



**Town of North Topsail Beach
Board of Aldermen Regular Meeting**

Wednesday, January 08, 2025, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian*

*Mayor Pro Tem - Tom Leonard
Alderman – Laura Olszewski
Alderman – Mike Benson
Interim Town Clerk – Nancy Avery*

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Alderman Benson)**
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor will request a motion to adopt the agenda

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

- A. Onslow United Transit System (Executive Director Danny L. Ferucci)
- B. Onslow County Year End Report (Assistant County Manager Kari Sanders)
- C. Legislative hearing regarding amendments to the Flood Damage Prevent Ordinance and conforming changes for the same to address development within the AEC setback (Planning Director Hill)
- D. Coastal Engineer Monthly Report (Fran Way)

VIII. CONSENT AGENDA

- A. Approval of Minutes

December 4, 2024

B. Department Head Reports

1. Finance Department
2. Fire Department
3. Inspections Department
4. Planning Department
5. Police Department

C. Resolution R2025-01 Policy Prohibiting Viewing Pornography on Town Networks and Devices

D. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

A. Fixed Asset Disposal - Police Department (Chief Younginer)

Specific Action Requested: Mayor may ask for a motion for the sale of weapons outlined in Chief Younginer's Memo and that sale made giving first refusal to Town of North Topsail Beach Police Officers. Any weapons not purchased by the officers will be sold to the highest bidder.

B. North Carolina Department of Transportation (NCDOT) Letter of Intent to repeal the speed limit 45 Ordinance No. 1033725 for the 3.92 mile section of SR 1568 (New River Inlet Road) - (Attorney Payson)

X. NEW BUSINESS

XI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

As per N.C.G.S. 143-318.11(a)

- (3) Consultation with attorney

XVI. ADJOURNMENT



Onslow United Transit System

Mission

To provide safe, reliable and efficient transportation for the citizens of Onslow County.



To provide quality transportation services to the OUTS service area



To operate in an efficient and effective manner while complying with Local, State, and Federal Laws concerning Public Transportation



To assist in the maintenance, development, improvement, and use of public transportation in rural areas.



Why? Connect more residents to jobs, health care, wellness, education, retail and entertainment in our communities

Corporate Background



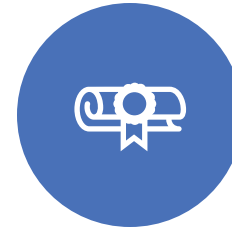
Located in
Jacksonville, NC



Incorporated in
1979 formed by
Onslow County
Government



Nonprofit public
transit system that
assists human service
agencies in providing
public transportation
to the residents of
Onslow County.

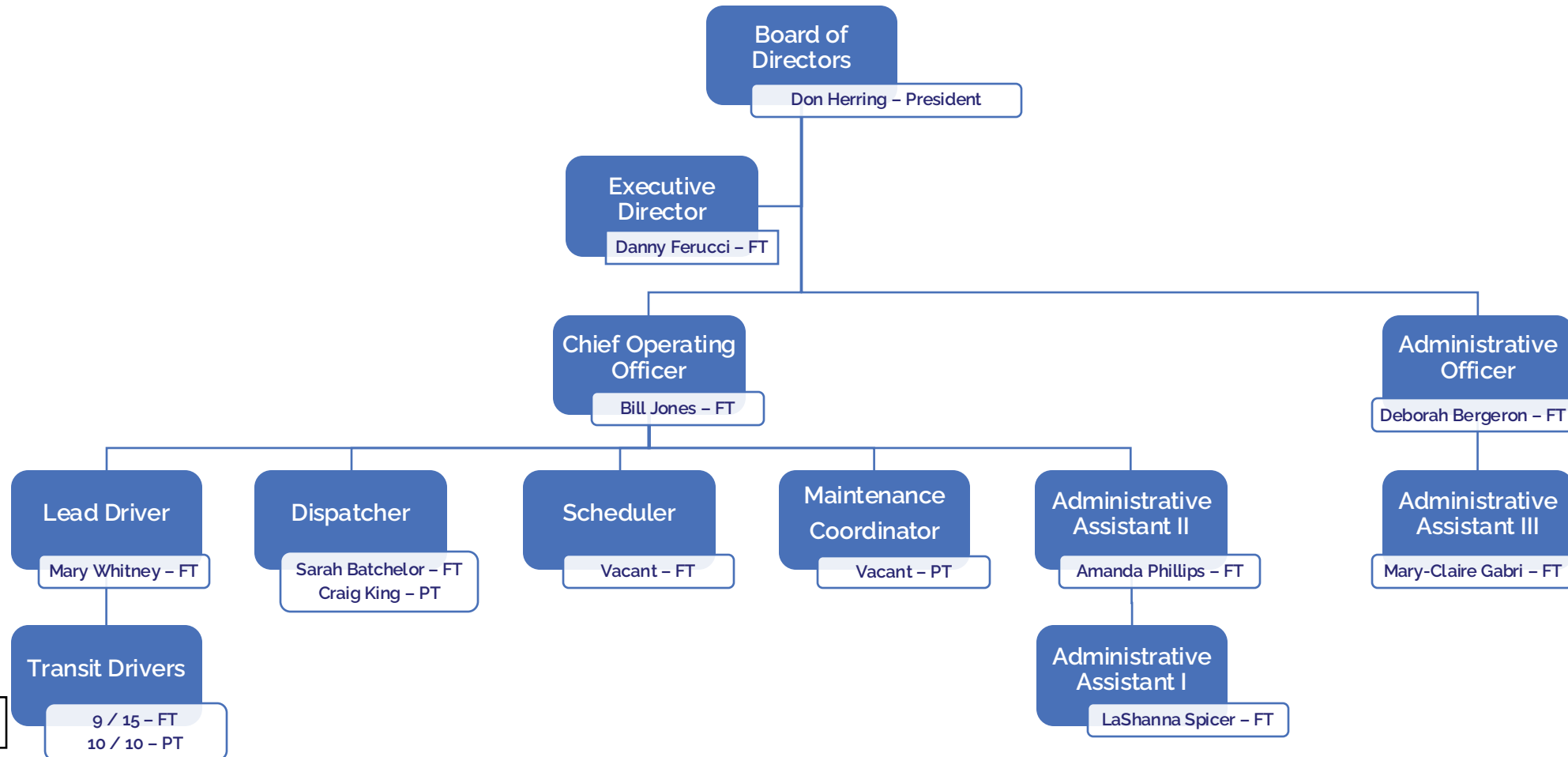


Operates under
G.S. 55A and USC
501c3
(tax exempt)



Governed by
Board of
Directors

Onslow United Transit System Organization Chart – FY25



Section VII, Item A.

Description of Service

OUTS operates subscription, demand response, general public transportation and ADA Complementary Paratransit Service throughout all of Onslow County.

Who Can Ride

Service is provided to passengers needing transportation to medical appointments, work, daycare, shopping, social and recreation activities, etc. OUTS also contracts with several agencies in Onslow County and provides transportation for their clients.

Door to Door As Needed

Service is origin-to-destination. Assistance is provided from the vehicle to the first doorway for passengers who need additional assistance to complete the trip.

Non-Emergency Transportation

OUTS provides non-emergency transportation only. If a passenger is unable to sit up, has severe pain, or other debilitating problems, this agency cannot transport them.

Eligible Transportation Programs



ADA Paratransit

Provides ADA complimentary paratransit services for the City of Jacksonville.



5310 Grant

Provides operating assistance for the transportation of the county's elderly (65 years of age or older) and disabled citizens.



Traveler's Aid Grant

Intended to aid organizations support to citizens dealing with domestic violence, homelessness, and substance abuse.
A one-time one-way Greyhound ticket to a support system.

Rural Operating Assistance Program (ROAP)



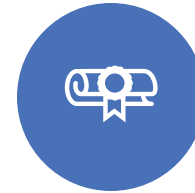
EDTAP

Provides operating assistance for the transportation of the county's elderly (60 years of age or older) and disabled citizens.



Rural General Public

Intended to provide transportation services for individuals from the county who do NOT have a human service agency or organization that will pay for the transportation service.



WorkFirst

Intended to help the general-public to travel to work, employment training and/or other employment related destinations.

Daily Service

Monday – Friday

6:00 AM to 5:00 PM

Saturday – Sunday

10:00 AM to 7:30 PM

ADA Paratransit Service: Follows Jacksonville Transit Schedule

Out of County Transportation (Medical Only):

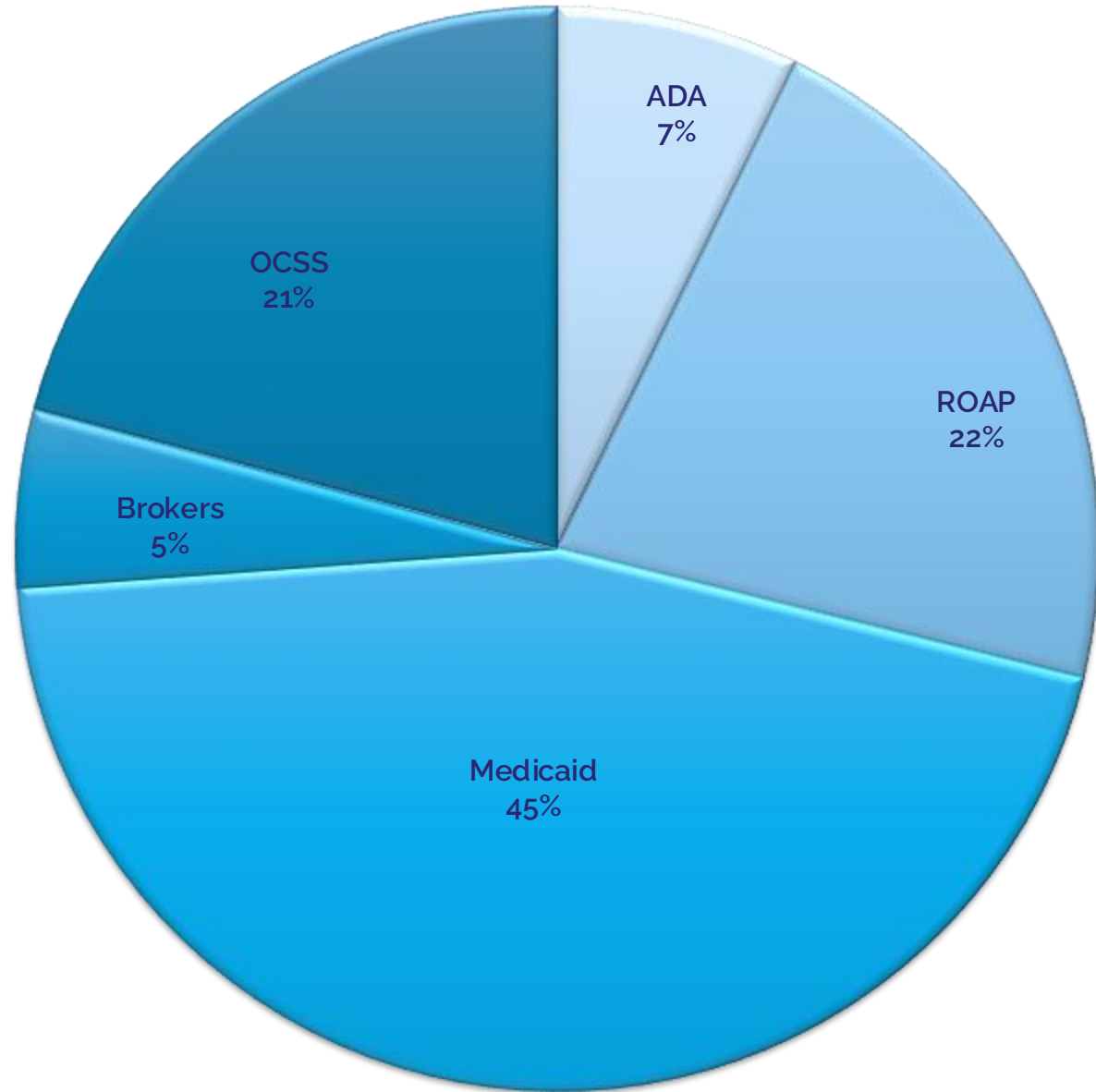
Out of County Destination	1 st Thursday	2 nd Tuesday	3 rd Wednesday	4 th Thursday	P/U Window	\$\$ Trip Fare One Way
Hampstead Wilmington Leland	X		X		P/U time 2-3 hours prior to scheduled appointment	\$15.00
Kinston** Greenville DownEast Express		X			P/U time 2-3 hours prior to scheduled appointment	\$15.00
Pollocksville Newbern** DownEast Express				X	P/U time 1-3 hours prior to scheduled appointment	\$10.00
Cedar Point Carteret Morehead City				X	P/U time 2-3 hours prior to scheduled appointment	\$10.00
DownEast Express		X		X	P/U time 4-5 hours prior to scheduled appointment	\$25.00

OUTS FY24

Ride Data Report

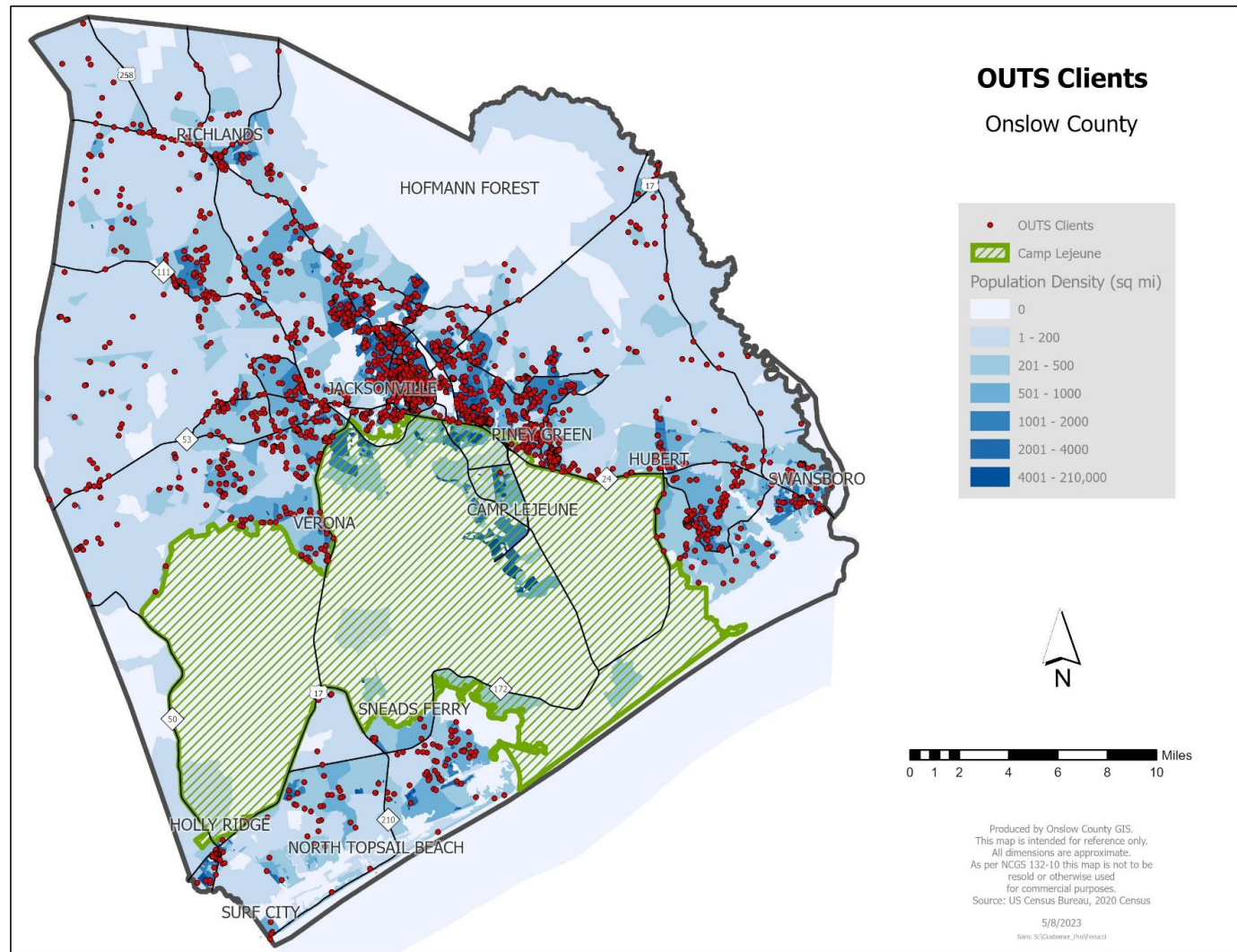
Total Trip Count:

- FY18 90,230
- FY19 85,898
- FY20 70,094
- FY21 47,187
- FY22 62,642
- FY23 64,969
- **FY24 65,572**



Service Area

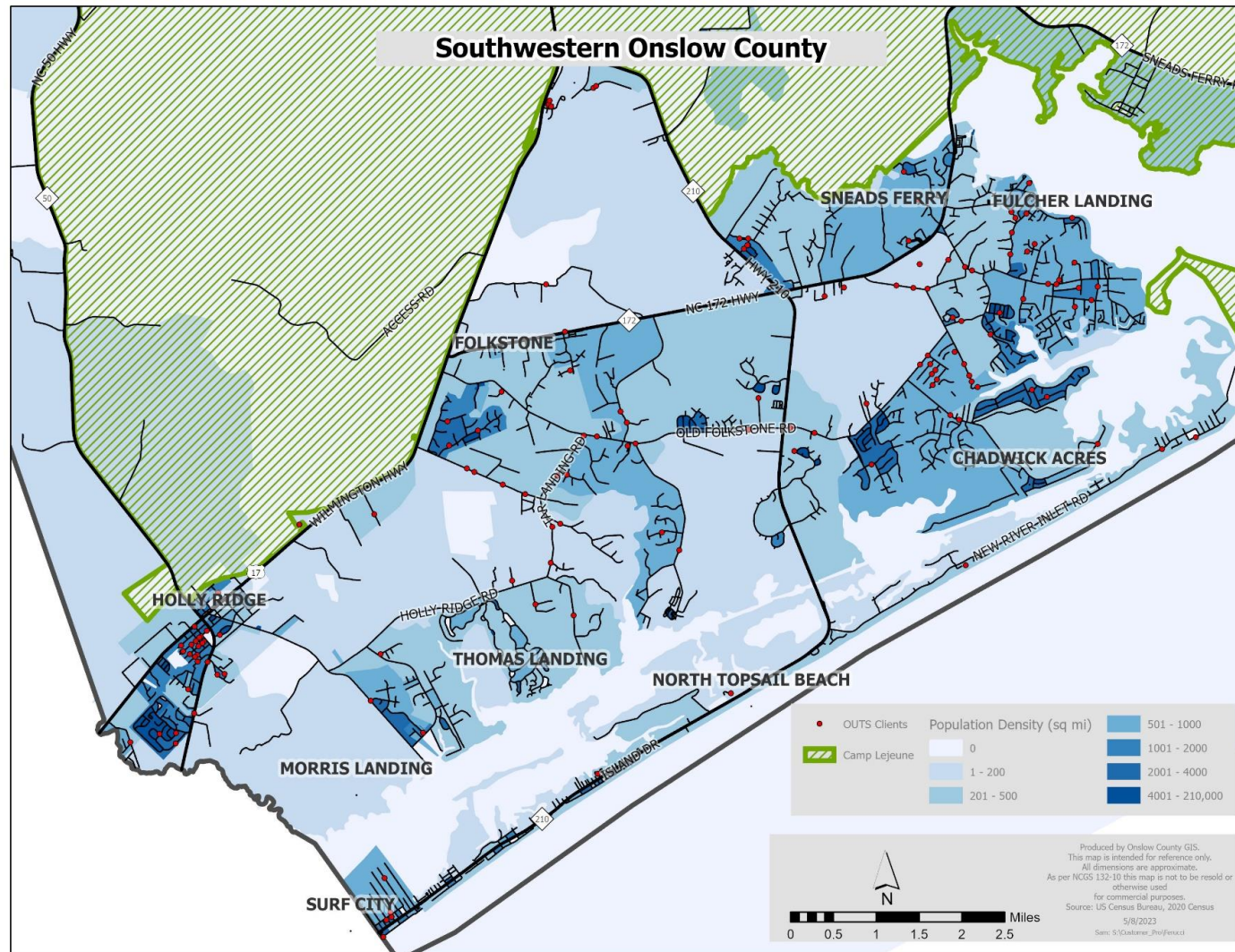
(763 Land Square miles, Population 207,298)



Section VII, Item A.

Greater Holly Ridge Area

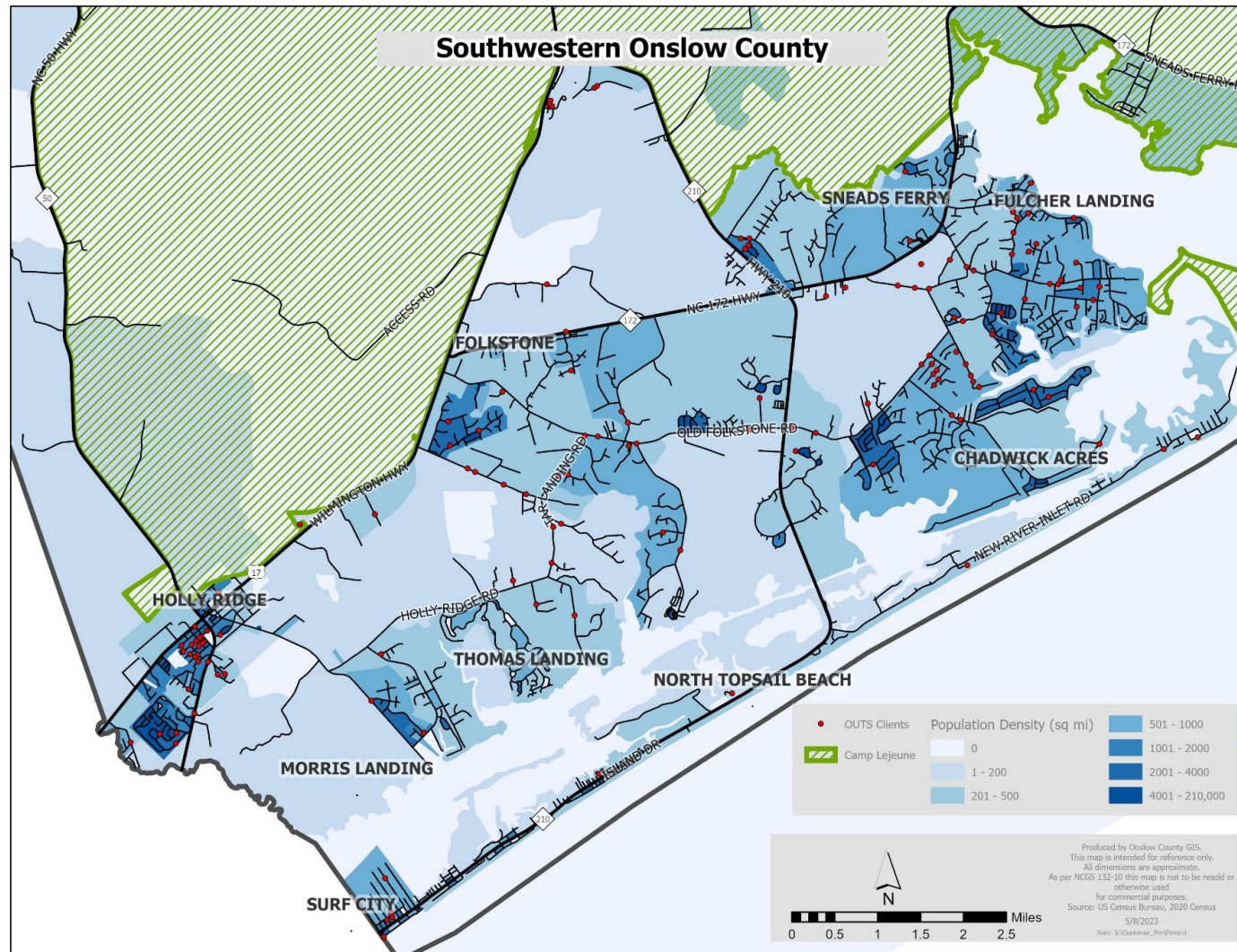
(67 Clients – Holly Ridge / 236 Clients – Surrounding Area)



Section VII, Item A.

