



**Town of North Topsail Beach
Board of Aldermen Regular Meeting**

Wednesday, August 05, 2026, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Richard Grant
Alderman - Mark Barefoot
Alderman – Laura Olszewski
Town Manager - E.L. Faison*

*Mayor Pro Tem - Connie Pletl
Alderman – Kip Malcolm*

Town Clerk – Alexis Stanfield

- I. CALL TO ORDER (Mayor Grant)**
- II. INVOCATION (Alderman Olszewski)**
- III. PLEDGE OF ALLEGIANCE (MPT Pletl)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor will request for a motion to adopt the agenda

- V. MANAGER’S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Aldermen has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

- A. Recognition and Promotion of Senior Public Works Technician (Director Huckaby)
- B. Lobbyist Presentation (Maynard Nexsen)
- C. ONWASA Update (ONWASA Chairman Bennett)

VIII. CONSENT AGENDA

- A. Approval of Minutes
 - June 30, 2026, Board of Aldermen Special Meeting
 - July 13, 2026, Board of Aldermen Special Meeting
- B. Department Head Reports

1. Finance Department
2. Fire Department
3. Inspections Department
4. Planning Department
5. Police Department

C. NCTVS Motor Vehicle Refunds

D. Authorization to Accept Onslow County's Non-profit, Tourism, and Agency Grant Award

E. Coastal Engineer Monthly Report

F. Contract Amendment CA 2027-26.1 with Sumrell Suggs Attorneys At Law

G. Memorandum of Understanding with Onslow County for Use of Library as EOC

H. Memorandum of Understanding with Onslow County Board of Education

I. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>
4. ONWASA <https://www.onwasa.com/AgendaCenter>
5. Parks & Rec Committee

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

A. Appointment to the Board of Aldermen (Mayor Grant)

Specific Action Requested: Mayor may request a motion to appoint an applicant to the Board of Aldermen.

X. NEW BUSINESS

A. Appointment to the Topsail Island Shoreline Protection Committee (Clerk Stanfield)

Specific Action Requested: Mayor may request a motion to appoint an applicant to the TISPC.

B. Amend the Full Time Equivalent positions to Establish Administrative Assistant Position (Clerk Stanfield)

Specific Action Requested: Mayor may request a motion to Amend the Full Time Equivalent positions to Establish Administrative Assistant Position-Grade 9.

C. Purchase of Two (2) Public Works Vehicles Under State Contract NC2510A (Public Works Director Huckaby)

Specific Action Requested: Mayor may request a motion approving the purchase of two vehicles under State Contract NC2510A for Public Works.

D. Request for Fixed Asset Disposal (Public Works Director Huckaby)

Specific Action Requested: Mayor may request a motion to approve the request to dispose of a 2005 Chevrolet C4500 Dump Truck and 2012 Ford F250 Flat Bed.

E. Purchase of Two (2) Police Vehicles under State Contract NC2510A (Chief Page)

Specific Action Request: Mayor may request a motion to approve the purchase of two police vehicles under state contract NC2510A.

XI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

XVI. ADJOURNMENT

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Lexi Stanfield
DEPARTMENT: Admin Department
SUBJECT: Recognition and Promotion of Senior Public Works Technician

SUMMARY:

Throughout his time with the Town, Chad Simpson has consistently gone above and beyond the responsibilities of his position as the Public Works Technician. His knowledge, technical skills, and dedication have allowed the Town to complete many projects in-house, resulting in significant cost savings while maintaining a high level of quality. He is dependable, takes initiative, and is always willing to step in wherever he is needed. His strong work ethic and commitment to the Town have made him a valuable asset to the organization, and his promotion to Senior Technician is a well-earned recognition of his contributions and continued dedication. Staff and his Director would like to formally recognize and thank Chad Simpson, and promote him to Senior Public Works Technician.

SPECIFIC ACTION REQUESTED:

Presentation only. No action requested.

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem



Larry Faison
Interim Town Manager

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski
Larry Strother

Alexis Stanfield, NCCCC
Town Clerk

Promotion to Senior Public Works Technician

In recognition of your professionalism, dedication, technical competence, and continued commitment to the Town of North Topsail Beach, I do hereby appoint Chad Simpson to Senior Public Works Technician.

This promotion reflects the Town's confidence in your performance, judgment, and reliability, and carries with it increased authority, responsibility, and accountability within the Public Works Department.

In this role, you are expected to lead by example and uphold the highest standards of safety, workmanship, and professionalism. You will be responsible for guiding daily operations, mentoring and developing fellow employees, and ensuring that all assigned work is completed efficiently, correctly, and with integrity. You are entrusted with safeguarding Town resources and setting the standard for performance and conduct within the team.

This appointment recognizes that leadership is earned through action. You are expected to exercise your authority with fairness, professionalism, and sound judgment, and to continue earning the trust placed in you by both your supervisors and your peers.

Effective this date, you are formally appointed Senior Public Works Technician for the Town of North Topsail Beach.

Accept this promotion with pride and humility and remain committed to serving the residents and visitors of North Topsail Beach with excellence.

Given under my hand this ____ day of _____, 2026.

Chris Huckaby
Public Works Superintendent

Christopher Huckaby

Town Manager
Town of North Topsail Beach

EL Faison
EL Faison (Jul 2, 2026 11:16:08 EDT)

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Lexi Stanfield
DEPARTMENT: Admin Department
SUBJECT: Lobbyist Presentation

SUMMARY:

The Town of North Topsail Beach participates in a cost-sharing program with the neighboring island Towns to pay for a team of Lobbyists to lobby for efforts that impact the island. These lobbyist have created a presentation for the Board and Public to review the work they have done,

SPECIFIC ACTION REQUESTED:

Informational presentation. No action requested.

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Lexi Stanfield
DEPARTMENT: Admin Department
SUBJECT: Onswasa Update

SUMMARY:

ONWASA Chairman Bennett will provide the Board and Public with an update.

SPECIFIC ACTION REQUESTED:

Informational presentation. No action requested.



B

**Town of North Topsail Beach
Board of Aldermen Special Meeting**

Tuesday, June 30, 2026, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Richard Grant
Alderman - Kip Malcolm
Alderman - Laura Olszewski
Town Manager - Larry Faison*

*Mayor Pro Tem - Connie Pletl
Alderman - Mark Barefoot*

Town Clerk – Alexis Stanfield

I. CALL TO ORDER (Mayor Grant)

Mayor Grant called the meeting to order at 11:00AM.

II. APPROVAL OF AGENDA

Motion— Alderman Malcolm made a motion to approve the agenda. Alderman Olszewski seconded the motion. Discussion took place.

Alderman Malcolm requested Budget Amendment (BA) 2026.26-62 be added as item “E” under *III. Consent Agenda*.

Motion— Alderman Malcolm made a motion to approve the agenda with the amendment to the consent agenda. Alderman Olszewski seconded the motion. The motion carried unanimously.

III. CONSENT AGENDA

- A. Approval of Budget Amendment (BA) 2026-26.54 and BA 2026-26.55
- B. Approval of Budget Amendment (BA) 2026-26.56, BA 2026-26.57, and BA 2026-26.58
- C. Approval of Budget Amendment (BA) 2026-26.59 and BA 2026-26.60 Fund 10 - FS #2 Fund 50
- D. Approval of Contract Amendment (CA) 2026.26-61 CO #1 Fund 32
- E. Approve of Budget Amendment (BA) 2026-26.62

Motion— MPT Pletl made a motion to approve the consent agenda. Alderman Malcolm seconded the motion. The motion carried unanimously.

IV. CONTINUING BUSINESS

A. Approval of FY 2026-2027 Budget and Fee Schedule (Director Johannessen/Manager Faison)

Larry Faison and Wayne Johannessen, Interim Town Manager and Finance Director respectively, presented the item. The Board was provided two tax rates originally. One rate was based on 2026 Property Values and the other was based on 2025 Property Values. The Senate passed a moratorium on property values, and the final proposed tax rate is based on the 2025 Property Values at \$00.43. This will provide a revenue neutral tax rate and no increase from the FY2025-2026.

Mayor Grant reviewed the moratorium and referendum on the ballot in November that impacts property values and tax rates for the public. Alderman Barefoot had no comments to provide. Alderman Malcolm requested a higher merit for staff. The Board discussed the compensation study and funding budgeted to implement it.

Motion— Alderman Malcolm made a motion to approve the GY 2026-2027 Budget and Fee Schedule as presented. AMPT Pletl seconded the motion. The motion carried unanimously.

V. NEW BUSINESS

A. North Carolina Department of Water Resources: Flood Mitigation Grant (Manager Faison)

Manager Faison presented the item to the Board. Faison reported the NC Department of Water Resources grant was due today by 5:00PM. Coastal Federation is able to process all documentation to assist the Town in filing on time with all proper documentation. The Board of Aldermen approved on May 13th Phase I installation of a stormwater pipe. The grant requires a local match from Phase I, amounting to \$199,600.00. Georgia Bush, Coastal Federation Specialist, addressed the Board and spoke more about the grant project and Coastal Federation. She answered questions from the Board regarding permitting, documentation, and other aspects of the grant and project.

Motion— Alderman Malcolm made a motion to adopt Resolution 2026-03, certify the Conflict of Interest, Acknowledge and certify that the Town of North Topsail Beach does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level, approve the MOU with Coastal Federation, and Authorized the Town Manager and Town Attorney to finalize and execute all necessary documents needed to submit the application. Alderman Barefoot seconded the motion. The motion carried unanimously.

Motion— Alderman Malcolm made a motion to recess the meeting. Alderman Olszewski seconded the motion. The Motion carried unanimously.

Motion— Alderman Malcolm made a motion to resume the meeting. Alderman Olszewski seconded the motion. The motion carried unanimously.

VI. CLOSED SESSION

Motion— Alderman Malcolm made a motion to go into closed session for item six (6) Personnel as granted under §143-318.11. Alderman Barefoot seconded the motion. The motion carried unanimously.

Motion—Alderman Olszewski made a motion to return to open session. Alderman Barefoot seconded the motion. The motion carried unanimously.

VII. ADJOURNMENT

Motion— Alderman Malcolm made a motion to adjourn the meeting. MPT Pletl seconded the motion. The motion carried unanimously.

DRAFT



Town of North Topsail Beach Board of Aldermen Special Meeting

Monday, July 13, 2026, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

Mayor - Richard Grant
Alderman - Kip Malcolm
Alderman - Laura Olszewski
Town Manager - E.L. Faison

Mayor Pro Tem - Connie Pletl
Alderman - Mark Barefoot

Town Clerk – Alexis Stanfield

I. CALL TO ORDER (Mayor Grant)

Mayor Grant called the meeting to order at 11:00AM.

II. APPROVAL OF AGENDA

Motion— Alderman Malcolm made a motion to approve the agenda. Alderman Olszewski seconded the motion. The motion carried unanimously.

III. CLOSED SESSION

Motion— Alderman Malcolm made a motion to go into closed session pursuant to N.C. Gen. Stat. § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, and conditions of initial employment of a prospective public officer. Olszewski seconded the motion. The motion carried unanimously.

Motion— Alderman Malcolm made a motion to return to open session. Alderman Olszewski seconded the motion. The motion carried unanimously.

Mayor Grant announced no action was taken in closed session.

IV. NEW BUSINESS

A. Consideration of Employment Agreement for the Position of Town Manager (Mayor Grant)

Mayor Grant review provided the public with a brief overview of the hiring process thus far in the Board's search for a new Town Manager. He announced the contract on the agenda is consistent with the past employment contracts used by the Town. Mayor Grant announced Ms. Stephanie Dollinger would be the new Town Manager.

Motion— MPT Pletl made a motion to approve the Employment Agreement for the Position of Town Manager with Stephanie Dollinger. Alderman Malcolm seconded the motion. The motion carried unanimously.

V. ADJOURNMENT

Motion— Aldermen Malcolm made a motion to adjourn the meeting. Aldermen Olszewski seconded the motion. The motion carried unanimously.

DRAFT



BOARD OF ALDERMEN MEMORANDUM

TO: MAYOR GRANT AND ALDERMEN

FROM: Norine Lux, Interim Finance Officer

SUBJECT: Finance Monthly Financial Report

DATE: AUGUST 5, 2026

Listed below are key financial highlights for FY 27. These results may be affected by FY 2026 year-end adjustments:

A) Budget vs Actual Report for all Funds.

1) General Fund (Fund 10) Pages 1 – 7

- i. **Ad Valorem Tax Current Year** – Currently \$5,712.17 of property taxes have been collected. Most Ad Valorem taxes are received October – January. For FY2026 total collected \$4,478,286.99, 104% of budget
- ii. **Interest Earnings** – most of the interest is earned on deposits held in the NCCMT and posts on the 1st day of the following month; therefore, NCCMT July interest will not be available until August 1st. Interest earned through June (FY26) of \$945,281.32 is 157% of budget.
- iii. **Utility Franchise Tax** – the tax is received quarterly in arrears. The first distribution for the Months July – September is received in December; October – December in March; January – March in June and April – June in September. This tax is susceptible to extreme weather. Currently \$0.00 has been collected. For FY26 \$406,857.55 of Utility Franchise taxes have been collected.
- iv. **Sales Tax** – this tax is received in arrears. May Sales is expected in July, as of June \$2,514,245.23 has been collected and is 85% budget. The remaining schedule has the final month of June 2026 being received in September 2026. This tax is susceptible to economic conditions.

2) Capital Improvement Fund (Fund 12) Page 8-10

- i. **Ad Valorem Tax** – most of these taxes are received between October and January. Currently \$1,537.86 in property taxes have been collected. For FY2026 \$1,204,779.78 collected, 104% of budget
- ii. **Onslow County Fire Tax** – No payments have been received from the County. For FY2026 \$501,869.10, 103% of budget.

3) Shoreline Protection (Fund 30) pages 11-13

- i. **Accommodation Tax** – Received \$208,550.11 as of 7/21/26. For FY2026 \$2,557,277.19 was received, 128% of budget. This tax is susceptible to economic and weather conditions.

- ii. **Interest Earnings** – most of the interest is earned on deposits held in the NCCMT and posts on the first day of the following month; therefore, NCCMT July interest will not be available until August 1st. Interest earned for FY2026 \$284,737.71, 228% of budget.
- iii. **Ad Valorem Tax** – most of these taxes are received between October and January. Currently \$2,196.26 of property taxes have been collected. For FY2026 \$1,720,586.31, 104% of budget.
- iv. **Sales Tax** – this tax is received in arrears. April Sales were received in June, \$860,580.59 is 78% budget. The remaining schedule has the final month of June 2026 will be received in September 2026. This tax is susceptible to economic conditions.
- v. **Paid Parking Revenue** – this revenue is received in arrears. For FY2026 \$408,576.94 has been received through July 21, 2026. This revenue is susceptible to weather conditions.
- 4) **Capital Project Beach Maintenance** (Fund 31) pages 14-17.
 - i. NOTE: Multi-year Fund (3/2022 – 6/2026). This impacts comparisons of transfers in from annual funds when the multi-year fund has the history of prior years. **All Revenues and Expenditures are Project to Date.**
 - ii. **Investment Income** – Total is \$1,402,710.49.
 - iii. FEMA Project 66205 – 4393DR-NC closed out on 6.30.2026
- 5) **Grant Project FEMA – 4837 PTC8** (Fund 32) page 18-20
 Note: Multi-year fund (12/2024 through 12/2027)
 PTC-8 Quarterly reports #17 – 805109 & #100 1067080 were submitted for review on 7.14.2026.
- 6) **Capital Project Fire Station 2** (Fund 50) page 21-23.
 - i. NOTE: Multi-year Fund (2/2024 through 6/2040).
 - ii. Total to date expenditures total \$6,202,905.95. Contingency balance for this project is \$37,632.00 to cover any unforeseen costs.
- 7) **Grant Project Stormwater NCEM DRMG2304** (Fund 60) page 24-26
 - i. NOTE: Multi-year Fund (12/2024 through 12/2026).
 - ii. This project is funded by NCEM and has no matching requirements.

B) Payments Processed: Cash Disbursements (ACH) from Operations \$226,864.69 and Accounts Payable Checks \$1,252,559.50 = \$ 1,477,886.32. Other disbursements of \$14,240,843.87 include transfers and DEQ refund.

C) Cash Balance Report All Funds – this report is by Bank to show the operating bank balance:

- 1) Total Cash Balance as of July 21, 2026, is \$47,701,667.35.

FUND	FUND DESCRIPTION	MONEY MARKET	NCCMT	TOTAL
10	GENERAL FUND	\$1,435,110.56	\$16,501,308.71	\$17,936,419.27
12	CAPITAL IMPROVEMENTS	\$753,474.07	\$3,187,485.70	\$3,940,959.77
30	SHORELINE/BEACH FUND	\$1,411,236.79	\$20,299,866.19	\$21,711,102.98
31	BEACH MAINTENANCE	\$79,788.01	\$2,734,493.52	\$2,814,281.53
32	FEMA - 4837 PTC8	\$146,032.29	\$43,622.00	\$189,654.29
50	CAP PRJ - FIRE STATION #2	\$628,848.89	\$217,107.87	\$845,956.76
60	GRANT-STORMWATER NCEM DRMG2304	\$261,698.00		\$261,698.00
		\$4,716,188.61	\$42,983,883.99	\$47,700,072.60
	POLICE ACCOUNTS			\$1,594.75
				\$47,701,667.35

This month's report has provided detailed highlights to assist in the interpretation of the reports attached.

Respectfully submitted,

Norina Lux

Interim Finance Officer

Attachments:

Budget vs Actual All Funds as of 07.21.2026 – 13 Pages

Cash Disbursements 6.24.2026 – 7.21.2026 – 3 Pages.

Check Listing 6.24.2026 – 7.21.2026 – 3 Pages.

Cash Balance All Funds as of 7.21.2026 – 2 Pages.

Supplemental:

FY2026 Revenue Budget vs Actual as of 7.21.26 – 7 Pages.

Budget vs Actual

NORTH TOPSAIL BEACH

7/21/2026 10:20:07 AM

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Period Ending 6/30/2027

10 GENERAL FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
10-301-00 AD VALOREM TAX - Current Year	4,087,560	0.00	5,712.17	(4,081,847.83)	0%
10-301-01 AD VALOREM TAX - Prior Years	45,000	0.00	34.40	(44,965.60)	0%
10-301-02 AD VALOREM TAX - MOTV	80,000	0.00	0.00	(80,000.00)	
10-317-00 AD VALOREM TAX Penalties	3,000	0.00	582.68	(2,417.32)	19%
10-329-00 INTEREST	675,000	0.00	0.00	(675,000.00)	
10-335-00 MISCELLANEOUS	2,000	0.00	849.00	(1,151.00)	42%
10-335-03 STATE REIMBURSEMENTS	0	0.00	103.36	103.36	
10-336-07 SALE OF TOWN MERCHANDISE	7,000	0.00	435.63	(6,564.37)	6%
10-337-00 UTILITIES FRANCHISE TAX	530,612	0.00	0.00	(530,612.00)	
10-341-00 BEER & WINE TAX	3,400	0.00	0.00	(3,400.00)	
10-343-00 POWELL BILL ALLOCATIONS	43,000	0.00	0.00	(43,000.00)	
10-345-00 LOCAL OPTION SALES TAX	3,368,920	0.00	0.00	(3,368,920.00)	
10-345-01 SALES & USE TAX RETURN	0	0.00	35.63	35.63	
10-347-02 SOLID WASTE DISP TAX	750	0.00	0.00	(750.00)	
10-350-00 RECREATION -RENTAL FEES	2,000	0.00	125.00	(1,875.00)	6%
10-350-01 PAID PARKING REVENUE	112,125	0.00	28,034.74	(84,090.26)	25%
10-351-01 OFFICER CITATIONS, COURT & FINGERPRINTS	4,000	0.00	9.00	(3,991.00)	0%
10-352-01 FIRE INSPECTIONS & VIOLATION FEES	500	0.00	0.00	(500.00)	
10-352-02 CODE ENFORCEMENT FINES	1,500	0.00	0.00	(1,500.00)	
10-355-00 BUILDING PERMITS	65,000	0.00	420.00	(64,580.00)	1%
10-355-01 MECHANICAL PERMITS	8,000	0.00	280.00	(7,720.00)	4%
10-355-02 ELECTRICAL PERMITS	12,000	0.00	420.00	(11,580.00)	4%
10-355-03 PLUMBING PERMITS	1,200	0.00	0.00	(1,200.00)	
10-355-04 INSULATION PERMITS	500	0.00	0.00	(500.00)	
10-355-05 HOMEOWNERS RECOVERY FEE	300	0.00	0.00	(300.00)	
10-355-06 TECHNOLOGY FEE	5,000	0.00	80.00	(4,920.00)	2%
10-355-07 REINSPECTION FEE/FINES	8,000	0.00	0.00	(8,000.00)	
10-355-09 CCR FEES	1,000	0.00	25.00	(975.00)	3%
10-357-08 PLANNING & ZONING FEES	20,000	0.00	625.00	(19,375.00)	3%
10-359-00 REFUSE COLLECTION FEES	621,353	0.00	0.00	(621,353.00)	
10-368-01 NCDOT GRASS MOWING REIMB	7,776	0.00	0.00	(7,776.00)	
10-383-00 SALE OF FIXED ASSETS	5,000	0.00	0.00	(5,000.00)	
Revenues Totals:	9,721,496	0.00	37,771.61	(9,683,724.39)	0%

Budget vs Actual

NORTH TOPSAIL BEACH

7/21/2026 10:20:07 AM

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Period Ending 6/30/2027

10 GENERAL FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
10-410-01 BOARD STIPEND (WAS 10-410-95)	3,600	0.00	0.00	3,600.00	
10-410-03 PART-TIME SALARIES	36,000	0.00	2,500.00	33,500.00	7%
10-410-05 FICA (7.65%)	3,030	0.00	191.25	2,838.75	6%
10-410-14 TRAVEL & TRAINING	8,000	0.00	0.00	8,000.00	
10-410-33 DEPARTMENTAL SUPPLIES	2,500	0.00	0.00	2,500.00	
10-410-43 AUDITOR FEES	28,250	0.00	0.00	28,250.00	
10-410-45 TAX COLLECTION FEES	76,000	0.00	0.00	76,000.00	
10-410-47 PROFESSIONAL SERVICES	144,000	0.00	0.00	144,000.00	
10-410-50 DONATIONS OTHER AGENCIES	22,500	0.00	3,500.00	19,000.00	16%
10-410-53 DUES & SUBSCRIPTIONS	2,200	0.00	0.00	2,200.00	
10-410-57 MISCELLANEOUS	500	0.00	0.00	500.00	
10-410-58 TAX REFUNDS	1,000	0.00	0.00	1,000.00	
GOVERNING BODY Totals:	327,580	0.00	6,191.25	321,388.75	2%
10-420-02 SALARIES	702,782	0.00	18,210.39	684,571.61	3%
10-420-03 PART-TIME SALARIES	25,000	0.00	0.00	25,000.00	
10-420-05 FICA (7.65%)	42,288	0.00	1,356.68	40,931.32	3%
10-420-06 GROUP INSURANCE	48,725	0.00	2,991.32	45,733.68	6%
10-420-07 ORBIT RETIREMENT (15.17%)	83,790	0.00	1,594.30	82,195.70	2%
10-420-08 401K (3%)	16,544	0.00	330.31	16,213.69	2%
10-420-10 EMPLOYEE TRAINING	10,000	0.00	0.00	10,000.00	
10-420-11 POSTAGE	2,500	0.00	46.05	2,453.95	2%
10-420-12 MANAGER EXPENSE ACCT	1,000	0.00	0.00	1,000.00	
10-420-13 TUITION REIMBURSEMENT	5,000	0.00	0.00	5,000.00	
10-420-14 TRAVEL & TRAINING	3,805	0.00	0.00	3,805.00	
10-420-15 BANK CHARGES	2,500	0.00	0.00	2,500.00	
10-420-17 M & R VEHICLE	2,000	0.00	0.00	2,000.00	
10-420-18 CONSUMABLES	5,000	0.00	0.00	5,000.00	
10-420-26 ADVERTISING	2,500	0.00	0.00	2,500.00	
10-420-31 GAS, OIL & TIRES	2,200	0.00	0.00	2,200.00	
10-420-32 OFFICE SUPPLIES	10,000	0.00	1,077.56	8,922.44	11%
10-420-34 TOWN APPAREL & MERCH EXPENSE	5,000	0.00	89.00	4,911.00	2%
10-420-45 CONTRACTED SERVICES	133,000	1,500.00	0.00	131,500.00	1%
10-420-53 DUES & SUBSCRIPTIONS	6,310	0.00	399.00	5,911.00	6%
10-420-57 MISCELLANEOUS	500	0.00	0.00	500.00	
10-420-58 EMPLOYEE ENGAGEMENT	8,000	0.00	0.00	8,000.00	
ADMINISTRATION Totals:	1,118,444	1,500.00	26,094.61	1,090,849.39	2%
10-430-57 ELECTION EXPENSES	5,000	0.00	0.00	5,000.00	
ELECTIONS Totals:	5,000	0.00	0.00	5,000.00	

Budget vs Actual

NORTH TOPSAIL BEACH

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10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-480-02 SALARIES	100,437	0.00	3,581.52	96,855.48	4%	
10-480-05 FICA (7.65%)	7,683	0.00	273.01	7,409.99	4%	
10-480-06 GROUP INSURANCE	9,745	0.00	747.83	8,997.17	8%	
10-480-07 ORBIT RETIREMENT (15.17%)	15,016	0.00	518.60	14,497.40	3%	
10-480-08 401K (3%)	2,970	0.00	107.45	2,862.55	4%	
10-480-10 EMPLOYEE TRAINING	2,000	0.00	0.00	2,000.00		
10-480-11 PHONES	66,500	0.00	5,508.81	60,991.19	8%	
10-480-16 M & R EQUIPMENT	8,000	0.00	137.31	7,862.69	2%	
10-480-33 DEPARTMENT SUPPLIES	1,800	0.00	0.00	1,800.00		
10-480-45 CONTRACTED SERVICES	10,000	0.00	0.00	10,000.00		
10-480-53 DUES & SUBSCRIPTIONS	128,645	4,312.85	30,471.75	93,860.40	27%	
10-480-57 MISCELLANEOUS	500	0.00	0.00	500.00		
10-480-58 WEB EOC SERVICE	1,500	0.00	0.00	1,500.00		
10-480-76 EQUIP LEASE PAYMENTS (COMPUTERS COPIERS)	12,000	0.00	0.00	12,000.00		
IT DEPARTMENT Totals:	366,796	4,312.85	41,346.28	321,136.87	12%	
10-490-02 SALARIES	195,195	0.00	7,230.66	187,964.34	4%	
10-490-05 FICA (7.65%)	14,933	0.00	552.89	14,380.11	4%	
10-490-06 GROUP INSURANCE	19,490	0.00	747.83	18,742.17	4%	
10-490-07 ORBIT RETIREMENT (15.17%)	29,164	0.00	1,047.00	28,117.00	4%	
10-490-08 401K (3%)	5,767	0.00	216.92	5,550.08	4%	
10-490-10 EMPLOYEE TRAINING	8,500	0.00	659.00	7,841.00	8%	
10-490-16 M & R EQUIPMENT	500	0.00	0.00	500.00		
10-490-17 M & R VEHICLES	1,000	0.00	0.00	1,000.00		
10-490-31 GAS, OIL, & TIRES	2,200	0.00	0.00	2,200.00		
10-490-53 DUES & SUBSCRIPTIONS	3,300	0.00	0.00	3,300.00		
10-490-57 MISCELLANEOUS	250	0.00	0.00	250.00		
10-490-58 CRS FLOOD ACTIVITY	1,400	0.00	0.00	1,400.00		
PLANNING/ZONING/CAMA Totals:	281,699	0.00	10,454.30	271,244.70	4%	
10-491-02 SALARIES	158,285	0.00	2,296.00	155,989.00	1%	
10-491-05 FICA (7.65%)	12,109	0.00	175.04	11,933.96	1%	
10-491-06 GROUP INSURANCE	19,490	0.00	747.83	18,742.17	4%	
10-491-07 ORBIT RETIREMENT (15.17%)	23,879	0.00	332.46	23,546.54	1%	
10-491-08 401K (3%)	4,721	0.00	68.88	4,652.12	1%	
10-491-10 EMPLOYEE TRAINING	10,000	0.00	0.00	10,000.00		
10-491-17 M & R VEHICLES	1,200	0.00	0.00	1,200.00		
10-491-31 GAS, OIL & TIRES	3,300	0.00	0.00	3,300.00		
10-491-33 DEPARTMENTAL SUPPLIES	3,500	0.00	0.00	3,500.00		
10-491-45 CONTRACTED SERVICES	40,000	0.00	0.00	40,000.00		
10-491-53 DUES & SUBSCRIPTIONS	500	0.00	0.00	500.00		
10-491-54 DEMOLITION	30,000	0.00	0.00	30,000.00		

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10 GENERAL FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
10-491-57 MISCELLANEOUS	500	0.00	0.00	500.00	
INSPECTIONS Totals:	307,484	0.00	3,620.21	303,863.79	1%
10-500-13 UTILITIES	73,000	0.00	5,969.10	67,030.90	8%
10-500-15 M & R BUILDINGS/GROUNDS	260,000	23,499.00	0.00	236,501.00	9%
10-500-17 LANDSCAPING EXPENSE	44,289	35,000.00	0.00	9,289.00	79%
10-500-33 BUILDING SUPPLIES	6,500	0.00	0.00	6,500.00	
10-500-35 FURNITURE	12,864	0.00	0.00	12,864.00	
10-500-43 CLEANING SERVICES	16,500	14,750.00	250.00	1,500.00	91%
10-500-45 PEST CONTROL	2,508	2,300.00	0.00	208.00	92%
10-500-57 TOWN SIGN M & R	2,500	0.00	0.00	2,500.00	
10-500-74 CAPITAL OUTLAY	300,000	0.00	0.00	300,000.00	
10-500-76 LEASE PAYMENTS	49,321	6,500.00	0.00	42,821.00	13%
PUBLIC BLDGS Totals:	767,482	82,049.00	6,219.10	679,213.90	12%
10-501-09 WORKER'S COMPENSATION	66,702	0.00	0.00	66,702.00	
10-501-10 TOWN HRA INSURANCE	64,800	0.00	3,786.35	61,013.65	6%
10-501-13 PROPERTY LIABILITY & BONDS	172,088	0.00	76,398.88	95,689.12	44%
10-501-17 VFIS INSURANCE	56,909	0.00	54,023.00	2,886.00	95%
10-501-53 CYBER INSURANCE	17,325	0.00	0.00	17,325.00	
10-501-54 FLOOD INSURANCE	57,173	0.00	41,257.00	15,916.00	72%
INSURANCE Totals:	434,997	0.00	175,465.23	259,531.77	40%
10-509-02 PSA SALARY	16,540	0.00	611.67	15,928.33	4%
10-509-05 FICA (7.65%)	1,265	0.00	46.79	1,218.21	4%
PSA - RETIRED POLICE Totals: OFFICERS	17,805	0.00	658.46	17,146.54	4%
10-510-02 SALARIES	860,788	0.00	27,939.09	832,848.91	3%
10-510-03 PART-TIME SALARIES	28,079	0.00	872.94	27,206.06	3%
10-510-04 OVERTIME	42,503	0.00	3,983.82	38,519.18	9%
10-510-05 FICA (7.65%)	71,236	0.00	2,551.12	68,684.88	4%
10-510-06 GROUP INSURANCE	136,430	0.00	6,730.47	129,699.53	5%
10-510-07 ORBIT RETIREMENT (17.1% LEO)	151,121	0.00	4,776.82	146,344.18	3%
10-510-08 401K (5%)	43,450	0.00	1,456.04	41,993.96	3%
10-510-09 BEACH PATROL EXPENSE	14,000	0.00	744.00	13,256.00	5%
10-510-10 EMPLOYEE TRAINING	13,600	0.00	0.00	13,600.00	
10-510-16 M & R EQUIPMENT	6,900	0.00	2,684.44	4,215.56	39%
10-510-17 M & R VEHICLES	10,000	0.00	0.00	10,000.00	
10-510-31 GAS,OIL & TIRES	70,000	0.00	0.00	70,000.00	
10-510-32 OFFICE SUPPLIES	1,000	0.00	52.92	947.08	5%
10-510-33 DEPARTMENTAL SUPPLIES	8,050	0.00	23.12	8,026.88	0%
10-510-36 UNIFORMS	11,000	4,500.00	2,738.77	3,761.23	66%
10-510-37 BALLISTIC VEST GRANT EXPENSE	4,600	0.00	0.00	4,600.00	

