



Town of North Topsail Beach
Board of Aldermen Regular Meeting
Wednesday, September 04, 2024, at 11:00 AM
Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460
(910) 328-1349 | www.northtopsailbeachnc.gov

Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian

Mayor Pro Tem - Mike Benson
Alderman – Laura Olszewski
Alderman – Tom Leonard
Interim Town Clerk – Nancy Avery

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Alderman Pletl)**
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor will request a motion to adopt the agenda

- V. MANAGER’S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

- VII. PUBLIC PRESENTATIONS AND HEARINGS**

- A. Certificates of Appreciation (Mayor McDermon)**

Paul Dorazio, Hanna McCloud, John Garner

- B. Public Hearing rezoning application # RZ24-00001 for parcel 774-27.3 located at 1090 New River Inlet Road from R20 to R15 (Planning Director Hill)**

Specific Action Requested: Mayor may request a motion to approve or deny the rezoning application and associated Consistency Statement Ordinance.

- VIII. CONSENT AGENDA**

- A. Approval of Minutes**
- B. Department Head Reports**

1. Finance Department
2. Fire Department
3. Inspections Department
4. Planning Department
5. Police Department

C. Fixed Assets Disposal - Police Department

2016 Dodge Charger, 100 KW Generator with trailer, Dip/Chin exercise equipment, Dual cable cross exercise equipment

D. Coastal Engineer Report

E. MOTV Tax Refunds - \$40.26

F. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>
4. ONWASA

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

A. Crosswalk update (Public Works Superintendent Cablay)

- B. Mr. Stonewall Mathis and Mr. Allen Hancock - Update on North Carolina Department of Transportation Letter of Intent to repeal the speed limit 45 Ordinance No. 1033725 for the 3.92-mile section of SR 1568 (New River Inlet Road) (Mayor McDermon)

X. NEW BUSINESS

- A. Beach, Inlet, Sound Advisory Committee Vacancy (1) and Applications (Mayor McDermon)

Applications for consideration:

Charles Walker, Stephen Paul Newbern, Jacob Smith, Jason C. Stahr, Phil A. Fowler

- B. Planning Board Alternate Vacancies (2) and Applications (Mayor McDermon)

Applications for consideration:

William O'Donnell, Jacob Smith, Michael Torto, Christy Barefoot, Cleta Jan Bellamy-Genee, Keith Wilkerson, Jason Stahr, Grey Chapman, Kimberly Sailer, Charles Walker, Barbara Swavely

- C. Onslow County shellfish lease proposal update and consideration of a moratorium on new shellfish lease in Onslow and Pender water (Mayor Pro Tem Benson)

- D. Master Agreement for On-Call Engineering and Related Services (Manager Derian)

Specific Action Requested - Mayor may request a motion to approve Master Agreement for On-Call Engineering and Related Services as prepared and to execute with the

following firms: Stantec Consulting Inc.; WithersRavenel, Inc.; WK Dickson & Co.,Inc.; Geosyntec Consultants ATM of NC; TI Coastal, PLLC.

- E. Registration and Sponsorship for N.C. Beach, Inlet and Waterway Association (NCBIWA) 2024 fall conference on Monday, November 19, 2024, and Tuesday, November 19, 2024 in Wilmington, N.C. At the Aloft (Manager Derian)

Specific Action Requested: Mayor may request a motion to approve the Silver level sponsorship in the amount of \$1,200, which includes two attendees and attendance at the 2024 NCBIWA fall conference.

- F. Finance Report (Finance Officer Helms)

- G. Legislative goals passed by Onslow County (Alderman Grant)

- H. Infrastructure/CAMA (Alderman Grant)

- I. Interlocal Agreement between the Towns of North Topsail Beach, Surf City, Topsail Beach, and Holly Ridge (Manager Derian)

Specific Action Requested: Mayor may request a motion to approve the Interlocal Agreement as presented and possibly amended which shall be agreed upon by the Town Attorney and Town Manager for the implementation of a partnership to solicit proposals for the management of solid waste including trash and recycling services to the residents of the Towns represented.

XI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION As per N.C.G.S. 143.318.11(a)

- (3) Consultation with the attorney**

XVI. ADJOURNMENT

Agenda	Public
Item:	Hearing
Date:	09 04 2024

Issue: Public Hearing: Case # RZ24-000001
Rezoning Application by Toby Keeton AIA on behalf of Daniel Sooy to rezone
1090 New River Inlet Rd (774-27.3) from R-20 to R-15
Presented by: Deborah J. Hill MPA AICP CFM CZO – Planning Director

On July 11, 2024, the Planning Board held a special meeting and:

1. Conducted a review of this proposed zoning map amendment;
2. Advised and commented on whether the proposed action is consistent with the Town’s Comprehensive Plan and any other officially adopted plan that is applicable (*See CAMA LAND USE PLAN: CONTINUING PLANNING PROCESS p. 6-1, 6-2*); and
3. Provided the following written recommendation to the Board of Aldermen that addresses plan consistency and other matters as deemed appropriate by the Planning Board and
4. Considered the following Consistency and Reasonableness Statement, based upon the property history, compatibility with the Comprehensive Plan, Unified Development Ordinance, Response to Standards contained in the Staff Report and the applicant’s submittal.

Consistency and Reasonableness Statement

The proposed zoning amendment is not consistent with the Comprehensive Plan because:

- **Promoting the development of properties that have been deemed unbuildable due to either state or local development regulations is inconsistent with:**
P. 25 The Town, in an effort to protect the eco-friendly environment that the Town has established over the years, may aim to secure lots through either acquisition, grant-funded purchase, or donation. These lots may be secured as open space easements in perpetuity. Special attention will be given to acquire properties that have been deemed unbuildable due to either state or local development regulations; and
P. 52 The Town supports relocation of structures endangered by erosion, if the relocated structure will be in compliance with all applicable local, state, and federal policies and regulations including the Town’s zoning and subdivision ordinances.

Relocation of structures should comply with density standards outlined within the future land use map section of this plan.

- **The application is inconsistent with Future Land Use Map Low Density requirement.** Allowable density is 2 dwelling units per acre or 1du/.5 acres. The proposed density is 1 du or 2 du/.36 acres.
P. 55 The Town supports the land use densities that are specified on page 4-13 of this plan. Through enforcement of the zoning ordinance, these densities will minimize damage from natural hazards and support the hazard mitigation plan. The Future Land Use Map 11-B on p. 4-18 indicates the property is classified as Low Density.
Future Land Use Compatibility Matrix p. 4-15 R-20 is generally consistent with Low Density Residential; the proposed amendment to R-15 is generally consistent with both Low and Medium Density.

The proposed zoning amendment is not reasonable and not in the public interest because it does not support the Comprehensive Plan policies above and because:

1. The challenge is the effect of the erosion rate in that area of 3.0 ft/year, which is used to calculate the CAMA setback from the FLSNV or the Static line, $3.0 \times 30 = 90$ feet. From 1993 to 2023, thirty years, the platted size of the lot, as measured from the approximate high water line – which has also receded - has been reduced from 26,630 sq ft to 15606.8 sq ft. or 41.4%.

Comparing the approximate mean high water line from a plat of survey by Charles Riggs PLS dated 7/19/2000 and the shared boundary “leg” of Gairy I. Canady PLS original plat 6/16/21, In 2000, the distance to the mean high water line was 171.15 feet and in 2021, 109.2 feet, which indicates a loss of 61.95 feet in 21 years.

2. Amending zoning setbacks and granting variances in high erosion rate areas to allow for development is counterintuitive to the higher standards that the Town has adopted in its hazard mitigation planning to protect the community.
3. This amendment does not improve consistency with the long-range plan, nor improve the tax base, nor preserve environmental and/or cultural resources, nor facilitates a desired kind of development, and is therefore not in the public interest; and
4. Changed conditions warranting the amendment would be a reduced erosion rate and a successful beach nourishment project, with owners investing in sand fencing and planting sea oats, resulting in a stable building envelope.
5. Rezoning may restrict access for emergency access vehicles.

The Planning Board unanimously recommended denial. Staff suggests the following motion:

I move to adopt the ordinance as presented and to **DENY** the proposed rezoning to an R-15 district. I find it to be **INCONSISTENT** with the purposes and intent of the Comprehensive Plan because it promotes the development of properties that have been deemed unbuildable due to either state or local development regulations, and the proposed density is not in line with those recommended for Future Land Use Map Low Density requirement. I also find **DENIAL** of the rezoning request is reasonable and in the public interest because amending zoning setbacks and granting variances in high erosion rate areas to allow for development is counterintuitive to the higher standards that the Town has adopted in its hazard mitigation planning to protect the community and rezoning may restrict access for emergency access vehicles.

Alternative Motion for Approval

I move to **APPROVE** the proposed rezoning to a R-15 district. While I find it to be **INCONSISTENT** with the purposes and intent of the Comprehensive Plan because it promotes the development of properties that have been deemed unbuildable due to either state or local development regulations, and the proposed density is not in line with those recommended for Future Land Use Map Low Density requirement, I find **APPROVAL** of the rezoning request is reasonable and in the public interest because the proposal is consistent with the desired character of the surrounding community and the density will not adversely impact the adjacent neighborhoods.

STAFF REPORT

STAFF REPORT CONTACT INFORMATION

Deborah J. Hill, MPA AICP CFM CZO

DOCKET/CASE/APPLICATION NUMBER

Case # RZ24-000001

APPLICANT - Kersting Architecture

PROPERTY OWNER - DANIEL SOOY ¹⁻³

Board of Aldermen Meeting (PUBLIC HEARING)

09 04 2024, 11:30 PM

PROPERTY ADDRESS

1090 New River Inlet Rd

BRIEF SUMMARY OF REQUEST

Michael Ross Kersting Architecture, PA (Kersting Architecture), applicant, on behalf of Daniel and Rebekah Sooy, property owners, is requesting the subject property, 1090 New River Inlet Rd, North Topsail Beach, NC, be rezoned from R-20 Residential District to R-15 Residential District. ⁴⁻⁶

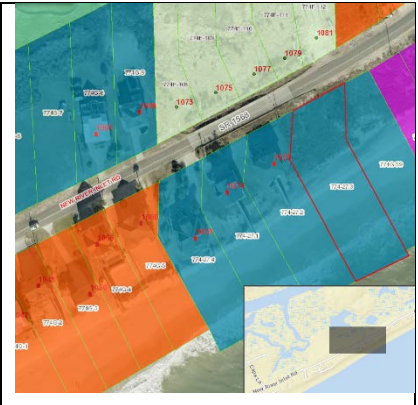


Figure 1: 1090 New River Inlet Rd Location
Source: Onslow County GIS with layers 2022 Aerials and Zoning

SURROUNDING ZONING & LAND USE

N: CUR-15 SINGLE FAMILY

E: R-20 SINGLE FAMILY

S: Atlantic Ocean

W: R-20 SINGLE FAMILY

EXISTING ZONING	EXISTING LAND USE	SITE IMPROVEMENTS	SIZE OF PROPERTY
R-20 RESIDENTIAL DISTRICT	CAMA LUP MAP 10B EXISTING LAND USE p. 3-34 VACANT	NONE	0.36 acres/15606.8 sq ft G. Canady PLS 8/9/2023 ⁶ 0.611 acres/26,630 sq ft MB 28 P 85 02/20/1992 ⁷

PROPERTY HISTORY

The previous owner, Mr. Egland submitted a CAMA Minor Permit application in 2007; however, the permit was denied as the proposed development did not meet the required setback. ⁸

The current owner, Daniel Sooy purchased the property 19-MAY-21 as recorded in DB 5466 P 310. ¹⁻³

Access is available from New River Inlet Rd (SR 1568). ⁶

The former 40' access easement shown on MB 28 PG 85⁷ has been abandoned by the filing of DB 5873 PG 486⁹ (filed 11/17/2022); DB 5873 P489¹⁰; and DB 5873 PG 533¹¹ (filed 11/17/2022) by and between Mr. Daniel Sooy and his neighbors, Mr. Clifford W. Cunniff and Mr. Michael Francis Fleming.

15' of 30' roadway right of way (MB 5 P 48)¹² was vacated by the Withdrawal and Revocation of Roadway Dedication by DB 6002 P 430¹³ recorded 7/20/2023.

This area is served by ONWASA water and sewer service. The property is within the Special Flood Hazard Area: AE12; VE13/15 (Map Number: 3720428700K; eff 6/19/2020) and CBRS L06 as of 10/1/1983. The property is within CAMA's Ocean Hazard AEC with an erosion rate of 3.0 and small structure setback of 90 feet.

On the survey by Gairy Canady PLS dated 8/9/2023⁶, the First Line of Stable Natural Vegetation was marked over a year ago, 6/27/2023 and should be updated.

Promoting the development of properties that have been deemed unbuildable due to either state or local development regulations is inconsistent with:

P. 25 The Town, in an effort to protect the eco-friendly environment that the Town has established over the years, may aim to secure lots through either acquisition, grant-funded purchase, or donation. These lots may be secured as open space easements in perpetuity. Special attention will be given to acquire properties that have been deemed unbuildable due to either state or local development regulations; and

P. 52 The Town supports relocation of structures endangered by erosion, if the relocated structure will be in compliance with all applicable local, state, and federal policies and regulations including the Town's zoning and subdivision ordinances. Relocation of structures should comply with density standards outlined within the future land use map section of this plan.

The application is inconsistent with Future Land Use Map Low Density requirement. Allowable density is 2 dwelling units per acre or 1du/.5 acres. The proposed density is 1 du or 2 du/.36 acres.

P. 55 The Town supports the land use densities that are specified on page 4-13 of this plan. Through enforcement of the zoning ordinance, these densities will minimize damage from natural hazards and support the hazard mitigation plan. The Future Land Use Map 11-B on p. 4-18 indicates the property is classified as Low Density.

Future Land Use Compatibility Matrix p. 4-15 R-20 is generally consistent with Low Density Residential; the proposed amendment to R-15 is generally consistent with both Low and Medium Density.

The lot meets the minimum dimensional requirements for R-15 zoning, pursuant to UDO Table 5-1 Dimensional Requirements.

RESPONSE TO STANDARDS

Staff's analysis of this application is in response to the policy guidelines outlined in § 3.08.06 ACTION BY THE PLANNING BOARD (Ord. passed 11-2-2011; Ord. passed 7-1-2021).

(A) Every proposed amendment, supplement, change, modification or repeal of this ordinance shall be referred to the Planning Board for its recommendation and written report to the Board of Aldermen.

(B) The following policy guidelines shall be followed by the Planning Board concerning zoning amendments and no proposed zoning amendment will receive favorable recommendation unless:

- (1) The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories;

Statement by Applicant: The lot exists in a small block of R-20 zoned properties which is surrounded by R-5, R-10, and R-15 blocks. Thus, the proposed R-15 zoning would be compatible in this area. (see attached letter from the applicant for further information).

The Owner of the subject property has approached the Owner's of 1104 and 1078 New River Inlet, (adjoining properties on either side of subject property, currently zoned R-20), who have stated they would be amenable to the requested rezoning- thus avoiding so-called "spot zoning."

Staff Analyses: The immediate area consists of R-20 zoned property: the oceanfront properties along New River Inlet Road – 1070, 1074, 1078, 1090 and 1105 New River Inlet Road. The properties on the soundside and separated by a bridge and elevated portion of New River Inlet Road (SR 1568) are zoned CUR-15 with single family only. (Reference: Onslow County GIS 2022 aerial with zoning layer).

- (2) There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of an individual or small group;

Statement by Applicant: The oceanside properties along the New River Inlet corridor are predominantly R-15, R-10, and R-5 zones. These zones require a 20' front yard setback. Thus, rezoning from R-20 to R-15 in this area will provide a more consistent streetscape, as well as provide better view corridors for adjacent oceanfront properties. Relaxing the street side setbacks also allows structures to be built further away from the fragile dune environment and further upland away from storm surges. It also decreases the amount of impervious surfaces needed as driveways and other hardened access surfaces from the street may be shortened.

Staff Analyses: Future Land Use Map 11-B p. 4-18 classifies the property as Low Density Residential. Future Land Use Compatibility Matrix p. 4-15 R-20 is generally consistent with Low Density Residential; R-15 is generally consistent with both Low and Medium Density. Appendix A Page 7 of 7, North Topsail Beach Zoning District Densities indicate R-20 is SFR; R-15 is SFR or Duplex.

- (3) There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change (when a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely uses which applicants state they intend to make of the property involved);

Statement by Applicant: The proposed single-family use is compatible with surrounding residential uses.

Staff Analyses: The purpose of R-15 is to provide for single-family and duplex residential developments where central water or central sewer, but not both are available. (reference: UDO § 3.04.04). The purpose of R-20 district is to allow single-family only (low-density) residential and recreational uses to be protected from undesirable future development and residential developments not having central water and sewer will occur in sufficiently low density to ensure a healthful environment. (reference: UDO § 3.04.03).

- (4) There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change; or

Statement by Applicant: The increased buildable area afforded by the 20' front yard setback associated with an R-15 zone will allow for a structure to be in keeping with the architectural proportions of surrounding homes.

Staff Analyses: The adjacent structures at 1074 (built in 1993) and 1078 New River Inlet Road (built in 2000) met the 40-foot easement right-of-way. Planted trees and parked cars within the easement limit emergency vehicle access behind the bridge. Rezoning from R-20

to R-15, shortening the front setback from 30 feet to 20 feet would further restrict emergency vehicle access to 1078 New River Inlet at the elevated bridge.

The former 40' access easement shown on MB 28 PG 85 has been abandoned by the filing of DB 5873 PG 486 (filed 11/17/2022); DB 5873 P489; and DB 5873 PG 533 (filed 11/17/2022) by and between Mr. Daniel Sooy and his neighbors, Mr. Clifford W. Cunniff and Mr. Michael Francis Fleming.

- (5) The proposed change is in accord with any land use plan and sound planning principles.

Statement by Applicant: The proposed R-15 zoning designation is deemed generally compliant with the low-density residential use recommended by the CAMA Land Use Plan. The currently non-conforming lot would better reflect the required dimensional standards of the proposed R-15 zone (the lot is surveyed at 15,606.8 SF) of the Town of North Topsail Beach zoning ordinance.

Staff Analyses:

The challenge is the effect of the erosion rate in that area of 3.0 ft/year, which is used to calculate the CAMA setback from the FLSNV or the Static line, $3.0 \times 30 = 90$ feet. From 1993 to 2023, thirty years, the platted size of the lot, as measured from the approximate high water line – which has also receded - has been reduced from 26,630 sq ft to 15606.8 sq ft. or 41.4%.

Comparing the approximate mean high water line from a plat of survey by Charles Riggs PLS dated 7/19/2000 and the shared boundary “leg” of Gairy I. Canady PLS original plat 6/16/21, In 2000, the distance to the mean high water line was 171.15 feet and in 2021, 109.2 feet, which indicate a loss of 61.95 feet in 21 years.

ATTACHMENTS

1. BK 5466 PG 310-312 p. 8-10
2. Onslow County Tax Parcel Report p. 11
3. Onslow County Appraisal Card p. 12-14
4. Application p. 15-17
5. Toby R. Keeton, AIA letter dated May 3, 2024 w/agent authorization p. 18-23
6. Revised Boundary Survey by Gairy Canady dated 8/9/2023 p. 24
7. MB 28 PG 85 p. 25
8. D J Hill email April 28, 2014 9:43 AM p. 26-27
9. DB 5873 PG 486 p. 28-29
10. DB 5873 P489 p. 30-31
11. DB 5873 PG 533 p. 32-33
12. MB 5 P 48 p. 34
13. DB 6002 P 430 p. 35-38
14. Document “Mail-Daniel Sooy-Outlook” 7/11/24 9:45 AM p. 39-41
15. Draft Ordinance p. 42-44
16. Affidavit of Publication for 8 8 2024 p. 45
17. Notice re-published 8/17 and 8/24 for Public Hearing on 9 4 2024

COMMISSIONER'S DEED

STATE OF NORTH CAROLINA
COUNTY OF ONSLOW

Prepared By: Mewborn & DeSelms, Attorneys at Law
Return to Grantee: Daniel Sooy, 3870 Island Drive, N Topsail Beach, NC 28460

Excise Tax: \$252.00
Parcel ID: 011719

This deed, made this 18 day of May, 2021, by Christopher L. Mewborn, Commissioner, to Daniel Sooy.

WITNESSETH

That whereas Christopher L. Mewborn was appointed commissioner under an order of the District Court of Onslow County, North Carolina, in the tax foreclosure proceeding entitled "ONslow COUNTY vs. LELAND D. EGLAND, et al" [Court File # 19CVD3874]; and Christopher L. Mewborn was directed by the order as commissioner to sell the property hereinafter described at public sale after due advertisement according to law; and

Whereas Christopher L. Mewborn, commissioner, did on the 25 March 2021, offer the land hereinafter described at a public sale at the Onslow County Courthouse door, in Jacksonville, North Carolina, and Daniel Sooy became the last and highest bidder by Upset Bid filed on 1 April 2021 for the sum of \$126,000.00 and no further upset or increased bid having been made within the time allowed by law, and the sale having been confirmed, and Christopher L. Mewborn, commissioner, having been ordered to execute a deed to the purchaser upon payment of the purchase money;

Now, therefore for and in consideration of the premises and the sum of \$126,000.00, receipt of which is hereby acknowledged, Christopher L. Mewborn,

ATTACHMENT 1

Section VII, Item B.

mitted electronically by "Mewborn & DeSelms, Attorneys at Law" in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with the Onslow County Register of Deeds.


commissioner, does, by these presents, hereby bargain, sell, grant, and convey to Daniel Sooy, his successors heirs and assigns, that property situated in Onslow County, North Carolina, and described as follows:

Being all of lot 1 as shown on that map entitled, "Survey Map Property of Charles Padgett, Stump Sound Twp., Onslow County, N.C.", dated June 6, 1991 and recorded in Map Book 28, Page 85, Slide F-193, Onslow County Registry.

The undersigned Commissioner makes no warranties in connection with either aforementioned parcel and specifically disclaims any warranties as to title and habitability.

This conveyance is made subject to all outstanding county and city property taxes, and all local improvement assessments against the property not included in the judgment in this cause, the payment of which shall be assumed by the purchaser. To have and to hold the aforesaid tract of land, to Daniel Sooy, in as full and ample manner as Christopher L. Mewborn, Commissioner, is authorized and empowered to convey the same.

In witness whereof, Christopher L. Mewborn, commissioner, has hereunto set his hand and seal.

 (SEAL)
Christopher L. Mewborn
Commissioner

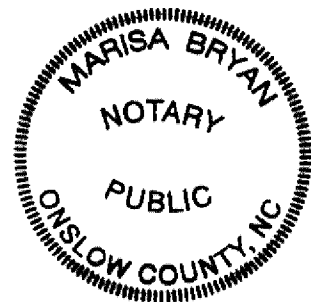
NORTH CAROLINA
ONslow COUNTY

I, marisa Bryan, a Notary Public of the county and state aforesaid, do hereby certify that Christopher L. Mewborn, commissioner, grantor, personally appeared before me this day and acknowledged the execution of the foregoing deed.

Witness my hand and official seal this 18 day of may, 2021.


Notary Public

My commission expires: 10/19/2022



ATTACHMENT 1



Tax Certification Form (Check One Box)

This certifies that there are no delinquent ad valorem taxes, or other taxes which the Onslow County Tax Collector is charged with collecting, that are a lien on:

Parcel Identification Number:

011719 - GRANTEE: DANIEL SOOY

This is not a certification that this Onslow County Parcel Identification Number matches the deed description.

No certification required, as attorney statement that any delinquent taxes will be paid from closing proceeds is included on first page of deed, and the assessor has obtained the desired information from the conveyance (G.S. 105-303).

Balance due on account. It must be paid to Onslow County Tax Collector. Please make payment within 5 days of closing.

Marina Williams Digitally signed by Marina Williams
Date: 2021.05.18 16:52:58 -04'00'

Tax Collections Staff Signature

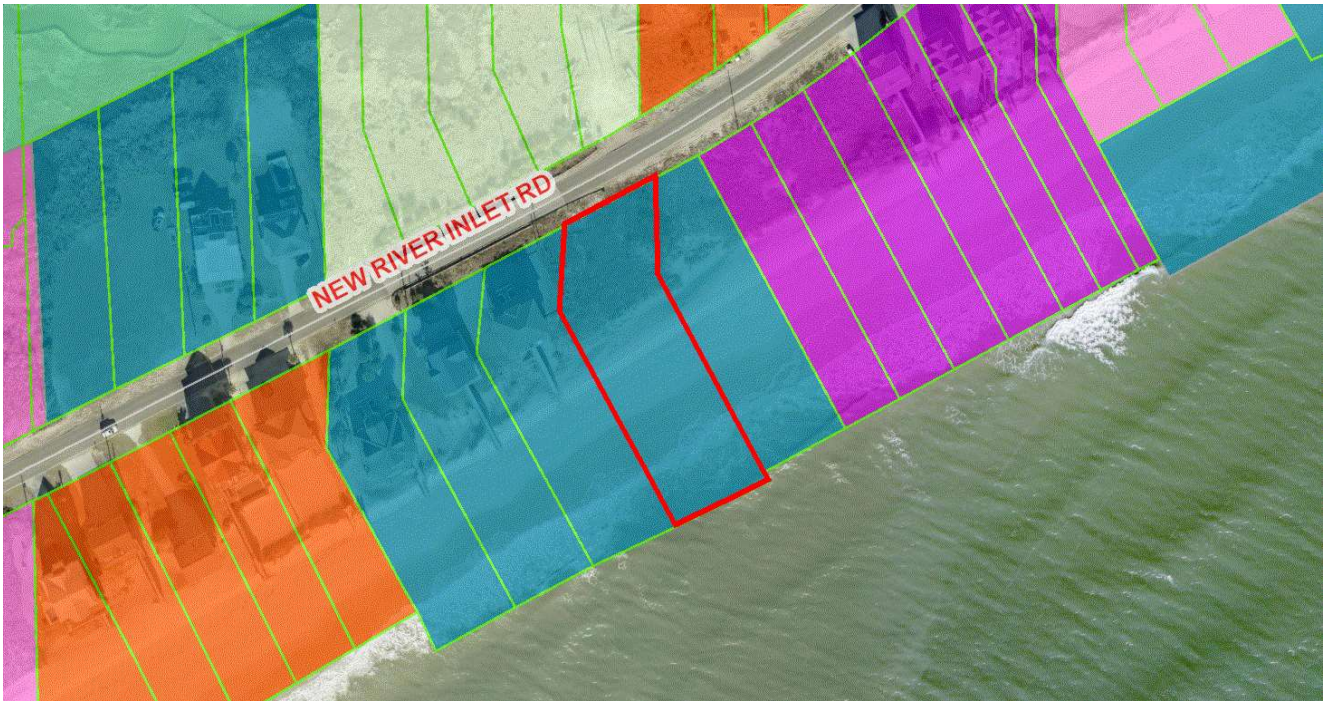
05/18/2021

Date

This parcel may have deferred taxes which become due upon transfer of the property. Call the Tax Office, Land Records Division at 910-989-2204 for more information.

Parcel ID 011719	Map Number 774-27.3
----------------------------	-------------------------------

Owner Name SOOY DANIEL	Owner Mailing Address 1217 HENDRICKS AVE JACKSONVILLE, NC 28540-3858
----------------------------------	---




General Information

Acres	0.00	Property Description	L1 CHARLES PADGETT
Physical Address	1090 NEW RIVER INLET RD	Subdivision	PADGETT CHARLES
Neighborhood Code	3045	City Limit	NORTH TOPSAIL BEACH
Plat Book & Page	28-85	NC PIN	428707590057
Township	STUMP SOUND	Improvement Code	R
Building Value	\$0.00	Land Value	\$550,000.00
Assessed Value	\$550,000.00	Total Taxed Value	\$550,000.00
Heated Square Feet	0.00	Year Built	0
Number of Bedrooms	0		

Last Sale

Date	19-MAY-21	Price	\$126,000.00	Book	5466	Page	310
-------------	-----------	--------------	--------------	-------------	------	-------------	-----

 <p>Onslow County Geographical Information Services-GIS 234 NW Corridor Blvd. Jacksonville, NC 28540</p>	<p>WARNING: THIS IS NOT A SURVEY. This map is prepared for the inventory of real property found within this jurisdiction, and is compiled from recorded deeds, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The County and mapping company assume no legal responsibility for the information contained on this map.</p>
--	--

ATTACHMENT 2

PARCEL: 011719
 SOOY DANIEL
 1217 HENDRICKS AVE
 JACKSONVILLE, NC 28540-3858
 ACCOUNT NUMBER: 472812000

Onslow County, North Carolina

Tax Districts
 ONSLOW COUNTY, NORTH TOPSAIL BEACH

Routing Number:30450017
 Appraiser Area: TM
 Tax Year: 2025 Reval Year: 2022
 Visited By: on 11/09/2021
 Information Source: 11 - REVAL LAND

PARCEL INFORMATION	PROPERTY DESCRIPTION	VALUE SUMMARY (COST APPROACH)
ADDRESS: 1090 NEW RIVER INLET RD NORTH TOPSAIL BEACH NC 28460 NBHD: 3045-OCEAN VIEW SHORES/CRYSTAL TOWNSHIP: 114 - STUMP SOUND MAP #: 774-27.3 PIN #: 428707590057	L1 CHARLES PADGETT 0.6061 Acres Subd: 28/85 PADGETT CHARLES	LAND VALUE: 550,000 BUILDING VALUE: 0 OBXF VALUE: 0 APPRAISED VALUE: 550,000 DEFERRED VALUE: 0 ASSESSED VALUE: 550,000

NOTES	PERMIT INFORMATION	SALES INFORMATION																														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Status</th> <th>Amount</th> <th>CO Date</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Status	Amount	CO Date									<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Price</th> <th>V/I</th> <th>S</th> <th>Book/Page</th> <th>Valid Code</th> </tr> </thead> <tbody> <tr> <td>5/19/2021</td> <td>126,000</td> <td>I</td> <td></td> <td>5466/310</td> <td>N</td> </tr> <tr> <td>11/20/2003</td> <td>192,500</td> <td>V</td> <td></td> <td>2152/383</td> <td>Y</td> </tr> </tbody> </table> <p style="text-align: right;">Ratio: 437%</p>	Date	Price	V/I	S	Book/Page	Valid Code	5/19/2021	126,000	I		5466/310	N	11/20/2003	192,500	V		2152/383	Y
Date	Status	Amount	CO Date																													
Date	Price	V/I	S	Book/Page	Valid Code																											
5/19/2021	126,000	I		5466/310	N																											
11/20/2003	192,500	V		2152/383	Y																											

LAND DATA - MARKET VALUE									
L#	CODE	DESCRIPTION	SIZE	TYPE	BASE RATE	ADJ	ADJUSTMENT CODE	ADJUSTED UNIT PRICE	VALUE
1	14	WATERFRONT OCEAN	0.60610	G	550,000			550,000	550,000
		Total Market Land	0.60610						550,000

OUTBUILDING DATA												
CODE	DESC	AYB	EYB	GRADE	UNITS	LENGTH	WIDTH	AREA	RATE	% GOOD	% CMLPT	VALUE

ATTACHMENT 3

BUILDING DESCRIPTION

MODEL:
 STORY HEIGHT:
 STYLE:
 CLASS:
 EXTERIOR WALL:
 ACTUAL YR BLT:
 EFFECTIVE YR BLT:
 YR REMODELED:
 HEATING FUEL TYPE:
 HEATING SYSTEM:
 TOTAL ROOMS:
 BEDROOMS:
 BATHROOMS:
 HALF BATHROOMS:
 ADDTL FIXTURES:
 FIREPLACE:
 UNFINISHED AREA:
 FINSHD BSMNT AREA:
 FLOOR:
 FOUNDATION:
 INTERIOR WALL:
 ROOFING TYPE:
 ROOFING MATERIAL:
 GRADE C&D:
 CONDITION:

BUILDING SKETCH

BUILDING COMPUTATION

NEIGHBORHOOD FACTOR:
 REPLACEMENT COST NEW:
 PHYSICAL DEPRECIATION:
 REPLACEMENT COST NEW LESS DEPR:
 PERCENT COMPLETE:
 FUNCTIONAL OBSOLESCENCE:
 ECONOMIC OBSOLESCENCE:
 HEATED AREA:
 TOTAL AREA:
 VALUE PER SQUARE FOOT HEATED:
 VALUE PER SQUARE FOOT TOTAL:

BUILDING SECTIONS												
L#	LL	1ST	2ND	3RD	DESCRIPTION	AREA	VALUE(RCN)	ACTUAL YEAR BUILT	EFFECTIVE YEAR BUILT	GRADE	CDU	VALUE



PERMIT PROJECT
 FILE #: 24-000475
 1090 NEW RIVER INLET RD NORTH TOPSAIL BEACH NC 28460
 SINGLE FAMILY RESIDENTIAL



PERMIT #: RZ24-000001

Permit Type
 Rezoning Application

Subtype
 Rezoning Application

Work Description:
 Single Family Residential

Applicant
 Kersting Architecture - Toby Keeton

Status
 Ready for Payment

Valuation
 0.00



FEES & PAYMENTS

Plan Check Fees	0.00
Permit Fees	400.00
Total Amount	400.00
Amount Paid	0.00
Balance Due	400.00

Non-Billable



PERMIT DATES

Application Date
 05/19/2024

Approval Date
 05/31/2024

Issue Date:
 06/03/2024

Expiration Date:
 12/03/2024

Close Date

Last Inspection

FOR OFFICE USE ONLY

Apply Storm Damage Credit

Zoning District

Section VII, ItemB.

CAMA Approval
Pending



PROJECT INFORMATION

Property Owner
- SOOY DANIEL & REBEKAH



Are you the property owner?
No



Signed statement provided by property owner giving consent to the request
AGENT AUTHORIZATION FOR REZONING APPLICATION.pdf



STATEMENT OF JUSTIFICATION (Responses to UDO § 3.07 general findings)

Finding #1: The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories. **Statement by Applicant**

The lot exists in a small block of R-20 zoned properties which is surrounded by R-5, R-10, and R-15 blocks. Thus, the proposed R-15 zoning would be compatible in this area. (see attached letter from the applicant for further information).

The Owner of the subject property has approached the Owner's of 1104 and 1078 New River Inlet, (adjoining properties on either side of subject property, currently zoned R-20), who have stated they would be amenable to the requested rezoning- thus avoiding so-called "spot zoning."

Finding #2: There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of an individual or small group. **Statement by Applicant**

The oceanside properties along the New River Inlet corridor are predominantly R-15, R-10, and R-5 zones. These zones require a 20' front yard setback. Thus, rezoning from R-20 to R-15 in this area will provide a more consistent streetscape, as well as provide better view corridors for adjacent oceanfront properties. Relaxing the street side setbacks also allows structures to be built further away from the fragile dune environment and further upland away from storm surges. It also decreases the amount of impervious surfaces needed as driveways and other hardened access surfaces from the street may be shortened.

Finding #3: There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely uses which applicants state they intend to make of the property involved.) **Statement by Applicant**

The proposed single-family use is compatible with surrounding residential uses.

Finding #4: There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change. **Statement by Applicant**

The increased buildable area afforded by the 20' front yard setback associated with an R-15 zone will allow for a structure to be in keeping with the architectural proportions of surrounding homes.

Finding #5: The proposed change is in accord with any land use plan and sound planning principles. **Statement by Applicant**

The proposed R-15 zoning designation is deemed generally compliant with the low-density residential use recommended by the CAMA Land Use Plan. The currently non-conforming lot would better reflect the required dimensional standards of the proposed R-15 zone (the lot is surveyed at 15,606.8 SF) of the Town of North Topsail Beach zoning ordinance.

DOCUMENTS

Site plan or plot plan

1090 New River Inlet Road Revised 8 9 23.pdf



Other documents

1090NRIR_Right of Way Withdrawal and Revocation.pdf

2024_0503 Rezoning Request Letter.pdf



ACKNOWLEDGEMENT

I hereby certify that all information above is true and correct. That all work under this permit shall comply and conform to all Town ordinances, State and Federal laws pertaining thereto, whether specified or not, and in accordance with any plans submitted or required to be submitted regulating building codes and building construction in the Town of North Topsail Beach, NC. I further agree to remove all construction debris from the site when completed, and that I am the owner or authorized by the owner to do the work described in this permit.

Permit shall be void if construction authorized by permit shall not have been commenced within six (6) months after the date of issuance thereof, or if after commencement of construction, the work shall be discontinued for a period of twelve (12) months, work shall not be resumed until the permit has been renewed.

All final inspections are mandatory before occupancy. All work shall be performed by a licensed contractor in the state. It is unlawful and illegal to occupy any building before final inspection and a certification of occupancy has been issued. All fees are non-refundable after 60 days.

Signature

signature.png



FEES



FEE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
Rezoning Fee				400.00
Plan Check Fees				0.00
Permit Fees				400.00
Total Fees				400.00

PAYMENTS



DATE	TYPE	REFERENCE	NOTE	RECEIPT #	RECEIVED FROM	AMOUNT
					Amount Paid	0.00
					Balance Due	400.00

Rezoning Request
Kersting Architecture on behalf of
Daniel and Rebekah Sooy, Property Owners
1090 New River Inlet Rd, North Topsail Beach, NC



To Whom It May Concern:

Michael Ross Kersting Architecture, PA (Kersting Architecture), applicant, on behalf of Daniel and Rebekah Sooy, property owners, are requesting the subject property, 1090 New River Inlet Rd, North Topsail Beach, NC, be rezoned from R-20 Residential District to R-15 Residential District.

It is the applicant's view that this rezoning would be consistent with the dimensional requirements of the Unified Development Ordinance. The subject property is 15,606.8 square feet according to the attached survey and thus does not conform to the dimensional requirements of an R-20 zone. It does, however, meet the dimensional requirements of the R-15 zone:

ZONING	MINIMUM LOT SIZE	FRONT YARD	LOT WIDTH	SIDE YARD SETBACK	SIDE YARD CORNER	REAR YARD SETBACK	BUILDING HEIGHT	MAXIMUM LOT COVERAGE
Con-D								30%
R-A	3 acres	30'	75'	10'	20'	10'	48'	30%
R-20	<u>20,000 sq. ft.</u>	30'	75'	10'	20'	10'	48'	30%
R-15 Single- family or duplex	<u>15,000 sq. ft.</u>	20'	60'	8'	15'	10'	48'	30%
R-10 Single- family	10,000 sq. ft.	20'	60'	8'	15'	10'	48'	30%
Multi-family	plus 10,000 sq. ft. for each unit over 2	20'	60'	8'	15'	10'	48'	30%
R-8 Single- family	8,000 sq. ft.	20'	50'	8'	15'	10'	48'	30%
Multi-family	plus 8,000 sq. ft. for each unit over 2	20'	50'	8'	15'	10'	48'	30%
R-5 Single- family	5,000 sq. ft.	20'	50'	8'	15'	10'	48'	30%
Multi-family	plus 5,000 sq. ft. for each unit over 2	20'	50'	8'	15'	10'	48'	30%
MHR Single- family	5,000 sq. ft.	20'	50'	8'	15'	10'	48'	30%
Multi-family	plus 5,000 sq. ft. for each unit over 1						48'	
B-1	8,000 sq. ft. per building	20'	50'	8'	10'	10'	48'	30%
B-2								

Excerpt from 2021 Town of North Topsail Beach Unified Development Ordinance

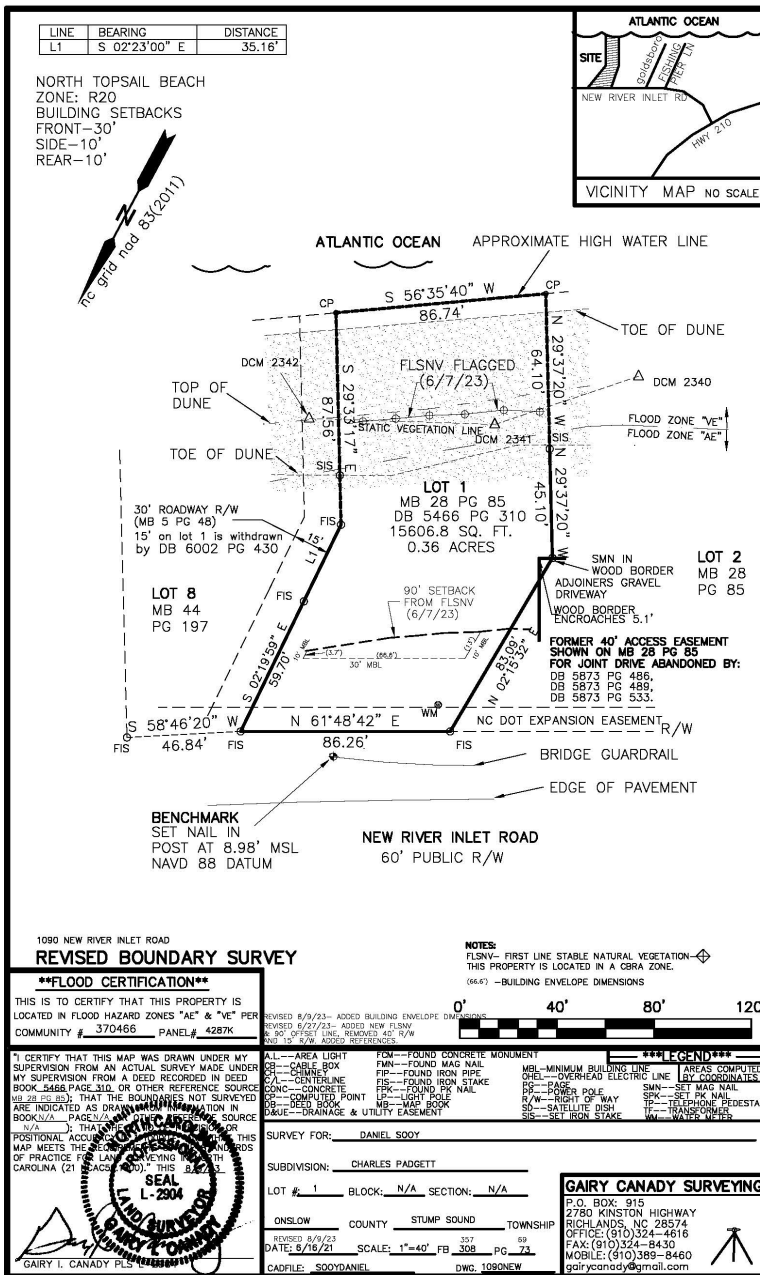
Given the location of the first line of stable natural vegetation (FLSNV) flagged by the NC Division of Coastal Management on 6/7/23, as well as the 30' front yard setback required under the current R-20 zoning, in the view of the applicant, the resultant buildable area is incompatible with the design of a structure that would be in keeping with its immediate surroundings. The resultant buildable area is a wedge shape with a maximum depth of approximately 10' at its deepest. Keeping in mind that the NC Residential Building Code necessitates a minimum horizontal dimension of interior rooms to be 7', the lot has very little area in which a habitable space may be maintained:

Located at THE SWITCHYARD
 4022 Market Street, Suite 201, Wilmington, NC 28403
 www.kerstingarchitecture.com
 910-763-1348

ATTACHMENT 5

Page 1 of 5

Rezoning Request
Kersting Architecture on behalf of
Daniel and Rebekah Sooy, Property Owners
1090 New River Inlet Rd, North Topsail Beach, NC

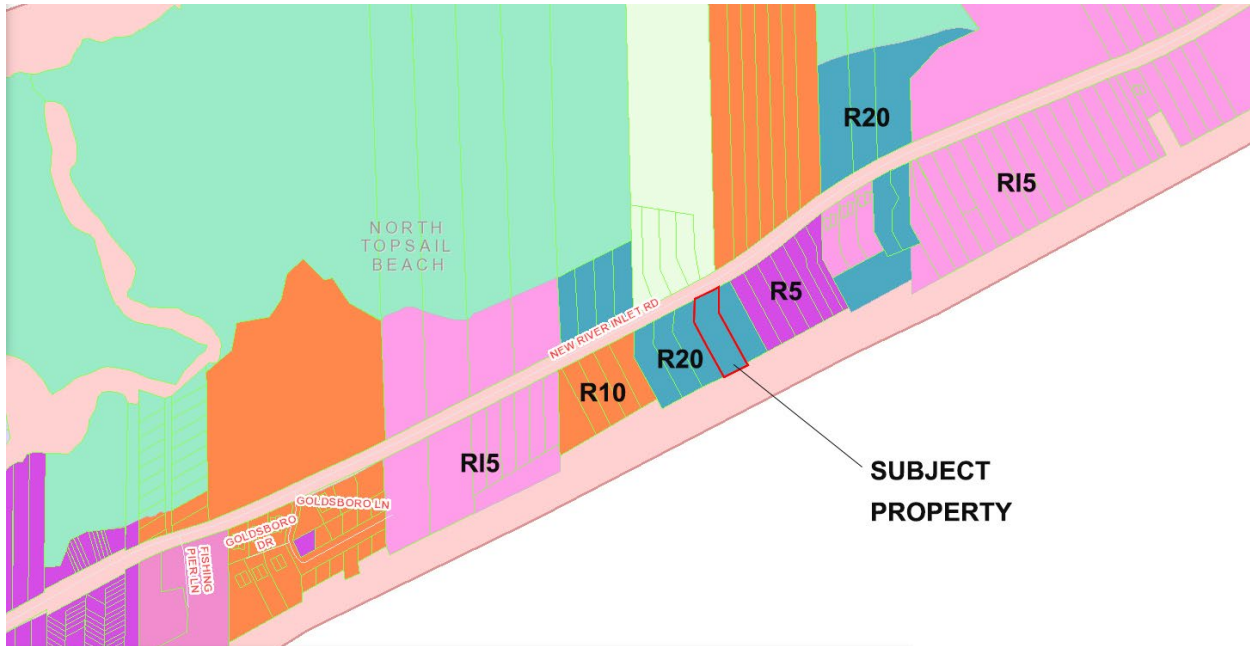


Survey of subject property (not to scale).

Located at **THE SWITCHYARD**
 4022 Market Street, Suite 201, Wilmington, NC 28403
 www.kerstingarchitecture.com
 910. 763.1348

ATTACHMENT 5
 Page 2 of 5

The subject property exists in an isolated block of five properties in the R-20 zone:



Town of North Topsail Beach Zoning Map, Onslow County GIS map service

Each property within this block of R-20 zoning is of similar area or smaller than the subject property. R-15 zoning is applied to similar ocean-front nearby. Directly adjacent to the R-20 block are R-10 and R-5 zones. The front setback requirement per the UDO for R-10 and R-5 zones is 20', which is the same as the requested R-15 zoning for the subject property. Thus, the application of the same front yard setback for adjacent properties will allow future development to have a consistent relationship to the street and will better maintain view corridors to the ocean, as structures will be able to be located more landward.

In addition to being compatible with the provisions of the Town of North Topsail Beach's Unified Development Ordinance, this zoning request is also consistent with the CAMA Land Use Plan adopted by the Town. According to the CAMA Land Use Plan it "is not a regulatory document, it does provide guidance relating to future land use and development changes in relation to the Town's Unified Development Ordinance (UDO). Specifically, the plan should be used whenever zoning decisions are made by the Planning Board and/or Board of Aldermen."

