



Town of North Topsail Beach Board of Aldermen Regular Meeting Agenda

Wednesday, November 01, 2023, at 11:00 AM

Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460

(910) 328-1349 | www.northtopsailbeachnc.gov

*Mayor - Joann M. McDermion
Alderman - Richard Grant
Alderman - Connie Pletl
Town Manager - Alice Derian*

*Mayor Pro Tem - Mike Benson
Alderman – Alfred Fontana
Alderman – Tom Leonard
Interim Town Clerk – Nancy Avery*

- I. CALL TO ORDER (Mayor Pro Tem Benson)**
- II. INVOCATION (Alderman Grant)**
- III. PLEDGE OF ALLEGIANCE (Mayor Pro Tem Benson)**
- IV. APPROVAL OF AGENDA**

Specific Action Requested: Mayor Pro Tem will request for a motion to adopt the agenda.

- V. MANAGER'S REPORT (Manager Derian)**
- VI. OPEN FORUM**

Citizens have the opportunity to address the Board for no more than three minutes per comment on any issue upon which the Board of Alderman has control.

VII. PUBLIC PRESENTATIONS AND HEARINGS

Monthly update from coastal engineer Fran Way

VIII. CONSENT AGENDA

- A. Approval of Minutes
 - October 4, 2023, meeting
- B. Department Head Reports
 - 1. Finance Department
 - 2. Fire Department
 - 3. Inspections Department
 - 4. Planning Department
 - 5. Police Department
- C. Revised financial policies and related forms:
 - 1. Cash Management and Investment policy
 - 2. Credit Privilege Policy with log and reconciliation forms

- 3. Education Assistance Policy
- 4. Purchasing Policy and purchase requisition form
- 5. Travel Authorization Policy and travel authorization form
- 6. Fixed Asset Disposal form
- D. MOTV Tax Refund
- E. Budget Amendment 2023-24.6
- F. BISAC Update
- G. Committee Reports
 - 1. Planning Board & PPI Committee
 - 2. Board of Adjustment
 - 3. TISPC <https://tispc.org/minutes>

Specific Action Requested: Mayor Pro Tem will request a motion to approve the Consent Agenda

IX. CONTINUING BUSINESS

- A. Coastal Barrier Resources Act (CBRA) update (Alderman Leonard)
- B. Memorandum of Understanding (MOU) with NC Department of Transportation (NCDOT) regarding bike lanes and NCDOT TIP Agreement (Manager Derian)

Specific Action Requested: Mayor Pro Tem may request motion to authorize the Town Manager to sign the TIP agreement subject to the Town Attorney's final approval.

- C. Activity update response (Alderman Grant)
- D. Planning Board membership (Alderman Grant)
- E. Discussion and possible action regarding UDO Article 2, "et seq"(Attorney Edes)

X. NEW BUSINESS

- A. Crosswalk lighting with quote (Chief Soward)
- B. Resolution R2023-06 Authorizing negotiation of an installment financing contract and providing for certain other related matters that includes the demolition of existing Fire Station No. 2 and the construction of a new Fire Station No. 2. (Manager Derian).

Specific Action Requested: Mayor Pro Tem may request a motion to approve Resolution R2023-06.

XI. OPEN FORUM

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XII. ATTORNEY'S REPORT

XIII. MAYOR PRO TEM REPORT

XIV. ALDERMAN'S REPORT

XV. CLOSED SESSION

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

XVI. ADJOURNMENT