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10 GENERAL FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
10-510-47 PROFESSIONAL SERVICES	7,500	0.00	0.00	7,500.00	
10-510-53 DUES & SUBSCRIPTIONS	24,000	0.00	2,653.00	21,347.00	11%
10-510-57 K-9 EXPENSES	3,000	0.00	397.97	2,602.03	13%
10-510-60 LESO PROGRAM	7,500	0.00	3,950.00	3,550.00	53%
10-510-74 CAPITAL OUTLAY	130,000	0.00	0.00	130,000.00	
10-510-76 TAXES & TITLES	8,700	0.00	0.00	8,700.00	
POLICE Totals:	1,653,457	4,500.00	61,554.52	1,587,402.48	4%
10-545-02 SALARIES	217,659	0.00	7,948.27	209,710.73	4%
10-545-04 OVERTIME	11,234	0.00	1,009.89	10,224.11	9%
10-545-05 FICA (7.65%)	17,506	0.00	681.87	16,824.13	4%
10-545-06 GROUP INSURANCE	38,980	0.00	2,243.49	36,736.51	6%
10-545-07 ORBIT RETIREMENT (15.17%)	34,007	0.00	953.58	33,053.42	3%
10-545-08 401K (3%)	6,727	0.00	268.75	6,458.25	4%
10-545-14 EMPLOYEE TRAINING	4,500	0.00	0.00	4,500.00	
10-545-16 M & R EQUIPMENT	52,000	0.00	0.00	52,000.00	
10-545-17 M & R VEHICLES	45,000	1,033.38	588.11	43,378.51	4%
10-545-31 GAS, OIL & TIRES	30,000	0.00	0.00	30,000.00	
10-545-32 OFFICE SUPPLIES	300	0.00	0.00	300.00	
10-545-33 DEPARTMENTAL SUPPLIES & EQUIP	10,000	2,317.44	0.00	7,682.56	23%
10-545-34 MOSQUITO CONTROL EXPENSE	2,000	0.00	0.00	2,000.00	
10-545-36 UNIFORMS	3,500	1,500.00	0.00	2,000.00	43%
10-545-37 RENTAL EQUIPMENT	6,600	0.00	0.00	6,600.00	
10-545-45 CONTRACTED SERVICES	2,092	0.00	0.00	2,092.00	
10-545-53 DUES & SUBSCRIPTIONS	300	0.00	0.00	300.00	
10-545-74 CAPITAL OUTLAY	155,000	0.00	0.00	155,000.00	
PUBLIC WORKS Totals:	637,405	4,850.82	13,693.96	618,860.22	3%
10-560-13 STREET LIGHT EXPENSE	35,200	0.00	0.00	35,200.00	
10-560-15 M & R PUBLIC PARKING	25,000	0.00	0.00	25,000.00	
10-560-16 M & R EQUIPMENT	6,000	0.00	0.00	6,000.00	
10-560-33 DEPARTMENTAL SUPPLIES	5,000	0.00	0.00	5,000.00	
10-560-34 STRIPING	250,000	0.00	0.00	250,000.00	
10-560-35 SIGNS	5,000	0.00	0.00	5,000.00	
10-560-43 TOWN ENTRANCE SIGNS	20,000	0.00	0.00	20,000.00	
10-560-45 CONTRACTED SERVICES	2,500	0.00	0.00	2,500.00	
10-560-72 STORMWATER	20,000	0.00	0.00	20,000.00	
10-560-73 STREET PAVING & REPAIR	52,000	0.00	0.00	52,000.00	
10-560-74 CAPITAL OUTLAY	224,000	0.00	0.00	224,000.00	
STREETS Totals:	644,700	0.00	0.00	644,700.00	
10-580-45 SANITATION CONTRACTS	610,853	0.00	0.00	610,853.00	
10-580-46 TIPPING FEES	10,500	0.00	0.00	10,500.00	

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SANITATION Totals:	621,353	0.00	0.00	621,353.00	
10-620-12 SNOWFLAKES	20,500	4,999.00	0.00	15,501.00	24%
10-620-14 PARK WELL	1,500	0.00	0.00	1,500.00	
10-620-15 PARK MAINTENANCE	73,000	4,999.00	2,438.12	65,562.88	10%
10-620-17 PARK LANDSCAPING	15,000	0.00	0.00	15,000.00	
10-620-18 M & R BIKE PATH	1,500	0.00	0.00	1,500.00	
10-620-19 M & R DOCK/BOARDWALK	255,000	0.00	0.00	255,000.00	
10-620-27 SPECIAL EVENTS	7,500	0.00	0.00	7,500.00	
10-620-33 PARK SUPPLIES	7,200	0.00	0.00	7,200.00	
RECREATION Totals:	381,200	9,998.00	2,438.12	368,763.88	3%
10-690-02 SALARIES	975,290	0.00	38,985.29	936,304.71	4%
10-690-03 PART-TIME SALARIES	79,338	0.00	987.84	78,350.16	1%
10-690-04 OVERTIME	39,363	0.00	2,314.66	37,048.34	6%
10-690-05 FICA (7.65%)	83,711	0.00	3,130.47	80,580.53	4%
10-690-06 GROUP INSURANCE	155,920	0.00	11,217.45	144,702.55	7%
10-690-07 ORBIT RETIREMENT (15.17%)	151,573	0.00	5,980.24	145,592.76	4%
10-690-08 401K (3%)	29,973	0.00	1,019.26	28,953.74	3%
10-690-10 EMPLOYEE TRAINING	9,045	0.00	0.00	9,045.00	
10-690-16 M & R EQUIPMENT	38,000	0.00	406.04	37,593.96	1%
10-690-17 M & R VEHICLES	43,000	0.00	0.00	43,000.00	
10-690-31 GAS, OIL & TIRES	45,000	0.00	245.28	44,754.72	1%
10-690-32 OFFICE SUPPLIES	2,700	0.00	0.00	2,700.00	
10-690-33 DEPARTMENTAL SUPPLIES	42,200	4,260.63	300.00	37,639.37	11%
10-690-34 FIRE FIGHTER PHYSICALS	6,000	0.00	0.00	6,000.00	
10-690-36 UNIFORMS	35,000	0.00	0.00	35,000.00	
10-690-47 PROFESSIONAL SERVICES	4,000	0.00	810.32	3,189.68	20%
10-690-53 DUES & SUBSCRIPTIONS	13,500	0.00	10.00	13,490.00	0%
10-690-57 MISCELLANEOUS	400	0.00	0.00	400.00	
10-690-73 COMUNICATIONS EQUIP	16,000	0.00	0.00	16,000.00	
FIRE DEPARTMENT Totals:	1,770,013	4,260.63	65,406.85	1,700,345.52	4%
10-695-91 PLANNING BOARD EXPENSE	1,000	0.00	0.00	1,000.00	
10-695-92 BOARD OF ADJUSTMENT EXPENSE	1,000	0.00	0.00	1,000.00	
COMMITTES Totals:	2,000	0.00	0.00	2,000.00	
10-999-01 CONTINGENCY	384,081	0.00	0.00	384,081.00	
CONTINGENCY Totals:	384,081	0.00	0.00	384,081.00	
Expenses Totals:	9,721,496	111,471.30	413,142.89	9,196,881.81	5%

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10 GENERAL FUND Totals:

(375,371.28)

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12 CAPITAL IMPROVEMENT FUND

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
12-301-00 AD VALOREM TAX (.07)	1,137,519	0.00	1,537.86	(1,135,981.14)	0%
12-301-03 ONSLOW COUNTY FIRE TAX	486,026	0.00	0.00	(486,026.00)	
Revenues Totals:	1,623,545	0.00	1,537.86	(1,622,007.14)	0%

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12 CAPITAL IMPROVEMENT FUND

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
12-440-01 FIRE STATION #2 PRINCIPAL (DEBT)	373,334	0.00	0.00	373,334.00	
12-440-02 FIRE STATION #2 iNTEREST (DEBT)	198,091	0.00	0.00	198,091.00	
12-440-03 JOEMC FIRE TRUCK PRINCIPAL ONLY (DEBT)	70,000	0.00	5,833.33	64,166.67	8%
12-750-01 FIRE DEPARTMENT	35,300	0.00	0.00	35,300.00	
12-750-02 FIRE TRUCK	218,689	0.00	0.00	218,689.00	
12-750-11 FUTURE CAPITAL IMPROVEMENTS	711,015	0.00	0.00	711,015.00	
12-750-45 TAX COLLECTION FEES	17,116	0.00	0.00	17,116.00	
Totals:	1,623,545	0.00	5,833.33	1,617,711.67	0%
Expenses Totals:	1,623,545	0.00	5,833.33	1,617,711.67	0%

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12 CAPITAL Totals:
IMPROVEMENT FUND

(4,295.47)

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30 SHORELINE PROTECTION

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
30-301-00 ACCOMMODATION TAX	2,000,000	0.00	208,550.11	(1,791,449.89)	10%
30-301-05 AD VALOREM TAX - Beach	2,283,297	0.00	2,196.26	(2,281,100.74)	0%
30-317-01 COUNTY GRANT FUNDING	150,000	0.00	0.00	(150,000.00)	
30-329-00 INTEREST INCOME	175,000	0.00	0.00	(175,000.00)	
30-336-00 SEA OATS PROGRAM	20,000	0.00	0.00	(20,000.00)	
30-345-00 LOCAL OPTION SALES TAX	1,153,120	0.00	0.00	(1,153,120.00)	
30-350-01 PAID PARKING REVENUE	336,375	0.00	84,104.22	(252,270.78)	25%
Revenues Totals:	6,117,792	0.00	294,850.59	(5,822,941.41)	5%

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30 SHORELINE PROTECTION

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
30-710-08 LEASE PAYMENTS	36,900	0.00	0.00	36,900.00	
30-710-10 BEACH LOBBYIST CONTRACT	64,607	63,500.00	0.00	1,107.00	98%
30-710-12 BEACH/ACCESS MAINTENANCE	138,100	25,000.00	0.00	113,100.00	18%
30-710-14 BEACH MEETINGS / CONFERENCES	20,000	0.00	1,100.00	18,900.00	6%
30-710-15 M & R DUNE/CROSSWALK	140,000	0.00	0.00	140,000.00	
30-710-45 CONTRACTED SERVICES	24,000	0.00	0.00	24,000.00	
30-710-59 SEA OATS PROGRAM	40,000	0.00	0.00	40,000.00	
SHORELINE PROTECTION Totals:	463,607	88,500.00	1,100.00	374,007.00	19%
30-711-45 TAX COLLECTION FEES	24,454	0.00	0.00	24,454.00	
Totals:	24,454	0.00	0.00	24,454.00	
30-720-03 HURRICANE EXPENDITURES	0	0.00	460.00	(460.00)	
30-720-07 NEW RIVER EIS PROJECT	147,500	0.00	0.00	147,500.00	
30-720-08 CONTRACTS, PLANS, SPECS	20,000	0.00	0.00	20,000.00	
30-720-10 VITEX	285,200	0.00	0.00	285,200.00	
30-720-45 CONTRACTED SERVICES	40,000	0.00	0.00	40,000.00	
30-720-50 2022B SOB PAYMENT	1,836,242	0.00	0.00	1,836,242.00	
30-720-64 Sandbag Repair Project	200,000	0.00	0.00	200,000.00	
BEACH REN. / DUNE STAB. Totals:	2,528,942	0.00	460.00	2,528,482.00	0%
30-999-01 FUTURE PROJECTS FUND	3,100,789	0.00	0.00	3,100,789.00	
CONTINGENCY Totals:	3,100,789	0.00	0.00	3,100,789.00	
Expenses Totals:	6,117,792	88,500.00	1,560.00	6,027,732.00	1%

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30 SHORELINE
PROTECTION

Totals:

293,290.59

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31 CAPITAL PRJ BEACH MAINTENANCE

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
31-330-00 LOAN PROCEEDS	10,857,304	0.00	10,857,303.66	(0.34)	100%
31-348-08 FEMA REIMBURSEMENT	23,400,108	0.00	23,400,107.50	(0.50)	100%
31-368-00 NCDEQ GRANT FUNDS	10,500,000	0.00	10,500,000.00	0.00	100%
31-370-00 INVESTMENT INCOME	1,402,710	0.00	1,402,710.49	0.49	100%
31-399-01 T/I FROM BEACH FUND	9,858,986	0.00	9,858,986.00	0.00	100%
31-399-10 T/I FROM GENERAL FUND	2,000,000	0.00	2,000,000.00	0.00	100%
Revenues Totals:	58,019,108	0.00	58,019,107.65	(0.35)	100%

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31 CAPITAL PRJ BEACH MAINTENANCE

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
31-440-00 2022A DEBT SERVICE	8,765,829	0.00	8,765,828.60	0.40	100%
31-440-01 2022C DEBT SERVICE	1,686,801	0.00	0.00	1,686,801.00	
31-450-01 PHASE 1 - ENGINEERING & CONSTRUCTION PHASE SUPPORT	14,881	0.00	14,881.00	0.00	100%
31-450-02 PHASE 5 - TRANCHE 1 CONST MGMT & ADM	398,245	0.00	417,728.72	(19,483.72)	105%
31-450-03 PHASE 1 - LABORATORY ANALYSIS	6,020	0.00	6,020.00	0.00	100%
31-450-04 PHASE 1 - REGULATORY COORDINATION & CLOSEOUT	11,048	0.00	11,047.50	0.50	100%
31-450-05 PHASE 1 - MOBILIZATION & DEMOBILIZATION	180,000	0.00	180,000.00	0.00	100%
31-450-06 PHASE 1 - HAUL & PLACEMENT OF BEACH FILL	9,142,736	0.00	9,142,735.55	0.45	100%
31-450-07 PHASE 1 - PAYMENT & PERFORMANCE BONDS	45,000	0.00	45,000.00	0.00	100%
31-450-08 PHASE 1 - PROFESSIONAL FEES	562,915	0.00	562,915.14	(0.14)	100%
31-450-09 PHASE 5 - TRANCHE 2 CONSTRUCTION	10,105,998	0.00	10,105,997.60	0.40	100%
31-450-10 PHASE 5 - TRANCHE 2 ENGINEERING	747,722	0.00	776,538.91	(28,816.91)	104%
31-450-11 PHASE 5 - TRANCHE 2 CONTINGENCY	717,694	0.00	595.00	717,099.00	0%
31-450-79 PHASE 5 - TRANCHE 2 CMM SAND SETTLEMENT	1,200,000	0.00	1,200,000.00	0.00	100%
31-450-80 CAT Z - ADMIN FLORENCE DR4393	0	0.00	10,650.50	(10,650.50)	
31-450-81 CAT Z - ADMIN DORIAN DR4465	0	0.00	760.00	(760.00)	
Totals:	33,584,889	0.00	31,240,698.52	2,344,190.48	93%
31-460-00 PHASE 4 - PROJECT TRANCHE 3 NCDEQ FUNDED	0	0.00	1,690.00	(1,690.00)	
31-460-01 PHASE 4 - TOWN ADMINISTRATION	50,000	0.00	0.00	50,000.00	
31-460-02 PHASE 4 - ATM CONSTRUCTION ADMIN, PERMITTING SUPPO	60,000	0.00	37,602.19	22,397.81	63%
31-460-04 PHASE 4 - CMM TERMINATION	480,000	0.00	480,000.00	0.00	100%
31-460-05 PHASE 4 - TI COASTAL DESIGN, SURVEY, ENG, TESTING	437,220	128,260.00	297,960.00	11,000.00	97%
31-460-06 PHASE 4 - REACH MOBILIZATION & DEMOBILIZATION (STW	62,000	0.00	31,000.00	31,000.00	50%
31-460-07 PHASE 4 - REACH HAUL &	7,600,000	0.00	7,600,000.00	0.00	100%

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 6/30/2026

31 CAPITAL PRJ BEACH MAINTENANCE					
Description	Budget	Encumbranc	YTD	Variance	Percent
PLACEMNT BEACH FILL (STW)					
31-460-08 PHASE 4 - PAYMENT AND PERFORMANCE BONDS REACH	50,656	0.00	50,656.00	0.00	100%
31-460-09 PHASE 4 - FALL 2025 MOBILIZATION (STW)	65,000	0.00	0.00	65,000.00	
31-460-10 PHASE 4 - FALL 2025 NOURISHMENT (STW)	760,000	0.00	757,150.00	2,850.00	100%
31-460-11 PHASE 4 - FALL 2025 ENF AND SURVEYING PERMITTING	150,000	0.00	0.00	150,000.00	
31-460-13 PHASE 4 - NCDEQ REPAYMENT	2,860,357	0.00	2,860,356.91	0.09	100%
PHASE 4 NCDEQ GRANT Totals:	12,575,233	128,260.00	12,116,415.10	330,557.90	97%
31-998-10 T/O FUND 10 GENERAL	2,000,000	0.00	2,000,000.00	0.00	100%
31-998-30 T/O FUND 30 SHORELINE PROTECTION	9,858,986	0.00	9,858,986.00	0.00	100%
Totals:	11,858,986	0.00	11,858,986.00	0.00	100%
Expenses Totals:	58,019,108	128,260.00	55,216,099.62	2,674,748.38	95%

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 6/30/2026

31 CAPITAL PRJ BEACH Totals:
MAINTENANCE

2,803,008.03

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 12/31/2027

32 GRANT PRJ FEMA-4837 PTC8

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
32-348-24 FEMA-4837-NC PTC 8	3,266,447	0.00	2,411,785.32	(854,661.68)	74%
32-350-00 STATE MATCH	1,088,815	0.00	803,928.43	(284,886.57)	74%
32-399-01 T/I FUND 30 SHORELINE PROTECTION	2,974,942	0.00	2,974,942.00	0.00	100%
Revenues Totals:	7,330,204	0.00	6,190,655.75	(1,139,548.25)	84%

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 12/31/2027

32 GRANT PRJ FEMA-4837 PTC8

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
32-470-02 85096-PW16 PUBLIC CROSSOVER DAMAGE	24,701	0.00	23,084.58	1,616.42	93%
32-470-30 805109 PW17 LOSS DETERMIN & COST ANALYSIS RPT	59,810	0.00	80,475.75	(20,665.75)	135%
32-470-31 805109 PW17 UPLAND BORROW SITE INVEST & ANALYSIS	3,000	0.00	3,000.00	0.00	100%
32-470-32 805109 PW17 PRE-CONSTRUCTION MEETING/COORD	4,800	11.25	4,672.78	115.97	98%
32-470-33 805109 PW17 PROJECT PERMITTING	19,500	1.00	18,558.25	940.75	95%
32-470-34 805109 PW17 FINAL PROJECT DESIGN	15,000	0.00	11,832.50	3,167.50	79%
32-470-35 805109 PW17 PROJECT PLANS & SPEC, BIDDING	15,900	0.00	16,312.90	(412.90)	103%
32-470-36 805109 PW17 PRE-CONSTRUCTION MONITORING	24,500	0.00	19,224.25	5,275.75	78%
32-470-37 805109 PW17 EQUIP MOBILIZATION/DEMOBILIZATION	100,000	0.00	50,000.00	50,000.00	50%
32-470-38 805109 PW17 BEACH FILL PLACEMENT	3,288,634	26,038.00	2,840,962.00	421,634.00	87%
32-470-39 805109 PW17 PERFORMANCE & PAYMENT BONDS	20,000	0.00	20,000.00	0.00	100%
32-470-40 805109 PW17 CONSTRUCTION ADMINISTRATION	255,667	89,932.25	132,734.75	33,000.00	87%
32-470-41 805109 PW17 POST CONST MONITORING	19,500	38.80	7,461.20	12,000.00	38%
32-470-42 805109 PW17 STATE & FEDERAL REG COORD & CLOSEOUT	70,500	8,153.75	49,346.25	13,000.00	82%
32-470-43 805109 PW17 DUNE PLANTINGS	433,750	10,548.75	343,016.25	80,185.00	82%
32-470-99 CONTINGENCY	594,622	0.00	0.00	594,622.00	
FEMA-4837 PTC8 Totals:	4,949,884	134,723.80	3,620,681.46	1,194,478.74	76%
32-998-30 T/O FUND 30 SHORELINE PROTECTION	2,380,320	0.00	2,380,320.00	0.00	100%
Totals:	2,380,320	0.00	2,380,320.00	0.00	100%
Expenses Totals:	7,330,204	134,723.80	6,001,001.46	1,194,478.74	84%

Budget vs Actual

NORTH TOPSAIL BEACH

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32 GRANT PRJ FEMA-4837 Totals:	189,654.29
PTC8	

Budget vs Actual

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Period Ending 6/30/2040

50 CAPITAL PRJ FIRE STATION 2

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
50-330-00 LOAN PROCEEDS	5,600,000	0.00	5,600,000.00	0.00	100%
50-339-01 T/I FROM CIF	1,201,862	0.00	1,201,862.71	0.71	100%
50-399-02 T/I FROM GF	247,000	0.00	247,000.00	0.00	100%
Revenues Totals:	7,048,862	0.00	7,048,862.71	0.71	100%

Budget vs Actual

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Period Ending 6/30/2040

50 CAPITAL PRJ FIRE STATION 2

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
50-450-02 CONSTRUCTION COSTS	6,274,894	0.00	5,706,512.20	568,381.80	91%
50-450-05 ENVIRONMENTAL TESTING (ECS)	66,823	0.00	65,833.51	989.49	99%
50-450-07 CONSTRUCTION ADMINISTRATION (BM)	420,463	0.00	418,256.80	2,206.20	99%
50-450-11 CONTINGENCY	37,632	0.00	0.00	37,632.00	
50-450-13 UTILITIES	2,050	0.00	2,049.26	0.74	100%
50-450-74 CAPITAL OUTLAY	247,000	223,826.44	10,254.18	12,919.38	95%
Totals:	7,048,862	223,826.44	6,202,905.95	622,129.61	91%
Expenses Totals:	7,048,862	223,826.44	6,202,905.95	622,129.61	91%

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 6/30/2040

50 CAPITAL PRJ FIRE Totals:
STATION 2

845,956.76

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 12/31/2026

60 GRANT PRJ STORMWATER NCEM DRMG2304

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
60-339-01 T/I FROM CIF 12	261,698	0.00	261,698.00	0.00	100%
60-368-01 NCEM DRMG2304 GRANT	1,261,607	0.00	203,000.00	(1,058,607.00)	16%
Revenues Totals:	1,523,305	0.00	464,698.00	(1,058,607.00)	31%

Budget vs Actual

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Period Ending 12/31/2026

60 GRANT PRJ STORMWATER NCEM DRMG2304

Description	Budget	Encumbranc	YTD	Variance	Percent
Expenses					
60-610-03 PROJECT MANAGEMENT	13,565	0.00	13,565.00	0.00	100%
60-610-04 FIELD SURVEY	26,490	0.00	26,490.00	0.00	100%
60-610-05 CONSTRUCTION PLANS	89,650	0.00	89,650.00	0.00	100%
60-610-06 PERMITS	45,600	0.00	45,600.00	0.00	100%
60-610-07 PROJECT MEETINGS	11,265	0.00	11,265.00	0.00	100%
60-610-08 BID PHASE SERVICES	14,850	0.00	14,850.00	0.00	100%
60-610-09 REIMBURSABLES	1,580	0.00	1,580.00	0.00	100%
60-610-10 CONSTRUCTION CONTRACT PREPARATION	1,260	1,260.00	0.00	0.00	100%
60-610-11 PRE-CONSTRUCTION MEETING	5,439	5,439.00	0.00	0.00	100%
60-610-12 CONSTRUCTION STATUS UPDATE MEETINGS	15,650	15,650.00	0.00	0.00	100%
60-610-13 SHOP DRAWING REVIEW	14,895	14,895.00	0.00	0.00	100%
60-610-14 BULLETIN DRAWINGS/REQUEST FOR INFORMATION (RFI)	7,210	7,210.00	0.00	0.00	100%
60-610-15 NEGOTIATE, REVIEW AND PREPARE CHANGE ORDERS	5,558	5,558.00	0.00	0.00	100%
60-610-16 CONTRACTOR PAY APPLICATION REVIEW AND APPROVAL	4,152	4,152.00	0.00	0.00	100%
60-610-17 FINAL SITE VISIT/PROJECT CLOSE-OUT	6,760	6,760.00	0.00	0.00	100%
60-610-18 RECORD DRAWINGS	9,554	9,554.00	0.00	0.00	100%
60-610-19 ONE YEAR WARRANTY INSP/ISSUE WARRANTY LIST	6,356	6,356.00	0.00	0.00	100%
60-610-20 CONSTRUCTION OVERSITE VISITS	14,460	14,460.00	0.00	0.00	100%
60-610-22 PARTIAL CONSTRUCTION OBSERVATION (24 HRS WKLY)	85,680	85,680.00	0.00	0.00	100%
60-610-23 REIMBURSABLES (CA/CO PHASE)	20,600	20,600.00	0.00	0.00	100%
60-610-81 STORMWATER CONSTRUCTION	1,122,731	1,122,731.00	0.00	0.00	100%
STORMWATER PRJ NCEM Totals: DRMG2304	1,523,305	1,320,305.00	203,000.00	0.00	100%
Expenses Totals:	1,523,305	1,320,305.00	203,000.00	0.00	100%

NORTH TOPSAIL BEACH

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Period Ending 12/31/2026

60 GRANT PRJ	Totals:	261,698.00
STORMWATER NCEM		
DRMG2304		

GL Transaction Summary

NORTH TOPSAIL BEACH

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Date	GL Account	Batch/Module/Src	Description:	Debit	Credit
06/24/2026	10-101-01	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$0.00	\$10,227.70
06/29/2026	10-101-01	33628	GL CD AMERIFLEX HRA CLAIMS 6.29.29	\$0.00	\$583.83
06/30/2026	10-101-01	33631	GL CD BI-WEEKLY 941 PAYMENT	\$0.00	\$21,986.16
06/30/2026	10-101-01	33633	GL CD 401K Reporting	\$0.00	\$6,382.09
06/30/2026	10-101-01	33632	GL CD STATE WITHHOLDINGS	\$0.00	\$2,859.00
06/30/2026	10-101-01	33636	GL CD ORBIT JUN2026	\$0.00	\$64,898.83
06/30/2026	10-101-01	33637	GL CD Child Support Pmt	\$0.00	\$300.00
06/30/2026	10-101-01	33638	GL CD Child Support Pmt	\$0.00	\$299.07
06/30/2026	10-101-01	33639	GL CD Child Support Pmt	\$0.00	\$201.69
06/30/2026	10-101-01	33676	GL CD FND 10 TO 50 BD 2026-26.59	\$0.00	\$15,000.00
07/02/2026	10-101-01	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$0.00	\$29,568.10
07/06/2026	10-101-01	33752	GL CD BANK OF AMERICA	\$0.00	\$24,168.16
07/07/2026	10-101-01	33703	GL CD AMERIFLEX HRA CLAIMS FOR JUNE 2026	\$0.00	\$3,786.35
07/14/2026	10-101-01	33725	GL CD BI-WEEKLY 941 PAYMENT	\$0.00	\$27,077.66
07/14/2026	10-101-01	33726	GL CD STATE WITHHOLDINGS	\$0.00	\$3,633.00
07/14/2026	10-101-01	33727	GL CD 401K Reporting	\$0.00	\$7,261.09
07/14/2026	10-101-01	33728	GL CD Child Support Pmt	\$0.00	\$300.00
07/14/2026	10-101-01	33729	GL CD Child Support Pmt	\$0.00	\$500.76
07/06/2026	10-105-00	33752	GL CD BANK OF AMERICA	\$629.86	\$0.00
07/06/2026	10-105-02	33752	GL CD BANK OF AMERICA	\$303.27	\$0.00
07/06/2026	10-105-05	33752	GL CD BANK OF AMERICA	\$4.88	\$0.00
06/24/2026	10-115-01	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$3,438.96	\$0.00
06/30/2026	10-221-00	33631	GL CD BI-WEEKLY 941 PAYMENT	\$14,935.86	\$0.00
07/14/2026	10-221-00	33725	GL CD BI-WEEKLY 941 PAYMENT	\$17,918.24	\$0.00
06/30/2026	10-222-00	33631	GL CD BI-WEEKLY 941 PAYMENT	\$7,050.30	\$0.00
07/14/2026	10-222-00	33725	GL CD BI-WEEKLY 941 PAYMENT	\$9,159.42	\$0.00
06/30/2026	10-223-00	33632	GL CD STATE WITHHOLDINGS	\$2,859.00	\$0.00
07/14/2026	10-223-00	33726	GL CD STATE WITHHOLDINGS	\$3,633.00	\$0.00
06/30/2026	10-224-00	33636	GL CD ORBIT JUN2026	\$64,898.83	\$0.00
07/02/2026	10-225-00	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$4,141.88	\$0.00
06/24/2026	10-226-00	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$2,326.77	\$0.00
06/30/2026	10-227-00	33633	GL CD 401K Reporting	\$4,734.53	\$0.00
07/14/2026	10-227-00	33727	GL CD 401K Reporting	\$5,360.65	\$0.00
06/30/2026	10-227-01	33633	GL CD 401K Reporting	\$192.32	\$0.00
07/14/2026	10-227-01	33727	GL CD 401K Reporting	\$406.11	\$0.00
06/30/2026	10-229-03	33638	GL CD Child Support Pmt	\$299.07	\$0.00
06/30/2026	10-229-03	33637	GL CD Child Support Pmt	\$300.00	\$0.00
06/30/2026	10-229-03	33639	GL CD Child Support Pmt	\$201.69	\$0.00
07/14/2026	10-229-03	33729	GL CD Child Support Pmt	\$500.76	\$0.00
07/14/2026	10-229-03	33728	GL CD Child Support Pmt	\$300.00	\$0.00
06/30/2026	10-229-09	33633	GL CD 401K Reporting	\$1,455.24	\$0.00
07/14/2026	10-229-09	33727	GL CD 401K Reporting	\$1,494.33	\$0.00
06/24/2026	10-420-06	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$541.30	\$0.00
07/02/2026	10-420-06	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$2,991.32	\$0.00

