



Town of North Topsail Beach Board of Aldermen Regular Meeting Agenda

Wednesday, December 07, 2022, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian

Mayor Pro Tem - Mike Benson
Alderman – Alfred Fontana
Alderman – Tom Leonard
Interim Town Clerk – Nancy Avery

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Alderman Fontana)**
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor will request a motion to adopt the agenda

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

- A. Oath of Office Nancy Avery as Interm Town Clerk
- B. Evidentiary Hearing to consider request for Special Use Permit submitted by Laura Murphy to renovate 4 Bermuda Landing to remove an existing rear 16'x7.6' deck; construct a 16'x7.6' den addition on 1st habitable level; add a new deck on the 2nd habitable level, and add a new ground floor enclosure.
- C. Coastal Engineer Update by Mr. Fran Way of ATM Consulting

VIII. CONSENT AGENDA

- A. Contract for consulting services for interim town clerk
- B. Approval of Minutes for October 5, 2022 and November 2, 2022 regular meetings
- C. Department Head Reports
 - 1. Finance Department
 - 2. Fire Department
 - 3. Inspections Department

4. Planning Department
5. Police Department

D. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>
4. ONWASA

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

- A. BISAC Update (Mayor Pro Tem Benson)
- B. Spring Concert April 1, 2023 (Mayor McDermon)

X. NEW BUSINESS

- A. Otto Connect, Inc. Subcontract (Town Manager Derian)

The subcontract is for parking signage procurement and installation and is effective December 8, 2022, for a three-month time period with an estimated cost of \$10,500.

- B. Otto Connect, Inc. contract amendment # 3 (Town Manager Derian)

Amends the parking agreement to eliminate the park-by-mail option at NTB07 to be consistent with remaining parking lots and to allow the option of an annual parking permit for one vehicle to be purchased at a cost of \$150,000.

Specific Action Requested: Mayor may request a motion to approve Otto Connect, Inc. contract amendment # 3 to amend the parking agreement to eliminate the park-by-mail option at NTB07 to be consistent with remaining parking lots and to allow the option of an annual parking permit for one vehicle to be purchased at a cost of \$150.

- C. Fire Protection Interlocal Agreement (Town Manager Derian)

The agreement is between Onslow County and the Town for allocation of \$0.03 of County ad valorem tax rate to be paid to the Town in exchange for fire protection services within the Town's incorporated borders for each fiscal year the agreement is in effect.

Specific Action Requested: Mayor may request a motion to approve the Interlocal Agreement for Fire Protection Service with Onslow County.

- D. Agreement - Fire Protection Mutual Aid (Town Manager Derian)

This agreement is for assistance with fire fighting in unincorporated areas of Onslow County

Specific Action Requested: Mayor may request a motion to approve the Agreement - Fire Protection Mutual Aid

- E. Resolution 2022-0009 American Flood Coalition (Mayor Pro Tem Benson)

This resolution is for the Town to become a member of the American Flood Coalition is a no-cost forum for best practices and sources of support in developing local and state-level responses to flooding and sea level rise that will enhance the Town's resilience effort. Membership does not require any financial support or dues from the Town and will promote the welfare of residents and ensure the prosperity of the Town's economy by accelerating solutions to sea level rise and flooding.

Specific Action Requested: Mayor may request a motion to adopt Resolution 2022-0009 to become a member of the American Flood Coalition.

F. Resolution 2022-0010 BOA 2023 Meeting Schedule (Town Manager Derian)

The Board of Aldermen is required by law to set a yearly meeting schedule for each upcoming year.

Specific Action Requested: Mayor will request a motion to adopt Resolution 2022-0010 Meeting Schedule for the Board of Aldermen for 2023.

XI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue over which the Board of Alderman has control.

XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

As per N.C.G.S. 143-318.11 (a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Specific Action Requested: Mayor will request a motion to go into closed session as per N.C.G.S. 143-318.11 (a)(3) consultation with the attorney.

Specific Action Requested: Mayor will request a motion to return to open session.

XVI. ADJOURNMENT