



**Town of North Topsail Beach**  
**Board of Aldermen Regular Meeting**  
**Wednesday, November 06, 2024, at 11:00 AM**  
**Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460**  
**(910) 328-1349 | [www.northtopsailbeachnc.gov](http://www.northtopsailbeachnc.gov)**

---

*Mayor - Joann M. McDermon*  
*Alderman - Richard Grant*  
*Alderman - Connie Pletl*  
*Town Manager - Alice Derian*

*Mayor Pro Tem - Mike Benson*  
*Alderman – Laura Olszewski*  
*Alderman – Tom Leonard*  
*Interim Town Clerk – Nancy Avery*

- I. CALL TO ORDER (Mayor McDermon)**
- II. INVOCATION (Alderman Olszewski)**
- III. PLEDGE OF ALLEGIANCE (Mayor McDermon)**
- IV. APPROVAL OF AGENDA**

***Specific Action Requested: Mayor will request for a motion to adopt the agenda***

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

- VII. PUBLIC PRESENTATIONS AND HEARINGS**

- A. Life Saving Award - Presented to Michael Szymanik (Chief Soward)
- B. Public Hearing Special Use Permit (SUP) #24-000004 application from Capital Asset Topsail Development LLC (Planning Director Hill)

***Specific Action Requested - Mayor may request motion to approve or deny SUP # 24-000004 application from Capital Asset Topsail Development LLC.***

- C. Coastal Engineer Monthly Report (Fran Way)

- VIII. CONSENT AGENDA**

- A. Approval of Minutes

October 2, 2024 regular meeting

- B. Department Head Reports
  - 1. Finance Department
  - 2. Fire Department
  - 3. Inspections Department
  - 4. Planning Department
  - 5. Police Department
- C. Agreement - GWI Tax and Accounting for professional outsourced accounting services
- D. Budget Amendment 2025-25.1 LESO
- E. Budget Amendment 2025-25.2 GF PO Carry Forward FY 24
- F. Budget Amendment 2025-25.3 Fund 30 PO Carry Forward FY 24
- G. Budget Amendment 2025-25.6 Onslow County Grant Debt Reduced
- H. Budget Amendment 2025-25.7 TI Coastal Contract Approved
- I. Budget Amendment 2025-25.8 SOBs Interest Payments
- J. Committee Reports
  - 1. Planning Board & PPI Committee
  - 2. Board of Adjustment
  - 3. TISPC <https://tispc.org/minutes/>
  - 4. ONWASA

***Specific Action Requested: Mayor will request a motion to approve the Consent Agenda***

## **IX. CONTINUING BUSINESS**

- A. Interlocal Agreement - Vitex Eradication Project (Manager Derian)

***Specific Action Requested - Mayor may request a motion to approve the Interlocal Agreement as presented and possibly amended which shall be agreed upon by the Town Attorney and Town Manager for the implementation of a partnership of the Topsail Island Vitex Eradication Project using funding from the Coastal Storm Damage Mitigation Grant.***

## **X. NEW BUSINESS**

- A. Resolution 2024-03 Adoption of 2025 Board of Aldermen Annual Meeting Schedule (Manager Derian)

***Specific Action Requested - Mayor may request a motion to adopt Resolution 2024-03 Adopting the Board of Aldermen 2025 Annual Meeting Schedule.***

## **XI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

## **XII. ATTORNEY'S REPORT**

**XIII. MAYOR'S REPORT**

**XIV. ALDERMAN'S REPORT**

**XV. CLOSED SESSION**

As per N.C.G.S. 143-318.11(a)

(3) Consultation with the attorney

(6) Personnel matter

**XVI. ADJOURNMENT**