GL Transaction Summary

NORTH TOPSAIL BEACH

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Date	GL Account	Batch/Module/Src	Description:	Debit	Credit
07/06/2026	10-420-11	33752	GL CD BANK OF AMERICA	\$46.05	\$0.00
07/06/2026	10-420-32	33752	GL CD BANK OF AMERICA	\$1,077.56	\$0.00
07/06/2026	10-420-34	33752	GL CD BANK OF AMERICA	\$89.00	\$0.00
07/06/2026	10-420-53	33752	GL CD BANK OF AMERICA	\$399.00	\$0.00
06/24/2026	10-480-06	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$124.96	\$0.00
07/02/2026	10-480-06	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$747.83	\$0.00
07/06/2026	10-480-11	33752	GL CD BANK OF AMERICA	\$4,106.87	\$0.00
07/06/2026	10-480-16	33752	GL CD BANK OF AMERICA	\$137.31	\$0.00
07/06/2026	10-480-53	33752	GL CD BANK OF AMERICA	\$91.71	\$0.00
06/24/2026	10-490-06	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$260.06	\$0.00
07/02/2026	10-490-06	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$747.83	\$0.00
07/06/2026	10-490-10	33752	GL CD BANK OF AMERICA	\$659.00	\$0.00
06/24/2026	10-491-06	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$120.60	\$0.00
07/02/2026	10-491-06	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$747.83	\$0.00
07/06/2026	10-500-13	33752	GL CD BANK OF AMERICA	\$1,861.84	\$0.00
06/29/2026	10-501-10	33628	GL CD AMERIFLEX HRA CLAIMS 6.29.29	\$583.83	\$0.00
07/07/2026	10-501-10	33703	GL CD AMERIFLEX HRA CLAIMS FOR JUNE 2026	\$3,786.35	\$0.00
06/24/2026	10-510-06	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$1,120.13	\$0.00
07/02/2026	10-510-06	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$6,730.47	\$0.00
07/06/2026	10-510-16	33752	GL CD BANK OF AMERICA	\$2,684.44	\$0.00
07/06/2026	10-510-32	33752	GL CD BANK OF AMERICA	\$52.92	\$0.00
07/06/2026	10-510-33	33752	GL CD BANK OF AMERICA	\$23.12	\$0.00
07/06/2026	10-510-36	33752	GL CD BANK OF AMERICA	\$2,738.77	\$0.00
07/06/2026	10-510-57	33752	GL CD BANK OF AMERICA	\$397.97	\$0.00
07/06/2026	10-510-60	33752	GL CD BANK OF AMERICA	\$3,950.00	\$0.00
06/24/2026	10-545-06	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$452.32	\$0.00
07/02/2026	10-545-06	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$2,243.49	\$0.00
07/06/2026	10-545-17	33752	GL CD BANK OF AMERICA	\$704.83	\$0.00
07/06/2026	10-620-15	33752	GL CD BANK OF AMERICA	\$2,438.12	\$0.00
06/24/2026	10-690-06	33702	GL CD MUTUAL OF OMAHA 6.24.26 Dental/Vision/Life	\$1,842.60	\$0.00
07/02/2026	10-690-06	33704	GL CD AETNA HEALTHCARE JULY 2026 7.2.26	\$11,217.45	\$0.00
07/06/2026	10-690-16	33752	GL CD BANK OF AMERICA	\$406.04	\$0.00
07/06/2026	10-690-31	33752	GL CD BANK OF AMERICA	\$245.28	\$0.00
07/06/2026	10-690-33	33752	GL CD BANK OF AMERICA	\$300.00	\$0.00
07/06/2026	10-690-47	33752	GL CD BANK OF AMERICA	\$810.32	\$0.00
07/06/2026	10-690-53	33752	GL CD BANK OF AMERICA	\$10.00	\$0.00
06/30/2026	10-998-05	33676	GL CD FND 10 TO 50 BD 2026-26.59	\$15,000.00	\$0.00
07/01/2026	12-101-01	33696	GL CD JOEMC PMT #4 PUMPER TRUCK 7.1.26	\$0.00	\$5,833.33
Section VIII, ItemB.	12-440-03	33696	GL CD JOEMC PMT #4 PUMPER TRUCK 7.1.26	\$5,833.33	\$0.00

GL Transaction Summary

NORTH TOPSAIL BEACH

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Date	GL Account	Batch/Module/Src	Description:	Debit	Credit
			TRUCK 7.1.26		
07/06/2026	30-101-01	33752	GL CD BANK OF AMERICA	\$0.00	\$460.00
07/06/2026	30-720-03	33752	GL CD BANK OF AMERICA	\$460.00	\$0.00
06/30/2026	31-101-04	33670	GL CD FND31 TO 10 30 2026-26.56	\$0.00	\$11,858,986.00
06/30/2026	31-998-10	33670	GL CD FND31 TO 10 30 2026-26.56	\$2,000,000.00	\$0.00
06/30/2026	31-998-30	33670	GL CD FND31 TO 10 30 2026-26.56	\$9,858,986.00	\$0.00
06/30/2026	32-101-04	33666	GL CD FND 32 TO FND 30 BD 2026-26.54	\$0.00	\$2,380,320.00
06/30/2026	32-998-30	33666	GL CD FND 32 TO FND 30 BD 2026-26.54	\$2,380,320.00	\$0.00
07/06/2026	50-101-01	33752	GL CD BANK OF AMERICA	\$0.00	\$1,537.87
07/06/2026	50-450-74	33752	GL CD BANK OF AMERICA	\$1,537.87	\$0.00
Totals:				\$14,466,170.69	\$14,466,170.69

Report Parameters

Date Range - 6/24/2026 To 7/21/2026

SourceCode - CD

Check Listing

Date From: 6/24/2026 Date To: 7/21/2026
Vendor Range: 1247 PROPERTIES LLC - ZACHARY REILLY

NORTH TOPSAIL BEACH
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Check Number	Bank	Vendor	Date	Amount
49410	2	ALINE ACCOUNTING PARTNERS	06/25/2026	<u>\$8,750.00</u>
49411	2	CHASE	06/25/2026	<u>\$91,970.66</u>
49412	2	CLAUDIA RIVERA LEE	06/25/2026	<u>\$50.00</u>
49413	2	DEBBIE J OWENS	06/25/2026	<u>\$802.23</u>
49414	2	DELL USA L.P.	06/25/2026	<u>\$2,432.24</u>
49415	2	DIAL CORDY AND ASSOCIATES INC	06/25/2026	<u>\$15,000.00</u>
49416	2	EWECO, INC	06/25/2026	<u>\$345.78</u>
49417	2	FIRE CONNECTIONS INC	06/25/2026	<u>\$11,519.79</u>
49418	2	MRM CONSTRUCTION, LLC	06/25/2026	<u>\$20,000.00</u>
49419	2	NC QUICK PASS PROCESSING CENTER	06/25/2026	<u>\$10.86</u>
49420	2	NOOKS & CRANNIES CLEANING, LLC	06/25/2026	<u>\$250.00</u>
49421	2	O'REILLY AUTOMOTIVE STORES, INC	06/25/2026	<u>\$943.17</u>
49422	2	ONslow COUNTY FINANCE OFFICE	06/25/2026	<u>\$703.61</u>
49423	2	ROTH STAFFING COMPANIES, LP	06/25/2026	<u>\$2,016.00</u>
49424	2	SANDERSON LAWN MANAGEMENT LLC	06/25/2026	<u>\$2,460.52</u>
49425	2	SYNCHRONY BANK	06/25/2026	<u>\$3,438.96</u>
49426	2	THE COATS COMPANY LLC	06/25/2026	<u>\$495.90</u>
49427	2	WB BRAWLEY COMPANY	06/25/2026	<u>\$384,975.54</u>
49428	2	ONslow COUNTY FINANCE OFFICE	06/30/2026	<u>\$58,299.08</u>
49429	2	COASTAL TRANSPLANTS, INC	07/02/2026	<u>\$12,000.00</u>
49430	2	DEBBIE J OWENS	07/02/2026	<u>\$972.40</u>
49431	2	GOVERNMENTJOBS.COM, INC	07/02/2026	<u>\$17,547.60</u>
49432	2	J&J EARTHWORKS INC	07/02/2026	<u>\$52,791.67</u>
49433	2	JODY L THOMPSON	07/02/2026	<u>\$1,691.80</u>
49434	2	KELLY OFFICE MACHINES, INC	07/02/2026	<u>\$639.84</u>
49435	2	NC INSURANCE UNDERWRITING ASSOCIATION	07/02/2026	<u>\$41,257.00</u>
49436	2	NINJAONE LLC	07/02/2026	<u>\$6,327.24</u>
49437	2	NOOKS & CRANNIES CLEANING, LLC	07/02/2026	<u>\$250.00</u>
49438	2	O'REILLY AUTOMOTIVE STORES, INC	07/02/2026	<u>\$185.58</u>

Check Listing

Date From: 6/24/2026 Date To: 7/21/2026
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Check Number	Bank	Vendor	Date	Amount
49439	2	ROTH STAFFING COMPANIES, LP	07/02/2026	<u>\$2,016.00</u>
49440	2	SYNCHRONY BANK	07/02/2026	<u>\$1,035.07</u>
49441	2	THE PLUMBING SERVICE COMPANY	07/02/2026	<u>\$395.89</u>
49442	2	TI COASTAL SERVICES, INC.	07/02/2026	<u>\$79,443.00</u>
49443	2	BECKER MORGAN GROUP INC	07/08/2026	<u>\$5,110.00</u>
49444	2	BLOSSMAN GAS OF NORTH CAROLINA, INC	07/08/2026	<u>\$607.66</u>
49445	2	BRIGHTSPEED	07/08/2026	<u>\$315.98</u>
49446	2	DODSON BROTHERS EXTERMINATING CO INC	07/08/2026	<u>\$110.00</u>
49447	2	GUY C. LEE BUILDING MATERIALS	07/08/2026	<u>\$265.43</u>
49448	2	JONES ONSLOW ELECTRIC MEMBERSHIP CORP	07/08/2026	<u>\$4,145.61</u>
49449	2	NOOKS & CRANNIES CLEANING, LLC	07/08/2026	<u>\$250.00</u>
49450	2	PAVEMENT NAVIGATORS PLLC	07/08/2026	<u>\$800.00</u>
49451	2	ROTH STAFFING COMPANIES, LP	07/08/2026	<u>\$2,016.00</u>
49452	2	SIMPLE COMMUNICATION	07/08/2026	<u>\$553.00</u>
49453	2	SUMRELL SUGG, P.A.	07/08/2026	<u>\$9,194.47</u>
49454	2	WRANGLER HOLDCO CORP.	07/08/2026	<u>\$47,627.09</u>
49455	2	CDW GOVERNMENT	07/16/2026	<u>\$6,505.20</u>
49456	2	DEBBIE J OWENS	07/16/2026	<u>\$1,823.25</u>
49457	2	ENGINEERING CONSULTING SERVICES, LTD	07/16/2026	<u>\$3,795.00</u>
49458	2	GEOSYNTEC CONSULTANS, INC.	07/16/2026	<u>\$7,483.95</u>
49459	2	GREATER TOPSAIL AREA CHAMBER OF COMMERCE & TOURISM	07/16/2026	<u>\$3,500.00</u>
49460	2	HAROLD W WELLS & SON, INC	07/16/2026	<u>\$76,398.88</u>
49461	2	JONES ONSLOW ELECTRIC MEMBERSHIP CORP	07/16/2026	<u>\$394.47</u>
49462	2	KELLY OFFICE MACHINES, INC	07/16/2026	<u>\$543.96</u>
49463	2	NC BEACH INLET & WATERWAY ASSOC INC	07/16/2026	<u>\$1,100.00</u>
49464	2	NC INTERLOCAL RISK MGMT AGENCY	07/16/2026	<u>\$2,086.26</u>
49465	2	O'REILLY AUTOMOTIVE STORES, INC	07/16/2026	<u>\$152.64</u>
49466	2	ONE80 INTERMEDIARIES	07/16/2026	<u>\$54,023.00</u>
49467	2	ONSLOW WATER & SEWER AUTHORITY	07/16/2026	<u>\$756.20</u>

Check Listing

Date From: 6/24/2026 Date To: 7/21/2026
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Check Number	Bank	Vendor	Date	Amount
49468	2	PAXTON MEDIA GROUP	07/16/2026	<u>\$322.00</u>
49469	2	ROTH STAFFING COMPANIES, LP	07/16/2026	<u>\$2,016.00</u>
49470	2	SOUTHERN SOFTWARE INC.	07/16/2026	<u>\$2,653.00</u>
49471	2	TOWN OF SURF CITY	07/16/2026	<u>\$1,333.33</u>
49472	2	WB BRAWLEY COMPANY	07/16/2026	<u>\$190,865.29</u>
49473	2	WK DICKSON & CO., LLC	07/16/2026	<u>\$4,794.40</u>
64	Checks Totaling -			\$1,252,559.50

Totals By Fund

	Checks	Voids	Total
10	\$438,834.71		\$438,834.71
12	\$92,090.26		\$92,090.26
30	\$49,961.75		\$49,961.75
32	\$86,926.95		\$86,926.95
50	\$584,745.83		\$584,745.83
Totals:	\$1,252,559.50		\$1,252,559.50

Cash Balance Report

Period Ending 7/21/2026

NORTH TOPSAIL BEACH

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Bank 1	CHECKING FCB Acct#- 0852	
	Account	Balance
	10-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852	\$0.00
	12-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852	\$0.00
	15-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852	\$0.00
	30-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852	\$0.00
	31-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852	\$0.00
	50-101-02 CHECKING - FCB - BANK CODE 1 - ACCT #0852	\$0.00
	Bank 1	Total: \$0.00
Bank 2	MONEY MARKET FCB Acct#- 004571310860	
	Account	Balance
	10-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$1,435,110.56
	12-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$753,474.07
	15-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$0.00
	30-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$1,411,236.79
	31-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$79,788.01
	32-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$146,032.29
	50-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$628,848.89
	60-101-01 MONEY MARKET - FCB- BANK CODE 2 - ACCT #0860	\$261,698.00
	Bank 2	Total: \$4,716,188.61
Bank 3	NC CAPITAL MANAGEMENT TRUST Acct#-	
	Account	Balance
	10-101-04 NC CASH MGMT TRUST	\$16,501,308.71
	12-101-04 NC CASH MGMT TRUST	\$3,187,485.70
	15-101-04 NC CASH MGMT TRUST	\$0.00
	30-101-04 NC CASH MGMT TRUST	\$20,299,866.19
	31-101-04 NC CASH MGMT TRUST	\$2,734,493.52
	32-101-04 NC CASH MGMT TRUST	\$43,622.00
	50-101-04 NC CASH MGMT TRUST	\$217,107.87
	Bank 3	Total: \$42,983,883.99
Bank 4	BB&T SAVINGS ACCOUNT Acct#-	
	Account	Balance
	10-101-06 BB & T SAVINGS ACCT	\$0.00

Cash Balance Report

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30-101-06 BB & T SAVINGS ACCT		\$0.00
Bank 4	Total:	\$0.00
Bank 5	POLICE DOJ ACCOUNT Acct#-	
	Account	Balance
	10-101-07 POLICE - DOJ Account	\$1,200.15
Bank 5	Total:	\$1,200.15
Bank 6	POLICE STATE ACCOUNT Acct#-	
	Account	Balance
	10-101-08 POLICE - STATE Account	\$332.29
Bank 6	Total:	\$332.29
Bank 7	POLICE FEDERAL TREASURY ACCT. Acct#-	
	Account	Balance
	10-101-09 POLICE - FED TREASURY Acct.	\$62.31
Bank 7	Total:	\$62.31

Total Cash Balance:	\$47,701,667.35
---------------------	-----------------

FUND	FUND DESCRIPTION	MONEY MARKET	NCCMT	TOTAL
10	GENERAL FUND	\$1,435,110.56	\$16,501,308.71	\$17,936,419.27
12	CAPITAL IMPROVEMENTS	\$753,474.07	\$3,187,485.70	\$3,940,959.77
30	SHORELINE/BEACH FUND	\$1,411,236.79	\$20,299,866.19	\$21,711,102.98
31	BEACH MAINTENANCE	\$79,788.01	\$2,734,493.52	\$2,814,281.53
32	FEMA - 4837 PTC8	\$146,032.29	\$43,622.00	\$189,654.29
50	CAP PRJ - FIRE STATION #2	\$628,848.89	\$217,107.87	\$845,956.76
60	GRANT-STORMWATER NCEM DRMG2304	\$261,698.00		\$261,698.00
		\$4,716,188.61	\$42,983,883.99	\$47,700,072.60
	POLICE ACCOUNTS			\$1,594.75
				\$47,701,667.35

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 6/30/2026

10 GENERAL FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
10-301-00 AD VALOREM TAX - Current Year	4,297,249	0.00	4,478,286.99	181,037.99	104%
10-301-01 AD VALOREM TAX - Prior Years	45,000	0.00	53,046.30	8,046.30	118%
10-301-02 AD VALOREM TAX - MOTV	80,000	0.00	98,339.83	18,339.83	123%
10-317-00 AD VALOREM TAX Penalties	3,000	0.00	23,686.06	20,686.06	790%
10-329-00 INTEREST	602,000	0.00	945,281.32	343,281.32	157%
10-335-00 MISCELLANEOUS	2,000	0.00	6,342.01	4,342.01	317%
10-336-07 SALE OF TOWN MERCHANDISE	7,000	0.00	7,106.19	106.19	102%
10-337-00 UTILITIES FRANCHISE TAX	530,612	0.00	406,857.55	(123,754.45)	77%
10-341-00 BEER & WINE TAX	3,400	0.00	4,275.25	875.25	126%
10-343-00 POWELL BILL ALLOCATIONS	43,000	0.00	41,338.49	(1,661.51)	96%
10-345-00 LOCAL OPTION SALES TAX	2,962,767	0.00	2,514,245.23	(448,521.77)	85%
10-345-01 SALES & USE TAX RETURN	0	0.00	551.53	551.53	
10-347-02 SOLID WASTE DISP TAX	750	0.00	644.79	(105.21)	86%
10-350-00 RECREATION -RENTAL FEES	2,000	0.00	2,500.00	500.00	125%
10-350-01 PAID PARKING REVENUE	112,125	0.00	136,192.03	24,067.03	121%
10-351-01 OFFICER CITATIONS, COURT & FINGERPRINTS	4,000	0.00	3,489.85	(510.15)	87%
10-352-01 FIRE INSPECTIONS & VIOLATION FEES	500	0.00	0.00	(500.00)	
10-352-02 CODE ENFORCEMENT FINES	3,000	0.00	0.00	(3,000.00)	
10-355-00 BUILDING PERMITS	65,000	0.00	64,927.11	(72.89)	100%
10-355-01 MECHANICAL PERMITS	8,000	0.00	7,810.50	(189.50)	98%
10-355-02 ELECTRICAL PERMITS	12,000	0.00	19,220.00	7,220.00	160%
10-355-03 PLUMBING PERMITS	1,200	0.00	11,830.00	10,630.00	986%
10-355-04 INSULATION PERMITS	500	0.00	840.00	340.00	168%
10-355-05 HOMEOWNERS RECOVERY FEE	300	0.00	218.00	(82.00)	73%
10-355-06 TECHNOLOGY FEE	5,000	0.00	5,900.10	900.10	118%
10-355-07 REINSPECTION FEE/FINES	13,000	0.00	7,795.00	(5,205.00)	60%
10-355-09 CCR FEES	2,000	0.00	550.00	(1,450.00)	28%
10-357-08 PLANNING & ZONING FEES	28,000	0.00	24,455.00	(3,545.00)	87%
10-359-00 REFUSE COLLECTION FEES	575,418	0.00	462,156.06	(113,261.94)	80%
10-359-52 ADD'L CART RECYCLING	0	0.00	240.00	240.00	
10-367-01 SALES TAX REFUNDS	0	0.00	60,451.80	60,451.80	
10-368-01 NCDOT GRASS MOWING REIMB	7,776	0.00	7,776.48	0.48	100%
10-368-10 NCOSMB GRANT #12791	34,000	0.00	34,000.00	0.00	100%
10-370-01 LAST CALL FOUNDATION (LCF) FIRE	6,063	0.00	0.00	(6,063.05)	
10-383-00 SALE OF FIXED ASSETS	10,000	0.00	13,025.00	3,025.00	130%

Budget vs Actual

SUPPLEMENTAL

NORTH TOPSAIL BEACH

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Period Ending 6/30/2026

10 GENERAL FUND

Description	Budget	Encumbranc	YTD	Variance	Percent
10-399-31 T/I FUND 31 BEACH MAINTENANCE	2,000,000	0.00	2,000,000.00	0.00	100%
Revenues Totals:	11,466,660	0.00	11,443,378.47	(23,281.58)	100%

Budget vs Actual

SUPPLEMENTAL

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10 GENERAL FUND Totals:

2,000,000.00

Budget vs Actual

SUPPLEMENTAL

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Period Ending 6/30/2026

12 CAPITAL IMPROVEMENT FUND

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
12-301-00 AD VALOREM TAX (.07)	1,157,116	0.00	1,204,779.78	47,663.78	104%
12-301-03 ONSLOW COUNTY FIRE TAX	486,026	0.00	501,869.10	15,843.10	103%
Revenues Totals:	1,643,142	0.00	1,706,648.88	63,506.88	104%

Budget vs Actual

SUPPLEMENTAL

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Period Ending 6/30/2026

12 CAPITAL Totals:
IMPROVEMENT FUND

501,869.10

Budget vs Actual

SUPPLEMENTAL

NORTH TOPSAIL BEACH

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Period Ending 6/30/2026

30 SHORELINE PROTECTION

Description	Budget	Encumbranc	YTD	Variance	Percent
Revenues					
30-301-00 ACCOMMODATION TAX	2,000,000	0.00	2,557,277.19	557,277.19	128%
30-301-05 AD VALOREM TAX - Beach	1,653,225	0.00	1,720,586.31	67,361.31	104%
30-317-01 COUNTY GRANT FUNDING	150,000	0.00	0.00	(150,000.00)	
30-329-00 INTEREST INCOME	125,000	0.00	284,737.71	159,737.71	228%
30-335-16 NC HURRICANE FLORENCE RECOVERY	2,087,616	0.00	2,087,615.10	(0.90)	100%
30-345-00 LOCAL OPTION SALES TAX	1,108,888	0.00	860,580.59	(248,307.41)	78%
30-350-01 PAID PARKING REVENUE	336,375	0.00	408,576.94	72,201.94	121%
30-399-00 APPROP. FUND BALANCE	40,000	0.00	0.00	(40,000.00)	
30-399-31 T/I FUND 31 BEACH MAINTENANCE	9,858,986	0.00	9,858,986.00	0.00	100%
30-399-32 T/I FUND 32 PTC-8	2,380,320	0.00	2,380,320.00	0.00	100%
Revenues Totals:	19,740,410	0.00	20,158,679.84	418,269.84	102%

Budget vs Actual

NORTH TOPSAIL BEACH

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Period Ending 6/30/2026

30 SHORELINE
PROTECTION

Totals:

2,380,320.00

Filter statement

Filters Incident Onset Dates 6/19/26 to 7/17/26 | Incident status Locked

Fire Station Report

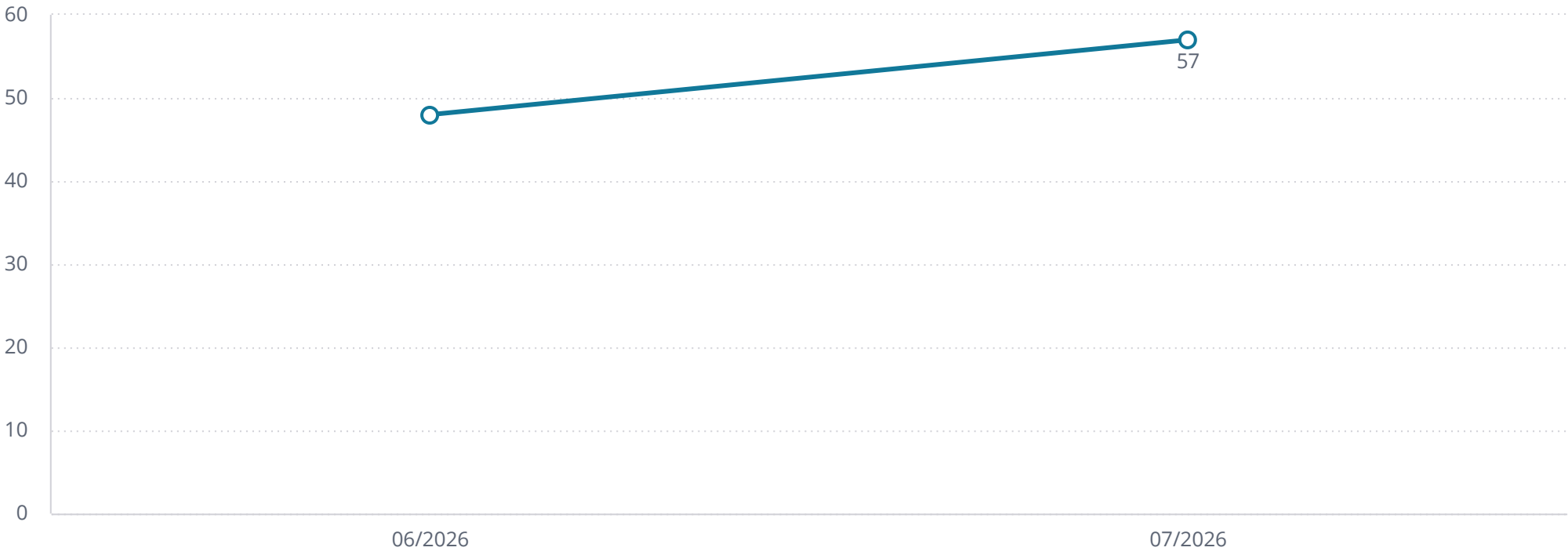
Summarizes activity and incident data by fire station.

Total Count of Incidents	Fire Calls	Medical Calls	Other Calls
Count of Incidents 105	Percent of Fire Calls 10.5% Count of Fire Calls 11	Percent of Medical Calls 34.3% Count of Medical Calls 36	Percent of Other Calls 55.2% Count of Other Calls 58

Filter statement

Filters Incident Onset Dates 6/19/26 to 7/17/26 | Incident status Locked

Count of Incidents by Month



Filter statement

Filters

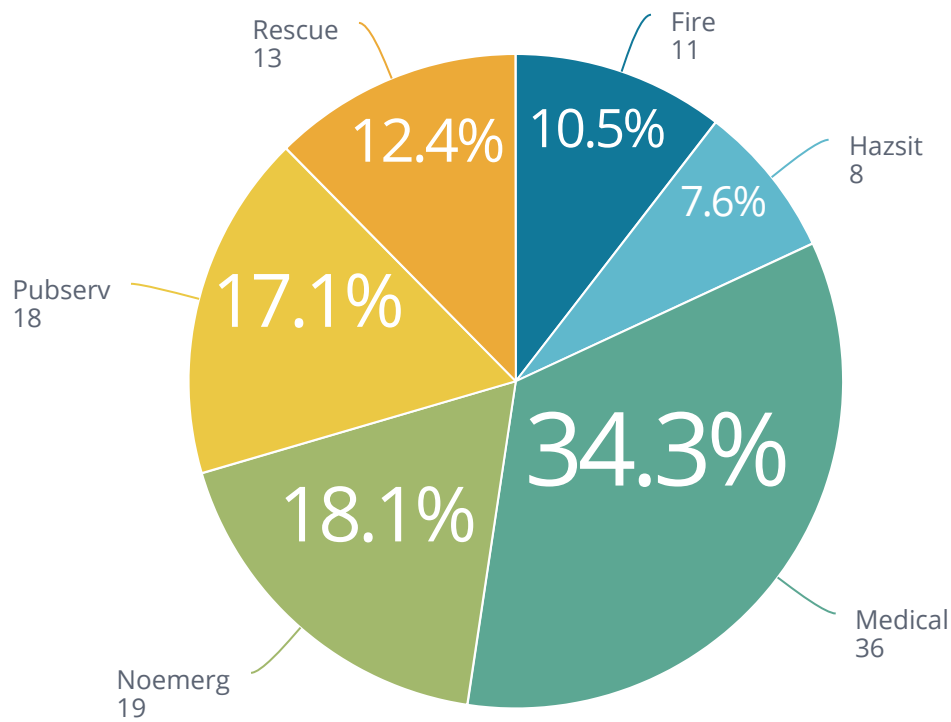
Incident Onset Dates6/19/26 to 7/17/26

Incident statusLocked

Station Report Details

Station	Count of Incidents		
	Jun 2026	Jul 2026	Grand Total
North End Station 1	28	25	53
South End Station 2	20	32	52
Grand Total	48	57	105

Percentage of Incident Type Categories



Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E. L. Faison, ICMA-CM
Interim Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: August 5, 2026

TO: Board of Aldermen
FROM: Deborah J. Hill MPA AICP CFM
DEPARTMENT: Planning Department
SUBJECT: CONSENT AGENDA: Department Reports: Planning & Inspections

SUMMARY:

June 20 - July 17, 2026

Report Overview

This report provides a summary of Planning & Inspections activity for the reporting period, including development permits, trade permits, and associated fee activity within the Town of North Topsail Beach.

During this period, the departments continued to support residential and commercial development activity while ensuring compliance with applicable state and local codes, floodplain regulations, and town ordinances.

Key Activity Highlights

- Total Permits Issued: 59
- Total Estimated Construction Value: \$4,157,767.40
- Total Permit Fees Collected: \$10,048.39
- NC Homeowners Recovery Fund (NCRF): \$20.00 (2 permits)
- Tech Fees: \$445.64 (50 permit)

Purpose of Report

The enclosed report is provided for informational review by the Board of Aldermen, to promote transparency regarding date complete application received, date staff approval and date permit issuance; development activity and fee revenue; and to support ongoing monitoring of growth and regulatory compliance within the Town.

SPECIFIC ACTION REQUESTED:

That this report be approved as part of the Board of Aldermen Consent Agenda, August 5, 2026. Planning & Inspections staff remain available to respond to questions or provide additional detail at the Board's request.

