

Town of North Topsail Beach Board of Aldermen Regular Meeting Agenda

Wednesday, April 05, 2023, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

Mayor - Joann M. McDermon Alderman - Richard Grant Alderman - Connie Pletl Town Manager - Alice Derian Mayor Pro Tem - Mike Benson Alderman – Alfred Fontana Alderman – Tom Leonard Interim Town Clerk – Nancy Avery

- I. CALL TO ORDER (Mayor McDermon)
- II. INVOCATION (Alderman Pletl)
- **III. PLEDGE OF ALLEGIANCE** (Mayor McDermon)
- IV. APPROVAL OF AGENDA

Specific Action Requested: Mayor will request for a motion to adopt the agenda

- V. MANAGER'S REPORT (Town Manager Derian)
- VI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

A. Public Hearing (Planning Director Hill)

To hear public comments on application from Carrigan Family Foundaton LTD to install Electrical Vehicle Charging Station (EVCS) at Palm Tree Market (principle use), Tiki Bar & Restaurant.

Specific action requested: Mayor will request motion to open the Public Hearing.

Specific Action Requested: Mayor may ask for motion to approve or deny the application for EVCS.

B. Public Hearing proposed text amendment to Unified Development Ordinance (Planning Director Hill)

To hear public comments on proposed text amendment to UDO Chapter 4 (Use specific standards), Table 4-1 to add Definitions for Electric Vehicle Charging Stations (EVCS)

Specific Action Requested: Mayor will request motion to open Public Hearing

Specific Action Requested: Mayor may ask for motion to approve text amendment as presented or amended.

C. Coastal engineer March update (Fran Way)

VIII. CONSENT AGENDA

A. MOTV Tax Refund

Request approval of motor vehicle tax refund generated by Onslow County to Lionel A. Craft in the amount of \$3.15.

B. Budget amendment 2022-23.5

Budget amendment to receive \$54,389.92 from FEMA for Hurricane Ian projects.

C. Approval of Minutes

March 1, 2023, regular meeting

- D. Department Head Reports
 - 1. Finance Department
 - 2. Fire Department
 - 3. Inspections Department
 - 4. Planning Department
 - 5. Police Department
- E. Committee Reports
 - 1. Planning Board & PPI Committee
 - 2. Board of Adjustment
 - 3. TISPC https://tispc.org/minutes/
 - 4. ONWASA

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

- A. BISAC Update (Chair Strother)
- B. Washington DC trip update (Alderman Leonard)
- C. Bike lanes update (Alderman Fontana and Mayor McDermon)

Bike lanes along shoulders from 210 to north end of New River Inlet Road. Commitment to N.C. Department of Transportation (DOT) for a local match.

X. NEW BUSINESS

- A. Impact of increase in Sneads Ferry housing on North Topsail Beach's public safety (Alderman Grant)
- B. Beach engineer to provide some background specifically regarding CBRA (Alderman Grant)

C. ECO Topsail via Topsail Island Shoreline Protection Commission (TISPC) request to consider proposed ordinance to ban release of balloons in the Topsail Island area. (Manager Derian).

XI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV.ALDERMAN'S REPORT

XV. CLOSED SESSION

As per NCGS 143-318.11(5) Property acquisition and (3) consultation with an attorney.

XVI.ADJOURNMENT

STAFF REPORT CONTACT INFORMATION Deborah J. Hill MPA AICP CFM CZO

DOCKET/CASE/APPLICATION NUMBER

Permit #: SPA23-000001 Project #: 23-000207

PUBLIC HEARING DATE

Board of Aldermen April 5, 2023 at 11 am.

BRIEF SUMMARY OF REQUEST

Install service for and hook up electrical vehicle charging station (accessory use) at Palm Tree Market (principle use), Tiki Bar & Restaurant. Meter panel combination will be installed at the south end of the bar outside, approximately 5 feet above the ground level. The charging units will be mounted at grade level.

APPLICANT/PROPERTY OWNER

Carrigan Family Foundation LTD

Chris Carrigan

PROPERTY ADDRESS/LOCATION
2181 NEW RIVER INLET RD
NORTH TOPSAIL BEACH NC 28460



Onslow County GIS with 2022 aerial

EXISTING ZONING	EXISTING LAND USE	SURROUNDING ZONING & LAND USE	SITE IMPROVEMENTS	SIZE OF PROPERTY
B-1 BUSINESS DISTRICT	Commercial	North R-8 East R-8 South R-5 Topsail Reef West R-10 Single Family	Convenience Store Cold Storage Bar 12x12 shed	2 parcels

PLANNING BOARD RECOMMENDATION

APPROVE WITH CONDITIONS

DENY

PROPERTY HISTORY

APPROVE

Compatibility with the planned development (or other controlling documents); traffic/parking; public works/utilities; engineering/flood plain/soil; building code/fire or design

Kenny Barber/JOEMC "I see no concerns serving this EV charger."

Chad Soward/Fire Chief "If it has the safety bollards in place, I see no issues."

Ralph Allen/Building Inspection "Site plan needs to reflect a painted accessible parking space with a reserved HC parking sign installed to comply with the NC Building Code/ADA requirements. A hard wired (120 volt) emergency exit sign with emergency lighting will be required on the exit door in the grocery store."

COMPATIBILITY with the ZONING ORDINANCE

EV charging stations are not listed in Table 4-1 Use Table. ***Recommend text amendment 4-1. Level 1, Level 2, and Level 3 EVSCs are permitted in every zoning district, when accessory to the primary permitted use. Such stations located at single-family, two-family, and multi-family land uses shall be designated as private restricted use only. Permit Level 3 EV charging stations as an accessory use in B-1, B-2. Add definitions to Article 11.

Pursuant to UDO §2.15 (D), the EV Charging Station will require minor site plan approval, which goes to all the Town departments (Technical Review Committee - TRC), to ensure that the standard parking space dimensions are still available after installation, and that wheel stops are added, if needed. Also, confirming the number of overall EV spaces. Additionally, EVSE installations will need to meet NC Building Code and Town Flood Regulations. All ESVE systems shall be installed above the base flood elevation + 2' or waterproofed, pursuant to UDO § 7.05 (A) (4), which is consistent with FEMA's Protecting Building Utility Systems publication and 44 CFR60.3. A V-Zone Certification and Elevation Certification based on construction drawings.

COMPATIBILITY with the COMPREHENSIVE PLAN

Map 11B. Future Land Use: Mixed Use Business

ATTACHMENTS (CIRCLE)



PUBLIC HEARING PETITION/ APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS



RESPONSE TO STANDARDS

OTHER (DESCRIBE)





Navigate to...



⚠ VIEW PERMIT

Home / Services / Planning and Zoning / View Permit

Request an inspection	
Upload documents	
Leave message	

Permit #: SPA23-000001 Project #: 23-000207

Status: Online Application Received Address: 2181 NEW RIVER INLET RD ♥

Description: Ev Charge Station Pursuant to UDO §2.15 (D), the EV Charging Station will require minor site plan approval, which goes to all the Town departments (Technical Review Committee - TRC), to ensure that the standard parking space dimensions are still available after installation, and that wheel stops are added, if needed. Also, confirming the number of overall EV spaces. Additionally, EVSE installations will need to meet NC Building Code and Town Flood Regulations. All ESVE systems shall be installed above the base flood elevation + 2' or waterproofed, pursuant to UDO § 7.05 (A) (4), which is consistent with FEMA's Protecting Building Utility Systems publication and 44 CFR 60.3. A V-Zone Certification and Elevation Certification based on construction drawings. Proposed: Install service for and hook up EV charging station, meter panel combo will be installed on the south end of the bar outside approximately 5 feet above the ground level, the charging units will be mounted at grade level. Please submit the following: • Technical Data Information/Product Information/Specifications/etc. for Inspection Department review. • Elevation Certification based on construction drawings. • V-Zone Certification. • Site Plan. When materials are received and reviewed by the TRC, the application will be placed on the first available Planning Board agenda, for their review and recommendation to the Board of Aldermen. The Planning Board meets on March 9, 2023, at 5 pm. The Board of Aldermen meet on April 5, 2023 at 11 am. Owner is required to be present.



Permit

Reviews

Documents

Inspections

Permit #:

SPA23-000001

Permit Type:

Subdivision and Site Plan Application

Sub Type:

Site Plans - Commercial Site Plan Review

Issue Date:

Expiration Date:

Zoning District:

B-1

CAMA Approval:

Surveyor/Engineer:

The Adams Company Inc. - Floyd Adams

Developer:

TIKI PROPERTIES LLC

m PROJECT INFORMATION

Property Owner:

TIKI PROPERTIES LLC

Property Owner Phone#:

919-332-1055

Property Owner Email Address:

chris@gpagency.com

 $CLICK\ HERE\ (../Documents/339/plat\%20 schedule\%20 and\%20 deadlines.pdf)\ to\ view\ the\ Plat\ schedule\ and\ deadlines$

Total acreage: 1 Number of lots: 2 Smallest lot: 1 Average lot size: 1 Zoning District: B-1 Infrastructure Water Supply: ONWASA: Yes Well: No Community system: No Sewer Type Pluris: Yes Septic: No Community system: No Streets Public: Yes Pivate: No DOCUMENTS					
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Other documents:

I hereby certify that all information above is true and correct. That all work under this permit shall comply and conform to all Town ordinances, State and Federal laws pertaining thereto, whether specified or not, and in accordance with any plans submitted or required to be submitted regulating building codes and building construction in the Town of North Topsail Beach, NC. I further agree to remove all construction debris from the site when completed, and that I am the owner or authorized by the owner to do the work described in this permit.

Permit shall be void if construction authorized by permit shall not have been commenced within six (6) months after the date of issuance thereof, or if after commencement of construction, the work shall be discontinued for a period of twelve (12) months, work shall not be resumed until the permit has been renewed.

All final inspections are mandatory before occupancy. All work shall be performed by a licensed contractor in the state. It is unlawful and illegal to occupy any building before final inspection and a certification of occupancy has been issued. All fees are non-refundable after 60 days.

Signature:

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Terms of Use (TermsofUse.pdf)
Privacy Policy (PrivacyPolicy.pdf)

Profile

Parcel: 053058 Land Use Code: 44

Map #: 778C-169.24 **LUC Description:** Commercial 053058 Municipality:

PIN:

Address: **NEW RIVER INLET RD NBHD:** NORTH TOPSAIL SHORES

Tax Year: **Tax District:** 2023

Owner Details: CARRIGAN FAMILY FOUNDATION LTD Zoning: B-1

> **Land Acres:** 0.2307

Mailing Address: 1133 SHADOW LAKE DR Topography:

Utilities 01 - All Public

Description: L22 WM&KATIE SMITH DIV

RALEIGH NC 27615 1896

S/F 778C 169 WM & KATIE SMITH

Value Summary

Appraised Land: 100000 **Prior Land** Assessed Land 100000 **Appraised Building: Prior Building** Assessed Building **Appraised Total:** 100000 **Prior Total Assessed Total** 100000

Primary Residential Card

Card: **Basement:** Fireplace Pref.: Stories: **Square Feet:** Fireplace OP/ST: HT/AC: Use: Basement Gar.:

Type: Fuel: Grade:

Year Built: Cond (CDU): System: Year Remod. Attic: **Percent Complete:**

Total Rooms: Finished Basement: Family Room: **Recreation Room: Bedrooms:** Ext. Material:

Half Bath: Full Bath:

Commercial Card

Year Built Units **Stories** Eff. Yr. Built **Gross Fir. Area** Grade

Land

Classification Eff. Front Eff. Depth Type **Acres**

43-COMMERCIAL G 50 / .2307 100,000

Line Acres Agriculture

Other Items

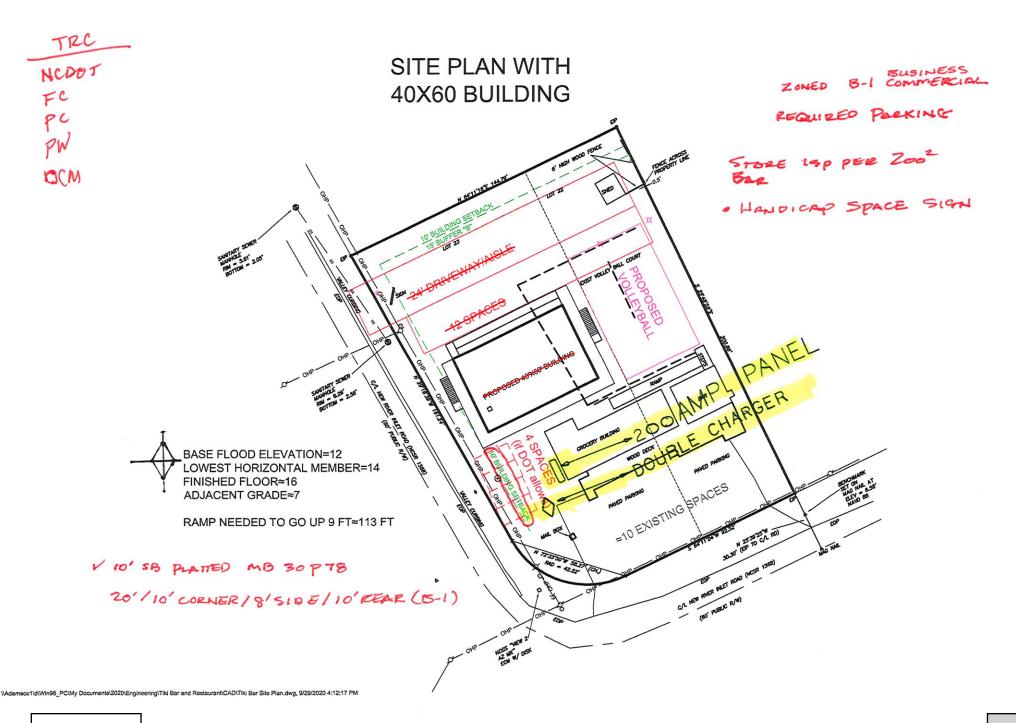
Code **Description** Yr Blt Grade

Sales History

Sale Desc **Parcels** Amount **Date Book-Page** Grantor 28-AUG-2003 2098--289 01 2 + parcels Included 110.000 28-DEC-2022 5893--330 TIKI PROPERTIES LLC 25 0 **Unqualified Sales** 25 0 14-OCT-2016 4525--30 PALM TREE MARKET INC **Unqualified Sales**

/8/2023 5:42:45 PM Page 1 of 2 Section VII, ItemA.

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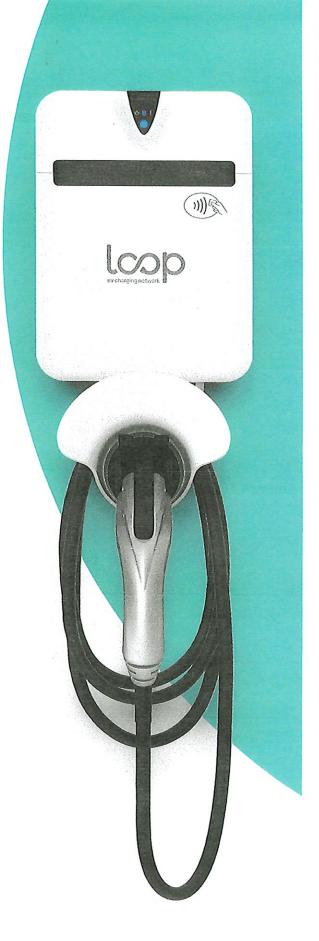


EV-FLEETTM

Electric Vehicle Level 2 Charging Station

Meet the best-in-class EV charging network technology for fleet vehicle charging. The EV-FLEET™ Level 2 charging station is the ideal EV charging solution for medium to heavy duty applications.

- + Up to 2.5x faster than standard level 2 chargers
- + Sleek, compact modern design
- Flexibly mounted on a wall, ceiling, pole or pedestal
- WiFi & LTE cellular enabled for public or private networks
- + RFID, Smartphone App and Bluetooth user authentication
- + Real-time load management and demand response
- + Tamper resistant; rated for indoor/outdoor use
- + Universal compatibility

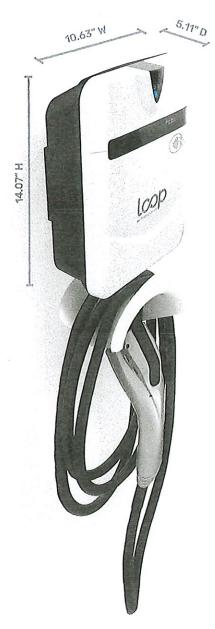


Support: (888) 385-6671 www.evloop.io 1140 E Franklin Ave Ste A El Segundo, CA 90245



EV-FLEET™ Specifications

	nications			
Electrical	+ 80 A/ 19.2 kW max output. 60 Hz			
	+ 208/240 VAC. single phase input			
	+ Hardwired, single port			
Connector	+ 25 ft. charging cable			
	+ SAE J1772 Type 1 standard compliant			
Network Connectivity	+ Built-in Wi-Fi (802.11 b/g/n)			
	+ Built-in LTE Cellular (Cat 1; AT&T or Verizon)			
***************************************	+ OCPP 1.6 Communication Protocol			
Firmware	+ 90-day, 15-minute encrypted interval data storage			
	+ Persistent data storage upon power interruption			
	→ Over the Air (OTA) updates available via Loop Network™			
Core Specifications	+ Weatherproof.dust-tight: NEMA 4 (IP66). IK10 tamper resistant			
	+ Integrated cable management saddle and holster			
	+ Operating Temperature= -35 to 55 °C / -31 to 131 °F			
	+ Metering Accuracy= Embedded+/- 1%			
	+ User Interface= Configurable OLED display			
	+ Status Indicators= Power/Ready, Charging, Fault			
	+ Wall.ceiling. pole or pedestal mounting options			
	+ Main Enclosure Dimensions= 14.07" H x 10.63" W x 5.11" D			
	+ Weight: 30lbs			
Certifications & Standards	. III. 500			
cer tilications & Standards	+ Open ADR 2.0b compliant			
	·			
Loop Network™ App	+ Web-based portal for desktop access & remote troubleshooting			
(Optional)	+ Public or private network enabled			
	+ User access control through RFID, NFC, Bluetooth and/or QR code			
	+ Flexible billing models (Pay-Per-Use vs. Subscription)			
	+ Automated billing & real-time payment resolution			
Warranty	+ 3-year limited product warranty (parts only); optional			
Care Harrison	5-year and 10-year extended warranties available			
	,			
Ordering EV-FLEET	+ Wall Mount. Single Port Charger #EVS-80A-L2-001			



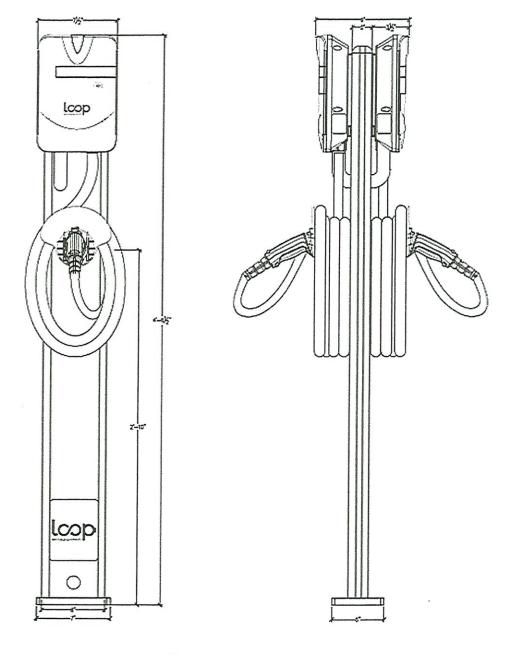




EV-FLEET™ + Pedestal Mount. Single Port Charger #EVS-80A-L2-001-1P

+ Pedestal Mount. Dual Single Port Chargers #EVS-80A-L2-001-2P

Support: (888) 385-6671 www.evloop.io 1140 E Franklin Ave Ste A El Segundo, CA 90245



LOOP EV-FLEXTM DUAL MOUNT - PEDESTAL N.T.S.