Located at **THE SWITCHYARD**
4022 Market Street, Suite 201, Wilmington, NC 28403
www.kerstingarchitecture.com
910.763.1348

ATTACHMENT 5

Page 3 of 5

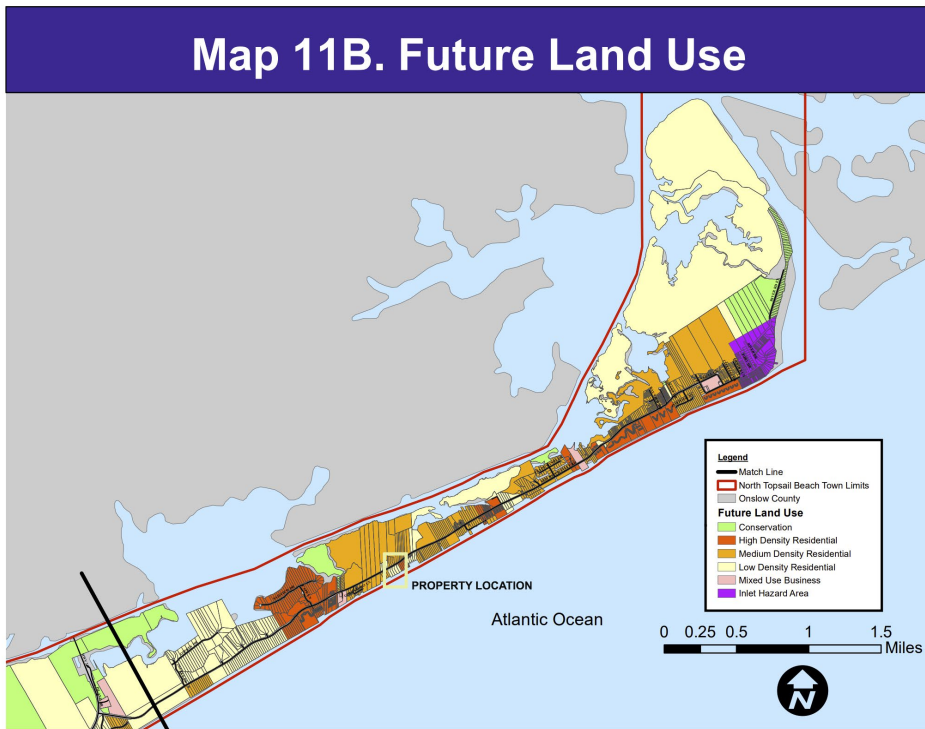
The proposed R-15 zoning is considered “generally consistent” with the low-density development use type for the site, recommended by the CAMA Land Use Plan:



SECTION 4. FUTURE DEMAND/PROJECTIONS

Table 29. Future Land Use Plan Compatibility Matrix

Zoning Districts	CON-D	RA	R-20	R-15	R-10	R-8	CU-R8	R-5	CU-R5	MHP	B-1	CU-B1	B-2	CU-B2
Min. Lot Size (SF)	N/A	130,680	20,000	15,000	10,000	8,000	8,000	5,000	5,000	5,000	8,000	8,000	8,000	8,000
Max. Bldg. Height (ft.)		48	48	48	48	48	48	48	48	48	48	48	48	48
Designations/Average Density (du per acre)														
Conservation	g	x	x	x	x	x	x	x	x	x	x	x	x	X
Mixed Use	x	x	x	x	x	x	x	x	x	x	g	c	g	C
Low-Density Residential	x	g	g	g	g	g	c	g	c	g	g	c	g	C
Medium-Density Residential	x	x	x	g	g	g	c	g	c	g	g	c	g	C
High-Density Residential	x	x	x	x	x	x	x	g	c	g	g	c	g	C
Inlet Hazard Residential	x	x	x	x	g	g	x	x	x	x	x	x	x	x



Excerpt from CAMA Land Use Plan

Page 4-18

Located at **THE SWITCHYARD**
 4022 Market Street, Suite 201, Wilmington, NC 28403
 www.kerstingarchitecture.com
 910.763.1348

ATTACHMENT 5

Rezoning Request
Kersting Architecture on behalf of
Daniel and Rebekah Sooy, Property Owners
1090 New River Inlet Rd, North Topsail Beach, NC



If a concern arises that addressing this single lot may result in “spot zoning”, the applicant requests that the authorities having jurisdiction consider amending the zone designation of the properties surrounding the subject property, especially considering the request is for a denser zoning designation, not a “downzoning” as is discouraged.

In this regard, the Owner of the subject property has approached the Owner’s of 1104 and 1078 New River Inlet, (adjoining properties on either side of subject property, currently zoned R-20), who have stated they would be amenable to the requested rezoning- thus avoiding so-called “spot zoning.”

Rather than seeking variances or other measures available to the property owners, it is the applicant’s sincere belief that the proposed zoning map amendment will best create the conditions for development in keeping with the surrounding area, as well as best protect the sensitive environmental condition of the seaward dunes.

Sincerely,

Toby R Keeton _____ Date: May 3, 2024
ARCHITECT – Toby R Keeton, AIA
Principal/ Partner, Michael Ross Kersting Architecture, P.A.

Located at **THE SWITCHYARD**
4022 Market Street, Suite 201, Wilmington, NC 28403
www.kerstingarchitecture.com
910.763.1348

ATTACHMENT 5
Page 5 of 5


AGENT AUTHORIZATION FOR REZONING APPLICATION

Name of Property Owner Requesting Permit: DANIEL AND REBEKAH SOOY

Mailing Address: 1217 Hendricks ave. Jacksonville, NC. 28540

I certify that I have authorized Toby R Keeton, AIA, Principal Michael Ross Kersting Architecture, PA as Agent to act on my behalf, for the purpose of applying for and obtaining approvals necessary for the rezoning of my property at 1090 NEW RIVER INLET RD in North Topsail Beach, NC.

Property Owner Information:



Signature

Daniel Sooy

Print or Type Name

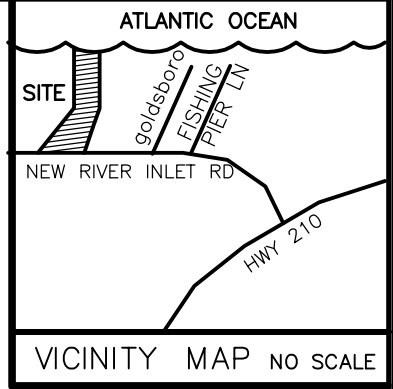
05, 16, 2024

Date

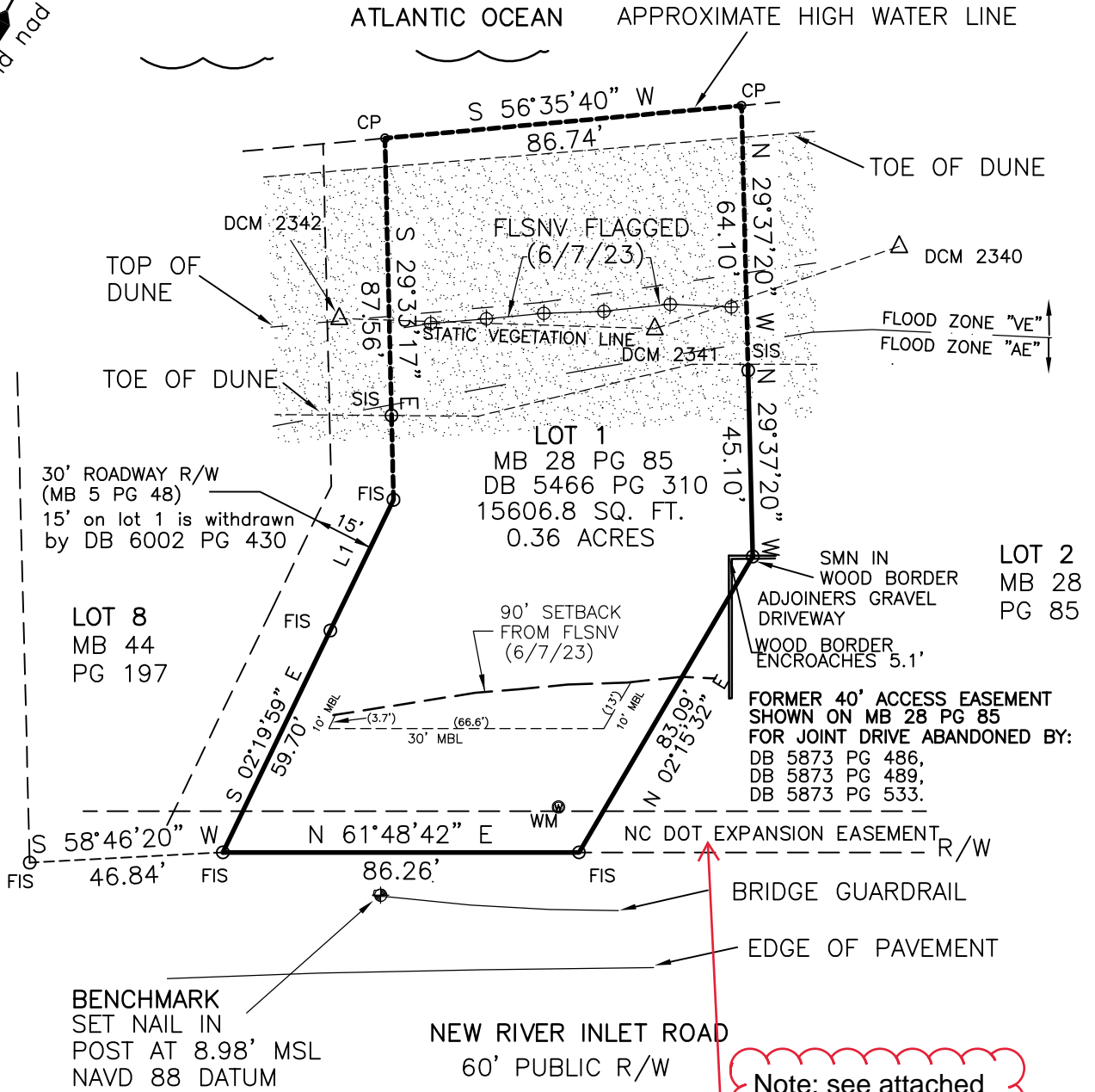
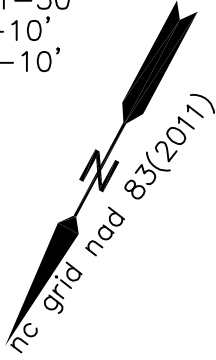
ATTACHMENT 5

LINE	BEARING	DISTANCE
L1	S 02°23'00" E	35.16'

ATTACHMENT 6



NORTH TOPSAIL BEACH
 ZONE: R20
 BUILDING SETBACKS
 FRONT-30'
 SIDE-10'
 REAR-10'



1090 NEW RIVER INLET ROAD
REVISED BOUNDARY SURVEY

****FLOOD CERTIFICATION****
 THIS IS TO CERTIFY THAT THIS PROPERTY IS LOCATED IN FLOOD HAZARD ZONES "AE" & "VE" PER COMMUNITY # 370466 PANEL# 4287K

NOTES:
 FLSNV- FIRST LINE STABLE NATURAL VEGETATION
 THIS PROPERTY IS LOCATED IN A CBRA ZONE.
 (66.6') -BUILDING ENVELOPE DIMENSIONS



REVISED 8/9/23- ADDED BUILDING ENVELOPE DIMENSIONS
 REVISED 6/27/23- ADDED NEW FLSNV & 90' OFFSET LINE, REMOVED 40' R/W AND 15' R/W, ADDED REFERENCES.

LEGEND		
A.L.--AREA LIGHT	FCM--FOUND CONCRETE MONUMENT	AREAS COMPUTED BY COORDINATES
CB--CABLE BOX	FMN--FOUND MAG NAIL	OHEL--OVERHEAD ELECTRIC LINE
CH--CHIMNEY	FIP--FOUND IRON PIPE	PG--PAGE
C/L--CENTERLINE	FIS--FOUND IRON STAKE	R/W--RIGHT OF WAY
CONC--CONCRETE	FPK--FOUND PK NAIL	SD--SATELLITE DISH
CP--COMPUTED POINT	LP--LIGHT POLE	SIS--SET IRON STAKE
DB--DEED BOOK	MB--MAP BOOK	SMN--SET MAG NAIL
D&UE--DRAINAGE & UTILITY EASEMENT		SPK--SET PK NAIL
		TP--TELEPHONE PEDESTAL
		TF--TRANSFORMER
		WM--WATER METER

SURVEY FOR: DANIEL SOOY
 SUBDIVISION: CHARLES PADGETT
 LOT #: 1 BLOCK: N/A SECTION: N/A
 ONSLOW COUNTY STUMP SOUND TOWNSHIP
 REVISED 8/9/23
 DATE: 6/16/21 SCALE: 1"=40' FB 357 PG 69
 308 PG 73
 CADFILE: SOOYDANIEL DWG. 1090NEW

GAIRY CANADY SURVEYING
 P.O. BOX: 915
 2780 KINSTON HIGHWAY
 RICHLANDS, NC 28574
 OFFICE: (910)324-4616
 FAX: (910)324-8430
 MOBILE: (910)389-8460
 gairycanady@gmail.com

"I CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION FROM A DEED RECORDED IN DEED BOOK 5466 PAGE 310 OR OTHER REFERENCE SOURCE MB 28 PG 85); THAT THE BOUNDARIES NOT SURVEYED ARE INDICATED AS DRAWN FROM INFORMATION IN BOOK N/A PAGE N/A OF THE REFERENCE SOURCE N/A); THAT THE POSITION OR POSITIONAL ACCURACY OF THIS MAP MEETS THE REQUIREMENTS AND STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NC AC 5-100)." THIS 8/2/23

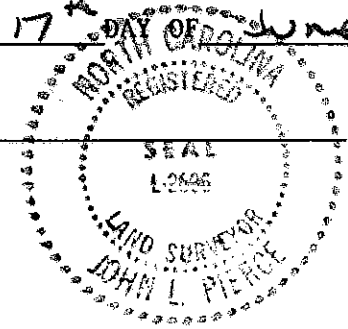
GAIRY I. CANADY
 LAND SURVEYOR
 SEAL L-2904

Section VII, Item B.

I, JOHN L. PIERCE, CERTIFY THAT THIS MAP WAS DRAWN FROM AN ACTUAL SURVEY: THAT THE ERROR OF CLOSURE AS CALCULATED BY LATS. AND DEPS. IS 1: 10,000 +. THAT THE MAP WAS MADE IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

WITNESS MY HAND AND SEAL THIS 17 DAY OF June, 1991.

John L. Pierce
 JOHN L. PIERCE, R.L.S., L-2596



NORTH CAROLINA ONSLOW COUNTY

I, BETTY BULLOCK, NOTARY PUBLIC, CERTIFY THAT JOHN L. PIERCE PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE.

SUBSCRIBED AND SWORN BEFORE ME THIS 17 DAY OF June, 1991

MY COMMISSION EXPIRES DECEMBER 28, 1993.

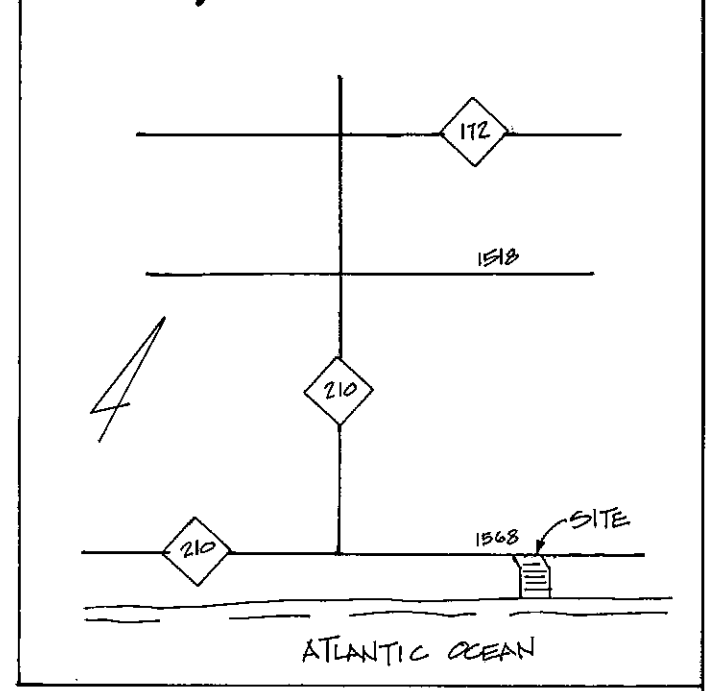
Betty Bullock
 BETTY BULLOCK



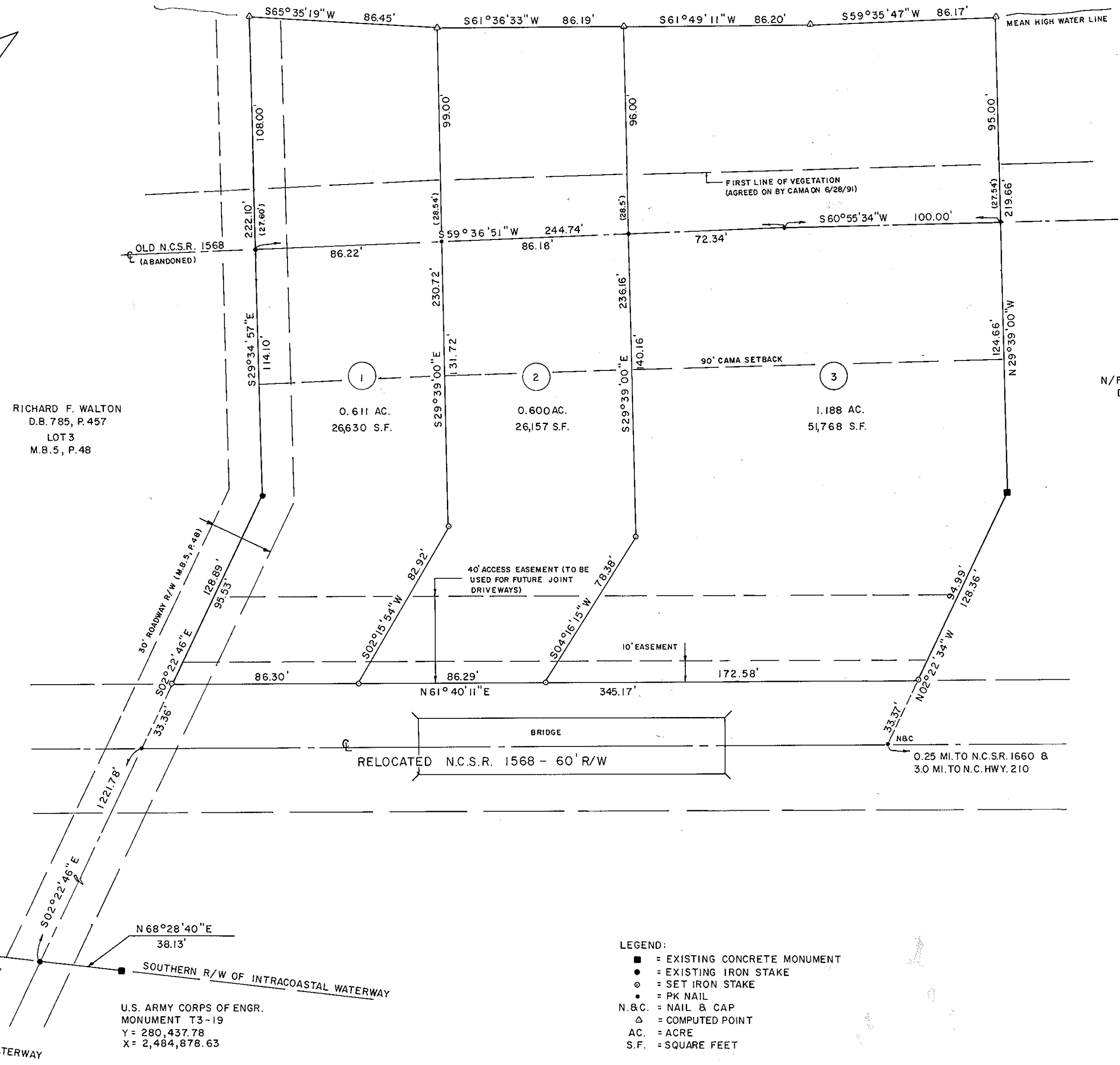
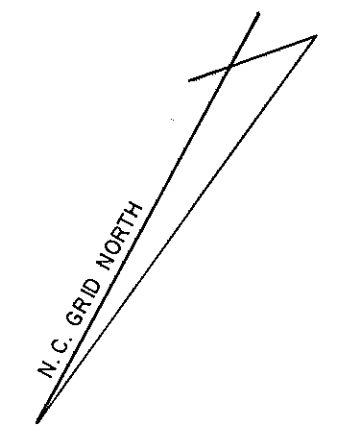
NORTH CAROLINA ONSLOW COUNTY

THE FOREGOING CERTIFICATE OF BETTY BULLOCK, NOTARY PUBLIC, IS CERTIFIED TO BE CORRECT. THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDED IN BOOK 28 PAGE 85, SLIDE F-193, THIS 20 DAY OF February, 1992.

Mildred M. Thomas
 REGISTER OF DEEDS



NOTES:
 1. ALL ENVIRONMENTAL CONCERNS ARE TO BE MET AS EACH LOT IS DEVELOPED.
 2. THIS MAP REPRESENTS AN ACCURATE SURVEY OF EACH LOT.



RICHARD F. WALTON
 D.B. 785, P. 457
 LOT 3
 M.B. 5, P. 48

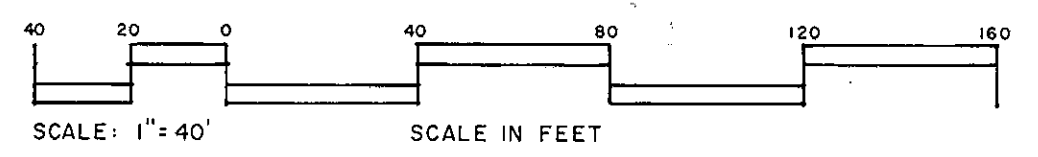
N/F FREEMAN GRANT
 D.B. 271, P. 220
 LOT 1
 M.B. 5, P. 48

NOT SUBJECT TO NORTH TOPSAIL SUBDIVISION REGULATIONS. NO APPROVAL REQUIRED. CERTIFIED TO BE SUITABLE FOR RECORDING.
[Signature] 6/27/91
 NORTH TOPSAIL BUILDING INSPECTOR
 (Sec. 501-D)
 SUB-Div. REGS.

- LEGEND:
- = EXISTING CONCRETE MONUMENT
 - = EXISTING IRON STAKE
 - = SET IRON STAKE
 - = PK NAIL
 - N.B.C. = NAIL B. CAP
 - △ = COMPUTED POINT
 - AC. = ACRE
 - S.F. = SQUARE FEET

SURVEY MAP
 PROPERTY OF
CHARLES PADGETT

STUMP SOUND TWP., ONSLOW COUNTY, N.C.
 JOHN L. PIERCE - SURVEYING
 409 JOHNSON BLVD., JACKSONVILLE, N.C. 28540
 PHONE: 919-346-9800 DATE: JUNE 6, 1991
 JOB NO. 910177 F.B. 153, P. 39+



REV: JULY 1, 1991 (VEG. LINE); 7/30/91 (MHWL)

REF: LOT 2- M.B. 5, P. 48
 D.B. 525, P. 335

ATTACHMENT 7

From: [Kevin Turner](#)
To: dhill@north-topsail-beach.org
Subject: RE: Help
Date: Monday, April 28, 2014 9:45:28 AM

Thank you Deb, I'll be sure to pass this information along to Mr. England.

Have a great day!

Kevin

From: D J Hill AICP CFM CZO [mailto:dhill@north-topsail-beach.org]
Sent: Monday, April 28, 2014 9:43 AM
To: Kevin Turner
Cc: Kenneth Masters; jason.dail@ncdenr.gov
Subject: RE: Help

Mr. England submitted an application in 2007; however, the CAMA Minor Permit was denied as the proposed development did not meet the required setback at that time. Since, the Coastal Resource Commission adopted updated erosion rate maps and I believe that the setback requirement has changed for that property as a result. A current survey with 1st line and setback would be required.

The owner may request that Jason Dail of the NC Division of Coastal Management stake the 1st line and then the owner may have a surveyor indicate this current 1st line and current setback requirement indicated on a plat for the property to determine the building envelope.

Thanks,
Deb

Deborah J. Hill MPA AICP CFM CZO
Planning Director
Town of North Topsail Beach
2008 Loggerhead Court
North Topsail Beach, NC 28460
(910) 328-1349 ext. 27

From: Kevin Turner [mailto:Kevin_Turner@onslowcountync.gov]
Sent: Friday, April 25, 2014 1:07 PM
To: dhill@north-topsail-beach.org
Cc: Kenneth Masters
Subject: Help

Deb,

I just spoke to Leland D England who is disputing the assessed value of 774-27.3. Mr. Leland told me his parcel was declared un-buildable by NTB in 2006 or 2007; he indicated that he was issued a permit to build but, someone from NTB stopped the construction before it began. Do you happen to have any documentation from that time frame?

Thanks,

Kevin Turner

Appraisal Supervisor
Onslow County Tax Office
39 Tallman St
Jacksonville, NC 28540
910.455.7431
kevin_turner@onslowcountync.gov

Pursuant to North Carolina General Statutes, Chapter 132, email correspondence to and from this address may be considered public record under the North Carolina Public Records Law and may possibly be disclosed to third parties.

Pursuant to North Carolina General Statutes, Chapter 132, email correspondence to and from this address may be considered public record under the North Carolina Public Records Law and may possibly be disclosed to third parties.

Pursuant to North Carolina General Statutes, Chapter 132, email correspondence to and from this address may be considered public record under the North Carolina Public Records Law and may possibly be disclosed to third parties.

BK 5873 PG 486 - 487

NORTH CAROLINA
ONSLow COUNTY

DECLARATION OF ABANDONMENT OF EASEMENT

THIS DECLARATION OF ABANDONMENT OF EASEMENT is made and entered into this 9th day of May, 2022, by and between Daniel Sooy, Party of the First Part and Clifford W. Cuniff, Unmarried, Party of the Second Part.

WITNESSETH:

WHEREAS, Daniel Sooy is the owner of the Real Property located at 1090 New River Inlet Road, North Topsail Beach, North Carolina, 28460, which is more particularly described in that Commissioner's Deed recorded in Book 5466, Page 31, Onslow County Registry (hereinafter referred to as the "Sooy Lot"); and

WHEREAS, Clifford W. Cuniff is the owner of the real property located at 1070 New River Inlet Road, North Topsail Beach, North Carolina 28460, which is more particularly described in that General Warranty Deed recorded in Book 5545, Page 255, Onslow County Registry (hereinafter referred to as the "Cuniff Lot"); and

WHEREAS, the Sooy Lot is burdened by an easement 40 feet in width and shown on that Plat Map recorded in Book 28, Page 85, Onslow County Registry as "40' Access Easement" (hereinafter referred to as the "Easement") and the Cuniff Lot is benefited by the Easement; and

WHEREAS, Daniel Sooy has requested and Clifford W. Cuniff has agreed to abandon the Easement and relinquish all his rights therein with regard to its effect on the Sooy Lot;

NOW THEREFORE, the Parties hereto, for valuable consideration the sufficiency and receipt of which is hereby acknowledged, agree that any rights in the Easement, including but not limited to rights of access, are hereby abandoned, relinquished, and terminated, that the Easement shall be of no further force or effect, and that to the extent the undersigned may have any rights in the Easement, the same are hereby conveyed, assigned, and quitclaimed to Daniel

ATTACHMENT 9

Section VII, Item B.

mitted electronically by "Mewborn & DeSelms, Attorneys at Law" in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with the Onslow County Register of Deeds.

31

Sooy. This abandonment is only meant to relinquish and abandon rights in the Easement upon the Sooy Lot, and the Parties does not in any way relinquish or abandon rights in the Easement as it may affect any other property.

IN WITNESS WHEREOF, the parties have caused the foregoing instrument to be executed on the date and year first indicated above.

Clifford W. Cuniff (SEAL)
Clifford W. Cuniff

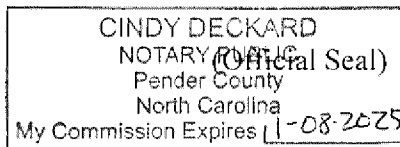
Daniel Sooy (SEAL)
Daniel Sooy

State of North Carolina
County of Pender

I, Cindy Deckard, a Notary Public of the State and County aforesaid, do hereby certify that Clifford W. Cuniff personally came before me this day and acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this 9th day of May, 2022

Cindy Deckard
Notary Public



My Commission Expires: 11-08-2025

State of NC
County of Onslow

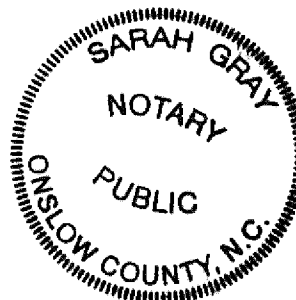
I, Sarah Gray, a Notary Public of the State and County aforesaid, do hereby certify that Daniel Sooy personally came before me this day and acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this 15 day of November, 2022

Sarah Gray
Notary Public

(Official Seal)

My Commission Expires: 11/03/2026



NORTH CAROLINA
ONSWLOW COUNTY

DECLARATION OF ABANDONMENT OF EASEMENT

THIS DECLARATION OF ABANDONMENT OF EASEMENT is made and entered into this 10th day of NOVEMBER, 2022, by and between Daniel Sooy and Sarika Bansal and Spouse Naresh Lunani.

WITNESSETH:

WHEREAS, Daniel Sooy is the owner of the Real Property located at 1090 New River Inlet Road, North Topsail Beach, North Carolina, 28460, which is more particularly described in that Commissioner’s Deed recorded in Book 5466, Page 31, Onslow County Registry (hereinafter referred to as the “Sooy Lot”); and

WHEREAS, Sarika Bansal and Spouse Naresh Lunani are the owners of the real property located at 1078 New River Inlet Road, North Topsail Beach, North Carolina 28460, which is more particularly described in that General Warranty Deed recorded in Book 5536, Page 779, Onslow County Registry (hereinafter referred to as the “Bansal/Lunani Lot”); and

WHEREAS, the Sooy Lot is burdened by an easement 40 feet in width and shown on that Plat Map recorded in Book 28, Page 85, Onslow County Registry as “40’ Access Easement” (hereinafter referred to as the “Easement”) and the Bansal/Lunani Lot is benefited by the Easement; and

WHEREAS, Daniel Sooy has requested and Sarika Bansal and Spouse Naresh Lunani have agreed to abandon the Easement and relinquish all their rights therein with regard to its effect on the Sooy Lot;

NOW THEREFORE, the Parties hereto, for valuable consideration the sufficiency and receipt of which is hereby acknowledged, agree that any rights in the Easement, including but not limited to rights of access, are hereby abandoned, relinquished, and terminated, that the

ATTACHMENT 10

Easement shall be of no further force or effect, and that to the extent the undersigned may have any rights in the Easement, the same are hereby conveyed, assigned, and quitclaimed to Daniel Sooy. This abandonment is only meant to relinquish and abandon rights in the Easement upon the Sooy Lot, and the Parties does not in any way relinquish or abandon rights in the Easement as it may affect any other property.

IN WITNESS WHEREOF, the parties have caused the foregoing instrument to be executed on the date and year first indicated above.

Sarika

Sarika Bansal (SEAL)

Daniel Sooy

Daniel Sooy (SEAL)

Naresh Lunani

Naresh Lunani (SEAL)

State of NC
County of WAKE

I, RAHUL BHATIA, a Notary Public of the State and County aforesaid, do hereby certify that Sarika Bansal and Naresh Lunani personally came before me this day and acknowledged the execution of the foregoing instrument.

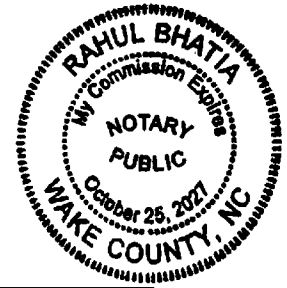
Witness my hand and official seal this 10 day of NOVEMBER, 2022.

Rahul Bhatia

Notary Public

(Official Seal)

My Commission Expires: OCT 25, 2027



State of NC
County of Onslow

I, Sarah Gray, a Notary Public of the State and County aforesaid, do hereby certify that Daniel Sooy personally came before me this day and acknowledged the execution of the foregoing instrument.

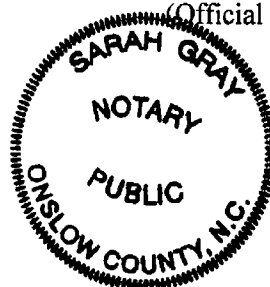
Witness my hand and official seal this 15 day of November, 2022.

Sarah Gray

Notary Public

(Official Seal)

My Commission Expires: 11/03/2026



NORTH CAROLINA
ONSLow COUNTY

DECLARATION OF ABANDONMENT OF EASEMENT

THIS DECLARATION OF ABANDONMENT OF EASEMENT is made and entered into this 6 day of may, 2022 by and between Daniel Sooy and Be Still at North Topsail Beach, LLC, a North Carolina Limited Liability Company.

WITNESSETH:

WHEREAS, Daniel Sooy is the owner of the Real Property located at 1090 New River Inlet Road, North Topsail Beach, North Carolina, 28460, which is more particularly described in that Commissioner’s Deed recorded in Book 5466, Page 31, Onslow County Registry (hereinafter referred to as the “Sooy Lot”); and

WHEREAS, Be Still at North Topsail Beach, LLC is the owner of the real property located at 1074 New River Inlet Road, North Topsail Beach, North Carolina 28460, which is more particularly described in that General Warranty Deed recorded in Book 4097, Page 706, Onslow County Registry (hereinafter referred to as the “Be Still Lot”); and

WHEREAS, the Sooy Lot is burdened by an easement 40 feet in width and shown on that Plat Map recorded in Book 28, Page 85, Onslow County Registry as “40’ Access Easement” (hereinafter referred to as the “Easement”) and the Be Still Lot is benefited by the Easement; and

WHEREAS, Daniel Sooy has requested and Be Still at North Topsail Beach, LLC has agreed to abandon the Easement and relinquish all its rights therein with regard to its effect on the Sooy Lot;

NOW THEREFORE, the Parties hereto, for valuable consideration the sufficiency and receipt of which is hereby acknowledged, agree that any rights in the Easement, including but not limited to rights of access, are hereby abandoned, relinquished, and terminated, that the Easement shall be of no further force or effect, and that to the extent the undersigned may have

ATTACHMENT 11

Section VII, Item B.

mitted electronically by "Mewborn & DeSelms, Attorneys at Law" in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with the Onslow County Register of Deeds.

35

any rights in the Easement, the same are hereby conveyed, assigned, and quitclaimed to Daniel Sooy. This abandonment is only meant to relinquish and abandon rights in the Easement upon the Sooy Lot, and the Parties does not in any way relinquish or abandon rights in the Easement as it may affect any other property.

IN WITNESS WHEREOF, the parties have caused the foregoing instrument to be executed on the date and year first indicated above.

Michael Fleming (SEAL)
Michael Francis Fleming,
General Manager for Be Still at North Topsail Beach, LLC

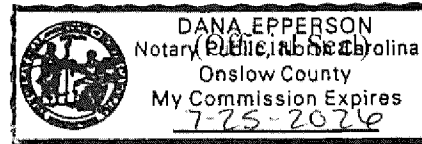
Daniel Sooy (SEAL)
Daniel Sooy

State of NC
County of Onslow

I, Dana Epperson, a Notary Public of the State and County aforesaid, do hereby certify that Michael Francis Fleming personally came before me this day and acknowledged the execution of the foregoing instrument in the capacity stated therein.

Witness my hand and official seal this 07th day of May, 2021. ²⁰²²

Dana Epperson,
Notary Public



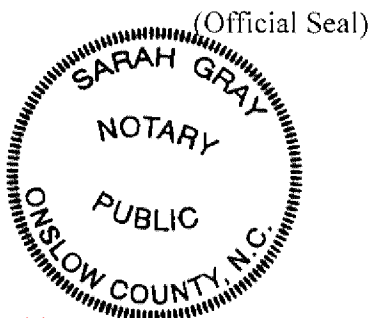
My Commission Expires: 7-25-2024

State of NC
County of Onslow

I, Sarah Gray, a Notary Public of the State and County aforesaid, do hereby certify that Daniel Sooy personally came before me this day and acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this 15 day of November, 2021. ²⁰²² *fg*

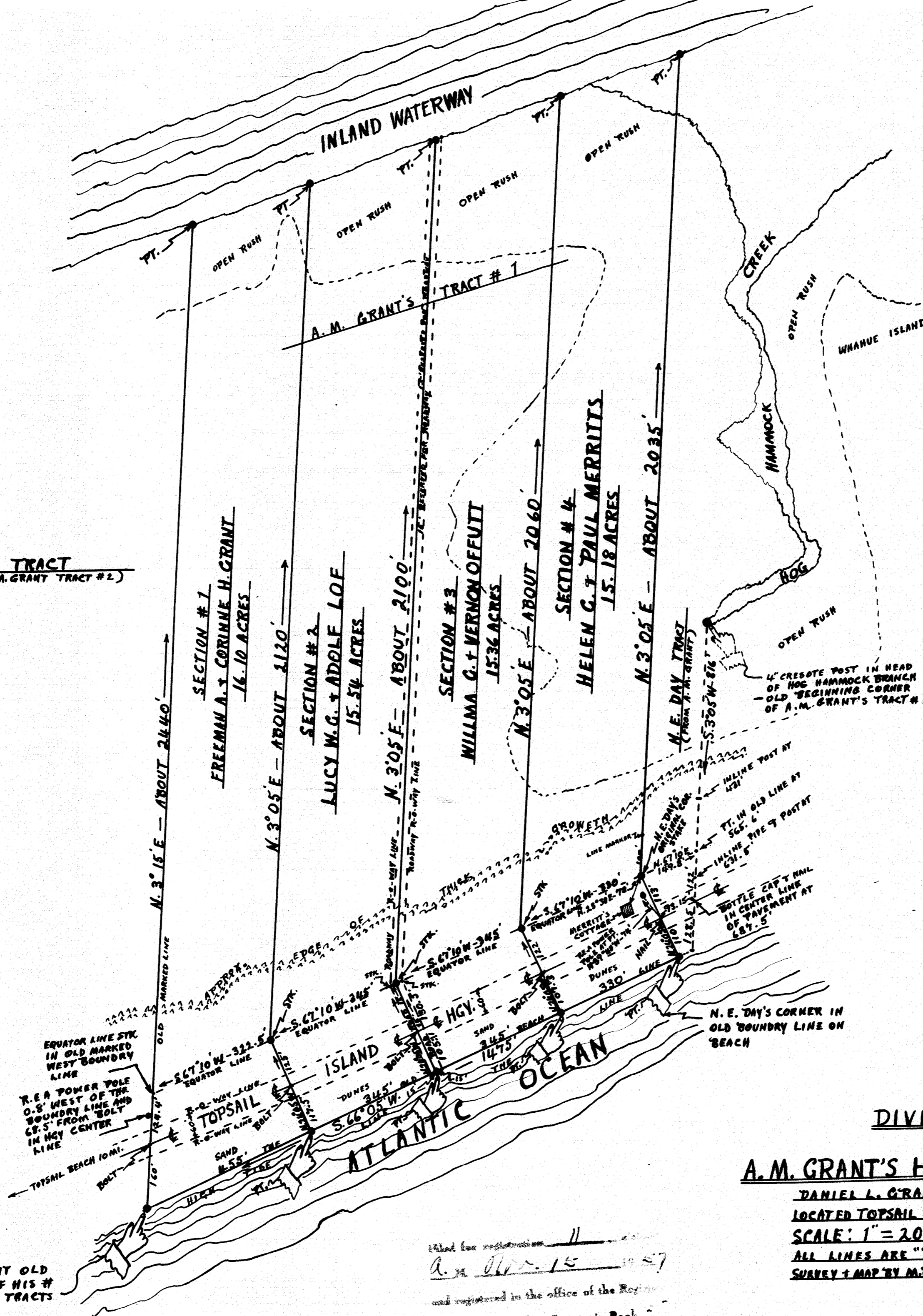
Sarah Gray,
Notary Public



My Commission Expires: 11/03/2024

PATE TRACT
(FORMERLY A.M. GRANT TRACT #2)

A.M. GRANT OLD CORNER OF HIS #1 AND #2 TRACTS



STATE OF NORTH CAROLINA
Pender County

M.R. WALTON a surveyor, being duly sworn, says that the foregoing and attached map was prepared from an actual survey made by him JULY 1 & 2 1957 and that said map is correct to the best of his knowledge and belief.

M.R. Walton
Registered Surveyor

Sworn to and subscribed before me this 23 day of Oct 1957

C.D. Murphy
Clerk Superior Court

NORTH CAROLINA, ONSLOW COUNTY.

The foregoing certificate of C.D. Murphy Notary Public of Ocean County is adjudged to be correct and sufficient. Let the instrument together with certificates be registered.

Witness my hand and seal this 15 day of Nov 1957

W. Justice
Clerk Superior Court

DIVISION MAP

OR

A.M. GRANT'S HOBBS ISLAND TRACT

DANIEL L. GRANT'S TOPSAIL ISLAND TR.
LOCATED TOPSAIL ISL. ONSLOW CO. N. C.
SCALE: 1" = 200' JULY 1 & 3, 1957
ALL LINES ARE "TRUE MAGNETIC" TO DATE
SURVEY + MAP BY M.R. WALTON, ROCKY POINT, N. C.

M.R. Walton

Filed for registration 11
A.M. Nov. 15 1957


and registered in the office of the Register of Deeds for Onslow County, in Book 48

Page 15
Michael A. ...
Register of Deeds

ATTACHMENT 12



4
Returned


Doc ID: 016784490004 Type: CRP
Recorded: 07/20/2023 at 11:45:12 AM
Fee Amt: \$26.00 Page 1 of 4
Onslow County, NC
Omega K. Jarman Reg. of Deeds
BK **6002** PG **430-433**

Prepared by and After Recording Return to:
Poyner Spruill LLP (Essick)
Post Office Box 1801
Raleigh, North Carolina 27602-1801

STATE OF NORTH CAROLINA

**WITHDRAWAL AND REVOCATION
OF ROADWAY DEDICATION**

ONslow COUNTY

THIS WITHDRAWAL AND REVOCATION OF ROADWAY DEDICATION is made this 19 day of July, 2023 by **DANIEL SOOY AND REBEKAH SOOY**, property owners of that 0.611 acres of land shown as Lot 1 on that certain “Survey Map – Property of Charles Padgett” dated June 6, 1991 and recorded in Map Book 28, Page 85, Slide F-193, Onslow County Registry and more commonly known as 1090 New River Inlet Road, North Topsail Beach, North Carolina 28460 (the “Property”);

WHEREAS, on November 15, 1957, a subdivision plat entitled “Division Map of A.M. Grant’s Hobbs Island Tract” dated July 2 and 3, 1957 was recorded in Map Book 5, Page 48, Onslow County Registry (the “**Dedication Map**”). The Dedication Map delineates certain lots and streets from the Inland Waterway to the Atlantic Ocean along Topsail Island Highway and offers a dedication of a 30-foot roadway right of way between Section 2, owned by Lucy W.C. & Adolf Lof, and Section 3, owned by Willma G. & Vernon Offutt.

WHEREAS, on February 20, 1992, a plat entitled “Survey Map – Property of Charles Padgett” dated June 6, 1991 was recorded in Map Book 28, Page 85, Onslow County Registry (the “**Survey Map**”). The Survey Map delineates certain lots and streets along the same portion of Topsail Island Highway as the Dedication Map as well as the previously dedicated 30-foot roadway right of way, a portion of which traverses the Property.

WHEREAS, N.C.G.S. § 136-96 provides that “[e]very strip, piece, or parcel of land that has been at any time dedicated to public use as a road, highway, street, avenue, or for any other purpose whatsoever, by a deed, grant, map, plat, or other means, and that has not been actually

opened and used by the public within 15 years after its dedication is conclusively presumed abandoned by the public for the purpose for which it was dedicated; and no person shall have any right or cause of action thereafter to enforce any public or private easement in the land” once the dedicator or persons claiming under the dedicator record in the register’s office a “declaration withdrawing the strip, piece, or parcel of land from the public or private use to which it was dedicated.”

WHEREAS, the current owners of the Property, **DANIEL SOOY AND REBEKAH SOOY**, are successors -in-interest to the prior dedicator of the abandoned 30-foot roadway right of way and desire to withdraw their portion of the roadway right of way from the public use to which it was dedicated, in particular, the 15-foot portion that traverses the portion of the Property as shown on the Survey Map.

WHEREAS, the portion of the 30 foot roadway right of way shown on the Dedication Map and the 15 foot portion shown on the Survey Map traversing the Property has never been opened and used by the public as a road or street and is not necessary for ingress or egress to any parcel of land.

WHEREAS, the 30 foot roadway right of way has never been accepted by any governmental entity for the construction or maintenance of any roadway, the prior dedication is not part of any future street shown on any street plan adopted pursuant to N.C.G.S § 136-66.2 and more than 15 years has elapsed since the original dedication was made in 1957.

NOW, THEREFORE, to the extent that an offer to dedicate the 30-foot roadway right of way shown on the Dedication Map and the Survey Map was ever made, it is hereby revoked as to the 15 foot portion the traverses the Property and shall hereby become null and void and shall be of no further effect pursuant to N.C.G.S. § 136-96.

(Signatures Contained on Next Page)

ATTACHMENT 13

IN WITNESS THEREOF, DANIEL SOOY AND REBEKAH SOOY have executed this instrument as of the day and year first above written.



Daniel Sooy



Rebekah Sooy

STATE OF NORTH CAROLINA

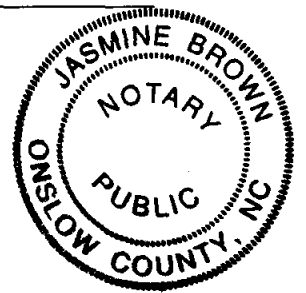
COUNTY OF Onslow

I, a Notary Public for the County and State aforesaid, do hereby certify that **DANIEL SOOY** personally came before me this day and acknowledged that he is a property owner of the address more commonly known as 1090 New River Inlet Road, North Topsail Beach, North Carolina 28460, and that he, being authorized to do so, executed the foregoing. Witness my hand and official seal, this the 19 day of July, 2023.