Planning & Inspections Permits Issued

From: 06/19/2026
 To: 07/16/2026

Permit#	Application Date	Approval Date	Issue Date	Address	Property#	Legal Description	Property Owner	Contractor	Building Final	CO Issued	Cost	Receipt#	Estimated Value	Recovery Fund	Technology Fee
ZFP26-000068	04/24/2026	07/07/2026	07/07/2026	3805 ISLAND DR	815A-1	L1 UNIT A SEA OAKS	GRIFFIS JEFFREY N & CARRIE S	LIFT IT USA - Jim Craig			125.00		18500.00	0.00	0.00
SB26-000035	04/24/2026	07/02/2026	07/07/2026	3805 ISLAND DR	815A-1	L1 UNIT A SEA OAKS	GRIFFIS JEFFREY N & CARRIE S	LIFT IT USA - Jim Craig			200.00	337	18500.00	0.00	5.00
E26-000091	04/24/2026	07/07/2026	07/07/2026	3805 ISLAND DR	815A-1	L1 UNIT A SEA OAKS	GRIFFIS JEFFREY N & CARRIE S	Stancil Moss Electrical Service - George Stancil Jr Moss			75.00		850.00	0.00	5.00
ZFP26-000069	04/27/2026	06/26/2026	06/26/2026	1322 NEW RIVER INLET RD	779C-7.3	L7B GARY GRAY DIV OCEANS	HALSEY MARK S & WENDY M	Coal Creel Home Solutions LLC - Patrick Cloud			0.00		35000.00	0.00	0.00
AP26-000004	04/27/2026	06/26/2026	06/26/2026	1322 NEW RIVER INLET RD	779C-7.3	L7B GARY GRAY DIV OCEANS	HALSEY MARK S & WENDY M	HALSEY MARK S & WENDY M			225.00	327	0.00	0.00	15.00
ZFP26-000070	04/28/2026	07/07/2026	07/07/2026	255 SEA SHORE DR	803-22.1	PT L7 NE OLD SETTLERS BEACH	ETTINGER LORI	LIFT IT USA - Jim Craig			125.00	342	16000.00	0.00	0.00
SB26-000036	04/28/2026	07/07/2026	07/07/2026	255 SEA SHORE DR	803-22.1	PT L7 NE OLD SETTLERS BEACH	ETTINGER LORI	LIFT IT USA - Jim Craig			75.00	339	16000.00	0.00	5.00
E26-000093	04/28/2026	07/07/2026	07/07/2026	255 SEA SHORE DR	803-22.1	PT L7 NE OLD SETTLERS BEACH	ETTINGER LORI	Stancil Moss Electrical Service - George Stancil Jr Moss			75.00	338	16000.00	0.00	5.00
ZFP26-000072	04/29/2026	06/26/2026	06/26/2026	24 PORPOISE PL	778D-93	L25 DOLPHIN SHORES	EHRHARD ROBERT J TRUSTEE	Premier Pools & Spas - Kristen Schatzle			125.00		74130.00	0.00	0.00
E26-000094	04/29/2026	06/26/2026	06/26/2026	24 PORPOISE PL	778D-93	L25 DOLPHIN SHORES	EHRHARD ROBERT J TRUSTEE	Maguire Electric LLC - Anthony T Maguire			75.00		5000.00	0.00	5.00
E26-000095	04/29/2026	06/26/2026	06/26/2026	1322 NEW RIVER INLET RD	779C-7.3	L7B GARY GRAY DIV OCEANS	HALSEY MARK S & WENDY M	Ocean Breeze Heating & Air (dba) - Jeremy D Mintz			75.00		35000.00	0.00	5.00
SP26-000015	04/30/2026	06/25/2026	06/26/2026	24 PORPOISE PL	778D-93	L25 DOLPHIN SHORES	EHRHARD ROBERT J TRUSTEE	Premier Pools & Spas - Kristen Schatzle			305.00	325	0.00	0.00	10.00
ZFP26-000078	05/14/2026	06/19/2026	06/19/2026	22 HUNTER HEATH DR	763A-22	L22 ASHE ISLAND FARM	MCKIM MICHAEL S & HELENA F	A 'N' A Builders, Inc. - Michael M. Afify & Anita T. Afify			125.00		950000.00	0.00	0.00
C26-000008	05/14/2026	06/12/2026	06/19/2026	22 HUNTER HEATH DR	763A-22	L22 ASHE ISLAND FARM	MCKIM MICHAEL S & HELENA F	A 'N' A Builders, Inc. - Michael M. Afify & Anita T. Afify			2711.14	315	1053000.00	10.00	113.39
E26-000106	05/14/2026	06/19/2026	06/19/2026	22 HUNTER HEATH DR	763A-22	L22 ASHE ISLAND FARM	MCKIM MICHAEL S & HELENA F	Dodgens Electric Service, LLC - Jeremy J Dodgens			75.00		30000.00	0.00	5.00
M26-000043	05/14/2026	06/19/2026	06/19/2026	22 HUNTER HEATH DR	763A-22	L22 ASHE ISLAND FARM	MCKIM MICHAEL S & HELENA F	Gideon Heating and Air Conditioning,			75.00		25000.00	0.00	5.00

								Inc. - (James) Mac Hall III, Edward S.							
I26- 000007	05/14/2026	06/19/2026	06/19/2026	22 HUNTER HEATH DR	763A-22	L22 ASHE ISLAND FARM	MCKIM MICHAEL S & HELENA F	HDA Insulation LLC - Oscar R Mendez			75.00		16500.00	0.00	5.00
P26- 000025	05/14/2026	06/19/2026	06/19/2026	22 HUNTER HEATH DR	763A-22	L22 ASHE ISLAND FARM	MCKIM MICHAEL S & HELENA F	Humphrey Heating & Air Conditioning, Inc. - William T Humphrey, Carl T Duff			75.00		23000.00	0.00	5.00
FG26- 000012	06/02/2026	07/14/2026	07/14/2026	8511 4TH AVE	811-61	L253 & 254 SEAHAVEN BEACH	BLIZZARD DAVID & SHELLY	Holtzman Propane, LLC - William T Holtzman & Edward S Kozlowski			75.00	347	1940.00	0.00	5.00
ZFP26- 000086	06/10/2026	07/07/2026	07/07/2026	1040 NEW RIVER INLET RD	774-47.4	NEW LOT A GARY F. GRAY & SUSAN L. GRAY	NGUYEN HENRY	LIFT IT USA - Jim Craig			125.00		21250.00	0.00	0.00
SB26- 000040	06/10/2026	06/29/2026	07/07/2026	1040 NEW RIVER INLET RD	774-47.4	NEW LOT A GARY F. GRAY & SUSAN L. GRAY	NGUYEN HENRY	LIFT IT USA - Jim Craig			200.00	340	21250.00	0.00	5.00
E26- 000125	06/10/2026	07/07/2026	07/07/2026	1040 NEW RIVER INLET RD	774-47.4	NEW LOT A GARY F. GRAY & SUSAN L. GRAY	NGUYEN HENRY	Stancil Moss Electrical Service - George Stancil Jr Moss			75.00		21250.00	0.00	5.00
M26- 000065	06/15/2026	06/17/2026	06/22/2026	481 OCEAN DR	807-42	L7 B13 OCEAN CITY	PIERCE SOPHIA BLANKS	Richie's HVAC - Richard H Sanders			75.00	316	19000.00	0.00	5.00
SB26- 000042	06/16/2026	06/29/2026	06/30/2026	1895 NEW RIVER INLET RD	779D-13	L13A B3 BAYVIEW	ADAMS ALAN L	1st Time Done Right - Karen Edens			200.00	331	22000.00	0.00	5.00
SB26- 000043	06/16/2026	06/29/2026	06/30/2026	1897 NEW RIVER INLET RD	779D-13.1	L13B B3 BAYVIEW	FERGUSON ROBERT L & ELIZABETH	1st Time Done Right - Karen Edens			200.00	332	22000.00	0.00	5.00
M26- 000067	06/17/2026	06/24/2026	06/25/2026	215 COASTAL DR	778C-91.1	L10B S3 BE NORTH TOPSAIL SHORES	DEAN JAMES W	American Residential Services L.L.C. AKA: ARS - Michael W Arnold & James M			75.00	326	9760.00	0.00	5.00
M26- 000068	06/17/2026	06/18/2026	06/30/2026	8606 3RD AVE	811-30	L232 SEAHAVEN BEACH	HONEYCUTT BENJAMIN W & AMY W	Edwards Heating & Air - Ricky L Edwards			75.00	334	6700.00	0.00	5.00
M26- 000069	06/17/2026	06/18/2026	06/30/2026	1336 NEW RIVER INLET RD	779C-52	L31 S1 OCEANBAY VILLAGE	FISHER NUNNERY DEBORAH LEE	Edwards Heating & Air - Ricky L Edwards			75.00	333	7200.00	0.00	5.00
M26- 000070	06/18/2026	06/19/2026	06/19/2026	104 OCEANVIEW LN	768B-2	L2 OCEAN SOUND VILLAGE	ZHU YUAO & YAHUI LI	Down-East Heating & A/C, Inc. - Bryan L Adams, Arthur B Banks, Kenneth S Ma			75.00	314	8887.00	0.00	5.00
E26- 000129	06/18/2026	06/18/2026	06/19/2026	120 SUMMER PLACE DR	764A-4.2	L4C SUMMER PLACE T/H	THOMPSON ROY ELBERT	Kennedy Electrical Service, LLC - Scotty Kennedy			75.00	313	3500.00	0.00	5.00
E26- 000130	06/18/2026	06/18/2026	06/19/2026	4318 ISLAND DR	768A-81	L11 S2 OCEAN RIDGE VILLAGE	VAMES PAUL P & MARTHA A &	Andy's Services LLC - Andrew K Hartsfield			147.00	312	2568.00	0.00	7.00

E26-000131	06/18/2026	06/18/2026	06/23/2026	4023 ISLAND DR LOT 109	769-4.1	L5 BRADSHAW DIVISION	Rogers Bay Campground Co Owners	Onslow Electric Co. Inc - Donald Jr F Miller			75.00	317	2000.00	0.00	5.00
SB26-000044	06/18/2026	06/29/2026	07/02/2026	790 NEW RIVER INLET RD 315A	775A-315.A	U315A S1 VILLA CAPRIANI	COATES RICHARD & BRINNAN	Roo Services LLC AKA: Wallaby Windows - Parker J Pierson			75.00	336	22886.00	0.00	5.00
E26-000132	06/18/2026	06/22/2026	06/23/2026	3072 ISLAND DR	809-20	L4 S1 B2 OLD SETTLERS BEACH	AG TOPSAIL LLC	Coastline Electric Ilc - Duane Davenport			75.00	318	6500.00	0.00	5.00
E26-000133	06/22/2026	06/24/2026	06/26/2026	497 OCEAN DR	807-46	L1 B14 OCEAN CITY	EVANS DOYLE	Holland Builders LLC - Eddie G Holland			75.00	323	4600.00	0.00	5.00
M26-000071	06/23/2026	06/23/2026	06/24/2026	1866 NEW RIVER INLET RD 3412C	779-3412.C	U3412C P3 TOPSAIL DUNES	JEFFERSON AUNDRA J & CHERYL D	Humphrey Heating & Air Conditioning, Inc. - William T Humphrey, Carl T Duff			75.00	320	4051.00	0.00	5.00
M26-000072	06/23/2026	06/24/2026	06/24/2026	237 SEA SHORE DR	803-19	L10 S6 OLD SETTLERS BEACH	ANTOINE KYLE DARIN & MIRIHA EDITH SENDER	Joe's Heating and Air Repair LLC - Joseph M DuBois			75.00	321	16000.00	0.00	5.00
ZFP26-000088	06/23/2026	06/30/2026	06/30/2026	1895 NEW RIVER INLET RD	779D-13	L13A B3 BAYVIEW	ADAMS ALAN L	1st Time Done Right - Karen Edens			0.00		22000.00	0.00	0.00
ZFP26-000089	06/23/2026	06/30/2026	06/30/2026	1897 NEW RIVER INLET RD	779D-13.1	L13B B3 BAYVIEW	FERGUSON ROBERT L & ELIZABETH	1st Time Done Right - Karen Edens			0.00		22000.00	0.00	0.00
E26-000134	06/23/2026	06/23/2026	06/24/2026	8205 5TH AVE	811-37	L263 SEAHAVEN BEACH	MAHAN STEPHEN & ANGELINA NAIRN	Andy's Services LLC - Andrew K Hartsfield			75.00	319	1177.00	0.00	5.00
M26-000073	06/24/2026	06/24/2026	06/24/2026	4021 ISLAND DR	769-4.2	L5 BRADSHAW DIVISION	WHISKEY TANGO FOXTROT HOLDINGS LLC	American Residential Services L.L.C. AKA: ARS - Michael W Arnold & James M			75.00	322	500.00	0.00	5.00
M26-000076	06/28/2026	06/29/2026	06/29/2026	2000 NEW RIVER INLET RD 1501	779F-1501	U1501 BG1 ST REGIS	JOHNSON ANTONIA D	Affordable air - michael greenhalgh			75.00	329	3200.00	0.00	5.00
ZFP26-000091	06/29/2026	07/15/2026	07/16/2026	8304 5TH AVE	811-57	L258 SEAHAVEN BEACH	EASTERN LIVING BUILDING COMPANY LLC	EASTERN LIVING BUILDING COMPANY, LLC - Aldo Barrio			125.00	358	650000.00	0.00	0.00
C26-000011	06/29/2026	07/15/2026	07/16/2026	8304 5TH AVE	811-57	L258 SEAHAVEN BEACH	EASTERN LIVING BUILDING COMPANY LLC	EASTERN LIVING BUILDING COMPANY, LLC - Aldo Barrio			1575.25	357	749000.00	10.00	65.25
E26-000136	06/29/2026	07/15/2026	07/16/2026	8304 5TH AVE	811-57	L258 SEAHAVEN BEACH	EASTERN LIVING BUILDING COMPANY LLC	Bright Ideas Electric -			75.00	356	40000.00	0.00	5.00
P26-000028	06/29/2026	07/15/2026	07/16/2026	8304 5TH AVE	811-57	L258 SEAHAVEN BEACH	EASTERN LIVING BUILDING COMPANY LLC	Shoreline Elite Plumbing, LLC -			75.00	352	26000.00	0.00	5.00
I26-000012	06/29/2026	07/15/2026	07/16/2026	8304 5TH AVE	811-57	L258 SEAHAVEN BEACH	EASTERN LIVING BUILDING	EASTERN LIVING BUILDING COMPANY,			75.00	354	7500.00	0.00	5.00

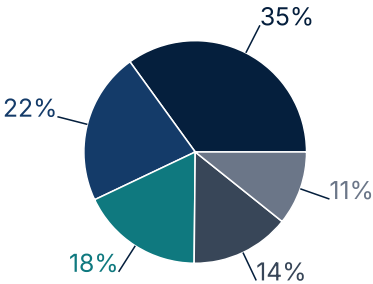
				Total Cost of Permits:	10048.39										
				NC Homeowners Recovery Fund:	20.00				NCRF Count:	2					
				Tech Fees Total:	445.64				Tech Count:	50					

North Topsail Beach Police Department Monthly Crime Report

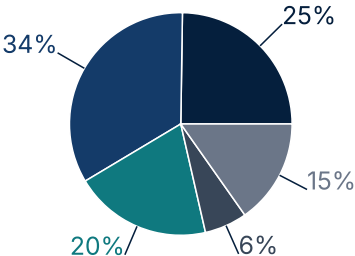
June 1 – June 30, 2026

Top 5 incidents — this month vs. prior month

June 1 – June 30, 2026



May 1 – May 31, 2026



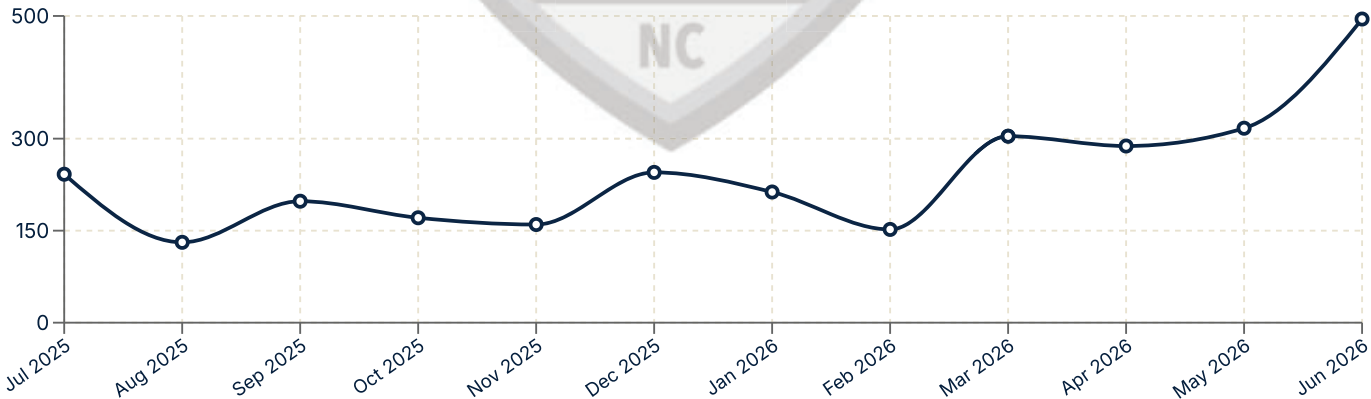
- Cit / Mot / Ped Assists
- Citations
- Misc. Calls
- Suspicious Activity
- Disturbances

- Cit / Mot / Ped Assists
- Citations
- Misc. Calls
- Suspicious Activity
- Disturbances

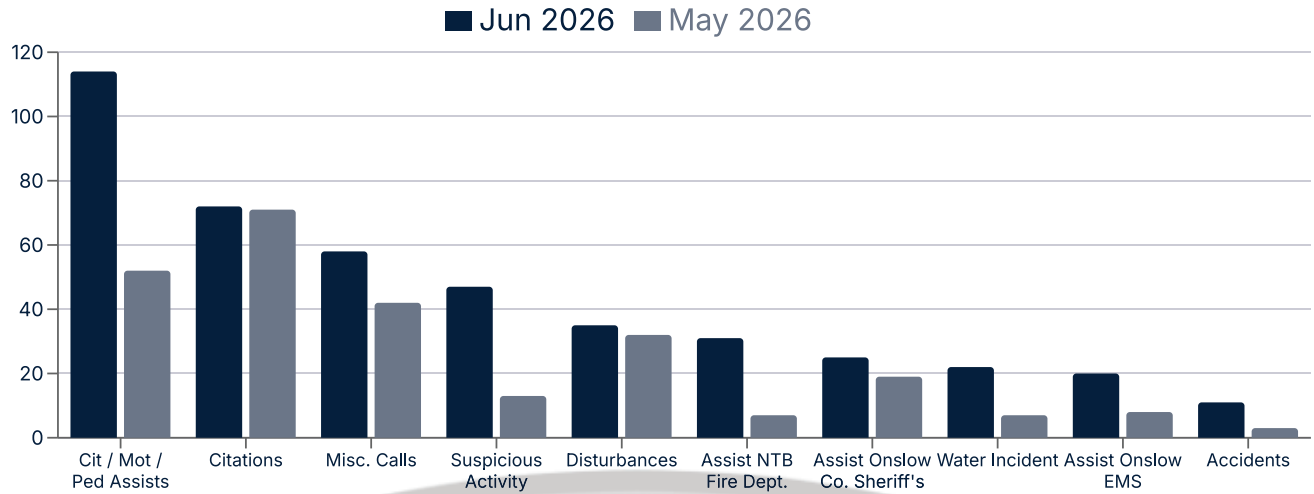
Incident	Current	Prior month	Change
Cit / Mot / Ped Assists	114	52	+62 (+119.2%)
Citations	72	71	+1 (+1.4%)
Misc. Calls	58	42	+16 (+38.1%)
Suspicious Activity	47	13	+34 (+261.5%)
Disturbances	35	32	+3 (+9.4%)

Total calls — last 12 months

Monthly call totals excluding summary rollups



Top incidents — month over month



Call Type	Count	Change vs last month
Arrests		
DWI	1	0 (0%)
Narcotics	10	0 (0%)
Traffic	4	+2 (+100%)
Warrant	2	-1 (-33.3%)
Possession of Firearm Felon	1	+1 (+100%)
Citations		
Citations	72	+1 (+1.4%)
Calls For Service		
Accidents	11	+8 (+266.7%)
Alarm Calls	3	+2 (+200%)
B&E	1	0 (0%)
Cit / Mot / Ped Assists	114	+62 (+119.2%)
Disturbances	35	+3 (+9.4%)
Domestic Disturbances	9	-2 (-18.2%)
911 Hang Up	6	+5 (+500%)
Larceny	4	+2 (+100%)
Misc. Calls	58	+16 (+38.1%)
Missing Person	3	+1 (+50%)
Property Damage	5	+4 (+400%)
Suspicious Activity	47	+34 (+261.5%)

Call Type	Count	Change vs last month
<i>Trespassing</i>	4	-3 (-42.9%)
<i>Water Incident</i>	22	+15 (+214.3%)
<i>Welfare Check</i>	3	-1 (-25%)
<i>Unattended Death</i>	1	+1 (+100%)
<i>Drowning</i>	1	+1 (+100%)
<i>Hit and Run</i>	2	+2 (+100%)
Assist Other Agencies		
<i>Assist NTB Fire Dept.</i>	31	+24 (+342.9%)
<i>Assist Onslow Co. Sheriff's Dept.</i>	25	+6 (+31.6%)
<i>Assist Onslow EMS</i>	20	+12 (+150%)
Summary		
<i>Total Calls for Service</i>	423	+171 (+67.9%)
<i>Total Citations Issued</i>	72	+1 (+1.4%)
<i>Total Reports</i>	284	-9 (-3.1%)
<i>Total Security Checks</i>	1997	+76 (+4%)

Total Incidents Reported

495

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski
Larry Strother



Alice Derian, ICMA-CM
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: CHRISTOPHER HUCKABY, PUE
DEPARTMENT: Public Works Department
SUBJECT: Department Head Report - July 2026

SUMMARY:

Summary of Public Works operations for July 2026, highlighting maintenance activity, project coordination, cost tracking, and departmental readiness as the Town enters peak service season.

SPECIFIC ACTION REQUESTED:

No action requested; this report is provided for the Board's information and situational awareness.

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem



Larry Faison
Interim Town Manager

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski
Larry Strother

Alexis Stanfield, NCCCC
Town Clerk

Department Report

Reporting Period: June 19, 2026 – July 17, 2026

Strategic Level Activities

Department efforts during this reporting period centered on advancing capital improvement projects, strengthening financial oversight, and preparing the department for FY 2026–27 operations. The FY 2026–27 budget was formally adopted, and Public Works implemented an internal Budget vs. Actual Pre-Audit Tracking System to improve purchase order accountability, validate available funding prior to procurement, reconcile invoices against encumbered funds, and enhance long-term budget forecasting.

Several major capital projects advanced during the reporting period. The Town Hall Emergency Erosion Stabilization Project entered construction following execution of the J&J Earthworks contract, with ARDURRA providing engineering oversight and beginning design of the permanent retaining wall solution. Beach Access 41A progressed from survey and permitting into construction, while the Dolphin Shores Pier Replacement Project reached substantial completion. The Crosswalk Improvement Project also advanced through engineering proposal review while awaiting NCDOT cost estimates to determine the most cost-effective project delivery method. NCDOT held a meeting on 7/14 to discuss the design of (3) locations and began building their cost estimates which are expected in the next few weeks.

Emergency preparedness remained a strategic priority. Public Works continued implementation of Emergency Operations Plan initiatives by validating Disaster Debris Management Sites, coordinating emergency fuel supply options, advancing mosquito control coordination with Onslow County, and participating in WebEOC and disaster debris management planning to improve the Town's hurricane readiness.

Operational Level Activities

Operational efforts focused on maintaining uninterrupted municipal services while supporting major community events and ongoing infrastructure improvements. Public Works provided primary logistical support for the Ocean City Jazz Festival and Independence Day operations through site preparation, traffic messaging, facility support, vegetation management, and expanded weekend staffing. Total IWorQ labor, equipment and materials costs tracked under ticket #1543 captured 142 labor hours, \$3,450.56 in labor costs, \$9,006.86 in equipment costs and \$1,756.85 in materials/purchases internal to our department. Total expenditure is \$14,214.27 for this event to be supported by Public Works.

Routine operations continued across the Town, including roadway repairs, right-of-way maintenance, beach access improvements, facility maintenance, fleet support, and recurring solid waste coordination with GFL Environmental and ONWASA. Fire Station #1 received new overhead door window panels, annual utility coordination began for required backflow inspections, and additional facility assessments continued to identify future maintenance requirements.

Contract administration also remained a significant operational focus. Public Works continued weekly reconciliation of GFL and ONWASA accounts while responding to resident service concerns and expanding the department's internal contract compliance tracking process. Development of a comprehensive complaint management and liquidated damages tracking system is underway to improve contractor accountability and provide objective documentation should contractual enforcement become necessary.

Tactical Level Activities

Administrative workload remained high throughout the reporting period as staff supported Board agenda preparation, procurement activities, financial reconciliation, and project coordination. Multiple purchase orders were created for annual service agreements and capital projects while hundreds of thousands of dollars in active purchase orders were reviewed, reconciled, and processed to support ongoing operations and ensure accurate fiscal accountability.

Public Works continued responding to a high volume of citizen requests, documenting all work through IWorQ while coordinating project inspections, vendor meetings, engineering reviews, procurement activities, and interdepartmental planning. Resident concerns involving beach access facilities, traffic safety, solid waste services, dune protection, and infrastructure maintenance were investigated and addressed throughout the reporting period.

Department performance continues to demonstrate increasing service demand. Through July 17, IWorQ documents 489 year-to-date activities consisting of 358 Work Management, 47 Fleet Management, and 84 Citizen Requests. The highest workload categories continue to be Facilities and Grounds Maintenance, Beach Access Operations, Dead Animal Response, Right-of-Way Maintenance, Solid Waste Administration, and Resident Inquiries and Concerns. These responsibilities continue to be executed by a four-person Public Works Department, highlighting the team's ability to sustain daily operations, administer multiple capital projects, oversee vendor contracts, support emergency preparedness initiatives, and provide responsive customer service while maintaining a high level of operational readiness.

Key Performance Indicators (KPIs) / Objectives & Key Results (OKRs)

- ADVANCED FIVE MAJOR CAPITAL IMPROVEMENT PROJECTS THROUGH DESIGN, PROCUREMENT, PERMITTING, OR CONSTRUCTION, INCLUDING THE TOWN HALL EMERGENCY EROSION PROJECT, BEACH ACCESS 41A, DOLPHIN SHORES PIER, CROSSWALK PROGRAM, AND PUBLIC WORKS FACILITY REHABILITATION.
- STRENGTHENED DEPARTMENTAL FINANCIAL ACCOUNTABILITY BY IMPLEMENTING AN FY 2026–27 BUDGET VS. ACTUAL PRE-AUDIT TRACKING SYSTEM, IMPROVING PURCHASE ORDER RECONCILIATION, EXPENDITURE FORECASTING, AND BUDGET VARIANCE MANAGEMENT.
- IMPROVED SOLID WASTE CONTRACT ADMINISTRATION, INCLUDING DEVELOPMENT OF ENHANCED GFL PERFORMANCE TRACKING AND RECONCILIATION PROCESSES. CONTINUED BILLING CORRECTIONS WITH GFL AND ONWASA HAVE ELIMINATED PRIOR REVENUE LOSSES ASSOCIATED WITH IMPROPER ACCOUNT BILLING AND TRANSITIONED THE PROGRAM INTO A POSITIVE REVENUE POSITION WHILE IMPROVING OVERSIGHT OF RESIDENT SERVICE COMPLAINTS AND CONTRACT COMPLIANCE.
- MAINTAINED A HIGH OPERATIONAL TEMPO DURING PEAK SEASON, SUPPORTING THE OCEAN CITY JAZZ FESTIVAL, JULY 4TH OPERATIONS, ONGOING FACILITY AND INFRASTRUCTURE MAINTENANCE, EMERGENCY PREPAREDNESS INITIATIVES, AND DAILY RESIDENT SERVICE REQUESTS WITH A FOUR-PERSON PUBLIC WORKS DEPARTMENT.
- EXPANDED EMERGENCY PREPAREDNESS CAPABILITIES BY VALIDATING DISASTER DEBRIS MANAGEMENT SITES (DMS), PARTICIPATING IN WEBEOC AND DEBRIS MANAGEMENT PLANNING, ADVANCING MOSQUITO CONTROL COORDINATION WITH ONSLOW COUNTY, AND DEVELOPING CONTINGENCY FUEL SUPPORT OPTIONS TO IMPROVE HURRICANE RESPONSE READINESS.
- DOCUMENTED 489 YEAR-TO-DATE IWORQ ACTIVITIES (358 WORK MANAGEMENT, 47 FLEET MANAGEMENT, AND 84 CITIZEN REQUESTS), PROVIDING DATA-DRIVEN PERFORMANCE METRICS THAT CONTINUE TO SUPPORT OPERATIONAL PLANNING, RESOURCE ALLOCATION, BUDGET DEVELOPMENT, AND ACCOUNTABILITY WHILE DOCUMENTING INCREASING SERVICE DEMAND ACROSS THE TOWN.

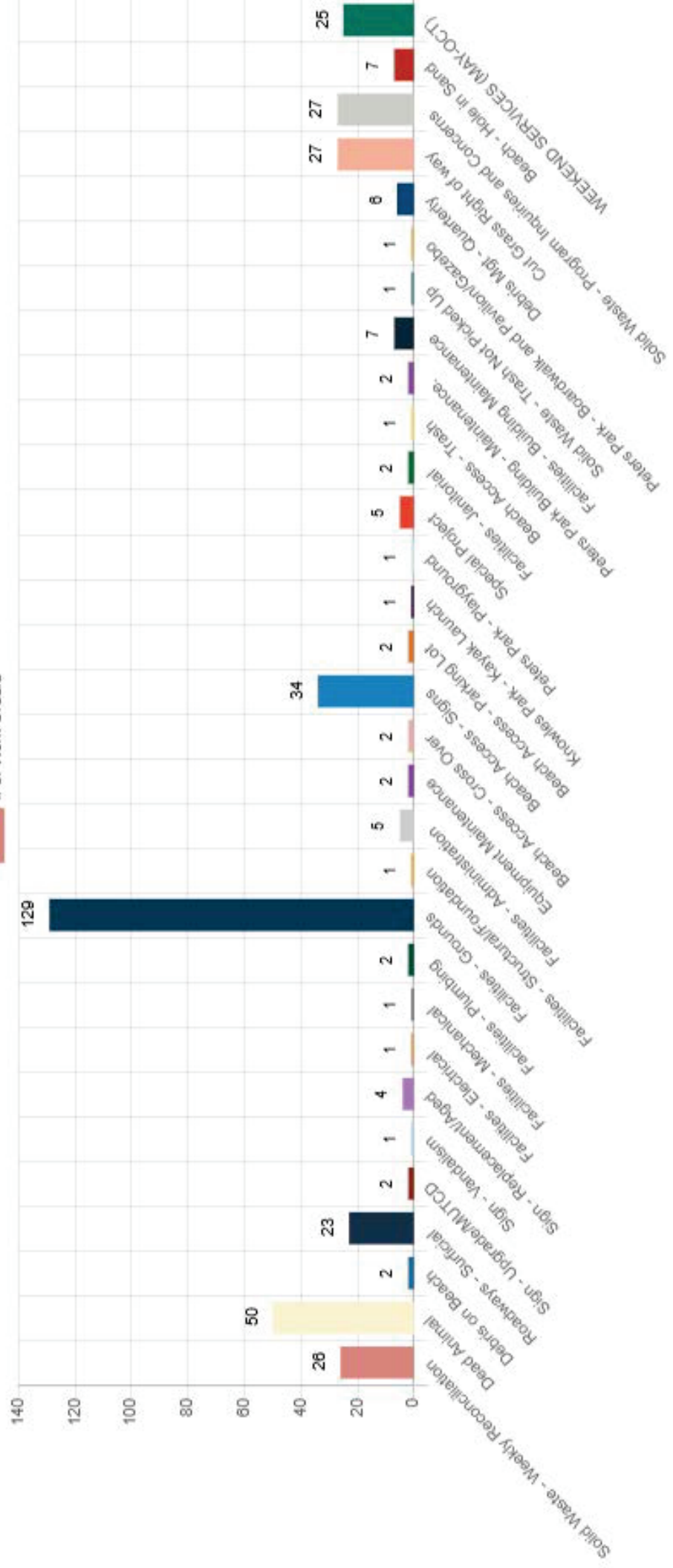
Executive Closing

The activities documented throughout this reporting period illustrate a department that is operating beyond routine maintenance. Public Works is actively improving infrastructure, strengthening financial accountability, modernizing operational processes, and preparing the Town for future growth and emergency response—all while maintaining daily service delivery with a four-person staff. Continued investment in infrastructure, equipment, and personnel will be essential to sustaining this level of performance as service demands continue to increase.

2026 ▼

Work Order Count by Type

of Work Orders





Work Order Detail Report

06/19/2026 - 07/17/2026

Work Date	Work Order #	Work Type	Location of Issue	Work Description	Employee Cost	Employee Hours	Equipment Cost	Equipment Amount	Inventory Cost	Inventory Amount	Material Cost	Material Amount
7/16/2026	1608	Equipment Maintenance	FD EQUIPMENT	HYDRAULIC PUMP HAVING ISSUES	\$80.00	4.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/15/2026	1607	Cut Grass Right of way	RIGHT OF WAY ACROSS TOWN	CUT ROW	\$283.50	14.00	\$397.67	70.00	\$0.00	0.00	\$0.00	0.00
7/16/2026	1606	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$122.04	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/15/2026	1605	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$181.50	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/12/2026	1604	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$103.40	5.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/11/2026	1603	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$100.00	5.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/14/2026	1602	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$181.50	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/13/2026	1601	Solid Waste - Weekly Reconciliation	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY RECONCILIATION OF ACCOUNTS AT REQUEST OF ACCOUNT HOLDERS	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/13/2026	1600	Solid Waste - Program Inquiries and Concerns	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY PHONE CALLS REQUESTING CHANGES OR INFORMATION REGARDING SOLID WASTE SERVICES	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/13/2026	1599	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$181.50	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/10/2026	1598	Cut Grass Right of way	RIGHT OF WAY ACROSS TOWN	CUT ROW	\$423.50	21.00	\$932.61	91.00	\$0.00	0.00	\$0.00	0.00
7/9/2026	1597	Cut Grass Right of way	RIGHT OF WAY ACROSS TOWN	CUT ROW	\$284.76	14.00	\$397.67	70.00	\$0.00	0.00	\$0.00	0.00
7/10/2026	1596	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$181.50	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/1/2026	1595	Beach Access - Signs	River inlet north Topsail Beach, NC 28460, USA	Move danger no swimming signs as u enter river access to front of other signs they can not be seen where they r now. Move two signs on sand beach west and east closer in along where people can see them they r way to far away from where people park	\$540.75	15.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/1/2026	1594	Facilities - Building Maintenance	NTB PD	FLOORING NEAR HVAC CLOSET BUBBLING UP	\$108.15	3.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/9/2026	1593	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$122.04	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/8/2026	1592	Dead Animal	THE VILLAS	POSSUM	\$40.00	2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/8/2026	1591	Dead Animal	ISLAND DRIVE	RABBIT	\$41.36	2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/8/2026	1590	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$122.04	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/6/2026	1589	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$93.06	4.50	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00

Section VIII, ItemB.