Re: EV Chargers install in Topsail Beach, NC

From: Michael Wheelock (mwheelock@modassystems.com)

To: hampsteadelectric@bellsouth.net; joelurano@modassystems.com

Date: Monday, October 24, 2022 at 02:16 PM EDT

Thank Tom, Do you have the ability to get and install a concrete pillar in front of the chargers? If so please include it in your quote. Here is a picture of an example





Michael Wheelock 469.421.9064 Voice and SMS





M

From: Hampstead Electrical Main Office hampsteadelectric@bellsouth.net

Date: Monday, October 24, 2022 at 12:30 PM **To:** Joel Urano <joelurano@modassystems.com>

Cc: Michael Wheelock <mwheelock@modassystems.com> Subject: Re: EV Chargers install in Topsail Beach, NC



Town of North Topsail Beach Board of Aldermen

Agenda Public Hearing

Item:

Date: 04 05 2023

Issue: Proposed Amendment Table 4-1; §4.03 USE SPECIFIC STANDARDS; and

Article 11 Definitions for Electric Vehicle Charging Stations (EVCS)

Department: Planning

Prepared by: Deborah J. Hill MPA AICP CFM CZO

Presentation: Yes

The Planning Board regular meeting was held on Wednesday, March 9, 2023, at 5:30 PM.

Electric Vehicle Charging Stations (EVCS) are divided into three categories based on voltage requirements and charging time.

- Level 1 chargers use 120 volts, take about 12 hours to charge a vehicle, and do not require special equipment or permitting.
- Level 2 chargers are typically freestanding or hanging, and require 240 volts. Level 2 chargers typically take 4 to 8 hours to fully charge a vehicle.
- Level 3 are freestanding stations, require 480 volts and take about 30 minutes to charge a vehicle.

Planning Director Hill recommended an amendment to Table 4-1 Use Table to allow for EV charging stations 1 and 2 by right in all residential districts, and charging stations 2 and 3 by right in both B-1 and B-2 to include the appropriate definitions in Article 11.

Mr. Dorazio made a motion to approve. Ms. Stigall seconded the motion. The motion passed unanimously, 6-0.

Table 4-1 Use Table											
Use	MHR	R5	R8	R10	R15	R20	RA	COND	B1	B2	Use Specific Standard
Accessory use	1	I			I				I		1
EVCS Level 1	Р	Р	Р	Р	Р	Р	Р				4.03.XX
EVCS Level 2	Р	Р	Р	Р	Р	Р	Р		Р	Р	4.03.XX
Commercial use	•			•					•	•	
EVCS Level 3									Р	Р	4.03.XX

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§4.03 USE SPECIFIC STANDARDS

EVCS Level 1: May be allowed in residential as accessory to the primary permitted use. Such stations located at single-family, two-family, and multi-family land uses shall be designated as private restricted use only. Must meet requirements of Article 7 and Building, electrical and accessibility codes.

EVCS Level 2: May be allowed in residential or commercial districts. Such stations located at single-family, two-family, and multi-family land uses shall be designated as private restricted use only. Must meet requirements of Article 7 and Building, electrical and accessibility codes.

EVCS Level 3: May be allowed in commercial districts. Must meet requirements of Article 7 and Building, electrical and accessibility codes.

North Topsail Beach Coastal Update



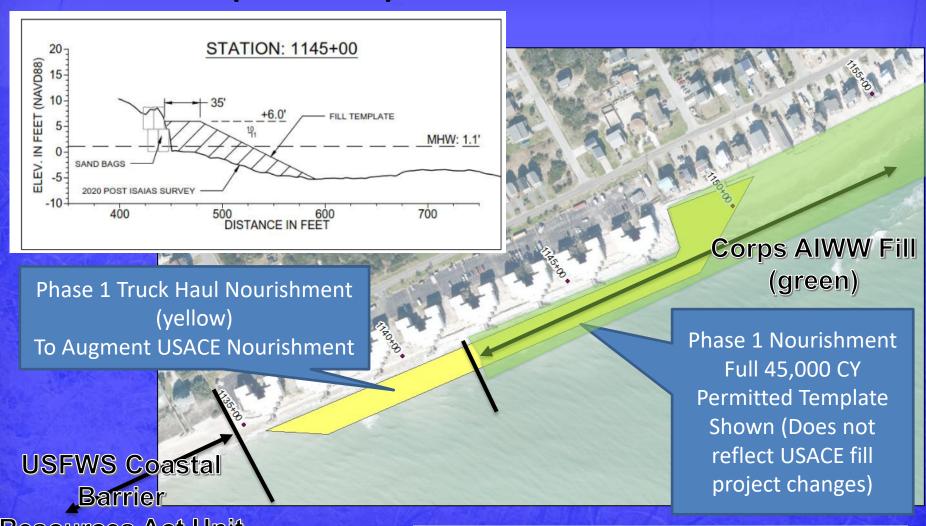
Ongoing and Upcoming Projects Overview State Grant, Dorian and Florence FEMA Category G



USACE (Corps) AIWW/Channel Dredging. Completed Mid March



Permitted Nourishment NON-COBRA Areas in Phase 1 Beach (not Dune) Truck Haul Nourishment

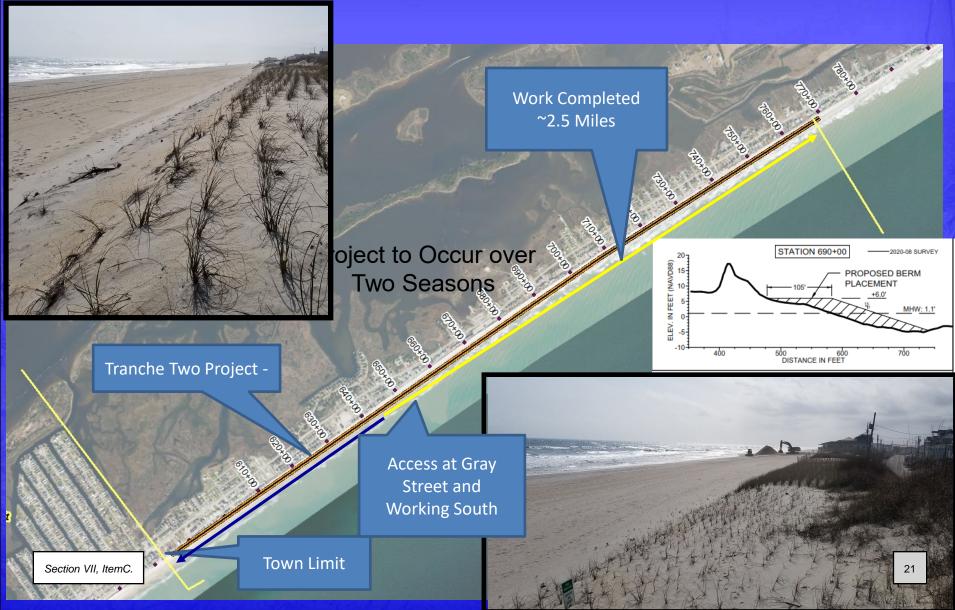


Resources Act Unit

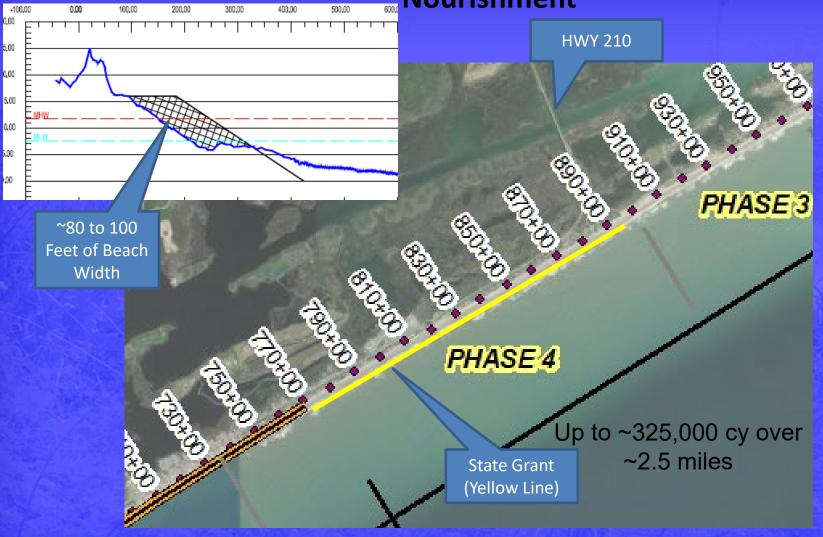
South to ~St. Regis

Phase 1 Nourishment – 15,000 cy FEMA funded

Ongoing Florence & Dorian Nourishment in Phase 5
Beach (not Dune) Nourishment. Over ~2.5 Miles of New Beach



Successful State Grant in Phase 4. Beach (not Dune) Nourishment



Project to Occur Next Season – Permitting Ongoing

HWY 210 **County Beach Access Dune Rehabilitation** Site Full Dune Full Dune **Placement** Placement Figure 1: Dune Material Placement (photo taken February 3, 2021). ~2,700 cy of Sand Full Dune ~859 cy of Gravelly Sand Placement Full Dune

Section VII, ItemC.

Figure 2: Plan view dune placement schematic.

Placement

23

Town Beach Projects Updates

- USACE AIWW/Channel Dredging and Phase 1 Placement Completed in Mid March - ~160,000 cy
- Hurricane Dorian Phase 1 FEMA Category G (~15,000 cy) near Topsail Reef Villas and ~45,000 cy permitted (Nov 16, 2022, to April 14, 2023, with time extension).
- New River Inlet Management Master Plan EIS: Notice of Intent (NOI) has been published.
- County Beach Access 4 Gravelly Sand Mitigation
- State Grant Nourishment (Phase 4 and connects with Phase 5 Truck Haul)
- Phase 5 Beach Nourishment Placed ~350,000 cy and now working south from the Gray Street access (work to continue to April 30)
- Working with NTB Finance Officer and DEC Associates regarding funding for
 - **FEMA** and State funded projects
- Permitting Coordination (all projects)





BOARD OF ALDERMEN CONSENT AGENDA ITEM

Issue: MOTV Tax Refund

DEPARTMENT:	Finance					
Presented by:	ED BY: Caitlin Elliott, Finance Officer					
Date:	April 5, 2023					
Background:	Received notice from the Onslow County Tax Office regarding the following MOTV Tax Refund for the foresident due to tag surrender:					
	- Lionel A Craft \$3.15					
	Total: \$3.15					
ATTACHMENT(s):	Onslow County MOTV Tax Report					
Recommendation	N: Approve refund as recommended					

Suggested Motion: "I, _____, make a motion for the Finance Department to

proceed with processing the following tax refund(s) as

reported."

Yes

Funds: 10

ACTION NEEDED:

Follow Up: Finance Officer

primary_owner Address_1 Address_3 Refund_Type Bill_Num CRAFT, LIONEL ALAN PO BOX 1315 SNEADS FERRY, NC 28460 Proration 33330269 PlateNum Refund_Description Refund_Reason RefundAmount LAC2 Refund Generated due to proration on Bill #0033330269-2022 Tag Surrender (\$3.15)



BOARD OF ALDERMEN AGENDA ITEM

APRIL 5, 2023

ISSUE: Budget Amendment 2022-23.5

PRESENTED BY: Caitlin Elliott, Finance Officer

DEPARTMENT: General Fund and Shoreline Protection Fund

BACKGROUND: As reported previously, the Town has been awarded a total of \$54,389.92

from FEMA for Hurricane Ian projects. This covers expenses and costs for

emergency work before, during and after the storm as well as administrative costs spent on this project. We had one Category B

project and one Category Z project. This amendment properly

represents the receipt of this reimbursement.

Attachments: Budget Amendment 2022-23.5

RECOMMENDATION: Approve Amendment as recommended

ACTION NEEDED: Yes

Suggested Motion: "I, _____, make a motion to approve Budget Amendment 2022-23.5

as presented."

Funds: 10

Follow Up: Finance Officer

TOWN OF NORTH TOPSAIL BEACH

2008 Loggerhead Court North Topsail Beach, NC 28460

FISCAL YEAR 2022-2023

AMENDMENT TO THE BUDGET ORDINANCE

BA 2022-23.5

BE IT ORDAINED by the Governing Board for the Town of North Topsail Beach, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1: To amend the General Fund & the Shoreline Protection Fund appropriations with increases as follows:

DEPARTMENT NO:	ACCOUNT
----------------	---------

 10-999
 CONTINGENCY
 \$ 12,589.92

 30-720
 CONTRACTS, PLANS, SPECS
 \$ 41,800.00

Total Expenditures \$ 54,389.92

This amendment will result in an increase to the following funds:

GENERAL FUND & SHORELINE PROTECTION FUND

The purpose of this budget amendment is to appropriate funds received from FEMA for Hurrican Ian reimbursement.

Section 2: To amend the General Fund & the Shoreline Protection Fund estimated revenues with increases as follows:

 10-383
 HURRICANE REIMBURSEMENT
 \$ 12,589.92

 30-348
 FEMA REIMBURSEMENT
 \$ 41,800.00

Total Revenues \$ 54,389.92

The Finance Officer has performed a thorough analysis of the Revenues and has determined that the following

changes are recommended to ensure a balanced statement for Fiscal Year 2022-2023

Section 3: Copies of the budget ordinance amendment shall be furnished to the Town Clerk, the Council, the Budget Officer, and the Finance Officer for their direction.

Motion made by	. 2nd by	

VOTE: ___ FOR ___ AGAINST ___ ABSENT

JOANN MCDERMON, MAYOR CAITLIN ELLIOTT, FINANCE OFFICER

General Fund

Adopted this 5th day of April 2023.

 ORIGINAL BUDGET
 7/1/2022
 \$ 7,059,484.00

 Budget Amendment 1
 8/3/2022
 \$ 10,000.00

 Budget Amendment 4
 3/1/2023
 \$ 160,000.00

 Budget Amendment 5
 4/5/2023

New Budget Ordinance for FY 22-23 **\$ 7,229,484.00**

Town of North Topsail Beach

Joann M. McDermon, Mayor Mike Benson, Mayor Pro Tem

Aldermen: Richard Grant Connie Pletl Alfred Fontana Tom Leonard



Alice Derian, ICMA-CM Town Manager

> Nancy Avery Interim Town Clerk

Nature's Tranquil Beauty

Board of Aldermen Regular Meeting minutes Wednesday, March 1, 2023, at 11:00 AM North Topsail Beach Town Hall

The Town of North Topsail Beach Board of Aldermen held its regular meeting on Wednesday, March 1, 2023. There was a quorum of the Board present and the Town Attorney was in attendance.

Board members present: Mayor Joann McDermon, Mayor Pro Tem Mike Benson Aldermen: Connie Pletl, Fred Fontana, Tom Leonard, Richard Grant

Board members absent: None.

Staff present: Finance Officer Caitlin Elliott, Fire Chief Chad Soward, Police Chief William Younginer, Planning Director Deborah J. Hill, IT Director Ricky Schwisow, Interim Town Clerk Nancy Avery, Town Manager Alice Derian and Town Attorney Brian Edes

Mayor McDermon called the meeting to order at 11 am. Alderman Grant gave the invocation and Mayor McDermon led in the Pledge of Allegiance.

Approval of agenda

Mayor Pro Tem Benson stated agenda items listed under 'Open Forum, item A,' should be moved to 'New Business, item J'.

Motion – Alderman Grant motioned to approve the agenda as amended by moving items under 'Open Forum' to 'New Business'; seconded by Alderman Leonard; unanimously approved.

Open Forum – none

Public Hearing

Section VIII, ItemC.

Commercial Plan Review for Fire Station # 2

Planning Director Hill stated:

- Town is requesting development plan review and approval of proposed Fire Station # 2
- Procedures for Commercial Plan Review are in the Unified Development Ordinance (UDO) Section 2.06.07,

- Plans are in compliance with Federal Emergency Management Authority (FEMA) regulations,
- Board of Adjustment granted a variance on January 30, 2023, in accordance with UDO Section 7.04 from the Town's higher standard of enforcing V-zone development standards in the AE zone,
- The property is located at 3304 Gray Street with a metal building established in 1996 in disrepair and in need of replacement,
- Planning Board reviewed and approved at its February 9, 2023, meeting.

Motion – Alderman Grant motioned to open the Public Hearing at 11:11 am; seconded by Alderman Leonard; unanimously approve.

The architect with Becker Morgan Group, stated:

- Current building codes for design for an essential facility are 162 miles per hour (mph) wind loads, materials all extremely flood and water resistant, stout building to last more than 50 years, four bays elevated to maximum given proper slope for fire trucks, two and half percent above present grade,
- Operating quarters begin eight feet off the current grade and there is second floor above this,
- Entire facility is covered with a membrane roof glued to the surface that is not loose in any way and sloped in such a way to collect and drain water towards the intracoastal waterway,
- It is the same lot with the same amount of rain but this design will grab the rainwater in a pipe and send it out to Gray Street. With the current building, half of the rainwater is shedding to a northeast property,
- Footprint is 8,660 square feet with a turn onto Gray Street. Parking areas will be to the south with pervious pavement that drains. There will be an emergency generator, elevated to fourteen feet to protect it during storms or flooding,
- Second floor has meeting rooms, office space and workout areas. The residence next to it cannot see into the fire station as there are no windows on that side.

Public comments:

Evester Bailey, 2757 Island Drive, stated:

- He lives in Durham and owns the residence next to the fire station,
- He sent email to the Planning Board with a number of questions,
- He wants to go on record to say the Town does an excellent job with streaming meetings, Planning Director Hill has been very transparent,
- His family has owned the property since 1971,
- He recently rebuilt the house next door. It is considerably larger,
- He has worked cooperatively with the fire station in the past,
- What is the buffer zone? He has a swimming pool in the back and he had to put in six-foot shrubs.
- He is concerned about the noise from the generator sitting by the bedroom that it will not be problem. He wants to ensure the Town has done its best to buffer that noise,
- What about set backs? It looks like it is almost putting the facility on the property line.

- He is used to a public safety facility being next door. He thinks it is beautiful fire station and will look a lot better. He does not want continued industrial use in that area since it is residential,
- He is happy with transparency and having this forum,
- He asked the Town to help him out with noise and buffering.
- 2. Don Hibbert, 2264 New River Inlet Road, asked about fuel drips and drainage from trucks and drainage from Air Conditioner units.

