



**Town of North Topsail Beach  
Board of Aldermen Regular Meeting**

**Wednesday, January 07, 2026, at 11:00 AM**

**Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460**

**(910) 328-1349 | [www.northtopsailbeachnc.gov](http://www.northtopsailbeachnc.gov)**

*Mayor - Richard Grant  
Alderman - Kip Malcolm  
Alderman - Laura Olszewski  
Town Manager - Alice Derian*

*Mayor Pro Tem - Connie Pletl  
Alderman – Larry Strother  
Alderman – Mark Barefoot  
Town Clerk – Alexis Stanfield*

- I. CALL TO ORDER (Mayor Grant)**
- II. INVOCATION (Alderman Malcolm)**
- III. PLEDGE OF ALLEGIANCE (Alderman Barefoot)**
- IV. APPROVAL OF AGENDA**

***Specific Action Requested: Mayor may request for a motion to adopt the agenda.***

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

**VII. PUBLIC PRESENTATIONS AND HEARINGS**

- A. Coastal Engineer Monthly Report

**VIII. CONSENT AGENDA**

- A. Approval of Minutes
  - December 2, 2025 Regular Meeting Minutes
- B. Department Head Reports
  - 1. Finance Department
  - 2. Fire Department
  - 3. Inspections Department
  - 4. Planning Department
  - 5. Police Department

C. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>
4. ONWASA
5. Parks & Rec Committee

D. BJAG Equipment Grant Application Request

E. BA 2026-26.33 WB Brawley Change Order for Flood Vents

***Specific Action Requested: Mayor may request a motion to approve the Consent Agenda***

**IX. CONTINUING BUSINESS**

A. BISAC Update (Alderman Strother)

B. Board of Aldermen Liaison Appointment Discussion

1. CIP Committee
2. Parking Committee
3. Parks and Recreation
4. Revetment Committee
5. Greater Topsail Area Chamber of Commerce and Tourism
6. ONWASA
7. Onslow County Board of Commissioners
8. Jacksonville Urban Area Metro Planning Organization Technical Committee
9. Camp Lejeune
10. State and Federal Legislative Appointees

***Specific Action Requested: The Board shall discuss the appointment of members of the Board to boards, commissions, and committees. Mayor may ask for nominee/motion to appoint members***

C. Proposed Rules of Procedure (Trey Ferguson)

D. Approval of Proposed Crosswalk Locations and Authorization to Proceed with NCDOT Encroachment Agreement Submissions (Chris Huckaby)

E. Fire Station No. 2 update – Ernest Olds, Becker Morgan Group, Inc.

F. BA 2026-26.28 Fund 32 PTC - 8 ATM TI Coastal and CA 2026-26.29 for ATM Coastal Engineering and CA 2026-26.30 TI Coastal Contract

***Specific Action Requested: Mayor may request a motion to approve the budget amendment 2026-26.28 as presented.***

***Specific Action Requested: Mayor may request a motion to approve the contract authorization ordinance 2026-26.29 with ATM as presented.***

***Specific Action Requested: Mayor may request a motion to approve the contract authorization ordinance 2026-26.30 with TI Coastal as presented.***

## **X. NEW BUSINESS**

- A. Discussion of Electric Bikes on the Beach (Alderman Olszewski)
- B. MGT Impact Solutions, LLC Master Service Agreement and Budget Amendment 2025-25.18 - Staffing Consulting Solutions (Manager Derian)

***Specific Action Requested: Mayor may request a motion to approve the budget amendment 2026-26.34 and contract award ordinance 2026-26.35 as presented.***

- C. Financial Expert Retention (Mayor Grant)
  - A. Five Year Strategic Plan
  - B. Accounting and Financial Services Budget
- D. Punch List (Mayor Grant)
  - A. Speed Limit Warning Signs
  - B. Pickleball / Tennis Courts
  - C. Villa Capriani Artist Event
- E. Planning Retreat (Mayor Grant)
- F. Assignments - Combining (Mayor Grant)
- G. Shallow Draft Plan (Mayor Grant and Chris Gibson)
- H. Sound Side Considerations by the Planning Board (Mayor Grant)

***Specific Action Requested: Mayor may request a motion to bring recommendations for development to the Sound Side.***

- I. Financial Advisory Agreement to DEC and Associates Inc (Doug Carter and Manager Derian)

***Specific Action Requested: Mayor may request a motion to approve budget ordinance amendment 2026-26.31.***

***Specific Action Requestion: Mayor may request a motion to approve the contract authorization to award the Financial Advisory Agreement to DEC and Associates, Inc.***

## **XI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

## **XII. ATTORNEY'S REPORT**

**XIII. ALDERMAN'S REPORT**

**XIV.MAYOR'S REPORT**

**XV. CLOSED SESSION**

The Board will enter closed session in accordance with NCGS § 143- 318.11. (6) Personnel.

**XVI.ADJOURNMENT**