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7/5/2026	1588	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$160.00	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/4/2026	1587	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$130.00	6.50	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/7/2026	1586	Solid Waste - Program Inquiries and Concerns	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY PHONE CALLS REQUESTING CHANGES OR INFORMATION REGARDING SOLID WASTE SERVICES	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/7/2026	1585	Solid Waste - Weekly Reconciliation	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY RECONCILIATION OF ACCOUNTS AT REQUEST OF ACCOUNT HOLDERS	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/7/2026	1584	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$181.50	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/3/2026	1583	Dead Animal	ISLAND	BIRD	\$41.36	2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/3/2026	1582	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$122.04	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/2/2026	1581	Dead Animal	ISLAND	RACON	\$39.64	2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/2/2026	1580	Facilities - Building Maintenance	PD TRAILER	INSTALLATION OF MINNI-SPLIT SYSTEM	\$361.77	18.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/2/2026	1579	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$175.89	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
7/1/2026	1578	Beach Access - Signs	BA38	PUBLIC SIGNAGE	\$55.87	2.00	\$1.40	2.00	\$0.00	0.00	\$0.00	0.00
6/30/2026	1577	Dead Animal	ISLAND DRIVE	SQUIRREL	\$39.64	2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
7/1/2026	1576	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$175.89	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/30/2026	1575	Dead Animal	BRIDGE	DEER	\$39.64	2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/30/2026	1574	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$115.89	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/28/2026	1573	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$75.24	4.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/27/2026	1572	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$75.24	4.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/29/2026	1571	Solid Waste - Weekly Reconciliation	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY RECONCILIATION OF ACCOUNTS AT REQUEST OF ACCOUNT HOLDERS	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/29/2026	1570	Solid Waste - Program Inquiries and Concerns	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY PHONE CALLS REQUESTING CHANGES OR INFORMATION REGARDING SOLID WASTE SERVICES	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/29/2026	1569	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$115.89	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/25/2026	1568	Peters Park - Playground	RICHARD PETERS PARK	REPAIR WINDSCREEN NETTING THAT FELL	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/26/2026	1567	Roadways - Surficial	TOWN WIDE	STREET SWEEPING	\$99.10	5.00	\$501.70	5.00	\$0.00	0.00	\$0.00	0.00
6/25/2026	1566	Roadways - Surficial	TOWN WIDE	STREET SWEEPING	\$99.10	5.00	\$501.70	5.00	\$0.00	0.00	\$0.00	0.00
6/24/2026	1565	Roadways - Surficial	TOWN WIDE	STREET SWEEPING	\$99.10	5.00	\$501.70	5.00	\$0.00	0.00	\$0.00	0.00
6/23/2026	1564	Roadways - Surficial	TOWN WIDE	STREET SWEEPING	\$99.10	5.00	\$501.70	5.00	\$0.00	0.00	\$0.00	0.00
6/22/2026	1563	Roadways - Surficial	TOWN WIDE	STREET SWEEPING	\$99.10	5.00	\$501.70	5.00	\$0.00	0.00	\$0.00	0.00
6/26/2026	1562	Cut Grass Right of way	RIGHT OF WAY ACROSS TOWN	CUT ROW	\$131.67	7.00	\$282.52	49.00	\$0.00	0.00	\$0.00	0.00

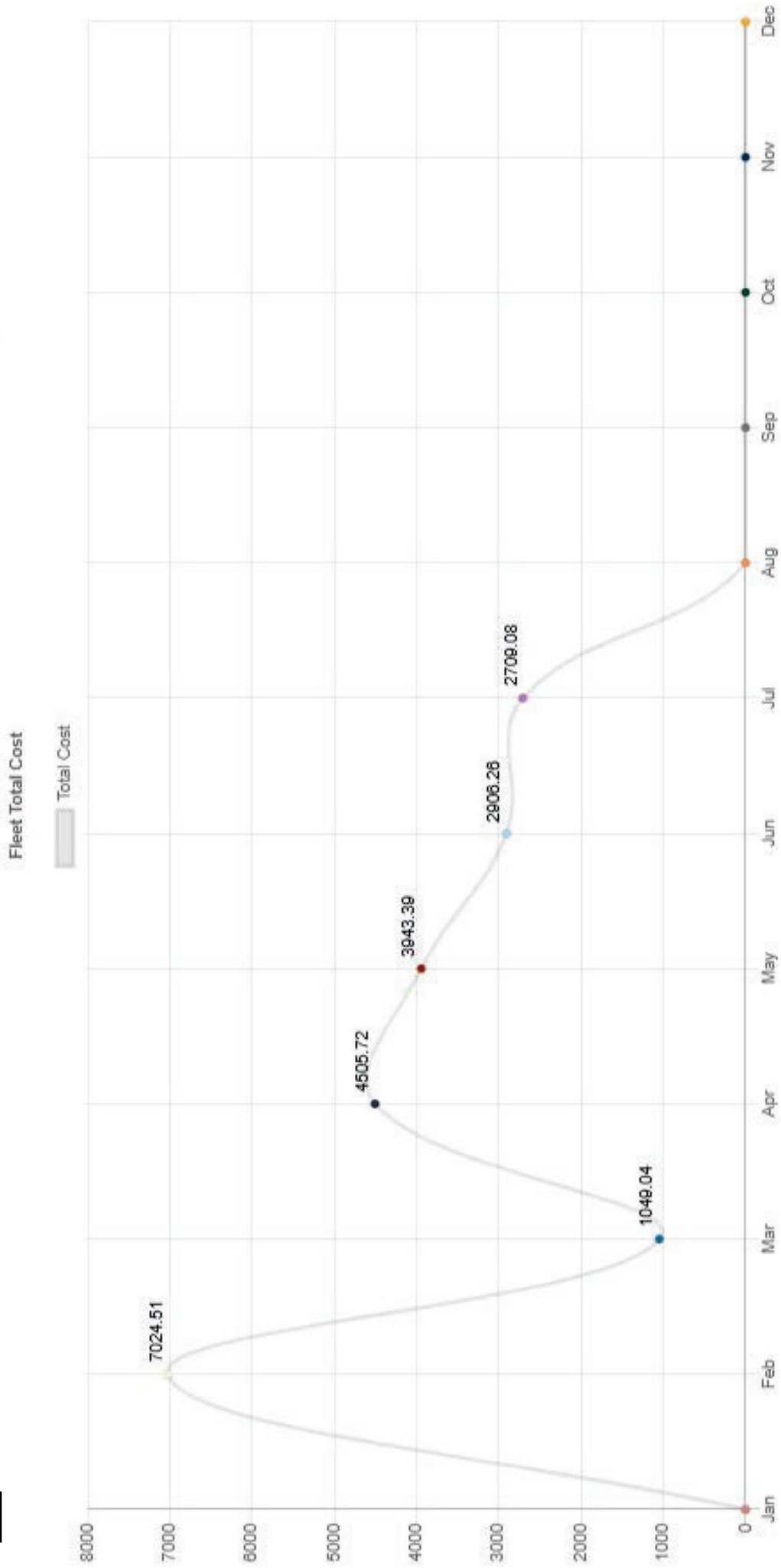
Find | Next

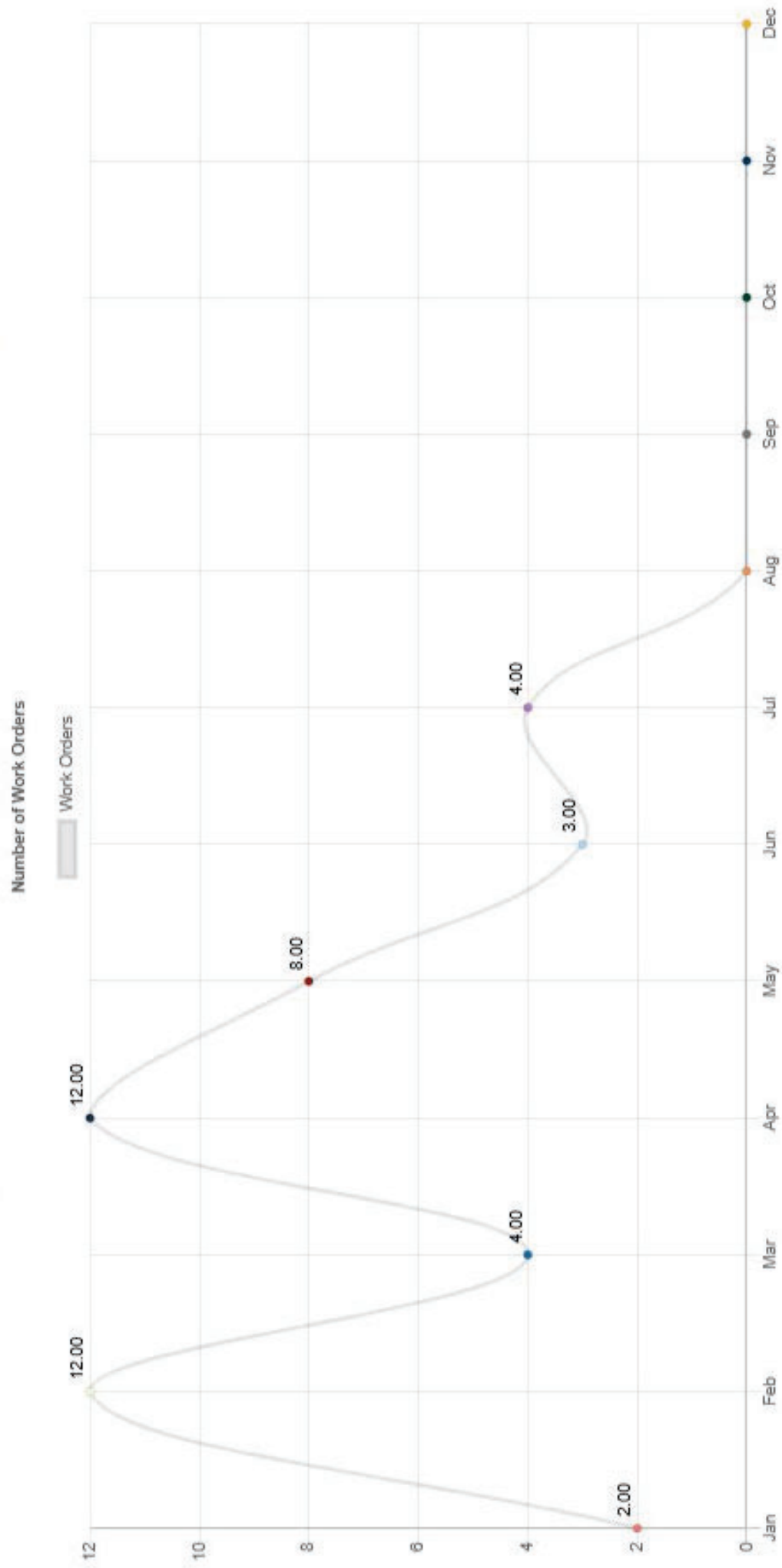
Work Date	Work Order #	Work Type	Location of Issue	Work Description	Employee Cost	Employee Hours	Equipment Cost	Equipment Amount	Inventory Cost	Inventory Amount	Material Cost	Material Amount
6/25/2026	1561	Cut Grass Right of way	RIGHT OF WAY ACROSS TOWN	CUT ROW	\$131.67	7.00	\$282.52	49.00	\$0.00	0.00	\$0.00	0.00
6/26/2026	1560	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$115.89	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/24/2026	1559	Dead Animal	4380 ISLAND DR	SQUIRREL	\$39.64	2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/25/2026	1558	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$115.89	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/24/2026	1557	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$175.89	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/23/2026	1556	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$175.89	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/21/2026	1555	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$75.24	4.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/20/2026	1554	WEEKEND SERVICES (MAY-OCT)	TOWN WIDE SERVICES SAT-SUN	WEEKEND SERVICE ACROSS ALL PARKS & ACCESSES	\$80.00	4.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/22/2026	1553	Solid Waste - Program Inquiries and Concerns	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY PHONE CALLS REQUESTING CHANGES OR INFORMATION REGARDING SOLID WASTE SERVICES	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/22/2026	1552	Solid Waste - Weekly Reconciliation	MULTIPLE LOCATIONS AND ACCOUNTS	WEEKLY RECONCILIATION OF ACCOUNTS AT REQUEST OF ACCOUNT HOLDERS	\$288.40	8.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/22/2026	1551	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$175.89	9.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
6/19/2026	1550	Facilities - Grounds	SA#1	Benches need to be built on the gazebo.	\$94.05	5.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00
6/19/2026	1549	Facilities - Grounds	TOWN WIDE	MORNING ROUNDS	\$116.43	6.00	\$4.20	6.00	\$0.00	0.00	\$0.00	0.00
					\$9,326.95		\$4,882.69		\$0.00		\$0.00	

Total Records: 60

7/16/2026

Page: 2 of 2



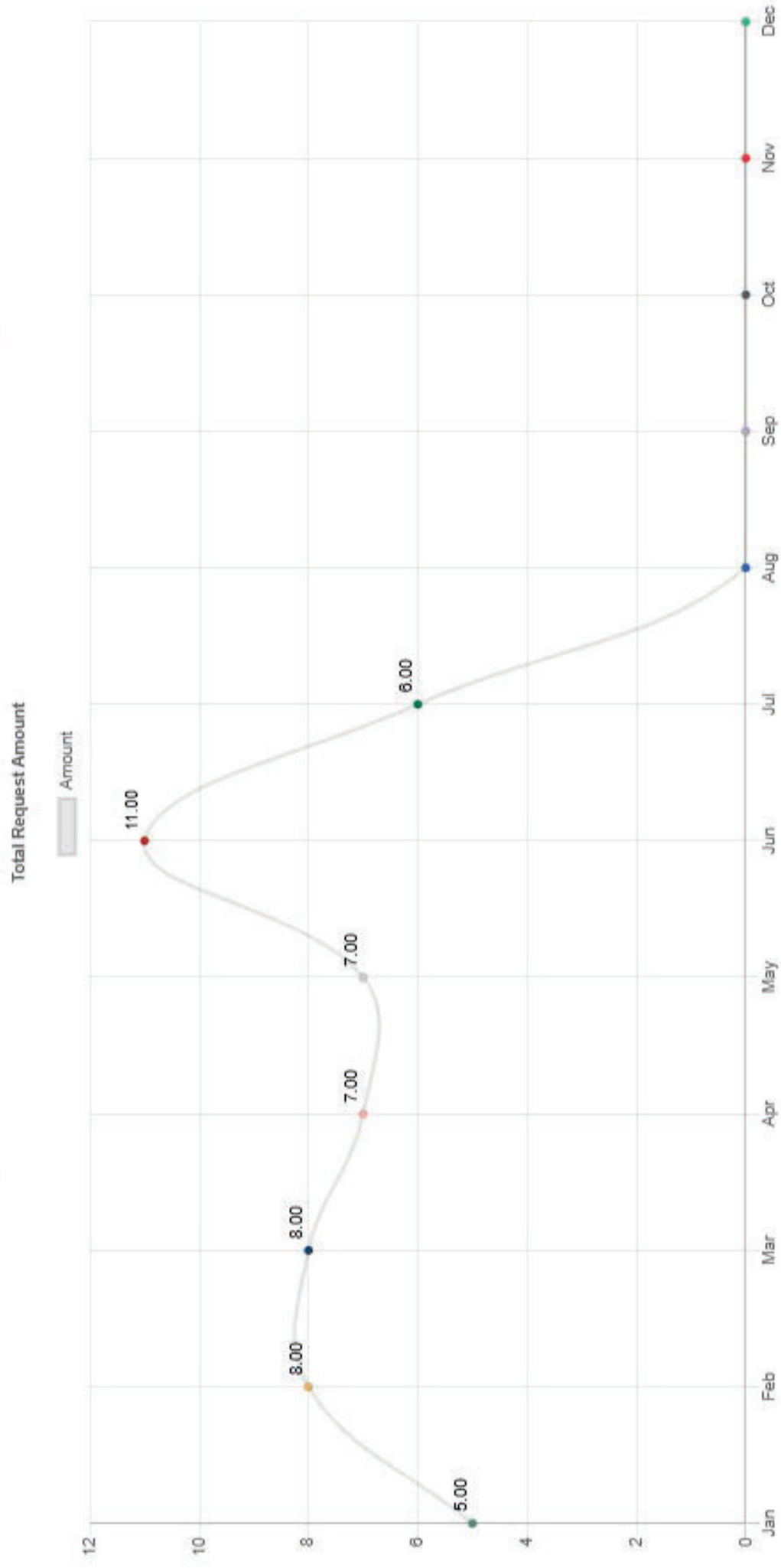




Maintenance Report

06/19/2026 - 07/17/2026

Fleet ID	Name	WO #	Description	Part Cost	PO Cost	Total Cost	Labor Hours	Labor Cost	Completed Date	Mileage
16	GREEN	114	REPAIR AND REPLACE AS NEEDED	\$451.41	\$0.00	\$491.41	2.00	\$40.00	7/15/2026	70045.00
19	YOPP	113	REPAIR AND REPLACE AS NEEDED.	\$443.42	\$0.00	\$463.42	1.00	\$20.00	7/15/2026	76414.00
15	A. THOMPSON	112	REPAIR AND REPLACE AS NEEDED.	\$231.21	\$0.00	\$291.21	3.00	\$60.00	7/8/2026	82910.00
11	H REYES	111	SERVICE AND REPAIR/REPLACE AS NEEDED	\$608.87	\$754.17	\$1,463.04	5.00	\$100.00	7/1/2026	98398.00
				\$1,734.91	\$754.17	\$2,709.08	11.00	\$220.00		





Request Summary Report

	Current Month July 2026	Month Last Year July 2025	Current Yr-To-Date 1/1/2026 - 7/31/2026	Last Yr-To-Date 1/1/2025 - 7/31/2025
Beach Accesses				
Count	1	0	5	3
Beach Crossovers				
Count	1	0	5	0
Beach Safety/Hazard				
Count	0	0	1	2
Crosswalks				
Count	0	0	1	0
Dead Animal				
Count	0	0	1	2
Litter				
Count	0	0	0	2
Other				
Count	4	0	27	6
Parks				
Count	0	0	3	1
Pathways				
Count	0	0	0	0
Port-a-John / Restrooms				
Count	0	0	0	0
Public Access Trash				
Count	0	0	0	0
Right of Way Mowing				
Count	0	0	0	1
Roadways				
Count	0	0	8	2
Signs				
Count	0	0	1	0
Vegetation Pickup - FEB/APR/OCT				
Count	0	0	0	0
Total Count	6	0	52	19

**Board of Aldermen
Consent Agenda Item**

Issue: NCVTS Tax Refund

Department: Finance

Presented by: Norine Lux, Interim Finance Officer

Date: August 5, 2026

Background: Onslow County Tax Office submitted NCVTS (Motor Vehicle) Refund Report for the May 2026 refunds approved by the Onslow County Board of Commissioners. Two refunds totaling \$109.87 the Board of Aldermen need to approve.

Attachment(s): Onslow County NCTVS Detail Tax Report

Recommendation: Approve refund as recommended

Action Needed: Yes

Suggested Motion: *"I, _____, make a motion for the Finance Department to proceed with processing the following tax refund as reported."*

Funds: 10

Follow Up: Interim Finance Officer

May 2026 NCVTS Pending Refund Report Sorted - BOCC 07022026

primary_owner	Address_1	Refund_Type	Refund_Description	Refund Reason	Create Date	Refund		Tax District	Levy Type	Net		Refund Total
						Authorization Date				Change	Interest	
KRAMER, RICHARD DAVID	124 SEA OAKS CT	Proration	Refund Generated due to proration on Bill #0088032248-2025-2025-0000-00	Tag Surrender	5/14/2026	6/1/2026		T26	TAX	(\$71.94)	\$0.00	(\$71.94)
SCALZO, TONJA LOUISE	2665 ISLAND DR	Proration	Refund Generated due to proration on Bill #0081876117-2025-2025-0000-00	Tag Surrender	5/29/2026	6/1/2026		T26	TAX	(\$37.93)	\$0.00	(\$37.93)
										(\$109.87)	\$0.00	(\$109.87)

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen

FROM: Lexi Stanfield

DEPARTMENT: Admin Department

SUBJECT: Authorization to Accept Onslow County's Non-profit, Tourism, and Agency Grant Award

SUMMARY:

The Town of North Topsail Beach has been recommended to receive \$250,000 through Onslow County's Non-Profit, Tourism, and Agency Grant Program for the July 1, 2026, through June 30, 2027 grant period. The Town may request up to 25% of the total award in advance or receive funding through quarterly reimbursement requests. All reimbursement requests must include the required vendor information, and sales tax is not eligible for reimbursement. Grant documentation must be submitted to the County's Grants Manager, and the grant agreement must be signed and returned within 30 days.

SPECIFIC ACTION REQUESTED:

Mayor may request a motion to Authorizing the Town Manager to accept Onslow County's Non-profit, Tourism, and Agency Grant Award.

From: Ashley Cosby <Ashley_Cosby@onslowcountync.gov>

Sent: Tuesday, July 7, 2026 12:54 PM

To: Alice Derian <aderian@northtopsailbeachnc.gov>

Subject: Onslow County Non-Profit, Tourism, and Agency Grant – Award Determination

Good afternoon,

Thank you for your application to Onslow County's Non-Profit, Tourism, and Agency Grant. We received over \$3M dollars in requested funds for this upcoming fiscal year. We are pleased to inform you that the **Town of North Topsail Beach** has been recommended to receive **\$250,000** in grant funding.

The grant period begins July 1, 2026, and ends June 30, 2027. Any funds spent outside the grant period will not be reimbursed.

You may opt to receive no more than 25% of your total award amount in advance, or via quarterly request. Please submit a reimbursement form for each disbursement request, ensuring that all vendor information is included on the form. **Please note that sales tax amounts are not to be included in your disbursement total as they are not reimbursable.**

All documentation should be submitted to the Grants Manager's email (Ashley_Cosby@onslowcountync.gov). Please note that the contract needs to be signed and returned within 30 days.

In the meantime, if you have any questions, please do not hesitate to reach out.

Thank You,

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Lexi Stanfield
DEPARTMENT: Admin Department
SUBJECT: Coastal Engineer Monthly Report

SUMMARY:

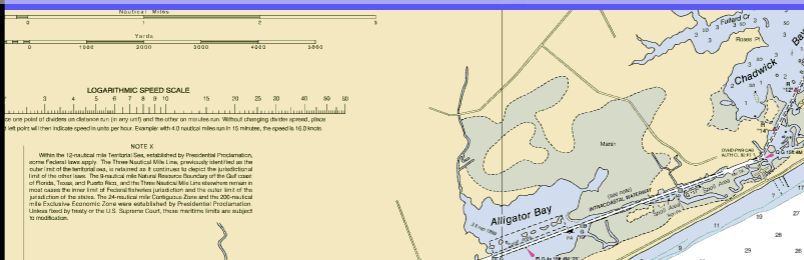
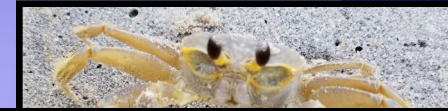
Fran Way, ATM Engineer, will provide the Board with his monthly Coastal Engineer Report.

SPECIFIC ACTION REQUESTED:

No action requested.

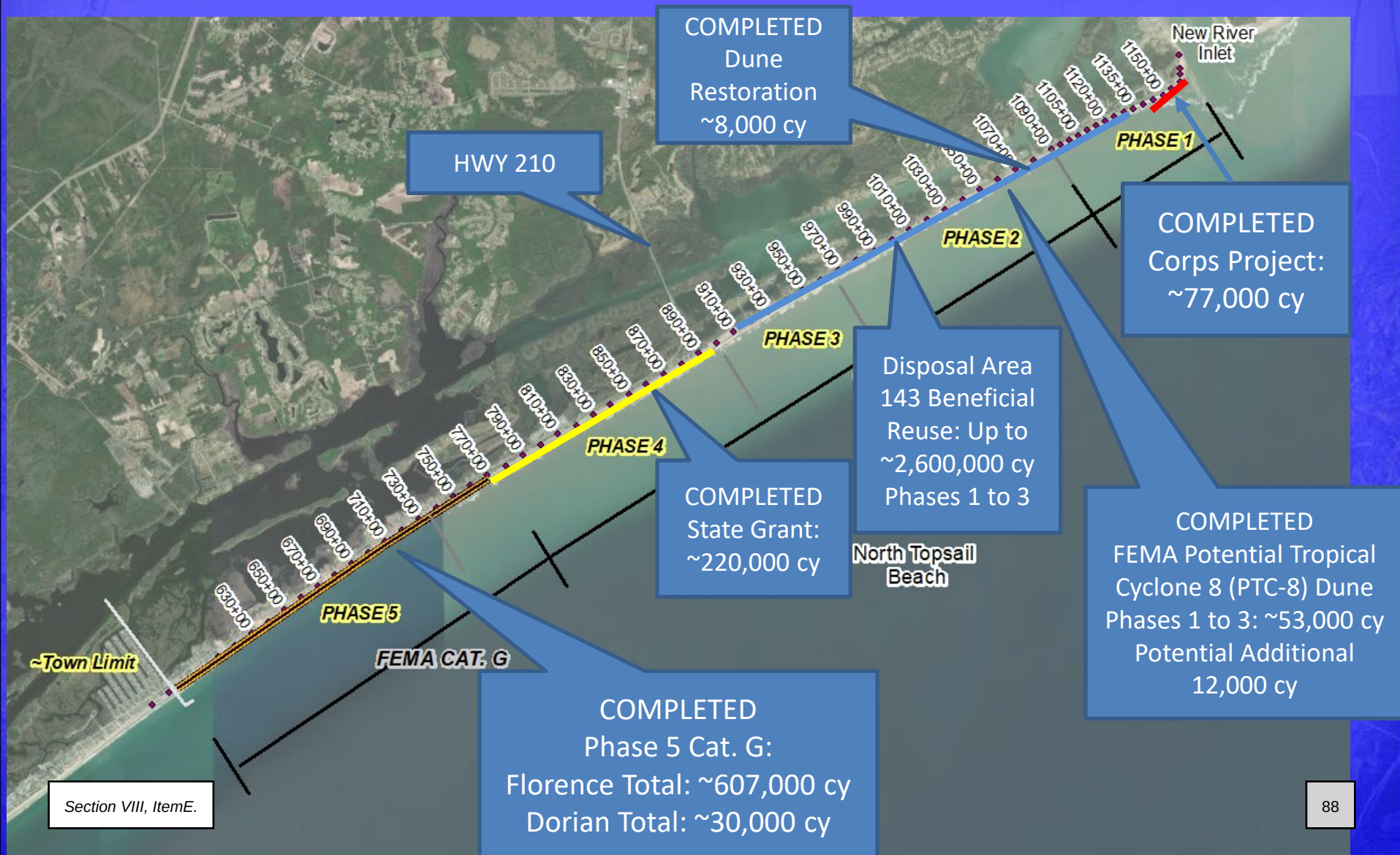
North Topsail Beach Coastal Update

August 2026



Recent and Upcoming Projects Overview

State Grant, Beneficial Reuse, FEMA, Corps Projects



USACE Navigation Dredging and Placement History

Phase 1 Corps Beneficial Reuse Project

Dredging

Fill Placement

Typically Occurs
Every 2 years

2025: 77,000 cy
2023: 163,000 cy
2021: 101,000 cy



Section VIII, Item E.

USACE plans for next winter anticipated to be announced early August

USACE Navigation Dredging and Placement

July 21 USACE and DEQ Shallow Draft Meeting:

~\$81 Million Currently Available in State
Shallow Draft Fund

Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund

- Revenues FY 25-26 **\$27,034,267.13**
- Revenues FY 24-25 **\$26,890,115.28**
- Expenditures FY 25-26: **\$14,760,537.59**
 - FY 24-25- **\$19,079,155.25**
- **Funds available for award: \$82,039,931.38**
- Doesn't include \$1,000,000 for Aquatic Weed or \$199,000 for positions.

*As of July 1, 2026

Department of Environmental Quality

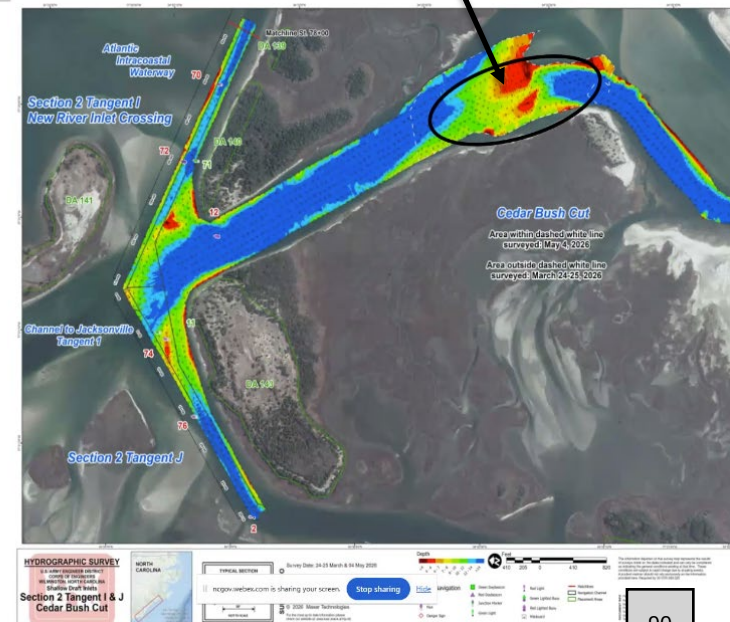


RIVER
LET

MAY 4, 2026

AFTER DREDGING

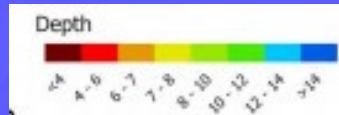
Cedar Bush Cut now
being dredged



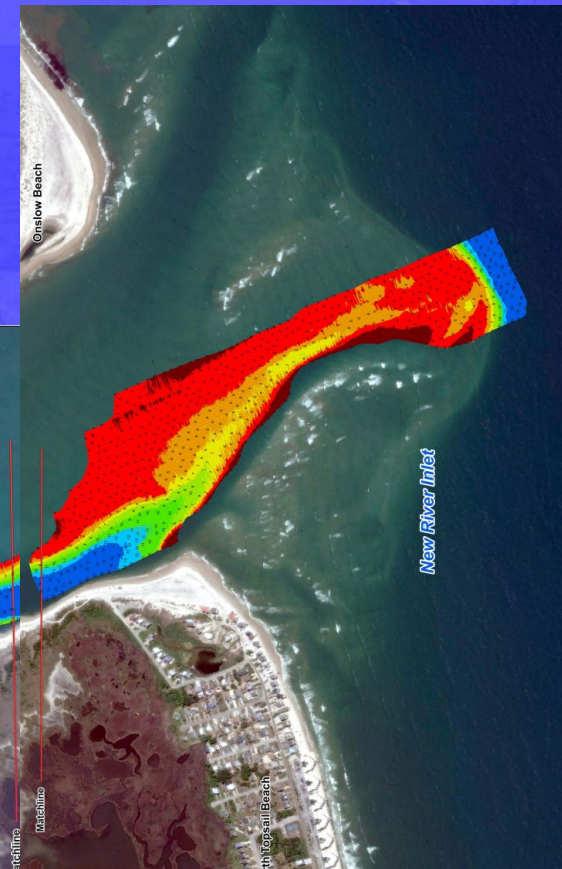
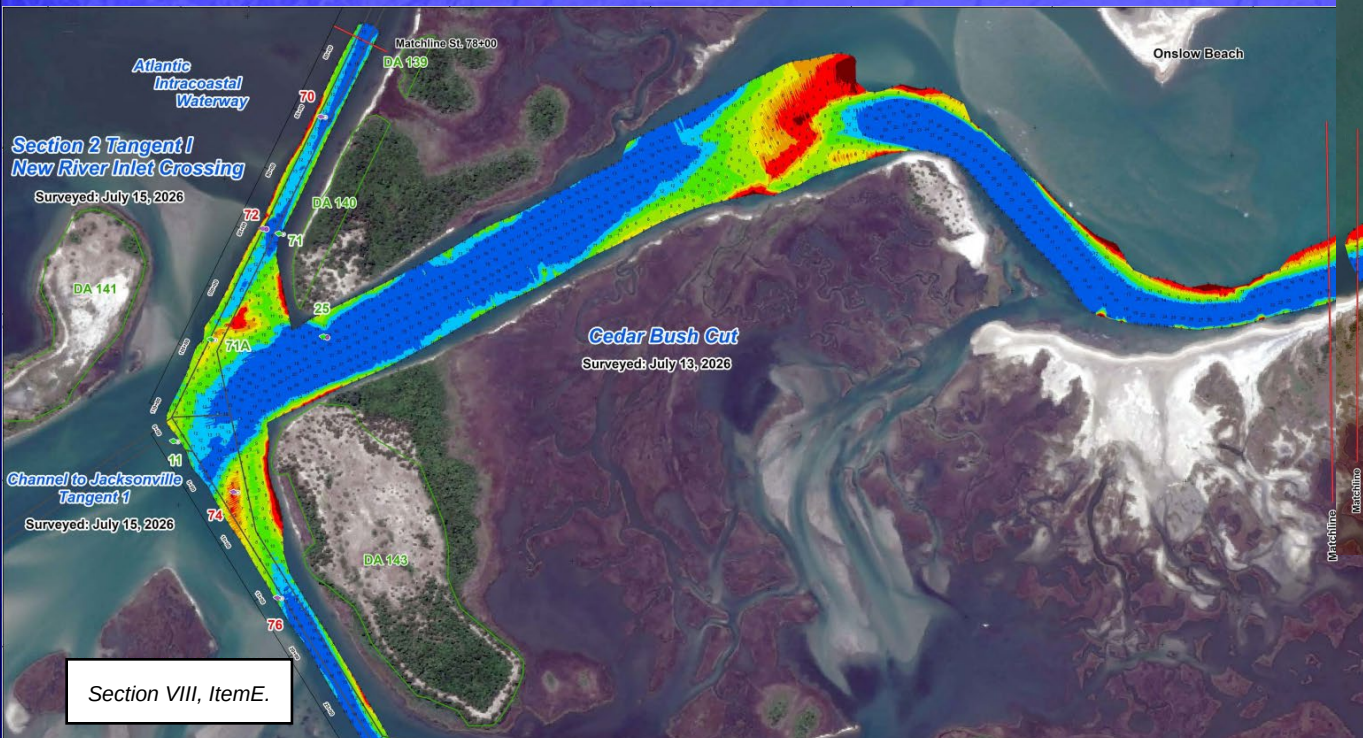
Section VIII, Item E.