The architect responded the oil from the trucks is captured and treated as wastewater rather than rainwater. It will be much better than what is in place today.

Motion – Alderman Grant motioned to closed the Public Hearing at 11:42 pm; seconded by Mayor Pro Tem Benson; unanimously approved.

Board Discussion:

Alderman Grant stated there is no ingress or egress to Island Drive, only Gray Street, correct? Architect response: Yes

Alderman Fontana asked how will this compare to what the neighbors are looking at now? Architect response: The edge of the roof is sixteen feet off the ground. The new brick line is twenty feet off the ground and this is two story while the current one is one story. The bay doors are taller.

Mayor Pro Tem Benson asked if it would make sense to have a soundproof wall where the generator is?

Architect response: the generator sound is roughly the same as a diesel truck.

Fire Chief Soward stated the truck noise is louder than the generator. We can schedule the time for the generator to run to mitigate noise.

Mayor Pro Tem Benson said the Topsail Island Shoreline Protection Commissioner (TISPC) is involved in resilient programs. The site chosen in North Topsail Beach for remediation is on Island Drive south of this fire station. Can the proposal to run gray pipe into the dune system to infiltrate be combined as part of this project to get water off of Island Drive? Architect response: we can incorporate that but from a budget standpoint we need to delineate limits.

Town Manager Derian stated this needs to be looked at as two separate projects. The grant process is handled as a separate stand-alone project. We have to look at the fire station and park in this area and we are waiting for a cost estimate before going forward with the grant.

Motion: Alderman Leonard motioned to approve fire station #2 plans and authorize the Town Manager to proceed with bids for demolition and construction; seconded by Alderman Pletl; unanimously approved as follows:

Roll call	Vote
Alderman Pletl	Yes
Alderman Leonard	Yes
Mayor Pro Tem Benson	Yes
Alderman Fontana	Yes
Alderman Grant	Yes

Note: Mayor votes only in case of tie.

Manager Report

Town Manager Derian reported the following on status of beach projects:

Phase 5 – ST Wooten continues with Phase 5 project. Approximately 151,018 cubic yards have been placed as of February 23rd. The 2nd Avenue access was opened as approved to expedite the project and to aid in logistics with two contractors working the project. Trucks will continue to use the Gray Street access as well.

Channel to Jacksonville/Phase 1 – USACE officially wrapped up its project. A project wraps up meeting was held Friday. They reported 160,000 cubic yards of sand were placed. They reached Building # 6 at the Reef before having to stop. Black material was starting to pump out so the project was stopped. As this project was coming to a close, we discussed options with the Reef in terms of access to proceed with Phase 1 project to place 45,000 cubic yards of sand within the permitted area of Phase 1 that was approved by the Board. The current plan is for the contractor to work south of Building # 8. Mr. Way, Town engineer, will meet the contractor on0site following today's meeting. We have to provide the latest beach survey data and project fill layout to the Division of Coastal Management who enforce CAMA regulations prior to work beginning as well. Once the project officially starts, we can request an extension. The environmental window for Phase 1 closed April 1st.

Phase 4/ Coastal Storm Damage Mitigation Fund Grant – permit has been received. A one-year contract extension to the state has been approved to June 1, 2023, and is fully executed. We received funds of \$2,625,000 and a budget amendment was on the consent agenda to account for this.

BA#4- She continued communication with the County Manager in relation to the BA#4 dune project and the increased cost to remediate. We had to present a scope of work deemed acceptable by the state and retain the sand within the Area of Environmental Concern. The County Board Chairman approved to place this overage in the amount of \$26,059.7 on the agenda for the March board meeting for approval. She provided the full scope with the changes and photo documentation along with the funds allocated and the overage amount with assurance we had vetted all options that would be deemed acceptable by the state, and what we proposed was the most cost effective option. She anticipates we will be ready to proceed following the County board meeting on March 6th. Once this work is completed, we can officially request the

\$178,000 that was rolled over from last fiscal year to complete the project along with the additional \$26,059.74 and close this project out.

Environmental Impact Statement (EIS) – Mickey Suggs, from USACE reported that the Notice of Intent was published on February 27th. We shared the public notice and link on our website and social media. The 2-year clock now starts. From our January 12th conversation, Dial Cordy and ?Associates stated they will provide to the USACE the draft EIS with 3-4 months. From there, they will conduct an internal review of the document to make sure it includes everything it needs to cover. Town Engineer Way reached out o her last Friday to advise that an estimate to construct a terminal groin today would be \$18 million. This is triple the original estimate, and she notes that this estimate will escalate each year.

Town Manager Derian reported the following on status of other projects:

Richard Peters Park – Renovations are in progress to the restroom facilities, stairway and ramp at Richard Peters Park and we anticipate them to wrap up with in a couple of weeks.

Fire Station Replacement: - Final drawings from consultants to the e Architects will be received on March 17th and will be reviewed. The target date is March 24th to be ready to issue an IFB. The civil engineers will be submitting a number of permit applications to a variety of agencies to include NCDEQ, NCDOT, Pluris, ONWASA and CAMA. The longest expected review is CAMA. Until that permit is fully approved, we cannot start site or building construction. We hope it will take 4-6 months but in reality, there are a lot of variables that go into that estimate. Technically, Division of Coastal Management has two 75-day review periods, but this application is pretty straightforward. We also need to be prepared for extensive material delivery delays.

Budget – the budget calendar for FY 2023-2024 was published as follows:

- March 14th and 15th BOA Budget Workshops to be held from 8:30 am to 4:30 pm at Town Hall
- April 19th and 20th BOA Budget Workshops to be held from 8:30 am to 4:30 pm at Town Hall
- May 10th Public Hearing on the Budget to be held at 1:00 pm at Town Hall
- June 7th Budget /Ordinance Adoption Budget to be adopted during the regular June BOA meeting. Please note that while the budget workshops are scheduled over a two-day period, if tasks are completed within one workshop day, the second will not be necessary. Mr. Carter is scheduled to be at the budget meeting on March 15th in the morning. This schedule will also allow for an additional workshop in May if necessary.

Grants and FEMA: - Notification was received from FEMA that the request submitted Post Ian Cat B Emergency Protective Measures was approved for the full \$51,799.92. This includes \$41,800 for the beach survey work. Cat Z has also been approved for administrative costs in the amount of \$2,590.

Manager Derian stated we received notification from FEMA last week that our Assistance to Firefighters Grant was approved for PPE in the amount of \$78,571.42. Specifically for 11 Self Contained Breathing Apparatus units that include harness/backpack, face piece and 2 cylinders.

The Town is required to contribute 5% of non-federal funds which equates to \$3,928.58 wad was incorporated into the budget.

A grant was submitted last week to Onslow County for the FY23-24 Tourism Grant in the amount of \$200,000 to use towards the Town's annual debt service payment for the beach renourishment project completed in 2015. You will recall last year we restructured our original loan which shortened the life of the loan with debt being paid off by 2027. The restructure was necessary to allow for lower financing costs and feeing up the large cash reserve that was originally required to be maintained.

Coastal Engineer Update

Mr. Fran Way, with Coastal Engineers, stated:

- The \$18 million cost is for the groin only. Other towns have done it for less but that was 5 or more years ago and they had a smaller area involved.
- The Town has eleven miles of shoreline separated into five phases that are not all the same size.
- CBRA delineations affect phasing.
- Phase I project has sand being placed.
- Phase 4 project is in the planning and permitting stage.
- The Corp dredging project stopped around building 6 at the St. Regis.
- Phase I has an overlap between where the Corps finished and the Town's template is. Permits have been updated to reflect this. We are working with CAMA/DCM staff to modify it to go south to buildings 6, 7 and 8 and further south. Timing is of the essence. The Corps project finished later than we thought by 2 weeks. We are trying to start this as soon as possible. He met with ST Wooten today. It is permitted and ready to go. The permitted area is not in CRBA zone.
- Phase 5 project is on schedule. Mechanical breakdowns slowed it down. It is starting at Gray Street and working south this week.
- He let CAMA know for the Topsail Reef project, we will need an expansion into April and CAMA is ok with it.
- Phase 4 project placing 300,000-325,000 cubic yards of material is on schedule to start next November.
- We did get rid of sand fencing on the seaward side which is not good for turtles. The Fish
 and Wildlife folks are unhappy with the gravelly sand and we have to get rid of it. CM
 Mitchell is contracted to do this and will get started right away with separate equipment.
 The sand has to stay within the same environmental footprint and we will need to decide
 what to do with it.

Consent agenda

- Capital Project Amendment (002)
- Capital Project Amendment 2
- Minutes 2.1.2023

Motion –Alderman Grant motioned to adopt the Consent Agenda as presented; seconded by Mayor Pro Tem Benson; unanimously approved.

Continuing business

BISAC update –Mayor Pro Tem Benson said at the committee meeting last week, they covered several things. The report is part of the board packet. The committee worked toward electing a new chair and you will see this in the resolution section of the meeting that we elected Larry Strother as chair. Also, the Topsail Island Shoreline Protection Commission (TISPC) traditionally consists of one elected official, the chair of the its shoreline protection committee and one at-large member to serve as voting members. In the past, before the committee, the Town appointed an elected official in place of the chair of the shoreline (beach) committee as it did not have a committee. Now that we have a beach committee, the committee recommended the Board of Aldermen appoint Chair Strother to serve on the TISPC. The main focus of the meeting was a review by the coastal engineer advisor concerning the 30-year plan. We want to move forward in the committee with developing the 30-beach plan. We talked about how to use shallow draft funds to move sand and provide funding.

New Business

A. Budget Amendment 23.4 Police Chargers

Chief Younginer stated he has police cars on a 5-year rotation plan. Vehicles are hard to get these days. It generally takes eight to ten months. We ordered new vehicles that are now in but we budgeted them in next year's budget because we did not expect them so soon. He wants to purchase them and take it from next year's budget cycle. Cost is \$90,000.

Discussion

Mayor McDermon asked if we have the funds.

Town Manager Derian replied that we do.

Motion – Alderman Pletl motioned to approve budget amendment 23.4 for purchase of police vehicles (Chargers) as presented; seconded by Alderman Leonard; unanimously approved.

B. Greater Topsail Community Alliance

Mayor McDermon stated she would like to stay on the Greater Topsail Community Alliance committee and have a backup. She spoke with Alderman Pletl about being backup and she has agreed.

Consensus – Mayor McDermon to remain as representative to the Greater Topsail Community Alliance and Alderman Pletl to serve as alternate.

C. Full time Public Works position

Manager Derian said that there are two part time positions in Public Works that have been vacant for a while. She recommended eliminating two part time positions and consolidating to one Full Time position. The benefit outweighs the cost. It is helpful for the department to have a Full-Time position. The available Funds are available from the two vacant part time positions for this year. Total cost difference is under \$5,000 annually.

Motion – Alderman Pletl motioned to approve consolidating two part time positions in Public Works into one full time position as presented; seconded by Mayor Pro Tem Benson; unanimous approved.

Attorney Edes asked if the vote is enough to reclassify the position? Both Finance Officer Elliott and Manager Derian answered yes, it is enough.

D. Temporary housing for Fire Station # 2 personnel during demolition and construction Manager Derian stated she wants to be in a position to move forward sooner rather than later and asked the Board to authorize her and the attorney to negotiate a lease for temporary housing for this project.

Motion – Alderman Leonard motioned to authorize the manager and attorney to negotiate a lease for temporary housing for demolition and construction of a new Fire Station # 2 project as presented; seconded by Alderman Pletl; unanimously approved.

E. Coastal Engineer use in developing a beach plan.

Proposed resolution 2023-02 exempting Town from General Statute 143.64.31 to exempt contracts for design services from the qualifications-based selection requirements.

Alderman Grant stated:

- The Board directed the Beach, Inlet, Shoreline Advisory Committee (BISAC) to work on development of a beach plan,
- The structure that Topsail Beach followed is for a professional to draft the plan, then the beach committee reviewed it and gives input and brings it to the Board. We want to move forward with getting a professional on board to begin the plan,
- We need to exempt ourselves from the statute.

Attorney Edes stated to be exempt from the statute (Mini Brooks) the expected cost has to be less than \$50,000.

Discussion

Mayor McDermon asked if funds are available in the budget today.

Manager Derian said yes there is some money budgeted for this and she is getting a cost estimate. She is looking at what we can pay for this fiscal year and what might roll into next fiscal year.

Motion – Alderman Pletl motioned to adopt resolution 2023-02 exempting the Town from General Statute 143.64.31 to exempt the contracts for design services for the beach plan from qualifications-based requirements; seconded by Alderman Leonard; unanimously approved.

A. Bike lanes shoulders along 210 to north end of New River Inlet Road

Alderman Fontana stated:

- We looked at a multi-use path a while ago at a cost of \$7 million.
- Department of Transportation (DOT) has looked at a bike lane rather than a multi-use path at a cost of \$3 million per DOT. This would be four-foot bike lanes on both sides of New River Inlet Road. The stumbling block are the bridges. DOT suggested stopping and restarting at the bridges. The Town's share would \$1.2 million. DOT got creative and began using resurfacing funds rather than new construction funds for this

- type of project. The State pays for the resurfacing and the Town pays for the utility work, base gravel, mobilization, etc. and right of way acquisition.
- This work requires a Coastal Area Management Authority (CAMA) permit which the State would obtain.
- DOT wants to know if the Town is committed for the local match. DOT's budget for this project would be fiscal year 2025.

Mayor McDermon stated:

- We included an original multi-use path study from 2016 which was not done because we did not have the funds to do that large of a project.
- There is a huge safety issue on New River Inlet Road. We want to mirror what we have on Island Drive.
- Surf City has bike lanes going through its town.
- My concern is CAMA may not approve all the way down New River Inlet Road because of how close some areas are to the sound.
- The \$1.2 million estimate gets us to the beach club which is where our state road ends.
- There is not a wide distance further down.
- I would like us to approve this knowing this is the best estimate for New River Inlet Road.
- The big unknown is CAMA and whether they will approve it. If the Board approves, we can at least get through the CAMA process to know where we are.

Alderman Fontana stated the \$1.2 million would be over one to three years or \$400,000 each year for three years. DOT is supportive of the project as we are a recreational location.

Motion – Alderman Leonard motioned to commit to the NCDOT local match of \$1.2 million for bike lanes on 210 to the north of New River Inlet Road; seconded by Alderman Pletl. No vote was taken on this motion.

Discussion points:

This has been in the works for a long time. Bike lanes on 210 came about because of this resurfacing project. It is long overdue for all issues including safety, tourism, and people walking. We can work with the folks in Raleigh to whittle down the check writing for the Town. (Leonard)

This is a fantastic idea especially from a safety standpoint. Is there any way to expedite it? Is 2025 as early as possible for this project? (Pletl)

New River Inlet Road has to be eligible for resurfacing for this to happen and that has to be determined. (Fontana)

From a funding perspective, the further out the better with the other projects and the five-year capital projects we have such as the bid for fire station # 2. (Derian)

How do we make an open ended commitment to \$1.2 million for something that will happen three years out? Can we commit a future board with a non-contractual project? What do we do if they do not do it? If the bid comes in higher, what do we do? We want to make sure we do not contract for something open ended. I agree with public safety and tourism. It is dangerous on a bike out there. (Grant)

We do not know what DOT is asking us to sign or if they are asking our approval to go forward. (McDermon)

DOT does not want to go through with CAMA application and design without a commitment from the Town. (Fontana)

Consensus – Alderman Fontana to reach out to DOT contact to obtain what form of commitment is required such as a resolution, Memorandum of Understanding, Memorandum of Agreement and then work with the manager and attorney.

Attorney Edes stated he expects DOT will want a resolution of intent. It should state a 'not to exceed' amount.

Manager Derian said once a form of commitment is obtained, the attorney and I can place it on the agenda.

Mayor Pro Tem Benson said to put this in perspective, the multi-use path study in 2016 that was projected to cost \$7 million was mostly cost to get across the wetland areas parallel to the bridges. With building the fire station and two fire trucks to buy, would it be anywhere in the next decade when we would have the money in the Capital Projects fund for this? Also there was a lot of resistance in the north end for the amount of right of way that would be taken from people's yards for this. The sooner we can get bike lanes the safer New River Inlet Road will be.

B. Beach, Inlet, Sound Advisory Committee (BISAC)

Mayor Pro Tem Benson said the committee nominated BISAC member Larry Strother as Chair of the committee and asked the Board to appoint him.

Motion – Alderman Grant motioned to appoint BISAC member Larry Strother as Chair of the committee; seconded by Alderman Leonard; and unanimously approved.

C. BISAC Topsail Island Shoreline Protection Commission (TISPC)

Mayor Pro Tem Benson explained the TISPC charter calls for membership of one elected official, the member of the beach protection committee and one at-large member. As the Town has not formerly had a beach protection committee, an elected official held that position. The BISAC committee recommends nominating Chair-elect Strother as the TISPC representative from the committee.

Motion – Alderman Grant motioned to appoint BISAC Chair Strother as the representative to RISPC from the beach protection committee for the Town; seconded by Alderman Pletl; unanimously approved.

D – North Carolina Beach, Inlet, Waterway Association (NCBIWA) Manager Derian asked if there was a consensus on who is attending the conference? Historically the Town has always done a gold sponsorship. You could make a motion to move forward with the level of sponsorship based on number of attendees.

Motion —Alderman Leonard motioned to provide the level of sponsorship dependent on number of attendees and to let the manager make that call; seconded by Alderman Pletl; unanimously approved.

Attorney Edes stated categories are:

- Bronze \$350 -one attendee
- Silver \$1000 two attendees
- Gold \$1500 three attendees

Mayor Pro Tem Benson said in the past it has always been this Board, but we need to be cognizant of the fact members of the BISAC may want to attend or at least the Chair.

Open Forum

- 1. Jeff Myer of New River Inlet Road thanked Mayor Pro Tem Benson for allowing him to attend the BISAC meeting. It was very interesting. It sounds like the majority of sand is going from building 6 south. Will that not qualify the sand in front of the Reef as an engineered beach? Is it correct that if it is not an engineered beach, it will not be eligible for FEMA funds in the future if there is a hurricane?
- 2. Mr. Hubert, 2264 unit 105, stated the bike path sounds wonderful. Is there any way to get sloping drainage. Can we work with DOT on this?

Motion – Alderman Leonard motioned to go into Closed Session at 1:12 pm as per NCGS 143-318.11(5) attorney client and item (6) for a personnel matter; seconded by Alderman Fontana; unanimously approved.

The Board returned to Open Session at 2:03 pm.

Adjournment

Motion – Alderman Pletl motioned to adjourn at 2:04 pm; seconded by Mayor Pro Tem Benson; unanimously approved.

