



**Town of North Topsail Beach
Board of Aldermen Regular Meeting**

Wednesday, June 04, 2025, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian*

*Mayor Pro Tem - Tom Leonard
Alderman – Mike Benson
Alderman – Laura Olszewski
Interim Town Clerk – Nancy Avery*

- I. CALL TO ORDER (Mayor Pro Tem Leonard)**
- II. INVOCATION (Aldermen Benson)**
- III. PLEDGE OF ALLEGIANCE (Mayor Pro Tem Leonard)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor Pro Tem Leonard will request a motion to adopt the agenda

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Aldermen has control.

VII. CONSENT AGENDA

- A. Approval of Minutes
 - May 7, 2025 regular Board of Aldermen meeting
- B. Department Head Reports
 - 1. Finance Department
 - 2. Fire Department
 - 3. Inspections Department
 - 4. Planning Department
 - 5. Police Department
- C. Richard Peters Park Concession Service Contract

- D. NCTVS – Motor Vehicle Refunds
- E. BA 2025-25.24 Fund 50 Fire Station 2 – WB Brawley Change Order #5 and ECS Southeast Change Order #1
- F. WB Brawley Construction change Directive -01
- G. Monthly Coastal Engineer report
- H. Committee Reports
 - 1. Planning Board & PPI Committee
 - 2. Board of Adjustment
 - 3. TISPC <https://tispc.org/minutes/>

Specific Action Requested: Mayor Pro Tem Leonard will request a motion to approve the Consent Agenda

VIII. CONTINUING BUSINESS

- A. Fiscal Year 2025-2026 Budget Ordinance and Fee Schedule (Manager Derian)

Specific Action Requested: Mayor Pro Tem may ask for motion to adopt the fiscal year 2025-2026 Budget Ordinance, Fee Schedule, and Associated documents

- B. Ordinance No. 2025-25.25 – Town Manager’s Contracting Authority (Attorney Ferguson)
- C. Audit Request for Proposal Evaluation and Recommendation – Resolution 2025-04

Specific Action Requested: Mayor Pro Tem may ask for a motion to approve Resolution 2025-04 and awarding the Audit Contract to AAPG, LLC and authorizing the Mayor Pro Tem and Interim Finance Officer to execute the contract, as well as authorizing the Town Manager to transfer funds necessary from contingency to the Governing Body FY 26 Budget.

- D. CBRA Congressional Subcommittee testimony (Mayor Pro Tem Leonard)

IX. NEW BUSINESS

- A. Beach financial update (Alderman Grant)
- B. Hazard Mitigation Grant Program (HMGP 4393): Designated Agent Resolution (Planning Director Hill)

X. OPEN FORUM

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XI. ATTORNEY’S REPORT

XII. MAYOR PRO TEM REPORT

XIII. ALDERMEN REPORTS

XIV. CLOSED SESSION - as per N.C.G.S 143-318.11(a)

(3) Consultation with the attorney

- A. GWI Tax & Accounting FY 2026 Contract Consideration – Manager Derian / Beth A. Wood, CPA, GWI Tax & Accounting

XV. ADJOURNMENT