My Commission Expires: March 27, 2027

Jasmine Brown


Notary Public



STATE OF NORTH CAROLINA

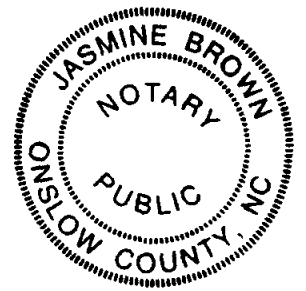
COUNTY OF Onslow

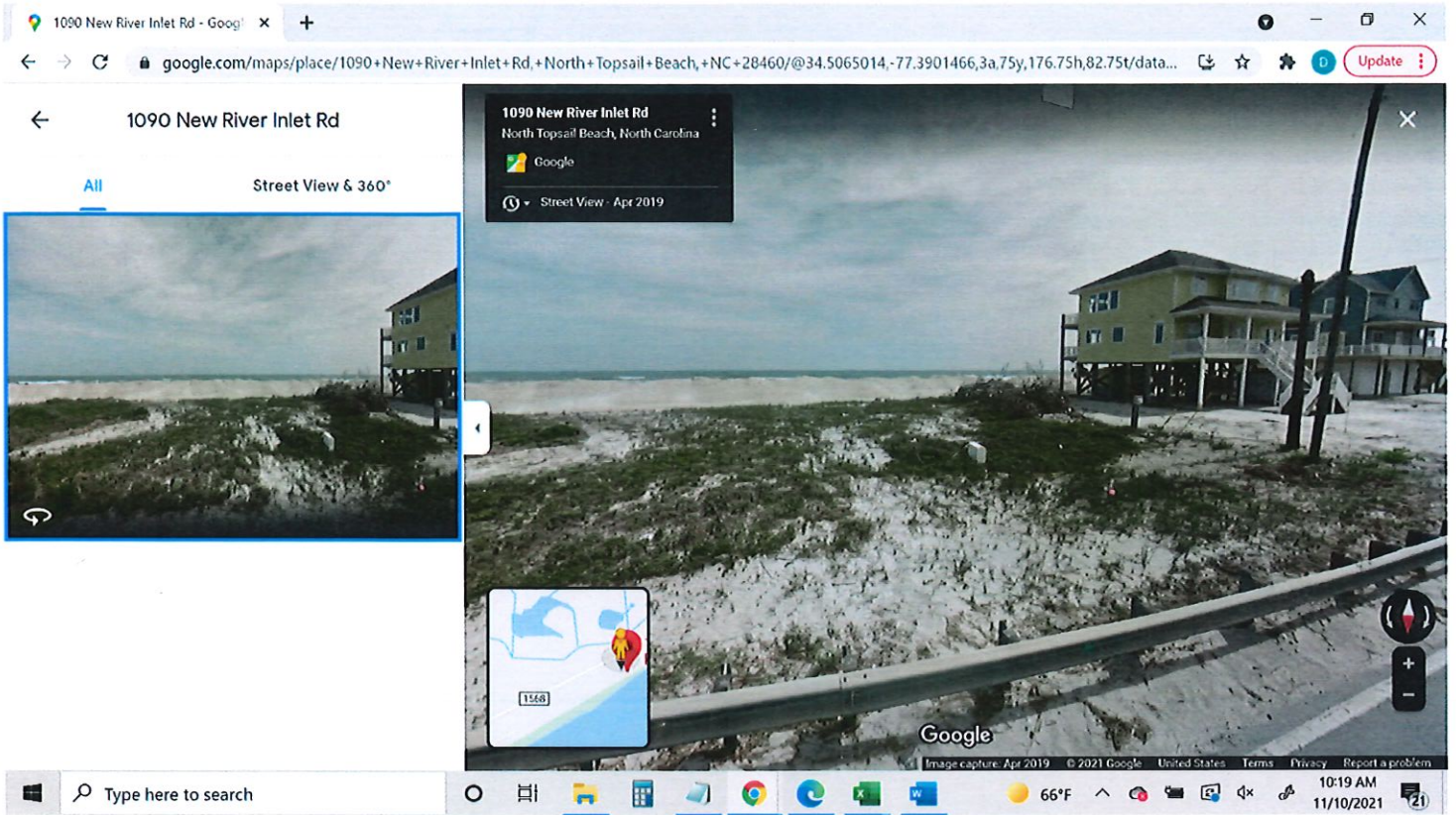
I, a Notary Public for the County and State aforesaid, do hereby certify that **REBEKAH SOOY** personally came before me this day and acknowledged that he is a property owner of the address more commonly known as 1090 New River Inlet Road, North Topsail Beach, North Carolina 28460, and that he, being authorized to do so, executed the foregoing. Witness my hand and official seal, this the 19 day of July, 2023.

My Commission Expires: March 27, 2027

Jasmine Brown


Notary Public





ATTACHMENT 14
Page 39 of 45

Section VII, Item B.





Section VII, Item B.



ORDINANCE NO. 2024-__

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA TO DENY APPLICATION # RZ24-000001 TO REZONE TAX PARCEL 774-27.3 FROM RESIDENTIAL R-20 TO RESIDENTIAL R-15

WHEREAS, on behalf of Daniel Sooy, Toby Keeton of Kesting Architecture submitted application # RZ24-000001, a request to rezone tax parcel 774-27.3 from Residential R-20 to Residential R-15; and

WHEREAS, on July 11, 2024, the Planning Board held a special meeting to conduct a review of the proposed zoning map amendment and advised and commented on whether the proposed action is consistent with the Town’s Comprehensive Plan and any other officially adopted plan that is applicable; and

WHEREAS, the Planning Board provided a written recommendation to the Board of Aldermen that addresses plan consistency and other matters as deemed appropriate by the Planning Board and considered a Consistency and Reasonableness Statement, based upon the property history, compatibility with the Comprehensive Plan, Unified Development Ordinance, Response to Standards contained in the Staff Report and application # RZ24-000001; and

WHEREAS, the Board of Aldermen having conducted a public hearing on August 7, 2024, and having considered the proposed amendment’s consistency with applicable plans and has determined that proposed zoning amendment is not consistent with the Comprehensive Plan because:

- **Promoting the development of properties that have been deemed unbuildable due to either state or local development regulations is inconsistent with:**

P. 25 The Town, in an effort to protect the eco-friendly environment that the Town has established over the years, may aim to secure lots through either acquisition, grant-funded purchase, or donation. These lots may be secured as open space easements in perpetuity. Special attention will be given to acquire properties that have been deemed unbuildable due to either state or local development regulations; and

P. 52 The Town supports relocation of structures endangered by erosion, if the relocated structure will be in compliance with all applicable local, state, and federal policies and regulations including the Town’s zoning and subdivision ordinances. Relocation of structures should comply with density standards outlined within the future land use map section of this plan.

- **The application is inconsistent with Future Land Use Map Low Density requirement.** Allowable density is 2 dwelling units per acre or 1du/.5 acres. The proposed density is 1 du or 2 du/.36 acres.

P. 55 The Town supports the land use densities that are specified on page 4-13 of this plan. Through enforcement of the zoning ordinance, these densities will minimize damage from natural hazards and support the hazard mitigation plan. The Future Land Use Map 11-B on p. 4-18 indicates the property is classified as Low Density.

Future Land Use Compatibility Matrix p. 4-15 R-20 is generally consistent with Low Density Residential; the proposed amendment to R-15 is generally consistent with both Low and Medium Density.

WHEREAS, the Board of Aldermen having considered the reasonableness of their decision, hereby adopts the following Statement of Reasonableness:

The proposed zoning amendment is not reasonable and not in the public interest because it does not support the Comprehensive Plan policies above and because:

1. The challenge is the effect of the erosion rate in that area of 3.0 ft/year, which is used to calculate the CAMA setback from the First Line of Stable Natural Vegetation (FLSNV) or the Static line, $3.0 \times 30 = 90$ feet. From 1993 to 2023, thirty years, the platted size of the lot, as measured from the approximate high water line – which has also receded - has been reduced from 26,630 sq ft to 15606.8 sq ft. or 41.4%.

Comparing the approximate mean high water line from a plat of survey by Charles Riggs PLS dated 7/19/2000 and the shared boundary “leg” of Gairy I. Canady PLS original plat 6/16/21, In 2000, the distance to the mean high water line was 171.15 feet and in 2021, 109.2 feet, which indicates a loss of 61.95 feet in 21 years.
2. Amending zoning setbacks and granting variances in high erosion rate areas to allow for development is counterintuitive to the higher standards that the Town has adopted in its hazard mitigation planning to protect the community.
3. This amendment does not improve consistency with the long-range plan, nor improve the tax base, nor preserve environmental and/or cultural resources, nor facilitates a desired kind of development, and is therefore not in the public interest; and
4. Changed conditions warranting the amendment would be a reduced erosion rate and a successful beach nourishment project, with owners investing in sand fencing and planting sea oats, resulting in a stable building envelope.
5. Rezoning may restrict access for emergency access vehicles.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN:

Application # RZ24-000001 is denied.

ATTACHMENT 15

This ordinance is effective upon its adoption.

Adopted this the 7th day of August 2024.

Joann McDermon, Mayor

ATTEST:

Nancy Avery, Town Clerk

TOWN OF NORTH TOPSAIL
BEACH
BOARD OF ALDERMEN
WEDNESDAY, AUGUST 7,
2024, 11:00 A.M.
2008 LOGGERHEAD COURT,
NORTH TOPSAIL BEACH NC
28460

Pursuant to NCGS § 160D-601 and the Town's Unified Development Ordinance §2.06 Summary Procedures and § 2.07 Text and Map Amendment, notice is hereby given that during the Board of Aldermen regular meeting to be held on Wednesday, August 7, 2024, at 11:00 a.m. at 2008 Loggerhead Court, North Topsail Beach NC, a public hearing will be conducted to receive input on Rezoning Application #RZ24-000001: 1090 NEW RIVER INLET RD from R20 to R15. All information pertaining to this public hearing may be viewed at the Town Hall, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. For more information, please contact: Deborah J. Hill MPA AICP CFM CZO, Planning Director
dhill@northtopsailbeachnc.gov
910-328-1349

July 20, 27, 2024

ATTACHMENT 16

Page 45 of 45

Board of Aldermen Regular Meeting
Wednesday, July 3, 2024
MINUTES

The Town of North Topsail Beach Board of Aldermen held its regular meeting on July 3, 2024. A quorum of the board was present. Town Attorney Edes and Town Manager Derian were in attendance.

Board members present: Mayor Joann McDermon (telephonically), Mayor Pro Tem Mike Benson, Aldermen: Richard Grant, Tom Leonard, Connie Pletl and Laura Olszewski

Board members absent: None

CALL TO ORDER

Mayor Pro Tem Benson called the meeting to order at 11:00 am stating Mayor McDermon was participating in the meeting remotely. He asked for a motion to allow the remote participation of the mayor.

Alderman Grant asked for clarification on whether the vote allows the mayor to monitor the meeting or participate in the meeting.

Attorney Edes stated the mayor may do either depending on what the Board decides. The motion was to participate. The mayor may only vote in a tie.

Motion – Alderman Leonard motioned to allow the remote participation of the mayor in the meeting; seconded by Alderman Olszewski; unanimously approved.

Alderman Grant gave the invocation. Mayor Pro Tem Benson led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion – Alderman Olszewski motioned to approve the agenda as presented; seconded by Alderman Leonard; unanimously approved.

MANAGER’S REPORT – Manager Derian provided the following report to the Board.

Beach projects

- S.T. Wooten completed all the roadway repairs within the Phase 5 project area in the Ocean City neighborhood. All repairs have been completed in time for the Jazz Festival this coming weekend.

Sea Oats Cost Share project

- Updated figures from the final delivery date of June 7th indicate 28,600 sea oats were planted.

Vitex eradication

- We received notification from the North Carolina Department of Environmental Quality that we received grant funding in the amount of \$690,000. This is along with Surf City and Topsail Beach for the Topsail Island Vitex Eradication project. The grant is pending execution of a contract between the state and the municipalities. At the next meeting, there will be potentially a contract from the state to execute. Once the contracts are executed, we will work to issue the RFP for treatment and a Memorandum of Understanding or Agreement between the municipalities executing a contract with a successful vendor and then reach out to the property owners. Tasks have been divided between the Town Managers and she is currently working on the RFP for the project.

Requests for qualifications/Letters of Interest

- Requests for letters of interest and statements of qualification were issued in June for professional engineering and related services. Submittals are due no later than Monday, July 8th at 4 pm at Town Hall. The intent is to execute several contracts for professional services to include preliminary engineering studies and reports; grant writing to include applications and administration; design to include field survey plans; specifications and preparation; permitting with such agencies such as CAMA and DEQ; construction services including bidding, contract, administration and observation; asset and records management; environmental, engineering and land surveying; transportation; land development and planning; community planning; ordinance review and revision; water resources planning; ADA transitioning; and pavement condition surveys and parks planning.

Fire Station No. 2

- Work continues and finishes were selected so orders can be completed. Below slab electrical rough ins are in progress.

Hurricane Preparedness

- We hosted a hurricane community forum again this year. It was held at Town Hall on June 12th and was well attended. She presented along with representatives from the National Weather Service, the county, utility companies and staff were on hand to issue re-entry passes to make it more convenient for people not available during the day. If you missed it, it may be reviewed on our website. Staff met with on-call contractors for debris management in May and we executed and inter local agreement with the Onslow County School Board for creation of a temporary emergency operations center and reached out to various entities in Sneads Ferry for various back up locations as well. Staff did a walk through of the Folkstone Elementary School. It was relayed last week that we do not have power in the designated area and had been moved to the other side of the facility in a room where the public is. This is not a good long-term solution, but we do have this in play should we need it. We are working on several backup measures at this time. We have placed focus on various initiatives like the mobile command unit we have in place that can be activated when we need one. She approved moving forward with Starlink satellite internet as a solution for use at any potential Town emergency operation center or event that we have. This unit is built to be rapidly deployed whenever needed to provide both wired and wireless internet connectivity. This is another measure to ensure we can

continue business and communication timely and effectively. Last year we instituted a 4G and 5G cellular internet service device for backup. We recognize depending on how many people we have operating out of an emergency operation center; bandwidth could be a potential issue and limitation. The Starlink solution is another layer for backup. We will have it in place before peak season.

Coastal Processes Specialist

- We executed an agreement with Coastal Processes Specialist with the North Carolina Sea Grant working to coordinate the Sentinel project which installs temporary weather monitoring stations if a major storm event takes landfall at a site. These are towers that are on the beach, not the landward side, that collects data about an oncoming storm. They are removed shortly after the storm passes. It is to help with communications to get timely information. They will be using the Jeffries beach access and they have filed for a CAMA permit.

NCDOT speed study

- We reached out to DOT to see if they were in the process of scheduling another speed study that was to take place around July 10th-11th timeframe. They plan to come back for the August Board meeting.

OPEN FORUM

- Charles Walker, 115 Sea Gull Lane, stated the dune behind the parking lot at the north end 4x4 entrance is being destroyed. People back pickups up to the dunes and walk right over them. Possibly snow fencing could be put up to slow it down. It needs to be looked at. The Police are writing tickets, but you cannot have a police officer there 24-7.
- Gray Chapman, 13 Osprey, said a group of residents of Roger's Bay, Cape Isle, Osprey and some at the very north end met this week to talk about the resistance to the speed reduction. The primary concern seemed to be the golf cart issue which are restricted by Town ordinance. They want answers to the following questions that she emailed to members of the Board:
 - Are there any other beach towns besides North Topsail with a 45-mph zone?
 - What caused the fatality on Island Drive within the 45-mph zone last year?
 - How many citations were issued for golf carts and low speed vehicles in the past year in the town?
 - How many golf cart/low speed vehicle accidents have occurred in the last year?
 - Has the Town contacted Topsail Beach to understand how they manage their golf cart/low speed vehicle issue and their 35 mph zones?
- Dave Dulcimer, 28 Osprey, addressed a public safety issue he has brought up many times in writing to the Town and the DOT for the stretch of land coming off Jeffries Beach. There is a tremendous amount of traffic coming and going trying to get on and off the parking area. It is around a bend and there is a passing lane that extends all the way to

playground. It is an unsafe area. It would be nice to have a crosswalk there with blinking lights.

- Shane Bartus, 13 Osprey, said he is waiting to hear from the Town Attorney on potential liability on not complying with the DOT recommended speed limit. He found some case law that he thinks applies. He wants the Board to consider expanding the Jeffries Beach access to add showers, flush toilets, food trucks, etc. to bring in additional revenue.

Attorney Edes stated by statute, his client is the elected body. It is not his practice to give legal advice to the public at large nor is that advisable. Mr. Bartus may forward any case law he referenced to the Board. The Board may then ask the attorney to confer about that in Closed Session if they would like.

Alderman Grant said we also do not want to violate attorney client privilege, and anything said in this room does that.

CONSENT AGENDA

Alderman Leonard requested removing the minutes from June 5, 2024, to be addressed separately.

Motion – Alderman Grant motioned to approve the consent agenda as amended with the removal of the minutes; seconded by Alderman Olszewski; unanimously approved.

Alderman Leonard explained his change to the minutes is at the top of page 5 pertaining to his question and comment to the NCDOT Representative at the start of the NRIR Speed Limit public hearing. He wants the change to reflect exactly what he said as follows:

Minutes: Alderman Leonard stated “the Town is two different worlds in winter and summer, and it is more realistic to do a study in the fall.”

Corrected Minutes: “Alderman Leonard stated "it would have been more realistic to do the study in the spring or fall, or even now, to get a better idea of what the speeds are.”

Motion – Alderman Grant motioned to amend the minutes as requested by Alderman Leonard; seconded by Alderman Olszewski; unanimously approved.

CONTINUING BUSINESS

1. BISAC Update

Chair Strother informed the Board that at the June meeting, the Beach, Inlet, Shoreline Advisory Committee heard a report from the Town Manager on the status of beach projects, reviewed the tour of the most recent beach nourishment in Topsail Beach and received an updated status on the 5/30-year plans from the Town’s engineer.

2. NCDOT crosswalks update

Public Works Superintendent Cablay reported that due to an unanticipated ‘change of process’ by NCDOT Traffic Staff, the enhanced lighted pedestrian crosswalk devices to be installed at Villa Capriani located at 790 New River Inlet Road will be delayed. As part of the process change, when DOT issues the required encroachment permit it will be for all existing pedestrian crosswalks approved by the Board to have lighted devices which are 4021 Island Drive (Rogers Bay beach access), and 272 New River Inlet Road (Jeffries beach access) and 790 New River Inlet Road (Villa Capriani).

NEW BUSINESS

1. Consideration of approval of Request for Proposal (RFP) for legal services

Motion – Alderman Olszewski motioned to authorize the Town Manager to advertise a request for legal services for the Town’s various legal services via the public solicitation process; seconded by Alderman Pletl.

Mayor Pro Tem Benson expressed concern about rushing into a request. He thought they would give more time before they did this. It might be in the best interest to wait another month.

Mayor Pro Tem Benson called for a roll call vote:

Alderman Grant	aye
Alderman Olszewski	aye
Alderman Leonard	aye
Alderman Pletl	aye
Mayor Pro Tem Benson	nay

The motion passed by a 4 to 1 vote with Mayor Pro Tem Benson against.

2. Proclamation 75th Anniversary of the Ocean City Community

Manager Derian read the proclamation stating it would be presented at the Jazz Festival this Saturday.

Motion – Alderman Leonard motioned to adopt the Proclamation 75th Anniversary of the Ocean City Community as presented, seconded by Alderman Olszewski; unanimously approved.

OPEN FORUM

- Don Ward, 1715 Utopia Street, told the Board he thinks it would be common sense to have a crosswalk at every CAMA entrance to the beach.
- Mr. O’Donnel said he wants the speed limit in town reduced to 40 mph. It would be safer than 45 mph.
- Mr. Walker asked where the report on beach nourishment is available.

Mayor Pro Tem Benson said the report is in today's packet which is on the Town's website under 'meetings'. Alderman Grant said you can access the BISAC link on the website and watch the meeting. Alderman Olszewski said the February 7, 2024, meeting gives a full report.

- Fred Fontana, 1866 New River Inlet Road, commended the Fire Department for the quick response at the riptide incident at Topsail Dunes last week.
- Tyler Punk, 1523 New River Inlet Road, requested consideration of changing a recent driveway access request by Mr. Howington (1517 New River Inlet) to the other side of the bridge not his side due to concerns about traffic.

ATTORNEY REPORT

None

MAYOR'S REPORT

None

ALDERMEN REPORTS

Aldermen Pletl thanked everyone for coming out and watching the meeting at home. We have been working hard for the Town. We hear your and your opinions are taken into account. Have a safe 4th of July, our busiest week on the island. We are excited about the Jazz Festival and support it. Please keep ocean front lights off for the turtles. Turtle talks resume Tuesday at 9 am. There are 64 nests on the island with 4 in Topsail Beach, 21 in Surf City and 39 in North Topsail Beach.

Alderman Leonard wished everyone a happy and safe holiday. He reminded everyone to attend the Jazz Festival which is an awesome event. Kudos to Fire and EMS on the shark bite incident that happened earlier this season. They went a long way in helping to save someone's leg. Two citizens today have brought up cars speeding on Island Drive. Maybe we need to look harder at enforcement of the speed limit.

Alderman Olszewski said she hopes everyone has a happy 4th of July. She will attend the July 4th celebration at Camp Lejeune tomorrow and the Jazz Festival on Friday. She said she thinks we are all looking forward to what DOT has for us in August. She hears that some citizens think there is resistance on the Board about the speed limit, but she is waiting for the factual study from DOT. She encouraged everyone to use the nonemergency number for the police which is on the website. She lives in Bermuda Landing and there are alligators in the marsh area, so please be cautious. She agreed that Island Drive could use some speed enforcement. Revenue from the tickets goes to the state, not the Town.

Alderman Grant thanked everyone for coming. He encouraged everyone to attend the Jazz Festival and said the ceremony on the 5th is the celebration of the 75th anniversary of Ocean City.

He attended the Ocean City HOA meeting. The County helped with money to fix the Ocean City beach access and supported the Jazz Festival. He will attend the July 4th event at Camp Lejeune.

Mayor Pro Tem Benson said please support the Ocean City Jazz Festival. Have a safe, enjoyable 4th of July holiday.

ADJOURNMENT

Motion – Alderman Leonard motioned to adjourn 12:06 pm; seconded by Alderman Pletl; unanimously approved.

Joann McDermon, Mayor



**BOARD OF ALDERMEN
MEMORANDUM**

TO: MAYOR MCDERMON AND ALDERMEN

FROM: Jessica Helms, Finance Officer

SUBJECT: Monthly Financial Report

DATE: July 26, 2024

The following events occurred to date during July 2024 in the Finance Department:

- Finance is in the process of closing out last fiscal year and preparing for our auditors to come mid-August.
- A Budget to Actual report is contained in this month's packet as well as a graph for the fiscal year. A separate Budget to Actual report is provided for Fund 31 and Fund 50.
- In June the Town collected \$119,450 in interest within the North Carolina Capital Management Trust account.
- We received \$128,745 in paid parking revenues for the month of June. For comparison, in June of 2023 we collected \$113,666.
- For property taxes this month, we have received \$10,087.83 from Onslow County.

- In July, we have collected \$474,924 for Occupancy Taxes from short-term rentals during the month of June. A detailed report is attached. For revenue comparison, during the same period last year we collected \$405,767.
- June's Motor Vehicle taxes are pending deposit in the amount of \$6,409.72.
- We received \$348,064 for Sales and Use Tax, for collections during May. Last year, for revenue comparison, we collected \$272,717 for the same period.
- This month, we have processed approximately \$655,222.28 in accounts payable.

If anyone has any questions, concerns, or needs additional information, please do not hesitate to ask!

Respectfully submitted,

Jessica Helms

Jessica Helms
Finance Officer

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 1 Of 13

Period Ending 7/31/2024

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
Revenues						
10-301-00 AD VALOREM TAX - Current Year	4,162,197	0.00	4,778.47	(4,157,418.53)	0%	
10-301-01 AD VALOREM TAX - Prior Years	45,000	0.00	2,185.60	(42,814.40)	5%	
10-301-02 AD VALOREM TAX - MOTV	80,000	0.00	0.00	(80,000.00)		
10-317-00 AD VALOREM TAX Penalties	3,000	0.00	22.97	(2,977.03)	1%	
10-329-00 INTEREST	200,000	0.00	335.55	(199,664.45)	0%	
10-335-00 MISCELLANEOUS	5,000	0.00	60.00	(4,940.00)	1%	
10-336-07 SALE OF TOWN MERCHANDISE	5,000	0.00	1,027.72	(3,972.28)	21%	
10-337-00 UTILITIES FRANCHISE TAX	330,000	0.00	0.00	(330,000.00)		
10-341-00 BEER & WINE TAX	3,400	0.00	0.00	(3,400.00)		
10-343-00 POWELL BILL ALLOCATIONS	35,000	0.00	0.00	(35,000.00)		
10-345-00 LOCAL OPTION SALES TAX	2,166,997	0.00	0.00	(2,166,997.01)		
10-345-01 SALES & USE TAX RETURN	0	0.00	80.25	80.25		
10-347-02 SOLID WASTE DISP TAX	750	0.00	0.00	(750.00)		
10-350-00 RECREATION -RENTAL FEES	2,000	0.00	738.80	(1,261.20)	37%	
10-350-01 PAID PARKING REVENUE	112,125	0.00	32,186.13	(79,938.87)	29%	
10-351-01 OFFICER CITATIONS, COURT & FINGERPRINTS	2,000	0.00	163.00	(1,837.00)	8%	
10-352-01 FIRE INSPECTIONS & VIOLATION FEES	500	0.00	0.00	(500.00)		
10-352-02 CODE ENFORCEMENT FINES	3,000	0.00	1,200.00	(1,800.00)	40%	
10-355-00 BUILDING PERMITS	85,000	0.00	2,239.00	(82,761.00)	3%	
10-355-01 MECHANICAL PERMITS	15,000	0.00	1,050.00	(13,950.00)	7%	
10-355-02 ELECTRICAL PERMITS	18,000	0.00	770.00	(17,230.00)	4%	
10-355-03 PLUMBING PERMITS	2,500	0.00	70.00	(2,430.00)	3%	
10-355-04 INSULATION PERMITS	500	0.00	0.00	(500.00)		
10-355-05 HOMEOWNERS RECOVERY FEE	300	0.00	(293.00)	(593.00)	-98%	
10-355-06 TECHNOLOGY FEE	7,500	0.00	246.45	(7,253.55)	3%	
10-355-07 REINSPECTION FEE/FINES	3,000	0.00	1,000.00	(2,000.00)	33%	
10-355-09 CCR FEES	1,000	0.00	115.00	(885.00)	12%	
10-357-08 PLANNING & ZONING FEES	28,000	0.00	1,150.00	(26,850.00)	4%	
10-359-00 REFUSE COLLECTION FEES	528,888	0.00	42,915.60	(485,972.84)	8%	
10-359-50 VACANT LOT SWF	10,000	0.00	400.00	(9,600.00)	4%	
10-359-51 LOST CART REPLACEMENT	2,000	0.00	0.00	(2,000.00)		
10-359-52 ADD'L CART RECYCLING	2,500	0.00	320.00	(2,180.00)	13%	
10-367-01 SALES TAX REFUNDS	20,000	0.00	0.00	(20,000.00)		
10-368-01 GRASS MOWING REIMB	6,993	0.00	0.00	(6,993.00)		
10-383-00 SALE OF FIXED ASSETS	10,000	0.00	3,064.14	(6,935.86)	31%	
Revenues Totals:	7,897,150	0.00	95,825.68	(7,801,324.77)	1%	

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 2 Of 13

Period Ending 7/31/2024

10 GENERAL FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
10-410-02 SALARIES	36,000	0.00	3,000.00	33,000.00	8%
10-410-05 FICA (7.65%)	2,754	0.00	229.50	2,524.50	8%
10-410-14 TRAVEL & TRAINING	2,000	0.00	0.00	2,000.00	
10-410-33 DEPARTMENTAL SUPPLIES	1,500	0.00	0.00	1,500.00	
10-410-43 AUDITOR FEES	15,500	0.00	0.00	15,500.00	
10-410-45 TAX COLLECTION FEES	71,200	0.00	0.00	71,200.00	
10-410-47 PROFESSIONAL SERVICES	185,000	0.00	2,048.24	182,951.76	1%
10-410-50 DONATIONS OTHER AGENCIES	12,500	0.00	2,500.00	10,000.00	20%
10-410-53 DUES & SUBSCRIPTIONS	2,750	0.00	1,964.00	786.00	71%
10-410-57 MISCELLANEOUS	500	0.00	0.00	500.00	
10-410-58 TAX REFUNDS	1,000	0.00	0.00	1,000.00	
10-410-95 BOARD STIPEND	3,600	0.00	900.00	2,700.00	25%
GOVERNING BODY Totals:	334,304	0.00	10,641.74	323,662.26	3%
10-420-02 SALARIES	488,000	0.00	32,049.43	455,950.57	7%
10-420-05 FICA (7.65%)	37,332	0.00	2,444.33	34,887.67	7%
10-420-06 GROUP INSURANCE	54,600	0.00	3,906.60	50,693.40	7%
10-420-07 ORBIT RETIREMENT (12.23%)	66,905	0.00	4,105.97	62,798.83	6%
10-420-08 401K (3%)	14,640	0.00	950.46	13,689.54	6%
10-420-09 TOWN INSURANCE HRA	60,000	0.00	4,490.49	55,509.51	7%
10-420-10 EMPLOYEE TRAINING	6,000	0.00	84.42	5,915.58	1%
10-420-11 POSTAGE	2,500	0.00	0.00	2,500.00	
10-420-12 MANAGER EXPENSE ACCT	1,000	0.00	0.00	1,000.00	
10-420-13 TUITION REIMBURSEMENT	5,000	0.00	0.00	5,000.00	
10-420-15 BANK CHARGES	2,000	0.00	0.00	2,000.00	
10-420-17 M & R VEHICLE	2,000	0.00	0.00	2,000.00	
10-420-18 CONSUMABLES	5,000	0.00	0.00	5,000.00	
10-420-26 ADVERTISING	2,500	0.00	0.00	2,500.00	
10-420-31 GAS, OIL & TIRES	2,200	0.00	179.66	2,020.34	8%
10-420-32 OFFICE SUPPLIES	6,000	0.00	0.00	6,000.00	
10-420-34 TOWN APPAREL & MERCH EXPENSE	6,000	0.00	0.00	6,000.00	
10-420-45 CONTRACTED SERVICES	112,500	0.00	12,109.71	100,390.29	11%
10-420-53 DUES & SUBSCRIPTIONS	20,000	0.00	2,550.00	17,450.00	13%
10-420-57 MISCELLANEOUS	500	0.00	127.00	373.00	25%
10-420-58 EMPLOYEE ENGAGEMENT	10,000	0.00	0.00	10,000.00	
10-420-76 EQUIPMENT LEASE	12,000	0.00	487.39	11,512.61	4%
ADMINISTRATION Totals:	916,677	0.00	63,485.46	853,191.34	7%
10-480-02 SALARIES	80,100	0.00	6,025.96	74,074.04	8%
10-480-05 FICA (7.65%)	6,128	0.00	459.68	5,667.97	8%
10-480-06 GROUP INSURANCE	9,450	0.00	782.16	8,667.84	8%

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 3 Of 13

Period Ending 7/31/2024

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-480-07 ORBIT RETIREMENT (12.96%)	10,982	0.00	780.97	10,200.74	7%	
10-480-08 401K (3%)	2,403	0.00	180.78	2,222.22	8%	
10-480-10 EMPLOYEE TRAINING	2,000	0.00	0.00	2,000.00		
10-480-16 M & R EQUIPMENT	6,000	0.00	0.00	6,000.00		
10-480-33 DEPARTMENT SUPPLIES	1,000	0.00	0.00	1,000.00		
10-480-53 DUES & SUBSCRIPTIONS	47,000	0.00	6,021.60	40,978.40	13%	
10-480-57 MISCELLANEOUS	500	0.00	0.00	500.00		
10-480-74 CAPITAL OUTLAY	62,000	2,238.23	32,583.11	27,178.66	56%	
IT DEPARTMENT Totals:	227,562	2,238.23	46,834.26	178,489.87	22%	
10-490-02 SALARIES	165,100	0.00	7,660.36	157,439.64	5%	
10-490-05 FICA (7.65%)	12,630	0.00	586.02	12,044.13	5%	
10-490-06 GROUP INSURANCE	18,900	0.00	793.60	18,106.40	4%	
10-490-07 ORBIT RETIREMENT (12.23%)	22,635	0.00	992.78	21,642.43	4%	
10-490-08 401K (3%)	4,953	0.00	229.81	4,723.19	5%	
10-490-10 EMPLOYEE TRAINING	3,000	0.00	0.00	3,000.00		
10-490-16 M & R EQUIPMENT	500	0.00	0.00	500.00		
10-490-17 M & R VEHICLES	1,000	0.00	0.00	1,000.00		
10-490-31 GAS, OIL, & TIRES	2,200	0.00	101.96	2,098.04	5%	
10-490-45 CONTRACTED SERVICES	6,000	0.00	2,400.00	3,600.00	40%	
10-490-53 DUES & SUBSCRIPTIONS	1,650	0.00	0.00	1,650.00		
10-490-57 MISCELLANEOUS	250	0.00	0.00	250.00		
10-490-58 CRS FLOOD ACTIVITY	1,400	0.00	0.00	1,400.00		
PLANNING/ZONING/CAMA Totals:	240,218	0.00	12,764.53	227,453.83	5%	
10-491-02 SALARIES	154,000	0.00	11,599.42	142,400.58	8%	
10-491-05 FICA (7.65%)	11,781	0.00	875.51	10,905.49	7%	
10-491-06 GROUP INSURANCE	18,900	0.00	1,559.43	17,340.57	8%	
10-491-07 ORBIT RETIREMENT (12.23%)	21,113	0.00	1,503.28	19,610.12	7%	
10-491-08 401K (3%)	4,620	0.00	347.98	4,272.02	8%	
10-491-10 EMPLOYEE TRAINING	4,500	0.00	0.00	4,500.00		
10-491-17 M & R VEHICLES	1,200	0.00	0.00	1,200.00		
10-491-31 GAS, OIL & TIRES	3,300	0.00	147.84	3,152.16	4%	
10-491-45 CONTRACTED SERVICES	10,000	0.00	5,484.00	4,516.00	55%	
10-491-53 DUES & SUBSCRIPTIONS	1,555	0.00	90.00	1,465.00	6%	
10-491-54 DEMOLITION	30,000	0.00	0.00	30,000.00		
10-491-57 MISCELLANEOUS	500	0.00	0.00	500.00		
INSPECTIONS Totals:	261,469	0.00	21,607.46	239,861.94	8%	
10-500-11 PHONES	32,000	0.00	1,574.42	30,425.58	5%	
10-500-13 UTILITIES	55,000	0.00	2,781.24	52,218.76	5%	
10-500-15 M & R BUILDINGS/GROUNDS	54,000	0.00	2,100.00	51,900.00	4%	
10-500-17 LANDSCAPING EXPENSE	9,000	0.00	0.00	9,000.00		

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 4 Of 13

Period Ending 7/31/2024

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-500-33 BUILDING SUPPLIES	6,500	0.00	(11.14)	6,511.14	0%	
10-500-35 FURNITURE	85,000	0.00	0.00	85,000.00		
10-500-43 CLEANING SERVICES	15,000	0.00	1,000.00	14,000.00	7%	
10-500-45 PEST CONTROL	2,500	0.00	0.00	2,500.00		
10-500-46 BUILDING SECURITY	33,500	8,287.50	0.00	25,212.50	25%	
10-500-57 TOWN SIGN M & R	2,500	0.00	0.00	2,500.00		
10-500-58 WEB EOC SERVICE	1,500	0.00	0.00	1,500.00		
10-500-74 CAPITAL OUTLAY	120,000	0.00	0.00	120,000.00		
10-500-76 LEASE PAYMENTS	24,000	0.00	12,000.00	12,000.00	50%	
PUBLIC BLDGS Totals:	440,500	8,287.50	19,444.52	412,767.98	6%	
10-501-09 WORKER'S COMPENSATION	60,638	0.00	35,755.72	24,881.78	59%	
10-501-13 PROPERTY LIABILITY & BONDS	142,223	0.00	84,312.00	57,910.50	59%	
10-501-17 VFIS INSURANCE	24,806	0.00	19,493.00	5,313.25	79%	
10-501-53 CYBER INSURANCE	15,750	0.00	10,819.34	4,930.66	69%	
10-501-54 FLOOD INSURANCE	47,250	0.00	0.00	47,250.00		
INSURANCE Totals:	290,666	0.00	150,380.06	140,286.19	52%	
10-509-02 PSA SALARY	15,905	0.00	1,247.81	14,657.19	8%	
10-509-05 FICA (7.65%)	1,220	0.00	95.45	1,124.55	8%	
PSA - RETIRED POLICE OFFICERS Totals:	17,125	0.00	1,343.26	15,781.74	8%	
10-510-02 SALARIES	818,000	0.00	55,140.97	762,859.03	7%	
10-510-03 PART-TIME SALARIES	14,000	0.00	1,159.00	12,841.00	8%	
10-510-04 OVERTIME	37,000	0.00	4,217.06	32,782.94	11%	
10-510-05 FICA (7.65%)	67,626	0.00	4,771.84	62,854.16	7%	
10-510-06 GROUP INSURANCE	122,850	0.00	8,616.74	114,233.26	7%	
10-510-07 ORBIT RETIREMENT (13.04%)	122,500	0.00	8,106.48	114,393.52	7%	
10-510-08 401K (5%)	40,000	0.00	2,834.13	37,165.87	7%	
10-510-09 BEACH PATROL EXPENSE	15,000	0.00	2,194.00	12,806.00	15%	
10-510-10 EMPLOYEE TRAINING	10,100	(904.96)	904.96	10,100.00		
10-510-16 M & R EQUIPMENT	3,500	0.00	0.00	3,500.00		
10-510-17 M & R VEHICLES	10,000	0.00	0.00	10,000.00		
10-510-31 GAS,OIL & TIRES	64,000	0.00	7,605.13	56,394.87	12%	
10-510-32 OFFICE SUPPLIES	1,000	0.00	0.00	1,000.00		
10-510-33 DEPARTMENTAL SUPPLIES	5,050	0.00	0.00	5,050.00		
10-510-36 UNIFORMS	12,000	0.00	0.00	12,000.00		
10-510-37 BALLISTIC VEST GRANT EXPENSE	4,570	0.00	0.00	4,570.00		
10-510-47 PROFESSIONAL SERVICES	4,160	0.00	0.00	4,160.00		
10-510-53 DUES & SUBSCRIPTIONS	24,000	0.00	864.00	23,136.00	4%	
10-510-57 K-9 EXPENSES	3,000	0.00	0.00	3,000.00		
10-510-73 NON-CAPITAL OUTLAY	64,500	22,986.74	0.00	41,513.26	36%	

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 5 Of 13

Period Ending 7/31/2024

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-510-74 CAPITAL OUTLAY	62,000	367.47	46,432.53	15,200.00	75%	
10-510-76 TAXES & TITLES	4,340	0.00	0.00	4,340.00		
POLICE Totals:	1,509,196	22,449.25	142,846.84	1,343,899.91	11%	
10-545-02 SALARIES	244,000	0.00	18,290.81	225,709.19	7%	
10-545-04 OVERTIME	9,000	0.00	518.27	8,481.73	6%	
10-545-05 FICA (7.65%)	19,355	0.00	1,420.67	17,933.83	7%	
10-545-06 GROUP INSURANCE	46,725	0.00	3,142.48	43,582.52	7%	
10-545-07 ORBIT RETIREMENT (12.23%)	34,686	0.00	2,437.64	32,248.66	7%	
10-545-08 401K (3%)	7,590	0.00	562.63	7,027.37	7%	
10-545-14 EMPLOYEE TRAINING	7,500	0.00	0.00	7,500.00		
10-545-16 M & R EQUIPMENT	10,000	0.00	850.00	9,150.00	9%	
10-545-17 M & R VEHICLES	10,000	0.00	(307.97)	10,307.97	-3%	
10-545-31 GAS, OIL & TIRES	22,000	0.00	1,003.33	20,996.67	5%	
10-545-32 OFFICE SUPPLIES	250	0.00	0.00	250.00		
10-545-33 DEPARTMENTAL SUPPLIES & EQUIP	7,000	0.00	0.00	7,000.00		
10-545-34 MOSQUITO CONTROL EXPENSE	3,000	0.00	0.00	3,000.00		
10-545-36 UNIFORMS	2,500	0.00	0.00	2,500.00		
10-545-37 RENTAL EQUIPMENT	6,000	0.00	0.00	6,000.00		
10-545-53 DUES & SUBSCRIPTIONS	10,500	0.00	0.00	10,500.00		
10-545-74 CAPITAL OUTLAY	30,000	0.00	0.00	30,000.00		
10-545-76 TAXES & TITLES	2,100	0.00	0.00	2,100.00		
PUBLIC WORKS Totals:	472,206	0.00	27,917.86	444,287.94	6%	
10-560-13 STREET LIGHT EXPENSE	32,000	0.00	2,415.70	29,584.30	8%	
10-560-15 M & R PUBLIC PARKING	25,000	0.00	0.00	25,000.00		
10-560-16 M & R EQUIPMENT	2,500	0.00	0.00	2,500.00		
10-560-33 DEPARTMENTAL SUPPLIES	7,500	0.00	0.00	7,500.00		
10-560-34 STRIPING	2,000	0.00	0.00	2,000.00		
10-560-35 SIGNS	1,500	0.00	0.00	1,500.00		
10-560-43 TOWN ENTRANCE SIGNS	20,000	0.00	0.00	20,000.00		
10-560-72 STORMWATER	20,000	0.00	0.00	20,000.00		
10-560-73 STREET PAVING & REPAIR	40,000	0.00	0.00	40,000.00		
10-560-74 CAPITAL OUTLAY	150,000	0.00	0.00	150,000.00		
STREETS Totals:	300,500	0.00	2,415.70	298,084.30	1%	
10-580-45 SANITATION CONTRACTS	426,388	0.00	0.00	426,388.44		
10-580-46 TIPPING FEES	72,500	0.00	0.00	72,500.00		
10-580-47 RECYCLING	30,000	0.00	0.00	30,000.00		
SANITATION Totals:	528,888	0.00	0.00	528,888.44		
10-620-12 SNOWFLAKES	12,000	0.00	0.00	12,000.00		
10-620-14 PARK WELL	1,500	0.00	0.00	1,500.00		
10-620-15 PARK MAINTENANCE	20,000	0.00	1,770.00	18,230.00	9%	

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 6 Of 13

Period Ending 7/31/2024

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-620-17 PARK LANDSCAPING	15,000	0.00	0.00	15,000.00		
10-620-18 M & R BIKE PATH	1,500	0.00	0.00	1,500.00		
10-620-19 M & R DOCK/BOARDWALK	200,000	0.00	0.00	200,000.00		
10-620-27 SPECIAL EVENTS	10,000	0.00	0.00	10,000.00		
10-620-33 PARK SUPPLIES	7,200	0.00	(25.33)	7,225.33	0%	
RECREATION Totals:	267,200	0.00	1,744.67	265,455.33	1%	
10-690-02 SALARIES	917,000	0.00	64,582.66	852,417.34	7%	
10-690-03 PART-TIME SALARIES	75,000	0.00	1,050.00	73,950.00	1%	
10-690-04 OVERTIME	40,000	0.00	3,860.91	36,139.09	10%	
10-690-05 FICA (7.65%)	78,948	0.00	5,272.64	73,675.36	7%	
10-690-06 GROUP INSURANCE	158,550	0.00	9,306.54	149,243.46	6%	
10-690-07 ORBIT RETIREMENT (12.23%)	131,205	0.00	8,870.28	122,334.42	7%	
10-690-08 401K (3%)	28,710	0.00	1,940.27	26,769.73	7%	
10-690-10 EMPLOYEE TRAINING	5,500	0.00	224.84	5,275.16	4%	
10-690-16 M & R EQUIPMENT	26,000	0.00	2,291.19	23,708.81	9%	
10-690-17 M & R VEHICLES	22,800	0.00	0.00	22,800.00		
10-690-31 GAS, OIL & TIRES	25,000	0.00	1,579.12	23,420.88	6%	
10-690-32 OFFICE SUPPLIES	2,000	0.00	0.00	2,000.00		
10-690-33 DEPARTMENTAL SUPPLIES	41,000	3,762.90	0.00	37,237.10	9%	
10-690-34 FIRE FIGHTER PHYSICALS	6,000	0.00	0.00	6,000.00		
10-690-36 UNIFORMS	17,500	0.00	0.00	17,500.00		
10-690-47 PROFESSIONAL SERVICES	4,000	0.00	1,747.04	2,252.96	44%	
10-690-53 DUES & SUBSCRIPTIONS	13,500	0.00	0.00	13,500.00		
10-690-57 MISCELLANEOUS	300	0.00	0.00	300.00		
10-690-73 COMUNICATIONS EQUIP	6,000	0.00	0.00	6,000.00		
10-690-74 CAPITAL OUTLAY	160,000	0.00	0.00	160,000.00		
10-690-76 TAXES & TITLES	4,000	0.00	0.00	4,000.00		
FIRE DEPARTMENT Totals:	1,763,013	3,762.90	100,725.49	1,658,524.31	6%	
10-695-91 PLANNING BOARD EXPENSE	1,000	0.00	0.00	1,000.00		
10-695-92 BOARD OF ADJUSTMENT EXPENSE	1,000	0.00	0.00	1,000.00		
COMMITTES Totals:	2,000	0.00	0.00	2,000.00		
10-999-01 CONTINGENCY	325,625	0.00	0.00	325,625.34		
CONTINGENCY Totals:	325,625	0.00	0.00	325,625.34		
Expenses Totals:	7,897,150	36,737.88	602,151.85	7,258,260.72	8%	

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 8 Of 13

Period Ending 7/31/2024

12 CAPITAL IMPROVEMENT FUND

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
12-301-00 AD VALOREM TAX (.07)	1,120,592	0.00	1,286.49	(1,119,305.01)	0%
12-301-03 ONSLOW COUNTY FIRE TAX	471,000	0.00	0.00	(471,000.00)	
Revenues Totals:	1,591,592	0.00	1,286.49	(1,590,305.01)	0%

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 9 Of 13

Period Ending 7/31/2024

12 CAPITAL IMPROVEMENT FUND

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
12-750-02 FIRE TRUCK	160,085	0.00	0.00	160,084.50	
12-750-04 PUBLIC WORKS BUILDING PROJECT	20,000	0.00	0.00	20,000.00	
12-750-11 FUTURE CAPITAL IMPROVEMENTS	827,112	0.00	0.00	827,112.00	
12-750-20 T/O CAP PROJ FUND	584,395	0.00	0.00	584,395.00	
Totals:	1,591,592	0.00	0.00	1,591,591.50	
Expenses Totals:	1,591,592	0.00	0.00	1,591,591.50	

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 11 Of 13

Period Ending 7/31/2024

30 SHORELINE PROTECTION

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
30-301-00 ACCOMMODATION TAX	1,732,500	0.00	474,924.11	(1,257,575.89)	27%
30-301-05 AD VALOREM TAX - Beach	1,600,845	0.00	1,837.27	(1,599,007.73)	0%
30-329-00 INTEREST INCOME	50,000	0.00	0.00	(50,000.00)	
30-336-00 SEA OATS PROGRAM	25,000	0.00	0.00	(25,000.00)	
30-345-00 LOCAL OPTION SALES TAX	741,724	0.00	0.00	(741,723.81)	
30-350-01 PAID PARKING REVENUE	336,375	0.00	96,458.40	(239,916.60)	29%
Revenues Totals:	4,486,444	0.00	573,219.78	(3,913,224.03)	13%