USACE plans for next winter anticipated to be announced early August

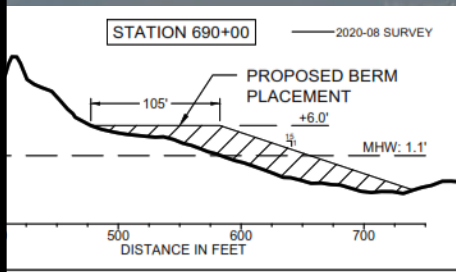
New River Inlet & AIWW Conditions



USACE Navigation July
Surveys



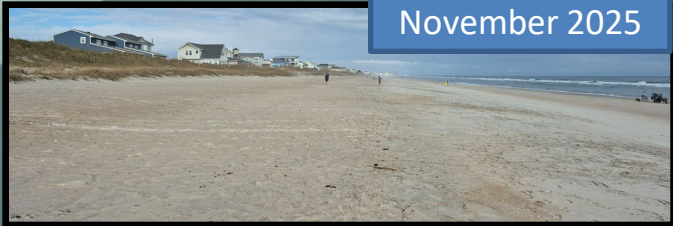
Completed FEMA Mitigation Nourishment in Phase 5 (and some Phase 4)
Beach (not Dune) Nourishment. ~3.5 Miles of Restored Beach. Held up well to PTC-8 and
other recent storms (including Hurricane Erin and recent wave/surge events).



Restored ~3.5 Miles



November 2025



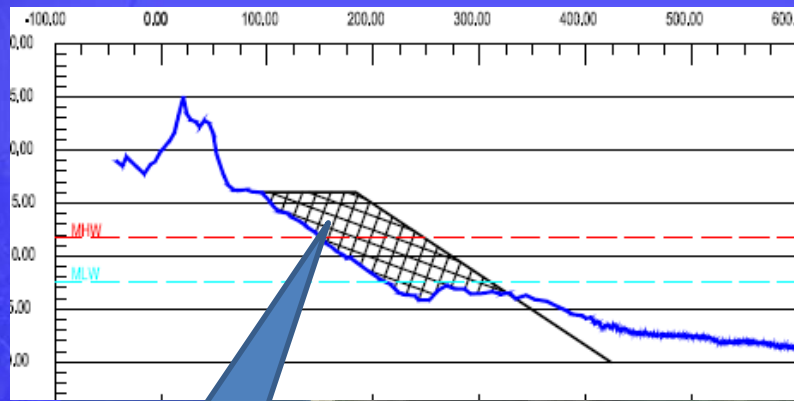
June 2026



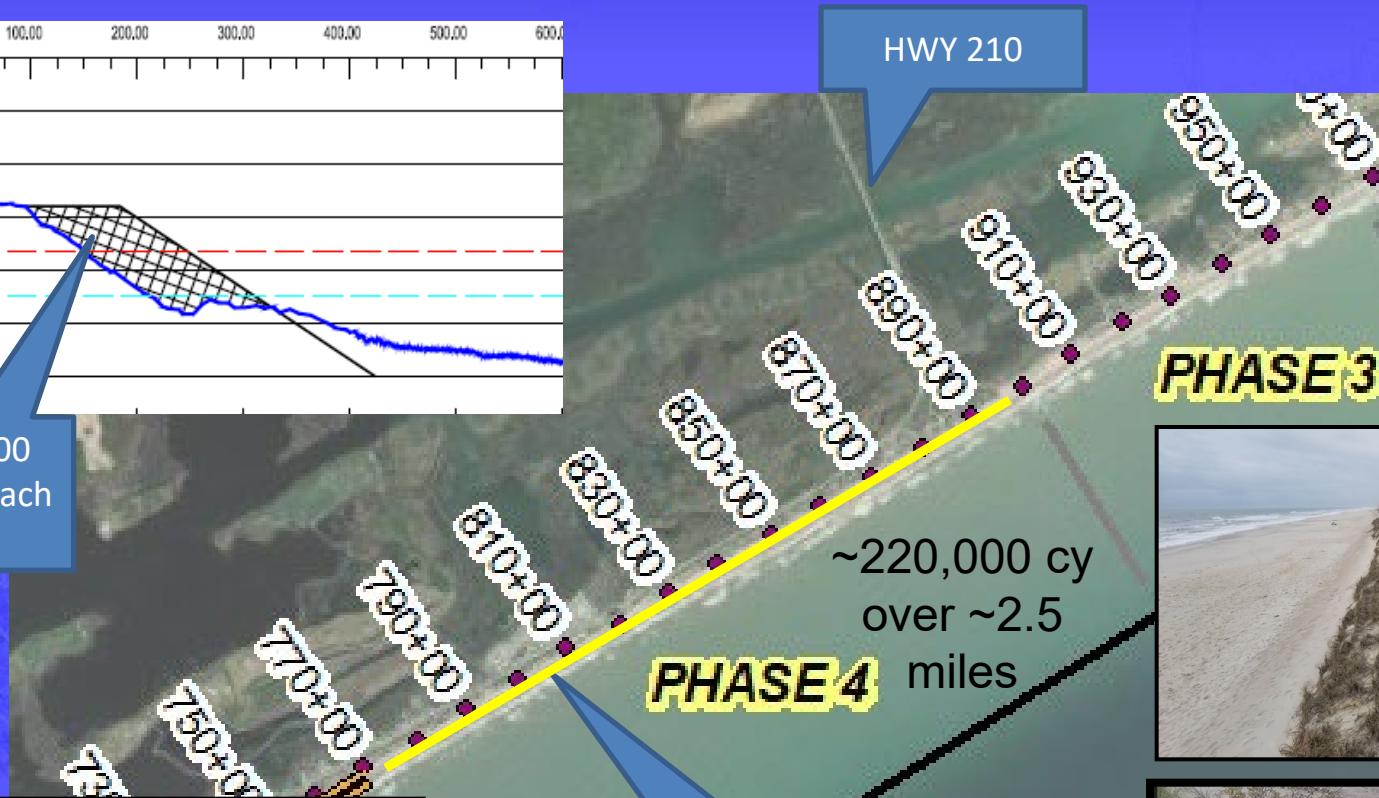
Town

Section VIII, Item E.

Completed State Grant Phase 4 Beach Nourishment – Held up well to Hurricane Erin and recent wave/surge events.



~80 to 100
Feet of Beach
Width



PHASE 4

PHASE 3

~220,000 cy
over ~2.5
miles

State Grant
Project (Yellow
Line)

Pioneer Dune
Vegetation Expanding
Seaward (June 2026)



Section VIII, Item E.

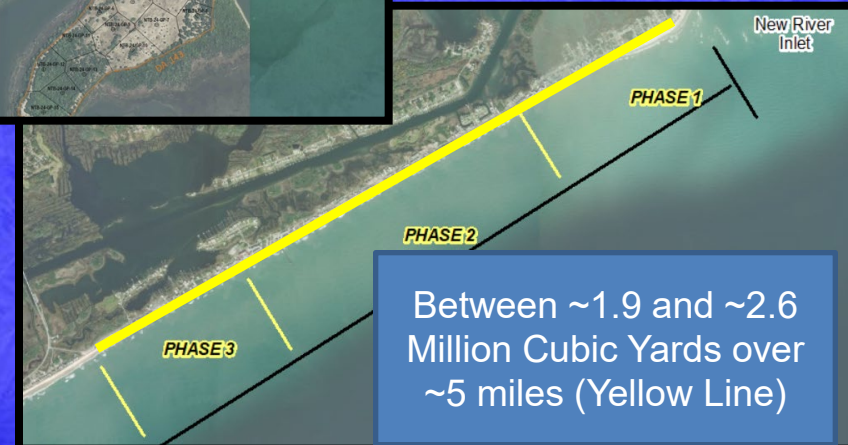
Disposal Area (DA) 143 Beneficial Reuse and Placement in Phases 1, 2, and 3



- Based on Agency Feedback, ~1.9 to 2.6 Million CY at DA 143
- Easement coordination continues with state and federal agencies
- Permit Application Submission Follows Easement.
- Funding Research and Coordination Ongoing.

Borrow Area	Volume (CY)	Mean (mm)	Mean (phi)	Median (mm)	Median (phi)	PHI Sorting	% Silt	% Shell
Native	N/A	0.23	2.13	0.20	2.29	0.87	1.5	26
DA-143	2.64 MY	0.21	2.28	0.18	2.50	1.16	5.4	8.0

Update at next BISAC meeting



Northern Shoreline Dune Restoration (Phases 1 to 3 for 53,000 cy)

An Additional ~12,000 cy is Potentially Available

Sand Work Completed February 18.

Sprigging May/June - Completed

FEMA PTC-8 Mitigation

~4.1 Miles of Dune
Restoration
(yellow)

CAMA Permit Restrictions Include
Not Placing Sand On Mature,
Healthy Vegetation On The Dune
Face

Jeffries
Access

Pier

~Jenkins
Way Access

Section VIII, Item E.

PHASE 3

PHASE 2

PHASE 1

FEMA PTC-8 Mitigation Includes:

1. Critical Dune Restoration: ~8,000 cy in April/May 2025
2. Phase 1, 2, and 3 Dune Restoration: ~53,000 cy January/February 2026
3. An additional ~12,000 cy that has officially been obligated by FEMA in March

Dune Plant Sprigging Completed



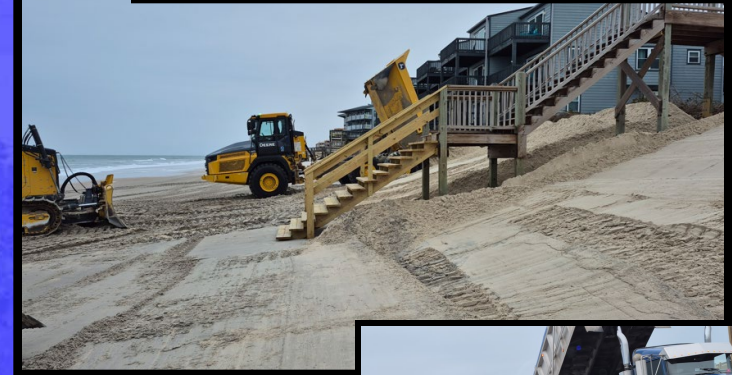
Turtle Nest

Turtle Nest



Example Homeowner Planting and Fencing

Section VIII, Item E.



Existing:



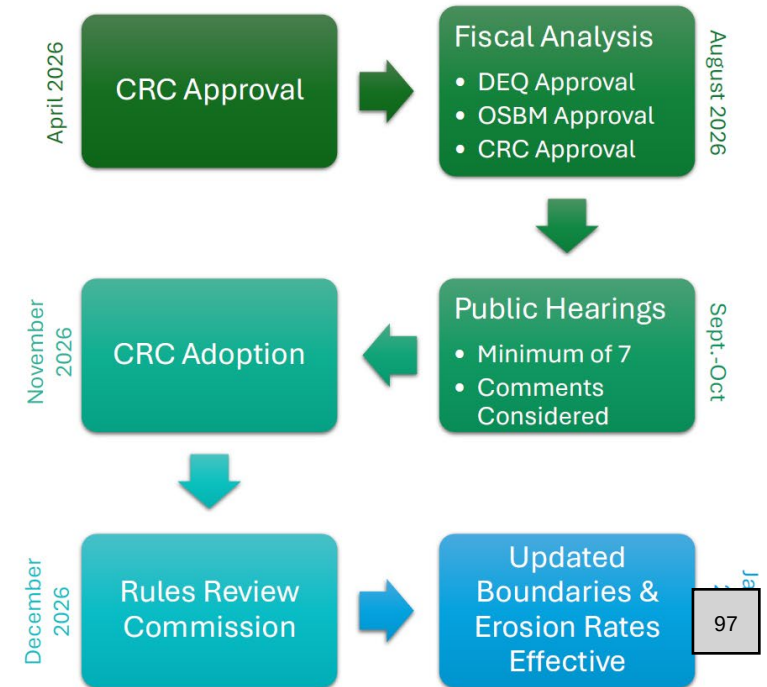
Proposed:

Area Inside 2025 IHA	2020	2013	2004	1997	1986	1983	1980
SBF = 2	2	2	2	2	2	2	2.5
SBF = 2.5	2	2	2	2	2	2	2.5
SBF = 5	2	2	2	2	2	2	2.5
SBF = 7	2	2	2	2	2	2	2.5
SBF = 6	2	2	2	2	2	2	2.5
SBF = 10	2	2	2	2	2	2	2.5



State Inlet Hazard Area Proposed Update

Rule-Making Process



Town Beach Projects Updates

- New River Inlet Management Master Plan Draft EIS: Planned Release in the Fall.
- Potential Tropical Cyclone (PTC) 8 FEMA/NCEM- 53,000 cy dune restoration (in addition to 8,000 cy last April) in Phases 1, 2 and 3 COMPLETED. Another ~12,000 cy available.
- Disposal Area 143 (DA 143) Beneficial Reuse for Nourishment of Phases 1,2,3 of between ~1.9 and ~2.6 million cubic yards. Easement coordination on DA143 use ongoing with state and federal agencies. Then final permit application submittal.
- DA 143 Grant Research and Funding Options Ongoing.
- State Grant Nourishment - ~220,000 cy in Phase 4 COMPLETED.
- Phase 1 – Corps AIWW Project (~77,000 cy placed north of Topsail Reef condos) COMPLETED. 2026/2027 plans out early August
- Working with NTB Staff regarding funding, accounting and reimbursement for FEMA funded projects
- IHA comment letter from the Town?
- Permitting Coordination (all projects)



Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Lexi Stanfield
DEPARTMENT: Admin Department
SUBJECT: Contract Amendment with Sumrell Suggs Attorneys At Law

SUMMARY:

Sumrell Suggs Attorneys At Law has represented the Town for more than one year and has requested an amendment to the contract agreement to better reflect the needs of the Town and to adjust the Firm's prices that have since changed. Under its current agreement, the general legal services has a not-to-exceed annual amount of \$84,000. According to the firm, monthly invoices have consistently exceeded this amount, requiring significant reductions in billable time to remain within the contractual limit. The firm has also advised that its hourly rate for government clients will increase to \$300 per hour. In conjunction with this rate adjustment, the firm has requested an amendment to the current agreement increasing the annual not-to-exceed amount for general legal services from \$84,000 to \$132,000, equivalent to \$11,000 per month. The firm has requested that all existing provisions related to costs, expenses, and carve-out exceptions remain unchanged. To align with the Town's budget cycle, the proposed increase would become effective in July 2026 if approved.

SPECIFIC ACTION REQUESTED:

Mayor may request a motion to approve the contract amendment to the current agreement increasing the annual not-to-exceed amount for general legal services from \$84,000 to \$132,000, equivalent to \$11,000 per month.

AMENDED EXHIBIT A
DESCRIPTION OF SERVICES AND COMPENSATION

Compensation under this Agreement shall be as follows and shall be invoiced to Town on a monthly basis with payment due thirty (30) days from the date such invoice is received by the Town.

The following services shall be rendered by Contractor to Town, and the fee for such services shall not exceed \$132,000.00 per year for every year this Agreement is in effect, billed at \$300 per hour, plus costs and expenses:

- Attend Board of Alderman meetings
- Attend Planning Board meetings, as requested (in-person or virtually)
- Attend Board of Adjustment meetings, as requested (in-person or virtually)
- Attend other Town board meetings, as requested (in-person or virtually)
- Provide all routine general legal services
- Conferences, correspondence and telephone conversations
- Prepare and/or review of contracts, policies, resolutions, ordinances, etc.
- Monitor statutory changes and judicial decisions
- Periodic review and update of ordinances, as requested
- Periodic training seminars, as requested
- Attend department head and other internal meetings, as requested
- Economic development issues in general

The following services shall be rendered by Contractor to Town on an as-needed basis and are not subject to the “not-to-exceed” amount stated above but are instead billed at \$300 per hour, plus cost and expenses, **or** under Contractor’s customary flat fee, plus costs and expenses, for such service at the time the service is rendered:

- Litigation, appeals, mediation, arbitration and similar alternative dispute resolutions
- Financings
- Construction and improvement projects
- Economic development projects (but not general economic development issues)
- Matters before any non-Town commission, agency, etc.
- Real estate transactions
- Major or complete ordinance or policy restatements
- Matters where legal fees are paid by third-parties or otherwise recoverable
- CDBG, CHAF, HMGP and other community assistance projects (including beach renourishment projects)
- Other matters as may be agreed upon in advance

The Parties agree to review and negotiate this fee structure after the first year of the Contract.

**ORDINANCE NO. CA FY 2027-26.01
TOWN OF NORTH TOPSAIL BEACH, NC**

THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the contract with Sumrell Suggs Attorneys At Law was approved on April 2, 2025.

Section I: In accordance with Ordinance 2025-25.25 Limited Town Manager's Contracting Authority to contracts under \$40,000 without Board Approval.

Section II: This contract for services rendered by Sumrell Suggs Attorneys At Law has a not-to-exceed annual amount of \$84,000, paid monthly. The billable rate, effective July 2026, for governmental clients is increased to \$300 per hour. An increase of \$48,000 to the existing contract is required. The not-to-exceed contract is increased to \$132,000, billed monthly \$11,000.00.

Section III The Finance Officer has determined that sufficient funds are available in account 10-410-47 to cover the \$132,000 contract.

Section IV: The Town Board authorizes the Town Manager, Town Attorney and Finance Officer to finalize the contract documents before a Notice to Proceed is Issued.

Section V: The Town Board authorizes the Town Manager to execute the Contract and hereby authorizes the Town Manager to approve payments to Sumrell Suggs Attorneys At Law up to \$132,00, subject to a pre-audit certificate thereon by the Town's Finance Officer.

Section VI: Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of August 2026.

Motion made by _____, 2nd by _____

VOTE: ___ FOR ___ AGAINST ___ ABSENT

RICHARD GRANT , **MAYOR**

NORINE LUX, **INTERIM FINANCE OFFICER**

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Lexi Stanfield
DEPARTMENT: Admin Department
SUBJECT: Memorandum of Understanding with Onslow County

SUMMARY:

The proposed Memorandum of Understanding (MOU) between the Town and Onslow County establishes the County library as an alternate Emergency Operations Center (EOC) for the Town when needed during emergencies or disaster response. The agreement outlines the responsibilities of both parties and provides the Town with access to the facility to support emergency management operations, coordination of response efforts, and continuity of government services when operational space is needed. Entering into this MOU strengthens the Town's emergency preparedness by ensuring a reliable, pre-identified location is available to support critical operations during emergency events.

SPECIFIC ACTION REQUESTED:

Staff request the Board of Aldermen consider approving the MOU with Onslow County to establish the Sneads Ferry Library as the Town's EOC.

MEMORANDUM OF AGREEMENT
BETWEEN
ONSLOW COUNTY
AND
TOWN OF NORTH TOPSAIL BEACH

THIS AGREEMENT ("Agreement") is entered into by and between ONSLOW COUNTY ("County") and the TOWN OF NORTH TOPSAIL BEACH ("Town").

WHEREAS the Town has the need for facilities to operate as an Emergency Operations Center ("EOC") to be used during times of disaster or the threat of a potential disaster to the Town.

WHEREAS the County has space available at the Onslow County Environmental Education Center & Branch Library, located at 1330 NC-210, Sneads Ferry, NC 28460, (the "Facility") that can be used as an EOC which includes two conference rooms, bathroom facilities, and parking spaces.

WHEREAS the County and Town desire a formal Memorandum of Agreement between the two parties to allow the Town to use the Facility for the purpose of an EOC.

NOW THEREFORE, in consideration of the promises contained herein, the parties agree as follows:

BOTH PARTIES HEREBY AGREE:

1. During such times as Onslow County and/or the Town are operating under a declared state of emergency, the County agrees to allow the Town to use the Facility to service Town personnel and to operate an EOC, all terms and conditions governing the same are set forth in this Agreement.
2. That this Agreement shall be effective upon its execution date, as memorialized herein, and that it shall remain in full force and effect until it is terminated or modified by the parties as provided in the Agreement.
3. That the Town shall request the use of the Facility through the Onslow County Manager.
4. That the County shall provide the Town with a key to the Facility and security access for the alarm system.
5. The Town shall provide a secure location for the key and security code for the Facility and shall not share it with other entities unless the Town has received permission from the County.
6. The Town acknowledges that the County may incur costs associated with the Town's use of the Facility during emergency operations. The County shall assess a \$200 daily usage fee to the Town for occupancy and operational use of the Facility during an emergency or disaster event. Any such fee may be waived by request of the Town at the discretion of the Onslow County Board of Commissioners.
7. The Town shall not be responsible for the cost of any general building maintenance, repairs, and improvements, such as painting, roof repairs and replacement, air

conditioning repairs and replacement, etc., and all of the above costs shall be borne solely and entirely by the County.

8. That utility accounts shall be in the name of the County, and the cost of any utilities shall be borne entirely by the County.
9. That the Town shall bear the cost of repairing any damage to the building arising out of or in connection with the Town's use of the building, reasonable wear and tear is excepted.
10. That the term of this Agreement shall be on a year-to-year basis, and either party may terminate this Agreement upon sixty (60) day written notice to the other party.
11. That the Town shall not assign, subcontract, or transfer any of its rights or obligations under this Agreement to a third party without prior written consent of the County.
12. That the parties shall attach and incorporate by reference into this Agreement a facility floor plan identifying the specific areas authorized for Town use during a declared state of emergency. The floor plan shall clearly identify approved ingress and egress routes, office space, meeting areas, restroom/ shower facilities, parking locations, and other designated operational areas intended to minimize disruption should the County and the Town operations occur concurrently within the Facility.
13. The County agrees to make available reasonable use of existing furnishings and fixed equipment located within the designated operational areas, including tables, chairs, televisions, whiteboards, telephones, and similar items necessary to support emergency operations. Additional County-owned equipment or resources may be requested by the Town and may be shared if available, appropriate, and deemed reasonable by the County.
14. Prior to occupancy and upon demobilization, representatives from both the County and the Town shall jointly conduct and document pre- and post-use inspections of the Facility. The inspections shall include documentation of the condition of the Facility, any damages observed, and the generator hour meter readings for reimbursement, maintenance, and operational record purposes.
15. To the extent allowed by law, the Town shall indemnify and hold the County harmless from and against any loss, cost, or obligation the County may incur arising from the Town's use of the Facility.
16. This Agreement shall be controlled by the laws of the State of North Carolina. Exclusive venue for any action, whether at law or in equity, shall be in a court of competent jurisdiction in Onslow County, North Carolina.
17. That this Agreement contains the entire understanding between the parties and supersedes any and all prior agreements, understanding, and arrangements between the parties relating to the subject matter hereof. No amendments, change, modification, or alteration of the terms and conditions hereof shall be binding unless evidenced by a writing signed by the parties hereto.

Executed this the _____ day of _____ 2026

Name: Larry Faison

Interim Town Manager

Town of North Topsail, North Carolina

This instrument has been pre-audited

In the Manner required by the Local

Government Budget and Fiscal Control Act

Name: Steve Eaton

Interim County Manager

Onslow County, North Carolina

Reviewed by Department Head

Signature

Date Reviewed _____

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen

FROM: Lexi Stanfield

DEPARTMENT: Admin Department

SUBJECT: Memorandum of Understanding with Onslow County Board of Education

SUMMARY:

The proposed Memorandum of Understanding (MOU) between the Town and Onslow County Board of Education establishes Coastal Elementary School as an additional alternate Emergency Operations Center (EOC) for the Town when needed during emergencies or disaster response. The agreement outlines the responsibilities of both parties and provides the Town with access to the facility to support emergency management operations, coordination of response efforts, and continuity of government services when operational space is needed. Entering into this MOU strengthens the Town's emergency preparedness by ensuring a reliable, pre-identified location is available to support critical operations during emergency events.

SPECIFIC ACTION REQUESTED:

Staff request the Board of Aldermen consider approving the MOU with Onslow County's Board of Education to establish the Coastal Elementary as the Town's alternate EOC.

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E. L. Faison, ICMA-CM
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: August 5, 2026

TO: Board of Aldermen

FROM: Planning Board

DEPARTMENT: Planning Department

SUBJECT: CONSENT AGENDA: COMMITTEE REPORT: PLANNING BOARD

SUMMARY:

Present: Fred Fontana - Chair; Lisa Brown (acting Chair), Sam Ferreri, Jan Bellamy-Genee, Charles "Rusty" Walker, Teri Ward; Keith Wilkerson
Staff: Deb Hill, MPA, AICP, CFM - Planning Director, J. Brady Golden, Attorney Charles J "Chip" Payson
Absent: Donna Sayre - Clerk to the Planning Board

The Planning Board held their regular meeting on Thursday, July 9, 2026.

Floodplain Management (No Action Required):

Planning Director Deb Hill provided an update on the recent floodplain management presentation made to the Board of Aldermen and discussed the importance of the Town's participation in the National Flood Insurance Program (NFIP) and Community Rating System (CRS). Discussion included FEMA requirements, engineered flood vents, and examples of insurance savings achieved through compliance improvements.

Flood Damage Prevention Ordinance (No Action Required):

Staff reviewed final revisions to the Flood Damage Prevention Ordinance.

Significant Revisions: 1) Clarification regarding climatized ground floor enclosures; 2) Modification of recreational vehicle provisions to focus on VE flood zones rather than all Special Flood Hazard Areas; and 3) Updates related to non-conversion agreements and other technical compliance requirements.

Higher Standards

Staff introduced a discussion regarding potential higher environmental and flood resilience standards.

Topics included: wetland protection; stormwater management; water quality improvements; erosion and sediment control; tree preservation; and wetland buffer requirements. Staff emphasized the need to balance environmental protection

(continued on p. 2)

objectives with property owner rights and practical implementation concerns.

Assignments for Future Discussion: Board members agreed to 1) Review the federal emergency management and FEMA reform report; 2) Consider recommendations related to disaster preparedness and recovery; 3) Explore potential environmental and floodplain higher standards; and 4) Return at a future meeting with observations and possible recommendations for the Board of Aldermen.

Meeting adjourned at approximately 7:09 p.m.

SPECIFIC ACTION REQUESTED: That this report be approved as part of Consent Agenda.

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Lexi Stanfield
DEPARTMENT: Admin Department
SUBJECT: Appointment to the Board of Aldermen

SUMMARY:

Following the passing of the late Aldermen Strother, the Board of Aldermen announced at their May Regular Meeting that they would accept applications for eligible residents interested in serving as an Alderman. The application period for the vacant Board of Aldermen seat concluded on June 21, 2026, at 11:59 p.m. Following the application deadline, the Clerk compiled all eligible applications and distributed a complete application packet to the Board of Aldermen for review. Board members took the opportunity to evaluate each applicant's qualifications and conduct interviews throughout the month of July. With the interview process now complete, the Board will discuss the applicants, consider the information gathered during the review and interview process, and deliberate on the appointment of a candidate to fill the vacant Board of Aldermen seat.

NOTE: The Appointment of an individual requires that individual receive a *majority of the votes* cast from Aldermen present at the Meeting

VOTING OPTIONS:

- **Nomination from Submitted Applications:** Board members may nominate one of the applicants who submitted a completed application. Nominations do not require a second. Once nominations are closed, the Board will vote on the nominees.
- **Paper Ballot:** Each Board member draws in the circle of the name of their preferred applicant on a paper ballot. Ballots are collected, counted, and the results are announced by the Mayor.

Regardless of voting option used, selection of a candidate to fill the vacant seat on the Board of Aldermen requires that candidate receive a majority of the votes cast. Consequently, the initial casting of votes through any of the aforementioned options, may facilitate reaching a consensus on one or two candidates, and allow a subsequent up or down vote on one or two of those candidates.

SPECIFIC ACTION REQUESTED:

The Board will discuss the applicants, consider the information gathered during the review and interview process, and deliberate on the appointment of a candidate to fill the vacant Board of Aldermen seat.

UNOFFICIAL BALLOT

Town of North Topsail Beach 2026

- ☐ Samuel J. Ferreri
- ☐ Alfred "Fred" Fontanta
- ☐ Tresa D. Hardy
- ☐ Jeffery Manning
- ☐ Stephen Newbern
- ☐ Joe Peterson
- ☐ Jason C. Stahr
- ☐ Douglas Clayton Winters

Board or Committee Application for Samuel J Ferreri

Full Name: Samuel J Ferreri

Email: mayorsam1@att.net

Phone: 561-310-5752

Address: 148 Sea Gull Lane N Topsail Beach, NC 28460

Application Submitted on:6/12/2026 8:15:53 PM

Interested in serving on: ["Board of Alderman"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees Planning Board

Past Committees

City of Greenacres Police & Fire Pension Board 2017-2022 City of Greenacres Mayor 1988-2017 City of Greenacres Councilman 1984-1988 Florida League of Cities Board of Directors 1992-2017 National League of Cities Board of Directors

Conflict of interests anticipated? No

Education Background Master's Degree in Architecture, University of Florida Bachelor of Science in Architecture and Planning, Florida A&M University

Professional Background 44+ years in architectural practice including owning my own firm (Educated Design), specializing in educational and civic facilities, regional manager of architectural firm (Schenkel Shultz), specializing in educational facilities including K-12 and higher education and partner in national architectural firm (PGAL) designing educational facilities, civic facilities, military housing and airport terminals.