Loonn Mallorman	Marion
Joann McDermon,	IVIAYUI

ATTEST: Nancy Avery, Interim Town Clerk



BOARD OF ALDERMEN MEMORANDOM

TO: MAYOR MCDERMON AND ALDERMEN

FROM: Caitlin Elliott, Finance Officer

SUBJECT: Monthly Financial Report

DATE: March 29, 2023

The following events occurred during the month of March of 2023 in the Finance Department:

- We had a successful first budget workshop in March! A big thank you to
 department heads and the Board for making this first round go so smoothly.
 Finance is now working to compile all of the feedback from that first workshop,
 along with other discussed information, for the second workshop in April.
- The Town received \$51,799.92 from FEMA for a Category B project from Hurricane Ian. These monies covered expenses and costs for emergency work before, during and after the storm. We are still waiting for our receipt of an additional \$2,590 for a Category Z project, also from Ian, which covers administrative costs spent on this project and should hopefully receive that in the next few weeks.
- We received our annual mowing reimbursement from North Carolina Department of Transportation for \$8,395.67.
- The Town collected \$53,551.57 in interest within the North Carolina Capital Management Trust account in February.
- The Town received the awarded \$150,000 from Onslow County for the Tourism Grant funding. These monies go toward offsetting the Town's cost for the Special Obligation Bond payment for the restructuring of the USDA loan.

- A Budget to Actual report is contained in this month's packet as well as a graph for the fiscal year. A separate Budget to Actual report is provided for Fund 31, the Capital Project Fund for the beach renourishment project.
- We received \$22,896 in paid parking revenues for the month of February. Again, the majority of revenues were made up of annual passes. For comparison, February of 2023 we collected \$26,322.
- We have received \$179,419.10 from Onslow County for property taxes, which is in the process of being deposited. As a reminder, the budget reflects a 90% collection rate, totaling \$6,084,027 in revenues, being divided between three funds. To date, we have received \$6,668,157 in property taxes, equating to approximately 98.64% collection rate.
- February's Motor Vehicle taxes have been received in the amount of \$5,503.57.
- We have processed approximately \$1,581,575 in accounts payable this month. The check register is enclosed for review. Please be aware that there is one remaining check run for this month yet to be processed.
- During the month of March, we have received \$69,881 for Occupancy Taxes from short-term rentals during February. The detailed report is provided. Last year during the same time frame we received \$46,982, for comparison. Please note that we have already exceeded our projected figure for Occupancy Taxes in the Budget to Actual report, Fund 30 revenues.
- Lastly, we received \$315,515.74 for Sales and Use Tax, for collections during February. Last year, for revenue comparison, we collected \$259,701.09 for the same period. We also received the Utility Franchise Tax for \$75,770.34, which we receive quarterly.

If anyone has any questions, concerns, or needs additional information, please do not hesitate to ask!

Respectfully submitted,

CaitOin Ellyth

Caitlin Elliott
Finance Officer

NORTH TOPSAIL BEACH 3/29/2023 1:20:34 PM

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10 GENERAL FUND						
Description	Budget	Encumbrance	MTD	YTD	Variance F	Percent
Revenues						
10-301-00 AD VALOREM TAX - Current Year	3,678,714	0.00	0.00	3,920,391.80	241,677.80	107%
10-301-01 AD VALOREM TAX - Prior Years	50,000	0.00	0.00	(15,706.45)	(65,706.45)	-31%
10-301-02 AD VALOREM TAX - MOTV	70,000	0.00	0.00	61,373.75	(8,626.25)	88%
10-317-00 AD VALOREM TAX Penalties	3,000	0.00	0.00	1,396.30	(1,603.70)	47%
10-317-01 COUNTY GRANT FUNDING	10,000	0.00	0.00	2,701.75	(7,298.25)	27%
10-329-00 INTEREST	15,000	0.00	0.00	203,319.25	188,319.25	1355%
10-335-00 MISCELLANEOUS	5,000	0.00	0.00	15,007.10	10,007.10	300%
10-335-01 MEETING ROOM	500	0.00	0.00	0.00	(500.00)	
10-336-06 DONATIONS-BEAUTIFICATION	0	0.00	0.00	4,200.00	4,200.00	
10-336-07 SALE OF TOWN MERCHANDISE	5,000	0.00	0.00	0.00	(5,000.00)	
10-337-00 UTILTIES FRANCHISE TAX	330,000	0.00	0.00	254,537.79	(75,462.21)	77%
10-341-00 BEER & WINE TAX	3,400	0.00	0.00	30.00	(3,370.00)	1%
10-343-00 POWELL BILL ALLOCATIONS	25,000	0.00	0.00	34,116.54	9,116.54	136%
10-345-00 LOCAL OPTION SALES TAX	1,864,500	0.00	0.00	1,899,251.71	34,751.71	102%
10-347-02 SOLID WASTE DISP TAX	750	0.00	0.00	605.14	(144.86)	81%
10-350-00 RECREATION -RENTAL FEES	1,500	0.00	0.00	1,925.00	425.00	128%
10-350-01 PAID PARKING REVENUE	182,500	0.00	0.00	99,374.39	(83,125.61)	54%
10-351-01 OFFICER CITATIONS & COURT	5,000	0.00	0.00	1,812.90	(3,187.10)	36%
10-352-01 FIRE FINES & VIOLATIONS	2,000	0.00	0.00	0.00	(2,000.00)	
10-352-02 PARKING/CODE ENFORCEMENT FINES	20,000	0.00	0.00	1,200.00	(18,800.00)	6%
10-352-03 PLANNING DEPT. FEES	6,000	0.00	0.00	0.00	(6,000.00)	
10-355-00 BUILDING PERMITS	85,000	0.00	0.00	81,714.15	(3,285.85)	96%
10-355-01 MECHANICAL PERMITS	15,000	0.00	0.00	6,590.00	(8,410.00)	44%
10-355-02 ELECTRICAL PERMITS	18,000	0.00	0.00	13,160.00	(4,840.00)	73%
10-355-03 PLUMBING PERMITS	2,500	0.00	0.00	2,240.00	(260.00)	90%
10-355-04 INSULATION PERMITS	500	0.00	0.00	70.00	(430.00)	14%
10-355-05 HOMEOWNERS RECOVERY FEE	300	0.00	0.00	193.00	(107.00)	64%

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10 GENERAL FUND Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
<u> </u>						
10-355-06 TECHNOLOGY FEE	7,500	0.00	0.00	5,542.72	(1,957.28)	
10-355-07 REINSPECTION FEE/FINES	3,000	0.00	0.00	950.00	(2,050.00)	
10-357-08 ZONING PERMITS	20,000	0.00	0.00	22,175.00	2,175.00	
10-359-00 REFUSE COLLECTION FEES	514,524	0.00	0.00	380,213.34	(134,311.02)	
10-359-50 VACANT LOT SWF	10,000	0.00	0.00	150.00	(9,850.00)	
10-359-51 LOST CART REPLACEMENT	2,000	0.00	0.00	320.00	(1,680.00)	
10-359-52 ADD'L CART RECYCLING	2,500	0.00	0.00	480.00	(2,020.00)	
10-367-01 SALES TAX REFUNDS	20,000	0.00	0.00	24,233.92	4,233.92	
10-368-01 GRASS MOWING REIMB	8,396	0.00	0.00	8,395.67	(0.33)	
10-368-02 GRANT FUNDS	57,400	0.00	0.00	0.00	(57,400.00)	
10-382-00 SALE OF LESO ASSETS	5,000	0.00	0.00	3,551.00	(1,449.00)	71%
10-383-00 SALE OF FIXED ASSETS	20,000	0.00	0.00	12,795.00	(7,205.00)) 64%
Revenues Totals:	7,069,484	0.00	0.00	7,048,310.77	(21,173.59)) 100%
Expenses						
10-410-02 SALARIES	36,000	0.00	0.00	25,000.00	11,000.00	69%
10-410-05 FICA (7.65%)	2,754	0.00	0.00	1,912.50	841.50	69%
10-410-14 TRAVEL & TRAINING	2,000	0.00	0.00	225.00	1,775.00) 11%
10-410-33 DEPARTMENTAL SUPPLIES	1,500	0.00	0.00	829.78	670.22	2 55%
10-410-42 CHARTER CODES SERVICE	5,000	0.00	0.00	0.00	5,000.00)
10-410-43 AUDITOR FEES	15,500	0.00	0.00	9,375.00	6,125.00	60%
10-410-45 TAX COLLECTION FEES	62,000	0.00	0.00	59,071.39	2,928.61	95%
10-410-47 PROFESSIONAL SERVICES	100,000	0.00	0.00	34,171.82	65,828.18	34%
10-410-50 DONATIONS OTHER AGENCIES	6,000	0.00	0.00	3,500.00	2,500.00	58%
10-410-53 DUES & SUBSCRIPTIONS	2,750	0.00	0.00	3,354.70	(604.70)) 122%
10-410-57 MISCELLANEOUS	500	0.00	0.00	84.97	415.03	3 17%
10-410-58 TAX REFUNDS	2,500	0.00	0.00	362.79	2,137.21	15%
10-410-95 BOARD STIPEND	3,600	0.00	0.00	2,300.00	1,300.00	64%
GOVERNING BODY Totals:	240,104	0.00	0.00	140,187.95	99,916.05	5 58%
<u>10-420-02 SALARI</u> ES	397,000	0.00	0.00	272,996.50	124,003.50	

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10 GENERAL FUND						
Description	Budget	Encumbrance	MTD	YTD	Variance F	Percent
10-420-05 FICA (7.65%)	30,371	0.00	0.00	20,820.85	9,549.65	69%
10-420-06 GROUP INSURANCE	42,250	0.00	0.00	29,271.94	12,978.06	69%
10-420-07 ORBIT RETIREMENT (12.23%)	48,553	0.00	0.00	33,291.67	15,261.43	69%
10-420-08 401K (3%)	11,910	0.00	0.00	7,478.98	4,431.02	63%
10-420-09 TOWN INSURANCE HRA	30,000	0.00	0.00	20,946.21	9,053.79	70%
10-420-10 EMPLOYEE TRAINING	6,000	0.00	0.00	246.00	5,754.00	4%
10-420-11 POSTAGE	2,500	0.00	0.00	497.40	2,002.60	20%
10-420-12 MANAGER EXPENSE ACCT	1,000	0.00	0.00	0.00	1,000.00	
10-420-13 TUITION REIMBURSEMENT	2,500	0.00	0.00	0.00	2,500.00	
10-420-15 BANK CHARGES	2,500	0.00	0.00	514.53	1,985.47	21%
10-420-16 M & R EQUIPMENT	500	0.00	0.00	0.00	500.00	
10-420-17 M & R VECHICLE	1,500	0.00	0.00	52.24	1,447.76	3%
10-420-18 CONSUMABLES	4,000	0.00	0.00	3,710.55	289.45	93%
10-420-26 ADVERTISING	1,500	0.00	0.00	0.00	1,500.00	
10-420-31 GAS, OIL & TIRES	2,000	0.00	0.00	946.26	1,053.74	47%
10-420-33 DEPARTMENT SUPPLIES	6,000	0.00	0.00	4,917.46	1,082.54	82%
10-420-34 TOWN APPAREL & MERCH EXPENSE	3,000	0.00	0.00	3,831.44	(831.44)	128%
10-420-35 IT EQUIPMENT & SERVICES	6,500	0.00	0.00	8,955.06	(2,455.06)	138%
10-420-45 CONTRACTED SERVICES	26,200	0.00	0.00	36,854.50	(10,654.50)	141%
10-420-53 DUES & SUBSCRIPTIONS	8,000	0.00	0.00	10,572.00	(2,572.00)	132%
10-420-57 MISCELLANEOUS	500	0.00	0.00	278.40	221.60	56%
10-420-58 EMPLOYEE ENGAGEMENT	10,000	0.00	0.00	807.00	9,193.00	8%
10-420-74 CAPITAL OUTLAY	16,000	0.00	0.00	13,559.19	2,440.81	85%
10-420-75 DEBT SERVICE	0	0.00	0.00	311.68	(311.68)	
10-420-76 EQUIPMENT LEASE PAYMENTS	27,500	0.00	0.00	23,666.60	3,833.40	86%
ADMINISTRATION Totals:	687,784	0.00	0.00	494,526.46	193,257.14	72%
10-490-02 SALARIES	92,500	0.00	0.00	71,296.26	21,203.74	77%
10-490-03 PART-TIME SALARIES	15,500	0.00	0.00	10,005.68	5,494.32	65%

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10 GENERAL FUND						
Description	Budget	Encumbrance	MTD	YTD	Variance F	Percent
10-490-05 FICA (7.65%)	8,262	0.00	0.00	6,219.65	2,042.35	75%
10-490-06 GROUP INSURANCE	8,500	0.00	0.00	6,251.13	2,248.87	74%
10-490-07 ORBIT RETIREMENT (12.23%)	11,313	0.00	0.00	8,695.19	2,617.56	77%
10-490-08 401K (3%)	2,775	0.00	0.00	2,122.33	652.67	76%
10-490-10 EMPLOYEE TRAINING	3,000	0.00	0.00	251.10	2,748.90	8%
10-490-16 M & R EQUIPMENT	500	0.00	0.00	0.00	500.00	
10-490-17 M & R VEHICLES	1,000	0.00	0.00	991.70	8.30	99%
10-490-31 GAS, OIL, & TIRES	1,000	0.00	0.00	1,420.73	(420.73)	142%
10-490-45 CONTRACTED SERVICES	6,000	0.00	0.00	5,836.19	163.81	97%
10-490-53 DUES & SUBSCRIPTIONS	1,650	0.00	0.00	295.00	1,355.00	18%
10-490-57 MISCELLANEOUS	250	0.00	0.00	0.00	250.00	
10-490-58 CRS FLOOD ACTIVITY	1,400	0.00	0.00	0.00	1,400.00	
PLANNING/ZONING/CAMA Totals:	153,650	0.00	0.00	113,384.96	40,264.79	74%
10-491-02 SALARIES	135,500	0.00	0.00	107,423.06	28,076.94	79%
10-491-05 FICA (7.65%)	10,366	0.00	0.00	8,099.71	2,266.04	78%
10-491-06 GROUP INSURANCE	17,000	0.00	0.00	12,502.26	4,497.74	74%
10-491-07 ORBIT RETIREMENT (12.23%)	16,572	0.00	0.00	12,844.05	3,727.60	78%
10-491-08 401K (3%)	4,065	0.00	0.00	3,138.58	926.42	77%
10-491-10 EMPLOYEE TRAINING	4,500	0.00	0.00	3,197.89	1,302.11	71%
10-491-17 M & R VEHICLES	1,200	0.00	0.00	30.99	1,169.01	3%
10-491-31 GAS, OIL & TIRES	3,000	0.00	0.00	1,469.21	1,530.79	49%
10-491-33 DEPARTMENTAL SUPPLIES	1,050	0.00	0.00	594.17	455.83	57%
10-491-45 CONTRACTED SERVICES	10,000	0.00	0.00	5,836.18	4,163.82	58%
10-491-53 DUES & SUBSCRIPTIONS	1,555	0.00	0.00	280.00	1,275.00	18%
10-491-54 DEMOLITION	135,000	0.00	0.00	0.00	135,000.00	
10-491-57 MISCELLANEOUS	500	0.00	0.00	0.00	500.00	
10-491-75 DEBT SERVICE	10,651	0.00	0.00	9,067.41	1,583.59	85%
INSPECTIONS Totals:	350,958	0.00	0.00	164,483.51	186,474.89	47%
10-500-11 PHONES	30,000	0.00	0.00	20,092.16	9,907.84	67%

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10 GENERAL FUND						
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-500-13 UTILITIES	50,000	0.00	0.00	28,062.39	21,937.61	I 56%
10-500-15 M & R BUILDINGS/GROUNDS	47,000	0.00	0.00	46,318.33	681.67	7 99%
10-500-17 LANDSCAPING EXPENSE	7,750	0.00	0.00	1,432.81	6,317.19	18%
10-500-33 BUILDING SUPPLIES	6,500	0.00	0.00	978.29	5,521.71	I 15%
10-500-35 FURNITURE	7,500	0.00	0.00	1,010.40	6,489.60	13%
10-500-43 CLEANING SERVICES	7,000	0.00	0.00	4,500.00	2,500.00	64%
10-500-45 PEST CONTROL	1,500	0.00	0.00	952.00	548.00	63%
10-500-57 TOWN SIGN M & R	5,000	0.00	0.00	4,214.00	786.00	84%
10-500-58 WEB EOC SERVICE	1,500	0.00	0.00	1,125.00	375.00	75%
10-500-74 CAPITAL OUTLAY	350,000	94,131.30	0.00	6,691.12	249,177.58	3 29%
PUBLIC BLDGS Totals:	513,750	94,131.30	0.00	115,376.50	304,242.20	41%
10-501-09 WORKER'S COMPENSATION	55,000	0.00	0.00	47,383.31	7,616.69	86%
10-501-13 PROPERTY LIABILITY & BONDS	129,000	0.00	0.00	111,442.89	17,557.11	l 86%
10-501-17 VFIS INSURANCE	22,500	0.00	0.00	22,400.00	100.00	100%
10-501-53 CYBER INSURANCE	26,000	0.00	0.00	13,626.78	12,373.22	2 52%
10-501-54 FLOOD INSURANCE	45,000	0.00	0.00	2,943.00	42,057.00	7%
INSURANCE Totals:	277,500	0.00	0.00	197,795.98	79,704.02	2 71%
10-509-02 PSA SALARY	15,905	0.00	0.00	12,233.40	3,671.60	77%
10-509-05 FICA (7.65%)	1,220	0.00	0.00	935.80	284.20	77%
PSA - RETIRED POLICE Totals: OFFICERS	17,125	0.00	0.00	13,169.20	3,955.80	77%
10-510-02 SALARIES	788,610	0.00	0.00	537,106.00	251,504.00	68%
10-510-03 PART-TIME SALARIES	5,000	0.00	0.00	8,298.81	(3,298.81)) 166%
10-510-04 OVERTIME	35,000	0.00	0.00	19,760.89	15,239.11	I 56%
10-510-05 FICA (7.65%)	65,178	0.00	0.00	42,631.57	22,546.43	65%
10-510-06 GROUP INSURANCE	111,000	0.00	0.00	72,630.84	38,369.16	65%
10-510-07 ORBIT RETIREMENT (13.04%)	103,200	0.00	0.00	71,839.77	31,360.23	3 70%
10-510-08 401K (5%)	38,000	0.00	0.00	26,540.70	11,459.30	70%
10-510-09 BEACH PATROL EXPENSE	15,000	0.00	0.00	384.00	14,616.00	3%

