



**Town of North Topsail Beach  
Board of Aldermen Special Meeting**

**Friday, November 07, 2025, at 11:00 AM**

**Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460**

**(910) 328-1349 | [www.northtopsailbeachnc.gov](http://www.northtopsailbeachnc.gov)**

*Mayor - Joann M. McDermon  
Alderman - Richard Grant  
Alderman - Connie Pletl  
Town Manager - Alice Derian*

*Mayor Pro Tem - Tom Leonard  
Alderman – Laura Olszewski  
Alderman – Mike Benson  
Town Clerk – Alexis Stanfield*

**I. CALL TO ORDER (Mayor McDermon)**

**II. INVOCATION (Alderman Grant)**

**III. PLEDGE OF ALLEGIANCE (Alderman Olszewski)**

**IV. APPROVAL OF AGENDA**

**Specific Action Requested: Mayor will request for a motion to adopt the agenda**

**V. PUBLIC PRESENTATIONS AND HEARINGS**

A. GWI Accounting Contract Update -- Alderman Olszewski

**VI. MANAGER'S REPORT**

**VII. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

**VIII. CONSENT AGENDA**

A. Approval of Minutes

October 1, 2025, Board of Aldermen Regular Meeting Minutes

B. Department Head Reports

1. Finance Department
2. Inspections Department
3. Planning Department

C. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>
4. ONWASA
5. Parks & Rec Committee

D. NCTVS Tax Refunds

**Specific Action Requested: Mayor may request a motion to approve the Consent Agenda**

**IX. CONTINUING BUSINESS**

A. BA 2026-26.25 Fund 30 Dial Cordy EIS Amendment

**Specific Action Requested: Mayor may request a motion to approve BA 2026-26.25 Fund 30 Dial Cordy EIS Amendment as presented.**

B. CA 2026-26.26 Contract Modification for Inlet Management Plan EIS – Dial Cordy – Manager Derian/Engineer Way

**Specific Action Requested: Mayor may request a motion to approve Ordinance No. CA 2026-26.25 as presented and approves the contract modification as presented for the Inlet Management Plan EIS as submitted by Dial Cordy**

C. Monthly Coastal Engineer Report

D. Fire Report

E. Police Report

**X. NEW BUSINESS**

A. Snowflake Light Project Update -- Alderman Olszewski

B. BA 2026-26.20 Fund 10 Police Buildings Public Works

**Specific Action Requested: Mayor may request a motion to approve budget amendment 2026.26-20 for the Public Works Roof**

C. CA 2026.26-21 Contract Award Maven Roofing Public Works Roof Project 25-003

**Specific Action Requested: Mayor may request a motion to approve CA 2026.26-21 Contract Award Maven Roofing Public Works Roof Project 25-003 as presented.**

D. BA 2026-26.22 Fund 30 Amended TI Coastal and Maynard Nexsen

**Specific Action Requested: Mayor may request a motion to approve BA 2026-26.22 as presented.**

E. CA 2026-26.23 Contract Award TI Coastal Annual Monitoring

**Specific Action Requested: Mayor may request a motion to approve CA 2026.26-23 Contract Award TI Coastal Annual Monitoring as presented.**

F. CA 2026-26.24 Contract Award RCP Marine Dolphin Shores Public Access Pier

**Specific Action Requested: Mayor may request a motion to approve the contract award for RCP Marine as presented for the Dolphin Shores public access pier repair**

**XI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

**XII. ATTORNEY'S REPORT**

**XIII. MAYOR'S REPORT**

**XIV. ALDERMAN'S REPORT**

**XV. CLOSED SESSION**

**XVI. ADJOURNMENT**

Joann M. McDermon, Mayor  
Tom Leonard, Mayor Pro Tem

Aldermen:  
Mike Benson  
Richard Grant  
Laura Olszewski  
Connie Pletl



Alice Derian, ICMA-CM  
Town Manager

Alexis Stanfield, NCCCC  
Town Clerk

**Board of Aldermen  
October 1, 2025  
Draft Minutes**

**I. CALL TO ORDER**

Mayor McDermon called the meeting to order at 11:00AM.

**II. INVOCATION**

Alderman Pletl gave the invocation.

**III. PLEDGE OF ALLEGIANCE**

Alderman Benson led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Aldermen Benson made a motion to approve the consent agenda. Mayor Pro Tem Leonard seconded the motion. Aldermen Grant requested the finance report be pulled from the consent agenda and moved to Continuing Business. Alderman Olszewski requested Destruction of Records be pulled from the consent agenda and be moved to Continuing Business as well.

**Motion**— Alderman Olszewski made a motion to approve the consent agenda with the removal of the finance report and Destruction of Records letter of certification. Mayor Pro Tem seconded the motion. The motion carried unanimously.

**V. MANAGER'S REPORT**

**Staff Updates**

Manager Derian welcomed Mr. Brady Golden as the Town's new Planner 1. Manager Derian acknowledged Mr. Golden's certification as a Certified Zoning Official and Certified Floodplain Manager and gave a brief background of his work history. The Finance Officer is scheduled to come on start later in October. The Accountant 1 job description and budget amendment have been prepared and provided under the Consent Agenda.

**Beach Projects and Operations**

**Beach Access Mating**

Manager Derian reported at the last meeting about the beach access mating that was installed at Jeffries Access and has received a lot of feedback since its installation. She reported that she would be moving forward at this time with securing permitting for Jenkins Way access, at 1294 New River Inlet Rd.



**Potential Tropical Cyclone #8:**

Work continues to be on pause for the season effective May 2<sup>nd</sup>. The project remains at the CRC level with FEMA. Engineer, Fran Way and Manager Derian have been in communication concerning the upcoming work plan with the contractor to resume the PTC#8 dune project. Once this is finalized, the project page will be updated, and announcement will be made.

**Hurricane Humberto and Tropical Storm Imelda**

On September 25, 2025, North Topsail Beach started posting information about pending storms that became Hurricane Humberto and Tropical Storm Imelda. Updates have been provided during these events. North Topsail Beach has been advising citizens of the high rip current risk at this time that will likely continue into the weekend.

Manager Derian reported the next Hurricane Community Forum is scheduled for October 9<sup>th</sup> at 6:30pm at Town Hall. Manager Derian will be in attendance along with the National Weather Service, Onslow County Emergency Management, and our utility partners.

**Communications:**

Staff have been working on a communications publication that will be going out on various initiatives and key dates to plan regarding operations.

October 19<sup>th</sup> - Public Works will be facilitating the vegetative debris pick-up. All vegetation must be placed on the roadside or one week before this date.

October 28<sup>th</sup> – GFL will be conducting the semi-annual fall bulk pick up. The Town will have a flyer that will be distributed that lists acceptable items.

October 22<sup>nd</sup> – Manager Derian reported that she secured the sponsorship for our 3<sup>rd</sup> annual Howl O Ween event at Richard Peters Park. She thanked Pets Supplies Plus who agreed to sponsor this pet parade and costume contest event. This is a free event open to everyone. Entry fee is a non-perishable item for Share the Table. North Topsail Beach will have a cash 50/50 raffle where all proceeds go to Paws 4 Purpose.

November 19<sup>th</sup> – Our 4<sup>th</sup> annual Christmas Tree lighting is scheduled to be held at Town Hall at 6pm. Public Works has expanded the decking area around the tree this year to allow families more room to gather around the tree for pictures. Manager Derian has coordinated with two girl scout troops this year (4298 and 203) who will be serving hot cocoa, and the Sneads Ferry Presbyterian Church Choir. The Town will also have pictures with Santa, cookies, and face painting.

In 2024 the Town entered into an Agreement with iWorQ software platform and part of this platform is the citizen engagement practice. Manager Derian announced the Town plans to roll this platform out this month. This will be a public portal and mobile application to allow citizens and internal customers to submit problems, including photos and locations. The Town is finalizing a tutorial that will be rolled out with the application announcement.

**Public Works Roof Status:**

The Public Works Supervisor has reached out to four contractors for proposals on a new roof. To date, the Town has received two proposals with one who has withdrawn. When the Town has enough viable quotes to consider we will move forward accordingly.

**Services of Off-Duty Officers:**

Historically, the Town has been favorable to off-duty officers providing services to outside entities such as Topsail Dunes; however, there is no contract in place. The only reference acknowledging these services is what has historically been included in the fee schedule for off-duty officers and vehicles. Off Duty Officers & Vehicles Services of Off Duty Officer fees are \$40.00 per hour per, Officer Services of Accompanying Vehicle \$75.00 per vehicle assigned and a cancellation Fee of \$60.00. The Town's attorneys have been reviewing state statutes to determine if law enforcement working a secondary job is permitted and staff have been advised not to engage in security services as there is no contract in place. Manager Derian reported that if it is the Board's desire to engage in these types of services, there needs to be a written contract in place before any services are provided, and the Town needs to ensure that it's being reimbursed for full expenses, which will require updating the fee schedule. If the Board desires to allow these services, they will need to direct the attorney to prepare a contract for review and consideration and need to revise the fee schedule. Manager Derian reported that Grade 17 (Deputy Fire Chief, Police Captain) Hiring rate is \$57,518.00, the mid-point \$73,336.00 and maximum \$89,153.00.

**VI. OPEN FORUM**

Kip Malcolm, 3102 Green Street, shared reminders about the upcoming debates, Meet the Candidates event, and voting dates. He spoke about community concerns and needs and encouraged citizens to vote.

**VII. PUBLIC PRESENTATIONS AND HEARINGS**

There were no public presentations or hearings.

**VIII. CONSENT AGENDA**

- A. Approval of Minutes
- B. Department Head Reports
  - ~~Finance Report~~
- C. Committee Reports
- ~~D. Destruction of Records~~
- E. Coastal Engineer Monthly Report
- F. Budget Ordinance Amendment 2026-26.17 Fund 10 Accountant I
- G. Budget Amendments 2026-26.18 Fund 50, Budget Ordinance Amendment 2026.26-19 Fund 12 Fire Station 2 WB Brawley CO 9
- H. July 2025 NCVTS Refunds

**Motion**— Alderman Pletl made a motion to approve the consent agenda as presented. Mayor pro Tem Leonard seconded the motion. The motion carried unanimously.

## **IX. CONTINUING BUSINESS**

### **A. Police Report**

Chief Younginer reported on accidents and speeding complaints received. He offered ways to address the speeding concerns. Mayor Pro Tem Leonard and Alderman Olszewski confirmed they had also received complaints about speeding. Alderman Olszewski asked about additional measures the Town could take to address the concerns.

### **B. Fire Report**

Chief Soward reported numbers are decreasing. There were 47 calls over the course of the month. 43% of the calls were for EMS services and 57% of the calls were for fire services. Chief Soward announced Fire Prevention Week is October 5 -11, 2025. He urged citizens to visit the NFPA website ([www.nfpa.org](http://www.nfpa.org)) to learn more. October 11<sup>th</sup> the Fire Department will host their Fire Prevention event at Richard Peters Park from 10AM-1PM. Chief Soward reported there have been no major water rescues. Alderman Olszewski suggested adding the event to the town website. Chief Soward answered questions from the Board.

### **C. Finance Report**

Alderman Grant requested further information for item #4 in the finance report and asked counsel to assist staff in providing that information at a future meeting. He also asked to review item #6 and review the original payment agreement for the construction of the fire station. Alderman Grant asked to get an update on the completion and cost of the building so far.

### **D. Cross Walk Inspection Report (Chris Huckaby)**

Christopher Huckaby, Public Works director, provided the Board with the overall findings for potentially new crosswalks. Huckaby recommended six potential sites and provided the Board with his reasonings behind each site, including the distance between the nearest current crosswalk. Huckaby reported there were a few grants the Town could apply for to get reimbursement for the crosswalks. Huckaby reported he would come back to the Board at a future meeting to with estimated costs. Alderman Benson recommended a four-way stop at New River Inlet Rd and Sea Gull Lane intersection. Alderman Olszewski spoke about the traffic at the intersection of Boatman Drive and Sea Gull Lane. Mayor Pro Tem Leonard vocalized his support for the four-way stop. Alderman Olszewski requested design plans, cost estimates, maintenance budget, etc. for a future meeting for the Board to come to a consensus.

### **E. Destruction of Records (Alexis Stanfield)**

Alexis Stanfield, Clerk to the Board, provided a brief summary of the documents that were destroyed and stated the agenda item is strictly for recording purposes. Alderman Olszewski asked questions regarding the record retention schedule, electronic record retention schedule, and the difference in retention of different record. Stanfield reported to the Board she followed the current record retention schedule adopted by the Board and that there was no current electronic record retention schedule. Stanfield reported she is working on updating the current retention schedule and creating an electronic record retention schedule, that will need to be submitted to North Carolina State Archives for approval prior to the Board approving it.

## **X. NEW BUSINESS**

#### A. BISAC Presentation (Larry Strother and Chris Gibson)

Larry Strother, BISAC Chairman, provided a brief introduction to Mr. Chris Gibson. Gibson, Coastal Engineer with TI Coastal, provided a slide presentation for the North Topsail Beach Renourishment Phases 1, 2, and 3. In his presentation, Gibson presented the project purpose, discussed the beach fills, dune reconstruction, and the measurements being taken to protect the dunes in the future. He reviewed the original 2013 scope of work for the project versus its current design. He provided an explanation for the sand analysis done and the sand chosen. He reviewed the project magnitude and contract cost. The project will wrap up around April 2027. Gibson answered questions from the Board.

#### B. Tim Foster's, Onslow County Commissioner Chairman, Update on County Issues Alderman Grant)

Alderman Grant introduced Tim Foster from Onslow County and thanked him for being at the meeting and the funding from Onslow County. Tim Foster reported the relationship between Onslow County and the Town is vital, not only for the people but for the economic well-being of the County. Foster reported that tourism from the area brings in millions of dollars that goes towards not only the town but the County. He informed the Board and public that Onslow County will be investing \$1.5 to improve beach access. Over \$500,000.00 has been given back to the Town through property tax rates. Foster emphasized the area's characteristics and history are important and brings growth. Foster reported North Topsail Beach area is seeing the most growth within the County. There are talks among the County Commissioners Board of establishing satellite county offices in the area, so citizens have better access to county services closer to home. The County is also working on establishing a strategic fire plan to further services and safety on the island. The County's five-year strategic plan will be their guiding plan for their budget. Foster encouraged the Board to plan meetings with the County Commissioners to further the relationship between the two. Alderman Grant presented Tim Foster with a flag from Ocean City's Jazz Festival.

### **XI. OPEN FORUM**

Mark Barefoot, 246 Sand Piper Drive, announced he was running as a write-in candidate for the Board of Aldermen and thanked the Board for looking into adding more crosswalks in town.

Kip Malcolm, 3102 Green Street, thanked Tim Foster and asked questions regarding the Record Retention Policy North Topsail Beach has.

### **XII. ATTORNEY'S REPORT**

Attorney Payson had no report to share.

### **XIII. MAYOR'S REPORT**

Mayor McDermon thanked everyone for coming and encouraged citizens to attend the upcoming debates.

### **XIV. ALDERMEN'S REPORT**

Alderman Benson spoke about the upcoming debate being facilitated by Alderman Olszewski. He stated he would not be a part of that debate.

Alderman Olszewski reminded the public that there are three alderman seats and the mayor seat up for election this year. She provided the Public with information about early voting. She stated she would be facilitating the debate as a private citizen. Alderman Olszewski reminded the Public that the date would be at Town Hall tomorrow evening from 6-8PM and explained the structure of the debate.

Alderman Grant reported ONWASA's report of 25% loss and almost 100 leaks identified. He announced he would be at the debate and provided the Public his beliefs on why the debates are necessary.

Mayor Pro Tem Leonard thanked Chris Gibson and Tim Foster for coming to the meeting. He reminded the Public that Real Housewives of Topsail Island's bike ride would be on October 4, 2025. He provided the Board and the Public with a CBRA update. He reported he'd met with Congressman Murphy's office, Representatives for Senator Budd and Tillis, staff from the House Natural Resources Subcommittee on Water, Wildlife, and fisheries, and the Director and Chief of Staff for the U.S. Fish and Wildlife Service. Mayor Pro Tem Leonard reported his overall impression is that the Director of U.S. Fish and Wildlife and his staff are sincere, and given the direction of the current administration, will conduct a thorough look to determine what they can do to assist with our efforts to get our areas removed from the CBRA. He also vocalized his opposition to a sitting Alderman being the facilitator for the upcoming debate and state he would not be attending.

## **XV. CLOSED SESSION**

**Motion**—Alderman Olszewski made a motion to go into closed session for N.C.G.S 143-318.11a (6) Personnel and item (3) Consultation with the Attorney. Mayor Pro Tem Leonard seconded the motion. The motion carried unanimously.

**Motion**—Alderman Olszewski made a motion to return from open session. Mayor Pro Tem Leonard seconded the motion. The motion carried unanimously.

### **A. Request Approval of Town Maintenance and Repair of Grant Drive Public Pier and Observatory-style Gazebo (Deb Hill)**

Deb Hill, Planning Director, provided an overview of the history of the property. She explained the wording of the original site plan caused confusion in the past on who owned and maintained certain areas. Hill asked the Board to formally approve the responsibility of the public pier and gazebo. Hill answered questions from the Board.

**Motion**—Mayor Pro Tem Leonard made a motion to accept responsibility for the repair and maintenance of the public pier and gazebo on Grant Drive at Dolphin Shores. Alderman Grant seconded the motion. The motion carried unanimously.

## **XVI. ADJOURNMENT**

**Motion**—Mayor Pro Tem Leonard made a motion to adjourn the meeting. Alderman Grant seconded the motion. The motion carried unanimously. The meeting adjourned at 2:11PM.

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Joann McDermon, Mayor  
Board of Aldermen

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Alexis Stanfield, Clerk



## BOARD OF ALDERMEN MEMORANDUM

TO: MAYOR MCDERMON AND ALDERMEN

FROM: Debra H Mack, Consultant

SUBJECT: Finance Monthly Financial Report

DATE: October 28, 2025

Listed below are key financial highlights for FY 26:

### A) Budget vs Actual Report for all Funds.

#### 1) General Fund (Fund 10) Pages 1 – 9

- i. **Ad Valorem Tax Current Year** – the majority of taxes are received between October and January. Currently \$975,312.88 of property taxes have been collected.
- ii. **Interest Earnings** – most of the interest is earned on deposits held in the NCCMT and posts on the 1<sup>st</sup> day of the following month; therefore, NCCMT October interest will not be available until November 1<sup>st</sup>. Interest earned through September of \$248,777.53 is 41% of budget (3 month = 25% of year).
- iii. **Utility Franchise Tax** – the tax is received quarterly in arrears. The first distribution for the Months July – September will be received in December; October – December in March; January – March in June and April – June in September. This tax is susceptible to extreme weather.
- iv. **Sales Tax** – this tax is received in arrears. July Sales were received in October \$293,354.14 is 10% budget (1 month = 8%). The remaining schedule has August Sales Distributed in November – and final month of June 2026 will be received in September 2026. This tax is susceptible to economic conditions.

#### 2) Capital Improvement Fund (Fund 12) Page 10

- i. **Ad Valorem Tax** – most of these taxes are received between October and January. Currently \$261,722.73 of property taxes have been collected.
- ii. **Onslow County Fire Tax** – County paid \$501,869.10 or \$15,843.10 more than budget.

#### 3) Shoreline Protection (Fund 30) pages 11-12

- i. **Accommodation Tax** – received \$1,612,952.01 through October 23<sup>rd</sup> and is line with the revenue received for the same time frame in FY25. This tax is susceptible to economic and weather conditions.
- ii. **Interest Earnings** – most of the interest is earned on deposits held in the NCCMT and posts on the 1<sup>st</sup> day of the following month; therefore, NCCMT October interest will not be available until November 1<sup>st</sup>. Interest earned through September of \$74,085.71 is 59% of budget (3 months = 25% of year).

- iii. **Ad Valorem Tax** – – most of these taxes are received between October and January. Currently \$373,776.05 of property taxes have been collected.
  - iv. **Sales Tax** – – this tax is received in arrears. July Sales were received in October \$100,409.80 is 9% budget (1 month = 8%). The remaining schedule has August Sales distributed in November, and the final month of June 2026 will be received in September 2026. This tax is susceptible to economic conditions.
  - v. **Paid Parking Revenue** – this revenue is received in arrears. \$148,889.00 through September collections received through October 8th is in line with the revenue received for the same time frame in FY25. This revenue is susceptible to weather conditions.
- 4) **Capital Project Beach Maintenance (Fund 31) pages 13-15**
- i. NOTE: **Multi-year Fund.** This impacts comparisons of transfers in from annual funds when the multi-year fund has the history of prior years. **All Revenues and Expenditures are Project to Date.**
  - ii. **Investment Income** - \$1,334,033.21 and is over budget \$1,061,647.21. Most of the interest posted to this Fund is related to the interest earned on the \$10.5 million NCDEQ Grant. The final ST Wooten retainage payment was issued on August 1<sup>st</sup> for Phase 4. There will be some invoices related to Close Out. Currently the Phase 4 NCDEQ Project is underspent by approximately \$2,795,473.06; consisting of \$1,733,826.14 of the Grant and \$1,061,646.92 of interest (October interest will post in November and will increase this total).
  - iii. **FEMA Reimbursement** – Received notification from FEMA that two payments will be issued to the Town for Dorian PW 423 (CAT G) in the amount of \$147,335.04 and \$645,946.20 = \$793,281.24. Both of those payments were posted as an Accounts Receivable, and this reduced the amount of FEMA reimbursements compared to the budget – reflects \$5,687,563.18 not paid out as of October 28<sup>th</sup>.
  - iv. **FEMA** – Dorian Cat G was submitted for close out and GWI submitted \$5,909,995.39 of invoices to FEMA. Total of (49) invoices as old as June 2022 were not previously submitted - CM Mitchell (4), TI Coastal (21), ATM (23) and ST Wooten (1). Dorian and Florence were combined and the chart below reflects total of all Invoices for both storms and split between Dorian and Florence. Based on FEMA's split of costs; Dorian is underspent by \$1,866,500.39 and Florence is overspent by \$8,056,738.68 for a net overspend of \$6,193,750.67. Currently finalizing the close out of Florence Cat G.

| CAT G DORIAN / FLORENCE                                                         |                          |                          |                             |
|---------------------------------------------------------------------------------|--------------------------|--------------------------|-----------------------------|
|                                                                                 | TOTAL<br>INVOICES        | DR 4465 PW 423<br>DORIAN | DR 4393 PW 1615<br>FLORENCE |
| CMM                                                                             | \$ 11,097,754.12         | \$ 777,497.13            | \$ 10,320,256.99            |
| TI COASTAL                                                                      | \$ 1,528,590.00          | \$ 107,091.43            | \$ 1,421,498.57             |
| ATM                                                                             | \$ 421,205.00            | \$ 29,509.19             | \$ 388,183.43               |
| ST WOOTEN                                                                       | \$ 10,348,495.55         | \$ 725,004.86            | \$ 9,623,490.69             |
|                                                                                 | \$ 23,396,044.67         | \$ 1,639,102.61          | \$ 21,753,429.68            |
| <b>GWI - STAFF SUBMITTED INVOICES FOR CAT G - (OLDEST INVOICES - JUNE 2022)</b> |                          |                          |                             |
| CMM (4)                                                                         | \$ 2,103,300.33          | \$ 147,355.04            | \$ 1,955,945.29             |
| TI COASTAL (21)                                                                 | \$ 1,371,440.00          | \$ 96,081.66             | \$ 1,275,358.34             |
| ATM (23)                                                                        | \$ 196,534.50            | \$ 13,769.00             | \$ 182,765.50               |
| ST WOOTEN (1)                                                                   | \$ 2,238,680.56          | \$ 156,839.64            | \$ 2,081,840.92             |
|                                                                                 | <b>\$ 5,909,955.39</b>   | <b>\$ 414,045.34</b>     | <b>\$ 5,495,910.05</b>      |
| CMM SETTLEMENT                                                                  | \$ 1,200,000.00          | \$ 84,070.75             | \$ 1,115,929.25             |
| TOTAL INCREASES                                                                 | \$ 7,109,955.39          | \$ 498,116.09            | \$ 6,611,839.30             |
| FEMA GRANT AWARD                                                                | \$ 17,202,294.00         | \$ 3,505,603.00          | \$ 13,696,691.00            |
| INVOICES SUBMITTED                                                              | \$ (23,396,044.67)       | \$ (1,639,102.61)        | \$ (21,753,429.68)          |
| <b>EXPENSES (OVER) GRANT</b>                                                    | <b>\$ (6,193,750.67)</b> | <b>\$ 1,866,500.39</b>   | <b>\$ (8,056,738.68)</b>    |



- 5) **Grant Project FEMA – 4837 PTC8** (Fund 32) page 16-17
- i. NOTE: **Multi-year Fund.** Category G: Dune Crossover at Marina Way and Category G: Emergency Berm (Beach Project)
  - ii. This project does not have a funding agreement in place yet. The Town has responded to the 3<sup>rd</sup> round of RFI (Request for Information) and is currently waiting for FEMA's response. Once all other required levels of review are completed a funding agreement will be finalized.
  - iii. Due to the lack of funding agreement and the need for this work to commence, Fund 30 transferred to Fund 32 the current estimated amount for the project. Moving forward contemplates that this transfer will be repaid to Fund 30 and all federal and state requirements for reimbursement followed.
- 6) **Capital Project Fire Station 2** (Fund 50) page 18
- i. NOTE: **Multi-year Fund.**
  - ii. Contingency balance in this project is \$65,516 to cover any unforeseen costs.
  - iii. The WB Brawley contract is currently past the completion date.

**Requested Update to the Fire Station:**

Original Contract Amount: \$6,102,689.00

The project was bid with six general contractors responding. The lowest bid was Brawley at \$6,000,000 and the highest bid was Group III Management at \$6,382,000. The Board accepted alternates which established the contract amount of \$6,102,689.00

The total change orders approved by the board are \$144,320.50. This represents 2.36% of the original contract award. The new contract amount is \$6,247,009.50. Ordinance No. 2026-26.18 reflects these costs along with appropriations for environmental testing that is required and construction administration. The final projected cost as outlined in the Ordinance No. 2026-26.18 accounts for the total estimated revenues and projected appropriations which include a contingency.

The original debt issuance was \$5,600,000. As of June 30, 2025, there is \$5,226,666.60 still outstanding. The amortization schedule is attached.

Then attached revised scheduled completion date for Brawley shows May 2026.

- 7) **Grant Project Stormwater NCEM DRMG2304** (Fund 60) page 19
- i. NOTE: **Multi-year Fund.**
  - ii. This project is funded by NCEM and has no matching requirements.
  - iii. Reimbursement request has been submitted and waiting for approval.

**B) Payments Processed:** Cash Disbursements (ACH) \$1,957,820.45 and Accounts Payable Checks \$343,332.26 = \$2,301,152.71. The largest expense is related to the payoff of the 2022C SOBS on 10/14/25, \$1,703,921.60 including interest.

**C) Cash Balance Report All Funds** – this report by Bank Type by fund no longer has the large negative balances in Bank 1 (sweep account). Those negative transactions for the past years have been corrected to show the operating bank balance – Bank 2 by Fund. Highlighted Fund 31 below:

- 1) Fund 31** – NC Capital Management Trust reflects payments that have occurred through October 28<sup>th</sup>. The Total \$5,031,254.82 is split 2,795,473.06 unspent NCDEQ grant and interest; and the balance of \$2,235,781.76 is attributable to the unspent transferred in funds. In addition, the \$162,439.00 balance in Bank 2 also represents unspent transferred in funds as of October 28<sup>th</sup>.

This month's report has provided detailed highlights to assist in the interpretation of the reports attached.

Respectfully submitted,

*Debra H Mack/dhm*

GWI Tax & Accounting Consultant

**Attachments:**

Budget vs Actual All Funds as of 10/28/25 – 19 pages

Check Listing 09/20/25-10/28/25 – 3 pages

Cash Balance All Funds as of 10/28/25 – 2 pages

Fire Station Debt Amortization Schedule – 1 page

WB Brawley Schedule Update – 7 pages

# Budget vs Actual

NORTH TOPSAIL BEACH  
10/28/2025 2:59:25 PM

Period Ending 6/30/2026

| 10 GENERAL FUND                                   |           |             |      |      |            |                |         |  |
|---------------------------------------------------|-----------|-------------|------|------|------------|----------------|---------|--|
| Description                                       | Budget    | Encumbrance | MTD  | QTD  | YTD        | Variance       | Percent |  |
| <b>Revenues</b>                                   |           |             |      |      |            |                |         |  |
| 10-301-00 AD VALOREM TAX - Current Year           | 4,297,249 | 0.00        | 0.00 | 0.00 | 975,312.88 | (3,321,936.12) | 23%     |  |
| 10-301-01 AD VALOREM TAX - Prior Years            | 45,000    | 0.00        | 0.00 | 0.00 | 35,467.90  | (9,532.10)     | 79%     |  |
| 10-301-02 AD VALOREM TAX - MOTV                   | 80,000    | 0.00        | 0.00 | 0.00 | 21,889.05  | (58,110.95)    | 27%     |  |
| 10-317-00 AD VALOREM TAX Penalties                | 3,000     | 0.00        | 0.00 | 0.00 | 597.53     | (2,402.47)     | 20%     |  |
| 10-329-00 INTEREST                                | 602,000   | 0.00        | 0.00 | 0.00 | 248,777.53 | (353,222.47)   | 41%     |  |
| 10-335-00 MISCELLANEOUS                           | 2,000     | 0.00        | 0.00 | 0.00 | 223.00     | (1,777.00)     | 11%     |  |
| 10-336-07 SALE OF TOWN MERCHANDISE                | 7,000     | 0.00        | 0.00 | 0.00 | 3,168.43   | (3,831.57)     | 45%     |  |
| 10-337-00 UTILITIES FRANCHISE TAX                 | 530,612   | 0.00        | 0.00 | 0.00 | 0.00       | (530,612.00)   |         |  |
| 10-341-00 BEER & WINE TAX                         | 3,400     | 0.00        | 0.00 | 0.00 | 0.00       | (3,400.00)     |         |  |
| 10-343-00 POWELL BILL ALLOCATIONS                 | 43,000    | 0.00        | 0.00 | 0.00 | 20,669.25  | (22,330.75)    | 48%     |  |
| 10-345-00 LOCAL OPTION SALES TAX                  | 2,962,767 | 0.00        | 0.00 | 0.00 | 293,354.14 | (2,669,412.86) | 10%     |  |
| 10-345-01 SALES & USE TAX RETURN                  | 0         | 0.00        | 0.00 | 0.00 | 231.00     | 231.00         |         |  |
| 10-347-02 SOLID WASTE DISP TAX                    | 750       | 0.00        | 0.00 | 0.00 | 0.00       | (750.00)       |         |  |
| 10-350-00 RECREATION -RENTAL FEES                 | 2,000     | 0.00        | 0.00 | 0.00 | 1,600.00   | (400.00)       | 80%     |  |
| 10-350-01 PAID PARKING REVENUE                    | 112,125   | 0.00        | 0.00 | 0.00 | 49,629.38  | (62,495.62)    | 44%     |  |
| 10-351-01 OFFICER CITATIONS, COURT & FINGERPRINTS | 4,000     | 0.00        | 0.00 | 0.00 | 2,259.35   | (1,740.65)     | 56%     |  |
| 10-352-01 FIRE INSPECTIONS & VIOLATION FEES       | 500       | 0.00        | 0.00 | 0.00 | 0.00       | (500.00)       |         |  |
| 10-352-02 CODE ENFORCEMENT FINES                  | 3,000     | 0.00        | 0.00 | 0.00 | 0.00       | (3,000.00)     |         |  |
| 10-355-00 BUILDING PERMITS                        | 65,000    | 0.00        | 0.00 | 0.00 | 16,347.00  | (48,653.00)    | 25%     |  |
| 10-355-01 MECHANICAL PERMITS                      | 8,000     | 0.00        | 0.00 | 0.00 | 1,960.00   | (6,040.00)     | 25%     |  |
| 10-355-02 ELECTRICAL PERMITS                      | 12,000    | 0.00        | 0.00 | 0.00 | 5,950.00   | (6,050.00)     | 50%     |  |
| 10-355-03 PLUMBING PERMITS                        | 1,200     | 0.00        | 0.00 | 0.00 | 420.00     | (780.00)       | 35%     |  |
| 10-355-04 INSULATION PERMITS                      | 500       | 0.00        | 0.00 | 0.00 | 70.00      | (430.00)       | 14%     |  |
| 10-355-05 HOMEOWNERS RECOVERY FEE                 | 300       | 0.00        | 0.00 | 0.00 | 70.00      | (230.00)       | 23%     |  |
| 10-355-06 TECHNOLOGY FEE                          | 5,000     | 0.00        | 0.00 | 0.00 | 1,363.81   | (3,636.19)     | 27%     |  |
| 10-355-07 REINSPECTION FEE/FINES                  | 13,000    | 0.00        | 0.00 | 0.00 | 6,775.00   | (6,225.00)     | 52%     |  |

# Budget vs Actual

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| 10 GENERAL FUND                            |           |             |      |      |              |                |         |  |
|--------------------------------------------|-----------|-------------|------|------|--------------|----------------|---------|--|
| Description                                | Budget    | Encumbrance | MTD  | QTD  | YTD          | Variance       | Percent |  |
| 10-355-09 CCR FEES                         | 2,000     | 0.00        | 0.00 | 0.00 | 250.00       | (1,750.00)     | 13%     |  |
| 10-357-08 PLANNING & ZONING FEES           | 28,000    | 0.00        | 0.00 | 0.00 | 5,225.00     | (22,775.00)    | 19%     |  |
| 10-359-00 REFUSE COLLECTION FEES           | 575,418   | 0.00        | 0.00 | 0.00 | 151,195.23   | (424,222.77)   | 26%     |  |
| 10-359-52 ADD'L CART RECYCLING             | 0         | 0.00        | 0.00 | 0.00 | 240.00       | 240.00         |         |  |
| 10-368-01 NCDOT GRASS MOWING REIMB         | 7,776     | 0.00        | 0.00 | 0.00 | 0.00         | (7,776.00)     |         |  |
| 10-383-00 SALE OF FIXED ASSETS             | 10,000    | 0.00        | 0.00 | 0.00 | 0.00         | (10,000.00)    |         |  |
| Revenues Totals:                           | 9,426,597 | 0.00        | 0.00 | 0.00 | 1,843,045.48 | (7,583,551.52) | 20%     |  |
| Expenses                                   |           |             |      |      |              |                |         |  |
| 10-410-01 BOARD STIPEND (WAS<br>10-410-95) | 3,600     | 0.00        | 0.00 | 0.00 | 900.00       | 2,700.00       | 25%     |  |
| 10-410-03 PART-TIME SALARIES               | 36,000    | 0.00        | 0.00 | 0.00 | 12,000.00    | 24,000.00      | 33%     |  |
| 10-410-05 FICA (7.65%)                     | 3,030     | 0.00        | 0.00 | 0.00 | 986.88       | 2,043.12       | 33%     |  |
| 10-410-14 TRAVEL & TRAINING                | 2,000     | 0.00        | 0.00 | 0.00 | 0.00         | 2,000.00       |         |  |
| 10-410-33 DEPARTMENTAL SUPPLIES            | 1,500     | 0.00        | 0.00 | 0.00 | 13.75        | 1,486.25       | 1%      |  |
| 10-410-43 AUDITOR FEES                     | 26,750    | 0.00        | 0.00 | 0.00 | 0.00         | 26,750.00      |         |  |
| 10-410-45 TAX COLLECTION FEES              | 76,000    | 0.00        | 0.00 | 0.00 | 9,499.33     | 66,500.67      | 12%     |  |
| 10-410-47 PROFESSIONAL SERVICES            | 244,500   | 110,763.01  | 0.00 | 0.00 | 33,736.99    | 100,000.00     | 59%     |  |
| 10-410-50 DONATIONS OTHER AGENCIES         | 13,500    | 0.00        | 0.00 | 0.00 | 1,500.00     | 12,000.00      | 11%     |  |
| 10-410-53 DUES & SUBSCRIPTIONS             | 2,200     | 0.00        | 0.00 | 0.00 | 0.00         | 2,200.00       |         |  |
| 10-410-57 MISCELLANEOUS                    | 500       | 0.00        | 0.00 | 0.00 | 0.00         | 500.00         |         |  |
| 10-410-58 TAX REFUNDS                      | 1,000     | 0.00        | 0.00 | 0.00 | 0.00         | 1,000.00       |         |  |
| GOVERNING BODY Totals:                     | 410,580   | 110,763.01  | 0.00 | 0.00 | 58,636.95    | 241,180.04     | 41%     |  |
| 10-420-02 SALARIES                         | 608,372   | 0.00        | 0.00 | 0.00 | 118,912.13   | 489,459.87     | 20%     |  |
| 10-420-03 PART-TIME SALARIES               | 31,200    | 0.00        | 0.00 | 0.00 | 0.00         | 31,200.00      |         |  |
| 10-420-04 OVERTIME                         | 3,000     | 0.00        | 0.00 | 0.00 | 0.00         | 3,000.00       |         |  |
| 10-420-05 FICA (7.65%)                     | 49,273    | 0.00        | 0.00 | 0.00 | 8,998.93     | 40,274.07      | 18%     |  |
| 10-420-06 GROUP INSURANCE                  | 55,734    | 0.00        | 0.00 | 0.00 | 8,431.00     | 47,303.00      | 15%     |  |
| 10-420-07 ORBIT RETIREMENT (12.23%)        | 88,743    | 0.00        | 0.00 | 0.00 | 17,218.54    | 71,524.46      | 19%     |  |
| 10-420-08 401K (3%)                        | 18,388    | 0.00        | 0.00 | 0.00 | 3,470.44     | 14,917.56      | 19%     |  |

# Budget vs Actual

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| 10 GENERAL FUND                           |           |             |      |      |            |            |         |  |
|-------------------------------------------|-----------|-------------|------|------|------------|------------|---------|--|
| Description                               | Budget    | Encumbrance | MTD  | QTD  | YTD        | Variance   | Percent |  |
| 10-420-10 EMPLOYEE TRAINING               | 10,000    | 0.00        | 0.00 | 0.00 | 0.00       | 10,000.00  |         |  |
| 10-420-11 POSTAGE                         | 2,500     | 0.00        | 0.00 | 0.00 | 116.64     | 2,383.36   | 5%      |  |
| 10-420-12 MANAGER EXPENSE ACCT            | 1,000     | 0.00        | 0.00 | 0.00 | 0.00       | 1,000.00   |         |  |
| 10-420-13 TUITION REIMBURSEMENT           | 5,000     | 0.00        | 0.00 | 0.00 | 0.00       | 5,000.00   |         |  |
| 10-420-15 BANK CHARGES                    | 2,000     | 0.00        | 0.00 | 0.00 | 986.69     | 1,013.31   | 49%     |  |
| 10-420-17 M & R VEHICLE                   | 2,000     | 0.00        | 0.00 | 0.00 | 0.00       | 2,000.00   |         |  |
| 10-420-18 CONSUMABLES                     | 5,000     | 0.00        | 0.00 | 0.00 | 69.17      | 4,930.83   | 1%      |  |
| 10-420-26 ADVERTISING                     | 2,500     | 0.00        | 0.00 | 0.00 | 0.00       | 2,500.00   |         |  |
| 10-420-31 GAS, OIL & TIRES                | 2,200     | 0.00        | 0.00 | 0.00 | 606.50     | 1,593.50   | 28%     |  |
| 10-420-32 OFFICE SUPPLIES                 | 6,000     | 0.00        | 0.00 | 0.00 | 901.41     | 5,098.59   | 15%     |  |
| 10-420-34 TOWN APPAREL & MERCH<br>EXPENSE | 11,000    | 0.00        | 0.00 | 0.00 | 425.36     | 10,574.64  | 4%      |  |
| 10-420-45 CONTRACTED SERVICES             | 418,800   | 216,713.44  | 0.00 | 0.00 | 114,321.56 | 87,765.00  | 79%     |  |
| 10-420-53 DUES & SUBSCRIPTIONS            | 2,440     | 0.00        | 0.00 | 0.00 | 619.00     | 1,821.00   | 25%     |  |
| 10-420-57 MISCELLANEOUS                   | 500       | 0.00        | 0.00 | 0.00 | 0.00       | 500.00     |         |  |
| 10-420-58 EMPLOYEE ENGAGEMENT             | 8,000     | 0.00        | 0.00 | 0.00 | 0.00       | 8,000.00   |         |  |
| ADMINISTRATION Totals:                    | 1,333,650 | 216,713.44  | 0.00 | 0.00 | 275,077.37 | 841,859.19 | 37%     |  |
| 10-430-57 ELECTION EXPENSES               | 5,000     | 0.00        | 0.00 | 0.00 | 0.00       | 5,000.00   |         |  |
| ELECTIONS Totals:                         | 5,000     | 0.00        | 0.00 | 0.00 | 0.00       | 5,000.00   |         |  |
| 10-480-02 SALARIES                        | 95,170    | 0.00        | 0.00 | 0.00 | 27,844.64  | 67,325.36  | 29%     |  |
| 10-480-05 FICA (7.65%)                    | 7,281     | 0.00        | 0.00 | 0.00 | 2,122.24   | 5,158.76   | 29%     |  |
| 10-480-06 GROUP INSURANCE                 | 8,859     | 0.00        | 0.00 | 0.00 | 2,611.98   | 6,247.02   | 29%     |  |
| 10-480-07 ORBIT RETIREMENT (12.96%)       | 13,780    | 0.00        | 0.00 | 0.00 | 4,031.92   | 9,748.08   | 29%     |  |
| 10-480-08 401K (3%)                       | 2,855     | 0.00        | 0.00 | 0.00 | 835.36     | 2,019.64   | 29%     |  |
| 10-480-10 EMPLOYEE TRAINING               | 1,500     | 0.00        | 0.00 | 0.00 | 0.00       | 1,500.00   |         |  |
| 10-480-11 PHONES                          | 34,980    | 0.00        | 0.00 | 0.00 | 11,618.29  | 23,361.71  | 33%     |  |
| 10-480-16 M & R EQUIPMENT                 | 6,000     | 0.00        | 0.00 | 0.00 | 1,219.37   | 4,780.63   | 20%     |  |
| 10-480-33 DEPARTMENT SUPPLIES             | 2,800     | 0.00        | 0.00 | 0.00 | 102.90     | 2,697.10   | 4%      |  |
| 10-480-46 BUILDING SECURITY               | 33,500    | 0.00        | 0.00 | 0.00 | 0.00       | 33,500.00  |         |  |

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| 10 GENERAL FUND                                       |         |             |      |      |            |            |         |  |
|-------------------------------------------------------|---------|-------------|------|------|------------|------------|---------|--|
| Description                                           | Budget  | Encumbrance | MTD  | QTD  | YTD        | Variance   | Percent |  |
| 10-480-53 DUES & SUBSCRIPTIONS                        | 110,594 | 8,488.40    | 0.00 | 0.00 | 66,927.72  | 35,177.88  | 68%     |  |
| 10-480-57 MISCELLANEOUS                               | 500     | 0.00        | 0.00 | 0.00 | 0.00       | 500.00     |         |  |
| 10-480-58 WEB EOC SERVICE                             | 1,500   | 0.00        | 0.00 | 0.00 | 0.00       | 1,500.00   |         |  |
| 10-480-74 CAPITAL OUTLAY                              | 11,372  | 4,919.59    | 0.00 | 0.00 | 569.00     | 5,883.41   | 48%     |  |
| 10-480-76 EQUIP LEASE PAYMENTS<br>(COMPUTERS COPIERS) | 12,000  | 5,876.73    | 0.00 | 0.00 | 1,933.13   | 4,190.14   | 65%     |  |
| IT DEPARTMENT Totals:                                 | 342,691 | 19,284.72   | 0.00 | 0.00 | 119,816.55 | 203,589.73 | 41%     |  |
| 10-490-02 SALARIES                                    | 189,205 | 0.00        | 0.00 | 0.00 | 38,706.06  | 150,498.94 | 20%     |  |
| 10-490-05 FICA (7.65%)                                | 14,947  | 0.00        | 0.00 | 0.00 | 2,961.03   | 11,985.97  | 20%     |  |
| 10-490-06 GROUP INSURANCE                             | 17,718  | 0.00        | 0.00 | 0.00 | 2,481.27   | 15,236.73  | 14%     |  |
| 10-490-07 ORBIT RETIREMENT (12.23%)                   | 28,290  | 0.00        | 0.00 | 0.00 | 5,604.64   | 22,685.36  | 20%     |  |
| 10-490-08 401K (3%)                                   | 5,862   | 0.00        | 0.00 | 0.00 | 1,064.23   | 4,797.77   | 18%     |  |
| 10-490-10 EMPLOYEE TRAINING                           | 8,500   | 1,000.00    | 0.00 | 0.00 | 715.00     | 6,785.00   | 20%     |  |
| 10-490-16 M & R EQUIPMENT                             | 500     | 0.00        | 0.00 | 0.00 | 0.00       | 500.00     |         |  |
| 10-490-17 M & R VEHICLES                              | 1,000   | 0.00        | 0.00 | 0.00 | 0.00       | 1,000.00   |         |  |
| 10-490-31 GAS, OIL, & TIRES                           | 2,200   | 0.00        | 0.00 | 0.00 | 39.89      | 2,160.11   | 2%      |  |
| 10-490-53 DUES & SUBSCRIPTIONS                        | 1,650   | 0.00        | 0.00 | 0.00 | 333.39     | 1,316.61   | 20%     |  |
| 10-490-57 MISCELLANEOUS                               | 250     | 0.00        | 0.00 | 0.00 | 0.00       | 250.00     |         |  |
| 10-490-58 CRS FLOOD ACTIVITY                          | 1,400   | 0.00        | 0.00 | 0.00 | 199.00     | 1,201.00   | 14%     |  |
| PLANNING/ZONING/CAMA Totals:                          | 271,522 | 1,000.00    | 0.00 | 0.00 | 52,104.51  | 218,417.49 | 20%     |  |
| 10-491-02 SALARIES                                    | 167,258 | 0.00        | 0.00 | 0.00 | 22,584.73  | 144,673.27 | 14%     |  |
| 10-491-05 FICA (7.65%)                                | 12,795  | 0.00        | 0.00 | 0.00 | 1,696.07   | 11,098.93  | 13%     |  |
| 10-491-06 GROUP INSURANCE                             | 17,718  | 0.00        | 0.00 | 0.00 | 2,450.64   | 15,267.36  | 14%     |  |
| 10-491-07 ORBIT RETIREMENT (12.23%)                   | 24,219  | 0.00        | 0.00 | 0.00 | 3,270.25   | 20,948.75  | 14%     |  |
| 10-491-08 401K (3%)                                   | 5,018   | 0.00        | 0.00 | 0.00 | 677.56     | 4,340.44   | 14%     |  |
| 10-491-10 EMPLOYEE TRAINING                           | 4,500   | 0.00        | 0.00 | 0.00 | 0.00       | 4,500.00   |         |  |
| 10-491-17 M & R VEHICLES                              | 1,200   | 0.00        | 0.00 | 0.00 | 0.00       | 1,200.00   |         |  |
| 10-491-31 GAS, OIL & TIRES                            | 3,300   | 0.00        | 0.00 | 0.00 | 172.27     | 3,127.73   | 5%      |  |
| 10-491-33 DEPARTMENTAL SUPPLIES                       | 0       | 0.00        | 0.00 | 0.00 | 52.98      | (52.98)    |         |  |