Why they want to serve on this committee I believe I can bring my previous municipal experience to the table to assist the board and continue make North Topsail Beach a great place to live. I think I have the time necessary to commit to the position and i bring no preconceived solutions to the problems the town faces. I have extensive experience in collaborating with state, county and other local municipalities in Florida help solving issues including solid waste, hazmat, storm protection, and joint-use facilities (parks). I have no ambition in the community to serve beyond the seat of alderman and believe i can be an excellent caretaker for the open seat.

Experience and qualifications As a resident for almost a year, I believe getting involved in ones community is very important. I have attended Board of Alderman meetings since we arrived in town, feeling that it is important to know what is happening in the community. I have a thorough understanding of the city manager form of government including the roles of both alderman and staff. I believe my previous successes as a collaborator and consensus builder will be helpful to work with the Board of Alderman. My municipal budgeting experience and helping the town identify and lobby for grants will be helpful to address the needs of our community.

Most Important issues NTB faces Of course the number one issue we face is maintaining our beaches. In
of our residents and guest is paramount. Other issues of importance our pedestrian safety, bea

safety, speed limits, and code enforcement.

BOA statement attest agreement checked I have read and attest to the above statement.

Emailed additional documents? I have emailed additional documents.

Samuel J. Ferreri



Sam Ferreri moved to Palm Beach County in 1980 and was involved in the local Greenacres and Palm Beach County community for 30+ years, including city councilman for 4 years and Mayor of the City of Greenacres for 29 years, retiring in 2017. Sam balanced his political life with his full -time job as a registered architect and Principal with PGAL in Boca Raton, a national architectural firm, before retiring and moving to North Carolina in 2025.

He has a passion for planning and developed a parks and recreation system in Greenacres by leveraging grants with public monies. His passion helped the City establish an after-school program called C.A.R.E.S. (Children are Really Extra Special). Participants can grow with the City's Youth Programs from the C.A.R.E.S. Program (Elementary Age), into the Cool Zone (Middle School Age) and then on to the Hot Spot (High School). These programs not only offer children fun and friends, but opportunities to build self-confidence and social skills. Greenacres has been honored as one of America's *100 Best Communities for Young People by America's Promise* for five times for its continued commitment to youth and a dedication to preserving their health and safety.

Mayor Ferreri was very active in local government, community service and State, Regional and National organizations. He has served in several leadership positions including President of the Florida League of Mayors, Board of Director National League of Cities and Florida League of Cities. He also serves on several local boards including on numerous boards including the Florida Municipal Insurance Trust, Palm Beach County MPO, Wellington Regional Medical Center Board of Governors and the SE Florida Alzheimer's Association.

Mayor Ferreri previously served as president of the Florida League of Cities in 1997/1998. He also served in the past on the Board of Directors of the Central Palm Beach Chamber of Commerce, the Palm Beach County Intergovernmental Coordination Council and Issues Forum, and Florida American Institute of Architects.

Mayor Ferreri was the recipient of the E. Drew Harris Municipal official of the year by the Florida League of Cities in recognition of his outstanding record of public service and also received the Palm Beach American Institute of Architects Gold Medal.

Mayor Ferreri is a native Floridian, born and raised in Tampa and moved to Palm Beach County in 1980. Mayor Ferreri is a graduate of the University of Florida, and is a registered Architect serving as principal with PGAL Architects, a national firm specializing in designing public projects such as schools, libraries, police and fire facilities, and airports. He is married to wife Donna and has two (2) grown daughters, Jennifer and Christina.

Mayor Ferreri has been very successful in establishing great working relationships with County, State, and Federal agencies to benefit City residents, and building consensus to keep improving government services.

Board or Committee Application for Alfred Fontana

Full Name: Alfred Fontana

Email: phisig75@aol.com

Phone: 919-306-5301

Address: 1866 New River Inlet Road, Unit 3203

Application Submitted on: 5/4/2026 9:17:53 PM

Interested in serving on: ["Board of Alderman"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees Chair, NTB Planning Board

Past Committees

Previously served as alderman

Conflict of interests anticipated? No

Education Background Masters and BS degrees in Civil Engineering from Cornell University

Professional Background 42 years in transportation management positions, Served three years as President of NC Public Transportation Association, Inactive NC professional engineering license. Past recipient of NC Governor's Award in public transportation. Recipient of Key to Wayne County by Wayne County Board of Commissioners.

Why they want to serve on this committee Town has suffered a great loss with the passing of Larry Strother. I hope to fill some of the void created by his absence.

Experience and qualifications Familiar with town operating and administrative policies and procedures. Eight year resident of town and know the town culture well, including active participant of Turtle Patrol.

Most Important issues NTB faces Number 1 priority is restoration of beach and dune system both on the ocean and intracoastal waterway side. The beach is our lifeblood financially both for residents and visitors. Number 2 is building bike lanes on New River Inlet Road. It was my pet project when I was previously on the board. Number 3 is a better establishment of a capital improvement program that can be used to forecast revenue and expenses for the next five to ten years.

BOA statement attest agreement checked I have read and attest to the above statement.

Emailed additional documents?

Board or Committee Application for Tresa D Hardy (Terrie)

Full Name: Tresa D Hardy (Terrie)

Email: Tdhardy@mindspring.com

Phone: 9198020685

Address: 111 Old Village Lane, NTB 28460

Application Submitted on: 6/18/2026 2:37:08 PM

Interested in serving on: ["Board of Alderman", "Planning Board"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees None

Past Committees

None

Conflict of interests anticipated? No

Education Background BA in Justice Studies MA in Liberal Arts (emphasis on Organizational Communication)

Professional Background Worked in Parks and Recreation from, rec center and sports from 1979-1983. Retired 2008 as Captain/District Commander Raleigh Police Department- worked in Field Operations, Investigations, Administration, Internal Affairs from 1983-2008. Experienced in accreditation process for law enforcement agencies, was a Lead Assessor for Commission on Accreditation for Law Enforcement Agencies. Have experience with grant applications, budgeting, management. Currently a licensed real estate (not very active) agent with Wicker Properties of the Carolina's. Am a NC Notary Public. Past committees/volunteer services: Volunteered as a Guardian Ad Litem for 2 years. Wake County Child Fatality Task Force HOA treasurer/president

Why they want to serve on this committee Public service familiar. I would like to see diverse experience representation on our boards.

Experience and qualifications I understand how government works and the challenges of meeting entity needs, public needs and property owner needs. Our area has unique challenges with heavy environmental impacts and majority absentee property ownership. I have a keen sense of responsibility, the ability to work with all types of organizations/people, flexibility, and common sense.

Most Important issues NTB faces Fiscally prudent Shoreline management of the entire coast line. Removing C'BRA status for much of our area. Reducing revenue impacts for property owners while maintaining town services.

BOA statement attest agreement checked I have read and attest to the above statement.

Board or Committee Application for Jeffrey Manning

Full Name: Jeffrey Manning

Email: Firefighter0678@gmail.com

Phone: 407-967-1053

Address: 2000 New River Inlet Rd Unit 3307 North Topsail Beach, NC 28460

Application Submitted on: 5/27/2026 12:28:30 PM

Interested in serving on: ["Board of Alderman"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees Deacon at Pillar Church of Topsail, HOA President St Regis Resort

Past Committees

United States Coast Guard Chief Petty Officers Association

Conflict of interests anticipated? No

Education Background Bachelors in Emergency Management and Homeland Security

Professional Background 28 years service in the United States Coast Guard Active duty and Reserve. Firefighter/Paramedic

Why they want to serve on this committee I have called North Topsail Beach my home for 11 years, and I have a strong desire to serve and help ensure this town continues to be the special place I have come to love.

Experience and qualifications My 28 years of experience in the United States Coast Guard, combined with my service as a firefighter/paramedic, would bring a strong foundation of leadership, emergency management, teamwork, and public service to this committee. Throughout my career, I have operated in high-pressure environments where sound judgment, accountability, and effective communication were critical to protecting lives and property. The Coast Guard instilled in me the importance of strategic planning, operational oversight, risk assessment, and mission-focused decision making. My experience coordinating with diverse teams, government agencies, and the public has prepared me to work collaboratively while remaining focused on practical solutions and the best interests of the community. As a firefighter/paramedic, I have developed strong problem-solving skills, the ability to remain calm under pressure, and a deep commitment to serving others. These experiences have strengthened my understanding of safety, crisis response, and community relations, all of which are valuable assets in committee work. In addition, my background has taught me the importance of integrity, accountability, and fairness when making decisions that impact others. I would bring a disciplined, solutions-oriented approach to the committee while ensuring that all perspectives are heard and considered thoughtfully.

Most Important issues NTB faces Some of the most important issues facing the Town of North Topsail Beach involve balancing growth, infrastructure, environmental challenges, and the long-term quality of life for residents

One of the most significant concerns is beach erosion and the ongoing impact of coastal storms,

king tides, and flooding. Protecting the shoreline is critical not only for property owners, but also for the town's tourism economy, infrastructure, and environmental stability. Maintaining strong communication, transparency, and trust between town leadership, residents, business owners, and visitors is vital as the community continues to face complex and sometimes divisive issues.

BOA statement attest agreement checked I have read and attest to the above statement.

Emailed additional documents? I have emailed additional documents.

Board or Committee Application for Stephen Newbern

Full Name: Stephen Newbern

Email: newbe222@aol.com

Phone: 919-622-6493

Address: 2311 Nedw River Inlet Road North Topsail Beach NC. 28460

Application Submitted on:6/2/2026 12:38:32 PM

Interested in serving on: ["Board of Alderman"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees BISAC Board Of Adjustment

Past Committees

none

Conflict of interests anticipated? none

Education Background Business Administration

Professional Background 38 years in the Commercial Construction business.

Why they want to serve on this committee To help safe guard property values , shape growth and zoning laws and to act as a voice for my fellow neighbors balancing the interest of permanent residents , rental property owners and local business.

Experience and qualifications 38 years of commercial construction experience would directly enhance the municipal governance through deep expertise in infrastructure planning, budgeting accuracy and contract negotiation.

Most Important issues NTB faces Preserving the beaches! and maintaining present infrastructure levels.

BOA statement attest agreement checked I have read and attest to the above statement.

Emailed additional documents?

Board or Committee Application for Joe Peterson

Full Name: Joe Peterson

Email: jfpeterson0403@email.campbell.edu

Phone: 4434804103

Address: 209 Coastal Drive

Application Submitted on: 5/26/2026 11:50:27 PM

Interested in serving on: ["Board of Alderman"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees Onslow County GOP Folkstone Precinct Chair Onslow County GOP General Counsel

Past Committees

None

Conflict of interests anticipated? No.

Education Background Catawba College, Bachelor of Arts, Major in Politics with concentration in Pre-Law, 2013, Cum Laude Campbell University, Juris Doctor, 2016

Professional Background I am a partner at a law firm in Jacksonville. I have been employed there almost ten years and made partner in 2019. I work heavily in criminal defense, family law, and juvenile abuse/neglect/dependency court. I am in court almost daily advocating for my clients. Prior to that I did an externship during law school at the Johnston County District Attorney's Office under the 3L Practice Rule for a semester and in 2015 I was a law clerk at a construction law firm.

Why they want to serve on this committee I have lived on this beautiful island for almost ten years. I've owned my home since 2019. I feel a duty to serve as an attorney and citizen. I want to help preserve it and feel that I have the intelligence, grit, and passion to do so.

Experience and qualifications My profession is quite literally to advocate for a position and a cause. Not only could I engage in spirited debate with fellow members of the Board, but I could be a resource. If the Board needs someone to go somewhere to represent us I am a capable public speaker and have plenty of experience defending a position and answering questions on a whim.

Most Important issues NTB faces The coastline is the biggest concern. I have seen it erode since I've been here. But to do so, we do need to find new revenue streams. I also believe the island is being overdeveloped. There's so many little pockets that they keep squeezing more homes into.

BOA statement attest agreement checked I have read and attest to the above statement.

Emailed additional documents?

Board or Committee Application for Jason C. Stahr

Full Name: Jason C. Stahr

Email: Jcstahr317@gmail.com

Phone: 4023067938

Address: 303 Lanterna Ln

Application Submitted on: 6/16/2026 4:51:25 PM

Interested in serving on: ["Board of Alderman"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees Recently selected as Chair for North Topsail Beach Board of Adjustment. Appointed mid 2024 Also, Member at Large North Topsail Beach BISAC Committee. Appointed mid 2024

Past Committees

City Council member, Gretna, Nebr. (2010-2022). 9 years elected Council president. Planning Commission, Gretna, Nebr. (5+ years).

Conflict of interests anticipated? None

Education Background High school graduate (York, Ne.) USMC NCO course work. Accumulated numerous credits , Metro Comm College (Omaha, Nebr.)

Professional Background 30+ years automotive industry/ service management. Independent service consultants. Current Building Materials supervisor. Customer Service associate. Employee mentor- Lowe's Company

Why they want to serve on this committee It has been my opinion, if you have the ability to serve , take the opportunity and try and better your community and neighbors. If you have a concern, step up and take action.

Experience and qualifications Knowledge and experience - building consensus. Building relationships- with staff , as well as outside consultants or contractors. Open minded and willing to support collaborative efforts.

Most Important issues NTB faces Beach replenishment. Creating a comprehensive plan - to coordinate future growth or structure. Public safety.

BOA statement attest agreement checked I have read and attest to the above statement.

Emailed additional documents?

Board or Committee Application for Douglas Clayton Winters

Full Name: Douglas Clayton Winters

Email: Dougwinters@att.net

Phone: 336-207-4275

Address: 104 Ocean Club Ct, N Topsail Beach, NC 28460

Application Submitted on:6/1/2026 2:23:57 PM

Interested in serving on: ["Board of Alderman"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees None currently. But retired here to North Topsail in 2024 and want to contribute.

Past Committees

None

Conflict of interests anticipated? No

Education Background BS Electrical Engineering from NC State Also have numerous certifications including PMP Certification (Project Management).

Professional Background Retire AT&T with over 35 years. Handle many roles in my 35 years, including technical, customer facing, presentation to large groups, and managing multi-million dollar programs for defense department.

Why they want to serve on this committee Me and my wife retired here in 2024. Now I want to serve the community and contribute to its success.

Experience and qualifications Through my experience with AT&T it has prepared me to lead people, listen to customers, find solutions, and control budgets and schedules.

Most Important issues NTB faces 1)Traffic during summer months, including speeding at crosswalks at beach access locations. 2) Financial responsibility for annual budgets 3) Fair Property Tax and home values 4) Manage Zoning and planning

BOA statement attest agreement checked I have read and attest to the above statement.

Emailed additional documents?

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen

FROM: Lexi Stanfield

DEPARTMENT: Admin Department

SUBJECT: Appointment to the Topsail Island Shoreline Protection Committee

SUMMARY:

The Town of North Topsail Beach has advertised the vacancy on the Topsail Island Shoreline Protection Committee for more than forty-five days. The advertisement for the vacancy had a listed deadline of July 24, 2026 at 11:59PM. The Town received two applications during this period. David (Mike) Benson and Deborah Coltrayne have applied to fill the vacant citizen position on the Topsail Island Shoreline Protection Committee. Their applications were circulated among the Board prior to the August 5, 2026, Board of Aldermen meeting, and have been attached to this summary sheet for review. Staff request the Board consider appointing an application to the Topsail Island Shoreline Protection Committee for a three year term beginning July 1, 2026, and expiring on June 30, 2029.

SPECIFIC ACTION REQUESTED:

Staff request the Board consider appointing an application to the Topsail Island Shoreline Protection Committee for a three year term beginning July 1, 2026, and expiring on June 30, 2029.

Board or Committee Application for David Michael Benson

Full Name: David Michael Benson

Email: dmbenson14@gmail.com

Phone: 919-889-8537

Address: 220 Oyster Lane, North Topsail Beach, NC 28460

Application Submitted on: 5/6/2026 11:30:05 PM

Interested in serving on: ["Topsail Island Shoreline Protection Committee "]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees None.

Past Committees

Board of Alderman, Past Mayor Pro Tem Beach, Inlet, Sound, Advisory Committee, Past Chair Topsail Island Shoreline Protection Commission, Past Vice Chair Island-wide RCCP Committee - we ended up with a \$1.2 million dollar grant to reduce stormwater runoff on Island Dr. at the south fire station and Richard Peters Park 2016 Multi-path Extension Study Committee along New River Inlet Rd - we still need a sidewalk, even if we get bike lanes that DOT is working on. Sand Bag Restoration Committee, Past Chair - this is a continuing legal issue that has not been resolved. The plaintiffs' lawyer has \$450,000 plus 8 yr interest in escrow and the town has \$200,000 in the budget each year as our agreement to the settlement.

Conflict of interests anticipated? none

Education Background Earlham College, AB Biology Colorado State University, MS Plant Pathology Colorado State University, PhD Plant Pathology University of California at Berkeley, Post-doc

Professional Background Professor Emeritus, North Carolina State University Taught undergraduate and graduate courses on diseases of plants (plant pathology). Mentored graduate students in master's and PhD programs. Director of Graduate Programs in the Department of Plant Pathology Did research on diseases of nursery and floriculture crops as well as Christmas tree diseases. Served on many departmental, college, university, regional, and national committees over 40 years at NCSU. Professional society service included reviewer, editor, editor-in-chief for several referred international journals. President of Gamma Sigma Delta Chapter at NCSU, a professional society serving academic excellence in agriculture.

Why they want to serve on this committee As a past member and vice chair of the Topsail Island Shoreline Protection Commission for over 11 years, first as a citizen representative from the Town and then as an alderman, I would welcome the opportunity to be re-appointed to this committee. TISPC serves a vital role in coordinating island-wide education for elected officials and citizens across state and federal regulatory issues and matters, environmental awareness, and Army Corps of Engineers projects on the island. TISPC's strong advocates in Raleigh and Washington have helped each of the towns move forward with the state and federal issues facing us.

Experience and qualifications Once I was appointed as alderman to the Topsail Island Shoreline Protection Commission in 2017, I realized that public outreach was in need of improving. Thus, I use my university experience in web page design to build a web page system for TISPC (tispc.org). A web page that I own and continue to update even though I am not a current member of TISPC. As the former TISPC vice-chair, I presided at meetings when the chairman was out of town. My experience and interactions with many individuals through BIWAYS and TISPC as well as a past alderman activities spans the scope from regulators, coastal engineers, environmentalists, as well as state and federal elected officials.

Most Important issues NTB faces Permitting of the 5-yr beach nourishment plan for Phases 3-1. Permitting (EIS) for the New River Management Master Plan. Development of a 30-yr Beach Management Plan. Pedestrian and bicycle safety for New River Inlet Road. Successful recruitment and retention of town employees. Correction of ONWASA water pressure issues throughout town. More activities that engage the community. Better education of voters, since we have only a 30% turnout even at state and federal election years. Sea-level rise will be an issue whether we like it or not - plan now.

BOA statement attest agreement checked

Emailed additional documents?

Board or Committee Application for Deborah Coltrayne

Full Name: Deborah Coltrayne

Email: Dkcoltrane@gmail.com

Phone: 7243446258

Address: 2224 New River Inlet #135. NTB 28460

Application Submitted on: 7/20/2026 3:51:31 PM

Interested in serving on: ["Topsail Island Shoreline Protection Committee ", "Beach Inlet Sound Advisory Committee"]

Registered Onslow Co. Voter: Yes

Civic/Community Participation

Current Committees

Past Committees

BISAC

Conflict of interests anticipated? No

Education Background I have achieved a Bachelor Degree in Nursing.(BSN) Masters Degree in Nursing Management (MSN) Masters Degree in Business (MBA)

Professional Background My resume is on LinkedIn: Deborah Kumer Coltrane I have worked as a nurse in hospitals. Taught in Nursing Programs as well as MBA programs in Colleges and Universities. I have worked as Legal Nurse Consultant and on University Boards of Nursing. Additionally have received many Awards.

Why they want to serve on this committee I feel I would add to dialog related to Beach and Sound preservation

Experience and qualifications I have served on BISAC Committee from its inception for 3 year term. Was involved in development of 5 & 30 year plans.

Most Important issues NTB faces - beach/Sound preservation - on going NTB land preservation - development of Vision, Mission, and Annual Objectives based on NTB “needs”

BOA statement attest agreement checked

Emailed additional documents?

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen

FROM: Lexi Stanfield

DEPARTMENT: Admin Department

SUBJECT: Amend the Full Time Equivalent positions to establish Administrative Assistant Position

SUMMARY:

The current contracted receptionist position is proposed to be converted to a full-time Administrative Assistant position. A budget amendment to add funds, is not necessary, funds were budgeted for the contract position and, if this recommendation is approved, a line-item transfer would be approved by the Town Manager to shift funds to the appropriate Department Line items, and a specific offer will be extended to the individual assigned to the contract position.

Over time, the responsibilities of this role have grown well beyond front desk reception and now include providing administrative support to multiple departments, assisting with records management, responding to public inquiries, and helping keep daily operations running smoothly, with an additional focus on assisting with reconciling solid waste and recycling service inquiries and complaints.

Converting this position to a full-time employee will provide more consistent support for staff and residents, improve efficiency across Town Hall, and allow the employee to take on additional responsibilities as the Town's needs continue to grow. This change will create a more reliable and versatile position that better reflects the work being performed and supports the Town's long-term operational needs.

SPECIFIC ACTION REQUESTED:

Mayor may request a motion to Amend the Full Time Equivalent positionS to Establish Administrative Assistant Position-Grade 9.

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski



E.L. Faison
Interim Town Manager

Alexis Stanfield, NCCCC
Town Clerk

ADMINISTRATIVE ASSISTANT

GRADE: 9

FLSA STATUS: NE

SALARY RANGE: \$40,059.00 - \$62,092.00 / annual

\$1,540.73 – \$2,388.15 / biweekly

DESCRIPTION

The Administrative Assistant provides administrative, clerical, and customer service support to ensure the efficient operation of the Town. This position serves as a resource for multiple departments, assisting department heads with administrative tasks, coordinating communications, maintaining records, and supporting daily operations as needed.

The ideal candidate will possess strong customer service and communication skills, the ability to manage multiple priorities, and the ability to quickly learn new software and technologies while handling sensitive information with professionalism and discretion.

ESSENTIAL DUTIES AND TASKS

- Answer phones, greet visitors, and respond to inquiries in a professional and courteous manner.
- Process incoming and outgoing mail and distribute correspondence.
- Schedule meetings, maintain calendars, and coordinate appointments and events.
- Research and resolve citizen inquiries independently and escalate issues to appropriate staff when necessary
- Maintain knowledge of current Town programs, services, events, policies, and procedures to provide accurate information to the public
- Research and gather resources, maintain inventory, and order office supplies as needed
- Provides administrative and clerical support to all Town departments as needed.
- Assists department heads and staff with record keeping, filing, and document management.
- Maintains electronic and paper filing systems in accordance with records retention schedules and public records requirements.
- Maintain confidentiality of sensitive information and exercise sound judgment when handling records and communications.
- Perform other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Strong organizational and time management skills with the ability to prioritize multiple tasks.
- Excellent written and verbal communication skills.
- Proficiency in Microsoft Office Suite (Word, Excel, Outlook, and PowerPoint) and other office software.
- Ability to work independently while also collaborating effectively with multiple departments.
- Strong attention to detail and accuracy.
- Ability to provide excellent customer service to the public, elected officials, vendors, and staff.
- Ability to maintain confidentiality and handle sensitive information with discretion.
- Knowledge of standard office practices and procedures.

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent required; associate degree in business administration, public administration, or a related field preferred.
- Two years of progressively responsible administrative or office support experience; experience in local government is preferred.
- Valid driver's license may be required depending on assigned duties.

PHYSICAL REQUIREMENTS:

Work is primarily performed in an office environment and requires prolonged sitting, standing, walking, bending, and occasional lifting of up to 25 pounds. The employee must be able to operate standard office equipment, including computers, scanners, printers, copiers, and telephones.

I understand and accept the job description for the Administrative Assistant position with the Town of North Topsail Beach.

NAME

DATE

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski
Larry Strother



Alice Derian, ICMA-CM
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen

FROM: CHRISTOPHER HUCKABY, PUE

DEPARTMENT: Public Works Department

SUBJECT: PURCHASE OF (2) VEHICLES UNDER STATE CONTRACT NC2510A

SUMMARY:

Background

The Public Works Department relies on its fleet daily to support roadway maintenance, right-of-way operations, storm response, and general municipal services. Two existing vehicles have reached the end of their practical service life and are becoming increasingly unreliable. The first is a 2005 Chevrolet C4500 dump truck with approximately 130,000 miles, which is in poor operational condition. The second is a 2012 Ford F-250 flatbed truck with approximately 112,043 miles, which has shown continued operational degradation and increasing maintenance needs.

Replacement of these vehicles will improve fleet reliability, reduce maintenance costs, and ensure the department maintains the capability to respond effectively to routine operations and emergency events.

This request represents a planned capital replacement of aging fleet assets rather than an expansion of the Town's vehicle inventory.

Recommendation

Staff recommends approval of the purchase of two (2) replacement Public Works vehicles through Capital Ford Government Sales utilizing North Carolina State Contract NC2510A. Funding is available within Public Works Capital Outlay (10-545-74), which includes \$155,000 budgeted for this capital replacement.

SPECIFIC ACTION REQUESTED:

That the Board of Aldermen approve the purchase of two (2) replacement Public Works vehicles through Capital Ford Government Sales under North Carolina State Contract NC2510A, utilizing funds budgeted within Public Works Capital Outlay (10-545-74), and authorize the Town Manager to execute all necessary purchase documents.



Outlook

FW: REQUESTING FINANCE ENDORSEMENTS

From Wayne Johannessen <wjohannessen@NORTHTOPSAILBEACHNC.GOV>

Date Tue 7/14/2026 4:03 PM

To Christopher Huckaby <chuckaby@NORTHTOPSAILBEACHNC.GOV>

Cc Alexis Stanfield <astanfield@NORTHTOPSAILBEACHNC.GOV>

2 attachments (6 MB)

NTB AUGUST 2026 AGENDA SUMMARY ITEM_CAPITAL OUTLAY PUBLIC WORKS BUILDING RENOVATION.pdf; NTB AUGUST 2026 AGENDA SUMMARY ITEM_CAPITAL OUTLAY VEHICLE PURCHASES.pdf;

Chris,

At this time there is no budget amendment needed since it is in the approve budget. You will present to the board you are moving forward with the approved budgeted purchase, Lexi may give you a motion statement for them to vote/approve. The Finance signatures and pre-audit will be on the PO/invoicing paperwork on the back end.

Thanks,

Wayne Johannessen, MBA

Finance Officer

Town of North Topsail Beach

2008 Loggerhead Ct.

North Topsail Beach, NC 28460

wjohannessen@northtopsailbeachnc.gov

910.328.1349



From: Christopher Huckaby <chuckaby@NORTHTOPSAILBEACHNC.GOV>

Sent: Tuesday, July 14, 2026 10:17 AM

To: Wayne Johannessen <wjohannessen@NORTHTOPSAILBEACHNC.GOV>

Subject: REQUESTING FINANCE ENDORSEMENTS

Good morning Wayne,

Could you please provide endorsements for these agenda items to confirm monies available?

I am awaiting a contract from MRM for the Public Works Building and will get that to you ASAP for a Contract Authorization Ordinance.