Greater N. Topsail Beach Area

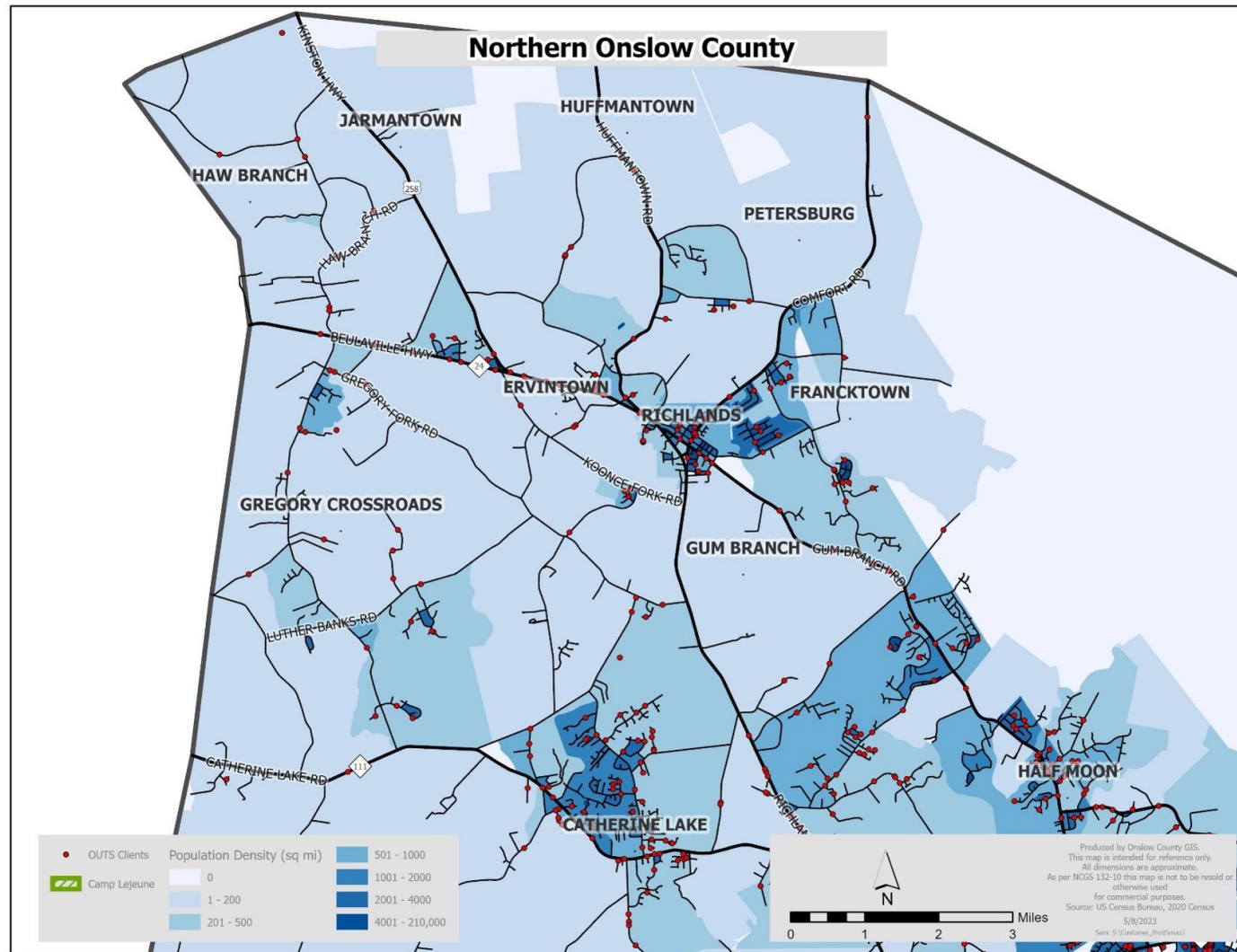
(5 Clients – N. Topsail Beach / 142 Clients – Surrounding Area)



Section VII, Item A.

Greater Richlands Area

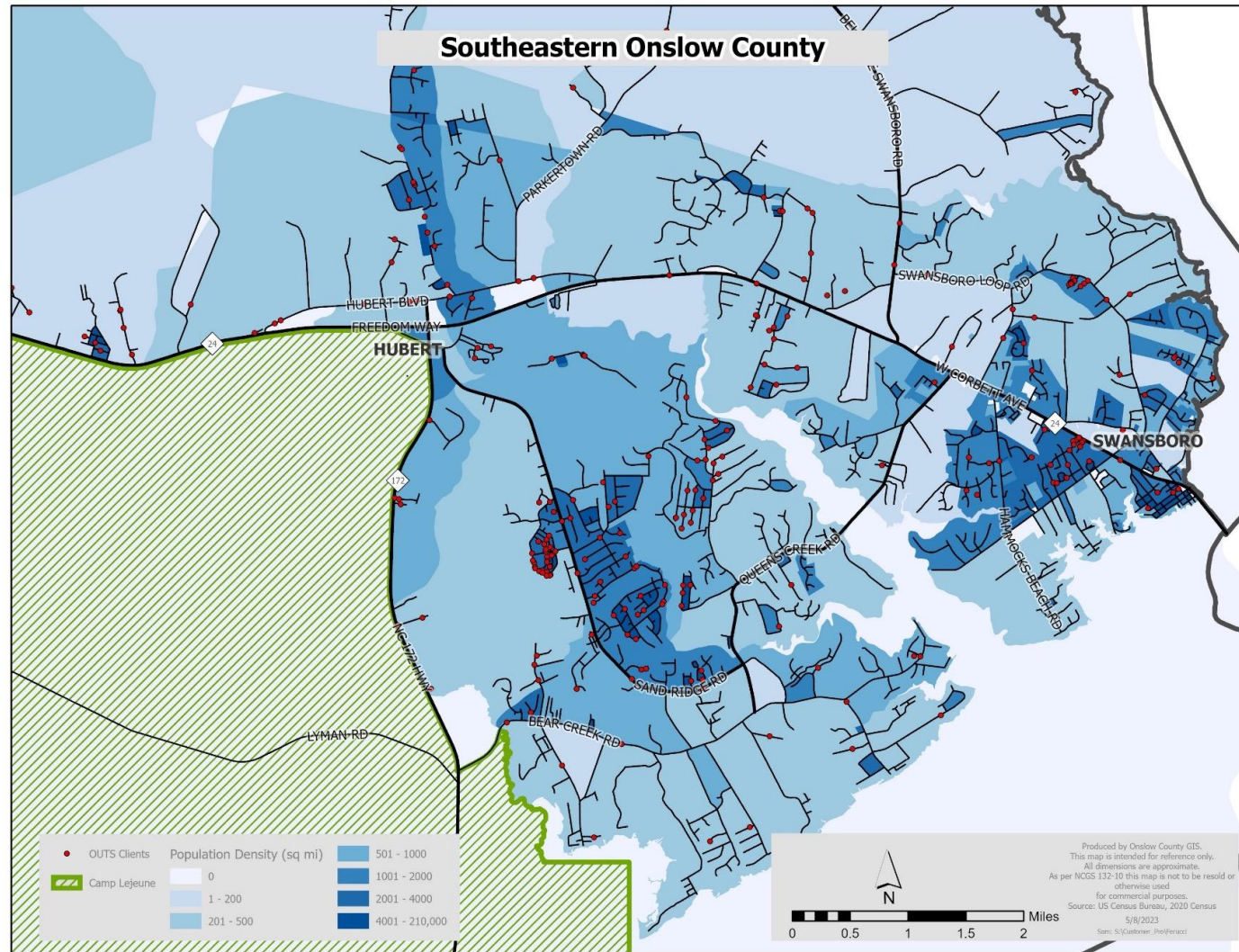
(96 Clients – Richlands / 383 Clients – Surrounding Area)



Section VII, Item A.

Greater Swansboro Area

(118 Clients – Swansboro / 495 Clients – Surrounding Area)



Section VII, Item A.



Onslow County Year End Report

Kari Sanders

Assistant County Manager

Strategic Framework

Vision

“The Community of Choice in Coastal North Carolina”

Mission

“We will ensure that Onslow County is a thriving community for all by delivering exceptional services with good governance and fiscal responsibility”

Strategic Focus Areas

Fiscally Responsible

We will be a fiscally responsible county by making data-driven decisions and utilizing our resources wisely

Section VII, Item B.

High Performing Government

We will provide outstanding public service by being innovative, accountable, and transparent

Community of Choice

We will be the best place to live, work, play, and grow by providing excellent, recreational, educational, cultural and employment opportunities

Focused & Sustainable Future

We will ensure our county's future by providing a strategic and innovative approach to governance, land use, and economic development

Healthy & Safe Community

We will prioritize the health and safety of our diverse community by encouraging healthy choices, providing access to physical and mental health services, and investing in first responder services

Strategic Plan Overview

Project Initiation and Management ✓

Community Engagement ✓

Strategic Plan Development

Implementation Action Plan

Environmental Scan Results

What Are Some Things that Onslow County Government Does Well?



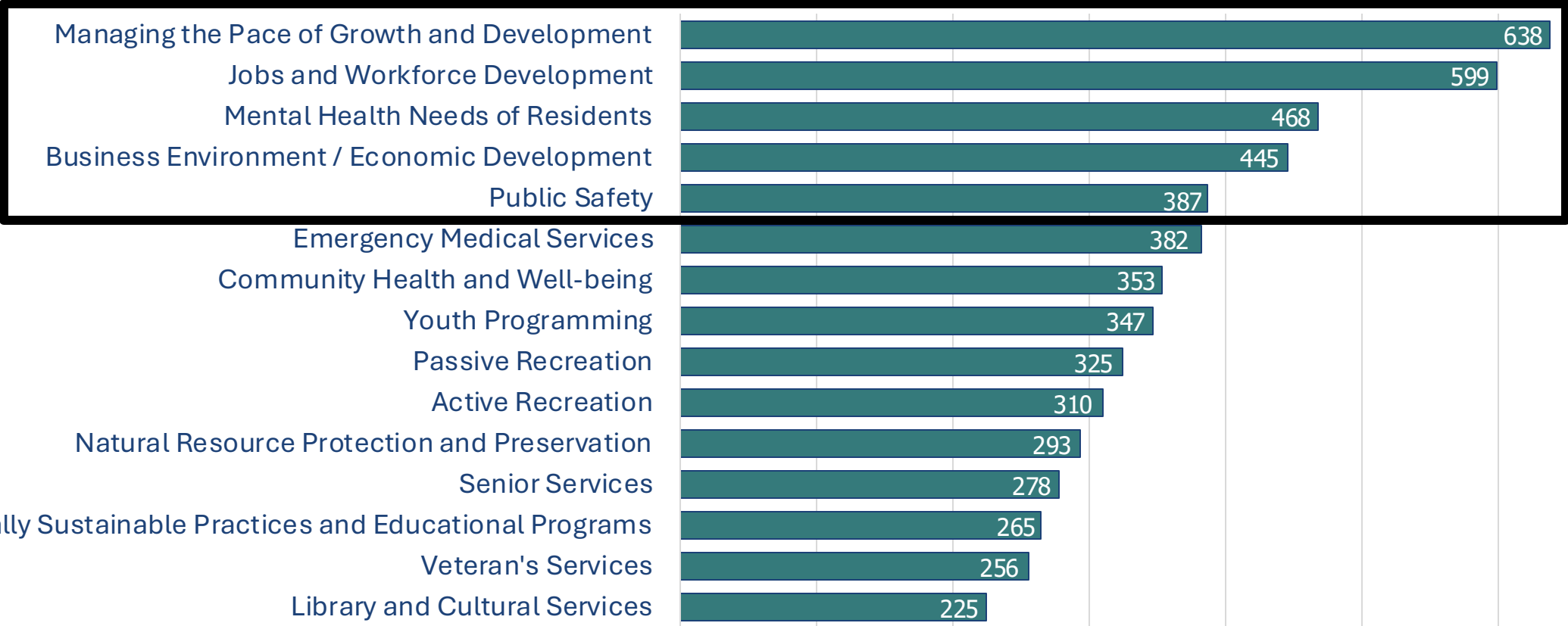
Environmental Scan Results

What Are Some Things that the County Could Do Better?



Environmental Scan Results

Select the Top Five Things Onslow County Should Prioritize in its Strategic Plan.



FY25 Accomplishments

- Strategic Plan
- VIEW Program
- EMS System Alternatives
- Phase 5 Landfill Expansion
- Increase DSS Office Capacity
- Economic Development Strategic Plan
- Emergency Operations Center Expansion
- Multi-Purpose Building Renovation Project
- Hines Farm & Onslow Pines Alternatives Analysis

Core Values

Resilience

Excellence

Accountability

Customer Service

Honesty



ONSLOW
N O R T H C A R O L I N A

Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem



Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Issue: **PUBLIC HEARING:** A proposed Ordinance to Amend Article 7 (Flood Damage Prevention), Article 11 (Definitions), and Article 4 (Use Regulations) of the Unified Development Ordinance and CAMA Land Use Plan to Prohibit Pools, Sheds and Gazebos within the Ocean Hazard Setback.

Department: Planning

Prepared by: Deborah J. Hill MPA AICP CFM CZO

Presentation: Attorney James H. "Trey" Ferguson and Attorney Charles J. "Chip" Payson

BACKGROUND At the Planning Board regular meeting on December 12, 2024, Attorney Payson explained that the Board of Aldermen raised issues with construction in the Coastal Area Management Act (CAMA) setback and that they had received a lot of feedback from constituents regarding the matter. The Board wanted to act to protect the beaches, the dunes and the environment, and directed the Planning Board to propose changes to the Town's ordinances that govern construction within the CAMA setbacks to address the environmental concerns and public health and safety related beach erosion.

Attorney Payson presented two drafted documents for the Planning Board's consideration: a resolution of plan consistency required by statute, and several proposed amendments to the code of ordinances and the Town's comprehensive plan. Mr. Payson advised the Planning Board to consider if the proposed changes were: reasonable, appropriate, rational, achieve and support the goals intended, in the public interest, advance the public good, serve a legitimate public interest, and consistent with the Town's comprehensive plan. If so, he advised the Planning Board to make a motion and vote on the resolution for the matter to advance to the Board of Aldermen.

Attorney Payson explained the Board of Aldermen wanted feedback from the Planning Board immediately and advised that the Planning Board take action at this meeting.

Attorney Payson explained the four proposed amendment sections: Article 7 (Flood Damage Prevention Ordinance) of the Town's Unified Development Ordinance (UDO), Article 4 (Use Regulations) of the Town's UDO, Section 5 of the CAMA Land Use Plan, and Article 11 (Definitions) of the Town's UDO.

Attorney Payson read the list of ten activities allowed within the CAMA setbacks from the Town's CAMA Land Use Plan. He then explained the three proposed prohibited activities: unenclosed, uninhabitable gazebos with a footprint of 200 square feet or less; uninhabitable, single-story storage sheds with a foundation or floor consisting of wood, clay, packed sand or gravel and a footprint of 200 square feet or less; and swimming pools. Attorney Payson explained that once

the Planning Board made their recommendation, the Board of Aldermen may make any changes that they deem necessary.

There was discussion, including the construction and replacement of oceanfront decks and oceanfront swimming pools. There was discussion regarding the ability of property owners to repair or replace existing damaged swimming pools and decks located within the CAMA setbacks. The Planning Board requested revisions to the proposed text amendments. Attorney Payson revised the proposed amendments document.

The Planning Board unanimously adopted the resolution that the proposed amendment to the Town's Unified Development Ordinance as amended by the Attorney this evening is in accordance with all officially adopted plans, including the comprehensive plan.

RECOMMENDATION That the Board of Aldermen:

- 1) Conduct a legislative public hearing to solicit comments from the public (**attachment 1**);
- 2) Consider types of development that should be permitted or prohibited seaward of the oceanfront setback requirements (**attachment 2**);
- 3) Accept the Planning Board's Resolution stating that the proposed amendment to the Town's Unified Development Ordinance is in accordance with all officially adopted plans, including the Comprehensive Plan (**attachment 3**); and
- 4) Approve the proposed Ordinance to Amend Article 7 (Flood Damage Prevention), Article 11 (Definitions), and Article 4 (Use Regulations) of the Unified Development Ordinance and CAMA Land Use Plan, as presented or amended (**attachment 4**).

ATTACHMENTS

1. Notice of Public Hearing published 12-21, 28; "Sunshine List," Message Board and Town website.
2. 15A NCAC 07H .0309 (a) (1)-(6) USE STANDARDS FOR OCEAN HAZARD AREAS: EXCEPTIONS.
3. Statement of Plan Consistency (Resolution by the Planning Board).
4. Ordinance Amendment (as proposed to the Planning Board, subject to change).

Town of North Topsail Beach
Board of Aldermen
Notice of Public Hearing
North Topsail Beach Board of Aldermen will conduct a legislative public hearing at Town Hall, 2008 Loggerhead Court on January 8, 2025, at 11:00 AM or soon thereafter to solicit comments from the public; consider types of development that should be permitted or prohibited seaward of the oceanfront setback requirements; and possibly act on a proposed Ordinance to Amend Article 7 (Flood Damage Prevention), Article 11 (Definitions), and Article 4 (Use Regulations) of the Unified Development Ordinance and CAMA Land Use Plan and the Planning Board's Resolution stating that the proposed amendment to the Town's Unified Development Ordinance is in accordance with all officially adopted plans, including the Comprehensive Plan. Substantial changes to these proposals may be made following the public hearing.

The Statement of Plan Consistency and proposed text amendments to the Unified Development Ordinance and CAMA Land Use Plan are available for review at Town Hall, Mon. – Fri., 8:00 am – 5:00 p.m. and online at www.northtopsailbeach-nc.gov/meetings.

Deborah J. Hill MPA AICP
CFM CZO
Planning Director
12-21, 28, 2024

15A NCAC 07H .0309 USE STANDARDS FOR OCEAN HAZARD AREAS: EXCEPTIONS

(a) The following types of development shall be permitted seaward of the oceanfront setback requirements of Rule .0306(a) of this Section if all other provisions of this Subchapter and other state and local regulations are met:

- (1) campsites;
- (2) driveways and parking areas with clay, packed sand, or gravel;
- (3) elevated decks not exceeding a footprint of 500 square feet. Existing decks exceeding a footprint of 500 square feet may be replaced with no enlargement beyond their original dimensions;
- (4) beach accessways consistent with Rule .0308(c) of this Section;
- (5) unenclosed, uninhabitable gazebos with a footprint of 200 square feet or less;
- (6) uninhabitable, single-story storage sheds with a foundation or floor consisting of wood, clay, packed sand or gravel, and a footprint of 200 square feet or less;
- (7) temporary amusement stands consistent with Section .1900 of this Subchapter;
- (8) sand fences;
- (9) swimming pools; and
- (10) fill not associated with dune creation that is obtained from an upland source and is of the same general characteristics as the sand in the area in which it is to be placed.

In all cases, this development shall be permitted only if it is landward of the vegetation line or pre-project vegetation line, whichever is applicable; involves no alteration or removal of primary or frontal dunes which would compromise the integrity of the dune as a protective landform or the dune vegetation; is not essential to the continued existence or use of an associated principal development; and meets all other non-setback requirements of this Subchapter.

TOWN OF NORTH TOPSAIL BEACH

EXHIBIT 3

AS AMENDED THE RESOLUTION STATING THAT THE PROPOSED AMENDMENT TO THE TOWN’S UNIFIED DEVELOPMENT ORDINANCE IS IN ACCORDANCE WITH ALL OFFICIALLY ADOPTED PLANS, INCLUDING THE COMPREHENSIVE PLAN.

WHEREAS, the North Carolina General Assembly has given the Town of North Topsail Beach (“Town”) the authority to adopt ordinances to regulate uses in flood hazard areas and grant permits for the use of flood hazard areas that are consistent with the requirements of Part 6, Article 21, of Chapter 143 of the General Statutes, N.C. Gen. Stat. § 143-215.54; and,

WHEREAS, the North Carolian General Assembly has also given the Town the authority to adopt and amend zoning ordinances for the purpose of promoting health, safety, morals, or the general welfare of its citizens; and,

WHEREAS, prior to consideration by the Town Board of Alderman (“Board of Alderman”) of proposed ordinances amendments and amendments to the Town’s comprehensive plan attached hereto and incorporated herein, N.C. Gen. Stat. § 160D-604(d) requires the Town of North Topsail Beach Planning Board (“Planning Board”) to advise and comment on whether the proposed text amendment is consistent with any comprehensive plan, and N.C. Gen. Stat. § 160D-604(d) further provides that the Planning Board shall provide a written recommendation to the Board of Alderman that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that the proposed text amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the Board of Alderman; and,

WHEREAS, N.C. Gen. Stat. § 160D-604(c) also allows any development regulation other than a zoning regulation be referred to the Planning Board for review and comment; and,

WHEREAS, at its December 4, 2024, meeting the Board of Alderman directed, referred, and requested potential amendments to the Town’s ordinances and the Town’s comprehensive plan to address construction activities within the ocean hazard setback for development for the purposes of addressing environmental and property damage resultant from said construction and to address the adverse impact of said development as it relates to the public health and safety and increased beach erosion and flood damage of the same; and,

WHEREAS, the Planning Board has in fact met to consider and evaluate the proposed amendments, attached hereto as Exhibit A and incorporated herein by reference; and,

WHEREAS, the Planning Board considers the Proposed Amendments to be consistent with the Town's officially adopted plans, including the Town's comprehensive land use plan, because the proposed amendments appropriately address increased risk of damage to the environment and property as well as protecting the public health and safety and natural resources related to increased beach erosion and flood damage related to development within the AEC setback; and,

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Planning Board finds that the proposed text amendments, are in accordance with all officially adopted Town plans, including any comprehensive plan, and that the proposed amendment is reasonable and in the public interest; therefore, the Planning Board finds this amendment to be reasonable and in the best interest of the public health, safety, morals, and general welfare.

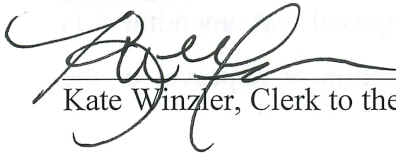
This Resolution is effective upon its adoption this 12th day of December, 2024.

TOWN OF NORTH TOPSAIL BEACH



Fred Fontana, Vice Chair

ATTEST:



Kate Winzler, Clerk to the Planning Board

An Ordinance to Amend
Article 7 (Flood Damage Prevention), Article 11 (Definitions), and Article 4 (Use Regulations)
Of the Unified Development Ordinance, and of the CAMA Land Use Plan

WHEREAS, the General Assembly has expressly stated that it is the express policy of the State to achieve and maintain for its citizens “a total environment of superior quality” and that it is the State’s responsibility to preserve and develop water and air resources in the best interest of all the State’s citizens and that such prudent utilization of these resources are essential to the general welfare, N.C. Gen. Stat. § 143-211, and,

WHEREAS, the General Assembly has authorized local governments to adopt ordinances to regulate uses in flood hazard areas and grant permits for the use of flood hazard areas that are consistent with the requirements of Part 6, Article 21, of Chapter 143 of the General Statutes, N.C. Gen. Stat. § 143-215.54, and,

WHEREAS, the purpose of Part 6, Article 21, of Chapter 143 of the General Statutes is to:

- (1) Minimize the extent of floods by preventing obstructions that inhibit water flow and increase flood height and damage;
- (2) Prevent and minimize loss of life, injuries, property, damage, and other losses in flood hazard areas; and
- (3) Promote the public health, safety, and welfare of citizens of North Carolina in flood hazard areas.

N.C. Gen. Stat. § 143-215.52, and,

WHEREAS, the General Assembly has expressly stated that it is the “continuing policy of the State of North Carolina to conserve and protect its natural resources and to create and maintain conditions under which man and nature can exist in productive harmony,” N.C. Gen. Stat. § 113A-3, and,

WHEREAS, N.C. Gen. Stat. § 113A-115.1(b) prohibits any person from constructing a permanent erosion control structure in an ocean shoreline, and,

WHEREAS, the General Assembly has authorized local governments to adopt zoning ordinances in accordance with a comprehensive plan designed to promote public health, safety, morals, and general welfare of the community, N.C. Gen. Stat. §160D-701, and,

WHEREAS, the Town finds that certain structures, decks, swimming pools, non-vegetated screenings or non-vegetated buffers constructed on the ocean shoreline create similar effects of a permanent erosion control structure; cause increased damage during flooding events; pose significant risk of property damage; threatens the public health, safety, and welfare of citizens; and jeopardizes the natural resources of the Town's ocean shoreline and beaches, and,

NOW, THEREFORE, AFTER RECEIVING COMMENTS AT A PUBLIC HEARING, CONSIDERING RECOMMENDATIONS OF THE TOWN PLANNING BOARD, AND ENGAGING IN ITS OWN DELIBERATIONS AND CONSIDERATIONS, BE IT ORDAINED BY THE BOARD OF ALDERMAN AS FOLLOWS:

SECTION I

1. That Article 7: Flood Damage Prevention, § 7.05: Provisions for Flood Hazard Reduction, subsection (G)(1) *Coastal high hazard area (Zones VE and AE)*, be amended as follows:

- (1) All new ~~construction and substantial improvements~~ development and accessories shall:
 - (a) Be located landward ~~of the reach of the mean high tide~~ ocean hazard setback for development as determined by the Division of Coastal Management in 15A NCAC 07H .0306, and any amendments thereto;
 - (b) Comply with all applicable ~~CAMA setback requirements~~ ocean hazard setbacks for development in 15A NCAC 07H .0309 except for 15A NCAC 07H .0309(a) (5) (unenclosed, uninhabitable gazebos with a footprint of 200 square feet or less), (6) (uninhabitable, single-story storage sheds with a foundation or floor consisting of wood, clay, packed sand or gravel, and a footprint of 200 square feet or less), and (9) (swimming pools) which are hereby prohibited within the ocean hazard setback.