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| 10 GENERAL FUND                       |         |             |      |      |            |            |         |  |
|---------------------------------------|---------|-------------|------|------|------------|------------|---------|--|
| Description                           | Budget  | Encumbrance | MTD  | QTD  | YTD        | Variance   | Percent |  |
| 10-491-45 CONTRACTED SERVICES         | 33,600  | 18,516.00   | 0.00 | 0.00 | 8,659.00   | 6,425.00   | 81%     |  |
| 10-491-53 DUES & SUBSCRIPTIONS        | 335     | 0.00        | 0.00 | 0.00 | 187.77     | 147.23     | 56%     |  |
| 10-491-54 DEMOLITION                  | 30,000  | 0.00        | 0.00 | 0.00 | 0.00       | 30,000.00  |         |  |
| 10-491-57 MISCELLANEOUS               | 500     | 0.00        | 0.00 | 0.00 | 0.00       | 500.00     |         |  |
| 10-491-89 SETTLEMENT AGREEMENT        | 11,400  | 0.00        | 0.00 | 0.00 | 11,400.00  | 0.00       | 100%    |  |
| INSPECTIONS Totals:                   | 311,843 | 18,516.00   | 0.00 | 0.00 | 51,151.27  | 242,175.73 | 22%     |  |
| 10-500-11 PHONES                      | 0       | 0.00        | 0.00 | 0.00 | 88.80      | (88.80)    |         |  |
| 10-500-13 UTILITIES                   | 55,000  | 0.00        | 0.00 | 0.00 | 11,996.77  | 43,003.23  | 22%     |  |
| 10-500-15 M & R BUILDINGS/GROUNDS     | 155,688 | 10,195.00   | 0.00 | 0.00 | 1,227.06   | 144,265.94 | 7%      |  |
| 10-500-17 LANDSCAPING EXPENSE         | 38,527  | 19,684.16   | 0.00 | 0.00 | 9,842.08   | 9,000.76   | 77%     |  |
| 10-500-33 BUILDING SUPPLIES           | 6,500   | 0.00        | 0.00 | 0.00 | 843.48     | 5,656.52   | 13%     |  |
| 10-500-35 FURNITURE                   | 15,000  | 0.00        | 0.00 | 0.00 | 0.00       | 15,000.00  |         |  |
| 10-500-43 CLEANING SERVICES           | 15,000  | 9,250.00    | 0.00 | 0.00 | 4,250.00   | 1,500.00   | 90%     |  |
| 10-500-45 PEST CONTROL                | 2,566   | 280.00      | 0.00 | 0.00 | 80.00      | 2,206.00   | 14%     |  |
| 10-500-57 TOWN SIGN M & R             | 2,500   | 0.00        | 0.00 | 0.00 | 0.00       | 2,500.00   |         |  |
| 10-500-74 CAPITAL OUTLAY              | 140,000 | 0.00        | 0.00 | 0.00 | 0.00       | 140,000.00 |         |  |
| 10-500-76 LEASE PAYMENTS              | 42,312  | 0.00        | 0.00 | 0.00 | 21,312.00  | 21,000.00  | 50%     |  |
| PUBLIC BLDGS Totals:                  | 473,093 | 39,409.16   | 0.00 | 0.00 | 49,640.19  | 384,043.65 | 19%     |  |
| 10-501-09 WORKER'S COMPENSATION       | 66,702  | 0.00        | 0.00 | 0.00 | 39,737.58  | 26,964.42  | 60%     |  |
| 10-501-10 TOWN HRA INSURANCE          | 58,500  | 0.00        | 0.00 | 0.00 | 25,184.00  | 33,316.00  | 43%     |  |
| 10-501-13 PROPERTY LIABILITY & BONDS  | 156,444 | 0.00        | 0.00 | 0.00 | 62,552.00  | 93,892.00  | 40%     |  |
| 10-501-17 VFIS INSURANCE              | 26,281  | 0.00        | 0.00 | 0.00 | 21,752.00  | 4,529.00   | 83%     |  |
| 10-501-53 CYBER INSURANCE             | 17,325  | 0.00        | 0.00 | 0.00 | 10,814.31  | 6,510.69   | 62%     |  |
| 10-501-54 FLOOD INSURANCE             | 51,975  | 0.00        | 0.00 | 0.00 | 38,177.00  | 13,798.00  | 73%     |  |
| INSURANCE Totals:                     | 377,227 | 0.00        | 0.00 | 0.00 | 198,216.89 | 179,010.11 | 53%     |  |
| 10-509-02 PSA SALARY                  | 16,540  | 0.00        | 0.00 | 0.00 | 4,640.52   | 11,899.48  | 28%     |  |
| 10-509-05 FICA (7.65%)                | 1,265   | 0.00        | 0.00 | 0.00 | 364.35     | 900.65     | 29%     |  |
| PSA - RETIRED POLICE OFFICERS Totals: | 17,805  | 0.00        | 0.00 | 0.00 | 5,004.87   | 12,800.13  | 28%     |  |

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| 10 GENERAL FUND                           |           |             |      |      |            |              |         |  |  |
|-------------------------------------------|-----------|-------------|------|------|------------|--------------|---------|--|--|
| Description                               | Budget    | Encumbrance | MTD  | QTD  | YTD        | Variance     | Percent |  |  |
| 10-510-02 SALARIES                        | 891,863   | 0.00        | 0.00 | 0.00 | 253,342.16 | 638,520.84   | 28%     |  |  |
| 10-510-03 PART-TIME SALARIES              | 25,695    | 0.00        | 0.00 | 0.00 | 6,547.96   | 19,147.04    | 25%     |  |  |
| 10-510-04 OVERTIME                        | 39,606    | 0.00        | 0.00 | 0.00 | 9,467.55   | 30,138.45    | 24%     |  |  |
| 10-510-05 FICA (7.65%)                    | 73,006    | 0.00        | 0.00 | 0.00 | 20,748.67  | 52,257.33    | 28%     |  |  |
| 10-510-06 GROUP INSURANCE                 | 124,026   | 0.00        | 0.00 | 0.00 | 27,093.10  | 96,932.90    | 22%     |  |  |
| 10-510-07 ORBIT RETIREMENT (13.04%)       | 148,875   | 0.00        | 0.00 | 0.00 | 41,787.13  | 107,087.87   | 28%     |  |  |
| 10-510-08 401K (5%)                       | 45,660    | 0.00        | 0.00 | 0.00 | 12,675.35  | 32,984.65    | 28%     |  |  |
| 10-510-09 BEACH PATROL EXPENSE            | 12,189    | 0.00        | 0.00 | 0.00 | 3,364.00   | 8,825.00     | 28%     |  |  |
| 10-510-10 EMPLOYEE TRAINING               | 10,100    | 3,500.00    | 0.00 | 0.00 | 4,462.77   | 2,137.23     | 79%     |  |  |
| 10-510-16 M & R EQUIPMENT                 | 3,500     | 0.00        | 0.00 | 0.00 | 898.00     | 2,602.00     | 26%     |  |  |
| 10-510-17 M & R VEHICLES                  | 10,000    | 629.04      | 0.00 | 0.00 | 2,528.67   | 6,842.29     | 32%     |  |  |
| 10-510-31 GAS,OIL & TIRES                 | 64,000    | 0.00        | 0.00 | 0.00 | 17,435.90  | 46,564.10    | 27%     |  |  |
| 10-510-32 OFFICE SUPPLIES                 | 1,000     | 0.00        | 0.00 | 0.00 | 772.52     | 227.48       | 77%     |  |  |
| 10-510-33 DEPARTMENTAL SUPPLIES           | 5,050     | 0.00        | 0.00 | 0.00 | 1,779.78   | 3,270.22     | 35%     |  |  |
| 10-510-36 UNIFORMS                        | 11,000    | 4,500.00    | 0.00 | 0.00 | 1,222.12   | 5,277.88     | 52%     |  |  |
| 10-510-37 BALLISTIC VEST GRANT<br>EXPENSE | 10,400    | 0.00        | 0.00 | 0.00 | 0.00       | 10,400.00    |         |  |  |
| 10-510-47 PROFESSIONAL SERVICES           | 4,160     | 0.00        | 0.00 | 0.00 | 53.00      | 4,107.00     | 1%      |  |  |
| 10-510-53 DUES & SUBSCRIPTIONS            | 23,580    | 0.00        | 0.00 | 0.00 | 16,389.34  | 7,190.66     | 70%     |  |  |
| 10-510-57 K-9 EXPENSES                    | 3,000     | 0.00        | 0.00 | 0.00 | 503.30     | 2,496.70     | 17%     |  |  |
| 10-510-60 LESO PROGRAM                    | 7,500     | 3,165.39    | 0.00 | 0.00 | 0.00       | 4,334.61     | 42%     |  |  |
| 10-510-73 NON-CAPITAL OUTLAY              | 16,720    | 93.13       | 0.00 | 0.00 | 6,894.27   | 9,732.60     | 42%     |  |  |
| 10-510-74 CAPITAL OUTLAY                  | 130,000   | 2,073.58    | 0.00 | 0.00 | 58,756.71  | 69,169.71    | 47%     |  |  |
| 10-510-76 TAXES & TITLES                  | 8,700     | 0.00        | 0.00 | 0.00 | 1,533.92   | 7,166.08     | 18%     |  |  |
| POLICE Totals:                            | 1,669,630 | 13,961.14   | 0.00 | 0.00 | 488,256.22 | 1,167,412.64 | 30%     |  |  |
| 10-545-02 SALARIES                        | 197,795   | 0.00        | 0.00 | 0.00 | 46,568.10  | 151,226.90   | 24%     |  |  |
| 10-545-04 OVERTIME                        | 9,720     | 0.00        | 0.00 | 0.00 | 2,523.12   | 7,196.88     | 26%     |  |  |
| 10-545-05 FICA (7.65%)                    | 15,821    | 0.00        | 0.00 | 0.00 | 3,745.88   | 12,075.12    | 24%     |  |  |
| 10-545-06 GROUP INSURANCE                 | 35,436    | 0.00        | 0.00 | 0.00 | 5,033.70   | 30,402.30    | 14%     |  |  |



# Budget vs Actual

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| 10 GENERAL FUND                         |         |             |      |      |            |            |         |  |
|-----------------------------------------|---------|-------------|------|------|------------|------------|---------|--|
| Description                             | Budget  | Encumbrance | MTD  | QTD  | YTD        | Variance   | Percent |  |
| 10-545-07 ORBIT RETIREMENT (12.23%)     | 29,943  | 0.00        | 0.00 | 0.00 | 7,108.38   | 22,834.62  | 24%     |  |
| 10-545-08 401K (3%)                     | 6,205   | 0.00        | 0.00 | 0.00 | 1,267.62   | 4,937.38   | 20%     |  |
| 10-545-14 EMPLOYEE TRAINING             | 7,500   | 0.00        | 0.00 | 0.00 | 0.00       | 7,500.00   |         |  |
| 10-545-16 M & R EQUIPMENT               | 16,000  | 9,275.29    | 0.00 | 0.00 | 4,369.92   | 2,354.79   | 85%     |  |
| 10-545-17 M & R VEHICLES                | 35,000  | 841.92      | 0.00 | 0.00 | 2,901.86   | 31,256.22  | 11%     |  |
| 10-545-31 GAS, OIL & TIRES              | 22,000  | 0.00        | 0.00 | 0.00 | 2,697.44   | 19,302.56  | 12%     |  |
| 10-545-32 OFFICE SUPPLIES               | 300     | 0.00        | 0.00 | 0.00 | 28.50      | 271.50     | 10%     |  |
| 10-545-33 DEPARTMENTAL SUPPLIES & EQUIP | 7,000   | 1,657.20    | 0.00 | 0.00 | 484.70     | 4,858.10   | 31%     |  |
| 10-545-34 MOSQUITO CONTROL EXPENSE      | 2,000   | 0.00        | 0.00 | 0.00 | 0.00       | 2,000.00   |         |  |
| 10-545-36 UNIFORMS                      | 2,500   | 1,704.30    | 0.00 | 0.00 | 269.75     | 525.95     | 79%     |  |
| 10-545-37 RENTAL EQUIPMENT              | 6,000   | 0.00        | 0.00 | 0.00 | 0.00       | 6,000.00   |         |  |
| 10-545-53 DUES & SUBSCRIPTIONS          | 3,000   | 0.00        | 0.00 | 0.00 | 0.00       | 3,000.00   |         |  |
| 10-545-74 CAPITAL OUTLAY                | 155,472 | 0.00        | 0.00 | 0.00 | 136,724.06 | 18,747.94  | 88%     |  |
| PUBLIC WORKS Totals:                    | 551,692 | 13,478.71   | 0.00 | 0.00 | 213,723.03 | 324,490.26 | 41%     |  |
| 10-560-13 STREET LIGHT EXPENSE          | 32,000  | 0.00        | 0.00 | 0.00 | 4,831.40   | 27,168.60  | 15%     |  |
| 10-560-15 M & R PUBLIC PARKING          | 25,000  | 0.00        | 0.00 | 0.00 | 0.00       | 25,000.00  |         |  |
| 10-560-16 M & R EQUIPMENT               | 6,000   | 0.00        | 0.00 | 0.00 | 0.00       | 6,000.00   |         |  |
| 10-560-33 DEPARTMENTAL SUPPLIES         | 5,000   | 0.00        | 0.00 | 0.00 | 0.00       | 5,000.00   |         |  |
| 10-560-34 STRIPING                      | 288,000 | 0.00        | 0.00 | 0.00 | 0.00       | 288,000.00 |         |  |
| 10-560-35 SIGNS                         | 5,000   | 0.00        | 0.00 | 0.00 | 0.00       | 5,000.00   |         |  |
| 10-560-43 TOWN ENTRANCE SIGNS           | 20,000  | 0.00        | 0.00 | 0.00 | 0.00       | 20,000.00  |         |  |
| 10-560-45 CONTRACTED SERVICES           | 2,500   | 0.00        | 0.00 | 0.00 | 1,490.00   | 1,010.00   | 60%     |  |
| 10-560-72 STORMWATER                    | 20,000  | 0.00        | 0.00 | 0.00 | 0.00       | 20,000.00  |         |  |
| 10-560-73 STREET PAVING & REPAIR        | 52,000  | 43.88       | 0.00 | 0.00 | 833.24     | 51,122.88  | 2%      |  |
| 10-560-74 CAPITAL OUTLAY                | 75,000  | 0.00        | 0.00 | 0.00 | 0.00       | 75,000.00  |         |  |
| STREETS Totals:                         | 530,500 | 43.88       | 0.00 | 0.00 | 7,154.64   | 523,301.48 | 1%      |  |
| 10-580-45 SANITATION CONTRACTS          | 551,822 | 0.00        | 0.00 | 0.00 | 163,112.64 | 388,709.36 | 30%     |  |
| 10-580-46 TIPPING FEES                  | 10,000  | 2,000.00    | 0.00 | 0.00 | 0.00       | 8,000.00   | 20%     |  |

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|                                     |           |           |      |      |            |              |      |
|-------------------------------------|-----------|-----------|------|------|------------|--------------|------|
| SANITATION Totals:                  | 561,822   | 2,000.00  | 0.00 | 0.00 | 163,112.64 | 396,709.36   | 29%  |
| 10-620-12 SNOWFLAKES                | 19,470    | 4,694.68  | 0.00 | 0.00 | 188.03     | 14,587.29    | 25%  |
| 10-620-14 PARK WELL                 | 1,500     | 0.00      | 0.00 | 0.00 | 0.00       | 1,500.00     |      |
| 10-620-15 PARK MAINTENANCE          | 43,000    | 0.00      | 0.00 | 0.00 | 515.06     | 42,484.94    | 1%   |
| 10-620-17 PARK LANDSCAPING          | 15,000    | 0.00      | 0.00 | 0.00 | 450.16     | 14,549.84    | 3%   |
| 10-620-18 M & R BIKE PATH           | 1,500     | 0.00      | 0.00 | 0.00 | 0.00       | 1,500.00     |      |
| 10-620-19 M & R DOCK/BOARDWALK      | 200,000   | 0.00      | 0.00 | 0.00 | 208.86     | 199,791.14   | 0%   |
| 10-620-27 SPECIAL EVENTS            | 6,500     | 2,076.75  | 0.00 | 0.00 | 708.37     | 3,714.88     | 43%  |
| 10-620-33 PARK SUPPLIES             | 7,200     | 2,604.51  | 0.00 | 0.00 | 0.00       | 4,595.49     | 36%  |
| RECREATION Totals:                  | 294,170   | 9,375.94  | 0.00 | 0.00 | 2,070.48   | 282,723.58   | 4%   |
| 10-690-02 SALARIES                  | 973,250   | 0.00      | 0.00 | 0.00 | 283,126.05 | 690,123.95   | 29%  |
| 10-690-03 PART-TIME SALARIES        | 81,113    | 0.00      | 0.00 | 0.00 | 4,040.00   | 77,073.00    | 5%   |
| 10-690-04 OVERTIME                  | 41,199    | 0.00      | 0.00 | 0.00 | 8,400.88   | 32,798.12    | 20%  |
| 10-690-05 FICA (7.65%)              | 83,810    | 0.00      | 0.00 | 0.00 | 21,793.15  | 62,016.85    | 26%  |
| 10-690-06 GROUP INSURANCE           | 150,603   | 0.00      | 0.00 | 0.00 | 41,818.85  | 108,784.15   | 28%  |
| 10-690-07 ORBIT RETIREMENT (12.23%) | 147,709   | 0.00      | 0.00 | 0.00 | 42,213.23  | 105,495.77   | 29%  |
| 10-690-08 401K (3%)                 | 30,617    | 0.00      | 0.00 | 0.00 | 8,395.37   | 22,221.63    | 27%  |
| 10-690-10 EMPLOYEE TRAINING         | 7,000     | 0.00      | 0.00 | 0.00 | 1,244.00   | 5,756.00     | 18%  |
| 10-690-16 M & R EQUIPMENT           | 35,000    | 7,003.32  | 0.00 | 0.00 | 9,363.47   | 18,633.21    | 47%  |
| 10-690-17 M & R VEHICLES            | 32,000    | 0.00      | 0.00 | 0.00 | 1,675.72   | 30,324.28    | 5%   |
| 10-690-31 GAS, OIL & TIRES          | 38,500    | 1,010.88  | 0.00 | 0.00 | 9,893.21   | 27,595.91    | 28%  |
| 10-690-32 OFFICE SUPPLIES           | 2,500     | 0.00      | 0.00 | 0.00 | 0.00       | 2,500.00     |      |
| 10-690-33 DEPARTMENTAL SUPPLIES     | 43,000    | 6,636.35  | 0.00 | 0.00 | 14,504.70  | 21,858.95    | 49%  |
| 10-690-34 FIRE FIGHTER PHYSICALS    | 6,000     | 0.00      | 0.00 | 0.00 | 0.00       | 6,000.00     |      |
| 10-690-36 UNIFORMS                  | 25,500    | 2,983.88  | 0.00 | 0.00 | 12,610.67  | 9,905.45     | 61%  |
| 10-690-47 PROFESSIONAL SERVICES     | 4,000     | 0.00      | 0.00 | 0.00 | 0.00       | 4,000.00     |      |
| 10-690-53 DUES & SUBSCRIPTIONS      | 19,500    | 0.00      | 0.00 | 0.00 | 12.00      | 19,488.00    | 0%   |
| 10-690-57 MISCELLANEOUS             | 350       | 0.00      | 0.00 | 0.00 | 56.69      | 293.31       | 16%  |
| 10-690-73 COMUNICATIONS EQUIP       | 9,200     | 4,252.14  | 0.00 | 0.00 | 32.89      | 4,914.97     | 47%  |
| 10-690-74 CAPITAL OUTLAY            | 22,000    | 776.59    | 0.00 | 0.00 | 21,122.41  | 101.00       | 100% |
| FIRE DEPARTMENT Totals:             | 1,752,851 | 22,663.16 | 0.00 | 0.00 | 480,303.29 | 1,249,884.55 | 29%  |

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| 10 GENERAL FUND                                 |           |             |      |      |              |              |         |  |
|-------------------------------------------------|-----------|-------------|------|------|--------------|--------------|---------|--|
| Description                                     | Budget    | Encumbrance | MTD  | QTD  | YTD          | Variance     | Percent |  |
| 10-695-91 PLANNING BOARD EXPENSE                | 1,000     | 0.00        | 0.00 | 0.00 | 0.00         | 1,000.00     |         |  |
| 10-695-92 BOARD OF ADJUSTMENT EXPENSE           | 1,000     | 0.00        | 0.00 | 0.00 | 0.00         | 1,000.00     |         |  |
| COMMITTEES Totals:                              | 2,000     | 0.00        | 0.00 | 0.00 | 0.00         | 2,000.00     |         |  |
| 10-999-01 CONTINGENCY                           | 367,580   | 0.00        | 0.00 | 0.00 | 0.00         | 367,580.00   |         |  |
| 10-999-02 RESERVED                              | 152,941   | 0.00        | 0.00 | 0.00 | 0.00         | 152,941.00   |         |  |
| CONTINGENCY Totals:                             | 520,521   | 0.00        | 0.00 | 0.00 | 0.00         | 520,521.00   |         |  |
| Expenses Totals:                                | 9,426,597 | 467,209.16  | 0.00 | 0.00 | 2,164,268.90 | 6,795,118.94 | 28%     |  |
| 10 GENERAL FUND Revenues Over/(Under) Expenses: |           |             | 0.00 | 0.00 | (321,223.42) |              |         |  |

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| 12 CAPITAL IMPROVEMENT FUND                      |                                 |             |      |      |            |              |         |  |
|--------------------------------------------------|---------------------------------|-------------|------|------|------------|--------------|---------|--|
| Description                                      | Budget                          | Encumbrance | MTD  | QTD  | YTD        | Variance     | Percent |  |
| <b>Revenues</b>                                  |                                 |             |      |      |            |              |         |  |
| 12-301-00 AD VALOREM TAX (.07)                   | 1,157,116                       | 0.00        | 0.00 | 0.00 | 261,722.73 | (895,393.27) | 23%     |  |
| 12-301-03 ONSLOW COUNTY FIRE TAX                 | 486,026                         | 0.00        | 0.00 | 0.00 | 501,869.10 | 15,843.10    | 103%    |  |
| Revenues Totals:                                 | 1,643,142                       | 0.00        | 0.00 | 0.00 | 763,591.83 | (879,550.17) | 46%     |  |
| <b>Expenses</b>                                  |                                 |             |      |      |            |              |         |  |
| 12-440-01 FIRE STATION #2 PRINCIPAL (DEBT)       | 373,334                         | 0.00        | 0.00 | 0.00 | 0.00       | 373,334.00   |         |  |
| 12-440-02 FIRE STATION #2 iNTEREST (DEBT)        | 198,091                         | 0.00        | 0.00 | 0.00 | 99,045.34  | 99,045.66    | 50%     |  |
| 12-440-03 JOEMC FIRE TRUCK PRINCIPAL ONLY (DEBT) | 17,500                          | 0.00        | 0.00 | 0.00 | 0.00       | 17,500.00    |         |  |
| 12-750-03 BIKE PATH PROJECT                      | 100,000                         | 0.00        | 0.00 | 0.00 | 0.00       | 100,000.00   |         |  |
| 12-750-04 PUBLIC WORKS BUILDING PROJECT          | 20,000                          | 0.00        | 0.00 | 0.00 | 0.00       | 20,000.00    |         |  |
| 12-750-11 FUTURE CAPITAL IMPROVEMENTS            | 715,239                         | 0.00        | 0.00 | 0.00 | 0.00       | 715,239.00   |         |  |
| 12-750-45 TAX COLLECTION FEES                    | 17,116                          | 0.00        | 0.00 | 0.00 | 2,691.43   | 14,424.57    | 16%     |  |
| 12-998-02 T/O TO CAP PROJ FIRE STA 2             | 201,862                         | 0.00        | 0.00 | 0.00 | 201,862.00 | 0.00         | 100%    |  |
| Totals:                                          | 1,643,142                       | 0.00        | 0.00 | 0.00 | 303,598.77 | 1,339,543.23 | 18%     |  |
| Expenses Totals:                                 | 1,643,142                       | 0.00        | 0.00 | 0.00 | 303,598.77 | 1,339,543.23 | 18%     |  |
| 12 CAPITAL IMPROVEMENT FUND                      | Revenues Over/(Under) Expenses: |             | 0.00 | 0.00 | 459,993.06 |              |         |  |

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| 30 SHORELINE PROTECTION                   |           |             |      |      |              |                |         |  |
|-------------------------------------------|-----------|-------------|------|------|--------------|----------------|---------|--|
| Description                               | Budget    | Encumbrance | MTD  | QTD  | YTD          | Variance       | Percent |  |
| Revenues                                  |           |             |      |      |              |                |         |  |
| 30-301-00 ACCOMMODATION TAX               | 2,000,000 | 0.00        | 0.00 | 0.00 | 1,612,958.01 | (387,041.99)   | 81%     |  |
| 30-301-05 AD VALOREM TAX - Beach          | 1,653,225 | 0.00        | 0.00 | 0.00 | 373,776.05   | (1,279,448.95) | 23%     |  |
| 30-317-01 COUNTY GRANT FUNDING            | 150,000   | 0.00        | 0.00 | 0.00 | 0.00         | (150,000.00)   |         |  |
| 30-329-00 INTEREST INCOME                 | 125,000   | 0.00        | 0.00 | 0.00 | 74,085.71    | (50,914.29)    | 59%     |  |
| 30-345-00 LOCAL OPTION SALES TAX          | 1,108,888 | 0.00        | 0.00 | 0.00 | 100,409.80   | (1,008,478.20) | 9%      |  |
| 30-350-01 PAID PARKING REVENUE            | 336,375   | 0.00        | 0.00 | 0.00 | 148,889.00   | (187,486.00)   | 44%     |  |
| Revenues Totals:                          | 5,373,488 | 0.00        | 0.00 | 0.00 | 2,310,118.57 | (3,063,369.43) | 43%     |  |
| Expenses                                  |           |             |      |      |              |                |         |  |
| 30-710-08 LEASE PAYMENTS                  | 36,900    | 0.00        | 0.00 | 0.00 | 0.00         | 36,900.00      |         |  |
| 30-710-10 BEACH LOBBYIST CONTRACT         | 61,300    | 44,743.08   | 0.00 | 0.00 | 16,589.05    | (32.13)        | 100%    |  |
| 30-710-12 BEACH/ACCESS MAINTENANCE        | 138,100   | 16,888.70   | 0.00 | 0.00 | 6,742.32     | 114,468.98     | 17%     |  |
| 30-710-14 BEACH MEETINGS /<br>CONFERENCES | 20,000    | 1,411.92    | 0.00 | 0.00 | 3,842.23     | 14,745.85      | 26%     |  |
| 30-710-15 M & R DUNE/CROSSWALK            | 140,000   | 0.00        | 0.00 | 0.00 | 0.00         | 140,000.00     |         |  |
| 30-710-45 CONTRACTED SERVICES             | 24,000    | 278,186.80  | 0.00 | 0.00 | 8,883.20     | (263,070.00)   | 1196%   |  |
| 30-710-59 SEA OATS PROGRAM                | 37,000    | 0.00        | 0.00 | 0.00 | 0.00         | 37,000.00      |         |  |
| SHORELINE PROTECTION Totals:              | 457,300   | 341,230.50  | 0.00 | 0.00 | 36,056.80    | 80,012.70      | 83%     |  |
| 30-711-45 TAX COLLECTION FEES             | 24,454    | 0.00        | 0.00 | 0.00 | 3,641.39     | 20,812.61      | 15%     |  |
| Totals:                                   | 24,454    | 0.00        | 0.00 | 0.00 | 3,641.39     | 20,812.61      | 15%     |  |
| 30-720-07 NEW RIVER EIS PROJECT           | 147,500   | 0.00        | 0.00 | 0.00 | 0.00         | 147,500.00     |         |  |
| 30-720-08 CONTRACTS, PLANS, SPECS         | 20,000    | 0.00        | 0.00 | 0.00 | 0.00         | 20,000.00      |         |  |
| 30-720-10 VITEX                           | 285,200   | 0.00        | 0.00 | 0.00 | 151.39       | 285,048.61     | 0%      |  |
| 30-720-15 Bank Charges                    | 0         | 0.00        | 0.00 | 0.00 | 360.00       | (360.00)       |         |  |
| 30-720-50 2022B SOB PAYMENT               | 1,884,803 | 0.00        | 0.00 | 0.00 | 0.00         | 1,884,803.00   |         |  |
| 30-720-57 2022C FEMA SOB FEES             | 1,721,043 | 0.00        | 0.00 | 0.00 | 1,721,042.63 | 0.37           | 100%    |  |
| 30-720-60 30 YEAR BEACH PLAN              | 275,000   | 0.00        | 0.00 | 0.00 | 0.00         | 275,000.00     |         |  |
| 30-720-64 Sandbag Repair Project          | 200,000   | 0.00        | 0.00 | 0.00 | 0.00         | 200,000.00     |         |  |
| BEACH REN. / DUNE STAB. Totals:           | 4,533,546 | 0.00        | 0.00 | 0.00 | 1,721,554.02 | 2,811,991.98   | 38%     |  |

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|                                |                                 |            |      |      |              |              |     |  |
|--------------------------------|---------------------------------|------------|------|------|--------------|--------------|-----|--|
| Period Ending 6/30/2026        |                                 |            |      |      |              |              |     |  |
| 30-999-01 FUTURE PROJECTS FUND | 358,188                         | 0.00       | 0.00 | 0.00 | 0.00         | 358,188.00   |     |  |
| CONTINGENCY Totals:            | 358,188                         | 0.00       | 0.00 | 0.00 | 0.00         | 358,188.00   |     |  |
| Expenses Totals:               | 5,373,488                       | 341,230.50 | 0.00 | 0.00 | 1,761,252.21 | 3,271,005.29 | 39% |  |
| 30 SHORELINE PROTECTION        | Revenues Over/(Under) Expenses: |            | 0.00 | 0.00 | 548,866.36   |              |     |  |

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| 31 CAPITAL PRJ BEACH MAINTENANCE                             |            |             |      |      |               |                |         |  |
|--------------------------------------------------------------|------------|-------------|------|------|---------------|----------------|---------|--|
| Description                                                  | Budget     | Encumbrance | MTD  | QTD  | YTD           | Variance       | Percent |  |
| Revenues                                                     |            |             |      |      |               |                |         |  |
| 31-330-00 LOAN PROCEEDS                                      | 10,857,304 | 0.00        | 0.00 | 0.00 | 10,857,303.66 | (0.34)         | 100%    |  |
| 31-348-08 FEMA REIMBURSEMENT                                 | 17,599,184 | 0.00        | 0.00 | 0.00 | 11,911,620.82 | (5,687,563.18) | 68%     |  |
| 31-368-00 NCDEQ GRANT FUNDS                                  | 10,500,000 | 0.00        | 0.00 | 0.00 | 10,500,000.00 | 0.00           | 100%    |  |
| 31-370-00 INVESTMENT INCOME                                  | 272,386    | 0.00        | 0.00 | 0.00 | 1,334,033.21  | 1,061,647.21   | 490%    |  |
| 31-399-01 T/I FROM BEACH FUND                                | 9,858,986  | 0.00        | 0.00 | 0.00 | 9,858,986.00  | 0.00           | 100%    |  |
| 31-399-10 T/I FROM GENERAL FUND                              | 2,000,000  | 0.00        | 0.00 | 0.00 | 2,000,000.00  | 0.00           | 100%    |  |
| Revenues Totals:                                             | 51,087,860 | 0.00        | 0.00 | 0.00 | 46,461,943.69 | (4,625,916.31) | 91%     |  |
| Expenses                                                     |            |             |      |      |               |                |         |  |
| 31-440-00 2022A DEBT SERVICE                                 | 8,765,829  | 0.00        | 0.00 | 0.00 | 8,765,828.60  | 0.40           | 100%    |  |
| 31-440-01 2022C DEBT SERVICE                                 | 1,686,801  | 0.00        | 0.00 | 0.00 | 0.00          | 1,686,801.00   |         |  |
| 31-450-01 PHASE 1 - ENGINEERING & CONSTRUCTION PHASE SUPPORT | 14,881     | 0.00        | 0.00 | 0.00 | 14,881.00     | 0.00           | 100%    |  |
| 31-450-02 PHASE 5 -TRANCHE 1 CONST MGMT & ADM                | 398,245    | 0.00        | 0.00 | 0.00 | 417,728.72    | (19,483.72)    | 105%    |  |
| 31-450-03 PHASE 1 - LABORATORY ANALYSIS                      | 6,020      | 0.00        | 0.00 | 0.00 | 6,020.00      | 0.00           | 100%    |  |
| 31-450-04 PHASE 1 - REGULATORY COORDINATION & CLOSEOUT       | 11,048     | 0.00        | 0.00 | 0.00 | 11,047.50     | 0.50           | 100%    |  |
| 31-450-05 PHASE 1 - MOBILIZATION & DEMOBILIZATION            | 180,000    | 0.00        | 0.00 | 0.00 | 180,000.00    | 0.00           | 100%    |  |
| 31-450-06 PHASE 1 - HAUL & PLACEMENT OF BEACH FILL           | 9,142,736  | 0.00        | 0.00 | 0.00 | 9,142,735.55  | 0.45           | 100%    |  |
| 31-450-07 PHASE 1 - PAYMENT & PERFORMANCE BONDS              | 45,000     | 0.00        | 0.00 | 0.00 | 45,000.00     | 0.00           | 100%    |  |
| 31-450-08 PHASE 1 - PROFESSIONAL FEES                        | 562,915    | 0.00        | 0.00 | 0.00 | 562,915.14    | (0.14)         | 100%    |  |
| 31-450-09 PHASE 5 - TRANCHE 2 CONSTRUCTION                   | 10,105,998 | 0.00        | 0.00 | 0.00 | 10,105,997.60 | 0.40           | 100%    |  |
| 31-450-10 PHASE 5 - TRANCHE 2                                | 747,722    | 0.00        | 0.00 | 0.00 | 776,538.91    | (28,816.91)    | 104%    |  |

# Budget vs Actual

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| 31 CAPITAL PRJ BEACH MAINTENANCE                             |            |             |      |      |               |              |         |  |
|--------------------------------------------------------------|------------|-------------|------|------|---------------|--------------|---------|--|
| Description                                                  | Budget     | Encumbrance | MTD  | QTD  | YTD           | Variance     | Percent |  |
| ENGINEERING                                                  |            |             |      |      |               |              |         |  |
| 31-450-11 PHASE 5 - TRANCHE 2 CONTINGENCY                    | 1,720,665  | 0.00        | 0.00 | 0.00 | 595.00        | 1,720,070.00 | 0%      |  |
| 31-450-79 PHASE 5 - TRANCHE 2 CMM SAND SETTLEMENT            | 1,200,000  | 0.00        | 0.00 | 0.00 | 1,200,000.00  | 0.00         | 100%    |  |
| 31-450-80 CAT Z - ADMIN FLORENCE DR4393                      | 0          | 0.00        | 0.00 | 0.00 | 8,310.25      | (8,310.25)   |         |  |
| 31-450-81 CAT Z - ADMIN DORIAN DR4465                        | 0          | 0.00        | 0.00 | 0.00 | 760.00        | (760.00)     |         |  |
| Totals:                                                      | 34,587,860 | 0.00        | 0.00 | 0.00 | 31,238,358.27 | 3,349,501.73 | 90%     |  |
| 31-460-00 PHASE 4 - PROJECT TRANCHE 3 NCDEQ FUNDED           | 0          | 0.00        | 0.00 | 0.00 | 1,690.00      | (1,690.00)   |         |  |
| 31-460-01 PHASE 4 - TOWN ADMINISTRATION                      | 50,000     | 0.00        | 0.00 | 0.00 | 0.00          | 50,000.00    |         |  |
| 31-460-02 PHASE 4 - ATM CONSTRUCTION ADMIN, PERMITTING SUPPO | 60,000     | 0.00        | 0.00 | 0.00 | 29,407.86     | 30,592.14    | 49%     |  |
| 31-460-04 PHASE 4 - CMM TERMINATION                          | 480,000    | 0.00        | 0.00 | 0.00 | 480,000.00    | 0.00         | 100%    |  |
| 31-460-05 PHASE 4 - TI COASTAL DESIGN, SURVEY, ENG, TESTING  | 437,220    | 128,260.00  | 0.00 | 0.00 | 297,960.00    | 11,000.00    | 97%     |  |
| 31-460-06 PHASE 4 - REACH MOBILIZATION & DEMOBILIZATION (STW | 62,000     | 0.00        | 0.00 | 0.00 | 31,000.00     | 31,000.00    | 50%     |  |
| 31-460-07 PHASE 4 - REACH HAUL & PLACEMNT BEACH FILL (STW)   | 7,600,000  | 0.00        | 0.00 | 0.00 | 7,600,000.00  | 0.00         | 100%    |  |
| 31-460-08 PHASE 4 - PAYMENT AND PERFORMANCE BONDS REACH      | 50,656     | 0.00        | 0.00 | 0.00 | 50,656.00     | 0.00         | 100%    |  |
| 31-460-09 PHASE 4 - FALL 2025 MOBILIZATION (STW)             | 65,000     | 0.00        | 0.00 | 0.00 | 0.00          | 65,000.00    |         |  |
| 31-460-10 PHASE 4 - FALL 2025 NOURISHMENT (STW)              | 760,000    | 0.00        | 0.00 | 0.00 | 757,150.00    | 2,850.00     | 100%    |  |
| 31-460-11 PHASE 4 - FALL 2025 ENF AND SURVEYING PERMITTING   | 150,000    | 0.00        | 0.00 | 0.00 | 0.00          | 150,000.00   |         |  |
| 31-460-12 PHASE 4 - CONTINGENCY                              | 6,785,124  | 0.00        | 0.00 | 0.00 | 0.00          | 6,785,124.00 |         |  |



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|                                     |                                 |            |            |      |      |               |               |     |  |
|-------------------------------------|---------------------------------|------------|------------|------|------|---------------|---------------|-----|--|
| Period Ending 6/30/2026             |                                 |            |            |      |      |               |               |     |  |
| PHASE 4 NCDEQ GRANT                 | Totals:                         | 16,500,000 | 128,260.00 | 0.00 | 0.00 | 9,247,863.86  | 7,123,876.14  | 57% |  |
| Expenses                            | Totals:                         | 51,087,860 | 128,260.00 | 0.00 | 0.00 | 40,486,222.13 | 10,473,377.87 | 79% |  |
| 31 CAPITAL PRJ BEACH<br>MAINTENANCE | Revenues Over/(Under) Expenses: |            |            | 0.00 | 0.00 | 5,975,721.56  |               |     |  |

# Budget vs Actual

NORTH TOPSAIL BEACH  
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| 32 GRANT PRJ FEMA-4837 PTC8                    |           |              |      |      |              |                |         |  |
|------------------------------------------------|-----------|--------------|------|------|--------------|----------------|---------|--|
| Description                                    | Budget    | Encumbrance  | MTD  | QTD  | YTD          | Variance       | Percent |  |
| Revenues                                       |           |              |      |      |              |                |         |  |
| 32-348-24 FEMA-4837-NC PTC 8                   | 2,231,206 | 0.00         | 0.00 | 0.00 | 0.00         | (2,231,206.00) |         |  |
| 32-350-00 STATE MATCH                          | 743,736   | 0.00         | 0.00 | 0.00 | 0.00         | (743,736.00)   |         |  |
| 32-399-01 T/I FUND 30 SHORELINE PROTECTION     | 2,974,942 | 0.00         | 0.00 | 0.00 | 2,974,942.00 | 0.00           | 100%    |  |
| Revenues Totals:                               | 5,949,884 | 0.00         | 0.00 | 0.00 | 2,974,942.00 | (2,974,942.00) | 50%     |  |
| Expenses                                       |           |              |      |      |              |                |         |  |
| 32-470-02 PUBLIC CROSSOVER DAMAGE              | 24,701    | 1,615.92     | 0.00 | 0.00 | 23,084.58    | 0.50           | 100%    |  |
| 32-470-30 LOSS DETERMIN & COST ANALYSIS RPT    | 59,810    | 0.00         | 0.00 | 0.00 | 53,780.75    | 6,029.25       | 90%     |  |
| 32-470-31 UPLAND BORROW SITE INVEST & ANALYSIS | 3,000     | 0.00         | 0.00 | 0.00 | 0.00         | 3,000.00       |         |  |
| 32-470-32 PRE-CONSTRUCTION MEETING/COORD       | 4,800     | 0.00         | 0.00 | 0.00 | 184.03       | 4,615.97       | 4%      |  |
| 32-470-33 PROJECT PERMITTING                   | 12,500    | 0.00         | 0.00 | 0.00 | 19,217.00    | (6,717.00)     | 154%    |  |
| 32-470-34 FINAL PROJECT DESIGN                 | 15,000    | 0.00         | 0.00 | 0.00 | 0.00         | 15,000.00      |         |  |
| 32-470-35 PROJECT PLANS & SPEC, BIDDING        | 15,900    | 0.00         | 0.00 | 0.00 | 167.90       | 15,732.10      | 1%      |  |
| 32-470-36 PE-CONSTRUCTION MONITORING           | 24,500    | 0.00         | 0.00 | 0.00 | 0.00         | 24,500.00      |         |  |
| 32-470-37 EQUIP MOBILIZATION/DEMOBILIZATION    | 50,000    | 26,250.00    | 0.00 | 0.00 | 23,750.00    | 0.00           | 100%    |  |
| 32-470-38 BEACH FILL PLACEMENT                 | 2,867,000 | 2,525,516.80 | 0.00 | 0.00 | 341,483.20   | 0.00           | 100%    |  |
| 32-470-39 PERFORMANCE & PAYMENT BONDS          | 20,000    | 1,000.00     | 0.00 | 0.00 | 19,000.00    | 0.00           | 100%    |  |
| 32-470-40 CONSTRUCTION ADMINISTRATION          | 123,500   | 0.00         | 0.00 | 0.00 | 29,224.25    | 94,275.75      | 24%     |  |
| 32-470-41 POST CONST MONITORING                | 19,500    | 0.00         | 0.00 | 0.00 | 0.00         | 19,500.00      |         |  |
| 32-470-42 STATE & FEDERAL REG COORD & CLOSEOUT | 7,500     | 0.00         | 0.00 | 0.00 | 19,790.75    | (12,290.75)    | 264%    |  |

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|                             |  |                                 |           |              |      |      |              |              |         |
|-----------------------------|--|---------------------------------|-----------|--------------|------|------|--------------|--------------|---------|
| 32 GRANT PRJ FEMA-4837 PTC8 |  |                                 |           |              |      |      |              |              |         |
| Description                 |  |                                 | Budget    | Encumbrance  | MTD  | QTD  | YTD          | Variance     | Percent |
| 32-470-99 CONTINGENCY       |  |                                 | 2,702,173 | 0.00         | 0.00 | 0.00 | 0.00         | 2,702,173.00 |         |
| FEMA-4837 PTC8 Totals:      |  |                                 | 5,949,884 | 2,554,382.72 | 0.00 | 0.00 | 529,682.46   | 2,865,818.82 | 52%     |
| Expenses Totals:            |  |                                 | 5,949,884 | 2,554,382.72 | 0.00 | 0.00 | 529,682.46   | 2,865,818.82 | 52%     |
| 32 GRANT PRJ FEMA-4837 PTC8 |  | Revenues Over/(Under) Expenses: |           |              | 0.00 | 0.00 | 2,445,259.54 |              |         |

# Budget vs Actual

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Period Ending 6/30/2040

| 50 CAPITAL PRJ FIRE STATION 2              |                                 |             |      |      |              |              |         |  |
|--------------------------------------------|---------------------------------|-------------|------|------|--------------|--------------|---------|--|
| Description                                | Budget                          | Encumbrance | MTD  | QTD  | YTD          | Variance     | Percent |  |
| Revenues                                   |                                 |             |      |      |              |              |         |  |
| 50-330-00 LOAN PROCEEDS                    | 5,600,000                       | 0.00        | 0.00 | 0.00 | 5,600,000.00 | 0.00         | 100%    |  |
| 50-339-01 T/I FROM CIF                     | 1,201,862                       | 0.00        | 0.00 | 0.00 | 1,201,862.71 | 0.71         | 100%    |  |
| 50-399-02 T/I FROM GF                      | 232,000                         | 0.00        | 0.00 | 0.00 | 232,000.00   | 0.00         | 100%    |  |
| Revenues Totals:                           | 7,033,862                       | 0.00        | 0.00 | 0.00 | 7,033,862.71 | 0.71         | 100%    |  |
| Expenses                                   |                                 |             |      |      |              |              |         |  |
| 50-450-02 CONSTRUCTION COSTS               | 6,247,010                       | 0.00        | 0.00 | 0.00 | 2,827,941.16 | 3,419,068.84 | 45%     |  |
| 50-450-05 ENVIRONMENTAL TESTING (ECS)      | 66,823                          | 0.00        | 0.00 | 0.00 | 60,437.26    | 6,385.74     | 90%     |  |
| 50-450-07 CONSTRUCTION ADMINISTRATION (BM) | 420,463                         | 0.00        | 0.00 | 0.00 | 357,601.95   | 62,861.05    | 85%     |  |
| 50-450-11 CONTINGENCY                      | 65,516                          | 0.00        | 0.00 | 0.00 | 0.00         | 65,516.00    |         |  |
| 50-450-13 UTILITIES                        | 2,050                           | 0.00        | 0.00 | 0.00 | 2,049.26     | 0.74         | 100%    |  |
| 50-450-74 CAPITAL OUTLAY                   | 232,000                         | 0.00        | 0.00 | 0.00 | 0.00         | 232,000.00   |         |  |
| Totals:                                    | 7,033,862                       | 0.00        | 0.00 | 0.00 | 3,248,029.63 | 3,785,832.37 | 46%     |  |
| Expenses Totals:                           | 7,033,862                       | 0.00        | 0.00 | 0.00 | 3,248,029.63 | 3,785,832.37 | 46%     |  |
| 50 CAPITAL PRJ FIRE STATION 2              | Revenues Over/(Under) Expenses: |             | 0.00 | 0.00 | 3,785,833.08 |              |         |  |

# Budget vs Actual

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Period Ending 12/31/2026

| 60 GRANT PRJ STORMWATER NCEM DRMG2304              |  |                                 |             |      |      |             |                |         |  |
|----------------------------------------------------|--|---------------------------------|-------------|------|------|-------------|----------------|---------|--|
| Description                                        |  | Budget                          | Encumbrance | MTD  | QTD  | YTD         | Variance       | Percent |  |
| Revenues                                           |  |                                 |             |      |      |             |                |         |  |
| 60-368-01 NCEM DRMG2304 GRANT                      |  | 1,261,607                       | 0.00        | 0.00 | 0.00 | 94,251.97   | (1,167,355.03) | 7%      |  |
| Revenues Totals:                                   |  | 1,261,607                       | 0.00        | 0.00 | 0.00 | 94,251.97   | (1,167,355.03) | 7%      |  |
| Expenses                                           |  |                                 |             |      |      |             |                |         |  |
| 60-610-01 ISLAND DR (HW 210) AT SOUTH FIRE STATION |  | 704,211                         | 0.00        | 0.00 | 0.00 | 0.00        | 704,211.00     |         |  |
| 60-610-02 NEW RIVER INLET RD (SR 1568) RPTP        |  | 354,396                         | 0.00        | 0.00 | 0.00 | 0.00        | 354,396.00     |         |  |
| 60-610-03 PROJECT MANAGEMENT                       |  | 13,565                          | 5,426.00    | 0.00 | 0.00 | 8,139.00    | 0.00           | 100%    |  |
| 60-610-04 FIELD SURVEY                             |  | 26,490                          | 1,540.00    | 0.00 | 0.00 | 24,950.00   | 0.00           | 100%    |  |
| 60-610-05 RR5                                      |  | 89,650                          | 44,664.00   | 0.00 | 0.00 | 44,986.00   | 0.00           | 100%    |  |
| 60-610-06 PERMITS                                  |  | 45,600                          | 20,200.00   | 0.00 | 0.00 | 25,400.00   | 0.00           | 100%    |  |
| 60-610-07 PROJECT MEETINGS                         |  | 11,265                          | 11,265.00   | 0.00 | 0.00 | 0.00        | 0.00           | 100%    |  |
| 60-610-08 BID PHASE SERVICES                       |  | 14,850                          | 14,850.00   | 0.00 | 0.00 | 0.00        | 0.00           | 100%    |  |
| 60-610-09 REIMBURSABLES                            |  | 1,580                           | 446.53      | 0.00 | 0.00 | 1,133.47    | 0.00           | 100%    |  |
| STORMWATER PRJ NCEM DRMG2304 Totals:               |  | 1,261,607                       | 98,391.53   | 0.00 | 0.00 | 104,608.47  | 1,058,607.00   | 16%     |  |
| Expenses Totals:                                   |  | 1,261,607                       | 98,391.53   | 0.00 | 0.00 | 104,608.47  | 1,058,607.00   | 16%     |  |
| 60 GRANT PRJ STORMWATER NCEM DRMG2304              |  | Revenues Over/(Under) Expenses: |             | 0.00 | 0.00 | (10,356.50) |                |         |  |

