



Town of North Topsail Beach Board of Aldermen Regular Meeting Agenda

Wednesday, October 04, 2023, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian*

*Mayor Pro Tem - Mike Benson
Alderman – Alfred Fontana
Alderman – Tom Leonard
Interim Town Clerk – Nancy Avery*

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Alderman Fontana)**
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor will request for a motion to adopt the agenda

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

- VII. PUBLIC PRESENTATIONS AND HEARINGS**
- VIII. CONSENT AGENDA**

- A. Approval of Minutes

September 6, 2023 regular BOA minutes

- B. Department Head Reports

- 1. Finance Department
- 2. Fire Department
- 3. Inspections Department
- 4. Planning Department
- 5. Police Department

- C. Monthly update from coastal engineer (Fran Way)

- D. MOTV Tax Refund for \$31.42

- E. Budget amendment 2023-24.5 amending GF appropriation with an increase of \$55,366.53 to appropriate funds for final payment application for Town Hall renovation project.

- F. Committee Reports
1. TISPC <https://tispc.org/minutes/>

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

- A. CBRA update (Alderman Leonard)
- B. Ordinance 23-03 and Amendment to Fee Schedule (Planning Director Hill)
1. Ordinance 23-03 amending Unified Development Code sections 10.07.05, 10.07.06 and 11.01.12 regarding Wetland protection and definition.

Specific Action Requested: Mayor may request a motion to adopt Ordinance 23-03 as presented.

2. Amendment to Town's Planning and Zoning Fee Schedule adding a new civil citation for Wetland Protection.

Specific Action Requested: Mayor may request a motion to amend the Town's Planning and Zoning Fee Schedule to add a new civil citation as per UDO Section 10.07.06 Wetland Protection in the amount of \$10,000 each for first offense and subsequent offenses.

X. NEW BUSINESS

- A. Planning Board
- Recommendation from Chairperson (Planning Director Hill)
- Applications (Mayor McDermon)
- B. Board of Adjustment
- Recommendation from Chairperson (Planning Director Hill)
- Applications (Mayor McDermon)
- C. Activities Update (Alderman Grant)

XI. OPEN FORUM

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XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

Consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged (N.C.G.S. 143-318.11 (a) (3) and to discuss specific personnel matter N.C.G.S. 143-318.11 (a) (6).

XVI.ADJOURNMENT