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10 GENERAL FUND						
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-510-10 EMPLOYEE TRAINING	10,000	0.00	0.00	5,238.74	4,761.26	52%
10-510-16 M & R EQUIPMENT	3,500	0.00	0.00	299.99	3,200.01	9%
10-510-17 M & R VEHICLES	11,000	0.00	0.00	6,400.79	4,599.21	58%
10-510-31 GAS,OIL & TIRES	55,000	0.00	0.00	37,986.15	17,013.85	69%
10-510-32 OFFICE SUPPLIES	1,000	0.00	0.00	296.73	703.27	30%
10-510-33 DEPARTMENTAL SUPPLIES	5,050	0.00	0.00	3,808.00	1,242.00	75%
10-510-36 UNIFORMS	12,000	0.00	0.00	3,568.30	8,431.70	30%
10-510-37 BALLISTIC VEST GRANT EXPENSE	4,570	0.00	0.00	0.00	4,570.00	
10-510-47 PROFESSIONAL SERVICES	4,160	0.00	0.00	556.00	3,604.00	13%
10-510-53 DUES & SUBSCRIPTIONS	21,671	0.00	0.00	6,393.48	15,277.52	30%
10-510-57 K-9 EXPENSES	2,000	0.00	0.00	893.26	1,106.74	45%
10-510-60 LESO PROGRAM	5,000	0.00	0.00	2,070.01	2,929.99	41%
10-510-73 NON-CAPITAL OUTLAY	26,290	16,353.05	0.00	6,766.09	3,170.86	88%
10-510-74 CAPITAL OUTLAY	75,000	12,540.91	0.00	154,568.38	(92,109.29)	223%
10-510-75 DEBT SERVICE	35,712	0.00	0.00	30,403.94	5,308.06	85%
10-510-76 TAXES & TITLES	2,250	0.00	0.00	2,118.97	131.03	94%
POLICE Totals:	1,435,191	28,893.96	0.00	1,040,561.41	365,735.63	75%
10-545-02 SALARIES	183,500	0.00	0.00	142,261.09	41,238.91	78%
10-545-03 PART-TIME SALARIES	43,000	0.00	0.00	9,930.05	33,069.95	23%
10-545-04 OVERTIME	2,000	0.00	0.00	3,793.78	(1,793.78)	190%
10-545-05 FICA (7.65%)	17,480	0.00	0.00	11,932.95	5,547.30	68%
10-545-06 GROUP INSURANCE	34,000	0.00	0.00	24,860.68	9,139.32	73%
10-545-07 ORBIT RETIREMENT (12.23%)	27,946	0.00	0.00	19,020.80	8,924.75	68%
10-545-08 401K (3%)	6,855	0.00	0.00	4,315.13	2,539.87	63%
10-545-14 EMPLOYEE TRAINING	2,500	0.00	0.00	28.16	2,471.84	1%
10-545-16 M & R EQUIPMENT	20,000	0.00	0.00	9,076.97	10,923.03	45%
10-545-17 M & R VEHICLES	15,000	0.00	0.00	8,191.91	6,808.09	55%
10-545-31 GAS, OIL & TIRES	20,000	0.00	0.00	16,135.06	3,864.94	81%

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10 GENERAL FUND						
Description	Budget	Encumbrance	MTD	YTD	Variance F	Percent
10-545-32 OFFICE SUPPLIES	500	0.00	0.00	0.00	500.00	
10-545-33 DEPARTMENTAL SUPPLIES & EQUIP	6,000	0.00	0.00	2,806.58	3,193.42	47%
10-545-34 MOSQUITO CONTROL EXPENSE	5,000	0.00	0.00	0.00	5,000.00	
10-545-36 UNIFORMS	1,500	0.00	0.00	615.95	884.05	41%
10-545-53 DUES & SUBSCRIPTIONS	0	0.00	0.00	32.08	(32.08)	
10-545-57 MISCELLANEOUS	100	0.00	0.00	1,156.68	(1,056.68)	1157%
10-545-74 CAPITAL OUTLAY	245,000	10,698.68	0.00	217,693.62	16,607.70	93%
10-545-75 DEBT SERVICE	11,053	0.00	0.00	9,409.58	1,643.42	85%
PUBLIC WORKS Totals:	641,434	10,698.68	0.00	481,261.07	149,474.05	77%
10-560-13 STREET LIGHT EXPENSE	30,000	0.00	0.00	16,984.87	13,015.13	57%
10-560-15 M & R PUBLIC PARKING	25,000	0.00	0.00	9,274.32	15,725.68	37%
10-560-33 DEPARTMENTAL SUPPLIES	4,000	0.00	0.00	1,064.82	2,935.18	27%
10-560-43 TOWN ENTRANCE SIGNS	2,000	0.00	0.00	0.00	2,000.00	
10-560-73 STREET PAVING & REPAIR	40,000	0.00	0.00	1,069.74	38,930.26	3%
10-560-74 CAPITAL OUTLAY	40,000	0.00	0.00	36,850.00	3,150.00	92%
STREETS Totals:	141,000	0.00	0.00	65,243.75	75,756.25	46%
10-580-45 SANITATION CONTRACTS	413,969	0.00	0.00	269,142.92	144,826.44	65%
10-580-46 TIPPING FEES	70,555	0.00	0.00	55,037.15	15,517.85	78%
10-580-47 RECYCLING	30,000	0.00	0.00	2,181.29	27,818.71	7%
SANITATION Totals:	514,524	0.00	0.00	326,361.36	188,163.00	63%
10-620-12 SNOWFLAKES	12,000	0.00	0.00	3,954.24	8,045.76	33%
10-620-14 PARK WELL	1,500	0.00	0.00	0.00	1,500.00	
10-620-15 PARK MAINTENANCE	40,000	0.00	0.00	21,715.14	18,284.86	54%
10-620-17 PARK LANDSCAPING	22,250	0.00	0.00	4,891.47	17,358.53	22%
10-620-18 M & R BIKE PATH	1,500	0.00	0.00	0.00	1,500.00	
10-620-27 SPECIAL EVENTS	40,000	0.00	0.00	36,849.68	3,150.32	92%
10-620-33 PARK SUPPLIES	3,500	0.00	0.00	1,488.85	2,011.15	43%
10-620-72 OCEAN CITY GRANT EXPENSE	10,000	0.00	0.00	5,403.50	4,596.50	54%

NORTH TOPSAIL BEACH

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RECREATION Totals:	130,750	0.00	0.00	74,302.88	56,447.12	57%
10-690-02 SALARIES	865,500	0.00	0.00	641,874.01	223,625.99	74%
10-690-03 VOL INCENTIVE PAY	2,500	0.00	0.00	0.00	2,500.00	
10-690-04 OVERTIME	40,000	0.00	0.00	31,607.91	8,392.09	79%
10-690-05 FICA (7.65%)	69,462	0.00	0.00	50,778.98	18,683.02	73%
10-690-06 GROUP INSURANCE	143,750	0.00	0.00	87,144.89	56,605.11	61%
10-690-07 ORBIT RETIREMENT (12.23%)	110,743	0.00	0.00	81,971.38	28,771.27	74%
10-690-08 401K (3%)	27,165	0.00	0.00	19,937.16	7,227.84	73%
10-690-10 EMPLOYEE TRAINING	5,000	0.00	0.00	2,978.99	2,021.01	60%
10-690-16 M & R EQUIPMENT	20,000	0.00	0.00	4,140.62	15,859.38	21%
10-690-17 M & R VEHICLES	17,500	0.00	0.00	17,361.57	138.43	99%
10-690-31 GAS, OIL & TIRES	20,000	0.00	0.00	13,877.05	6,122.95	69%
10-690-32 OFFICE SUPPLIES	1,500	0.00	0.00	691.20	808.80	46%
10-690-33 DEPARTMENTAL SUPPLIES	45,500	9,885.00	0.00	16,588.76	19,026.24	58%
10-690-34 FIRE FIGHTER PHYSICALS	6,000	0.00	0.00	0.00	6,000.00	
10-690-36 UNIFORMS	8,000	(2,581.00)	0.00	7,801.32	2,779.68	65%
10-690-53 DUES & SUBSCRIPTIONS	8,500	0.00	0.00	5,518.63	2,981.37	65%
10-690-57 MISCELLANEOUS	250	0.00	0.00	152.82	97.18	61%
10-690-73 COMUNICATIONS EQUIP	6,000	5,039.48	0.00	140.12	820.40	86%
10-690-74 CAPITAL OUTLAY	240,000	105,508.00	0.00	0.00	134,492.00	44%
FIRE DEPARTMENT Totals:	1,637,370	117,851.48	0.00	982,565.41	536,952.76	67%
10-695-91 PLANNING BOARD EXPENSE	1,000	0.00	0.00	0.00	1,000.00	
10-695-92 BOARD OF ADJUSTMENT EXPENSE	1,000	0.00	0.00	0.00	1,000.00	
COMMITTES Totals:	2,000	0.00	0.00	0.00	2,000.00	
10-720-10 BEACH LOBBIST CONTRACT	0	0.00	0.00	5,205.16	(5,205.16)	
BEACH REN. / DUNE STAB. Totals:	0	0.00	0.00	5,205.16	(5,205.16)	
10-999-01 CONTINGENCY	326,345	0.00	0.00	0.00	326,344.80	
CONTINGENCY Totals:	326,345	0.00	0.00	0.00	326,344.80	
Expenses Totals:	7,069,484	251,575.42	0.00	4,214,425.60	2,603,483.34	63%
10 GENERAL FUND Revenue	es Over/(Under)	Expenses:	0.00	2,833,885.17		
	, ,	-				

NORTH TOPSAIL BEACH 3/29/2023 1:20:34 PM

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12 CAPITAL IMPROVEMENT FUND							
Description	Вι	ıdget	Encumbrance	MTD	YTD	Variance I	Percent
Revenues							
12-301-00 AD VALOREM TAX (.07)	9	90,423	0.00	0.00	1,008,979.48	18,556.48	102%
12-383-00 SALE OF FIXED ASSETS	1	25,000	0.00	0.00	116,970.00	(8,030.00)	94%
Revenues	Totals: 1,1	15,423	0.00	0.00	1,125,949.48	10,526.48	101%
Expenses							
12-750-01 FIRE DEPARTMENT	4	24,467	0.00	0.00	165,989.35	258,477.65	39%
12-750-02 FIRE TRUCK	1	41,489	0.00	0.00	0.00	141,489.00	
12-750-11 FUTURE CAPITAL IMPROVEMENTS	5	49,467	0.00	0.00	0.00	549,467.00	
	Totals: 1,1	15,423	0.00	0.00	165,989.35	949,433.65	15%
Expenses	Totals: 1,1	15,423	0.00	0.00	165,989.35	949,433.65	15%
12 CAPITAL IMPROVEMENT FUND	Revenues Ove	r/(Under)	Expenses:	0.00	959,960.13		

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15 AMERICAN RESCUE PLAN FUNDING						
Description	Budget	Encumbrance	MTD	YTD	Variance Pe	ercent
Revenues						
15-305-00 AMERICAN RESCUE PLAN FUNDING	118,396	0.00	0.00	118,396.10	0.10	100%
Revenues Totals:	118,396	0.00	0.00	118,396.10	0.10	100%
Expenses						
15-790-00 AMERICAN RESCUE PLAN	118,396	0.00	0.00	0.00	118,396.00	
Totals:	118,396	0.00	0.00	0.00	118,396.00	
Expenses Totals:	118,396	0.00	0.00	0.00	118,396.00	
15 AMERICAN RESCUE PLAN Revenue FUNDING	es Over/(Under) Expenses:	0.00	118,396.10		

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30 SHORELINE PROTECTION						
Description	Budget	Encumbrance	MTD	YTD	Variance P	ercent
Revenues						
30-301-00 ACCOMMODATION TAX	1,500,000	0.00	0.00	2,007,401.82	507,401.82	134%
30-301-05 AD VALOREM TAX - Beach	1,414,890	0.00	0.00	1,559,366.62	144,476.62	110%
30-317-01 COUNTY GRANT FUNDING	150,000	0.00	0.00	150,000.00	0.00	100%
30-329-00 INTEREST INCOME	1,000	0.00	0.00	67,353.58	66,353.58	6735%
30-336-00 SEA OATS PROGRAM	25,000	0.00	0.00	0.00	(25,000.00)	
30-345-00 LOCAL OPTION SALES TAX	653,873	0.00	0.00	650,079.46	(3,793.54)	99%
30-350-01 PAID PARKING REVENUE	547,500	0.00	0.00	298,123.16	(249,376.84)	54%
30-383-02 SPECIAL ASSESSMENT	7,000	0.00	0.00	0.00	(7,000.00)	
Revenues Totals:	4,299,263	0.00	0.00	4,732,324.64	433,061.64	110%
Expenses						
30-710-08 LEASE PAYMENTS	48,000	0.00	0.00	36,900.00	11,100.00	77%
30-710-10 BEACH LOBBYIST CONTRACT	60,000	0.00	0.00	40,797.15	19,202.85	68%
30-710-12 BEACH/ACCESS MAINTENANCE	50,000	0.00	0.00	17,137.64	32,862.36	34%
30-710-14 BEACH MEETINGS / CONFERENCES	20,000	0.00	0.00	7,243.40	12,756.60	36%
30-710-15 M & R DUNE/CROSSWALK	8,000	0.00	0.00	0.00	8,000.00	
30-710-45 CONTRACTED SERVICES	10,000	0.00	0.00	160.00	9,840.00	2%
30-710-59 SEA OATS PROGRAM	50,000	0.00	0.00	44,250.00	5,750.00	89%
Totals:	246,000	0.00	0.00	146,488.19	99,511.81	60%
30-720-07 Harden Structure Permit/Design	280,000	0.00	0.00	80,549.00	199,451.00	29%
30-720-08 CONTRACTS, PLANS, SPECS	134,000	0.00	0.00	102,155.03	31,844.97	76%
30-720-18 OTHER CONTRACTS & PLANS	60,000	0.00	0.00	41,800.00	18,200.00	70%
30-720-50 2022B SOB PAYMENT	2,030,484	0.00	0.00	1,933,363.03	97,120.97	95%
30-720-57 2022C FEMA SOB FEES	0	0.00	0.00	111,494.89	(111,494.89)	
30-720-58 2022A FEMA SOB FEES	0	0.00	0.00	133,200.00	(133,200.00)	
30-720-59 2022B USDA SOB FEES	0	0.00	0.00	35,059.09	(35,059.09)	
30-720-60 30 YEAR BEACH PLAN	30,000	0.00	0.00	0.00	30,000.00	
30-720-64 Sandbag Repair Project	200,000	0.00	0.00	0.00	200,000.00	

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30 SHORELINE PROTECTION							
Description		Budget	Encumbrance	MTD	YTD	Variance	Percent
30-720-68 Future Projects Fund		1,318,779	0.00	0.00	0.00	1,318,779.00	0
BEACH REN. / DUNE STAB.	Totals:	4,053,263	0.00	0.00	2,437,621.04	1,615,641.96	6 60%
Expenses	Totals:	4,299,263	0.00	0.00	2,584,109.23	1,715,153.77	7 60%
30 SHORELINE PROTECTION	Revenue	es Over/(Under)	Expenses:	0.00	2,148,215.41		

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31 CAPITAL PROJECT BEACH MAINTENAN	NCE					
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
Revenues						
31-330-00 LOAN PROCEEDS	0	0.00	0.00	4,110,678.96	4,110,678.96	6
31-348-08 FEMA REIMBURSEMENT	9,000,000	0.00	0.00	3,838,292.60	(5,161,707.40)	43%
Revenues Totals	s: 9,000,000	0.00	0.00	7,948,971.56	(1,051,028.44)	88%
Expenses						
31-450-01 ENGINEERING & CONSTRUCTION PHASE SUPPORT	9,000	0.00	0.00	3,996.00	5,004.00	44%
31-450-02 CONSTRUCTION MANAGEMEN & ADMINISTRATION	Τ 210,000	0.00	0.00	277,063.25	(67,063.25)	132%
31-450-03 LABORATORY ANALYSIS	44,400	0.00	0.00	3,515.00	40,885.00	8%
31-450-04 REGULATORY COORDINATION & CLOSEOUT	10,000	0.00	0.00	3,102.50	6,897.50	31%
31-450-05 MOBILIZATION & DEMOBILIZATION	180,000	0.00	0.00	180,000.00	0.00	100%
31-450-06 HAUL & PLACEMENT OF BEACH FILL	8,378,110	0.00	0.00	7,884,814.99	493,295.01	94%
31-450-07 PAYMENT & PERFORMANCE BONDS	45,000	0.00	0.00	45,000.00	0.00	100%
31-450-08 PROFESSIONAL FEES	123,490	0.00	0.00	562,435.00	(438,945.00)	455%
31-450-09 TRANCHE 2 CONSTRUCTION	0	0.00	0.00	91,595.01	(91,595.01)	
31-450-10 TRANCHE 2 ENGINEERING	0	0.00	0.00	3,230.00	(3,230.00)	
31-450-11 TRANCHE 2 CONTINGENCY	0	0.00	0.00	595.00	(595.00))
Totals	s: 9,000,000	0.00	0.00	9,055,346.75	(55,346.75)	101%
Expenses Totals	s: 9,000,000	0.00	0.00	9,055,346.75	(55,346.75)	101%
31 CAPITAL PROJECT BEACH Rev	enues Over/(Under	Expenses:	0.00	(1,106,375.19)		

GL Account History Summary

NORTH TOPSAIL BEACH

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Account Range: 30-301-00 ACCOMMODATION TAX - 30-301-00 ACCOMMODATION TAX

Date Range: 3/1/2023 - 3/29/2023

GL Acco	unt - 30-301-00 ACC	OMMODATION T	'AX			
Date	De	scription	Source	Debits	Credits	Date
Fiscal Peri	od - FY 22-23		Beg Balance	\$0.00	\$3,878,750.30	
03/07/2023	OCC TAX		GL GJ	\$0.00	\$657.21	03/09/2023
03/08/2023	OCC TAX		GL GJ	\$0.00	\$59.00	03/09/2023
03/10/2023	OCC TAX		GL GJ	\$0.00	\$456.05	03/17/2023
03/16/2023	OCC TAX		GL GJ	\$0.00	\$1,349.82	03/17/2023
03/17/2023	OCC TAX		GL GJ	\$0.00	\$2,524.21	03/21/2023
03/20/2023	OCC TAX		GL GJ	\$0.00	\$60,681.02	03/22/2023
03/21/2023	OCC TAX		GL GJ	\$0.00	\$86.47	03/22/2023
03/22/2023	OCC TAX		GL GJ	\$0.00	\$4,067.02	03/24/2023
			Transaction Totals	\$0.00	\$69,880.80	
**			End Balance	\$0.00	\$69,880.80	**

Check Listing

Date From: 3/1/2023 Date To: 3/29/2023

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZOCKLEIN & ASSOCIATES

NORTH TOPSAIL BEACH

03/29/2023 01:06 PM Page: 1 of 2 Date Amount Check Number Bank Vendor 46824 1 ALLISON TUCKER 03/02/2023 \$75.00 46825 1 **BFPE INTERNATIONAL** 03/02/2023 \$1,183.40 46826 1 **COLONIAL LIFE** 03/02/2023 \$1,077.16 46827 1 NC STATE BUREAU 03/02/2023 \$152.00 46828 1 ONSLOW COUNTY SOLID WASTE DEPT 03/02/2023 \$687.65 46829 ONSLOW FIRE PROTECTION 03/02/2023 \$50.57 1 46830 **VERIZON WIRELESS** \$809.10 1 03/02/2023 46831 1 VILLAGE HARDWARE 03/02/2023 \$10.13 46832 1 AMERICAN UNIFORM 03/09/2023 \$1,218.52 46833 APPLIED TECHNOLOGY & MNGMT 03/09/2023 1 \$18,444.85 46834 BECKER MORGAN GROUP INC 1 03/09/2023 \$8,068.45 46835 1 BLACKWATER BAND, INC 03/09/2023 \$15,000.00 03/09/2023 46836 CHARTER COMMUNICATIONS 1 \$824.13 46837 1 CIVICPLUS LLC 03/09/2023 \$2,400.00 46838 CROSSLEY MCINTOSH COLLIER 1 03/09/2023 \$2,047.16 46839 1 **GFL ENVIRONMENTAL** 03/09/2023 \$33,342.51 46840 1 GLASS TINTING BY SPF 03/09/2023 \$213.50 46841 HERC RENTALS 03/09/2023 1 \$1,236.06 46842 1 ILDERTON CHRYSLER DODGE 03/09/2023 \$71,996.00 46843 JONES ONSLOW ELECTRIC COMPANY 03/09/2023 1 \$3,560.20 LOWE'S HOME CENTERS 46844 1 03/09/2023 \$2,969.25 46845 NANCY ANN AVERY 1 03/09/2023 \$3,035.00 46846 1 NAPA FOUR CORNERS 03/09/2023 \$47.93 46847 1 NC INTERLOCAL RISK MGMT AGENCY 03/09/2023 \$64.58 46848 1 O'REILLY AUTOMOTIVE INC. 03/09/2023 \$916.39 ONSLOW WATER & SEWER AUTHORITY 46849 1 03/09/2023 \$212.69 46850 1 PEACHY CLEAN 03/09/2023 \$250.00 46851 1 SNEADS FERRY OIL & LP GAS 03/09/2023 \$612.53 46852 TI COASTAL SERVICES, INC. 03/09/2023 \$75,115.00 1 46856 1 TOWN OF SURF CITY 03/09/2023 \$5,205.16 46857 1 TOWN OF TOPSAIL BEACH 03/09/2023 \$90.00 VOIDED 1 WELLS INSURANCE 03/09/2023 \$96r