## Check Listing

Date From: 9/20/2025 Date To: 10/28/2025  
Vendor Range: 1247 PROPERTIES LLC - ZACHARY REILLY

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| Check Number | Bank | Vendor                                | Date       | Amount             |
|--------------|------|---------------------------------------|------------|--------------------|
| 48851        | 2    | BECKER MORGAN GROUP INC               | 09/25/2025 | <b>\$18,950.00</b> |
| 48852        | 2    | CATAPULT EMPLOYERS ASSOCIATION INC    | 09/25/2025 | <b>\$68.48</b>     |
| 48853        | 2    | CW IT SUPPORT, INC                    | 09/25/2025 | <b>\$135.69</b>    |
| 48854        | 2    | DEBBIE J OWENS                        | 09/25/2025 | <b>\$972.40</b>    |
| 48855        | 2    | JONES ONSLOW ELECTRIC MEMBERSHIP CORP | 09/25/2025 | <b>\$4,044.69</b>  |
| 48856        | 2    | KORIN WEIR                            | 09/25/2025 | <b>\$80.00</b>     |
| 48857        | 2    | MARMAC FIRE & SAFETY CO, INC          | 09/25/2025 | <b>\$1,572.37</b>  |
| 48858        | 2    | NOOKS & CRANNIES CLEANING, LLC        | 09/25/2025 | <b>\$250.00</b>    |
| 48859        | 2    | ONSLOW WATER & SEWER AUTHORITY        | 09/25/2025 | <b>\$982.70</b>    |
| 48860        | 2    | SANDERSON LAWN MANAGEMENT LLC         | 09/25/2025 | <b>\$2,460.52</b>  |
| 48861        | 2    | SHERRILL A STRICKLAND JR.             | 09/25/2025 | <b>\$589.00</b>    |
| 48862        | 2    | ALL PRO FIRE & SAFETY, LLC            | 10/02/2025 | <b>\$2,013.40</b>  |
| 48863        | 2    | ATLANTIC DISCOUNT STORAGE LLC         | 10/02/2025 | <b>\$2,592.00</b>  |
| 48864        | 2    | CAVANAUGH MACDONALD CONSULTING, LLC   | 10/02/2025 | <b>\$362.45</b>    |
| 48865        | 2    | CLEAR VISION GLASS, INC               | 10/02/2025 | <b>\$642.00</b>    |
| 48866        | 2    | DEBBIE J OWENS                        | 10/02/2025 | <b>\$972.40</b>    |
| 48867        | 2    | DODSON BROTHERS EXTERMINATING CO INC  | 10/02/2025 | <b>\$80.00</b>     |
| 48868        | 2    | FINNERTY ENTERPRISES INC              | 10/02/2025 | <b>\$328.10</b>    |
| 48869        | 2    | GUY C. LEE BUILDING MATERIALS         | 10/02/2025 | <b>\$89.03</b>     |
| 48870        | 2    | HAROLD W WELLS & SON, INC             | 10/02/2025 | <b>\$855.00</b>    |
| 48871        | 2    | KEITH SIMONOWICH / JONATHAN LEE       | 10/02/2025 | <b>\$1,521.25</b>  |
| 48872        | 2    | NOOKS & CRANNIES CLEANING, LLC        | 10/02/2025 | <b>\$500.00</b>    |
| 48873        | 2    | SYNCHRONY BANK                        | 10/02/2025 | <b>\$4,155.35</b>  |
| 48874        | 2    | TOM LEONARD                           | 10/02/2025 | <b>\$19.79</b>     |
| 48875        | 2    | VERIZON COMMUNICATIONS INC            | 10/02/2025 | <b>\$164.40</b>    |
| 48876        | 2    | WINDOW TINTING BY FURR INC.           | 10/02/2025 | <b>\$133.44</b>    |
| 48877        | 2    | ALINE ACCOUNTING PARTNERS             | 10/09/2025 | <b>\$35,007.94</b> |
| 48878        | 2    | BECKER MORGAN GROUP INC               | 10/09/2025 | <b>\$2,407.10</b>  |
| 48879        | 2    | CHRISTOHER HUCKABY                    | 10/09/2025 | <b>\$27.40</b>     |

## Check Listing

Date From: 9/20/2025 Date To: 10/28/2025  
Vendor Range: 1247 PROPERTIES LLC - ZACHARY REILLY

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| Check Number | Bank | Vendor                                       | Date       | Amount             |
|--------------|------|----------------------------------------------|------------|--------------------|
| 48880        | 2    | CIVICPLUS LLC                                | 10/09/2025 | <u>\$5,005.35</u>  |
| 48881        | 2    | DEBBIE J OWENS                               | 10/09/2025 | <u>\$972.40</u>    |
| 48882        | 2    | EAST COAST INTERNATIONAL, INC                | 10/09/2025 | <u>\$11,905.84</u> |
| 48883        | 2    | ENGINEERING CONSULTING SERVICES, LTD         | 10/09/2025 | <u>\$636.25</u>    |
| 48884        | 2    | FIRE CONNECTIONS INC                         | 10/09/2025 | <u>\$9,845.28</u>  |
| 48885        | 2    | GEOSYNTEC CONSULTANS, INC.                   | 10/09/2025 | <u>\$3,376.50</u>  |
| 48886        | 2    | JODY L THOMPSON                              | 10/09/2025 | <u>\$1,623.80</u>  |
| 48887        | 2    | NC LICENSING BOARD - GEN. CONTR              | 10/09/2025 | <u>\$180.00</u>    |
| 48888        | 2    | NOOKS & CRANNIES CLEANING, LLC               | 10/09/2025 | <u>\$250.00</u>    |
| 48889        | 2    | O'REILLY AUTOMOTIVE STORES, INC              | 10/09/2025 | <u>\$1,233.06</u>  |
| 48890        | 2    | ONslow COUNTY FINANCE OFFICE                 | 10/09/2025 | <u>\$10,106.19</u> |
| 48891        | 2    | SHERRILL A STRICKLAND JR.                    | 10/09/2025 | <u>\$589.00</u>    |
| 48892        | 2    | SIMPLE COMMUNICATION                         | 10/09/2025 | <u>\$480.58</u>    |
| 48893        | 2    | SUMRELL SUGG, P.A.                           | 10/09/2025 | <u>\$8,877.38</u>  |
| 48894        | 2    | TI COASTAL SERVICES, INC.                    | 10/09/2025 | <u>\$2,000.00</u>  |
| 48895        | 2    | CHRISTOPHER LEE PRINCE                       | 10/16/2025 | <u>\$535.00</u>    |
| 48896        | 2    | CW IT SUPPORT, INC                           | 10/16/2025 | <u>\$2,604.16</u>  |
| 48897        | 2    | DEBBIE J OWENS                               | 10/16/2025 | <u>\$972.40</u>    |
| 48898        | 2    | FIRE CONNECTIONS INC                         | 10/16/2025 | <u>\$2,309.07</u>  |
| 48899        | 2    | KELLY OFFICE MACHINES, INC                   | 10/16/2025 | <u>\$674.30</u>    |
| 48900        | 2    | MOUNTAIN TEK - TECHNICAL RESCUE EQUIP<br>INC | 10/16/2025 | <u>\$7,376.86</u>  |
| 48901        | 2    | NOOKS & CRANNIES CLEANING, LLC               | 10/16/2025 | <u>\$250.00</u>    |
| 48902        | 2    | ONslow COUNTY FINANCE OFFICE                 | 10/16/2025 | <u>\$5,113.58</u>  |
| 48903        | 2    | ONslow WATER & SEWER AUTHORITY               | 10/16/2025 | <u>\$646.96</u>    |
| 48904        | 2    | SHERRILL A STRICKLAND JR.                    | 10/16/2025 | <u>\$589.00</u>    |
| 48905        | 2    | SYNCHRONY BANK                               | 10/16/2025 | <u>\$350.72</u>    |
| 48906        | 2    | TOWN OF SURF CITY                            | 10/16/2025 | <u>\$4,982.17</u>  |
| 48907        | 2    | WK DICKSON & CO., LLC                        | 10/16/2025 | <u>\$2,500.00</u>  |
| 48908        | 2    | CDW GOVERNMENT                               | 10/23/2025 | <u>\$372.96</u>    |

## Check Listing

Date From: 9/20/2025 Date To: 10/28/2025  
Vendor Range: 1247 PROPERTIES LLC - ZACHARY REILLY

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| Check Number | Bank              | Vendor                         | Date       | Amount              |
|--------------|-------------------|--------------------------------|------------|---------------------|
| 48909        | 2                 | CHAD SOWARD                    | 10/23/2025 | <u>\$207.00</u>     |
| 48910        | 2                 | DEBBIE J OWENS                 | 10/23/2025 | <u>\$583.44</u>     |
| 48911        | 2                 | JAMES GOLDEN                   | 10/23/2025 | <u>\$265.00</u>     |
| 48912        | 2                 | JAMES HUNTER                   | 10/23/2025 | <u>\$207.00</u>     |
| 48913        | 2                 | JODY L THOMPSON                | 10/23/2025 | <u>\$1,623.80</u>   |
| 48914        | 2                 | KELLY OFFICE MACHINES, INC     | 10/23/2025 | <u>\$543.38</u>     |
| 48915        | 2                 | NOOKS & CRANNIES CLEANING, LLC | 10/23/2025 | <u>\$250.00</u>     |
| 48916        | 2                 | SANDERSON LAWN MANAGEMENT LLC  | 10/23/2025 | <u>\$2,460.52</u>   |
| 48917        | 2                 | SHEPARDS WRECKER & GARAGE, INC | 10/23/2025 | <u>\$891.72</u>     |
| 48918        | 2                 | SHERRILL A STRICKLAND JR.      | 10/23/2025 | <u>\$513.00</u>     |
| 48919        | 2                 | STEVEN R KLEM                  | 10/23/2025 | <u>\$1,339.05</u>   |
| 48920        | 2                 | VALERIA W EDWARDS              | 10/23/2025 | <u>\$3,000.00</u>   |
| 48921        | 2                 | WRANGLER HOLDCO CORP.          | 10/23/2025 | <u>\$163,112.64</u> |
| 71           | Checks Totaling - |                                |            | <b>\$343,332.26</b> |

### Totals By Fund

|         | Checks       | Voids | Total        |
|---------|--------------|-------|--------------|
| 10      | \$299,158.57 |       | \$299,158.57 |
| 12      | \$2,587.34   |       | \$2,587.34   |
| 30      | \$13,716.50  |       | \$13,716.50  |
| 31      | \$1,565.25   |       | \$1,565.25   |
| 32      | \$1,811.25   |       | \$1,811.25   |
| 50      | \$21,993.35  |       | \$21,993.35  |
| 60      | \$2,500.00   |       | \$2,500.00   |
| Totals: | \$343,332.26 |       | \$343,332.26 |



# Cash Balance Report

Period Ending 10/28/2025

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| Bank 1 | CHECKING FCB Acct#- 0852                            |         |
|--------|-----------------------------------------------------|---------|
|        | Account                                             | Balance |
|        | 10-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852 | \$0.00  |
|        | 12-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852 | \$0.00  |
|        | 15-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852 | \$0.00  |
|        | 30-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852 | \$0.00  |
|        | 31-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852 | \$0.00  |
|        | 50-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852 | \$0.00  |

Bank 1 Total: \$0.00

| Bank 2 | MONEY MARKET FCB Acct#- 0860                           |              |
|--------|--------------------------------------------------------|--------------|
|        | Account                                                | Balance      |
|        | 10-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | \$54,112.32  |
|        | 12-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | \$610,736.20 |
|        | 15-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | \$0.00       |
|        | 30-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | \$53,011.43  |
|        | 31-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | \$162,439.00 |
|        | 32-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | \$21,317.54  |
|        | 50-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | \$20,760.21  |
|        | 60-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860 | -\$10,356.50 |

Bank 2 Total: \$912,020.20

| Bank 3 | NC CAPITAL MANAGEMENT TRUST Acct#- |                 |
|--------|------------------------------------|-----------------|
|        | Account                            | Balance         |
|        | 10-101-04 NC CASH MGMT TRUST       | \$13,410,956.88 |
|        | 12-101-04 NC CASH MGMT TRUST       | \$3,247,485.70  |
|        | 15-101-04 NC CASH MGMT TRUST       | \$0.00          |
|        | 30-101-04 NC CASH MGMT TRUST       | \$5,339,737.40  |
|        | 31-101-04 NC CASH MGMT TRUST       | \$5,031,254.82  |
|        | 32-101-04 NC CASH MGMT TRUST       | \$2,423,942.00  |
|        | 50-101-04 NC CASH MGMT TRUST       | \$3,765,072.87  |

Bank 3 Total: \$33,218,449.67

| Bank 4 | BB&T SAVINGS ACCOUNT Acct#-   |         |
|--------|-------------------------------|---------|
|        | Account                       | Balance |
|        | 10-101-06 BB & T SAVINGS ACCT | \$0.00  |

# Cash Balance Report

Period Ending 10/28/2025

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|                                       |                                      |            |
|---------------------------------------|--------------------------------------|------------|
| 30-101-06 BB & T SAVINGS ACCT         |                                      | \$0.00     |
| Bank 4 Total:                         |                                      | \$0.00     |
| Bank 5                                | POLICE DOJ ACCOUNT Acct#-            |            |
|                                       | Account                              | Balance    |
| 10-101-07 POLICE - DOJ Account        |                                      | \$1,200.15 |
| Bank 5 Total:                         |                                      | \$1,200.15 |
| Bank 6                                | POLICE STATE ACCOUNT Acct#-          |            |
|                                       | Account                              | Balance    |
| 10-101-08 POLICE - STATE Account      |                                      | \$332.29   |
| Bank 6 Total:                         |                                      | \$332.29   |
| Bank 7                                | POLICE FEDERAL TREASURY ACCT. Acct#- |            |
|                                       | Account                              | Balance    |
| 10-101-09 POLICE - FED TREASURY Acct. |                                      | \$62.31    |
| Bank 7 Total:                         |                                      | \$62.31    |

|                     |                 |
|---------------------|-----------------|
| Total Cash Balance: | \$34,132,064.62 |
|---------------------|-----------------|

# FIRE STATION #2 AMORTIZATION SCHEDULE

## EXHIBIT A-1

### PAYMENT SCHEDULE

| <i>Period<br/>Ending</i> | <i>Principal</i> | <i>Coupon</i> | <i>Interest</i> | <i>Debt Service</i> | <i>Annual<br/>Debt Service</i> |
|--------------------------|------------------|---------------|-----------------|---------------------|--------------------------------|
| 07/15/2024               |                  |               | 104,940.89      | 104,940.89          |                                |
| 01/15/2025               | 373,333.40       | 3.790%        | 106,120.00      | 479,453.40          |                                |
| 06/30/2025               |                  |               |                 |                     | 584,394.29                     |
| 07/15/2025               |                  |               | 99,045.33       | 99,045.33           |                                |
| 01/15/2026               | 373,333.40       | 3.790%        | 99,045.33       | 472,378.73          |                                |
| 06/30/2026               |                  |               |                 |                     | 571,424.06                     |
| 07/15/2026               |                  |               | 91,970.66       | 91,970.66           |                                |
| 01/15/2027               | 373,333.40       | 3.790%        | 91,970.66       | 465,304.06          |                                |
| 06/30/2027               |                  |               |                 |                     | 557,274.72                     |
| 07/15/2027               |                  |               | 84,896.00       | 84,896.00           |                                |
| 01/15/2028               | 373,333.40       | 3.790%        | 84,896.00       | 458,229.40          |                                |
| 06/30/2028               |                  |               |                 |                     | 543,125.40                     |
| 07/15/2028               |                  |               | 77,821.33       | 77,821.33           |                                |
| 01/15/2029               | 373,333.40       | 3.790%        | 77,821.33       | 451,154.73          |                                |
| 06/30/2029               |                  |               |                 |                     | 528,976.06                     |
| 07/15/2029               |                  |               | 70,746.66       | 70,746.66           |                                |
| 01/15/2030               | 373,333.30       | 3.790%        | 70,746.66       | 444,079.96          |                                |
| 06/30/2030               |                  |               |                 |                     | 514,826.62                     |
| 07/15/2030               |                  |               | 63,671.99       | 63,671.99           |                                |
| 01/15/2031               | 373,333.30       | 3.790%        | 63,671.99       | 437,005.29          |                                |
| 06/30/2031               |                  |               |                 |                     | 500,677.28                     |
| 07/15/2031               |                  |               | 56,597.33       | 56,597.33           |                                |
| 01/15/2032               | 373,333.30       | 3.790%        | 56,597.33       | 429,930.63          |                                |
| 06/30/2032               |                  |               |                 |                     | 486,527.96                     |
| 07/15/2032               |                  |               | 49,522.66       | 49,522.66           |                                |
| 01/15/2033               | 373,333.30       | 3.790%        | 49,522.66       | 422,855.96          |                                |
| 06/30/2033               |                  |               |                 |                     | 472,378.62                     |
| 07/15/2033               |                  |               | 42,448.00       | 42,448.00           |                                |
| 01/15/2034               | 373,333.30       | 3.790%        | 42,448.00       | 415,781.30          |                                |
| 06/30/2034               |                  |               |                 |                     | 458,229.30                     |
| 07/15/2034               |                  |               | 35,373.33       | 35,373.33           |                                |
| 01/15/2035               | 373,333.30       | 3.790%        | 35,373.33       | 408,706.63          |                                |
| 06/30/2035               |                  |               |                 |                     | 444,079.96                     |
| 07/15/2035               |                  |               | 28,298.66       | 28,298.66           |                                |
| 01/15/2036               | 373,333.30       | 3.790%        | 28,298.66       | 401,631.96          |                                |
| 06/30/2036               |                  |               |                 |                     | 429,930.62                     |
| 07/15/2036               |                  |               | 21,224.00       | 21,224.00           |                                |
| 01/15/2037               | 373,333.30       | 3.790%        | 21,224.00       | 394,557.30          |                                |
| 06/30/2037               |                  |               |                 |                     | 415,781.30                     |
| 07/15/2037               |                  |               | 14,149.33       | 14,149.33           |                                |
| 01/15/2038               | 373,333.30       | 3.790%        | 14,149.33       | 387,482.63          |                                |
| 06/30/2038               |                  |               |                 |                     | 401,631.96                     |
| 07/15/2038               |                  |               | 7,074.67        | 7,074.67            |                                |
| 01/15/2039               | 373,333.30       | 3.790%        | 7,074.67        | 380,407.97          |                                |
| 06/30/2039               |                  |               |                 |                     | 387,482.64                     |
|                          | 5,600,000.00     |               | 1,696,740.79    | 7,296,740.79        | 7,296,740.79                   |

| Activity ID                  | Activity Name                                                     | Orig Dur | Rem Dur | % Compl | Start       | Finish     | Total Float | 2025 |     |     | 2026 |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
|------------------------------|-------------------------------------------------------------------|----------|---------|---------|-------------|------------|-------------|------|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|--|--|--|--|--|
|                              |                                                                   |          |         |         |             |            |             | Oct  | Nov | Dec | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |  |  |  |  |  |  |  |  |  |  |
| Update 14 - NTB Fire Station |                                                                   | 539      | 152     |         | 01-Apr-24 A | 21-May-26  | -283        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| Project Milestones           |                                                                   | 117      | 117     |         | 03-Dec-25   | 21-May-26  | -283        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> MILE 105         | Completion of Roof Dry-In Everywhere                              | 0        | 0       | 0%      |             | 03-Dec-25  | -196        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> MILE 110         | Completion of Glass Close-In                                      | 0        | 0       | 0%      |             | 16-Jan-26  | -226        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> MILE 115         | Energization/Permanent Power                                      | 0        | 0       | 0%      |             | 17-Mar-26  | -266        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> MILE 120         | Completion of HVAC Start-Up                                       | 0        | 0       | 0%      |             | 17-Mar-26  | -261        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> MILE 125         | Substantial Completion                                            | 0        | 0       | 0%      |             | 07-May-26* | -283        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> MILE 130         | Anticipated Weather Impacts Caused by Not Drying-In in 2024       | 10       | 10      | 0%      | 08-May-26   | 21-May-26  | -283        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> MILE 135         | Substantial Completion (with Anticipated Further Weather Impacts) | 0        | 0       | 0%      |             | 21-May-26* | -283        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| Procurement                  |                                                                   | 457      | 70      |         | 01-Apr-24 A | 26-Jan-26  | -226        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| Technical Submittals         |                                                                   | 10       | 0       |         | 01-Apr-24 A | 14-Oct-25  | -184        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1045         | SFA Roofing                                                       | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -257        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1080         | SFA Sectional Doors                                               | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -252        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1065         | SFA Millwork                                                      | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -245        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1095         | SFA Ceramic Tile                                                  | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -231        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1105         | SFA Fiber Composite Panels                                        | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -227        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1110         | SFA Flooring                                                      | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -221        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1125         | SFA Bathroom Accessories                                          | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -214        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1130         | SFA Non-Bathroom Div 10                                           | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -214        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1135         | SFA Signage                                                       | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -212        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1075         | SFA ACT                                                           | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -207        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> SUB 1120         | SFA Doors, Frames, Hardware                                       | 10       | 0       | 50%     | 01-Apr-24 A | 14-Oct-25  | -184        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| Tech Submittal Reviews       |                                                                   | 343      | 10      |         | 12-Jun-24 A | 27-Oct-25  | -176        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1020         | Review & Approve HVAC Equipment                                   | 10       | 0       | 95%     | 12-Jun-24 A | 14-Oct-25  | -238        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1075         | Rev & Approve Lighting Fixtures                                   | 10       | 0       | 50%     | 14-Jun-24 A | 14-Oct-25  | -195        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1135         | Rev & Approve Structural Metal Stud Wall Shops                    | 10       | 0       | 0%      | 01-Oct-24 A | 14-Oct-25  | -283        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1035         | Rev & Approve Roofing                                             | 10       | 0       | 0%      | 10-Feb-25 A | 14-Oct-25  | -257        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1070         | Rev & Approve Sectional Doors                                     | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -252        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1055         | Rev & Approve Millwork                                            | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -245        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1085         | Rev & Approve Ceramic Tile                                        | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -231        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1095         | Review & Approve Fiber Composite Panels                           | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -227        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1100         | Rev & Approve Flooring                                            | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -221        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1115         | Rev & Approve Bathroom Accessories                                | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -214        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1120         | Rev & Approve Non-Bathroom Div 10                                 | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -214        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1125         | Rev & Approve Signage                                             | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -212        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1065         | Rev & Approve ACT                                                 | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -207        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1050         | Rev & Approve Telecom                                             | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -199        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1080         | Rev & Approve Fire Alarm Shops                                    | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -184        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1110         | Rev & Approve Doors, Frames, Hardware                             | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -184        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> REV 1105         | Rev & Approve Controls Systems                                    | 10       | 10      | 0%      | 14-Oct-25   | 27-Oct-25  | -176        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| Procurement/Fabrication      |                                                                   | 393      | 70      |         | 02-Jul-24 A | 26-Jan-26  | -226        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1085         | Fabrication & Availability of Plumbing Fixtures                   | 40       | 10      | 50%     | 02-Jul-24 A | 27-Oct-25  | -187        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1010         | Fabrication & Availability of Elec Gear                           | 150      | 10      | 50%     | 03-Jul-24 A | 27-Oct-25  | -210        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1015         | Fabrication & Availability of Mech Equipment                      | 120      | 10      | 50%     | 21-Aug-24 A | 27-Oct-25  | -238        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1070         | Fabrication & Availability of Lighting Fixtures                   | 40       | 10      | 50%     | 25-Sep-24 A | 27-Oct-25  | -195        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1060         | Fabrication & Availability of ACT                                 | 40       | 5       | 50%     | 02-Oct-24 A | 03-Nov-25  | -207        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1045         | Fabrication & Availability of Telecom                             | 80       | 20      | 50%     | 02-Oct-24 A | 25-Nov-25  | -199        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1075         | Fabrication & Availability of Fire Alarm Equip                    | 60       | 10      | 50%     | 02-Oct-24 A | 10-Nov-25  | -184        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1105         | Fabrication & Availability of Doors, Frames, Hardware             | 40       | 10      | 50%     | 02-Oct-24 A | 10-Nov-25  | -184        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |
| <div></div> FAB 1100         | Fabrication & Availability of Controls Systems                    | 40       | 10      | 50%     | 02-Oct-24 A | 10-Nov-25  | -176        |      |     |     |      |     |     |     |     |     |     |     |     |  |  |  |  |  |  |  |  |  |  |

Actual Level of Effort

Actual Work

Remaining Work

Critical Remaining Work

◆

 Milestone

North Topsail Beach Fire Station

Brawley Company

Update 14 - Data Date 13Oct25 - Remaining Tasks Only

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BRAWLEY

ICT SERVICES   CONSTRUCTION   INTERIOR DESIGN

| Activity ID                                       |              | Activity Name                                                             | Orig Dur | Rem Dur | % Compl | Start      | Finish    | Total Float |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|---------------------------------------------------|--------------|---------------------------------------------------------------------------|----------|---------|---------|------------|-----------|-------------|---------------------------------------------------------------------------|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|
|                                                   |              |                                                                           |          |         |         |            |           |             | 2025                                                                      |     |     |     |     |     | 2026 |     |     |     |     |     |
|                                                   |              |                                                                           |          |         |         |            |           |             | Oct                                                                       | Nov | Dec | Jan | Feb | Mar | Apr  | May | Jun | Jul | Aug | Sep |
|                                                   | FAB 1035     | Fabrication & Availability of Storefront & Glazing                        | 60       | 30      | 50%     | 11-Mar-25A | 25-Nov-25 | -258        | Fabrication & Availability of Storefront & Glazing                        |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1065     | Fabrication & Availability of Sectional Doors                             | 60       | 60      | 0%      | 28-Oct-25  | 26-Jan-26 | -252        | Fabrication & Availability of Sectional Doors                             |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1050     | Fabrication & Availability of Millwork                                    | 60       | 60      | 0%      | 28-Oct-25  | 26-Jan-26 | -245        | Fabrication & Availability of Millwork                                    |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1080     | Fabrication & Availability of Ceramic Tile                                | 40       | 40      | 0%      | 28-Oct-25  | 24-Dec-25 | -231        | Fabrication & Availability of Ceramic Tile                                |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1090     | Fabrication & Availability of Fiber Composite Panels                      | 40       | 40      | 0%      | 28-Oct-25  | 24-Dec-25 | -227        | Fabrication & Availability of Fiber Composite Panels                      |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1095     | Fabrication & Availability of Flooring                                    | 40       | 40      | 0%      | 28-Oct-25  | 24-Dec-25 | -221        | Fabrication & Availability of Flooring                                    |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1110     | Fabrication & Availability of Bathroom Accessories                        | 40       | 40      | 0%      | 28-Oct-25  | 24-Dec-25 | -214        | Fabrication & Availability of Bathroom Accessories                        |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1115     | Fabrication & Availability of Non-Bathroom Div 10                         | 40       | 40      | 0%      | 28-Oct-25  | 24-Dec-25 | -214        | Fabrication & Availability of Non-Bathroom Div 10                         |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | FAB 1120     | Fabrication & Availability of Signage                                     | 40       | 40      | 0%      | 28-Oct-25  | 24-Dec-25 | -212        | Fabrication & Availability of Signage                                     |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | Construction |                                                                           | 171      | 142     |         | 03-Sep-25A | 07-May-26 | -273        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | Structure    |                                                                           | 5        | 5       |         | 29-Sep-25A | 20-Oct-25 | -186        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   | STR 1040     | Erect Structural Steel - Roof Joists & Decking - Above 2nd Floor & Shafts | 5        | 5       | 0%      | 29-Sep-25A | 20-Oct-25 | -186        | Erect Structural Steel - Roof Joists & Decking - Above 2nd Floor & Shafts |     |     |     |     |     |      |     |     |     |     |     |
| Roofing & Roof-Top Work                           |              |                                                                           | 40       | 40      |         | 14-Oct-25  | 10-Dec-25 | -187        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
| Low-Slope/2nd Flr Roof                            |              |                                                                           | 20       | 20      |         | 14-Oct-25  | 10-Nov-25 | -182        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 14-Oct-25  | 20-Oct-25 | -262        | Edge Blocking & Substrate - Low-Slope Roof                                |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 10       | 10      | 0%      | 21-Oct-25  | 03-Nov-25 | -262        | SSM Roofing - Low-Slope Roof                                              |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 04-Nov-25  | 10-Nov-25 | -182        | Eaves Soffit Panels & Fascia Trim - Low-Slope Roof                        |     |     |     |     |     |      |     |     |     |     |     |
| Apparatus Bay Roof                                |              |                                                                           | 15       | 15      |         | 04-Nov-25  | 25-Nov-25 | -187        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 10       | 10      | 0%      | 04-Nov-25  | 18-Nov-25 | -262        | SSM Roofing - Apparatus Bay Roof                                          |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 19-Nov-25  | 25-Nov-25 | -187        | Eaves Soffit Panels & Fascia Trim - Apparatus Bay Roof                    |     |     |     |     |     |      |     |     |     |     |     |
| Bunk Area Roof                                    |              |                                                                           | 10       | 10      |         | 19-Nov-25  | 03-Dec-25 | -187        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 19-Nov-25  | 25-Nov-25 | -248        | SSM Roofing - Low Roof                                                    |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 26-Nov-25  | 03-Dec-25 | -187        | Eaves Soffit Panels & Fascia Trim - Low Roof                              |     |     |     |     |     |      |     |     |     |     |     |
| High Roofs Over Shafts                            |              |                                                                           | 35       | 35      |         | 21-Oct-25  | 10-Dec-25 | -187        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 21-Oct-25  | 27-Oct-25 | -186        | Edge Blocking & Substrate - Elevator/Stair High Roof                      |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 26-Nov-25  | 03-Dec-25 | -206        | SSM Roofing - Elevator/Stair High Roof                                    |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 04-Dec-25  | 10-Dec-25 | -187        | Eaves Soffit Panels & Fascia Trim - Elevator/Stair High Roof              |     |     |     |     |     |      |     |     |     |     |     |
| Exterior Building Cladding                        |              |                                                                           | 114      | 85      |         | 06-Oct-25A | 17-Feb-26 | -232        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
| Left/Northwest Elevation                          |              |                                                                           | 49       | 20      |         | 06-Oct-25A | 10-Nov-25 | -181        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 06-Oct-25A | 20-Oct-25 | -283        | Sheathing/Hunter Panels - Left                                            |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 10       | 10      | 0%      | 21-Oct-25  | 03-Nov-25 | -283        | Stone Veneer - Front/Southwest Elevation                                  |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 04-Nov-25  | 10-Nov-25 | -213        | Install Grating & Handrails for Exteroir Elevated Mech/Electr Platform    |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 2        | 2       | 0%      | 04-Nov-25  | 05-Nov-25 | -178        | Install Windows & Storefront - North Elevation                            |     |     |     |     |     |      |     |     |     |     |     |
| Rear/NorthEast Elevation                          |              |                                                                           | 33       | 33      |         | 21-Oct-25  | 08-Dec-25 | -261        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 21-Oct-25  | 27-Oct-25 | -278        | Sheathing/Hunter Panels - Rear                                            |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 15       | 15      | 0%      | 04-Nov-25  | 25-Nov-25 | -283        | Stone Veneer - Rear/Northeast Elevation                                   |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 3        | 3       | 0%      | 26-Nov-25  | 01-Dec-25 | -261        | Fiber-Cement Panels & Soffits                                             |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 02-Dec-25  | 08-Dec-25 | -261        | Windows - Rear/Northeast Elevation                                        |     |     |     |     |     |      |     |     |     |     |     |
| Right/Southeast Elevation                         |              |                                                                           | 35       | 35      |         | 28-Oct-25  | 17-Dec-25 | -263        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 28-Oct-25  | 03-Nov-25 | -268        | Sheathing/Hunter Panels - Right                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 10       | 10      | 0%      | 26-Nov-25  | 10-Dec-25 | -283        | Stone Veneer - Right/Southeast Elevation                                  |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 11-Dec-25  | 17-Dec-25 | -263        | Install Windows & Storefront - Right/Southeast Elevation                  |     |     |     |     |     |      |     |     |     |     |     |
| Front/Southwest Elevation                         |              |                                                                           | 50       | 50      |         | 04-Nov-25  | 16-Jan-26 | -283        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 04-Nov-25  | 10-Nov-25 | -263        | Sheathing/Hunter Panels - Front                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 15       | 15      | 0%      | 11-Dec-25  | 02-Jan-26 | -283        | Stone Veneer - Front/Southwest Elevation                                  |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 05-Jan-26  | 09-Jan-26 | -283        | Fiber-Cement Panels & Soffite - Front                                     |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 12-Jan-26  | 16-Jan-26 | -283        | Install Windows - East Elevation                                          |     |     |     |     |     |      |     |     |     |     |     |
| "Tail-End" Cladding Common to Multiple Elevations |              |                                                                           | 30       | 30      |         | 05-Jan-26  | 17-Feb-26 | -232        |                                                                           |     |     |     |     |     |      |     |     |     |     |     |
|                                                   |              |                                                                           | 5        | 5       | 0%      | 05-Jan-26  | 09-Jan-26 | -237        | Masonry-wash Throughout                                                   |     |     |     |     |     |      |     |     |     |     |     |

- Actual Level of Effort
- Actual Work
- Remaining Work
- Critical Remaining Work
- Milestone
- Milestone

North Topsail Beach Fire Station  
Brawley Company  
Update 14 - Data Date 13Oct25 - Remaining Tasks Only  
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BRAWLEY

ICT SERVICES

CONSTRUCTION

INTERIOR DESIGN



| Activity ID |  | Activity Name                                | Orig Dur                                                              | Rem Dur | % Compl | Start | Finish     | Total Float |      |             |             |     |             |                                                                       |     |     |     |     |     |     |
|-------------|--|----------------------------------------------|-----------------------------------------------------------------------|---------|---------|-------|------------|-------------|------|-------------|-------------|-----|-------------|-----------------------------------------------------------------------|-----|-----|-----|-----|-----|-----|
|             |  |                                              |                                                                       |         |         |       |            |             | 2025 |             |             |     | 2026        |                                                                       |     |     |     |     |     |     |
|             |  |                                              |                                                                       |         |         |       |            |             | Oct  | Nov         | Dec         | Jan | Feb         | Mar                                                                   | Apr | May | Jun | Jul | Aug | Sep |
|             |  | <div></div> COMMON 115                       | Install Fiber Cement Panels - Multiple Elevations                     | 20      | 20      | 0%    | 12-Jan-26  | 09-Feb-26   | -237 |             |             |     | <div></div> | Install Fiber Cement Panels - Multiple Elevations                     |     |     |     |     |     |     |
|             |  | <div></div> COMMON 120                       | Install Exterior Doors & Hardware                                     | 5       | 5       | 0%    | 12-Jan-26  | 16-Jan-26   | -232 |             |             |     | <div></div> | Install Exterior Doors & Hardware                                     |     |     |     |     |     |     |
|             |  | <div></div> COMMON 100                       | Install Apparatus Bay OH Door Supports - Multiple Elevations          | 5       | 5       | 0%    | 27-Jan-26  | 02-Feb-26   | -252 |             |             |     | <div></div> | Install Apparatus Bay OH Door Supports - Multiple Elevations          |     |     |     |     |     |     |
|             |  | <div></div> COMMON 110                       | Install Apparatus Bay Sectional Doors - Multiple Elevations           | 10      | 10      | 0%    | 03-Feb-26  | 17-Feb-26   | -252 |             |             |     | <div></div> | Install Apparatus Bay Sectional Doors - Multiple Elevations           |     |     |     |     |     |     |
|             |  | <div></div> COMMON 135                       | Add in Sunshades                                                      | 5       | 5       | 0%    | 10-Feb-26  | 17-Feb-26   | -237 |             |             |     | <div></div> | Add in Sunshades                                                      |     |     |     |     |     |     |
|             |  | <div></div> COMMON 125                       | Building-Attached Signage                                             | 5       | 5       | 0%    | 10-Feb-26  | 17-Feb-26   | -232 |             |             |     | <div></div> | Building-Attached Signage                                             |     |     |     |     |     |     |
|             |  | <div></div> COMMON 130                       | Building Attached Lights - Multiple Elevations                        | 2       | 2       | 0%    | 10-Feb-26  | 11-Feb-26   | -229 |             |             |     | <div></div> | Building Attached Lights - Multiple Elevations                        |     |     |     |     |     |     |
|             |  | <div></div> Interior Work                    |                                                                       | 146     | 136     |       | 03-Sep-25A | 29-Apr-26   | -277 |             |             |     |             |                                                                       |     |     |     |     |     |     |
|             |  | <div></div> 1st Floor Elev. +14              |                                                                       | 139     | 129     |       | 03-Sep-25A | 20-Apr-26   | -283 |             |             |     |             |                                                                       |     |     |     |     |     |     |
|             |  | <div></div> Partitions & Rough-ins - 1st Flr |                                                                       | 53      | 43      |       | 03-Sep-25A | 15-Dec-25   | -230 |             |             |     |             |                                                                       |     |     |     |     |     |     |
|             |  | <div></div> RI 1025                          | In-Wall Electrical Rough-Ins - 1st Flr, Main Bldg                     | 5       | 5       | 95%   | 03-Sep-25A | 20-Oct-25   | -235 | <div></div> | <div></div> |     | <div></div> | In-Wall Electrical Rough-Ins - 1st Flr, Main Bldg                     |     |     |     |     |     |     |
|             |  | <div></div> RI 1050                          | Above Ceiling Electrical Rough-Ins - 1st Flr, Main Bldg               | 10      | 5       | 90%   | 03-Sep-25A | 27-Oct-25   | -235 | <div></div> | <div></div> |     | <div></div> | Above Ceiling Electrical Rough-Ins - 1st Flr, Main Bldg               |     |     |     |     |     |     |
|             |  | <div></div> RI 1015                          | In-Wall Plumbing Rough-Ins - 1st Flr, Main Bldg                       | 5       | 5       | 15%   | 09-Oct-25A | 20-Oct-25   | -244 | <div></div> | <div></div> |     | <div></div> | In-Wall Plumbing Rough-Ins - 1st Flr, Main Bldg                       |     |     |     |     |     |     |
|             |  | <div></div> RI 1045                          | Above Ceiling Plumbing - 1st Flr, Main Bldg                           | 7       | 7       | 15%   | 09-Oct-25A | 29-Oct-25   | -244 | <div></div> | <div></div> |     | <div></div> | Above Ceiling Plumbing - 1st Flr, Main Bldg                           |     |     |     |     |     |     |
|             |  | <div></div> RI 1075                          | Plumbing In-Wall Insulation - 1st Flr, Main Bldg                      | 5       | 5       | 0%    | 09-Oct-25A | 10-Nov-25   | -243 | <div></div> | <div></div> |     | <div></div> | Plumbing In-Wall Insulation - 1st Flr, Main Bldg                      |     |     |     |     |     |     |
|             |  | <div></div> RI 1080                          | Above-Ceiling Plumbing Insulation - 1st Flr, Main Bldg                | 4       | 4       | 0%    | 09-Oct-25A | 06-Nov-25   | -210 | <div></div> | <div></div> |     | <div></div> | Above-Ceiling Plumbing Insulation - 1st Flr, Main Bldg                |     |     |     |     |     |     |
|             |  | <div></div> RI 1010                          | Above Ceiling Sprinkler Rough-Ins (Mains)- 1st Flr, Main Bldg         | 10      | 10      | 0%    | 14-Oct-25  | 27-Oct-25   | -257 | <div></div> | <div></div> |     | <div></div> | Above Ceiling Sprinkler Rough-Ins (Mains)- 1st Flr, Main Bldg         |     |     |     |     |     |     |
|             |  | <div></div> RI 1030                          | In-Wall Mechanical RI - 1st Flr, Main Bldg                            | 5       | 5       | 0%    | 14-Oct-25  | 20-Oct-25   | -228 | <div></div> | <div></div> |     | <div></div> | In-Wall Mechanical RI - 1st Flr, Main Bldg                            |     |     |     |     |     |     |
|             |  | <div></div> RI 1055                          | Above Ceiling Sprinkler Rough-Ins (Branchlines)- 1st Flr, Main Bldg   | 5       | 5       | 0%    | 28-Oct-25  | 03-Nov-25   | -257 | <div></div> | <div></div> |     | <div></div> | Above Ceiling Sprinkler Rough-Ins (Branchlines)- 1st Flr, Main Bldg   |     |     |     |     |     |     |
|             |  | <div></div> RI 1085                          | Pull Wire for FA & LV Systems - 1st Flr, Main Bldg                    | 5       | 5       | 0%    | 28-Oct-25  | 03-Nov-25   | -207 | <div></div> | <div></div> |     | <div></div> | Pull Wire for FA & LV Systems - 1st Flr, Main Bldg                    |     |     |     |     |     |     |
|             |  | <div></div> RI 1065                          | Testing & Inspections of Plumbing Systems - 1st Flr, Main Bldg        | 2       | 2       | 0%    | 30-Oct-25  | 31-Oct-25   | -242 | <div></div> | <div></div> |     | <div></div> | Testing & Inspections of Plumbing Systems - 1st Flr, Main Bldg        |     |     |     |     |     |     |
|             |  | <div></div> RI 1020                          | Top out GWB Corridors and other congested areas - 1st Flr, Main Bldg  | 3       | 3       | 0%    | 04-Nov-25  | 06-Nov-25   | -253 | <div></div> | <div></div> |     | <div></div> | Top out GWB Corridors and other congested areas - 1st Flr, Main Bldg  |     |     |     |     |     |     |
|             |  | <div></div> RI 1035                          | Blockfill - 1st Flr, Main Bldg                                        | 5       | 5       | 0%    | 04-Nov-25  | 10-Nov-25   | -225 | <div></div> | <div></div> |     | <div></div> | Blockfill - 1st Flr, Main Bldg                                        |     |     |     |     |     |     |
|             |  | <div></div> RI 1090                          | Testing & Inspections of Sprinkler System - 1st Flr, Main Bldg        | 2       | 2       | 0%    | 04-Nov-25  | 05-Nov-25   | -209 | <div></div> | <div></div> |     | <div></div> | Testing & Inspections of Sprinkler System - 1st Flr, Main Bldg        |     |     |     |     |     |     |
|             |  | <div></div> RI 1095                          | Pull Wire for Lights & Power - 1st Flr, Main Bldg                     | 5       | 5       | 0%    | 04-Nov-25  | 10-Nov-25   | -207 | <div></div> | <div></div> |     | <div></div> | Pull Wire for Lights & Power - 1st Flr, Main Bldg                     |     |     |     |     |     |     |
|             |  | <div></div> RI 1040                          | Above Ceiling Duct Main Rough-Ins - 1st Flr, Main Bldg                | 10      | 10      | 0%    | 07-Nov-25  | 21-Nov-25   | -253 | <div></div> | <div></div> |     | <div></div> | Above Ceiling Duct Main Rough-Ins - 1st Flr, Main Bldg                |     |     |     |     |     |     |
|             |  | <div></div> RI 1060                          | Above Ceiling Mechanical - 1st Flr, Main Bldg                         | 10      | 10      | 0%    | 13-Nov-25  | 26-Nov-25   | -249 | <div></div> | <div></div> |     | <div></div> | Above Ceiling Mechanical - 1st Flr, Main Bldg                         |     |     |     |     |     |     |
|             |  | <div></div> RI 1070                          | Above-Ceiling Duct Insulation - 1st Flr, Main Bldg                    | 5       | 5       | 0%    | 24-Nov-25  | 01-Dec-25   | -253 | <div></div> | <div></div> |     | <div></div> | Above-Ceiling Duct Insulation - 1st Flr, Main Bldg                    |     |     |     |     |     |     |
|             |  | <div></div> RI 1100                          | Frame for Hard & Bulkheads Ceilings - 1st Flr, Main Bldg              | 5       | 5       | 0%    | 02-Dec-25  | 08-Dec-25   | -253 | <div></div> | <div></div> |     | <div></div> | Frame for Hard & Bulkheads Ceilings - 1st Flr, Main Bldg              |     |     |     |     |     |     |
|             |  | <div></div> RI 1105                          | MEP Attachments to Bulkhead & Ceiling Framing - 1st Flr, Main Bldg    | 5       | 5       | 0%    | 09-Dec-25  | 15-Dec-25   | -253 | <div></div> | <div></div> |     | <div></div> | MEP Attachments to Bulkhead & Ceiling Framing - 1st Flr, Main Bldg    |     |     |     |     |     |     |
|             |  | <div></div> GWB Finishes & Grid - 1st Flr    |                                                                       | 68      | 68      |       | 12-Nov-25  | 20-Feb-26   | -269 |             |             |     |             |                                                                       |     |     |     |     |     |     |
|             |  | <div></div> DW 1000                          | In-Wall Inspections / Close-Ins - 1st Flr, Main Bldg                  | 5       | 5       | 0%    | 12-Nov-25  | 18-Nov-25   | -243 |             | <div></div> |     | <div></div> | In-Wall Inspections / Close-Ins - 1st Flr, Main Bldg                  |     |     |     |     |     |     |
|             |  | <div></div> DW 1005                          | Install In-Wall Insulation & Re-Inspect - 1st Flr, Main Bldg          | 3       | 3       | 0%    | 20-Jan-26  | 22-Jan-26   | -283 |             |             |     | <div></div> | Install In-Wall Insulation & Re-Inspect - 1st Flr, Main Bldg          |     |     |     |     |     |     |
|             |  | <div></div> DW 1010                          | Hang & Finish Drywall - 1st Flr, Main Bldg                            | 10      | 10      | 0%    | 23-Jan-26  | 05-Feb-26   | -283 |             |             |     | <div></div> | Hang & Finish Drywall - 1st Flr, Main Bldg                            |     |     |     |     |     |     |
|             |  | <div></div> DW 1015                          | Hang & Finish Drywall Bulkheads & Ceilings - 1st Flr, Main Bldg       | 5       | 5       | 0%    | 30-Jan-26  | 05-Feb-26   | -283 |             |             |     | <div></div> | Hang & Finish Drywall Bulkheads & Ceilings - 1st Flr, Main Bldg       |     |     |     |     |     |     |
|             |  | <div></div> DW 1020                          | Prime & First Coat Walls - 1st Flr, Main Bldg                         | 5       | 5       | 0%    | 06-Feb-26  | 12-Feb-26   | -283 |             |             |     | <div></div> | Prime & First Coat Walls - 1st Flr, Main Bldg                         |     |     |     |     |     |     |
|             |  | <div></div> DW 1025                          | Install ACT Ceiling Grid - 1st Flr, Main Bldg                         | 7       | 7       | 0%    | 11-Feb-26  | 20-Feb-26   | -273 |             |             |     | <div></div> | Install ACT Ceiling Grid - 1st Flr, Main Bldg                         |     |     |     |     |     |     |
|             |  | <div></div> DW 1030                          | Point-Up GWB - 1st Flr, Main Bldg                                     | 3       | 3       | 0%    | 13-Feb-26  | 18-Feb-26   | -267 |             |             |     | <div></div> | Point-Up GWB - 1st Flr, Main Bldg                                     |     |     |     |     |     |     |
|             |  | <div></div> Fixtures & Finishes - 1st Flr    |                                                                       | 43      | 43      |       | 19-Feb-26  | 20-Apr-26   | -283 |             |             |     |             |                                                                       |     |     |     |     |     |     |
|             |  | <div></div> FIN 1000                         | Install Ceramic Floor Tile - 1st Flr, Main Bldg                       | 5       | 5       | 0%    | 19-Feb-26  | 25-Feb-26   | -267 |             |             |     | <div></div> | Install Ceramic Floor Tile - 1st Flr, Main Bldg                       |     |     |     |     |     |     |
|             |  | <div></div> FIN 1005                         | MEP/S Grid Trimout - 1st Flr, Main Bldg                               | 5       | 5       | 0%    | 23-Feb-26  | 27-Feb-26   | -273 |             |             |     | <div></div> | MEP/S Grid Trimout - 1st Flr, Main Bldg                               |     |     |     |     |     |     |
|             |  | <div></div> FIN 1010                         | Install Ceramic Wall Tile - 1st Flr, Main Bldg                        | 5       | 5       | 0%    | 26-Feb-26  | 04-Mar-26   | -267 |             |             |     | <div></div> | Install Ceramic Wall Tile - 1st Flr, Main Bldg                        |     |     |     |     |     |     |
|             |  | <div></div> FIN 1015                         | Final Coat of Paint - 1st Flr, Main Bldg                              | 5       | 5       | 0%    | 02-Mar-26  | 06-Mar-26   | -273 |             |             |     | <div></div> | Final Coat of Paint - 1st Flr, Main Bldg                              |     |     |     |     |     |     |
|             |  | <div></div> FIN 1020                         | Above Ceiling Insp for Ceiling Tiles - 1st Flr, Main Bldg             | 2       | 2       | 0%    | 02-Mar-26  | 03-Mar-26   | -271 |             |             |     | <div></div> | Above Ceiling Insp for Ceiling Tiles - 1st Flr, Main Bldg             |     |     |     |     |     |     |
|             |  | <div></div> FIN 1025                         | Install Countertops & Other Restroom Millwork - 1st Flr, Main Bldg    | 5       | 5       | 0%    | 09-Mar-26  | 13-Mar-26   | -273 |             |             |     | <div></div> | Install Countertops & Other Restroom Millwork - 1st Flr, Main Bldg    |     |     |     |     |     |     |
|             |  | <div></div> FIN 1030                         | Sealed Concrete - 1st Flr, Main Bldg                                  | 5       | 5       | 0%    | 09-Mar-26  | 13-Mar-26   | -262 |             |             |     | <div></div> | Sealed Concrete - 1st Flr, Main Bldg                                  |     |     |     |     |     |     |
|             |  | <div></div> FIN 1035                         | Install Plumbing Fixtures - 1st Flr, Main Bldg                        | 5       | 5       | 0%    | 16-Mar-26  | 20-Mar-26   | -273 |             |             |     | <div></div> | Install Plumbing Fixtures - 1st Flr, Main Bldg                        |     |     |     |     |     |     |
|             |  | <div></div> FIN 1040                         | Electrical Devices & Trim Out - Walls & Floor - 1st Flr, Main Bldg    | 5       | 5       | 0%    | 17-Mar-26  | 23-Mar-26   | -273 |             |             |     | <div></div> | Electrical Devices & Trim Out - Walls & Floor - 1st Flr, Main Bldg    |     |     |     |     |     |     |
|             |  | <div></div> FIN 1045                         | Install Ceiling Tiles - 1st Flr, Main Bldg                            | 5       | 5       | 0%    | 19-Mar-26  | 26-Mar-26   | -283 |             |             |     | <div></div> | Install Ceiling Tiles - 1st Flr, Main Bldg                            |     |     |     |     |     |     |
|             |  | <div></div> FIN 1050                         | Mechanical Devices & Trim Out - Walls & Ceilings - 1st Flr, Main Bldg | 5       | 5       | 0%    | 23-Mar-26  | 27-Mar-26   | -272 |             |             |     | <div></div> | Mechanical Devices & Trim Out - Walls & Ceilings - 1st Flr, Main Bldg |     |     |     |     |     |     |
|             |  | <div></div> FIN 1055                         | Fire Alarm Devices & Trim Out - Walls & Ceiling - 1st Flr, Main Bldg  | 5       | 5       | 0%    | 24-Mar-26  | 30-Mar-26   | -273 |             |             |     | <div></div> | Fire Alarm Devices & Trim Out - Walls & Ceiling - 1st Flr, Main Bldg  |     |     |     |     |     |     |
|             |  | <div></div> FIN 1060                         | Install LVT Flooring - 1st Flr, Main Bldg                             | 5       | 5       | 0%    | 26-Mar-26  | 02-Apr-26   | -283 |             |             |     | <div></div> | Install LVT Flooring - 1st Flr, Main Bldg                             |     |     |     |     |     |     |
|             |  | <div></div> FIN 1065                         | Install Wood Doors and Hardware - 1st Flr, Main Bldg                  | 5       | 5       | 0%    | 26-Mar-26  | 02-Apr-26   | -276 |             |             |     | <div></div> | Install Wood Doors and Hardware - 1st Flr, Main Bldg                  |     |     |     |     |     |     |

