



CITY COUNCIL AGENDA

CITY OF NOVI
Regular City Council Meeting

August 12, 2024 | 7:00 PM

Council Chambers | Novi Civic Center | 45175 Ten Mile Road
(248) 347-0460

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – Mayor Fischer, Mayor Pro Tem Casey, Council Members Gurumurthy, Heintz, Smith, Staudt, Thomas

APPROVAL OF AGENDA

PUBLIC HEARINGS

PRESENTATIONS

REPORTS

1. Manager/Staff
2. Attorney

AUDIENCE COMMENT – In order to hear all citizen comments at a reasonable hour, the City Council requests that speakers respect the three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council. Speakers wishing to display visual materials through the City's audiovisual system must provide the materials to the City Clerk's Office no later than 12:00 P.M. the day of the meeting. The materials cannot be changed before the meeting.

CONSENT AGENDA REMOVALS AND APPROVALS – All items listed under Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered at the end of the normal Agenda.

MATTERS FOR COUNCIL ACTION

1. Consideration of approval of Change Order No. 4 to Ajax Paving Industries, Inc. for construction of an 11 Mile Road Pavement Preservation Overlay, Beck Road to Taft Road, in the amount of \$367,354.01.

CONSENT AGENDA REMOVALS FOR COUNCIL ACTION – Consent Agenda items which have been removed for discussion and/or action.

AUDIENCE COMMENT – In order to hear all citizen comments at a reasonable hour, the City Council requests that speakers respect the three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with City

Council. Speakers wishing to display visual materials through the City's audiovisual system must provide the materials to the City Clerk's Office no later than 12:00 P.M. the day of the meeting. The materials cannot be changed before the meeting.

COMMITTEE REPORTS

1. Public Utilities and Technology Committee
2. Finance and Administration Committee

MAYOR AND COUNCIL ISSUES

COMMUNICATIONS

CONSENT AGENDA – Background information for Consent Agenda items is available for review at the City Clerk's Office.

- A. Approve Minutes of:
July 22, 2024 - Regular Meeting
- B. Approval of a Resolution Authorizing "2024 Michigan State Fair" to occur on the Suburban Collection Showplace property at 46100 Grand River Avenue on August 28 - September 2, 2024.
- C. Consideration of request to transfer ownership of an existing Class B-Hotel license from WPS Novi, LLC (A Delaware Limited Liability Company) to Best Stay Novi Inc, located at 42100 Crescent Blvd, Novi, MI 48375.
- D. Approval of the final payment to CSM Mechanical, Inc. for the Garfield Sanitary Pump Station project, in the amount of \$41,843.33, plus interest earned on retainage.
- E. Approval of the final payment to Fer-Pal Construction USA, LLC for the Westminster Subdivision Water Main Lining project, in the amount of \$43,129.88, plus interest earned on retainage.
- F. Enter Executive Session immediately following the regular meeting of August 12, 2024, in the Council Annex for the purpose of discussion the acquisition of real estate property and confidential written communication from the City Attorney.
- G. Approval of claims and warrants – Warrant 1161

ADJOURNMENT

SCHEDULED MEETINGS – All Regular Council meetings are held in the Council Chambers unless otherwise noted. For a complete listing of scheduled meetings, please visit the Event Calendar at cityofnovi.org.

NOTICE: *People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (248) 347-0456 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*



CITY OF NOVI CITY COUNCIL
AUGUST 12, 2024

SUBJECT: Consideration of approval of Change Order No. 4 to Ajax Paving Industries, Inc. for construction of an 11 Mile Road Pavement Preservation Overlay, Beck Road to Taft Road, in the amount of \$367,354.01.

SUBMITTING DEPARTMENT: Department of Public Works, Engineering Division

EXPENDITURE REQUIRED	\$ 367,354.01
AMOUNT BUDGETED	\$ 420,000.00
APPROPRIATION REQUIRED	\$ 0
LINE ITEM NUMBER	202-449.20-975.182 Major Street Fund

BACKGROUND INFORMATION:

Back on May 20, 2024, City Council approved Change Order No. 3 to Ajax Paving Industries, Inc. to perform a Pavement Preservation Overlay (PPO) on Beck Road between 9 and 11 Mile Roads. The pavement on Beck Road from 9 Mile Road to 11 Mile Road is in poor condition. DPW staff have been using different maintenance options to extend the pavement life until the planned Beck Road widening project comes to fruition. However, the road condition continues to deteriorate. The proposed PPO would help keep the road from deteriorating further until additional funding is obtained for the widening project. City staff recommended issuing a change order to the contractor of the 2023 Capital Preventative Maintenance (CPM) project, Ajax Paving. Ajax has agreed to hold unit prices from the 2023 CPM project for the Beck Rd PPO, which would result in a significantly lower cost than what was estimated (approx. \$1M less).

As with Beck Road, the current condition of 11 Mile Road, between Beck and Taft Roads requires a similar course of action. The City has received various complaints from Associations and individual residents along this corridor because of the road condition. Our DPW staff have also demonstrated difficulties in maintaining this segment of 11 Mile for the long term. Due to the relative location and economy of scale to Beck Road, it makes sense to move forward with Ajax on this section of road also.

Furthermore, this section of 11 Mile Road is currently budgeted in the 2026-27 FY for a ~\$3.2M reconstruction. Changing the project to a preservation overlay and completing it with Beck Road eliminates the costly reconstruction. As discussed in the Finance and Administration Committee, this allows flexibility for funding larger projects with unforeseen expanded costs (12 Mile Road Widening) in future fiscal years. There will be no impact to the capital road program fund balance this fiscal year since the costs are being covered by a combination of maintenance dollars and deferred project savings (moving Beck Road – 11 Mile to Grand River from FY 2025/26 to FY 2026/27).

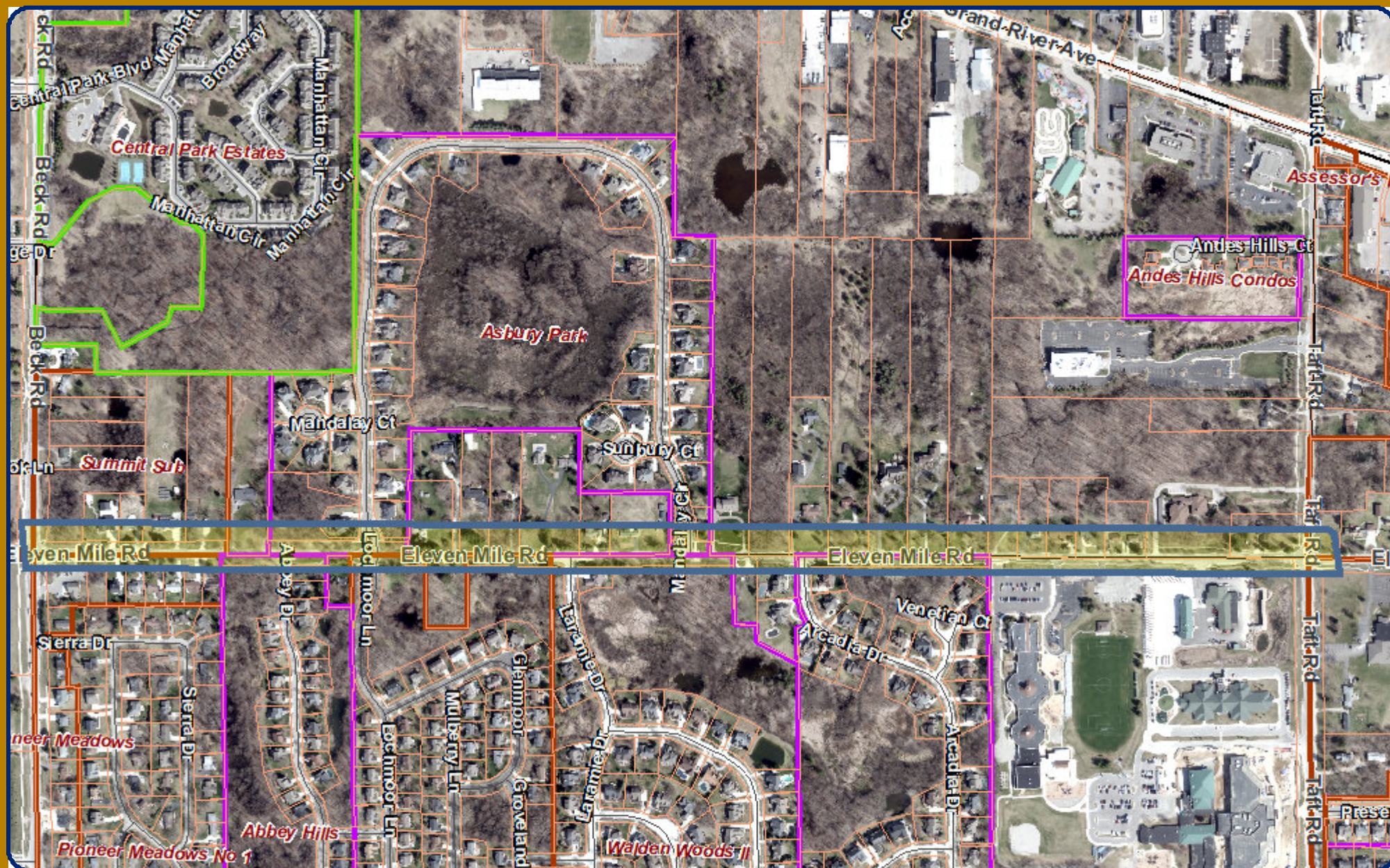
City engineering consultant, AECOM, provided a proposal for the construction administration, inspection crew days, and material testing services. The contract administration and geotechnical engineering services related to this project addition will be granted to the following pre-qualified firms using the fee percentages in the Agreements for Professional Engineering Services and Geotechnical Engineering Services for Public Projects.

Now that construction on Wixom Road is complete, of which Beck Road was the posted detour, the contractor can now begin with this PPO. With Novi Schools starting back up on August 26, 2024, and Novi School's bus garage is on this segment of 11 Mile Road, preference is to move the project forward. The contractor has assured Engineering the work can be completed before or shortly after school is in session.

AECOM		
Contract Administration	5.5% of the Change Order value (\$367,354.01 x 0.055)	\$20,204.47
Crew Days	\$800 daily inspection fee X 10 days	\$8,000.00
G2 Consulting Group, Inc. (G2)		
Material testing services	2.0% of the Change Order value (\$367,354.01 X 0.02)	\$7,347.08

RECOMMENDED ACTION: Approval of Change Order No. 4 to Ajax Paving Industries, Inc. for construction of an 11 Mile Road Pavement Preservation Overlay, Beck Road to Taft Road, in the amount of \$367,354.01.

11 Mile (Beck to Taft) PPO



MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.



1 inch = 752 feet



Map Print Date:
8/8/2024



City of Novi

45175 Ten Mile Rd
Novi, MI 48375
cityofnovi.org

NEW CONTRACT ITEMS

[illegible]

Increase/Decrease in Contract Price	\$367,354.01
Original Contract Amount	\$866,078.70
Sum of Previous Approved Change Orders	\$1,080,218.39
Revised Contract Amount	\$2,313,651.10

THE CHANGES ADDRESSED BY THIS CHANGE ORDER HEREBY ADJUSTS THE CONTRACT TIME BY:

Accepted By: _____

Ajax Paving Industries, Inc.

Prepared By: _____

Reviewed By: _____
Aaron J. Staup, Construction Engineer

Approved By: _____
Tracey Marzonie, Purchasing Manager

**REGULAR MEETING OF THE COUNCIL OF THE CITY OF NOVI
MONDAY, JULY 22, 2024, AT 7:00 P.M.**

Mayor Fischer called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Fischer, Mayor Pro Tem Casey, Council Members Gurumurthy, Heintz, Smith, Staudt, Thomas

ALSO PRESENT: Victor Cardenas, City Manager
Tom Schultz, City Attorney

APPROVAL OF AGENDA:

CM 24-07-103 Moved by Casey, seconded by Smith; MOTION CARRIED: 7-0

To approve the agenda as presented.

Roll call vote on CM 24-07-103 Yeas: Casey, Gurumurthy, Heintz, Smith, Staudt, Thomas, Fischer
Nays: None

PUBLIC HEARINGS: None

PRESENTATIONS:

1. Older Adult Needs Committee Final Report

Mayor Pro Tem Casey addressed the Council with the Committee's final report. This Committee started back in January 2023 when the City Council passed a resolution to establish the Committee. The Committee members are herself, Kathy Crawford, Jay Dooley, Kim Nice, Debbie Wrobel and Council members Brian Smith & Ericka Thomas. Staff liaisons were Jeff Muck and Kit Keiser. The staff liaison from the City Clerk's office was Deputy Clerk Melissa Morris. The committee wouldn't have been successful without the wisdom and guidance of Jeff and Kit and the absolute stellar project management and organization skills of Melissa Morris who kept everyone on track with everything needed. The Committee heard presentations from the Novi Public Library, Novi Police, Novi Fire, Novi Code Enforcement, Novi Older Adult Services, Novi Parks Recreation & Cultural Services, Meadowbrook Commons, Novi Community Planning Department and Novi Community Relations Department. The Committee heard from representatives from AgeWays, Oakland County Older Adult Services and Senior Center Managers from Hartland & Auburn Hills, and from the OPC (townships of Rochester, Rochester Hills and Oakland). The Committee had a specific charter that they had to follow in terms of what it was that they were seeking to understand. The gist of it was trying to help the City Council and the City administration understand what activities, needs and volunteer community opportunities existed and should exist for the older adults in Novi. They talked about programs, projects, facilities, best practices and how they might start disseminating information and creating advocacy regarding the services for older adults in specific areas. The reason this committee was formed was the projected growth in our

older adult population over the course of the next 20 years. There is definitely going to be an increase to one in five Americans who are going to be 65 or older by 2040. The City also saw a significant increase in the number of senior residents living in the City. SEMCOG, the Southeast Michigan Council of Governments, did some data projections and they're projecting that in 2045, 41% of Novi households are going to have an adult that is 65 or older and one third of those are going to have a senior living alone. The Committee spoke to a lot of people as they needed to learn and ground themselves in information so that they could make the right recommendations to the Council and the administration. The Committee has spent the last year plus on a learning journey learning about the OAS department and the programs offered, understanding how the City offers transportation to the residents, touring Meadowbrook Commons to understand how we manage housing, learning about senior center operations from three different communities, hearing from first responders and code compliance to learn from what they see and hear, understanding library offering for older adults, getting program information from the Oakland County Chief of Older Adult Services & the Area Agency on Aging 1B, reviewing existing data sources, learning about the multitude of communication channels available to residents, conducted focus groups and conversations with older adult residents, conducted a FlashVote survey on recreation center needs, and learning about planning from the Novi Community Planning Department. Advocacy programs and communication specifically were two areas of focus that were part of the charter that the Committee felt should be addressed by other entities in the City. It should be noticed that the words "older adults" and "seniors" are used interchangeably and that boils down to differences in opinion on how we refer to our older adult residents. It is recommended that the City should take another look at that nomenclature and have the experts come back with a recommendation, get some input from residents for what the preferred term is and for us to use going forward. The Committee believes that both the Mobility Committee and the Long-Range Strategic Planning Committee should explore universal design and do some deeper engaging of our residents with disabilities. That was an area this committee did not get a chance to focus on so that is a significant opportunity that both of those committees should be investigating as part of their work. Back in October, the Committee had a handful of recommendations to make to the City Council. Those were primarily around senior transportation. The first handful of recommendations have already been completed and that was moving away from the City run transportation into using one of the transportation providers from Oakland County. Underneath that there's still a couple of opportunities that might exist with PEX and making sure that there's information available for our residents about city services including a calendar of events, social services, brochures, et cetera. Those were some of the recommendations related to transportation as it relates to housing. In regards to housing, the Committee recommends to City Council that the City should promote Meadowbrook Commons as the city-owned and affordable, the City should add 'reason for moving to Meadowbrook Commons' to the intake form to gather data on why people outside Novi are moving in, the City should work with local realtors to find out why seniors are moving out of Novi, the City should review ordinances impacting auxiliary dwelling units & additions, the Committee also expressed an interest in finding ways to encourage Planning Commission and City Council to seek opportunities to encourage development of first-floor living units, the City should identify areas in the master plan for

older adult living near amenities, the City should maintain a current housing stock targeting older adults & senior living facilities, the City should continue to find new ways to reach out to older adults to deliver information on available programs and assistance to help them age in place, and the City should promote existing platforms for home repair/maintenance service sources & ratings. Another Committee suggestion is a senior center and recommends that the City should investigate if there is a protentional opportunity to have the City rent space in an existing building to develop an "interim" senior center until further plans for a community center can/will come to fruition. Also recommended is the City should investigate if there is a potential opportunity to enter into a partnership or partnerships with other local communities to create a joint senior center as well as the City Council should consider hiring a consultant to develop a proposal with a range of options for potential community/senior center designs and costs for Council to consider. In regard to advocacy, the Committee recommends that City Council establish a Commission on Older Adults with staff liaison being the serving Older Adults Services manager, the Commission should have seven members appointed by City Council, and the Committee discussed the "Blue Zone" solutions and the Netflix show "Live to 100" and suggest that the future Advocacy committee identify if there are aspects of the solutions that they should include in their planning. Lastly discussed was programs and communications. Under programs, the Committee recommended last October, which has been completed, to add an additional resource to the OAS team. There was a part-time position in Older Adult Services that transitioned to a full-time role. From a communications perspective, and thanks to Sheryl Walsh-Malloy and her team, the Community Relations department has already made a change to the enhanced section of Engage to make it more readable and more findable for our older adults. The font size was made larger and visual cues were done to make it easier for people to find. These changes have already been made and was launched two issues ago. There are still two further opportunities and the reason they're being brought forward is because there are staffing implications that Council will want to consider. First is seeing if an e-enhanced newsletter can be launched that is specific to older adults and the second is the idea of developing a citywide monthly activity calendar. The Committee has given a lot of recommendations and what they are suggesting is that City Council prioritize three things. The first is a senior center or lack of "third space". The City should focus on space needs for programs and socialization for seniors. The second is an Advocacy Commission that will advocate the senior needs in Novi. Mayor Pro Tem Casey wanted to recognize the Older Adult Advisory Board that has been operating under the Parks and Recs department since 2013 and emphasize that this recommendation has nothing to do with the service they have done. They have performed admirably, and the Committee is grateful but felt this commission needed to become a Council appointed commission that has visibility and will provide direct recommendations to City Council. The third prioritization is to continue dialogue about the need to focus on senior-friendly housing that is accessible for all manner of mobility and to review existing ordinance impacting auxiliary dwelling units. The Committee wished to thank Karen Adcock, Scott Baetens, Renee Cortright, Heather DeVos, Jim Ellison, Julie Farkas, Sand Fisher, Virginia (Ginny) Hallman, Jeanette Handy, Kit Kieser, Kim Konarski, John Martin, Barb McBeth, Melissa Morris, Jeff Muck, Brian Riley, and Sheryl Walsh-Molloy for giving the Committee the benefit of their time and wisdom.