Check Listing

Date From: 3/1/2023 Date To: 3/29/2023

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZOCKLEIN & ASSOCIATES

NORTH TOPSAIL BEACH 03/29/2023 01:06 PM

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Check Number	Bank	Vendor	Date	Amount
46859	1	NC DEPARTMENT OF NATURAL RESOURCES	03/13/2023	\$100.00
46860	1	BALLAST POINT BUILDING COMPANY INC.	03/16/2023	\$29,797.47
46861	1	CM MITCHELL CONSTRUCTION	03/16/2023	\$77,095.01
46862	1	CRAWFORD DOOR SYSTEMS INC	03/16/2023	\$501.83
46863	1	DODSON PEST CONTROL	03/16/2023	\$119.00
46864	1	ENDURANT SPORTS LLC	03/16/2023	\$4,725.00
46865	1	MIKE PICARDI	03/16/2023	\$28.16
46866	1	NANCY ANN AVERY	03/16/2023	\$316.66
46867	1	ONSLOW COUNTY TAX COLLECTOR	03/16/2023	\$876.14
46868	1	S.T. WOOTEN CORPORATION	03/16/2023	\$1,180,819.22
46869	1	STAPLES CREDIT PLAN	03/16/2023	\$54.55
46870	1	T-N-T ENTERPRISES	03/16/2023	\$1,673.80
46871	1	TOPSAIL TROLLEY LLC	03/16/2023	\$775.00
46872	1	TRUIST BANK	03/16/2023	\$9,552.28
46873	1	AT&T MOBILITY	03/23/2023	\$669.14
46874	1	FIRST CITIZENS BANK CC	03/23/2023	\$6,065.26
46875	1	GLASS TINTING BY SPF	03/23/2023	\$640.50
46876	1	GREATAMERICA FINANCIAL SERVS	03/23/2023	\$915.60
46877	1	MAVEN ADVANTAGE	03/23/2023	\$6,691.12
46878	1	PARAMOUNTE ENGINEERING INC	03/23/2023	\$4,000.00
46879	1	PEACHY CLEAN	03/23/2023	\$250.00
46880	1	PLURIS, LLC	03/23/2023	\$225.83
46881	1	RLI SURETY	03/23/2023	\$175.00
46882	1	Springer Eubank	03/23/2023	\$2,953.44
46883	1	VERIZON WIRELESS	03/23/2023	\$767.95
57	Che	cks Totaling -		\$1,581,664.88

Totals By Fund

	,			
		Checks	Voids	Total
10		\$213,312.95	\$90.00	\$213,222.95
12		\$12,168.45		\$12,168.45
30		\$13,321.00		\$13,321.00
31		\$1,342,862.48		\$1,342,862.48
	Totals:	\$1,581,664.88	\$90.00	\$1,581,574.88

Town of North Topsail Beach Fire Department

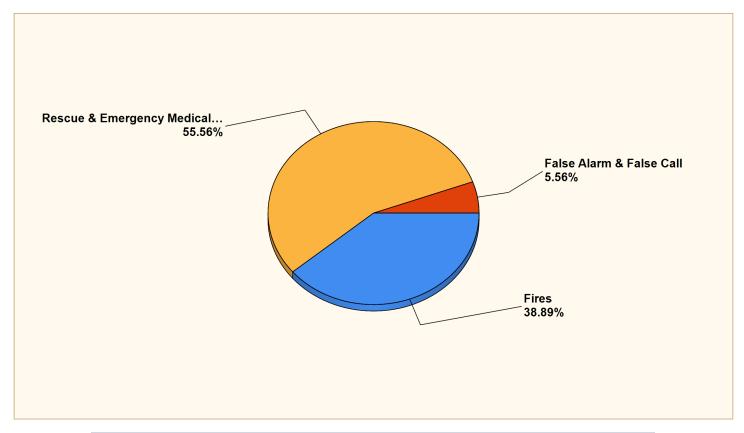
North Topsail Beach, NC

This report was generated on 3/23/2023 11:27:05 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/23/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	38.89%
Rescue & Emergency Medical Service	10	55.56%
False Alarm & False Call	1	5.56%
TOTAL	18	100%

Detailed Breakdown by Incident Type					
INCIDENT TYPE	# INCIDENTS	% of TOTAL			
111 - Building fire	2	11.11%			
141 - Forest, woods or wildland fire	5	27.78%			
311 - Medical assist, assist EMS crew	7	38.89%			
322 - Motor vehicle accident with injuries	1	5.56%			
352 - Extrication of victim(s) from vehicle	1	5.56%			
365 - Watercraft rescue	1	5.56%			
745 - Alarm system activation, no fire - unintentional	1	5.56%			
TOTAL INCIDENTS:	18	100%			

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



∠ Permits Issued List

From Date: 02/21/2023
To Date: 03/21/2023

Permit Type	Sub Type	Permit#	Address	Issue Date	Permit Fee
Addition Permit	Single Family	AP22- 000004	3542 ISLAND DR	03/20/2023	500.00
Addition Permit	Single Family	AP22- 000005	4 BERMUDA LANDING PL	03/20/2023	425.00
Addition Permit Total	Single Family Total			2	925.00
Addition Permit Total				2	925.00
Application for Appeal	Application for Appeal	AA23- 000001	340 TOPSAIL RD	03/17/2023	500.00
Application for Appeal	Application for Appeal	AA23- 000002	274 SEA SHORE DR	02/28/2023	500.00
Application for Appeal Total	Application for Appeal Total			2	1,000.00
Application for Appeal Total				2	1,000.00
Beach Access Application	Beach Access Application	BAA23- 000009	1330 NEW RIVER INLET RD	03/07/2023	200.00
Beach Access Application	Beach Access Application	BAA23- 000006	NEW RIVER INLET RD Across from 1731	03/06/2023	75.00
Beach Access Application Total	Beach Access Application Total			2	275.00
Beach Access Application Total				2	275.00
Contractor Change Request	Contractor Change Request	CCR23- 000024	611 OCEAN DR	03/09/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000029	3858 ISLAND DR	03/16/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000012	44 PORPOISE PL	03/01/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000009	44 PORPOISE PL	03/01/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000023	3635 ISLAND DR	03/06/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000021	3635 ISLAND DR	03/06/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000022	3635 ISLAND DR	03/06/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000016	402 NEW RIVER INLET RD	02/28/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000017	2330 REEVES ST	03/02/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000018	100 OCEAN CLUB CT	02/28/2023	0.00
Contractor Change Request	Contractor Change Request	CCR23- 000019	4270 ISLAND DR	02/28/2023	0.00
Contractor Change Request Total	Contractor Change Request Total			11	0.00
Contractor Channy Request Total				11	<u> </u>

D 100 D 10					
Demolition Permit	Residential	D23-000001	611 OCEAN DR	03/09/2023	225.00
Demolition Permit	Residential	D23-000002	302 HAVEN DR	03/03/2023	75.00
Demolition Permit Total	Residential Total			2	300.00
Demolition Permit Total				2	300.00
Dock/Bulkhead/Retaining Wall Permit	Dock	DBR23- 000001	3713 ISLAND DR	03/06/2023	200.00
Dock/Bulkhead/Retaining Wall Permit Total	Dock Total			1	200.00
Dock/Bulkhead/Retaining Wall Permit Total				1	200.00
Driveway Permit	Driveway Permit	DVW23- 000011	612 HAMPTON COLONY CIR	03/13/2023	50.00
Driveway Permit	Driveway Permit	DVW23- 000009	3605 Island DR	03/16/2023	50.00
Driveway Permit	Driveway Permit	DVW23- 000008	2928 Island DR	02/21/2023	50.00
Driveway Permit	Driveway Permit	DVW23- 000007	768 NEW RIVER INLET RD	02/22/2023	0.00
Driveway Permit	Driveway Permit	DVW22- 000078	3611 ISLAND DR	03/06/2023	0.00
Driveway Permit	Driveway Permit	DVW22- 000044	2330 REEVES ST	03/02/2023	0.00
Driveway Permit	Driveway Permit	DVW23- 000001	750 NEW RIVER INLET RD	02/24/2023	0.00
Driveway Permit	Driveway Permit	DVW23- 000005	20 HUNTER HEATH DR	02/23/2023	0.00
Driveway Permit Total	Driveway Permit Total			8	150.00
Driveway Permit Total				8	150.00
Electrical Permit	Commercial	E23-000011	1946 NEW RIVER INLET RD	03/16/2023	0.00
Electrical Permit	Commercial	E23-000015	1786 1788 1790 NEW RIVER	02/24/2023	0.00
			INLET RD		
Electrical Permit	Commercial	E23-000009	1786 1788 1790 NEW RIVER INLET RD	02/24/2023	0.00
Electrical Permit Electrical Permit	Commercial Commercial		1786 1788 1790 NEW RIVER		0.00
			1786 1788 1790 NEW RIVER INLET RD		
Electrical Permit	Commercial	E22-000359	1786 1788 1790 NEW RIVER INLET RD	03/16/2023	0.00
Electrical Permit Electrical Permit Total	Commercial Total	E22-000359 E23-000050	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O	03/16/2023	0.00
Electrical Permit Total Electrical Permit Electrical Permit Electrical Permit	Commercial Commercial Total Residential	E22-000359 E23-000050 E23-000045	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O Gull 1771-3 NEW RIVER INLET	03/16/2023 4 03/21/2023	0.00 0.00 75.00
Electrical Permit Electrical Permit Total Electrical Permit Electrical Permit Electrical Permit	Commercial Total Residential Residential	E22-000359 E23-000050 E23-000045 E23-000046	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O Gull 1771-3 NEW RIVER INLET RD	03/16/2023 4 03/21/2023 03/10/2023 03/13/2023	0.00 0.00 75.00 75.00
Electrical Permit Total Electrical Permit Electrical Permit Electrical Permit Electrical Permit Electrical Permit Electrical Permit	Commercial Commercial Total Residential Residential Residential	E22-000359 E23-000050 E23-000045 E23-000046 E23-000049	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O Gull 1771-3 NEW RIVER INLET RD 6915 12TH AVE 2210 NEW RIVER INLET RD	03/16/2023 4 03/21/2023 03/10/2023 03/13/2023	0.00 0.00 75.00 75.00
Electrical Permit Total Electrical Permit Total Electrical Permit Electrical Permit Electrical Permit Electrical Permit Electrical Permit	Commercial Commercial Total Residential Residential Residential Residential	E22-000359 E23-000050 E23-000045 E23-000046 E23-000049 E22-000330	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O Gull 1771-3 NEW RIVER INLET RD 6915 12TH AVE 2210 NEW RIVER INLET RD 254	03/16/2023 4 03/21/2023 03/10/2023 03/13/2023 03/16/2023	0.00 0.00 75.00 75.00 75.00
Electrical Permit Total Electrical Permit	Commercial Commercial Total Residential Residential Residential Residential Residential	E22-000359 E23-000050 E23-000045 E23-000046 E23-000049 E22-000330 E22-000344	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O Gull 1771-3 NEW RIVER INLET RD 6915 12TH AVE 2210 NEW RIVER INLET RD 254 3611 ISLAND DR	03/16/2023 4 03/21/2023 03/10/2023 03/13/2023 03/16/2023 03/06/2023	75.00 75.00 75.00 75.00
Electrical Permit Total Electrical Permit Total Electrical Permit Electrical Permit	Commercial Commercial Total Residential Residential Residential Residential Residential Residential Residential	E22-000359 E23-000050 E23-000045 E23-000046 E23-000049 E22-000330 E22-000332	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O Gull 1771-3 NEW RIVER INLET RD 6915 12TH AVE 2210 NEW RIVER INLET RD 254 3611 ISLAND DR 2329 NEW RIVER INLET RD	03/16/2023 4 03/21/2023 03/10/2023 03/13/2023 03/16/2023 03/06/2023 03/03/2023	75.00 75.00 75.00 75.00 75.00
Electrical Permit Electrical Permit Total Electrical Permit	Commercial Commercial Total Residential Residential Residential Residential Residential Residential Residential Residential	E22-000359 E23-000050 E23-000045 E23-000049 E22-000330 E22-000344 E22-000332 E22-000205	1786 1788 1790 NEW RIVER INLET RD 1946 NEW RIVER INLET RD 4021 ISLAND DR Lot 188-O Gull 1771-3 NEW RIVER INLET RD 6915 12TH AVE 2210 NEW RIVER INLET RD 254 3611 ISLAND DR 2329 NEW RIVER INLET RD	03/16/2023 4 03/21/2023 03/10/2023 03/13/2023 03/16/2023 03/06/2023 03/06/2023	75.00 75.00 75.00 75.00 75.00 75.00

