



**Town of North Topsail Beach  
Board of Aldermen Regular Meeting**

**Wednesday, September 03, 2025, at 11:00 AM**

**Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460**

**(910) 328-1349 | [www.northtopsailbeachnc.gov](http://www.northtopsailbeachnc.gov)**

*Mayor - Joann M. McDermon  
Alderman - Richard Grant  
Alderman - Connie Pletl  
Town Manager - Alice Derian*

*Mayor Pro Tem - Tom Leonard  
Alderman – Mike Benson  
Alderman – Laura Olszewski  
Town Clerk – Alexis Stanfield*

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Alderman Grant)**
- III. PLEDGE OF ALLEGIANCE (Alderman Benson)**
- IV. APPROVAL OF AGENDA**

**Specific Action Requested: Mayor will request for a motion to adopt the agenda**

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

- VII. PUBLIC PRESENTATIONS AND HEARINGS**
- VIII. CONSENT AGENDA**

- A. Approval of Minutes**

August 6, 2025, Board of Aldermen Regular Meeting Minutes

August 15, 2024, Board of Aldermen Special Meeting Minutes

- B. Department Head Reports**

- 1. Finance Department
- 2. Inspections Department
- 3. Planning Department

- C. Committee Reports**

1. Planning Board & PPI Committee
  2. Board of Adjustment
  3. TISPC <https://tispc.org/minutes/>
  4. ONWASA
  5. Parks & Rec Committee
- D. Budget Amendment 2026-26.13 Fund 50 ECS Southeast CO #2 and 2026-26.14 Fund 12 Transfer to Fund 50 for ECS Southeast CO #2
- E. Ratification of the CM Mitchell Settlement Agreement and Fund 31 BA 2025-26.12
- F. Audit Engagement and Contract Ratification – S. Preston Douglas & Associates, LLP
- G. Budget Amendments 2026-26.15 Fund 50 WB Brawley CO #8 and 2026-26.16 Fund 12 Transfer to Fund 50 for WB Brawley CO #8
- H. June 2025 NCVTS Refunds
- I. Monthly Coastal Engineer Report

***Specific Action Requested: Mayor will request a motion to approve the Consent Agenda***

#### **IX. CONTINUING BUSINESS**

- A. Accounting Contract and Services (Alderman Olszewski)
- B. Review of Open Town Positions (Alderman Olszewski)
- C. Review of Roof Replacement and Projects at the Public Works Facility (Alderman Olszewski)
- D. Update on the Fire Station (Alderman Olszewski)
- E. Fire Report (Chief Soward)
- F. Police Report (Chief Younginer)

#### **X. NEW BUSINESS**

- A. Debates (Counsel / Alderman Grant)
- B. Amendment to ONWASA'S Articles of Incorporation (Mayor McDermon / Alderman Grant)
- C. Request from Onslow Water and Sewer Authority - Resolution 2025-04 to amend the Bylaws of Onslow Water and Sewer Authority – Mayor McDermon and Royce Bennett from ONWASA

***Specific Action Requested: Mayor will request a motion to approve Resolution 2025-04 to amend the Bylaws of Onslow Water and Sewer Authority***

- D. ONWASA update on Operations (Alderman Grant)
- Mr. Franky J. Howard, CEO
- E. Registration and Sponsorship for N.C. Beach, Inlet and Waterway Association (NCBIWA) 2025 fall conference on Thursday, October 30, 2025, and Friday, October 31, 2025, in Wilmington, N.C. at the Aloft Hotel (Manager Derian)

**Specific Action Requested: Mayor may request a motion to approve the Silver level sponsorship in the amount of \$1,200, which includes two attendees and attendance at the 2025 NCBIWA fall conference**

F. Services of Off-Duty Officers (Manager Derian)

#### **XI. OPEN FORUM**

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#### **XII. ATTORNEY'S REPORT**

#### **XIII. MAYOR'S REPORT**

#### **XIV. ALDERMAN'S REPORT**

#### **XV. CLOSED SESSION**

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

A. A. N.C.G.S 143-318.11(a) (6) Personnel

#### **XVI. ADJOURNMENT**