Mayor Fischer thanked Mayor Pro Tem Casey for her leadership in this committee as well as other council members and staff who served the residents. He acknowledged it has been a long 18-month journey and it was a vague and broad topic that the committee was able to narrow down and dive into with some good recommendations.

Member Staudt inquired if there had been any discussion about promoting mental health services for seniors. For aging in place, one of the biggest problems is isolation. During covid, there was a program created where it was as simple as somebody reaching out and making a telephone call and he didn't see any focus on that during the presentation. Mayor Pro Tem Casey responded that it had not been specifically discussed but it was part of larger conversations about the type of programs that should be offered. She said that would be a great first place for the Advocacy Commission to start. Member Staudt stated that it was important that seniors don't stop learning and being provided education beyond for just staying busy and asked if there were any discussions about providing educational services that weren't coming as part of the Parks and Rec department. Mayor Pro Tem Casey replied that it was not discussed but was also something that the Advocacy Commission could focus on as well. Member Staudt commented that one of the primary reasons people move out of Novi is they can no longer afford their house because it's become too valuable and the taxes are high or the alternatives, other than Meadowbrook Commons, are relatively expensive. One thing he saw missing from the discussion is expanding City owned facilities. He doesn't know if people can afford to build affordable senior housing here. One thing that the City has as a taxable entity is the ability to do revenue bonds like when Meadowbrook Commons was built. The other thing the City has is some land and that could be used for the proper type of housing as land is a major impediment. More than one of the developers he's spoken to over the years has been interested in having a partnership with the City where perhaps the City has land the developers could build on. He asked what is stopping the Committee from taking the next step into expanding community owned housing. Mayor Pro Tem Casey responded that what was uncovered in the Committee's learning journey was of the current Meadowbrook Commons residents, about a third of those came from Novi and the remainder came from outside the City. From the City's perspective, the Committee wondered if there is a need to continue to build City owned housing when the City is not getting its current resident today to look at moving into Meadowbrook. This is why the Committee is suggesting trying to amp up some of the communication about the fact that Meadowbrook is City owned and it is affordable. The Mayor Pro Tem agrees with Member Staudt's reasons he noted why people are leaving the City but said there is also the component of seniors moving for weather or to be closer to family. Member Staudt said that it doesn't bother him as much that people from outside Novi are moving into our senior housing because everyone in Novi has the opportunity to put their name on the list and if they choose not to, the question is why. The City has taken the first step with the development on Novi Road, for example, to have some buildings built up and part of that are single floor but \$3,000 plus month apartments are not affordable unless someone is retired with a nice nest egg. What the City is concerned about are the folks living on social security and having limited options. He has heard the argument that Meadowbrook Commons is only a portion of Novi residents and in his mind, that is not a

good reason to stop, and the more options provided, the more Novi residents will look at them and want to stay. He is always concerned about adding boards and commission because they have a significant staff requirement and doesn't want to impose more staff because some additional committees were created.

Member Thomas, also a member the Committee, mentioned that although they didn't specifically discuss mental health, they did talk about the isolation that some seniors go into and that's part of that third space recommendation as they wanted to make sure there was a space in the community to be able to allow people to get together. She knows a lot of library programming focuses on learning. There is LinkedIn learning available through the library website. There are a lot of learning opportunities that exist within the City today and she wanted to mention that in case anyone who is listening is not aware of them so they can feel free to check the library website and check the programs. In regard to expanding city owned facilities, there are city owned facilities and only 30% of Novi residents live there. As a note to the public, if a Novi resident needs affordable housing, you can sign up to live in Meadowbrook Commons and you will be put at the front of the list as Novi residents take precedence over people coming from outside the City. She didn't think that today warrants looking at new city owned facilities if Novi residents are choosing not to move into what already exists. If the number of Novi residents were outgrowing the city owned facility, then she would support moving forward.

Member Heintz said he was curious if it was discussed for older adults who were empty nesters about the possibility of having another older adult stay with them in order to better utilize the excess of space. Mayor Pro Tem Casey responded that the Committee did not talk about a "cohabitation" specifically but did discuss the challenges of empty nesters who live in larger houses who want to downsize but stay in Novi. The missing middle, a smaller residence like a condo, is what the City doesn't have a lot of in inventory. There is no interim step between a family home to living in a senior facility. Most people consider living in a senior facility in their seventies, not their fifties or sixties. Member Heintz concluded by saying that he noticed the pickleball courts at Meadowbrook Commons get incredible usage and is well utilized by people across different age demographics and it was awesome to see.

Member Gurumurthy thanked the members of the Committee for providing an extensive detailed report and to everyone for taking the time to meet with the diverse community and for getting their feedback as well. She was thinking about some of the communities the City has and there are seniors that come here for six months and then they go back and wanted to know if the Committee kept that in mind. Mayor Pro Tem Casey replied that there was not a specific conversation by the Committee about temporary or interim housing but that ADU's might be a good solution where family members come, and they get their own space but they're able to help support the family. Member Gurumurthy requests that the Commission look at programs from a diverse perspective and she thinks it's good thing to have a list of people who can come and help seniors with things such as snow or anything else they wanted.

Member Smith thanked Mayor Pro Tem Casey for her work on this project and her good leadership. His parents were residents of Meadowbrook Commons for a while. They came from outside Novi and were on the wait list for a couple of months, so it is accessible to get in there if you want to get in. He is looking forward to seeing the data on the intake to find out why people are coming into Meadowbrook Commons and also, although harder to capture, data on why people are leaving. It's going to be interesting to see what the actual experience is and if the City can find a place to help that out.

Member Thomas wanted to mention that one thing the Committee talked about, knowing that downsizing happens, was not just about accessory dwelling units but maybe being able to have multi-generational homes where the parents have their own separate space and the children, and their family, can live and grow up in the house. They talked about some of those things, whether it's a separate unit or just some separate space, and if our ordinances allow for that.

Mayor Fischer wanted to clarify what the specific recommendation is in regard to the new commission, to elevate it like they did with the Parks and Rec Cultural Services Committee, and Mayor Pro Tem Casey responded yes. The Mayor followed that the goal wouldn't be to necessarily create new positions but to repurpose that and have it reporting into Council in which the Mayor Pro Tem replied yes with the difference that it's a current five-member board and the Committee's suggestion is seven, so two people would need to be added. Commenting on the senior center, the Mayor likes the thought of doing some sort of pilot. He and Member Staudt have had discussions about that, from a larger community center or finding additional recreation space. There may be vacant properties or vacant buildings that could be repurposed on a temporary basis and doing it in a pilot fashion, in a measured financial risk perspective is intriguing and a great way of thinking that he appreciated and looks forward to that further discussion. He does think it will have to be, as Mayor Pro Tem Casey alluded to, a grander discussion of recreation space, of community center.

CITY MANAGER REPORT: None

ATTORNEY REPORT: None

AUDIENCE COMMENTS: None

CONSENT AGENDA REMOVALS AND APPROVALS:

CM 24-07-104 Moved by Casey, seconded by Thomas; MOTION CARRIED: 7-0

To approve the Consent Agenda as presented.

- A. Approve Minutes of:
 July 8, 2024 - Regular Meeting

- B. Approval of amendment to the contract for the City Manager as prepared and approved as to form by the City Attorney.
- C. Approval of amendment to the contract for the City Clerk as prepared and approved as to form by the City Attorney.
- D. Approval of a Resolution to close the intersection of Ten Mile and Taft Roads for the 2024 Homecoming Parade from 4:45PM to 6:00PM on Friday, September 27, 2024.
- E. Approval of a Resolution to close the west bound lanes of Grand River Ave. between Taft Rd. and 46850 Grand River Ave for the 2024 "Moovin'thru the Midway 5K" from 7:30AM to 9:00AM on Saturday, August 31, 2024.
- F. Approval of a Warranty Deed to dedicate 43 feet of half-width right-of-way along the west side of Garfield Road and acceptance of a sidewalk easement from Pulte Homes of Michigan, LLC as part of the Ballantyne residential development (parcel 50-22-31-400-007).
- G. Approval of a Street Lighting Purchase Agreement with DTE Electric Company for the installation and ongoing operation cost of one (1) decorative streetlight located at the entrance of the Parc Vista Subdivision and approval of an agreement with Toll Northeast V Corp. for the sharing of installation and ongoing operation costs per the City's Street Lighting Policy.
- H. Approval of request by E & M, Inc. (Society Hill) for one-year extension, to October 9, 2025, of site plan approval for a 312-unit apartment project developed as a PD-1 Option in a multi-family (RM-1) district, located at the southwest corner of Novi Road and 12 ½ Mile Road, previously extended under a consent judgment and subject to annual extension reviews.
- I. Approval of Text Amendment 18.301 to amend various sections of the Zoning Ordinance to fix inconsistencies, clarify ordinance language, remove the unused EXPO Zoning District and associated Sections, modify the requirements for Microbreweries and Brewpubs, update the photometric standards, and other items as deemed necessary. **SECOND READING**
- J. Approval of Zoning Ordinance Text Amendment 18.295 to include an option for stand-alone multiple-family residential use in the PD-2, Planned Development Option, subject to conditions. **SECOND READING**
- K. Approval to authorize vote for the 2024 Michigan Municipal League Workers' Compensation Fund Trustee Election Ballot.
- L. Approval of claims and warrants – Warrant 1160

Roll call vote on CM 24-07-104

**Yeas: Gurumurthy, Heintz, Smith, Staudt,
Thomas, Fischer, Casey
Nays: None**

MATTERS FOR COUNCIL ACTION:

- 1. Consideration of request for Fireworks Permit by Jason Trudeau to be operated by Gen-X Pyrotechnics, on Saturday, August 10, 2024, at dusk and Sunday, August 11, 2024, at 12:00pm on the campus of Catholic Central High School.**

City Manager Victor Cardenas said Catholic Central will be celebrating the opening of their new STEM building on Saturday the 10th and on Sunday the 11th. Fireworks will be held at dusk and their smoke machine will be operated during the day.

Mayor Pro Tem Casey asked for clarification that fireworks would be held on Saturday and pyrotechnics on Sunday. The City Manager responded yes that there's some kind of show of the smoke nature during the day to cut the ribbon for this new STEM facility. The Mayor Pro Tem stated she is thinking about the homeowners to the east and one firework show and then some pyrotechnics would be less disturbing.

CM 24-07-105 Moved by Casey, seconded by Thomas: MOTION CARRIED: 7-0

Approval of request for Fireworks Permit by Jason Trudeau to be operated by Gen-X Pyrotechnics, on Saturday, August 10, 2024, at dusk and Sunday, August 11, 2024, at 12:00pm on the campus of Catholic Central High School.

Roll call vote on CM 24-07-105

**Yeas: Heintz, Smith, Staudt, Thomas, Fischer,
Casey, Gurumurthy
Nays: None**

- 2. Approval of Proposed Water & Sewer Rate Resolutions for 2024-2025.**

City Manager Victor Cardenas said the staff is proposing increases that are passed along from the Great Lakes Water Authority and the Waters Resource Commissioner. Additionally, the City has several different projects to help improve and sustain infrastructure. The average increase to our users will be a 5% increase.

CM 24-07-106 Moved by Casey, seconded by Thomas: MOTION CARRIED: 7-0

Approval of Proposed Water & Sewer Rate Resolutions for 2024-2025.

Roll call vote on CM 24-07-106

**Yeas: Smith, Staudt, Thomas, Fischer, Casey,
Gurumurthy, Heitz
Nays: None**

- 3. Consideration of approval to award engineering design services to OHM Advisors for the rehabilitation of Thirteen Mile Road from M-5 to Haggerty Road, and of West Park Road from 12 Mile Road to Pontiac Trail, in the amount of \$336,528.00.**

CM 24-07-107 Moved by Smith, seconded by Thomas: MOTION CARRIED: 7-0

Approval to award engineering design services to OHM Advisors for the rehabilitation of Thirteen Mile Road from M-5 to Haggerty Road, and of West Park Road from 12 Mile Road to Pontiac Trail, in the amount of \$336,528.00.

Member Heintz wanted to say that he likes the dimension of the potential for bike lanes and recognize that it's not necessarily with the scope of this project, being more of a resurfacing, but looking forward to future opportunities that align with the active mobility plan.

Roll call vote on CM 24-07-107

**Yeas: Staudt, Thomas, Fischer, Casey,
Gurumurthy, Heintz, Smith
Nays: Heintz**

- 4. Approval of the request of DTN Management/Tricap Holdings for JSP18-10 The Bond development for a Third Amendment of the Development Agreement, and revised Preliminary Site Plan, Storm Water Management Plan and Woodland Permit, to allow 69 additional units. The Subject Property is zoned Town Center One and is approximately 7.99 acres of vacant land in Section 22.**

City Manager Cardenas started by saying that the City approved the preliminary site plan, phasing plan, woodland permit, stormwater management plan for the bond back on July 23, 2018. The initial proposal was for two four-story multiple residential buildings with 253 units and a 5,578 square foot, single story commercial building on the 7.79 acres. Amendments of the plan had previously been approved twice. The developer is returning to Council requesting a third amendment to add 69 additional units and an extra floor for each of the two residential buildings and a third floor for the parking garage. By adding a third level to the garage, the development has a better overall parking ratio.

Applicant Albert Ludwig, with Trica Holdings, stated that they were partners with DTN Management to develop this orphan piece of property that is along the railroad tracks. They had great plans when they bought this parcel in 2017. Before coming to Council in 2018, we were ready to build this building and when going through the financing with HUD, it was required to get a sign off by FEMA. FEMA told the applicants that the parcel was close enough to the floodplain so the map would have to be redrawn. That process was handled by the engineering and building department. It took over a year to get FEMA to sign off on a new plan because every time the City's consultant would send something into FEMA, they would say that a new person was handling this, and they were going to start over. This happened over and over again so the applicants went to their congressional people, the governor and everybody they could think of to try to push the

process along. By the time that was done, covid hit and then the crazy inflation that occurred over the next couple of years and with the costs of construction skyrocketing, the project no longer made sense to build financially. They decided to wait it out and see if interest rates would come back down and if construction costs would stabilize. They then came to the realization that costs are not going backwards, and they don't see interest rates dropping much if at all. They were trying to make this project financially feasible. They came up with the idea of converting the building from a wood structure to a steel frame building. Steel frame is more economical, and it costs more or less the same in today's world. You can't get insurance anymore on a new wood framed building but it's not impossible to get on a steel framed building. We have lot of amenities on this project like co-workspaces, dog washes, pool area, and courtyards. This is an urban project designed in a suburban setting. We recently did a very similar project in Royal Oak and people loved it. We got full immediately and we've stayed full. People love having parking, they love the smaller units and all the wide space amenities. We tried to put a finger on how we can make this building affordable to build and somebody came up with the idea of putting a fifth floor on it and it still meets the ordinances in terms of height, and we still stay below the density maximum that Council is allowed to approve and by adding an extra floor to the parking structure, we keep the same parking ratio that we had before. The elevation of a four-story building compared to a five-story building side by side is almost undetectable. There's a little bit of change for the ramps for the parking structure but it's the same site plan, the same building, the same elements on the façade, and the same ratio. We are here to seek your approval so we can get this building going. We've been trying for seven years and we're ready to build it. We have to go back to the ZBA this week because all the variances that they previously awarded us have expired.

Member Heintz then asked Barb McBeth if she could clarify the difference between the usable open space for multiple dwelling units and open space and what the entails. What are the goals and needs these different spaces are trying to meet? Does usable open space include balconies, but the open spaces do not? Barb McBeth replied that usable open spaces could be places on the site that are usable by the residents of the site like green spaces on the ground or any space on the roof that was usable by people. Member Heintz wanted to know what the main goal was for these open spaces like are they private spaces or for socializing & interacting or basically those open spaces could be used in any form or fashion. Barb McBeth commented that she thinks it's generally allowing people to get together to socialize or be on their own outside but in this case, she thinks there are some spaces inside also for that purpose. Member Heintz said that he wasn't around previously when this had gone through Council before and what the applicants are requesting is different than the standard definition and was wondering was that something that was previously approved with prior council, the area between the fitness room and clubhouse, or is that a new request. Barb McBeth responded that previously the City Council did approve some of those interior spaces as part of the required open space calculations. In this review she wants it to be clear that maybe it doesn't exactly meet the terms of the open space requirements, but it had been approved previously as part of the open space standards. Member Heintz also wanted to know if the square footage of the clubhouse included everything like hallways, office

space, etc. or if that's the square footage within the clubhouse that's going to be the primary spaces only where people would be interacting. Barb McBeth replied that she thinks the intent would've been just the spaces where people are interacting and not the hallways or the offices and things like that.