SECTION II

1. That within Article 4: Use Regulations, § 4.03.09: Outdoor Swimming Pools, Spas and Hot Tubs, be amended as follows:

(A) Setbacks. All swimming pools shall meet the following requirements, in addition to setbacks and other requirements specified elsewhere:

(1) Swimming pools may be permitted ~~consistent with CAMA's general use standards for Ocean Hazard Area of Environmental Concern (AEC) pursuant to G.S. 15A NCAC 07H.0309~~ landward of the ocean hazard setback for development as determined by the Division of Coastal Management in 15A NCAC 07H .0306, and any amendments thereto.

SECTION III

1. Section 5: Goals & Implementing Strategies, “Town of North Topsail Beach, NC 2019 CAMA Land Use Plan Update,” P. 14, be amended as follows:

P.14 The Town allows development within the defined ~~inlet hazard areas~~ areas of environmental concern (“AEC”) within the Town’s planning jurisdiction, assuming the development is consistent with ~~all local zoning and subdivision regulations;~~ the Unified Development Ordinance, Comprehensive Plan, and the 15A NCAC 7H use standards, and the following use standards:

- (1) The only new structures allowed in inlet hazard areas shall be single-family structures.
- (2) Established common-law and statutory public rights of access to the public trust lands and waters in inlet hazard areas shall not be eliminated or restricted. Development shall not encroach upon public accessways nor shall it limit the intended use of the accessways;

- (3) Shoreline stabilization structures shall be permitted in conjunction with NCDEQ permitting and policy standards;
- (4) All other rules in this subchapter pertaining to development in the ocean hazard areas shall be applied to development within the inlet hazard areas;
- (5) The following types of development shall be exempted from these inlet hazard area setback requirements:
- parking areas with clay, packed sand, or similar surfaces;
 - beach accessways consistent with 15A NCAC 7H use standards;
 - temporary amusement stands; and
 - reconstruction of existing duplex residential structures deemed substantially damaged.
- (6) The following types of development shall be prohibited:
- unenclosed, uninhabitable gazebos with a footprint of 200 square feet or less;
 - uninhabitable, single-story storage sheds with a foundation or floor consisting of wood, clay, packed sand or gravel, and a footprint of 200 square feet or less; and
 - swimming pools.
- (67) In all cases, development shall only be permitted if it meets other applicable 15A NCAC 7H inlet hazard areas use standards; is landward of the ~~vegetation line~~ ocean hazard setback for development as determined by the Division of Coastal Management in 15A NCAC 07H .0306, and any amendments thereto; and involves no significant alteration or removal of primary or frontal dunes or the dune vegetation.
- NOTE: This policy exceeds the minimum use standards.

SECTION IV

1. **Severability.** Should any section or provision of this Ordinance be declared under any applicable law or by a court of competent jurisdiction to be unconstitutional or invalid, such

declaration or decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

2. **Effective Date.** This ordinance is effective upon adoption.

3. Any use that as a result of the adoption of this ordinance becomes nonconforming may continue provided that such use is not subsequently enlarged or extended in any way. If the nonconforming use is damaged or destroyed, it may be repaired and/or replaced within twelve (12) months from the date of damage or destruction, within the original footprint provided the application meets all 15A NCAC 07H requirements for the structure or accessory. The Planning Director is authorized to extend the application period an additional twelve (12) months.

Adopted and effective this ____ day of _____, 2024.

TOWN OF NORTH TOPSAIL BEACH

(Town Seal)

Joann McDermon, Mayor

Attest:

Town Clerk

Printed Name: _____

LSS 169894

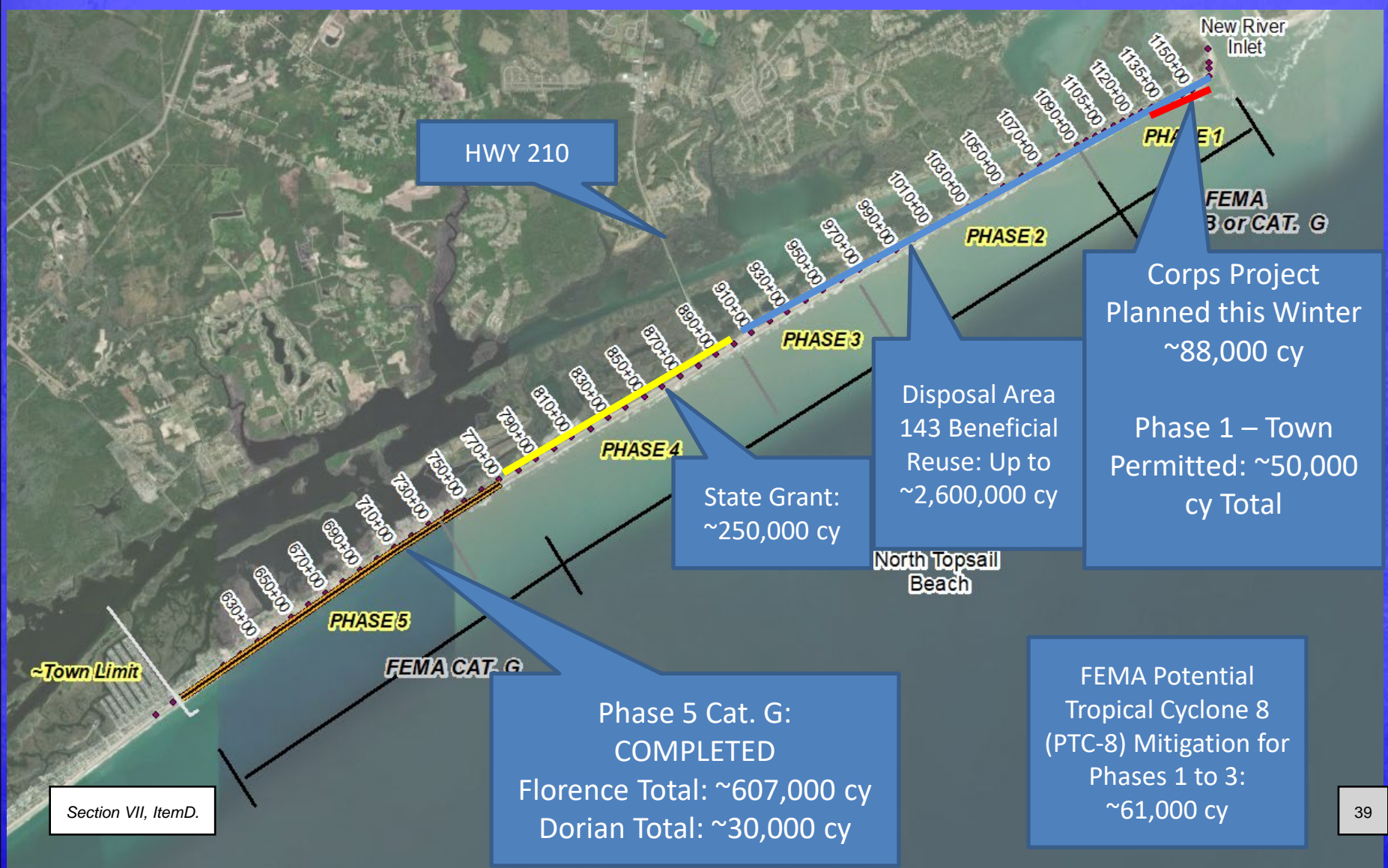
North Topsail Beach Coastal Update

January 2025



Recent and Upcoming Projects Overview

State Grant, Beneficial Reuse, FEMA, Corps Projects



Section VII, Item D.

USACE Navigation Dredging and Placement This Winter Corps Project Awarded to Southwinds:

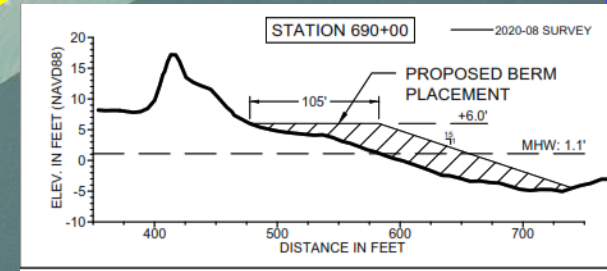
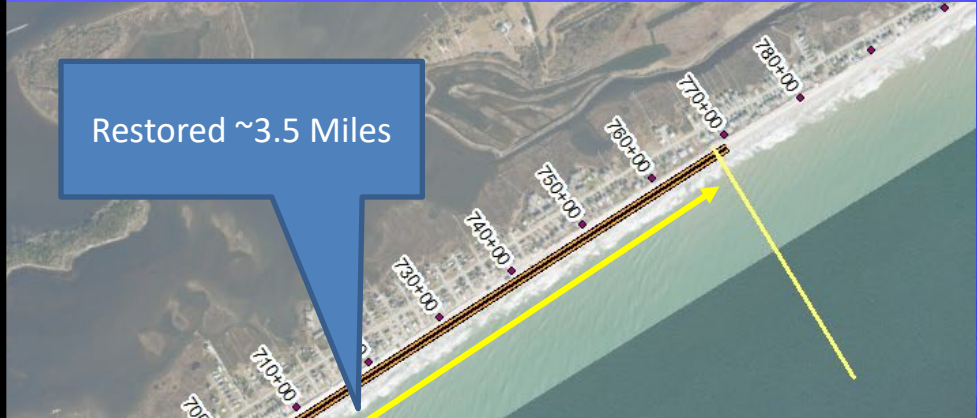
Slated to Begin in early February (Southwinds is now working on Core Creek north of Morehead in January)



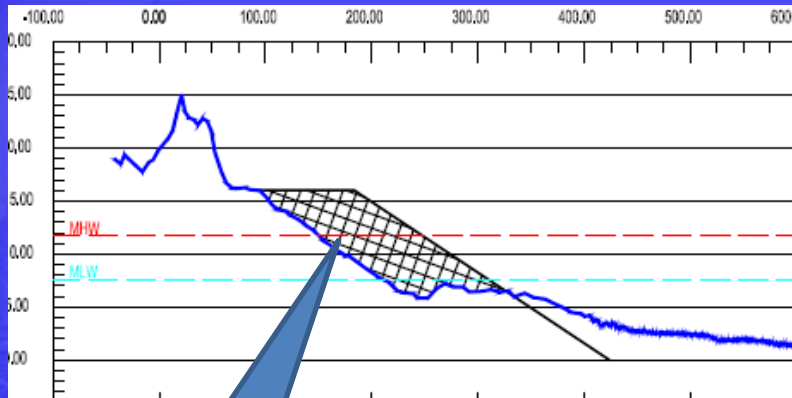
Section VII, Item D.

Estimated Yardage in Corps Bid Package: 88,000 cy
Begins at 2334 New River Inlet Road and Works South

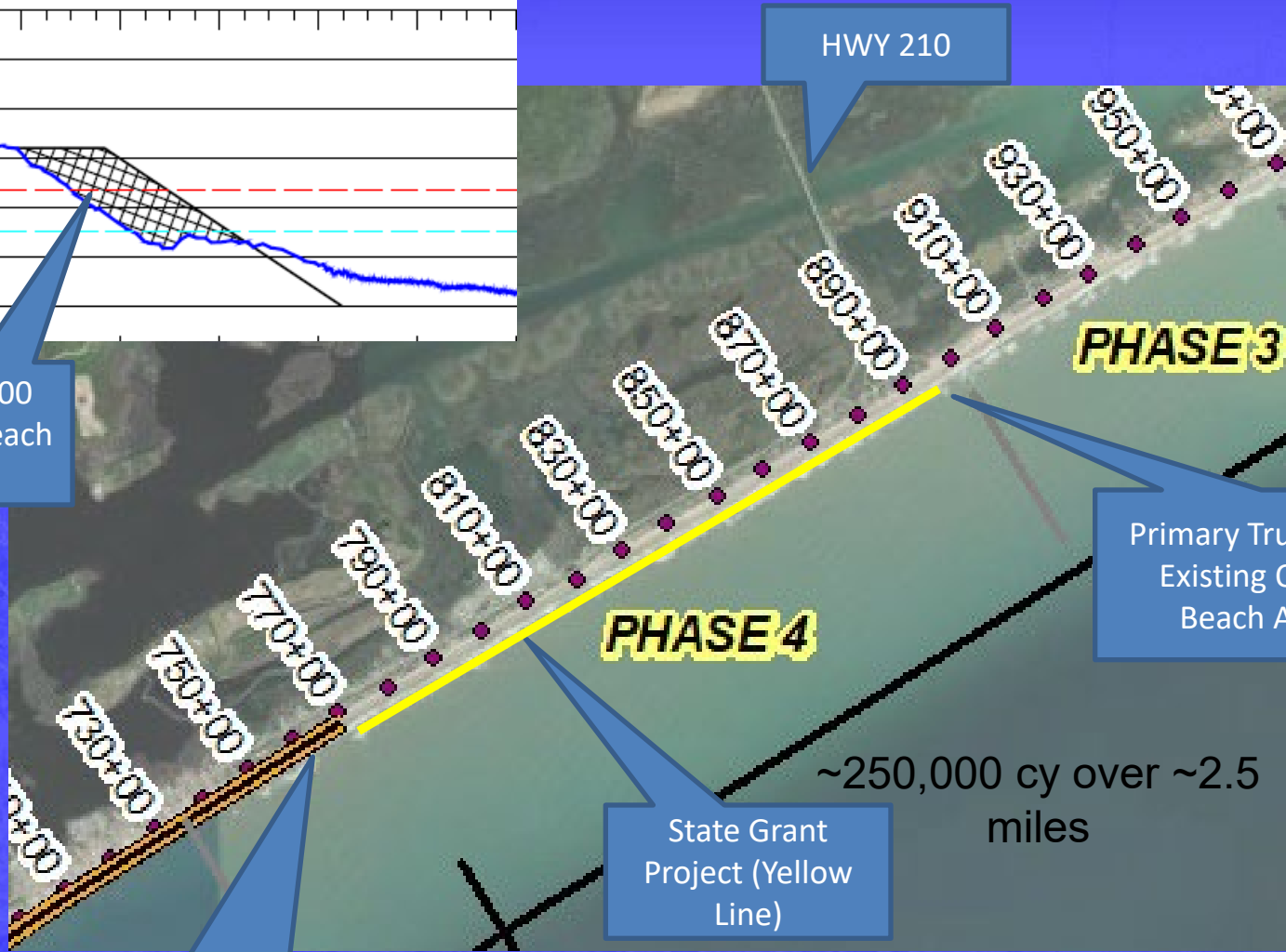
COMPLETED FEMA Mitigation Nourishment in Phase 5 (and some Phase 4) Beach (not Dune) Nourishment. ~3.5 Miles of Restored Beach



Successful State Grant in Phase 4. Beach (and some Dune) Nourishment



~80 to 100 Feet of Beach Width



HWY 210

PHASE 3

PHASE 4

Primary Truck Access at Existing Opening at Beach Access 33

~250,000 cy over ~2.5 miles

State Grant Project (Yellow Line)

Secondary Truck Access at Existing Opening at 2nd Avenue

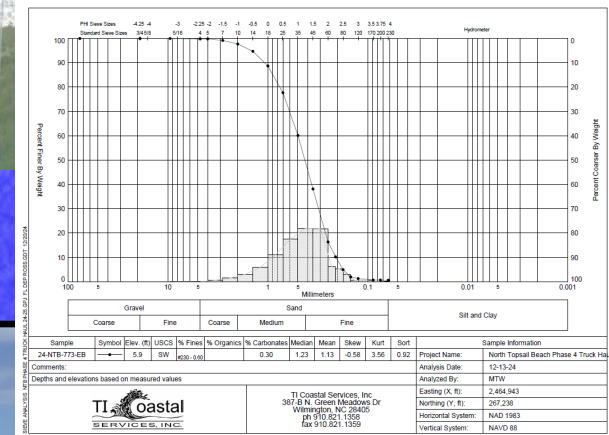
Section VII, Item D.

Phase 4 Nourishment



~12,175 cy Placed In December

Direction of Work



Section VII, Item D.



Disposal Area (DA) 143 Beneficial Reuse and Placement in Phases 1, 2, and 3

- Investigations Ongoing,
- Permit Application to Follow.
- 2024 Analysis shows up to 2.6 million cubic yards at DA 143 (1.9 million cubic yards was previous estimate)



Potential Tropical Cyclone (PTC) 8

DECLARED OCTOBER 19, 2024

SUMMARY

STATE: North Carolina
NUMBER: FEMA-4837-DR
INCIDENT: Potential Tropical Cyclone Eight
INCIDENT PERIOD: September 16-20, 2024
DATE REQUESTED BY GOVERNOR: October 16, 2024
FEDERAL COORDINATING OFFICER: E. Craig Levy, Sr.
National FCO Program

DESIGNATIONS AND TYPES OF ASSISTANCE:

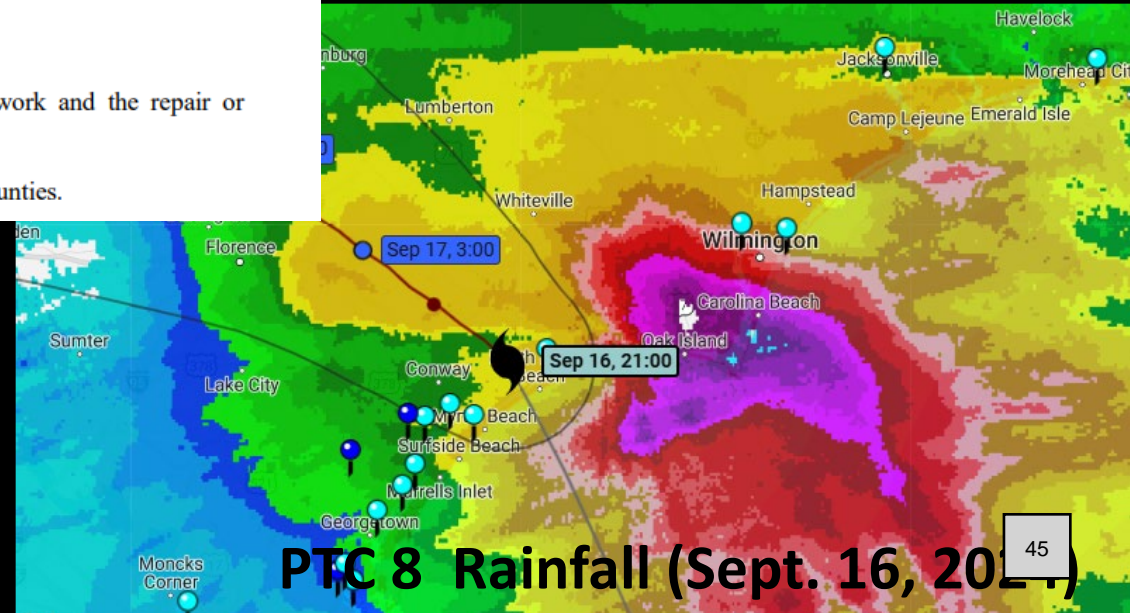
INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Not Requested.

PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Brunswick, Carteret, New Hanover, and Onslow Counties.

- Phase 5
“Engineered Beach” Shoreline
– Gained Volume
- Dune losses
measured for
entire shoreline



Potential Tropical Cyclone (PTC) 8

Dune Losses

	Shoreline Length (miles)	Net loss (CY)	Gross Loss (CY)
PHASE 1	1.5	14,641	15,629
PHASE 2	2.3	22,068	33,710
PHASE 3	1.3	7,414	7,697
PHASE 4	3.2	16,956	26,274
PHASE 5	3.1	-28,680	4,502
TOTALS		32,400	87,812

Net Losses = ~61,000 cy when not including Phase 5

Dune Losses



Town Beach Projects Updates

- Phase 1 – Corps AIWW Project this winter (~88,000 cy estimated, Southwinds Dredging). Southwinds now estimates beginning in early February.
- New River Inlet Management Master Plan EIS: Final Sections of Draft EIS under development.
- State Grant Nourishment - ~250,000 cy in Phase 4 has begun
- Post Tropical Storm Survey submitted to FEMA/NCEM for PTC 8. 61,000 cy to 88,000 cy potentially eligible. Focus on Phases 1,2 and 3.
- Disposal Area 143 Beneficial Reuse for Nourishment of Phases 1,2,3 of between ~1.9 and ~2.6 million cubic yards - investigations ongoing , then permitting
- Working with NTB Finance Officer and DEC Associates regarding funding for FEMA and State funded projects
- Grant Coordination
- Permitting Coordination (all projects)



Board of Aldermen Regular Meeting
Wednesday, December 4, 2024
DRAFT MINUTES

The Town of North Topsail Beach Board of Aldermen held its regular meeting on December 4, 2024. A quorum of the board was present. Town Manager Derian and Attorney Ferguson were in attendance.

Board members present: Mayor Joann McDermon and Mayor Pro Tem Mike Benson
Aldermen: Richard Grant, Tom Leonard, Connie Pletl and Laura Olszewski

Board members absent: None

CALL TO ORDER

Mayor McDermon called the meeting to order at 11:00 am. Alderman Grant gave the invocation. Mayor McDermon led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor McDermon asked if there were any changes to the agenda.

Alderman Olszewski requested removal of item E ‘Fixed Asset disposal Police Department’ from the Consent Agenda.

Motion – Alderman Grant motioned to approve the agenda with the removal of item E ‘Fixed Asset disposal Police Department’ from the Consent Agenda; seconded by Mayor Pro Tem Benson; unanimously approved.

MANAGER’S REPORT

Manager Derian provided the following report to the Board.

Beach Projects and Operations

The Army Corps upcoming dredge project – I worked with the property owner to acquire the last remaining right of entry agreement. I had a call with the Corps on November 15th and they indicated they needed the last agreement in two weeks, or the project would be diverted elsewhere. The Navigation Branch will conduct dredging in the Atlantic and Intracoastal Waterway and Channel Jacksonville and place compatible material along the Phase I shoreline. Approximately 88,000 cubic yards will be pumped by pipeline and be place starting at approximately 2342 New River Inlet Road south approximately 2,000-4,000 feet. It is anticipated the nourishment may extend down to Porpoise Place. The project is Corps funded, and the Town has limited input. We anticipate the project starting between December 5th and mid-December and work to continue for 30 days. I issued the project announcement on this initiative last week.

Beach assessment – on November 20th, I met with Division of Coastal Management on the beach to review properties near Porpoise Place to the Reef complex to view decks and compromised pools. Staff is working with DCM on a letter that will go to property owners outlining the permitting options. Work is in progress on that.

Phase 4 project – We anticipate the contractor will start early December at the south end of Phase 4 which is around 3686 Island Drive and work north approximately 8,000 feet. Work will continue until May 1, 2025, and will place approximately 60,000 cubic yards of sand. Access to the beach will be through the Second Avenue access which is beach access # 28. This access has been used for other projects. The project announcement will be issued today.

Potential Cyclone # 8 dune project– I received notification November 20th our request for public assistance was approved pending signatures on the funding agreement. There was no dollar amount listed. I requested and received clarification on what we can and cannot do. Next step of the process is an exploratory and scoping call with FEMA to determine the amount of funding. We are obligated to issue an RFP for the work. A budget amendment is included on the Consent Agenda that obligates the project budget and expenses that are expected to be approved for the project in the amount of \$2 million dollars. Fran (Engineer Way) has been asked to prepare proposals and a timeline. This is the unnamed storm that came through on September 16th. This project will place sand surveyed as lost. 75% will be from Federal funds and 25% from State funds.

Stormwater project

Under the Consent Agenda is the budget amendment for approval of the stormwater projects with WK Dickson to design and complete the plans for the two critical areas that were determined as Richard Peters Park and the area near Fire Station # 2 on Gray Street. I submitted the first quarterly report to the State. We will now begin and incur expenses for this project.

