



**Town of North Topsail Beach
Board of Aldermen Regular Meeting**

Wednesday, May 07, 2025, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Joann M. McDermon
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian*

*Mayor Pro Tem - Tom Leonard
Alderman – Mike Benson
Alderman – Laura Olszewski
Interim Town Clerk – Nancy Avery*

I. CALL TO ORDER (Mayor McDermon)

II. INVOCATION (Alderman Grant)

III. PLEDGE OF ALLEGIANCE (Mayor McDermon)

IV. APPROVAL OF AGENDA

Specific Action Requested: Mayor will request a motion to adopt the agenda

V. MANAGER'S REPORT

VI. OPEN FORUM

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

- A. Public Hearing on proposed Fiscal Year 2025-2026 Budget Ordinance and Fee Schedule
- B. Monthly Coastal Engineer report (Fran Way)

VIII. CONSENT AGENDA

- A. Approval of Minutes
 - April 2, 2025 regular meeting
 - April 10, 2025 budget workshop
 - April 15, 2025 budget workshop
- B. Department Head Reports

1. Finance Department
 2. Fire Department
 3. Inspections Department
 4. Planning Department
 5. Police Department
- C. WB Brawley Company – Change order in the amount of \$1,292.45 for Metal Framing Resubmittal as approved through consensus of the Board of Aldermen to avoid delays
- D. 2025-25.21 General Fund - Transfers \$232,000 to Fund 50 for the purchase of equipment included in the GF operating budget in FY 2025
- E. 2025-25.22 Fire Station # 2 - (3) Items. A - Transfer from GF of \$232,000 for equipment. B - Moves Debt Service \$584,395 for the Fire Station to Fund 12 and C -Change order #4 for WB Brawley \$1,293.00
- F. 2025-25.23 Capital Impv – Debt service for Fire Station #2 moved from Fund 50 into Fund 12
- G. Committee Reports
1. Planning Board & PPI Committee
 2. Board of Adjustment
 3. TISPC <https://tispc.org/minutes/>

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

- A. Status report from GWI on issues outlined in their contract (Alderman Grant/ Ms. Beth Wood, CPA, GWI Tax & Accounting)
- B. Washington DC Legislative Update (Mayor Pro Tem Leonard)

X. NEW BUSINESS

- A. Consideration of Planning Board appointment (Mayor McDermon)
Term expiring for Lisa Brown on May 15, 2025
- B. Consideration of Board of Adjustment appointments (Mayor McDermon)
Terms expired for Hanna McCloud and Scott Morse on May 1, 2025

XI. OPEN FORUM

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XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION - as per N.C.G.S. 143-318.11(a)

(3) Consultation with attorney

XVI.ADJOURNMENT