



ENVIRONMENTAL SUSTAINABILITY COMMITTEE AGENDA

CITY OF NOVI

May 13, 2026 | 5:30 PM

Mayor's Conference Room
Novi Civic Center | 45175 Ten Mile Road
(248) 347-0460

CALL TO ORDER

ROLL CALL - Council Members Gurumurthy, Heintz, and Smith

APPROVAL OF AGENDA

APPROVAL OF MINUTES

[March](#) 23, 2026 Minutes

PURPOSE OF THE MEETING

[Oakland County Sustainability Plan](#)

with Julie Lyons Bricker, Oakland County Chief Sustainability Officer

University of Michigan Catalyst Leadership Circle (CLC) Fellow Project

[My](#) Green Michigan Food Waste Recycling Pilot Launch Update

Further Programming and Regional Partnership Discussion

PUBLIC COMMENT

ADJOURNMENT

NOTICE: *People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (248) 347-0456 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*



CITY OF NOVI
Environmental Sustainability Committee Meeting
March 23, 2026, 5:30 p.m.
Mayor's Conference Room | Novi Civic Center | 45175 Ten Mile Road
(248) 347-0445

CALL TO ORDER: 5:33 p.m.

ROLL CALL: Council Members Gurumurthy, Heintz, and Smith

STAFF LIAISON: Danielle Mahoney, Assistant City Manager

ALSO PRESENT: Katherine Oppermann, Recording Secretary
Rebecca Runkel, Project Engineer

APPROVAL OF AGENDA

Motion: Gurumurthy; Seconded: Heintz; Approved 3:0

APPROVAL OF MINUTES – February 9, 2026 Minutes

Motion: Heintz; Seconded: Gurumurthy; Approved 3:0

REMARKS FROM THE CHAIRPERSON

MATTERS FOR COMMITTEE DISCUSSION

1. *My Green Michigan* Food Scrap Collection/Composting Proposal

Chairperson Smith asked for a reminder of how the process of presenting this item before City Council will go. Assistant City Manager Mahoney said that she will introduce the item and introduce Robb Harper from *My Green Michigan* as the subject matter expert to answer any questions. Councilmember Heintz asked if any of the slide deck would be shown and Ms. Mahoney said no. Councilmember Heintz noted that he thought there would be the opportunity for staff to present the visuals and Ms. Mahoney explained that as the program is a Committee recommendation, not a staff recommendation it makes the difference in this. Councilmember Gurumurthy asked if *My Green Michigan* would have any kind of slide presentation and Chair Smith said that while they will be present to talk they may not have slides prepared for the occasion but that slides and information from *My Green Michigan* were included in the City Council ePacket which should give the information the rest of Council wanted to see. Councilmember Heintz said that he didn't think it would hurt to load the slide deck for a visuals during the item's presentation at Council. Ms. Runkel asked that, if Councilmember have questions who would they be passed to and Chair Smith and Ms. Mahoney both said that it would likely be passed to Mr. Harper to speak to them.

Ms. Mahoney noted that should the CLC Fellow come into the conversation there might be a need for further action. Ms. Runkel agreed and said that the Fellow would

be used only for this project and would be primarily working remotely, from Ann Arbor. She also said there should be a meeting with staff and the Committee to lay out a clear project plan. The Fellow would be good to put a guidebook together for the program. There was some brief discussion of bin monitoring duties, and interest of the Novi High School Recycling Club in the program and doing more service. Chair Smith then asked for a Motion recommending the program to Council.

Motion to recommend City Council support a food scrap composting pilot program, in partnership with My Green Michigan, in an amount not to exceed \$10,000.

Motion Maker: Heintz, Seconded: Gurumurthy, Approved 3:0

Chair Smith stated that, at the next meeting, they should plan to talk about the CLC Fellow and the e-waste topic.

Councilmember Heintz spoke briefly on the upcoming Detroit Zoo e-waste event, wherein if you bring enough, you may be able to win zoo tickets. He suggested that this could be promoted as a good opportunity for both the City and residents.

Councilmember Gurumurthy asked if the current Household Hazardous Waste (HHW) days include e-waste collection, and Ms. Oppermann and Chair Smith confirmed yes, it does. She wondered if there might be an opportunity to add another day but recognized that budget constraints might not allow it. She also suggested that the High School Recycling Club promote the HHW days.

REVIEW OF ACTION ITEMS

Action Items included arranging for an e-waste table at the upcoming Arbor Day event for the Recycling Club, getting a cost breakdown of e-waste from RRRASOC if available, creating a Sustainability Bingo card game for Arbor day, and confirming tree plantings at the event with City Forester Salowich.

The next meeting should be set for Wednesday, May 13th.

PUBLIC COMMENT:

Novi Highschool Student Siddhani Singh spoke briefly about her interest in having readily accessible e-waste (electronic waste) bins, that she has reached out to RRRASOC regarding the topic, and that she has gotten permission from a few neighborhoods to do e-waste collection (alongside keeping a list of addresses and e-waste contents) and doing drop off at a recycling center. She hopes to speak more with the Committee at a future meeting regarding the matter.

ADJOURNMENT: 6:13 p.m.