Electrical Permit	Residential	E23-000001	750 NEW RIVER INLET RD	02/24/2023	0.00
Electrical Permit	Residential	E23-000016	1955 NEW RIVER INLET RD	02/22/2023	0.00
Electrical Permit	Residential	E23-000017	1961 NEW RIVER INLET RD	03/09/2023	0.00
Electrical Permit	Residential	E23-000019	4170 ISLAND DR	03/21/2023	0.00
Electrical Permit	Residential	E23-000013	20 HUNTER HEATH DR	02/23/2023	0.00
Electrical Permit	Residential	E23-000027	768 NEW RIVER INLET RD	02/22/2023	0.00
Electrical Permit	Residential	E23-000025	2513 RIVER DR	03/06/2023	0.00
Electrical Permit	Residential	E23-000021	2509 RIVER DR	03/06/2023	0.00
Electrical Permit	Residential	E23-000030	120 N PERMUDA WYND DR	02/21/2023	0.00
Electrical Permit	Residential	E23-000034	112 N PERMUDA WYND DR	02/22/2023	75.00
Electrical Permit	Residential	E23-000037	234 PORT DR	02/22/2023	75.00
Electrical Permit	Residential	E23-000031	547 NEW RIVER INLET RD	03/13/2023	0.00
Electrical Permit	Residential	E23-000032	4710 23RD AVE	03/13/2023	75.00
Electrical Permit	Residential	E23-000033	33 PORPOISE PL	02/21/2023	75.00
Electrical Permit	Residential	E23-000041	241 TOPSAIL RD	03/03/2023	75.00
Electrical Permit	Residential	E23-000042	422 HAMPTON COLONY CIR	03/13/2023	0.00
Electrical Permit Total	Residential Total			26	750.00
Electrical Permit Total				30	750.00
Fence Permit	Residential	FNC23- 000006	908 NEW RIVER INLET RD	03/07/2023	50.00
Fence Permit	Residential	FNC23- 000007	3689 ISLAND DR	03/07/2023	50.00
Fence Permit	Residential	FNC23- 000005	2261 NEW RIVER INLET RD	02/23/2023	50.00
Fence Permit	Residential	FNC23- 000004	3605 ISLAND DR	02/23/2023	50.00
Fence Permit	Residential	FNC23- 000003	28 PORPOISE PL	02/21/2023	50.00
Fence Permit Total	Residential Total			5	250.00
Fence Permit Total				5	250.00
Fuel Gas Permit	Residential	FG23- 000007	3687 ISLAND DR	03/15/2023	75.00
Fuel Gas Permit	Residential	FG23- 000003	3018 ISLAND DR	03/06/2023	75.00
Fuel Gas Permit	Residential	FG21- 000011	133 TOPSAIL RD	02/22/2023	0.00
Fuel Gas Permit	Residential	FG21- 000012	139 TOPSAIL RD	02/22/2023	0.00
Fuel Gas Permit	Residential	FG21- 000016	138 OCEANVIEW LN	02/22/2023	0.00
Fuel Gas Permit	Residential	FG22- 000005	35 OSPREY DR	03/16/2023	0.00
Fuel Gas Permit	Residential	FG22- 000042	3018 ISLAND DR	03/06/2023	0.00
Fuel Gas Permit	Residential	FG22-	3611 ISLAND DR	03/06/2023	0.00
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Insulation Permit Residential I23-000005 20 HUNTER HEATH DR 02/23, Insulation Permit Residential I22-000067 3611 ISLAND DR 03/06, Insulation Permit Total Residential Total 4 Insulation Permit Total	1 5/2023 4/2023 4/2023 4/2023 5/2023 5/2023 5/2023 5/2023	150.0 150.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0
Fuel Gas Permit Total	1 5/2023 4/2023 4/2023 4/2023 5/2023 5/2023 5/2023 5/2023	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
Insulation Permit Commercial 123-000004 1946 NEW RIVER INLET RD 03/16	6/2023 4/2023 4/2023 4/2023 6/2023 6/2023 6/2023 6/2023	0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0
Insulation Permit	4/2023 4/2023 4/2023 4/2023 6/2023 6/2023 6/2023 6/2023	0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0
Insulation Permit Total Commercial Total 123-000008 768 NEW RIVER INLET RD 02/22, Insulation Permit Residential 123-000001 750 NEW RIVER INLET RD 02/24, Insulation Permit Residential 123-000005 20 HUNTER HEATH DR 02/23, Insulation Permit Residential 123-000005 20 HUNTER HEATH DR 02/23, Insulation Permit Residential 122-000067 3611 ISLAND DR 03/06, Insulation Permit Total Residential 122-000067 3611 ISLAND DR 03/06, Insulation Permit Total Residential M22-	2/2023 4/2023 8/2023 6/2023 6/2023 8/2023	0.0 0.0 0.0 0.0 0.0 0.0 0.0
Insulation Permit Residential I23-000008 768 NEW RIVER INLET RD 02/22 Insulation Permit Residential I23-000001 750 NEW RIVER INLET RD 02/24 Insulation Permit Residential I23-000005 20 HUNTER HEATH DR 02/23 Insulation Permit Residential I22-000067 3611 ISLAND DR 03/06 Insulation Permit Total Residential Idage Insulation Permit Residential Idage Insulation Permit Idage Insulation Permit Residential Idage Insulation Permit Idage Insulation Permit Idage Idage	6/2023 6/2023 6/2023 6/2023 6/2023	0.0 0.0 0.0 0.0 0.0 0.0 0.0
Insulation Permit Residential I23-000001 750 NEW RIVER INLET RD 02/24, Insulation Permit Residential I23-000005 20 HUNTER HEATH DR 02/23, Insulation Permit Residential I22-00067 3611 ISLAND DR 03/06, Insulation Permit Residential I22-00067 3611 ISLAND DR 03/06, Insulation Permit Residential I22-00067 3611 ISLAND DR 03/06, Insulation Permit Residential M22-	6/2023 6/2023 6/2023 6/2023 6/2023	0.0 0.0 0.0 0.0 0.0 0.0
Insulation Permit Residential I23-000005 20 HUNTER HEATH DR 02/23, Insulation Permit Residential I22-000067 3611 ISLAND DR 03/06, Insulation Permit Total Residential Total 4 Insulation Permit Total 6 6 6 6 6 6 6 6 6	8/2023 5/2023 5/2023 5/2023 8/2023	0.0 0.0 0.0 0.0 0.0
Insulation Permit Residential I22-000067 3611 ISLAND DR 03/06 Insulation Permit Total Residential Total	6/2023 6/2023 6/2023 8/2023	0.0 0.0 0.0 0.0
Insulation Permit Total Residential Total	5/2023 5/2023 8/2023	0.0
Insulation Permit Total Residential M22- 000243 3611 ISLAND DR 03/06, 03/06, 000243 Mechanical Permit Residential M22- 000019 3635 ISLAND DR 03/06, 03/06, 000019 Mechanical Permit Residential M23- 000009 20 HUNTER HEATH DR 02/23, 000009 Mechanical Permit Residential M23- 000002 750 NEW RIVER INLET RD 02/24, 000002 Mechanical Permit Residential M23- 000003 1075 NEW RIVER INLET RD 03/02, 000003 Mechanical Permit Residential M23- 000014 768 NEW RIVER INLET RD 02/22, 000014 Mechanical Permit Residential M23- 000017 454 OCEAN DR 02/23, 000017 Mechanical Permit Residential M23- 000018 550 NEW RIVER INLET RD 02/24, 000018 Mechanical Permit Residential M23- 000018 550 NEW RIVER INLET RD 02/24, 000018 Mechanical Permit Residential M23- 000018 566 SEA SHORE DR 02/28, 000019 Mechanical Permit Residential M23- 000019 441 TOPSAIL RD 03/13, 000019	5/2023 B/2023	0.0
Mechanical Permit Residential M22- 000243 3611 ISLAND DR 03/06, 03/06, 000243 Mechanical Permit Residential M22- 000019 3635 ISLAND DR 03/06, 03/06, 000019 Mechanical Permit Residential M23- 000009 20 HUNTER HEATH DR 02/23, 000009 Mechanical Permit Residential M23- 000002 750 NEW RIVER INLET RD 03/02, 000003 Mechanical Permit Residential M23- 000003 1075 NEW RIVER INLET RD 02/22, 000014 Mechanical Permit Residential M23- 000014 454 OCEAN DR 02/23, 000017 Mechanical Permit Residential M23- 000018 550 NEW RIVER INLET RD 02/24, 000018 Mechanical Permit Residential M23- 000018 550 NEW RIVER INLET RD 02/24, 000018 Mechanical Permit Residential M23- 000019 266 SEA SHORE DR 02/28, 000019 Mechanical Permit Residential M23- 000019 441 TOPSAIL RD 03/13, 000019	5/2023 B/2023	0.0
Mechanical Permit Residential M22- 000019 3635 ISLAND DR 03/06, 000019 Mechanical Permit Residential M23- 000009 20 HUNTER HEATH DR 02/23, 000009 Mechanical Permit Residential M23- 000002 750 NEW RIVER INLET RD 02/24, 000002 Mechanical Permit Residential M23- 000003 1075 NEW RIVER INLET RD 03/02, 000003 Mechanical Permit Residential M23- 000014 768 NEW RIVER INLET RD 02/22, 000014 Mechanical Permit Residential M23- 000017 454 OCEAN DR 02/23, 000017 Mechanical Permit Residential M23- 000018 550 NEW RIVER INLET RD 02/24, 000018 Mechanical Permit Residential M23- 000018 266 SEA SHORE DR 02/28, 000019 Mechanical Permit Residential M23- 000019 266 SEA SHORE DR 02/28, 000019	5/2023 B/2023	0.0
Mechanical Permit Residential M23- 000009 20 HUNTER HEATH DR 02/23/ 000009 Mechanical Permit Residential M23- 000002 750 NEW RIVER INLET RD 02/24/ 000002 Mechanical Permit Residential M23- 000003 1075 NEW RIVER INLET RD 03/02/ 00001 Mechanical Permit Residential M23- 000014 768 NEW RIVER INLET RD 02/22/ 000014 Mechanical Permit Residential M23- 000017 454 OCEAN DR 02/23/ 000018 Mechanical Permit Residential M23- 000018 550 NEW RIVER INLET RD 02/24/ 000018 Mechanical Permit Residential M23- 000019 266 SEA SHORE DR 02/28/ 00019 Mechanical Permit Residential M23- 000019 441 TOPSAIL RD 03/13/ 03/13/	3/2023	
Mechanical Permit Residential M23- 000002 750 NEW RIVER INLET RD 02/24, 000002 Mechanical Permit Residential M23- 000003 1075 NEW RIVER INLET RD 03/02, 000003 Mechanical Permit Residential M23- 000014 768 NEW RIVER INLET RD 02/22, 000014 Mechanical Permit Residential M23- 000017 454 OCEAN DR 02/23, 000017 Mechanical Permit Residential M23- 000018 550 NEW RIVER INLET RD 02/24, 000018 Mechanical Permit Residential M23- 000019 266 SEA SHORE DR 02/28, 000019 Mechanical Permit Residential M23- 000019 441 TOPSAIL RD 03/13, 000/13, 000/13		0.0
Mechanical Permit Residential M23-	1/2023	
Mechanical Permit Residential M23- 000014 M23- 000014 M23- 000017 Mechanical Permit Residential M23- 000017 Mechanical Permit Residential M23- 000017 Mechanical Permit Residential M23- 000018 M23- 000018 M23- 000019 Mechanical Permit Residential M23- 000019 Mechanical Permit Residential M23- 000019 M23- 0	72020	0.0
Mechanical Permit Residential M23-	2/2023	0.0
000017	2/2023	0.0
000018	3/2023	75.0
Mechanical Permit Residential M23- 441 TOPSAIL RD 03/13/	1/2023	75.0
	3/2023	75.0
	3/2023	75.0
Mechanical Permit Residential M23- 000021 1060 NEW RIVER INLET RD 03/03/	3/2023	75.0
Mechanical Permit Total Residential Total 11	3	375.0
Mechanical Permit Total 11	3	375.0
Mobile Food Truck/Pushcart Mobile Food Truck MFV23- 465 NEW RIVER INLET RD 03/16/	6/2023 1	100.0
Mobile Food Truck/Pushcart Total Mobile Food Truck Total 1	1	100.0
Mobile Food Truck/Pushcart Push Cart MFV23- Beach Strand Area 03/07/	7/2023	75.0
Mobile Food Truck/Pushcart Push Cart MFV23- Beach Strand 03/10, 000001	0/2023	75.0
Mobile Food Truck/Pushcart Total Push Cart Total 2	1	150.0
Mobile Food Truck/Pushcart Total 3	2	250.0
New Construction Permit Commercial C23-000004 1946 NEW RIVER INLET RD 03/16/		425.0

New Construction Permit	Commercial	C23-000006	1786 1788 1790 NEW RIVER INLET RD	02/24/2023	411.80
New Construction Permit Total	Commercial Total			2	836.80
New Construction Permit	Single Family	C23-000005	20 HUNTER HEATH DR	02/23/2023	2,916.10
New Construction Permit	Single Family	C23-000002	3611 ISLAND DR	03/06/2023	1,443.74
New Construction Permit	Single Family	C23-000001	750 NEW RIVER INLET RD	02/24/2023	3,126.35
New Construction Permit	Single Family	C22-000033	2330 REEVES ST	03/02/2023	1,917.03
New Construction Permit	Single Family	C23-000008	768 NEW RIVER INLET RD	02/22/2023	1,970.58
New Construction Permit Total	Single Family Total			5	11,373.80
New Construction Permit Total				7	12,210.60
Plumbing Permit	Commercial	P23-000008	1946 NEW RIVER INLET RD	03/16/2023	0.00
Plumbing Permit	Commercial	P23-000010	1786 1788 1790 NEW RIVER INLET RD	02/24/2023	0.00
Plumbing Permit Total	Commercial Total			2	0.00
Plumbing Permit	Residential	P23-000009	20 HUNTER HEATH DR	02/23/2023	0.00
Plumbing Permit	Residential	P22-000051	2330 REEVES ST	02/23/2023	0.00
Plumbing Permit	Residential	P22-000035	44 PORPOISE PL	03/01/2023	0.00
Plumbing Permit	Residential	P22-000010	3635 ISLAND DR	03/06/2023	0.00
Plumbing Permit	Residential	P23-000004	750 NEW RIVER INLET RD	02/24/2023	0.00
Plumbing Permit	Residential	P22-000079	3611 ISLAND DR	03/06/2023	0.00
Plumbing Permit	Residential	P22-000054	402 NEW RIVER INLET RD	02/28/2023	0.00
Plumbing Permit	Residential	P22-000069	100 OCEAN CLUB CT	02/28/2023	0.00
Plumbing Permit	Residential	P23-000013	768 NEW RIVER INLET RD	02/22/2023	0.00
Plumbing Permit	Residential	P23-000014	8607 3RD AVE	02/28/2023	75.00
Plumbing Permit	Residential	P23-000019	4710 23RD AVE	03/13/2023	75.00
Plumbing Permit Total	Residential Total			11	150.00
Plumbing Permit Total				13	150.00
Request for Elevation Certificate	Request for Elevation	REC23-	1322 NEW RIVER INLET RD	02/22/2023	0.00
·	Certificate	000001			
Request for Elevation Certificate Total	Request for Elevation Certificate Total			1	0.00
Request for Elevation Certificate Total				1	0.00
Simple Build Permit	Multi-Unit	SB23- 000020	2342-2 NEW RIVER INLET RD	02/21/2023	200.00
Simple Build Permit Total	Multi-Unit Total			1	200.00
Simple Build Permit	Single Family	SB23- 000021	120 N PERMUDA WYND DR	02/21/2023	275.00
Simple Build Permit	Single Family	SB23- 000019	154 OCEANVIEW LN	02/21/2023	75.00
Simple Build Permit	Single Family	SB23- 000028	422 HAMPTON COLONY CIR	03/13/2023	150.00
Simple Build Permit	Single Family	SB23- 000027	327 GOLDSBORO LN	03/08/2023	200.00
Simple Build Permit	Single Family	SB23- 000024	575 OCEAN DR	03/06/2023	75.00
Simple Build Permit	Single Family	SB22- 000063	3858 ISLAND DR	03/16/2023	200.00
Simple Build Permit	Single Family	SB23- 000006	6200 15TH AVE DR	03/08/2023	200.00
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Simple Build Permit Total	Single Family Total			7	1,175.00
Simple Build Permit Total				8	1,375.00
Swimming Pool Permit	Commercial	SP23- 000001	1786 1788 1790 NEW RIVER INLET RD	02/24/2023	360.00
Swimming Pool Permit	Commercial	SP22- 000043	1946 NEW RIVER INLET RD	03/16/2023	360.00
Swimming Pool Permit Total	Commercial Total			2	720.00
Swimming Pool Permit	Residential	SP22- 000041	2329 NEW RIVER INLET RD	03/03/2023	305.00
Swimming Pool Permit	Residential	SP23- 000002	4170 ISLAND DR	03/21/2023	305.00
Swimming Pool Permit	Residential	SP23- 000008	547 NEW RIVER INLET RD	03/13/2023	305.00
Swimming Pool Permit	Residential	SP23- 000007	7508 9TH AVE	02/23/2023	230.00
Swimming Pool Permit	Residential	SP23- 000005	2509 RIVER DR	03/06/2023	305.00
Swimming Pool Permit	Residential	SP23- 000003	1961 NEW RIVER INLET RD	03/09/2023	305.00
Swimming Pool Permit	Residential	SP23- 000004	1955 NEW RIVER INLET RD	02/22/2023	305.00
Swimming Pool Permit	Residential	SP23- 000006	2513 RIVER DR	03/06/2023	305.00
Swimming Pool Permit Total	Residential Total			8	2,365.00
Swimming Pool Permit Total				10	3,085.00
Zoning and Floodplain Development Permit	Commercial	ZFP23- 000009	1786 1788 1790 NEW RIVER INLET RD	02/24/2023	0.00
Zoning and Floodplain Development Permit	Commercial	ZFP22- 000228	1946 NEW RIVER INLET RD	03/16/2023	0.00
Zoning and Floodplain Development Permit Total	Commercial Total			2	0.00
Zoning and Floodplain Development Permit	Residential	ZFP22- 000213	3611 ISLAND DR	03/06/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP22- 000218	2329 NEW RIVER INLET RD	03/03/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP22- 000104	3542 ISLAND DR	03/20/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP22- 000129	2330 REEVES ST	03/02/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP22- 000090	3858 ISLAND DR	03/16/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP23- 000001	750 NEW RIVER INLET RD	02/24/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP23- 000018	1955 NEW RIVER INLET RD	02/22/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP23- 000019	1961 NEW RIVER INLET RD	03/09/2023	0.00
Zoning and Floodplain Development Permit	Residential	ZFP23- 000017	4170 ISLAND DR	03/21/2023	0.00
Zoning and Floodplain Development	Residential	ZFP23-	20 HUNTER HEATH DR	02/23/2023	0.00

Zoning and Floodplain Development	Residential	ZFP23-	2513 RIVER DR	03/06/2023	0.00
Permit		000022			
Zoning and Floodplain Development	Residential	ZFP23-	2509 RIVER DR	03/06/2023	0.00
Permit		000020			
Zoning and Floodplain Development	Residential	ZFP23-	768 NEW RIVER INLET RD	02/22/2023	0.00
Permit		000025			
Zoning and Floodplain Development	Residential	ZFP23-	547 NEW RIVER INLET RD	03/13/2023	0.00
Permit		000039			
Zoning and Floodplain Development	Residential	ZFP23-	120 N PERMUDA WYND DR	02/21/2023	0.00
Permit		000037			
Zoning and Floodplain Development	Residential	ZFP23-	3689 ISLAND DR	02/23/2023	50.00
Permit		000028			
Zoning and Floodplain Development	Residential	ZFP23-	2342-2 NEW RIVER INLET	02/21/2023	0.00
Permit		000036	RD		
Zoning and Floodplain Development	Residential	ZFP23-	7508 9TH AVE	02/23/2023	0.00
Permit		000031			
Zoning and Floodplain Development	Residential	ZFP23-	3713 ISLAND DR	03/06/2023	0.00
Permit		000041			
Zoning and Floodplain Development	Residential	ZFP23-	6200 15TH AVE DR	03/08/2023	0.00
Permit		000042			
Zoning and Floodplain Development	Residential	ZFP23-	327 GOLDSBORO LN	03/08/2023	0.00
Permit		000046			
Zoning and Floodplain Development	Residential Total			21	50.00
Permit Total					
Zoning and Floodplain Development				23	50.00
Permit Total					
All Permits Total				154	21,495.60

From: 02/22/2023 To: 03/28/2023

Permit#	Issue Date	Address	Property#	Legal	Property Owner	Contractor	Building	СО	Cost	Receipt#	Estimated	Recovery	Technology
				Description			Final	Issued			Value	Fund	Fee
MFV23- 000002	03/07/2023	Beach Strand Area			Chun Wang				75.00	102	0.00	0.00	0.00
	03/10/2023	Beach Strand			NORTH TOPSAIL				75.00	107	0.00	0.00	0.00
MFV23- 000001	03/10/2023	Beach Strand			BEACH SURF AND PADDLE				75.00	107	0.00	0.00	0.00
MFV23- 000004	03/16/2023	465 NEW RIVER INLET RD	775-2.2	BEACH ACCESS 4 SS	TOWN OF NORTH TOPSAIL BEACH				500.00	120	0.00	0.00	0.00
MFV23- 000003	03/23/2023	465 NEW RIVER INLET RD	775-2.2	BEACH ACCESS 4 SS	TOWN OF NORTH TOPSAIL BEACH				500.00	126	0.00	0.00	0.00
ZFP23- 000025	02/22/2023	768 NEW RIVER INLET RD	775C-9	L9 EMERALD DUNES VILLAGE		Dabbs Brothers, LLC - William II W Dabbs			125.00		1500000.00	0.00	0.00
ZFP23- 000018	02/22/2023	1955 NEW RIVER INLET RD	779D-25	L25 B3 BAYVIEW	WARD CONSTRUCTION INC	J & M MARX POOLS, L.L.C. - Joel M Marx			125.00		97052.58	0.00	0.00
ZFP23- 000028	02/23/2023	3689 ISLAND DR	813-4.5	L2 NORTHWINDS	REED BRAMWELL JR & ANGELA M	SUNSHINE			50.00	75	15000.00	0.00	0.00
ZFP23- 000011	02/23/2023	20 HUNTER HEATH DR	763A-20	L20 ASHE ISLAND FARM	ALLEN J	MRM Construction L.L.C Malcolm R Macleod			125.00		748500.00	0.00	0.00
ZFP23- 000031	02/23/2023	7508 9TH AVE	812-152	L321 SEAHAVEN BEACH	MILLER CHRISTOPHER M & LAUREN ASKINS	self -			125.00		8000.00	0.00	0.00
ZFP23- 000001	02/24/2023	750 NEW RIVER INLET RD	775C-4	L4 EMERALD DUNES VILLAGE	GALLOWAY YU CHIEH W & GRAHAM	Dennis Moeller Custom Homes, Inc Dennis M Moeller			125.00		700000.00	0.00	0.00
ZFP23- 000009	02/24/2023	1786 1788 1790 NEW RIVER INLET RD	779E-4.1	L4B SHIP WATCH VILLAS	PARTNERS VII LLC	S. F. Ballou, Inc - cVo Brady Tosto, Lisa Pittman Samuel Francis Ballou, J			125.00		120000.00	0.00	0.00
ZFP22- 000129	03/02/2023	2330 REEVES ST	805-60	L43 S7 WINTER HAVEN	JAVORNIK OLIVIA & AARON EDGERTON & NEUMAN JAVORNIK EMLYN & MARK JAVORNIK	- Emlyn Neuman- Javornik (Property Owner)			125.00		448000.00	0.00	0.00
ZFP22- 000218	03/03/2023	2329 NEW RIVER INLET RD	778C- 131.1	L2A S3 BH NORTH TOPSAIL SHORES	SMITH JAMES & KERRI	Tidal Pools, Inc. - Eric E Pollard			125.00		60000.00	0.00	0.00
ZFP23- 000022	03/06/2023	2513 RIVER DR	778C-141	L12 S3 BH NORTH TOPSAIL SHORES		J&J Hay and Cattle, LLC,TVA AKA: J&J Earthworks J&J Hay and Catt - Jason W			125.00		112368.00	0.00	0.00
ZFP23- 000020	03/06/2023	2509 RIVER DR	778C-139	L10 S3 BH NORTH TOPSAIL		J&J Hay and Cattle, LLC,TVA AKA: J&J			125.00		110768.00	0.00	0.00
Section	n VIII, ItemE).		SHORES		Earthworks J&J							68