- Actual Level of Effort
- Actual Work
- Remaining Work
- Critical Remaining Work
- Milestone

North Topsail Beach Fire Station  
Brawley Company  
Update 14 - Data Date 13Oct25 - Remaining Tasks Only  
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| Activity ID |  | Activity Name                                 | Orig Dur                                                              | Rem Dur | % Compl | Start | Finish    | Total Float |      |     |                                                                                  |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|-------------|--|-----------------------------------------------|-----------------------------------------------------------------------|---------|---------|-------|-----------|-------------|------|-----|----------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------|-----|-----|-----|-----|-----|
|             |  |                                               |                                                                       |         |         |       |           |             | 2025 |     |                                                                                  |     | 2026                                                                        |                                                                                   |                                                             |     |     |     |     |     |
|             |  |                                               |                                                                       |         |         |       |           |             | Oct  | Nov | Dec                                                                              | Jan | Feb                                                                         | Mar                                                                               | Apr                                                         | May | Jun | Jul | Aug | Sep |
|             |  | <div></div> FIN 1070                          | Install Carpet Flooring - 1st Flr, Main Bldg                          | 5       | 5       | 0%    | 02-Apr-26 | 09-Apr-26   | -283 |     |                                                                                  |     |                                                                             |                                                                                   | <div></div> Install Carpet Flooring - 1st Flr, Main Bldg    |     |     |     |     |     |
|             |  | <div></div> FIN 1075                          | Touch-Up Paint - 1st Flr, Main Bldg                                   | 5       | 5       | 0%    | 13-Apr-26 | 20-Apr-26   | -283 |     |                                                                                  |     |                                                                             |                                                                                   | <div></div> Touch-Up Paint- 1st Flr, Main Bldg              |     |     |     |     |     |
|             |  | <div></div> 2nd Floor                         |                                                                       | 119     | 119     |       | 28-Oct-25 | 20-Apr-26   | -283 |     |                                                                                  |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> Partitions & Rough-ins - 2nd Flr  |                                                                       | 43      | 43      |       | 28-Oct-25 | 30-Dec-25   | -240 |     |                                                                                  |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2000                           | Interior CMU Walls & All In-Masonry Rls - 2nd Flr, Main Bldg          | 5       | 5       | 0%    | 28-Oct-25 | 03-Nov-25   | -262 |     | <div></div> Interior CMU Walls & All In-Masonry Rls - 2nd Flr, Main Bldg         |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2005                           | Framing Interior Partition Walls - 2nd Flr, Main Bldg                 | 5       | 5       | 0%    | 04-Nov-25 | 10-Nov-25   | -262 |     | <div></div> Framing Interior Partition Walls - 2nd Flr, Main Bldg                |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2010                           | Blockfill - 2nd Flr, Main Bldg                                        | 5       | 5       | 0%    | 04-Nov-25 | 10-Nov-25   | -215 |     | <div></div> Blockfill - 2nd Flr, Main Bldg                                       |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2035                           | Above Ceiling Sprinkler Rough-Ins (Mains) - 2nd Flr, Main Bldg        | 10      | 10      | 0%    | 12-Nov-25 | 25-Nov-25   | -262 |     | <div></div> Above Ceiling Sprinkler Rough-Ins (Mains) - 2nd Flr, Main Bldg       |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2025                           | In-Wall Plumbing Rough-Ins - 2nd Flr, Main Bldg                       | 5       | 5       | 0%    | 12-Nov-25 | 18-Nov-25   | -252 |     | <div></div> In-Wall Plumbing Rough-Ins - 2nd Flr, Main Bldg                      |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2015                           | Top out GWB Corridors and other congested areas - 2nd Flr, Main Bldg  | 3       | 3       | 0%    | 12-Nov-25 | 14-Nov-25   | -248 |     | <div></div> Top out GWB Corridors and other congested areas - 2nd Flr, Main Bldg |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2040                           | In-Wall Electrical Rough-Ins - 2nd Flr, Main Bldg                     | 5       | 5       | 0%    | 12-Nov-25 | 18-Nov-25   | -245 |     | <div></div> In-Wall Electrical Rough-Ins - 2nd Flr, Main Bldg                    |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2045                           | Above Ceiling Plumbing - 2nd Flr, Main Bldg                           | 7       | 7       | 0%    | 19-Nov-25 | 28-Nov-25   | -252 |     | <div></div> Above Ceiling Plumbing - 2nd Flr, Main Bldg                          |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2050                           | Above Ceiling Electrical Rough-Ins - 2nd Flr, Main Bldg               | 10      | 10      | 0%    | 19-Nov-25 | 03-Dec-25   | -245 |     | <div></div> Above Ceiling Electrical Rough-Ins - 2nd Flr, Main Bldg              |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2030                           | Above Ceiling Duct Main Rough-Ins - 2nd Flr, Main Bldg                | 10      | 10      | 0%    | 24-Nov-25 | 08-Dec-25   | -253 |     | <div></div> Above Ceiling Duct Main Rough-Ins - 2nd Flr, Main Bldg               |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2075                           | Above Ceiling Sprinkler Rough-Ins (Branchlines) - 2nd Flr, Main Bldg  | 5       | 5       | 0%    | 26-Nov-25 | 03-Dec-25   | -229 |     | <div></div> Above Ceiling Sprinkler Rough-Ins (Branchlines) - 2nd Flr, Main Bldg |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2055                           | In-Wall Mechanical RI - 2nd Flr, Main Bldg                            | 5       | 5       | 0%    | 28-Nov-25 | 04-Dec-25   | -249 |     | <div></div> In-Wall Mechanical RI - 2nd Flr, Main Bldg                           |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2060                           | Above Ceiling Mechanical - 2nd Flr, Main Bldg                         | 10      | 10      | 0%    | 28-Nov-25 | 11-Dec-25   | -233 |     | <div></div> Above Ceiling Mechanical - 2nd Flr, Main Bldg                        |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2070                           | Testing & Inspections of Plumbing Systems - 2nd Flr, Main Bldg        | 2       | 2       | 0%    | 01-Dec-25 | 02-Dec-25   | -252 |     | <div></div> Testing & Inspections of Plumbing Systems - 2nd Flr, Main Bldg       |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2080                           | Plumbing In-Wall Insulation - 2nd Flr, Main Bldg                      | 5       | 5       | 0%    | 03-Dec-25 | 09-Dec-25   | -252 |     | <div></div> Plumbing In-Wall Insulation - 2nd Flr, Main Bldg                     |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2085                           | Above-Ceiling Plumbing Insulation - 2nd Flr, Main Bldg                | 4       | 4       | 0%    | 03-Dec-25 | 08-Dec-25   | -230 |     | <div></div> Above-Ceiling Plumbing Insulation - 2nd Flr, Main Bldg               |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2100                           | Pull Wire for FA & LV Systems - 2nd Flr, Main Bldg                    | 5       | 5       | 0%    | 04-Dec-25 | 10-Dec-25   | -232 |     | <div></div> Pull Wire for FA & LV Systems - 2nd Flr, Main Bldg                   |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2105                           | Testing & Inspections of Sprinkler System - 2nd Flr, Main Bldg        | 2       | 2       | 0%    | 04-Dec-25 | 05-Dec-25   | -229 |     | <div></div> Testing & Inspections of Sprinkler System - 2nd Flr, Main Bldg       |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2095                           | Pull Wire for Lights & Power - 2nd Flr, Main Bldg                     | 5       | 5       | 0%    | 04-Dec-25 | 10-Dec-25   | -227 |     | <div></div> Pull Wire for Lights & Power - 2nd Flr, Main Bldg                    |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2065                           | Above-Ceiling Duct Insulation - 2nd Flr, Main Bldg                    | 5       | 5       | 0%    | 09-Dec-25 | 15-Dec-25   | -253 |     | <div></div> Above-Ceiling Duct Insulation - 2nd Flr, Main Bldg                   |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2090                           | Frame for Hard & Bulkheads Ceilings - 2nd Flr, Main Bldg              | 5       | 5       | 0%    | 16-Dec-25 | 22-Dec-25   | -253 |     | <div></div> Frame for Hard & Bulkheads Ceilings - 2nd Flr, Main Bldg             |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> RI 2110                           | MEP Attachments to Bulkhead & Ceiling Framing - 2nd Flr, Main Bldg    | 5       | 5       | 0%    | 23-Dec-25 | 30-Dec-25   | -253 |     | <div></div> MEP Attachments to Bulkhead & Ceiling Framing - 2nd Flr, Main Bldg   |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> GWB Finishes & Grid - 2nd Flr     |                                                                       | 59      | 59      |       | 10-Dec-25 | 06-Mar-26   | -279 |     |                                                                                  |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> DW 2000                           | In-Wall Inspections / Close-Ins - 2nd Flr, Main Bldg                  | 5       | 5       | 0%    | 10-Dec-25 | 16-Dec-25   | -252 |     | <div></div> In-Wall Inspections / Close-Ins - 2nd Flr, Main Bldg                 |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> DW 2005                           | Install In-Wall Insulation & Re-Inspect - 2nd Flr, Main Bldg          | 3       | 3       | 0%    | 17-Dec-25 | 19-Dec-25   | -252 |     | <div></div> Install In-Wall Insulation & Re-Inspect - 2nd Flr, Main Bldg         |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> DW 2010                           | Hang & Finish Drywall - 2nd Flr, Main Bldg                            | 10      | 10      | 0%    | 06-Feb-26 | 20-Feb-26   | -283 |     |                                                                                  |     | <div></div> Hang & Finish Drywall - 2nd Flr, Main Bldg                      |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> DW 2015                           | Hang & Finish Drywall Bulkheads & Ceilings - 2nd Flr, Main Bldg       | 5       | 5       | 0%    | 13-Feb-26 | 20-Feb-26   | -283 |     |                                                                                  |     | <div></div> Hang & Finish Drywall Bulkheads & Ceilings - 2nd Flr, Main Bldg |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> DW 2020                           | Prime & First Coat Walls - 2nd Flr, Main Bldg                         | 5       | 5       | 0%    | 23-Feb-26 | 27-Feb-26   | -283 |     |                                                                                  |     | <div></div> Prime & First Coat Walls - 2nd Flr, Main Bldg                   |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> DW 2025                           | Install ACT Ceiling Grid - 2nd Flr, Main Bldg                         | 7       | 7       | 0%    | 26-Feb-26 | 06-Mar-26   | -283 |     |                                                                                  |     | <div></div> Install ACT Ceiling Grid - 2nd Flr, Main Bldg                   |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> DW 2030                           | Point-Up GWB - 2nd Flr, Main Bldg                                     | 3       | 3       | 0%    | 02-Mar-26 | 04-Mar-26   | -277 |     |                                                                                  |     | <div></div> Point-Up GWB - 2nd Flr, Main Bldg                               |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> Fixtures & Finishes - 2nd Flr     |                                                                       | 33      | 33      |       | 05-Mar-26 | 20-Apr-26   | -283 |     |                                                                                  |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2000                          | Install Ceramic Floor Tile - 2nd Flr, Main Bldg                       | 5       | 5       | 0%    | 05-Mar-26 | 11-Mar-26   | -277 |     |                                                                                  |     |                                                                             |                                                                                   | <div></div> Install Ceramic Floor Tile - 2nd Flr, Main Bldg |     |     |     |     |     |
|             |  | <div></div> FIN 2005                          | MEP/S Grid Trimout - 2nd Flr, Main Bldg                               | 5       | 5       | 0%    | 09-Mar-26 | 13-Mar-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> MEP/S Grid Trimout - 2nd Flr, Main Bldg                               |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2010                          | Install Ceramic Wall Tile - 2nd Flr, Main Bldg                        | 5       | 5       | 0%    | 12-Mar-26 | 18-Mar-26   | -277 |     |                                                                                  |     |                                                                             | <div></div> Install Ceramic Wall Tile - 2nd Flr, Main Bldg                        |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2015                          | Final Coat of Paint - 2nd Flr, Main Bldg                              | 5       | 5       | 0%    | 16-Mar-26 | 20-Mar-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Final Coat of Paint - 2nd Flr, Main Bldg                              |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2020                          | Above Ceiling Insp for Ceiling Tiles - 2nd Flr, Main Bldg             | 2       | 2       | 0%    | 16-Mar-26 | 17-Mar-26   | -281 |     |                                                                                  |     |                                                                             | <div></div> Above Ceiling Insp for Ceiling Tiles - 2nd Flr, Main Bldg             |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2025                          | Install Ceiling Tiles - 2nd Flr, Main Bldg                            | 5       | 5       | 0%    | 19-Mar-26 | 26-Mar-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Install Ceiling Tiles - 2nd Flr, Main Bldg                            |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2030                          | Install Countertops & Other Restroom Millwork - 2nd Flr, Main Bldg    | 5       | 5       | 0%    | 23-Mar-26 | 27-Mar-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Install Countertops & Other Restroom Millwork - 2nd Flr, Main Bldg    |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2035                          | Sealed Concrete - 2nd Flr, Main Bldg                                  | 5       | 5       | 0%    | 23-Mar-26 | 27-Mar-26   | -272 |     |                                                                                  |     |                                                                             | <div></div> Sealed Concrete - 2nd Flr, Main Bldg                                  |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2040                          | Install LVT Flooring - 2nd Flr, Main Bldg                             | 5       | 5       | 0%    | 26-Mar-26 | 02-Apr-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Install LVT Flooring - 2nd Flr, Main Bldg                             |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2045                          | Install Wood Doors and Hardware - 2nd Flr, Main Bldg                  | 5       | 5       | 0%    | 26-Mar-26 | 02-Apr-26   | -276 |     |                                                                                  |     |                                                                             | <div></div> Install Wood Doors and Hardware - 2nd Flr, Main Bldg                  |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2050                          | Install Plumbing Fixtures - 2nd Flr, Main Bldg                        | 5       | 5       | 0%    | 30-Mar-26 | 03-Apr-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Install Plumbing Fixtures - 2nd Flr, Main Bldg                        |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2055                          | Electrical Devices & Trim Out - Walls & Floor - 2nd Flr, Main Bldg    | 5       | 5       | 0%    | 31-Mar-26 | 06-Apr-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Electrical Devices & Trim Out - Walls & Floor - 2nd Flr, Main Bldg    |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2060                          | Install Carpet Flooring - 2nd Flr, Main Bldg                          | 5       | 5       | 0%    | 02-Apr-26 | 09-Apr-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Install Carpet Flooring - 2nd Flr, Main Bldg                          |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2065                          | Mechanical Devices & Trim Out - Walls & Ceilings - 2nd Flr, Main Bldg | 5       | 5       | 0%    | 06-Apr-26 | 10-Apr-26   | -282 |     |                                                                                  |     |                                                                             | <div></div> Mechanical Devices & Trim Out - Walls & Ceilings - 2nd Flr, Main Bldg |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2070                          | Fire Alarm Devices & Trim Out - Walls & Ceiling - 2nd Flr, Main Bldg  | 5       | 5       | 0%    | 07-Apr-26 | 13-Apr-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Fire Alarm Devices & Trim Out - Walls & Ceiling - 2nd Flr, Main Bldg  |                                                             |     |     |     |     |     |
|             |  | <div></div> FIN 2075                          | Touch-Up Paint - 2nd Flr, Main Bldg                                   | 5       | 5       | 0%    | 14-Apr-26 | 20-Apr-26   | -283 |     |                                                                                  |     |                                                                             | <div></div> Touch-Up Paint - 2nd Flr, Main Bldg                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> Apparatus Bays                    |                                                                       | 83      | 83      |       | 19-Nov-25 | 20-Mar-26   | -255 |     |                                                                                  |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |
|             |  | <div></div> Partitions & Rough-ins - App Bays |                                                                       | 45      | 45      |       | 19-Nov-25 | 26-Jan-26   | -229 |     |                                                                                  |     |                                                                             |                                                                                   |                                                             |     |     |     |     |     |

Actual Level of Effort

Actual Work

Remaining Work

Critical Remaining Work

Milestone

North Topsail Beach Fire Station

Brawley Company

Update 14 - Data Date 13Oct25 - Remaining Tasks Only

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BRAWLEY

ICT SERVICES

CONSTRUCTION

INTERIOR DESIGN

| Activity ID |  | Activity Name                             | Orig Dur                                                             | Rem Dur | % Compl | Start | Finish    | Total Float |      |     |                                                          |                                                           |                                                                      |     |      |     |     |     |     |     |
|-------------|--|-------------------------------------------|----------------------------------------------------------------------|---------|---------|-------|-----------|-------------|------|-----|----------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------------------------------|-----|------|-----|-----|-----|-----|-----|
|             |  |                                           |                                                                      |         |         |       |           |             | 2025 |     |                                                          |                                                           |                                                                      |     | 2026 |     |     |     |     |     |
|             |  |                                           |                                                                      |         |         |       |           |             | Oct  | Nov | Dec                                                      | Jan                                                       | Feb                                                                  | Mar | Apr  | May | Jun | Jul | Aug | Sep |
|             |  | RIAPP 100                                 | Blockfill & Prime Paint -App Bays                                    | 5       | 5       | 0%    | 19-Nov-25 | 25-Nov-25   | -262 |     |                                                          | Blockfill & Prime Paint -App Bays                         |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 105                                 | Above Ceiling Sprinkler Rough-Ins (Mains) -App Bays                  | 10      | 10      | 0%    | 26-Nov-25 | 10-Dec-25   | -262 |     |                                                          | Above Ceiling Sprinkler Rough-Ins (Mains) -App Bays       |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 110                                 | Above Ceiling Electrical Rough-Ins -App Bays                         | 10      | 10      | 0%    | 04-Dec-25 | 17-Dec-25   | -242 |     |                                                          | Above Ceiling Electrical Rough-Ins -App Bays              |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 115                                 | Above Ceiling Plumbing Rough-Ins -App Bays                           | 15      | 15      | 0%    | 11-Dec-25 | 02-Jan-26   | -262 |     |                                                          | Above Ceiling Plumbing Rough-Ins -App Bays                |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 120                                 | Above Ceiling Natural Gas Rough-Ins -App Bays                        | 5       | 5       | 0%    | 11-Dec-25 | 17-Dec-25   | -257 |     |                                                          | Above Ceiling Natural Gas Rough-Ins -App Bays             |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 125                                 | Above Ceiling Sprinkler Rough-Ins (Branchlines) -App Bays            | 5       | 5       | 0%    | 11-Dec-25 | 17-Dec-25   | -230 |     |                                                          | Above Ceiling Sprinkler Rough-Ins (Branchlines) -App Bays |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 130                                 | Run Lines for Compressed Air Equipment - App Bays                    | 5       | 5       | 0%    | 18-Dec-25 | 24-Dec-25   | -257 |     |                                                          | Run Lines for Compressed Air Equipment - App Bays         |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 135                                 | Pull Wire for Lights & Power -App Bays                               | 10      | 10      | 0%    | 18-Dec-25 | 02-Jan-26   | -242 |     |                                                          | Pull Wire for Lights & Power -App Bays                    |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 140                                 | Testing & Inspections of Sprinkler System -App Bays                  | 1       | 1       | 0%    | 18-Dec-25 | 18-Dec-25   | -230 |     |                                                          | Testing & Inspections of Sprinkler System -App Bays       |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 145                                 | Pull Wire for FA & LV Systems -App Bays                              | 5       | 5       | 0%    | 18-Dec-25 | 24-Dec-25   | -209 |     |                                                          | Pull Wire for FA & LV Systems -App Bays                   |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 150                                 | Rough-in for ExhaustAir - App Bays                                   | 10      | 10      | 0%    | 26-Dec-25 | 09-Jan-26   | -257 |     |                                                          | Rough-in for ExhaustAir - App Bays                        |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 155                                 | Above-Ceiling Plumbing Insulation -App Bays                          | 5       | 5       | 0%    | 05-Jan-26 | 09-Jan-26   | -262 |     |                                                          | Above-Ceiling Plumbing Insulation -App Bays               |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 160                                 | Plumbing Insulation -App Bays                                        | 5       | 5       | 0%    | 12-Jan-26 | 16-Jan-26   | -262 |     |                                                          | Plumbing Insulation -App Bays                             |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 165                                 | PaintStructure & OHRls -App Bays                                     | 5       | 5       | 0%    | 20-Jan-26 | 26-Jan-26   | -262 |     |                                                          | PaintStructure & OHRls -App Bays                          |                                                                      |     |      |     |     |     |     |     |
|             |  | RIAPP 170                                 | Testing & Inspections of Plumbing Systems -App Bays                  | 1       | 1       | 0%    | 20-Jan-26 | 20-Jan-26   | -233 |     |                                                          | Testing & Inspections of Plumbing Systems -App Bays       |                                                                      |     |      |     |     |     |     |     |
|             |  | <b>Fixtures &amp; Finishes -App Bays</b>  |                                                                      | 38      | 38      |       | 27-Jan-26 | 20-Mar-26   | -255 |     |                                                          |                                                           |                                                                      |     |      |     |     |     |     |     |
|             |  | FINAPP 100                                | Install Vehicle Exhaust Equipment - App Bays                         | 15      | 15      | 0%    | 27-Jan-26 | 17-Feb-26   | -262 |     |                                                          |                                                           | Install Vehicle Exhaust Equipment - App Bays                         |     |      |     |     |     |     |     |
|             |  | FINAPP 105                                | Install Final Coat of Paint -App Bays                                | 2       | 2       | 0%    | 27-Jan-26 | 28-Jan-26   | -254 |     |                                                          |                                                           | Install Final Coat of Paint -App Bays                                |     |      |     |     |     |     |     |
|             |  | FINAPP 110                                | Install Light Fixtures -App Bays                                     | 10      | 10      | 0%    | 29-Jan-26 | 11-Feb-26   | -254 |     |                                                          |                                                           | Install Light Fixtures -App Bays                                     |     |      |     |     |     |     |     |
|             |  | FINAPP 115                                | Install Vehicle Power Drops in Bays - App Bays                       | 10      | 10      | 0%    | 29-Jan-26 | 11-Feb-26   | -249 |     |                                                          |                                                           | Install Vehicle Power Drops in Bays - App Bays                       |     |      |     |     |     |     |     |
|             |  | FINAPP 120                                | Install Plumbing Fixtures -App Bays                                  | 5       | 5       | 0%    | 29-Jan-26 | 04-Feb-26   | -249 |     |                                                          |                                                           | Install Plumbing Fixtures -App Bays                                  |     |      |     |     |     |     |     |
|             |  | FINAPP 130                                | Sprinkler Heads -Apparatus                                           | 5       | 5       | 0%    | 29-Jan-26 | 04-Feb-26   | -244 |     |                                                          |                                                           | Sprinkler Heads -Apparatus                                           |     |      |     |     |     |     |     |
|             |  | FINAPP 125                                | Fire Alarm Devices & Trim Out - Walls & Ceilings - App Bays          | 5       | 5       | 0%    | 29-Jan-26 | 04-Feb-26   | -231 |     |                                                          |                                                           | Fire Alarm Devices & Trim Out - Walls & Ceilings - App Bays          |     |      |     |     |     |     |     |
|             |  | FINAPP 135                                | Install Compressed Air Equipment - App Bays                          | 8       | 8       | 0%    | 29-Jan-26 | 09-Feb-26   | -227 |     |                                                          |                                                           | Install Compressed Air Equipment - App Bays                          |     |      |     |     |     |     |     |
|             |  | FINAPP 140                                | Plumbing Trim Out - Walls & Floor -App Bays                          | 5       | 5       | 0%    | 05-Feb-26 | 11-Feb-26   | -249 |     |                                                          |                                                           | Plumbing Trim Out - Walls & Floor -App Bays                          |     |      |     |     |     |     |     |
|             |  | FINAPP 145                                | Electrical Devices & Trim Out - Walls & Floor -App Bays              | 5       | 5       | 0%    | 12-Feb-26 | 19-Feb-26   | -254 |     |                                                          |                                                           | Electrical Devices & Trim Out - Walls & Floor -App Bays              |     |      |     |     |     |     |     |
|             |  | FINAPP 150                                | Install High Velocity Fans - App Bays                                | 10      | 10      | 0%    | 18-Feb-26 | 03-Mar-26   | -262 |     |                                                          |                                                           | Install High Velocity Fans - App Bays                                |     |      |     |     |     |     |     |
|             |  | FINAPP 155                                | Epoxy Floor Paint & Cure -App Bays                                   | 10      | 10      | 0%    | 04-Mar-26 | 17-Mar-26   | -262 |     |                                                          |                                                           | Epoxy Floor Paint & Cure -App Bays                                   |     |      |     |     |     |     |     |
|             |  | FINAPP 160                                | PaintApparatus Bay Floor Lanes - App Bays                            | 3       | 3       | 0%    | 18-Mar-26 | 20-Mar-26   | -262 |     |                                                          |                                                           | PaintApparatus Bay Floor Lanes - App Bays                            |     |      |     |     |     |     |     |
|             |  | <b>Main Electrical Room</b>               |                                                                      | 27      | 27      |       | 13-Feb-26 | 24-Mar-26   | -251 |     |                                                          |                                                           |                                                                      |     |      |     |     |     |     |     |
|             |  | MER 100                                   | Set Main Distribution Panel                                          | 2       | 2       | 0%    | 13-Feb-26 | 17-Feb-26   | -283 |     |                                                          |                                                           | Set Main Distribution Panel                                          |     |      |     |     |     |     |     |
|             |  | MER 110                                   | Set Automatic Transfer Switch in Main Electrical Room                | 3       | 3       | 0%    | 18-Feb-26 | 20-Feb-26   | -283 |     |                                                          |                                                           | Set Automatic Transfer Switch in Main Electrical Room                |     |      |     |     |     |     |     |
|             |  | MER 105                                   | Buildout Main Distribution Panel                                     | 5       | 5       | 0%    | 18-Feb-26 | 24-Feb-26   | -282 |     |                                                          |                                                           | Buildout Main Distribution Panel                                     |     |      |     |     |     |     |     |
|             |  | MER 115                                   | Set Secondary Panels in Main Electrical Room                         | 3       | 3       | 0%    | 23-Feb-26 | 25-Feb-26   | -283 |     |                                                          |                                                           | Set Secondary Panels in Main Electrical Room                         |     |      |     |     |     |     |     |
|             |  | MER 125                                   | Buildout Automatic Transfer Switch                                   | 5       | 5       | 0%    | 25-Feb-26 | 03-Mar-26   | -282 |     |                                                          |                                                           | Buildout Automatic Transfer Switch                                   |     |      |     |     |     |     |     |
|             |  | MER 120                                   | Buildout Secondary Feeders & Panels                                  | 5       | 5       | 0%    | 26-Feb-26 | 04-Mar-26   | -283 |     |                                                          |                                                           | Buildout Secondary Feeders & Panels                                  |     |      |     |     |     |     |     |
|             |  | MER 130                                   | Pull Feeders to Satellite Panels                                     | 5       | 5       | 0%    | 05-Mar-26 | 11-Mar-26   | -283 |     |                                                          |                                                           | Pull Feeders to Satellite Panels                                     |     |      |     |     |     |     |     |
|             |  | MER 135                                   | Pull Secondary Feeders & Energize (Mirrors site electrical activity) | 5       | 5       | 0%    | 05-Mar-26 | 11-Mar-26   | -283 |     |                                                          |                                                           | Pull Secondary Feeders & Energize (Mirrors site electrical activity) |     |      |     |     |     |     |     |
|             |  | MER 140                                   | Complete Secondary Feeders & Energize (mirrors MER energize task)    | 5       | 5       | 0%    | 05-Mar-26 | 11-Mar-26   | -283 |     |                                                          |                                                           | Complete Secondary Feeders & Energize (mirrors MER energize task)    |     |      |     |     |     |     |     |
|             |  | MER 145                                   | Install Fire Alarm Cabinet                                           | 5       | 5       | 0%    | 05-Mar-26 | 11-Mar-26   | -242 |     |                                                          |                                                           | Install Fire Alarm Cabinet                                           |     |      |     |     |     |     |     |
|             |  | MER 150                                   | 3rd Party NETA Testing before energization                           | 3       | 3       | 0%    | 12-Mar-26 | 16-Mar-26   | -283 |     |                                                          |                                                           | 3rd Party NETA Testing before energization                           |     |      |     |     |     |     |     |
|             |  | MER 155                                   | Energize                                                             | 1       | 1       | 0%    | 17-Mar-26 | 17-Mar-26   | -283 |     |                                                          |                                                           | Energize                                                             |     |      |     |     |     |     |     |
|             |  | MER 160                                   | Sealed Concrete in MEP Rooms                                         | 5       | 5       | 0%    | 18-Mar-26 | 24-Mar-26   | -264 |     |                                                          |                                                           | Sealed Concrete in MEP Rooms                                         |     |      |     |     |     |     |     |
|             |  | <b>Finishes Common to Entire Facility</b> |                                                                      | 16      | 16      |       | 23-Mar-26 | 13-Apr-26   | -283 |     |                                                          |                                                           |                                                                      |     |      |     |     |     |     |     |
|             |  | FIN COM 100                               | Install Lockers & Benches                                            | 5       | 5       | 0%    | 23-Mar-26 | 27-Mar-26   | -272 |     |                                                          |                                                           | Install Lockers & Benches                                            |     |      |     |     |     |     |     |
|             |  | FIN COM 105                               | Install Interior Signage                                             | 3       | 3       | 0%    | 23-Mar-26 | 25-Mar-26   | -270 |     |                                                          |                                                           | Install Interior Signage                                             |     |      |     |     |     |     |     |
|             |  | FIN COM 115                               | Install Window Treatments                                            | 3       | 3       | 0%    | 26-Mar-26 | 31-Mar-26   | -274 |     |                                                          |                                                           | Install Window Treatments                                            |     |      |     |     |     |     |     |
|             |  | FIN COM 110                               | Install Bathroom Partitions & Accessories                            | 5       | 5       | 0%    | 06-Apr-26 | 10-Apr-26   | -282 |     |                                                          |                                                           | Install Bathroom Partitions & Accessories                            |     |      |     |     |     |     |     |
|             |  | FIN COM 120                               | Install Interior Fire Extinguisher Accessories                       | 2       | 2       | 0%    | 09-Apr-26 | 13-Apr-26   | -283 |     |                                                          |                                                           | Install Interior Fire Extinguisher Accessories                       |     |      |     |     |     |     |     |
|             |  | <b>Front &amp; Rear Stairs Buildout</b>   |                                                                      | 65      | 65      |       | 14-Oct-25 | 16-Jan-26   | -212 |     |                                                          |                                                           |                                                                      |     |      |     |     |     |     |     |
|             |  | STAIR 100                                 | Erect Front & Rear Stair Risers                                      | 5       | 5       | 0%    | 14-Oct-25 | 20-Oct-25   | -262 |     | Erect Front & Rear Stair Risers                          |                                                           |                                                                      |     |      |     |     |     |     |     |
|             |  | STAIR 105                                 | Install Front & Rear Stair Pan Fills & Concrete Landings             | 5       | 5       | 0%    | 21-Oct-25 | 27-Oct-25   | -262 |     | Install Front & Rear Stair Pan Fills & Concrete Landings |                                                           |                                                                      |     |      |     |     |     |     |     |
|             |  | STAIR 110                                 | Front & Rear Stair Handrails                                         | 5       | 5       | 0%    | 28-Oct-25 | 03-Nov-25   | -197 |     | Front & Rear Stair Handrails                             |                                                           |                                                                      |     |      |     |     |     |     |     |

Actual Level of Effort

Actual Work

Remaining Work

Critical Remaining Work

Milestone

Milestone

North Topsail Beach Fire Station

Brawley Company

Update 14 - Data Date 13Oct25 - Remaining Tasks Only

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BRAWLEY

ICT SERVICES

CONSTRUCTION

INTERIOR DESIGN



| Activity ID |                                        | Activity Name                                                    |                                                                              | Orig Dur | Rem Dur | % Compl   | Start     | Finish    | Total Float | 2025 |     |                                                                              | 2026                                                                                     |     |                                                                      |                                                                         |     |     |     |     |     |
|-------------|----------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------------|----------|---------|-----------|-----------|-----------|-------------|------|-----|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------|-------------------------------------------------------------------------|-----|-----|-----|-----|-----|
|             |                                        |                                                                  |                                                                              |          |         |           |           |           |             | Oct  | Nov | Dec                                                                          | Jan                                                                                      | Feb | Mar                                                                  | Apr                                                                     | May | Jun | Jul | Aug | Sep |
|             |                                        | <div></div> STAIR 115                                            | Front & Rear Stair Block Fill & Prime Paint                                  | 5        | 5       | 0%        | 26-Nov-25 | 03-Dec-25 | -212        |      |     |                                                                              | <div></div> Front & Rear Stair Block Fill & Prime Paint                                  |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> STAIR 120                                            | Front & Rear Stair MEP/S Rls                                                 | 15       | 15      | 0%        | 04-Dec-25 | 24-Dec-25 | -212        |      |     |                                                                              | <div></div> Front & Rear Stair MEP/S Rls                                                 |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> STAIR 125                                            | Front & Rear Stair Finishes                                                  | 15       | 15      | 0%        | 26-Dec-25 | 16-Jan-26 | -212        |      |     |                                                                              | <div></div> Front & Rear Stair Finishes                                                  |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> Elevator                                             |                                                                              | 90       | 90      |           | 04-Dec-25 | 14-Apr-26 | -266        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> ELEV 100                                             | Install Elevator Shaft Electrical Rls                                        | 10       | 10      | 0%        | 04-Dec-25 | 17-Dec-25 | -206        |      |     |                                                                              | <div></div> Install Elevator Shaft Electrical Rls                                        |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> ELEV 105                                             | Install Elevator Cab & Buildout Elevator Finishes                            | 15       | 15      | 0%        | 18-Mar-26 | 07-Apr-26 | -266        |      |     |                                                                              |                                                                                          |     | <div></div> Install Elevator Cab & Buildout Elevator Finishes        |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> ELEV 110                                             | Achieve Phone Connectivity                                                   | 5        | 5       | 0%        | 01-Apr-26 | 07-Apr-26 | -266        |      |     |                                                                              |                                                                                          |     | <div></div> Achieve Phone Connectivity                               |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> ELEV 115                                             | Elevator Testing by Contractors                                              | 5        | 5       | 0%        | 08-Apr-26 | 14-Apr-26 | -266        |      |     |                                                                              |                                                                                          |     | <div></div> Elevator Testing by Contractors                          |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> Installation of Owner-Furnished Products             |                                                                              | 83       | 83      |           | 31-Dec-25 | 29-Apr-26 | -283        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 100                                             | Install Owner-Furnished Outdoor Propane Grill                                | 5        | 5       | 0%        | 31-Dec-25 | 07-Jan-26 | -205        |      |     |                                                                              | <div></div> Install Owner-Furnished Outdoor Propane Grill                                |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 105                                             | Install Owner-Furnished Gear Washer in Room 112                              | 5        | 5       | 0%        | 23-Mar-26 | 27-Mar-26 | -260        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Gear Washer in Room 112          |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 110                                             | Install Owner-Furnished Gear Dryer in Room 112                               | 5        | 5       | 0%        | 23-Mar-26 | 27-Mar-26 | -260        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Gear Dryer in Room 112           |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 115                                             | Install Owner-Furnished Ice Machine in Room 113                              | 5        | 5       | 0%        | 23-Mar-26 | 27-Mar-26 | -260        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Ice Machine in Room 113          |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 120                                             | Install Owner-Furnished Clothes Washer/Dryer in Room 106                     | 5        | 5       | 0%        | 23-Mar-26 | 27-Mar-26 | -260        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Clothes Washer/Dryer in Room 106 |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 125                                             | Install Owner-Furnished Air Compressor in Room 114                           | 5        | 5       | 0%        | 23-Mar-26 | 27-Mar-26 | -260        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Air Compressor in Room 114       |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 130                                             | Install Owner-Furnished Gas Range in Room 105                                | 5        | 5       | 0%        | 30-Mar-26 | 03-Apr-26 | -265        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Gas Range in Room 105            |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 135                                             | Install Owner-Furnished Range Hood in Room 105                               | 5        | 5       | 0%        | 30-Mar-26 | 03-Apr-26 | -265        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Range Hood in Room 105           |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 140                                             | Install Owner-Furnished Water Heater in Mezz 212                             | 5        | 5       | 0%        | 06-Apr-26 | 10-Apr-26 | -270        |      |     |                                                                              |                                                                                          |     | <div></div> Install Owner-Furnished Water Heater in Mezz 212         |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 145                                             | Install Owner-Furnished Microwave Ovens in Room 105                          | 5        | 5       | 0%        | 23-Apr-26 | 29-Apr-26 | -283        |      |     |                                                                              |                                                                                          |     |                                                                      | <div></div> Install Owner-Furnished Microwave Ovens in Room 105         |     |     |     |     |     |
|             |                                        | <div></div> OFCI 150                                             | Install Owner-Furnished TVs in Multiple Rooms                                | 5        | 5       | 0%        | 23-Apr-26 | 29-Apr-26 | -283        |      |     |                                                                              |                                                                                          |     |                                                                      | <div></div> Install Owner-Furnished TVs in Multiple Rooms               |     |     |     |     |     |
|             |                                        | <div></div> OFCI 155                                             | Install Owner-Furnished Computer Monitors in Multiple Rooms                  | 5        | 5       | 0%        | 23-Apr-26 | 29-Apr-26 | -283        |      |     |                                                                              |                                                                                          |     |                                                                      | <div></div> Install Owner-Furnished Computer Monitors in Multiple Rooms |     |     |     |     |     |
|             |                                        | <div></div> OFCI 160                                             | Install Owner-Furnished Speaker System Trim Throughout                       | 5        | 5       | 0%        | 23-Apr-26 | 29-Apr-26 | -283        |      |     |                                                                              |                                                                                          |     |                                                                      | <div></div> Install Owner-Furnished Speaker System Trim Throughout      |     |     |     |     |     |
|             |                                        | <div></div> Mid-Project & Late-Project Sitework                  |                                                                              | 69       | 69      |           | 09-Dec-25 | 19-Mar-26 | -249        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> Stormdrains                                          |                                                                              | 30       | 30      |           | 05-Jan-26 | 17-Feb-26 | -241        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> GR 100                                               | Rough Grading Remainder of Site for Stormdrainage (after structure, for now) | 5        | 5       | 0%        | 05-Jan-26 | 09-Jan-26 | -249        |      |     |                                                                              | <div></div> Rough Grading Remainder of Site for Stormdrainage (after structure, for now) |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> GR 105                                               | Install Stormdrains                                                          | 10       | 10      | 0%        | 12-Jan-26 | 26-Jan-26 | -249        |      |     |                                                                              | <div></div> Install Stormdrains                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> GR 110                                               | Install Roof Drains To Storm Sewer                                           | 5        | 5       | 0%        | 27-Jan-26 | 02-Feb-26 | -244        |      |     |                                                                              | <div></div> Install Roof Drains To Storm Sewer                                           |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> GR 115                                               | Install Downspout Boots / Tie-In Perimeter Drain                             | 10       | 10      | 0%        | 03-Feb-26 | 17-Feb-26 | -241        |      |     |                                                                              | <div></div> Install Downspout Boots / Tie-In Perimeter Drain                             |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> Wet Utilities                                        |                                                                              | 10       | 10      |           | 27-Jan-26 | 09-Feb-26 | -249        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> UTIL 105                                             | Install Oil/Water Separator                                                  | 5        | 5       | 0%        | 27-Jan-26 | 02-Feb-26 | -249        |      |     |                                                                              | <div></div> Install Oil/Water Separator                                                  |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> UTIL 110                                             | Install Site Utility - Water                                                 | 5        | 5       | 0%        | 03-Feb-26 | 09-Feb-26 | -249        |      |     |                                                                              | <div></div> Install Site Utility - Water                                                 |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> Site Electrical                                      |                                                                              | 23       | 23      |           | 10-Feb-26 | 13-Mar-26 | -249        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> SEL 130                                              | Install Site Lighting Fixtures                                               | 5        | 5       | 0%        | 10-Feb-26 | 17-Feb-26 | -232        |      |     |                                                                              | <div></div> Install Site Lighting Fixtures                                               |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> SEL 135                                              | Install Platform-Mounted Transformer & Generator                             | 5        | 5       | 0%        | 05-Mar-26 | 11-Mar-26 | -249        |      |     |                                                                              |                                                                                          |     | <div></div> Install Platform-Mounted Transformer & Generator         |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> SEL 140                                              | Set Generator & ATS & Connect                                                | 2        | 2       | 0%        | 12-Mar-26 | 13-Mar-26 | -249        |      |     |                                                                              |                                                                                          |     | <div></div> Set Generator & ATS & Connect                            |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> Site Mechanical                                      |                                                                              | 15       | 15      |           | 09-Dec-25 | 30-Dec-25 | -231        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> SMECH 105                                            | Set Exterior HVAC Units & Complete Refrigerant, Elec & Controls              | 15       | 15      | 0%        | 09-Dec-25 | 30-Dec-25 | -231        |      |     |                                                                              | <div></div> Set Exterior HVAC Units & Complete Refrigerant, Elec & Controls              |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> Aparatus Bay Concrete Paving @ Entrances             |                                                                              | 20       | 20      |           | 11-Dec-25 | 09-Jan-26 | -229        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> HS 100                                               | Rough Grade & Stone Exterior Apparatus Concrete                              | 10       | 10      | 0%        | 11-Dec-25 | 24-Dec-25 | -229        |      |     |                                                                              | <div></div> Rough Grade & Stone Exterior Apparatus Concrete                              |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> HS 105                                               | Install Entry Apparatus Bay Exterior Bollards                                | 5        | 5       | 0%        | 18-Dec-25 | 24-Dec-25 | -229        |      |     |                                                                              | <div></div> Install Entry Apparatus Bay Exterior Bollards                                |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> HS 110                                               | Form & Pour Exterior Apparatus Concrete Paving                               | 10       | 10      | 0%        | 26-Dec-25 | 09-Jan-26 | -229        |      |     |                                                                              | <div></div> Form & Pour Exterior Apparatus Concrete Paving                               |     |                                                                      |                                                                         |     |     |     |     |     |
|             |                                        | <div></div> North Side Parking & Drive Pavement                  |                                                                              | 45       | 45      |           | 12-Jan-26 | 17-Mar-26 | -249        |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> HS 210                     | Install Sidewalks - North Parking                                | 10                                                                           | 10       | 0%      | 12-Jan-26 | 26-Jan-26 | -229      |             |      |     | <div></div> Install Sidewalks - North Parking                                |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> HS 200                     | Rough Grade & Stone - North Parking                              | 10                                                                           | 10       | 0%      | 27-Jan-26 | 09-Feb-26 | -249      |             |      |     | <div></div> Rough Grade & Stone - North Parking                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> HS 220                     | Flagpole Foundation                                              | 5                                                                            | 5        | 0%      | 27-Jan-26 | 02-Feb-26 | -229      |             |      |     | <div></div> Flagpole Foundation                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> HS 205                     | Fine Grade, Stone - North Parking                                | 5                                                                            | 5        | 0%      | 10-Feb-26 | 17-Feb-26 | -249      |             |      |     | <div></div> Fine Grade, Stone - North Parking                                |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> HS 215                     | Install Concrete Curb - North Parking                            | 10                                                                           | 10       | 0%      | 18-Feb-26 | 03-Mar-26 | -249      |             |      |     | <div></div> Install Concrete Curb - North Parking                            |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> HS 225                     | Asphalt Pavement                                                 | 5                                                                            | 5        | 0%      | 04-Mar-26 | 10-Mar-26 | -249      |             |      |     | <div></div> Asphalt Pavement                                                 |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> HS 230                     | Install Striping, Signage & Concrete Wheel Stops (all pavements) | 5                                                                            | 5        | 0%      | 11-Mar-26 | 17-Mar-26 | -249      |             |      |     | <div></div> Install Striping, Signage & Concrete Wheel Stops (all pavements) |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> Landscapes & Site Finishes |                                                                  | 22                                                                           | 22       |         | 18-Feb-26 | 19-Mar-26 | -249      |             |      |     |                                                                              |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |
|             | <div></div> LS 100                     | Fine Grade Green Areas                                           | 2                                                                            | 2        | 0%      | 18-Feb-26 | 19-Feb-26 | -241      |             |      |     | <div></div> Fine Grade Green Areas                                           |                                                                                          |     |                                                                      |                                                                         |     |     |     |     |     |