Member Smith stated that in the packet, one of the first things noted said the increase does not cause any detrimental impact on the responsibility or capabilities of social public services including water service, sanitary, sewer, police, fire, et cetera. Reading through the report that was included, it looks like the determination of planning is that there isn't, and he was wondering how a 25% increase in capacity doesn't have a detrimental impact. Barb McBeth responded that they reached out to City engineer Ben Croix to find out whether there would be any significant impact on the existing water, sanitary or storm sewer for this particular area of the City and he said there's plenty of capacity in this area of the City and it wouldn't be a concern with regard to fire. They always have the fire marshal look at the plans and provide any comments that would be needed, and they didn't hear any concerns from the fire marshal either about the services. Member Smith inquired if an updated traffic study was done, and Barb replied yes, and it was anticipated that there would be less traffic generated from this development than back when it was first evaluated in 2018.

Mayor Pro Tem Casey said that relative to the conversation about open space and usable open space, she noticed that when looking at the planning review chart, both of those are marked as do not meet code and wanted to know if there is any way to get the open space to meet code as it exists today. Barb McBeth replied that the initial submittal has been modified over the years and there just does not seem to be way to get any additional actual open space opportunities. Albert Ludwig then stated that in order for the City to build Bond Street, they needed additional land. They had almost nine acres to start and gave an acre to the City. It was a skinny parcel, and it became skinnier. If they had maintained that acre, then they would've had more than was required but they gave that to the City so they could build the loop. They were happy to do so because it helps their project as well, but it made the entire project smaller, so they're retained within that. Mayor Pro Tem stated that this is the second time Council is seeing a request for a five-story multi-family or apartment style living and that's going to get people starting to be concerned that all of a sudden Novi's going to start putting in five-story buildings everywhere possible and that's not the position she holds and not a position she'll be taking.

Mayor Fischer said he see the references to the issues of the floodplain and covid but there have been a lot of properties that have come back and build their site plan in the last couple of years, Townes at Main Street for example, where the developers didn't come back and ask for higher density. He asked the applicants for a better explanation as to why they waited until 2024 and why their market pricing won't make up for the construction costs and inflation increases. Albert Ludwig stated that they don't believe that rents have increased with the same level of inflation as the costs have. He thinks rents are more or less the same as what they thought they were going to be six, seven years

ago because we're looking at \$2,000 for one-bedroom apartments and as you get into the twos and threes, they get much more expensive. John Woods, on behalf of DTN, wanted to add to the conversation regarding capacity. In reconstructing the road profile, that dictated a change by HUD. HUD financing is challenging and in hindsight if they had known that this project didn't fit their perfect box, they would have gone a different route. That delayed them two and a half to three years. The first delay was in 2019 with the governmental shutdown. The second delay was they value engineered the building because it was overvalued. Covid hit and lumber went from \$300 per thousand board feet to \$1,200. Financing went from 3.15%, that they financed originally, to 5.5%. That caused a six-month delay and then they reengaged as lumber started to come down. In the meantime, HUD came back to and said they noticed in the review that they had changed the road profile, and it would now have to be a five-mile radius. That took another year. Then HUD came back and said there might be underground storage tanks on site that have to be remediated. That took seven to eight months and turned out the tanks didn't exist. There were massive delays and as those delays were occurring, costs were going up. Portland Cement is still on a national allocation so concrete is hard to get and it's about 50% more than it was two years ago. At any rate, these costs are increasing, and they are running into these challenges. At the same time inflation is pushing rents up. This deal now costs \$20 million more. Part of trying to make this deal work, they changed from wood frame to steel. It's not owner insurance but the builder's risk during construction that the reinsurance market will not insure in the State of Michigan. Steel is about the same cost and, from the City's perspective, there's an advantage as it's a non-combustible building. Keep in mind that 95% of all apartment fires are created by tenants in their kitchen and typically not by transformers exploding or cars burning. There was an agreement back in 2017 that would give an acre of land and that drove the 12 or 13 variances from the ZBA because it pushed public property deeper in their property. These encroachments created variance requirements so that's somewhat where the limited open space came from. There are four buildings, four – five stories, and each has a 130 x 60-foot donut in the middle of each. This is comparable to what you would see in downtown Austin, Texas. We call this a suburban urban building and is not your traditional garden style three-story walk up. There are big courtyards, each about 7,000 square feet in addition to 7,000 feet of common area. He challenges any other multifamily property owner in the city of Novi that has more than 7,000 square feet of common area. Between the 1,800 square foot clubhouse, the demo kitchen, a huge pool area, dog wash stations, and the WeWork stations, each courtyard is 7,000 square feet each so that is literally about 35,000 square feet each of open air and enclosed common area. Each courtyard has active passive programming and is programmed differently with pickleball courts in one, shuffle balls courts in another, there are also grilling stations, reflection areas and reading areas. The Mayor said he understands a lot of this but that his question was specific to rental prices increasing and how that is not taking care of the inflationary costs and why did they wait so long to get to this point when other developers in Novi have started years ago. Mr. Woods responded that he can't attest to what the numbers look like for other developers, but he can say that for them to commit and move forward on a \$95 million project, they had to make sure the numbers worked. It took this long will all those other factors for it to work. A lot of these delays weren't delays from us, they were from HUD and there were delays from other forces that they didn't have

control. Two and half to three years was lost just in dealing with their lender. Mayor Fischer stated that he didn't have an issue with the height because that is within the ordinance, the Council has discretion when it comes to room sizes. Even if the applicants had the extra acre, the Mayor's understanding is they would still only be allowed 490 and they are already at 641 which is above what they would have been entitled to under the nine acres. The Mayor feels the Council has been pretty gracious up until this point and 70 additional units at \$1,500 or \$2,000 a month is going to bring in another \$1.3 to \$1.7 million for the applicants so he can see why they would be interested in adding a floor and 70 units. He then asked Mr. Woods if financing had been secured at this point and Mr. Woods replied no, but that they have several options and they have the equity which is the important piece of a project this size. The Mayor asked if the project was approved and the applicants got zoning board approval, when would they start. Mr. Ludwig spoke up and said that they had to release this to the engineers to redesign it for steel. The timeline for that would probably be three to four months. They would hopefully get started late this year but guessing more likely in the spring. The Mayor expressed that part of his frustration is that the Council gets excited, they hear about projects, land gets tied up and then they go through amendment after amendment. If the applicants have followed any of the councils before, there was a project that went to six amendments and after three, the Mayor no longer supported the project. There is an element where everyone needs to come to the table, make agreements, negotiate, sign an agreement, and start to move forward. The Mayor then wanted to talk about the commercial building and as he understands under the current contract, the applicants have three years to start the commercial building after the commencement of the residential and then they can ask for a six-month extension and he wanted to know what the timing would be for the commercial portion. Mr. Ludwig responded that he wouldn't look to spec that building. There's enough vacant commercial space up and down Novi Road to where they would not want to put up a building with a "for rent" sign. They have turned down several offers from various users and they turned them all down as they didn't think it would be a valuable addition to their project. He would think that within three years they could aggressively market this property and find a good user for it. Not just from a zoning standpoint but something that enhances the entrance of their project. They want something nice, that's the gateway. The Mayor stated that with the right amount of aggressing marketing that someone could get in there and if this contract were to come back before Council, he would like to see that three years reduced down to two years and the language about the six months stricken from that. He is not concerned about the stories and the height as that is within the zoning and he can understand some of the difficulties and the construction piece going up and they've heard from staff that it's not detrimental to the capacities. He will be looking for some language changes in the commercial piece.

Member Staudt pulled up the April 15, 2019 meeting and read the notes from the applicants' presentation. This started as a \$35 to \$40 million project. It then evolved into a \$60 million project and now he's heard it's a \$95 million project. By the time the applicants start, it will be a \$125 million project. He stated that his vote is contingent on getting the parking lot done for the cemetery because he doesn't want to wait three years to get a commercial building in there. One of the primary reasons he was behind

this when it first came was the fact that the applicant was going to build public access to the cemetery. There are limited options to get in there and Council doesn't want people driving around as it's an old cemetery. Member Staudt wanted to know if the applicants were still committed to building the parking lot as they did five years ago. Applicant Albert Ludwig stated absolutely, as soon as they start the first apartment building and they'll put in the agreement. John Woods followed by saying that it's most efficient when they have equipment there as opposed to remobilizing it so it would be dumb for them not to do it. Mr. Ludwig said they will start on it day one when they start leveling the ground. Member Staudt said it was April 15th, 2019, when this was approved the first time. The applicants had come and wanted relief from the tree fund and asked if they were still asking for that. The applicants stated no, that they are \$8 million deep into this, out of pocket, and they're ready to keep going. Member Staudt asked if the applicants sat there when the train went through, and Mr. Woods replied that they'd done four studies at least and he himself has sat there at various times of the day. He said that they had put an offer in on that building as it was recently for sale. Member Staudt said that he recently drove by the area and noticed that the applicants had put a bridge over the creek to access the restaurants at the far end of the property. The applicants said it was a beautiful road project and Member Staudt said the City had made quite an investment in that project as well. He thought this project seemed like a cool idea five years ago and he still thinks that but said that five stories are a little frightful for the Council but that the applicants had found a good place for that kind of building.

CM 24-07-108 Moved by Staudt, seconded by Casey: MOTION CARRIED: 6-1

Tentative approval of the request of DTN Management/Tricap Holdings for JSP 18-10 The Bond Development for the revised Preliminary Site Plan, Woodland Permit, and Storm Water Management Plan and to direct the City Attorney to prepare the Third Amendment to the Development Agreement that will be brought back to Council for consideration and approval. The agreement shall be based on and subject to the following:

- 1. All deviations and waivers that have been previously granted in the Development Agreement, except as modified below.**
- 2. City Council for allowing an increase in the number of rooms allowed (812 proposed) with the following findings per Section 4.82.2.b.:**
 - a. That an increase in total number of rooms will not cause any detrimental impact on the capabilities of public services and facilities, including water service, sanitary sewer service, storm water disposal, and police and fire protection to serve existing and planned uses in the area;***
 - b. That an increase in total number of rooms is compatible with adjacent uses of land in terms of location, size,***

character, and impact on adjacent property or the surrounding neighborhood.

3. City Council finding the usable open spaces as shown on the site plan acceptable as the proposed spaces meet the intent of the Ordinance to provide active and passive recreational opportunities for future residents.
4. Section 9 waivers for:
 - a. Not providing the minimum required brick (30% minimum required) on the east (17% proposed), north (21-24% proposed), west (23% proposed), and south (21-24% proposed) facades for Building 1 and 2;
 - b. Exceeding the maximum allowed percentage of EIFS (25% maximum allowed) on all facades (proposed: East- 52%, North-51%, South- 51% and West- 77%) for Building 1 and 2;
 - c. Not providing the minimum required brick and stone (50% minimum required) for TC-1 district on all facades (23-34% proposed) for Building 1 and 2;
 - d. Not providing the minimum required brick (30% minimum required) on all facades (proposed: North -23%, -West 8%, South- 8% and East- 17%) for Commercial Building;
 - e. Exceeding the maximum allowed for Cast Stone (50% maximum allowed) on all facades (proposed: North-55%, West-76%, South- 76% and East- 64%) for Commercial Building;
 - f. Exceeding the maximum allowed percentage for Ribbed Metal (0% allowed) on all facades providing the ribbed metal (proposed: North-12%, West-6%, South- 6% and East- 9%) for Commercial Building;
 - g. Exceeding the maximum allowed concrete for west facade for parking structure (0% allowed, 100% proposed) in lieu of providing the minimum required brick (30% minimum required, 0% provided);
 - h. Exceeding the maximum allowed cast stone for north and south facades for parking structure (0% allowed, 100% proposed) in lieu of providing the minimum required brick (30% minimum required, 0% provided).
5. Zoning Board of Appeals variances previously granted will need to be reapproved as they have expired.
6. The findings of compliance with Ordinance standards in the staff and consultant review letters and the conditions and the items listed in those letters being addressed on the Final Site Plan.

This motion is made because the plan is otherwise in compliance with Article 3, Article 4, and Article 5 of the Zoning Ordinance, Chapter 11 and Chapter 37 of the Code of Ordinances and all other applicable provisions of the Ordinance.

Member Heintz commented that it was mentioned that apartments like these were built in Austin and Chicago. Austin's population is close to a million people and Chicago's is close to 2.5 million people so that's a difference compared to Novi which is 66,000 plus. That is unnerving for him as this is the second time in recent history where people have come up and asked for an additional increase in units, additional density and that makes him concerned about the direction they've had to come with this.

Roll call vote on CM 24-07-108

**Yeas: Thomas, Fischer, Casey, Gurumurthy,
Smith, Staudt**

Nays: Heintz

5. Approve recommendation from the Finance and Administration Committee to amend the Investment Policy for the Retiree Healthcare Fund to change the investment allocation guidelines.

City Manager Victor Cardenas said that this item comes from the first Finance and Administration Committee meeting. The current investment policy has been in place for over 12 years and the investment allocations do not align with the fully funded other post-employment benefits, better known as OPEB. The change being offered results in a more conservative strategy and takes into account the 130% funding level of our OPEB, which doesn't require contributions from the City for the next two fiscal years.

Mayor Fischer noted that this came to the Finance and Administration Committee's review and there was a presentation from and discussions with Director Johnson. This comes with full approval and recommendation from the Committee.

CM 24-07-109

Moved by Staudt, seconded by Casey: MOTION CARRIED: 7-0

Approve recommendation from the Finance and Administration Committee to amend the Investment Policy for the Retiree Healthcare Fund to change the investment allocation guidelines.

Roll call vote on CM 24-07-109

**Yeas: Staudt, Thomas, Fischer, Casey,
Gurumurthy, Heintz, Smith**

Nays: None

CONSENT AGENDA REMOVALS: None

AUDIENCE COMMENT: None

COMMITTEE REPORTS:

1. Environmental Sustainability Committee

Member Smith said there have been two meetings since the last Council meeting on July 9th. They have discussed the Ann Arbor Solarized project which is a collaboration between residents, the City, and solar installers. There was also a meeting that they attended via Zoom, just to see how that worked in practice and it's something that they will want to be looking at for Novi. Part of that discussion was Michigan House Bill 5028 which impacts how HOA's can't control rooftop solar anymore. The Committee also met with the Novi SSLI, Steward's Sustainability Leadership Institute, which is a 4H program running through MSU Tollgate Farm where Novi students are involved with environmental activities, and we discussed how we can work together to support those activities. The Committee just had its second meeting and they met with the Royal Oak Sustainability Manager, Angela Fox, and discussed their journey and getting their project launched and are looking for ideas from that group going forward.

2. Finance & Administration Committee

Mayor Fischer said the crux of the conversation was the OPEB funding and investment policy. The Committee then had a regroup on some of the road funding and bonding initiatives and some of that discussion will come out in the future.

3. Mobility Committee

Member Smith said the Committee met on the 18th and discussed the sidewalk maintenance program and how to move forward with maintaining the sidewalks and how to work with the residents on paying for that. The Committee will be getting some information from staff to discuss at future meetings.

MAYOR AND COUNCIL ISSUES: None

COMMUNICATIONS: None

ADJOURNMENT – There being no further business to come before Council, the meeting was adjourned at 8:32 P.M.

Cortney Hanson, City Clerk

Justin Fischer, Mayor

Transcribed by Becky Dockery,
Account Clerk

Date approved: August 12, 2024



CITY OF NOVI CITY COUNCIL
AUGUST 12, 2024

SUBJECT: Approval of a Resolution Authorizing "2024 Michigan State Fair" to occur on the Suburban Collection Showplace property at 46100 Grand River Avenue on August 28-September 2, 2024.

SUBMITTING DEPARTMENT: City Manager

BACKGROUND INFORMATION:

The owner of the Suburban Collection Showplace is organizing the Michigan State Fair on the exposition property, with certain adjacent property being used for fair activities, overflow parking and staging area for exhibitors at the fair.

"Outside exhibits, fairs, entertainment and festivals" are permitted uses under Section 3.1.15 of the EXO District regulations. Section 3.25.2.I also discusses Council's authority to impose "reasonable conditions" in order to ensure that an outdoor recreation use is compatible with the surrounding area, including site improvements and features such as additional screening, landscaping and increased setbacks.

The attached resolution proposes a set of conditions for the applicant to meet for the activities proposed to take place on the Suburban Collection Showplace property. It is primarily a description of public health, safety, and welfare inspections that the City would undertake as the items are being placed or constructed to accommodate the fair use.

As an additional step, the City has reviewed and will be issuing an Outdoor Gathering Permit for fair related displays, amusements, overflow parking and staging use on properties near the Suburban Collection Showplace site. The applicant indicates that the total number of available parking spaces for attendees will be similar to or exceed previous years.

RECOMMENDED ACTION: Approval of a Resolution Authorizing "2024 Michigan State Fair" to occur on the Suburban Collection Showplace property at 46100 Grand River Avenue on August 28-September 2, 2024.

