



**Town of North Topsail Beach  
Board of Aldermen Regular Meeting**

**Wednesday, February 05, 2025, at 11:00 AM**

**Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460**

**(910) 328-1349 | [www.northtopsailbeachnc.gov](http://www.northtopsailbeachnc.gov)**

*Mayor - Joann M. McDermon  
Alderman - Richard Grant  
Alderman - Connie Pletl  
Town Manager - Alice Derian*

*Mayor Pro Tem - Tom Leonard  
Alderman – Mike Benson  
Alderman – Laura Olszewski  
Interim Town Clerk – Nancy Avery*

- I. CALL TO ORDER (Mayor Pro Tem Leonard)**
- II. INVOCATION (Alderman Olszewski)**
- III. PLEDGE OF ALLEGIANCE (Mayor Pro Tem Leonard)**
- IV. APPROVAL OF AGENDA**

**Specific Action Requested: Mayor Pro Tem will request for a motion to adopt the agenda**

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

**VII. PUBLIC PRESENTATIONS AND HEARINGS**

- A. Coastal Engineer Monthly Report (Fran Way)

**VIII. CONSENT AGENDA**

- A. Approval of Minutes
  - January 8, 2025
- B. Department Head Reports
  - 1. Finance Department
  - 2. Fire Department
  - 3. Inspections Department
  - 4. Planning Department
  - 5. Police Department

- C. BA 2025-25.13 General Fund 10 transfer out \$2,000,000 to Beach Maintenance Capital Project Fund 31
- D. BA 2025-25.14 Shoreline Protection Fund 12 - transfer out \$4,000,000 to Beach Maintenance Capital Project Fund 31
- E. BA 2025-25.15 Beach Maintenance Capital Project Fund 31 transfer in \$6,000,000 from Fund 10 and Fund 30
- F. BA 2025-25.16 Capital Improvement Fund 12 Transfer out \$1,000,000 to Fire Station #2 Fund 50
- G. Phase 4 Beach Project - ST Wooten Change Orders
- H. Purchasing Policy Revision
- I. Fire Station No. 2 - Brawley Change Orders
- J. Committee Reports
  - 1. Planning Board & PPI Committee
  - 2. Board of Adjustment
  - 3. TISPC <https://tispc.org/minutes/>

**Specific Action Requested: Mayor will request a motion to approve the Consent Agenda**

## **IX. NEW BUSINESS**

- A. NCBIWA 2025-2026 Legislative Goals (Mayor Pro Tem Leonard)

**Specific Action Requested: Mayor Pro Tem may request a motion to support the NCBIWA 2025-2026 Legislative Goals**

- B. NCBIWA Beach and Inlet Management Plan (Mayor Pro Tem Leonard)

**Specific Action Requested: Mayor Pro Tem may request a motion to approve Resolution 2025-02 to support NCBIWA Beach and Inlet Management Plan funding.**

- C. Topsail Island Shoreline Protection 2025 Advocate Goals (Alderman Benson)
- D. Beach, Inlet, Sound Advisory Committee Vacancies (4) and Applications (Mayor Pro Tem Leonard)

Applications for consideration: D. Mike Benson, James Smith, Ian Gerdes, Larry Strother, Hanna McCloud, Stephen Newbern, Charles Walker, Jacob Smith, Phil Fowler.

- E. Planning Board Vacancy (1 Member) and Applications (Mayor Pro Tem Leonard)

Applications for consideration: James Smith, Brenda Morse, Keith Wilkerson, Charles Walker, Kimberly Sailer, Grey Chapman, Jason Stahr, Christy Barefoot, William O'Donnell, Cleta Jan Bellamy-Genee, Michael Torto

- F. Consideration of Resolution 2025-03 local legislation to exempt Town from provisions of Part III, Subpart III-K of SB 382 and to restore the original provisions of N.C.G.S. 160D-601(d) (Attorney Ferguson)

**Specific Action Requested: Mayor Pro Tem may ask for a motion to adopt Resolution 2025-03 local legislation to exempt Town from provisions of Part III, Subpart III-K of Senate Bill 382**

**X. OPEN FORUM**

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**XI. ATTORNEY'S REPORT**

**XII. MAYOR'S REPORT**

**XIII. ALDERMAN'S REPORT**

**XIV. CLOSED SESSION**

As per N.C.G.S.. 143-318.11(a)

(3) Consultation with attorney

(6) Personnel

**XV. CONTINUING BUSINESS**

A. Agreement - GWI Tax and Accounting for professional outsourced accounting services

**XVI. ADJOURNMENT**