



# ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

## City of New Prague

Wednesday, August 14, 2024 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

The meeting was called to order at a.m. by President Brent Quast with the following members present:  
Brent Quast, Bruce Wolf, Austin Reville, and Duane Jirik

Absent: Nick Slavik, Eric Krogman, and Troy Pint

City staff present: City Administrator Josh Tetzlaff and Planning/Community Development Director Ken Ondich

Others present: Jo Foust, Scott County CDA Business and Community Development Director

### 2. CONSENT AGENDA

- a. July 10, 2024, EDA Meeting Minutes
- b. Claims for Payment: **\$21.23**

Motion made by Reville, seconded by Wolf, to approve. All voted in favor. Motion carried (4-0).

### 3. FUTURE EDA ENDEAVORS

- a. August 14th, Future Endeavors
- No updates.

### 4. 2025 BUDGET REVIEW

- a. 2025 Budget Memo
- b. Proposed 2025 Budget

Tetzlaff noted that the City Council's first budget discussions would be taking place on August 19, 2024, and that the EDA budget was the same as in previous years.

### 5. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust stated that visits occurred recently with Electromed and Minnesota Feed and Grain Association. Also noted was an upcoming staff meeting with CVF Racing.

### 6. BUSINESS UPDATES

- a. August 2024
- Ondich presented the monthly business update.

### 7. CDA UPDATE

Jo Foust stated that the CDA was offering an online Business Basics class as well as a SCALE meeting on August 21, 2024, to talk about Economic Development with local electric providers. She also noted that the deadline to submit for the Fast Track Challenge was approaching as well as the MnCAR Expo on October 30, 2024.

**8. SCHOOL DISTRICT UPDATE**

**9. EXECUTIVE DIRECTORS REPORT**

Tetzlaff stated there had been two new business filings in town in the past month, and the annual Charter Commission meeting would be taking place this week with a discussion planned to occur about moving the mayor's term from 2 years to 4 years.

**10. MISCELLANEOUS**

**11. ADJOURNMENT**

Motion made by Reville, seconded by Jirik, to adjourn the meeting at 7:46 a.m. All voted in favor. Motion carried (4-0).

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'JB' or similar, written over a horizontal line.

Joshua M. Tetzlaff  
City Administrator / EDA Executive Director