



Town of North Topsail Beach Board of Aldermen Regular Meeting Agenda

Wednesday, January 03, 2024, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian*

*Mayor Pro Tem - Mike Benson
Alderman – Tom Leonard
Alderman – Laura Olszewski
Interim Town Clerk – Nancy Avery*

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Aldermen Olszewski)**
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor will request for a motion to adopt the agenda

V. CLOSED SESSION

As per N.C.G.S. 143-318.11a (3) to consult with the Town Attorney.

Specific Action Requested: Mayor will ask for a motion to go into Closed Session as per N.C.G.S. 143-318.11a (3) to consult with the Town Attorney.

- A. Status of beach projects (Attorney Edes)

VI. MANAGER'S REPORT (Manager Derian)

VII. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Aldermen has control.

VIII. PUBLIC PRESENTATIONS AND HEARINGS

- A. Coastal engineer monthly report (Fran Way)

IX. CONSENT AGENDA

- A. Approval of Minutes
 - 1. November 30, 2023 - Joint meeting with Planning Board
 - 2. December 6, 2023 - Regular meeting
- B. Department Head Reports

1. Finance Department
2. Fire Department
3. Inspections Department
4. Planning Department
5. Police Department

C. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

X. CONTINUING BUSINESS

- A. Resolution R2024-01 Installment Financing Contract with JP Morgan Chase (Manager Derian)

Specific Action Requested: Mayor may request a motion to adopt Resolution No. 2024-01 approving the installment finance contract with JP Morgan Chase

- B. Code of Ethics for Appointed Board and Committee Members (Attorney Edes)

Specific Action Requested: Mayor may ask for a motion to adopt the Code of Ethics.

- C. Policy and Procedures for Appointments for Town Boards, Commissions, Committees and Authorities (Attorney Edes)

Specific Action Requested: Mayor may ask for motion to adopt Policy and Procedures for Appointments to Town Board, Commissions, Committee and Authorities.

- D. Planning Board membership, meetings and appointments (Alderman Grant/Attorney Edes)

XI. NEW BUSINESS

- A. Ordinance Amendment Abandoned and Junked Vessels (Manager Derian)

Specific Action Requested: Mayor may request a motion to adopt Ordinance Amendment No. 2024-01 for Abandoned and Junked Vessels adding two new Divisions: 5 Abandoned/junked vessels generally and 6 Enforcement Responsibility and Authority for Abandoned/junked vessels as presented or amended.

XII. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

XIII. ATTORNEY'S REPORT

XIV. MAYOR'S REPORT

XV. ALDERMAN'S REPORT

XVI. ADJOURNMENT