- Actual Level of Effort
- Actual Work
- Remaining Work
- Critical Remaining Work
- Milestone

North Topsail Beach Fire Station  
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**BRAWLEY**  
ICT SERVICES CONSTRUCTION INTERIOR DESIGN

| Activity ID |                                                                          | Activity Name        | Orig Dur                                                                     | Rem Dur | % Compl | Start     | Finish    | Total Float | 2025 |     |     | 2026 |     |                                                  |                                                                                          |                                                                               |     |     |     |     |  |
|-------------|--------------------------------------------------------------------------|----------------------|------------------------------------------------------------------------------|---------|---------|-----------|-----------|-------------|------|-----|-----|------|-----|--------------------------------------------------|------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-----|-----|-----|-----|--|
|             |                                                                          |                      |                                                                              |         |         |           |           |             | Oct  | Nov | Dec | Jan  | Feb | Mar                                              | Apr                                                                                      | May                                                                           | Jun | Jul | Aug | Sep |  |
|             |                                                                          | <div></div> LS 105   | Install Seeding                                                              | 5       | 5       | 0%        | 20-Feb-26 | 26-Feb-26   | -241 |     |     |      |     | <div></div> Install Seeding                      |                                                                                          |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> LS 110   | Irrigation Trimout                                                           | 2       | 2       | 0%        | 27-Feb-26 | 02-Mar-26   | -241 |     |     |      |     | <div></div> Irrigation Trimout                   |                                                                                          |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> LS 115   | Install Flagpole & Flagpole Lighting                                         | 2       | 2       | 0%        | 18-Mar-26 | 19-Mar-26   | -249 |     |     |      |     | <div></div> Install Flagpole & Flagpole Lighting |                                                                                          |                                                                               |     |     |     |     |  |
|             | <div></div> Systems Start-Up, Testing, Punchlist, Inspections & Closeout |                      | 39                                                                           | 39      |         | 16-Mar-26 | 07-May-26 | -273        |      |     |     |      |     |                                                  |                                                                                          |                                                                               |     |     |     |     |  |
|             | <div></div> Project Systems Start-Up & Testing                           |                      | 26                                                                           | 26      |         | 16-Mar-26 | 20-Apr-26 | -265        |      |     |     |      |     |                                                  |                                                                                          |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> SYS 100  | Test Generator/ATS                                                           | 5       | 5       | 0%        | 16-Mar-26 | 20-Mar-26   | -249 |     |     |      |     |                                                  | <div></div> Test Generator/ATS                                                           |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> SYS 105  | Start-Up Mechanical System                                                   | 2       | 2       | 0%        | 18-Mar-26 | 19-Mar-26   | -294 |     |     |      |     |                                                  | <div></div> Start-Up Mechanical System                                                   |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> SYS 110  | Complete Controls for Controlled Conditioned Air                             | 10      | 10      | 0%        | 20-Mar-26 | 02-Apr-26   | -274 |     |     |      |     |                                                  | <div></div> Complete Controls for Controlled Conditioned Air                             |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> SYS 115  | TAB & Reports                                                                | 5       | 5       | 0%        | 03-Apr-26 | 09-Apr-26   | -274 |     |     |      |     |                                                  | <div></div> TAB & Reports                                                                |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> SYS 120  | Fire Alarm Testing                                                           | 5       | 5       | 0%        | 14-Apr-26 | 20-Apr-26   | -276 |     |     |      |     |                                                  | <div></div> Fire Alarm Testing                                                           |                                                                               |     |     |     |     |  |
|             | <div></div> Project Punchlist, Final Inspections                         |                      | 17                                                                           | 17      |         | 15-Apr-26 | 07-May-26 | -273        |      |     |     |      |     |                                                  |                                                                                          |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> INSP 100 | DOI Elevator Inspection (2 wks request & then conduct inspection)            | 10      | 10      | 0%        | 15-Apr-26 | 28-Apr-26   | -266 |     |     |      |     |                                                  |                                                                                          | <div></div> DOI Elevator Inspection (2 wks request & then conduct inspection) |     |     |     |     |  |
|             |                                                                          | <div></div> INSP 110 | Construction Clean                                                           | 2       | 2       | 0%        | 21-Apr-26 | 22-Apr-26   | -283 |     |     |      |     |                                                  | <div></div> Construction Clean                                                           |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> INSP 105 | Final AHJ Inspections for Occupancy                                          | 5       | 5       | 0%        | 22-Apr-26 | 28-Apr-26   | -266 |     |     |      |     |                                                  | <div></div> Final AHJ Inspections for Occupancy                                          |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> INSP 115 | AE Punchlist Inspections & Contractor Corrections for Substantial Completion | 5       | 5       | 0%        | 23-Apr-26 | 29-Apr-26   | -283 |     |     |      |     |                                                  | <div></div> AE Punchlist Inspections & Contractor Corrections for Substantial Completion |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> INSP 120 | GC Punch Out In Advance of AE Punchlist Inspection                           | 5       | 5       | 0%        | 30-Apr-26 | 06-May-26   | -283 |     |     |      |     |                                                  | <div></div> GC Punch Out In Advance of AE Punchlist Inspection                           |                                                                               |     |     |     |     |  |
|             |                                                                          | <div></div> INSP 125 | Final Clean                                                                  | 1       | 1       | 0%        | 07-May-26 | 07-May-26   | -283 |     |     |      |     |                                                  | <div></div> Final Clean                                                                  |                                                                               |     |     |     |     |  |

- Actual Level of Effort
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- Milestone
- Milestone

North Topsail Beach Fire Station  
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**Permits Issued List*****From 09/16/2025 to 10/24/2025***

| Permit Type                                      | Sub Type                         | Permit#      | Address                           | Issue Date |
|--------------------------------------------------|----------------------------------|--------------|-----------------------------------|------------|
| Addition Permit                                  | Single Family                    | AP25-000008  | 100 OLD VILLAGE LN                | 10/02/2025 |
| <b>Addition Permit Total</b>                     | <b>Single Family Total</b>       |              |                                   | 1          |
| <b>Addition Permit Total</b>                     |                                  |              |                                   | 1          |
| Beach Access Permit                              | Beach Access Permit              | BAA25-000023 | 4132 ISLAND DR                    | 10/16/2025 |
| Beach Access Permit                              | Beach Access Permit              | BAA25-000021 | 3072 ISLAND DR                    | 09/29/2025 |
| <b>Beach Access Permit Total</b>                 | <b>Beach Access Permit Total</b> |              |                                   | 2          |
| <b>Beach Access Permit Total</b>                 |                                  |              |                                   | 2          |
| Boat Lift Permit                                 | Residential                      | BTL25-000004 | 421 NEW RIVER INLET RD            | 09/30/2025 |
| <b>Boat Lift Permit Total</b>                    | <b>Residential Total</b>         |              |                                   | 1          |
| <b>Boat Lift Permit Total</b>                    |                                  |              |                                   | 1          |
| Dock/Bulkhead/Retaining Wall Permit              | Dock                             | DBR25-000012 | 33 OSPREY DR                      | 10/09/2025 |
| Dock/Bulkhead/Retaining Wall Permit              | Dock                             | DBR25-000011 | 421 NEW RIVER INLET RD            | 09/30/2025 |
| <b>Dock/Bulkhead/Retaining Wall Permit Total</b> | <b>Dock Total</b>                |              |                                   | 2          |
| <b>Dock/Bulkhead/Retaining Wall Permit Total</b> |                                  |              |                                   | 2          |
| Driveway Permit                                  | Driveway Permit                  | DVW25-000016 | 3072 ISLAND DR                    | 09/29/2025 |
| Driveway Permit                                  | Driveway Permit                  | DVW25-000031 | 393 NEW RIVER INLET RD            | 10/03/2025 |
| <b>Driveway Permit Total</b>                     | <b>Driveway Permit Total</b>     |              |                                   | 2          |
| <b>Driveway Permit Total</b>                     |                                  |              |                                   | 2          |
| Electrical Permit                                | Residential                      | E25-000126   | 421 NEW RIVER INLET RD            | 09/30/2025 |
| Electrical Permit                                | Residential                      | E25-000018   | 1518 WAHOO ST                     | 09/16/2025 |
| Electrical Permit                                | Residential                      | E25-000159   | 402 NEW RIVER INLET RD            | 10/03/2025 |
| Electrical Permit                                | Residential                      | E25-000164   | 2802 ISLAND DR                    | 09/23/2025 |
| Electrical Permit                                | Residential                      | E23-000175   | 3824 ISLAND DR                    | 09/29/2025 |
| Electrical Permit                                | Residential                      | E25-000134   | 3072 ISLAND DR                    | 09/29/2025 |
| Electrical Permit                                | Residential                      | E25-000157   | 1160-2 NEW RIVER INLET RD         | 09/30/2025 |
| Electrical Permit                                | Residential                      | E25-000154   | 7612 8TH AVE                      | 09/24/2025 |
| Electrical Permit                                | Residential                      | E24-000049   | 1519 NEW RIVER INLET RD           | 10/02/2025 |
| Electrical Permit                                | Residential                      | E25-000163   | 1768-1 NEW RIVER INLET RD         | 09/25/2025 |
| Electrical Permit                                | Residential                      | E25-000162   | 4023 ISLAND DR Lot 179-O Flamingo | 09/24/2025 |
| Electrical Permit                                | Residential                      | E25-000112   | 6113 16TH AVE                     | 10/06/2025 |

|                                         |                            |              |                           |            |
|-----------------------------------------|----------------------------|--------------|---------------------------|------------|
| Electrical Permit                       | Residential                | E25-000142   | 393 NEW RIVER INLET RD    | 10/03/2025 |
| Electrical Permit                       | Residential                | E25-000167   | 2776 ISLAND DR            | 09/30/2025 |
| <b>Electrical Permit Total</b>          | <b>Residential Total</b>   |              |                           | 14         |
| <b>Electrical Permit Total</b>          |                            |              |                           | 14         |
| Fence Permit                            | Residential                | FNC25-000013 | 1439 NEW RIVER INLET RD   | 10/03/2025 |
| <b>Fence Permit Total</b>               | <b>Residential Total</b>   |              |                           | 1          |
| <b>Fence Permit Total</b>               |                            |              |                           | 1          |
| Fuel Gas Permit                         | Residential                | FG25-000002  | 682 NEW RIVER INLET RD    | 09/29/2025 |
| Fuel Gas Permit                         | Residential                | FG25-000025  | 682 NEW RIVER INLET RD    | 09/29/2025 |
| Fuel Gas Permit                         | Residential                | FG25-000027  | 682 NEW RIVER INLET RD    | 09/29/2025 |
| Fuel Gas Permit                         | Residential                | FG25-000024  | 3072 ISLAND DR            | 09/29/2025 |
| Fuel Gas Permit                         | Residential                | FG25-000026  | 393 NEW RIVER INLET RD    | 10/03/2025 |
| <b>Fuel Gas Permit Total</b>            | <b>Residential Total</b>   |              |                           | 5          |
| <b>Fuel Gas Permit Total</b>            |                            |              |                           | 5          |
| Insulation Permit                       | Residential                | I25-000021   | 6113 16TH AVE             | 10/06/2025 |
| Insulation Permit                       | Residential                | I25-000018   | 3072 ISLAND DR            | 09/29/2025 |
| Insulation Permit                       | Residential                | I25-000024   | 1160-2 NEW RIVER INLET RD | 09/30/2025 |
| Insulation Permit                       | Residential                | I25-000020   | 393 NEW RIVER INLET RD    | 10/03/2025 |
| <b>Insulation Permit Total</b>          | <b>Residential Total</b>   |              |                           | 4          |
| <b>Insulation Permit Total</b>          |                            |              |                           | 4          |
| Mechanical Permit                       | Residential                | M25-000129   | 41 BERMUDA LANDING PL     | 09/26/2025 |
| Mechanical Permit                       | Residential                | M25-000127   | 1160-2 NEW RIVER INLET RD | 09/30/2025 |
| Mechanical Permit                       | Residential                | M25-000120   | 3072 ISLAND DR            | 09/29/2025 |
| Mechanical Permit                       | Residential                | M25-000132   | 34 OSPREY DR              | 09/24/2025 |
| Mechanical Permit                       | Residential                | M25-000080   | 213 SANDPIPER DR          | 09/22/2025 |
| Mechanical Permit                       | Residential                | M25-000133   | 3632 ISLAND DR            | 10/02/2025 |
| Mechanical Permit                       | Residential                | M25-000123   | 393 NEW RIVER INLET RD    | 10/03/2025 |
| <b>Mechanical Permit Total</b>          | <b>Residential Total</b>   |              |                           | 7          |
| <b>Mechanical Permit Total</b>          |                            |              |                           | 7          |
| Mobile Food Truck/Pushcart              | Mobile Food Truck          | MFV25-000013 | 484 NEW RIVER INLET RD    | 09/29/2025 |
| <b>Mobile Food Truck/Pushcart Total</b> | <b>Mobile Food Truck T</b> |              |                           | 1          |
| <b>Mobile Food Truck/Pushcart Total</b> |                            |              |                           | 1          |
| New Construction Permit                 | Single Family              | C25-000015   | 3072 ISLAND DR            | 09/29/2025 |
| New Construction Permit                 | Single Family              | C25-000014   | 393 NEW RIVER INLET RD    | 10/03/2025 |

|                                          |                            |              |                              |            |
|------------------------------------------|----------------------------|--------------|------------------------------|------------|
| <b>New Construction Permit Total</b>     | <b>Single Family Total</b> |              |                              | 2          |
| <b>New Construction Permit Total</b>     |                            |              |                              | 2          |
| Plumbing Permit                          | Residential                | P23-000059   | 3824 ISLAND DR               | 09/25/2025 |
| Plumbing Permit                          | Residential                | P25-000027   | 3072 ISLAND DR               | 09/29/2025 |
| Plumbing Permit                          | Residential                | P25-000032   | 1160-2 NEW RIVER INLET RD    | 09/30/2025 |
| Plumbing Permit                          | Residential                | P25-000035   | 34 OSPREY DR                 | 10/06/2025 |
| Plumbing Permit                          | Residential                | P25-000030   | 6113 16TH AVE                | 10/06/2025 |
| Plumbing Permit                          | Residential                | P25-000028   | 393 NEW RIVER INLET RD       | 10/03/2025 |
| <b>Plumbing Permit Total</b>             | <b>Residential Total</b>   |              |                              | 6          |
| <b>Plumbing Permit Total</b>             |                            |              |                              | 6          |
| Renovation Permit                        | Commercial                 | B25-000014   | 2000 NEW RIVER INLET RD 271C | 10/03/2025 |
| <b>Renovation Permit Total</b>           | <b>Commercial Total</b>    |              |                              | 1          |
| Renovation Permit                        | Single Family              | B25-000015   | 1160-2 NEW RIVER INLET RD    | 09/30/2025 |
| Renovation Permit                        | Single Family              | B25-000013   | 6113 16TH AVE                | 10/06/2025 |
| <b>Renovation Permit Total</b>           | <b>Single Family Total</b> |              |                              | 2          |
| <b>Renovation Permit Total</b>           |                            |              |                              | 3          |
| Simple Build Permit                      | Single Family              | SB25-000086  | 3122 TOPSAIL AVE             | 09/25/2025 |
| Simple Build Permit                      | Single Family              | SB25-000087  | 2802 ISLAND DR               | 10/23/2025 |
| Simple Build Permit                      | Single Family              | SB23-000087  | 213 SANDPIPER DR             | 09/22/2025 |
| Simple Build Permit                      | Single Family              | SB25-000085  | 179 SEA GULL LN              | 10/03/2025 |
| <b>Simple Build Permit Total</b>         | <b>Single Family Total</b> |              |                              | 4          |
| <b>Simple Build Permit Total</b>         |                            |              |                              | 4          |
| Swimming Pool Permit                     | Residential                | SP24-000015  | 1519 NEW RIVER INLET RD      | 10/02/2025 |
| <b>Swimming Pool Permit Total</b>        | <b>Residential Total</b>   |              |                              | 1          |
| <b>Swimming Pool Permit Total</b>        |                            |              |                              | 1          |
| Zoning and Floodplain Development Permit | Residential                | ZFP25-000133 | 2802 ISLAND DR               | 10/23/2025 |
| Zoning and Floodplain Development Permit | Residential                | ZFP25-000097 | 393 NEW RIVER INLET RD       | 10/03/2025 |
| Zoning and Floodplain Development Permit | Residential                | ZFP25-000119 | 33 OSPREY DR                 | 10/09/2025 |
| Zoning and Floodplain Development Permit | Residential                | ZFP25-000089 | 100 OLD VILLAGE LN           | 10/02/2025 |
| Zoning and Floodplain Development Permit | Residential                | ZFP25-000096 | 421 NEW RIVER INLET RD       | 09/30/2025 |
| Zoning and Floodplain Development Permit | Residential                | ZFP25-000115 | 179 SEA GULL LN              | 10/03/2025 |
| Zoning and Floodplain Development Permit | Residential                | ZFP24-000043 | 1519 NEW RIVER INLET RD      | 10/02/2025 |
| Zoning and Floodplain Development Permit | Residential                | ZFP23-000179 | 213 SANDPIPER DR             | 09/22/2025 |

|                                                       |                          |                              |                |            |
|-------------------------------------------------------|--------------------------|------------------------------|----------------|------------|
| Zoning and Floodplain Development Permit              | Residential              | <a href="#">ZFP25-000064</a> | 3072 ISLAND DR | 09/29/2025 |
| <b>Zoning and Floodplain Development Permit Total</b> | <b>Residential Total</b> |                              |                | 9          |
| <b>Zoning and Floodplain Development Permit Total</b> |                          |                              |                | 9          |
| <b>All Permits Total</b>                              |                          |                              |                | 65         |

| Permit Fee |
|------------|
| 210.00     |
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| 125.00   |
| 17664.28 |

## P+Z Permits Issued List

From: 09/19/2025

To: 10/23/2025

| Permit#      | Issue Date | Address                 | Property# | Legal Description                   | Property Owner                        | Contractor                                                     | Building Final | CO Issued | Cost   | Receipt# | Estimated Value | Recovery Fund | Technology Fee |
|--------------|------------|-------------------------|-----------|-------------------------------------|---------------------------------------|----------------------------------------------------------------|----------------|-----------|--------|----------|-----------------|---------------|----------------|
| MFV25-000013 | 09/29/2025 | 484 NEW RIVER INLET RD  | 775-2.2   | BEACH ACCESS 4                      | STATE OF N C                          |                                                                |                |           | 500.00 |          | 0.00            | 0.00          | 0.00           |
| ZFP23-000179 | 09/22/2025 | 213 SANDPIPER DR        | 779D-61   | L2C B1 BAYVIEW REV                  | KENAN S REGINALD                      | Johnny Taylor, Inc. - Johhny T Taylor                          |                |           | 125.00 |          | 5000.00         | 0.00          | 0.00           |
| ZFP25-000064 | 09/29/2025 | 3072 ISLAND DR          | 809-20    | L4 S1 B2 OLD SETTLERS BEACH         | GANDHI ANAND & AMI                    | Marlow Construction, LLC - Quinn C Marlow                      |                |           | 125.00 |          | 1524000.00      | 0.00          | 0.00           |
| ZFP25-000096 | 09/30/2025 | 421 NEW RIVER INLET RD  | 775B-40   | L6 S1 CRYSTAL SHORES                | GRIMES GORDON W II & LORA N           | Prince Septic & More LLC - Russell D. Prince c/o Justin Prince |                |           | 125.00 |          | 65000.00        | 0.00          | 0.00           |
| ZFP24-000043 | 10/02/2025 | 1519 NEW RIVER INLET RD | 779B-75   | L1 SEA DRAGONS                      | PRESTIGE BUILDING GROUP LLC           | Prestige Building Group LLC - Michael Sr J Howington           |                |           | 125.00 |          | 70000.00        | 0.00          | 0.00           |
| ZFP25-000089 | 10/02/2025 | 100 OLD VILLAGE LN      | 806-142   | L43 S2 VILLAGE OF STUMP SOUND       | CORDREW ENTERPRISES LLC               | HB Remodeling and Painting - Hector Belleza-Vasquez            |                |           | 125.00 |          | 15000.00        | 0.00          | 0.00           |
| ZFP25-000115 | 10/03/2025 | 179 SEA GULL LN         | 778C-90.1 | L7B S1/2 S3 BE NORTH TOPSAIL SHORES | MOSS LILLIE MAE                       | - R Studebaker                                                 |                |           | 125.00 |          | 15000.00        | 0.00          | 0.00           |
| ZFP25-000097 | 10/03/2025 | 393 NEW RIVER INLET RD  | 775B-36   | L2 S1 CRYSTAL SHORES                | 393 NRIR LLC                          | BALLAST POINT BUILDING COMPANY, INC. - Lynwood L Thornton      |                |           | 125.00 |          | 600000.00       | 0.00          | 0.00           |
| ZFP25-000119 | 10/09/2025 | 33 OSPREY DR            | 775C-53   | L6 S2 OCEAN CLUB VILLAGE            | VAHUE MARTIN E & NORLETTE MILLS ADAMS | Prince Septic & More LLC - Russell D. Prince c/o Justin Prince |                |           | 125.00 |          | 82000.00        | 0.00          | 0.00           |
| ZFP25-000133 | 10/23/2025 | 2802 ISLAND DR          | 807-69    | L13 B16 OCEAN CITY                  | WIT ANDREW J & KATHLEEN R             | Direct Property - Direct Property                              |                |           | 125.00 | 459      | 4000.00         | 0.00          | 0.00           |
| DVW25-000016 | 09/29/2025 | 3072 ISLAND DR          | 809-20    | L4 S1 B2 OLD SETTLERS BEACH         | GANDHI ANAND & AMI                    | Marlow Construction, LLC - Quinn C Marlow                      |                |           | 50.00  |          | 7875.00         | 0.00          | 0.00           |
| DVW25-000031 | 10/03/2025 | 393 NEW RIVER INLET RD  | 775B-36   | L2 S1 CRYSTAL SHORES                | 393 NRIR LLC                          | BALLAST POINT BUILDING COMPANY, INC. -                         |                |           | 50.00  |          | 10500.00        | 0.00          | 0.00           |

|                  |            |                               |         |                    |                            |                                                |  |  |       |     |         |      |      |
|------------------|------------|-------------------------------|---------|--------------------|----------------------------|------------------------------------------------|--|--|-------|-----|---------|------|------|
|                  |            |                               |         |                    |                            | Lynwood L<br>Thornton                          |  |  |       |     |         |      |      |
| FNC25-<br>000013 | 10/03/2025 | 1439 NEW<br>RIVER<br>INLET RD | 779A-44 | L4 LA<br>COSTA BAY | AUTRY LARRY<br>R & KELLY A | Hampstead<br>Fence -<br>Jesse & Tom<br>Kuperus |  |  | 50.00 | 448 | 4335.00 | 0.00 | 0.00 |
|                  |            |                               |         |                    |                            |                                                |  |  |       |     |         |      |      |
|                  |            |                               |         |                    |                            |                                                |  |  |       |     |         |      |      |

Joann M. McDermion, Mayor  
Tom Leonard, Mayor Pro Tem

Aldermen:  
Mike Benson  
Richard Grant  
Laura Olszewski  
Connie Pletl



Alice Derian, ICMA-CM  
Town Manager

Alexis Stanfield, NCCCC  
Town Clerk

## Planning Board Committee Report

November 5, 2025

### **Members:**

*Susan Meyer - Chair, Fred Fontana - Vice Chair, Lisa Brown, Teri Ward, Keith Wilkerson, Charles "Rusty" Walker - Alternate, Jan Bellamy - Alternate*

**Staff:** *Deborah J. Hill - Planning Director, J. Brady Golden – Planner, Donna Sayre - Clerk to the Planning Board*

**Attorney :** *Chip Payson | Sumrell Sugg, PA*

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The Planning Board regular meeting scheduled for October 9, 2025, was cancelled. The next regular meeting is scheduled for November 13, 2025.

Joann M. McDermion, Mayor  
Tom Leonard, Mayor Pro Tem  
Aldermen:  
Mike Benson  
Richard Grant  
Tom Leonard  
Laura Olszewski  
Connie Pletl



Alice Derian, ICMA-CM  
Town Manager

Alexis Stanfield, NCCCC  
Town Clerk

## Zoning Board of Adjustment Committee Report

November 5, 2025

**Members:** Kip Malcolm - Chair, Scott Morse – Vice Chair, Lisa Lee Kozlowski, Susan Meyer, Jason Stahr - Alternate, Grey Chapman - Alternate

**Staff:** Deborah J. Hill - Planning Director, J. Brady Golden – Planner, Donna Sayre - Clerk to the Planning Board

**Attorneys:** Trey Ferguson | Sumrell Sugg, PA, Beth Faleris | Faleris Law Firm, PLLC

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The Zoning Board of Adjustment (ZBA) regular meeting scheduled for October 21, 2025, was cancelled, as there were no variance applications nor appeals. The next regular meeting is scheduled for November 18, 2025.

**Board of Aldermen  
Consent Agenda Item**

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Issue: NCVTS Tax Refund  
Department: Finance  
Presented by: Wayne Johannessen, Finance Officer  
Date: November 5, 2025

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Background: Onslow County Tax Office submitted NCVTS (Motor Vehicle) Refund Report for the August 2025 refunds approved by the Onslow County Board of Commissioners on October 6, 2025. One refund for \$51.22 the Board of Aldermen need to approve.

Attachment(s): Onslow County NCTVS Detail Tax Report

Recommendation: Approve refund as recommended

Action Needed: Yes

Suggested Motion: *"I, \_\_\_\_\_, make a motion for the Finance Department to proceed with processing the following tax refund as reported."*

Funds: 10

Follow Up: Finance Officer

| primary_owner             | Address_1                | Address_3                    | Refund Type | Transaction Num | Refund Description                                                                | Refund Reason    | Refund Auth Date | Tax District | Net Change | Net Change Interest | Refund Total |
|---------------------------|--------------------------|------------------------------|-------------|-----------------|-----------------------------------------------------------------------------------|------------------|------------------|--------------|------------|---------------------|--------------|
| NYSCHOT,<br>MICHAEL SCOTT | 110 N PERMUDA<br>WYND DR | N TOPSAIL BEACH,<br>NC 28460 | Proration   | 233225968       | Refund Generated<br>due to proration on<br>Bill #0086274277-<br>2025-2025-0000-00 | Tag<br>Surrender | 9/2/2025         | T26          | (\$51.22)  | \$0.00              | (\$51.22)    |





BOARD OF ALDERMEN  
AGENDA ITEM  
11/05/25

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ISSUE: Budget Amendment 2026-26.25  
PRESENTED BY: Wayne Johannessen, Finance Officer  
DEPARTMENT(S): Shoreline Protection Fund 30

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Background: Move \$38,426 from Future Projects for the Dial Cordy and Associates contract modification for EIS Project.

Attachments: Budget Amendment 2026-26.25

Recommendation: Approve Amendment as recommended

Action Needed: Yes

Suggested Motion: *"I, \_\_\_\_\_, make a motion to approve Budget Amendment 2026-26.25 as presented."*

Funds: 30

Follow Up: Finance Officer

**ORDINANCE NO. 2026-26.25**  
**TOWN OF NORTH TOPSAIL BEACH, NC**  
**Ordinance Amending the 2025-26 Shoreline Protection Fund (30)**

**THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the following annual budget ordinance is hereby amended:**

**Section I:** Estimated Revenues and Appropriations. Shoreline Protection Fund is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

|                                       | <b>2025-26<br/>Adopted<br/>Budget</b> | <b>Increase<br/>(Decrease)</b> | <b>2025-26<br/>Amended<br/>Budget</b> |
|---------------------------------------|---------------------------------------|--------------------------------|---------------------------------------|
| <b>ESTIMATED REVENUES</b>             |                                       |                                |                                       |
| 30-301-00 Accommodation Tax           | 2,000,000                             | -                              | 2,000,000                             |
| 30-301-05 Ad Valorem Tax - Beach      | 1,653,225                             | -                              | 1,653,225                             |
| 30-317-01 County Grant Funding        | 150,000                               | -                              | 150,000                               |
| 30-329-00 Interest Income             | 125,000                               | -                              | 125,000                               |
| 30-345-00 Local Option Sales Tax      | 1,108,888                             | -                              | 1,108,888                             |
| 30-350-01 Paid Parking Revenue        | 336,375                               | -                              | 336,375                               |
| <b>Total Revenues</b>                 | <b>5,373,488</b>                      | <b>-</b>                       | <b>5,373,488</b>                      |
| <b>APPROPRIATIONS</b>                 |                                       |                                |                                       |
| 30-710-08 Lease Payments              | 36,900                                | -                              | 36,900                                |
| 30-710-10 Beach Lobbyist Contract     | 63,300                                | -                              | 63,300                                |
| 30-710-12 Beach/Access Maintenance    | 138,100                               | -                              | 138,100                               |
| 30-710-14 Beach Meetings/ Conferences | 20,000                                | -                              | 20,000                                |
| 30-710-15 M & R Dune/Crosswalk        | 140,000                               | -                              | 140,000                               |
| 30-710-45 Contracted Services         | 24,000                                | -                              | 24,000                                |
| 30-710-59 Sea Oats Program            | 37,000                                | -                              | 37,000                                |
| 30-711-45 Tax Collection Fees         | 24,454                                | -                              | 24,454                                |
| 30-720-07 New River EIS Project       | 147,500                               | 38,426                         | (1) 185,926                           |
| 30-720-08 Contracts, Plans, Specs     | 68,300                                | -                              | 68,300                                |
| 30-720-10 Vitex                       | 285,200                               | -                              | 285,200                               |
| 30-720-50 2022B SOB Payment           | 1,884,803                             | -                              | 1,884,803                             |
| 30-720-57 2022C FEMA SOB Interest     | 1,721,043                             | -                              | 1,721,043                             |
| 30-720-60 30 Year Beach Plan          | 275,000                               | -                              | 275,000                               |
| 30-720-64 Sandbag Repair Project      | 200,000                               | -                              | 200,000                               |
| 30-999-01 Future Projects Fund        | 307,888                               | (38,426)                       | (1) 269,462                           |
| <b>Total Appropriations</b>           | <b>5,373,488</b>                      | <b>-</b>                       | <b>5,373,488</b>                      |

- (1) Move #38,426 from Future Projects to New River EIS Project for the balance of the FY 2017 project. The balance of the project was not rolled over into subsequent years.

**Section II:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of November 2025.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE: \_\_\_ FOR \_\_\_ AGAINST \_\_\_ ABSENT**

\_\_\_\_\_  
JOANN MCDERMON, MAYOR

\_\_\_\_\_  
WAYNE JOHANNESSEN, FINANCE OFFICER



BOARD OF ALDERMEN  
AGENDA ITEM  
11/05/25

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ISSUE: Contract Authorization Ordinance 2026-26.26

PRESENTED BY: Town Manager, Alice Derian

DEPARTMENT: Administration

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Background: In accordance with Ordinance 2025-25.25 which limited the Town Manager's Contracting Authority to contracts under \$40,000 without Board Approval; the attached Contract Authorization Ordinance requests for the Board to authorize the Town Manager to approve payments to Dial Cordy up to \$185,926 for the EIS Hardened Structure Project. The original contract was approved on June 9, 2017 and this Modification Request is for \$147,500 and the balance of the original contract of \$38,426 = \$185,926.

Attachments: Contract Authorization Ordinance 2026-26.26, Contract Modification Request and the Original Contract

Recommendation: Approve the Purchase Authorization Ordinance as recommended.

Action Needed: Yes

Suggested Motion: "I, -----, make a motion to approve the Contract Authorization Ordinance 2026-26.26 as presented."

Funds: 30

Town Manager

**ORDINANCE NO. CA 2026-26.26  
TOWN OF NORTH TOPSAIL BEACH, NC**

**THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the North Topsail Beach EIS Hardened Structure Project Contract with Dial Cordy and Associates, Inc (DC&A) is hereby Amended.**

**Section I:** In accordance with Ordinance 2025-25.25 Limited Town Manager's Contracting Authority to contracts under \$40,000 without Board Approval.

**Section II:** The Beach Hardened Structure Project Contract signed on June 9, 2017 to DC&A was for \$499,985. There is a balance of \$38,425.86 on the original contract and would need \$38,426.00 appropriated in FY 2026 as the balance of the 2017 Contract was not rolled over into the subsequent fiscal years.

**Section III:** DC&A requests a contract modification to account for the factors detailed in their request that has caused delays in the project, such as COVID, additional modeling requirements and the PDEIS required multiple rounds of revisions to incorporate up-to-date biological resource and habitat data; including the development of a new biotic communities GIS layer for the study area.

**Section IV:** The contract modification cost of \$147,500 plus the original contract balance of \$38,426 is a total of \$185,926. The FY 2026 adopted budget included the \$147,500 in account 30-720-07 and the \$38,426 is included in Budget Ordinance 2026-26.25.

**Section V:** The Finance Officer has determined that after adoption of Budget Ordinance 2026-26.22 sufficient funds are available in account 30-720-07 to cover the additional cost of \$38,426.

**Section VI:** The Town Board authorizes the Town Manager to execute the Contract and hereby authorizes the Town Manager to approve payments to DC&A up to \$185,926, subject to a pre-audit certificate thereon by the Town's Finance Officer.

**Section VII:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of November 2025.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE:   \_\_  FOR   \_\_  AGAINST   \_\_  ABSENT**

\_\_\_\_\_  
JOANN MCDERMON, MAYOR

\_\_\_\_\_  
WAYNE JOHANNESSEN, FINANCE OFFICER



662 Mentone Lane  
Wilmington NC 28403

October 28, 2025

Alice Derian, ICMA-CM  
Town Manager  
Town of North Topsail Beach  
2008 Loggerhead Ct.  
North Topsail Beach, NC  
28460

**Re: Request for Contract Modification for Inlet Management Plan EIS**

Dear Alice:

Dial Cordy and Associates Inc. (DCA) is pleased to submit this request for a modification to the present contract. Please find attached a detailed breakdown of the fees requested by task for both DCA and ATM (Geosyntec).

The present contract was signed over seven years ago. Original cost proposal assumptions are listed below, as well as factors contributing to the need for additional fees.

Original cost proposal assumptions:

- EIS prepared using only existing CPE modeling data.
- No new numerical modeling, additional engineering/modeling analyses limited to minimal desktop analysis.
- EIS prepared using only existing biological resource/habitat data

While these were positive goals, none of them were realized during the long duration of this contract.

Factors contributing to need for contract modification

Additional 4-year numerical modeling was required based on ERDC model review and state agency comments. New 4-year modeling results required major revisions to PDEIS sections/quantitative analyses already completed. Subsequent modifications to the Alternative 2 baseline bathymetric contours required additional extensive revisions to these same PDEIS sections/quantitative analyses.

Due to project delays attributable to COVID and additional modeling requirements, the PDEIS has undergone multiple rounds of revisions to incorporate up-to-date biological resource and

habitat data; including the development of a new biotic communities GIS layer for the study area.

The PDEIS has basically been completely rewritten on multiple occasions. Our quantitative analyses (habitat, shoreline, parcels at risk, etc.) have been rerun/revised at least twice based on updated modeling.

The proposed contract modification requested (see attached details) is \$147,500. A schedule for the balance of the NEPA process has been provided to you by the Wilmington District, USACE.

We would be pleased to review this request with you at your convenience.

Thank you,

A handwritten signature in black ink that reads "R Steve Dial". The signature is written in a cursive, flowing style.

R Steve Dial  
President  
Dial Cordy and Associates Inc.

| SUMMARY                                                                   | DIAL CORDY AND ASSOCIATES, INC                                   |               |               |                            |               |               |               |
|---------------------------------------------------------------------------|------------------------------------------------------------------|---------------|---------------|----------------------------|---------------|---------------|---------------|
| North Topsail Beach Hardened Structure Project EIS, Design and Permitting |                                                                  |               |               | Original Contract          |               |               |               |
|                                                                           |                                                                  |               |               |                            | ORIGINAL      | CHANGE        | REVISED       |
| Task 1.0                                                                  | Environmental Impact Statement and Permitting                    | Labor DC&A    | Labor ATM     | Expenses                   | Total         | Additional    | Revised Total |
| Task 1.1                                                                  | Informal kick-off meeting and third-party agreement process      | \$ 6,940.00   | \$ -          | \$ 112.00                  | \$ 7,052.00   | \$ -          | \$ 7,052.00   |
| Task 1.2                                                                  | Notice of Intent                                                 | \$ 1,877.00   | \$ -          | \$ 1,989.00                | \$ 3,866.00   | \$ -          | \$ 3,866.00   |
| Task 1.3                                                                  | Prepare annotated EIS outline                                    | \$ 9,200.00   | \$ -          | \$ -                       | \$ 9,200.00   | \$ -          | \$ 9,200.00   |
| Task 1.4                                                                  | Literature and data collection and review                        | \$ 6,864.00   | \$ -          | \$ -                       | \$ 6,864.00   | \$ -          | \$ 6,864.00   |
| Task 1.5                                                                  | Formal agency ad public scoping                                  | \$ 18,820.00  | \$ -          | \$ 312.00                  | \$ 19,132.00  | \$ -          | \$ 19,132.00  |
| Task 1.6                                                                  | Preliminary draft environmental impact statement (PDEIS)         | \$ 63,700.00  | \$ -          | \$ 12,724.00               | \$ 76,424.00  | \$ -          | \$ 76,424.00  |
| Task 1.7                                                                  | Supporting documentation                                         | \$ 24,660.00  | \$ -          | \$ -                       | \$ 24,660.00  | \$ 30,000.00  | \$ 54,660.00  |
| Task 1.8                                                                  | Prepare and submit final PDEIS for Corps of Engineers' review    | \$ 9,684.00   | \$ -          | \$ 56.00                   | \$ 9,740.00   |               | \$ 9,740.00   |
| Task 1.9                                                                  | Prepare DEIS for distribution                                    | \$ 27,340.00  | \$ -          | \$ 2,612.00                | \$ 29,952.00  | \$ 10,000.00  | \$ 39,952.00  |
| Task 1.10                                                                 | Prepare notice of aailabiity of DEIS                             | \$ 1,483.00   | \$ -          | \$ -                       | \$ 1,483.00   | \$ -          | \$ 1,483.00   |
| Task 1.11                                                                 | DEIS public workshop and public hearing                          | \$ 18,340.00  | \$ -          | \$ 312.00                  | \$ 18,652.00  | \$ 3,000.00   | \$ 21,652.00  |
| Task 1.12                                                                 | Prepare comment and response document                            | \$ 16,760.00  | \$ -          | \$ 112.00                  | \$ 16,872.00  | \$ 12,000.00  | \$ 28,872.00  |
| Task 1.13                                                                 | Final EIS preparation                                            | \$ 20,940.00  | \$ -          | \$ 2,500.00                | \$ 23,440.00  | \$ 15,000.00  | \$ 38,440.00  |
| Task 1.14                                                                 | Individual agency meetings                                       | \$ 25,580.00  | \$ -          | \$ 448.00                  | \$ 26,028.00  | \$ 10,000.00  | \$ 36,028.00  |
| Task 1.15                                                                 | Monthly progress reports and invoices                            | \$ 8,160.00   | \$ -          | \$ -                       | \$ 8,160.00   | \$ 6,000.00   | \$ 14,160.00  |
| Task 1.16                                                                 | Project delivery team meetings                                   | \$ 21,336.00  | \$ -          | \$ -                       | \$ 21,336.00  | \$ 5,000.00   | \$ 26,336.00  |
| Task 1.17                                                                 | USACE and NCDCEM environmental permit(s) pre-application meeting | \$ 3,592.00   | \$ -          | \$ 112.00                  | \$ 3,704.00   | \$ 5,000.00   | \$ 8,704.00   |
| Task 1.18                                                                 | Major CAMA permit and Section 10/404 permit application package  | \$ 13,448.00  | \$ -          | \$ 200.00                  | \$ 13,648.00  | \$ 15,000.00  | \$ 28,648.00  |
| Task 1.19                                                                 | Agency permit coordination                                       | \$ 22,340.00  | \$ -          | \$ 224.00                  | \$ 22,564.00  | \$ 15,000.00  | \$ 37,564.00  |
| Task 1.20                                                                 | Administrative record                                            | \$ 8,632.00   | \$ -          | \$ 200.00                  | \$ 8,832.00   | \$ 5,000.00   | \$ 13,832.00  |
|                                                                           | Task 1.0 Total                                                   | \$ 329,696.00 | \$ -          | \$ 21,913.00               | \$ 351,609.00 | \$ 131,000.00 | \$ 482,609.00 |
|                                                                           |                                                                  |               |               |                            |               |               |               |
| Task 2.0                                                                  | Engineering Alternatives Analysis and Design                     | Labor DC&A    | Labor ATM     | Expenses                   | Total         | Additional    | Revised Total |
| Task 2.1                                                                  | Evaluation of design alternatives                                | \$ -          | \$ 66,620.00  | \$ 2,520.00                | \$ 69,140.00  | \$ -          | \$ 69,140.00  |
| Task 2.2                                                                  | Engineering support and review - EIS process                     | \$ -          | \$ 33,620.00  | \$ 640.00                  | \$ 34,260.00  | \$ -          | \$ 34,260.00  |
| Task 2.3                                                                  | Engineering support and review - permitting                      | \$ -          | \$ 19,160.00  | \$ 324.00                  | \$ 19,484.00  | \$ -          | \$ 19,484.00  |
| Task 2.4                                                                  | Meetings and coordination                                        | \$ -          | \$ 21,560.00  | \$ 3,932.00                | \$ 25,492.00  | \$ 16,500.00  | \$ 41,992.00  |
|                                                                           | Task 2.0 Total                                                   | \$ -          | \$ 140,960.00 | \$ 7,416.00                | \$ 148,376.00 | \$ 16,500.00  | \$ 164,876.00 |
|                                                                           |                                                                  |               |               |                            |               |               |               |
|                                                                           | PROPOSED LUMP SUM FEE                                            |               |               |                            | \$ 499,985.00 | \$ 147,500.00 | \$ 647,485.00 |
|                                                                           |                                                                  |               |               |                            |               |               |               |
|                                                                           |                                                                  |               |               | PAYMENTS AS OF 10/24/25    | \$ 461,559.14 |               |               |
|                                                                           |                                                                  |               |               |                            |               |               |               |
|                                                                           |                                                                  |               |               | ORIGINAL CONTRACT BALANCE  | \$ 38,425.86  |               |               |
|                                                                           |                                                                  |               |               |                            |               |               |               |
|                                                                           |                                                                  |               |               | MODIFICATION REQUEST       | \$ 147,500.00 |               |               |
|                                                                           |                                                                  |               |               |                            |               |               |               |
|                                                                           |                                                                  |               |               | TOTAL AMENDED CONTRACT     | \$ 647,485.00 |               |               |
|                                                                           |                                                                  |               |               |                            |               |               |               |
|                                                                           |                                                                  |               |               | BALANCE AFTER MODIFICATION | \$ 185,925.86 |               |               |
|                                                                           |                                                                  |               |               |                            |               |               |               |

**North Topsail Beach Hardened Structure Project**  
**Professional Engineering, Planning, Permitting & Design Services Agreement**  
**Fixed Price Basis**

This agreement is entered to by and among Dial Cordy and Associates, Inc. and the Town of North Topsail Beach on a fixed price basis, subject to the following terms and conditions:

1. **SCOPE OF SERVICES:** Dial Cordy and Associates, Inc. ("DC&A") agrees to perform for the Town of North Topsail Beach ("CLIENT"), professional consulting ("Services") described in the proposal, attached hereto as Exhibit A and incorporated herein by reference.
2. **FEES, INVOICES AND PAYMENTS:** The Services will be performed on a fixed price basis not to exceed **\$499,985.00**. Invoices will be submitted to CLIENT on a monthly basis and are due and payable within 30 days of receipt by CLIENT. Should there be any dispute as to the amount of payment to be made on a percent complete basis to any portion of an invoice, the undisputed portion shall be promptly paid. All change orders that would require additional compensation beyond the fixed price of this Agreement shall be first be approved by an affirmative vote of the majority of CLIENT'S Board of Aldermen.
3. **CLIENT'S COOPERATION:** To assist DC&A in performing the Services, CLIENT shall (i) consult with DC&A when requested, (ii) permit DC&A reasonable access to relevant project sites, (iii) ensure reasonable cooperation of CLIENT's employees (iv) notify and report to all regulatory agencies as required by such agencies.
4. If DC&A anticipates a delay in the work and/or Services to be performed under this Agreement that, in DC&A's opinion is caused by (i) an act, failure to act or neglect of CLIENT or CLIENT's employees or any third parties; (ii) changes in the scope of the work; (iii) unforeseen, differing or changed circumstances or conditions including differing site conditions, acts of force majeure (such as fires, floods, riots, and strikes); (iv) changes in government acts or regulations; (v) delay authorized by CLIENT and agreed to by DC&A; or (vi) any other cause beyond the reasonable control of DC&A, then DC&A shall immediately report to CLIENT the anticipated delay and the causes thereof in writing. CLIENT and DC&A may then discuss and seek to agree as to the cause(s) of the anticipated delay, the remedies of the delay, as well as any additional compensation to be paid as a consequence of the delay; provided however no additional compensation shall be paid for work additional work performed as a consequence of a delay until such time as DC&A's has provided written notice of the anticipated delay and CLIENT agrees to additional compensation in writing.
5. **INSURANCE:** DC&A is presently protected by Worker's Compensation Insurance as required by applicable law and by General Liability and Automobile Liability Insurance. DC&A shall at all times maintain the nature and amount of insurance depicted on the Certificate of Insurance attached hereto as Exhibit B and incorporated herein by reference. DC&A shall cause CLIENT to be endorsed and named as an additional insured on DC&A's liability insurance throughout the course of and for the purposes of



this Agreement. Insurance certificates shall be furnished to CLIENT with the appropriate endorsement of CLIENT as an additional insured.

