



**Town of North Topsail Beach
Board of Aldermen Special Meeting**

Friday, November 07, 2025, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian*

*Mayor Pro Tem - Tom Leonard
Alderman – Laura Olszewski
Alderman – Mike Benson
Town Clerk – Alexis Stanfield*

I. CALL TO ORDER (Mayor McDermon)

II. INVOCATION (Alderman Grant)

III. PLEDGE OF ALLEGIANCE (Alderman Olszewski)

IV. APPROVAL OF AGENDA

Specific Action Requested: Mayor will request for a motion to adopt the agenda

V. PUBLIC PRESENTATIONS AND HEARINGS

A. GWI Accounting Contract Update -- Alderman Olszewski

VI. MANAGER'S REPORT

VII. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VIII. CONSENT AGENDA

A. Approval of Minutes

October 1, 2025, Board of Aldermen Regular Meeting Minutes

B. Department Head Reports

1. Finance Department
2. Inspections Department
3. Planning Department

C. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>
4. ONWASA
5. Parks & Rec Committee

D. NCTVS Tax Refunds

Specific Action Requested: Mayor may request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

A. BA 2026-26.25 Fund 30 Dial Cordy EIS Amendment

Specific Action Requested: Mayor may request a motion to approve BA 2026-26.25 Fund 30 Dial Cordy EIS Amendment as presented.

B. CA 2026-26.26 Contract Modification for Inlet Management Plan EIS – Dial Cordy – Manager Derian/Engineer Way

Specific Action Requested: Mayor may request a motion to approve Ordinance No. CA 2026-26.25 as presented and approves the contract modification as presented for the Inlet Management Plan EIS as submitted by Dial Cordy

C. Monthly Coastal Engineer Report

D. Fire Report

E. Police Report

X. NEW BUSINESS

A. Snowflake Light Project Update -- Alderman Olszewski

B. BA 2026-26.20 Fund 10 Police Buildings Public Works

Specific Action Requested: Mayor may request a motion to approve budget amendment 2026.26-20 for the Public Works Roof

C. CA 2026.26-21 Contract Award Maven Roofing Public Works Roof Project 25-003

Specific Action Requested: Mayor may request a motion to approve CA 2026.26-21 Contract Award Maven Roofing Public Works Roof Project 25-003 as presented.

D. BA 2026-26.22 Fund 30 Amended TI Coastal and Maynard Nexsen

Specific Action Requested: Mayor may request a motion to approve BA 2026-26.22 as presented.

E. CA 2026-26.23 Contract Award TI Coastal Annual Monitoring

Specific Action Requested: Mayor may request a motion to approve CA 2026.26-23 Contract Award TI Coastal Annual Monitoring as presented.

F. CA 2026-26.24 Contract Award RCP Marine Dolphin Shores Public Access Pier

Specific Action Requested: Mayor may request a motion to approve the contract award for RCP Marine as presented for the Dolphin Shores public access pier repair

XI. OPEN FORUM

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XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

XVI. ADJOURNMENT