Roadway and shoulder repairs

The shoulder repair to River Drive was completed over the Thanksgiving holiday. The original contractor had equipment failure, so I moved to the next contractor to have it completed.

Fire Station No. 2

Owner/architect/owner meetings continue on a bi-weekly basis. Work is progressing.

Holiday Season

The third annual Christmas Tree lighting was held November 20th at Town Hall. Thank you to staff for helping to set up the event and to everyone that participated.

The Christmas Tree recycling initiative is underway. Trees may be dropped off at the Jeffries Parking lot on New River Road. Make sure it is undecorated. Drop off is available from

December 26th to January 13th, 2025. The bin to recycle lights is outside at Town Hall. It will be here until after Christmas. Free mulch will be available for pick up after January 16th. A Letters to Santa mailbox has been set up in Town Hall.

OPEN FORUM – No one signed up to speak.

PUBLIC PRESENTATIONS AND HEARINGS

A. Presentation of FY 23-24 Audit

Austin Eubanks, CPA, CFE at Thompson, Price, Scott and Adam’s & Co. presented the following highlights from the Fiscal Year 2023-2024 audit:

- No material errors were noted.
- There was one significant deficiency in internal control relating to non-compliance with budget in the ARPA fund due to lack of a budget amendment when transferring funds.
- There were no new changes in accounting policies this year.
- Management Judgement and Accounting Estimates were reasonable as they should be.
- Financial statements disclosures were deemed neutral, consistent and clear.
- There were no significant recorded or unrecorded differences.
- There were no disagreements with management.
- No outside consultation was used and no prior issues.
- We found no irregularities or illegal acts and there were no other findings of issue.
- Minimum Undesignated Fund Balance is 195% which far exceeds the recommended 34%.

B. NCDOT Letter of Intent to repeal the speed limit Ordinance No. 1033725 for the 3.92-mile section of SR 1568 (New River Inlet Road)

Division Traffic Engineer Mathis stated NCDOT sent a letter to the Town last week with the recommendation to lower the speed limit for the 3.92-mile section of New River Inlet Road from 45 mph to 35 mph. The recommendation is based on two studies done by them. The next step for the Town is to take this under consideration and vote and approved sign off on the Certification of Municipal Declaration to Repeal Speed Limit and Request for Concurrence.

Consensus - After discussion, the Board agreed to table the decision on the NCDOT Letter of Intent to repeal the speed limit 45 Ordinance No 1033725 for the 3.92-mile section of SR 1568 until the new legal counsel has the chance to review it and the Board explores its options. Target is possibly the January 2025 meeting.

C. Coastal Engineer Monthly Report

Engineer Way provided the December 2024 update with the following highlights:

- Phase I - Corps AIWW project to place approximately 88,000 of material by Southwinds Dredging is slated to begin mid-December.

- New River Inlet Management Master Plan Environmental Impact Study final sections are under development.
- Phase 4 State grant nourishment project to place approximately 250,000 cubic yards of material will begin December 5th.
- Post Tropical Storm Survey was submitted to FEMA/NCEM for Tropical Cyclone # 8 to place approximately 61,000 to 88,000 cubic yards of material and is potentially eligible. It will focus on Phases 1, 2 and 3.
- Disposal area 143 beneficial reuse for nourishment of Phases 1, 2 and 3 for potentially 1.9 to 2.6 million cubic yards is under investigation, then permitting.

CONSENT AGENDA

Consent agenda items include:

- Board of Aldermen November 6, 2024, minutes
- Parking lot lease agreements effective January 1, 2025, as presented.
- MOTV Refunds in the amount of \$302.99.
- Termination and Release Agreement with C.M. Mitchell Construction Company, Inc., as presented.
- ATM Professional Services Agreement for engineering support for beach projects as presented.
- TI Coastal Professional Services Agreement for engineering support for Phase 4 beach project as presented.
- WK Dickinson Agreement for engineering support for stormwater projects.
- ST Wooten contract for Phase 4 beach project as presented.
- ATM Professional Services Agreement for engineering support for FEMA/State project PYC # 8 as presented.
- Budget amendment 2025-25.9 Fund 30 Shoreline Protection.
- Budget amendment 2025-25.10 Fund 31 Beach Main Capital Project.
- Budget amendment 2025-25.11 Fund 32 NCDPS PTC 8 Grant.
- Budget amendment 2025-25.12 Fund 60 NCEM CRMG2304 stormwater grant project 120424

Motion – Mayor Pro Tem Benson motioned to approve the Consent Agenda as amended with the removal of item E ‘Fixed Asset Disposal Police Department’; seconded by Alderman Leonard; unanimously approved.

NEW BUSINESS

A. Election of Mayor Pro Tem

Motion – Alderman Benson motioned to nominate Alderman Tom Leonard as Mayor Pro Tem; seconded by Alderman Grant; unanimously approved.

B. Liaison appointments

Consensus - The Board agreed on the following liaison appointments:

- Aldermen Benson and Grant as liaisons to BISAC.
- Aldermen Olszewski and Pletl as liaisons to the CIP Committee.
- Alderman Pletl and Mayor Pro Tem Leonard to the Parking Committee.
- Alderman Pletl and Mayor McDermon as liaisons to the Parks and Recreation Committee.
- Alderman Pletl and Mayor McDermon as liaisons to the Revetment Committee.
- Mayor McDermon as primary and Alderman Olszewski as alternate liaisons to the Greater Topsail Area Chamber of Commerce and Tourism.
- Mayor Pro Tem Leonard as liaison to the NCBIWA Board of Directors.
- Alderman Grant as primary and Mayor McDermon as alternate liaisons to the ONWASA Board of Directors.
- Alderman Grant as primary and Alderman Olszewski as alternate liaisons to the Onslow County Board of Commissioners.
- Alderman Olszewski as primary and Alderman Pletl as alternate liaisons to the JUMPO Committee.
- Alderman Benson and Mayor Pro Tem Leonard as liaisons to the TISPC.
- Alderman Olszewski and Mayor Pro Tem Leonard as liaisons to Camp Lejeune.
- Alderman Pletl as primary and Alderman Grant as alternate liaisons to the CRC.
- Mayor McDermon and Mayor Pro Tem Leonard as liaisons to USACE EIS.
- Mayor McDermon as primary and Mayor Pro Tem Leonard as alternate liaisons to the Greater Topsail Community Alliance.
- Mayor McDermon and Mayor Pro Tem Leonard as liaisons for state and federal representatives

C. Appointment of three check signatories

Consensus - the Board appointed Aldermen Grant, Alderman Olszewski and Mayor Pro Tem Leonard as check signatories.

D. Building envelopes and set back

Motion - Alderman Grant motioned to move this agenda item after the Closed Session: seconded by Mayor Pro Tem Leonard; unanimously approved.

OPEN FORUM

- Mark Barefoot, General Manager of 8121 New River Inlet Road, thanked the Board for allowing him to host the 2024 Gobble Wobble.

- Pam Thomas, 2240 New River Inlet Road explained the parking lot at the end of building 8 is eroding. They were told by the Town the only thing that could be put there were sandbags. She said other areas are putting up wood or metal structures and she asked why they were not allowed to do so.

ATTORNEY REPORT – None

MAYOR REPORT– Mayor McDermon thanked everyone for the work for the holiday tree lighting at Town Hall and the coordination work relating to the storms.

ALDERMEN REPORTS:

Alderman Grant reported he attended the County Commissioner meeting for the swearing-in of new members. He thanked Manager Derian for the work done on the Army Corps of Engineers dredge project.

Alderman Olszewski reported she attended the 249th Marine Birthday Ball at Camp Lejeune. She reminded those new to the community that the Board of Aldermen meetings are streamed, and full agendas are available online. Details of projects are available on the Projects section of the website.

Alderman Benson thanked everyone for their attendance at the meetings. He also thanked Manager Derian for her effort on the Army Corps of Engineers project.

Mayor Pro Tem Leonard thanked the Town Manager and staff for all of their hard work as referenced above. The CBRA legislation is still awaiting action, and we are prepared to draft another bill if this one should die for lack of action.

Alderman Pletl agreed with her fellow Aldermen comments.

CLOSED SESSION

Motion – Mayor Pro Tem Leonard motioned to go into Closed Session at 1:18 pm as per NCGS 143.318.11(a)(3) to consult with the attorney; seconded by Alderman Olszewski; unanimously approved.

Motion – Alderman Grant motioned to return to open session at 2:27 pm; seconded by Alderman Pletl; unanimously approved.

Mayor McDermon stated no decisions were made during Closed Session.

NEW BUSINESS (continued)

D. Building envelopes and set back

Motion – Alderman Grant motioned to direct the Planning Board to propose changes to ordinances that address construction within the CAMA setbacks for purposes of environmental

concerns and public health and safety related to erosion; seconded by Alderman Pletl; unanimously approved.

ADJOURNMENT

Motion – Mayor Pro Tem Leonard motioned to adjourn at 2:39 pm; seconded by Alderman Olszewski; unanimously approved.

Joann McDermon, Mayor



**BOARD OF ALDERMEN
MEMORANDUM**

TO: MAYOR MCDERMON AND ALDERMEN
FROM: Kim Weaver, Deputy Finance Officer
SUBJECT: Monthly Financial Report
DATE: December 20, 2024

The following events occurred to date during December 2024 in the Finance Department:

- A Budget to Actual report is contained in this month's packet. A separate Budget to Actual report is provided for Fund 31 and Fund 50.
- In November the Town collected \$115,344. in interest with the North Carolina Capital Management Trust account.
- We received \$11,699.19 in paid parking revenues for the month of November. For comparison, in November of 2023 we collected \$4,464.69

For property taxes this month, we have received \$188,740.

- from Onslow County.

We received \$ 5730.42 in Motor Vehicle taxes for the month of November.

-
- We received MBS Securities Investments that included two Fannie Mae investments of \$ 1000,000 each was called on 12/16/24 resulting in \$ 205,225. Includes interest earned. Wired to the Town checking account.

- *In December, we collected \$70,239.55
for Occupancy Taxes from short-term rentals during the month of
November. For revenue comparisons, last year during the same period we
collected \$ 63,147.87*
- *This month, we have processed approximately \$1,034,452.*
- *in accounts payable.*

If anyone has any questions, concerns, or need additional information, please do not hesitate to ask!

Respectfully submitted,

Kim Weaver

Kim Weaver
Deputy Finance Officer

Check Listing

Date From: 12/1/2024 Date To: 12/19/2024
Vendor Range: 1000 BULBS - ZACHARY REILLY

NORTH TOPSAIL BEACH
12/19/2024 04:20 PM

Page: 1 of 2

Check Number	Bank	Vendor	Date	Amount	
48246	2	CM MITCHELL CONSTRUCTION	12/02/2024	<u>\$480,000.00</u>	
48247	2	AMERICAN LEGAL PUBLISHING	12/05/2024	<u>\$3,109.47</u>	
48248	2	APPLIED TECHNOLOGY & MNGMT	12/05/2024	<u>\$6,484.50</u>	
48249	2	CW IT SUPPORT, INC.	12/05/2024	<u>\$1,033.41</u>	
48250	2	ECS SOUTHEAST LLC	12/05/2024	<u>\$2,911.00</u>	
48251	2	GREGORY POOLE EQUIPMENT COMPANY	12/05/2024	<u>\$807.01</u>	
48252	2	JONES ONSLOW ELECTRIC COMPANY	12/05/2024	<u>\$3,705.57</u>	
48253	2	KELLIE STRICKLAND	12/05/2024	<u>\$400.00</u>	
48254	2	LOWE'S HOME CENTERS	12/05/2024	<u>\$1,567.32</u>	
48255	2	NANCY ANN AVERY	12/05/2024	<u>\$1,500.00</u>	
48256	2	PEACHY CLEAN	12/05/2024	<u>\$500.00</u>	
48257	2	PRO TYPE SERVICES	12/05/2024	<u>\$601.67</u>	
48258	2	SANDERSON LAWN MANAGEMENT LLC	12/05/2024	<u>\$12,055.67</u>	
48259	2	SHEPARD'S WRECKER SERVICE	12/05/2024	<u>\$46.98</u>	
48260	2	SHERRILL A STRICKLAND JR.	12/05/2024	<u>\$779.00</u>	
48261	2	TI COASTAL SERVICES, INC.	12/05/2024	<u>\$46,810.00</u>	
48262	2	TOWN OF SURF CITY	12/05/2024	<u>\$3,616.67</u>	
48263	2	TRI- TECH FORENSICS, INC	12/05/2024	<u>\$197.95</u>	
48264	2	TRUIST BANK	12/05/2024	<u>\$232.42</u>	
48265	2	APPLIED TECHNOLOGY & MNGMT	12/12/2024	<u>\$13,000.00</u>	
48266	2	BLACKS TIRE SERVICE	VOIDED	12/12/2024	<u>\$1,893.64</u>
48267	2	DYLAN NOLDE	12/12/2024	<u>\$208.60</u>	
48268	2	GFL ENVIRONMENTAL	12/12/2024	<u>\$34,460.60</u>	
48269	2	GWI TAX & ACCOUNTING	12/12/2024	<u>\$7,840.00</u>	
48270	2	IWORQ SYSTEM	12/12/2024	<u>\$9,000.00</u>	
48271	2	JORDAN BERNARD	12/12/2024	<u>\$302.99</u>	
48272	2	ONSLOW COUNTY SOLID WASTE DEPT	12/12/2024	<u>\$3,780.81</u>	
48273	2	PEACHY CLEAN	12/12/2024	<u>\$510.00</u>	
48274	2	PRO TYPE SERVICES	12/12/2024	<u>\$935.94</u>	
48275	2	RICHARD LUDWIG	12/12/2024	<u>\$432.00</u>	
48276	2	ROMAN TROPHIES	12/12/2024	<u>\$22.74</u>	
48277	2	SHERRILL A STRICKLAND JR.	12/12/2024	<u>\$530.00</u>	

Check Listing

Date From: 12/1/2024 Date To: 12/19/2024
Vendor Range: 1000 BULBS - ZACHARY REILLY

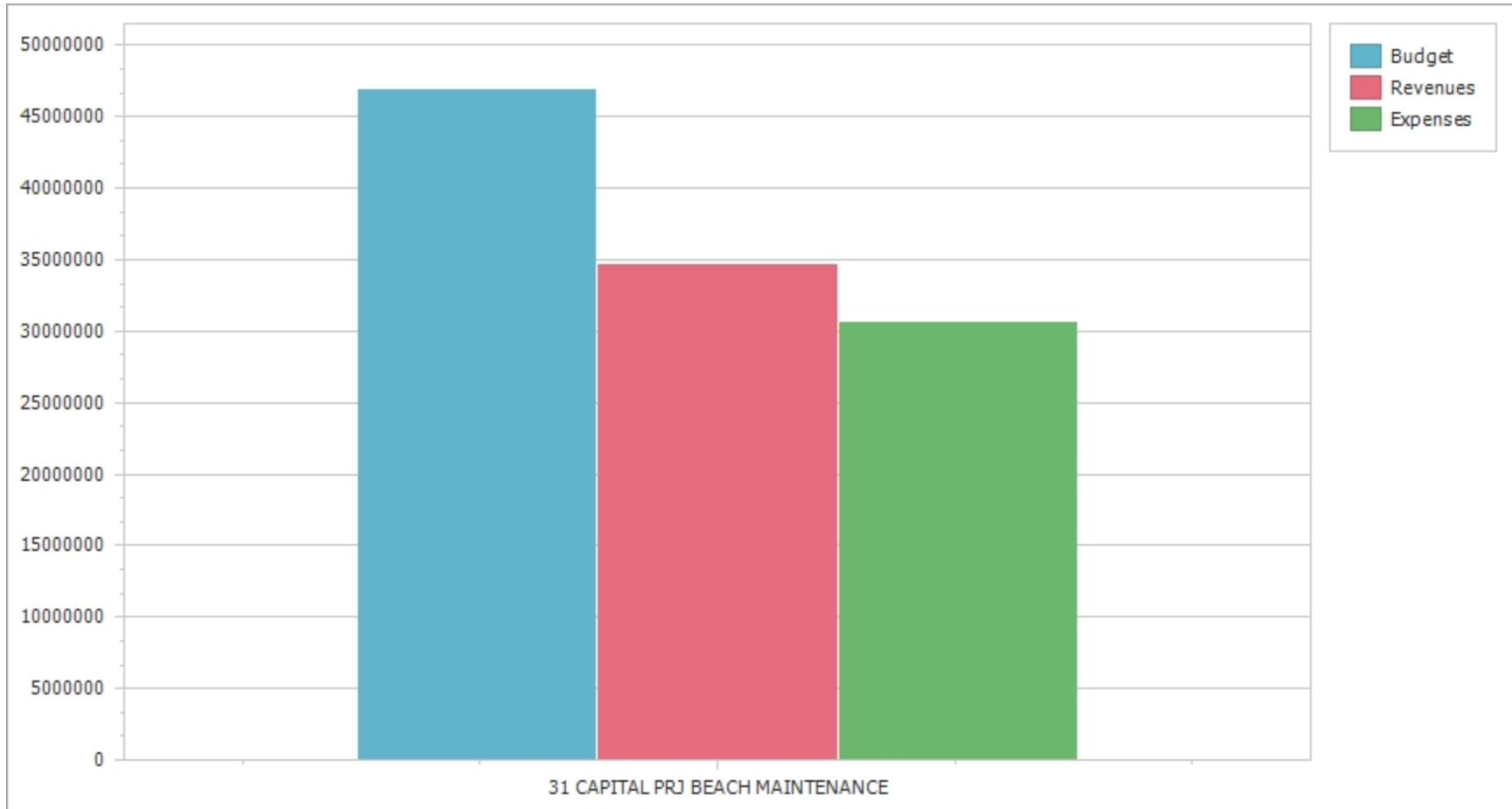
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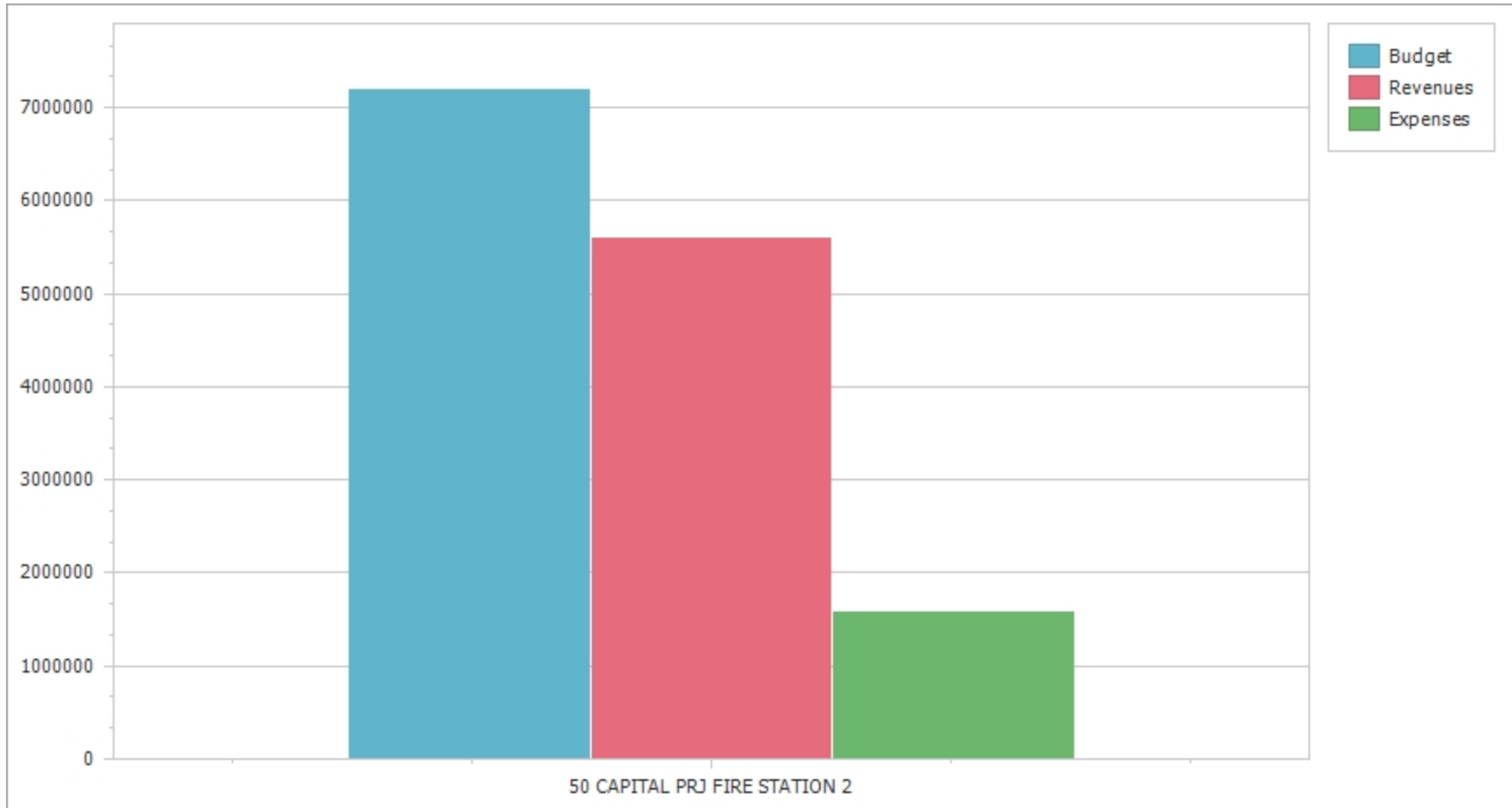
Page: 2 of 2

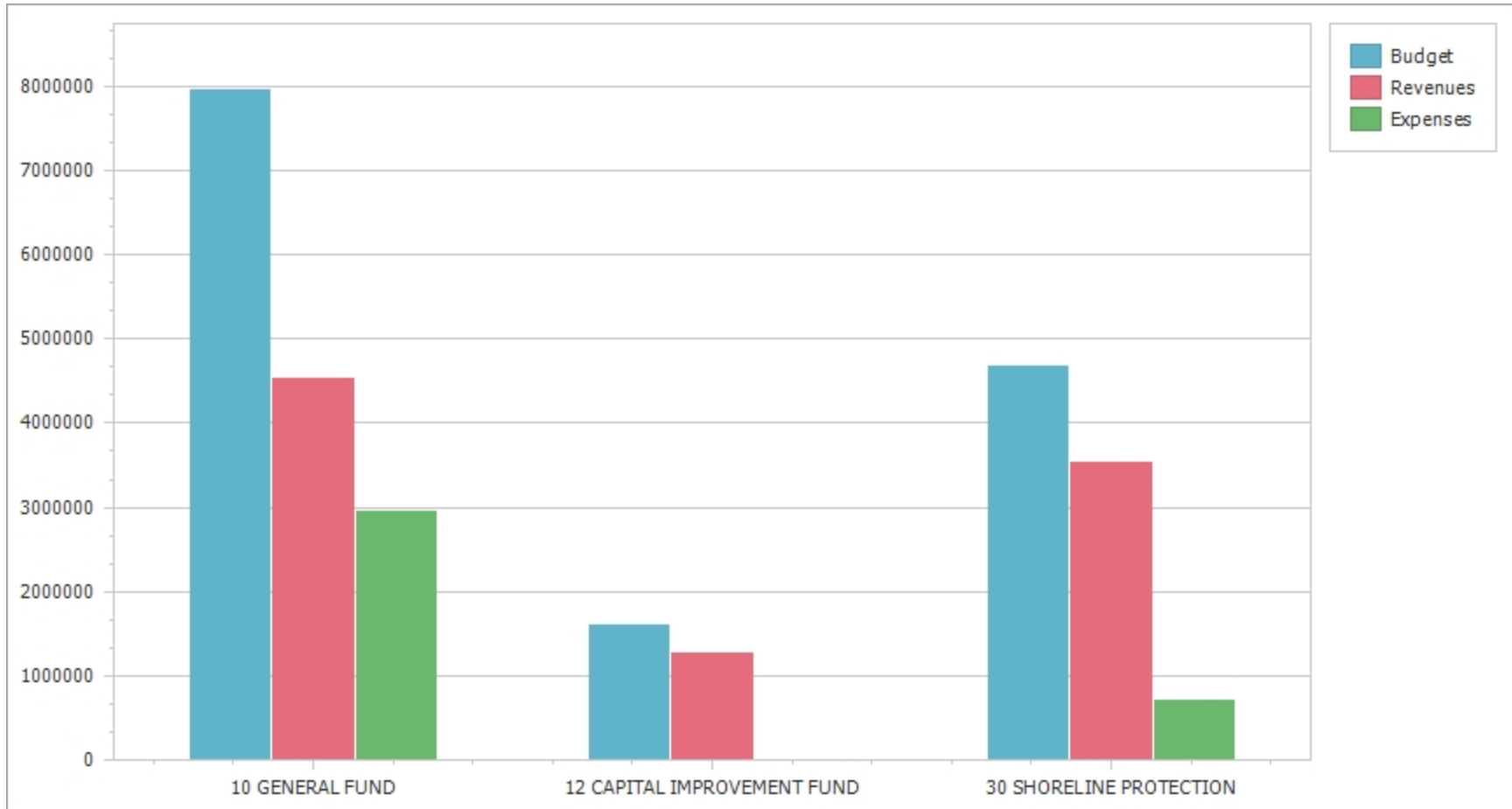
Check Number	Bank	Vendor	Date	Amount
48278	2	SIMPLE COMMUNICATION	12/12/2024	<u>\$463.32</u>
48279	2	THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.	12/12/2024	<u>\$350.00</u>
48280	2	TI COASTAL SERVICES, INC.	12/12/2024	<u>\$11,940.00</u>
48281	2	VALERIA EDWARDS	12/12/2024	<u>\$12,000.00</u>
48282	2	WB BRAWLEY COMPANY	12/12/2024	<u>\$308,050.43</u>
48283	2	BLACKS TIRE SERVICE	12/12/2024	<u>\$4,160.84</u>
48284	2	BFPE INTERNATIONAL	12/19/2024	<u>\$500.00</u>
48285	2	DESCHAMPS MATS SYSTEMS INC	12/19/2024	<u>\$9,460.00</u>
48286	2	ESO	12/19/2024	<u>\$6,008.00</u>
48287	2	JONES ONSLOW ELECTRIC COMPANY	12/19/2024	<u>\$4,046.95</u>
48288	2	NANCY ANN AVERY	12/19/2024	<u>\$1,500.00</u>
48289	2	NC INTERLOCAL RISK MGMT AGENCY	12/19/2024	<u>\$202.06</u>
48290	2	ONSLow COUNTY TAX COLLECTOR	12/19/2024	<u>\$27,213.35</u>
48291	2	ONSLow WATER & SEWER AUTHORITY	12/19/2024	<u>\$487.51</u>
48292	2	PEACHY CLEAN	12/19/2024	<u>\$250.00</u>
48293	2	PRO TYPE SERVICES	12/19/2024	<u>\$1,017.99</u>
48294	2	RICHARD LUDWIG	12/19/2024	<u>\$270.00</u>
48295	2	SHERRILL A STRICKLAND JR.	12/19/2024	<u>\$570.00</u>
48296	2	SNEADS FERRY OIL & LP GAS	12/19/2024	<u>\$86.61</u>
48297	2	SOUTHERN SOFTWARE INC.	12/19/2024	<u>\$330.50</u>
48298	2	T-N-T ENTERPRISES	12/19/2024	<u>\$4,871.40</u>
48299	2	TOWN OF SURF CITY	12/19/2024	<u>\$1,396.04</u>
54	Checks Totaling -			\$1,034,452.96