6. INDEMNITY: DC&A shall defend, indemnify and hold harmless CLIENT from and against loss or damages to tangible property, or injury to persons, or any other damages or costs to the extent said damages and costs arise from the negligent or intentional acts or omissions of DC&A, its borrowed servants and their employer and its subcontractors, and their respective employees and agents acting in the course and scope of their employment in any way related to the Project.
7. GOVERNING LAWS: This Agreement shall be governed and construed in accordance with the laws of the State of North Carolina.
8. TERMINATION: Either party may terminate this Agreement with or without cause upon thirty (30) days' written notice to the other party. Upon such termination, CLIENT shall pay DC&A for all Services performed hereunder up to the date of such termination provided that DC&A provides the Town with all data, modeling and other associated items developed, gathered or maintained by DC&A for the purpose of this project.
9. ASSIGNMENT: Neither DC&A nor CLIENT shall assign any right or delegate any duty under this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld.
10. DATA GATHERING AND TRANSFER: It is understood that DC&A's fixed price for this Agreement is based in part on certain assumptions pertaining to data transfers from other non-governmental entities other than CLIENT. DC&A represents that all such material data related to said assumptions shall be obtained by DC&A or otherwise successfully transferred to DC&A within sixty (60) days of the Issuance of the Notice to Proceed. DC&A further represents that the costs associated with the DC&A's gathering and obtaining said data shall not exceed the sum of \$25,000 of the contract price. DC&A shall, in writing, confirm to CLIENT on or before the sixtieth day following the issuance of the Notice to Proceed that DC&A has successfully gathered and obtained the data referenced in this Section 10. In the event DC&A is unable to make such a written confirmation to CLIENT, DC&A shall provide CLIENT with a written comprehensive report of the status of the transfer/collection of the data referenced herein. In the event CLIENT is not satisfied with the status of the data transfer/collection process on the sixtieth (60<sup>th</sup>) day following the issuance of the Notice to Proceed CLIENT may, in its sole discretion, elect to terminate the Agreement immediately notwithstanding the provisions of Section 8 above. Any such termination shall be by an affirmative vote of a majority of CLIENT'S Board of Alderman and notice of said affirmative vote shall be given to DC&A within three (3) days of the vote to terminate.

#### 11. MISCELLANEOUS:

- a. ENTIRE AGREEMENT, PRECEDENCE, ACCEPTANCE MODIFICATIONS The terms and conditions set forth herein constitute the entire understanding of the Parties relating to the provisions of

the Services by DC&A to the CLIENT. In the event of conflict, this Agreement, including all Exhibits referenced, shall govern.

b. DISPUTES, ATTORNEY FEES - Any dispute regarding this Agreement or the Services shall be resolved first by exchange of documents by senior management of the parties, who may be assisted by counsel. Any thereafter unresolved disputes shall be litigated in Onslow County, North Carolina. In any litigation, the Prevailing Party shall be entitled to receive, as part of any award or judgment, fifty percent (50%) of its reasonable attorneys' fees and costs incurred in handling the dispute. For these purposes, the "Prevailing Party" shall be the party who obtains a litigation result more favorable to it than its last formal written offer (made at least 20 calendar days prior to the formal trial) to settle such litigation.

c. WAIVER OF TERMS AND CONDITIONS - The failure of DC&A or CLIENT in any one or more instances to enforce one or more of the terms or conditions of this Agreement or to exercise any right or privilege in the Agreement or the waiver by DC&A or CLIENT of any breach of the terms or conditions of this Agreement shall not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same shall continue and remain in force and effect as if no such failure to enforce had occurred.

d. NOTICES- Any notices required hereunder may be sent by orally confirmed US Mail, courier service (e.g. FedEx), orally confirmed telecopy (fax) or orally confirmed email (further confirmed by US Mail) to the addresses set forth below.

e. SEVERABILITY AND SURVIVAL- Each provision of this Agreement is severable from the others. Should any provision of this Agreement be found invalid or unenforceable, such provision shall be ineffective only to the extent required by law, without invalidating the remainder of this Agreement.

Further, to the extent permitted by law, any provision found invalid or unenforceable shall be deemed automatically redrawn to the extent necessary to render it valid and enforceable consistent with the parties' intent. The terms and conditions set forth herein shall survive the termination of this Agreement.

CLIENT and DC&A agree to the foregoing and have caused this Agreement to be executed by their duly authorized representatives as of the date set forth below.

[Signatures on following page]

Executed this the 9<sup>th</sup> day of June, 2017 by:

Town of North Topsail Beach

  
Stuart Turille, Town Manager  
2008 Loggerhead Court  
North Topsail Beach, NC 28460

Dial Cordy and Associates Inc.

  
R. Steven Dial, President  
201 North Front Street  
Wilmington, NC 28401.

**North Topsail Beach Hardened Structure Project  
Professional Engineering, Planning, Permitting & Design Services**

**Dial Cordy and Associates Inc.  
and  
Applied Technology and Management Inc.**

**Scope of Services**

Dial Cordy and Associates Inc. (DC&A) will assist the Town of North Topsail Beach (Town) and Onslow County (County) in the preparation and development of a NEPA-compliant Environmental Impact Statement (EIS) and supporting documentation, following acceptance of a preferred hardened structure design by the Town and County. The DC&A team will complete an EIS in accordance with the National Environmental Policy Act (NEPA) / State Environmental Policy Act (SEPA) process as legislatively mandated. Engineering design and cost estimating will be prepared at a level needed to assess alternative costs, and to support the EIS and permitting for the project.

The NEPA/SEPA documentation timeline goal is anticipated to be a minimum of 2 years. While some upfront work on the NEPA/SEPA document can be started, the main body of document preparation will be completed after our subcontractor, Applied Technology and Management Inc., has completed the preliminary engineering analysis and gained approval from the client and the US Army Corps of Engineers Project Manager to proceed with design of the preferred alternative.

For this contract, DC&A will serve as the third-party contractor under direction from the Wilmington District Corps of Engineers. Our subcontractor, ATM, will work independently on the engineering analysis, design alternatives, and cost estimating for the project. Dr. Pete Schuhmann from the University of NC at Wilmington will serve as the team's economist for assistance in the EIS development.

**Scope of Work Assumptions**

In preparing the Scope of Work, it should be noted that there are some overriding assumptions that have been made which are listed below. These assumptions are provided in order for us to stay within the budget the Town/County presently have for the project.

- The alternatives evaluated and modelled in the Feasibility Report by CBI/CPE will be utilized as a basis for alternative evaluation and selection of a preferred design. No additional numerical modeling is proposed for new hardened structure alternatives and if required will be conducted under separate proposal.
- All available documents requested from CBI/CPE will be provided on a timely basis.

- Additional engineering analysis and modelling required will be limited to minimal desk top analysis. No additional complex numerical modeling is proposed.
- This contract includes only 60% design of the preferred alternative and does not include preparation of bid specifications and final design needed to develop construction plans.
- The overall duration of the project is expected to be two (2) years. Should the timeframe extend beyond this length due to delays on the part of the Corps of Engineers or the Town/County, additional funding may be requested for continued agency coordination.
- Participation in meetings may be required of CPE/CBI staff pertaining to modeling and to linkage of the Ocean Bar project. Their staff time is not covered in our cost for this project.

The following scope of services includes engineering services, preparation of a Draft and Final EIS, an Administrative Record (AR), and associated supplemental documentation as required to meet NEPA of 1969 as amended, found in the 42 United States Code § 4321, SEPA procedures found in North Carolina General Statute 133A-1 through -12, and hardened structure specifics under General Statute 113A-115.1. Efforts will also include a significant and proactive public involvement program through scoping; formal and informal coordination with local, state, and federal resource agencies; and preparation and coordination of specific local, state, and federal environmental authorizations.

## 1.0 ANALYSIS AND DEVELOPMENT OF ALTERNATIVES

### **TASK 1.1 - INFORMAL KICK-OFF MEETING and DEVELOPMENT OF ALTERNATIVES**

Initially, DC&A will arrange a project workshop between the Town's Board of Aldermen and the County's Board of Commissioners to establish the project's purpose, needs, and desired outcomes. Upon completion of the workshop, DC&A will proceed with an economic evaluation and the development of alternatives as outlined below.

- Review available plans, reports, survey data, and conceptual designs already completed and formulate engineering design alternatives that are cost-effective and accomplish the Town's and County's stated goals and objectives.
- Evaluate a No Action alternative and up to five feasible alternatives. The alternatives will be evaluated based on placement volumes, hardened structure design, engineering approach, cost estimates, and schedules. Alternatives will be delineated to a feasibility level.
- Delineate project life cycle costs for each alternative.
- Conduct an economic analysis that illustrates how each alternative action may impact the property base within the North Topsail Beach erosion zone and what the cost-benefit return is for each action (note: additional analysis will be provide by Dr. Schuhmann, UNCW).
- Prepare a detailed report identifying the clear purpose and need, and summarizing the engineering, cost and benefit of each alternative.

- Present findings of the study task to the Onslow County Board of Commissioners and Town of North Topsail Beach Board of Aldermen, with a recommended plan and associated costs and benefits
- In concert with Onslow County and the Town of North Topsail Beach, identify the preferred project alternative

At the completion of this task, the County and Town will provide a recommended direction to the consultant team should they wish to proceed forward.

## **2.0 ENVIRONMENTAL IMPACT STATEMENT AND PERMITTING**

### **TASK 2.1 – INTER-AGENCY MEETING and THIRD-PARTY CONTRACT AGREEMENT PROCESS**

The third-party contract agreement process will be implemented and coordinated with the USACE following approval of the Scope of Work by the USACE. In coordination with the USACE, DC&A will arrange an informal information session between project team members and primary regulatory or resource agencies of interest. Suggested agency attendees will include the NC Division of Coastal Management (NCDCM) and the USACE. The meeting's purpose will be to share with the respective agencies the Town's proposed goals and to facilitate agency discussion, initial thoughts, and ideas regarding their active roles and involvement in the EIS and supporting documentation. This meeting will also be used to discuss the strategy for the NEPA documentation, and whether a supplemental EIS can be prepared instead of a complete new EIS, as well as to review and discuss the present design alternatives described in the Feasibility Study prepared by CPE/CBI for the Town. Following review and concurrence from the Town/County and the USACE, a summary of the meeting will be prepared and forwarded to respective attendees. This summary will form the basis for the direction needed for design, modelling and development of the EIS.

### **TASK 2.2 - NOTICE OF INTENT**

In coordination with the USACE, DC&A will compose a draft Notice of Intent (NOI) to prepare a Draft Environmental Impact Statement for the preferred alternative plan selected by the Town/County which best meets their purpose and need. The NOI will be sent to the USACE for their approval and use for placement in the Federal Register by the Environmental Protection Agency (EPA). Similarly, a notice will be provided by DC&A for publication in the NC Environmental Bulletin and will include the proposed project's sponsor, a brief action description, a general project location map, anticipated study schedule, and a request for initial comments.

### **TASK 2.3 - PREPARE ANNOTATED EIS OUTLINE**

DC&A will prepare a brief EIS outline which describes the approach to evaluating the proposed actions' effects on the Town's environmental, cultural, and socio-economic condition. A draft of the outline will be provided to the Town and the USACE for review and comment. The outline will be provided to the USACE in advance of specific meetings to discuss and gain concurrence from the

project delivery team (PDT) on the EIS approach. A record of the meeting and issues concurred upon will be prepared and submitted by DC&A as a draft to all attendees. Based on the USACE's input, the meeting summary will serve as the EIS approach, format, and expectations of the consultant and the Town in preparation and coordination of the EIS documentation. A final draft will be sent to all parties following concurrence.

#### **TASK 2.4 – LITERATURE AND DATA COLLECTION AND REVIEW**

DC&A will initiate literature and data searches with local, state, and federal agencies to obtain existing available information (i.e. technical reports, scientific journals, databases) relevant to environmental, cultural, socio-economic, and regulatory conditions and issues within the North Topsail Beach project area. Information sought and collected will include both text and GIS files. We will prepare a formal list of reports, data and information needed from CPE/CBI and forward this to the Town's manager for coordination with them. It will be the Town's responsibility to obtain the information requested in a timely manner. The information and data sources identified and collected will be scanned and cataloged within a database for use in the Draft EIS preparation and as part of the EIS's formal administrative record. Aerial imagery will be provided to the project team from the Town or as acquired from other sources.

#### **TASK 2.5 - FORMAL AGENCY AND PUBLIC SCOPING**

In concert with the USACE and Town, DC&A will assist the USACE in facilitating and conducting formal agency and public scoping meetings to introduce the proposed project to local, state, and federal agencies; non-governmental organizations (NGO's); and the general public. The agencies' scoping meeting is to request ideas, opinions, and recommendations for evaluation and consideration during preparation of the Draft EIS. Agency and public scoping meetings will be held in North Topsail Beach the same day. The agency scoping meeting will take place in the early afternoon followed in the early evening by an informal public workshop and formal public scoping. North Topsail Beach will be responsible for securing a location and court reporter for the meetings. North Topsail Beach will prepare the advertisement for placement by the Town in local newspapers. DC&A will prepare and receive pre-approval by the USACE for handouts, agendas, boards, and other resources needed for conveying information about the proposed beach nourishment and hardened structure plan and the NEPA process. The DC&A project manager and engineer will assist the USACE in chairing the agency meeting with support from technical staff.

DC&A anticipates the public workshop will be held the evening of the agency scoping meeting and at the same venue. The public workshop will begin with an informal open-house with standing boards/posters, followed by a formal project introduction using MS PowerPoint, and concluded with a formal public scoping comment period. During the public workshop, DC&A staff will be positioned throughout the room to answer any questions posed by interested attendees. Name tags will be prepared and worn by all attending staff and offered to Town staff for their use.

Following the comment period, a scoping summary report of the two meetings, comments received, and list of attendees will be prepared by DC&A in coordination with the USACE. This scoping report will be forwarded to the Town, County and the USACE for review and comment,

and a final scoping report sent by DC&A to the Town, County and USACE as a record of the Draft EIS's formal scoping.

### **TASK 2.6 - PRELIMINARY DRAFT ENVIRONMENTAL IMPACT STATEMENT (PDEIS)**

DC&A will prepare the Preliminary Draft EIS (PDEIS) in accordance with NEPA guidelines and specific requirements as agreed with the USACE on format, content, and technical approach. This document will be a supplemental EIS if allowed by USACE and NCDWM. The EIS outline (as approved through earlier coordination with the USACE and modified if needed following agency and public scoping) will be used. DC&A will tailor the PDEIS sections from specific interests and/or comments received during scoping. A summary of the approach to each section and appendices of the PDEIS are provided below. Preparation of the document will be subject to receipt of an alternatives formulation and design report, provided by ATM.

#### **Purpose and Need**

In concert with the USACE, a Project Purpose and Need Section will be developed describing the proposed action.

##### **General Action**

DC&A will define the general action by the location of Town of North Topsail Beach's geographic limits, natural resources, and by the potential borrow source/fillet location(s).

##### **Existing Actions**

DC&A will summarize current actions and planned efforts by others that may influence the analysis and ultimate project description.

##### **Economic Evaluation**

DC&A will summarize the area's economic benefits resulting from continued maintenance of North Topsail Beach, use of the hardened structure and the inter-relation the beach's natural resources have on the North Topsail Beach and Onslow County economic tourism engine. These economic statistics will be developed by Dr. Pete Schuhmann from UNCW, as a subcontractor to DC&A.

##### **Projected Needs**

DC&A will generally describe the current beachfront shoreline status south of New River Inlet, resource challenges, and how the proposed action will help meet the projected needs and better position North Topsail Beach for long-term beachfront shoreline management within the vicinity of New River Inlet and maintain navigation within the inlet.

#### **Scoping and Issues**

DC&A will summarize the results of the agency and public scoping report previously prepared and submitted to the USACE.

#### **Alternatives Analysis**

In coordination with the USACE, DC&A will further evaluate the engineered template, design, and cost associated with the Town and County's selected alternative. Alternatives Considered but Eliminated from Further Consideration



DC&A will describe, in the detail needed, all alternatives that were considered, but eliminated from further consideration, and not fully analyzed. DC&A will describe the elements of these alternatives in terms of general non-compatibility, excessive environmental, cultural, and/or anthropogenic effects, excessive capital outlays, and/or engineering impracticality.

#### *Project Alternatives*

Area borrow sources, beach-fill templates and hardened structure design alternatives in association with ATM's engineering evaluation will be evaluated by DC&A, each representing feasible and cost effective approaches.

#### *Preferred Applicant Alternative*

Following the evaluation of the project alternatives, an applicant's preferred alternative will be identified within the PDEIS in consultation with the Town, County and USACE. As mandated by recent state legislation, the Applicant's Preferred Alternative section will include initial construction cost estimates, timelines, annual compliance outlays/deliverables, as well as projected maintenance and potential mitigation costs and timelines in the form of an Inlet Management Plan, which may be required, but is not part of this scope of services

#### **Affected Environment**

Based upon existing available data, DC&A will describe the environmental, cultural, and socio-economic resources that may exist both within the hardened structure design and fillet templates, borrow source locations, and borrow source material corridors, as follows:

##### *General Environmental Setting*

DC&A will describe in general terms the project location and environmental/cultural attributes, including all potential borrow source locations.

##### *Land Use*

DC&A will make use of available aerial photography, topographic maps, and current land use plans encompassing the project area. DC&A will describe current land uses within the project area as found in North Topsail Beach's most recent land use and resource planning documentation. DC&A will coordinate with local, state, and federal resource agencies to determine the presence of unique or prime lands located within the project template or borrow source locations.

##### *Geology*

Geologic features and attributes will be characterized by ATM for both the project beach fill area and the borrow source area. Such data will be accessed by DC&A and incorporated into the NEPA/SEPA documentation.

##### *Biotic Resources*

DC&A will describe the existing upland, dune, beach, estuarine, and nearshore marine habitats and their associated plant and animal communities based on available documentation and/or scientific literature. Physical and biological reporting and monitoring

data from all recent beach nourishment events, past EIS's and feasibility studies will be used to develop baseline conditions. Past EIS's for the Towns project may include information regarding nesting and foraging habitat for shorebirds and sea turtles, locations of the listed plant species, seabeach amaranth, and studies of project effects which include the presence/absence and use patterns by species and habitats of concern (i.e. piping plover, red knot, shorebirds, and colonial waterbirds; nesting sea turtles; benthic macroinvertebrates; salt marsh habitat; submerged aquatic vegetation; and shellfish).

In addition, for any proposed sand borrow areas, marine resources and associated benthic and fish communities will be described by DC&A. DC&A does not anticipate the need for further benthic or fisheries studies to complete this section; however, it is anticipated that further desktop mapping and assessment of estuarine resources may be required for full assessment of the hardened structure alternatives. This Biotic Resource Section will also address fisheries and Essential Fish Habitats (EFH). The EFH assessment will be prepared by DC&A as a separate supporting document.

#### Protected Species

DC&A will formally contact the US Fish and Wildlife Service (USFWS), NC Natural Heritage Program and the National Marine Fisheries Service to confirm and identify the list of federal and state protected species known or thought to exist within the project study area and which are afforded legal protection. These threatened and endangered plants and animals, including their potential habitats, will be described in detail by DC&A in the Protected Species Section, including species that may use or occur on the beaches, in nearshore waters, or within the proposed borrow areas. The occurrence of any significant natural communities, natural heritage areas, or conservation/managed areas within the project area or borrow area locations will also be documented by DC&A. A Biological Assessment (BA) will be prepared by DC&A as a supplemental document.

#### Water Resources

DC&A will describe the project areas' surface water bodies, state classifications, and ideal uses. North Topsail Beach's point source and non-point source (stormwater) users (readily available NPDES data) will be described as applicable. North Topsail Beach groundwater resources will be described by DC&A from readily available public information depicted by accessible formations, volume, and quality.

#### Air Quality/Noise

DC&A will describe Onslow County's current air quality attainment status for EPA's criteria pollutants. DC&A will assess from currently available data likely ranges of audible sources found on North Topsail Beach.

#### Historic and Archeological Resources

DC&A will describe both terrestrial and marine cultural resources found within the project area and all selected borrow source locations from existing reports or data on file with the Town, County or SHPO. Assessments could include archive database reviews, magnetometer surveys, sub-bottom profiles, and Phase II diver reconnaissance. Analyses for this task will be based upon previous cultural assessment efforts by others.

*Social and Economic Attributes*

DC&A, in collaboration with Dr. Pete Schuhmann, will describe North Topsail Beach's demographics, including seasonal population, population densities, and resident population characteristics. North Topsail Beach's primary community/park facilities, emergency facilities, educational, and ocean-front access facilities will be described by DC&A. The Town's major industries (tourism, boating, and fishing) and their economic effects will be described by DC&A in terms of personal revenue, taxes, and jobs. Readily available economic data will be used by DC&A to develop the Social and Economic Attributes Section.

*Coastal Trust Issues*

Issues such as areas of environmental concern, natural and cultural resource areas, public trust waters, public trust bottoms, and public use areas will be described by DC&A as components of the coastal analysis. Such coastal, environmental, and cultural resource analyses will also be applied to the borrow source locations.

*Navigation Features*

DC&A will describe North Topsail Beach's and the New River Inlet proximal navigation features as well as access routes and mechanisms for potential borrow sources and other interest uses.

*Coastal Processes*

North Topsail Beach and New River Inlet tidal regime, wave climate, nearshore currents, and littoral transport will be described from existing data or modeling developed and provided by CPE/CBI. Applicable coastal processes within or adjacent to proposed borrow areas or structures will also be described by DC&A based on existing documentation or additional data provided by CPE/CBI.

***Environmental Consequences***

DC&A will describe the beneficial and adverse human, cultural, and environmental effects from implementation of the No Action, Project Alternatives and the Applicant's Preferred Alternative.

*Land Use*

DC&A will assess and describe the potential effects of the No Action and project alternatives on the Towns current land use, planned land use, and land use goals. DC&A will also assess and describe the borrow source locations' current land/sub-surface uses and planned uses. DC&A will assess and describe the No Action and project alternatives' potential effects on unique or prime lands located within the project template and borrow source locations.

*Geology and Soils*

DC&A will assess and describe the potential effects of the No Action and project alternatives on the beach fill areas', hardened structure location, and borrow locations' geology and soils. Sediment compatibility will be evaluated and described by ATM for the beaches' physical and chemical sediment characteristics (grain size fractions, percent

carbonate, etc.) and for the borrow sources included in the project alternatives. The compatibility analysis will be based on North Carolina's sediment quality criteria for beach placement and provided by ATM based on previous studies.

#### *Biotic Resources*

DC&A will assess and describe the effects of the No Action alternative and project alternatives on terrestrial and marine resources found within the project area and borrow locations. Evaluated resources will include flora and fauna which occur in or use the dune system and dry beach; shorebirds which use the dry beach and intertidal zone for foraging and resting; and fisheries, benthos, marine mammals, and reptiles which may occur in the intertidal, nearshore, and offshore areas. DC&A will prepare an EFH assessment as a supplemental document to the EIS. This EFH assessment will be used by the National Marine Fisheries Service (NMFS) in their evaluation of the proposed project's effects on managed species and their habitats. This Biotic Resources section will summarize the findings of the EFH and agency coordination efforts (see Task 7).

#### *Protected Species*

DC&A will assess and describe the potential effects of the No Action and project alternatives on federal and state protected species and their habitats. A BA will be prepared by DC&A as a supplemental document to the EIS. The BA will be provided by DC&A to the USACE, NMFS and USFWS for their review and concurrence under Section 7 of the Endangered Species Act. The Protected Species Section will summarize the findings of the BA and agency coordination efforts (see Task 7).

#### *Water Resources*

DC&A will assess construction and operational effects on North Topsail Beach's surface waters resources, groundwater resources, potable water resources, and wastewater treatment capabilities potentially arising from the No Action and project alternatives.

#### *Air Quality/Noise*

DC&A will assess the potential effects of the No Action and project alternatives on the Town's and County's air quality attainment status resulting from mobile source equipment emissions and audible emissions. This assessment would include evaluation of potential effects on terrestrial and marine biota, as well as anthropogenic effects.

#### *Historic and Archeological Resources*

DC&A will evaluate potential effects of the No Action and project alternatives on any known or potentially occurring terrestrial or marine historic or archeological resources. The Historic and Archeological Resources Section will include a discussion of Section 106 coordination with the NC State Historic Preservation Office.

#### *Social and Economic*

DC&A, in coordination with Dr. Pete Schuhmann, will assess and describe the potential effects the No Action and project alternatives may have on the Town's and County's communities' neighborhoods, island travel patterns, and beach accessibility. DC&A will assess and describe, from readily available economic data, the project alternatives' effects on the Town's and County commercial bases (tourism, boating, and fishing). The potential

effects from beach and hardened structure construction on visual aesthetic and lighting associated with the project alternatives will also be assessed and described by DC&A in the Social and Economic Section.

#### **Coastal Trust Issues**

DC&A will assess and describe potential effects of the No Action and project alternatives on coastal trust issues ranging from public trust waters and public trust bottoms to cultural and unique coastal resources such as coquina rock outcrops, shipwrecks, or other significant natural or cultural resources within the project area or borrow location(s).

#### **Navigation**

Based upon information provided by ATM, DC&A will assess and describe the potential effects of the No Action and project alternatives on navigation during dredging, hardened structure construction, and beach placement activities.

#### **Coastal Processes**

Based upon results and information provided by ATM, DC&A will assess and describe the potential effects the No Action and project alternatives may have on erosion, long-shore current patterns, wave climate, wave surge, and sediment transport .

#### **Secondary and Cumulative Effects**

DC&A will summarize the potential secondary and cumulative effects resulting from the No Action and project alternatives. The Secondary and Cumulative Effects Section will be presented by DC&A as a supplemental document in the PDEIS's appendices. This section will focus on potential secondary anthropogenic, cultural, and environmental effects (see Task 7).

#### **Avoidance and Mitigation Measures**

The Avoidance and Mitigation Measures Section will be prepared by DC&A in conjunction with ATM, the Town and County, as a plan for complying with the specific conditions of the State's legislation with regards to mitigation. DC&A in coordination with the USACE will develop post-construction activities to monitor potential impacts of the proposed project on coastal resources. In addition, DC&A will coordinate with the USACE and NCDQM on defining baseline conditions for assessing any adverse impacts and thresholds for when the adverse impacts must be mitigated. DC&A will assist the USACE and NCDQM in the provision of mitigation measures to be implemented in the event adverse impacts reach the thresholds defined above. In addition to those measures described above, the Avoidance and Mitigation Plan will include a summary of potential mitigation measures and best management practices that may be employed to avoid, minimize, or mitigate for potential effects on biological and cultural resources. A draft Inlet Management plan will be prepared and presented by ATM as a supplemental document in the PDEIS's appendices.

#### **Required Authorizations and Actions**

DC&A will develop a list of local, state, and federal authorizations/actions/coordination required prior to construction. A brief description of the authorizations/actions/coordination will be provided and their applicability with the preferred alternative.

#### **List of Preparers**

DC&A will develop a primary author list of names and qualifications participating in the PDEIS development.

#### **Comments and Coordination**

DC&A will describe the agency and public coordination and participation engaged during the EIS scoping process. Comments received during the EIS effort will be included by DC&A within the Draft and Final EIS as appendices.

#### **Tables, Figures, References, and Appendices**

DC&A will develop/manage the inclusion of all tables, figures, references and appendices.

### **TASK 2.7 - SUPPORTING DOCUMENTATION**

The following documents will be prepared by DC&A as supporting documentation of the PDEIS.

#### **Biological Assessment**

As part of the EIS, DC&A will research, prepare, and provide a BA as required by the Endangered Species Act, describing the potential effects on federal and state protected species potentially or likely to be encountered within the alternatives' project areas, including all borrow source locations. The BA will be prepared and coordinated by DC&A and the USACE with the USFWS and NMFS for concurrence of findings. The BA will be of the detail necessary for the USFWS and NMFS to prepare and submit a formal Biological Opinion, if necessary. DC&A will coordinate with the USACE regarding any conditions stipulated by either agency which may restrict construction techniques, schedules, or operation and maintenance of the Applicant's Preferred Alternative.

#### **Essential Fish Habitat Assessment**

As part of the EIS, DC&A will research, prepare, and provide an EFH Assessment in accordance with the Magnuson-Stevens Fishery Conservation and Management Act of 1979. The assessment will include all managed species, their habitats, and Habitat Areas of Particular Concern (HAPC). The EFH will include all applicable species managed by the Mid-Atlantic and South Atlantic Fishery Management Councils, and the Atlantic States Marine Fisheries Commission. DC&A will coordinate with the USACE regarding any conditions stipulated by the NMFS which may restrict construction techniques, schedules, or operation and maintenance of the preferred alternative.

#### **Cumulative Effects Assessment**

As an integral part of the EIS development process, secondary and cumulative effects will be analyzed. These effects can result from minor individual actions viewed collectively, resulting in a significant effect over a period of time. Secondary and cumulative effects result from a preferred alternative when added to past, present, and reasonably foreseeable future actions regardless of the entity responsible for the actions. The Secondary and Cumulative Effects Section will describe the Applicant's Preferred Alternative's effects considering applicable actions both geographically and temporally. DC&A, in coordination with the USACE, will consider activities that may or have contributed to cumulative effects within the project area or within regions of influence. In coordination with the USACE, DC&A will collect and analyze readily available data and perform a cumulative impact analyses on the Applicant's Preferred Alternative.

**TASK 2.8 - PREPARE AND SUBMIT FINAL PDEIS FOR CORPS OF ENGINEERS' REVIEW**

An electronic copy of the PDEIS will be submitted by DC&A to the USACE for review and comment. After receiving comments, DC&A will schedule conference call meetings with the USACE and Town/County representatives to review comments and discuss applicable responses.

**TASK 2.9 - PREPARE DEIS FOR DISTRIBUTION**

DC&A shall produce approximately five (5) complete bound hard copies, ten (10) digital copies, and post to a dedicated site a complete pdf of the Draft EIS. Inclusive are complete hard copies and fourteen (14) digital copies of the Draft EIS to be provided to the NC Clearinghouse for agency dispersal and to the EPA.

Hard Copies: Onslow County (1); North Topsail Beach Board of Alderman (1); USACE (1); NC Clearinghouse (1); EPA (1).

**TASK 2.10 - PREPARE NOTICE OF AVAILABILITY OF DEIS**

In coordination with the USACE, DC&A will prepare the Notice of Availability (NOA) for use by the USACE. DC&A will include, within the NOA, a brief project summary; narrative of the No Action, Project, and Preferred Alternatives; and a project location map.

**TASK 2.11 - DEIS PUBLIC HEARING**

DC&A will facilitate arrangement (by the USACE and Town) of a formal public hearing that will proceed into a formal comment period. DC&A will arrange, in collaboration with the Town, for detailed minutes to be captured, recorded, or both; DC&A will prepare and provide a written summary of minutes. The Town will prepare two public notices for local newspaper publication. The notices should be published approximately 4 weeks and 2 weeks prior to the scheduled hearing date. The Town will arrange the location of the hearing in coordination with DC&A and the USACE. A brief post-hearing meeting will take place on-site for a project team de-brief.

**TASK 2.12 - PREPARE COMMENT AND RESPONSE DOCUMENT**

In coordination with the USACE, DC&A will review, sort, and assemble all comments received during the public comment period in a spreadsheet matrix. DC&A will assess each comment, prepare an appropriate response, and prepare a Comment Response report to be included in the FEIS. DC&A will meet with the USACE to review the comment response document and applicable responses. A final Comment Response report will be prepared and forwarded to the Town, County and the USACE. It is anticipated that discussions with the USACE will be needed until the wording is approved by all parties.

**TASK 2.13 - FINAL EIS**

DC&A will prepare the Final EIS for review by the USACE. Following concurrence by the USACE, DC&A shall produce approximately fifteen (15) complete bound hard copies, fifty (50) digital copies, and post to a dedicated site a complete pdf of the Final EIS. Inclusive are two (2) complete

hard copies and fourteen (14) digital copies of the Final EIS to be provided by DC&A to the NC Clearinghouse for agency dispersal.

Hard Copies: Onslow County (1); N Topsail Beach Board of Alderman (1); Onslow County Library, ECU Library, UNC Library, NC State Library, UNCW (1 each); USACE (1); NC Clearinghouse, (2); and internal and miscellaneous (6).

Electronic Copies: Onslow County (1); N Topsail Beach Board of Alderman (10); Onslow County Library, ECU Library, UNC Library, NC State Library, UNCW (1 each); USACE (5); NC Clearinghouse (14); and internal and miscellaneous (17).

#### **TASK 2.14 - INDIVIDUAL AGENCY MEETINGS**

DC&A, as necessary and as requested, will coordinate with resource agencies throughout the EIS process to obtain data, receive comments, and update project status. This coordination may include telephone calls, letters, emails, and individual meetings. A total of eight (8) agency meetings and twelve (12) teleconferences are proposed and budgeted. DC&A will provide at least one staff member for these coordination efforts.

#### **TASK 2.15 - MONTHLY PROGRESS REPORTS AND INVOICES**

DC&A will develop monthly summary memos that will accompany monthly invoices. These memos will bullet progress by task with an estimated percent complete to date based on our contract tasks' deliverables. An anticipated 24 monthly memos/invoices will be prepared by DC&A over the duration of the contract.

#### **TASK 2.16 - PROJECT REVIEW TEAM MEETINGS**

DC&A will participate in monthly conference calls for the project's duration for up to 24 months. DC&A will budget for quarterly project review team meetings. DC&A will attend up to four board meetings at the board's request. DC&A will facilitate project coordination cooperatively with the Town and the USACE, the lead agency for federal actions under NEPA. The NCDCM will lead the State's CAMA Major permit process in coordination with the USACE and DC&A, in order to limit duplication of effort and conflict. These agencies, along with Camp Lejeune representatives, NCDMF, North Carolina Wildlife Resources Commission (NCWRC), NMFS, USFWS and North Carolina Department of Environmental Quality (NCDEQ), will form the core Project Review Team as well as private and/or non-profit interest groups such as the NC Coastal Federation, Audubon, and Environmental Defense.

#### **TASK 2.17 – USACE AND NCDCM ENVIRONMENTAL PERMIT(S) PRE-APPLICATION MEETING**

DC&A will arrange a permit pre-application meeting with the USACE, NCDCM, NCDEQ, and NCDMF, NMFS, NCWRC and USFWS. ATM will provide all required engineering drawings and calculations.



### **TASK 2.18 - MAJOR CAMA PERMIT AND SECTION 10/404 PERMIT APPLICATION PACKAGE**

In coordination with the USACE and NCDCM, DC&A will assemble applications to the USACE and NCDCM. All engineering drawings and engineering support documentation will be provided by ATM. The USACE approved EIS will serve as the support document for the factual information needed for the applications. Upon review and signature of the application packages by the Town, applicable copies of the packages will be delivered by the Applicant to the NCDCM and the USACE. Application fees will be provided by the Town as required by agencies.

### **TASK 2.19 - AGENCY PERMIT COORDINATION**

In coordination with the USACE, DC&A will respond to questions and requests for additional information (RAI) pertaining to the EIS during state and federal review of the permit applications. Upon receipt of an RAI, DC&A will schedule and hold teleconferences/meetings as needed to assign team members comment responsibilities and timeframes. DC&A will coordinate and distribute each response to the agencies' RAIs, with copies to the Town. DC&A will plan for 3 teleconferences/meetings and 3 RAI response letters during the permit coordination period – expected to include up to 6 months. RAI responses will be based on existing information only.

### **TASK 2.20 - ADMINISTRATIVE RECORD**

DC&A will provide the Town and USACE with a CD/DVD of all correspondences, letters, emails, and summaries which constitute the administrative record produced during the EIS process. This record will be integral in preparation for any challenge to the project by third parties. A spreadsheet listing all sources of information included in the AR will be compiled and submitted by DC&A as well.

## **3.0 ENGINEERING ALTERNATIVES ANALYSIS AND DESIGN**

### **TASK 3.1 – EVALUATION OF DESIGN ALTERNATIVES**

ATM will prepare an engineering analysis of design alternatives to serve as a basis for project evaluation within the EIS process. This effort will serve as a basis for identification of the preferred project alternative. Specific sub-tasks include the following:

- Review available plans, reports, survey data and conceptual designs already completed and formulate engineering design alternatives that are cost-effective and accomplish the stated goals and objectives
- Develop engineering alternatives for consideration within the EIS process. Alternatives will be delineated to a feasibility level
- Develop sufficient design analysis, drawings and performance analysis to provide sufficient technical support to the EIS process
- Delineate project life cycle costs for each alternative

- Conduct an economic analysis that illustrates how each alternative action may impact the property base within the North Topsail Beach erosion zone and what the cost-benefit return is for each action (note: additional analysis will be provide by Dr. Schuhmann, UNCW)
- Prepare a detailed report identifying the clear purpose and need, and summarizing the engineering, cost and benefit of each alternative
- Present findings of the study task to the Onslow County and Town of North Topsail Beach boards, with a recommended plan and associated costs and benefits
- In concert with Onslow County and the Town of North Topsail Beach identify the preferred project alternative

### **TASK 3.2 – ENGINEERING SUPPORT AND REVIEW – EIS PROCESS**

ATM will provide engineering support throughout the EIS process including additional analysis as required to evaluate project impacts, alternatives and mitigative strategies. ATM will provide input for EIS development and evaluation tasks and will review products for consistency with project engineering. This will include submittal of an engineering analysis report and an Inlet Management Plan.

### **TASK 3.3 – ENGINEERING SUPPORT AND REVIEW – PERMITTING**

ATM will provide engineering support throughout the regulatory review process including additional analysis as required to evaluate project impacts, alternatives and mitigative strategies. ATM will provide input for regulatory review tasks and will review products for consistency with project engineering. Engineering design (60% level) of the preferred alternative will be prepared for the permit application process.

### **TASK 3.4 – MEETINGS AND COORDINATION**

ATM will attend either in person or by conference regular and task specific meetings in support of EIS development and permitting process. ATM staff will coordinate with the EIS project development team on an as-needed basis and will provide engineering input and opinion as required to further EIS tasks or complete the permitting process.

| <b>SUMMARY</b>                                                                   | <b>DIAL CORDY AND ASSOCIATES, INC</b>                            |                       |                      |                          |                      |
|----------------------------------------------------------------------------------|------------------------------------------------------------------|-----------------------|----------------------|--------------------------|----------------------|
| <b>North Topsail Beach Hardened Structure Project EIS, Design and Permitting</b> |                                                                  |                       |                      | <b>Original Contract</b> |                      |
|                                                                                  |                                                                  |                       |                      |                          | <b>ORIGINAL</b>      |
| <b>Task 1.0</b>                                                                  | <b>Environmental Impact Statement and Permitting</b>             | <b>Labor DC&amp;A</b> | <b>Labor ATM</b>     | <b>Expenses</b>          | <b>Total</b>         |
| Task 1.1                                                                         | Informal kick-off meeting and third-party agreement process      | \$ 6,940.00           | \$ -                 | \$ 112.00                | \$ 7,052.00          |
| Task 1.2                                                                         | Notice of Intent                                                 | \$ 1,877.00           | \$ -                 | \$ 1,989.00              | \$ 3,866.00          |
| Task 1.3                                                                         | Prepare annotated EIS outline                                    | \$ 9,200.00           | \$ -                 | \$ -                     | \$ 9,200.00          |
| Task 1.4                                                                         | Literature and data collection and review                        | \$ 6,864.00           | \$ -                 | \$ -                     | \$ 6,864.00          |
| Task 1.5                                                                         | Formal agency ad public scoping                                  | \$ 18,820.00          | \$ -                 | \$ 312.00                | \$ 19,132.00         |
| Task 1.6                                                                         | Preliminary draft environmental impact statement (PDEIS)         | \$ 63,700.00          | \$ -                 | \$ 12,724.00             | \$ 76,424.00         |
| Task 1.7                                                                         | Supporting documentation                                         | \$ 24,660.00          | \$ -                 | \$ -                     | \$ 24,660.00         |
| Task 1.8                                                                         | Prepare and submit final PDEIS for Corps of Engineers' review    | \$ 9,684.00           | \$ -                 | \$ 56.00                 | \$ 9,740.00          |
| Task 1.9                                                                         | Prepare DEIS for distribution                                    | \$ 27,340.00          | \$ -                 | \$ 2,612.00              | \$ 29,952.00         |
| Task 1.10                                                                        | Prepare notice of availability of DEIS                           | \$ 1,483.00           | \$ -                 | \$ -                     | \$ 1,483.00          |
| Task 1.11                                                                        | DEIS public workshop and public hearing                          | \$ 18,340.00          | \$ -                 | \$ 312.00                | \$ 18,652.00         |
| Task 1.12                                                                        | Prepare comment and response document                            | \$ 16,760.00          | \$ -                 | \$ 112.00                | \$ 16,872.00         |
| Task 1.13                                                                        | Final EIS preparation                                            | \$ 20,940.00          | \$ -                 | \$ 2,500.00              | \$ 23,440.00         |
| Task 1.14                                                                        | Individual agency meetings                                       | \$ 25,580.00          | \$ -                 | \$ 448.00                | \$ 26,028.00         |
| Task 1.15                                                                        | Monthly progress reports and invoices                            | \$ 8,160.00           | \$ -                 | \$ -                     | \$ 8,160.00          |
| Task 1.16                                                                        | Project delivery team meetings                                   | \$ 21,336.00          | \$ -                 | \$ -                     | \$ 21,336.00         |
| Task 1.17                                                                        | USACE and NCDCEM environmental permit(s) pre-application meeting | \$ 3,592.00           | \$ -                 | \$ 112.00                | \$ 3,704.00          |
| Task 1.18                                                                        | Major CAMA permit and Section 10/404 permit application package  | \$ 13,448.00          | \$ -                 | \$ 200.00                | \$ 13,648.00         |
| Task 1.19                                                                        | Agency permit coordination                                       | \$ 22,340.00          | \$ -                 | \$ 224.00                | \$ 22,564.00         |
| Task 1.20                                                                        | Administrative record                                            | \$ 8,632.00           | \$ -                 | \$ 200.00                | \$ 8,832.00          |
|                                                                                  | <b>Task 1.0 Total</b>                                            | <b>\$ 329,696.00</b>  | <b>\$ -</b>          | <b>\$ 21,913.00</b>      | <b>\$ 351,609.00</b> |
|                                                                                  |                                                                  |                       |                      |                          |                      |
| <b>Task 2.0</b>                                                                  | <b>Engineering Alternatives Analysis and Design</b>              | <b>Labor DC&amp;A</b> | <b>Labor ATM</b>     | <b>Expenses</b>          | <b>Total</b>         |
| Task 2.1                                                                         | Evaluation of design alternatives                                | \$ -                  | \$ 66,620.00         | \$ 2,520.00              | \$ 69,140.00         |
| Task 2.2                                                                         | Engineering support and review - EIS process                     | \$ -                  | \$ 33,620.00         | \$ 640.00                | \$ 34,260.00         |
| Task 2.3                                                                         | Engineering support and review - permitting                      | \$ -                  | \$ 19,160.00         | \$ 324.00                | \$ 19,484.00         |
| Task 2.4                                                                         | Meetings and coordination                                        | \$ -                  | \$ 21,560.00         | \$ 3,932.00              | \$ 25,492.00         |
|                                                                                  | <b>Task 2.0 Total</b>                                            | <b>\$ -</b>           | <b>\$ 140,960.00</b> | <b>\$ 7,416.00</b>       | <b>\$ 148,376.00</b> |
|                                                                                  |                                                                  |                       |                      |                          |                      |
|                                                                                  | <b>PROPOSED LUMP SUM FEE</b>                                     |                       |                      |                          | <b>\$ 499,985.00</b> |
|                                                                                  |                                                                  |                       |                      |                          |                      |



# North Topsail Beach Coastal Update November 2025

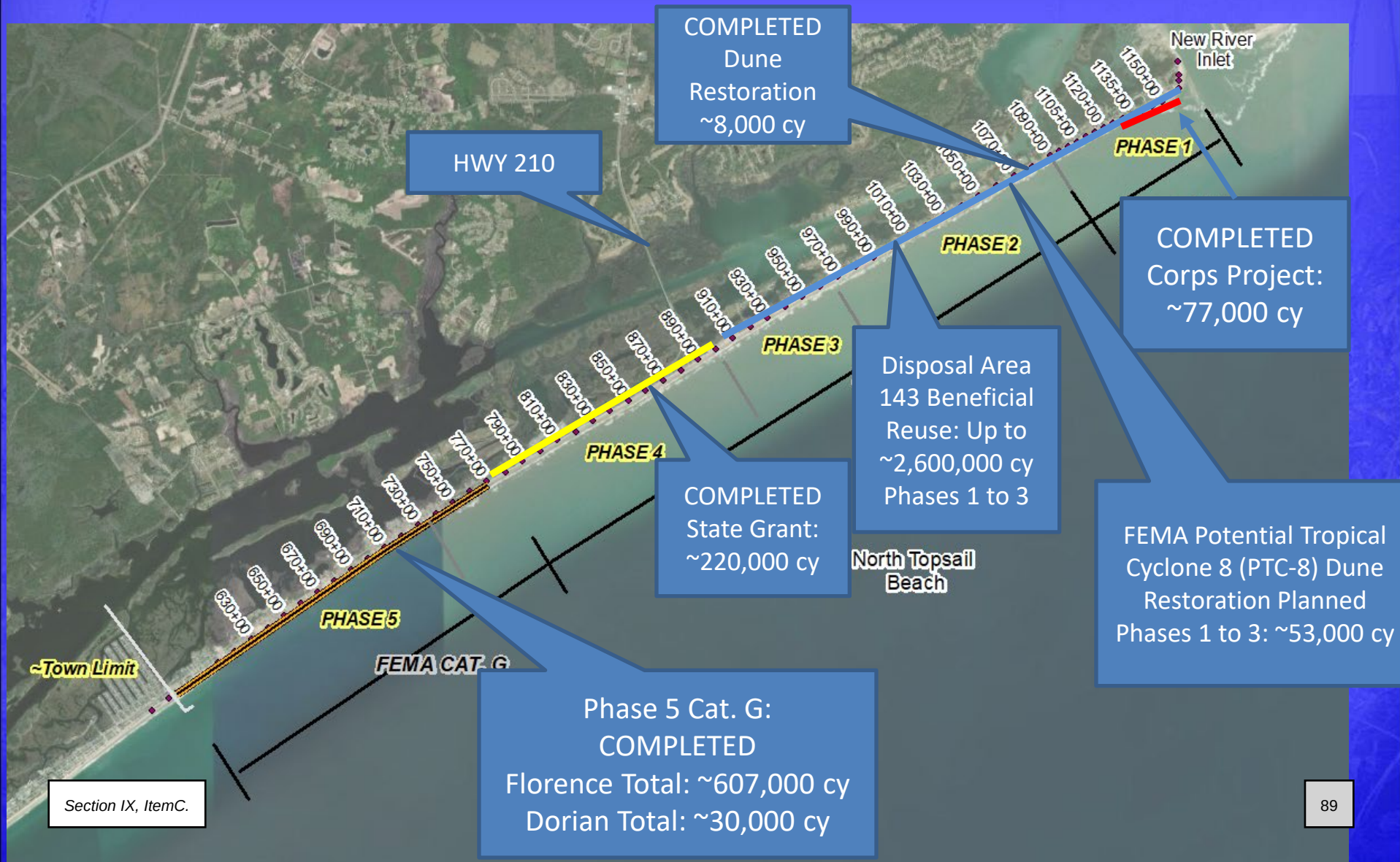


Marina, Coastal, Environmental  
& Water Resources Engineers

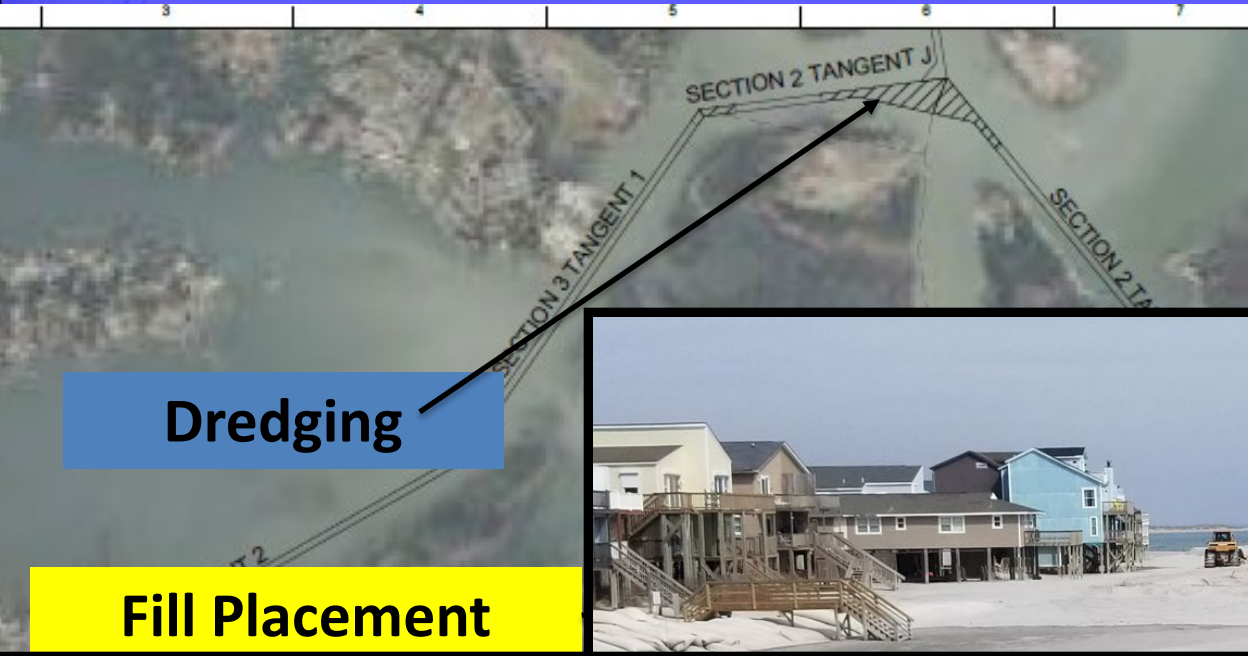


# Recent and Upcoming Projects Overview

## State Grant, Beneficial Reuse, FEMA, Corps Projects



# USACE Navigation Dredging and Placement Phase 1 Corps Beneficial Reuse Project



**Dredging**

**Fill Placement**

**Completed at end of February.  
Long pumping distance  
presents a challenge for  
dredgers.**



**77,000 cy  
Placement North of Topsail  
Reef Condos**

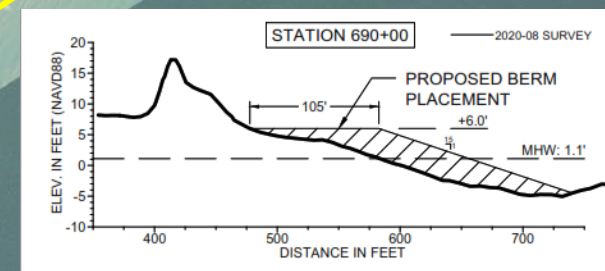
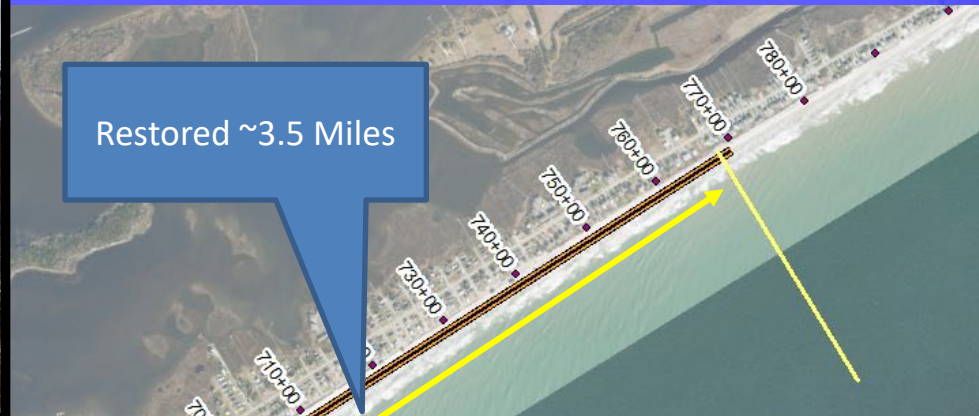


Section IX, ItemC.