CITY OF NOVI
COUNTY OF OAKLAND, MICHIGAN

RESOLUTION AUTHORIZING 2024 MICHIGAN STATE FAIR

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on August 12, 2024, at 7:00 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers_____

ABSENT: Councilmembers_____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS, the first official Michigan State Fair was held in 1849 in Detroit, Michigan and thereafter the Fair was held continuously for 150 years, until 2009; and

WHEREAS, after a lapse related generally to the economic conditions in the state, a coalition of public and private individuals and entities restarted the Fair under the designation "Great Lakes Agricultural Fair" in 2012 as a statewide event at the Suburban Collection Showplace here in Novi; and

WHEREAS, for this year, 2024, the event continues with the official designation as the Michigan State Fair; and

WHEREAS, the event will begin August 28, 2024 and run through September 2nd, 2024 with setup beginning August 23; and

WHEREAS, the proposal for the event has been jointly submitted by the Michigan State Fair, a private-entity LLC, and the Suburban Collection Showplace (with the State

Fair as the formal "applicant" for the event), with the majority of the activities contemplated to be concentrated on the grounds of the Suburban Collection Showplace exposition facility, and with additional parking and staging to be available on adjacent properties; and

WHEREAS, the City wants to see the Fair succeed, as it will both continue a positive tradition within the state and positively influence the surrounding areas in the City; and

WHEREAS, the City Council has determined that the City Council's approval is required under the City's zoning ordinance for that portion of the event located on the Suburban Collection Showplace and that the approval of the Public Safety and Community Development Departments is required as well for use of the adjacent property.

NOW, THEREFORE, BE IT RESOLVED that the proposed State Fair use on the Suburban Collection Showplace property (parcel number 50-22-16-251-024) is hereby approved by the City Council pursuant to Section 3.1.15.C of the City of Novi zoning ordinance, subject to the following conditions under Section 3.25.2.I, "Conditions for Outdoor Recreation Uses":

1. The applicant shall have in place, and shall provide to all of its appropriate agents and employees, an emergency evacuation plan to be reviewed and approved for the event by the City of Novi Department of Public Safety.
2. With regard to the beer tent/alcohol service, the location of such area shall be only as shown in the Outdoor Gathering Permit, except as may be otherwise approved by the Department of Community Development and the Department of Public Safety. The serving area shall be fenced or otherwise enclosed. All appropriate licenses from the State of Michigan in connection with alcohol service shall be obtained by the applicant.

3. All tents, rides, midway facilities, circus areas, carnival staff camping, and the like shall be subject to permit application and inspection by the Department of Community Development and Department of Public Safety as appropriate, prior to commencement of the event. Use of Parcels 50-22-16-251-024, 50-22-16-176-021, 50-22-176-020 and 50-22-176-019 shall be in accordance with the Outdoor Gathering Permit issued by the Novi City Clerk's office. All tents and temporary structures shall comply with Chapter 24 of the 2015 International Fire Code. Code requirements for separation of tents and other structures shall be observed. All water and sanitary facilities shall comply with City of Novi and Oakland County Health Department requirements.
4. All temporary power hook ups or connections, including generators and connections to the Suburban Collection Showplace exposition building, shall be approved by the Department of Community Development and Department of Public Safety.
5. The applicant shall have a sufficient number of restrooms/portable toilet facilities, in locations that comply with barrier free requirements. All portable toilet facilities shall be regularly cleaned and shall remain in a sanitary condition throughout the entire event, with additional cleanings required depending on attendance at the event. Temporary water supplies shall be in accordance with Oakland County Health Department standards. Sewage waste tanks for occupied trailers/recreational vehicles and other temporary quarters shall be in place prior to arrival of any of these vehicles to the site(s). Provide temporary dishwashing stations per Oakland County Health Department requirements.
6. The use of Parcels 22-16-151-004, 22-16-151-005 and 22-16-300-018 shall be in accordance with the Outdoor Gathering Permit issued by the Novi City Clerk's office for attendee parking. The use shall be limited to the currently clear mowable portions of the property(s) and shall not impact the protected wetlands, buffers or woodlands located on the southern portion of the parcels. The use of Parcel 50-22-300-094 shall be in accordance with the current Soccer Fields

agreement for attendee parking. Shuttle transportation will be provided across Grand River Avenue to the Fair. Parcels 50-22-15-152-007, and 50-22-15-301-008, shall be used for staging and vehicle storage for Fair participants, livestock tie-out areas and possible paid event parking. Parcels 50-22-301-010, 50-22-16-426-001 and 002 will be used for paid event parking only. Currently improved portions of parcels 50-22-16-176-017, 026, 028, 031 and 036 accessed off Citygate Drive would be used for participant trailer parking and shall not impact the protected wetlands, buffers or woodlands located on portions of the parcels.

7. Placement of any temporary signs shall be approved by the Department of Community Development and must not obstruct visibility needed for safe passage of vehicle and pedestrian traffic. There shall be no more than (2) 14 ft. x 48 ft. temporary signs along the Grand River and I-96 road frontages and (2) 8 ft. x 2 ft. pole flag signs at each of (6) other locations. Signage will be allowed beginning 21 days prior to the start of the event and must be removed at the conclusion of the event.
8. Emergency access to all areas of the property shall be maintained throughout the entire event, including access to the midway, once the rides and booths are assembled.
9. The applicant shall secure from the Department of Community Development and Department of Public Safety the appropriate occupant load for the Suburban Collection Showplace exposition facility, as well as any temporary tent and/or seating areas. Such occupancy load shall not be exceeded during the event.

AYES:

NAYS:

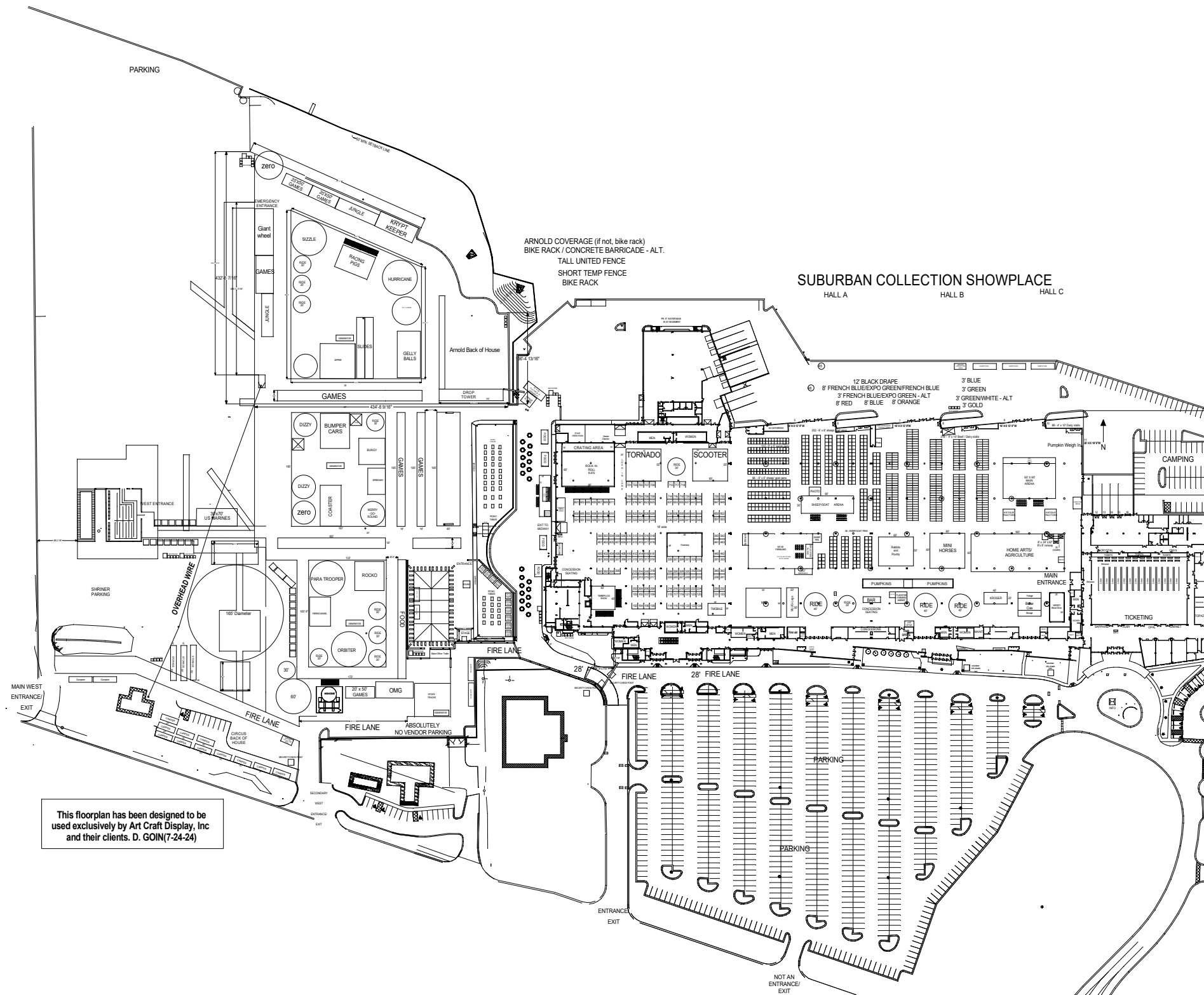
RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 12th day of August 2024, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi



This floorplan has been designed to be used exclusively by Art Craft Display, Inc and their clients. D. GOIN(7-24-24)



NOVI CITY CLERK'S OFFICE
45175 TEN MILE ROAD
NOVI, MI 48375
(248) 347-0456
Fax (248) 347-0577

OUTDOOR GATHERING PERMIT APPLICATION Chapter 24 – Article II

APPLICATION MUST BE MADE AT LEAST 10 DAYS
PRIOR TO THE DATE OF THE PROPOSED ASSEMBLY

Business name: Michigan State Fair, LLC
Address: 46100 Grand River Ave, Novi, MI 48374 Business Phone #: 248-348-5600
Location of event: 46100 Grand River Ave, Novi, MI 48374

Name of applicant: Michigan State Fair, LLC Applicant's age: N/A
Applicant's address: 46100 Grand River Ave, Novi, MI 48374 Phone #: 248-348-5600
Email address: riley@suburbanshowplace.com

If applicant is a partnership, corporation, or other association, list names, addresses, phone numbers of partners, directors, as well as agent in charge of operation of the gathering:

Blair Bowman, 248-348-5600, 46100 Grand River Ave, Novi, MI 48374

Statement of the kind, character, and type of proposed assembly:

The Michigan State Fair/Livestock/Agriculture/Entertainment/Carnival/Midway

Legal description and proof of ownership of the site at which the proposed outdoor assembly is to be conducted. Where ownership is not vested in the prospective permittee, an affidavit from the owner shall be submitted indicating his/her consent to the use of the site for the proposed assembly: #22-15-152-007, #22-16-176-020, #22-16-176-021, #22-16-300-094, #22-16-426-001, #22-16-426-002, #22-15-301-008, #22-16-176-019, #22-16-151-005, #22-16-151-004, #22-16-151-008, #22-16-300-018, #50-22-16-251-024, #50-22-15-301-010, #50-22-16-176-028

The dates and hours during which the proposed outdoor assembly is to be conducted: August 28 - September 2, 2024 - 8/28: 5:30-10pm, 8/29-8/30: 11am-10pm, 8/31-9/1: 10am-10pm, 9/2: 10am-9pm

Estimate the maximum number of attendants expected at the assembly for each day it is conducted (An Outdoor Gathering Permit is not required for events with less than 200 attendants):

Maximum 17,000 on a peak day.

Give a detailed explanation of the evidence of admission to be used and of the sequential numbering or other method which will be used for counting attendance, i.e., tickets, etc. Also, please state if attendance will not be counted.

Advance and onsite ticket sales, all tracked by ticketing system. Wristbanding for special events and features.

Each application shall be accompanied by a detailed explanation, including drawings and diagrams where applicable, of the prospective permittee's plans to provide for the items listed below. If you are not providing an item which is listed below, you must state the reason.

1. The size or area of the property to be used: 89 +/- acres north side of GR Ave & potential 8.69 acres south
Must include a map depicting the location of any equipment, tent or any temporary structures used during the event.
2. Police and fire protection: *Partnership with Novi Police & they're a part of the planning process
If you requested police security through the Novi Police Department, you must include a copy of the signed "Security Agreement".
3. Food and water supply and facilities: Building Concessions, Certified food trailers, city water
Will there be any heat source used under a tent, including the preparation of food? ☐ yes ☒ no
4. Health and sanitation facilities: Hand sanitation, wash facilities, permanent restrooms facilities, portajohns
5. Medical facilities and services including emergency vehicles and equipment: Onsite security and first aid room, hired EMS service
6. Vehicle access and parking facilities: Onsite parking at Suburban Collection Showplace and in adjacent lots
You must have a signed letter from the property owner indicating they give permission to the applicant to utilize parking areas.
7. Camping and trailer facilities: Onsite camping for exhibitors only - See attached map
8. Illumination facilities: Temporary light trees in west parking area, all other lighting is permanent
9. Communications facilities: Two-way radios used throughout the event
10. Noise control and abatement: N/A
11. Duration of the outdoor assembly: 8/28/2023: 4PM - 11PM, 8/29/2023 - 9/2/2023: 10AM-11PM
12. Facilities for cleanup and waste disposal: Sterling Sanitation Dumpster & Waste, Standard clean up
13. Insurance and bonding arrangements: Insurance agreement with Haas Wilkerson - see attached

Applications without the following attachments will be considered incomplete and WILL NOT be accepted by the City Clerk's Office:

- ☒ A copy of the front and back of the applicant's current driver's license.
- ☒ Map of event location including a detailed site plan. Any changes made to the site plan must be submitted to the City Clerk's office immediately for approval.
- ☒ Copy of Certificate of Liability Insurance. Guidelines for insurance shall be as follows (types of coverages required may vary depending on the specific event and activities):
 - A. Commercial General Liability Insurance on an occurrence basis with limits of liability not less than one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) aggregate combined single limit for Personal Injury, Bodily Injury, and Property Damage.
 - B. Workers' Compensation & Employers' Liability Insurance, Michigan Statutory Limits of Liability.
 - C. Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability not less than one million dollars (\$1,000,000.00) per occurrence combined single limit for Bodily Injury and Property Damage. Coverage shall include all owner vehicles, all non-owned vehicles, and all hired vehicles.
 - D. Liquor liability, if applicable, in an amount of one million dollars (\$1,000,000) per occurrence, of one million dollars (\$1,000,000) aggregate.
 - E. All certificates of insurance, other than Workers' Compensation & Employers' Liability Insurance, shall name the City as an additional insured through an Additional Insured Endorsement page.

Such coverages shall be procured and maintained with forms and insurers acceptable to the City. Certificates of insurance acceptable to the City shall be submitted prior to commencement of the gathering or assembly.

Such insurance shall remain in full force and effect in the specified amounts for the duration of the permit. The insurance shall include an endorsement to the effect that the insurance company shall notify the City Clerk in writing at least ten (10) days before the expiration or cancellation of the insurance.

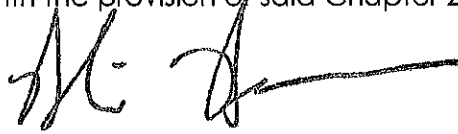
- ☒ Application Fee:

Estimated Attendants	License Fee
200 or more	\$110.00
500 or more	\$210.00
2,500 or more	\$360.00
5,000 or more	\$510.00

The following items may also be required:

- ☐ Security Agreement with Novi Police Department for use of officers.
- ☒ Letter granting permission for use of property.
- ☒ Flame resistance paperwork for a tent.
- ☒ Building permit for a tent.

The undersigned hereby applies for a license to hold an Outdoor Gathering in excess of 200 persons under the provisions of the City Code, Chapter 24, Sections 1-25 of the City of Novi, and represents that the statements hereinafter contained are true, and undertakes and promises to comply with the provision of the laws of the United States of America, the laws of the State of Michigan, and the ordinances of the City of Novi in conducting the Outdoor Gathering. It is understood that any license issued shall be revocable in accordance with the provision of said Chapter 24, Sections 1-25 in the City Code.