Budget vs Actual

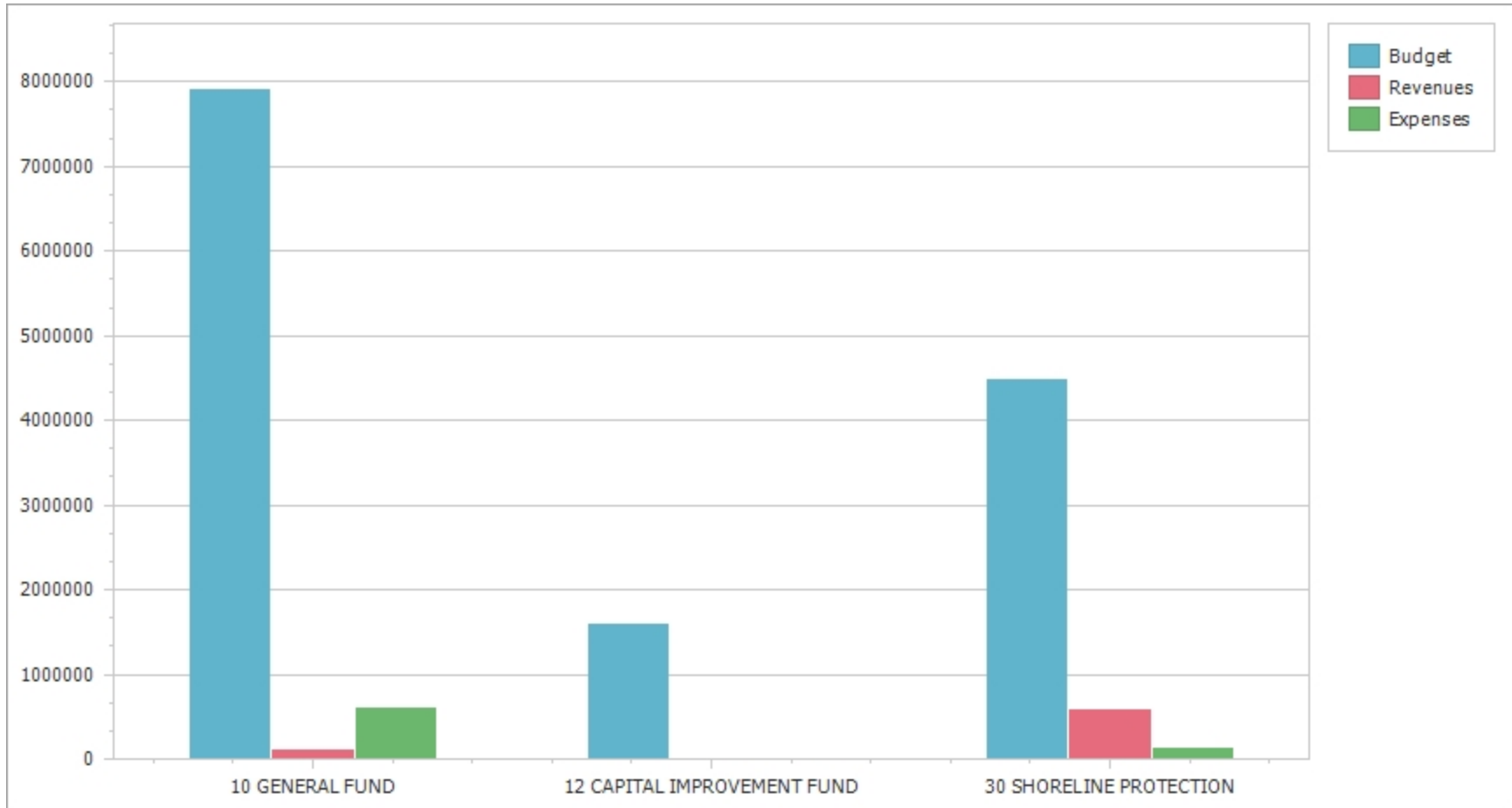
NORTH TOPSAIL BEACH

7/26/2024 9:45:03 AM

Page 12 Of 13

Period Ending 7/31/2024

30 SHORELINE PROTECTION						
Description	Budget	Encumbranc	YTD	Variance	Percent	
Expenses						
30-710-08 LEASE PAYMENTS	74,000	0.00	0.00	74,000.00		
30-710-10 BEACH LOBBYIST CONTRACT	63,000	0.00	3,616.67	59,383.33	6%	
30-710-12 BEACH/ACCESS MAINTENANCE	50,000	0.00	0.00	50,000.00		
30-710-14 BEACH MEETINGS / CONFERENCES	20,000	0.00	1,100.00	18,900.00	6%	
30-710-15 M & R DUNE/CROSSWALK	25,000	0.00	0.00	25,000.00		
30-710-45 CONTRACTED SERVICES	5,000	0.00	0.00	5,000.00		
30-710-59 SEA OATS PROGRAM	50,000	0.00	0.00	50,000.00		
Totals:	287,000	0.00	4,716.67	282,283.33	2%	
30-720-07 NEW RIVER EIS PROJECT	280,000	0.00	5,500.00	274,500.00	2%	
30-720-08 CONTRACTS, PLANS, SPECS	20,000	0.00	0.00	20,000.00		
30-720-10 VITEX	227,640	0.00	0.00	227,640.00		
30-720-50 2022B SOB PAYMENT	1,957,643	0.00	0.00	1,957,643.00		
30-720-57 2022C FEMA SOB FEES	0	0.00	109,500.62	(109,500.62)		
30-720-60 30 YEAR BEACH PLAN	275,000	0.00	0.00	275,000.00		
30-720-64 Sandbag Repair Project	200,000	0.00	0.00	200,000.00		
BEACH REN. / DUNE STAB. Totals:	2,960,283	0.00	115,000.62	2,845,282.38	4%	
30-999-01 FUTURE PROJECTS FUND	1,239,161	0.00	0.00	1,239,160.81		
CONTINGENCY Totals:	1,239,161	0.00	0.00	1,239,160.81		
Expenses Totals:	4,486,444	0.00	119,717.29	4,366,726.52	3%	



Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 10:20:50 AM

Page 1 Of 3

Period Ending 7/31/2024

31 CAPITAL PROJECT BEACH MAINTENANCE

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
31-330-00 LOAN PROCEEDS	17,202,294	0.00	10,857,303.66	(6,344,990.34)	63%
31-348-08 FEMA REIMBURSEMENT	17,599,184	0.00	8,493,442.31	(9,105,741.69)	48%
31-368-00 NCDEQ GRANT FUNDS	10,500,000	0.00	10,500,000.00	0.00	100%
31-370-00 INVESTMENT INCOME	0	0.00	2,714.00	2,714.00	
31-399-01 T/I FROM BEACH FUND	1,528,134	0.00	1,528,133.90	0.00	100%
Revenues Totals:	46,829,612	0.00	31,381,593.87	(15,448,018.03)	67%

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 10:20:50 AM

Page 2 Of 3

Period Ending 7/31/2024

31 CAPITAL PROJECT BEACH MAINTENANCE

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
31-440-00 2022A DEBT SERVICE	9,000,000	0.00	8,496,156.31	503,843.69	94%
31-440-01 2022C DEBT SERVICE	8,202,294	0.00	0.00	8,202,294.00	
31-450-01 ENGINEERING & CONSTRUCTION PHASE SUPPORT	9,000	0.00	9,466.00	(466.00)	105%
31-450-02 CONSTRUCTION MANAGEMENT & ADMINISTRATION	210,000	0.00	370,536.75	(160,536.75)	176%
31-450-03 LABORATORY ANALYSIS	44,400	0.00	6,020.00	38,380.00	14%
31-450-04 REGULATORY COORDINATION & CLOSEOUT	10,000	0.00	11,047.50	(1,047.50)	110%
31-450-05 MOBILIZATION & DEMOBILIZATION	180,000	0.00	180,000.00	0.00	100%
31-450-06 HAUL & PLACEMENT OF BEACH FILL	8,378,110	0.00	9,141,735.55	(763,625.55)	109%
31-450-07 PAYMENT & PERFORMANCE BONDS	45,000	0.00	45,000.00	0.00	100%
31-450-08 PROFESSIONAL FEES	123,490	0.00	562,915.14	(439,425.14)	456%
31-450-09 TRANCHE 2 CONSTRUCTION	8,621,653	0.00	10,105,997.60	(1,484,344.96)	117%
31-450-10 TRANCHE 2 ENGINEERING	585,000	0.00	691,817.16	(106,817.16)	118%
31-450-11 TRANCHE 2 CONTINGENCY	920,665	0.00	595.00	920,070.26	0%
31-460-00 TRANCHE 3 PROJECT	10,500,000	0.00	1,690.00	10,498,310.00	0%
Totals:	46,829,612	0.00	29,622,977.01	17,206,634.89	63%
Expenses Totals:	46,829,612	0.00	29,622,977.01	17,206,634.89	63%

Budget vs Actual

NORTH TOPSAIL BEACH

7/26/2024 10:20:27 AM

Page 1 Of 3

Period Ending 7/31/2024

50 CAPITAL PROJECT FIRE STATION 2

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
50-330-00 LOAN PROCEEDS	5,600,000	0.00	5,600,000.00	0.00	100%
50-339-01 T/I FROM CIF	1,584,394	0.00	0.00	(1,584,394.29)	
Revenues Totals:	7,184,394	0.00	5,600,000.00	(1,584,394.29)	78%

Budget vs Actual

NORTH TOPSAIL BEACH
7/26/2024 10:20:27 AM

Page 2 Of 3

Period Ending 7/31/2024

50 CAPITAL PROJECT FIRE STATION 2

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
50-440-00 DEBT SERVICE	373,333	0.00	0.00	373,333.40	
50-440-70 DEBT SERVICE INTEREST	211,061	0.00	104,940.89	106,120.00	50%
50-450-02 CONSTRUCTION COSTS	6,102,689	0.00	335,315.80	5,767,373.20	5%
50-460-00 CONTINGENCY COSTS	497,311	0.00	0.00	497,311.00	
Totals:	7,184,394	0.00	440,256.69	6,744,137.60	6%
Expenses Totals:	7,184,394	0.00	440,256.69	6,744,137.60	6%

GL Account History Summary

NORTH TOPSAIL BEACH

7/26/2024 3:34 PM

Page 1/1

Account Range: 30-301-00 ACCOMMODATION TAX - 30-301-00 ACCOMMODATION TAX

Date Range: 7/1/2024 - 7/30/2024

GL Account - 30-301-00 ACCOMMODATION TAX					
Date	Description	Source	Debits	Credits	Date
Fiscal Period - FY 24 - 25		Beg Balance	\$0.00	\$2,413,226.59	
07/03/2024	DAILY DEPOSIT 070324	GL CR	\$0.00	\$1,437.15	07/05/2024
07/05/2024	CC DEP 070524	GL CR	\$0.00	\$509.70	07/10/2024
07/09/2024	DAILY DEPOSIT 070924	GL CR	\$0.00	\$63,907.76	07/11/2024
07/10/2024	CC DEP 071024	GL CR	\$0.00	\$146.67	07/12/2024
07/12/2024	CC DEP 071224	GL CR	\$0.00	\$672.93	07/19/2024
07/15/2024	CC DEP 071524	GL CR	\$0.00	\$84,793.50	07/19/2024
07/15/2024	CC DEP 071524	GL CR	\$0.00	\$430.74	07/19/2024
07/16/2024	CC DEP 071624	GL CR	\$0.00	\$3,529.75	07/19/2024
07/17/2024	CC DEP 071724	GL CR	\$0.00	\$435.38	07/19/2024
07/17/2024	CC DEP 071724	GL CR	\$0.00	\$243.47	07/19/2024
07/17/2024	DAILY DEPOSIT 071724	GL CR	\$0.00	\$200,730.15	07/18/2024
07/18/2024	CC DEP 071824	GL CR	\$0.00	\$560.08	07/19/2024
07/18/2024	DAILY DEPOSIT 071824	GL CR	\$0.00	\$78,083.09	07/19/2024
07/23/2024	CC DEP 072324	GL CR	\$0.00	\$39,443.74	07/25/2024
Transaction Totals			\$0.00	\$474,924.11	
**	End Balance		\$0.00	\$474,924.11	**

Check Listing

Date From: 7/1/2024 Date To: 7/31/2024

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZACHARY REILLY

NORTH TOPSAIL BEACH

07/26/2024 03:12 PM

Page: 1 of 3

Check Number	Bank	Vendor	Date	Amount
47876	1	ALL PRO FIRE & SAFETY, LLC	07/03/2024	<u>\$2,561.58</u>
47877	1	ARCPPOINT LABS OF ENC	07/03/2024	<u>\$63.00</u>
47878	1	ATLANTIC DISCOUNT STORAGE	VOIDED	<u>\$2,160.00</u>
47879	1	BETSY VOHWINKEL	07/03/2024	<u>\$21.57</u>
47880	1	CIVICPLUS LLC	07/03/2024	<u>\$4,397.40</u>
47881	1	COLONIAL LIFE	07/03/2024	<u>\$701.47</u>
47882	1	CROSSLEY MCINTOSH COLLIER	07/03/2024	<u>\$2,048.24</u>
47883	1	CW IT SUPPORT, INC.	07/03/2024	<u>\$1,098.57</u>
47884	1	DOUGLAS GENE	07/03/2024	<u>\$18.69</u>
47885	1	GOVERNMENTJOBS.COM, INC	07/03/2024	<u>\$6,684.80</u>
47886	1	METLIFE	07/03/2024	<u>\$1,650.82</u>
47887	1	NC BEACH INLET & WATERWAY ASSO	07/03/2024	<u>\$1,100.00</u>
47888	1	NC INTERLOCAL RISK MGMT AGENCY	07/03/2024	<u>\$35,755.72</u>
47889	1	NC LEAGUE OF MUNICIPALITIES	07/03/2024	<u>\$1,964.00</u>
47890	1	ONLINE SOLUTIONS, LLC	07/03/2024	<u>\$7,200.00</u>
47891	1	ON SLOW COUNTY SOLID WASTE DEPT	07/03/2024	<u>\$11,631.42</u>
47892	1	PEACHY CLEAN	07/03/2024	<u>\$250.00</u>
47893	1	PERFORMANCE AUTOMOTIVE GROUP	07/03/2024	<u>\$45,632.53</u>
47894	1	PRO TYPE SERVICES	07/03/2024	<u>\$1,017.99</u>
47895	1	SHEPARD'S WRECKER SERVICE	07/03/2024	<u>\$300.00</u>
47896	1	TI COASTAL SERVICES, INC.	07/03/2024	<u>\$4,000.00</u>
47897	1	TOWN OF SURF CITY	07/03/2024	<u>\$1,333.33</u>
47898	1	TRUIST BANK	07/03/2024	<u>\$10,244.73</u>
47899	1	VALERIA EDWARDS	07/03/2024	<u>\$12,000.00</u>
47900	1	AMERICAN LEGAL PUBLISHING	07/11/2024	<u>\$1,314.76</u>
47901	1	BECKER MORGAN GROUP INC	VOIDED	<u>\$112,845.75</u>
47902	1	D CANNY LLC	07/11/2024	<u>\$75.00</u>
47903	1	DIAL CORDY	07/11/2024	<u>\$5,500.00</u>
47904	1	GFL ENVIRONMENTAL	07/11/2024	<u>\$34,557.10</u>
47905	1	GLASS TINTING BY SPF	07/11/2024	<u>\$320.25</u>
47906	1	JENNIFER SMITH	07/11/2024	<u>\$50.00</u>
47907	1	JONES ONSLOW ELECTRIC COMPANY	07/11/2024	<u>\$4,071.60</u>

Check Listing

Date From: 7/1/2024 Date To: 7/31/2024

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZACHARY REILLY

NORTH TOPSAIL BEACH

07/26/2024 03:12 PM

Page: 2 of 3

Check Number	Bank	Vendor	Date	Amount
47908	1	MED FIRST IMMEDIATE CARE	07/11/2024	<u>\$53.00</u>
47909	1	NC LICENSING BOARD - GEN. CONTR	07/11/2024	<u>\$333.00</u>
47910	1	NC STATE BUREAU	07/11/2024	<u>\$864.00</u>
47911	1	NCAMC	07/11/2024	<u>\$90.00</u>
47912	1	ONSLow WATER & SEWER AUTHORITY	07/11/2024	<u>\$542.13</u>
47913	1	PAWS FOR PURPOSE	07/11/2024	<u>\$324.00</u>
47914	1	PEACHY CLEAN	07/11/2024	<u>\$500.00</u>
47915	1	PMG NEWSPAPERS EASTERN NC REGION	07/11/2024	<u>\$142.60</u>
47916	1	PRO TYPE SERVICES	07/11/2024	<u>\$802.23</u>
47917	1	S.T. WOOTEN CORPORATION	07/11/2024	<u>\$48,661.58</u>
47918	1	SIMPLE COMMUNICATION	07/11/2024	<u>\$104.87</u>
47919	1	SOUTHERN SOFTWARE INC.	07/11/2024	<u>\$2,550.00</u>
47920	1	VFIS OF NORTH CAROLINA	07/11/2024	<u>\$19,493.00</u>
47921	1	PNC BANK	07/11/2024	<u>\$109,500.62</u>
47934	1	APPLIED TECHNOLOGY & MNGMT	07/18/2024	<u>\$11,273.50</u>
47935	1	DELL EMC	07/18/2024	<u>\$32,978.68</u>
47936	1	FIRST CITIZENS BANK CC	07/18/2024	<u>\$877.65</u>
47937	1	JAMES HUNTER	07/18/2024	<u>\$224.84</u>
47938	1	LEJEUNE MOTORSPORTS	07/18/2024	<u>\$1,541.33</u>
47939	1	LOWE'S HOME CENTERS	07/18/2024	<u>\$941.80</u>
47940	1	MRM CONSTRUCTION	07/18/2024	<u>\$1,747.04</u>
47941	1	O'REILLY AUTOMOTIVE INC.	07/18/2024	<u>\$1,373.17</u>
47942	1	PRO TYPE SERVICES	07/18/2024	<u>\$1,017.99</u>
47943	1	SHERRILL A STRICKLAND JR.	07/18/2024	<u>\$684.00</u>
47944	1	TOWN OF SURF CITY	07/18/2024	<u>\$3,616.67</u>
47945	1	WB BRAWLEY COMPANY	07/18/2024	<u>\$112,845.75</u>
47957	1	AMCHAR WHOLESALE INC	07/25/2024	<u>\$1,826.24</u>
47958	1	ATLANTIC DISCOUNT STORAGE	07/25/2024	<u>\$1,776.00</u>
47959	1	BLACKS TIRE SERVICE	07/25/2024	<u>\$3,206.34</u>
47960	1	CDW GOVERNMENT	07/25/2024	<u>\$7,906.90</u>
47961	1	COASTAL TRANSPLANTS	07/25/2024	<u>\$10,582.00</u>
47962	1	GREATAMERICA FINANCIAL SERVS	07/25/2024	<u>\$200.00</u>

Check Listing

Date From: 7/1/2024 Date To: 7/31/2024

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZACHARY REILLY

NORTH TOPSAIL BEACH

07/26/2024 03:12 PM

Page: 3 of 3

Check Number	Bank	Vendor	Date	Amount
47963	1	JESSICA HELMS	VOIDED 07/25/2024	<u>\$84.42</u>
47964	1	KOS FINANCIAL SERVICES	07/25/2024	<u>\$521.51</u>
47965	1	LET YOUR LIGHT SHINE	07/25/2024	<u>\$1,770.00</u>
47966	1	NAN LUJAN	07/25/2024	<u>\$50.00</u>
47967	1	NANCY ANN AVERY	07/25/2024	<u>\$1,500.00</u>
47968	1	NC QUICK PASS	07/25/2024	<u>\$4.39</u>
47969	1	ONslow COUNTY FINANCE OFFICE	07/25/2024	<u>\$954.90</u>
47970	1	PEACHY CLEAN	07/25/2024	<u>\$500.00</u>
47971	1	PRO TYPE SERVICES	07/25/2024	<u>\$1,017.99</u>
47972	1	THE GREATER TOPSAIL AREA	07/25/2024	<u>\$2,500.00</u>
47973	1	TIM MORTON TRUCKING LLC	07/25/2024	<u>\$850.00</u>
47974	1	VERIZON WIRELESS	07/25/2024	<u>\$114.03</u>
47975	1	WELLS INSURANCE	07/25/2024	<u>\$67,840.34</u>
47976	1	WILD CHILD CUSTOM GRAPHICS LLC	07/25/2024	<u>\$535.00</u>
47977	1	YOPP BROTHERS, INC.	07/25/2024	<u>\$910.25</u>
79	Checks Totaling -			\$770,312.45

Totals By Fund

	Checks	Voids	Total
10	\$397,614.83	\$2,244.42	\$395,370.41
30	\$131,732.62		\$131,732.62
31	\$15,273.50		\$15,273.50
50	\$225,691.50	\$112,845.75	\$112,845.75
Totals:	\$770,312.45	\$115,090.17	\$655,222.28

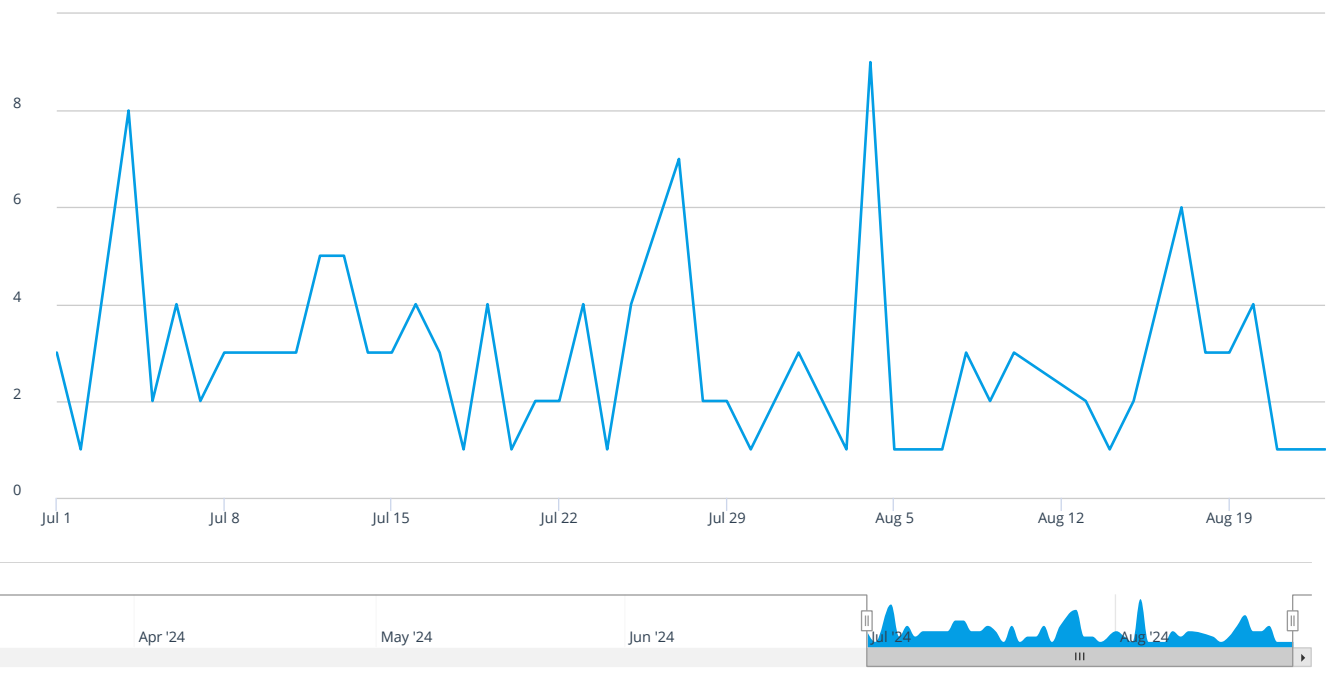
Current and Previous Month ▾ Jul 1, 2024 - Aug 23, 2024 ▾

45%
FIRE
 Percentage of Total Incidents

27%
EMS
 Percentage of Total Incidents

139
INCIDENTS
 In Selected Time Slice

54
DAYS
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	Total
(10) Fire, other				3										3
(11) Structure Fire			3	1			4	1						9
(31) Medical assist		1	4	7	10	1	7	2						32
(32) Emergency medical service (EMS) incident				3			3							6
(35) Extrication, rescue		1												1
(36) Water or ice-related rescue		5	3	4	1	2	2	2						19
(44) Electrical wiring/equipm. problem			1		1	1	2							5
(50) Service call, other			1					1						2
(51) Person in distress					1									1
(61) Dispatched and canceled en route			1	1		1								3
(65) Steam, other gas mistaken for smoke						2								2
(70) False alarm and false call, other			3					1						4
(73) System or detector malfunction					5	1								6
(74) Unintentional system/detect... operation (no fire)			2	1		2		3						8
NULL	20	18												38

Section VIII, Item B.

77

Week Ending	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	Total
Total	20	25	18	20	18	10	18	10						139

Town of North Topsail Beach Fire Department

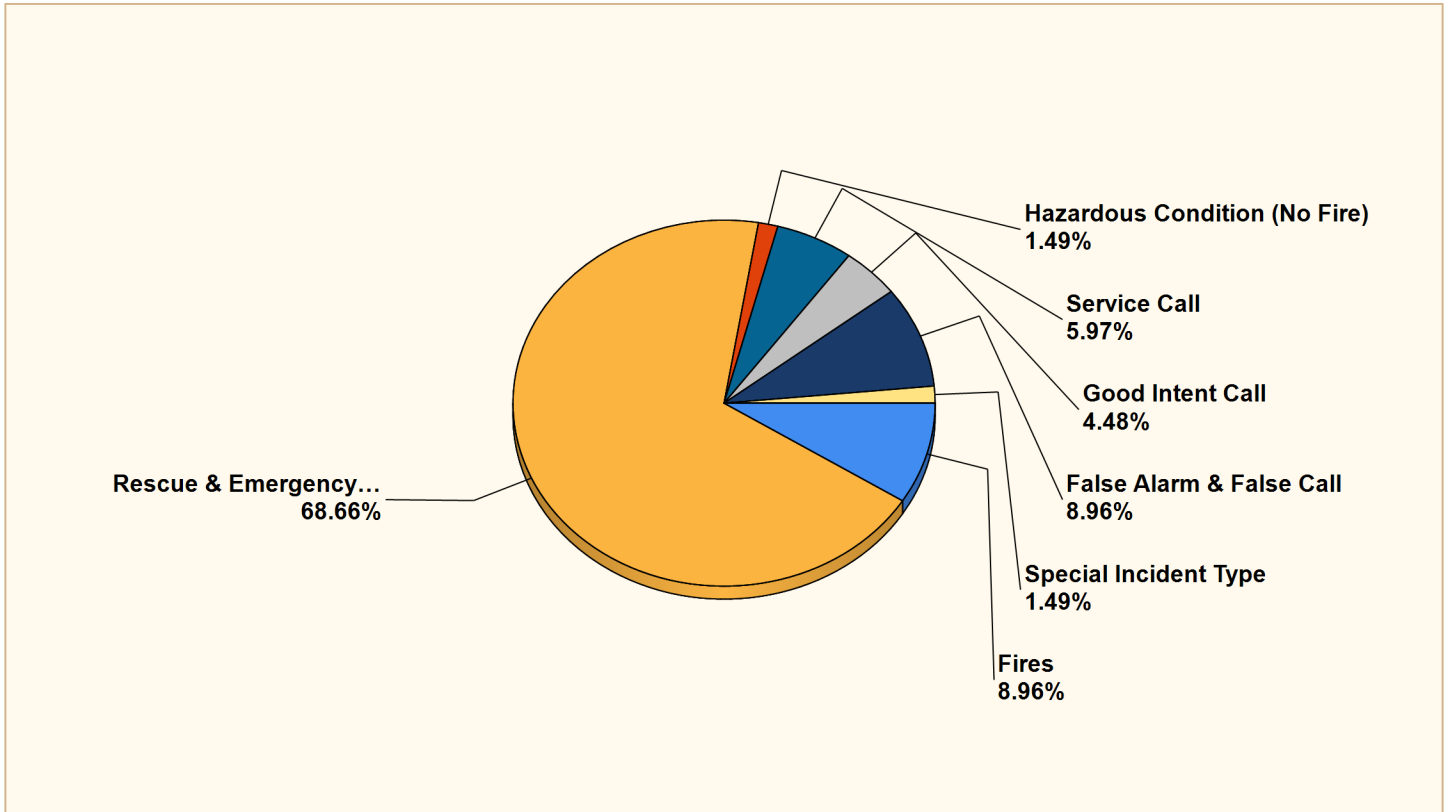
North Topsail Beach, NC

This report was generated on 7/26/2024 8:52:55 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/26/2024 | End Date: 07/26/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	8.96%
Rescue & Emergency Medical Service	46	68.66%
Hazardous Condition (No Fire)	1	1.49%
Service Call	4	5.97%
Good Intent Call	3	4.48%
False Alarm & False Call	6	8.96%
Special Incident Type	1	1.49%
TOTAL	67	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Section VIII, Item B.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	4.48%
112 - Fires in structure other than in a building	2	2.99%
143 - Grass fire	1	1.49%
311 - Medical assist, assist EMS crew	21	31.34%
320 - Emergency medical service, other	5	7.46%
321 - EMS call, excluding vehicle accident with injury	1	1.49%
342 - Search for person in water	1	1.49%
353 - Removal of victim(s) from stalled elevator	3	4.48%
361 - Swimming/recreational water areas rescue	2	2.99%
364 - Surf rescue	13	19.4%
444 - Power line down	1	1.49%
500 - Service Call, other	3	4.48%
555 - Defective elevator, no occupants	1	1.49%
600 - Good intent call, other	1	1.49%
611 - Dispatched & cancelled en route	2	2.99%
743 - Smoke detector activation, no fire - unintentional	1	1.49%
744 - Detector activation, no fire - unintentional	1	1.49%
745 - Alarm system activation, no fire - unintentional	4	5.97%
900 - Special type of incident, other	1	1.49%
TOTAL INCIDENTS:	67	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Section VIII, Item B.



📈 Permits Issued List

From Date: 07/26/2024

To Date: 08/22/2024

Permit Type	Sub Type	Permit#	Address	Issue Date	Permit Fee
Addition Permit	Single Family	AP23-000010	3690 ISLAND DR	08/21/2024	600.00
Addition Permit Total	Single Family Total			1	600.00
Addition Permit Total				1	600.00
Demolition Permit	Residential	D24-000006	1180 NEW RIVER INLET RD	08/15/2024	75.00
Demolition Permit Total	Residential Total			1	75.00
Demolition Permit Total				1	75.00
Dock/Bulkhead/Retaining Wall Permit	Dock	DBR24-000005	50 SAILVIEW DR	08/14/2024	200.00
Dock/Bulkhead/Retaining Wall Permit Total	Dock Total			1	200.00
Dock/Bulkhead/Retaining Wall Permit Total				1	200.00
Driveway Permit	Driveway Permit	DVW23-000057	586 NEW RIVER INLET RD	08/21/2024	0.00
Driveway Permit	Driveway Permit	DVW24-000027	2209 + 2211 NEW RIVER INLET RD	08/14/2024	0.00
Driveway Permit	Driveway Permit	DVW23-000043	1443 NEW RIVER INLET RD	08/12/2024	50.00
Driveway Permit	Driveway Permit	DVW23-000042	1439 NEW RIVER INLET RD	08/12/2024	50.00
Driveway Permit	Driveway Permit	DVW23-000041	1435 NEW RIVER INLET RD	08/12/2024	50.00
Driveway Permit Total	Driveway Permit Total			5	150.00
Driveway Permit Total				5	150.00
Electrical Permit	Commercial	E24-000176	4110 ISLAND DR	08/14/2024	0.00
Electrical Permit	Commercial	E24-000181	790 NEW RIVER INLET RD	08/14/2024	75.00
Electrical Permit Total	Commercial Total			2	75.00
Electrical Permit	Residential	E24-000030	3639 ISLAND DR	08/21/2024	0.00
Electrical Permit	Residential	E24-000190	850 VILLAS DR	08/22/2024	75.00

Electrical Permit	Residential	E24-000186	2240 NEW RIVER INLET RD 125	08/20/2024	75.00
Electrical Permit	Residential	E24-000180	119 S PERMUDA WYND DR	08/20/2024	75.00
Electrical Permit	Residential	E24-000185	2240 NEW RIVER INLET RD 124	08/20/2024	75.00
Electrical Permit	Residential	E24-000178	4021 ISLAND DR Lot 1380 Dock	08/13/2024	75.00
Electrical Permit	Residential	E24-000028	109 OLD VILLAGE LN	08/14/2024	0.00
Electrical Permit	Residential	E24-000179	645 OCEAN DR	08/12/2024	75.00
Electrical Permit	Residential	E24-000144	1715 UTOPIA ST	07/29/2024	75.00
Electrical Permit	Residential	E23-000106	1075 NEW RIVER INLET RD	07/30/2024	0.00
Electrical Permit Total	Residential Total			10	525.00
Electrical Permit Total				12	600.00
Fuel Gas Permit	Residential	FG23-000040	739 NEW RIVER INLET RD	08/13/2024	0.00
Fuel Gas Permit	Residential	FG24-000016	104 OCEAN CLUB CT	08/07/2024	0.00
Fuel Gas Permit Total	Residential Total			2	0.00
Fuel Gas Permit Total				2	0.00
Mechanical Permit	Commercial	M24-000132	2000 NEW RIVER INLET RD	08/19/2024	75.00
Mechanical Permit Total	Commercial Total			1	75.00
Mechanical Permit	Residential	M24-000129	3940 RIVER RD	08/06/2024	75.00
Mechanical Permit	Residential	M24-000130	4464 ISLAND DR	08/06/2024	75.00
Mechanical Permit	Residential	M24-000122	892 NEW RIVER INLET RD 23	07/30/2024	75.00
Mechanical Permit	Residential	M24-000127	504 OCEAN DR	07/31/2024	75.00
Mechanical Permit	Residential	M24-000126	2806 ISLAND DR	07/31/2024	75.00
Mechanical Permit Total	Residential Total			5	375.00
Mechanical Permit Total				6	450.00
New Construction Permit	Multi-Unit	C24-000026	2209 + 2211 NEW RIVER INLET RD	08/14/2024	2,157.75
New Construction Permit Total	Multi-Unit Total			1	2,157.75
New Construction Permit	Single Family	C23-000048	586 NEW RIVER INLET RD	08/22/2024	1,541.39
New Construction Permit	Single Family	C24-000020	304 LANTERNA LN	08/06/2024	1,580.50
New Construction Permit Total	Single Family Total			2	3,121.89
New Construction Permit Total				3	5,279.64

Plumbing Permit	Residential	P23-000077	887-1 887-2 887-3 NEW RIVER INLET RD	08/14/2024	0.00
Plumbing Permit Total	Residential Total			1	0.00
Plumbing Permit Total				1	0.00
Renovation Permit	Commercial	B24-000015	4110 ISLAND DR	08/14/2024	22,862.68
Renovation Permit Total	Commercial Total			1	22,862.68
Renovation Permit Total				1	22,862.68
Simple Build Permit	Multi-Unit	SB24-000046	1965 NEW RIVER INLET RD	08/07/2024	95.00
Simple Build Permit	Multi-Unit	SB24-000047	1967 NEW RIVER INLET RD	08/07/2024	0.00
Simple Build Permit Total	Multi-Unit Total			2	95.00
Simple Build Permit	Single Family	SB24-000042	4021 ISLAND DR Lot 15-G Oar	08/09/2024	200.00
Simple Build Permit	Single Family	SB24-000020	4298 ISLAND DR	08/01/2024	160.00
Simple Build Permit Total	Single Family Total			2	360.00
Simple Build Permit Total				4	455.00
Swimming Pool Permit	Residential	SP24-000030	3639 ISLAND DR	08/21/2024	305.00
Swimming Pool Permit Total	Residential Total			1	305.00
Swimming Pool Permit Total				1	305.00
Tent Permit	Tent Permit	TN24-000002	401 OCEAN DR	07/30/2024	80.00
Tent Permit Total	Tent Permit Total			1	80.00
Tent Permit Total				1	80.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000109	3639 ISLAND DR	08/21/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000101	4021 ISLAND DR Lot 15-G Oar	08/09/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000077	2209 + 2211 NEW RIVER INLET RD	08/14/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000100	50 SAILVIEW DR	08/14/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP23-000163	3690 ISLAND DR	08/21/2024	0.00
Zoning and Floodplain Development Permit Total	Residential Total			5	0.00

Zoning and Floodplain Development Permit Total				5	0.00
All Permits Total				44	31,057.32

📈 Permits Issued List

From Date: 06/21/2024

To Date: 07/25/2024

Permit Type	Sub Type	Permit#	Address	Issue Date	Permit Fee
Application for Appeal	Application for Appeal	AA24-000002	1519 NEW RIVER INLET RD	07/03/2024	500.00
Application for Appeal Total	Application for Appeal Total			1	500.00
Application for Appeal Total				1	500.00
Beach Access Application	Beach Access Application	BAA24-000019	4110 ISLAND DR	07/01/2024	200.00
Beach Access Application	Beach Access Application	BAA24-000013	3048 ISLAND DR	07/01/2024	200.00
Beach Access Application	Beach Access Application	BAA24-000020	586 NEW RIVER INLET RD	07/16/2024	200.00
Beach Access Application Total	Beach Access Application Total			3	600.00
Beach Access Application Total				3	600.00
Dock/Bulkhead/Retaining Wall Permit	Dock	DBR24-000004	12 HUNTER HEATH DR	07/01/2024	200.00
Dock/Bulkhead/Retaining Wall Permit Total	Dock Total			1	200.00
Dock/Bulkhead/Retaining Wall Permit Total				1	200.00
Driveway Permit	Driveway Permit	DVW24-000019	682 NEW RIVER INLET RD	07/15/2024	0.00
Driveway Permit	Driveway Permit	DVW24-000023	304 LANTERNA LN	07/22/2024	0.00
Driveway Permit Total	Driveway Permit Total			2	0.00
Driveway Permit Total				2	0.00
Electrical Permit	Commercial	E24-000137	790 NEW RIVER INLET RD HOA Pool	07/23/2024	75.00
Electrical Permit	Commercial	E24-000165	3304 GRAY ST	07/11/2024	75.00
Electrical Permit Total	Commercial Total			2	150.00
Electrical Permit	Residential	E24-000159	100 OCEAN CLUB CT	07/25/2024	75.00
Electrical Permit	Residential	E24-000166	4021 ISLAND DR Lot 161 Herring	07/11/2024	75.00
Electrical Permit	Residential	E23-000107	21 PORPOISE PL	07/08/2024	0.00
Section VIII, ItemB.	Residential	E24-000163	211 PORT DR	07/08/2024	75.00

Electrical Permit	Residential	E24-000164	7806 7TH AVE	07/08/2024	75.00
Electrical Permit	Residential	E24-000160	4416 ISLAND DR	07/03/2024	147.00
Electrical Permit	Residential	E24-000161	3279 ISLAND DR	07/03/2024	75.00
Electrical Permit	Residential	E24-000148	451 NEW RIVER INLET RD	06/21/2024	0.00
Electrical Permit	Residential	E24-000172	4021 ISLAND DR Lot 159-O Herring	07/23/2024	75.00
Electrical Permit	Residential	E24-000077	4298 ISLAND DR	07/24/2024	72.00
Electrical Permit	Residential	E24-000171	607 OCEAN DR	07/22/2024	75.00
Electrical Permit	Residential	E24-000073	304 LANTERNA LN	07/22/2024	0.00
Electrical Permit	Residential	E24-000168	311 TOPSAIL RD	07/15/2024	75.00
Electrical Permit	Residential	E24-000059	682 NEW RIVER INLET RD	07/15/2024	0.00
Electrical Permit	Residential	E24-000062	451 NEW RIVER INLET RD	07/17/2024	0.00
Electrical Permit Total	Residential Total			15	819.00
Electrical Permit Total				17	969.00
Fence Permit	Residential	FNC24-000006	41 SAILVIEW DR	07/17/2024	50.00
Fence Permit	Residential	FNC24-000007	2756 ISLAND DR	07/17/2024	50.00
Fence Permit Total	Residential Total			2	100.00
Fence Permit Total				2	100.00
Fuel Gas Permit	Commercial	FG23-000042	2000 NEW RIVER INLET RD	06/21/2024	0.00
Fuel Gas Permit Total	Commercial Total			1	0.00
Fuel Gas Permit	Residential	FG24-000009	304 LANTERNA LN	07/22/2024	0.00
Fuel Gas Permit	Residential	FG24-000020	100 OCEAN CLUB CT	07/25/2024	75.00
Fuel Gas Permit Total	Residential Total			2	75.00
Fuel Gas Permit Total				3	75.00
Insulation Permit	Residential	I24-000022	304 LANTERNA LN	07/22/2024	0.00
Insulation Permit	Residential	I24-000018	682 NEW RIVER INLET RD	07/15/2024	0.00
Insulation Permit Total	Residential Total			2	0.00
Insulation Permit Total				2	0.00
Mechanical Permit	Residential	M24-000036	682 NEW RIVER INLET RD	07/15/2024	0.00
Mechanical Permit	Residential	M24-000119	3730 ISLAND DR	07/16/2024	75.00

Mechanical Permit	Residential	M24-000045	304 LANTERNA LN	07/22/2024	0.00
Mechanical Permit	Residential	M24-000118	3996 ISLAND DR	07/17/2024	75.00
Mechanical Permit	Residential	M24-000121	2000 NEW RIVER INLET RD 2407	07/18/2024	75.00
Mechanical Permit	Residential	M24-000117	2000 NEW RIVER INLET RD 1201	07/16/2024	75.00
Mechanical Permit	Residential	M24-000109	21 BERMUDA LANDING PL	07/01/2024	75.00
Mechanical Permit	Residential	M23-000189	3639 ISLAND DR	07/01/2024	0.00
Mechanical Permit	Residential	M24-000006	145 OCEANVIEW LN	07/01/2024	0.00
Mechanical Permit	Residential	M24-000108	105 BAY CT	07/02/2024	75.00
Mechanical Permit	Residential	M24-000022	103 OLD VILLAGE LN	07/03/2024	0.00
Mechanical Permit	Residential	M24-000104	207 OYSTER LN	07/03/2024	75.00
Mechanical Permit	Residential	M24-000113	4316 ISLAND DR	07/08/2024	75.00
Mechanical Permit	Residential	M24-000105	3811 ISLAND DR	07/08/2024	75.00
Mechanical Permit	Residential	M24-000110	4256 ISLAND DR	07/03/2024	75.00
Mechanical Permit	Residential	M24-000112	2000 NEW RIVER INLET RD #2313	07/03/2024	75.00
Mechanical Permit	Residential	M24-000093	157 OLD VILLAGE LN	07/09/2024	75.00
Mechanical Permit	Residential	M24-000114	636 HAMPTON COLONY CIR	07/09/2024	75.00
Mechanical Permit	Residential	M24-000115	1785-1 NEW RIVER INLET RD	07/11/2024	75.00
Mechanical Permit	Residential	M24-000116	616 HAMPTON COLONY CIR	07/15/2024	75.00
Mechanical Permit Total	Residential Total			20	1,125.00
Mechanical Permit Total				20	1,125.00

Mobile Food Truck/Pushcart	Push Cart	MFV24-000007	484 NEW RIVER INLET RD	07/05/2024	75.00
Mobile Food Truck/Pushcart	Push Cart	MFV24-000010		07/17/2024	75.00
Mobile Food Truck/Pushcart Total	Push Cart Total			2	150.00
Mobile Food Truck/Pushcart Total				2	150.00
New Construction Permit	Single Family	C24-000017	682 NEW RIVER INLET RD	07/15/2024	2,083.45
New Construction Permit	Single Family	C24-000020	304 LANTERNA LN	07/22/2024	1,580.50
New Construction Permit Total	Single Family Total			2	3,663.95
New Construction Permit Total				2	3,663.95
Plumbing Permit	Residential	P24-000028	304 LANTERNA LN	07/22/2024	0.00
Plumbing Permit	Residential	P24-000023	682 NEW RIVER INLET RD	07/15/2024	0.00
Plumbing Permit Total	Residential Total			2	0.00
Plumbing Permit Total				2	0.00
Privilege License	Privilege License	PL24-000002	124 FISHING PIER LN	07/16/2024	15.00
Privilege License Total	Privilege License Total			1	15.00
Privilege License Total				1	15.00
Renovation Permit	Commercial	B24-000015	4110 ISLAND DR	07/01/2024	13,643.87
Renovation Permit Total	Commercial Total			1	13,643.87
Renovation Permit	Single Family	B24-000017	2174 NEW RIVER INLET RD 289	07/02/2024	85.00
Renovation Permit	Single Family	B24-000018	2174 NEW RIVER INLET RD 389	07/17/2024	85.00
Renovation Permit Total	Single Family Total			2	170.00
Renovation Permit Total				3	13,813.87
Simple Build Permit	Single Family	SB24-000039	448 OCEAN DR	07/03/2024	210.00
Simple Build Permit	Single Family	SB24-000025	114 N PERMUDA WYND DR	07/01/2024	235.00
Simple Build Permit Total	Single Family Total			2	445.00
Simple Build Permit Total				2	445.00
Swimming Pool Permit	Residential	SP24-000026	451 NEW RIVER INLET RD	06/21/2024	305.00
Swimming Pool Permit	Residential	SP24-000022	728 NEW RIVER INLET RD	06/21/2024	380.00
Swimming Pool Permit	Residential	SP24-000018	451 NEW RIVER INLET RD	07/17/2024	305.00
Section VIII, ItemB. Permit Total	Residential Total			3	99

Swimming Pool Permit Total				3	990.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000058	451 NEW RIVER INLET RD	07/17/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000046	682 NEW RIVER INLET RD	07/15/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000060	304 LANTERNA LN	07/22/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000070	728 NEW RIVER INLET RD	06/21/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000094	451 NEW RIVER INLET RD	06/21/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000074	114 N PERMUDA WYND DR	07/01/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000083	12 HUNTER HEATH DR	07/01/2024	0.00
Zoning and Floodplain Development Permit	Residential	ZFP24-000088	448 OCEAN DR	07/03/2024	0.00
Zoning and Floodplain Development Permit Total	Residential Total			8	0.00
Zoning and Floodplain Development Permit Total				8	0.00
All Permits Total				74	22,646.82

Planning Department
 **P+Z Permits Issued List**

From: 06/20/2024
 To: 08/23/2024

Permit#	Issue Date	Address	Property#	Legal Description	Property Owner	Contractor	Building Final	CO Issued	Cost	Receipt#	Estimated Value	Recovery Fund	Technology Fee
TN24-000002	07/30/2024	401 OCEAN DR	806-11	B12 OCEAN CITY	CHESTNUT WADE H III & OTHERS	L&L Tent and Party Rentals - Steve Long			100.00	993	0.00	0.00	0.00
MFV24-000012	06/20/2024				TOWN OF NORTH TOPSAIL BEACH				75.00		0.00	0.00	0.00
MFV24-000007	07/05/2024	484 NEW RIVER INLET RD	775-2.2	BEACH ACCESS 4	STATE OF N C				75.00	813	0.00	0.00	0.00
MFV24-000010	07/17/2024								75.00	854	0.00	0.00	0.00
ZFP24-000094	06/21/2024	451 NEW RIVER INLET RD	775B-42	L8 S1 CRYSTAL SHORES	JAJAMES PROPERTIES LLC	Master Pools of Wilmington, LLC - (Frederick) Todd Bishton			125.00		10000.00	0.00	0.00
ZFP24-000070	06/21/2024	728 NEW RIVER INLET RD	775C-1	L1 EMERALD DUNES VILLAGE	ERICA & JOSHUA GOODNIGHT	Sun City Pools, Inc. - Sam T. Manoogian Jr. c/v Rod Willard			125.00		89453.00	0.00	0.00
ZFP24-000074	07/01/2024	114 N PERMUDA WYND DR	806-63	L30 S1 VILLAGE OF STUMP SOUND	BUCKLEY PHILIP H & KRISTEN A	Genesis Builders NC ILM Corporation - Tracey Isom			125.00		30000.00	0.00	0.00
ZFP24-000083	07/01/2024	12 HUNTER HEATH DR	763A-12	L12 ASHE ISLAND FARM	SMITH CAMERON L SR & BARBARA L	Prince Septic & More LLC - Russell D. Prince c/v Justin Prince			125.00		93450.00	0.00	0.00
ZFP24-000088	07/03/2024	448 OCEAN DR	806-2	L8 B3 OCEAN CITY	HOWEY JOE JR & PEGGIE H &	Advantage construction - CLARK Gilbert			125.00		24600.00	0.00	0.00
ZFP24-000046	07/15/2024	682 NEW RIVER INLET RD	775B-14	L14 SEA DUNES VILLAGE	CATHERINE WILSON	Marlow Construction LLC - Quinn C Marlow			125.00		1400000.00	0.00	0.00
ZFP24-000058	07/17/2024	451 NEW RIVER INLET RD	775B-42	L8 S1 CRYSTAL SHORES	JAJAMES PROPERTIES LLC	Master Pools of Wilmington, LLC - (Frederick) Todd Bishton			125.00		87000.00	0.00	0.00
ZFP24-000060	07/22/2024	304 LANTERNA LN	750A-22	L21 PORTOFINO	HOFMANN BRUCE & LAURIE	Sea Level Construction LLC - (Steven) Andrew Spoon & Hunter Chase Spoon			125.00		548330.00	0.00	0.00
ZFP24-000101	08/09/2024	4021 ISLAND DR Lot 15- Oar	769-4.1	TR2 & TR3 HUNTER HEATH TRUST	ROGERS BAY CAMPGROUND CO OWNERS	- Aneta Paval			125.00		10000.00	0.00	0.00

Section VIII, Item B.

