



**Town of North Topsail Beach
Board of Aldermen Regular Meeting**

Wednesday, July 01, 2026, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Richard Grant
Alderman - Mark Barefoot
Alderman - Kip Malcolm
Town Manager - E.L. Faison*

*Mayor Pro Tem - Connie Pletl
Alderman – Laura Olszewski*

Town Clerk – Alexis Stanfield

- I. CALL TO ORDER (Mayor Grant)**
- II. INVOCATION (Aldermen Barefoot)**
- III. PLEDGE OF ALLEGIANCE (Alderman Olszewski)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor will request for a motion to adopt the agenda

- V. MANAGER'S REPORT**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

- A. FEMA, NFIP, CRS & NTB Presentation (Alderman Olszewski/Planning Director Hill/Planner Golden)
- B. Text Amendment: Flood Damage Prevention Ordinance (UDO Art 7 & Art 11) (Planning Director Hill/Planner Golden)

Specific Action Requested: Mayor may request a motion to approve the text amendment to the Flood Damage Prevention Ordinance (UDO Art. 7 and 11) as recommended by the Planning Board.

- C. Text Amendment: Official Zoning Map (UDO Section 3.03) (Planning Director Hill/Planner Golden)

Specific Action Requested: Mayor may request a motion to approve the Consistency and Reasonableness Statement and the proposed text amendment to Establish the Official Zoning Map in Electronic GIS Geodatabase Format.

- D. Town Roadway Pavement Condition Assessment (Director Huckaby)

VIII. CONSENT AGENDA

- A. Approval of Minutes

May 13, 2026, Board of Aldermen Regular Meeting

June 3, 2026, Board of Aldermen Regular Meeting

June 10, 2026, Board of Aldermen Special Meeting

- B. Coastal Engineer Monthly Report

- C. Department Head Reports

1. Finance Department
2. Fire Department
3. Inspections Department
4. Planning Department
5. Police Department
6. Public Works Department

- D. Committee Reports

1. Planning Board & PPI Committee
2. Board of Adjustment
3. TISPC <https://tispc.org/minutes/>
4. ONWASA <https://www.onwasa.com/AgendaCenter>
5. Parks & Rec Committee

Specific Action Requested: Mayor will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

- A. Request for Right-of-Way Encroachment to Construct Private Beach Access (Planning Director Hill/Planner Golden)

Specific Action Requested: Mayor may request a motion to approve/deny the request for right-of-way encroachment or request a motion to continue the item to the September 2, 2026, Board of Aldermen Regular Meeting

- B. Shallow Draft Update (Engineer Chris Gibson)

X. NEW BUSINESS

- A. DEC Associates, Inc. Financial Presentation (Doug Carter)
- B. Adoption of Revised Emergency Operations Plan (Chief Soward/Manager Faison)

***Specific Action Requested: Mayor may request a motion to adopt the revised
Emergency Operations Plan***

C. Approval of Audit Contract (Manager Faison)

***Specific Action Requested: Mayor may request a motion to approve the audit contract
with S. Preston Douglas & Associates, LLP***

D. Parking Ordinance Update Discussion (Chief Page)

E. Lobbyist Retention Discussion (Mayor Grant)

XI. OPEN FORUM

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XII. ATTORNEY'S REPORT

XIII. MAYOR'S REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

XVI. ADJOURNMENT