Totals By Fund

	Checks	Voids	Total
10	\$145,963.32	\$1,893.64	\$144,069.68
30	\$19,293.71		\$19,293.71
31	\$558,234.50		\$558,234.50
50	\$310,961.43		\$310,961.43
Totals:	\$1,034,452.96	\$1,893.64	\$1,032,559.32







Budget vs Actual

NORTH TOPSAIL BEACH
12/19/2024 4:38:28 PM

Period Ending 12/20/2024

10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
Revenues							
10-301-00 AD VALOREM TAX - Current Year	4,162,197	0.00	190,653.11	2,927,332.95	(1,234,864.05)	70%	
10-301-01 AD VALOREM TAX - Prior Years	45,000	0.00	19.17	20,545.73	(24,454.27)	46%	
10-301-02 AD VALOREM TAX - MOTV	80,000	0.00	5,710.18	44,093.07	(35,906.93)	55%	
10-317-00 AD VALOREM TAX Penalties	3,000	0.00	9.09	806.09	(2,193.91)	27%	
10-317-01 COUNTY GRANT FUNDING	0	0.00	0.00	150,000.00	150,000.00		
10-325-00 PRIVILEGE LICENSES	0	0.00	0.00	0.00	0.00		
10-329-00 INTEREST	200,000	0.00	5,250.05	289,344.65	89,344.65	145%	
10-330-00 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00		
10-330-01 P&L INSURANCE PROCEEDS	0	0.00	0.00	0.00	0.00		
10-335-00 MISCELLANEOUS	5,000	0.00	0.00	261.19	(4,738.81)	5%	
10-335-01 MEETING ROOM	0	0.00	0.00	0.00	0.00		
10-335-03 STATE REIMBURSEMENTS	0	0.00	0.00	0.00	0.00		
10-336-03 SEA OATS COST SHARE PROGRAM	0	0.00	0.00	0.00	0.00		
10-336-06 TOWN DONATIONS	0	0.00	0.00	0.00	0.00		
10-336-07 SALE OF TOWN MERCHANDISE	5,000	0.00	69.63	4,683.66	(316.34)	94%	
10-336-08 NTB HOLIDAY DONATIONS	0	0.00	0.00	0.00	0.00		
10-337-00 UTILITIES FRANCHISE TAX	330,000	0.00	0.00	109,224.28	(220,775.72)	33%	
10-341-00 BEER & WINE TAX	3,400	0.00	0.00	30.00	(3,370.00)	1%	
10-343-00 POWELL BILL ALLOCATIONS	35,000	0.00	0.00	21,277.86	(13,722.14)	61%	
10-345-00 LOCAL OPTION SALES TAX	2,166,997	0.00	0.00	580,699.44	(1,586,297.56)	27%	
10-345-01 SALES & USE TAX RETURN	0	0.00	0.70	347.20	347.20		
10-347-02 SOLID WASTE DISP TAX	750	0.00	0.00	0.00	(750.00)		
10-350-00 RECREATION -RENTAL FEES	2,000	0.00	50.00	1,577.60	(422.40)	79%	
10-350-01 PAID PARKING REVENUE	112,125	0.00	2,924.80	70,069.50	(42,055.50)	62%	
10-351-01 OFFICER CITATIONS, COURT & FINGERPRINTS	2,000	0.00	49.50	3,765.85	1,765.85	188%	
10-351-02 POLICE ESHARE ACCOUNT	0	0.00	0.00	0.00	0.00		

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-351-03 BODY ARMOR REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00	
10-352-01 FIRE INSPECTIONS & VIOLATION FEES	500	0.00	0.00	0.00	(500.00)		
10-352-02 CODE ENFORCEMENT FINES	3,000	0.00	0.00	2,150.00	(850.00)	72%	
10-352-03 PLANNING DEPT. FEES	0	0.00	0.00	0.00	0.00		
10-355-00 BUILDING PERMITS	85,000	0.00	7,121.25	40,424.22	(44,575.78)	48%	
10-355-01 MECHANICAL PERMITS	15,000	0.00	490.00	3,710.00	(11,290.00)	25%	
10-355-02 ELECTRICAL PERMITS	18,000	0.00	560.00	6,382.00	(11,618.00)	35%	
10-355-03 PLUMBING PERMITS	2,500	0.00	0.00	700.00	(1,800.00)	28%	
10-355-04 INSULATION PERMITS	500	0.00	0.00	0.00	(500.00)		
10-355-05 HOMEOWNERS RECOVERY FEE	300	0.00	40.00	(172.00)	(472.00)	-57%	
10-355-06 TECHNOLOGY FEE	7,500	0.00	429.56	2,652.54	(4,847.46)	35%	
10-355-07 REINSPECTION FEE/FINES	3,000	0.00	200.00	8,000.00	5,000.00	267%	
10-355-09 CCR FEES	1,000	0.00	0.00	1,365.00	365.00	137%	
10-357-08 PLANNING & ZONING FEES	28,000	0.00	2,025.00	10,250.00	(17,750.00)	37%	
10-359-00 REFUSE COLLECTION FEES	528,888	0.00	0.00	222,525.81	(306,362.19)	42%	
10-359-01 REFUSE COLLECT PRIOR YEAR	0	0.00	0.00	0.00	0.00		
10-359-50 VACANT LOT SWF	10,000	0.00	0.00	575.00	(9,425.00)	6%	
10-359-51 LOST CART REPLACEMENT	2,000	0.00	0.00	0.00	(2,000.00)		
10-359-52 ADD'L CART RECYCLING	2,500	0.00	0.00	480.00	(2,020.00)	19%	
10-367-01 SALES TAX REFUNDS	20,000	0.00	0.00	0.00	(20,000.00)		
10-368-00 OTHER STATE REVENUES	0	0.00	0.00	0.00	0.00		
10-368-01 GRASS MOWING REIMB	6,993	0.00	0.00	0.00	(6,993.00)		
10-368-02 GRANT FUNDS	0	0.00	0.00	12,275.08	12,275.08		
10-382-00 SALE OF LESO ASSETS	0	0.00	0.00	0.00	0.00		
10-383-00 SALE OF FIXED ASSETS	10,000	0.00	0.00	3,064.14	(6,935.86)	31%	
10-383-01 HURRICANE REIMBURSEMENT	0	0.00	0.00	0.00	0.00		
10-384-00 REIMBURSEMENT FROM F30	0	0.00	0.00	0.00	0.00		
10-399-00 APPROP. FUND BALANCE	53,402	0.00	0.00	0.00	(53,402.00)		

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-399-02 T/I OTHER FUNDS	0	0.00	0.00	0.00	0.00	
Revenues Totals:	7,950,552	0.00	215,602.04	4,538,440.86	(3,412,111.14)	57%

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
Expenses							
10-410-02 SALARIES	36,000	0.00	3,000.00	15,428.57	20,571.43	43%	
10-410-05 FICA (7.65%)	2,754	0.00	229.50	1,377.00	1,377.00	50%	
10-410-14 TRAVEL & TRAINING	2,000	0.00	0.00	0.00	2,000.00		
10-410-33 DEPARTMENTAL SUPPLIES	1,500	0.00	21.30	66.09	1,433.91	4%	
10-410-42 CHARTER CODES SERVICE	0	0.00	0.00	3,783.13	(3,783.13)		
10-410-43 AUDITOR FEES	15,500	0.00	350.00	10,100.00	5,400.00	65%	
10-410-45 TAX COLLECTION FEES	71,200	0.00	27,213.35	46,002.18	25,197.82	65%	
10-410-47 PROFESSIONAL SERVICES	185,000	0.00	0.00	32,089.51	152,910.49	17%	
10-410-50 DONATIONS OTHER AGENCIES	12,500	0.00	0.00	2,500.00	10,000.00	20%	
10-410-53 DUES & SUBSCRIPTIONS	2,750	0.00	0.00	2,127.00	623.00	77%	
10-410-57 MISCELLANEOUS	500	0.00	0.00	0.00	500.00		
10-410-58 TAX REFUNDS	1,000	0.00	302.99	302.99	697.01	30%	
10-410-95 BOARD STIPEND	3,600	0.00	0.00	900.00	2,700.00	25%	
GOVERNING BODY Totals:	334,304	0.00	31,117.14	114,676.47	219,627.53	34%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-420-02 SALARIES	488,000	0.00	23,926.97	161,943.18	326,056.82	33%	
10-420-05 FICA (7.65%)	37,332	0.00	1,827.70	13,379.01	23,952.99	36%	
10-420-06 GROUP INSURANCE	54,600	0.00	1,379.14	19,488.95	35,111.05	36%	
10-420-07 ORBIT RETIREMENT (12.23%)	66,905	0.00	3,280.38	23,474.33	43,430.67	35%	
10-420-08 401K (3%)	14,640	0.00	717.82	5,195.15	9,444.85	35%	
10-420-09 TOWN INSURANCE HRA	60,000	0.00	1,478.89	31,320.08	28,679.92	52%	
10-420-10 EMPLOYEE TRAINING	6,000	0.00	0.00	84.42	5,915.58	1%	
10-420-11 POSTAGE	2,500	0.00	0.00	341.53	2,158.47	14%	
10-420-12 MANAGER EXPENSE ACCT	1,000	0.00	0.00	304.20	695.80	30%	
10-420-13 TUITION REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00		
10-420-15 BANK CHARGES	2,000	0.00	0.00	204.14	1,795.86	10%	
10-420-17 M & R VEHICLE	2,000	0.00	0.00	0.00	2,000.00		
10-420-18 CONSUMABLES	5,000	0.00	0.00	290.35	4,709.65	6%	
10-420-26 ADVERTISING	2,500	0.00	0.00	1,035.40	1,464.60	41%	
10-420-31 GAS, OIL & TIRES	2,200	0.00	0.00	974.75	1,225.25	44%	
10-420-32 OFFICE SUPPLIES	6,000	0.00	309.60	1,123.17	4,876.83	19%	
10-420-34 TOWN APPAREL & MERCH EXPENSE	6,000	0.00	0.00	3,992.74	2,007.26	67%	
10-420-45 CONTRACTED SERVICES	112,500	0.00	12,861.40	52,492.21	60,007.79	47%	
10-420-53 DUES & SUBSCRIPTIONS	20,000	0.00	0.00	3,325.00	16,675.00	17%	
10-420-57 MISCELLANEOUS	500	0.00	0.00	176.00	324.00	35%	
10-420-58 EMPLOYEE ENGAGEMENT	8,000	0.00	0.00	0.00	8,000.00		
10-420-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-420-76 EQUIPMENT LEASE PAYMENTS	12,000	0.00	0.00	3,039.24	8,960.76	25%	
ADMINISTRATION Totals:	914,677	0.00	45,781.90	322,183.85	592,493.15	35%	

Budget vs Actual

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-430-57 ELECTION EXPENSES	0	0.00	0.00	0.00	0.00	0.00
ELECTIONS Totals:	0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-480-02 SALARIES	80,100	0.00	6,144.12	39,968.62	40,131.38	50%	
10-480-05 FICA (7.65%)	6,128	0.00	468.72	3,049.12	3,078.88	50%	
10-480-06 GROUP INSURANCE	9,450	0.00	689.57	4,418.54	5,031.46	47%	
10-480-07 ORBIT RETIREMENT (12.96%)	10,982	0.00	842.36	5,397.96	5,584.04	49%	
10-480-08 401K (3%)	2,403	0.00	184.32	1,194.54	1,208.46	50%	
10-480-10 EMPLOYEE TRAINING	2,000	0.00	0.00	175.00	1,825.00	9%	
10-480-16 M & R EQUIPMENT	6,000	0.00	0.00	2,247.34	3,752.66	37%	
10-480-33 DEPARTMENT SUPPLIES	3,000	0.00	0.00	554.54	2,445.46	18%	
10-480-53 DUES & SUBSCRIPTIONS	53,647	0.00	0.00	30,775.13	22,871.87	57%	
10-480-57 MISCELLANEOUS	500	0.00	0.00	69.76	430.24	14%	
10-480-74 CAPITAL OUTLAY	62,000	2,237.88	0.00	47,219.45	12,542.67	80%	
10-480-76 EQUIPMENT LEASE PAYMENTS (Computers)	0	0.00	0.00	0.00	0.00		
IT DEPARTMENT Totals:	236,210	2,237.88	8,329.09	135,070.00	98,902.12	58%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-490-02 SALARIES	165,100	0.00	7,810.56	47,949.80	117,150.20	29%	
10-490-03 PART-TIME SALARIES	0	0.00	0.00	0.00	0.00		
10-490-05 FICA (7.65%)	12,630	0.00	597.52	3,914.46	8,715.54	31%	
10-490-06 GROUP INSURANCE	18,900	0.00	689.57	4,443.41	14,456.59	24%	
10-490-07 ORBIT RETIREMENT (12.23%)	22,635	0.00	1,070.82	6,911.25	15,723.75	31%	
10-490-08 401K (3%)	4,953	0.00	234.32	1,518.57	3,434.43	31%	
10-490-10 EMPLOYEE TRAINING	3,000	0.00	0.00	0.00	3,000.00		
10-490-16 M & R EQUIPMENT	500	0.00	0.00	0.00	500.00		
10-490-17 M & R VEHICLES	1,000	0.00	0.00	0.00	1,000.00		
10-490-26 ADVERTISEMENT	0	0.00	0.00	0.00	0.00		
10-490-31 GAS, OIL, & TIRES	2,200	0.00	0.00	401.46	1,798.54	18%	
10-490-33 DEPARTMENTAL SUPPLIES	0	0.00	0.00	0.00	0.00		
10-490-45 CONTRACTED SERVICES	6,000	0.00	0.00	2,989.00	3,011.00	50%	
10-490-53 DUES & SUBSCRIPTIONS	1,650	0.00	0.00	50.00	1,600.00	3%	
10-490-57 MISCELLANEOUS	250	0.00	0.00	0.00	250.00		
10-490-58 CRS FLOOD ACTIVITY	1,400	0.00	0.00	298.99	1,101.01	21%	
10-490-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-490-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
10-490-76 TAXES & TITLES	0	0.00	0.00	0.00	0.00		
PLANNING/ZONING/CAMA Totals:	240,218	0.00	10,402.79	68,476.94	171,741.06	29%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-491-02 SALARIES	154,000	0.00	5,027.20	53,102.99	100,897.01	34%	
10-491-05 FICA (7.65%)	11,781	0.00	375.62	4,361.38	7,419.62	37%	
10-491-06 GROUP INSURANCE	18,900	0.00	689.57	8,445.43	10,454.57	45%	
10-491-07 ORBIT RETIREMENT (12.23%)	21,113	0.00	689.22	7,783.21	13,329.79	37%	
10-491-08 401K (3%)	4,620	0.00	150.82	1,726.99	2,893.01	37%	
10-491-10 EMPLOYEE TRAINING	4,500	0.00	0.00	452.36	4,047.64	10%	
10-491-16 M & R EQUIPMENT	0	0.00	0.00	0.00	0.00		
10-491-17 M & R VEHICLES	1,200	0.00	0.00	84.99	1,115.01	7%	
10-491-31 GAS, OIL & TIRES	3,300	0.00	0.00	890.44	2,409.56	27%	
10-491-33 DEPARTMENTAL SUPPLIES	0	0.00	0.00	0.00	0.00		
10-491-45 CONTRACTED SERVICES	10,000	0.00	1,425.00	11,108.00	(1,108.00)	111%	
10-491-53 DUES & SUBSCRIPTIONS	1,555	0.00	0.00	140.00	1,415.00	9%	
10-491-54 DEMOLITION	30,000	0.00	0.00	0.00	30,000.00		
10-491-57 MISCELLANEOUS	500	0.00	0.00	0.00	500.00		
10-491-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-491-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
10-491-76 LEASE PAYMENTS	0	0.00	0.00	0.00	0.00		
INSPECTIONS Totals:	261,469	0.00	8,357.43	88,095.79	173,373.21	34%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-500-11 PHONES	32,000	0.00	2,008.35	15,579.80	16,420.20	49%	
10-500-13 UTILITIES	55,000	0.00	1,075.12	23,785.46	31,214.54	43%	
10-500-15 M & R BUILDINGS/GROUNDS	54,000	(25,000.00)	580.94	41,041.21	37,958.79	30%	
10-500-17 LANDSCAPING EXPENSE	9,000	0.00	(6,697.86)	16,183.22	(7,183.22)	180%	
10-500-33 BUILDING SUPPLIES	6,500	1,000.00	0.00	551.27	4,948.73	24%	
10-500-35 FURNITURE	85,000	0.00	0.00	931.70	84,068.30	1%	
10-500-43 CLEANING SERVICES	15,000	0.00	760.00	6,010.00	8,990.00	40%	
10-500-45 PEST CONTROL	2,500	0.00	0.00	1,096.00	1,404.00	44%	
10-500-46 BUILDING SECURITY	33,500	8,287.50	0.00	8,867.63	16,344.87	51%	
10-500-57 TOWN SIGN M & R	2,500	0.00	0.00	0.00	2,500.00		
10-500-58 WEB EOC SERVICE	1,500	0.00	0.00	0.00	1,500.00		
10-500-74 CAPITAL OUTLAY	120,000	0.00	0.00	0.00	120,000.00		
10-500-76 LEASE PAYMENTS	24,000	0.00	12,000.00	24,000.00	0.00	100%	
10-500-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
PUBLIC BLDGS Totals:	440,500	(15,712.50)	9,726.55	138,046.29	318,166.21	28%	

Budget vs Actual

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-501-09 WORKER'S COMPENSATION	60,638	0.00	202.06	36,102.72	24,535.28	60%
10-501-13 PROPERTY LIABILITY & BONDS	142,222	0.00	(1,420.78)	139,908.22	2,313.78	98%
10-501-17 VFIS INSURANCE	24,806	0.00	0.00	23,571.00	1,235.00	95%
10-501-53 CYBER INSURANCE	15,750	0.00	0.00	10,819.34	4,930.66	69%
10-501-54 FLOOD INSURANCE	47,250	0.00	0.00	3,980.00	43,270.00	8%
INSURANCE Totals:	290,666	0.00	(1,218.72)	214,381.28	76,284.72	74%

Budget vs Actual

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-509-02 PSA SALARY	15,905	0.00	1,272.28	8,245.35	7,659.65	52%
10-509-05 FICA (7.65%)	1,220	0.00	97.32	630.71	589.29	52%
PSA - RETIRED POLICE OFFICERS Totals:	17,125	0.00	1,369.60	8,876.06	8,248.94	52%