**No USACE Intracoastal  
Waterway dredging planned  
for this winter**



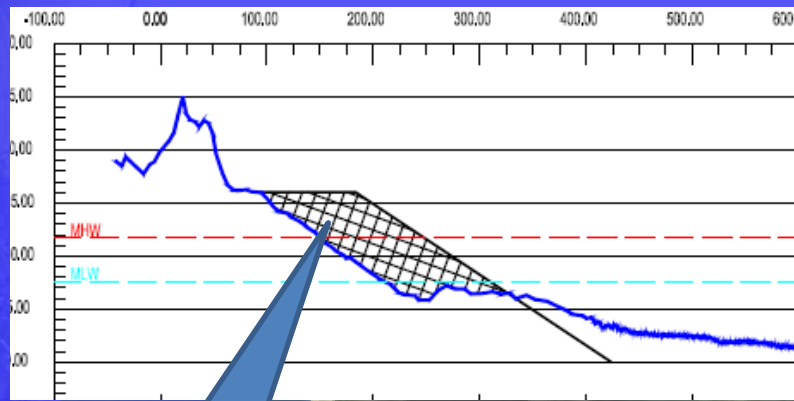
**Completed FEMA Mitigation Nourishment in Phase 5 (and some Phase 4)  
Beach (not Dune) Nourishment. ~3.5 Miles of Restored Beach. Held up well to PTC-8 and  
other recent storms (including Hurricane Erin and recent wave/surge events).**



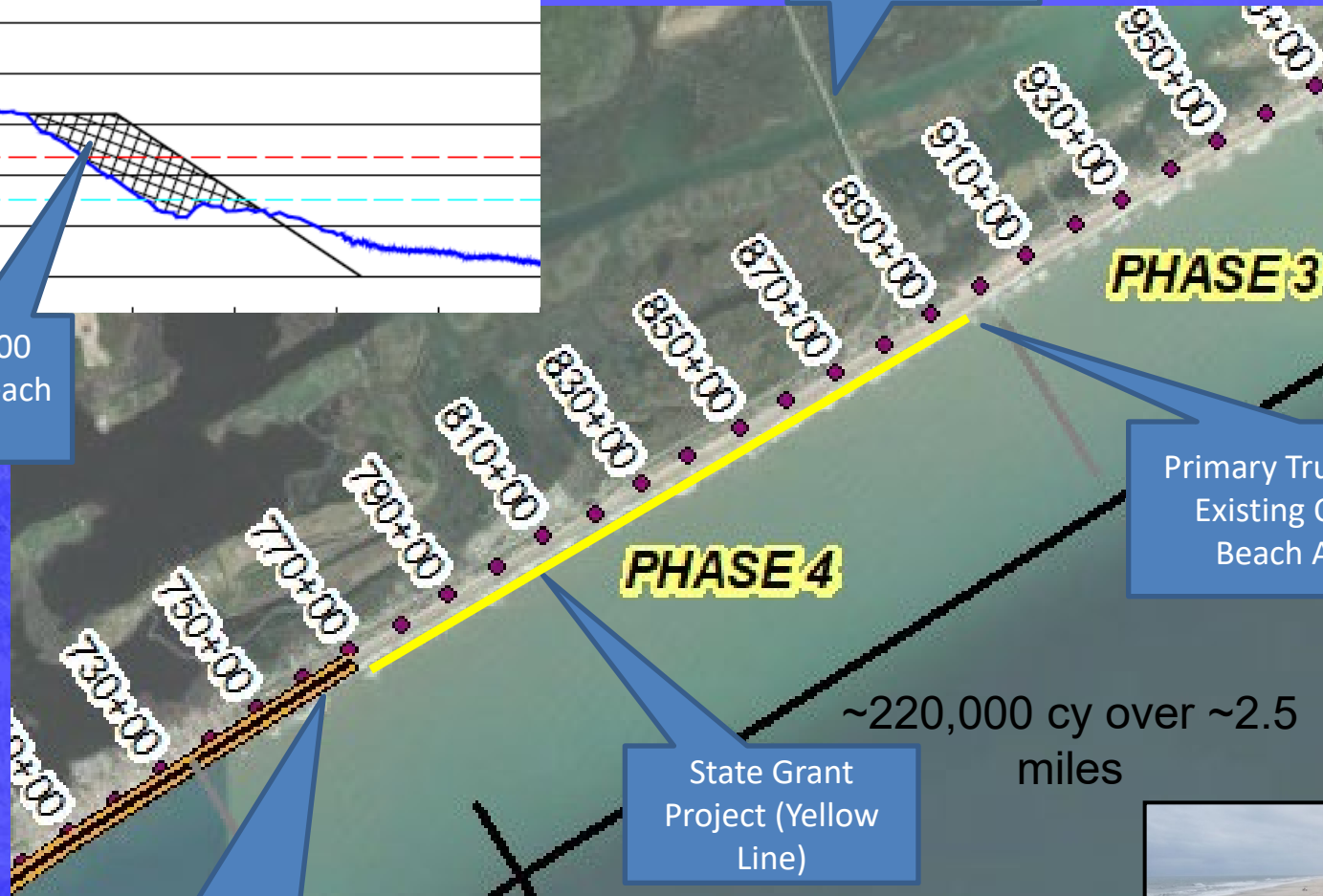
**PHASE 5**



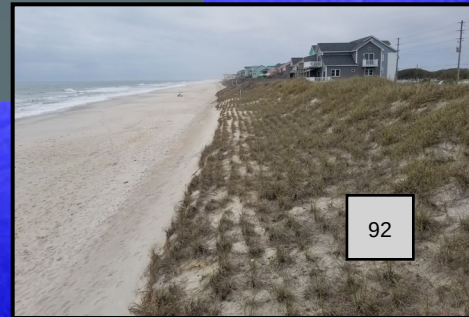
# Completed State Grant Phase 4 Beach Nourishment – Held up well to Hurricane Erin and recent wave/surge events.



~80 to 100 Feet of Beach Width



Section IX, Item C.





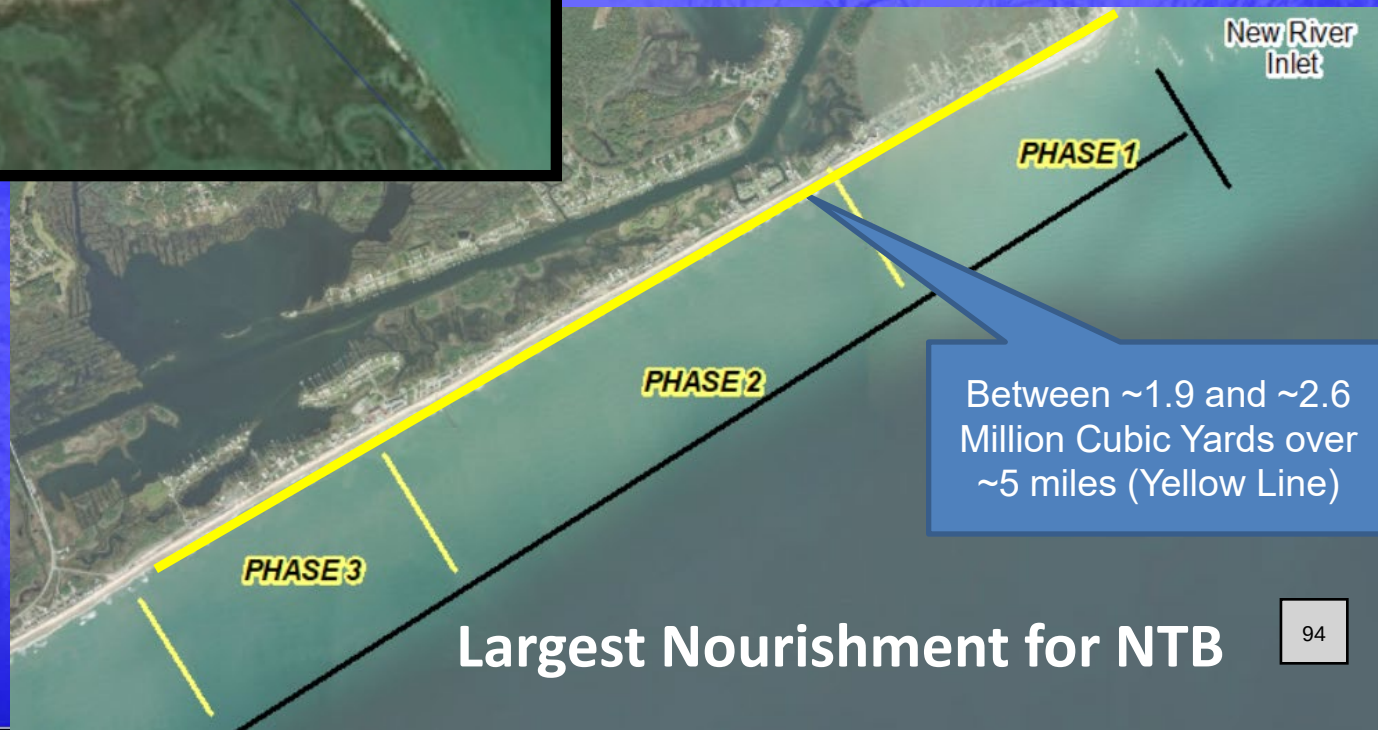




# Disposal Area (DA) 143 Beneficial Reuse and Placement in Phases 1, 2, and 3



- Had “One-Stop” Pre-App Meeting with Agencies in June
- Based on Agency Feedback, ~1.9 to 2.6 Million CY at DA 143
- Easement coordination continues with state agencies
- Permit Application Submission Follows Easement.



# Potential Tropical Cyclone (PTC) 8

## DECLARED OCTOBER 19, 2024

### SUMMARY

STATE: North Carolina  
NUMBER: FEMA-4837-DR  
INCIDENT: Potential Tropical Cyclone Eight  
INCIDENT PERIOD: September 16-20, 2024  
DATE REQUESTED BY GOVERNOR: October 16, 2024  
FEDERAL COORDINATING OFFICER: E. Craig Levy, Sr.  
National FCO Program

### DESIGNATIONS AND TYPES OF ASSISTANCE:

#### INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Not Requested.

PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Brunswick, Carteret, New Hanover, and Onslow Counties.

- Dune Restoration to Withstand 5-Year Storm
- FEMA Project Processing Continues
- No Additional FEMA Information Requests

## Public Assistance (PA)

Provides grants to eligible state, local governments, EBCI and eligible private non-profits ("Applicants") to assist with the cost of responding to and recovering from disasters

Governing Laws, Regulations, and Policies

Stafford Act

Law

44 CFR

Program Regulations

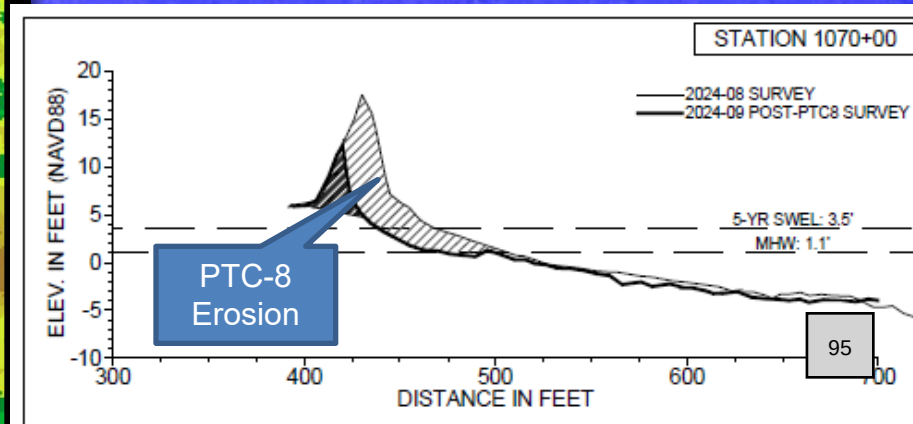
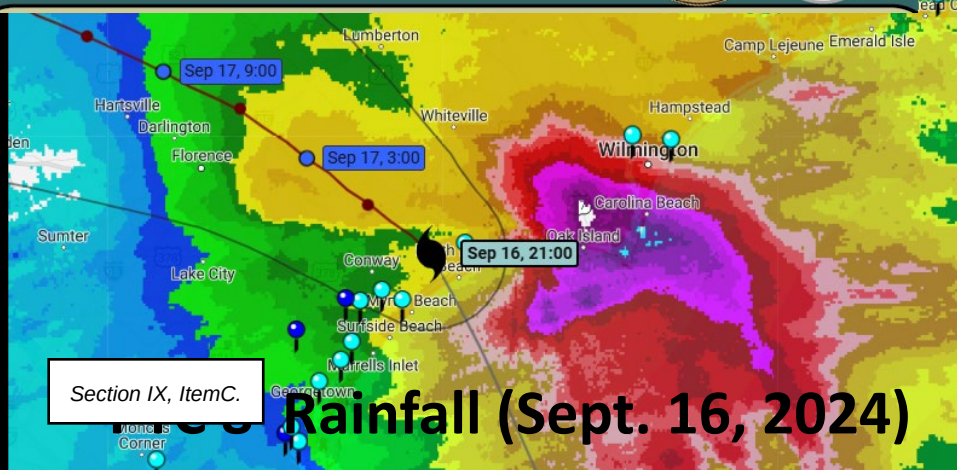
2 CFR

Procurement Requirements

PA Program & Policy Guide (PAPPG)

Policy

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)  
ENVIRONMENTAL PLANNING AND HISTORIC PRESER-  
VATION (EHP) GREENSHEET FOR DR-4837-NC

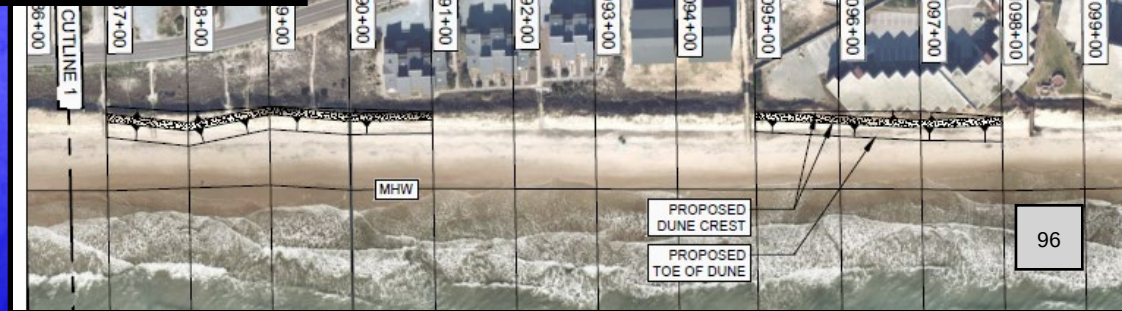
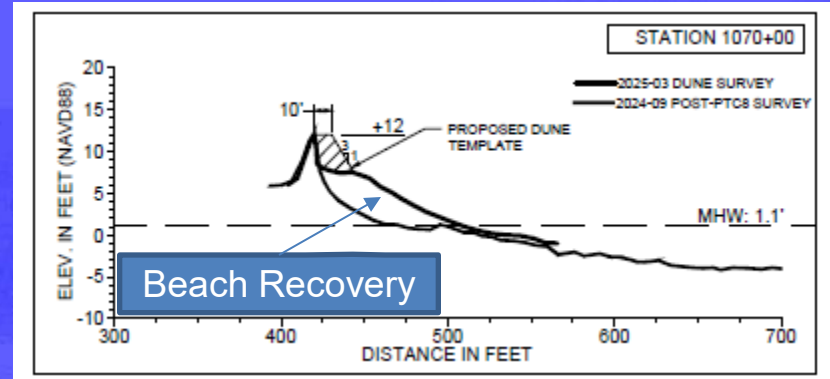
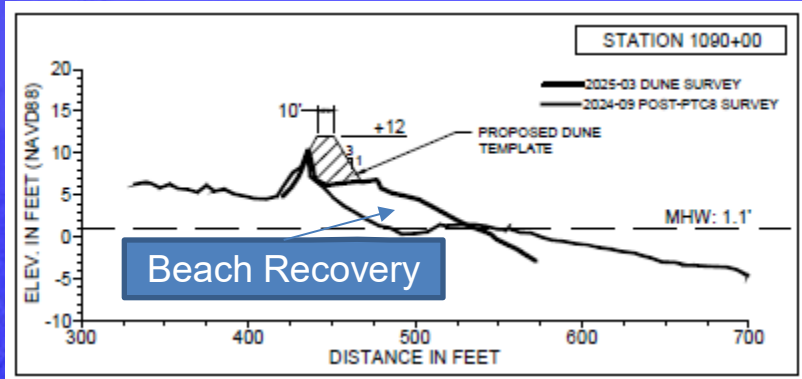




# Critical Dune Restoration: ~8,000 cy in April/May

## FEMA PTC-8 Mitigation

### ST Wooten – Contractor





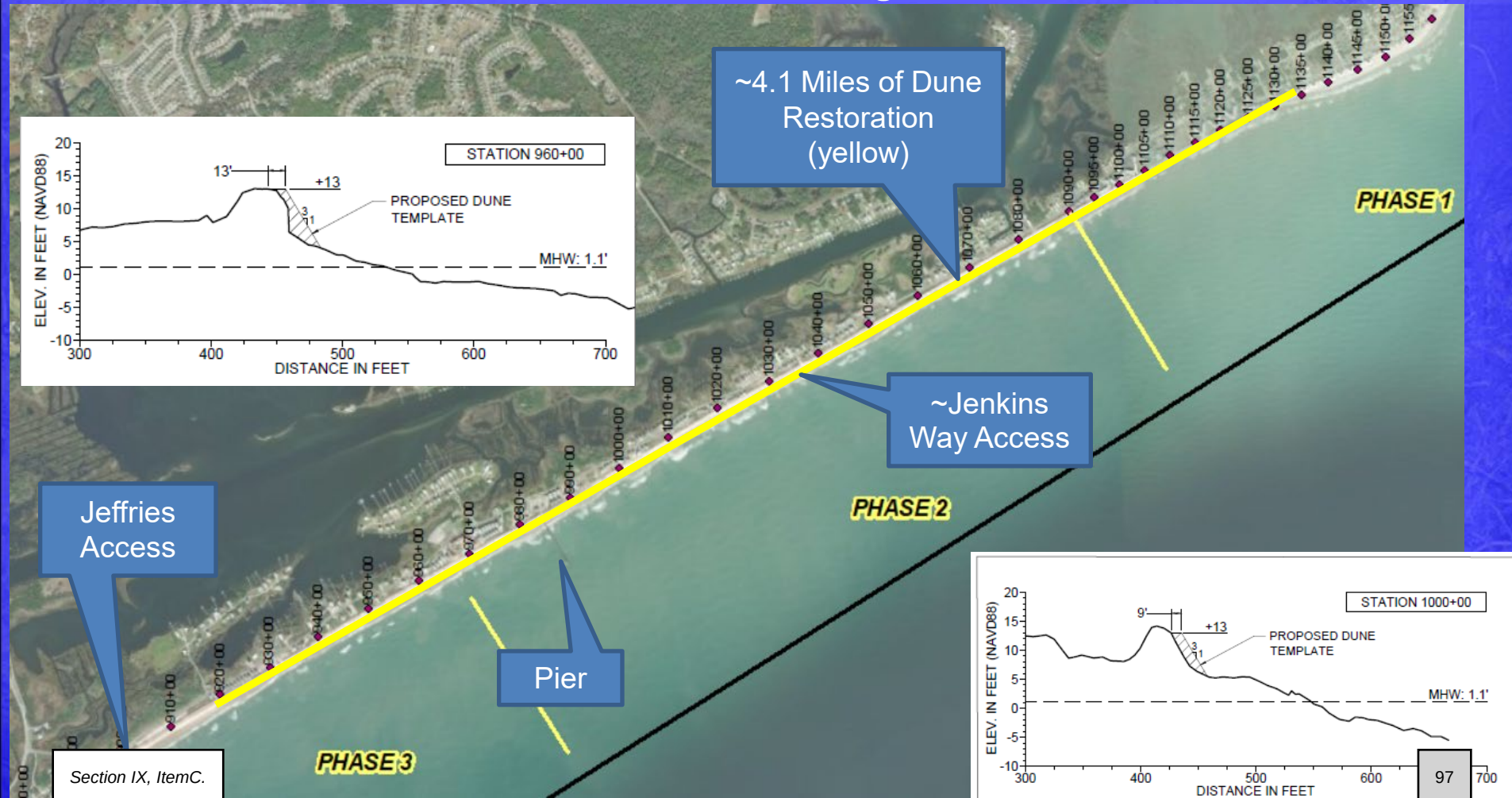
# Northern Shoreline Dune Restoration (Phases 1 to 3 for 53,000 cy)

ST Wooten – Contractor – Approximately 2 Month Project

Planned to Start Monday, January 5

Contractor is Flexible on Order of Work

FEMA PTC-8 Mitigation



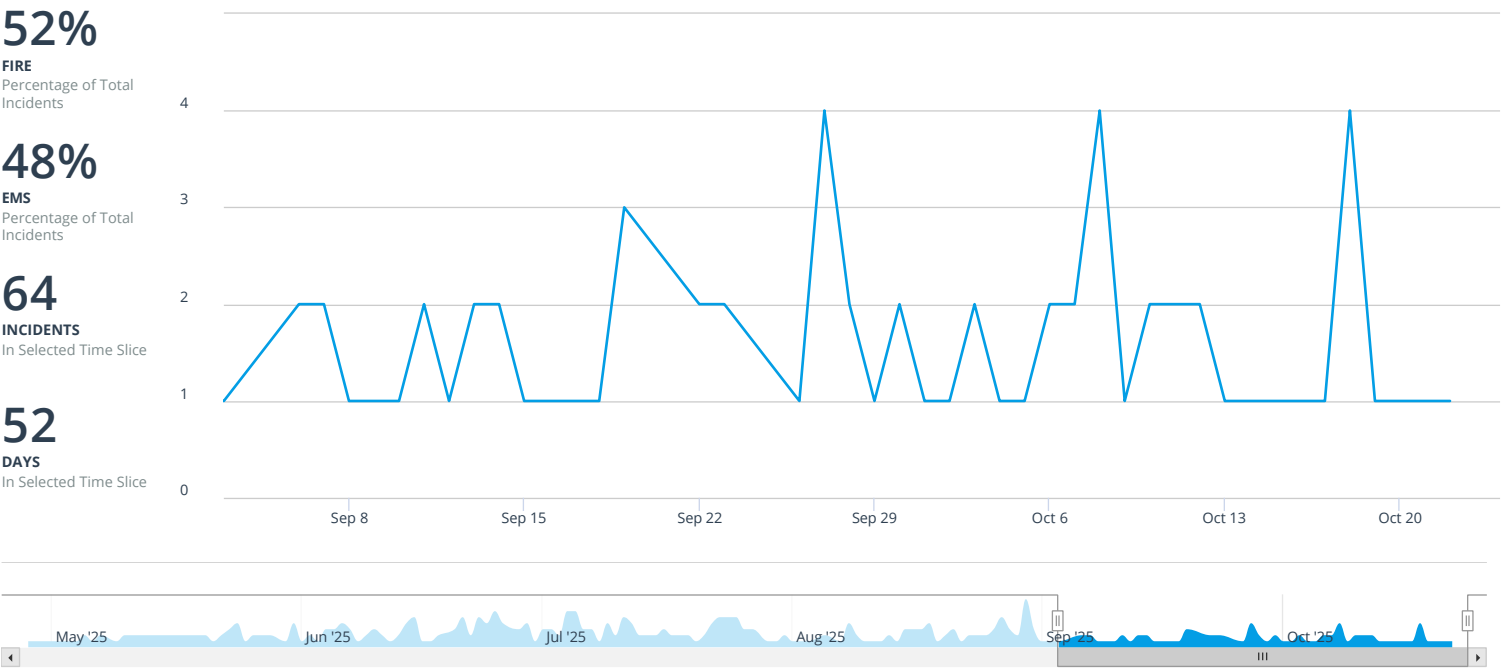
# Town Beach Projects Updates

- Dune erosion occurred during Nor'easter on weekend of October 11-12 with +2.5 foot surge and large waves.
- New River Inlet Management Master Plan EIS: Draft EIS under several levels of USACE review. Higher level review ongoing. Shutdown has slowed this.
- Post Tropical Cyclone 8 FEMA/NCEM- No more additional FEMA requests and berm project processing is moving forward. 53,000 cy dune restoration (in addition to 8,000 cy in April) in Phases 1, 2 and 3 to occur January 5. ST Wooten is flexible on order of work.
- Disposal Area 143 Beneficial Reuse for Nourishment of Phases 1,2,3 of between ~1.9 and ~2.6 million cubic yards. Easement coordination on DA143 use ongoing with state agencies. Then final permit application submittal.
- Critical Dune restoration in Phases 1 and 2 COMPLETED.
- State Grant Nourishment - ~220,000 cy in Phase 4 COMPLETED.
- Phase 1 – Corps AIWW Project (~77,000 cy placed north of Topsail Reef condos) COMPLETED.
- Working with NTB Staff regarding funding, accounting and reimbursement for FEMA funded projects
- Easement Coordination (all projects)



Custom ▾

Sep 3, 2025 - Oct 24, 2025 ▾



Counts % Rows % Columns % All

| Week Ending         | 9/7/25 | 9/14/25 | 9/21/25 | 9/28/25 | 10/5/25 | 10/12/25 | 10/19/25 | 10/26/25 | 11/2/25 | 11/9/25 | 11/16/25 | 11/23/25 | 11/30/25 | Total |
|---------------------|--------|---------|---------|---------|---------|----------|----------|----------|---------|---------|----------|----------|----------|-------|
| North End Station 1 | 2      | 5       | 2       | 4       | 3       | 7        | 5        |          |         |         |          |          |          | 28    |
| South End Station 2 | 3      | 5       | 4       | 7       | 6       | 6        | 4        | 1        |         |         |          |          |          | 36    |
| Total               | 5      | 10      | 6       | 11      | 9       | 13       | 9        | 1        |         |         |          |          |          | 64    |

# Town of North Topsail Beach

Service



Integrity

## Police Department

Chief William K. Younginer

### Department Report for September 1, 2025 – September 30, 2025

| Arrests                        |    |
|--------------------------------|----|
| Felony Possession of SCH IV CS | 1  |
| Forgery                        | 1  |
| Misdemeanor Larceny            | 1  |
| Narcotics                      | 2  |
| Simple Assault                 | 3  |
| Traffic                        | 14 |
| Warrant                        | 1  |

| Citations         |    |
|-------------------|----|
| Warning Citations | 14 |
| State Citations   | 14 |
| Town Citations    | 1  |

| Summary                 |      |
|-------------------------|------|
| Total Calls for Service | 178  |
| Total Citations Issued  | 29   |
| Total Reports           | 119  |
| Total Security Checks   | 1667 |

| Calls For Service       |    |
|-------------------------|----|
| Accidents               | 1  |
| Alarm Calls             | 2  |
| Animal                  | 4  |
| B&E                     | 5  |
| Cit / Mot / Ped Assists | 46 |
| Criminal Sexual Contact | 1  |
| Disturbances            | 8  |
| Domestic Disturbances   | 20 |
| Felony Larceny          | 1  |
| 911 Hang Up             | 5  |
| Injury to Real Property | 1  |
| Larceny                 | 1  |
| Misc. Calls             | 15 |
| Missing Person          | 3  |
| Property Damage         | 4  |
| Suspicious Activity     | 13 |
| Trespassing             | 5  |
| Water Incident/Rescue   | 1  |
| Welfare Check           | 5  |

| Assist Other Agencies |   |
|-----------------------|---|
| E.M.S.                | 1 |
| N.T.B. F.D.           | 3 |
| O.C.S.                | 9 |
| S.H.P.                | 1 |



**BOARD OF ALDERMEN  
AGENDA ITEM  
11/05/25**

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**ISSUE:** Budget Amendment 2026-26.20

**PRESENTED BY:** Wayne Johannessen, Finance Officer

**DEPARTMENT(S):** General Fund 10 - Police, Buildings and Public Works

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**Background:** Move \$46,000 from the General Fund Contingency for the following: \$16,000 to Public Works Maintenance and Repair of equipment and \$30,000 to Public Buildings for the replacement of the roof at Public Works. Accept a \$34,000 grant from NCOSBM for the purchase of All Terrain Vehicle, Equipment, and Drones, training and FAA Certification. Town purchased a Roxor (all terrain vehicle) on January 11, 2024 for \$18,595 which is eligible for reimbursement. The balance of \$15,405 can be used for Drones, training, FAA Certification and any equipment for the all terrain vehicle. The reimbursement of \$18,595 will increase Contingency.

Attachments: Budget Amendment 2026-26.20

**Recommendation:** Approve Amendments as recommended

**Action Needed:** Yes

**Suggested Motion:** *"I, \_\_\_\_\_, make a motion to approve Budget Amendment 2026-26.20 as presented."*

**Funds:** 10

**Follow Up:** Finance Officer

**ORDINANCE NO. 2026-26.20**  
**TOWN OF NORTH TOPSAIL BEACH, NC**  
**Ordinance Amending the 2025-26 General Fund (10)**

**THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the following annual budget ordinance is hereby amended:**

**Section I:** Estimated Revenues and Appropriations. General Fund is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

|                              | 2025-26<br>Amended<br>Budget | Increase<br>(Decrease) |             | 2025-26<br>Amended<br>Budget |
|------------------------------|------------------------------|------------------------|-------------|------------------------------|
| <b>ESTIMATED REVENUES</b>    |                              |                        |             |                              |
| TAXES - AD VALOREM           | 4,425,249                    | -                      |             | 4,425,249                    |
| LOCAL SALES TAX              | 2,962,767                    | -                      |             | 2,962,767                    |
| INTERGOVERNMENTAL REVENUES   | 585,538                      | 34,000                 | (3)         | 619,538                      |
| CHARGES FOR CURRENT SERVICES | 830,043                      | -                      |             | 830,043                      |
| INTEREST                     | 602,000                      | -                      |             | 602,000                      |
| OTHER REVENUES               | 21,000                       | -                      |             | 21,000                       |
| <b>Total Revenues</b>        | <b>9,426,597</b>             | <b>34,000</b>          |             | <b>9,460,597</b>             |
| <b>APPROPRIATIONS</b>        |                              |                        |             |                              |
| GOVERNING BODY               | 408,830                      | -                      |             | 408,830                      |
| ADMINISTRATION               | 1,335,150                    | -                      |             | 1,335,150                    |
| ELECTIONS                    | 5,000                        | -                      |             | 5,000                        |
| IT                           | 335,020                      | -                      |             | 335,020                      |
| NON-DEPARTMENTAL             | 522,271                      | (27,405)               | (1) (2) (3) | 494,866                      |
| POLICE SEPARATION ALLOWANCE  | 17,805                       | -                      |             | 17,805                       |
| POLICE DEPARTMENT            | 1,669,630                    | 15,405                 | (3)         | 1,685,035                    |
| FIRE DEPARTMENT              | 1,752,851                    | -                      |             | 1,752,851                    |
| PLANNING & ZONING            | 277,693                      | -                      |             | 277,693                      |
| BUILDING INSPECTIONS         | 311,843                      | -                      |             | 311,843                      |
| RECREATION                   | 294,170                      | -                      |             | 294,170                      |
| COMMITTEES                   | 2,000                        | -                      |             | 2,000                        |
| PUBLIC BUILDINGS & GROUNDS   | 473,093                      | 30,000                 | (2)         | 503,093                      |
| INSURANCE                    | 377,227                      | -                      |             | 377,227                      |
| PUBLIC WORKS                 | 551,692                      | 16,000                 | (1)         | 567,692                      |
| PUBLIC STREETS               | 530,500                      | -                      |             | 530,500                      |
| SANITATION COLLECTIONS       | 561,822                      | -                      |             | 561,822                      |
| <b>Total Appropriations</b>  | <b>9,426,597</b>             | <b>34,000</b>          |             | <b>9,460,597</b>             |

- (1) Move \$16,000 from the General Fund Contingency to Public Works for higher costs of maintenance and repair of equipment. JD Mower down needs estimated repairs of \$5,000 (can change once rebuild is underway); new brush for Street Sweeper and other potential needs due to age, overuse and under maintained equipment.
- (2) Move \$30,000 from the General Fund Contingency to Public Buildings for roof replacement at Public Works. Maven Roofing quote \$85,017.15 + sales tax \$8,650.45 = 93,667.60. Maintenance & Repair budget 10-500-15 is \$70,000 and need an additional \$30,000 = \$100,000 to allow for additional costs that may be uncovered during the removal and replacement. The \$70,000 in account 10-500-15 will be moved to capital outlay 10-500-74 along with the \$30,000 from contingency to allow for the replacement of the roof.
- (3) Accept \$34,000 Grant from NCOSBM for the purchase of an All Terrain Vehicle, Equipment, and Drones, training and FAA Certification. The Town purchased a Roxor (all terrain vehicle) on January 11, 2024 for \$18,595 which is eligible for reimbursement. There is a balance of \$15,405 for the purchase of Drone(s), training, FAA Certification and equipment for the all terrain vehicle. The \$18,595 reimbursement will increase Contingency.

**Section II:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of Nov 2025.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE:   \_\_ FOR   \_\_ AGAINST   \_\_ ABSENT**

\_\_\_\_\_  
JOANN MCDERMON, MAYOR

\_\_\_\_\_  
WAYNE JOHANNESSEN, FINANCE OFFICER

Joann M. McDermon, Mayor  
Tom Leonard, Mayor Pro Tem

Aldermen:  
Mike Benson  
Richard Grant  
Laura Olszewski  
Connie Pletl



Alice Derian, ICMA-CM  
Town Manager

Alexis Stanfield  
Town Clerk

## Board of Alderman November 5, 2025

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**Issue:** Contract Award Ordinance CA2026-26.21 Maven Roofing Publics Works Roof

**Department:** Public Works

**Prepared by:** Chris Huckaby

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### Background

The Public Works facility serves as a central operational hub for the Town of North Topsail Beach, housing equipment, materials, and personnel essential to daily infrastructure and maintenance operations. Over time, the existing roof system has deteriorated due to age, exposure to coastal weather conditions, and general wear. At the time of my onboarding, it was identified that the roof was a major concern and compromised the integrity of all capital assets housed in the department due to exposure to moisture.

Routine inspections identified multiple areas of water intrusion, material delamination, and compromised seals, confirming that repairs would be insufficient to extend the roof's service life. Replacement of the existing system was determined to be the most practical and cost-effective long-term solution to preserve the facility's integrity and protect Town assets.

### Project Process

The Public Works Department solicited multiple proposals from qualified roofing contractors to perform a full roof replacement, including removal of the existing material, installation of new underlayment and roof membrane, flashing repair, and necessary structural reinforcement to ensure wind and weather compliance. There were five total vendors contacted, and four total bids received.

Vendors were asked to provide detailed scope descriptions, warranty information, and manufacturer certifications to ensure consistency and quality across proposals. Each bid was reviewed for completeness, materials quality, and projected longevity in a coastal environment.

## Evaluation

While Maven Roofing was the highest-priced bidder, their proposal stood out for the superior materials specified, the extended warranty offered, and the company's well-established reputation for professionalism and reliability within the region. Their use of premium-grade roofing materials ensures enhanced durability and protection against the corrosive salt-air environment, translating to a significantly longer service life and reduced maintenance costs over time.

In addition to technical excellence, Maven Roofing demonstrated a high degree of responsiveness, transparency, and communication throughout the bid process. Their staff provided clear documentation, timely follow-ups, and valuable insight into roofing system selection appropriate for municipal and coastal applications.

As one of the largest and most visible roofing providers in southeastern North Carolina, Maven Roofing maintains a strong presence and proven track record in both public and private sector projects. Their local impact and long-standing community engagement align well with the Town's goals of partnering with reputable, community-invested contractors.

## Recommendation

Although Maven Roofing's proposal represents the highest cost among the received bids at **\$93,667.60**, the value of the materials, workmanship, and longevity clearly justify the investment. Selecting a vendor of this caliber ensures that the Town receives a long-lasting, warranted system that will protect critical infrastructure assets for decades to come.

Based on their professionalism, high-quality materials, and demonstrated commitment to communication and project success, Maven Roofing is recommended for award of the Public Works Facility Roof Replacement Project.

## Action Requested

**That the Board of Aldermen approve the award of contract to Maven Roofing for the Public Works Facility Roof Replacement Project, and authorize the Town Manager to execute all necessary agreements to proceed.**

**Christopher Huckaby**  
Public Works Superintendent  
**Town of North Topsail Beach**

**ORDINANCE NO. CA 2026-26.21  
TOWN OF NORTH TOPSAIL BEACH, NC**

**THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the Replacement of the Roof at the Public Works Facility is hereby awarded to Maven Roofing.**

**Section I:** In accordance with Ordinance 2025-25.25 Limited Town Manager's Contracting Authority to contracts under \$40,000 without Board Approval.

**Section II:** The Public Works Roof Replacement Contract to Maven Roofing is for \$93,667.60 which includes sales tax of \$8,650.45. Total budget for the roof replacement is \$100,000.

**Section III** The Finance Officer has determined that after adoption of Budget Ordinance 2026-26.20 sufficient funds are available in account 10-500-74 to cover the cost of this contract.

**Section IV:** The Town Board authorizes the Town Manager to execute the Contract and hereby authorizes the Town Manager to approve payments to Maven Roofing up to \$100,000, subject to a pre-audit certificate thereon by the Town's Finance Officer.

**Section V:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of November 2025.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE: \_\_\_ FOR \_\_\_ AGAINST \_\_\_ ABSENT**

\_\_\_\_\_  
JOANN MCDERMON, MAYOR

\_\_\_\_\_  
WAYNE JOHANNESSEN, FINANCE OFFICER

| MULTI-CRITERIA BENCHMARKING    |                                 |                                                                                   |                                                                                   |                                                                                   |                                                                                      |                                                                   |                                                                                |                                                                                                           |
|--------------------------------|---------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| PROCESS NAME:                  |                                 | PUBLIC WORKS ROOF                                                                 |                                                                                   | DATE UPDATED:                                                                     |                                                                                      | 8-Aug-25                                                          |                                                                                |                                                                                                           |
| RANK                           |                                 | 8                                                                                 | 6                                                                                 | 6                                                                                 | 7                                                                                    | 9                                                                 | 0                                                                              |                                                                                                           |
| UNIQUE ID                      | FEATURE                         | MRM<br>CONSTRUCTION                                                               | HUNT RIGGS<br>ROOFING                                                             | MID-ATLANTIC<br>ROOFING & SHEET                                                   | HOUCK                                                                                | <a href="https://www.mavenroof.com">https://www.mavenroof.com</a> | COMPANY NAME                                                                   | NOTES                                                                                                     |
| NTB25001                       | REMOVAL OF SKYLIGHTS            | ✓                                                                                 | ✓                                                                                 | ✓                                                                                 | ✓                                                                                    | ✓                                                                 |                                                                                | bids for Mid-Atlantic and Hunt Riggs Roofing did not include itemized breakdowns or sales tax information |
|                                | REMOVAL OF FLASHING             | ✓                                                                                 | ✓                                                                                 | ✓                                                                                 | ✓                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
|                                | REMOVAL OF METAL ROOF           | ✓                                                                                 | ✓                                                                                 | ✓                                                                                 | ✓                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
|                                | REMOVAL OF GUTTERS              | ✗                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✗                                                                 |                                                                                |                                                                                                           |
|                                | REMOVAL OF FASCIA               | ✗                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✗                                                                 |                                                                                |                                                                                                           |
|                                | HAUL AWAY OF MATERIAL           | ✓                                                                                 | ✓                                                                                 | ✓                                                                                 | ✓                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
|                                | INSTALL METAL ROOF              | ✓                                                                                 | ✓                                                                                 | ✓                                                                                 | ✓                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
|                                | INSTALL FLASHING                | ✓                                                                                 | ✓                                                                                 | ✓                                                                                 | ✓                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
|                                | INSTALL SKYLIGHTS               | ✗                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✗                                                                 |                                                                                |                                                                                                           |
|                                | INSTALL GUTTERS                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✗                                                                 |                                                                                |                                                                                                           |
|                                | INSTALL FASCIA                  | ✗                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✗                                                                 |                                                                                |                                                                                                           |
|                                | INSTALL GUTTER STRAPS           | ✓                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
|                                | PATCH OR INSTALL NEW INSULATION | ✓                                                                                 | ✗                                                                                 | ✗                                                                                 | ✓                                                                                    | ✗                                                                 |                                                                                |                                                                                                           |
|                                | 10-year leak-free guarantee     | ✗                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
|                                | ALUMINUM STANDING SEAM          | ✗                                                                                 | ✗                                                                                 | ✗                                                                                 | ✗                                                                                    | ✓                                                                 |                                                                                |                                                                                                           |
| DATE LAST EMAILED              |                                 | 08-Aug-25                                                                         | 16-Jul-25                                                                         | 15-Jul-25                                                                         | 11-Aug-25                                                                            | 15-Oct-25                                                         |                                                                                |                                                                                                           |
| DATE LAST RESPONDED            |                                 | 08-Aug-25                                                                         | N/A                                                                               | 16-Jul-25                                                                         | 26-Aug-25                                                                            | 20-Oct-25                                                         | *HOUCK has closed for business. Reaching out to Maven for additional estimate. |                                                                                                           |
|                                |                                 |  |  |  |  |                                                                   |                                                                                |                                                                                                           |
| BID DOCUMENT(S)                |                                 | *closed for business                                                              |                                                                                   |                                                                                   |                                                                                      |                                                                   |                                                                                |                                                                                                           |
| TOTAL PROJECT BASE BID         |                                 | \$65,960.80                                                                       |                                                                                   |                                                                                   |                                                                                      | \$85,017.15                                                       |                                                                                |                                                                                                           |
| SALES TAX                      |                                 | \$4,617.26                                                                        |                                                                                   |                                                                                   |                                                                                      | \$8,650.45                                                        |                                                                                |                                                                                                           |
| TOTAL BID, INCLUDING SALES TAX |                                 | \$70,578.06                                                                       | \$38,717.42                                                                       | \$14,335.00                                                                       | \$0.00                                                                               | \$93,667.60                                                       | \$0.00                                                                         |                                                                                                           |

Proposal Option - Clips 032 STD PrestigeLok+



032 STD PRESTIGELOK+

- ✔ Clean, modern style with smooth hidden seams
- ✔ Aluminum build that won't rust-perfect near the coast
- ✔ Solid performance without the premium price tag

Clips 032 STD PrestigeLok+

Introducing the Clips 032 STD PrestigeLok+, a top-tier aluminum standing seam roofing solution designed for coastal and corrosive environments. This high-performance system boasts a sleek PrestigeLok+ clip-fastened style, ensuring thermal movement and long-lasting durability. Crafted from 0.032 aluminum with a high-performance synthetic underlayment, it offers advanced protection against high-velocity winds and harsh weather conditions. Ideal for coastal homeowners seeking corrosion resistance and low-maintenance performance, the Clips 032 STD PrestigeLok+ combines premium aluminum trim and a standard paint finish for a stylish, reliable roof investment.