Property Description Des							Hay and Catt - Jason W						
2000001 20000002 271 18 AND 28 28 0 ANNER 0 ANNER 28 A				814-12.1		DEWEY III &	Ridgestone Construction LLC - Chris	125.00		500000.00	0.00	0.00	
SOLDSBORD PRIVOTT & SHANDON CLC - Andy PRIVATE PULLAM Spoon CLC - Andy PULLAM Spoon CLC - Andy PULLAM Spoon CLC - Andy C		03/06/2023		813-5.3	BARNES	S III & SUE ANN	Coastal Dock Builders, LLC - Frank X.	125.00		80000.00	0.00	0.00	
Section Sect			GOLDSBORO		PRIVOTT & HERRING	SHANNON	Construction, LLC - Andy	125.00		35000.00	0.00	0.00	
RIVER INLET BAYVIEW PASA-MAT POOLS L.L.C. L.D.		03/08/2023		810-25	SETTLERS	ANDREW	Home Solutions - Pepper	125.00		18500.00	0.00	0.00	
DOI:		03/09/2023	RIVER INLET	779D-26			POOLS, L.L.C.	125.00		97052.58	0.00	0.00	
No. No.		03/13/2023	RIVER INLET	775B-75		JOHNATHAN &	Contracting Inc - Terry Lynn	125.00		10000.00	0.00	0.00	
DR		03/16/2023	RIVER INLET	779-14.17	ASSET TOPSAIL DEVELOPMENT	NORTH TOPSAIL I LLC	- cVo Brady Tosto, Lisa Pittman Samuel	125.00		120000.00	0.00	0.00	
ZFP22- 03/20/2023 3542 ISLAND 814-2 L2 NORMAN KING DIV DONALD DONALD Building DEFREY 8 Company, Inc Christopher R Batts Batts Danald		03/16/2023		815-14.5		MICHAEL & MICHELE	Coastal Construction LLC - Christopher Jr.	125.00		80000.00	0.00	0.00	
ZFP23		03/20/2023		814-2		BOATWRIGHT DONALD JEFFREY & TAMMIE J	Olde Anchor Building Company, Inc Christopher R	125.00		75000.00	0.00	0.00	
RIVER INLET DUNES WILLAGE BUILDING LLC BUILDING, LLC Michael C Greet G				768A-59	RIDGE	MICHAEL E &	Homes LLC - Jonathan	125.00		2500.00	0.00	0.00	
DUNES DUNE		03/22/2023	RIVER INLET	775B-33	DUNES		BUILDING, LLC - Michael C	50.00	125	900.00	0.00	0.00	
RIVER INLET RD		03/23/2023	RIVER INLET	775B-34	DUNES			50.00	129	25000.00	0.00	0.00	
DOMES DUNES DUNES DUNES DUNES DUNES DINES DINE		03/23/2023	RIVER INLET	774-25.3	NORMANS		BUILDING, LLC - Michael C	50.00	128	800000.00	0.00	0.00	
DOWN HEATH DR		02/22/2023	RIVER INLET	775C-9	DUNES		Brothers, LLC - William II W	50.00		5000.00	0.00	0.00	
DVW23- 02/24/2023 750 NEW 775C-4 L4 EMERALD GALLOWAY YU Dennis Moeller Custom Homes, 50.00 700000.00 0.00 0.00		02/23/2023		763A-20		DEBRA K &	Construction L.L.C Malcolm R	50.00		10500.00	0.00	0.00	
	l		ER INLET	775C-4			Dennis Moeller	50.00		700000.00	0.00	0.00	69

						Inc Dennis M Moeller					
0VW22- 000044	03/02/2023	2330 REEVES ST	805-60	L43 S7 WINTER HAVEN	OLIVIA & AARON EDGERTON & NEUMAN	- Emlyn Neuman- Javornik (Property Owner)	50.00		0.00	0.00	0.00
0VW22- 000078	03/06/2023	3611 ISLAND DR	814-12.1	L1 BA M F BOSTIC	BRANDI	Ridgestone Construction LLC - Chris Majewski	50.00		800.00	0.00	0.00
DVW23- 000011	03/13/2023	612 HAMPTON COLONY CIR	768A-119	L9R F & S VANROOD RECOMB	BARNABAS HOLDINGS LLC	RedRock Restoration & Construction LLC - Mary J. Hames	50.00	111	2500.00	0.00	0.00
OVW23- 000009	03/16/2023	3605 Island DR	814-12	M F BOSTIC BA L2	DENNIS & MICHELLE	Morales construction of nc inc - Jose Morales	50.00	121	2000.00	0.00	0.00
DVW22- 000067	03/27/2023	208 MASON CT	775B-82	L27 OCEAN CLUB VILLAGE	MILLER CHRISTOPHER & ERICA DAVIDSON	Santana's Masonry LLC - Maria Eva Guijosa Garcia	50.00		20000.00	0.00	0.00
REC23- 000001	02/22/2023	1322 NEW RIVER INLET RD	779C-7.3	L7B GARY GRAY DIV OCEANS	HALSEY MARKS & WENDY M		0.00		0.00	0.00	0.00
AA23- 000002	02/28/2023	274 SEA SHORE DR	803-4	SHORE DR	MJL ENTERPRISES INC		500.00	83	0.00	0.00	0.00
AA23- 000001	03/17/2023	340 TOPSAIL RD	812-20	L5 & L6 S4 BD SEAHAVEN BEACH	BOIKE MARK WILLIAM		500.00	82	0.00	0.00	0.00
FNC23- 000005	02/23/2023	2261 NEW RIVER INLET RD	778C- 85.2	U4 L3 SOUTH SCAN INC	JOYCE DELVIN L & EBONY	1st Time Done Right - Karen Edens	50.00	72	8800.00	0.00	0.00
FNC23- 000004	02/23/2023	3605 ISLAND DR		M F BOSTIC BA L2	DENNIS & MICHELLE	Morales construction of nc inc - Jose Morales	50.00	73	800.00	0.00	0.00
FNC23- 000006	03/07/2023	908 NEW RIVER INLET RD	774-16.9	SR 1568	TRUSTEES	CAROLINA ODD JOBS INC - JONATHAN BYRD	50.00	99	7000.00	0.00	0.00
NC23-		3689 ISLAND DR	813-4.5	L2 NORTHWINDS	REED BRAMWELL JR &	Sunshine Landscaping -	50.00	101	5000.00	0.00	0.00

Town of North Topsail Beach

Service



Integrity

Police Department

Chief William K. Younginer

Department Report for February 1, 2023 - February 28, 2023

Arrests				
Assault on a Female	2			
Interfere w/Emergency Communications				
Larceny	1			
Simple Assault	1			

Citations	
State Citations	2
Warning Citations	3

Summary				
Total Calls for Service	79			
Total Citations Issued	5			
Total Reports	28			
Total Security Checks	1894			

Calls For Service				
Alarm Calls	3			
Animal	1			
B&E	1			
Cit / Mot / Ped Assists	20			
Disturbances	3			
Domestic Disturbances	5			
Misc. Calls	11			
Open Door	5			
Property Damage	1			
Suspicious Activity	3			
Trespassing	2			
Welfare	4			

Assist Other Agencies				
E. M. S.	6			
N.T.B. F.D.	9			
O.C.S.	4			
S.C.P.D.	1			



Town of North Topsail Beach Board of Aldermen

Agenda Consent Item: Agenda

Date: 04 05 2023

Issue: Planning Board Committee Report

Hanna McCloud, Chair

Department: Planning

Prepared by: Deborah J. Hill MPA AICP CFM CZO

Presentation: No

The Planning Board regular meeting was held on Wednesday, March 9, 2023, at 5:30 PM.

Commercial Plan Review Minor Modification: SPA23-000001 Electric Vehicle Charging Station

Planning Director Hill presented the staff report for SPA23-00001, an application by Chris Carrigan, representing Carrigan Family Foundation LTD to install service and hook up electrical vehicle charging station (accessory use) at Palm Tree Market (principal use), Tiki Bar & Restaurant. Meter panel combination will be installed at the south end of the bar outside, approximately five feet above the ground level. The charging units will be mounted at grade level.

Planning Director Hill recommended a text amendment to Table 4-1 Use Table. Level 1, Level 2, and Level 3 electric vehicle charging stations (EVCS) are permitted in every zoning district, when accessory to the primary permitted use. Such stations located at single-family, two-family, and multi-family land uses shall be designated as private restricted use only. Permit Level 2 and Level 3 EV charging stations as an accessory use in B-1, B-2. Also, add definitions to Article 11. Mr. Carrigan explained that he will have two EV charging stations.

Planning Director Hill explained the charging station will be located off New River Inlet Rd, on the side of the building before turning in front of Topsail Reef.

The applicant, Chris Carrigan, addressed the Planning Board. Mr. Carrigan explained his intention to make the market more family friendly by painting the building, selling ice cream and coffee, and by offering electric vehicle charging. Mr. Carrigan spoke about his research to find EV charging stations designed for use in a coastal area. The system he selected has two chargers and is constructed of aluminum and plastic.

There was discussion, including:

- The charging service will be first come, first served, and a full charge will take about two hours.
- A full charge will cost approximately twenty dollars, payable by credit card.
- Silent operation.
- Dust-tight, weatherproof design.
- Other local charging locations include mainland Surf City, Sneads Ferry, and Hampstead.
- Increasing demand for the service.
- Safety and compliance with elevation and electrical codes.

Planning Director Hill stated that staff recommends approval of the minor modification and an nent to allow for EV charging stations 1 and 2 by right in all residential districts, and

charging stations 2 and 3 by right in both B-1 and B-2 to include the appropriate definitions in Article 11.

Mr. Dorazio made a motion to approve. Ms. Stigall seconded the motion. The motion passed unanimously, 6-0.

§ 10.07.02 (E)

Vice Chair Dorazio explained that issues have surfaced since the passing of UDO § 10.07.02 (E) Dune Protection Ordinance. He stated that the way the ordinance is written, property owners are unable to make repairs to their existing structures located within the dune structure. Mr. Dorazio suggested perhaps the ordinance needs to be adjusted to allow property owners to repair their property. Presently, property owners must apply for a variance to make repairs.

Planning Director Hill stated that she has denied four deck repair applications based upon § 10.07.02 (E) Any additions or improvements to existing structures must comply with the standards for new construction and be relocated outside of the "dune buffer."

There was discussion, including:

- Distinctions and differentiations between the terms:
 - Addition
 - o Improvement
 - o Repair
 - o Replacement.
- The Board intended to protect the dunes, as well as prevent further damage.
- Unintended repercussions of the new dune protection ordinance on existing structures needing repairs.
 - The original intention was to protect dunes from swimming pool installation. The ordinance is now impacting all development.
 - o Repair compliance:
 - Repair in a smaller footprint.
 - Potential loss of existing structures.
 - Impact on public safety if repairs are not permittable for a threatened structure.
 - Replacement compliance:
 - Loss of ocean front decks after a hurricane.
 - The number of susceptible houses within the dune buffer zone.
 - Egress compliance.
 - Using variances and appeals as remedies.
- Executing care when re-wording ordinance text.
 - For clarity in staff interpretation of ordinance 10.07.02 section (E), consider:
 - "No change in footprint."
 - Define "addition."
 - Define "improvement."
 - Add and define "repair."
 - Add and define "replacement."
 - Request a legal interpretation between repairs and improvements within the context of the ordinance.
 - Consider safety requirements and North Carolina Building Code requirements.
- Unintended dune damage from CAMA-suggested post-and-rope beach accesses (Coastal Area Management Act).

Wetland protection

Planning Director Hill explained that the City of Wilmington and New Hanover County have higher standards than CAMA regulations by adopting a coastal overlay. Protection can be established by extending the buffer from the high water line and limiting the use within this buffer.

She also talked about the Outstanding Resource Waters and the oyster beds and if we ever lost the water quality and those oysters, we would never ever ever get those waters back again. She asked is there anything that we can do to expand that area?

She suggested that maybe Divisional of Coastal Management or NC DENR could address the planning board and make some innovative protection suggestions.

Lighting Ordinance

The Planning Board discussed a draft outdoor lighting ordinance.

Discussion

- CRS CYCLE VERIFICATION MEETING FOR 4/18/2023
- HMGP Elevation Project

The Planning Board meeting adjourned at 6:23 p.m.



Town of North Topsail Beach Board of Aldermen

Agenda Consent Item: Agenda

Date: 04 05 2023

Issue: Board of Adjustment Committee Report

Hanna McCloud, Chair

Department: Planning

Prepared by: Deborah J. Hill MPA AICP CFM CZO

Presentation: No

The Board of Adjustment held a meeting on March 22, 2023, at 5:30 p.m. to hear the following three appeals:

Case #AA23-000001: Appeal by Mark Boike of decision by Deborah J. Hill, Planning Director to deny PERMIT # ZFP23-000029 based on § 10.07.02 REBUILDING OF DAMAGED DUNES (D) and (E). The appeal was denied by a vote of 5 to 0.

Case #AA23-000002: Appeal by Llooyd Moore of decision by Deborah J. Hill, Planning Director to deny PERMIT # ZFP23-000010 based on § 10.07.02 REBUILDING OF DAMAGED DUNES (D) and (E). The appeal was approved by a vote of 3 to 2.

Case #AA23-000003: Appeal by Mark Wilson of decision by Deborah J. Hill, Planning Director to issue a Notice of Violation and Citation based on § 10.07.02 REBUILDING OF DAMAGED DUNES; §10.02.01 DEVELOPMENT WITHOUT A PERMIT; §10.02.02 DEVELOPMENT INCONSISTENT WITH A PERMIT; §10.02.03 VIOLATION OF CONDITIONS IMPOSED; § 10.07.02 REBUILDING OF DAMAGED DUNES. The case was continued for approximately six weeks, to allow a cooperative effort to resolve the issues; the fine has not been lifted. The appealant understands that he must abide by the provisions of the existing stop work order; the appealant agrees to work in good faith with Town staff to attempt to resolve the decisions from which he has appealled from.



Town of North Topsail Beach Beach, Inlet, and Sound Advisory Committee

To: NTB Board of Aldermen

Subject: BISAC Monthly Meeting Report

From: Larry Strother, Chair

Date: March 29, 2023

Manager's Update. Manager Derian, *ex officio*, updated the committee on the status of the shoreline projects. ST Wooten has completed their work with Phase 5. They placed approximately 350,000 CY's of sand. CM Mitchell has started tranche 2 of the project and will continue to April 30, 2023. Any remaining work will be completed in November and December of 2023. The total project consists of hauling and placing approximately 636,000 CY's of sand along 18,500 feet of shoreline from the Surf City border to around 3686 Island Dr.

The county BA4 project has been started by CM Mitchell. The Phase 1 project will wrap up the end of this week. The remainder of the project will be completed in the fall.

Attended Washington trip representing NTB on TISPC. Met with various officials among other agencies to include: USACE. Discussed a number of issues affecting Topsail Island such as: continued use of sand from Inlets, one Island wide FEMA team, etc.

County Styrofoam Ban. Mayor Pro Tem Benson led a discussion concerning the Unencapsulated Ordinance Guidelines and the action taken by the Board of Aldermen!

There was a Consensus opinion to move forward in an effort to recommend Onslow County adopt an ordinance to ban unencapsulated polystyrene in dock floats.

Action Item: The Board of Aldermen should request that the Onslow County Commissioners adopt an ordinance to ban the use of unencapsulated polystyrene in dock floats in county waters.

Financial Plan. Aldermen Grant made a presentation regarding the planning for monies that could be allocated to be used over a 5-10 year timeframe for our Engineered Beach and Inlet Management Plan! This process is necessary before we know how to move forward with commitments to improvements.

Draft Outline-Engineered Beach and Inlet Management Plan. Mr Chris Gibson, TI Coastal Engineering, discussed the need to prioritize our goals so that he can create the initial plans



Town of North Topsail Beach Beach, Inlet, and Sound Advisory Committee

based on the monies available. After a lengthy conversation we decided for everyone make a list of the overall goals we would like to see accomplished, I will share with Mr Gibson for him to recommend what is reasonable short term-long term and we will have an informal meeting to discuss so that he can complete the initial stages of a 30 yr engineered BIMP.

Public Comments. Mr. Jeff Meyers asked for information about the amount of money spent by Phase.

He was provided a Nourishment History since 2013.

Mrs Brenda Morris asked about the relationship of work done in the Inlet and Phase 1.

- Chris Gibson, Engineer explained to her satisfaction.
 - —The Next BISAC meeting is Tuesday April 18 at 9:00 in Town Hall

PROPOSED ORDINANCE TO BAN THE RELEASE OF BALLONS IN THE TOPSAIL ISLAND AREA

Submitted to Topsail Island Shoreline Protection Commission by ECO Topsail, Feb. 2023

Release of Balloons Prohibited

The Town recognizes that balloons inflated with lighter-than-air gases and released into the atmosphere, pose a danger and nuisance to the environment, particularly to wildlife and marine animals.

<u>"Balloon"</u> means a flexible, nonporous bag made from materials such as, but not limited to, rubber, latex, polychloroprene, mylar, or nylon fabric that can be inflated or filled with gas or fluid, such as helium, hydrogen, nitrous oxide, oxygen, air or water, and then sealed at the neck of the bag. The Town does not recognize any balloon as "biodegradable or photodegradable".

"Litter" includes all waste materials resulting from the outdoor release or abandonment of a balloon.

It shall be unlawful for any person, firm, nonprofit organization, or corporation to knowingly and intentionally release, participate in the release, organize the release of, intentionally cause to be released, to litter by abandoning and not properly disposing of all waste material, any type of balloon inflated with a liquid, air, or gas that is lighter than air (including, and not limited to, helium gas), within the (Topsall Beach, Surf City, or N. Topsail Beach) city limits, any waters within the zoning jurisdiction of the town, or the beach front.

Except for:

- a) Balloons released by a person on behalf of a governmental agency or pursuant to a governmental contract for scientific or meteorological purposes.
- b) Hot air balloons that are recovered after launching.
- c) Balloons released inside a building or structure that do not make their way into the open air.

Balloons attached and left unattended

Balloons and attached waste material (strings, etc) shall not be tied to any structure (mailbox, yard sign, etc) and left unattended.

Sales requirement.

A person or business may not sell or offer to sell a balloon unless:

The person or business displays in a conspicuous place the Town Ordinance and the warning information made available by the Town.

Warning information.

The Town shall develop and make available to sellers of balloons the warning information that must be displayed. The warning information made available must describe, but is not limited to:

- A. The risks to the environment and to wildlife posed by waste materials resulting from the outdoor release of balloons:
- B. The choking and suffocation risks to children posed by the unsupervised use of balloons;
- C. The risks to individuals with latex allergies posed by exposure to balloons made wholly or partly from latex; and
- D. The penalties for littering resulting from the outdoor release of balloons that may be imposed.

<u>Violations and Penalties</u>. Any person found in violation of this ordinance is guilty of a non-criminal infraction punishable by a fine in the sum of \$500 per balloon.