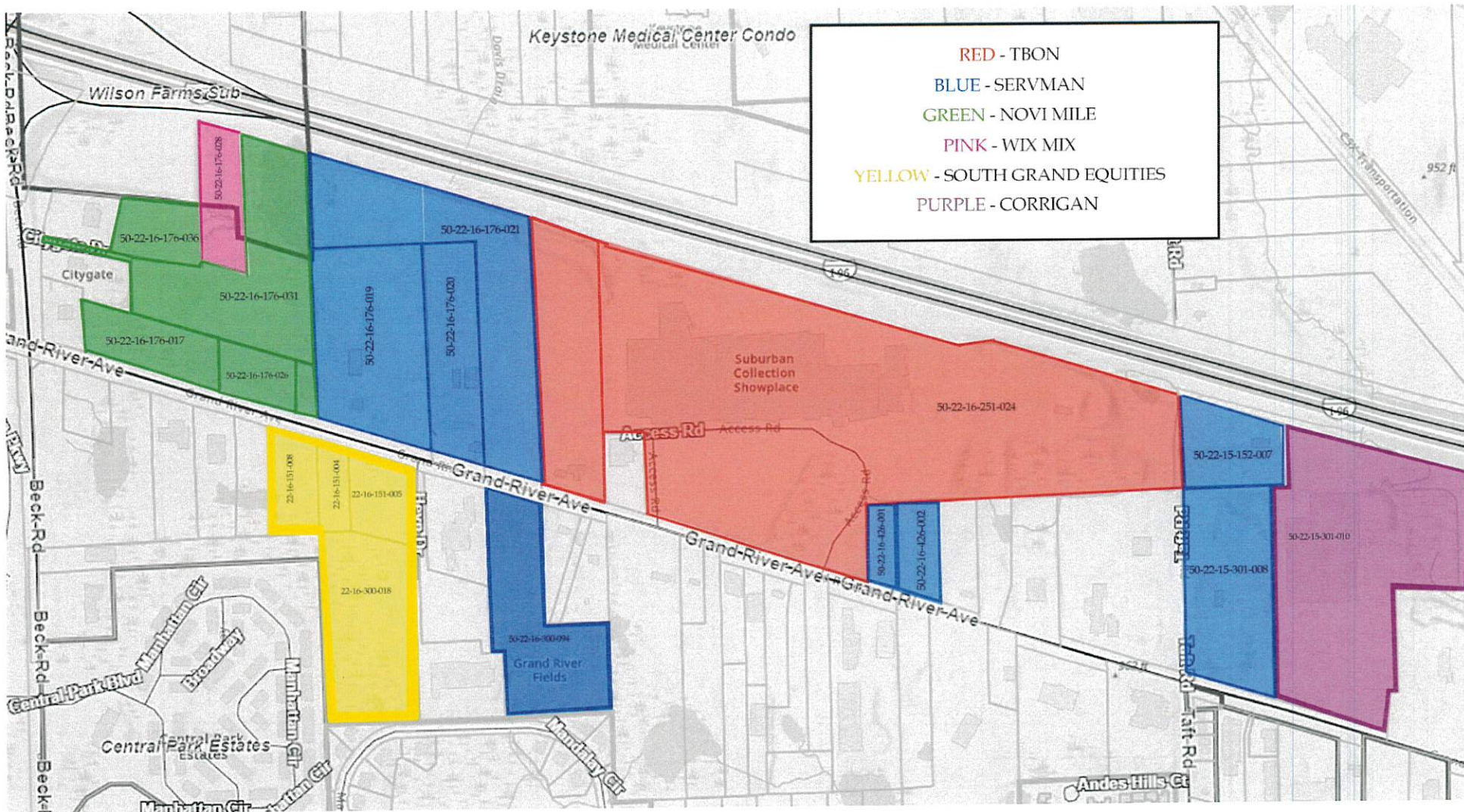


APPLICANT'S SIGNATURE

DATE

FOR OFFICE USE ONLY

Date Submitted _____ Receipt Number _____ Map _____
Copy of Applicant's Driver's License _____ Certificate of Liability Insurance _____



Parcel Usage Key

Corrigan

#50-22-15-301-010: Parking

South Grand Equities

#22-16-151-005: Tentative Parking

#22-16-151-004: Tentative Parking

#22-16-300-018: Tentative Parking

TBON

#50-22-16-251-024: Parking, Midway, Food Vendors, Camping, Trailers

#50-22-16-451-050: Storage/Parking

#50-22-16-451-051: Storage/Parking

Servman

#50-22-15-152-007: Parking

#50-22-16-176-020: Amusement back of house

#50-22-16-176-021: Amusement back of house

#50-22-16-300-094: Parking

#50-22-16-426-001: Parking

#50-22-16-426-002: Parking

#50-22-15-301-008: Parking

#50-22-16-176-019: Parking, Amusement back of house

Wix Mix

#50-22-16-176-028: Storage

Novi Mile

#50-22-16-176-017: Storage

#50-22-16-176-026: Storage

#50-22-16-176-031: Storage

#50-22-16-176-032: Storage Access

#50-22-16-176-036: Storage



23923 Research Drive, Farmington Hills, MI 48335 | (800) 267-7442

July 24, 2024

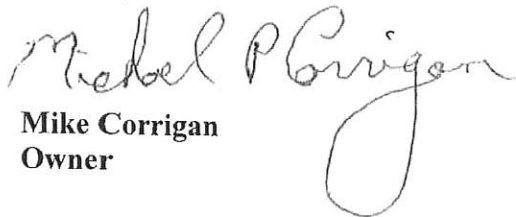
City of Novi
45175 Ten Mile Rd.
Novi, MI 48375

RE: Land Use Permission of Parcel: 50-22-15-301-010

To Whom it May Concern,

Corrigan., as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Michigan State Fair event taking place from August 14, 2024 through September 2, 2024 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,


Mike Corrigan
Owner

Novi Mile, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Avenue

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

July 17, 2024

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

**RE: Land Use Permission of Parcels: #50-22-16-176-017, 50-22-16-176-026, 50-22-16-176-031,
50-22-16-176-032, 50-22-16-176-036**

To Whom it May Concern,

Novi Mile, L.L.C, as Manager of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Michigan State Fair event taking place from August 14, 2024 through September 2, 2024 the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

Novi Mile, LLC

A handwritten signature in black ink, appearing to read 'Blair Bowman', written over the printed name.

Blair Bowman
Manager

Servman, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Ave.

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

July 17, 2024

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

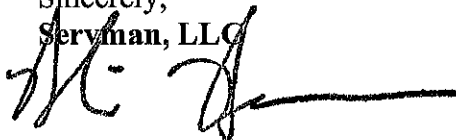
**RE: Land Use Permission of Parcels: 22-15-152-007, 22-16-176-020, 22-16-176-021,
22-16-300-094, 22-16-426-001, 22-16-426-002, 22-15-301-008, 22-16-176-019**

To Whom it May Concern,

Servman, L.L.C., as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Michigan State Fair event taking place from August 14, 2024 through September 2, 2024 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

Servman, LLC

A handwritten signature in black ink, appearing to read 'Blair Bowman', with a long horizontal stroke extending to the right.

Blair Bowman
Manager/Member

South Grand Equities, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Avenue.

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

July 17, 2024

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

RE: Land Use Permission of Parcel: #22-16-151-005, #22-16-151-004, #22-16-151-008, #22-16-300-018

To Whom it May Concern,

S. Grand Equities LLC, as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Michigan State Fair event taking place from August 14, 2024 through September 2, 2024 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

South Grand Equities, LLC

A handwritten signature in black ink, appearing to read 'Blair Bowman', is written over the printed name.

Blair Bowman
Manager/Member

TBON, L.L.C.

A Michigan Limited Liability Company
46100 Grand River Ave.
Novi, Michigan 48374
Ph: (248) 348-5600 Fax: (248) 347-7720

BoCo Enterprises, Inc.

46100 Grand River Ave.
Novi, Michigan 48374
Ph: 248.348.5600 Fax: 248-347-7720

July 17, 2024

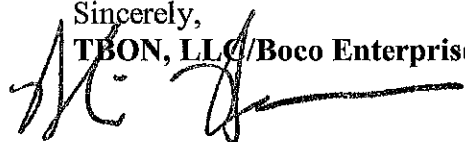
City of Novi
45175 Ten Mile Rd.
Novi, MI 48375

RE: Land Use Permission of Parcels: 50-22-16-251-024, 50-22-16-451-050 and 50-22-16-451-051

To Whom it May Concern,

Tbon, L.L.C. and BoCo Enterprises, Inc. (as Owner and Leasee) of 46100 Grand River Avenue that is utilized as the Suburban Collection Showplace (parcel #50-22-16-251-024) and two parcels located on the south side of Grand River, (parcel #50-22-16-451-050 and #50-22-16-451-051) hereby grant permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Michigan State Fair event taking place from August 14, 2024 through September 2, 2024. Please see attached map for parcel locations.

Sincerely,


TBON, LLC/Boco Enterprises, Inc.

Blair Bowman

Wix Mix, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Avenue

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

July 17, 2024

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

RE: Land Use Permission of Parcel: #50-22-16-176-028

To Whom it May Concern,

Wix Mix, L.L.C, as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Michigan State Fair event taking place from August 14, 2024 through September 2, 2024 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

Wix Mix, LLC

A handwritten signature in black ink, appearing to read 'Blair Bowman', written over the printed name.

Blair Bowman
Manager



CITY OF NOVI CITY COUNCIL
AUGUST 12, 2024

SUBJECT: Consideration of request to transfer ownership of an existing Class B-Hotel license from WPS Novi, LLC (A Delaware Limited Liability Company) to Best Stay Novi Inc, located at 42100 Crescent Blvd, Novi, MI 48375.

SUBMITTING DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

Best Stay Novi Inc. requests to transfer ownership of the existing Class B-Hotel license from WPS Novi, LLC (A Delaware Limited Liability Company) to Best Stay Novi Inc. The business will continue to operate the Doubletree by Hilton Hotel.

The general licensing policy as stated in Chapter 3 of the City Code states, at Section 3-13, that an applicant must demonstrate in particular that the proposed facility:

- a) Will provide a service, product, or function that is not presently available within the city or that would be unique to the city or to an identifiable area within the city.
- b) Is of a character that will foster or generate economic development or growth within the city, or an identifiable area of the city, in a manner consistent with the city's policies.
- c) Represents an added financial investment on the part of a long-term business or resident with recognized ties to the city and the local community.

More specific review criteria are set forth at subsection 3-15(g), and in addition to the general information regarding the applicant and the facility or building at issue, they require a review of the benefits to the community of the proposed use:

(3) Benefits to community:

- a) The effects that the issuance of a license would have upon the economic development of the city or the surrounding area.
- b) The effects that the issuance of a license would have on the health, welfare, and safety of the general public.
- c) Whether the applicant has demonstrated a public need or convenience for the issuance of the liquor license for the business facility at the location proposed, taking into consideration the following, together with other factors deemed relevant by the council:

1. The total number of licenses for similar establishments and/or operations in the city, considered both in terms of whether such number of similar establishments is needed and whether there may be a need for other types of establishments that could go unmet if the requested license were granted.
2. The proximity of the establishment to other licensed liquor establishments, the type of such establishments, whether such other establishments are similar to that proposed, and the anticipated impact of all such determinations.
3. Whether the proposed location is in an area characterized as developed, redeveloping, or undeveloped, and the anticipated impact of approving the newly proposed establishment in light of such character, taking into consideration the need for any type of additional licensed establishment in the area, and the need the particular type of establishment proposed.
4. The impact of the establishment on city policing and code enforcement activities;
5. The overall benefits of the proposed establishment to the city;
6. The overall detriments of the proposed establishment to the city; and
7. Any other factors that may affect the health, safety, and welfare relative to the need for and/or the convenience of the proposed establishment in the city.

RECOMMENDED ACTION: Approval to transfer ownership of an existing Class B-Hotel license from WPS Novi, LLC (A Delaware Limited Liability Company) to Best Stay Novi Inc, located at 42100 Crescent Blvd, Novi, MI 48375 because the transfer will be to owners who have worked in the particular establishment, or other locations of the same establishment for over 20 years. The transfer will promote continuity of services of a long-term business with recognized ties to the city and the local community, which business has been operating in the City in a manner consistent with City ordinances and without violations, and which will remain in a location that continues to demonstrate a need the particular type of establishment.

Questionnaire A – Applicant Cover Information and Procedures for Liquor License

The Novi City Council will consider whether an applicant's proposal for a liquor license is reasonable when measured against the information contained within this completed application. Please answer each question thoroughly. All answers should be typed or printed legibly and neatly in black ink. If the space provided is insufficient for a complete answer, use additional sheets of paper, following the same format used in the questionnaire and attach to that part of the application. Failure to provide all required information or attachments could result in delay or denial of liquor license. All liquor license applications are subject to final approval by the Novi City Council. Please refer to Novi Alcoholic Liquor Ordinance, Articles I-II.

1(a). **Applicant's personal information:**

Name: SYLVESTER SANDIHA

Address: _____

Phone: _____

1(b). **Business location information:**

Name: DOUBLETREE BY HILTON

Address: 42100 CRESCENT BLVD

NOVI, MI 48375

Phone: 248-344-8800

NOTE: If the applicant is a partnership, you must include the name and address of each partner and attach a copy of the partnership agreement. If the applicant is a privately held corporation, you must include the name and address of each corporate officer, member of the board of directors and/or stockholders. Attach a copy of the articles of incorporation.

2. Type of liquor license applying for (circle all those that apply):

☐ Class C ☐ Resort ☐ Tavern ☐ Club ☒ Hotel A B ☐ Quota ☒ Transfer ☐ Microbrewery/Brewpub

Theme of Proposed Business: EXISTING DOUBLETREE BY HILTON HOTEL

3. Street address and legal description of the property where liquor license is to be located:

42100 CRESCENT BLVD, NOVI, MI 48375

SEE ATTACHED LEGAL DESCRIPTION ON ALTA SURVEY

Questionnaire B – Administrative Background Information for Liquor License

The Novi City Council will consider whether an applicant's proposal for a liquor license is reasonable when measured against the information contained within this completed application. Please answer each question thoroughly. All answers should be typed or printed legibly and neatly in black ink. If the space provided is insufficient for a complete answer, use additional sheets of paper, following the same format used in the questionnaire and attach to that part of the application. Failure to provide all required information or attachments could result in delay or denial of liquor license. All liquor license applications are subject to final approval by the Novi City Council.

1. What is the applicant's management experience in the alcohol/liquor business? _____
OVER 20+ YEARS OF HOTEL & COMMERCIAL REAL ESTATE EXPERIENCE. CURRENTLY OWN AND OPERATE
MARRIOTT, IHG, AND HILTON HOTELS INCLUDING FULL SERVICE COURTYARD BY MARRIOTT & HILTON GARDEN
INN HOTELS WITH ALCOHOL & LIQUOR SERVICE SUCH AS THE EXISTING DOUBLETREE BY HILTON NOVI

2. What is the applicant's general business management experience? _____
BUSINESS MANAGEMENT, PERSONNEL MANAGEMENT, COMPLIANCE MANAGEMENT, ACCOUNTING, FINANCE
HOTEL OPERATIONS, FOOD/BEVERAGE OPERATIONS, SITE SELECTION, DEVELOPMENT EXPERIENCE
SEE ATTACHED RESUME.

3. What is the applicant's general business reputation? _____
APPLICANT HAS 20+ YEARS IN HOTEL MANAGEMENT, DEVELOPMENT, AND GENERAL BUSINESS EXPERIENCE
APPLICANT IS ABLE TO AND CONTINUES TO RECEIVE APPROVALS FOR NEW HOTEL CONSTRUCTION &
ACQUISITIONS FROM HOTEL BRANDS AND FINANCIAL INSTITUTIONS

4. What is the applicant's financial status and ability to build and/or operate the proposed facility on which the proposed liquor license is to be located? _____
APPLICANT HAS BEEN IN BUSINESS FOR 20+ YEARS AND OBTAINS HOTEL FRANCHISES, COMMERCIAL REAL
ESTATE, AND APPROVALS FOR FINANCING AND CONSTRUCTION

5. What are the applicant's past criminal convictions involving moral turpitude, violence or alcoholic liquors? _____
NONE

6. Does the applicant use alcoholic beverages to excess? NO _____

7. What is the effect that the issuance of a license would have upon the economic development of the surrounding area?

HOTEL PROPERTY AND LICENSE ARE EXISTING

PROMOTES ECONOMIC GROWTH AND JOBS BY SERVING GUESTS AND COMMUNITY

8. What effect would the issuance of a license have on the health, welfare and safety of the general public? _____

HOTEL PROPERTY AND LICENSE ARE EXISTING

9. Has the applicant received responses from the Police Department, Building Department and/or Fire Department with regard to the proposed facility? _____

NOT YET

10. What is the public need or convenience for issuance of a liquor license for this facility at the proposed location? _____

EXISTING LICENSE AND BUSINESS. CONVENIENT FOR HOTEL GUESTS AND LOCAL PATRONS

11. What is the uniqueness of the proposed facility when contrasted against other existing or proposed facilities and the compatibility of the proposed facility to surrounding architecture and land use? _____

HOTEL PROPERTY AND LICENSE ARE EXISTING. COMPATIBLE WITH OTHER HOTELS THAT SERVE ALCOHOL

AND THE DOUBLETREE BY HILTON BRAND.

12. Does the facility to which the proposed liquor license is to be issued comply with the applicable building, plumbing, electrical and fire prevention codes and zoning statutes and ordinances applicable to the City of Novi? Has applicant received information from the appropriate departments? _____

YES, EXISTING FACILITY AND LICENSE

13. What effect will the facility to which the proposed liquor license is to be issued have upon vehicular and pedestrian traffic in the area? _____

EXISTING, NONE.

14. What is the proximity of the proposed business facility to other similarly situated licensed liquor facilities? _____

RESTAURANTS ACROSS THE STREET

NEAREST HOTEL WITH ALCOHOL IS THE HOTEL BARONNETTE.

15. What is the proximity of the proposed facility to complimentary uses such as office and commercial development? _____

CLOSE PROXIMITY

16. What effect would the proposed facility have upon the surrounding neighborhood and/or business establishments, including impacts upon residential areas, church and school districts? _____

NONE, EXISTING BUSINESS AND LICENSE IN COMMERCIAL OFFICE, RETAIL, BUSINESS DISTRICT.

17. What proposed or actual commitments are being made by the applicant to establish permanency in the community? _____

N/A, EXISTING

18. What utilities are available to serve the facility? EXISTING - ELECTRIC, GAS, WATER, SEWER, PHONE, INTERNET

19. What other factors should the Novi City Council consider? _____

WE WISH TO CARRY ON THE SERVICE TO DOUBLETREE BY HILTON GUESTS & THE COMMUNITY.

MLCC CONDITIONAL APPROVAL ALREADY RECEIVED. SEE ATTACHED

Best Stay Novi Inc
Doubletree by Hilton of Novi

6895 Telegraph Rd, Bloomfield Hills, MI 48301

July 5, 2024

Re: **Doubletree by Hilton – Novi – Liquor Application**
42100 Crescent Blvd, Novi, MI 48375

#5 Requirement: "Site Plan"

To Whom It May Concern:

Per the instructions and requirements of Part A/B of the City of Novi Liquor License Application, please note that this application is for the transfer of an existing license held at the Doubletree by Hilton of Novi. The site has previous site plan approval and no changes to the site plan are being made. We have attached the survey that was completed when we recently acquired the property.