Accept

Request Changes



Financing is not supported for this option as the package total is not within the eligible range.

| NAME                                                            | QUANTITY | PRICE       | TOTAL       |
|-----------------------------------------------------------------|----------|-------------|-------------|
| Roofing Foundations                                             |          |             |             |
| Maven - Clips - 032 - STD PrestigeLok+ - Panel - SQ             | 43.55    | \$ 1033.32  | \$ 45001.09 |
| Maven - Clip - 032 - STD PrestigeLok+ - Ridge - LF              | 92.21    | \$ 26.67    | \$ 2459.24  |
| Maven - Clips - 032 - STD PrestigeLok+ - Eaves                  | 184.52   | \$ 8.23     | \$ 1518.60  |
| Maven - Clips - 032 - STD PrestigeLok+ - Rakes                  | 138.64   | \$ 13.63    | \$ 1889.66  |
| Maven - Clips - 032 - STD PrestigeLok+ - Services - SQ          | 39.54    | \$ 965.82   | \$ 38188.52 |
| Flashings                                                       |          |             |             |
| Maven - Clips - 032 - STD PrestigeLok+ - Endwall - LF           | 45.96    | \$ 8.71     | \$ 400.31   |
| Fasteners                                                       |          |             |             |
| Maven - Clips - 032 - STD PrestigeLok+ - Fasteners - SQ         | 43.55    | \$ 54.35    | \$ 2366.94  |
| Maven - Clips - 032 - STD PrestigeLok+ - Tapes - SQ             | 43.55    | \$ 18.04    | \$ 785.64   |
| Maven - Clips - 032 - STD PrestigeLok+ - Sealants - SQ          | 43.55    | \$ 8.00     | \$ 348.40   |
| Accessories                                                     |          |             |             |
| Additional                                                      |          |             |             |
| Maven - Pipe Boot - Repair - Dektite Round Black - 1/4"-5" - EA | 1        | \$ 118.44   | \$ 118.44   |
| Maven - Decking - Remove & Replace OSB - SH                     | 6        | \$ 98.46    | \$ 590.76   |
| Sales Tax - Material and Services                               | 1        | \$ -8650.45 | \$ -8650.45 |
| Sub Total                                                       |          |             | \$ 85017.15 |
| Discount                                                        |          |             | \$          |
| Total                                                           |          |             | \$ 85017.15 |
| Deposit                                                         |          |             | \$ 42508.42 |





---

**FW: Estimate #W195 from Mid-Atlantic Roofing & Sheet Metal LLC.**

---

**From** Wendy Conant <wconant@NORTHTOPSAILBEACHNC.GOV>

**Date** Tue 7/15/2025 12:00 PM

**To** Christopher Huckaby <chuckaby@NORTHTOPSAILBEACHNC.GOV>

---

**From:** Mid-Atlantic Roofing & Sheet Metal LLC. <mailer@waveapps.com>

**Sent:** Thursday, March 20, 2025 9:50 AM

**To:** Wendy Conant <wconant@NORTHTOPSAILBEACHNC.GOV>

**Subject:** Estimate #W195 from Mid-Atlantic Roofing & Sheet Metal LLC.

**Warning: Unusual sender** <[mailer@waveapps.com](mailto:mailer@waveapps.com)>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.



## Estimate #W195

for 3315 Gray St.

issued on Mar 20, 2025

from **Mid-Atlantic Roofing & Sheet Metal LLC.**

Hi 3315 Gray St.,

Here's Estimate #W195 for the amount  
of \$14,335.00.

If you have any questions, feel free to  
reach out.

Section X, Item C.

108

Thank you,

Mid-Atlantic Roofing & Sheet Metal LLC.

Grand Total: **\$14,335.00 USD**

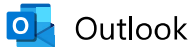
Valid until: **Apr 19, 2025**

[View estimate](#)

Thanks for your business. If this estimate was sent in error,  
please contact [marooftingoffice@gmail.com](mailto:marooftingoffice@gmail.com)

Powered by  wave

Pursuant to North Carolina General Statutes, Chapter 132, email correspondence to and from this address may be considered public record under the North Carolina Public Records Law and may possibly be disclosed to third parties.



---

**FW: Estimate 1372 from Hunt Riggs Roofing**

---

**From** Wendy Conant <wconant@NORTHTOPSAILBEACHNC.GOV>

**Date** Tue 7/15/2025 12:00 PM

**To** Christopher Huckaby <chuckaby@NORTHTOPSAILBEACHNC.GOV>

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**From:** Hunt Riggs Roofing Co. <no\_reply@intuit.com>

**Sent:** Monday, March 3, 2025 9:13 PM

**To:** Wendy Conant <wconant@NORTHTOPSAILBEACHNC.GOV>

**Subject:** Estimate 1372 from Hunt Riggs Roofing

**External sender** <[no\\_reply@intuit.com](mailto:no_reply@intuit.com)>

Make sure you trust this sender before taking any actions.



**Your estimate is ready!**

Total Estimate

**\$38,717.42**

or starting at /month with financing (36 mo)\*

[Review and accept](#)



Dear Customer,

Below are your estimate details. To move forward with this estimate, please review and select **Accept** and Hunt Riggs Roofing Co. will reach out with next steps.

There are various payment methods available for you, you also have the option to **pay this monthly**.

Have a great day!

## Estimate #7194

### Hunt Riggs Roofing Co.

|                                   |             |
|-----------------------------------|-------------|
| • <b>STANDING SEAM METAL ROOF</b> | \$36,184.50 |
| 42 X \$850.00                     |             |

**Total** **\$38,717.42**  
or starting at /month with financing (36 mo)\*

**Hunt Riggs Roofing Co.**

[Admin@huntriggsroofing.com](mailto:Admin@huntriggsroofing.com)

\* Personal loans made through Upgrade feature Annual Percentage Rates (APRs) of 8.49%-35.99%. All personal loans have a 1.85% to 9.99% origination fee, which is deducted from the loan proceeds. Lowest rates require Autopay and paying off a portion of existing debt directly. Loans feature repayment terms of 24 to 84 months. For example, if you receive a \$10,000 loan with a 36-month term and a 17.59% APR (which includes a 13.94% yearly interest rate and a 5% one-time origination fee), you would receive \$9,500 in your account and would have a required monthly payment of \$341.48. Over the life of the loan, your payments would total \$12,293.46. The APR on your loan may be higher or lower and your loan offers may not have multiple term lengths available. Actual rate depends on credit score, credit usage history, Section X, Item C, and other factors. Late payments or subsequent charges and fees may increase the cost of your fixed rate loan. There is no fee or

penalty for repaying a loan early. \*Approval not guaranteed. Your loan terms will be determined based on your credit, income, and certain other information provided in your loan application. Not all applicants will qualify for the full amount.

Loan services offered through Credit Karma Offers, Inc. NMLS ID# 1628077 | [Licenses](#) | [NMLS Consumer Access](#). California Loans arranged pursuant to a California Financing Law License.

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## North Topsail Beach > Public Works Bldg--New Roof (3,867 SF)

*July 17, 2025*

### **Submitted by:**

MRM Construction LLC  
1099 Gum Branch Rd.  
Jacksonville, NC 28540  
Business: 888-505-0216  
Business: mrmconstruction.builders@gmail.com

### **Submitted to:**

North Topsail Beach  
2008 Loggerhead CT  
North Topsail Beach, NC 28460

### **Project Information:**

August 15, 2024  
Public Works Bldg--New Roof (3,867 SF)

## General Project Contents

| Category               | Qty | Type   | Description                                                                                                                                                 |
|------------------------|-----|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 PROJECT PREPARATION  | 1   | Pieces | Building permit fee, project \$60,000 - \$70,000                                                                                                            |
| 4 GENERAL DEMOLITION   | 1   | Pieces | Tear off skylights, old flashing where taller wall meets shorter wall, and metal roof. Gutters and Fascia Trim are not included.                            |
| 4 GENERAL DEMOLITION   | 1   | Pieces | Haul off all debris                                                                                                                                         |
| 12 ROOFING AND GUTTERS | 1   | Pieces | Provide and install metal roofing and re-flash where tall wall meets short wall going to second roof. Includes all materials and labor to complete the job. |
| 20 EXTERIOR TRIM       | 1   | Pieces | Replace all gutter straps on roof and replace rusted screws in gutters. Screws in the bottom side of fascia are not included.                               |
| 27 INSULATION          | 1   | Pieces | Patch insulation where skylights are removed                                                                                                                |

***Sub-Total is: \$65,960.80***

***Total Project Base Bid is \$65,960.80***  
***Sales Tax \$ 4,617.26***  
***Total Bid, Including Sales Tax \$70,578.06***





BOARD OF ALDERMEN  
AGENDA ITEM  
11/05/25

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ISSUE: Budget Amendment 2026-26.22  
PRESENTED BY: Wayne Johannessen, Finance Officer  
DEPARTMENT(S): Shoreline Protection Fund 30

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Background: Move \$50,300 from Future Projects for the following: \$48,300 to Contracts, Plans, Specs for the TI Coastal Annual Beach Monitoring for FY 2026, and \$2,000 for Maynard Nexsen for estimated expenses which are cost shared with Surf City and Topsail Beach.

Attachments: Budget Amendment 2026-26.22

Recommendation: Approve Amendments as recommended

Action Needed: Yes

Suggested Motion: "I, \_\_\_\_\_, make a motion to approve Budget Amendment 2026-26.22 as presented."

Funds: 30

Follow Up: Finance Officer

**ORDINANCE NO. 2026-26.22**  
**TOWN OF NORTH TOPSAIL BEACH, NC**  
**Ordinance Amending the 2025-26 Shoreline Protection Fund (30)**

**THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the following annual budget ordinance is hereby amended:**

**Section I:** Estimated Revenues and Appropriations. Shoreline Protection Fund is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

|                                       | <b>2025-26<br/>Adopted<br/>Budget</b> | <b>Increase<br/>(Decrease)</b> | <b>2025-26<br/>Amended<br/>Budget</b> |
|---------------------------------------|---------------------------------------|--------------------------------|---------------------------------------|
| <b>ESTIMATED REVENUES</b>             |                                       |                                |                                       |
| 30-301-00 Accommodation Tax           | 2,000,000                             | -                              | 2,000,000                             |
| 30-301-05 Ad Valorem Tax - Beach      | 1,653,225                             | -                              | 1,653,225                             |
| 30-317-01 County Grant Funding        | 150,000                               | -                              | 150,000                               |
| 30-329-00 Interest Income             | 125,000                               | -                              | 125,000                               |
| 30-345-00 Local Option Sales Tax      | 1,108,888                             | -                              | 1,108,888                             |
| 30-350-01 Paid Parking Revenue        | 336,375                               | -                              | 336,375                               |
| <b>Total Revenues</b>                 | <b>5,373,488</b>                      | <b>-</b>                       | <b>5,373,488</b>                      |
| <b>APPROPRIATIONS</b>                 |                                       |                                |                                       |
| 30-710-08 Lease Payments              | 36,900                                | -                              | 36,900                                |
| 30-710-10 Beach Lobbyist Contract     | 61,300                                | 2,000 (2)                      | 63,300                                |
| 30-710-12 Beach/Access Maintenance    | 138,100                               | -                              | 138,100                               |
| 30-710-14 Beach Meetings/ Conferences | 20,000                                | -                              | 20,000                                |
| 30-710-15 M & R Dune/Crosswalk        | 140,000                               | -                              | 140,000                               |
| 30-710-45 Contracted Services         | 24,000                                | -                              | 24,000                                |
| 30-710-59 Sea Oats Program            | 37,000                                | -                              | 37,000                                |
| 30-711-45 Tax Collection Fees         | 24,454                                | -                              | 24,454                                |
| 30-720-07 New River EIS Project       | 147,500                               | -                              | 147,500                               |
| 30-720-08 Contracts, Plans, Specs     | 20,000                                | 48,300 (1)                     | 68,300                                |
| 30-720-10 Vitex                       | 285,200                               | -                              | 285,200                               |
| 30-720-50 2022B SOB Payment           | 1,884,803                             | -                              | 1,884,803                             |
| 30-720-57 2022C FEMA SOB Interest     | 1,721,043                             | -                              | 1,721,043                             |
| 30-720-60 30 Year Beach Plan          | 275,000                               | -                              | 275,000                               |
| 30-720-64 Sandbag Repair Project      | 200,000                               | -                              | 200,000                               |
| 30-999-01 Future Projects Fund        | 358,188                               | (50,300) (1) (2)               | 307,888                               |
| <b>Total Appropriations</b>           | <b>5,373,488</b>                      | <b>-</b>                       | <b>5,373,488</b>                      |

- (1) Move \$48,300 from Future Projects to award the Contract with TI Coastal for Annual Beach Monitoring FY 2026 - FY 2030. This ordinance only appropriates the FY 2026 cost of \$48,300 (annually appropriated Fund).
- (2) Move \$2,000 from Future Projects to Beach Lobbyist Contract account for Maynard Nexsen for estimated expenses which are cost shared with Surf City and Topsail Beach.

**Section II:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of November 2025.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE: \_\_\_ FOR \_\_\_ AGAINST \_\_\_ ABSENT**

\_\_\_\_\_  
JOANN MCDERMON, MAYOR

\_\_\_\_\_  
WAYNE JOHANNESSEN, FINANCE OFFICER



BOARD OF ALDERMEN  
AGENDA ITEM  
11/05/25

---

ISSUE: Contract Authorization Ordinance 2026-26.23

PRESENTED BY: Town Manager, Alice Derian

DEPARTMENT: Administration

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Background: In accordance with Ordinance 2025-25.25 which limited the Town Manager's Contracting Authority to contracts under \$40,000 without Board Approval; the attached Contract Authorization Ordinance requests for the Board to authorize the Town Manager to approve payments to TI Coastal up to \$48,300 for the Annual Beach Monitoring in FY 2026. This is a five year annual contract from 2026-2030. 2027 - 2030 not to exceed amounts \$49,700, \$51,000, \$52,500 and \$54,000 respectively. The years 2027 - 2030 will need to be included in each year's annual budget process.

Attachments: Contract Authorization Ordinance 2026-26.23 TI Coastal Contract.

Recommendation: Approve the Purchase Authorization Ordinance as recommended.

Action Needed: Yes

Suggested Motion: "I, -----, make a motion to approve the Contract Authorization Ordinance 2026-26.23 as presented."

Funds: 30

Town Manager

**ORDINANCE NO. CA 2026-26.23  
TOWN OF NORTH TOPSAIL BEACH, NC**

**THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN** that the Annual Beach Monitoring Contract for the fiscal years 2027 - 2030 is awarded to Ti Coastal; and to include the costs for FY 2027 - 2030 as part of the Annual Budget Process.

**Section I:** In accordance with Ordinance 2025-25.25 Limited Town Manager's Contracting Authority to contracts under \$40,000 without Board Approval.

**Section II:** The Annual Beach Monitoring Contract has the following not to exceed amount for FY 2026 of \$48,300. Subsequent Fiscal years 2027-2030 not to exceed amounts are \$49,700, \$51,000, \$52,500 and \$54,000 respectively.

**Section III** The Finance Officer has determined that after adoption of Budget Ordinance 2026-26.22 sufficient funds are available in account 30-720-08 to cover the \$48,300 FY 2026 cost of this contract.

**Section IV:** The Town Board authorizes the Town Manager to execute the Contract and hereby authorizes the Town Manager to approve payments to TI Coastal up to \$48,300 in FY 2026, subject to a pre-audit certificate thereon by the Town's Finance Officer.

**Section V:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of November 2025.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE: \_\_\_ FOR \_\_\_ AGAINST \_\_\_ ABSENT**

\_\_\_\_\_  
JOANN MCDERMON, MAYOR

\_\_\_\_\_  
WAYNE JOHANNESSEN, FINANCE OFFICER



**TI COASTAL, PLLC**  
**PROFESSIONAL SERVICES AGREEMENT**

This Agreement between the Town of North Topsail Beach (hereafter called "TOWN"), and TI Coastal, PLLC (hereafter called "TIC") is effective as of October 2, 2025. TIC represents that it has the knowledge, skills, and equipment to provide the engineering services outlined within the Scope of Work, therefore the Town and TIC agree as follows:

Terms of Agreement

The terms of this Agreement shall begin from the date of written authorization and extend through the completion of the Scope of Work.

Scope of Work

Services provided by TIC shall include and be limited to the items outlined within the Scope of Work (hereafter called "SOW"). Any services requested by the TOWN outside the proposed SOW shall be deemed additional services.

Compensation:

1. Monitoring and Post-Storm Surveys shall be billed Lump Sum at the end of the month after submittal of the deliverables.
2. All other TOWN requested tasks shall be billed and compensated monthly on a basis in accordance with an agreed upon SOW. Tasks identified as LUMP SUM tasks will be billed at the end of the month completed. All other tasks will be billed on a monthly Time and Materials basis in accordance with the attached Rate Sheet. Time and Materials are included in the maximum not to exceed costs annually
3. The Total Fee shall not exceed the estimate without prior written consent from the TOWN and requires a new purchase order for any costs that exceed the maximum billing.
4. Rates shall be adjusted each fiscal year as shown.
5. TOWN requested changes in Scope or Additional Services requested by the TOWN shall be billed according to the Time & Materials Rate Sheet provided. Time & Materials rates shall be adjusted by 3% at the beginning of each Fiscal Year.

Method of Payment

TIC will invoice the TOWN for Professional Services rendered and direct costs incurred under this Agreement monthly. TIC shall bill the TOWN monthly for any additional services rendered outside of the written SOW. The TOWN shall make full payment within thirty (30) calendar days of receipt of an invoice in accordance with the TOWN's processes.

If the TOWN fails to make payment within 30 days, TIC reserves the right to suspend services under this Agreement without waiving any claim or right against the TOWN until TIC has been paid in full for the services rendered.

### Delays

TIC shall begin work upon receipt of the signed Agreement or a Written Notice to Proceed from the TOWN. In the event that the performance of TIC's services is delayed by causes beyond the reasonable control of TIC, TIC shall not be held liable for damages resulting from such delays provided TIC gives written notice to the TOWN of the same. TIC will advise the TOWN, in writing, of any delays, including a description of the delay and any additional costs or consequences incurred to the project as a result of the delay.

### Insurance

TIC shall, at its sole cost and expense, maintain insurance that will protect it from claims under worker's compensation acts, disability benefit laws, or similar employee benefit laws. TIC shall also carry insurance to protect from claims for injury to or destruction of tangible property, including the loss of use resulting from the action of TIC or its employees in its performance of the work under this Agreement.

### Termination of the Agreement

The TOWN and TIC both reserve the right to terminate this Agreement upon thirty (30) days written notice to the other party. In the event of termination, TIC shall be compensated for all services rendered up to the date of termination.

### E-Verify Certification

As a condition of payment under this Agreement, TIC shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes to the extent legally applicable. Further, if TIC provides services to the TOWN utilizing a subcontractor, TIC shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes to the extent legally applicable. TIC shall verify, by affidavit, compliance with the terms of this section upon request by the TOWN.

### Iran Divestment

TIC certifies that it is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. § 147-86.58. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government Units. (G.S. § 147-86.60) It is the responsibility of each vendor or contractor to monitor compliance with this restriction.

### Israel Boycott

TIC certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81. It is the responsibility of TIC to monitor compliance with this restriction.

### Governing Law; Exclusive Venue

This Agreement shall be controlled by the laws of the State of North Carolina. Exclusive venue for any action, whether at law or in equity, shall be in a court of competent jurisdiction in Onslow County, North Carolina.

Signature of the Agreement by a duly authorized agent of the TOWN shall constitute acceptance of the terms of this Agreement and act as Notice to Proceed.

TI Coastal PLLC  
387-B North Green Meadows Drive  
Wilmington, NC 28405

Town of North Topsail Beach  
2008 Loggerhead Court  
North Topsail Beach, NC 2846

TI COASTAL, PLLC  
387-B N Green Meadows Drive  
Wilmington, NC 28405  
910-821-1358



\_\_\_\_\_  
Date 9/18/2025

\_\_\_\_\_  
Date \_\_\_\_\_

Chris Gibson, PE  
President

\_\_\_\_\_  
Alice Derian  
Town Manager

**This is a Multi-Year Plan that is subject to Annual Appropriation Pursuant to N.C.G.S. Chapter 160A-17: for years 2-5 (FY2027, FY2028, FY2029, FY2030) AT A COST OF \$49,700, \$51,000, \$52,500 and \$54,000 respectively.**

**Only the First Year of funding \$48,300 for FY 2026 has been pre-audited in the manner required by the Local Government Budget and Fiscal Act N.C.G.S. 159-28.**

**Maximum not to exceed in FY 26 \$48,300.00 30-720-08 Amounts above the Maximum requires a new purchase order to authorize any expenses above the maximum.**

\_\_\_\_\_  
Wayne Johannessen, Finance Officer



## 1. **Annual Monitoring**

- A. Annual hydrographic and topographic surveys of the beach shall consist of profiles from the Surf City/ North Topsail Beach Town Line to New River Inlet on approximately 1,000 foot intervals during the July time frame to ascertain beach condition prior to hurricane season and erosion/accretion over the previous year. Surveys shall include the historic 76 profiles and shall be conducted from the west side of the of the ocean most structure offshore to the -30.0 ft NAVD88 Contour. All survey data shall be horizontally referenced to NC State Plane Coordinate System NAD83 and vertically referenced to NAVD88. See attached control sheet.
- B. Rectified aerial photography of the island shall be taken which encompasses New River Inlet and the island south to the SC/NTB town line. Aerials shall be incorporated into the deliverable drawings and also provided separately in digital format \*.SID & \*.SDW. for Town use.
- C. Deliverables – TIC will continue to provide the Town with PDF format drawings in both Plan View and Cross Section formats. The drawings shall contain the updated aerial photography. Survey Data shall be provided in ASCII X,Y,Z format and up to 2 other owner requested formats. Digital Aerial photography shall provided in GIS compatible format, typically \*.SID and \*.SDW.

## 2. **Post Storm Evaluations (“Drive-By” visual level)**

Drive-By level assessment shall be included in current Consulting Retainer Contract and will not be charged as long as that contract is active.

## 3. **Post Storm Surveys and Erosion Computations**

In the event of a hurricane which could invoke a Federal Emergency Declaration, at the Town’s request, TI Coastal will perform a monitoring survey of the beach and calculate erosional losses between each beach profile out to depth of closure. Aerials will only be taken at the Town’s request and shall be an additional charge.

### **Cost Per Survey Event**

|         |          |             |
|---------|----------|-------------|
| FY 2026 | Lump Sum | \$48,300.00 |
| FY 2027 | Lump Sum | \$49,700.00 |
| FY 2028 | Lump Sum | \$51,000.00 |
| FY 2029 | Lump Sum | \$52,500.00 |
| FY 2030 | Lump Sum | \$54,000.00 |



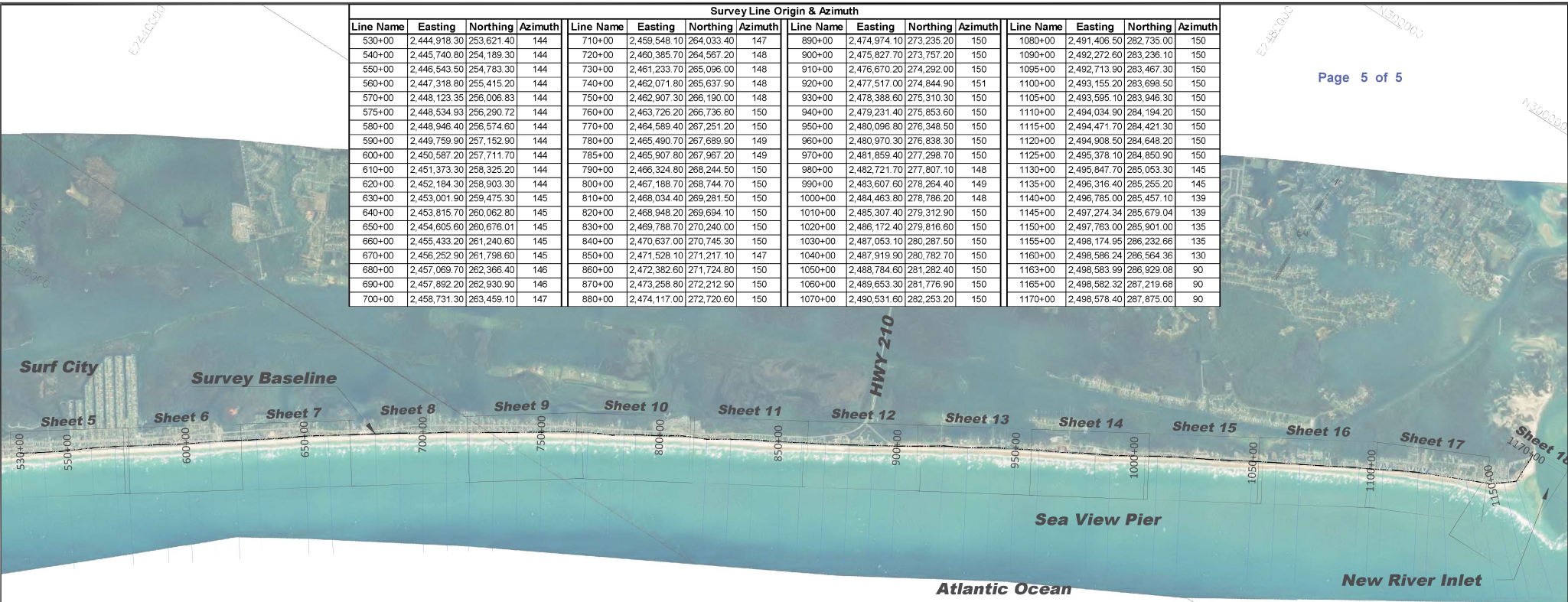
## Rate Schedule

FY 2025

| <b>Position</b>                  | <b>Hourly Rate</b> |
|----------------------------------|--------------------|
| Principle--Senior Engineer       | \$210              |
| Professional Staff (PE, PLS, PG) | \$195              |
| Senior Technical Staff           | \$165              |
| Engineer                         | \$142              |
| Engineer/CADD Technician         | \$95               |
| Administrative                   | \$80               |
| Travel and Consumables           | Cost + 10%         |

| <b>Survey Rates</b> (includes Crew, Consumables, and Processing)                           | <b>Daily Rate</b> |
|--------------------------------------------------------------------------------------------|-------------------|
| Mobilization                                                                               | \$4/mile          |
| Single Beam Hydrography                                                                    | \$3,700           |
| Multi Beam Hydrography                                                                     | \$5,100           |
| Side-Scan Imaging<br>( <i>Hi-Resolution Target Processing additional at hourly rates</i> ) | \$4,000           |
| Magnetometer Surveys                                                                       | \$3,800           |
| ChIRP (Sub Bottom Profile) Surveys                                                         | \$5,500           |

| <b>Geology Rates</b>       | <b>Per Sample</b> |
|----------------------------|-------------------|
| Munsell Classification     | \$100             |
| Grain Size Analysis        | \$125             |
| Calcium Carbonate Analysis | \$135             |



| Survey Line Origin & Azimuth |              |            |         |           |              |            |         |           |              |            |         |           |              |            |         |
|------------------------------|--------------|------------|---------|-----------|--------------|------------|---------|-----------|--------------|------------|---------|-----------|--------------|------------|---------|
| Line Name                    | Easting      | Northing   | Azimuth | Line Name | Easting      | Northing   | Azimuth | Line Name | Easting      | Northing   | Azimuth | Line Name | Easting      | Northing   | Azimuth |
| 530+00                       | 2,444,918.30 | 253,621.40 | 144     | 710+00    | 2,459,548.10 | 264,033.40 | 147     | 890+00    | 2,474,974.10 | 273,235.20 | 150     | 1080+00   | 2,491,406.50 | 282,735.00 | 150     |
| 540+00                       | 2,445,740.80 | 254,189.30 | 144     | 720+00    | 2,460,385.70 | 264,567.20 | 148     | 900+00    | 2,475,827.70 | 273,757.20 | 150     | 1090+00   | 2,492,272.60 | 283,236.10 | 150     |
| 550+00                       | 2,446,543.50 | 254,783.30 | 144     | 730+00    | 2,461,233.70 | 265,096.00 | 148     | 910+00    | 2,476,670.20 | 274,292.00 | 150     | 1095+00   | 2,492,713.90 | 283,467.30 | 150     |
| 560+00                       | 2,447,318.80 | 255,415.20 | 144     | 740+00    | 2,462,071.80 | 265,637.90 | 148     | 920+00    | 2,477,517.00 | 274,844.90 | 151     | 1100+00   | 2,493,155.20 | 283,698.50 | 150     |
| 570+00                       | 2,448,123.35 | 256,006.83 | 144     | 750+00    | 2,462,907.30 | 266,190.00 | 148     | 930+00    | 2,478,388.60 | 275,310.30 | 150     | 1105+00   | 2,493,595.10 | 283,946.30 | 150     |
| 575+00                       | 2,448,534.93 | 256,290.72 | 144     | 760+00    | 2,463,726.20 | 266,736.80 | 150     | 940+00    | 2,479,231.40 | 275,853.60 | 150     | 1110+00   | 2,494,034.90 | 284,194.20 | 150     |
| 580+00                       | 2,448,946.40 | 256,574.60 | 144     | 770+00    | 2,464,589.40 | 267,251.20 | 150     | 950+00    | 2,480,096.80 | 276,348.50 | 150     | 1115+00   | 2,494,471.70 | 284,421.30 | 150     |
| 590+00                       | 2,449,759.90 | 257,152.90 | 144     | 780+00    | 2,465,490.70 | 267,689.90 | 149     | 960+00    | 2,480,970.30 | 276,838.30 | 150     | 1120+00   | 2,494,908.50 | 284,648.20 | 150     |
| 600+00                       | 2,450,587.20 | 257,711.70 | 144     | 785+00    | 2,465,907.80 | 267,967.20 | 149     | 970+00    | 2,481,859.40 | 277,298.70 | 150     | 1125+00   | 2,495,378.10 | 284,850.90 | 150     |
| 610+00                       | 2,451,373.30 | 258,325.20 | 144     | 790+00    | 2,466,324.80 | 268,244.50 | 150     | 980+00    | 2,482,721.70 | 277,807.10 | 148     | 1130+00   | 2,495,847.70 | 285,053.30 | 145     |
| 620+00                       | 2,452,184.30 | 258,903.30 | 144     | 800+00    | 2,467,188.70 | 268,744.70 | 150     | 990+00    | 2,483,607.60 | 278,284.40 | 149     | 1135+00   | 2,496,316.40 | 285,255.20 | 145     |
| 630+00                       | 2,453,001.90 | 259,475.30 | 145     | 810+00    | 2,468,034.40 | 269,281.50 | 150     | 1000+00   | 2,484,463.80 | 278,786.20 | 148     | 1140+00   | 2,496,785.00 | 285,457.10 | 139     |
| 640+00                       | 2,453,815.70 | 260,062.80 | 145     | 820+00    | 2,468,948.20 | 269,694.10 | 150     | 1010+00   | 2,485,307.40 | 279,312.90 | 150     | 1145+00   | 2,497,274.34 | 285,679.04 | 139     |
| 650+00                       | 2,454,605.60 | 260,676.01 | 145     | 830+00    | 2,469,788.70 | 270,240.00 | 150     | 1020+00   | 2,486,172.40 | 279,816.60 | 150     | 1150+00   | 2,497,763.00 | 285,901.00 | 135     |
| 660+00                       | 2,455,433.20 | 261,240.60 | 145     | 840+00    | 2,470,637.00 | 270,745.30 | 150     | 1030+00   | 2,487,053.10 | 280,287.50 | 150     | 1155+00   | 2,498,174.95 | 286,232.66 | 135     |
| 670+00                       | 2,456,252.90 | 261,798.60 | 145     | 850+00    | 2,471,528.10 | 271,217.10 | 147     | 1040+00   | 2,487,919.90 | 280,782.70 | 150     | 1160+00   | 2,498,586.24 | 286,564.36 | 130     |
| 680+00                       | 2,457,069.70 | 262,366.40 | 146     | 860+00    | 2,472,382.60 | 271,724.80 | 150     | 1050+00   | 2,488,784.60 | 281,282.40 | 150     | 1163+00   | 2,498,583.99 | 286,929.08 | 90      |
| 690+00                       | 2,457,892.20 | 262,930.90 | 146     | 870+00    | 2,473,258.80 | 272,212.90 | 150     | 1060+00   | 2,489,653.30 | 281,776.90 | 150     | 1165+00   | 2,498,582.32 | 287,219.68 | 90      |
| 700+00                       | 2,458,731.30 | 263,459.10 | 147     | 880+00    | 2,474,117.00 | 272,720.60 | 150     | 1070+00   | 2,490,531.60 | 282,253.20 | 150     | 1170+00   | 2,498,578.40 | 287,875.00 | 90      |



| Vertical Datum Conversions |        |
|----------------------------|--------|
| ↑                          | MHW    |
| 1.40'                      |        |
| ↑                          | NAVD88 |
| 2.81'                      |        |
| ↑                          | MLLW   |

## North Topsail Monitoring Project

Stump Sound Township - North Topsail Beach  
Onslow County, North Carolina

### Monitoring Survey - Summer 2025

#### Plan View - Sheet Layout & Control

- Notes:
1. Horizontal Datum: NC State Plane - Zone 3200, NAD83 (2011), Survey Feet
  2. Vertical Datum: NAVD88, Survey Feet
  3. Data collected by TI Coastal between June 16, 2025 through June 26, 2025 and represent conditions at that time.
  4. Soundings are expressed as elevations in feet and tenths.
  5. Vertical datum conversion per Coastal Planning and Engineering (CPE) construction Plans for Phase 5 Restoration - 2014.
  6. Aerial photo taken April 2025 by TerraLina Mapping.
  7. Contours are 5 foot interval.



Jefferson W. Canoy, PLS L-5292  
July 28, 2025

**Graphic Scale**  
0' 2,000' 4,000'  
Scale: 1" = 4,000'

DWG NAME: NTB Monitoring 2025.dwg  
DWG DATE: July 21, 2025  
SHEET: 2 OF 35

Joann M. McDermon, Mayor  
Tom Leonard, Mayor Pro Tem

Aldermen:  
Mike Benson  
Richard Grant  
Laura Olszewski  
Connie Pletl



Alice Derian, ICMA-CM  
Town Manager

Alexis Stanfield  
Town Clerk

## Board of Alderman November 5, 2025

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**Issue:** Contract Award Ordinance CA2026-26.24 Dolphin Shores Renovation Project

**Department:** Public Works

**Prepared by:** Chris Huckaby

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### Background

The Town of North Topsail Beach was recently asked to consider assuming maintenance and oversight responsibilities for the public sound access located within the Dolphin Shores community. After discussion, the Board elected to move forward with the transition, recognizing the value of preserving this access for residents while ensuring compliance with applicable codes and safety standards.

Upon inspection, the structure was found to be in disrepair and out of compliance with current building and coastal regulations. Several sections of the pier and decking had deteriorated, posing safety risks and making the site unsuitable for continued public use without significant rehabilitation.

### Project Process

The Public Works Department was tasked with obtaining vendor proposals for the demolition and reconstruction of the pier and associated access features. The objective was to restore the facility to a safe, compliant, and functional condition while maintaining a design consistent with other town-managed waterfront structures.

During the process of gathering vendor estimates, staff identified an opportunity to expand the project scope to serve a critical public safety function. It was determined that this location could potentially also accommodate a water access point for the Fire Department, providing a strategically valuable site for launching emergency watercraft and enabling faster response times for water rescues on the north end of town.

This adjustment effectively combines two important town priorities — improving emergency response capabilities and enhancing public access to the sound. The change represents an efficient and forward-thinking use of resources, ensuring the Town meets both operational and recreational needs in a single project.

RPC Marine responded quickly and efficiently to this revised scope, incorporating the necessary modifications into their proposal while maintaining a clear and comprehensive plan for completion.

## **Evaluation**

Each proposal was reviewed and scored using a structured bid tracking matrix. Criteria included price competitiveness, responsiveness, project understanding, materials quality, and overall value to the Town.

RPC Marine demonstrated the strongest overall proposal, offering a comprehensive approach that includes:

- Preparation and submission of CAMA General Permits and all required local building permits.
- Stamped engineering plans from a licensed professional engineer, ensuring compliance and structural integrity.
- Complete demolition and disposal of the existing pier.
- Construction of a 6' x 100' treated wood finger pier with routed decking for safety and longevity.
- Installation of a 10' x 12' gazebo, PWC access platform, floating dock, custom access gate, and handrails meeting modern safety standards.
- Integration of a dedicated water access point for the Fire Department to support emergency response operations.
- Turnkey project management, from mobilization through completion.

The total proposed project cost from RPC Marine is **\$66,712.35**, which includes all labor, materials, permitting, engineering, and mobilization.

## **Recommendation**

Based on the bid evaluation results, scope completeness, and responsiveness to the Town's evolving needs, RPC Marine is recommended as the selected contractor for this project. Their proposal offers the most comprehensive and cost-effective solution, combining proven coastal construction experience with a clear understanding of regulatory and public safety requirements.

This project maximizes community benefit by both upgrading a long-neglected public amenity and enhancing emergency preparedness through the addition of a dedicated water access point for first responders.

**Action Requested:**

**That the Board of Aldermen approve the award of contract to RPC Marine in the amount of \$66,712.35 for the Dolphin Shores Sound Access Repair Project, including the addition of the Fire Department water access point, and authorize the Town Manager to execute the necessary agreements.**

**Christopher Huckaby**  
Public Works Superintendent  
Town of North Topsail Beach

**ORDINANCE NO. CA 2026-26.24  
TOWN OF NORTH TOPSAIL BEACH, NC**

**THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the award for the Dolphin Shores Renovation Project be awarded to RCP Marine.**

**Section I:** In accordance with Ordinance 2025-25.25 Limited Town Manager's Contracting Authority to contracts under \$40,000 without Board Approval.

**Section II:** The Adopted Budget for FY 2026 allotted \$200,000 for Maintenance and Repair of Dock/Boardwalk. Current available balance is \$199,791.14.

**Section III** The Finance Officer has determined that sufficient funds are available in account 10-620-19 to cover the cost of this contract.

**Section IV:** The Town Board authorizes the Town Manager to execute the Contract and hereby authorizes the Town Manager to approve payments to RCP Marine up to \$66,712.35, subject to a pre-audit certificate thereon by the Town's Finance Officer.

**Section V:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of November 2025.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE: \_\_\_ FOR \_\_\_ AGAINST \_\_\_ ABSENT**

\_\_\_\_\_  
JOANN MCDERMON, MAYOR

\_\_\_\_\_  
WAYNE JOHANNESSEN, FINANCE OFFICER





RPC Marine  
 133 Sound View Dr N  
 Hampstead, NC 28443 US  
 9103521317  
 info@rpcmarine.com  
 www.rpcmarine.com

## Estimate



| ADDRESS                              |
|--------------------------------------|
| Chris<br>Town of North Topsail Beach |

| SHIP TO                                                                                            |
|----------------------------------------------------------------------------------------------------|
| Chris<br>Town of North Topsail Beach<br>2049 New River Inlet Road<br>North Topsail Beach, NC 28445 |

| ESTIMATE # | DATE       |  |
|------------|------------|--|
| 1329       | 10/09/2025 |  |

| DATE |                       | DESCRIPTION                                                                                                                                                                                                                                                                                        | QTY | RATE      | AMOUNT     |
|------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------|------------|
|      | <b>General Permit</b> | Obtain CAMA General Permit. Complete plans, application, and drawings as required.                                                                                                                                                                                                                 | 1   | 1,500.00  | 1,500.00T  |
|      | <b>Permitting</b>     | Obtain Town of North Topsail Beach building permits as required. Complete plans and drawings for submission. (Billed at costs plus 20%.)                                                                                                                                                           | 1   | 400.00    | 400.00T    |
|      | <b>Engineering</b>    | Provide stamped engineering plans by licensed professional engineer if required by the town.                                                                                                                                                                                                       | 1   | 1,200.00  | 1,200.00T  |
|      | <b>Demolition</b>     | Demolition and disposal of existing pier.                                                                                                                                                                                                                                                          | 1   | 5,425.00  | 5,425.00T  |
|      | <b>Finger Pier</b>    | 6' x 100' wood decked finger pier. Includes all labor and materials, hot dipped galvanized bolts, stainless steel screws. All deck boards will be routed for comfort and to reduce splintering. Headers are treated for water contact for extended life. (Railings are not included unless noted.) | 1   | 28,800.00 | 28,800.00T |
|      | <b>Gazebo</b>         | 10'x12' Covered Platform (gazebo) with T1-11 plywood finish and architectural shingles. Other roof finishes and materials are available.                                                                                                                                                           | 1   | 10,378.00 | 10,378.00T |
|      | <b>Wood Platform</b>  | Install 10'x3' wood platform (uncovered deck) for PWC Dock access.                                                                                                                                                                                                                                 | 1   | 1,540.00  | 1,540.00T  |
|      | <b>Handrail</b>       | Install Wood Hand Railing with 2x6 top-rail and 2x6 bottom rail. Utilize Stainless steel screws and (2) x 1/2' bolts per upright. (                                                                                                                                                                | 24  | 246.00    | 5,904.00T  |
|      | <b>PWC Dock</b>       | PWC Floating Dock (several options are available).                                                                                                                                                                                                                                                 | 1   | 3,447.00  | 3,447.00T  |
|      | <b>Gate</b>           | Lockable, custom gate built into guardrail for access to PWC float.                                                                                                                                                                                                                                | 1   | 850.00    | 850.00T    |
|      | <b>Ladder</b>         | Ladder for access to PWC Dock. (Options available).                                                                                                                                                                                                                                                | 1   | 450.00    | 450.00T    |
|      | <b>Electrical</b>     | No electrical services will be provided as part of this estimate.                                                                                                                                                                                                                                  | 1   | 0.00      | 0.00T      |

| DATE |                           | DESCRIPTION                                                     | QTY | RATE     | AMOUNT    |
|------|---------------------------|-----------------------------------------------------------------|-----|----------|-----------|
|      | Plumbing                  | No plumbing services will be provided as part of this estimate. | 1   | 0.00     | 0.00T     |
|      | Delivery and Mobilization | Delivery and Mobilization                                       | 1   | 2,600.00 | 2,600.00T |

SUBTOTAL62,494.00

TAX4,218.35

TOTAL\$66,712.35

Accepted By

Accepted Date

ESTIMATE

Intracoastal Installs LLC  
825 S Green Tee Rd  
Hampstead, NC 28443

mark@intracoastalinstalls.com  
+1 (910) 612-6107  
http://www.intracoastalinstalls.com



Bill to  
North Topsail Beach  
2049 New River Inlet Rd, North Topsail  
Beach, NC 28460

Ship to  
North Topsail Beach  
2049 New River Inlet Rd, North Topsail  
Beach, NC 28460

Estimate details

Estimate no.: 1133  
Estimate date: 10/08/2025

| #  | Date | Product or service | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Qty | Rate        | Amount      |
|----|------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------|-------------|
| 1. |      | Services           | Remove and dispose of existing pier, dock and gazebo.<br><br>Rebuild pier, dock and gazebo in existing footprint.<br><br>Pier: 8butt pilings, 2x10 guiders, 2x8 joists, 2x6 decking, galvanized hardware and stainless steel screws.<br><br>Dock: 10butt pilings, 2x10 guiders, 2x8 joists, 2x6 decking, galvanized hardware and stainless steel screws.<br><br>Gazebo: 6x6 posts, double 2x8 beams, 2x6 rafters, 5/4 roof decking and architectural laminate shingles.<br><br>All materials and construction per marine construction standards. | 1   | \$51,100.00 | \$51,100.00 |
| 2. |      | Services           | Engineering and permits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1   | \$2,200.00  | \$2,200.00  |

Total \$53,300.00

Note to customer

10% down payment  
40% at start of job  
25% progress payment  
Remaining balance on completion of job

Accepted date

Accepted by



## Quotation

Buyer:

## Logan Marine, LLC

406 Biscayne Dr

Wilmington, NC 28411

NC Contractors License # 74511

David Logan

david@loganmarine.com

(910) 367-1348

Attn: Chris Huckaby

Thank you for the opportunity to present our offer. This quotation includes all equipment, materials, labor, and supervision required to complete our scope of work as outlined below.

Project:

Dolphin Shores Public Access Pier

2049 New River Inlet Rd, North Topsail Beach, NC  
28460

North Topsail Beach, NC 28460

Job #:

Proposal Date: 10/23/2025

|  | Quantity | Unit Price | Extended Price |
|--|----------|------------|----------------|
|--|----------|------------|----------------|

### General Conditions

|        |                                  |      |            |             |
|--------|----------------------------------|------|------------|-------------|
| V13420 | Structural Design                | 1 LS | \$2,000.00 | \$2,000.00  |
| V14300 | CAMA General Permit              | 1 LS | \$1,000.00 | \$1,000.00  |
| V14400 | Building Permit - Onslow County  | 1 LS | \$1,000.00 | \$1,000.00  |
| V23300 | General Conditions (Residential) | 1 Ea | \$6,500.00 | \$6,500.00  |
|        |                                  |      | SubTotal:  | \$10,500.00 |

### Site Work

|        |                                   |      |             |             |
|--------|-----------------------------------|------|-------------|-------------|
| V25090 | Demolish Existing Pier & Pavilion | 1 Ea | \$25,000.00 | \$25,000.00 |
|        |                                   |      | SubTotal:   | \$25,000.00 |

### Fixed Piers

|        |                                |        |           |             |
|--------|--------------------------------|--------|-----------|-------------|
| V44417 | Precast Main Pier 5' Wide (wr) | 125 LF | \$265.00  | \$33,125.00 |
| V44490 | Sales Tax Paid by Logan Marine | 1 Ea   | \$723.51  | \$723.51    |
|        |                                |        | SubTotal: | \$33,848.51 |

### Fixed Platforms

|        |                                 |      |             |             |
|--------|---------------------------------|------|-------------|-------------|
| V44700 | Precast Concrete Platform 12x12 | 1 Ea | \$11,600.00 | \$11,600.00 |
| V44900 | Custom Kayak Launch             | 1 Ea | \$6,000.00  | \$6,000.00  |
| V44905 | Sales Tax Paid by Logan Marine  | 1 Ea | \$183.73    | \$183.73    |
|        |                                 |      | SubTotal:   | \$17,783.73 |

### Amenities

|        |                 |      |            |            |
|--------|-----------------|------|------------|------------|
| V45115 | LM Gazebo 12x12 | 1 Ea | \$8,870.00 | \$8,870.00 |
|--------|-----------------|------|------------|------------|

Section X, Item F.

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Initials

Project:  
Dolphin Shores Public Access Pier  
2049 New River Inlet Rd, North Topsail Beach, NC  
28460  
North Topsail Beach,NC 28460

Job #:  
Proposal Date: 10/23/2025

|                                       | Quantity | Unit Price | Extended Price |
|---------------------------------------|----------|------------|----------------|
| <b>Amenities</b>                      |          |            |                |
| V45490 Sales Tax Paid by Logan Marine | 6 Ea     | \$131.05   | \$786.30       |
|                                       |          | SubTotal:  | \$9,656.30     |
| <b>Railings</b>                       |          |            |                |
| V45530 Aluminum Pipe Guard Rail       | 280 LF   | \$39.25    | \$10,990.00    |
| V45590 Sales Tax Paid by Logan Marine | 1 Ea     | \$206.04   | \$206.04       |
|                                       |          | SubTotal:  | \$11,196.04    |

**Our Quoted Price Is:**

One Hundred Seven Thousand, Nine Hundred Eighty Four Dollars and Fifty Eight Cents \$107,984.58

We hope this Quotation contains sufficient detail to permit your fullest evaluation. This Quotation will be honored for 7 days. Please feel free to contact us at any time for further information. A signed copy of this Proposal shall serve as acceptance and agreement by the Buyer to purchase the materials and/or services as described herein, and shall also serve as the Schedule of Values for billings. Thank you again for this opportunity, we look forward to earning your business and providing another pristine installation.

Signature:

Print Name:

Title:

Date: