeting Minutes
 - iii. December 30, 2024, Utility Commission Meeting Minutes
- b. FAC / Joint Powers - January 2025
- c. Discussion of Items not on the Agenda

13. ADJOURNMENT

Motion to adjourn the meeting at 7:13 p.m.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.


Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:



Joshua M. Tetzlaff
City Administrator


Duane J. Jirik
Mayor