If you have any questions or concerns, please contact me at 248.907.2131

Respectfully,



Sylvester Sandiha
President
Best Stay Novi INC

Best Stay Novi Inc
Doubletree by Hilton of Novi

6895 Telegraph Rd, Bloomfield Hills, MI 48301

July 5, 2024

Re: **Doubletree by Hilton – Novi – Liquor Application**
42100 Crescent Blvd, Novi, MI 48375
#6 Requirement: “Building Facade”

To Whom It May Concern:

Per the instructions and requirements of Part A/B of the City of Novi Liquor License Application, please note that this application is for the transfer of an existing license held at the Doubletree by Hilton of Novi. The building façade structure is to remain the same and no such changes are to be made.

If you have any questions or concerns, please contact me at 248.907.2131

Respectfully,



Sylvester Sandiha
President
Best Stay Novi INC

Best Stay Novi Inc
Doubletree by Hilton of Novi

6895 Telegraph Rd, Bloomfield Hills, MI 48301

July 5, 2024

Re: **Doubletree by Hilton – Novi – Liquor Application**
42100 Crescent Blvd, Novi, MI 48375

#7 Requirement: "Interior Plan with Seating Arrangement"

To Whom It May Concern:

Per the instructions and requirements of Part A/B of the City of Novi Liquor License Application, please note that this application is for the transfer of an existing license held at the Doubletree by Hilton of Novi. The building interior and seating was previously approved and is to remain the same at this time.

If you have any questions or concerns, please contact me at 248.907.2131

Respectfully,



Sylvester Sandiha
President
Best Stay Novi INC

SYLVESTER SANDIHA

sly@pinnaclepmg.com

Areas of Expertise

Hotel Site Assessment
Hotel Development/Repositioning/Opening
Hotel Management/Operations
Commercial Real Estate Site Assessment
Commercial Real Estate Acquisition
Commercial Property Management
Financial Analysis
Accounting/Sales/Human Resources Management

Experience

Properties Owned and Managed:

	Rooms	2000-Present
○ Comfort Inn, Grand Blanc, MI	58 Rooms	Acquired 1998*Sold
○ Comfort Inn, Whitehall, MI	74 Rooms	Acquired 2000
○ Country Inn & Suites, Benton Harbor, MI	78 Rooms	Acquired 2001
○ Comfort Inn & Suites, Coldwater, MI	94 Rooms	Acquired 2006 *Sold
○ Comfort Inn, Marshall, MI	60 Rooms	Acquired 2007 *Sold
○ Hampton Inn, West Bloomfield, MI	89 Rooms	Open Jan 2016
○ Springhill Suites, Benton Harbor, MI	92 Rooms	Open Nov 2016
○ Staybridge Suites, Benton Harbor, MI	88 Rooms	Open July 2017
○ Tru by Hilton, Jackson, MI	93 Rooms	Open Aug 2018
○ Fairfield Inn by Marriott, Grand Blanc, MI	97 Rooms	Open Dec 2018
○ Courtyard by Marriott, Benton Harbor, MI	104 Rooms	Open May 2019
○ Home2 Suites by Hilton, Battle Creek, MI	96 Rooms	Open Aug 2020
○ Home2 Suites by Hilton, West Bloomfield, MI	92 Rooms	Open Apr 2019
○ Home2 Suites by Hilton, Saginaw, MI	96 Rooms	Open Nov 2020
○ Home2 Suites by Hilton, Grand Blanc, MI	85 Rooms	Open Feb 2021
○ Hampton Inn by Hilton, Saginaw, MI	96 Rooms	Acquired 2022
○ Four Points by Sheraton, Saginaw, MI	140 Rooms	Acquired 2022
○ Hilton Garden Inn, Benton Harbor, MI	104 Rooms	Acquired 2023
○ Residence by Marriott, Battle Creek, MI	106 Rooms	Under Development
○ Doubletree by Hilton, Novi, MI	148 Rooms	Acquired 2024
○ Towne Place by Marriott, Mundy Twp, MI	100 Rooms	Planning Stage
○ Towne Place by Marriott, South Haven, MI	100 Rooms	Planning Stage

Retail Center Management:**1996-Present**

- Hillsdale Shopping Center, Hillsdale, MI 87,000 sq ft Acquired 2003
- Coldwater Shopping Center, Coldwater, MI 34,000 sq ft Acquired 2003
- WB Town Center, West Bloomfield, MI 10,000 sq ft Leased fully in 2016

Other Ventures/Investments:

- Pinnacle Hospitality Inc, Hotel & Commercial Property Management - Operating since 2001.
- Courtyard Furnished Apartments, 40 Unit Apartment Complex in Coldwater, MI – Sold*
- Bank of Michigan, Farmington Hills, MI - Investment Group to Acquire Community Bank
- Board Chairman: Chaldean American Chamber of Commerce & Chaldean Community Foundation
- Crains 2021 Notable Non-Profit Honoree
- Helped Launch St Thomas Chaldean Catholic Church Montessori School

9/1/2000-5/1/2007**Comfort Inn Grand Blanc, MI / PINNACLE HOSPITALITY****Front Desk /Manager**

- Worked day to day operation, front desk, housekeeping, maintenance, and sales
- Assisted guests, check-in/check-out, reservations, breakfast
- Guest services and satisfaction
- Prepared schedule and staffing
- Data entry
- Payroll Processing
- Accounting with A/P and A/R

EDUCATION

09/2004-12/2008

Wayne State University

Detroit, MI

Bachelor of Science**Business Administration/Accounting**

MLCC AIMS - Application Status

License #	Group	Type	Status
L-000478010	Retail - On Premises	B-Hotel	Conditional
L-000478011	Retail - Off Premises	Specially Designated Merchant	Conditional

MLCC AIMS - Application Status

Date	Activity Code	Description
06/26/2024	CONISS	Conditional License Issued
06/26/2024	CONFRW	Conditional Forward to Renewal for Processing and License Issuance
06/18/2024	CONRET	Conditional License Application returned from Administration
06/18/2024	CONAPP	Conditional License Approved
06/18/2024	CONSCH	Conditional License Scheduled for Commission
06/14/2024	ILSTRL	Initial List Released by MLCC Enforcement
06/12/2024	DOCREC	Additional Documents/Fees Received to Complete Application for Conditional License Application
06/11/2024	AUTHOR	Authorized for Investigation
06/05/2024	PAPREC	Additional Paperwork of Fees Received
06/05/2024	CAMR	Completed Application Meets Requirements
04/30/2024	DOCREQ	Additional Documents/Fees Requested to Complete Application for Conditional License Application
04/30/2024	ADDPAP	Additional Paperwork or Fees Requested
04/29/2024	APPEVA	Application Evaluated for Completeness by MLCC Licensing
04/12/2024	CONREC	Conditional License Application Received by the MLCC
04/12/2024	FSTREQ	Initial Application Received by MLCC



DOUBLETREE
by Hilton™

BEER

MADE IN USA

COORS LIGHT	\$ 8
MILLER LITE	\$ 8
BLUE MOON BELGIAN	\$ 9
SAM ADAMS LAGER	\$ 9
GUINNESS	\$ 9
LEINENKUGAL SUMMER SHANDY	\$ 9

IMPORTS

CORONA	\$ 9
CORONA LIGHT	\$ 9
HEINEKEN	\$ 9
LABATT BLUE	\$ 9
LABATT BLUE LIGHT	\$ 9

MICHIGAN CRAFT BEERS

BELL'S OBERON	\$ 11
BELL'S TWO HEARTED ALE	\$ 11
FOUNDERS ALL DAY IPA	\$ 11

HARD SELTZER

HIGH NOON	\$ 9
WHITECLAW	\$ 9
TRULY	\$ 9

WINE

BY THE GLASS REDS

HOUSE CABERNET	\$ 9
HOUSE MERLOT	\$ 9
HOUSE PINOT NOIR	\$ 9

BY THE GLASS WHITES

HOUSE CHARDONNAY	\$ 9
HOUSE PINOT GRIGIO	\$ 9
HOUSE RIESLING	\$ 9

BY THE BOTTLE

SAN SILESTRO MOSCATO	\$ 35
CASS WINERY OASIS ROSE, PASO ROBLES	\$ 45
GIBBS CHARDONNAY, NAPA VALLEY	\$ 60
DUCK POND PINOT NOIR, WILLAMETTE VALLEY	\$ 60
GIBBS DUSTY RED BLEND, NAPA VALLEY	\$ 60
VEUVE CLICQUOT, BRUT (YELLOW LABEL)	\$ 99
NAPA CABERNET	\$ 99



Apple Blossom - DoubleTree Novi Dinner Menu

5 PM - 10 PM



Cool Kids Corner

Kids Burger	7
Ground beef patty. Served w/fries or fruit cup - Add American, Cheddar, Swiss -	
Kids Grilled Cheese	7
Choice of American, Cheddar or Swiss cheese on white toast. Served w/fries or fruit cup	
Kids Tenders	8
(1) Chicken Tenders. Served w/fries or fruit cup	

Lip Smacking Starters

Chicken Quesadilla	12
Grilled chicken breast, cheddar, mozzarella, green & red peppers, caramelized onion	
Chicken Wings (Bone-In)	Order of (6) - 12 Order of (12) - 20
BBQ, Cajun, Hot, Mild, or Plain. Served w/ceelery sticks & choice of Bleu Cheese or Ranch	
Mozzarella Sticks	Order of (6) - 9
Delicious Fried Mozzarella Sticks. Choice of Marinara Sauce or Ranch	



Salads & Soup

Caesar Salad	12
Romain Lettuce, Parmesan cheese and Croutons	
Michigan Cherry Salad	12
Chopped greens, apple, dried cherries, pecans, bleu cheese crumble, cherry vinaigrette - Add chicken \$6 salmon \$7 -	
Jay's Chili or soup of the day	Cup - 6 Bowl - 10

Sandwiches



Classic Club Sandwich	14
Sliced ham, turkey, crispy bacon, lettuce, tomato & mayo on white toast.	
Grilled Chicken Sandwich	15
Boneless chicken breast, bacon, lettuce, tomato & mayo. Served on sourdough bun w/choice of Swiss, American, Cheddar, or Pepper Jack cheese	
Classic Burger **	16
6oz ground beef patty, bacon, lettuce, tomato, onion. Served on pretzel bun w/choice of Swiss, American, Cheddar, or Pepper Jack cheese - Add fried egg, or sauteed mushrooms -	
Impossible Burger	16
100% vegetarian patty, lettuce, tomato, onion. Served on pretzel bun w/choice of Swiss, American, Cheddar, or Pepper Jack cheese.	
Cheese Steak Sandwich	16
Grilled beefsteak w/ sauteed green peppers, onions, & melted Swiss cheese on a toasted hoagie roll.	
Salmon Club	18
Grilled salmon filet, bacon, lettuce, tomato & mayo. Served on sourdough bun w/choice of Swiss, American, Cheddar, or Pepper Jack cheese - All Sandwiches come with choice of side & a pickle spear	

Something Scrumptious

Alfredo Pasta	12
Fettuccine pasta tossed w/rich Alfredo sauce & topped w/ Parmesan cheese. (Gluten Free Pasta available upon request - Add chicken \$6 salmon \$7 -	
Fish & Chips	2pc - 15 3pc - 18
Wild caught cod filets, beer battered and deep fried. Served w/fries, Tartar sauce, lemon wedge.	

Delectable Desserts

Chocolate lava Cake	9
A slice of rich gluten free chocolate cake	
Cheesecake	9
A New York style cheesecake with your choice of strawberry, caramel or chocolate topping	
Ice Cream	9
(1) Scoops of Vanilla with your choice of strawberry, caramel or chocolate topping	

Sides

California Medley	6
Fresh Fruit	6
French Fries	6
Side Salad	6
Spring Rolls	6
Sweet Potato Fries	6

BEVERAGES

Coffee	3
Soft Drinks	4
Tea	3

Vegetarian

Gluten - free

ADVISORY: CONSUMPTION OF RAW OR UNDERCOOKED FOODS SUCH AS MEAT, POULTRY, FISH, SHELLFISH, OR EGGS MAY CONTAIN HARMFUL BACTERIA. MAY CAUSE SERIOUS ILLNESS



cityofnovi.org

Receipt: 13384

07/08/24

Page

The sum of: \$2,890.00

BEST STAY NOVI

**42100 CRESCENT
NOVI MI 48375**

LIQUOR LL APP FEE + 9 APPLICANTS

2,890.00

Total 2,890.00

TENDERED:

CHECKS

10037

2,890.00

Signed: _____

MEMORANDUM



TO: Melissa Morris, Deputy City Clerk
FROM: Alan Hall, Deputy Director of CD *ASH*
SUBJECT: DOUBLE TREE BY HILTON LIQUOR LICENSE TRANSFER
DATE: 07/18/24

The property located at **42100 CRESCENT BLVD** has received a Special Inspection permit (**PSI24-0055**) for the purpose of:

- ☐ Auctions
- ☒ Liquor license
- ☐ Arcade license
- ☐ Massage license
- ☐ Outdoor gathering
- ☐ Outdoor seating
- ☐ Other: _____

The Community Development Department has the following recommendation:

- ☒ Approved
- ☐ Approved with conditions (listed below)
- ☐ Not approved

Conditions:

If you have any questions, do not hesitate to contact me at (248) 347-0417.

Thank you!

MEMORANDUM



TO: CORTNEY HANSON, CITY CLERK
FROM: ERICK W. ZINSER *SRB*
DIRECTOR OF PUBLIC SAFETY/CHIEF OF POLICE
INITIATED BY: MICHAEL BENDER, DETECTIVE *MB*
SUBJECT: TRANSFER OF B-HOTEL LICENSE
DATE: JULY 16, 2024

Liquor License Request:

Best Stay Novi Inc. requests to transfer ownership of a B-Hotel License from Double Tree by Hilton of Novi. Best Stay Novi Inc. is also requesting a SDM License. Best Stay Novi Inc. is purchasing the Double Tree by Hilton, located at 42100 Crescent Blvd, Novi, MI 48375. They will operate under the name, Best Stay Novi Inc.

Applicant/Background Information:

The applicant has over 20 years of hotel and commercial real estate experience. The applicant currently owns and operates Marriott, IHG, and Hilton Hotels including full-service Courtyard by Marriott & Hilton Garden Inn hotels with alcohol and liquor service, such as the existing Double Tree by Hilton Novi.

There will be no changes, other than ownership, to the Best Stay Novi Inc. It is an ongoing business that was previously licensed by the State of Michigan and City of Novi.

Oakland County Treasurer:

A check with the Oakland County Treasurer's Office shows there are no delinquent taxes on the property.

Criminal History/Police Contacts:

There are no contacts involving the applicant.

Civil History:

The applicant has no bankruptcies, liens or UCC filings on record.

Michigan Liquor Control Commission (MLCC):

There are no contacts with the MLCC for the applicant.

Financial Review by the City of Novi Finance Department:

Based upon the financial data provided by the applicant, no issues were found to prevent the liquor license application process from proceeding.

Summary:

Based on the information provided and the subsequent liquor investigation I find no reason to deny the applicant's request. This request requires the approval of the Novi City Council.

C: Victor Cardenas, City Manager



July 22, 2024

CITY COUNCIL

Mayor

Justin Fischer

Mayor Pro Tem

Laura Marie Casey

Dave Staudt

Brian Smith

Ericka Thomas

Matt Heintz

Priya Gurumurthy

City Manager

Victor Cardenas

City Clerk

Cortney Hanson

TO: Cortney Hanson, City Clerk

FROM: Fire Marshal – Kevin Pierce

SUBJECT: -Liquor Business License Transfer –
DoubleTree Hotel

A fire inspection has been conducted at the above business located at 42100 Crescent Blvd. Novi MI 48375 and the business has been found to be in compliance with the adopted fire prevention code. The Liquor License transfer is recommended.

City of Novi

45175 Ten Mile Road
Novi, Michigan 48375
248.347.0460
248.347.0577 fax

cityofnovi.org



CITY OF NOVI CITY COUNCIL
AUGUST 12, 2024

SUBJECT: Approval of the final payment to CSM Mechanical, Inc. for the Garfield Sanitary Pump Station project, in the amount of \$41,843.33, plus interest earned on retainage.

SUBMITTING DEPARTMENT: Department of Public Works, Engineering Division

EXPENDITURE REQUIRED	\$ 7,499.21 (expenditure) <u>\$ 24,344.12 (retainage)</u> \$ 41,843.33 Total
AMOUNT BUDGETED	\$ 133,465.00 FY23/24
APPROPRIATION REQUIRED	\$ 0
LINE ITEM NUMBER	592-536.00-976.009

BACKGROUND INFORMATION:

The Garfield Sanitary Pump Station will serve the properties west of Garfield Road along the north side of Eight Mile Road. A portion of this pump station was constructed in 2008 as part of Phase 3A of S.A.D. 170, which was a multi-phase sanitary sewer project constructed to serve a large portion of the southern half of Section 31. Since the timeline for development west of Garfield Road was unknown, only the shell of the station was built, leaving the mechanical components to be installed once development had occurred. With the approval of the Ballantyne Subdivision, the remainder of the pump station had to be completed. Therefore, this project involved the installation of the pumps, control panel, valves, electrical equipment, generator, paving, and miscellaneous improvements to complete the construction of the pump station.