ZFP24-000100	08/14/2024	50 SAILVIEW DR	775C-25	L50 S1 CAPE ISLAND	ALEXANDER DELISA K	PFL Construction LLC - Joshua Barber			125.00		27500.00	0.00	0.00
ZFP24-000077	08/14/2024	2209 + 2211 NEW RIVER INLET RD	778C-169.43	L18 WILLIAM & KATIE SMITH	WELLMANS CONSTRUCTION INC	Wellman's Construction, Inc. - David W. Wellman c/vo Megan Leary			125.00		10000.00	0.00	0.00
ZFP23-000163	08/21/2024	3690 ISLAND DR	813-4.3	L6 P2 NORTHWINDS	JAT NC HOLDINGS LLC	Elite Contracting NC Inc. - Jennifer Motto c/vo Michael Motto			125.00		400000.00	0.00	0.00
ZFP24-000109	08/21/2024	3639 ISLAND DR	814-13.12	L1 TREASURE COVE DIV	CAPITAL ASSET ABL DEVELOPMENT I LLC	Capital Asset Topsail Development, LLC - Christopher E Spivey & Jon B Tuttl			125.00		54900.00	0.00	0.00
DVW24-000019	07/15/2024	682 NEW RIVER INLET RD	775B-14	L14 SEA DUNES VILLAGE	CATHERINE WILSON	Marlow Construction LLC - Quinn C Marlow			50.00		10000.00	0.00	0.00
DVW24-000023	07/22/2024	304 LANTERNA LN	750A-22	L21 PORTOFINO	HOFMANN BRUCE & LAURIE	Sea Level Construction LLC - (Steven) Andrew Spoon & Hunter Chase Spoon			50.00		10000.00	0.00	0.00
DVW23-000043	08/12/2024	1443 NEW RIVER INLET RD	779A-45	L5 LA COSTA BAY	CAPITAL ASSET ABL DEVELOPMENT I LLC	Capital Asset Topsail Development, LLC			50.00		10000.00	0.00	0.00
DVW23-000042	08/12/2024	1439 NEW RIVER INLET RD	779A-44	L4 LA COSTA BAY	CAPITAL ASSET ABL DEVELOPMENT I LLC	Capital Asset Topsail Development, LLC			50.00		10000.00	0.00	0.00
DVW23-000041	08/12/2024	1435 NEW RIVER INLET RD	779A-43	L3 LA COSTA BAY	CAPITAL ASSET ABL DEVELOPMENT I LLC	Capital Asset Topsail Development, LLC			50.00		10000.00	0.00	0.00
DVW24-000027	08/14/2024	2209 + 2211 NEW RIVER INLET RD	778C-169.43	L18 WILLIAM & KATIE SMITH	WELLMANS CONSTRUCTION INC	Wellman's Construction, Inc. - David W. Wellman c/vo Megan Leary			50.00		10000.00	0.00	0.00
DVW23-000057	08/21/2024	586 NEW RIVER INLET RD	775B-57	L2 OCEAN CLUB VILLAGE	HOGAN MATT & ERIN	Johnson Custom Builders, LLC - Timothy C Johnson			50.00		675000.00	0.00	0.00
AA24-000002	07/03/2024	1519 NEW RIVER INLET RD	779B-75	L1 SEA DRAGONS	PRESTIGE BUILDING GROUP LLC				500.00	949	0.00	0.00	0.00
FNC24-000006	07/17/2024	41 SAILVIEW DR	775C-36.4	L41 S2 CAPE ISLAND	LIANG PING & SONGFANG YANG	Top Rail Fence Wilmington - Drew Massey			50.00	977	11000.00	0.00	0.00

Section VIII, Item B.

FNC24-000007	07/17/2024	2756 ISLAND DR	807-57.5	NEW BLANKS LOT - BLANKS WHITTED & JONES	SVENSON ERIC ALLEN & AMANDA GAIL	Hampstead fence - Jesse			50.00	978	3560.00	0.00	0.00

Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem



Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Agenda Consent
Item: Agenda
Date: 08/07 2024

PLANNING DEPARTMENT MONTHLY REPORT

P+Z Permits Issued List

From: 06/20/2024

To: 07/26/2024

Permit#	Issue Date	Address	Property#	Legal Description	Property Owner	Contractor	Building Final	CO Issued	Cost	Receipt#	Estimated Value	Recovery Fund	Technology Fee
MFV24-000012	06/20/2024				TOWN OF NORTH TOPSAIL BEACH				75.00		0.00	0.00	0.00
MFV24-000007	07/05/2024	484 NEW RIVER INLET RD	775-2.2	BEACH ACCESS 4	STATE OF N C				75.00	813	0.00	0.00	0.00
MFV24-000010	07/17/2024								75.00	854	0.00	0.00	0.00
ZFP24-000094	06/21/2024	451 NEW RIVER INLET RD	775B-42	L8 S1 CRYSTAL SHORES	JAJAMES PROPERTIES LLC	Master Pools of Wilmington, LLC - (Frederick) Todd Bishton			125.00		10000.00	0.00	0.00
ZFP24-000070	06/21/2024	728 NEW RIVER INLET RD	775C-1	L1 EMERALD DUNES VILLAGE	ERICA & JOSHUA GOODNIGHT	Sun City Pools, Inc. Sam T. Manoogian Jr. c/vo Rod Willard			125.00		89453.00	0.00	0.00
ZFP24-000074	07/01/2024	114 N PERMUDA WYND DR	806-63	L30 S1 VILLAGE OF STUMP SOUND	BUCKLEY PHILIP H & KRISTEN A	Genesis Builders NC ILM Corporation - Tracey Isom			125.00		30000.00	0.00	0.00
ZFP24-000083	07/01/2024	12 HUNTER HEATH DR	763A-12	L12 ASHE ISLAND FARM	SMITH CAMERON L SR & BARBARA L	Prince Septic & More LLC Russell D. Prince c/vo Justin Prince			125.00		93450.00	0.00	0.00

ZFP24-000088	07/03/2024	448 OCEAN DR	806-2	L8 B3 OCEAN CITY	HOWEY JOE JR & PEGGIE H &	Advantage construction - CLARK Gilbert			125.00		24600.00	0.00	0.00
ZFP24-000046	07/15/2024	682 NEW RIVER INLET RD	775B-14	L14 SEA DUNES VILLAGE	CATHERINE WILSON	Marlow Construction LLC - Quinn C Marlow			125.00		1400000.00	0.00	0.00
ZFP24-000058	07/17/2024	451 NEW RIVER INLET RD	775B-42	L8 S1 CRYSTAL SHORES	JAJAMES PROPERTIES LLC	Master Pools of Wilmington, LLC - (Frederick) Todd Bishton			125.00		87000.00	0.00	0.00
ZFP24-000060	07/22/2024	304 LANTERNA LN	750A-22	L21 PORTOFINO	HOFMANN BRUCE & LAURIE	Sea Level Construction LLC (Steven) Andrew Spoon & Hunter Chase Spoon			125.00		548330.00	0.00	0.00
DVW24-000019	07/15/2024	682 NEW RIVER INLET RD	775B-14	L14 SEA DUNES VILLAGE	CATHERINE WILSON	Marlow Construction LLC - Quinn C Marlow			50.00		10000.00	0.00	0.00
DVW24-000023	07/22/2024	304 LANTERNA LN	750A-22	L21 PORTOFINO	HOFMANN BRUCE & LAURIE	Sea Level Construction LLC (Steven) Andrew Spoon & Hunter Chase Spoon			50.00		10000.00	0.00	0.00
AA24-000002	07/03/2024	1519 NEW RIVER INLET RD	779B-75	L1 SEA DRAGONS	PRESTIGE BUILDING GROUP LLC				500.00	949	0.00	0.00	0.00
FNC24-000006	07/17/2024	41 SAILVIEW DR	775C-36.4	L41 S2 CAPE ISLAND	LIANG PING & SONGFANG YANG	Top Rail Fence Wilmington -			50.00	977	11000.00	0.00	0.00

						Drew Massey							
FNC24-000007	07/17/2024	2756 ISLAND DR	807-57.5	NEW BLANKS LOT - BLANKS WHITTED & JONES	SVENSON ERIC ALLEN & AMANDA GAIL	Hampstead fence Jesse			50.00	978	3560.00	0.00	0.00



Town of North Topsail Beach

Service

Integrity

Police Department

Chief William K. Younginer

Department Report for July 1, 2024 - July 31, 2024

Arrests	
Consume Alcohol < 21 Years of Age	1
Simple Assault	1
Warrant	2

Citations	
State Citations	42
Town Citations	5
Written Warnings	25

Summary	
Total Calls for Service	205
Total Citations Issued	72
Total Reports	238
Total Security Checks	1704
Total Traffic Stops	142

Calls For Service	
Accidents	11
Alarm Calls	1
Animal	2
B&E	4
Behavioral Health	1
Cit / Mot / Ped Assists	59
Disturbances	18
Domestic Disturbances	10
Drowning	1
911 Hang ups	2
Hit & Run	3
Larceny	4
Misc. Calls	23
Missing Person	2
Property Damage	1
Simple Assault	3
Suspicious Activity	10
Trespassing	8
Water Incident/Rescue	14
Wire Fraud	1

Assist Other Agencies	
E. M. S.	10
N.T.B. F.D.	10
O.C.S.	2
S.C.P.D.	1

Town of North Topsail Beach



Service

Integrity

Police Department

Chief William K. Younginer

Speed Measurement Report

7-17 to 8-21-24

Sign set at 1970 New River Inlet

This speed measurement device was set at this location in reference to citizen complaints in the area. The raw data is provided but notable numbers are:

81,384: Total Vehicles Tracked.

42.97: Average Top Speed

30.43: Total Average Speed

Of note:

1. This device was set up to track only in the oncoming direction.
2. There are numerous emergency vehicle responses in the area which would account for some of the top speeds recorded.

Respectfully,

William K. Younginer
Chief of Police

Log time	Vehicle no	The fastest vehicle	126.5-29mp'	30-32.5mp'	33.5-36mp'	37-39.5mp'	40.5-43mp'	44-46.5mp'	47.5-50mp'	> 50mph	Average sp:	Max speed
7/17/2024 21:59	112	7/17/2024 21:30	2	8	31	24	15	0	0	0	31	41
7/17/2024 22:59	76	7/17/2024 22:00	5	6	13	16	15	4	1	0	30	43
7/17/2024 23:59	16	7/17/2024 23:19	0	0	0	6	8	0	2	0	37	53
7/18/2024 0:59	12	7/18/2024 0:11	1	0	0	7	1	2	0	0	34	41
7/18/2024 1:59	2	7/18/2024 1:43	0	0	0	1	1	0	0	0	33	37
7/18/2024 2:59	2	7/18/2024 2:39	0	0	0	2	0	0	0	0	35	36
7/18/2024 3:59	0	1/1/2000 0:00	0	0	0	0	0	0	0	0	0	0
7/18/2024 4:59	2	7/18/2024 4:51	0	0	0	1	0	1	0	0	36	41
7/18/2024 5:59	8	7/18/2024 5:50	2	1	1	1	3	0	0	0	30	38
7/18/2024 6:59	35	7/18/2024 6:40	3	2	5	6	10	1	1	0	29	44
7/18/2024 7:59	68	7/18/2024 7:40	5	8	13	22	14	5	0	0	33	43
7/18/2024 8:59	101	7/18/2024 8:47	7	10	14	30	23	8	1	1	33	45
7/18/2024 9:59	161	7/18/2024 9:11	2	9	38	48	24	8	1	2	31	48
7/18/2024 10:59	176	7/18/2024 10:16	15	13	22	66	28	8	2	3	32	58
7/18/2024 11:59	126	7/18/2024 11:29	8	14	17	45	27	7	1	2	32	50
7/18/2024 12:59	157	7/18/2024 12:05	9	10	28	43	39	10	2	5	33	55
7/18/2024 13:59	185	7/18/2024 13:55	8	13	22	59	45	16	4	0	32	45
7/18/2024 14:59	169	7/18/2024 14:53	2	11	32	61	27	17	4	0	32	43
7/18/2024 15:59	198	7/18/2024 15:49	12	16	36	59	28	17	4	0	32	46
7/18/2024 16:59	196	7/18/2024 16:22	9	9	25	53	44	25	5	2	33	53
7/18/2024 17:59	210	7/18/2024 17:10	8	12	44	63	44	13	8	2	33	46
7/18/2024 18:59	199	7/18/2024 18:36	9	3	43	55	52	15	2	2	33	52
7/18/2024 19:59	208	7/18/2024 19:06	9	24	43	55	35	15	3	2	32	47
7/18/2024 20:59	212	7/18/2024 20:44	5	19	55	73	36	8	3	0	32	44
7/18/2024 21:59	152	7/18/2024 21:20	7	14	30	54	21	3	1	0	31	44
7/18/2024 22:59	56	7/18/2024 22:47	7	1	18	18	7	3	0	0	31	44
7/18/2024 23:59	40	7/18/2024 23:44	1	1	2	13	4	7	0	0	30	43
7/19/2024 0:59	15	7/19/2024 0:00	1	3	1	5	2	1	0	1	32	45
7/19/2024 1:59	7	7/19/2024 1:35	2	0	1	1	0	0	0	0	28	37
7/19/2024 2:59	5	7/19/2024 2:28	0	0	5	0	0	0	0	0	31	35
7/19/2024 3:59	7	7/19/2024 3:43	1	3	2	1	0	0	0	0	30	36
7/19/2024 4:59	4	7/19/2024 4:53	1	0	1	0	0	1	0	0	31	44
7/19/2024 5:59	5	7/19/2024 5:56	1	1	1	2	0	0	0	0	30	37
7/19/2024 6:59	21	7/19/2024 6:56	2	3	1	6	5	1	0	0	29	46
7/19/2024 7:59	73	7/19/2024 7:27	5	7	12	22	10	7	0	0	30	43
7/19/2024 8:59	109	7/19/2024 8:57	3	5	19	42	29	7	1	1	34	46
7/19/2024 9:59	138	7/19/2024 9:02	1	6	29	46	33	5	1	2	32	50
7/19/2024 10:59	163	7/19/2024 10:38	5	15	27	52	26	20	2	0	32	43
7/19/2024 11:59	179	7/19/2024 11:24	5	10	29	56	43	7	3	0	32	46
7/19/2024 12:59	163	7/19/2024 12:33	7	14	29	41	41	6	5	0	31	44
7/19/2024 13:59	195	7/19/2024 13:43	9	9	30	55	52	20	3	4	34	49
7/19/2024 14:59	149	7/19/2024 14:56	8	14	32	37	27	7	3	2	32	47
7/19/2024 15:59	190	7/19/2024 15:39	5	16	37	56	38	14	1	0	32	44
7/19/2024 16:59	206	7/19/2024 16:49	5	19	30	66	49	15	6	3	33	47
7/19/2024 17:59	192	7/19/2024 17:57	4	5	35	85	37	7	1	0	32	43
7/19/2024 18:59	210	7/19/2024 18:00	6	25	44	57	38	9	3	2	31	47
7/19/2024 19:59	233	7/19/2024 19:02	4	20	51	78	43	11	1	0	32	43
7/19/2024 20:59	189	7/19/2024 20:18	5	18	63	60	27	4	1	2	32	46
7/19/2024 21:59	120	7/19/2024 21:07	6	14	34	23	17	3	2	0	30	45
7/19/2024 22:59	102	7/19/2024 22:46	10	6	33	30	8	2	0	0	30	41
7/19/2024 23:59	32	7/19/2024 23:27	0	1	7	11	12	1	0	0	34	43
7/20/2024 0:59	17	7/20/2024 0:20	0	1	5	4	0	2	1	0	31	48
7/20/2024 1:59	6	7/20/2024 1:10	0	0	3	0	0	2	1	0	33	43
7/20/2024 2:59	4	7/20/2024 2:37	0	3	0	0	0	0	0	0	26	30
7/20/2024 3:59	0	1/1/2000 0:00	0	0	0	0	0	0	0	0	0	0
7/20/2024 4:59	2	7/20/2024 4:57	0	1	0	1	0	0	0	0	30	36
7/20/2024 5:59	13	7/20/2024 5:14	0	0	1	7	3	1	1	0	35	46
7/20/2024 6:59	60	7/20/2024 6:33	6	6	12	13	10	2	2	0	30	46
7/20/2024 7:59	69	7/20/2024 7:46	7	9	10	18	16	4	3	0	32	44
7/20/2024 8:59	108	7/20/2024 8:58	3	2	15	28	26	14	4	0	32	46
7/20/2024 9:59	210	7/20/2024 9:10	8	15	44	48	50	10	6	1	31	46
7/20/2024 10:59	229	7/20/2024 10:27	5	17	35	54	48	10	2	1	30	48
7/20/2024 11:59	176	7/20/2024 11:19	8	11	37	50	36	16	0	0	32	44
7/20/2024 12:59	236	7/20/2024 12:14	20	27	43	64	34	14	3	0	30	44
7/20/2024 13:59	242	7/20/2024 13:20	15	26	44	76	40	12	2	3	32	50
7/20/2024 14:59	240	7/20/2024 14:34	11	26	55	82	24	11	0	0	31	43

7/23/2024 10:59	164	7/23/2024 10:04	7	16	35	56	24	2	2	2	31	48
7/23/2024 11:59	176	7/23/2024 11:08	10	11	38	61	23	11	1	0	31	45
7/23/2024 12:59	145	7/23/2024 12:00	7	13	26	42	28	11	2	1	31	46
7/23/2024 13:59	131	7/23/2024 13:52	4	9	24	45	17	12	3	2	32	49
7/23/2024 14:59	125	7/23/2024 14:12	3	6	33	38	26	3	1	0	32	46
7/23/2024 15:59	107	7/23/2024 15:33	5	7	18	35	24	6	0	1	32	57
7/23/2024 16:59	134	7/23/2024 16:02	3	8	22	40	28	3	3	4	32	48
7/23/2024 17:59	149	7/23/2024 17:19	7	7	27	40	33	16	3	0	32	46
7/23/2024 18:59	159	7/23/2024 18:00	10	17	33	55	22	10	0	0	31	41
7/23/2024 19:59	128	7/23/2024 19:32	1	8	34	40	40	1	1	0	33	46
7/23/2024 20:59	130	7/23/2024 20:03	1	16	42	38	20	3	0	1	32	55
7/23/2024 21:59	97	7/23/2024 21:37	8	9	29	27	10	6	0	0	30	43
7/23/2024 22:59	51	7/23/2024 22:05	0	3	13	15	10	3	0	0	31	42
7/23/2024 23:59	33	7/23/2024 23:50	0	0	2	17	11	0	0	0	34	43
7/24/2024 0:59	10	7/24/2024 0:07	0	0	2	2	4	0	0	0	32	40
7/24/2024 1:59	9	7/24/2024 1:06	1	0	3	2	1	0	0	0	31	41
7/24/2024 2:59	3	7/24/2024 2:37	0	0	0	2	0	0	0	0	30	35
7/24/2024 3:59	2	7/24/2024 3:18	0	0	0	0	0	0	0	0	6	8
7/24/2024 4:59	4	7/24/2024 4:46	0	1	1	0	0	0	0	0	21	30
7/24/2024 5:59	8	7/24/2024 5:33	0	1	2	1	2	2	0	0	34	41
7/24/2024 6:59	16	7/24/2024 6:28	0	1	2	1	6	2	2	2	36	46
7/24/2024 7:59	40	7/24/2024 7:58	0	1	8	19	8	3	0	0	34	44
7/24/2024 8:59	70	7/24/2024 8:14	1	5	10	15	21	12	2	3	35	46
7/24/2024 9:59	93	7/24/2024 9:14	8	10	20	28	9	2	0	0	30	41
7/24/2024 10:59	140	7/24/2024 10:43	1	6	36	34	24	2	1	0	28	45
7/24/2024 11:59	175	7/24/2024 11:13	6	12	32	47	35	10	3	0	31	45
7/24/2024 12:59	147	7/24/2024 12:42	7	10	38	53	13	6	1	4	31	47
7/24/2024 13:59	130	7/24/2024 13:25	5	10	31	35	22	19	3	0	33	45
7/24/2024 14:59	174	7/24/2024 14:45	12	10	24	58	35	11	3	1	32	53
7/24/2024 15:59	140	7/24/2024 15:35	4	12	22	48	25	16	0	2	33	47
7/24/2024 16:59	150	7/24/2024 16:46	5	9	21	49	40	8	3	1	32	46
7/24/2024 17:59	142	7/24/2024 17:01	11	13	26	34	27	8	2	0	31	46
7/24/2024 18:59	169	7/24/2024 18:28	6	13	37	59	30	5	1	0	32	45
7/24/2024 19:59	145	7/24/2024 19:04	13	6	27	45	37	4	1	0	32	43
7/24/2024 20:59	130	7/24/2024 20:08	14	5	35	32	21	4	0	0	31	43
7/24/2024 21:59	152	7/24/2024 21:48	7	21	39	41	18	5	1	0	30	43
7/24/2024 22:59	62	7/24/2024 22:12	4	3	9	18	19	0	2	0	31	44
7/24/2024 23:59	22	7/24/2024 23:38	2	1	3	10	1	1	1	0	32	43
7/25/2024 0:59	26	7/25/2024 0:29	0	2	8	4	2	4	1	1	30	46
7/25/2024 1:59	8	7/25/2024 1:57	0	0	1	3	2	0	0	0	35	46
7/25/2024 2:59	6	7/25/2024 2:17	0	0	1	0	1	0	0	0	24	37
7/25/2024 3:59	6	7/25/2024 3:14	0	0	0	0	0	0	0	0	5	9
7/25/2024 4:59	2	7/25/2024 4:15	0	0	0	0	0	0	0	0	3	5
7/25/2024 5:59	7	7/25/2024 5:29	0	1	2	1	2	1	0	0	34	40
7/25/2024 6:59	26	7/25/2024 6:27	0	0	3	15	4	3	0	0	33	43
7/25/2024 7:59	71	7/25/2024 7:39	1	3	11	21	8	11	4	3	34	50
7/25/2024 8:59	82	7/25/2024 8:25	4	6	12	26	15	4	1	0	30	44
7/25/2024 9:59	107	7/25/2024 9:47	5	14	25	34	13	6	0	0	31	44
7/25/2024 10:59	141	7/25/2024 10:29	4	9	18	47	32	11	1	2	32	45
7/25/2024 11:59	151	7/25/2024 11:36	4	3	37	49	34	6	3	0	32	45
7/25/2024 12:59	151	7/25/2024 12:31	11	11	44	32	21	8	7	1	32	51
7/25/2024 13:59	136	7/25/2024 13:55	4	5	23	43	39	6	2	0	32	45
7/25/2024 14:59	164	7/25/2024 14:04	9	9	30	44	39	11	5	1	32	45
7/25/2024 15:59	179	7/25/2024 15:56	6	11	43	53	26	14	4	2	31	48
7/25/2024 16:59	166	7/25/2024 16:34	4	10	23	56	35	13	4	1	33	45
7/25/2024 17:59	185	7/25/2024 17:54	9	15	44	52	33	10	1	0	31	43
7/25/2024 18:59	189	7/25/2024 18:02	9	16	37	59	35	12	4	2	33	48
7/25/2024 19:59	166	7/25/2024 19:03	2	11	39	71	29	6	0	0	32	41
7/25/2024 20:59	145	7/25/2024 20:48	1	12	21	45	33	14	2	2	32	47
7/25/2024 21:59	115	7/25/2024 21:58	6	16	34	36	7	7	1	0	31	43
7/25/2024 22:59	45	7/25/2024 22:33	0	3	13	13	11	4	1	0	33	43
7/25/2024 23:59	23	7/25/2024 23:58	5	2	9	1	3	2	0	0	30	43
7/26/2024 0:59	16	7/26/2024 0:07	2	0	6	0	5	0	0	0	29	45
7/26/2024 1:59	3	7/26/2024 1:23	0	0	1	1	1	0	0	0	33	38
7/26/2024 2:59	1	7/26/2024 2:35	0	0	0	1	0	0	0	0	34	36
7/26/2024 3:59	5	7/26/2024 3:19	0	0	0	0	0	0	0	0	20	23
7/26/2024 4:59	0	11/1/2000 0:00	0	0	0	0	0	0	0	0	0	0

7/29/2024 0:59	8	7/29/2024 0:56	0	0	0	2	2	2	0	0	34	44
7/29/2024 1:59	4	7/29/2024 1:08	0	0	1	1	1	0	0	0	30	38
7/29/2024 2:59	4	7/29/2024 2:31	0	0	0	0	1	0	0	1	37	50
7/29/2024 3:59	1	7/29/2024 3:42	0	0	0	1	0	0	0	0	34	36
7/29/2024 4:59	3	7/29/2024 4:12	0	0	2	0	0	1	0	0	35	41
7/29/2024 5:59	5	7/29/2024 5:49	0	0	1	3	1	0	0	0	34	37
7/29/2024 6:59	20	7/29/2024 6:11	2	1	1	4	3	5	1	0	32	43
7/29/2024 7:59	90	7/29/2024 7:02	9	3	14	22	13	6	0	0	28	41
7/29/2024 8:59	90	7/29/2024 8:42	4	7	23	26	15	8	2	0	32	45
7/29/2024 9:59	107	7/29/2024 9:38	4	8	21	40	22	4	0	1	32	45
7/29/2024 10:59	175	7/29/2024 10:57	16	13	26	48	22	10	5	3	30	50
7/29/2024 11:59	135	7/29/2024 11:09	9	11	25	32	20	5	4	1	30	47
7/29/2024 12:59	157	7/29/2024 12:33	5	14	32	52	23	9	1	1	31	46
7/29/2024 13:59	177	7/29/2024 13:22	6	13	40	49	33	8	1	1	31	49
7/29/2024 14:59	171	7/29/2024 14:20	4	18	46	48	26	4	4	2	31	46
7/29/2024 15:59	152	7/29/2024 15:22	7	15	20	58	34	7	1	0	32	43
7/29/2024 16:59	175	7/29/2024 16:46	10	7	38	46	34	19	5	0	33	46
7/29/2024 17:59	172	7/29/2024 17:47	10	12	30	40	39	17	2	2	32	54
7/29/2024 18:59	146	7/29/2024 18:45	2	10	29	50	28	12	2	0	32	46
7/29/2024 19:59	164	7/29/2024 19:27	12	11	34	48	29	8	2	1	31	51
7/29/2024 20:59	153	7/29/2024 20:04	16	24	33	39	21	8	1	0	31	43
7/29/2024 21:59	130	7/29/2024 21:25	6	10	27	46	17	4	3	2	31	47
7/29/2024 22:59	43	7/29/2024 22:03	3	1	9	15	6	6	1	0	33	46
7/29/2024 23:59	17	7/29/2024 23:18	1	1	2	7	5	0	0	0	32	39
7/30/2024 0:59	6	7/30/2024 0:55	0	0	2	0	0	0	1	0	29	47
7/30/2024 1:59	8	7/30/2024 1:25	0	1	1	5	0	0	0	0	28	34
7/30/2024 2:59	5	7/30/2024 2:02	0	0	2	0	3	0	0	0	32	38
7/30/2024 3:59	4	7/30/2024 3:19	0	0	0	2	2	0	0	0	34	38
7/30/2024 4:59	2	7/30/2024 4:05	0	0	0	0	0	0	0	0	3	6
7/30/2024 5:59	10	7/30/2024 5:46	1	1	1	1	1	1	0	0	29	39
7/30/2024 6:59	25	7/30/2024 6:06	0	1	7	8	2	4	1	0	33	44
7/30/2024 7:59	55	7/30/2024 7:15	0	3	8	21	10	8	1	1	34	50
7/30/2024 8:59	110	7/30/2024 8:45	4	13	27	32	12	4	3	0	31	44
7/30/2024 9:59	171	7/30/2024 9:02	11	5	34	45	34	10	0	0	30	45
7/30/2024 10:59	118	7/30/2024 10:35	6	2	27	49	21	4	0	0	32	41
7/30/2024 11:59	159	7/30/2024 11:28	7	18	26	41	26	10	1	1	30	49
7/30/2024 12:59	155	7/30/2024 12:55	7	14	21	56	22	6	2	0	31	44
7/30/2024 13:59	174	7/30/2024 13:18	15	12	32	53	28	14	5	1	32	46
7/30/2024 14:59	147	7/30/2024 14:32	7	5	35	43	31	13	3	1	33	46
7/30/2024 15:59	169	7/30/2024 15:35	10	3	32	42	43	13	0	0	32	44
7/30/2024 16:59	162	7/30/2024 16:31	3	8	29	53	38	12	3	0	33	51
7/30/2024 17:59	174	7/30/2024 17:17	4	14	28	46	40	13	4	1	32	45
7/30/2024 18:59	182	7/30/2024 18:17	13	15	33	42	51	9	1	0	32	43
7/30/2024 19:59	144	7/30/2024 19:12	4	9	23	59	24	7	1	5	33	47
7/30/2024 20:59	146	7/30/2024 20:10	4	18	32	57	17	9	0	0	32	43
7/30/2024 21:59	119	7/30/2024 21:14	7	8	26	43	13	5	2	1	32	50
7/30/2024 22:59	54	7/30/2024 22:15	1	1	11	18	15	4	1	1	35	50
7/30/2024 23:59	34	7/30/2024 23:23	3	7	3	13	6	0	0	2	33	46
7/31/2024 0:59	4	7/31/2024 0:04	0	0	0	3	1	0	0	0	34	44
7/31/2024 1:59	3	7/31/2024 1:28	0	0	0	0	0	3	0	0	41	44
7/31/2024 2:59	3	7/31/2024 2:07	0	0	1	1	0	0	0	0	29	35
7/31/2024 3:59	4	7/31/2024 3:12	0	0	0	0	0	0	0	0	4	5
7/31/2024 4:59	4	7/31/2024 4:59	0	0	0	2	0	0	0	0	25	35
7/31/2024 5:59	9	7/31/2024 5:23	2	1	2	3	1	0	0	0	32	41
7/31/2024 6:59	20	7/31/2024 6:42	0	0	1	5	6	5	1	0	36	50
7/31/2024 7:59	41	7/31/2024 7:08	1	0	10	11	11	1	3	0	34	47
7/31/2024 8:59	76	7/31/2024 8:17	2	4	9	27	12	10	0	0	31	43
7/31/2024 9:59	111	7/31/2024 9:29	9	12	19	20	26	10	3	0	31	44
7/31/2024 10:59	117	7/31/2024 10:24	3	8	23	31	25	5	2	0	31	44
7/31/2024 11:59	155	7/31/2024 11:48	4	12	29	43	23	11	2	0	30	46
7/31/2024 12:59	135	7/31/2024 12:42	2	6	31	52	23	6	2	1	32	49
7/31/2024 13:59	147	7/31/2024 13:12	3	6	21	47	25	9	3	2	31	46
7/31/2024 14:59	160	7/31/2024 14:56	9	25	31	38	27	10	0	0	31	43
7/31/2024 15:59	133	7/31/2024 15:59	10	8	25	46	24	11	1	1	33	47
7/31/2024 16:59	176	7/31/2024 16:50	10	10	21	50	41	21	4	0	32	44
7/31/2024 17:59	139	7/31/2024 17:43	4	10	19	42	34	3	2	0	31	44
7/31/2024 18:59	160	7/31/2024 18:05	6	5	23	51	34	17	1	0	32	43

8/3/2024 14:59	222	8/3/2024 14:59	13	19	54	48	35	8	3	1	30	45
8/3/2024 15:59	280	8/3/2024 15:11	19	25	66	64	37	18	6	3	31	50
8/3/2024 16:59	311	8/3/2024 16:26	21	33	61	69	51	19	1	0	29	43
8/3/2024 17:59	239	8/3/2024 17:41	11	16	43	61	40	23	3	2	31	45
8/3/2024 18:59	254	8/3/2024 18:58	16	9	63	91	41	15	0	0	32	45
8/3/2024 19:59	211	8/3/2024 19:46	9	19	51	74	31	7	3	0	32	44
8/3/2024 20:59	232	8/3/2024 20:35	15	25	51	61	34	3	0	0	30	41
8/3/2024 21:59	171	8/3/2024 21:40	7	8	35	66	27	10	3	0	32	45
8/3/2024 22:59	79	8/3/2024 22:29	5	4	18	28	12	2	0	0	31	40
8/3/2024 23:59	53	8/3/2024 23:01	5	3	13	20	4	1	0	0	30	42
8/4/2024 0:59	23	8/4/2024 0:43	4	3	8	3	5	0	0	0	31	38
8/4/2024 1:59	17	8/4/2024 1:00	0	0	7	2	0	0	1	0	26	43
8/4/2024 2:59	9	8/4/2024 2:50	0	2	2	1	2	0	0	0	20	37
8/4/2024 3:59	4	8/4/2024 3:04	2	0	0	0	0	0	0	0	22	26
8/4/2024 4:59	5	8/4/2024 4:42	0	0	0	0	4	0	0	0	35	38
8/4/2024 5:59	8	8/4/2024 5:29	0	0	4	4	0	0	0	0	30	35
8/4/2024 6:59	34	8/4/2024 6:14	4	3	5	13	4	2	0	3	33	53
8/4/2024 7:59	53	8/4/2024 7:24	2	1	10	14	12	4	3	0	31	43
8/4/2024 8:59	79	8/4/2024 8:28	8	5	10	16	17	8	0	0	31	43
8/4/2024 9:59	136	8/4/2024 9:17	3	11	15	44	27	13	4	0	32	45
8/4/2024 10:59	152	8/4/2024 10:22	4	13	33	45	33	12	3	0	33	51
8/4/2024 11:59	165	8/4/2024 11:29	5	12	38	60	33	7	1	0	33	43
8/4/2024 12:59	183	8/4/2024 12:05	12	15	41	58	26	9	2	0	31	43
8/4/2024 13:59	185	8/4/2024 13:20	8	17	44	58	29	8	3	2	31	51
8/4/2024 14:59	180	8/4/2024 14:33	5	17	34	51	42	11	2	1	33	52
8/4/2024 15:59	187	8/4/2024 15:28	5	11	35	60	43	9	0	0	32	43
8/4/2024 16:59	187	8/4/2024 16:50	4	11	28	66	40	20	1	2	33	54
8/4/2024 17:59	162	8/4/2024 17:02	12	16	25	27	33	13	2	2	30	50
8/4/2024 18:59	166	8/4/2024 18:56	6	8	23	54	32	20	3	2	33	47
8/4/2024 19:59	202	8/4/2024 19:19	11	17	44	60	35	14	0	0	31	42
8/4/2024 20:59	161	8/4/2024 20:12	7	24	47	42	15	11	0	0	31	46
8/4/2024 21:59	132	8/4/2024 21:56	8	12	32	44	17	4	2	0	32	45
8/4/2024 22:59	50	8/4/2024 22:21	1	0	12	19	6	4	0	0	31	41
8/4/2024 23:59	30	8/4/2024 23:35	3	2	7	6	9	2	0	0	32	40
8/5/2024 0:59	8	8/5/2024 0:17	1	1	0	0	2	1	2	0	34	45
8/5/2024 1:59	8	8/5/2024 1:04	0	0	3	4	1	0	0	0	33	40
8/5/2024 2:59	2	8/5/2024 2:07	0	0	0	0	1	1	0	0	36	40
8/5/2024 3:59	0	8/5/2024 3:34	0	0	0	0	0	0	0	0	0	7
8/5/2024 4:59	3	8/5/2024 4:51	0	0	0	0	0	0	0	0	5	8
8/5/2024 5:59	3	8/5/2024 5:57	0	0	0	0	2	0	0	0	33	38
8/5/2024 6:59	18	8/5/2024 6:55	0	0	1	6	6	5	0	0	35	43
8/5/2024 7:59	55	8/5/2024 7:32	2	1	9	19	8	8	1	1	32	46
8/5/2024 8:59	97	8/5/2024 8:28	4	13	29	25	10	5	0	0	31	42
8/5/2024 9:59	117	8/5/2024 9:24	8	12	35	36	15	2	0	0	30	40
8/5/2024 10:59	143	8/5/2024 10:37	4	9	40	41	14	7	3	1	30	46
8/5/2024 11:59	157	8/5/2024 11:30	9	11	23	58	35	8	1	0	32	45
8/5/2024 12:59	141	8/5/2024 12:21	3	6	13	47	30	12	2	4	32	48
8/5/2024 13:59	178	8/5/2024 13:56	8	9	34	46	40	13	1	0	31	45
8/5/2024 14:59	178	8/5/2024 14:12	2	9	38	61	44	14	2	0	33	43
8/5/2024 15:59	175	8/5/2024 15:13	13	9	32	44	31	12	0	1	31	50
8/5/2024 16:59	173	8/5/2024 16:07	8	9	50	47	32	14	1	0	31	43
8/5/2024 17:59	186	8/5/2024 17:21	8	16	28	59	30	7	4	0	30	45
8/5/2024 18:59	142	8/5/2024 18:40	3	9	37	33	23	12	7	1	32	47
8/5/2024 19:59	202	8/5/2024 19:56	10	10	32	65	48	13	1	3	32	48
8/5/2024 20:59	141	8/5/2024 20:19	8	19	37	38	21	4	2	0	31	45
8/5/2024 21:59	116	8/5/2024 21:15	1	9	38	38	21	3	0	0	32	41
8/5/2024 22:59	58	8/5/2024 22:16	2	4	20	16	10	2	2	0	32	46
8/5/2024 23:59	25	8/5/2024 23:45	1	3	2	6	9	1	0	2	33	45
8/6/2024 0:59	7	8/6/2024 0:32	0	0	3	2	2	0	0	0	33	38
8/6/2024 1:59	6	8/6/2024 1:19	0	0	5	0	0	0	0	0	27	31
8/6/2024 2:59	6	8/6/2024 2:57	0	0	0	0	0	3	0	0	25	40
8/6/2024 3:59	14	8/6/2024 3:09	0	0	0	1	0	0	0	0	16	35
8/6/2024 4:59	10	8/6/2024 4:28	0	0	0	0	2	0	0	0	18	37
8/6/2024 5:59	5	8/6/2024 5:42	0	0	0	2	0	0	0	0	28	35
8/6/2024 6:59	21	8/6/2024 6:33	2	1	0	7	10	0	0	0	34	40
8/6/2024 7:59	51	8/6/2024 7:19	2	4	8	11	15	6	2	0	34	43
8/6/2024 8:59	80	8/6/2024 8:19	7	10	11	31	11	3	0	0	31	43

8/9/2024 4:59	1	8/9/2024 4:12	0	0	0	0	0	0	0	0	0	5	5
8/9/2024 5:59	2	8/9/2024 5:35	0	0	0	0	0	0	0	0	0	4	6
8/9/2024 6:59	26	8/9/2024 6:23	1	4	0	5	3	7	0	2	33	45	
8/9/2024 7:59	31	8/9/2024 7:00	1	0	4	15	6	1	0	2	34	46	
8/9/2024 8:59	77	8/9/2024 8:02	3	3	13	30	17	7	0	0	33	46	
8/9/2024 9:59	118	8/9/2024 9:38	5	3	29	28	15	8	0	1	29	48	
8/9/2024 10:59	143	8/9/2024 10:20	6	12	38	37	22	7	5	1	31	46	
8/9/2024 11:59	121	8/9/2024 11:30	6	11	26	26	23	12	1	0	31	42	
8/9/2024 12:59	137	8/9/2024 12:30	10	8	22	28	36	15	4	0	32	48	
8/9/2024 13:59	148	8/9/2024 13:47	3	9	23	57	30	10	2	0	32	43	
8/9/2024 14:59	147	8/9/2024 14:34	6	17	31	42	25	6	4	0	31	46	
8/9/2024 15:59	129	8/9/2024 15:05	6	14	35	51	14	5	0	0	32	41	
8/9/2024 16:59	152	8/9/2024 16:04	11	7	28	33	34	8	4	5	31	46	
8/9/2024 17:59	138	8/9/2024 17:43	12	3	29	39	25	12	3	0	32	45	
8/9/2024 18:59	100	8/9/2024 18:07	13	25	22	19	12	0	0	0	29	40	
8/9/2024 19:59	89	8/9/2024 19:01	9	15	28	21	3	0	2	0	29	45	
8/9/2024 20:59	121	8/9/2024 20:08	24	23	30	6	1	0	1	0	26	43	
8/9/2024 21:59	73	8/9/2024 21:18	14	18	22	10	4	0	0	0	29	38	
8/9/2024 22:59	45	8/9/2024 22:10	4	6	8	7	3	3	2	1	29	46	
8/9/2024 23:59	12	8/9/2024 23:13	2	2	4	3	0	0	0	0	29	33	
8/10/2024 0:59	24	8/10/2024 0:03	0	1	7	0	0	0	0	0	22	46	
8/10/2024 1:59	8	8/10/2024 1:26	0	0	2	5	1	0	0	0	32	37	
8/10/2024 2:59	8	8/10/2024 2:04	0	0	1	1	6	0	0	0	36	39	
8/10/2024 3:59	5	8/10/2024 3:27	0	1	2	2	0	0	0	0	30	35	
8/10/2024 4:59	10	8/10/2024 4:17	3	0	1	1	1	0	0	0	26	40	
8/10/2024 5:59	13	8/10/2024 5:35	2	1	7	1	1	0	0	0	31	39	
8/10/2024 6:59	35	8/10/2024 6:23	3	2	6	9	6	3	1	0	32	43	
8/10/2024 7:59	33	8/10/2024 7:01	1	6	4	11	4	4	0	0	32	43	
8/10/2024 8:59	73	8/10/2024 8:31	0	3	17	27	10	4	1	0	31	43	
8/10/2024 9:59	166	8/10/2024 9:40	10	16	24	58	13	8	1	0	30	45	
8/10/2024 10:59	150	8/10/2024 10:53	10	12	39	32	18	6	0	0	29	45	
8/10/2024 11:59	159	8/10/2024 11:19	8	5	30	48	38	11	0	2	32	49	
8/10/2024 12:59	157	8/10/2024 12:08	5	7	34	40	35	12	1	2	32	46	
8/10/2024 13:59	171	8/10/2024 13:19	6	12	36	60	24	10	1	1	31	46	
8/10/2024 14:59	195	8/10/2024 14:30	12	16	49	50	30	9	3	1	31	50	
8/10/2024 15:59	218	8/10/2024 15:14	13	22	39	58	36	14	1	0	31	50	
8/10/2024 16:59	204	8/10/2024 16:00	10	13	41	47	44	16	4	4	32	53	
8/10/2024 17:59	160	8/10/2024 17:45	6	11	26	46	33	11	2	2	32	46	
8/10/2024 18:59	179	8/10/2024 18:41	8	15	25	44	35	17	5	0	31	47	
8/10/2024 19:59	163	8/10/2024 19:29	8	14	41	34	27	6	1	0	30	43	
8/10/2024 20:59	139	8/10/2024 20:24	11	21	27	43	21	2	1	0	31	43	
8/10/2024 21:59	99	8/10/2024 21:02	7	5	24	37	16	3	0	0	32	43	
8/10/2024 22:59	46	8/10/2024 22:18	6	2	9	15	8	3	0	2	33	53	
8/10/2024 23:59	30	8/10/2024 23:14	1	3	0	9	9	2	0	0	32	41	
8/11/2024 0:59	12	8/11/2024 0:03	0	0	0	5	3	1	0	0	33	43	
8/11/2024 1:59	7	8/11/2024 1:26	0	0	2	1	1	0	0	1	36	55	
8/11/2024 2:59	12	8/11/2024 2:04	0	4	1	2	0	2	0	0	30	48	
8/11/2024 3:59	6	8/11/2024 3:18	0	0	2	1	1	0	0	0	33	39	
8/11/2024 4:59	3	8/11/2024 4:02	0	0	2	0	0	0	1	0	34	44	
8/11/2024 5:59	8	8/11/2024 5:28	1	1	0	0	4	0	0	0	26	37	
8/11/2024 6:59	29	8/11/2024 6:42	7	0	4	6	4	4	0	1	33	53	
8/11/2024 7:59	39	8/11/2024 7:33	5	0	7	10	5	3	1	0	30	42	
8/11/2024 8:59	53	8/11/2024 8:32	1	4	14	20	4	2	1	0	32	45	
8/11/2024 9:59	122	8/11/2024 9:07	2	7	21	40	30	6	1	0	32	43	
8/11/2024 10:59	136	8/11/2024 9:59	5	9	24	49	20	5	3	0	32	43	
8/11/2024 11:59	126	8/11/2024 11:24	3	5	20	45	33	4	4	3	33	48	
8/11/2024 12:59	160	8/11/2024 12:06	7	7	42	44	22	12	1	1	31	50	
8/11/2024 13:59	132	8/11/2024 13:50	4	6	23	35	34	7	2	0	32	46	
8/11/2024 14:59	152	8/11/2024 14:06	4	12	38	43	23	9	2	0	31	44	
8/11/2024 15:59	155	8/11/2024 15:16	6	13	37	31	32	10	2	1	31	47	
8/11/2024 16:59	165	8/11/2024 16:47	15	16	30	46	29	10	2	0	32	45	
8/11/2024 17:59	145	8/11/2024 17:03	5	15	29	42	27	9	5	1	33	48	
8/11/2024 18:59	172	8/11/2024 18:18	12	15	22	49	37	10	0	0	31	42	
8/11/2024 19:59	140	8/11/2024 19:32	7	12	22	46	25	7	2	0	32	44	
8/11/2024 20:59	160	8/11/2024 20:38	12	15	39	38	21	5	3	0	30	48	
8/11/2024 21:59	85	8/11/2024 21:18	11	19	26	17	4	2	0	0	30	43	
8/11/2024 22:59	36	8/11/2024 22:46	1	4	13	5	4	1	1	0	30	43	

8/14/2024 18:59	184	8/14/2024 18:21	6	11	30	59	40	9	3	3	31	50
8/14/2024 19:59	173	8/14/2024 19:46	14	13	27	49	43	10	0	1	32	46
8/14/2024 20:59	164	8/14/2024 20:44	6	10	42	51	23	9	0	0	30	46
8/14/2024 21:59	124	8/14/2024 21:35	7	9	15	44	22	10	1	1	33	50
8/14/2024 22:59	64	8/14/2024 22:04	5	8	21	15	6	3	0	1	31	48
8/14/2024 23:59	36	8/14/2024 23:16	5	1	12	7	3	6	0	0	32	41
8/15/2024 0:59	12	8/15/2024 0:19	2	2	1	2	3	0	0	0	28	38
8/15/2024 1:59	4	8/15/2024 1:25	0	0	0	1	0	1	0	0	41	51
8/15/2024 2:59	6	8/15/2024 2:28	0	0	0	5	1	0	0	0	34	37
8/15/2024 3:59	0	1/1/2000 0:00	0	0	0	0	0	0	0	0	0	0
8/15/2024 4:59	0	1/1/2000 0:00	0	0	0	0	0	0	0	0	0	0
8/15/2024 5:59	4	8/15/2024 5:45	0	0	0	2	2	0	0	0	36	40
8/15/2024 6:59	44	8/15/2024 6:33	0	1	1	15	16	11	0	0	36	42
8/15/2024 7:59	45	8/15/2024 7:46	0	0	2	16	11	9	1	1	34	48
8/15/2024 8:59	117	8/15/2024 8:42	4	2	20	40	26	7	2	0	33	44
8/15/2024 9:59	129	8/15/2024 9:36	3	8	33	36	28	10	1	0	32	44
8/15/2024 10:59	155	8/15/2024 10:08	6	4	24	60	36	5	2	1	33	45
8/15/2024 11:59	152	8/15/2024 11:51	10	17	26	35	31	5	1	0	30	44
8/15/2024 12:59	168	8/15/2024 12:45	15	13	32	49	17	17	0	0	31	48
8/15/2024 13:59	165	8/15/2024 13:38	8	17	36	52	15	7	1	0	30	44
8/15/2024 14:59	176	8/15/2024 14:21	12	13	22	55	31	11	2	0	31	44
8/15/2024 15:59	198	8/15/2024 15:42	6	13	38	59	40	7	2	0	31	46
8/15/2024 16:59	171	8/15/2024 16:01	3	13	34	52	32	21	3	0	32	45
8/15/2024 17:59	205	8/15/2024 17:01	9	9	28	44	56	21	4	0	32	43
8/15/2024 18:59	164	8/15/2024 18:00	6	8	23	50	37	20	8	2	33	46
8/15/2024 19:59	173	8/15/2024 19:36	7	10	19	62	47	10	1	0	32	46
8/15/2024 20:59	189	8/15/2024 20:32	17	32	44	47	16	6	0	0	30	43
8/15/2024 21:59	152	8/15/2024 21:32	6	13	43	47	24	8	0	0	31	43
8/15/2024 22:59	67	8/15/2024 22:36	5	9	12	19	3	4	4	0	32	48
8/15/2024 23:59	65	8/15/2024 23:27	0	1	12	27	10	10	1	0	32	42
8/16/2024 0:59	14	8/16/2024 0:31	0	3	0	3	2	0	1	2	29	50
8/16/2024 1:59	7	8/16/2024 1:28	0	0	0	4	1	2	0	0	36	42
8/16/2024 2:59	13	8/16/2024 2:35	0	0	1	9	1	1	0	0	33	41
8/16/2024 3:59	8	8/16/2024 3:33	0	4	1	0	2	1	0	0	33	43
8/16/2024 4:59	2	8/16/2024 4:23	0	0	1	1	0	0	0	0	32	35
8/16/2024 5:59	1	8/16/2024 5:39	1	0	0	0	0	0	0	0	24	26
8/16/2024 6:59	25	8/16/2024 6:43	0	0	1	5	4	11	2	1	38	54
8/16/2024 7:59	63	8/16/2024 7:33	1	2	6	24	18	3	1	1	33	46
8/16/2024 8:59	104	8/16/2024 8:41	6	7	10	34	19	3	1	2	31	46
8/16/2024 9:59	186	8/16/2024 9:57	6	5	45	51	36	14	0	0	31	43
8/16/2024 10:59	147	8/16/2024 10:11	5	12	27	39	28	10	3	0	31	43
8/16/2024 11:59	169	8/16/2024 11:47	7	15	24	57	38	8	2	0	32	46
8/16/2024 12:59	160	8/16/2024 12:25	10	9	36	42	35	9	4	1	31	51
8/16/2024 13:59	220	8/16/2024 13:40	9	16	47	61	43	9	6	3	32	46
8/16/2024 14:59	186	8/16/2024 14:10	3	12	31	53	31	22	2	0	32	43
8/16/2024 15:59	168	8/16/2024 15:00	7	7	21	60	35	14	3	0	32	46
8/16/2024 16:59	169	8/16/2024 16:11	7	10	32	46	23	16	7	1	32	46
8/16/2024 17:59	199	8/16/2024 17:20	12	19	37	53	39	8	2	1	31	46
8/16/2024 18:59	202	8/16/2024 18:12	8	5	36	62	38	19	4	0	32	44
8/16/2024 19:59	179	8/16/2024 19:14	5	19	35	46	43	11	5	0	32	48
8/16/2024 20:59	166	8/16/2024 20:37	20	15	50	35	18	8	0	0	30	42
8/16/2024 21:59	124	8/16/2024 21:47	4	3	35	37	20	5	2	0	31	44
8/16/2024 22:59	76	8/16/2024 22:52	9	13	11	22	10	4	0	3	32	47
8/16/2024 23:59	39	8/16/2024 23:34	2	3	7	15	6	1	0	0	31	45
8/17/2024 0:59	28	8/17/2024 0:47	2	3	8	3	6	1	1	1	32	45
8/17/2024 1:59	14	8/17/2024 1:00	0	2	4	6	1	1	0	0	32	41
8/17/2024 2:59	7	8/17/2024 2:15	0	1	4	0	2	0	0	0	33	39
8/17/2024 3:59	4	8/17/2024 3:40	0	0	1	1	1	0	0	0	32	38
8/17/2024 4:59	4	8/17/2024 4:58	0	0	2	0	1	1	0	0	35	41
8/17/2024 5:59	13	8/17/2024 5:22	0	0	5	4	2	1	1	0	36	46
8/17/2024 6:59	25	8/17/2024 6:26	0	1	2	12	7	2	0	0	34	43
8/17/2024 7:59	65	8/17/2024 7:51	6	7	7	18	13	5	1	0	32	45
8/17/2024 8:59	123	8/17/2024 8:07	3	7	21	37	26	9	2	0	32	45
8/17/2024 9:59	162	8/17/2024 9:13	8	6	39	42	37	10	1	6	32	48
8/17/2024 10:59	230	8/17/2024 10:32	14	17	46	57	27	14	2	2	30	61
8/17/2024 11:59	225	8/17/2024 11:32	10	20	36	65	41	11	3	1	30	46
8/17/2024 12:59	219	8/17/2024 12:23	19	23	52	57	31	2	9	0	31	45

8/20/2024 8:59	82	8/20/2024 8:42	1	1	5	34	25	4	0	0	32	43
8/20/2024 9:59	121	8/20/2024 9:48	6	17	24	34	14	6	3	1	31	50
8/20/2024 10:59	146	8/20/2024 10:18	1	8	40	40	27	4	0	0	30	45
8/20/2024 11:59	154	8/20/2024 11:49	3	6	24	62	33	6	1	0	32	45
8/20/2024 12:59	158	8/20/2024 12:01	5	8	24	55	22	10	1	0	30	44
8/20/2024 13:59	145	8/20/2024 13:14	5	13	37	37	13	7	2	2	30	51
8/20/2024 14:59	141	8/20/2024 14:14	7	5	20	42	36	8	6	3	33	46
8/20/2024 15:59	135	8/20/2024 15:31	3	3	17	40	41	9	2	0	33	43
8/20/2024 16:59	120	8/20/2024 16:38	6	6	18	30	26	14	10	0	33	45
8/20/2024 17:59	115	8/20/2024 17:39	2	2	14	38	33	4	6	1	33	50
8/20/2024 18:59	123	8/20/2024 18:17	3	11	15	40	33	8	6	0	33	46
8/20/2024 19:59	101	8/20/2024 19:06	6	8	21	39	11	2	0	0	31	42
8/20/2024 20:59	87	8/20/2024 20:02	16	19	19	11	7	1	0	0	28	41
8/20/2024 21:59	69	8/20/2024 21:46	9	5	14	16	6	5	1	0	30	43
8/20/2024 22:59	27	8/20/2024 22:35	0	1	7	6	5	4	0	1	33	50
8/20/2024 23:59	13	8/20/2024 23:05	0	3	1	4	2	0	0	0	31	37
8/21/2024 0:59	16	8/21/2024 0:01	0	0	4	2	4	0	0	0	28	39
8/21/2024 1:59	4	8/21/2024 1:54	0	0	0	3	1	0	0	0	36	40
8/21/2024 2:59	5	8/21/2024 2:50	0	0	0	2	0	0	0	0	23	34
8/21/2024 3:59	9	8/21/2024 3:13	0	0	0	0	1	0	0	0	22	36
8/21/2024 4:59	5	8/21/2024 4:09	0	0	0	0	0	0	0	0	8	11
8/21/2024 5:59	8	8/21/2024 5:25	0	0	2	1	5	0	0	0	36	44
8/21/2024 6:59	16	8/21/2024 6:38	0	1	2	6	3	2	2	0	34	43
8/21/2024 7:59	55	8/21/2024 7:14	0	2	14	22	10	2	0	0	32	47
8/21/2024 8:59	71	8/21/2024 8:40	4	3	16	26	6	9	1	0	33	43
8/21/2024 9:59	81	8/21/2024 9:15	3	7	19	29	16	3	0	0	32	42
8/21/2024 10:59	90	8/21/2024 10:17	3	5	12	34	20	4	1	2	32	46
8/21/2024 11:59	108	8/21/2024 11:03	3	5	23	42	19	2	2	3	32	45
8/21/2024 12:59	139	8/21/2024 12:10	2	8	24	43	31	8	0	1	31	46

81384
 TOTAL VEHICLES

1104 434 30.43029 42.97716
 CITABLE OFFENSES
 (MISDEMEANOR SPEED OFFENSE)
 TOTAL AVERAGE AVERAGE TOP SPEED

Town of North Topsail Beach



Service

Integrity

Police Department

Chief William K. Younginer

Department Report for June 1, 2024 - June 30, 2024

Arrests	
DUI	2
Felony Larceny	1
Intoxicated & Disruptive	1
Narcotics	1
Resisting Public Officer	1
Traffic	3
Warrant	2
Weapon Law Violations	1

Citations	
State Citations	79
Town Citations	3
Written Warnings	24

Summary	
Total Calls for Service	245
Total Citations Issued	106
Total Reports	187
Total Security Checks	1689
Total Traffic Stops	152

Calls For Service	
Accidents	6
Alarm Calls	1
Animal	3
Assaults	2
Behavioral Health	1
Cit / Mot / Ped Assists	52
Disturbances	13
Domestic Disturbances	7
911 Hang ups	5
Hit & Run	1
Larceny	5
Misc. Calls	54
Missing Person	3
Property Damage	1
Simple Assault	1
Suspicious Activity	19
Trespassing	6
Water Incident/Rescue	6
Welfare Check	1
Wire Fraud	1

Assist Other Agencies	
E. M. S.	11
N.T.B. F.D.	21
O.C.S.	7
S.C.P.D.	6

Fixed Asset Disposal

Item Description: 2016 Dodge Charger ^{veh}#0 Date: 07-11-2024
 Acquisition cost: \$ @ 27,000 Book Value: \$ 1-3,000
 Date purchased: 2016 Department: Police

Real property name and parcel #: N/A

Vehicle tag and VIN: 54124-W 2C3CDXAT46H356576

Reason for disposal: MAINTENANCE ISSUES / VEHICLE EVALUATED AT SHEPARD'S SERVICE

Additional information: ENTIRE FRONT END NEEDS TO BE REBUILT / APPROXIMATELY \$2,500
ISSUE WITH A/C CONDENSER UNKNOWN COST

Will Youngin 7-11-24 Alvin Davis 7/11/24
 Department head Date Town manager Date

 Governing body approval Date

Disposal method (circle one): Sale Trade Scrap Transfer

Gain/loss on disposal: \$ _____

Sale amount: \$ _____ Scrap value: \$ _____

Buyer name and address: _____

Services received: _____

Fair market value: \$ _____

Trader name and address: _____

Department transferred to: _____

 Finance officer Date

Fixed Asset Disposal

Item Description: 100 KW Generator w Trailer Date: 08-14-24

Acquisition cost: \$ 0 Book Value: \$ unknown

Date purchased: From Surplus in 2019 Department: Police

Real property name and parcel #: N/A

Vehicle tag and VIN: N/A

Reason for disposal: NOT USED

Additional information: STARTING TO RUST & TRAILER CAME WITH IT / TRAILER NOT USABLE BY TOWN

[Signature] 8-14-24
 Department head Date

[Signature] 8/14/24
 Town manager Date

 Governing body approval Date

Disposal method (circle one): Sale Trade Scrap Transfer

Gain/loss on disposal: \$ _____

Sale amount: \$ _____ Scrap value: \$ _____

Buyer name and address: _____

Services received: _____

Fair market value: \$ _____

Trader name and address: _____

Department transferred to: _____

 Finance officer Date

Fixed Asset Disposal

Item Description: Dip/Chin EXERCISE EQUIPMENT Date: 8-14-24

Acquisition cost: \$ 0 Book Value: \$ unknown

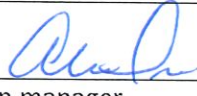
Date purchased: From Surplus about 2019 Department: Police

Real property name and parcel #: N/A

Vehicle tag and VIN: N/A

Reason for disposal: NO longer used, need Room AT Fire Department

Additional information: _____

	<u>8-19-24</u>		<u>8/14/24</u>
Department head	Date	Town manager	Date

Governing body approval Date

Disposal method (circle one): Sale Trade Scrap Transfer

Gain/loss on disposal: \$ _____

Sale amount: \$ _____ Scrap value: \$ _____

Buyer name and address: _____

Services received: _____

Fair market value: \$ _____

Trader name and address: _____



Department transferred to: _____

Finance officer Date

Fixed Asset Disposal

Item Description: DUAL CABLE CROSS Exercise EAPT Date: 8-14-24
 Acquisition cost: \$ 0 Book Value: \$ unknown
 Date purchased: From Surplus About 2019 Department: Police

Real property name and parcel #: N/A
 Vehicle tag and VIN: N/A
 Reason for disposal: NO LONGER USED, NEED ROOM AT FIRE DEPARTMENT
 Additional information: _____

	8-14-24		8/14/24
Department head	Date	Town manager	Date
Governing body approval		Date	

Disposal method (circle one): Sale Trade Scrap Transfer
 Gain/loss on disposal: \$ _____
 Sale amount: \$ _____ Scrap value: \$ _____

Buyer name and address: _____

 Services received: _____

 Fair market value: \$ _____
 Trader name and address: _____

 Department transferred to: _____

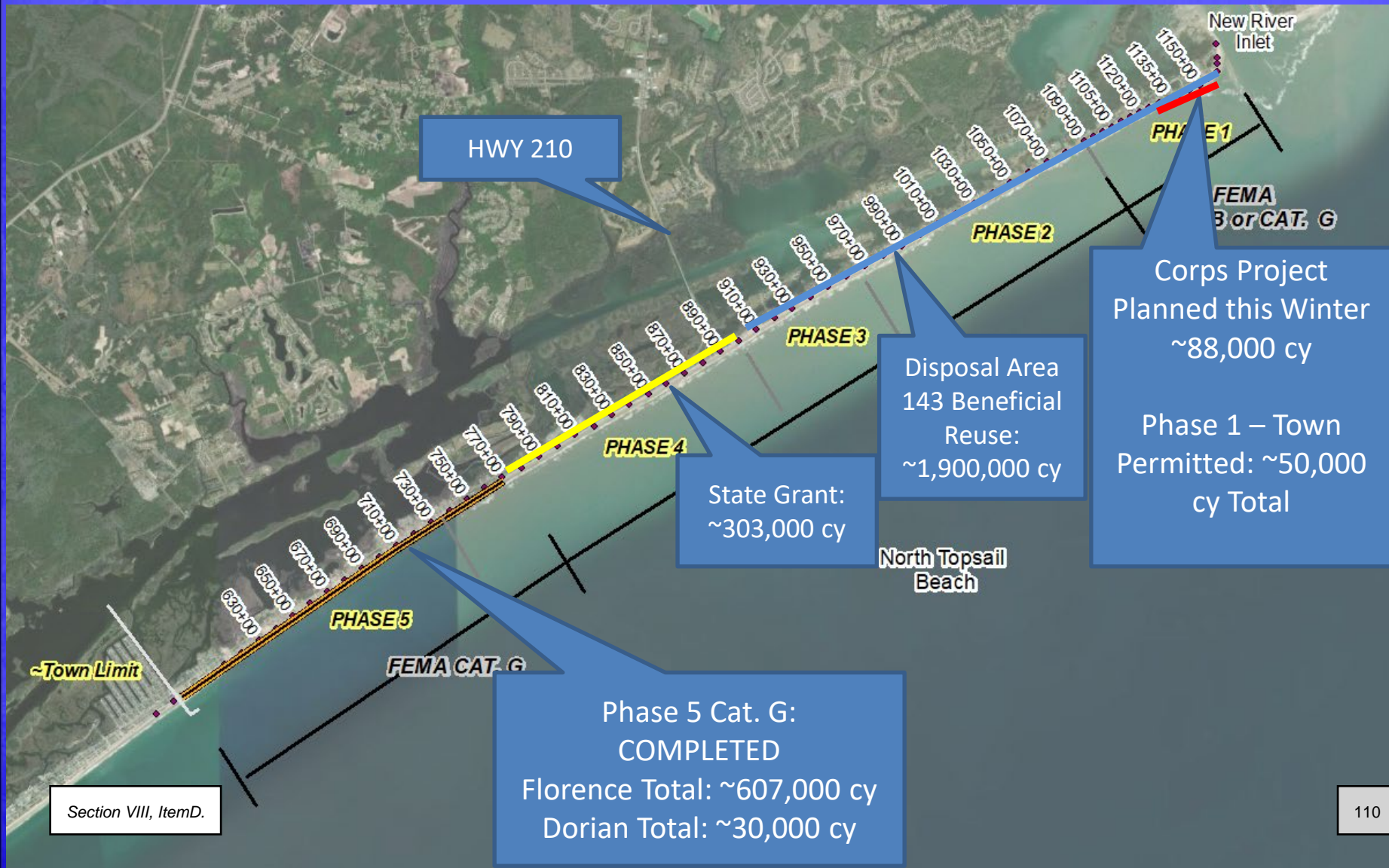
 Finance officer Date

North Topsail Beach Coastal Update September 2024



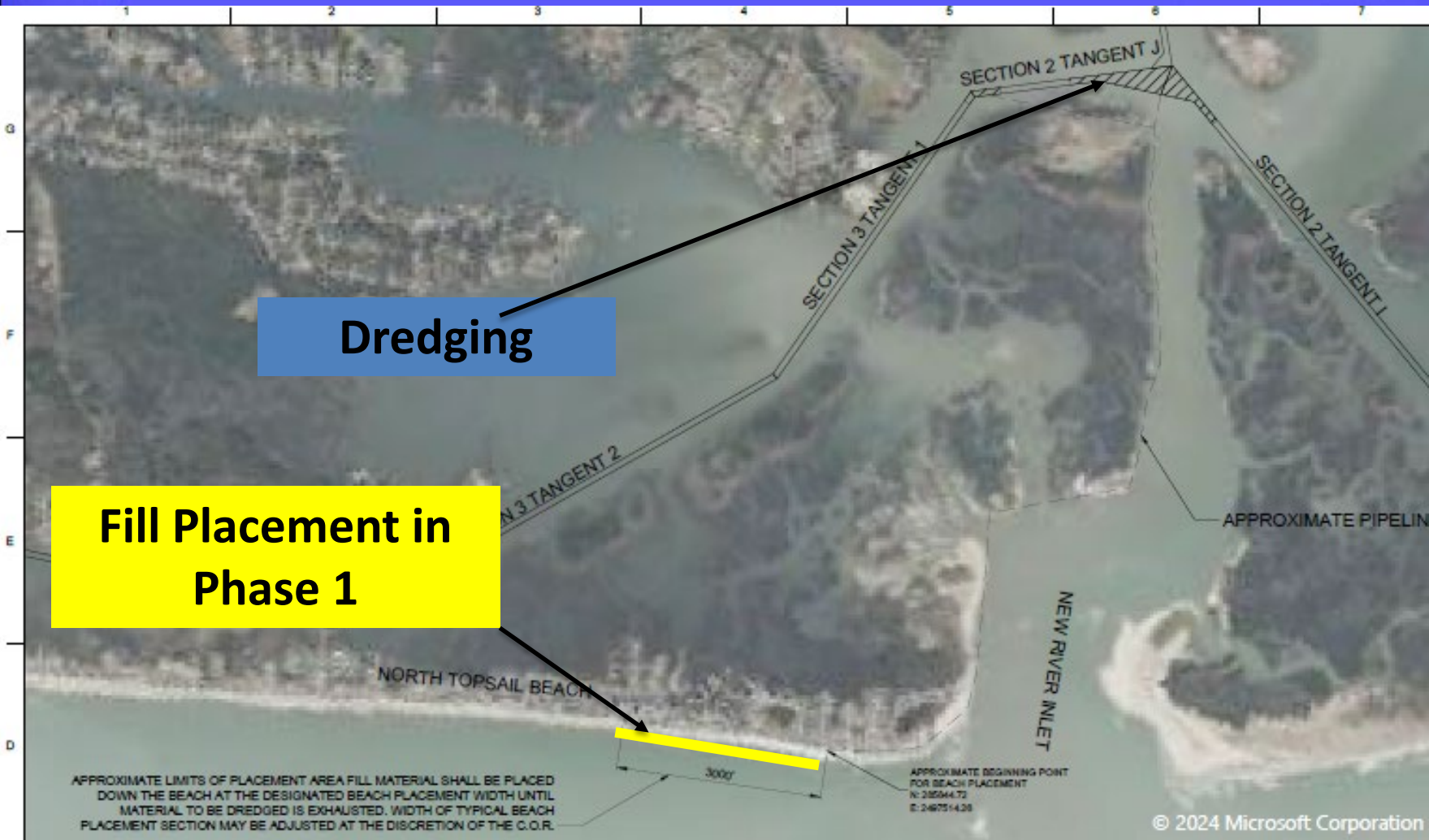
Recent and Upcoming Projects Overview

State Grant, Beneficial Reuse, Florence FEMA Category G



Section VIII, Item D.

USACE Navigation Dredging and Placement This Winter Corps Project Out For Bid (due Sept 27):



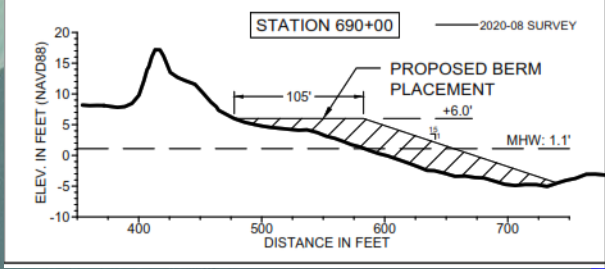
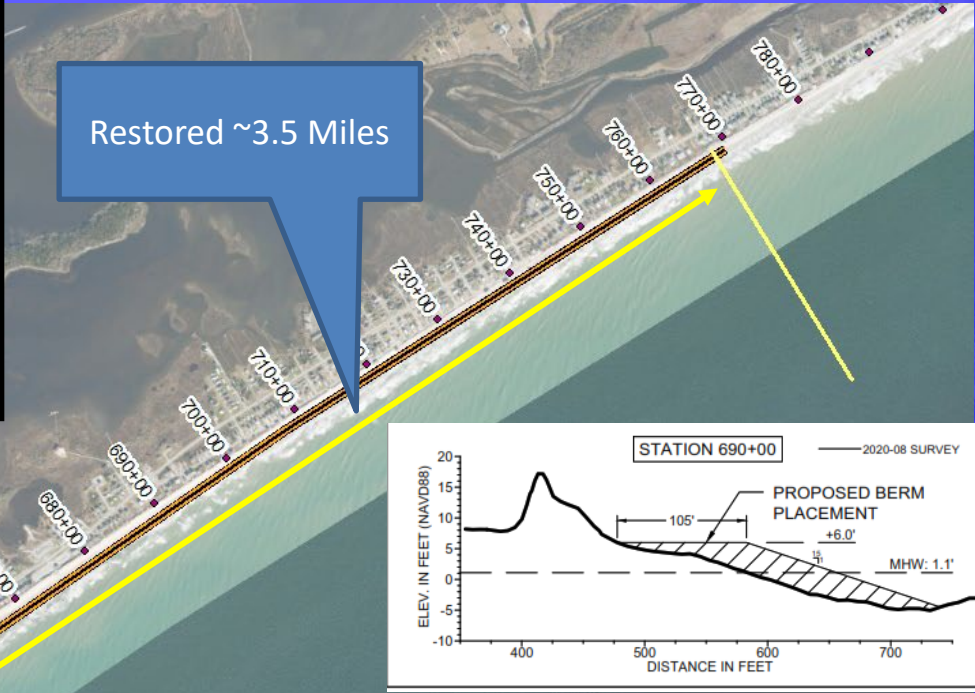
Section VIII, Item D.

Estimated Yardage in Corps Bid Package: 88,000 cy
(dependent on additional sedimentation between now and project)

COMPLETED Florence & Dorian Nourishment in Phase 5 Beach (not Dune) Nourishment. ~3.5 Miles of Restored Beach



Restored ~3.5 Miles

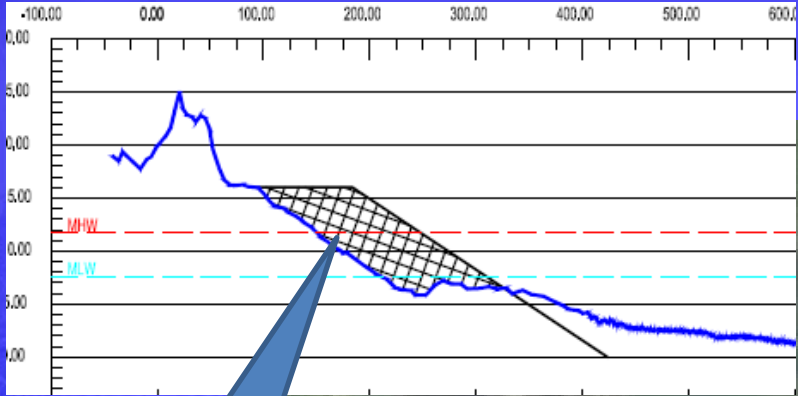


PHASE 5

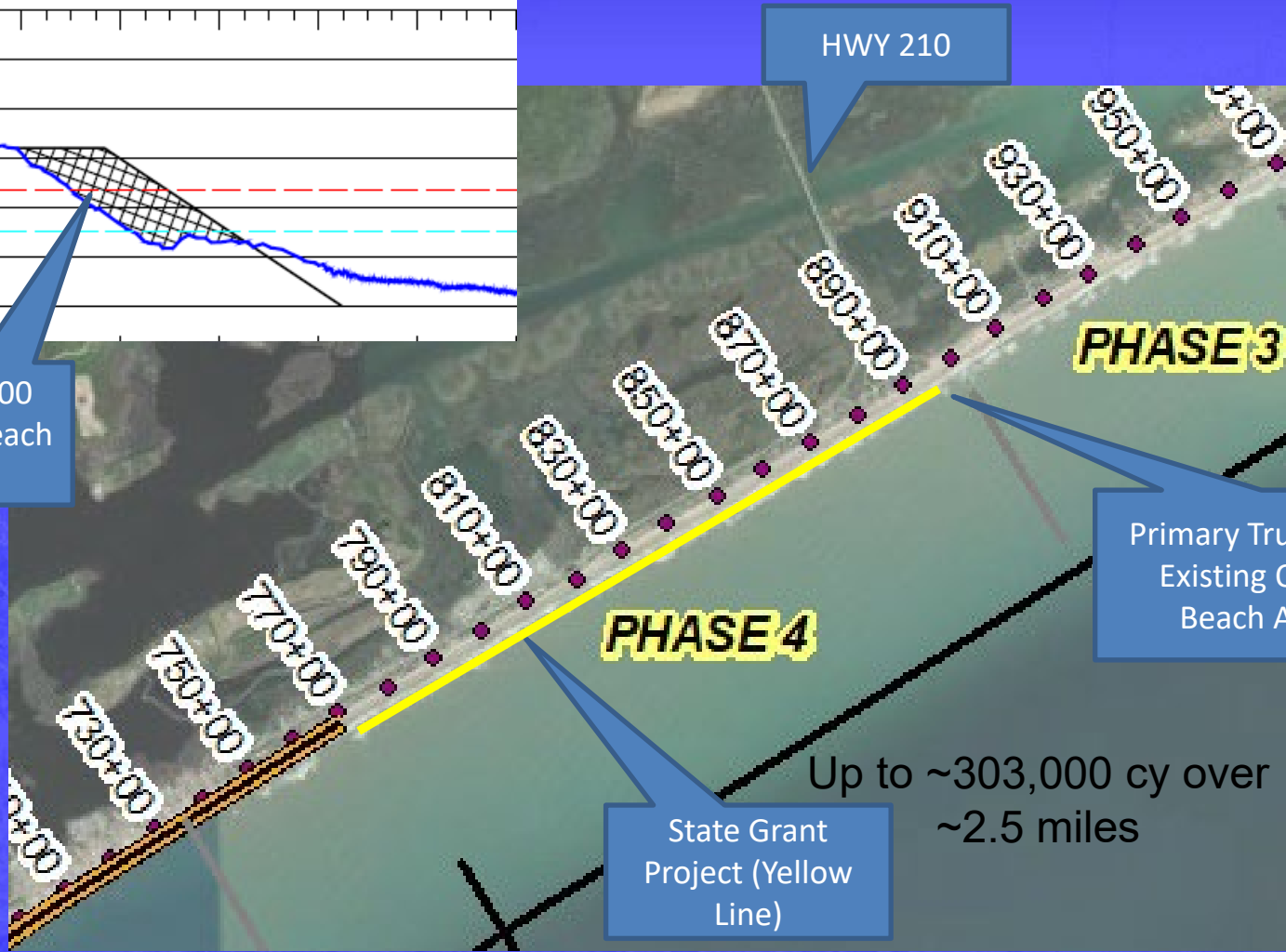
Town
Section VIII, Item D.



Successful State Grant in Phase 4. Beach (not Dune) Nourishment



~80 to 100 Feet of Beach Width



State Grant Project (Yellow Line)

Up to ~303,000 cy over ~2.5 miles

Primary Truck Access at Existing Opening at Beach Access 33

To Begin November 16, 2024

Disposal Area (DA) 143 Beneficial Reuse and Placement in Phases 1, 2, and 3

Investigations Ongoing,
Permit Application to
Follow



Town Beach Projects Updates

- TS Debby (August 8) Caused Some Erosion but Beach Generally Held up Well – A targeted dune scrape/push effort is underway
- Phase 1 – Corps AIWW Project out for bid (~88,000 cy estimated)
- New River Inlet Management Master Plan EIS: Final Sections of Draft EIS under development.
- State Grant Nourishment - ~303,000 cy in Phase 4 to begin November 16, 2024.
- Annual Beach Survey for Town Recently Completed – Analysis ongoing with results this month.
- Disposal Area 143 Beneficial Reuse for Nourishment of Phases 1,2,3 of up to ~1.9 million cubic yards - investigations ongoing , then permitting
- Working with NTB Finance Officer and DEC Associates regarding funding for FEMA and State funded projects
- Grant Coordination
- Permitting Coordination (all projects)



Board of Aldermen
Consent Agenda Item

Issue: MOTV Tax Refund
Department: Finance
Presented by: Jessica Helms, Finance Officer
Date: June 5, 2024

Background: Received notice from the Onslow County Tax Office regarding the following MOTV Tax Refund for the following resident:

- Douglas E Genee \$18.69
- Betsy C Vohwinkel \$21.57

Total: \$40.26

Attachment(s): Onslow County MOTV Tax Reports

Recommendation: Approve refund as recommended

Action Needed: Yes

Suggested Motion: *"I, _____, make a motion for the Finance Department to proceed with processing the following tax refund(s) as reported."*

Funds: 10

Follow Up: Finance Officer



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Agenda	Consent
Item:	Agenda
Date:	09 04 2024

Planning Board Committee Report
Susan Meyer, Chair

PRESENT: Susan Meyer – Chair, Fred Fontana – Vice Chair, Scott Morse, Lisa Brown, Terri Ward. Staff: Deb Hill - MPA AICP CFM CZO - Planning Director, Kate Winzler - CMC, NCCMC - Clerk to the Planning Board

The Planning Board held their regular meeting on Thursday, July 11, 2024, at 6:09 p.m.

DISCUSSION: Training: Zoning Ordinances Presentation for Planning Officials (APA Video)

PUBLIC COMMENT: No citizens addressed the Planning Board during the public comment.

Rezoning Application #RZ24-000001: 1090 NEW RIVER INLET RD (R20 to R15)

Michael Ross Kersting Architecture, PA (Kersting Architecture), applicant, on behalf of Daniel and Rebekah Sooy, property owners, is requesting the subject property, 1090 New River Inlet Rd, North Topsail Beach, NC, be rezoned from R-20 Residential District to R-15 Residential District.

Planning Director Hill reviewed the statutory language regarding plan consistency statements in Chapter 160D, Section 160D-604. Planning board review and comment. She presented the staff report and recommended that:

1. That the Planning Board conduct a review of this proposed zoning map amendment;
2. That the Planning Board advise and comment on whether the proposed action is consistent with the Town’s Comprehensive Plan and any other officially adopted plan that is applicable; and
3. That the Planning Board provide a written recommendation to the Board of Aldermen that addresses plan consistency and other matters as deemed appropriate by the Planning Board and
4. Consider a proposed Consistency and Reasonableness Statement, based upon the property history, compatibility with the Comprehensive Plan, Unified Development Ordinance, Response to Standards contained in the Staff Report and the applicant’s submittal.

The Planning Board members questioned Planning Director Hill.

Mr. Sooy asked the Planning Board to consider that the land was lost to the ocean. Mr. Sooy handed out three pictures illustrating the beach renourishment activity that he performed after Hurricane Florence washed out the dune. He explained the first image was a Google image illustrating the washed out dune in 2019, the second image from 2023 included the beach renourishment activity he undertook on the right as well as his neighbor's, Mr. Sutton's property on the left side, and the third image showed a large dip in the dune that related to an easement where people were walking between Mr. Sooy's and Mr. Sutton's property to access the beach. The post and rope in the picture illustrated the property line and utility boxes at the end. Mr. Sooy had the road right-of-way easement established in 1959 removed, with the intention of stopping people from walking across his property. The 1959 easement was intended to connect the sound to the ocean. He explained that Mr. Charles Riggs had applied to build a beach access to stop people from walking over the dune.

Mr. Sooy continued and explained that he removed the forty-foot easement from his property only, not his neighbors' properties. It was created for the properties to have a shared driveway. Mr. Sooy's neighbors' gravel driveway with railroad ties, as well as a utility line tensioner placed in that area both hindered access to the continuation of the driveway through his property.

Mr. Sooy expressed his belief that all the properties should be rezoned based upon the non-conforming dimensional requirements. That would change the minimum setback distance from the road, which would be beneficial to Mr. Sooy and his neighbors, since he wanted to build closer to the road.

Mr. Toby Keaton, of Kersting Architecture in Wilmington, North Carolina, addressed the Planning Board. Mr. Keaton explained that they had not begun a building design pending the rezoning request. He suggested that zoning regulations were to maintain consistency with the surrounding area. Mr. Keaton expressed the idea of increasing the buildable area toward the street to design a building more consistent with the surrounding areas and explained that the next step was to make a CAMA application with a building design for approval. Mr. Keaton suggested that the denied 2007 plan was not relevant to this application, and that the non-conforming lot on the year-old survey did present a buildable area. He suggested that emergency vehicle access in his experience was more of a right-of-way issue, and that other things such as mailboxes, vegetation, and fences could also impede emergency vehicle access in that area, so rezoning was not an applicable comparison. Mr. Keaton suggested that his calculation of rezoning this lot to R-15 density was closer to low density than medium density, at 2.75 dwelling units per acre. He also suggested that the entire context of the neighborhood within the CAMA Land Use Plan was medium density, except for these five adjacent lots, of which Mr. Sooy's lot was the largest at fifteen thousand square feet. Mr. Keaton then suggested that one unit per fifteen thousand square feet would never reach low density. He conceded that a duplex built on the lot would increase density. He explained that he did not know if there was potential for a conditional rezoning to be single-family.

Discussion, questions and answers continued between the Planning Board members, Mr. Sooy, Mr. Keaton and Planning Director Hill.

Chair Meyer asked Clerk Winzler to poll the Planning Board as to whether the application was or was not consistent with the comprehensive plan, the results as follows:

Roll call	Vote
Ms. Brown	No
Mr. Morse	Is Not
Chair Meyer	Is Not
Vice Chair Fontana	Is Not
Ms. Ward	Is Not

The unanimous consensus of the Planning Board is that the application is not consistent with the Comprehensive Plan.

Planning Director Hill asked the Planning Board if they would like to have a discussion or adoption of the statements justifying why it is not consistent.

Chair Meyer asked Clerk Winzler to poll the Planning Board as to whether the application was or was not reasonable, the results as follows:

Roll call	Vote
Ms. Ward	Is Not
Vice Chair Fontana	Is Not
Chair Meyer	Is Not
Mr. Morse	Is Not
Ms. Brown	Is Not

The unanimous consensus of the Planning Board is that the application is not reasonable.

There was discussion regarding the proper protocol for formulating the required statements and the motion. The Planning Board deliberated and discussed several reasons that the rezoning application was not in the public interest, including:

- The erosion rate.
- It is counterintuitive for the Town’s standards of hazard mitigation planning.
- Removing the reference to the 2007 application denial.
- Including the confirmed erosion rate by the 2007 and 2021 plats of survey.
- The restriction of emergency vehicles from accessing the property.

Ms. Brown proposed that the Board exclude the first sentence in the first paragraph and the last sentence in the second paragraph.

Vice Chair Fontana made a motion that the proposed rezoning is not reasonable in the public interest because it does not support the comprehensive plan policies as listed in number one by removing the first sentence in paragraph one and the last sentence in the second paragraph under one, and items two, three, and four, and then also adding rezoning would restrict access to the property for emergency vehicles. Mr. Morse seconded the motion.

Ms. Brown requested that the word “would” be changed.

Vice Chair Fontana revised the motion to the proposed rezoning is not reasonable in the public interest because it does not support the comprehensive plan policies as listed in number one by removing the first sentence in paragraph one and the last sentence in the second paragraph under one, and items two, three, and four, and then also adding rezoning may restrict access to the property for emergency vehicles. Ms. Ward seconded the motion. The motion passed unanimously, 5-0.

Promoting the development of properties that have been deemed unbuildable due to either state or local development regulations is inconsistent with:

P. 25 The Town, in an effort to protect the eco-friendly environment that the Town has established over the years, may aim to secure lots through either acquisition, grant-funded purchase, or donation. These lots may be secured as open space easements in perpetuity. Special attention will be given to acquire properties that have been deemed unbuildable due to either state or local development regulations; and

P. 52 The Town supports relocation of structures endangered by erosion, if the relocated structure will be in compliance with all applicable local, state, and federal policies and regulations including the Town’s zoning and subdivision ordinances. Relocation of structures should comply with density standards outlined within the future land use map section of this plan.

The application is inconsistent with Future Land Use Map Low Density requirement.

Allowable density is 2 dwelling units per acre or 1 du/.5 acres. The proposed density is 1 du or 2 du/.36 acres.

P. 55 The Town supports the land use densities that are specified on page 4-13 of this plan. Through enforcement of the zoning ordinance, these densities will minimize damage from natural hazards and support the hazard mitigation plan. The Future Land Use Map 11-B on p. 4-18 indicates the property is classified as Low Density.

Future Land Use Compatibility Matrix p. 4-15 R-20 is generally consistent with Low Density Residential; the proposed amendment to R-15 is generally consistent with both Low and Medium Density.

Ms. Ward made a motion to send our recommendation to not approve the proposed zoning amendment to the Board of Aldermen. Mr. Fontana seconded. The motion passed unanimously, 5-0.

ADJOURNMENT: The Planning Board Meeting adjourned at 8:33 p.m.

Due to impending Tropical Storm Debby and the Declaration of a State of Emergency in the Town, the Planning Board regular meeting scheduled for Thursday, August 8, 2024, was canceled and posted by the Deputy Town Clerk Kate Winzler on Tuesday, August 6, 2024.



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Agenda	Consent
Item:	Agenda
Date:	08 07 2024

Planning Board Committee Report
Susan Meyer, Chair

PRESENT: Susan Meyer – Chair, Fred Fontana – Vice Chair, Scott Morse, Lisa Brown, Terri Ward. Staff: Deb Hill - MPA AICP CFM CZO - Planning Director, Kate Winzler - CMC, NCCMC - Clerk to the Planning Board

The Planning Board held their regular meeting on Thursday, July 11, 2024, at 6:09 p.m.

DISCUSSION: Training: Zoning Ordinances Presentation for Planning Officials (APA Video)

PUBLIC COMMENT: No citizens addressed the Planning Board during the public comment.

Rezoning Application #RZ24-000001: 1090 NEW RIVER INLET RD (R20 to R15)

Michael Ross Kersting Architecture, PA (Kersting Architecture), applicant, on behalf of Daniel and Rebekah Sooy, property owners, is requesting the subject property, 1090 New River Inlet Rd, North Topsail Beach, NC, be rezoned from R-20 Residential District to R-15 Residential District.

Planning Director Hill reviewed the statutory language regarding plan consistency statements in Chapter 160D, Section 160D-604. Planning board review and comment. She presented the staff report and recommended that:

1. That the Planning Board conduct a review of this proposed zoning map amendment;
2. That the Planning Board advise and comment on whether the proposed action is consistent with the Town’s Comprehensive Plan and any other officially adopted plan that is applicable; and
3. That the Planning Board provide a written recommendation to the Board of Aldermen that addresses plan consistency and other matters as deemed appropriate by the Planning Board and
4. Consider a proposed Consistency and Reasonableness Statement, based upon the property history, compatibility with the Comprehensive Plan, Unified Development Ordinance, Response to Standards contained in the Staff Report and the applicant’s submittal.

The Planning Board members questioned Planning Director Hill.

Mr. Sooy asked the Planning Board to consider that the land was lost to the ocean. Mr. Sooy handed out three pictures illustrating the beach renourishment activity that he performed after Hurricane Florence washed out the dune. He explained the first image was a Google image illustrating the washed out dune in 2019, the second image from 2023 included the beach renourishment activity he undertook on the right as well as his neighbor's, Mr. Sutton's property on the left side, and the third image showed a large dip in the dune that related to an easement where people were walking between Mr. Sooy's and Mr. Sutton's property to access the beach. The post and rope in the picture illustrated the property line and utility boxes at the end. Mr. Sooy had the road right-of-way easement established in 1959 removed, with the intention of stopping people from walking across his property. The 1959 easement was intended to connect the sound to the ocean. He explained that Mr. Charles Riggs had applied to build a beach access to stop people from walking over the dune.

Mr. Sooy continued and explained that he removed the forty-foot easement from his property only, not his neighbors' properties. It was created for the properties to have a shared driveway. Mr. Sooy's neighbors' gravel driveway with railroad ties, as well as a utility line tensioner placed in that area both hindered access to the continuation of the driveway through his property.

Mr. Sooy expressed his belief that all the properties should be rezoned based upon the non-conforming dimensional requirements. That would change the minimum setback distance from the road, which would be beneficial to Mr. Sooy and his neighbors, since he wanted to build closer to the road.

Mr. Toby Keaton, of Kersting Architecture in Wilmington, North Carolina, addressed the Planning Board. Mr. Keaton explained that they had not begun a building design pending the rezoning request. He suggested that zoning regulations were to maintain consistency with the surrounding area. Mr. Keaton expressed the idea of increasing the buildable area toward the street to design a building more consistent with the surrounding areas and explained that the next step was to make a CAMA application with a building design for approval. Mr. Keaton suggested that the denied 2007 plan was not relevant to this application, and that the non-conforming lot on the year-old survey did present a buildable area. He suggested that emergency vehicle access in his experience was more of a right-of-way issue, and that other things such as mailboxes, vegetation, and fences could also impede emergency vehicle access in that area, so rezoning was not an applicable comparison. Mr. Keaton suggested that his calculation of rezoning this lot to R-15 density was closer to low density than medium density, at 2.75 dwelling units per acre. He also suggested that the entire context of the neighborhood within the CAMA Land Use Plan was medium density, except for these five adjacent lots, of which Mr. Sooy's lot was the largest at fifteen thousand square feet. Mr. Keaton then suggested that one unit per fifteen thousand square feet would never reach low density. He conceded that a duplex built on the lot would increase density. He explained that he did not know if there was potential for a conditional rezoning to be single-family.

Discussion, questions and answers continued between the Planning Board members, Mr. Sooy, Mr. Keaton and Planning Director Hill.

Chair Meyer asked Clerk Winzler to poll the Planning Board as to whether the application was or was not consistent with the comprehensive plan, the results as follows:

Roll call	Vote
Ms. Brown	No
Mr. Morse	Is Not
Chair Meyer	Is Not
Vice Chair Fontana	Is Not
Ms. Ward	Is Not

The unanimous consensus of the Planning Board is that the application is not consistent with the Comprehensive Plan.

Planning Director Hill asked the Planning Board if they would like to have a discussion or adoption of the statements justifying why it is not consistent.

Chair Meyer asked Clerk Winzler to poll the Planning Board as to whether the application was or was not reasonable, the results as follows:

Roll call	Vote
Ms. Ward	Is Not
Vice Chair Fontana	Is Not
Chair Meyer	Is Not
Mr. Morse	Is Not
Ms. Brown	Is Not

The unanimous consensus of the Planning Board is that the application is not reasonable.

There was discussion regarding the proper protocol for formulating the required statements and the motion. The Planning Board deliberated and discussed several reasons that the rezoning application was not in the public interest, including:

- The erosion rate.
- It is counterintuitive for the Town’s standards of hazard mitigation planning.
- Removing the reference to the 2007 application denial.
- Including the confirmed erosion rate by the 2007 and 2021 plats of survey.
- The restriction of emergency vehicles from accessing the property.

Ms. Brown proposed that the Board exclude the first sentence in the first paragraph and the last sentence in the second paragraph.

Vice Chair Fontana made a motion that the proposed rezoning is not reasonable in the public interest because it does not support the comprehensive plan policies as listed in number one by removing the first sentence in paragraph one and the last sentence in the second paragraph under one, and items two, three, and four, and then also adding rezoning would restrict access to the property for emergency vehicles. Mr. Morse seconded the motion.

Ms. Brown requested that the word “would” be changed.

Vice Chair Fontana revised the motion to the proposed rezoning is not reasonable in the public interest because it does not support the comprehensive plan policies as listed in number one by removing the first sentence in paragraph one and the last sentence in the second paragraph under one, and items two, three, and four, and then also adding rezoning may restrict access to the property for emergency vehicles. Ms. Ward seconded the motion. The motion passed unanimously, 5-0.

Promoting the development of properties that have been deemed unbuildable due to either state or local development regulations is inconsistent with:

P. 25 The Town, in an effort to protect the eco-friendly environment that the Town has established over the years, may aim to secure lots through either acquisition, grant-funded purchase, or donation. These lots may be secured as open space easements in perpetuity. Special attention will be given to acquire properties that have been deemed unbuildable due to either state or local development regulations; and

P. 52 The Town supports relocation of structures endangered by erosion, if the relocated structure will be in compliance with all applicable local, state, and federal policies and regulations including the Town’s zoning and subdivision ordinances. Relocation of structures should comply with density standards outlined within the future land use map section of this plan.

The application is inconsistent with Future Land Use Map Low Density requirement.

Allowable density is 2 dwelling units per acre or 1 du/.5 acres. The proposed density is 1 du or 2 du/.36 acres.