Christopher Huckaby

Section X, ItemC. rks Superintendent

Budget vs Actual

ORTH TOPSAIL BEACH
3/2026 7:57:32 AM

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Period Ending 6/30/2027

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
	10-545-02 SALARIES	217,659	0.00	0.00	0.00	0.00	217,659.00	
	10-545-03 PART-TIME SALARIES	0	0.00	0.00	0.00	0.00	0.00	
	10-545-04 OVERTIME	11,234	0.00	0.00	0.00	0.00	11,234.00	
	10-545-05 FICA (7.65%)	17,506	0.00	0.00	0.00	0.00	17,506.00	
	10-545-06 GROUP INSURANCE	38,980	0.00	0.00	0.00	0.00	38,980.00	
	10-545-07 ORBIT RETIREMENT (12.23%)	34,007	0.00	0.00	0.00	0.00	34,007.00	
	10-545-08 401K (3%)	6,727	0.00	0.00	0.00	0.00	6,727.00	
	10-545-14 EMPLOYEE TRAINING	4,500	0.00	0.00	0.00	0.00	4,500.00	
	10-545-16 M & R EQUIPMENT	52,000	0.00	0.00	0.00	0.00	52,000.00	
	10-545-17 M & R VEHICLES	45,000	0.00	0.00	0.00	0.00	45,000.00	
	10-545-31 GAS, OIL & TIRES	30,000	0.00	0.00	0.00	0.00	30,000.00	
	10-545-32 OFFICE SUPPLIES	300	0.00	0.00	0.00	0.00	300.00	
	10-545-33 DEPARTMENTAL SUPPLIES & EQUIP	10,000	0.00	0.00	0.00	0.00	10,000.00	
	10-545-34 MOSQUITO CONTROL EXPENSE	2,000	0.00	0.00	0.00	0.00	2,000.00	
	10-545-36 UNIFORMS	3,500	0.00	0.00	0.00	0.00	3,500.00	
	10-545-37 RENTAL EQUIPMENT	6,600	0.00	0.00	0.00	0.00	6,600.00	
	10-545-45 CONTRACTED SERVICES	2,092	0.00	0.00	0.00	0.00	2,092.00	
	10-545-53 DUES & SUBSCRIPTIONS	300	0.00	0.00	0.00	0.00	300.00	
	10-545-57 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00	
	10-545-73 NON-CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	
	10-545-74 CAPITAL OUTLAY	155,000	0.00	0.00	0.00	0.00	155,000.00	
	10-545-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00	
	10-545-76 TAXES & TITLES	0	0.00	0.00	0.00	0.00	0.00	
	PUBLIC WORKS Totals:	637,405	0.00	0.00	0.00	0.00	637,405.00	

Statewide Term Contract

2510A – Fleet Vehicles

(All Types)

Bid Number	DPC-704600681
Contract Name	Fleet Vehicles (All Types)
Effective Dates	February 1, 2024, through January 31, 2029
Awarded Vendor(s) and Contact(s)	Manufacturers: Chevrolet, Chrysler-Dodge-Jeep-Ram, Ford, Nissan, Toyota Capital Chevrolet of Raleigh Rod Mitchell (919) 573-8530 Capital Ford Jennifer Romano (919) 790-4648 (800) 849-3166 Capital Nissan of Wilmington Jennifer Romano, Eric Mountain (919) 790-4648 (800) 849-3166 Classic Ford of Smithfield Stephanie Hurley (919) 300-0060 Deacon Jones Chrysler Dodge Jeep Ram Diane Nelms (910) 214-2956 Wanda Matthews (910) 988-9286 Deacon Jones Ford Diane Nelms (910) 214-2956 Wanda Matthews (910) 988-9286 Ilderton Dodge Chrysler Jeep Ram LLC Catherine Martin, Greg Graves, Kim Tuttle (336) 822-8708 MAMCO Sanford Nissan Stephanie Hurley (919) 984-5544 Model 1 Commercial Vehicles/Creative Bus Sales (Ford) Davis Wood (704) 399-2700 ext. 468 (980) 420-3689 Modern Toyota of Winston-Salem Jim Butler (866) 963-1265 (336) 785-3100 Parks Ford Jeff Williams (828) 693-4281 Piedmont Truck Center Inc. (Ford) Spencer Wood (336) 668-2401 (800) 632-0218

Contract Covers	This contract covers: CATEGORY A SEDANS, all types and configurations CATEGORY B SUV/CROSSOVER, all types and configurations CATEGORY C VANS, all types and configurations CATEGORY D LIGHT TRUCKS, all types and configurations CATEGORY E MEDIUM and SUPERDUTY TRUCKS, all types and configurations CATEGORY F PASSENGER, CARGO, and CREW VANS, all types and configurations CATEGORY G CAB and CHASSIS, all types and configurations CATEGORY H POLICE PURSUIT VEHICLES/SPECIAL SERVICE VEHICLES (PPV/SSV), SEDANS, VANS, and TRUCKS, all types and configurations CATEGORY I ELECTRIC (ZEV) HYBRID VEHICLES (SEDANS, VANS, SUV, and TRUCKS), all types and configurations This contract covers Original Equipment Manufacturer (OEM) options and aftermarket components: • Discounts for OEM options and aftermarket components are included in the pricing information sheet and can be ordered through the awarded dealer for each vehicle. • Examples of covered items include but are not limited to storage bins, ladder racks, light bars, work trays, equipment mounts, special decaling, non-factory window tinting, cages, partitions, lifts, and bed covers.
Contract Type	This is a mandatory statewide term contract for state agencies, departments, institutions, universities, and community colleges – unless exempted by North Carolina general statute. Non-mandatory entities, including schools and local governments, may use this contract as allowed by general statute.
Special Notes	General Statute 143-341 (8)(i) Per General Statute 143-341 (8)(i), all state agencies must fulfill their requirements for passenger vehicles through Motor Fleet Management. Questions regarding this statute or what vehicles are covered under the statute should be directed to Motor Fleet Management Exception Request to Purchase Off Contract Agencies must seek prior approval for purchases where the contract does not satisfy agency requirements. To request approval to purchase off contract, complete and return the Statewide Term Contract – Exception Request to the Contract Manager (does not apply to use vehicles).
Contract Items and Pricing	Award & Pricing Information MY 2026 FORD Pricing
Delivery Information	Delivery varies per make and model – see Award & Pricing Information for delivery information. Delivery to the ordering agency is included in the unit price. Delivery schedules are subject to change based on factory production schedules and product

	availability. Purchasing agencies are encouraged to maintain communication with vendors regarding estimated delivery and potential issues that may cause a delay.
Order Placement	Please contact vendors directly to inquire about availability, order windows/deadlines, and pricing. Vendors are required, upon request of any purchasing entity, to provide the purchasing entity with catalogs and descriptive literature (including exterior and interior colors), manufacturer's use accessible URL for MSRP of all OEM options and/or aftermarket components, and NC pricing for OEM options and/or aftermarket components. This information is to be provided to the ordering agency within three (3) business days of the request. Such information shall be provided at no charge to the buying entity.
Loaded into eProcurement	Line-item catalogs will be loaded into eProcurement .
eProcurement Help Desk	(888) 211-7440
Contract Manager	Pamela Case (984) 236-0249
Contract Attachments	Capital Chevrolet of Raleigh Capital Ford Capital Nissan of Wilmington Classic Ford of Smithfield Deacon Jones Chrysler Dodge Jeep Ram Deacon Jones Ford Ilderton Dodge Chrysler Jeep Ram LLC MAMCO Sanford Nissan Model 1 Commercial Vehicles/Creative Bus Sales (Ford) Modern Toyota of Winston-Salem Piedmont Truck Center Inc. (Ford)
Contract Addenda	02/08/2024: Performance contact information updated Performance transit vans listed in Category C changed to Category F Award & Pricing Information spreadsheet updated 04/10/2024: Parks Ford updated in Award & Pricing Information 08/22/2024: Contact information updated for Classic Ford of Smithfield Contact information updated for MAMCO Sanford Nissan 09/04/2024: Performance CDJR contract assigned to Deacon Jones Performance Ford contract assigned to Deacon Jones 09/30/2024: Contact information updated for Model 1 01/29/2025: 2025 Award & Pricing Information updated 06/12/2025: 2025 Award & Pricing Information updated



GOVERNMENT SALES DIVISION

From Greg Ford, Government Sales Manager
 Phone/Fax 919-790-4600, ext. 1413 Fax 919-871-6917
 E-Mail gregory.ford@capitalford.com

Date 13-Jul-26
 Town of North Topsail Beach

Quote NC2510A

2026 Ford F550 XL SuperCab Chassis 4wd			
	2026 F550 XL SuperCab 4wd CC DRW, X5H, 168" WB, 660A pkg	NC2510A Base Price	\$56,780.57
	Upgrade to 192" Wheelbase (84" Cab to Axle)		\$190.00
	Oxford White w/Med Dark Slate vinyl seating and vinyl flooring		NC
	7.3L DEVCT NA PFI V8 GAS engine w/10 speed auto torqshift trans.		NC
	40 Gallon Aft of Axle Fuel Tank		NC
	Dual Battery		NC
Options		MSRP	LESS 6%
	225/70R19.5G BSW Max Trac Tire	\$215.00	\$202.10
	4.88 Ratio Limited Slip Axle	\$395.00	\$371.30
	Platform Running Boards	\$445.00	\$418.30
	Pro Power Onboard - 400W	\$225.00	\$211.50
	Interior Work Surface	\$140.00	\$131.60
	410 Amp Dual Alternator	\$215.00	\$202.10
	Payload Plus Package Upgrade 2 - 19,550# GVWR	\$1,155.00	\$1,085.70
	Exterior Backup Alarm	\$230.00	\$216.20
	Rear View Camera & Prep Kit	\$515.00	\$484.10
Upfit Options		COST	
	PJ's 12 foot Dump w/smooth steel floor, rub rail, no outside pkcts, 42" headboard w/window, 1/2 cab shield, 42" solid metal sides, 2 piece barn door, GS615 scissor hoist single acting (elec/hyd), 2.5" receiver tube w/sleeve, D-rings, 7 pin flat receptacle, pull rope mesh tarp, 48" toolbox mounted underbody street side, LED lights		\$13,803.00
		Total Per Vehicle	\$74,096.47

FY26-27 10-545-74 CAPITAL OUTLAY - BUDGETED AMOUNT \$155,000
 -GOVT SALES QUOTE FOR VEHICLE #1 \$74,096.47

REMAINING CAPITAL VARIANCE UNDER 10-545-74 \$80,903.53 -CDH

Remit PO to: Capital Ford of Raleigh
 4900 Capital Blvd
 Raleigh, NC 27616
jromano@capitalford.com

4800 Capital Blvd



Raleigh, NC 27616 27616

1-800-849-3166



GOVERNMENT SALES DIVISION

From Greg Ford, Government Sales Manager
 Phone/Fax 919-790-4600, ext. 1413 Fax 919-871-6917
 E-Mail gregory.ford@capitalford.com

Date 13-Jul-26
 Town of North Topsail Beach

Quote NC2510A

2026 Ford F250 XL SuperCab 4wd Pickup		NC2510A Base Price	\$45,156.65
2026 F250 XL Ext Cab 4wd, X2B, 164" WB, 8' bed, 600A package			NC
Oxford White w/Med Dark Slate vinyl seating and vinyl flooring			NC
6.8L DEVCT NA PFI V8 GAS engine w/10 speed auto torqshift trans			NC
LT245/75R17E BSW All Season			NC
10,000# GVWR package			NC
Options		MSRP	LESS 6%
	3.73 Electronic Locking Axle	\$430.00	\$404.20
	Platform Running Boards	\$445.00	\$418.30
	Trailer Brake Controller - Max Tow 14,000#	\$300.00	\$282.00
	Upfitter Switches	\$250.00	\$235.00
	XL Chrome package w/Fog Lamps	\$425.00	\$399.50
Upfit Options			COST
	Rhino Spray Liner		\$595.00
	Headache Rack w/Tie Down Inserts		\$1,250.00
	4 Corner Clear/Amber Strobes		\$850.00
	Clear Amber Strobes over 3rd brakelight		\$1,350.00
	Weather Tech All Weather Mats front/rear seating		\$240.00
Nitto G3 265/70/17 All Terrain Tires			\$1,295.00
		Total Per Vehicle	\$52,475.65

10-545-74 VARIANCE \$80,903.53
 -GOVT SALES QUOTE FOR VEHICLE #2 \$52,475.65

REMAINING VARIANCE TO CAPITAL OUTLAY 10-545-74 \$28,427.88 -CDH

*REMAINING VARIANCE MAY CHANGE DEPENDING ON UPFITTING
 INCIDENTALS.

Remit PO to: Capital Ford of Raleigh
 4900 Capital Blvd
 Raleigh, NC 27616
jromano@capitalford.com

4800 Capital Blvd



Raleigh, NC 27616 27616

1-800-849-3166

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem

Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski
Larry Strother



Alice Derian, ICMA-CM
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: CHRISTOPHER HUCKABY, PUE
DEPARTMENT: Public Works Department
SUBJECT: FIXED ASSET DISPOSAL REQUEST - (2) OBSOLETE PUBLIC WORKS VEHICLES

SUMMARY:

Staff requests Board approval for disposal of (2) fleet assets from the Public Works Department utilizing GOVDEALSto auction these assets. The FY26-27 budget included monies for the purchase of replacement vehicles, which have been identified under their respective state contract.

As this action pertains solely to the disposal of an existing surplus asset, no additional funding, budget amendment, or finance review is required. Approval will allow staff to list the item for sale through GovDeals and properly remove it from inventory records.

Recommendation

Staff recommends approval of disposal for (2) Public Works vehicles listed below;

- 2005 Chevrolet C4500 dump truck
VIN 1GBE4E1225F518286 TAG 51609W
Mileage: 130,722

-2012 Ford F250 flat bed
VIN 1FT7X2B60BEB41566 TAG 82038T
Mileage: 112,043

SPECIFIC ACTION REQUESTED:

That the Board of Aldermen declare the (2) vehicles identified as surplus and authorize the Town Manager to proceed with disposal in accordance with applicable policies and procedures.



Fixed Asset Disposal

Item Description: 2012 FORD F-250 FLATBED Date: 7/16/2026

Acquisition cost: \$ UNKNOWN Book Value: \$ 3500

Date purchased: UNKNOWN Department: PUBLIC WORKS DEPARTMENT

Real property name and parcel #: N/A

Vehicle tag and VIN: VIN 1FT7X2B60BEB41566 TAG 82038T

Reason for disposal: Recent mechanical assessments indicate that the projected cost of immediate, critical repairs now exceeds the vehicle's residual market value.

Additional information: Continuing to maintain this asset represents an inefficient use of public funds due to escalating downtime and diminishing returns.

Christopher Huckaby

Jul 16, 2026

Department head _____ Date _____ Town manager _____ Date _____

Governing body approval _____ Date _____

Disposal method (circle one): ☐ Sale ☐ Trade ☐ Scrap ☐ Transfer

Gain/loss on disposal: \$ UNKNOWN

Sale amount: \$ EST \$3500 Scrap value: \$ _____

Buyer name and address: Govdeals.org

Services received: PENDING AUCTION ON GOVDEALS.ORG

Fair market value: \$ UNKNOWN

Trader name and address: Govdeals.org

Department transferred to: _____

Finance officer _____ Date _____

(rev. October 2023)



Fixed Asset Disposal

Item Description: 2005 CHEVY C4500 Date: 7/16/2026

Acquisition cost: \$ 33,500 Book Value: \$ 1500

Date purchased: 8/29/2022 Department: PUBLIC WORKS DEPARTMENT

Real property name and parcel #: N/A

Vehicle tag and VIN: VIN 1GBE4E1225F518286 TAG 51609W

Reason for disposal: Recent mechanical assessments indicate that the projected cost of immediate, critical repairs now exceeds the vehicle's residual market value.

Additional information: Continuing to maintain this asset represents an inefficient use of public funds due to escalating downtime and diminishing returns.

Christopher Huckaby

Jul 16, 2026

Department head _____ Date _____ Town manager _____ Date _____

Governing body approval _____ Date _____

Disposal method (circle one): ☐ Sale ☐ Trade ☐ Scrap ☐ Transfer

Gain/loss on disposal: \$ 32,000

Sale amount: \$ EST \$1500 Scrap value: \$ _____

Buyer name and address: Govdeals.org

Services received: PENDING AUCTION ON GOVDEALS.ORG

Fair market value: \$ UNKNOWN

Trader name and address: Govdeals.org

Department transferred to: _____

Finance officer _____ Date _____

(rev. October 2023)

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem



Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski
Larry Strother

Alice Derian, ICMA-CM
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

MEETING DATE: Aug 5, 2026

TO: Board of Aldermen
FROM: Chief Andrew Page
DEPARTMENT: Police Department
SUBJECT: FY 26/27 Budgeted Vehicle Purchase

SUMMARY:

Attached, please find two quotes for vehicles to be purchased pursuant to NC state contract # 2510A through Deacon Jones Ford Clinton, NC.

These vehicles represent current departmental needs for patrol, town vehicle recovery and towing of police department trailers and assets. Total cost for these vehicles is quoted at \$99,878.34

SPECIFIC ACTION REQUESTED:

A motion to approve the purchase of two patrol vehicles allocated in the police department's capital outlay line for the 26/27 budget at a total cost of \$99,878.34.



Deacon Jones
AUTO GROUP FLEET SALES

Deacon Jones Ford of Clinton



2027 Ford F-250 Super Duty XL Pickup CREW CAB, 160"/176" WB, 6.75'/8.0' Bed

North Carolina Statewide Term Contract 2510A

North Topsail Beach PD

Contract Term Dates: Feb 01, 2024 - Jan 31, 2029

Standard Features

7.3 Liter, 2 Valve DEVCT NA PFI Gas V-8 Engine
TorqueShift-G 10 Speed Automatic Trans
2.5" Trailer Receiver Hitch with Trailer Wiring
Electronic Shift on the Fly 4wd Acuation on 4wd
Black Bumpers and Grill (Chrome Available)
Manual Telescoping, Power Glass Mirrors
17" Argent Painted Steel Wheels W/ Hub Covers
Power Windows (1 touch up/down front row)
Single Zone Air Conditioning
SYNC 4 - 8" LCD Screen, Apple Car Play
FordPass Connect
Black Vinyl Floor Covering

HD Vinyl 40-20-40 Front Seat
Rear View Camera in Center Stack
Remote Keyless Entry
Cruise Control
Spare Tire, Wheel, and Frame Mount W/Jack
Tow Hooks - 2 Front
Trailer Tow Package (7 Wire Harness, 7/4 pin connect)
Power Equipment Group (Windows, Locks, Tailgate)
Solar Tint Glass-Std XL Privacy Glass is an Option on XL
Stationary Elevated Idle Control (SEIC)
Battery: Gas-750CCA, Diesel-750CCA X2
Non Limited Slip rear axle standard

Drivetrain Configurations

7.3L Gas V-8 Engine	☐	W2A-600A	F-250 SD, 2WD Crew Cab, XL, 160"WB 6.75' Bed, 7.3L V-8 Gas, 10 Speed Auto Trans	\$ 43,891.09
	☐	W2A-600A	F-250 SD, 2WD Crew Cab, XL, 176"WB 8.0' Bed, 7.3L V-8 Gas, 10 Speed Auto Trans	\$ 44,074.30
	☒	W2B-600A	F-250 SD, 4WD Crew Cab, XL, 160"WB 6.75' Bed, 7.3L V-8 Gas, 10 Speed Auto Trans	\$ 46,463.10
	☐	W2B-600A	F-250 SD, 4WD Crew Cab, XL, 176"WB 8.0' Bed, 7.3L V-8 Gas, 10 Speed Auto Trans	\$ 46,646.31

NC2510A Base Vehicle Configuration

Base Body Configuration

160	160" Wheel Base, 6.75' Pick Up Bed, 176" WB = 8.0' Pick Up Bed	Base
-----	--	------

Base Powertrain Configuration

99N	7.3L PFI V-8 Gas Engine	Base
44F	10 Speed Automatic Transmission	Base

Base Interior Configuration

Z1	Oxford White Color	Base
A	Vinyl 40/20/40 Seat	Base
S	Medium Earth Grey	Base

Base Package / Options

600A	XL Equipment Package	Base
------	----------------------	------

Code	Powertrain Options	MSRP	6% Disc
☒	99N/44F 7.3L 2V DEVCT V-8 GAS/ 10 Speed TORQSHIFT Auto Trans	STD	STD
☐	99M/44G 6.7L HIGH OUTPUT Power Stroke® V8 Turbo Diesel B20	\$ 12,495	\$ 11,745.30

Code	Available Factory Options	MSRP	6% Disc
Note: All Options May Not Be Compatible. Submit Build Request For Final Build Confirmation.			
Seating Options			
☐	AS Vinyl 40/20/40 Front Bench Seat	STD	STD
☐	LS Vinyl 40/Console/40 Front Seat	\$ 355	\$ 333.70
☒	1S Cloth 40/20/40 Front Bench Seat	\$ 315	\$ 296.10
☐	4S Cloth 40/Console/40 Front Seat	\$ 615	\$ 578.10
Interior Options			
☐	43C Pro Power Onboard, 400 Watts	\$ 225	\$ 211.50
☒	43K Pro Power Onboard, 2K <i>(Requires 86M)</i>	\$ 995	\$ 935.30
☒	52S Interior Work Surface <i>(Requires 40/20/40 Seating)</i>	\$ 140	\$ 131.60
☐	76S Remote Start System	\$ 250	\$ 235.00
☐	66S Upfitter Switches <i>(Requires 67D Alternator Upgrade)</i>	\$ 250	\$ 235.00
Packages			
☐	96V XL Chrome Package	\$ 425	\$ 399.50
☐	473 Snow Plow Prep Package	\$ 350	\$ 329.00
☒	96D XL Driver Assist Package	\$ 730	\$ 686.20
☐	17S STX Appearance Package <i>(Requires 1S, 40/20/40 Cloth Seat)</i>	\$ 3,115	\$ 2,928.10
☐	17X-G FX-4 Off Road Package, 7.3L Gas: <i>(Req TBM A/T Tires & X3E Axle)</i>	\$ 650	\$ 611.00
☐	17X-D FX-4 Off Road Package, 6.7L Diesel: <i>(Req TBM A/T Tires & X3H Axle)</i>	\$ 650	\$ 611.00
Rear Axle Options			
☐	X31 3.31 Non Limited Slip - <i>Standard 6.7L Diesel</i>	STD	STD
☐	X3H 3.31 Electronic Locking - <i>Option Diesel. Required FX4 Diesel</i>	\$ 430	\$ 404.20
☐	X37 3.73 Non Limited Slip - <i>Standard 7.3L Gas</i>	STD	STD
☐	X3E 3.73 Electronic Locking - <i>Option 7.3L Gas. Required FX4 Gas</i>	\$ 430	\$ 404.20
Exterior Options			
☐	18B Black Running Boards	\$ 445	\$ 418.30
☒	153 Front License Plate Bracket	N/C	N/C
☒	85S Spray In Bedliner	\$ 650	\$ 611.00
☐	592 LED Roof Mounted Clearance Lights	\$ 150	\$ 141.00
☐	85G Tailgate Step	\$ 375	\$ 352.50
☐	435/924 Power Sliding Rear Glass with Privacy Glass & Defroster	\$ 605	\$ 568.70
☐	76C Back Up Alarm	\$ 280	\$ 263.20
Functional			
☐	41H Engine Block Heater <i>(Includes Grill Cover)</i>	\$ 250	\$ 235.00
☒	86M Dual Batteries <i>(Included with Powerstroke) Gas 67A Included</i>	\$ 210	\$ 197.40
☐	66D Pick Up Bed Delete <i>(Gas Only. See Note)</i>	\$ (569)	\$ (534.86)
Suspension Options			
☐	68U F-250 Greater than 10K GVWR Package <i>(STD w/HO Diesel)</i>	\$ 100	\$ 94.00
☐	535 F-250 High Capacity Axle Upgrade Package <i>(Diesel Only)</i>	\$ 1,130	\$ 1,062.20
☐	67H Heavy Service Front Suspension Package	\$ 125	\$ 117.50
☐	63R Heavy Service Package for Pickup Box Delete <i>(Req 66D)</i>	\$ 125	\$ 117.50

Tires/Wheels				
☐	64A	17" Argent Painted Steel with Center Caps	STD	STD
☐	TD8	LT245/75RX17E BSW A/S - ALL SEASON TIRES	STD	STD
☐	TBM	LT245/75RX17E BSW A/T - ALL TERRAIN TIRES (Required w/FX4)	\$ 165	\$ 155.10
☐	17Z	XL Off-Road 33" Tire Package (SRW Only)	\$ 995	\$ 935.30
☒	96S	XL Off Road 35" Tire Package (SRW Only, N/A with STX, 8"bed)	\$ 2,995	\$ 2,815.30
Trailer Towing				
☒	52B	Integrated Trailer Brake Controller	\$ 300	\$ 282.00
☐	66L	LED Bed Lighting (Includes LED 3rd Brake Light)	\$ 160	\$ 150.40
☐	53W	5th Wheel/Gooseneck Prep Kit (See NOTE)	\$ 750	\$ 705.00
☐	874	360-Degree Camera Package (Includes LED 3rd Brake Light)	\$ 1,150	\$ 1,081.00

Code	Additional Options		
☐	CM98/78	CM Service Body for 8' Bed Delete Pickup	\$ 11,594.99
☐	Amber	2 Amber LED Front/2 Amber LED Rear, constant hot cab switch	\$ 795.00
☐	Barlight	23" Amber Barlight w/Acari 3rd Brakelight Mount	\$ 1,234.08

Tier 1 Color Upcharge			
		MSRP	6% Discount
☐	Tier 1	Tier 1 Extra Cost Color Upcharge Each Unit	\$ 395 \$ 371.30

Factory Exterior Color Options			
Code	Standard No Cost Colors		Quantity
☐	UM	Agate Black	
☐	JS	Iconic Silver Metallic	
☐	M7	Carbonized Grey	
☒	Z1	Oxford White	1.00
Code	Tier 1 Extra Cost Colors (\$371.30 Each)		Quantity
☐	CD	Neptune Blue	
☐	PQ	Race Red	

Enter Quantity Here

Total Price Per Vehicle:	\$ 52,418.00
Number Units This Spec:	1.00
Total this Order:	\$ 52,418.00

Notes & Instructions:	Quote Date: 7/16/2026
Note: Ford Super Duty ordering Matrix is extremely complicated with multiple configuration requirements. Please submit this form back to Deacon Jones so we build this vehicle in the Ford order system to confirm compatibility and availability	

Agency Information:

Agency Name: North Topsail Beach PD

Contact: Andrew Page

Position: Police Chief

Address 1: 2008 Loggerhead Ct

Address 2:

City, State, Zip: North Topsail Beach, NC 28460

Office Phone: 910-328-0042

Cell Phone: 910-367-3985

Email: apage@northtopsailbeachnc.gov**Quoting Salesperson:**

Name: Anthony Davis

Phone: 9103857772

Email: adavis@deaconfleet.com**Deacon Jones**

Ford / Chrysler of Clinton

**Jeep****RAM**



Deacon Jones
AUTO GROUP FLEET SALES

Deacon Jones Ford of Clinton



2026 Ford F-150 Police Responder

North Carolina Statewide Vehicle Contract 2510A

Contract Term: Feb 01, 2024 - Jan 31, 2029

N TOPSAIL BEACH PD

2026 Standard Features

145" Wheel Base, Crew Cab, 4wd
3.5L V-6 Ecoboost Engine - PURSUIT RATED
10 Speed Automatic Transmission
Fail Safe Cooling
Class IV Trailer Hitch
Black Grill/Bumpers
LT265/70R18 BSW All Terrain Tires
18" Steel Wheels
Power Windows/Locks/Mirrors
Vinyl Floor Covering
Police Grade Seating 40/BLANK/40
Rear Vinyl 60/40 Flip Up Seat
Cruise Control
12" Center Stack Touchscreen
Rear View Camera
3 YR / 36K Mile Bumper to Bumper Warranty
5 YR / 100,000 Mile Powertrain Ext Service Plan

FX4 Package
3.31 Electronic Locking Rear Axle
Hill Descent Control
Off Road Tuned Front Shock Absorbers
Skid Plates: Fuel Tank, Trans Case, Diff
Police Perimeter Alert
Pre Collision Assist with Auto Braking
Dark Car Feature
Blind Spot Information System
Police Engine Idle System
120 MPH Max Speed
Rainlamp Wiper Activated Headlamps
Ford Co-Pilot360, 2.0
SYNC 4
Autolamp-Auto On/Off Headlamps
Rear View Camera with Dynamic Hitch Assist

**KEYLESS ENTRY INCLUDED IN
26MY BASE VEHICLE**

Drivetrain Configurations

☒	W1P-150A	2026 Ford F-150 Police Interceptor Responder	\$ 46,670.74
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NC2510A Base Vehicle Configuration

Base Body Configuration

145	145" Wheel Base, XL, 4x4, Crew Cab, 5.5 ft. Box	Base
-----	---	------

Base Powertrain Configuration

998	3.5L EcoBoost V-6 Engine (120 MPH Top Speed)	Base
44G	Electronic 10 Speed Automatic Transmission	Base

Base Interior Configuration

YZ	Oxford White	Base
P	Police Seats- Cloth Front, Vinyl Rear	Base
B	Black	Base

Base Package / Options

XL3	Electric Locking 3.31 Rear Axle	Base
-----	---------------------------------	------

Option Availability and Compatibility Vary
USE THIS FORM AS A GUIDE
 Please Return to your Deacon Jones Representative For Confirmation

Popular Factory Options

Code *Please Consult Responder Order Guide for Add'l Options* **MSRP** **6% Disc**

Interior Options

☐	168	Carpet with Matching Floor Mats	\$ 150	\$ 141.00
☐	19A	Interior Upgrade Package	\$ 610	\$ 573.40
☒	67P	Remote Keyless Entry - 4 Key Fobs	Included	Included
☐	61P	8 Way Power Passenger Seat	\$ 300	\$ 282.00
☐	435/924	Power Sliding Rear Window- <i>(Includes 924 Privacy Glass w/ Defroster)</i>	\$ 560	\$ 526.40
☒	924	Rear Privacy Glass with Defroster	\$ 100	\$ 94.00
☐	47R	Floor Liner - Tray Style- <i>(Requires 19A or 168 Carpet)</i>	\$ 200	\$ 188.00

Exterior Options

☒	153	Front License Plate Bracket	N/C	N/C
☒	64H	18" Aluminum Wheels <i>(Spare is mounted on Steel Rim)</i>	\$ 485	\$ 455.90
☐	96L	Rear Wheel Well Liners	\$ 180	\$ 169.20
☐	17C/595	Front / Rear Chrome Bumper- <i>Includes 595</i>	\$ 325	\$ 305.50
☐	595	Fog Lamps - XL	\$ 145	\$ 136.30
☒	18B	Running Boards, Black Platform	\$ 255	\$ 239.70
☐	942	Daytime Running Lights	\$ 45	\$ 42.30
☐	41A	Badge Delete	N/C	N/C
☐	41H	Engine Block Heater	\$ 190	\$ 178.60

Safety Police Equipment Options

☐	17R	Rear Door Controls Inoperative <i>(Locks, Handles, & Windows)</i>	\$ 220	\$ 206.80
☐	60F	Front Console Plate Delete	N/C	N/C
☐	60R	Rear Console Plate <i>(N/A with 19A Interior Upgrade)</i>	\$ 60	\$ 56.40
☐	59F	Whelen Driver Side Whelen Spotlight	\$ 430	\$ 404.20
☒	BLIS	Blind Spot Information System	STD	STD
☒	PPAS	Police Perimeter Alert System	STD	STD
☒	DRK	Dark Car Feature	STD	STD
☒	IDLE	Police Engine Idle Feature	STD	STD
☒	PREC	Pre Collision Assit with Automatic Emergency Braking	STD	STD

Trailer Tow Options

☒	TT1	Factory Standard Towing - Class IV Receiver Hitch with Smart Trailer Tow Connector, 4 Pin/7 Pin Trailer Wiring	STD	STD
☐	67T	Integrated Trailer Brake Controller	\$ 280	\$ 263.20

Truck Bed Options

☐	85H	Back Up Alarm System	\$ 220	\$ 206.80
☐				\$ -
☐				\$ -

Dealer Installed Items

☐				
☐				
☐				
☐				

Standard Colors:				Quantity
☐	UM	AGATE BLACK	1545-1554	
☐	M7	CARBONIZED GRAY		
☐	HX	ANITMATTER BLUE		
☐	E4	VERMILLION RED		
☐	E9	ARGON BLUE METALLIC		
☐	JS	ICONIC SILVER		
☒	YZ	OXFORD WHITE	1530-1544	1.00

Enter Quantity Here

Option Availability and Compatibility Vary
USE THIS FORM AS A GUIDE
 Please Return to your Deacon Jones Representative For Confirmation

Total Price Per Vehicle: \$ 47,460.34

Number Units This Spec: 1.00

Total this Order: \$ 47,460.34

Notes & Instructions:

Vehicle on order at time of quote 7/9/26

#1539

Agency Information:

Agency Name: N TOPSAIL BEACH PD

Contact: Andrew page

Position: Chief

Address 1: 2008 Loggerhead Ct

Address 2: North Topsail Beach, NC 28460

City, State, Zip:

Office Phone: 910-328-0042 / Fax 910-328-1943

Cell Phone:

Email: apage@northtopsailbeachnc.gov

Quoting Salesperson:

Name: Anthony Davis

Phone: 9103857772

Email: adavis@deaconfleet.com



Deacon Jones
 AUTO GROUP FLEET SALES



EMERGENCY

VEHICLES

Departmental Budget vs Actual

7/16/2026 3:18:40 PM

Page 1 Of 2

Period Ending 6/30/2027

Department: 510 POLICE

Expenditures

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-510-02 SALARIES	860,788	0.00	0.00	0.00	27,939.09	832,848.91	3%
10-510-03 PART-TIME SALARIES	28,079	0.00	0.00	0.00	872.94	27,206.06	3%
10-510-04 OVERTIME	42,503	0.00	0.00	0.00	3,983.82	38,519.18	9%
10-510-05 FICA (7.65%)	71,236	0.00	0.00	0.00	2,551.12	68,684.88	4%
10-510-06 GROUP INSURANCE	136,430	0.00	0.00	0.00	6,730.47	129,699.53	5%
10-510-07 ORBIT RETIREMENT (13.04%)	151,121	0.00	0.00	0.00	4,776.82	146,344.18	3%
10-510-08 401K (5%)	43,450	0.00	0.00	0.00	1,456.04	41,993.96	3%
10-510-09 BEACH PATROL EXPENSE	14,000	0.00	0.00	0.00	744.00	13,256.00	5%
10-510-10 EMPLOYEE TRAINING	13,600	0.00	0.00	0.00	0.00	13,600.00	
10-510-16 M & R EQUIPMENT	6,900	0.00	0.00	0.00	0.00	6,900.00	
10-510-17 M & R VEHICLES	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-510-31 GAS, OIL & TIRES	70,000	0.00	0.00	0.00	0.00	70,000.00	
10-510-32 OFFICE SUPPLIES	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-510-33 DEPARTMENTAL SUPPLIES	8,050	0.00	0.00	0.00	0.00	8,050.00	
10-510-36 UNIFORMS	11,000	4,500.00	0.00	0.00	0.00	6,500.00	41%
10-510-37 BALLISTIC VEST GRANT EXPENSE	4,600	0.00	0.00	0.00	0.00	4,600.00	
10-510-45 CONTRACTED SERVICES	0	0.00	0.00	0.00	0.00	0.00	
10-510-47 PROFESSIONAL SERVICES	7,500	0.00	0.00	0.00	0.00	7,500.00	
10-510-53 DUES & SUBSCRIPTIONS	24,000	0.00	0.00	0.00	2,653.00	21,347.00	11%
10-510-57 K-9 EXPENSES	3,000	0.00	0.00	0.00	0.00	3,000.00	
10-510-60 LESO PROGRAM	7,500	0.00	0.00	0.00	0.00	7,500.00	
10-510-73 NON-CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	
10-510-74 CAPITAL OUTLAY	130,000	0.00	0.00	0.00	0.00	130,000.00	
10-510-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00	

Departmental Budget vs Actual

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Period Ending 6/30/2027

Department: 510 POLICE

Expenditures

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-510-76 TAXES & TITLES	8,700	0.00	0.00	0.00	0.00	8,700.00	
10-510-77 LEASED/RENTED EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	
10-510-79 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00	0.00	
10-510-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00	0.00	
Total Expenditures for Department	1,653,457	4,500.00	0.00	0.00	51,707.30	1,597,249.70	3%