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-510-02 SALARIES	818,000	0.00	57,989.85	343,614.94	474,385.06	42%	
10-510-03 PART-TIME SALARIES	14,000	0.00	1,853.50	13,276.11	723.89	95%	
10-510-04 OVERTIME	37,000	0.00	1,235.98	16,102.54	20,897.46	44%	
10-510-05 FICA (7.65%)	67,626	0.00	4,642.94	30,526.88	37,099.12	45%	
10-510-06 GROUP INSURANCE	122,850	0.00	8,386.07	45,884.75	76,965.25	37%	
10-510-07 ORBIT RETIREMENT (13.04%)	122,500	0.00	8,797.16	55,517.75	66,982.25	45%	
10-510-08 401K (5%)	40,000	0.00	2,894.62	18,451.95	21,548.05	46%	
10-510-09 BEACH PATROL EXPENSE	15,000	0.00	0.00	5,075.20	9,924.80	34%	
10-510-10 EMPLOYEE TRAINING	10,100	(904.96)	702.00	10,549.78	455.18	95%	
10-510-16 M & R EQUIPMENT	3,500	0.00	0.00	488.00	3,012.00	14%	
10-510-17 M & R VEHICLES	10,000	0.00	0.00	1,637.39	8,362.61	16%	
10-510-31 GAS,OIL & TIRES	64,000	4,058.36	4,203.96	33,600.27	26,341.37	59%	
10-510-32 OFFICE SUPPLIES	1,000	0.00	0.00	97.70	902.30	10%	
10-510-33 DEPARTMENTAL SUPPLIES	5,050	0.00	185.00	943.70	4,106.30	19%	
10-510-36 UNIFORMS	12,000	0.00	0.00	2,086.16	9,913.84	17%	
10-510-37 BALLISTIC VEST GRANT EXPENSE	9,395	0.00	0.00	4,838.39	4,556.61	51%	
10-510-47 PROFESSIONAL SERVICES	4,160	0.00	0.00	600.00	3,560.00	14%	
10-510-53 DUES & SUBSCRIPTIONS	24,000	0.00	0.00	7,371.00	16,629.00	31%	
10-510-57 K-9 EXPENSES	3,000	0.00	0.00	863.04	2,136.96	29%	
10-510-60 LESO PROGRAM	7,256	1,522.14	(963.00)	1,519.08	4,214.78	42%	
10-510-73 NON-CAPITAL OUTLAY	64,500	18,974.88	0.00	29,397.20	16,127.92	75%	
10-510-74 CAPITAL OUTLAY	62,000	2,242.59	0.00	56,571.78	3,185.63	95%	
10-510-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
10-510-76 TAXES & TITLES	4,340	0.00	0.00	0.00	4,340.00		
10-510-77 LEASED/RENTED EQUIPMENT	0	0.00	0.00	0.00	0.00		
10-510-79 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00		
10-510-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
POLICE Totals:	1,521,277	25,893.01	89,928.08	679,013.61	816,370.38	46%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-545-02 SALARIES	244,000	0.00	10,094.40	82,227.15	161,772.85	34%	
10-545-03 PART-TIME SALARIES	0	0.00	0.00	0.00	0.00		
10-545-04 OVERTIME	9,000	0.00	0.00	2,893.38	6,106.62	32%	
10-545-05 FICA (7.65%)	19,355	0.00	771.18	6,999.45	12,355.55	36%	
10-545-06 GROUP INSURANCE	46,725	0.00	2,068.71	15,099.93	31,625.07	32%	
10-545-07 ORBIT RETIREMENT (12.23%)	34,686	0.00	1,383.92	12,450.73	22,235.27	36%	
10-545-08 401K (3%)	7,590	0.00	302.84	2,731.62	4,858.38	36%	
10-545-14 EMPLOYEE TRAINING	7,500	0.00	0.00	0.00	7,500.00		
10-545-16 M & R EQUIPMENT	10,000	725.00	0.00	3,480.87	5,794.13	42%	
10-545-17 M & R VEHICLES	10,000	1,000.00	0.00	12,609.54	(3,609.54)	136%	
10-545-31 GAS, OIL & TIRES	22,000	0.00	0.00	7,901.86	14,098.14	36%	
10-545-32 OFFICE SUPPLIES	250	0.00	0.00	13.99	236.01	6%	
10-545-33 DEPARTMENTAL SUPPLIES & EQUIP	7,000	0.00	0.00	1,971.57	5,028.43	28%	
10-545-34 MOSQUITO CONTROL EXPENSE	3,000	0.00	0.00	100.00	2,900.00	3%	
10-545-36 UNIFORMS	2,500	0.00	208.60	298.57	2,201.43	12%	
10-545-37 RENTAL EQUIPMENT	6,000	662.02	0.00	2,914.42	2,423.56	60%	
10-545-53 DUES & SUBSCRIPTIONS	10,500	0.00	9,000.00	9,119.99	1,380.01	87%	
10-545-57 MISCELLANEOUS	0	0.00	0.00	0.00	0.00		
10-545-73 NON-CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-545-74 CAPITAL OUTLAY	30,000	0.00	0.00	0.00	30,000.00		
10-545-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
10-545-76 TAXES & TITLES	2,100	0.00	0.00	0.00	2,100.00		
PUBLIC WORKS Totals:	472,206	2,387.02	23,829.65	160,813.07	309,005.91	35%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-560-13 STREET LIGHT EXPENSE	32,000	0.00	0.00	14,494.20	17,505.80	45%	
10-560-15 M & R PUBLIC PARKING	25,000	0.00	0.00	0.00	25,000.00		
10-560-16 M & R EQUIPMENT	2,500	0.00	0.00	0.00	2,500.00		
10-560-33 DEPARTMENTAL SUPPLIES	7,500	0.00	0.00	0.00	7,500.00		
10-560-34 STRIPING	2,000	0.00	0.00	0.00	2,000.00		
10-560-35 SIGNS	1,500	0.00	0.00	0.00	1,500.00		
10-560-43 TOWN ENTRANCE SIGNS	20,000	0.00	0.00	104.00	19,896.00	1%	
10-560-72 STORMWATER	20,000	0.00	0.00	0.00	20,000.00		
10-560-73 STREET PAVING & REPAIR	52,000	12,000.00	0.00	0.00	40,000.00	23%	
10-560-74 CAPITAL OUTLAY	150,000	0.00	0.00	7,525.26	142,474.74	5%	
10-560-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
10-560-79 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00		
STREETS Totals:	312,500	12,000.00	0.00	22,123.46	278,376.54	11%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-580-45 SANITATION CONTRACTS	426,388	0.00	0.00	173,771.77	252,616.23	41%	
10-580-46 TIPPING FEES	72,500	0.00	0.00	38,006.46	34,493.54	52%	
10-580-47 RECYCLING	30,000	0.00	0.00	1,200.00	28,800.00	4%	
10-580-58 SOLID WASTE FEE REFUNDS	0	0.00	0.00	0.00	0.00		
SANITATION Totals:	528,888	0.00	0.00	212,978.23	315,909.77	40%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-620-12 SNOWFLAKES	12,000	212.68	0.00	12,708.68	(921.36)	108%	
10-620-14 PARK WELL	1,500	0.00	0.00	0.00	1,500.00		
10-620-15 PARK MAINTENANCE	42,674	15,799.35	0.00	19,125.07	7,749.58	82%	
10-620-17 PARK LANDSCAPING	15,000	0.00	0.00	64.67	14,935.33	0%	
10-620-18 M & R BIKE PATH	1,500	0.00	0.00	0.00	1,500.00		
10-620-19 M & R DOCK/BOARDWALK	200,000	0.00	0.00	7,682.24	192,317.76	4%	
10-620-27 SPECIAL EVENTS	10,000	0.00	0.00	5,416.19	4,583.81	54%	
10-620-33 PARK SUPPLIES	7,200	500.00	0.00	1,542.56	5,157.44	28%	
10-620-72 OCEAN CITY GRANT EXPENSE	0	0.00	0.00	0.00	0.00		
10-620-73 BIKE & PED GRANT EXPENSE	0	0.00	0.00	0.00	0.00		
10-620-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
RECREATION Totals:	289,874	16,512.03	0.00	46,539.41	226,822.56	22%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-690-02 SALARIES	917,000	0.00	73,843.51	404,623.27	512,376.73	44%	
10-690-03 PART-TIME SALARIES	75,000	0.00	450.00	5,161.50	69,838.50	7%	
10-690-04 OVERTIME	40,000	0.00	3,446.40	25,292.39	14,707.61	63%	
10-690-05 FICA (7.65%)	78,948	0.00	5,816.57	34,647.73	44,300.27	44%	
10-690-06 GROUP INSURANCE	158,550	0.00	8,675.24	62,265.13	96,284.87	39%	
10-690-07 ORBIT RETIREMENT (12.23%)	131,205	0.00	10,596.45	61,620.38	69,584.62	47%	
10-690-08 401K (3%)	28,710	0.00	2,318.68	13,703.79	15,006.21	48%	
10-690-10 EMPLOYEE TRAINING	5,500	0.00	0.00	1,346.32	4,153.68	24%	
10-690-16 M & R EQUIPMENT	26,000	0.00	0.00	15,895.34	10,104.66	61%	
10-690-17 M & R VEHICLES	22,800	6,482.99	0.00	15,080.96	1,236.05	95%	
10-690-31 GAS, OIL & TIRES	25,000	0.00	0.00	10,435.36	14,564.64	42%	
10-690-32 OFFICE SUPPLIES	2,000	0.00	0.00	0.00	2,000.00		
10-690-33 DEPARTMENTAL SUPPLIES	36,000	0.00	0.00	8,566.08	27,433.92	24%	
10-690-34 FIRE FIGHTER PHYSICALS	6,000	0.00	0.00	0.00	6,000.00		
10-690-36 UNIFORMS	22,500	0.00	0.00	16,642.09	5,857.91	74%	
10-690-47 PROFESSIONAL SERVICES	4,000	0.00	0.00	2,269.40	1,730.60	57%	
10-690-53 DUES & SUBSCRIPTIONS	13,500	721.00	6,008.00	6,008.00	6,771.00	50%	
10-690-56 FEDERAL FIRE GRANT EXPENSE	0	0.00	0.00	0.00	0.00		
10-690-57 MISCELLANEOUS	300	0.00	0.00	240.82	59.18	80%	
10-690-73 COMMUNICATIONS EQUIP	6,000	0.00	0.00	0.00	6,000.00		
10-690-74 CAPITAL OUTLAY	160,000	0.00	0.00	56,570.00	103,430.00	35%	
10-690-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
10-690-76 TAXES & TITLES	4,000	0.00	0.00	3,826.19	173.81	96%	
10-690-79 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00		
FIRE DEPARTMENT Totals:	1,763,013	7,203.99	111,154.85	744,194.75	1,011,614.26	43%	

Budget vs Actual

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10 GENERAL FUND								
Description	Budget	Encumbrance	MTD		YTD	Variance	Percent	
10-695-00 DCM GRANT - LAND USE PLAN	0	0.00	0.00		0.00	0.00		
10-695-91 PLANNING BOARD EXPENSE	1,000	0.00	0.00		52.80	947.20	5%	
10-695-92 BOARD OF ADJUSTMENT EXPENSE	1,000	0.00	0.00		33.50	966.50	3%	
10-695-93 BEAUTIFICATION COMM	0	0.00	0.00		0.00	0.00		
10-695-94 X-MAS DONATION EXP.	0	0.00	0.00		0.00	0.00		
COMMITTEES Totals:	2,000	0.00	0.00		86.30	1,913.70	4%	

Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-720-08 CONTRACTS, PLANS & SPECS	0	0.00	0.00	0.00	0.00	0.00	
10-720-12 BEACH & ACCESS MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00	
10-720-14 BEACH RELATED MEETINGS & CONFERENCES	0	0.00	0.00	0.00	0.00	0.00	
10-720-15 M & R DUNE & CROSSWALK	0	0.00	0.00	0.00	0.00	0.00	
10-720-36 EASEMENT & LEGAL EXPENSES	0	0.00	0.00	0.00	0.00	0.00	
10-720-45 CONTRACTED SERVICES	0	0.00	0.00	0.00	0.00	0.00	
10-720-46 WEED MITIGATION	0	0.00	0.00	0.00	0.00	0.00	
10-720-53 ASBPA DUES & MEETINGS	0	0.00	0.00	0.00	0.00	0.00	
10-720-55 SAND PUSH (GENERAL)	0	0.00	0.00	0.00	0.00	0.00	
10-720-59 SEA OATS PROGRAM (50/50)	0	0.00	0.00	0.00	0.00	0.00	
10-720-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00	0.00	
BEACH REN. / DUNE STAB. Totals:	0	0.00	0.00	0.00	0.00	0.00	

Budget vs Actual

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-998-02 TRANSFER OUT - SHORELINE PROTECTION	0	0.00	0.00	0.00	0.00	0.00
10-998-04 TRANSFER OUT - CAP IMPROVEMENT FUND	0	0.00	0.00	0.00	0.00	0.00
Totals:	0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-999-01 CONTINGENCY	325,625	0.00	0.00	0.00	325,625.00	
CONTINGENCY Totals:	325,625	0.00	0.00	0.00	325,625.00	

Budget vs Actual

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Expenses Totals:	7,950,552	50,521.43	338,778.36	2,955,555.51	4,944,475.06	38%
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Budget vs Actual

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10 GENERAL FUND	Revenues Over/(Under) Expenses:	(123,176.32)	1,582,885.35
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Budget vs Actual

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12 CAPITAL IMPROVEMENT FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
Revenues						
12-301-00 AD VALOREM TAX (.07)	1,120,591	0.00	51,328.48	788,109.54	(332,481.46)	70%
12-301-03 ONSLOW COUNTY FIRE TAX	471,000	0.00	0.00	486,026.48	15,026.48	103%
12-330-00 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	
12-383-00 SALE OF FIXED ASSETS	0	0.00	0.00	0.00	0.00	
12-390-00 TRANSFER IN - FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	
Revenues Totals:	1,591,591	0.00	51,328.48	1,274,136.02	(317,454.98)	80%

Budget vs Actual

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12 CAPITAL IMPROVEMENT FUND

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
Expenses						
12-440-00 DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
12-750-01 FIRE DEPARTMENT	0	0.00	0.00	0.00	0.00	0.00
12-750-02 FIRE TRUCK	160,084	0.00	0.00	0.00	160,084.00	
12-750-03 BIKE PATH PROJECT	0	0.00	0.00	0.00	0.00	0.00
12-750-04 PUBLIC WORKS BUILDING PROJECT	20,000	0.00	0.00	0.00	20,000.00	
12-750-11 FUTURE CAPITAL IMPROVEMENTS	827,112	0.00	0.00	9,793.45	817,318.55	1%
12-750-20 T/O CAP PROJ FUND	584,395	0.00	0.00	0.00	584,395.00	
12-998-02 T/O TO CAP PROJ FIRE STA 2	0	0.00	0.00	0.00	0.00	0.00
Totals:	1,591,591	0.00	0.00	9,793.45	1,581,797.55	1%

Budget vs Actual

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Expenses Totals:	1,591,591	0.00	0.00	9,793.45	1,581,797.55	1%
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Budget vs Actual

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12 CAPITAL IMPROVEMENT
FUND

Revenues Over/(Under) Expenses:

51,328.48

1,264,342.57

Budget vs Actual

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30 SHORELINE PROTECTION

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
Revenues						
30-301-00 ACCOMMODATION TAX	1,732,500	0.00	70,239.55	1,854,028.57	121,528.57	107%
30-301-01 Onslow County Contribution	0	0.00	0.00	0.00	0.00	
30-301-05 AD VALOREM TAX - Beach	1,600,845	0.00	73,303.87	1,125,524.67	(475,320.33)	70%
30-317-01 COUNTY GRANT FUNDING	150,000	0.00	0.00	0.00	(150,000.00)	
30-329-00 INTEREST INCOME	50,000	0.00	0.00	96,213.76	46,213.76	192%
30-335-00 MISCELLANEOUS / OTHER	0	0.00	0.00	0.00	0.00	
30-335-16 NC HURRICANE FLORENCE RECOVERY	0	0.00	0.00	0.00	0.00	
30-335-17 NC TRAILS GRANT	0	0.00	0.00	0.00	0.00	
30-335-18 Fee in Lieu of Open Space	0	0.00	0.00	0.00	0.00	
30-335-20 In-Kind Services	0	0.00	0.00	0.00	0.00	
30-335-30 Transfer In GF	0	0.00	0.00	0.00	0.00	
30-336-00 SEA OATS PROGRAM	25,000	0.00	0.00	0.00	(25,000.00)	
30-345-00 LOCAL OPTION SALES TAX	741,724	0.00	0.00	190,865.19	(550,858.81)	26%
30-348-03 PARTF Grant	0	0.00	0.00	0.00	0.00	
30-348-04 CAMA Park Grant	0	0.00	0.00	0.00	0.00	
30-348-05 County Reimbursements	0	0.00	0.00	0.00	0.00	
30-348-06 DWR Grant 15	0	0.00	0.00	0.00	0.00	
30-348-07 DWR Grant 16	0	0.00	0.00	0.00	0.00	
30-348-08 FEMA - Beach Nourishment PJT	0	0.00	0.00	0.00	0.00	
30-348-09 FEMA REIMBURSEMENTS (POST HURRICANE)	0	0.00	0.00	0.00	0.00	
30-350-00 STATE FUNDING	0	0.00	0.00	0.00	0.00	
30-350-01 PAID PARKING REVENUE	336,375	0.00	8,774.39	262,320.24	(74,054.76)	78%
30-383-02 SPECIAL ASSESSMENT	0	0.00	0.00	0.00	0.00	
30-398-00 SPECIAL OBLIGATION BONDS	0	0.00	0.00	0.00	0.00	
30-399-00 APPROP. FUND BALANCE	28,497	0.00	0.00	0.00	(28,497.00)	
30-399-01 Trans From Beach Fund	0	0.00	0.00	0.00	0.00	

Budget vs Actual

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30 SHORELINE PROTECTION

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30-998-01 TRANSFER FUND 20	0	0.00	0.00	0.00	0.00	
Revenues Totals:	4,664,941	0.00	152,317.81	3,528,952.43	(1,135,988.57)	76%

Budget vs Actual

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30 SHORELINE PROTECTION

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
Expenses						
30-710-08 LEASE PAYMENTS	74,000	0.00	0.00	0.00	74,000.00	
30-710-10 BEACH LOBBYIST CONTRACT	63,000	0.00	5,012.71	27,680.29	35,319.71	44%
30-710-12 BEACH/ACCESS MAINTENANCE	78,497	537.00	14,281.00	69,123.00	8,837.00	89%
30-710-14 BEACH MEETINGS / CONFERENCES	20,000	0.00	0.00	2,900.00	17,100.00	15%
30-710-15 M & R DUNE/CROSSWALK	25,000	0.00	0.00	14,691.60	10,308.40	59%
30-710-45 CONTRACTED SERVICES	680,000	0.00	0.00	375,629.00	304,371.00	55%
30-710-59 SEA OATS PROGRAM	50,000	0.00	0.00	0.00	50,000.00	
Totals:	990,497	537.00	19,293.71	490,023.89	499,936.11	50%

Budget vs Actual

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30 SHORELINE PROTECTION							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
30-720-03 HURRICANE EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	
30-720-04 FEMA Florence Truck Haul	0	0.00	0.00	0.00	0.00	0.00	
30-720-05 HURRICANE FLORENCE EXPENSES	0	0.00	0.00	0.00	0.00	0.00	
30-720-06 FEMA - HURRICANE MATTHEW PROJE	0	0.00	0.00	0.00	0.00	0.00	
30-720-07 NEW RIVER EIS PROJECT	280,000	0.00	0.00	5,500.00	274,500.00	2%	
30-720-08 CONTRACTS, PLANS, SPECS	20,000	0.00	0.00	0.00	20,000.00		
30-720-10 VITEX	227,640	0.00	0.00	0.00	227,640.00		
30-720-15 Bank Charges	0	0.00	0.00	0.00	0.00	0.00	
30-720-16 HURRICANE MATTHEW SVC CONTRACT	0	0.00	0.00	0.00	0.00	0.00	
30-720-18 OTHER CONTRACTS & PLANS	0	0.00	0.00	0.00	0.00	0.00	
30-720-36 EASEMENTS/LEGAL	0	0.00	0.00	0.00	0.00	0.00	
30-720-50 2022B SOB PAYMENT	1,957,643	0.00	0.00	0.00	1,957,643.00		
30-720-51 TOWN GENERATOR	0	0.00	0.00	0.00	0.00	0.00	
30-720-52 DUNE PROJECTS	0	0.00	0.00	0.00	0.00	0.00	
30-720-54 CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00	
30-720-55 NEW RIVER DREDGE	0	0.00	0.00	0.00	0.00	0.00	
30-720-56 OCEAN BAR DESIGN	0	0.00	0.00	0.00	0.00	0.00	
30-720-57 2022C FEMA SOB FEES	0	0.00	0.00	219,001.25	(219,001.25)		
30-720-58 2022A FEMA SOB FEES	0	0.00	0.00	0.00	0.00	0.00	
30-720-59 2022B USDA SOB FEES	0	0.00	0.00	0.00	0.00	0.00	
30-720-60 30 YEAR BEACH PLAN	275,000	0.00	0.00	0.00	275,000.00		
30-720-61 PHASE 2-5 DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00	
30-720-62 PHASE 5 DEBT SERVICE - USDA	0	0.00	0.00	0.00	0.00	0.00	
30-720-63 CONTR. TO FUND BAL	0	0.00	0.00	0.00	0.00	0.00	
30-720-64 Sandbag Repair Project	200,000	0.00	0.00	0.00	200,000.00		
30-720-65 Due To USDA Sinking Fund	0	0.00	0.00	0.00	0.00	0.00	

Budget vs Actual

NORTH TOPSAIL BEACH
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Period Ending 12/20/2024

30 SHORELINE PROTECTION							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
30-720-66 Due To USDA Reserve Fund	0	0.00	0.00	0.00	0.00	0.00	
30-720-67 Reimburse General Fund	0	0.00	0.00	0.00	0.00	0.00	
30-720-68 Future Projects Fund	150,000	0.00	0.00	0.00	150,000.00		
30-720-70 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00	0.00	
BEACH REN. / DUNE STAB. Totals:	3,110,283	0.00	0.00	224,501.25	2,885,781.75	7%	

Budget vs Actual

NORTH TOPSAIL BEACH
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Period Ending 12/20/2024

30 SHORELINE PROTECTION

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30-998-02 T/O TO CAP PROJ FUND	0	0.00	0.00	0.00	0.00	0.00
Totals:	0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

NORTH TOPSAIL BEACH
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Period Ending 12/20/2024

30 SHORELINE PROTECTION

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30-999-01 FUTURE PROJECTS FUND	564,161	0.00	0.00	0.00	564,161.00	
CONTINGENCY Totals:	564,161	0.00	0.00	0.00	564,161.00	

Budget vs Actual

NORTH TOPSAIL BEACH
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Period Ending 12/20/2024

Expenses Totals:	4,664,941	537.00	19,293.71	714,525.14	3,949,878.86	15%
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Budget vs Actual

NORTH TOPSAIL BEACH
12/19/2024 4:38:28 PM

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Period Ending 12/20/2024

30 SHORELINE PROTECTION	Revenues Over/(Under) Expenses:	133,024.10	2,814,427.29
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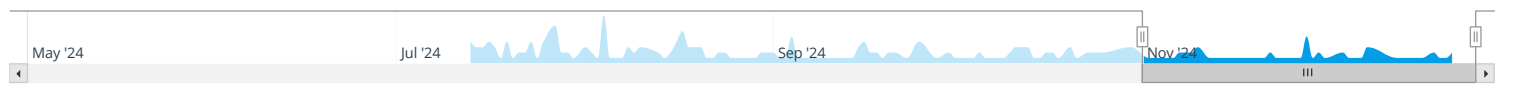
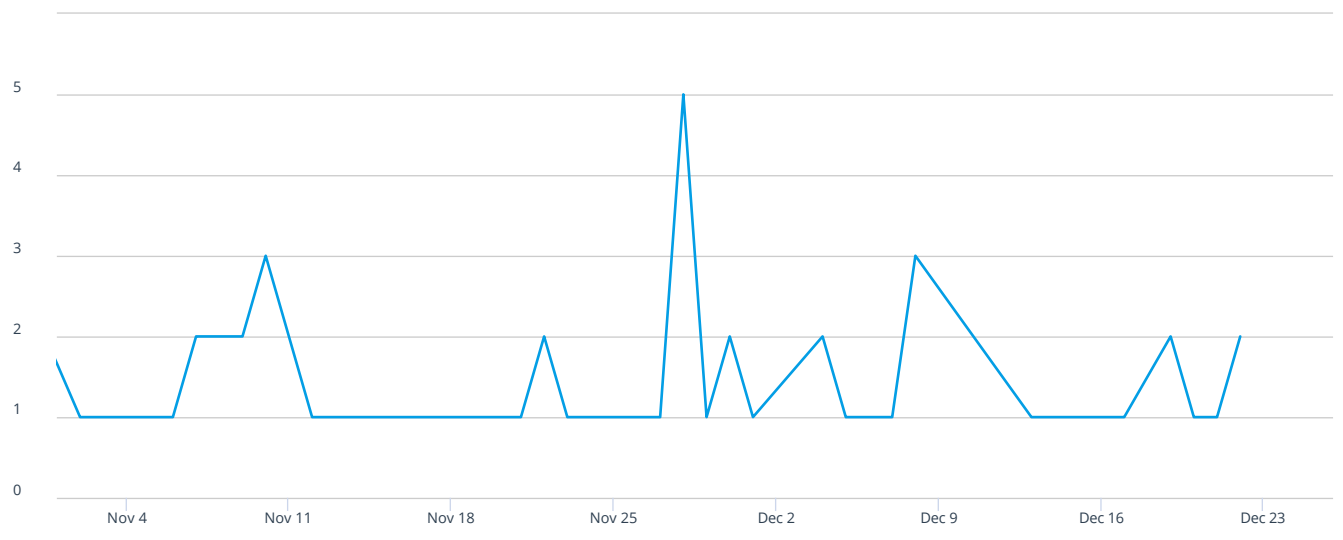
Custom ▾ Nov 1, 2024 - Dec 26, 2024 ▾

78%
FIRE
 Percentage of Total Incidents

22%
EMS
 Percentage of Total Incidents

49
INCIDENTS
 In Selected Time Slice

56
DAYS
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	1/5/25	1/12/25	1/19/25	1/26/25	Total
North End Station 1		2	1	2	7	3	1	2						18
South End Station 2	1	6	4	5	4	5	1	5						31
Total	1	8	5	7	11	8	2	7						49

📈 Permits Issued List

From Date: 11/15/2024

To Date: 12/22/2024

Permit Type	Sub Type	Permit#	Address	Issue Date	Permit Fee
Addition Permit	Single Family	AP24-000009	34 OSPREY DR	12/12/2024	0.00
Addition Permit	Single Family	AP24-000006	161 SEA GULL LN	12/11/2024	435.00
Addition Permit	Single Family	AP24-000007	17 SAILVIEW DR	12/11/2024	210.00
Addition Permit	Single Family	AP24-000008	2088 NEW RIVER INLET RD	12/11/2024	275.00
Addition Permit Total	Single Family Total			4	920.00
Addition Permit Total				4	920.00
Beach Access Permit	Beach Access Permit	BAA24-000024	700 NEW RIVER INLET RD	12/03/2024	200.00
Beach Access Permit	Beach Access Permit	BAA24-000020	586 NEW RIVER INLET RD	12/12/2024	200.00
Beach Access Permit	Beach Access Permit	BAA24-000021	1252 NEW RIVER INLET RD	12/06/2024	200.00
Beach Access Permit	Beach Access Permit	BAA24-000030	46 PORPOISE PL	12/10/2024	0.00
Beach Access Permit	Beach Access Permit	BAA24-000028	610 HAMPTON COLONY CIR	12/10/2024	200.00
Beach Access Permit	Beach Access Permit	BAA24-000023	1170 NEW RIVER INLET RD	11/15/2024	0.00
Beach Access Permit Total	Beach Access Permit Total			6	800.00
Beach Access Permit Total				6	800.00
Boat Lift Permit	Residential	BTL24-000005	15 OSPREY DR	12/10/2024	200.00
Boat Lift Permit Total	Residential Total			1	200.00
Boat Lift Permit Total				1	200.00
Demolition Permit	Residential	D24-000008	412 HAMPTON COLONY CIR	12/11/2024	150.00
Demolition Permit	Residential	D24-000009	8304 5TH AVE	12/11/2024	75.00
Demolition Permit	Residential	D24-000006	1180 NEW RIVER INLET RD	12/11/2024	75.00