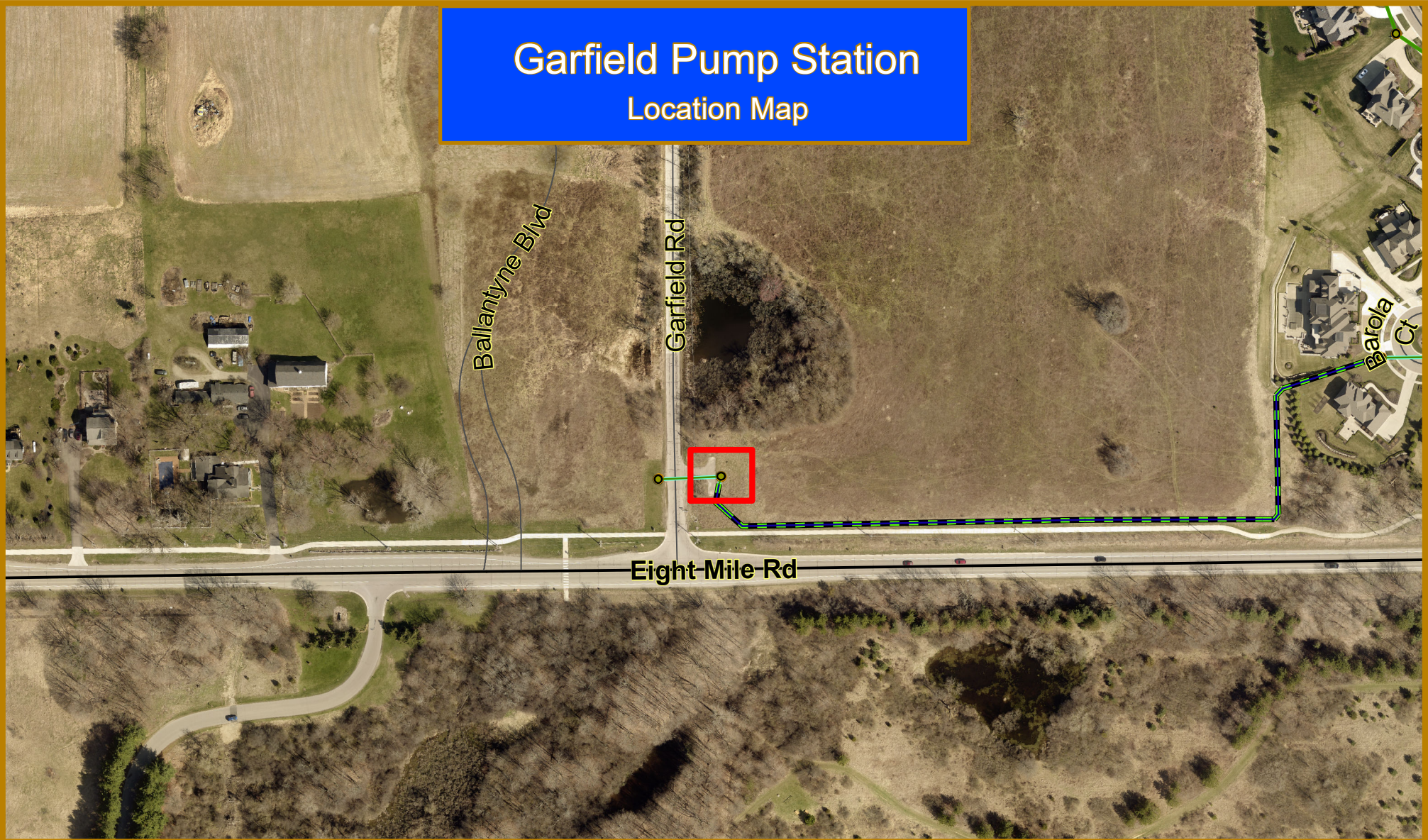
The construction contract was approved at the August 22, 2022, City Council meeting to CSM Mechanical, Inc., in the amount of \$341,600.00. Staff worked with the

engineering consultant for this project, OHM-Advisors, to review and verify the final contract payment amount of \$41,843.33 that is due the Contractor. The City Attorney reviewed the final documentation and found it to be in an acceptable form (Beth Saarela, July 23, 2024).

There were three (3) approved change orders issued resulting in an overall decrease of \$19,084.32 or 5.6% under the awarded amount. These approved change orders resulted in a final contract price of \$322,515.68.

RECOMMENDED ACTION: Approval of the final payment to CSM Mechanical, Inc., for the Garfield Sanitary Pump Station project, in the amount of \$41,843.33, plus interest earned on retainage.

Garfield Pump Station Location Map



Map Author: Runkel
Date: 8/11/22
Project: Garfield Pump Station
Version #: 1.0

MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

Legend

● Sanitary Manhole

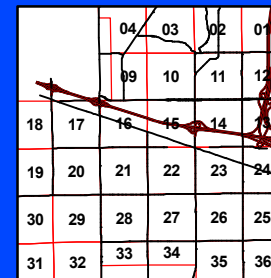
Sanitary GravityMain

SUBTYPE

— Collector

— Sanitary ForceMain

Project Area



City of Novi

Engineering Division
Department of Public Works
26300 Lee BeGole Drive
Novi, MI 48375
cityofnovi.org

0 60 120 240 360
Feet
1 inch = 209 feet



GARFIELD SANITARY PUMP STATION



Before – S.A.D. 170A Pump Station prior to construction



After – Placement of Pump Station equipment



After – Placement of generator pad and natural gas generator



After – Final overall view of new station

ELIZABETH KUDLA SAARELA
esaarela@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
www.rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

July 23, 2024

Aaron Staup, Construction Engineering Coordinator
City of Novi
Department of Public Works
Field Services Complex
26300 Lee BeGole Drive
Novi, MI 48375

**Re: *Garfield Sanitary Pump Station – CSM Mechanical*
Closing Documents**

Dear Mr. Staup:

We have received and reviewed closing documents for the Garfield Sanitary Pump Station Project:

1. Application for Final Payment
2. Contractor's Sworn Statement
3. Waivers of Lien
4. Consent of Surety to Final Payment

The closing documents appear to be in order. The Maintenance Bond in the original project amount is sufficient for the final contract amount. The Contractor will be required to provide its Full Unconditional Waiver of Lien at the time of receipt of the final check. Please feel free to contact me with any questions or concerns in regard to this matter.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

Elizabeth Kudla Saarela

EKS
Enclosure

- C: Cortney Hanson, Clerk (w/Enclosure)
Ben Croy, City Engineer (w/Enclosure)
Megan Mikus, Deputy Director of Public Works (w/Enclosure)
Thomas R. Schultz, Esquire (w/Enclosure)



CITY OF NOVI

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

APPLICATION FOR FINAL PAYMENT

PROJECT: GARFIELD SANITARY PUMP
STATION

NOVI PROJECT NO.: 22-1203
CIP NO.: N/A

PAYMENT NO.: FINAL

NEW CONTRACT ITEMS

SECTION 1.

COST OF COMPLETED WORK TO DATE

Item No.	Description of Item	Unit	Division	GL#	NEW CONTRACT ITEMS			THIS PERIOD			TOTAL TO DATE		
					Quantity	Cost/Unit	Total Amt	Quantity	Amount	%	Quantity	Amount	%
17	Additional Tree Removal	LS	1	690	1.00	\$ 690.00	\$ 690.00				1.00	\$ 690.00	100%
18	Wetwell Drainpipe	LS	1	4837.54	1.00	\$ 4,837.54	\$ 4,837.54				1.00	\$ 4,837.54	100%
19	Excavate/Realign Wetwell and Vault Pipe	LS	1	20656.86	1.00	\$ 20,656.86	\$ 20,656.86				1.00	\$ 20,656.86	100%
20	Excavation and Adjustment of Bypass Valve	LS	1	16290.86	1.00	\$ 16,290.86	\$ 16,290.86				1.00	\$ 16,290.86	100%
21	Excavate/Realign Pump Discharges and	LS	1	13207.24	1.00	\$ 13,207.24	\$ 13,207.24				1.00	\$ 13,207.24	100%
22			0	0	0.00	\$ -	\$ -				0.00	\$ -	
23			0	0	0.00	\$ -	\$ -				0.00	\$ -	
24			0	0	0.00	\$ -	\$ -				0.00	\$ -	
25			0	0	0.00	\$ -	\$ -				0.00	\$ -	
26			0	0	0.00	\$ -	\$ -				0.00	\$ -	
27			0	0	0.00	\$ -	\$ -				0.00	\$ -	
28			0	0	0.00	\$ -	\$ -				0.00	\$ -	
29			0	0	0.00	\$ -	\$ -				0.00	\$ -	
30			0	0	0.00	\$ -	\$ -				0.00	\$ -	
31			0	0	0.00	\$ -	\$ -				0.00	\$ -	
32			0	0	0.00	\$ -	\$ -				0.00	\$ -	
33			0	0	0.00	\$ -	\$ -				0.00	\$ -	
34			0	0	0.00	\$ -	\$ -				0.00	\$ -	
35			0	0	0.00	\$ -	\$ -				0.00	\$ -	
36			0	0	0.00	\$ -	\$ -				0.00	\$ -	
37			0	0	0.00	\$ -	\$ -				0.00	\$ -	
38			0	0	0.00	\$ -	\$ -				0.00	\$ -	
39			0	0	0.00	\$ -	\$ -				0.00	\$ -	
40			0	0	0.00	\$ -	\$ -				0.00	\$ -	
41			0	0	0.00	\$ -	\$ -				0.00	\$ -	
42			0	0	0.00	\$ -	\$ -				0.00	\$ -	
43			0	0	0.00	\$ -	\$ -				0.00	\$ -	
44			0	0	0.00	\$ -	\$ -				0.00	\$ -	

TOTAL FROM THIS SHEET
TOTAL FROM OTHER SHEETS
GRAND TOTAL

\$ 341,600.00
\$ 341,600.00

\$ 55,682.50
\$ 266,833.18
\$ 322,515.68

\$ -
\$ 17,499.21
\$ 17,499.21

\$ 55,682.50
\$ 266,833.18
\$ 322,515.68

100%



CITY OF NOVI

PURCHASE ORDER NO.

97135

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

Section 2.

APPLICATION FOR FINAL PAYMENT

PROJECT: GARFIELD SANITARY PUMP STATION NOVI PROJECT NO.: 22-1203 PAYMENT NO.: FINAL
CIP NO.: N/A

Original Contract Amount: \$ 341,600.00

Change Orders: \$ (19,084.32)

Adjusted Contract Amount to Date: \$ 322,515.68

Total Cost of Work Performed to Date: \$ 322,515.68

MINUS Retainage:

MINUS Inspection "Crew Days": To Date

14.00

 \$ -
This Pay

1.50

Net Amt. Earned of Contract and Extra Work to Date: \$ 322,515.68

MINUS L.D.'s: # of days over =

--

 \$ -
\$ amount/day =

\$600

Subtotal: \$ 322,515.68

ADD Incentive "Crew Days", if under: \$ 4,480.00

Subtotal: \$ 326,995.68

MINUS Amount of Previous Payments: \$ 285,152.35

1	\$	42,718.22
2	\$	11,250.00
3	\$	65,692.48
4	\$	129,504.40
5	\$	35,987.24
6	\$	0.00
7	\$	0.00
8	\$	0.00
9	\$	0.00
10	\$	0.00

BALANCE DUE THIS PAYMENT: \$ 41,843.33

CHANGE ORDERS

No.	Date		Amount
1	February 7, 2023	\$	55,682.50
2	March 21, 2023		
3	June 29, 2024	\$	(74,766.82)
4			
5			
6			
7			
8			
9			
10			

TOTAL: \$ (19,084.32)

Inspection "Crew Days" Allowed per Contract:	14.00
Additional "Crew Days" per Change Orders:	7.00
Total Inspection "Crew Days" Allowed:	21.00
Inspection "Crew Days" Used to Date:	14.00
Inspection "Crew Days" Remaining:	7.00



CITY OF NOVI

Sheet 4 of 4

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

Section 3.

APPLICATION FOR FINAL PAYMENT

PROJECT:	GARFIELD SANITARY PUMP STATION	NOVI PROJECT NO.:	22-1203	PAYMENT NO.:	FINAL
		CIP NO.:	N/A		

The undersigned CONTRACTOR certifies that: (1) Any previous progress payments received from OWNER on amount of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work of otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest, and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents.

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

CITY OF NOVI

Aaron J. Staup, Construction Engineer
Electronic Signature Certification

Craig Mortz
Digitally signed by Craig Mortz
DN: C=US, E=craig.mortz@csmmechanical.com,
O=CSM Mechanical, CN=Craig Mortz
Date: 2024.07.22 15:48:37-04'00'

CSM Mechanical
CONTRACTOR - Electronic Signature Certification

Barry Gates
Digitally signed by Barry Gates
DN: C=US, E=barry.gates@ohm-advisors.com, O=OHM Advisors,
OU=Construction Manager, CN=Barry Gates
Date: 2024.07.22 15:48:56-04'00'

OHM Advisors
CONSULTANT - Electronic Signature Certification

All Full Unconditional Waivers of lien have been received from each subcontractor and/or supplier, reviewed and approved by the Consultant. Also, attached to this Final Payment is a copy of the Contractor's Sworn Statement, Consent of Surety, and a new Maintenance and Guarantee Bond (if the amount is greater than the final contract price) or a Maintenance Bond Rider covering the difference between the final contract price and the awarded amount.

NEW CONTRACT ITEMS

[illegible]

Increase/Decrease in Contract Price	-\$74,766.82
Original Contract Amount	\$341,600.00
Sum of Previous Approved Change Orders	\$55,682.50
Revised Contract Amount	\$322,515.68

THE CHANGES ADDRESSED BY THIS CHANGE ORDER HEREBY ADJUSTS THE CONTRACT TIME BY:

Accepted By: _____

CSM Mechanical

Prepared By: _____

OHM Advisors

Reviewed By: _____
Aaron J. Staup, Construction Engineer

Approved By: _____
Tracey Marzonie, Purchasing Manager

 AIA® Document G707™ – 1994

Consent of Surety to Final Payment

Bond No. B 1265965

PROJECT: (Name and address)

Garfield Sanitary Pump Station Improvements

ARCHITECT'S PROJECT NUMBER:

OWNER ☐

CONTRACT FOR:

Garfield Sanitary Pump Station Improvements

ARCHITECT ☐

CONTRACTOR ☐

TO OWNER: (Name and address)

City of Novi

45175 West Ten Mile Rd. Novi, MI 48375

CONTRACT DATED:

September 22nd 2022

SURETY ☐

OTHER ☐

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890

, SURETY,

on bond of

(Insert name and address of Contractor)

CSM Mechanical, LLC

1235 Holden Ave. Milford, MI 48381

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve
the Surety of any of its obligations to
(Insert name and address of Owner)

City of Novi

45175 West Ten Mile Rd. Novi, MI 48375

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date:
(Insert in writing the month followed by the numeric date and year.)

July 16th 2024

Selective Insurance Company of America
(Surety)

(Signature of authorized representative)

Attest:

(Seal)

Barry W Berman, Attorney-in-Fact
(Printed name and title)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

POWER OF ATTORNEY

SELECTIVE INSURANCE COMPANY OF AMERICA, a New Jersey corporation having its principal office at 40 Wantage Avenue, in Branchville, State of New Jersey ("SICA"), pursuant to Article VII, Section 1 of its By-Laws, which state in pertinent part:

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

does hereby appoint **Barry W Berman**

, its true and lawful attorney(s)-in-fact, full authority to execute on SICA's behalf fidelity and surety bonds or undertakings and other documents of a similar character issued by SICA in the course of its business, and to bind SICA thereby as fully as if such instruments had been duly executed by SICA's regularly elected officers at its principal office, in amounts or penalties not exceeding the sum of: **\$30,000,000.00**

Signed this 16th day of July, 2024

SELECTIVE INSURANCE COMPANY OF AMERICA

By:

Brian C. Sarisky

Its SVP, Strategic Business Units, Commercial Lines



STATE OF NEW JERSEY :

:ss. Branchville

COUNTY OF SUSSEX :

On this 16th day of July, 2024 before me, the undersigned officer, personally appeared Brian C. Sarisky, who acknowledged himself to be the Sr. Vice President of SICA, and that he, as such Sr. Vice President, being duly sworn to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Sr. Vice President and that the same was his free act and deed and the free act and deed of SICA.

Charlene Kimble
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # N/A
MY COMMISSION EXPIRES 6/2/26

Notary Public



The power of attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of SICA at a meeting duly called and held on the 6th of February 1987, to wit:

"RESOLVED, the Board of Directors of Selective Insurance Company of America authorizes and approves the use of a facsimile corporate seal, facsimile signatures of corporate officers and notarial acknowledgements thereof on powers of attorney for the execution of bonds, recognizances, contracts of indemnity and other writing obligatory in the nature of a bond, recognizance or conditional undertaking."

CERTIFICATION

I do hereby certify as SICA's Corporate Secretary that the foregoing extract of SICA's By-Laws and Resolution in full force and effect and this Power of Attorney issued pursuant to and in accordance with the By-Laws is valid.

Signed this 16th day of July, 2024

Michael H. Lanza, SICA Corporate Secretary



Important Notice: If the bond number embedded within the Notary Seal does not match the number in the upper right-hand corner of this Power of Attorney, contact us at 973-948-3000.

B91 (4-14)

CERTIFIED COPY



CONTRACTORS SWORN STATEMENT

The general contractor must execute this Sworn Statement. Prior to execution, the general contractor shall on Schedule B of this Sworn Statement list the names of all persons, firms, or corporations engaged by the General Contractor to furnish services, equipment, labor and/or materials in connection with the work performed on the premises including the type of work materials furnished by each.

The examining attorney shall verify that every person or firm listed in Schedule B has properly executed appropriate waivers of lien prior to issuance of any final payments.

