



**Town of North Topsail Beach
Planning Board Regular Meeting**
Thursday, February 13, 2025, at 6:00 PM
Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460
(910) 328-1349 | www.northtopsailbeachnc.gov

Present: Susan Meyer - Chair, Fred Fontana - Vice Chair, Teri Ward, Keith Wilkerson, Jan Bellamy - Alternate

Absent: Lisa Brown, Charles "Rusty" Walker – Alternate

I. CALL TO ORDER

Chair Meyer called the meeting to order at 6:03 p.m.

II. ADOPTION OF AGENDA

Vice Chair Fontana moved to adopt it. Ms. Ward seconded the motion. The motion passed unanimously, 4-0.

III. OATH OF OFFICE

Deputy Town Clerk Winzler administered the Oath of Office to Keith Wilkerson for appointment as a regular member to the Planning Board, and to Jan Bellamy for appointment as an alternate member to the Planning Board.

IV. APPROVAL OF MINUTES

Ms. Ward made a motion to approve the minutes of January 9th's meeting. Mr. Wilkerson seconded the motion. The motion passed unanimously, 5-0.

V. PUBLIC COMMENT

None.

VI. PRESENTATION OF TRAINING CERTIFICATES

Planning Director Hill expressed appreciation for the current and past members of the Planning Board, thanking them for serving the community. Ms. Hill presented Planning Officials Training Program Certificates of Completion to Keith Wilkerson, Teri Ward, Susan Meyer, Fred Fontana, Ricky Schwisow, and Kate Winzler.

VII. ADJOURNMENT

Ms. Ward made a motion to adjourn. Vice Chair Fontana seconded the motion. The motion passed unanimously, 5-0.

The Planning Board meeting adjourned at 6:16 p.m.

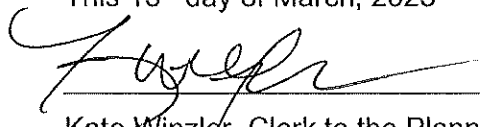
APPROVED

This 13th day of March, 2025


Susan Meyer, Chair

CERTIFIED

This 13th day of March, 2025


Kate Winzler, Clerk to the Planning Board