



Town of North Topsail Beach

Board of Aldermen Regular Meeting Agenda

Wednesday, March 01, 2023, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian

Mayor Pro Tem - Mike Benson
Alderman – Alfred Fontana
Alderman – Tom Leonard
Interim Town Clerk – Nancy Avery

- I. CALL TO ORDER (Mayor McDermon)
- II. INVOCATION (Alderman Grant)
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)
- IV. APPROVAL OF AGENDA

Specific Action Requested: Mayor will request a motion to adopt the agenda.

- V. MANAGER'S REPORT (Manager Derian)
- VI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

- A. Public Hearing Commercial Plan Review for Fire Station # 2 (Planning Director Hill)

Specific Action Requested: Mayor may request motion to approve Fire Station # 2 design plans and authorize the Manager to proceed with bids for demolition and construction.

- B. Coastal Engineer update (Fran Way)

VIII. CONSENT AGENDA

- A. Capital Project Ordinance Amendment 22-1002 (Finance Officer Elliott).
- B. Approval of Minutes from February 1, 2023 meeting (Interim Clerk Avery).
- C. Department Head Reports:
 - 1. Finance Department
 - 2. Inspections Department

3. Planning Department
4. Police Department

D. Fee Schedule Amendment (Finance Officer Elliott).

E. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda.

IX. CONTINUING BUSINESS

A. BISAC Update (Mayor Pro Tem Benson)

X. NEW BUSINESS

A. Budget Amendment 2022-23.4 Chargers (Chief Younginer)

Specific Action Requested: Mayor may request a motion to approve Budget Amendment 2022-23.4 as presented.

B. Board liaison Greater Topsail Community Alliance (Mayor McDermon)

Specific Action Requested: Mayor may request a motion to appoint one Board member to serve on the Greater Topsail Community Alliance.

C. Full-time Public Works position (Manager Derian)

Specific Action Requested - Mayor may request a motion to consolidate two part-time positions within Public Works Department to one full-time position.

D. Temporary housing for Fire Station # 2 personnel during demolition and construction (Manager Derian)

Specific Action Requested: Mayor may request motion authorizing Manager and Attorney to negotiate lease for temporary housing for Fire Station # 2 personnel during demo and construction of new station.

E. Coastal Engineer use in developing a beach plan (Alderman Grant)

Proposed resolution 2023-02 exempting Town from General Statute 143.64.31 to exempt contracts for design services from the qualifications-based selection requirements.

Specific Action Requested: Mayor may request a motion to adopt resolution 2023-02 exempting the Thirty Year Beach Plan Project from General Statute 143.64.31.

F. Bike Lanes along shoulders from 210 to North end of NRI Rd (McDermon/ Fontana)

Commitment to N.C. Department of Transportation (DOT) for a local match in the amount of \$1.2 million.

Specific Action Requested: Mayor may request motion to commit to NCDOT local match of \$1.2 million for bike lanes along shoulders from 210 to North end of New River Inlet Rd.

- G. BISAC (Beach, Inlet, Sound Advisory Committee) recommendation for committee chair (Mayor Pro Tem Benson)

The BISAC committee voted unanimously at its February 21, 2023, meeting to recommend Larry Strother as Chair of the committee.

Specific Action Required: Mayor may request a motion to appoint member Larry Strother as the Chair of the committee.

- H. BISAC (Beach, Inlet, Sound Advisory Committee) recommendation for TISPC (Topsail Island Shoreline Protection Commission) at large member (Mayor Pro Tem Benson)

BISAC committee voted unanimously February 21st to recommend Larry Strother as TISPC at large member.

Specific Action Requested: Mayor may make a request a motion to appoint Larry Strother as the TISPC at large member.

XI. OPEN FORUM

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- A. Registration and Sponsorship for N.C.Beach, Inlet and Waterway Association (NCBIWA) 2023 Local Governments Meeting May 11 and 12, 2023 in Emerald Isle, N.C. at the Islander Hotel.(Alderman Leonard)

Level of sponsorship is dependent on the number of confirmed attendees:

Bronze \$350 for one attendee; Silver \$1,000 for two attendees; Gold \$1,500 for three attendees.

Specific Action Requested: Mayor may request a motion to approve sponsorship and attendance at the 2023 NCBIWA conference.

XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

As per N.C.G.S. 143-318.11(6) to discuss a personnel matter

As per N.C. G. S. 143-318.11(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Specific Action Requested: Mayor will request a motion to go into closed session as per N.C.G.S. 143-318.11 (3) and (6).

XVI.ADJOURNMENT