Demolition Permit	Residential	D24-000007	151 TOPSAIL RD	12/11/2024	375.00
Demolition Permit Total	Residential Total			4	675.00
Demolition Permit Total				4	675.00
Dock/Bulkhead/Retaining Wall Permit	Dock	DBR24-000008	705 NEW RIVER INLET RD	12/20/2024	200.00
Dock/Bulkhead/Retaining Wall Permit Total	Dock Total			1	200.00
Dock/Bulkhead/Retaining Wall Permit Total				1	200.00
Driveway Permit	Driveway Permit	DVW24-000047	4234 ISLAND DR	12/05/2024	0.00
Driveway Permit	Driveway Permit	DVW24-000041	151 TOPSAIL RD	12/11/2024	0.00
Driveway Permit	Driveway Permit	DVW24-000032	302 BAY CIR	11/26/2024	0.00
Driveway Permit	Driveway Permit	DVW24-000048	4462 ISLAND DR	12/18/2024	50.00
Driveway Permit	Driveway Permit	DVW24-000044	1170 NEW RIVER INLET RD	12/10/2024	0.00
Driveway Permit	Driveway Permit	DVW23-000050	226 OYSTER LN	12/02/2024	0.00
Driveway Permit	Driveway Permit	DVW24-000042	2517 RIVER DR	12/10/2024	0.00
Driveway Permit	Driveway Permit	DVW24-000013	497 OCEAN DR	12/06/2024	0.00
Driveway Permit Total	Driveway Permit Total			8	50.00
Driveway Permit Total				8	50.00
Electrical Permit	Commercial	E24-000224	107 LACOSTA PL	11/26/2024	0.00
Electrical Permit Total	Commercial Total			1	0.00
Electrical Permit	Residential	E24-000154	302 BAY CIR	11/26/2024	0.00
Electrical Permit	Residential	E24-000250	129 SANDLIN LN	12/05/2024	147.00
Electrical Permit	Residential	E24-000241	550 NEW RIVER INLET RD	11/18/2024	75.00
Electrical Permit	Residential	E24-000243	15 OSPREY DR	12/05/2024	0.00
Electrical Permit	Residential	E24-000228	2088 NEW RIVER INLET RD	12/05/2024	0.00
Electrical Permit	Residential	E24-000213	151 TOPSAIL RD	12/11/2024	0.00
Electrical Permit	Residential	E24-000236	4234 ISLAND DR	12/05/2024	0.00

Electrical Permit	Residential	E24-000242	1779 NEW RIVER INLET RD Unit 2	11/18/2024	75.00
Electrical Permit	Residential	E24-000245	1907 NEW RIVER INLET RD	11/26/2024	75.00
Electrical Permit	Residential	E24-000244	34 OSPREY DR	11/27/2024	0.00
Electrical Permit	Residential	E24-000223	110 SCOTCH BONNET CIR	12/10/2024	0.00
Electrical Permit	Residential	E24-000229	1790 NEW RIVER INLET RD	12/03/2024	0.00
Electrical Permit	Residential	E24-000035	497 OCEAN DR	12/06/2024	0.00
Electrical Permit	Residential	E24-000252	3994 ISLAND DR	12/19/2024	75.00
Electrical Permit	Residential	E23-000186	226 OYSTER LN	12/02/2024	0.00
Electrical Permit	Residential	E24-000248	2415 ISLAND DR	11/25/2024	75.00
Electrical Permit	Residential	E24-000216	1170 NEW RIVER INLET RD	11/15/2024	0.00
Electrical Permit	Residential	E24-000246	2259 NEW RIVER INLET RD	11/25/2024	75.00
Electrical Permit Total	Residential Total			18	597.00
Electrical Permit Total				19	597.00
Elevator Permit	Residential	EL24-000003	6 CAPE LN	12/20/2024	0.00
Elevator Permit Total	Residential Total			1	0.00
Elevator Permit Total				1	0.00
Fence Permit	Residential	FNC24-000013	181 SEA GULL LN	12/10/2024	50.00
Fence Permit	Residential	FNC24-000011	101 OLD VILLAGE LN	12/10/2024	300.00
Fence Permit Total	Residential Total			2	350.00
Fence Permit Total				2	350.00
Fuel Gas Permit	Residential	FG24-000029	6 CAPE LN	12/17/2024	0.00
Fuel Gas Permit	Residential	FG24-000026	151 TOPSAIL RD	12/11/2024	0.00
Fuel Gas Permit	Residential	FG24-000009	304 LANTERNA LN	11/26/2024	0.00
Fuel Gas Permit Total	Residential Total			3	0.00
Fuel Gas Permit Total				3	0.00
Insulation Permit	Residential	I24-000042	151 TOPSAIL RD	12/11/2024	0.00
Insulation Permit	Residential	I24-000049	4234 ISLAND DR	12/05/2024	0.00
Insulation Permit	Residential	I24-000035	302 BAY CIR	11/26/2024	0.00

Insulation Permit	Residential	I24-000044	1170 NEW RIVER INLET RD	11/15/2024	0.00
Insulation Permit	Residential	I23-000042	226 OYSTER LN	12/02/2024	0.00
Insulation Permit	Residential	I24-000009	497 OCEAN DR	12/06/2024	0.00
Insulation Permit	Residential	I24-000048	34 OSPREY DR	11/27/2024	0.00
Insulation Permit Total	Residential Total			7	0.00
Insulation Permit Total				7	0.00
Mechanical Permit	Residential	M24-000102	302 BAY CIR	11/26/2024	0.00
Mechanical Permit	Residential	M24-000165	2256 ISLAND DR	12/03/2024	75.00
Mechanical Permit	Residential	M24-000158	4234 ISLAND DR	12/05/2024	0.00
Mechanical Permit	Residential	M24-000144	151 TOPSAIL RD	12/11/2024	0.00
Mechanical Permit	Residential	M24-000163	872 VILLAS DR	12/02/2024	75.00
Mechanical Permit	Residential	M24-000167	2000 NEW RIVER INLET RD 1412	12/04/2024	75.00
Mechanical Permit	Residential	M24-000168	200 MASON CT	12/12/2024	75.00
Mechanical Permit	Residential	M24-000169	3003 ISLAND DR	12/10/2024	75.00
Mechanical Permit	Residential	M24-000166	3689 ISLAND DR	12/02/2024	75.00
Mechanical Permit	Residential	M24-000162	412 HAMPTON COLONY CIR	11/18/2024	75.00
Mechanical Permit	Residential	M24-000019	497 OCEAN DR	12/06/2024	0.00
Mechanical Permit	Residential	M23-000161	226 OYSTER LN	12/02/2024	0.00
Mechanical Permit	Residential	M24-000170	237 BAY VIEW DR	12/11/2024	75.00
Mechanical Permit	Residential	M24-000146	1170 NEW RIVER INLET RD	11/15/2024	0.00
Mechanical Permit	Residential	M24-000164	4704 23RD AVE	11/25/2024	75.00
Mechanical Permit Total	Residential Total			15	675.00
Mechanical Permit Total				15	675.00
New Construction Permit	Commercial	C24-000041	107 LACOSTA PL	11/26/2024	0.00
New Construction Permit Total	Commercial Total			1	0.00
New Construction Permit	Single Family	C24-000042	151 TOPSAIL RD	12/11/2024	2,169.29
New Construction Permit	Single Family	C24-000043	4234 ISLAND DR	12/05/2024	2,438.35
New Construction Permit	Single Family	C24-000030	302 BAY CIR	11/26/2024	1,101.98
New Construction Permit	Single Family	C24-000038	1170 NEW RIVER INLET RD	11/15/2024	1,704.90
New Construction Permit	Single Family	C23-000036	226 OYSTER LN	12/02/2024	1,733.01
New Construction Permit	Single Family	C24-000003	497 OCEAN DR	12/06/2024	1,090.16
New Construction Permit Total	Single Family Total			6	10,237.69
New Construction Permit Total				7	10,237.69
Plumbing Permit	Commercial	P24-000060	107 LACOSTA PL	11/26/2024	0.00
<i>Section VIII, ItemB.</i>	Total	Commercial Total		1	

Plumbing Permit	Residential	P24-000062	4110 ISLAND DR #103	12/11/2024	0.00
Plumbing Permit	Residential	P24-000065	4234 ISLAND DR	12/05/2024	0.00
Plumbing Permit	Residential	P24-000054	151 TOPSAIL RD	12/11/2024	0.00
Plumbing Permit	Residential	P24-000045	302 BAY CIR	11/26/2024	0.00
Plumbing Permit	Residential	P24-000064	34 OSPREY DR	11/27/2024	0.00
Plumbing Permit	Residential	P24-000011	497 OCEAN DR	12/06/2024	0.00
Plumbing Permit	Residential	P23-000061	226 OYSTER LN	12/02/2024	0.00
Plumbing Permit	Residential	P24-000056	1170 NEW RIVER INLET RD	11/15/2024	0.00
Plumbing Permit Total	Residential Total			8	0.00
Plumbing Permit Total				9	0.00
Renovation Permit	Single Family	B24-000021	627 OCEAN DR 28460	12/10/2024	235.00
Renovation Permit	Single Family	B24-000024	4416 ISLAND DR	12/10/2024	75.00
Renovation Permit	Single Family	B24-000023	34 OSPREY DR	11/27/2024	435.00
Renovation Permit Total	Single Family Total			3	745.00
Renovation Permit Total				3	745.00
Simple Build Permit	Commercial	SB24- 000084	1896 NEW RIVER INLET RD 1412	12/10/2024	75.00
Simple Build Permit Total	Commercial Total			1	75.00
Simple Build Permit	Single Family	SB24- 000087	260 SEA SHORE DR	12/11/2024	210.00
Simple Build Permit	Single Family	SB24- 000078	3122 TOPSAIL AVE	12/19/2024	210.00
Simple Build Permit	Single Family	SB24- 000080	124 N PERMUDA WYND DR	12/10/2024	200.00
Simple Build Permit	Single Family	SB24- 000076	517 TOPSAIL RD	11/18/2024	85.00
Simple Build Permit	Single Family	SB24- 000072	3612 ISLAND DR	11/18/2024	75.00
Simple Build Permit Total	Single Family Total			5	780.00
Simple Build Permit Total				6	855.00
Swimming Pool Permit	Commercial	SP24- 000036	107 LACOSTA PL	11/26/2024	502.50
Swimming Pool Permit Total	Commercial Total			1	502.50
Swimming Pool Permit	Residential	SP24- 000042	1930 NEW RIVER INLET RD	12/11/2024	305.00
Swimming Pool Permit	Residential	SP24- 000038	1443 NEW RIVER INLET RD	12/11/2024	315.00

Swimming Pool Permit	Residential	SP24-000037	1790 NEW RIVER INLET RD	12/03/2024	305.00
Swimming Pool Permit	Residential	SP24-000041	110 SCOTCH BONNET CIR	12/10/2024	305.00
Swimming Pool Permit	Residential	SP24-000014	1259 NEW RIVER INLET RD	11/26/2024	305.00
Swimming Pool Permit Total	Residential Total			5	1,535.00
Swimming Pool Permit Total				6	2,037.50
Zoning and Floodplain Development Permit	Commercial	ZFP24-000143	101 S PERMUDA WYND DR	11/27/2024	50.00
Zoning and Floodplain Development Permit	Commercial	ZFP24-000140	107 LACOSTA PL	11/26/2024	0.00
Zoning and Floodplain Development Permit Total	Commercial Total			2	50.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000141	2088 NEW RIVER INLET RD	12/05/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000158	3122 TOPSAIL AVE	12/19/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000161	15 OSPREY DR	12/05/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000139	151 TOPSAIL RD	12/11/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000147	4234 ISLAND DR	12/05/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000162	4462 ISLAND DR	12/18/2024	125.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000159	34 OSPREY DR	12/10/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000155	110 SCOTCH BONNET CIR	12/10/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000152	705 NEW RIVER INLET RD	12/20/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000142	1790 NEW RIVER INLET RD	12/03/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000095	302 BAY CIR	11/26/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000134	1170 NEW RIVER INLET RD	11/15/2024	0.00

Zoning and Floodplain Development Permit	Residential	ZFP24-000163	124 N PERMUDA WYND DR	12/10/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000017	497 OCEAN DR	12/06/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP23-000181	226 OYSTER LN	12/02/2024	0.00
Zoning and Floodplain Development Permit Total	Residential Total			15	125.00
Zoning and Floodplain Development Permit Total				17	175.00
All Permits Total				119	18,517.19

P+Z Permits Issued List

Planning Department

From: 11/26/2024

To: 12/27/2024

Board of Aldermen Meeting 01/08/2024


Town of
NORTH TOPSAIL BEACH

FOUNDED IN 1990 *Notaris Tranquil Beauty* NORTH CAROLINA

Permit#	Issue Date	Address	Property#	Legal Description	Property Owner	Contractor	Building Final	CO Issued	Cost	Receipt#	Estimated Value	Recovery Fund	Technology Fee
ZFP24-000140	11/26/2024	107 LACOSTA PL	779A-49	C/A LA COSTA BAY	CAPITAL ASSET TOPSAIL DEVELOPMENT LLC	Capital Asset Topsail Development, LLC AKA: Bluecrest Homes			125.00		170000.00	0.00	0.00
ZFP24-000095	11/26/2024	302 BAY CIR	779D-42	L16 B2 BAYVIEW	VAN WINKLE AMY & KRISTIN WIGGINS	Live Oak Enterprises, Inc., TVA AKA: Future Homes Live Oak Enter - Kevin S			125.00		475500.00	0.00	0.00
ZFP24-000143	11/27/2024	101 S PERMUDA WYND DR	806-55	RBO S1 VILLAGE STUMP SOUND	VILLAGE OF STUMP SOUND HOME OWNERS ASSOC	Sanderson Lawn Management - Andrew Sanderson			50.00	1212	4000.00	0.00	0.00
ZFP23-000181	12/02/2024	226 OYSTER LN	778C-128	L15 S3 BG NORTH TOPSAIL SHORES	GEORGE DANIEL & CATHY	Daniel George/vowner -			125.00		500000.00	0.00	0.00
ZFP24-000142	12/03/2024	1790 NEW RIVER INLET RD	779E-4.5	L4B UNIT C SEASIDE AT NORTH TOPSAIL	WHEELER SUSAN LIND & SHIRLEY JONES	Pools, Patios and Spas, LLC - c/v Allison Everett & Ryan Barber			125.00		8500.00	0.00	0.00
ZFP24-000161	12/05/2024	15 OSPREY DR	775B-109.1	REALIMPV PPMH	OSPREY CRYSTAL SHORES HOMEOWNERS COMMITT	PFL Construction LLC - Joshua Barber			50.00		13000.00	0.00	0.00
ZFP24-000141	12/05/2024	2088 NEW RIVER INLET RD	778C-41	L1 S3 BB NORTH TOPSAIL SHORES	ALEXANDER LARRY FLASH & JANET W	APM Construction, Inc. - Adrian P Mignone			125.00		70000.00	0.00	0.00
ZFP24-000147	12/05/2024	4234 ISLAND DR	768A-155	L17 S3 OCEAN RIDGE VILLAGE	SOUTHEAST PARTNERS VII LLC	Capital Asset Topsail Development, LLC AKA: Bluecrest Homes - Jon B Tuttle			125.00		850000.00	0.00	0.00
ZFP24-000017	12/06/2024	497 OCEAN DR	807-46	L1 B14 OCEAN CITY	EVANS DOYLE	Robert E. Baker, TVA AKA: Hammer Time Builders Robert E. Baker - Thomas W.			125.00		375000.00	0.00	0.00
ZFP24-000163	12/10/2024	124 N PERMUDA WYND DR	806-68	L35 S1 VILLAGE OF STUMP SOUND	MACAULAY JACOB MCMILLIAN & HEATHER KELLY	Steel Anchor Construction LLC - Kevin Woods			125.00		28517.61	0.00	0.00
ZFP24-000155	12/10/2024	110 SCOTCH BONNET CIR	804A-47	L17 SCOTCH BONNET S/S	CASA DE LA CHANCLA LLC	AKA: Shelby Contracting, Inc. - Peter Hedrick TVA			125.00		57000.00	0.00	0.00
ZFP24-000159	12/10/2024	34 OSPREY	775C-59	L12 S2 OCEAN CLUB VILLAGE	EDWARDS GEORGE E II & JAMI PAMELA	High Tides Construction & Design Services, Inc. -			125.00		100500.00	0.00	0.00

Section VIII, Item B.

						Elizabeth Keith Hamme							
ZFP24-000139	12/11/2024	151 TOPSAIL RD	809-87	L4 S1 B11 OLD SETTLERS BEACH	HAUSMAN WILLIAM F III & LISA D	Longshore Custom Homes L.L.C. - Lauren Mingus & Jefferey T Grant			125.00		1260000.00	0.00	0.00
ZFP24-000162	12/18/2024	4462 ISLAND DR	768A-30	L35 SUMMERTYME	ROBB FINGER ENTERPRISES LLC	1247 Properties LLC - c/o Jesse Zimmer, Managing Member			125.00	1239	6500.00	0.00	0.00
ZFP24-000158	12/19/2024	3122 TOPSAIL AVE	807-98.1	L7 B23 OCEAN CITY	ZERTUCHE TAMRIAA	- Tamria Zertuche			125.00		2000.00	0.00	0.00
ZFP24-000152	12/20/2024	705 NEW RIVER INLET RD	775B-34	L34 SEA DUNES VILLAGE	SHOALS BUILDING LLC	Shoals Building, LLC - Michael C Greet			50.00		30000.00	0.00	0.00
DVW24-000032	11/26/2024	302 BAY CIR	779D-42	L16 B2 BAYVIEW	VAN WINKLE AMY & KRISTIN WIGGINS	Live Oak Enterprises, Inc., TVA AKA: Future Homes Live Oak Enter - Kevin S			50.00		475500.00	0.00	0.00
DVW23-000050	12/02/2024	226 OYSTER LN	778C-128	L15 S3 BG NORTH TOPSAIL SHORES	GEORGE DANIEL & CATHY	Daniel George/Vowner -			50.00		4000.00	0.00	0.00
DVW24-000047	12/05/2024	4234 ISLAND DR	768A-155	L17 S3 OCEAN RIDGE VILLAGE	SOUTHEAST PARTNERS VII LLC	Capital Asset Topsail Development, LLC AKA: Bluecrest Homes - Jon B Tuttle			50.00		850000.00	0.00	0.00
DVW24-000013	12/06/2024	497 OCEAN DR	807-46	L1 B14 OCEAN CITY	EVANS DOYLE	Robert E. Baker, T/A AKA: Hammer Time Builders Robert E. Baker			50.00		2000.00	0.00	0.00
DVW24-000042	12/10/2024	2517 RIVER DR	778C-143	L14 S3 BH NORTH TOPSAIL SHORES	GROVE JEREMY & SARA	Dabbs Brothers, LLC - William II W Dabbs			50.00		5000.00	0.00	0.00
DVW24-000044	12/10/2024	1170 NEW RIVER INLET RD	774G-29	L27R MARCARELLI RECOMBINATION	MEADOWS EDGE PROPERTIES LLC	Live Oak Enterprises, Inc., TVA AKA: Future Homes Live Oak Enter - Kevin S			50.00		798350.00	0.00	0.00
DVW24-000041	12/11/2024	151 TOPSAIL RD	809-87	L4 S1 B11 OLD SETTLERS BEACH	HAUSMAN WILLIAM F III & LISA D	Longshore Custom Homes L.L.C. - Lauren Mingus & Jefferey T Grant			50.00		10000.00	0.00	0.00
DVW24-000048	12/18/2024	4462 ISLAND DR	768A-30	L35 SUMMERTYME	ROBB FINGER ENTERPRISES LLC	1247 Properties LLC - c/o Jesse Zimmer, Managing Member			50.00	1238	2500.00	0.00	0.00

FNC24-000011	12/10/2024	101 OLD VILLAGE LN	806-99	L1 S2 VILLAGE OF STUMP SOUND	CONTRERAS MARIA G	Contreras Properties, LLC -			50.00	1100	3500.00	0.00	0.00
FNC24-000013	12/10/2024	181 SEA GULL LN	778C-88.1	L5 N1/2 S3 BE NORTH TOPSAIL SHORES	DELUCA JOHN JOSEPH	Quality Works Fencing ETC, LLC - Jeremy Black			50.00	1155	7000.00	0.00	0.00

Town of North Topsail Beach

Service



Integrity

Police Department

Chief William K. Younginer

Department Report for November 1, 2024 - November 30, 2024

Arrests	
DUI	1
Traffic	7
Warrant	1

Citations	
State Citations	7
Written Warnings	6

Summary	
Total Calls for Service	93
Total Citations Issued	13
Total Reports	89
Total Security Checks	1335
Total Traffic Stops	61

Calls For Service	
Accidents	2
Alarm Calls	4
B&E	1
Cit / Mot / Ped Assists	14
Disturbances	8
Domestic Disturbances	4
Hit and Run	1
Injury to Real Property	1
Larceny	1
Misc. Calls	14
Missing Person	1
Open Door	1
Simple Assault	1
Suspicious Activity	15
Water Incident/Rescue	3
Welfare Check	1

Assist Other Agencies	
E. M. S.	1
N.T.B. F.D.	1
O.C.S.	10

Joann M. McDermon, Mayor
Tom Leonard, Mayor Pro Tem



Alice Derian, ICMA-CM
Town Manager

Aldermen:
Mike Benson
Rick Grant
Connie Pletl
Laura Olszewski

Resolution R2025-01

Prohibiting Viewing of Pornography on Town Networks and Devices Adopted at the January 8, 2025, Meeting of the Board of Alderman of North Topsail Beach

WHEREAS, N.C.G.S. § 143-805, added by S.L. 2024-26, requires affirmative action by municipalities to prohibit viewing of pornography on town networks and devices,

NOW, THEREFORE, BE IT RESOLVED that the following policies shall apply in North Topsail Beach:

1. No employee of the Town of North Topsail Beach (“Town”) shall view pornography on any computer network owned, leased, maintained, or otherwise controlled by the Town, whether on a device controlled by the Town or on a privately owned, leased, maintained, or otherwise controlled device.
2. No employee, elected official, or appointee of the Town shall view pornography on a device owned, leased, maintained, or otherwise controlled by the Town.
3. Paragraphs 1, 2, and 6 shall not apply to a police officer if the use falls under the provisions of N.C.G.S. § 143-805(d) but shall follow the recommendations for appropriate viewing of pornography issued by the State Chief Information Officer under N.C.G.S. § 143-805(d).
4. Annually, no later than August 1 and in the format required by the State Chief Information Officer, the Town Clerk shall report information to the State Chief Information Officer on the number of incidences of unauthorized viewing or attempted viewing of pornography on the Town’s network.
5. The terms used herein shall be defined as set forth in N.C.G.S. § 143-805(g).
6. Any employee, elected official, or appointee of the Town who has saved pornography to a device owned, leased, maintained, or otherwise controlled by the Town shall remove, delete, or uninstall the pornography no later than January 1, 2025.
7. Any employee of the Town who becomes aware of a violation of any provision of this policy shall report the violation to the Town Manager. If the violation was by an appointee

of the Board of Alderman, the Town Manager shall report the violation to the Board of Alderman unless the appointee first resigns from the position held.

8. Any employee of the Town who violates any provision of this policy shall be subject to disciplinary action under Article IX of the Town's personnel policy, as such violation will amount to unsatisfactory job performance under that policy.
9. Any appointee of the Town who violates any provision of this policy shall be subject to removal by the Board of Alderman.

This policy shall be effective as of January 1, 2025.

NORTH TOPSAIL BEACH

BY: _____
Joann McDermon, Mayor

ATTEST:

Deputy Town Clerk Signature

Deputy Town Clerk Printed Name

-SEAL-



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Planning Board Committee Report

January 8, 2025

Planning Board

PRESENT: Fred Fontana - Vice Chair, Lisa Brown, Teri Ward.