P. 55 The Town supports the land use densities that are specified on page 4-13 of this plan. Through enforcement of the zoning ordinance, these densities will minimize damage from natural hazards and support the hazard mitigation plan. The Future Land Use Map 11-B on p. 4-18 indicates the property is classified as Low Density.

Future Land Use Compatibility Matrix p. 4-15 R-20 is generally consistent with Low Density Residential; the proposed amendment to R-15 is generally consistent with both Low and Medium Density.

Ms. Ward made a motion to send our recommendation to not approve the proposed zoning amendment to the Board of Aldermen. Mr. Fontana seconded. The motion passed unanimously, 5-0.

ADJOURNMENT: The Planning Board Meeting adjourned at 8:33 p.m.



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Agenda	Consent
Item:	Agenda
Date:	09 04 2024

Zoning Board of Adjustment Committee Report
Hanna McCloud, Chair

No meeting held in July nor August.
 Mediation for Case AA24-000001 held on Tuesday, July 30 at 10 pm.
 Cases AA24-000001 and AA24-000002 to be scheduled pending Town Attorney availability.



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Alice Derian, ICMA-CM
Town Manager

Nancy Avery
Interim Town Clerk

Agenda	Consent
Item:	Agenda
Date:	08 07 2024

Zoning Board of Adjustment Committee Report
Hanna McCloud, Chair

No meeting held in July. Mediation for Case AA24-000001 is scheduled for Tuesday, July 30 at 10 pm.

North Topsail Beach Public Works Department

3315 Gray Street
 North Topsail Beach, NC 28460

STAFF REPORT

Background

Town Hall Staff have begun the application process for an NCDOT Encroachment Permit to install **Lighted Pedestrian Crosswalk** devices along NCDOT SR 1658 (aka “New River Inlet Road”) and Hwy 210 (aka “Island Drive”). The process entails the submittal of the application document together with any/all Plans, Specifications and Estimates (PS&Es) for the project. STANTEC Engineering are the Engineering Consultant selected by Town Staff to provide the required PS&Es for this installation.

Analysis

The table below lists the latest efforts for the existing pedestrian crosswalk located at 790 New River Inlet Road (aka SR 1658) known as the Villa Capriani Crosswalk.

Date(s)	Description of Action/Efforts	Result(s)
Friday, 7/26	Notified by NCDOT District Staff of the final preparations of the PS&Es for the subject location. Town Staff projects to have the permit application filed between Friday, 7/25 and Monday, 7/29.	~ NCDOT District Staff indicated the current backlog being 120 Encroachment Permit applications. ~ NCDOT Traffic Division Staff have formally requested that NCDOT District Staff expedite this application.
Monday, 7/29	Town Staff due date of the on-line submittal of an NCDOT Encroachment Permit.	~ Submittal to be confirmed by NCDOT District Staff via email. ~ NCDOT District Staff unable to provide an estimated time for this step.
7/29 – 8/02	TAPCO “Safewalk Lighted Pedestrian System” equipment received and stored at Public Works Facility 3315 Gray Street.	~ Approved Contractor, Terry Spell Mechanical notified of TAPCO Equipment being stored at NTB Public Works Facility.
8/05 – 8/09	No Action awaiting NCDOT notification.	~ NCDOT Permit Technician on vacation.
8/19 – 8/23	NCDOT requested signed permit and additional information.	~ Executed Permit and TAPCO System specifications uploaded to NCDOT Portal.
Friday, 8/23	Discussion with NCDOT.	~ NCDOT Permit Staff will review asap.



Upon NCDOT's issuance of the Encroachment Permit, the installation will be conducted between the Contractor (Terry Spell Mechanical Services) and NCDOT Construction and Traffic Services Divisions. Installation can take place immediately with the scheduling subject to only the Contractor's and NCDOT's Inspection availability.

RECOMMENDATION

Receive and File Update.

Email to: Alice Derian, Manager

From: Steve Smith, Chair, Topsail Island Shoreline Protection Commission

After a lengthy discussion at the Topsail Shoreline Protection Commission on Thursday, August 22, 2024, it was agreed that each Town and County should see if their Boards would consider requesting as a group a moratorium on new shellfish leases in Pender and Onslow water.

The reasons for this request:

1. The density has continued to increase, which has an impact on recreational fishing, the tourism impact on use of small vessels, and is impacting the beauty of a marsh area that did not have the plastic poles and other equipment marking shellfish areas.
2. With moratoriums to the south and north of our counties; we are seeing an increase movement of aquatic business activities moving into Pender and Onslow Counties
3. At this time there is no way to identify shellfish equipment after a major storm, etc. Who cleans up this dislodge equipment?
4. At what level of density impacts available food for oysters and other aquatic life. Is this being considered with both bottom and column leases increasing.
5. No consideration has been given to municipalities for their town limits and ordinances that govern business and development activities. This has an impact on Land Use Plans, enforcement, navigation in marsh areas, property values, noise impact on other species, and restricted public use of lease areas
6. The impact on property when you consider column leases and the equipment out of water for part of the day. This has an impact on tourism and reduces space being used by tourism for water activities.
7. Many of the lease requests are coming from businesses outside Pender & Onslow Counties due to moratoriums in their respective counties.
8. The State is in favor of shellfish leases and we are also in favor of shellfish farming; however, there should be limits on types, density, disease control considerations, and impact considerations on other businesses use of same water area.

Please let me know if your Board would consider a moratorium on shellfish leases. Mayor Batts did agree that Surf City would draft possible language for a moratorium.

Leases that are in place today would remain.

Thanks Steve Smith

MASTER AGREEMENT FOR ON-CALL ENGINEERING AND RELATED SERVICES

THIS Master Agreement ('Agreement'), made and entered into this ____ day of _____, 2024, by and between the Town of North Topsail Beach (hereinafter called the "TOWN") and _____, a professional engineering, geotechnical and/or surveying firm with a partner or principal registered in North Carolina as a licensed engineer for engineering services and/or a partner or principal registered in North Carolina as a licensed surveyor for surveying services, (hereinafter, the "FIRM").

WITNESSETH

WHEREAS, the TOWN is procuring professional "on-call" professional engineering and related services ("Services"); and

WHEREAS, TOWN published a Request for Letters of Interest and Statements Qualifications for "on-call" engineering and related services ("RFQ") on June 14, 2024 for such on-call professional services, and

WHEREAS, FIRM was one of several professional civil engineering, planning, geotechnical and/or surveying firms responding to the RFQ with a proposal dated July 8, 2024, and is willing to serve as the TOWN'S professional consultant to provide Services on an on-call basis for each project authorized under this Agreement.

NOW, THEREFORE, in the consideration of the mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

ARTICLE 1 SCOPE OF SERVICES

- 1.1 The recitals set forth hereinabove are incorporated herein by reference.
- 1.2 The term "Services" shall include the services to be provided by the FIRM as described in this Agreement, the "Basic Services" described in Exhibit A to this Agreement and all additional services described in any Task Order (as defined below). This Agreement is the Master Agreement pursuant to which FIRM shall render such Services to the TOWN. This Agreement will be supplemented by written "Task Orders" signed by the parties ("Task Order") for each project authorized under this Agreement. The process for executing Task Orders is set forth in Article 2.

- 1.3 By its execution of this Agreement, FIRM represents and agrees that it is qualified and fully capable to perform and provide the Services and other services required or necessary under this Agreement in a fully competent, professional and timely manner. FIRM also represents and warrants that, if it provides any services hereunder related to development located on State or US routes, it is familiar with North Carolina Department of Transportation (“NCDOT”) regulations, standards, policies and practices.

ARTICLE 2
COMMENCEMENT, COMPLETION AND COMPENSATION

- 2.1 Services shall be performed by FIRM only after receipt from TOWN of a Request for Proposal (“RFP”) for that particular project (“Project”) and upon the execution by both parties of a Task Order. Each RFP shall include a “scope of work” for that particular Project prepared by TOWN outlining the parameters to be included in the Services and such other materials and requirements as TOWN may deem necessary. Unless specifically excluded, all requirements of this Agreement are deemed to be incorporated into every RFP and any Task Order based on such RFP. Upon receipt of an RFP, FIRM shall prepare its proposal in the form of a Task Order for that Project. Each Task Order prepared by FIRM shall include a scope of work, fixed or hourly fee total compensation for Services, Project schedule including date by which Services shall be completed and all deliverables to be delivered. If FIRM proposes to use sub-consultants for a portion of its Services, Task Order shall also include information about such sub-consultant. The Task Orders for all Projects shall be considered integral parts of this Agreement and subject to the terms and conditions hereof. The scope of work for each Project shall be the Services as defined herein and as further supplemented by the terms of the Project’s Task Order.
- 2.2 FIRM may begin work on a Project upon written execution of a corresponding Task Order by TOWN. The time allowed for FIRM to complete its work for each Project shall be specified in the Task Order for that particular Project.
- 2.3 FIRM may perform portions of its work through other consultants (“Consultants”). FIRM must receive written consent from TOWN for use of any Consultant(s) prior to Consultant(s) performing any work. No changes in the FIRM’s Consultants indicated in the written consent from TOWN shall be permitted except with the prior written consent of the TOWN.
- 2.4 TOWN shall pay FIRM compensation as specified in this Agreement and corresponding Task Order(s). Payment shall be made as provided in Section 7.1. Unless FIRM expenses are specifically designated and described in this Agreement or corresponding Task Order separately as reimbursable expenses of FIRM, there shall be no reimbursement for any FIRM expenses.

ARTICLE 3

RESPONSIBILITIES OF THE FIRM

3.1 Standard of Care

3.1.1 FIRM shall exercise reasonable care and diligence in performing FIRM’s Services under this Agreement in accordance with generally accepted standards of engineering and surveying practice throughout the United States. FIRM shall also perform Services in accordance with any and all applicable laws, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction over each aspect of the Project (“Laws and Regulations”).

3.1.2 FIRM shall be responsible for all errors or omissions in the Services and other deliverables prepared by FIRM. It shall be the responsibility of FIRM throughout the period of performance under this Agreement to use reasonable professional care and judgment.

3.1.3 FIRM shall assure that the Services and all documents prepared by FIRM or FIRM’s subcontractors hereunder, are in accordance with all Laws and Regulations and that all necessary or appropriate applications for approvals are submitted to federal, state and local governments or agencies in a timely manner so as not to delay the design or construction activities of the Project.

3.1.4 FIRM shall correct, at no additional cost to the TOWN, any and all errors, omissions, discrepancies, ambiguities, mistakes or conflicts in the documents prepared by FIRM or FIRM’s Consultants.

3.1.5 In addition to any other damages that might be due to TOWN hereunder in connection with the breach of this Agreement by FIRM, FIRM shall reimburse TOWN, as described in Article 10 hereof, for costs, damages and expenses that are the result of errors, omissions or delays of FIRM or FIRM’s Consultants.

3.1.6 FIRM shall perform its Services in a timely manner in accordance with all schedules for the Project to include, but not be limited to, the schedule set forth in Exhibit B attached hereto and incorporated herein.

ARTICLE 4 **BASIC SERVICES**

4.1 The Basic Services are those services described in Exhibit A to this Agreement.

ARTICLE 5

ADDITIONAL SERVICES

- 5.1 No services in addition to those described in the Task Order shall be undertaken except through a written amendment to the Task Order. Compensation for such Additional Services shall be as set forth in such written amendment.

ARTICLE 6 **DURATION OF AGREEMENT**

- 6.1 This Master Agreement shall commence upon execution of both parties and shall have a term of three (3) years, with an option to the Town to extend two (2) one-year extensions. Particular Projects commenced hereunder shall commence and terminate as provided in Task Order(s). If one or more Projects are undertaken but not completed prior to the termination of this Master Agreement, then, and in that event, this Master Agreement shall continue until such time as all Projects undertaken hereunder are satisfactorily completed.

ARTICLE 7 **FIRM'S COMPENSATION**

- 7.1 Compensation for Basic Services.

7.1.1 Compensation for FIRM's Services for each specific Project shall be as set forth in the applicable Task Order. Compensation shall be set forth as a fixed fee or not to exceed total compensation basis, which shall include all expenses, unless stated otherwise in the Task Order.

7.1.2 Payment shall be made within thirty (30) days of receipt of invoice upon completion of each of the phases or tasks as outlined in the Task Order.

7.1.3 Invoices shall be in form and substance acceptable to the TOWN. In the event the TOWN finds any part of an invoice not to be acceptable, it shall identify to the FIRM the part or parts which are not acceptable and shall pay the part or parts of the invoice which are acceptable, if any. The TOWN shall have the right to deduct from payments to the FIRM any costs or damages incurred, or which the Town reasonably believes may be incurred, by the TOWN as a result of the FIRM's failure to perform on any portion of the Task Order.

- 7.2 Compensation for Additional Services.

7.2.1 In the event Additional Services are required (the "Additional Services"), such Additional Services shall be as set forth in a Task Order or in a written amendment and shall be paid as set forth in the Task Order or written amendment.

7.2.2 After TOWN's approval of the performance of an Additional Service, payments will be made by the TOWN within thirty (30) calendar days of receipt of an invoice that is in form and substance acceptable to the TOWN. In the event the TOWN finds any part of an invoice not to be acceptable, it shall identify to the FIRM the part or parts which are not acceptable and shall pay the part or parts of the invoice which are acceptable, if any. The TOWN shall have the right to deduct from payments to the FIRM any costs or damages incurred, or which the Town reasonably believes may be incurred, by the TOWN as a result of the FIRM's failure to perform any service with respect to the Project.

ARTICLE 8 **RESPONSIBILITIES OF THE TOWN**

- 8.1 With respect to each RFP and Project authorized by Task Order under this Agreement, TOWN shall:
- 8.1.1 When it requires FIRM's Services hereunder, provide an RFP to FIRM.
 - 8.1.2 Provide information to FIRM as to its requirements for Project to enable the FIRM to develop a detailed written Task Order for each requested RFP.
 - 8.1.3 Provide to the FIRM all readily available maps, reports, etc. that may be used in support of the preparation of the Task Order by the FIRM. FIRM shall be responsible for determining the applicability and reliability of all such information and documents.
 - 8.1.4 Provide prompt reviews of the FIRM's Preliminary Services and other work and will direct changes to reporting as may be deemed necessary by the TOWN.
 - 8.1.5 Designate in writing one or more persons to act as TOWN representative to coordinate the work of each Project with FIRM.

ARTICLE 9 **INSURANCE**

- 9.1 General Requirements
- 9.1.1 FIRM and FIRM's permitted Consultants shall purchase and maintain during the term of this Agreement insurance for protection from claims under workers' or workmen's compensation acts; Comprehensive General Liability Insurance covering claims arising out of or relating to bodily injury, including bodily injury, sickness, disease or death of any of FIRM's employees or FIRM's Consultants' employees or any other person and to real and personal property including loss of use resulting thereof; Comprehensive Automobile Liability Insurance, including hired and non-owned vehicles, if any, covering personal injury or death, and property damage; and Professional Liability Insurance, covering

personal injury, bodily injury and property damage and claims arising out of or related to the performance under this Agreement by the FIRM.

9.1.2 Insurance policies required hereunder shall include provisions or endorsements that:

- a) the insurer shall have no right of recovery or subrogation against the TOWN, its agents or agencies, it being the intention of the parties that the insurance policies shall protect the TOWN and be primary coverage for any and all losses covered by the policies;
- b) the clause “other insurance provisions” in a policy in which the TOWN, its agents or agencies is named as an insured, shall not apply to such insured parties;
- c) the insurance companies issuing the policy or policies shall have no recourse against the TOWN, its agents or agencies for the payment of any premiums or for assessments under any form of policy;
- d) any and all deductibles under the insurance policies shall be assumed by and be at the sole risk and expense of FIRM;
- e) coverage shall be deemed to be in connection with this Agreement and applicable Task Orders; and
- f) TOWN shall be given written notice of cancellation, non-renewal or reduction in coverage not less than thirty (30) days prior to cancellation, non-renewal or reduction in coverage.

9.1.3 The minimum insurance ratings for any company insuring FIRM shall be Best’s A. Should the ratings of any insurance carrier insuring FIRM fall below the minimum rating, the TOWN may, at its option, require FIRM to purchase insurance from a company whose rating meets the minimum standard.

9.2 Limits of Coverage

9.2.1 Minimum limits of insurance coverage shall be as follows:

INSURANCE DESCRIPTION/MINIMUM REQUIRED COVERAGE

Worker’s Compensation:

Limits for:

Coverage A - Statutory State of N.C.

Coverage B - Employers Liability

\$500,000 each accident and policy limit and disease each employee

Commercial General Liability: \$1,000,000 Each Occurrence, \$2,000,000 Aggregate

Automobile Liability: \$1,000,000

Umbrella: \$1,000,000

Professional Liability: \$1,000,000 Each Claim Made, \$1,000,000 Aggregate

9.2.2 FIRM shall cause TOWN to be named and endorsed as an additional insured for General Liability and Automobile Liability and Umbrella coverage and be provided with a certificate of insurance prior to the effective date of the contract or any renewal contract. The TOWN shall be provided with all renewal certificates within thirty (30) days of the expiration date of any and all policies listed on the certificate of insurance.

9.3 Proof of Coverage

9.3.1 Evidence of such insurance shall be furnished to the TOWN, together with evidence that each policy provides that the TOWN shall receive not less than thirty (30) days prior written notice of any cancellation, non-renewal or reduction of coverage of any of the policies. Upon notice of such cancellation, non-renewal or reduction, FIRM shall procure substitute insurance so as to assure the TOWN that the minimum limits of coverage are maintained continuously throughout the periods specified herein. A Certificate of Insurance indicating that all required insurance is in place shall be included as Exhibit B to this Agreement prior to execution of this Agreement.

ARTICLE 10 **DAMAGES AND REMEDIES**

10.1 Services, Reimbursement and Deductions

10.1.1 FIRM shall reimburse the TOWN for costs, damages and expenses, including all reasonable attorney's fees and expert's fees, incurred by the TOWN when such costs, damages and expenses are the result of any error, omission or delay of, or failure to perform as required by the Agreement by FIRM or FIRM's Consultants.

10.1.2 The TOWN is entitled to interest on all amounts due from FIRM that remain unpaid thirty (30) calendar days after the amount is deemed due, whether as a result of a resolution of a dispute or otherwise, at a rate of 1.5 % per month.

10.1.3 In addition to any other remedies available to the TOWN hereunder, the TOWN shall have the right to deduct from payments to FIRM any costs, damages and expenses, including reasonable attorney's fees, that have been or may be incurred by the TOWN as a result of FIRM's failure to perform as required by the Agreement.

10.2 Indemnities

10.2.1 General Indemnity. To the fullest extent permitted bylaw, FIRM shall indemnify and hold harmless the TOWN, its officers and employees, from and against all claims, costs, civil penalties, fines, losses, and damages (including but not limited to reasonable attorneys' and other professionals' fees and charges and all court or other dispute resolution costs), by whomsoever brought or alleged, arising out of, resulting from, or in connection with

- (a) any breach by FIRM of any term or condition of this Agreement or any applicable Task Order,
- (b) any breach or violation by FIRM of any applicable Law or Regulation, or
- (c) any other cause resulting from any act or failure to act by FIRM in connection with the services to be rendered by FIRM under this Agreement or any applicable Task Order. This indemnification shall survive the termination of this Agreement.

10.2.2 Intellectual Property Indemnity. To the fullest extent permitted bylaw, FIRM shall indemnify and hold harmless the Town, its officers and employees, from and against all claims, costs, civil penalties, fines, losses, and damages (including but not limited to all attorney' and other professionals' fees and charges and all court or arbitration or other dispute resolution costs), by whomsoever brought or alleged, arising out of or related to infringement of patent rights, copyrights, or other intellectual property rights, except with respect to designs, processes or products of a particular manufacturer expressly required by TOWN in writing ("Town required design"). If FIRM has reason to believe the use of a Town required design is an infringement of an intellectual property right, FIRM shall be responsible for such loss unless such information is given to the TOWN immediately upon becoming aware of such possible infringement. This indemnification shall survive termination of this Agreement.

10.3 Non-Exclusivity of TOWN's Remedies. The TOWN's selection of one or more remedies for breach of this Agreement shall not limit the TOWN's right to invoke any other remedy available to the TOWN under this Agreement or by law.

10.4 Remedies Not Waived. No delay, omission or forbearance to exercise any right, power or remedy accruing to the TOWN hereunder shall impair any such right, power or remedy or shall be construed to be a waiver of any breach hereof or default hereunder. Every such right, power or remedy may be exercised from time-to-time and as often as deemed expedient.

10.5 Waiver of Damages. Each party shall not be entitled to, and hereby waives any monetary claims for, or damages arising from or related to, lost profits, lost business opportunities, unabsorbed overhead or any consequential damages.

ARTICLE 11
AMENDMENTS TO THE AGREEMENT

- 11.1 Changes in Services. Changes to this Agreement or changes in any Task Order including entitlement to additional compensation or a change in duration of Task Order shall be made by a Written Amendment signed by TOWN. The FIRM shall proceed to perform the Services required by the Written Amendment only after receiving a fully executed Written Amendment from the TOWN.
- 11.2 TOWN Changes. The TOWN may, without invalidating this Agreement or any Task Order, make written changes in the Services as to any Project by preparing and executing a Written Amendment to the Task Order. Within three (3) days of receipt of such a Written Amendment, the FIRM shall notify the TOWN in writing of any change contained therein that the FIRM believes significantly increases or decreases the FIRM's Services and request an adjustment in compensation with respect thereto. If the Written Amendment significantly increases or decreases the FIRM's Services, the FIRM's compensation may be equitably adjusted as agreed to in writing by the TOWN.

ARTICLE 12
TERMINATION AND SUSPENSION

- 12.1 Termination for Convenience of the TOWN. This Agreement and any Task Order may be terminated without cause by the TOWN and for its convenience upon ten (10) days written notice to the FIRM.
- 12.2 Other Termination. After ten (10) days written notice to the other party of its material breach of this Agreement or any Task Order, this Agreement and/or any Task Order may be terminated by the noticing party provided that the other party has not taken all reasonable actions to remedy or otherwise cure the breach.
- 12.3 Compensation after Termination.

12.3.1 In the event of termination for the convenience of the TOWN, the FIRM shall be paid that portion of its fees and expenses that it has earned to the date of termination less any costs or expenses incurred or anticipated to be unearned by the TOWN due to errors or omissions of the FIRM. Upon receiving notice of termination, FIRM shall immediately and expeditiously terminate any ongoing Services and Additional Services it is to provide under any Task Order or amendment thereto and inform FIRM's Consultants of the termination of this Agreement and/or Task Order, so as to minimize the costs and expenses sustained prior to the effective date of the termination.

12.3.2 In the event of termination by reason of a material breach of the Agreement by the TOWN, FIRM shall be entitled to the same compensation as it would have received had the TOWN terminated the Agreement for convenience, and FIRM expressly agrees that

said compensation is fair and appropriate as liquidated damages for any and all costs and damages it might incur as a result of such termination.

12.3.3 In the event of termination by reason of a material breach of the Agreement by the FIRM, FIRM shall be paid that portion of its fees and expenses that it has earned to the date of termination, less any costs or expenses incurred or anticipated to be incurred by the TOWN due to errors or omissions of the FIRM or by reason of the FIRM's breach of this Agreement.

12.3.4 Should this Agreement be terminated, for whatever reason, FIRM shall, at the request of the TOWN, expend such additional effort as may be necessary, at its cost and expense, to provide to the TOWN professionally certified and sealed drawings, and such other information and materials as may have been accumulated by the FIRM in the performance of this Agreement or Written Amendment, whether completed or in process.

12.4 Survival. Termination of this Agreement, for whatever reason, shall not terminate FIRM's representations and warranties to TOWN hereunder, nor nullify any indemnity of TOWN by FIRM hereunder.

12.5 Suspension

12.5.1 The TOWN may order FIRM in writing to suspend, delay or interrupt all or any part of FIRM's Services on the Project for the convenience of TOWN.

12.5.2 In the event the FIRM believes that any suspension, delay or interruption of a Project ordered by TOWN may require an extension of the duration of Services or any Task Order or an increase in the level of staffing by FIRM, it shall so notify the TOWN. Such amendment or extension shall be effective only upon the written approval of the TOWN. In the event the duration of Services or any Task Order is extended or shortened or the level of staffing by the FIRM is increased or decreased, the Compensation for Services may be equitably adjusted in writing signed by both parties.

12.5.3 A suspension, delay or interruption of an individual Project shall not terminate this Agreement; provided, however, that if such suspension, delay or interruption causes a suspension of FIRM's Services for a period exceeding ninety (90) days, the Compensation for Services may be equitably adjusted in writing signed by both parties.

ARTICLE 13 **OWNERSHIP OF DOCUMENTS**

13.1 TOWN's Ownership of Documents. The TOWN shall be granted, at no additional cost, ownership of all documents, drawings, and electronic databases relating to the Project, including the ownership and use of all drawings, specifications, documents and materials relating to the Project prepared by or in the possession of FIRM. FIRM shall turn over to the TOWN in good unaltered condition, reproduces of all original drawings,

specifications, documents, electronic data bases and materials within seven (7) days after completion of Project or after termination, whether for the TOWN's convenience or otherwise. The FIRM may retain one (1) copy of the documents for its records.

- 13.2 Termination. In the event of termination, whether for the TOWN's convenience or otherwise, should the TOWN use such drawings or documents for completion of the Project, the TOWN shall do so at its own risk.
- 13.3 Other Projects. Said drawings, specifications, documents and materials relating to the Project prepared by or in the possession of the FIRM may be used by the TOWN on any other project without additional compensation to the FIRM. The use of the documents by the TOWN or by any person or entity for any purpose other than the Project as set forth in this Agreement shall be at the full risk of the TOWN or such person or entity.
- 13.4 Incorporation of Provision in all Contracts. The FIRM specifically agrees to incorporate the provisions of Article 13 in all contracts for the services of FIRM's Consultants.

ARTICLE 14 **ADDITIONAL PROVISIONS**

- 14.1 Confidentiality. FIRM shall use its best efforts not to disclose or permit the disclosure of any confidential information relating to the Project, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this Agreement.
- 14.2 Dissemination of Information. The TOWN takes efforts to assure that accurate information about the TOWN is disseminated such that neither the public trust nor the public's perception of TOWN impartiality is compromised. FIRM, mindful of those efforts, agrees that it shall not publicly disseminate any information concerning the Services without prior approval from TOWN. Any approval given by the TOWN may be given with certain stipulations, such as TOWN participation in the creation of the public product or TOWN review and the option to refuse ultimate release of the final product should it fail to meet the TOWN's standards and goals. Publicly disseminate means but is not limited to electronic, video, audio, photographic or hard copy materials serving as, in whole or part, advertising, sales promotion, professional papers or presentations, news releases, articles, or other media products, and/or FIRM's business collateral pieces. Notwithstanding the foregoing, the parties agree that FIRM may list TOWN as a reference in response to requests for proposal and may identify the TOWN as a customer in presentations to potential customers.
- 14.3 Limitation and Assignment. The TOWN and the FIRM each bind themselves, their successors, assigns and legal representatives to the terms of this Agreement. Neither the TOWN nor FIRM shall assign or transfer its interest in this Agreement without the written consent of the other.

- 14.4 Governing Law. This Agreement and the duties, responsibilities, obligations and rights of respective parties hereunder shall be governed by the laws of the State of North Carolina.
- 14.5 Dispute Resolution. Unless the TOWN instructs FIRM otherwise, FIRM shall carry on with the timely performance of the Services and any Additional Services to be provided by FIRM hereunder during any period of disputes or disagreements between the FIRM and the TOWN. No services shall be delayed or postponed pending the resolution of any dispute unless the TOWN directs otherwise in writing. Any and all suits or actions to enforce, interpret or seek damages with respect to any provision of, or the performance or non-performance of, this Agreement shall be brought in the General Court of Justice of North Carolina sitting in Brunswick County, North Carolina and it is agreed by the parties that no other court shall have jurisdiction or venue with respect to such suits or actions.
- 14.6 Extent of Agreement. This Agreement represents the entire and integrated agreement between the TOWN and the FIRM and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a signed Written Amendment.
- 14.7 Severability. If any provision of this Agreement is held as a matter of law to be unenforceable, the remainder of this Agreement shall be enforceable without such provision.
- 14.8 Resolving Discrepancies. Except as may be otherwise specifically stated in the Agreement, the provisions of the Agreement shall take precedence in resolving any conflict, error, ambiguity or discrepancy between the provisions of the Agreement and any other document describing the services to be provided by FIRM except as otherwise provided herein. If the provisions of any standard, specification, manual, code or instruction of any technical society, organization or association imposes a more stringent standard or obligation upon FIRM than in the Agreement, the standard, specification, manual, code or instruction of any technical society, organization or association shall take precedence in resolving any conflict, error, ambiguity or discrepancy between the provisions of the Agreement and the provisions of such standard, specification, manual, code or instruction.
- 14.9 Data, Designs, Drawings, Memoranda, Etc.: Protocol. FIRM shall submit to TOWN the deliverables, including reports, technical memoranda, testing protocol, designs, drawings, specifications, electronic databases and the like (collectively ‘Deliverables’) in electronic format in read-only MS-Windows compatible format (including PDF and HTML formats). All drawings shall be CAD generated and shall be provided on electronic media downloadable onto an AutoCAD based system. In order to meet US Justice Department standards for Internet accessibility, all Deliverables (draft and final) intended for presentation on the Town of North Topsail Beach’s Web site must be provided in a manner and format compatible, consistent, and in compliance with all TOWN technology standards, including but not limited to an HTML version of any PDF version and alternate text tags of no more than thirty-four (34) characters for all graphics contained in the HTML version. In the event that FIRM notices any errors in electronic data provided to the TOWN

in connection with this Agreement, FIRM shall immediately notify TOWN, and if FIRM provided such electronic data, FIRM shall immediately replace same with correct versions thereof. If there are any inconsistencies between electronic and hard copies of documentation provided under this Agreement, the electronic versions shall control.

- 14.10 Compliance with Laws and Regulations. Without limitation as to any other provision hereof regarding FIRM'S compliance with Laws and Regulations in the performance of its duties hereunder, FIRM shall ensure that it complies with all federal, state and local Laws, Ordinances and Regulations in carrying out all services described in this Agreement. Such compliance shall include ensuring that the performance of and product of FIRM'S services comply with federal, state, and local Laws, Ordinances and Regulations, including without limitation, compliance with the American with Disabilities Act of 1990, fair hiring and compensation legislation, immigration laws and regulations, and other Laws and Regulations applicable to FIRM'S provision of services hereunder and the resulting Work to be performed in connection with FIRM'S services. All completion and submission of forms and reports, posting of notices, and the like to comply with federal and state Laws and Regulations shall constitute required elements of FIRM'S provision of services hereunder.
- 14.11 Notice. Whenever any provision of this Agreement requires the giving of written notice, it will be deemed to have been validly given if delivered in person to the Town Manager or Town Clerk in the case of the TOWN or to an officer of the FIRM in the case of the FIRM, or if delivered at or sent by registered or certified mail, postage prepaid, to the TOWN's or FIRM'S address. The date of said notice shall be the date of such delivery or mailing.

The notice address for the TOWN shall be:

Town of North Topsail Beach
2008 Loggerhead Court
North Topsail Beach, North Carolina 28460

The notice address for the FIRM shall be:

[Provided by FIRM prior to executing contract.]

Nothing herein contained shall be deemed to restrict the transmission of routine communications between representatives of the FIRM and TOWN.

- 14.12 Gifts and Favors. FIRM shall become aware of and comply with laws related to gifts and favors, conflicts of interest and the like, including N.C.G.S. §14-234, N.C.G.S. §133-1, and N.C.G.S. §133-32.
- 14.13 Public Records. FIRM acknowledges that records in the custody of TOWN are public records and subject to public records requests. TOWN may provide copies of such records,

including copyrighted records, in response to public record requests. FIRM shall refer any public records requests made of it to the TOWN for a response to the requesting party.

14.14 Iran Divestment Act Certification. Contractor hereby certifies that Contractor, and all subcontractors, are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. §147-86.58. Contractor shall not utilize any subcontractor that is identified on the List.

14.15 List of Exhibits. The following Exhibits are incorporated herein and made a part of this Agreement by reference:

- Exhibit A – Basic Services
- Exhibit B – Insurance Certificate

IN WITNESS WHEREOF, said FIRM and TOWN, being duly authorized, have caused these presents to be signed in their names as of the day and year first above written, on the following pages.

TOWN OF NORTH TOPSAIL BEACH:

By: _____
Name: Alice Derian
Title: Town Manager

APPROVED AS TO FORM:

Brian Edes, Town Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Municipal Finance Officer

FIRM:

By: _____
Name: _____
Title: _____

NOTE: If the FIRM is a corporation or LLC, the legal name of the corporation or LLC shall be set forth above, together with the signature of the officer, member or manager authorized to sign contracts on behalf of the corporation or LLC. If the signature is by an agent other than an authorized officer, member or manager of the corporation or LLC, a resolution must be attached hereto authorizing execution by the individual named above. The signature of the FIRM shall also be acknowledged before a Notary Public.

EXHIBIT A BASIC SERVICES

Basic Services related to Engineering and related services shall include, but not necessarily be limited to, the following:

- Preliminary Engineering Studies and reports
- Grant writing, applications, and administration
- Design, including field surveys, plan and specification preparation
- Permitting (NCDEQ, NCDOT, USACE, FEMA, etc.)
- Construction Services including bidding, contract administration and observation
- Asset and records management, (GIS, web hosting, physical assets and infrastructure, etc.)
- Environmental engineering
- Land surveying
- Transportation
- Land development and planning
- Community planning
- Ordinance review and revision
- Water resources planning
- ADA Transitioning
- Pavement condition surveys
- Parks Planning
- Other services in support of the above and overall local government administration and operations

EXHIBIT B
INSURANCE CERTIFICATES

Provided by FIRM prior to executing contract.



**BOARD OF ALDERMEN
MEMORANDUM**

TO: MAYOR MCDERMON AND ALDERMEN

FROM: Jessica Helms, Finance Officer

SUBJECT: Monthly Financial Report

DATE: May 23, 2024

The following events occurred to date during May 2024 in the Finance Department:

- During the month of April, the Town collected \$115,646.91 in interest within the North Carolina Capital Management Trust account.
- A Budget to Actual report is contained in this month's packet as well as a graph for the fiscal year. Two separate Budget to Actual reports are provided for Fund 31, the Capital Project Fund for the beach renourishment project and our newest fund, Fund 50, a Capital Project Fund for the Fire Station 2 project.
- We received \$52,084.83 in paid parking revenues for the month of April. For comparison, in April of 2023 we collected \$60,947.25.
- For property taxes this month, we have received \$11,981.03 from Onslow County.
- April's Motor Vehicle taxes are pending deposit in the amount of \$7571.78.
- This month, we have processed approximately \$1,670,073.26 in accounts payable. Please beware there is 1 more check run for the month of May. This includes two payments to CM Mitchell totaling \$1,144,976.39.

- In May, we collected \$118,221.91 for Occupancy Taxes from short-term rentals during the month of April. A detailed report is attached. For revenue comparison, during the same period last year we collected \$126,115.
- Lastly, we received \$311,773.00 for Sales and Use Tax, for collections during March. Last year, for revenue comparison, we collected \$222,031.71 for the same period.

If anyone has any questions, concerns, or needs additional information, please do not hesitate to ask!

Respectfully submitted,

Jessica Helms

Jessica Helms
Finance Officer

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Page 1 Of 12

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
10-301-00 AD VALOREM TAX - Current Year	3,982,875	0.00	0.00	34,597.81	4,171,878.61	189,003.61	105%	
10-301-01 AD VALOREM TAX - Prior Years	50,000	0.00	0.00	2,968.52	42,252.51	(7,747.49)	85%	
10-301-02 AD VALOREM TAX - MOTV	70,000	0.00	0.00	8,161.17	73,611.30	3,611.30	105%	
10-317-00 AD VALOREM TAX Penalties	3,000	0.00	0.00	97.53	1,741.37	(1,258.63)	58%	
10-329-00 INTEREST	100,000	0.00	0.00	89,322.62	792,444.47	692,444.47	792%	
10-335-00 MISCELLANEOUS	5,100	0.00	0.00	256.25	12,448.64	7,348.64	244%	
10-336-06 TOWN DONATIONS	1,020	0.00	0.00	0.00	1,020.00	0.00	100%	
10-336-07 SALE OF TOWN MERCHANDISE	5,000	0.00	0.00	1,263.99	10,651.91	5,651.91	213%	
10-337-00 UTILITIES FRANCHISE TAX	330,000	0.00	0.00	0.00	319,359.29	(10,640.71)	97%	
10-341-00 BEER & WINE TAX	3,400	0.00	0.00	0.00	0.00	(3,400.00)		
10-343-00 POWELL BILL ALLOCATIONS	30,000	0.00	0.00	0.00	38,023.99	8,023.99	127%	
10-345-00 LOCAL OPTION SALES TAX	1,957,725	0.00	0.00	466,844.40	2,851,947.77	894,222.77	146%	
10-345-01 SALES & USE TAX RETURN	0	0.00	0.00	126.62	758.93	758.93		
10-347-02 SOLID WASTE DISP TAX	750	0.00	0.00	200.77	884.14	134.14	118%	
10-350-00 RECREATION -RENTAL FEES	2,000	0.00	0.00	100.00	2,218.00	218.00	111%	
10-350-01 PAID PARKING REVENUE	112,125	0.00	0.00	24,794.37	137,926.13	25,801.13	123%	
10-351-01 OFFICER CITATIONS, COURT & FINGERPRINTS	2,500	0.00	0.00	533.50	1,593.55	(906.45)	64%	
10-351-03 BODY ARMOR REIMBURSMENT	0	0.00	0.00	0.00	1,630.33	1,630.33		
10-352-01 FIRE INSPECTIONS & VIOLATION FEES	500	0.00	0.00	0.00	0.00	(500.00)		
10-352-02 CODE ENFORCEMENT FINES	2,000	0.00	0.00	950.00	5,075.00	3,075.00	254%	
10-352-03 PLANNING DEPT. FEES	6,000	0.00	0.00	0.00	0.00	(6,000.00)		
10-355-00 BUILDING PERMITS	85,000	0.00	0.00	5,200.00	96,906.85	11,906.85	114%	
10-355-01 MECHANICAL PERMITS	15,000	0.00	0.00	1,680.00	7,520.00	(7,480.00)	50%	
10-355-02 ELECTRICAL PERMITS	18,000	0.00	0.00	2,870.00	15,410.00	(2,590.00)	86%	
10-355-03 PLUMBING PERMITS	2,500	0.00	0.00	350.00	2,660.00	160.00	106%	
10-355-04 INSULATION PERMITS	500	0.00	0.00	0.00	70.00	(430.00)	14%	

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
10-355-05 HOMEOWNERS RECOVERY FEE	300	0.00	0.00	(207.00)	91.00	(209.00)	30%	
10-355-06 TECHNOLOGY FEE	7,500	0.00	0.00	630.75	6,684.72	(815.28)	89%	
10-355-07 REINSPECTION FEE/FINES	3,000	0.00	0.00	800.00	2,725.00	(275.00)	91%	
10-355-09 CCR FEES	0	0.00	0.00	250.00	1,375.00	1,375.00		
10-357-08 PLANNING & ZONING FEES	20,000	0.00	0.00	4,475.00	39,525.00	19,525.00	198%	
10-359-00 REFUSE COLLECTION FEES	514,524	0.00	0.00	87,660.66	478,649.39	(35,874.97)	93%	
10-359-50 VACANT LOT SWF	10,000	0.00	0.00	8,875.00	9,625.00	(375.00)	96%	
10-359-51 LOST CART REPLACEMENT	2,000	0.00	0.00	0.00	800.00	(1,200.00)	40%	
10-359-52 ADD'L CART RECYCLING	2,500	0.00	0.00	80.00	560.00	(1,940.00)	22%	
10-367-01 SALES TAX REFUNDS	20,000	0.00	0.00	0.00	84,845.82	64,845.82	424%	
10-368-01 GRASS MOWING REIMB	6,993	0.00	0.00	0.00	6,993.36	0.36	100%	
10-382-00 SALE OF LESO ASSETS	4,075	0.00	0.00	0.00	4,075.00	0.00	100%	
10-383-00 SALE OF FIXED ASSETS	20,000	0.00	0.00	36,500.00	46,090.00	26,090.00	230%	
10-383-01 HURRICANE REIMBURSEMENT	0	0.00	0.00	0.00	586.68	586.68		
10-399-02 T/I OTHER FUNDS	200,383	0.00	0.00	0.00	0.00	(200,383.42)		
Revenues Totals:	7,596,271	0.00	0.00	779,381.96	9,270,658.76	1,674,387.98	122%	
Expenses								
10-410-02 SALARIES	36,000	0.00	0.00	6,000.00	33,000.00	3,000.00	92%	
10-410-05 FICA (7.65%)	2,754	0.00	0.00	459.00	2,524.50	229.50	92%	
10-410-14 TRAVEL & TRAINING	2,000	0.00	0.00	0.00	810.33	1,189.67	41%	
10-410-33 DEPARTMENTAL SUPPLIES	1,500	0.00	0.00	0.00	94.13	1,405.87	6%	
10-410-42 CHARTER CODES SERVICE	0	0.00	0.00	2,142.48	3,671.14	(3,671.14)		
10-410-43 AUDITOR FEES	15,500	0.00	0.00	0.00	13,350.00	2,150.00	86%	
10-410-45 TAX COLLECTION FEES	68,000	0.00	0.00	9,022.37	89,218.25	(21,218.25)	131%	
10-410-47 PROFESSIONAL SERVICES	125,000	0.00	0.00	4,096.48	61,235.92	63,764.08	49%	
10-410-50 DONATIONS OTHER AGENCIES	6,000	0.00	0.00	2,272.84	2,272.84	3,727.16	38%	
10-410-53 DUES & SUBSCRIPTIONS	2,750	0.00	0.00	0.00	2,035.00	715.00	74%	
10-410-57 MISCELLANEOUS	500	0.00	0.00	0.00	99.61	400.39	20%	
10-410-58 TAX REFUNDS	2,000	0.00	0.00	652.42	855.06	1,144.94	43%	

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
10-410-95 BOARD STIPEND	3,600	0.00	0.00	0.00	2,700.00	900.00	75%	
GOVERNING BODY Totals:	265,604	0.00	0.00	24,645.59	211,866.78	53,737.22	80%	
10-420-02 SALARIES	504,586	0.00	0.00	61,371.99	336,358.20	168,228.26	67%	
10-420-05 FICA (7.65%)	37,095	0.00	0.00	4,681.79	25,661.47	11,433.38	69%	
10-420-06 GROUP INSURANCE	60,859	0.00	0.00	6,377.15	32,825.45	28,033.55	54%	
10-420-07 ORBIT RETIREMENT (12.23%)	62,843	0.00	0.00	7,953.80	43,591.95	19,251.09	69%	
10-420-08 401K (3%)	14,547	0.00	0.00	1,841.15	9,327.04	5,219.96	64%	
10-420-09 TOWN INSURANCE HRA	46,500	0.00	0.00	5,722.79	48,080.64	(1,580.64)	103%	
10-420-10 EMPLOYEE TRAINING	6,000	0.00	0.00	335.00	335.00	5,665.00	6%	
10-420-11 POSTAGE	2,500	0.00	0.00	(843.85)	1,190.00	1,310.00	48%	
10-420-12 MANAGER EXPENSE ACCT	1,000	0.00	0.00	0.00	0.00	1,000.00		
10-420-13 TUITION REIMBURSEMENT	5,000	0.00	0.00	500.00	500.00	4,500.00	10%	
10-420-15 BANK CHARGES	2,000	0.00	0.00	(35.00)	539.24	1,460.76	27%	
10-420-16 M & R EQUIPMENT	500	0.00	0.00	0.00	0.00	500.00		
10-420-17 M & R VEHICLE	1,500	0.00	0.00	0.00	177.20	1,322.80	12%	
10-420-18 CONSUMABLES	5,000	0.00	0.00	(685.52)	2,186.04	2,813.96	44%	
10-420-26 ADVERTISING	1,500	0.00	0.00	0.00	1,045.00	455.00	70%	
10-420-31 GAS, OIL & TIRES	2,200	0.00	0.00	66.72	1,223.09	976.91	56%	
10-420-33 DEPARTMENT SUPPLIES	6,000	0.00	0.00	(606.75)	5,302.60	697.40	88%	
10-420-34 TOWN APPAREL & MERCH EXPENSE	7,000	0.00	0.00	3,239.08	9,324.75	(2,324.75)	133%	
10-420-45 CONTRACTED SERVICES	54,000	0.00	0.00	11,365.09	64,162.26	(10,162.26)	119%	
10-420-53 DUES & SUBSCRIPTIONS	9,600	0.00	0.00	27.36	8,910.28	689.72	93%	
10-420-57 MISCELLANEOUS	500	0.00	0.00	50.00	100.83	399.17	20%	
10-420-58 EMPLOYEE ENGAGEMENT	10,000	0.00	0.00	0.00	127.56	9,872.44	1%	
10-420-74 CAPITAL OUTLAY	10,000	0.00	0.00	0.00	21,228.82	(11,228.82)	212%	
10-420-76 EQUIPMENT LEASE PAYMENTS	12,000	0.00	0.00	2,675.99	8,950.09	3,049.91	75%	
ADMINISTRATION Totals:	862,730	0.00	0.00	104,036.79	621,147.51	241,582.84	72%	
10-430-57 ELECTION EXPENSES	5,000	0.00	0.00	4,486.12	4,486.12	513.88	90%	

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

ELECTIONS Totals:	5,000	0.00	0.00	4,486.12	4,486.12	513.88	90%
10-480-02 SALARIES	76,000	0.00	0.00	11,583.92	66,757.54	9,242.46	88%
10-480-05 FICA (7.65%)	5,814	0.00	0.00	883.56	5,091.95	722.05	88%
10-480-06 GROUP INSURANCE	9,000	0.00	0.00	1,516.70	8,292.20	707.80	92%
10-480-07 ORBIT RETIREMENT (12.96%)	9,850	0.00	0.00	1,501.28	8,651.80	1,197.80	88%
10-480-08 401K (3%)	2,280	0.00	0.00	347.52	1,998.24	281.76	88%
10-480-10 EMPLOYEE TRAINING	2,500	0.00	0.00	(250.00)	572.69	1,927.31	23%
10-480-16 M & R EQUIPMENT	6,000	0.00	0.00	722.65	3,740.30	2,259.70	62%
10-480-33 DEPARTMENT SUPPLIES	1,000	0.00	0.00	(101.96)	714.06	285.94	71%
10-480-53 DUES & SUBSCRIPTIONS	44,165	0.00	0.00	0.00	26,182.09	17,983.31	59%
10-480-57 MISCELLANEOUS	500	0.00	0.00	0.00	352.00	148.00	70%
10-480-76 EQUIPMENT LEASE PAYMENTS (Computers)	17,000	0.00	0.00	0.00	0.00	17,000.00	
IT DEPARTMENT Totals:	174,109	0.00	0.00	16,203.67	122,352.87	51,756.13	70%
10-490-02 SALARIES	161,000	0.00	0.00	15,020.32	90,229.69	70,770.31	56%
10-490-03 PART-TIME SALARIES	0	0.00	0.00	0.00	489.00	(489.00)	
10-490-05 FICA (7.65%)	12,317	0.00	0.00	1,149.04	6,929.15	5,387.35	56%
10-490-06 GROUP INSURANCE	18,000	0.00	0.00	1,528.12	8,362.49	9,637.51	46%
10-490-07 ORBIT RETIREMENT (12.23%)	23,717	0.00	0.00	1,946.64	11,675.56	12,041.24	49%
10-490-08 401K (3%)	5,490	0.00	0.00	450.60	2,686.10	2,803.90	49%
10-490-10 EMPLOYEE TRAINING	3,000	0.00	0.00	325.00	1,554.00	1,446.00	52%
10-490-16 M & R EQUIPMENT	500	0.00	0.00	0.00	0.00	500.00	
10-490-17 M & R VEHICLES	1,000	0.00	0.00	0.00	275.00	725.00	28%
10-490-31 GAS, OIL, & TIRES	2,200	0.00	0.00	0.00	106.20	2,093.80	5%
10-490-45 CONTRACTED SERVICES	6,000	0.00	0.00	0.00	6,000.00	0.00	100%
10-490-53 DUES & SUBSCRIPTIONS	1,650	0.00	0.00	948.00	1,387.00	263.00	84%
10-490-57 MISCELLANEOUS	250	0.00	0.00	49.98	149.98	100.02	60%
10-490-58 CRS FLOOD ACTIVITY	1,400	0.00	0.00	0.00	0.00	1,400.00	
PLANNING/ZONING/CAMA Totals:	236,523	0.00	0.00	21,417.70	129,844.17	106,679.13	55%
10-491-02 SALARIES	143,000	0.00	0.00	22,207.76	132,659.08	10,340.92	93%
10-491-05 FICA (7.65%)	10,940	0.00	0.00	1,674.84	10,078.31	861.19	92%