Motion: Heintz; Seconded: Gurumurthy; Approved 3:0



GENERAL SERVICES AGREEMENT

This agreement outlines the key details of your food waste collection service with My Green Michigan (MGM). Full Terms & Conditions are available at www.mygreenmi.com/terms and incorporated by reference. By signing below, you agree to both this summary and the full Terms & Conditions.

Service Details

Service Start Date	4/27/2026
Service Location(s)	City of Novi Ella Mae Poer Park/Tollgate
Number of Carts / Pickup Frequency	4 64-gallon Bins 2 at each location
Monthly Service Fee	\$338.50
One-Time Delivery/Setup Fee	\$80.00 \$ 20.00 per Bin
Add-On Services (e.g., liners, bin washing)	\$60.00 Monthly \$15.00 per bin

Key Terms

- Invoices are due within **30 days** of issue. Late payments may result in paused service until payment is received.
- Carts **must be free of glass** and contain **no more than 1** gallon of non-compostable material per 64-gallon cart. If a cart is contaminated or too heavy to move or tip, it will not be serviced. Fees still apply.
- Service can be rescheduled for reasons such as weather, mechanical issues, holidays or route changes. We will provide advance notice whenever possible.
- Pricing is locked for the first year. After that, changes may occur with at least 30 days' notice.
- Replacement carts or parts due to excessive damage may incur a fee. Normal wear and tear is covered.
- Full Terms & Conditions are available at www.mygreenmi.com/terms and include additional details on warranties, liability and other legal provisions.

By signing below, you confirm that you have read and agree to this Service Agreement and the full Terms & Conditions.

Organization Name: City of Novi

Customer Name:

Date:

Signature:

Title:

MGM Representative: **Robb Harper**

Date: 4/21/2026

Signature: *Robb Harper*

Title: Business Development



MASTER TERMS & CONDITIONS

These Terms & Conditions ("Terms") govern the provision of organics collection and related services ("Services") by My Green Michigan, LLC ("MGM") to the customer ("Client"). By receiving Services or signing the Service Agreement, Client agrees to these Terms.

1. Payment Terms

- Invoices are due within 30 days of the invoice date.
- Accounts with invoices more than 60 days past due may have service paused until payment is made.
- A finance charge of 1.5% per month, or the maximum allowable by state law, applies to past-due balances.
- Client agrees to pay any collection costs incurred, including reasonable attorney's fees.

2. Service Scope

- MGM will provide organics-rated carts for the collection of food scraps and approved compostable materials.
- Service frequency and cart count will be agreed upon in the Service Agreement and may be adjusted with notice.
- Only materials approved by MGM and/or certified by the Biodegradable Products Institute (BPI) may be placed in carts.
- MGM contracts hauling and composting services to ensure uncontaminated loads are diverted from landfill.

3. Contamination & Weight

- Carts must be free of glass and contain no more than 1.5% contamination by volume.
- Overweight or contaminated carts will not be serviced and may result in additional charges, including landfill tipping fees and trucking costs.
- Contamination rates and landfill fees are based on current market value and may change.

4. Damaged Carts

- Normal wear and tear is expected. Carts are expected to last a minimum of three (3) years.
- Carts damaged beyond normal wear and tear may be replaced at the Client's expense at current market rates.

MASTER TERMS & CONDITIONS

5. Scheduling & Access

- Service days and times may vary due to weather, mechanical issues, or route changes.
- Carts must be staged in the agreed-upon location and accessible for pickup.

6. Compliance with Law

- Both Parties must comply with all applicable federal, state, and local laws and regulations.
- MGM prohibits offering or accepting bribes or facilitation payments to or from public officials or other persons.

7. Warranties

- MGM warrants that Services will be performed in a professional and workmanlike manner.
- MGM disclaims all other warranties, expressed or implied, including warranties of merchantability or fitness for a particular purpose.

8. Confidentiality

- All non-public information exchanged in connection with Services is confidential and may not be disclosed without written consent, except as required by law or as needed to perform Services.

9. Limitation of Liability

- MGM's liability to Client for any claim arising out of or related to Services is limited to the total amount paid by Client to MGM in the 12 months preceding the claim.
- In no event will either Party be liable for indirect, incidental, or consequential damages.

10. Term & Termination

- These Terms remain in effect for as long as Client receives Services from MGM.
- Either Party may terminate with 30 days' written notice, or immediately for material breach if not cured within 30 days.

11. Governing Law

- These Terms are governed by the laws of the State of Michigan.

Last updated: August 2025



ACCEPTABLE COMPOSTABLE MATERIALS



Fruits/Vegetables



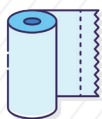
Dairy products



Tea bags/Coffee grounds and filters



Bread/Grains



Napkins/Paper Towel (without chemicals)



Meats/Bones



Grease



Eggshells



BPI Certified Products

BPI Certified Compostable Ware

BPI labeled products, i.e. compostable bags, containers, silverware, etc.



Biodegradable Products Institute

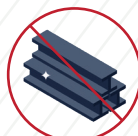
bpiworld.org

NON-ACCEPTABLE MATERIALS

WHEN IN DOUBT, LEAVE IT OUT!



Glass



Metal



Plastic (including plastic bags, plastic wrap, silverware, straws, bottles)



Condiment packaging



Bleached towels/napkins



Pet waste