ABSENT: Susan Meyer – Chair, Charles "Rusty" Walker - Alternate, Keith Wilkerson – Alternate

Staff: Deborah J. Hill MPA AICP CFM CZO - Planning Director, Kate Winzler - CMC, NCCMC - Clerk to the Planning Board

Attorney : Chip Payson | Sumrell Sugg, PA

The Planning Board held their regular meeting on Thursday, December 12, 2024, at 6:00 p.m. The Planning Board unanimously approved the 2025 Planning Board regular meeting schedule. Vice Chair Fontana welcomed Town Attorney Chip Payson via Teams. There was no public comment.

NEW BUSINESSES

CAMA Land Use Plan and Unified Development Ordinance Proposed Text Amendment Use Standards for Ocean Hazard Areas: Exceptions. (Attorney Payson)

Attorney Payson explained that at the December meeting, the Board of Aldermen raised issues with construction in the CAMA (Coastal Area Management Act) setback and they had received a lot of feedback from constituents regarding the matter. The Board wanted to act to protect the beaches, the dunes and the environment, and directed the Planning Board to propose changes to the Town’s ordinances that govern construction within the CAMA setbacks to address the environmental concerns and public health and safety related beach erosion.

Attorney Payson presented two drafted documents for the Planning Board’s consideration: a resolution of plan consistency required by statute, and several proposed amendments to the code of ordinances and the Town’s comprehensive plan. Mr. Payson advised the Planning Board to consider if the proposed changes were reasonable, appropriate, rational, achieve and support the goals intended, in the public interest, did they advance the public good, serve a legitimate public interest, and were consistent with the Town’s comprehensive plan. If so, he advised the Planning Board to make a motion and vote on the resolution for the matter to advance to the Board of Aldermen.

Vice Chair Fontana asked for the time frame for review.

Attorney Payson explained the Board of Aldermen wanted feedback from the Planning Board immediately and advised that the Planning Board take action at this meeting.

Vice Chair Fontana requested guidance on the context of the proposed changes as well as compatibility with state standards.

Attorney Payson explained the four proposed amendment sections: Article 7 (Flood Damage Prevention Ordinance) of the Town's Unified Development Ordinance (UDO), Article 4 (Use Regulations) of the Town's UDO, Section 5 of the CAMA Land Use Plan, and Article 11 (Definitions) of the Town's UDO.

Attorney Payson read the list of ten activities allowed within the CAMA setbacks from the Town's CAMA Land Use Plan. He then explained the three proposed prohibited activities: unenclosed, uninhabitable gazebos with a footprint of 200 square feet or less; uninhabitable, single-story storage sheds with a foundation or floor consisting of wood, clay, packed sand or gravel and a footprint of 200 square feet or less; and swimming pools. Attorney Payson explained that once the Planning Board made their recommendation, the Board of Aldermen may make any changes that they deem necessary.

There was discussion, including the construction and replacement of oceanfront decks and oceanfront swimming pools. There was discussion regarding the ability of property owners to repair or replace existing damaged swimming pools and decks located within the CAMA setbacks. The Planning Board requested revisions to the proposed text amendments. Attorney Payson revised the proposed amendments document.

The Planning Board unanimously adopted the resolution that the proposed amendment to the Town's Unified Development Ordinance as amended by the Attorney this evening is in accordance with all officially adopted plans, including the comprehensive plan.

DISCUSSION

American Planning Association Presentation Video: Legal Decision-Making (Attorney Payson)

The Planning Board voted unanimously to table training on legal decision-making.

ADJOURNMENT

The Planning Board Meeting adjourned at 7:25 p.m.

TOWN OF NORTH TOPSAIL BEACH

AS AMENDED THE RESOLUTION STATING THAT THE PROPOSED AMENDMENT TO THE TOWN’S UNIFIED DEVELOPMENT ORDINANCE IS IN ACCORDANCE WITH ALL OFFICIALLY ADOPTED PLANS, INCLUDING THE COMPREHENSIVE PLAN.

WHEREAS, the North Carolina General Assembly has given the Town of North Topsail Beach (“Town”) the authority to adopt ordinances to regulate uses in flood hazard areas and grant permits for the use of flood hazard areas that are consistent with the requirements of Part 6, Article 21, of Chapter 143 of the General Statutes, N.C. Gen. Stat. § 143-215.54; and,

WHEREAS, the North Carolian General Assembly has also given the Town the authority to adopt and amend zoning ordinances for the purpose of promoting health, safety, morals, or the general welfare of its citizens; and,

WHEREAS, prior to consideration by the Town Board of Alderman (“Board of Alderman”) of proposed ordinances amendments and amendments to the Town’s comprehensive plan attached hereto and incorporated herein, N.C. Gen. Stat. § 160D-604(d) requires the Town of North Topsail Beach Planning Board (“Planning Board”) to advise and comment on whether the proposed text amendment is consistent with any comprehensive plan, and N.C. Gen. Stat. § 160D-604(d) further provides that the Planning Board shall provide a written recommendation to the Board of Alderman that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that the proposed text amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the Board of Alderman; and,

WHEREAS, N.C. Gen. Stat. § 160D-604(c) also allows any development regulation other than a zoning regulation be referred to the Planning Board for review and comment; and,

WHEREAS, at its December 4, 2024, meeting the Board of Alderman directed, referred, and requested potential amendments to the Town’s ordinances and the Town’s comprehensive plan to address construction activities within the ocean hazard setback for development for the purposes of addressing environmental and property damage resultant from said construction and to address the adverse impact of said development as it relates to the public health and safety and increased beach erosion and flood damage of the same; and,

WHEREAS, the Planning Board has in fact met to consider and evaluate the proposed amendments, attached hereto as Exhibit A and incorporated herein by reference; and,

WHEREAS, the Planning Board considers the Proposed Amendments to be consistent with the Town's officially adopted plans, including the Town's comprehensive land use plan, because the proposed amendments appropriately address increased risk of damage to the environment and property as well as protecting the public health and safety and natural resources related to increased beach erosion and flood damage related to development within the AEC setback; and,

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Planning Board finds that the proposed text amendments, are in accordance with all officially adopted Town plans, including any comprehensive plan, and that the proposed amendment is reasonable and in the public interest; therefore, the Planning Board finds this amendment to be reasonable and in the best interest of the public health, safety, morals, and general welfare.

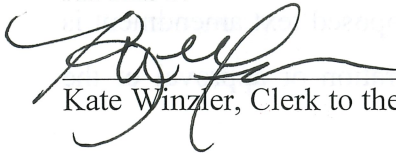
This Resolution is effective upon its adoption this 12th day of December, 2024.

TOWN OF NORTH TOPSAIL BEACH



Fred Fontana, Vice Chair

ATTEST:



Kate Winzler, Clerk to the Planning Board

TOWN OF NORTH TOPSAIL BEACH

An Ordinance to Amend
Article 7 (Flood Damage Prevention), Article 11 (Definitions), and Article 4 (Use Regulations)
Of the Unified Development Ordinance, and of the CAMA Land Use Plan

WHEREAS, the General Assembly has expressly stated that it is the express policy of the State to achieve and maintain for its citizens “a total environment of superior quality” and that it is the State’s responsibility to preserve and develop water and air resources in the best interest of all the State’s citizens and that such prudent utilization of these resources are essential to the general welfare, N.C. Gen. Stat. § 143-211, and,

WHEREAS, the General Assembly has authorized local governments to adopt ordinances to regulate uses in flood hazard areas and grant permits for the use of flood hazard areas that are consistent with the requirements of Part 6, Article 21, of Chapter 143 of the General Statutes, N.C. Gen. Stat. § 143-215.54, and,

WHEREAS, the purpose of Part 6, Article 21, of Chapter 143 of the General Statutes is to:

- (1) Minimize the extent of floods by preventing obstructions that inhibit water flow and increase flood height and damage;
- (2) Prevent and minimize loss of life, injuries, property, damage, and other losses in flood hazard areas; and
- (3) Promote the public health, safety, and welfare of citizens of North Carolina in flood hazard areas.

N.C. Gen. Stat. § 143-215.52, and,

WHEREAS, the General Assembly has expressly stated that it is the “continuing policy of the State of North Carolina to conserve and protect its natural resources and to create and maintain conditions under which man and nature can exist in productive harmony,” N.C. Gen. Stat. § 113A-3, and,

WHEREAS, N.C. Gen. Stat. § 113A-115.1(b) prohibits any person from constructing a permanent erosion control structure in an ocean shoreline, and,

WHEREAS, the General Assembly has authorized local governments to adopt zoning ordinances in accordance with a comprehensive plan designed to promote public health, safety, morals, and general welfare of the community, N.C. Gen. Stat. §160D-701, and,

WHEREAS, the Town finds that certain structures, decks, swimming pools, non-vegetated screenings or non-vegetated buffers constructed on the ocean shoreline create similar effects of a permanent erosion control structure; cause increased damage during flooding events; pose significant risk of property damage; threatens the public health, safety, and welfare of citizens; and jeopardizes the natural resources of the Town's ocean shoreline and beaches, and,

NOW, THEREFORE, AFTER RECEIVING COMMENTS AT A PUBLIC HEARING, CONSIDERING RECOMMENDATIONS OF THE TOWN PLANNING BOARD, AND ENGAGING IN ITS OWN DELIBERATIONS AND CONSIDERATIONS, BE IT ORDAINED BY THE BOARD OF ALDERMAN AS FOLLOWS:

SECTION I

1. That Article 7: Flood Damage Prevention, § 7.05: Provisions for Flood Hazard Reduction, subsection (G)(1) *Coastal high hazard area (Zones VE and AE)*, be amended as follows:

- (1) All new ~~construction and substantial improvements~~ development and accessories shall:
 - (a) Be located landward ~~of the reach of the mean high tide~~ ocean hazard setback for development as determined by the Division of Coastal Management in 15A NCAC 07H .0306, and any amendments thereto;
 - (b) Comply with all applicable ~~CAMA setback requirements~~ ocean hazard setbacks for development in 15A NCAC 07H .0309 except for 15A NCAC 07H .0309(a) (5) (unenclosed, uninhabitable gazebos with a footprint of 200 square feet or less), (6) (uninhabitable, single-story storage sheds with a foundation or floor consisting of wood, clay, packed sand or gravel, and a footprint of 200 square feet or less), and (9) (swimming pools) which are hereby prohibited within the ocean hazard setback.

SECTION II

1. That within Article 4: Use Regulations, § 4.03.09: Outdoor Swimming Pools, Spas and Hot Tubs, be amended as follows:

(A) Setbacks. All swimming pools shall meet the following requirements, in addition to setbacks and other requirements specified elsewhere:

(1) Swimming pools may be permitted ~~consistent with CAMA's general use standards for Ocean Hazard Area of Environmental Concern (AEC) pursuant to G.S. 15A NCAC 07H.0309~~ landward of the ocean hazard setback for development as determined by the Division of Coastal Management in 15A NCAC 07H .0306, and any amendments thereto.

SECTION III

1. Section 5: Goals & Implementing Strategies, “Town of North Topsail Beach, NC 2019 CAMA Land Use Plan Update,” P. 14, be amended as follows:

P.14 The Town allows development within the defined ~~inlet hazard areas~~ areas of environmental concern (“AEC”) within the Town’s planning jurisdiction, assuming the development is consistent with ~~all local zoning and subdivision regulations;~~ the Unified Development Ordinance, Comprehensive Plan, and the 15A NCAC 7H use standards, and the following use standards:

- (1) The only new structures allowed in inlet hazard areas shall be single-family structures.
- (2) Established common-law and statutory public rights of access to the public trust lands and waters in inlet hazard areas shall not be eliminated or restricted. Development shall not encroach upon public accessways nor shall it limit the intended use of the accessways;

- (3) Shoreline stabilization structures shall be permitted in conjunction with NCDEQ permitting and policy standards;
- (4) All other rules in this subchapter pertaining to development in the ocean hazard areas shall be applied to development within the inlet hazard areas;
- (5) The following types of development shall be exempted from these inlet hazard area setback requirements:
- parking areas with clay, packed sand, or similar surfaces;
 - beach accessways consistent with 15A NCAC 7H use standards;
 - temporary amusement stands; and
 - reconstruction of existing duplex residential structures deemed substantially damaged.
- (6) The following types of development shall be prohibited:
- unenclosed, uninhabitable gazebos with a footprint of 200 square feet or less;
 - uninhabitable, single-story storage sheds with a foundation or floor consisting of wood, clay, packed sand or gravel, and a footprint of 200 square feet or less; and
 - swimming pools.
- (67) In all cases, development shall only be permitted if it meets other applicable 15A NCAC 7H inlet hazard areas use standards; is landward of the ~~vegetation line~~ ocean hazard setback for development as determined by the Division of Coastal Management in 15A NCAC 07H .0306, and any amendments thereto; and involves no significant alteration or removal of primary or frontal dunes or the dune vegetation.
- NOTE: This policy exceeds the minimum use standards.

SECTION IV

1. **Severability.** Should any section or provision of this Ordinance be declared under any applicable law or by a court of competent jurisdiction to be unconstitutional or invalid, such

declaration or decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

2. **Effective Date.** This ordinance is effective upon adoption.

3. Any use that as a result of the adoption of this ordinance becomes nonconforming may continue provided that such use is not subsequently enlarged or extended in any way. If the nonconforming use is damaged or destroyed, it may be repaired and/or replaced within twelve (12) months from the date of damage or destruction, within the original footprint provided the application meets all 15A NCAC 07H requirements for the structure or accessory. The Planning Director is authorized to extend the application period an additional twelve (12) months.

Adopted and effective this ____ day of _____, 2024.

TOWN OF NORTH TOPSAIL BEACH

(Town Seal)

Joann McDermon, Mayor

Attest:

Town Clerk

Printed Name: _____

LSS 169894



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Alice Derian, ICMA-CM
Town Manager

Nancy Avery
Interim Town Clerk

Town of North Topsail Beach Board of Aldermen Notice of Public Hearing

North Topsail Beach Board of Aldermen will conduct a legislative public hearing at Town Hall, 2008 Loggerhead Court on January 8, 2025, at 11:00 AM or soon thereafter to solicit comments from the public; consider types of development that should be permitted or prohibited seaward of the oceanfront setback requirements; and possibly act on a proposed Ordinance to Amend Article 7 (Flood Damage Prevention), Article 11 (Definitions), and Article 4 (Use Regulations) of the Unified Development Ordinance and CAMA Land Use Plan and the Planning Board's Resolution stating that the proposed amendment to the Town's Unified Development Ordinance is in accordance with all officially adopted plans, including the Comprehensive Plan. Substantial changes to these proposals may be made following the public hearing.

The Statement of Plan Consistency and proposed text amendments to the Unified Development Ordinance and CAMA Land Use Plan are available for review at Town Hall, Mon. – Fri., 8:00 am – 5:00 p.m. and online at www.northtopsailbeachnc.gov/meetings.

Deborah J. Hill MPA AICP CFM CZO
Planning Director



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Zoning Board of Adjustment Committee Report

January 8, 2025

Zoning Board of Adjustment

PRESENT: Hanna McCloud - Chair, Scott Morse, Susan Meyer, Kip Malcolm, Jason Stahr-Alternate.

ABSENT: Lisa Lee Kozlowski

Staff: Deborah J. Hill MPA AICP CFM CZO, Planning Director, Kate Winzler CMC NCCMC, Clerk to the Board.

Attorneys: Trey Ferguson | Sumrell Sugg, PA

The Zoning Board of Adjustment (ZBA) held a special meeting on December 17, 2024, at 6:00 PM.

OATH OF OFFICE

Deputy Town Clerk Winzler administered the Oath of Office to Susan Meyer for appointment as a regular member on 03/06/2024 to serve a three-year term ending May 1, 2027.

2025 REGULAR MEETING SCHEDULE

The ZBA unanimously approved the proposed 2025 Zoning Board of Adjustment regular meeting schedule.

ORGANIZATIONAL: Rules of Procedure

Planning Director Deb Hill informed the members that the Rules of Procedure would be presented at the January 21, 2025, meeting. Chair McCloud requested Article 1. Composition be amended to read "five regular members and four alternate members." Planning Director Hill acknowledged the request.

CASE #AA24-000003: Appeal by Aneta Paval of the denial of a fence permit #SB24-000044 at lot 14 Green Oar Street, Rogers Bay Campground located at 4021 Island Drive

Chair McCloud introduced the hearing.

Deputy Town Clerk Winzler swore in Aneta Paval, Planning Director Deb Hill, and Darlene Maillet.

Town Attorney Trey Ferguson allowed the Board to identify any conflicts of interest or special knowledge. None were presented. Attorney Ferguson explained the administrative decision appeal process.

Chair McCloud explained the order of business for the hearing and opened Case #AA-24-000003 at 6:34 p.m. and requested testimony from the staff.

Planning Director Hill reviewed the staff report and asked that the staff report and Exhibits 1 through 30 be entered into evidence.

Ms. Paval had no objection to the request.

There were no questions for Ms. Hill from the Board.

Ms. Paval cross-examined Planning Director Hill.

Ms. Paval provided testimony to the Board.

The Board asked Ms. Paval questions.

Planning Director Hill cross examined Ms. Paval.

Darlene Maillet, of lots six and seven Atlantic Street, 4021 Island Drive provided testimony.

The Board cross examined Ms. Maillet.

The Board held open discussion.

Mr. Malcolm made a motion Ms. Paval we would request that you work with the Fire Department and other public safety officials to further examine the situation regarding a proposed fence on the lot to present we would prefer an aerial photo and or photographs of the lot that would give us a better understanding of the layout and impact of your proposed fence and then I would propose move that we continue this to the January 21st, 2025 Board of Adjustment meeting.

There was discussion.

Ms. Paval did not object to the continuation of the hearing to the next meeting.

Mr. Stahr seconded the motion. The motion passed unanimously, 5-0.

Attorney Ferguson explained that he believed the quasi-judicial hearing was continued until the next meeting.

CLOSED SESSION

The Board held a closed session pursuant to North Carolina General Statutes 143.318.11 (a) (3) Consultation with the attorney. No action was taken.

ADJOURNMENT

The Board adjourned at 8:41 p.m.

Town of North Topsail Beach

Service



Integrity

Police Department

Chief William K. Younginer

To: Town Manager / BOA
Subject: Sale of assets/G21 pistols

In the 23/24 budget process there was approval to purchase new pistols to replace the ageing inventory in the Police Department. We have received the new inventory, and Officers have qualified with these new pistols.

I was instructed to obtain three bids for the sale of the old weapons. The businesses offering the bids are agreeable that the officers would be able to obtain their weapons and all those not purchased by the officers would be sold to the bid chosen by the BOA. Those bids are as follows:

1. AmChar Wholesale Inc. offered \$160.00
2. Sportsmans lodge appraised the weapons at \$200.00 but did not want to purchase any or all of the weapons.
3. Gun Shop of Sneads Ferry offered \$200.00
4. Sold USA offered \$120.00

It is a long-standing tradition that the old pistols be offered to the officers for the trade in price. Proceeds would be paid to the Town.

The pistols are Glock 21s, and the serial numbers are:

BDYZ270	BDYZ271	BDYZ278	BDYZ281	BDYZ282	BDYZ283	BDYZ284
BDYZ285	BDYZ286	BDYZ287	BDYZ288	BDYZ289	BDYZ290	BDYZ291
BDYZ295	EZX811US	GCB607	STL161			

Request BOA approval for the sale of these weapons and that sale made giving first refusal to NTPD Police Officers. Any weapons not purchased by the officers will be sold to the bidder approved by the BOA.

William K. Younginer
Chief of Police

Fixed Asset Disposal

Item Description: PISTOL/GLOCK 21 (18 ea) Date: _____
 Acquisition cost: \$ 400⁰⁰ Book Value: \$ 200⁰⁰
 Date purchased: 2017 Department: POLICE

Real property name and parcel #: N/A
 Vehicle tag and VIN: Serial numbers ATTACHED
 Reason for disposal: AGED / WORN / REPLACE TIME, with new weapons
 Additional information: OFFER TO OFFICERS 1ST prior to SALE TO BUYER

 Department head Date Town manager Date

 Governing body approval Date

Disposal method (circle one): Sale Trade Scrap Transfer

Gain/loss on disposal: \$ _____

Sale amount: \$ _____

Scrap value: \$ N/A

Buyer name and address: _____

Services received: _____

Fair market value: \$ _____

Trader name and address: _____

Department transferred to: N/A

 Finance officer Date



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

March 12, 2024

Ms. Alice Derian
Town Manager
2008 Loggerhead Ct
North Topsail Beach, NC 28460

Dear Ms. Derian,

Following requests by several residents, and an engineering investigation, the Department has decided to repeal a Municipal Speed Limit 45 ordinance for the 3.92-mile section of SR 1568 (New River Inlet Road) running northeast from NC 210 within the North Topsail Beach Town limits. When the ordinance is repealed, the road section's speed limit will be the statutory 35 mph, matching the existing limit on the remaining 1.4-mile section of the road.

Attached/enclosed are a typical response letter and an advance informational or final Municipal Certification Declaration form, plus a spare form, for the repeal of the speed limit 45 ordinance #1033725. Please put the matter on the Board of Alderman meeting agenda for adoption of a resolution. The required original form on watermarked bond paper is being mailed to you and there can be no annotations, corrections, or changes made on the original form. After adoption by the Board, one original form should then be certified by the city clerk or by the mayor and sent by US mail to my attention at the below address.

Please let Assistant Division Traffic Engineer Allen Hancock at (910) 341-2206 or me know if you have any questions.

Sincerely,

Robert H. Hammond
Traffic Engineering Technician III
Enclosure(s): 1 Declaration Form & 1 spare, typical response e-letter
cc: Melinda Mier, NTB Town Clerk
Traffic Services staff

Mailing Address:

Section IX, Item B. TRANSPORTATION
FFIC SERVICES
LEVAR D
CASTLE HAYNE, NC 28429

Telephone: 910-341-2222

Fax: 910-602-7079

Customer Service: 1-877-368-4968

rohhammond@ncdot.gov

Website: www.ncdot.gov

Location:

5504 BARBADOS BOULEVARD
CASTLE HAYNE, NC 28429



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

March 1, 2024

Shane Bartus
shane.bartus@gmail.com

Dear Mr. Bartus,

This is regarding your request for crosswalks, and a reduced speed limit for SR 1568 (New River Inlet Road) in Onslow County. We share your concern for highway safety and appreciate you bringing your concerns to our attention.

Regarding your request for crosswalks, NCDOT is not opposed to crosswalks being installed, however this request will need to come from the Town, City, or local municipality. Please contact the Town of Topsail Beach regarding this request.

The Department has completed an engineering investigation to determine if the technical warrants are met to recommend changing the speed limit. A speed study was conducted on SR 1568 (New River Inlet Road) that included evaluating the 85th percentile speed, road characteristics, and existing conditions. The 85th percentile speed is the speed at or below which 85 percent of the sampled vehicles travel. Typically, the 85th percentile speed is used to determine the speed limit. This helps to avoid posting speed limits that are artificially low, which can become difficult to enforce. Speed data was collected on New River Inlet Road. The 85th percentile speeds were 55mph, 54mph, and 47mph within the 45mph zone, and 43mph within the 35mph zone.

Based on the findings, the speed data does not warrant a lower speed limit. However, since there is a large residential presence along this road, we recommend a speed limit of 35mph for SR 1568 (New River Inlet Road). It may take several months for the enactment of the ordinance by the Department of Transportation, at which time we will install the 35mph signs. A pamphlet is included at the link below on speed limits produced by the NC Department of Transportation, which explains how speed limits are determined throughout the state.

<https://www.ncdot.gov/initiatives-policies/Transportation/safety-mobility/Pages/default.aspx>

If you have concerns that the speed limit is not being obeyed, please contact your local law enforcement. Please let me know if you have any questions or need additional information.

Sincerely,

D. Allen Hancock
Assistant Division Traffic Engineer

Attachments
cc: File

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
BOULEVARD
NC 28429

Telephone: (910) 341-2200
Fax: (910) 603-7079
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
TRAFFIC SERVICES
3504 BARBADOS BOULEVARD
CASTLE HAYNE, NC 28429

**Certification of Municipal Declaration
To Repeal Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1033725

Division: 3 County: ONSLOW

Municipality NORTH TOPSAIL BEACH

Type: Municipal Speed Zones

Road: SR 1568

Car: 45 MPH

Truck: 45 MPH

Description: SR 1568 from NC 210 to a point 3.92 miles northeast of NC 210.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20____, the repeal of speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my hand and the municipal seal this _____ day of _____, 20____.

BOND ORIGINAL

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ Title: _____ Date: _____

Region: _____ Title: _____ Date: _____