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
10-491-06 GROUP INSURANCE	18,000	0.00	0.00	3,028.58	16,600.51	1,399.49	92%	
10-491-07 ORBIT RETIREMENT (12.23%)	18,533	0.00	0.00	2,878.12	17,318.09	1,214.71	93%	
10-491-08 401K (3%)	4,290	0.00	0.00	666.24	3,993.86	296.14	93%	
10-491-10 EMPLOYEE TRAINING	4,500	0.00	0.00	0.00	1,779.53	2,720.47	40%	
10-491-17 M & R VEHICLES	1,200	0.00	0.00	0.00	0.00	1,200.00		
10-491-31 GAS, OIL & TIRES	3,300	0.00	0.00	159.31	1,899.64	1,400.36	58%	
10-491-33 DEPARTMENTAL SUPPLIES	0	0.00	0.00	0.00	(481.65)	481.65		
10-491-45 CONTRACTED SERVICES	10,000	0.00	0.00	1,064.00	10,427.00	(427.00)	104%	
10-491-53 DUES & SUBSCRIPTIONS	1,555	0.00	0.00	200.00	385.00	1,170.00	25%	
10-491-54 DEMOLITION	30,000	0.00	0.00	0.00	0.00	30,000.00		
10-491-57 MISCELLANEOUS	500	0.00	0.00	0.00	59.98	440.02	12%	
INSPECTIONS Totals:	245,817	0.00	0.00	31,878.85	194,719.35	51,097.95	79%	
10-500-11 PHONES	30,000	0.00	0.00	5,514.14	28,619.27	1,380.73	95%	
10-500-13 UTILITIES	65,300	0.00	0.00	4,847.24	41,543.95	23,756.05	64%	
10-500-15 M & R BUILDINGS/GROUNDS	65,000	25,000.00	0.00	4,943.13	35,319.29	4,680.71	93%	
10-500-17 LANDSCAPING EXPENSE	9,000	0.00	0.00	292.45	292.45	8,707.55	3%	
10-500-33 BUILDING SUPPLIES	6,500	950.00	0.00	87.13	1,887.25	3,662.75	44%	
10-500-35 FURNITURE	15,000	0.00	0.00	(55.99)	1,748.46	13,251.54	12%	
10-500-43 CLEANING SERVICES	15,000	0.00	0.00	2,000.00	11,750.00	3,250.00	78%	
10-500-45 PEST CONTROL	2,000	0.00	0.00	0.00	1,758.00	242.00	88%	
10-500-57 TOWN SIGN M & R	5,500	0.00	0.00	0.00	0.00	5,500.00		
10-500-58 WEB EOC SERVICE	1,500	0.00	0.00	0.00	1,125.00	375.00	75%	
10-500-74 CAPITAL OUTLAY	266,367	82,820.95	0.00	105,512.40	184,103.93	(558.35)	100%	
10-500-76 LEASE PAYMENTS	24,000	0.00	0.00	0.00	24,000.00	0.00	100%	
PUBLIC BLDGS Totals:	505,167	108,770.95	0.00	123,140.50	332,147.60	64,247.98	87%	
10-501-09 WORKER'S COMPENSATION	57,750	0.00	0.00	0.00	42,190.63	15,559.37	73%	
10-501-13 PROPERTY LIABILITY & BONDS	135,450	0.00	0.00	2,889.00	128,091.75	7,358.25	95%	
10-501-17 VFIS INSURANCE	23,625	0.00	0.00	0.00	22,453.00	1,172.00	95%	
10-501-53 CYBER INSURANCE	15,000	0.00	0.00	0.00	13,626.77	1,373.23	91%	

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
10-501-54 FLOOD INSURANCE	45,000	0.00	0.00	0.00	3,419.00	41,581.00	8%	
INSURANCE Totals:	276,825	0.00	0.00	2,889.00	209,781.15	67,043.85	76%	
10-509-02 PSA SALARY	15,905	0.00	0.00	2,446.68	14,680.08	1,224.92	92%	
10-509-05 FICA (7.65%)	1,220	0.00	0.00	187.16	1,122.96	97.04	92%	
PSA - RETIRED POLICE OFFICERS Totals:	17,125	0.00	0.00	2,633.84	15,803.04	1,321.96	92%	
10-510-02 SALARIES	776,000	0.00	0.00	115,224.22	658,118.27	117,881.73	85%	
10-510-03 PART-TIME SALARIES	6,900	0.00	0.00	152.00	6,055.68	844.32	88%	
10-510-04 OVERTIME	35,000	0.00	0.00	2,568.41	22,814.38	12,185.62	65%	
10-510-05 FICA (7.65%)	62,569	0.00	0.00	8,975.61	52,571.76	9,997.59	84%	
10-510-06 GROUP INSURANCE	117,000	0.00	0.00	12,897.15	81,007.09	35,992.91	69%	
10-510-07 ORBIT RETIREMENT (13.04%)	108,600	0.00	0.00	16,468.78	95,382.54	13,217.46	88%	
10-510-08 401K (5%)	38,000	0.00	0.00	5,761.43	32,451.85	5,548.15	85%	
10-510-09 BEACH PATROL EXPENSE	15,000	0.00	0.00	874.43	5,771.56	9,228.44	38%	
10-510-10 EMPLOYEE TRAINING	10,100	2,548.74	0.00	337.60	2,462.82	5,088.44	50%	
10-510-16 M & R EQUIPMENT	3,500	731.43	0.00	96.41	2,212.40	556.17	84%	
10-510-17 M & R VEHICLES	12,000	0.00	0.00	1,248.36	10,762.22	1,237.78	90%	
10-510-31 GAS,OIL & TIRES	58,500	0.00	0.00	3,566.85	40,397.55	18,102.45	69%	
10-510-32 OFFICE SUPPLIES	1,000	0.00	0.00	(129.71)	299.58	700.42	30%	
10-510-33 DEPARTMENTAL SUPPLIES	5,050	0.00	0.00	251.27	1,855.22	3,194.78	37%	
10-510-36 UNIFORMS	12,000	0.00	0.00	723.58	7,876.25	4,123.75	66%	
10-510-37 BALLISTIC VEST GRANT EXPENSE	4,570	0.00	0.00	0.00	0.00	4,570.00		
10-510-47 PROFESSIONAL SERVICES	4,160	0.00	0.00	123.00	2,860.20	1,299.80	69%	
10-510-53 DUES & SUBSCRIPTIONS	23,421	0.00	0.00	725.00	14,471.52	8,949.48	62%	
10-510-57 K-9 EXPENSES	3,000	0.00	0.00	93.98	159.97	2,840.03	5%	
10-510-60 LESO PROGRAM	4,075	0.00	0.00	2,119.90	2,119.90	1,955.10	52%	
10-510-73 NON-CAPITAL OUTLAY	29,500	0.00	0.00	(2,446.76)	20,391.22	9,108.78	69%	
10-510-74 CAPITAL OUTLAY	59,100	0.00	0.00	0.00	98,706.07	(39,606.07)	167%	

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
10-510-76 TAXES & TITLES	4,000	0.00	0.00	(1,726.59)	1,414.37	2,585.63	35%	
POLICE Totals:	1,393,045	3,280.17	0.00	167,904.92	1,160,162.42	229,602.76	84%	
10-545-02 SALARIES	227,500	0.00	0.00	35,951.22	195,417.64	32,082.36	86%	
10-545-04 OVERTIME	6,000	0.00	0.00	617.76	5,620.06	379.94	94%	
10-545-05 FICA (7.65%)	17,863	0.00	0.00	2,760.99	15,264.38	2,598.37	85%	
10-545-06 GROUP INSURANCE	44,500	0.00	0.00	5,393.46	31,818.69	12,681.31	72%	
10-545-07 ORBIT RETIREMENT (12.23%)	30,262	0.00	0.00	4,739.33	26,054.37	4,207.23	86%	
10-545-08 401K (3%)	7,005	0.00	0.00	921.18	5,773.91	1,231.09	82%	
10-545-14 EMPLOYEE TRAINING	2,500	0.00	0.00	0.00	0.00	2,500.00		
10-545-16 M & R EQUIPMENT	10,000	0.00	0.00	0.00	2,839.50	7,160.50	28%	
10-545-17 M & R VEHICLES	15,000	0.00	0.00	15.00	6,448.59	8,551.41	43%	
10-545-31 GAS, OIL & TIRES	22,000	41.50	0.00	2,440.55	11,414.65	10,543.85	52%	
10-545-32 OFFICE SUPPLIES	500	0.00	0.00	116.94	231.80	268.20	46%	
10-545-33 DEPARTMENTAL SUPPLIES & EQUIP	7,500	250.00	0.00	500.00	7,248.82	1.18	100%	
10-545-34 MOSQUITO CONTROL EXPENSE	1,000	0.00	0.00	0.00	0.00	1,000.00		
10-545-36 UNIFORMS	3,000	0.00	0.00	401.29	2,576.12	423.88	86%	
10-545-37 RENTAL EQUIPMENT	6,000	0.00	0.00	2,926.26	7,212.56	(1,212.56)	120%	
10-545-53 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	9,000.00	(9,000.00)		
10-545-57 MISCELLANEOUS	100	0.00	0.00	0.00	20.44	79.56	20%	
10-545-73 NON-CAPITAL OUTLAY	9,000	0.00	0.00	0.00	500.00	8,500.00	6%	
10-545-74 CAPITAL OUTLAY	159,330	500.00	0.00	0.00	6,902.30	151,927.70	5%	
10-545-76 TAXES & TITLES	12,000	0.00	0.00	0.00	0.00	12,000.00		
PUBLIC WORKS Totals:	581,059	791.50	0.00	56,783.98	334,343.83	245,924.02	58%	
10-560-13 STREET LIGHT EXPENSE	30,000	0.00	0.00	3,796.77	20,706.67	9,293.33	69%	
10-560-15 M & R PUBLIC PARKING	25,000	(1,847.64)	0.00	11,350.00	11,389.67	15,457.97	38%	
10-560-33 DEPARTMENTAL SUPPLIES	4,000	137.88	0.00	893.41	4,452.53	(590.41)	115%	
10-560-43 TOWN ENTRANCE SIGNS	10,000	0.00	0.00	0.00	192.45	9,807.55	2%	
10-560-72 STORMWATER	20,000	0.00	0.00	0.00	315.02	19,684.98	2%	

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Page 8 Of 12

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
10-560-73 STREET PAVING & REPAIR	40,000	8,057.10	0.00	0.00	12,499.11	19,443.79	51%	
STREETS Totals:	129,000	6,347.34	0.00	16,040.18	49,555.45	73,097.21	43%	
10-580-45 SANITATION CONTRACTS	413,969	0.00	0.00	33,774.10	344,634.53	69,334.83	83%	
10-580-46 TIPPING FEES	70,555	0.00	0.00	5,355.72	62,116.89	8,438.11	88%	
10-580-47 RECYCLING	30,000	0.00	0.00	1,200.00	1,200.00	28,800.00	4%	
SANITATION Totals:	514,524	0.00	0.00	40,329.82	407,951.42	106,572.94	79%	
10-620-12 SNOWFLAKES	12,000	0.00	0.00	0.00	0.00	12,000.00		
10-620-14 PARK WELL	1,500	0.00	0.00	0.00	0.00	1,500.00		
10-620-15 PARK MAINTENANCE	20,000	14,753.40	0.00	566.87	1,658.18	3,588.42	82%	
10-620-17 PARK LANDSCAPING	15,000	0.00	0.00	115.00	4,815.00	10,185.00	32%	
10-620-18 M & R BIKE PATH	1,500	0.00	0.00	0.00	0.00	1,500.00		
10-620-19 M & R DOCK/BOARDWALK	90,000	0.00	0.00	0.00	0.00	90,000.00		
10-620-27 SPECIAL EVENTS	11,020	0.00	0.00	(825.00)	9,615.54	1,404.46	87%	
10-620-33 PARK SUPPLIES	7,200	2,178.00	0.00	3,812.00	4,982.11	39.89	99%	
RECREATION Totals:	158,220	16,931.40	0.00	3,668.87	21,070.83	120,217.77	24%	
10-690-02 SALARIES	896,500	0.00	0.00	128,739.54	758,885.29	137,614.71	85%	
10-690-03 PART-TIME SALARIES	27,192	0.00	0.00	1,620.00	6,900.00	20,292.00	25%	
10-690-04 OVERTIME	40,000	0.00	0.00	6,574.85	53,853.09	(13,853.09)	135%	
10-690-05 FICA (7.65%)	78,392	0.00	0.00	10,423.78	62,063.12	16,328.38	79%	
10-690-06 GROUP INSURANCE	151,000	0.00	0.00	21,114.51	107,047.40	43,952.60	71%	
10-690-07 ORBIT RETIREMENT (12.23%)	121,694	0.00	0.00	17,536.77	105,330.94	16,363.46	87%	
10-690-08 401K (3%)	28,170	0.00	0.00	4,059.41	24,172.28	3,997.72	86%	
10-690-10 EMPLOYEE TRAINING	5,500	0.00	0.00	33.99	4,542.85	957.15	83%	
10-690-16 M & R EQUIPMENT	22,000	0.00	0.00	300.00	5,652.85	16,347.15	26%	
10-690-17 M & R VEHICLES	19,000	0.00	0.00	0.00	7,860.27	11,139.73	41%	
10-690-31 GAS, OIL & TIRES	22,000	287.66	0.00	4,448.00	20,527.20	1,185.14	95%	
10-690-32 OFFICE SUPPLIES	2,000	0.00	0.00	0.00	0.00	2,000.00		
10-690-33 DEPARTMENTAL SUPPLIES	46,000	0.00	0.00	1,234.84	31,264.17	14,735.83	68%	
10-690-34 FIRE FIGHTER PHYSICALS	4,500	0.00	0.00	0.00	0.00	4,500.00		

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Page 9 Of 12

Period Ending 6/30/2024

10 GENERAL FUND									
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent		
10-690-36 UNIFORMS	8,500	0.00	0.00	1,553.86	6,027.24	2,472.76	71%		
10-690-47 PROFESSIONAL SERVICES	4,000	0.00	0.00	375.00	489.00	3,511.00	12%		
10-690-53 DUES & SUBSCRIPTIONS	10,000	0.00	0.00	144.00	10,072.57	(72.57)	101%		
10-690-57 MISCELLANEOUS	300	0.00	0.00	0.00	259.32	40.68	86%		
10-690-73 COMUNICATIONS EQUIP	6,000	1,284.91	0.00	0.00	292.04	4,423.05	26%		
10-690-74 CAPITAL OUTLAY	55,000	7,717.66	0.00	45,632.53	45,632.53	1,649.81	97%		
10-690-76 TAXES & TITLES	4,000	0.00	0.00	1,374.98	1,374.98	2,625.02	34%		
FIRE DEPARTMENT Totals:	1,551,748	9,290.23	0.00	245,166.06	1,252,247.14	290,210.53	81%		
10-695-91 PLANNING BOARD EXPENSE	1,000	0.00	0.00	(70.00)	332.49	667.51	33%		
10-695-92 BOARD OF ADJUSTMENT EXPENSE	1,000	0.00	0.00	19.05	431.11	568.89	43%		
COMMITTES Totals:	2,000	0.00	0.00	(50.95)	763.60	1,236.40	38%		
10-720-10 BEACH LOBBIST CONTRACT	0	0.00	0.00	5,100.98	5,100.98	(5,100.98)			
BEACH REN. / DUNE STAB. Totals:	0	0.00	0.00	5,100.98	5,100.98	(5,100.98)			
10-998-04 TRANSFER OUT - CAP IMPROVEMENT FUND	200,383	0.00	0.00	0.00	0.00	200,383.42			
Totals:	200,383	0.00	0.00	0.00	0.00	200,383.42			
10-999-01 CONTINGENCY	477,390	0.00	0.00	0.00	0.00	477,389.92			
CONTINGENCY Totals:	477,390	0.00	0.00	0.00	0.00	477,389.92			
Expenses Totals:	7,596,271	145,411.59	0.00	866,275.92	5,073,344.26	2,377,514.93	69%		
10 GENERAL FUND Revenues Over/(Under) Expenses:			0.00	(86,893.96)	4,197,314.50				

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

12 CAPITAL IMPROVEMENT FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
12-301-00 AD VALOREM TAX (.07)	1,072,313	0.00	0.00	9,314.61	1,123,171.62	50,859.12	105%	
12-301-03 ONSLOW COUNTY FIRE TAX	474,968	0.00	0.00	0.00	474,968.45	0.00	100%	
12-330-00 LOAN PROCEEDS	760,000	0.00	0.00	0.00	760,000.00	0.00	100%	
12-383-00 SALE OF FIXED ASSETS	471,000	0.00	0.00	0.00	0.00	(471,000.00)		
12-390-00 TRANSFER IN - FROM GENERAL FUND	200,383	0.00	0.00	0.00	0.00	(200,383.42)		
Revenues Totals:	2,978,664	0.00	0.00	9,314.61	2,358,140.07	(620,524.30)	79%	
Expenses								
12-750-01 FIRE DEPARTMENT	1,405,531	0.00	0.00	8,061.91	141,061.79	1,264,469.16	10%	
12-750-02 FIRE TRUCK	913,188	0.00	0.00	0.00	752,994.00	160,193.50	82%	
12-750-03 BIKE PATH PROJECT	100,000	0.00	0.00	0.00	0.00	100,000.00		
12-750-11 FUTURE CAPITAL IMPROVEMENTS	559,946	0.00	0.00	0.00	3,500.00	556,445.92	1%	
Totals:	2,978,664	0.00	0.00	8,061.91	897,555.79	2,081,108.58	30%	
Expenses Totals:	2,978,664	0.00	0.00	8,061.91	897,555.79	2,081,108.58	30%	
12 CAPITAL IMPROVEMENT FUND	Revenues Over/(Under) Expenses:		0.00	1,252.70	1,460,584.28			

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Page 11 Of 12

Period Ending 6/30/2024

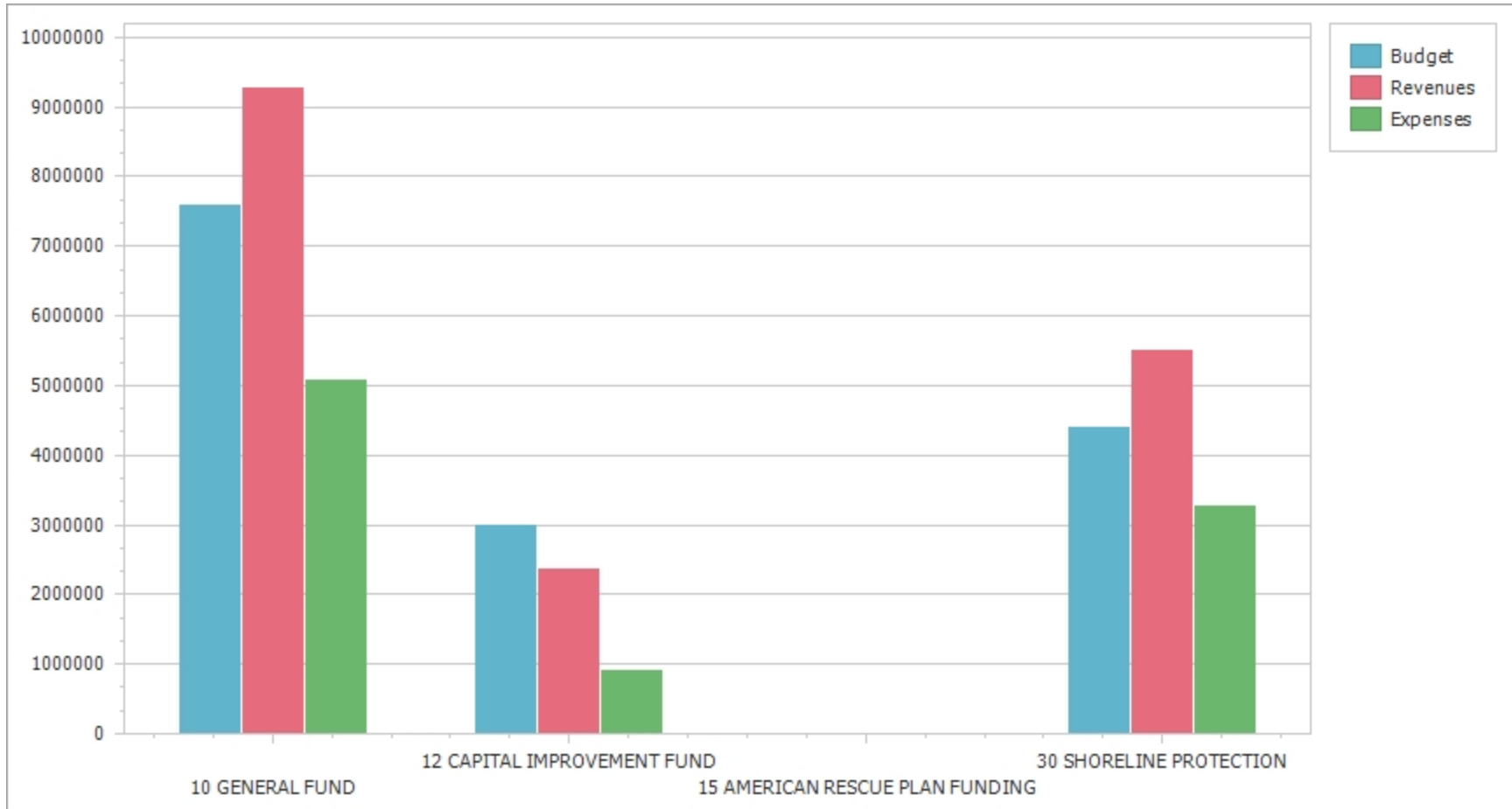
30 SHORELINE PROTECTION								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
30-301-00 ACCOMMODATION TAX	1,650,000	0.00	0.00	230,352.20	2,241,186.35	591,186.35	136%	
30-301-05 AD VALOREM TAX - Beach	1,531,875	0.00	0.00	13,302.49	1,604,037.99	72,162.99	105%	
30-317-01 COUNTY GRANT FUNDING	150,000	0.00	0.00	0.00	0.00	(150,000.00)		
30-329-00 INTEREST INCOME	25,000	0.00	0.00	29,489.96	264,860.88	239,860.88	1059%	
30-336-00 SEA OATS PROGRAM	25,000	0.00	0.00	0.00	0.00	(25,000.00)		
30-345-00 LOCAL OPTION SALES TAX	686,567	0.00	0.00	159,792.39	976,170.05	289,603.40	142%	
30-350-01 PAID PARKING REVENUE	336,375	0.00	0.00	74,383.12	413,778.35	77,403.35	123%	
Revenues Totals:	4,404,817	0.00	0.00	507,320.16	5,500,033.62	1,095,216.97	125%	
Expenses								
30-710-08 LEASE PAYMENTS	48,000	0.00	0.00	0.00	36,900.00	11,100.00	77%	
30-710-10 BEACH LOBBYIST CONTRACT	60,000	0.00	0.00	3,692.53	46,070.28	13,929.72	77%	
30-710-12 BEACH/ACCESS MAINTENANCE	50,000	9,997.00	0.00	10,765.30	32,826.96	7,176.04	86%	
30-710-14 BEACH MEETINGS / CONFERENCES	20,000	0.00	0.00	(643.01)	6,474.16	13,525.84	32%	
30-710-15 M & R DUNE/CROSSWALK	8,000	0.00	0.00	0.00	4,872.04	3,127.96	61%	
30-710-45 CONTRACTED SERVICES	10,000	0.00	0.00	957.00	957.00	9,043.00	10%	
30-710-59 SEA OATS PROGRAM	50,000	0.00	0.00	0.00	0.00	50,000.00		
Totals:	246,000	9,997.00	0.00	14,771.82	128,100.44	107,902.56	56%	
30-720-04 FEMA Florence Truck Haul	0	0.00	0.00	0.00	10,553.25	(10,553.25)		
30-720-07 NEW RIVER EIS PROJECT	280,000	0.00	0.00	10,000.00	98,510.50	181,489.50	35%	
30-720-08 CONTRACTS, PLANS, SPECS	200,000	0.00	0.00	16,891.25	429,493.55	(229,493.55)	215%	
30-720-10 VITEX	216,000	0.00	0.00	0.00	1,666.67	214,333.33	1%	
30-720-50 2022B SOB PAYMENT	2,006,204	0.00	0.00	0.00	1,909,082.74	97,121.26	95%	
30-720-57 2022C FEMA SOB FEES	0	0.00	0.00	109,500.63	396,991.03	(396,991.03)		
30-720-58 2022A FEMA SOB FEES	0	0.00	0.00	0.00	299,742.49	(299,742.49)		
30-720-60 30 YEAR BEACH PLAN	30,000	0.00	0.00	0.00	0.00	30,000.00		
30-720-64 Sandbag Repair Project	200,000	0.00	0.00	0.00	0.00	200,000.00		
30-720-68 Future Projects Fund	1,226,613	0.00	0.00	0.00	0.00	1,226,612.65		

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:07:35 PM

Period Ending 6/30/2024

BEACH REN. / DUNE STAB. Totals:	4,158,817	0.00	0.00	136,391.88	3,146,040.23	1,012,776.42	76%
Expenses Totals:	4,404,817	9,997.00	0.00	151,163.70	3,274,140.67	1,120,678.98	75%
30 SHORELINE PROTECTION Revenues Over/(Under) Expenses:			0.00	356,156.46	2,225,892.95		



Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:10:53 PM

Period Ending 6/30/2025

31 CAPITAL PROJECT BEACH MAINTENANCE

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
31-330-00 LOAN PROCEEDS	17,202,294	0.00	0.00	0.00	10,857,303.66	(6,344,990.34)	63%
31-348-08 FEMA REIMBURSEMENT	17,599,184	0.00	0.00	0.00	8,493,442.31	(9,105,741.69)	48%
31-368-00 NCDEQ GRANT FUNDS	10,500,000	0.00	0.00	0.00	10,500,000.00	0.00	100%
31-370-00 INVESTMENT INCOME	0	0.00	0.00	0.00	2,714.00	2,714.00	
31-399-01 T/I FROM BEACH FUND	1,528,134	0.00	0.00	0.00	1,528,133.90	0.00	100%
Revenues Totals:	46,829,612	0.00	0.00	0.00	31,381,593.87	(15,448,018.03)	67%
Expenses							
31-440-00 2022A DEBT SERVICE	9,000,000	0.00	0.00	0.00	8,496,156.31	503,843.69	94%
31-440-01 2022C DEBT SERVICE	8,202,294	0.00	0.00	0.00	0.00	8,202,294.00	
31-450-01 ENGINEERING & CONSTRUCTION PHASE SUPPORT	9,000	0.00	0.00	0.00	4,051.00	4,949.00	45%
31-450-02 CONSTRUCTION MANAGEMENT & ADMINISTRATION	210,000	0.00	0.00	0.00	364,678.25	(154,678.25)	174%
31-450-03 LABORATORY ANALYSIS	44,400	0.00	0.00	0.00	6,020.00	38,380.00	14%
31-450-04 REGULATORY COORDINATION & CLOSEOUT	10,000	0.00	0.00	0.00	11,047.50	(1,047.50)	110%
31-450-05 MOBILIZATION & DEMOBILIZATION	180,000	0.00	0.00	0.00	180,000.00	0.00	100%
31-450-06 HAUL & PLACEMENT OF BEACH FILL	8,378,110	0.00	0.00	0.00	9,141,735.55	(763,625.55)	109%
31-450-07 PAYMENT & PERFORMANCE BONDS	45,000	0.00	0.00	0.00	45,000.00	0.00	100%
31-450-08 PROFESSIONAL FEES	123,490	0.00	0.00	0.00	562,915.14	(439,425.14)	456%
31-450-09 TRANCHE 2 CONSTRUCTION	8,621,653	0.00	0.00	0.00	9,147,673.66	(526,021.02)	106%
31-450-10 TRANCHE 2 ENGINEERING	585,000	0.00	0.00	0.00	629,292.16	(44,292.16)	108%
31-450-11 TRANCHE 2 CONTINGENCY	920,665	0.00	0.00	0.00	595.00	920,070.26	0%
31-460-00 TRANCHE 3 PROJECT	10,500,000	0.00	0.00	0.00	1,690.00	10,498,310.00	0%
Totals:	46,829,612	0.00	0.00	0.00	28,590,854.57	18,238,757.33	61%
Expenses Totals:	46,829,612	0.00	0.00	0.00	28,590,854.57	18,238,757.33	61%

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:10:53 PM

Page 2 Of 2

Period Ending 6/30/2025

31 CAPITAL PROJECT BEACH MAINTENANCE	Revenues Over/(Under) Expenses:	0.00	0.00	2,790,739.30
---	---------------------------------	------	------	--------------

Budget vs Actual

NORTH TOPSAIL BEACH
5/23/2024 12:12:51 PM

Period Ending 6/30/2040

50 CAPITAL PROJECT FIRE STATION 2

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
50-330-00 LOAN PROCEEDS	5,600,000	0.00	0.00	0.00	5,600,000.00	0.00	100%
50-339-01 T/I FROM CIF	1,000,000	0.00	0.00	0.00	0.00	(1,000,000.00)	
Revenues Totals:	6,600,000	0.00	0.00	0.00	5,600,000.00	(1,000,000.00)	85%
Expenses							
50-450-02 CONSTRUCTION COSTS	6,102,689	0.00	0.00	0.00	110,322.55	5,992,366.45	2%
50-460-00 CONTINGENCY COSTS	497,311	0.00	0.00	0.00	0.00	497,311.00	
Totals:	6,600,000	0.00	0.00	0.00	110,322.55	6,489,677.45	2%
Expenses Totals:	6,600,000	0.00	0.00	0.00	110,322.55	6,489,677.45	2%
50 CAPITAL PROJECT FIRE STATION 2	Revenues Over/(Under) Expenses:		0.00	0.00	5,489,677.45		

Check Listing

Date From: 5/1/2024 Date To: 5/23/2024

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZACHARY REILLY

NORTH TOPSAIL BEACH

05/23/2024 11:39 AM

Page: 1 of 3

Check Number	Bank	Vendor	Date	Amount
47725	1	AT&T MOBILITY	05/01/2024	<u>\$1,624.65</u>
47726	1	CHARTER COMMUNICATIONS	05/01/2024	<u>\$487.67</u>
47727	1	COLONIAL LIFE	05/01/2024	<u>\$1,100.58</u>
47728	1	CROSSLEY MCINTOSH COLLIER	05/01/2024	<u>\$2,048.24</u>
47729	1	JAMES HUNTER	05/01/2024	<u>\$151.88</u>
47730	1	JEFF WALKER	05/01/2024	<u>\$94.16</u>
47731	1	MRM CONSTRUCTION	05/01/2024	<u>\$105,000.00</u>
47732	1	NANCY ANN AVERY	05/01/2024	<u>\$1,500.00</u>
47733	1	ONslow COUNTY FINANCE OFFICE	05/01/2024	<u>\$4,486.12</u>
47734	1	RLI SURETY	05/01/2024	<u>\$2,889.00</u>
47735	1	SHERRILL A STRICKLAND JR.	05/01/2024	<u>\$1,064.00</u>
47736	1	THREAD FX	05/01/2024	<u>\$542.29</u>
47737	1	VERIZON WIRELESS	05/01/2024	<u>\$867.64</u>
47738	1	VILLAGE HARDWARE	05/01/2024	<u>\$331.25</u>
47739	1	WILLIAM LATHAM	05/01/2024	<u>\$43.25</u>
47740	1	ABLE PAVING & SEAL COATING INC	05/09/2024	<u>\$4,975.00</u>
47741	1	ABRAHAM MARTINEZ	05/09/2024	<u>\$500.00</u>
47742	1	AMERICAN LEGAL PUBLISHING	05/09/2024	<u>\$37.50</u>
47743	1	BARRS RECREATION LLC	05/09/2024	<u>\$4,078.84</u>
47744	1	CHARLES IMPERIO	05/09/2024	<u>\$52.76</u>
47745	1	CM MITCHELL CONSTRUCTION	05/09/2024	<u>\$659,074.39</u>
47746	1	FRANCIS CONTI JR	05/09/2024	<u>\$313.88</u>
47747	1	GFL ENVIRONMENTAL	05/09/2024	<u>\$33,774.10</u>
47748	1	JAMES RIGGINS	05/09/2024	<u>\$195.27</u>
47749	1	JOIE HERRING	05/09/2024	<u>\$18.64</u>
47750	1	JONATHAN GINDES	05/09/2024	<u>\$20.98</u>
47751	1	JONATHAN KINNEY	05/09/2024	<u>\$17.54</u>
47752	1	KERI SIMPSON	05/09/2024	<u>\$147.50</u>
47753	1	KLEMPIRE	05/09/2024	<u>\$1,182.11</u>
47754	1	LOWE'S HOME CENTERS	05/09/2024	<u>\$966.33</u>
47755	1	NEILL M. SINGLETARY	05/09/2024	<u>\$725.00</u>
47756	1	O'REILLY AUTOMOTIVE INC.	05/09/2024	<u>\$22.24</u>

Check Listing

Date From: 5/1/2024 Date To: 5/23/2024

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZACHARY REILLY

NORTH TOPSAIL BEACH

05/23/2024 11:39 AM

Page: 2 of 3

Check Number	Bank	Vendor	Date	Amount
47757	1	ONslow COUNTY BOARD OF EDUCATION	05/09/2024	<u>\$31.00</u>
47758	1	ONslow COUNTY FINANCE OFFICE	05/09/2024	<u>\$12,299.21</u>
47759	1	ONslow COUNTY SOLID WASTE DEPT	05/09/2024	<u>\$5,355.72</u>
47760	1	PEACHY CLEAN	05/09/2024	<u>\$1,500.00</u>
47761	1	PRO TYPE SERVICES	05/09/2024	<u>\$1,017.99</u>
47762	1	SCOTT ABERNATHY	05/09/2024	<u>\$6.39</u>
47763	1	SCOTT DUNHAM	05/09/2024	<u>\$26.96</u>
47764	1	SHEPARD'S WRECKER SERVICE	05/09/2024	<u>\$13.60</u>
47765	1	SIMPLE COMMUNICATION	05/09/2024	<u>\$104.87</u>
47766	1	TI COASTAL SERVICES, INC.	05/09/2024	<u>\$70,200.00</u>
47768	1	BOARDWALK SCREEN PRINTING& EMBROIDERY	05/16/2024	<u>\$448.35</u>
47769	1	CM MITCHELL CONSTRUCTION	05/16/2024	<u>\$485,902.00</u>
47770	1	ECI COMMUNICATION	05/16/2024	<u>\$587.35</u>
47771	1	EMERALD ISLE LASER ENGRAVING	05/16/2024	<u>\$725.00</u>
47772	1	GOVERNMENTJOBS.COM, INC	05/16/2024	<u>\$10,097.15</u>
47773	1	GUY C. LEE BUILDING MATERIALS	05/16/2024	<u>\$34.24</u>
47774	1	JAMES HUNTER	05/16/2024	<u>\$500.00</u>
47775	1	JONES ONslow ELECTRIC COMPANY	05/16/2024	<u>\$3,611.92</u>
47776	1	KAREN BEASLEY SEA TURTLE RESCUE	05/16/2024	<u>\$1,272.84</u>
47777	1	ONslow COUNTY FINANCE OFFICE	05/16/2024	<u>\$2,515.69</u>
47778	1	ONslow WATER & SEWER AUTHORITY	05/16/2024	<u>\$389.01</u>
47779	1	PEACHY CLEAN	05/16/2024	<u>\$250.00</u>
47780	1	PRO TYPE SERVICES	05/16/2024	<u>\$2,838.21</u>
47781	1	ROMAN TROPHIES	05/16/2024	<u>\$20.34</u>
47782	1	SIGN WORKS	05/16/2024	<u>\$2,561.58</u>
47783	1	TI COASTAL SERVICES, INC.	05/16/2024	<u>\$65,100.00</u>
47784	1	TOWN OF SURF CITY	05/16/2024	<u>\$5,696.53</u>
47785	1	WB BRAWLEY COMPANY	05/16/2024	<u>\$110,322.55</u>
47786	1	ABLE PAVING & SEAL COATING INC	05/23/2024	<u>\$4,950.00</u>
47787	1	AMERICAN LEGAL PUBLISHING	05/23/2024	<u>\$2,042.48</u>
47788	1	APPLIED TECHNOLOGY & MNGMT	05/23/2024	<u>\$27,766.14</u>
47789	1	AT&T MOBILITY	05/23/2024	<u>\$1,671.00</u>

Check Listing

Date From: 5/1/2024 Date To: 5/23/2024

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZACHARY REILLY

NORTH TOPSAIL BEACH

05/23/2024 11:39 AM

Page: 3 of 3

Check Number	Bank	Vendor	Date	Amount
47790	1	FIRST CITIZENS BANK CC	05/23/2024	<u>\$5,647.91</u>
47791	1	GREATAMERICA FINANCIAL SERVS	05/23/2024	<u>\$1,037.89</u>
47792	1	KLEMPIRE	05/23/2024	<u>\$1,731.42</u>
47793	1	KRATOVEL SERVICES	05/23/2024	<u>\$6,675.00</u>
47794	1	MED FIRST IMMEDIATE CARE	05/23/2024	<u>\$186.00</u>
47795	1	METLIFE	05/23/2024	<u>\$1,561.04</u>
47796	1	OCEAN CITY BEACH CITIZENS COUNCIL	05/23/2024	<u>\$1,000.00</u>
47797	1	OTTO CONNECT INC	05/23/2024	<u>\$1,393.00</u>
47798	1	PEACHY CLEAN	05/23/2024	<u>\$250.00</u>
47799	1	PRO TYPE SERVICES	05/23/2024	<u>\$1,017.99</u>
47800	1	THREAD FX	05/23/2024	<u>\$38.43</u>
47801	1	VERIZON WIRELESS	05/23/2024	<u>\$114.03</u>
47802	1	Wilmington Compost Company	05/23/2024	<u>\$1,200.00</u>
77	Checks Totaling -			\$1,670,073.26

Totals By Fund

	Checks	Voids	Total
10	\$236,798.25		\$236,798.25
30	\$31,801.18		\$31,801.18
31	\$1,291,151.28		\$1,291,151.28
50	\$110,322.55		\$110,322.55
Totals:	\$1,670,073.26		\$1,670,073.26

GL Account History Summary

NORTH TOPSAIL BEACH

5/23/2024 1:34 PM

Page 1/1

Account Range: 30-301-00 ACCOMMODATION TAX - 30-301-00 ACCOMMODATION TAX

Date Range: 5/1/2024 - 5/23/2024

GL Account - 30-301-00 ACCOMMODATION TAX					
Date	Description	Source	Debits	Credits	Date
Fiscal Period - FY 23-24		Beg Balance	\$0.00	\$4,678,829.96	
05/07/2024	OCC TAX	GL GJ	\$0.00	\$8,581.70	05/09/2024
05/08/2024	OCC TAX	GL GJ	\$0.00	\$32.28	05/09/2024
05/10/2024	OCC TAX	GL GJ	\$0.00	\$416.52	05/13/2024
05/15/2024	OCC TAX	GL GJ	\$0.00	\$11,676.50	05/17/2024
05/15/2024	OCC TAX	GL GJ	\$0.00	\$1,160.76	05/17/2024
05/16/2024	OCC TAX	GL GJ	\$0.00	\$345.44	05/17/2024
05/16/2024	OCC TAX	GL GJ	\$0.00	\$12,306.88	05/17/2024
05/17/2024	OCC TAX	GL GJ	\$0.00	\$2,359.45	05/22/2024
05/20/2024	OCC TAX	GL GJ	\$0.00	\$116.25	05/22/2024
05/21/2024	OCC TAX	GL GJ	\$0.00	\$81,226.13	05/22/2024
Transaction Totals			\$0.00	\$118,221.91	
**		End Balance	\$0.00	\$118,221.91	**



Interlocal Agreement

Between

The Town of Surf City, North Carolina

and

The Town of Holly Ridge, North Carolina

and

The Town of North Topsail Beach, North Carolina

and

The Town of Topsail Beach, North Carolina



This Interlocal Agreement (ILA) sets forth the terms and understanding between The Town of Surf City, The Town of Holly Ridge, The Town of North Topsail Beach, and The Town of Topsail Beach (hereinafter referred to collectively as “Towns”) for the implementation of a partnership to solicit proposals for the management of solid waste including trash and recycling services to the residents of the Towns represented.

Background: The execution of this ILA is intended to establish a formal collaboration between the Towns and to coordinate efforts for enhanced solid waste services to our community. Currently, each Town manages their solid waste programs independently with a vendor selected through independent solicitations for Requests for Proposals.

Purpose: This ILA confirms the agreement for a collaborative effort between the Towns with the objective to clearly define each organization’s obligations and responsibilities, before a request for proposal (RFP) is created and advertised for solid waste services for the Towns.

Obligations: In order to obtain the highest number of prospective service providers, the Towns will each advertise the RFP for the duration of its validity. RFPs will be advertised on each Town’s website. Sealed bids will be collected by the Town of Surf City and held until the specified Proposal Review Committee meeting date to review bids. The Proposal Review Committee shall consist of each of the four Town Managers from the Towns and one solid waste representative from each Town, to be determined by each of the Town Managers. Minutes will be kept for the Proposal Review Committee and submitted back to each governing board. The committee will unanimously recommend a vendor.

Selection of Service Provider: Based on the provision of obtaining competent and responsive bids and utilizing the performance and cost factors contained in the published RFP, each town will then use this process to negotiate individual terms with the selected vendor, outside of price, which is to be contained in the Sealed Bids.

Reporting: The Town of Surf City will receive sealed bids by mail at: P.O. Box 2475, Surf City, NC 28445 or by drop off: 241 W Florence Way, Hampstead, NC 28445

Duration: This ILA shall become effective upon signature by the authorized officials from the Towns and will remain in effect through the 2024-2025 Fiscal Year.

Contents of RFP: The Towns of Surf City, Holly Ridge, North Topsail Beach, and Topsail Beach (Towns) are seeking a qualified contractor to perform solid waste collection services and undertake other obligations set forth in this Request for Proposals (RFP). The Towns intend to provide curbside solid waste service for their residents and specified multifamily and commercial business units. Respondents to this RFP will be bound through a contract to the terms and conditions of the RFP. The Contract shall contain terms and conditions substantially similar to those set forth in the RFP. The Towns may reject any proposed revision to the RFP or declare the proposal nonresponsive if the Towns determines that the proposed revisions constitute a material change to the RFP's service or performance requirements.

Mutual Release and Indemnity: To the fullest extent permitted by law, all Towns shall release, indemnify, keep and save harmless one or more Towns listed in this ILA, its agents, officials and employees, from any and all responsibility or liability for any and all damage or injury of any kind or nature whatever (including death resulting therefrom) to all persons, whether agents, officials or employees of the Town or third persons, and to all property proximately caused by, incident to, resulting from, arising out of, or occurring in connection with, directly or indirectly, the performance or nonperformance of the Town's (or by any person acting for the Towns or for whom the Town(s) is or is alleged to be in any way responsible, including but not limited to employees, agents, and volunteers), whether such claim may be based in whole or in part upon contract, tort (including alleged active or passive negligence or participation in the wrong), or upon any alleged breach of any duty or obligation on the part of the Towns, its agents, officials and employees or otherwise. The provisions of this Section shall include any claims for equitable relief or for damages (compensatory or punitive) against one or all of the Towns, its agents, officials, and employees including alleged injury to the business of any claimant and shall include any and all losses, damages, injuries, settlements, judgments, decrees, awards, fines, penalties, claims, costs and expenses. Expenses as used herein shall include without limitation the costs incurred by one or more Towns, its agents, officials and employees, in connection with investigating any claim or defending any action and shall also include reasonable attorneys' fees by reason of the assertion of any such claim against one or more Towns, its agents, officials or employees. The Towns expressly understand and agree that any insurance protection provided to the Towns shall in no way limit any Town's responsibility to release, indemnify, keep, and save harmless and defend the one or more Towns as herein provided. This indemnification provision shall not apply to any such claims, injuries or losses caused by the negligence or intentional acts of one or more Towns, its agents, contractors, employees, elected officials, or volunteers.

To the fullest extent permitted by law, all Towns shall release, indemnify, keep and save harmless All Towns listed, its agents, officials and employees, from any and all responsibility or liability for any and all damage or injury of any kind or nature whatever (including death resulting therefrom) to all persons, whether agents, officials or employees of the Town or third persons, and to all property proximately caused by, incident to, resulting from, arising out of, or occurring in connection with, directly or indirectly, the performance or nonperformance of the one or more Towns (or by any person acting for the Towns or for whom the Towns is or is alleged to be in any way responsible, including but not limited to employees, agents, and volunteers), whether such claim may be based in whole or in part upon contract, tort (including alleged active or passive negligence or participation in the wrong), or upon any alleged breach of any duty or obligation on the part of the Towns, its agents, officials and employees or

otherwise. The provisions of this Section shall include any claims for equitable relief or for damages (compensatory or punitive) against any of the Towns, its agents, officials, and employees including alleged injury to the business of any claimant and shall include any and all losses, damages, injuries, settlements, judgments, decrees, awards, fines, penalties, claims, costs and expenses. Expenses as used herein shall include without limitation the costs incurred by the Towns, its agents, officials and employees, in connection with investigating any claim or defending any action and shall also include reasonable attorneys' fees by reason of the assertion of any such claim against any of the Towns, its agents, officials or employees. The Towns expressly understand and agree that any insurance protection provided to any of the Towns, shall in no way limit any Towns' responsibility to release, indemnify, keep and save harmless and defend another Town(s) as herein provided. This indemnification provision shall not apply to any such claims, injuries or losses caused by the negligence or intentional acts of any Town(s), its agents, contractors, employees, elected officials, or volunteers.

Contact Information:

Town of Surf City:

Kyle Breuer, Town Manager
241 W Florence Way, Hampstead, NC 28443

North Topsail Beach

Alice Derian, Town Manager
2008 Loggerhead Court North Topsail Beach, NC 28460

Town of Topsail Beach

Doug Shipley, Town Manager
820 S. Anderson Blvd. Topsail Beach, NC 28445

Town of Holly Ridge

Heather Reynolds, Town Manager
212 N Dyson Street Holly Ridge, NC 28445