



## **Town of North Topsail Beach Board of Aldermen Regular Meeting Agenda**

**Wednesday, December 06, 2023, at 11:00 AM**

**Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460**

**(910) 328-1349 | [www.northtopsailbeachnc.gov](http://www.northtopsailbeachnc.gov)**

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*Mayor - Joann M. McDermon  
Alderman - Richard Grant  
Alderman - Connie Pletl  
Town Manager - Alice Derian*

*Mayor Pro Tem - Mike Benson  
Alderman – Alfred Fontana  
Alderman – Tom Leonard  
Interim Town Clerk - Nancy Avery*

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Mayor Pro Tem Benson)**
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)**
- IV. APPROVAL OF AGENDA**

**Specific Action Requested: Mayor will request for a motion to adopt the agenda**

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Aldermen has control.

### **VII. CONSENT AGENDA**

- A. Approval of Minutes
  - November 1, 2023, regular meeting
- B. Department Head Reports
  - 1. Finance Department
  - 2. Fire Department
  - 3. Inspections Department
  - 4. Planning Department
  - 5. Police Department
- C. MOTV Tax Refund \$17.54
- D. Budget Amendment 2023-24.7 Police Department LESO Program \$2,550.00
- E. Budget Amendment 2023-24.8 - Fire Department Capital Improvement Fund \$474,968.45
- F. Capital Project Ordinance Amendment BM CP A22-1003 -Beach maintenance \$17,202,294.00
- G. Committee Reports

1. Planning Board & PPI Committee

2. Board of Adjustment

**Specific Action Requested: Mayor will request a motion to approve the Consent Agenda**

## VIII. PUBLIC PRESENTATIONS AND HEARINGS

- A. Public Hearing - Consideration of entering into an installment financing contract in amount not to exceed \$8 million to finance demolition of existing Fire Station No. 2, located at 3304 Gray Street and to construct a new Fire Station on same property, and pay the costs associated with entering in the Contract.

**Specific Action Requested: Mayor will open the Public Hearing for comments and close the Hearing when comments are complete.**

**Specific Action Requested: Mayor will request a motion to enter into an installment financing contract in an amount not to exceed \$8 million to finance demolition of existing Fire Station No. 2, located at 3304 Gray Street and to construct a new Fire Station on same property, and pay the costs associated with entering in the Contract.**

- B. Easement for ONWASA booster pump (Franky Howard, CEO, ONWASA)

**Specific Action Requested: Mayor will ask for a motion to approve the easement for ONWASA for the booster pump as presented or amended.**

- C. Presentation of FY 22-23 audit

Austin Eubanks, CPA, CFE at Thompson, Price, Scott and Adams & Co.

- D. Coastal engineer monthly update (Fran Way)

## IX. CONTINUING BUSINESS

- A. CBRA (Coastal Resources Barrier Act) update - Alderman Leonard

- B. Resolution R2023-07 (Alderman Leonard)

Consideration of adoption of Resolution R2023-07 in appreciation to Congressman Murphy for the introduction and advancement of an amendment to the Town's CBRA maps through the full House Committee on Natural Resources for a vote of approval.

**Specific Action Requested: Mayor will ask for a motion to adopt R2023-07 in appreciation to Congressman Murphy as presented.**

- C. Resolution R2023-08 (Alderman Leonard)

Consideration of adoption of Resolution R2023-08 in appreciation to Congressman Rouzer for continued efforts in the introduction of an amendment to the Town's CBRA maps.

**Specific Action Requested: Mayor will ask for a motion to adopt R2023-08 in appreciation to Congressman Rouzer as presented.**

- D. TISPC 2023 results and 2024 goals (Mayor Pro Tem Benson)

**Specific Action Requested: Mayor may request a motion to provide 2024 goals to TISPC.**

- E. Crosswalks update (Public Works Superintendent Cablay and Fire Chief Soward)

**Specific Action Requested: Mayor may request a motion to formally make a request to NCDOT to review all locations and provide approval/denial of the crosswalk based on engineering evaluation of the proposed locations.**

- F. Fire Station No. 2 Project

Recommendation to award contract pending NC Local Government Commission Approval (Manager Derian)

**Specific Action Requested: Mayor may request a motion to award a contract to the apparent low bidder, WB Brawley Corporation in the amount of \$6,102,689.00 pending NC Local Government Commission Approval.**

- G. Resolution R2023-09 Honoring Alderman Fred Fontana (Mayor McDermon) .

## **X. NEW BUSINESS**

- A. Oaths of Office - Mayor Joann McDermon and Aldermen Connie Pletl, Tom Leonard, Laura Olszewski

- B. Election of Mayor Pro Tem (Mayor McDermon)

**Specific Action Requested: Mayor will ask for nominee/motion for Mayor Pro Tem.**

- C. Liaison appointments (Mayor McDermon)

- 1. BISAC (Beach, Inlet, Sound Advisory Committee)

- 2. CIP (Capital Improvement Projects)

- 3. Parking committee

- 4. Parks and Recreation committee

- 5. Revetment committee

- 6. Greater Topsail Area Chamber of Commerce and Tourism

- 7. NCBIWA Board of Directors

- 8. ONWASA Board of Directors

- 9. Onslow County Board of Commissioners

- 10. JUMPO (Jacksonville Urban Area Metropolitan Planning Organization Technical Advisory Committee)

- 11. TISPC (Topsail Island Shoreline Protection Commission)

- 12. Camp Lejeune

- 13. NCCRC (NC Coastal Resources Commission)

14. State and Federal representatives.

D. Appointment of two check signatories (Mayor McDermon).

E. Approval of 2024 Board of Aldermen Regular Meeting Schedule (Mayor McDermon)

Board of Aldermen meetings are the first Wednesday of the month at 11 am.

**Specific Action Requested: Mayor will request a motion to adopt the 2024 Board of Aldermen Regular Meeting Schedule.**

F. Election Polling locations (Alderman Pletl).

## **XI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

## **XII. ATTORNEY'S REPORT**

## **XIII. MAYOR'S REPORT**

## **XIV. ALDERMAN'S REPORT**

## **XV. CLOSED SESSION**

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

## **XVI. ADJOURNMENT**