STATE OF MICHIGAN

COUNTY OF _____

The undersigned, being duly sworn, on oath deposes and says that (s)he is the

Accounting Manager of the CSM Mechanical
(Title) (Firm Name)

the contractor employed by the City of Novi to furnish labor and materials for the

Garfield ary Pump Station
(Description of Improvement)

located at: 20750 Garfield Rd

The total amount of the contract is \$322,515.68 of which I have received payment of \$285,152.35 prior to this payment; that the persons, firms, and corporations engaged by the undersigned to have furnished services, equipment, labor and/or materials in the construction or repair of the improvements on the premises; that the dollar amount set opposite each such person, firm, or corporation on account of labor, services, equipment, and/or materials furnished with respect to said premises; that as of this date, all work to be performed with respect to said premises by the undersigned or any suppliers or subcontractors of the undersigned or any persons, firms, or corporations named in the Schedule B of this Sworn Statement, has been fully accepted by the owner and completed according to the plans and specifications.

The undersigned further states that all material (except as disclosed on said Schedule B) has been or will be furnished from his/her own stock and has been paid for in full; that there are no other contracts or subcontracts for said work outstanding, and that there is nothing due or to become due to any person for services, equipment, material, labor, or any other work done or to be done in connections with said work other than the stated on Schedule B. There are no chattel mortgages, personal property leases, conditional sale contracts or any other agreements given are now outstanding as to nay fixtures, equipment, appliances or materials placed upon or installed in or upon the aforementioned premises or improvements thereon. All waivers are true, correct, and genuine and are delivered unconditionally. Furthermore, there is no claim, either legal or equitable; to defeat the validity of said waivers.

SCHEDULE B - CONTRACTORS SWORN STATEMENT

Name of Subcontracting Firm	Type of Labor & Material Furnished	Amount of Contract	Amount Previously Paid to Date	Amount of Current Request	Accumulative Retainage to Date	Balance Due
Best Asphalt	Asphalt	32,945.25	32,945.25	0	#DIV/0!	\$0.00
Core & Main	Pipe, Flange	3,554.25	3,554.25	0	#DIV/0!	\$0.00
Mattic, Inc.	Electrical	115,160.00	115,160.00	0	#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
		151,659.50	151,659.50	0	#DIV/0!	\$0.00
TOTALS		\$0.00	\$0.00	\$0.00		\$0.00

RECAPITULATION

Amount of Original Contract: \$341,600.00

Plus: Extras to Contract: \$55,682.50

Total: Contract plus Extras: \$397,282.50

Less: Credits to Contract: \$74,766.82

Total: Adjusted Contract: \$322,515.68

Work Completed to Date: \$322,515.68

Less: Total Retainage:

Less: Amount Previously Paid: \$285,152.35

Less: Amount of this Request: \$41,843.33

Total Balance Due: -\$4,480.00



FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with CSM to provide
(Prime Contracting Party)
Paving work for the improvement of the property
(Type of service)
described as Garfield Sanitary Pump Station
(Project Name)

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a Notice of Furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Signed on: 7/9/24 Pete Behrend
(Signature of Lien Claimant)
Pete Behrend
(Printed Name of Lien Claimant)
Controller
(Title of Lien Claimant)

Company Name: Best Asphalt Inc
Address: 6334 Beverly Plaza Romulus Mi
Telephone: 7347299440 48174

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with CSM MECHANICAL LLC to provide
(Prime Contracting Party)

Pipe & materials for the improvement of the property
(Type of service)

described as Garfield Sanitary Pump Station
(Project Name)

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a Notice of Furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Signed on: July 10, 2024

Samantha McKeague
(Signature of Lien Claimant)

Samantha McKeague
(Printed Name of Lien Claimant)

Credit Associate
(Title of Lien Claimant)

Company Name: Core & Main L.P.

Address: 1830 Craig Park Ct., St. Louis, MO 63146

Telephone: 314-432-4700

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with CSM Mechanical to provide
(Prime Contracting Party)

ELECTRICAL / GENERAL for the improvement of the property
(Type of service)

described as Garfield Sanitary Pump Station
(Project Name)

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a Notice of Furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Signed on: 7/10/2024

[Signature]
(Signature of Lien Claimant)

Matthew Mamo
(Printed Name of Lien Claimant)

project manager
(Title of Lien Claimant)

Company Name: Mattic, Inc.

Address: 2488 Pearson, Milford, MI 48380

Telephone: 248-736-7751

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



CITY OF NOVI CITY COUNCIL
AUGUST 12, 2024

SUBJECT: Approval of the final payment to Fer-Pal Construction USA, LLC for the Westminster Subdivision Water Main Lining project, in the amount of \$43,129.88, plus interest earned on retainage.

SUBMITTING DEPARTMENT: Department of Public Works, Engineering Division

EXPENDITURE REQUIRED	\$ 43,129.88 (retainage)
AMOUNT BUDGETED	\$ 642,366.00 FY23/24
APPROPRIATION REQUIRED	\$ 0
LINE ITEM NUMBER	592-536.00-976.076

BACKGROUND INFORMATION:

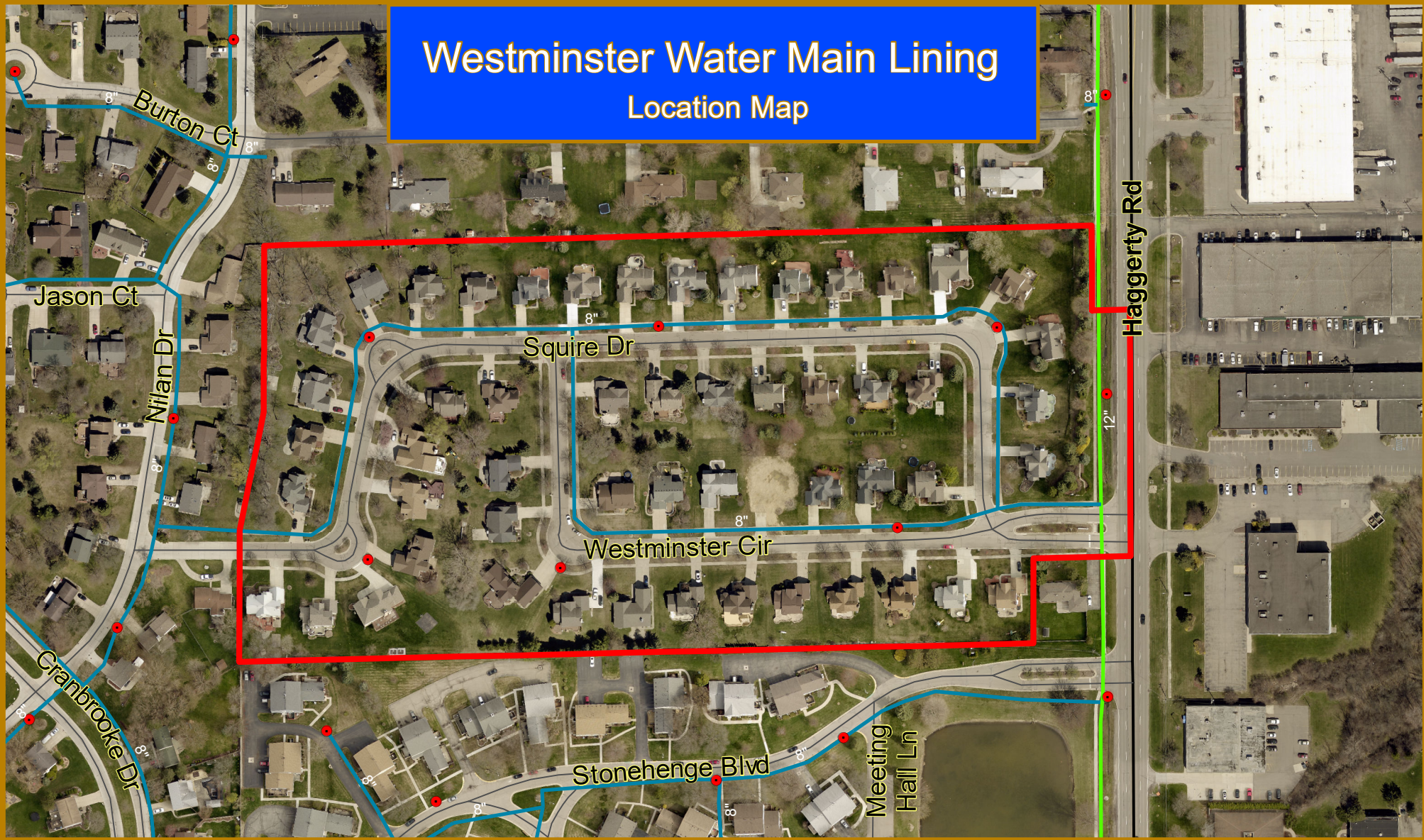
The Westminster Subdivision has experienced numerous water main breaks over the ten years due to corrosion and deteriorated ductile iron pipe. The existing ductile iron water main was installed when the subdivision was built in the early 1990's. This project included the lining of approximately 3,200-feet of 8-inch water main with a cured-in-place pipe (CIPP) lining. Since CIPP is a trenchless method of rehabilitating water main, the project was less disruptive to the residents of Westminster than a traditional open-cut installation. The project also included the replacement of existing valves and hydrants, all while maintaining temporary water service to the residents during construction.

The construction contract was approved at the May 8, 2023, City Council meeting to Fer-Pal Construction USA, LLC in the amount of \$952,481.00. Staff worked with the engineering consultant for this project, OHM-Advisors, to review and verify the final contract payment amount of \$43,129.88 that is due the Contractor. The City Attorney reviewed the final documentation and found it to be in an acceptable form (Beth Saarela, July 30, 2024).

There were two (2) approved change orders issued resulting in an overall decrease of \$89,883.37 or 9.4% under the awarded amount. These approved change orders resulted in a final contract price of \$862,597.63.

RECOMMENDED ACTION: Approval of the final payment to Fer-Pal Construction USA, LLC for the Westminster Subdivision Water Main Lining project, in the amount of \$43,129.88, plus interest earned on retainage.

Westminster Water Main Lining Location Map



Map Author: Rebecca Runkel
Date: 7/8/22
Project: Westminster Water Main
Version #: 1.0

MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

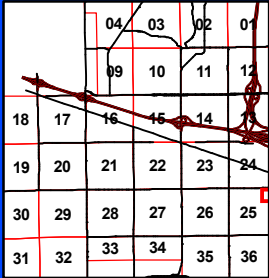
Legend

● Water Hydrant

Water Main
Online

8"
12"

Project
Area



City of Novi

Engineering Division
Department of Public Works
26300 Lee BeGole Drive
Novi, MI 48375
cityofnovi.org

0 60 120 240 360
Feet
1 inch = 209 feet





CITY OF NOVI

Balance Due This Payment = \$ 43,129.88

Sheet 1 of 5

PURCHASE ORDER NO.
97306

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

APPLICATION FOR FINAL PAYMENT

PROJECT: WESTMINSTER SUBDIVISION
WATER MAIN LINING

NOVI PROJECT NO.: 23-1101
CIP NO.: WTS030

PAYMENT NO.: FINAL

OWNER: City of Novi
45175 W. Ten Mile Road
Novi, Michigan 48375

ENGINEER: OHM Advisors
34000 Plymouth Road
Livonia, Michigan 48150
(734) 522-6711

CONTRACTOR: Fer-Pal Construction USA, LLC
26187 Northline Road
Taylor, Michigan 48180
(734) 946-2034

CONTRACT AMOUNT

ORIGINAL: \$952,481.00

REVISED: \$862,597.63

FINAL COMPLETION DATES

ORIGINAL: September 18, 2023

REVISED:

ACTUAL:

DATES OF ESTIMATE

FROM: September 30, 2023

TO: June 30 2024

SECTION 1.

COST OF COMPLETED WORK TO DATE

Item No.	DIVISION 1 - BASE BID OL # 592-536.00-976.076		CONTRACT ITEMS (Original)			CONTRACT ITEMS (Revised)			THIS PERIOD			TOTAL TO DATE		
	Description of Item	Unit	Quantity	Cost/Unit	Total Amt	Quantity	Cost/Unit	Total Amt	Quantity	Amount	%	Quantity	Amount	%
0	Crew Days - Division 1	CD	48.00	\$ 800.00	\$ 38,400.00	48.00	\$ 800.00	\$ 38,400.00				60.50	\$ 48,400.00	126%
0	Crew Days - Division 2	CD	0.00	\$ 800.00		0.00	\$ 800.00	\$ -				0.00		
0	Crew Days - Division 3	CD	0.00	\$ 800.00		0.00	\$ 800.00	\$ -				0.00		
0	Crew Days - Division 4	CD	0.00	\$ 800.00		0.00	\$ 800.00	\$ -				0.00		
0	Crew Days - Division 5	CD	0.00	\$ 800.00		0.00	\$ 800.00	\$ -				0.00		
	TOTAL CREW DAYS		48.00	\$ 800.00	\$ 38,400.00	48.00	\$ 800.00	\$ 38,400.00	0.00			60.50	\$ 48,400.00	126%
1	Mobilization, Max. 5%	LS	1.00	\$ 38,500.00	\$ 38,500.00	1.00	\$ 38,500.00	\$ 38,500.00				1.00	\$ 38,500.00	100%
2	Audio Video Route Survey	LS	1.00	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	\$ 2,500.00				1.00	\$ 2,500.00	100%
3	Traffic Maintenance and Control	LS	1.00	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	\$ 5,000.00				1.00	\$ 5,000.00	100%
4	Tree, Rem, 6-inch to 18-inch	EA	3.00	\$ 1,600.00	\$ 4,800.00	1.00	\$ 1,600.00	\$ 1,600.00				1.00	\$ 1,600.00	100%
5	Tree, Replace, 2.5-inch	EA	3.00	\$ 1,000.00	\$ 3,000.00	1.00	\$ 1,000.00	\$ 1,000.00				1.00	\$ 1,000.00	100%
6	Curb and Gutter, Remove	LF	92.00	\$ 25.00	\$ 2,300.00	21.00	\$ 25.00	\$ 525.00				21.00	\$ 525.00	100%
7	Sidewalk, Remove	SY	176.00	\$ 11.00	\$ 1,936.00	92.62	\$ 11.00	\$ 1,018.82				92.62	\$ 1,018.82	100%
8	Pavement, Remove, Modified	SY	65.00	\$ 20.00	\$ 1,300.00	48.28	\$ 20.00	\$ 965.60				48.28	\$ 965.60	100%
9	Water Main Lining Access Pit	EA	10.00	\$ 11,180.00	\$ 111,800.00	12.00	\$ 11,180.00	\$ 134,160.00				12.00	\$ 134,160.00	100%
10	Erosion Control, Inlet Protection	EA	19.00	\$ 200.00	\$ 3,800.00	19.00	\$ 200.00	\$ 3,800.00				19.00	\$ 3,800.00	100%
11	Agg Base, 21AA, 4-inch	SY	170.00	\$ 22.00	\$ 3,740.00	18.32	\$ 22.00	\$ 403.04				18.32	\$ 403.04	100%
12	Agg Base, 21AA, 6-inch	SY	83.00	\$ 28.00	\$ 2,324.00	35.55	\$ 28.00	\$ 995.40				35.55	\$ 995.40	100%
13	Agg Base, 21AA, 8-inch	SY	25.00	\$ 39.00	\$ 975.00	0.00	\$ 39.00	\$ -				0.00		
14	Maintenance Aggregate, 21AA	TON	150.00	\$ 35.00	\$ 5,250.00	16.61	\$ 35.00	\$ 581.35				16.61	\$ 581.35	100%
15	Dr Structure Cover, Adj, Case 2	EA	1.00	\$ 2,200.00	\$ 2,200.00	0.00	\$ 2,200.00	\$ -				0.00		
16	Hand Patching, HMA	SY	30.00	\$ 135.00	\$ 4,050.00	26.59	\$ 135.00	\$ 3,589.65				26.59	\$ 3,589.65	100%
17	Driveway, Nonreinf Conc, 6-inch	SY	35.00	\$ 110.00	\$ 3,850.00	19.40	\$ 110.00	\$ 2,134.00				19.40	\$ 2,134.00	100%
18	Curb and Gutter, Conc	LF	72.00	\$ 100.00	\$ 7,200.00	10.00	\$ 100.00	\$ 1,000.00				10.00	\$ 1,000.00	100%
19	Detectable Warning Surface	LF	14.00	\$ 16.00	\$ 224.00	5.00	\$ 16.00	\$ 80.00				5.00	\$ 80.00	100%
20	Curb Ramp Opening, Conc	LF	20.00	\$ 36.00	\$ 720.00	20.00	\$ 36.00	\$ 720.00				20.00	\$ 720.00	100%
21	Sidewalk, Conc, 4-inch	SF	1470.00	\$ 9.00	\$ 13,230.00	786.80	\$ 9.00	\$ 7,081.20				786.80	\$ 7,081.20	100%
22	Curb Ramp, Conc, 6-inch	SF	100.00	\$ 10.00	\$ 1,000.00	30.80	\$ 10.00	\$ 308.00				30.80	\$ 308.00	100%
23	Mailbox, Rem, Salv, & Replace	EA	3.00	\$ 425.00	\$ 1,275.00	2.00	\$ 425.00	\$ 850.00				2.00	\$ 850.00	100%
24	Turf Establishment, Performance	SY	600.00	\$ 35.00	\$ 21,000.00	588.01	\$ 35.00	\$ 20,580.35				588.01	\$ 20,580.35	100%

TOTAL THIS SHEET

\$ 241,974.00

\$ 227,392.41

\$ -

\$ 227,392.41 100%

**26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659**

PROJECT: WESTMINSTER SUBDIVISION
WATER MAIN LINING

NOVI PROJECT NO.: 23-1101
CIP NO.: WTS030

PAYMENT NO.: FINAL

COST OF COMPLETED WORK TO DATE

[illegible]



CITY OF NOVI

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

APPLICATION FOR FINAL PAYMENT

PROJECT: WESTMINSTER SUBDIVISION
WATER MAIN LINING

NOVI PROJECT NO.: 23-1101
CIP NO.: WTS030

PAYMENT NO.: FINAL

NEW CONTRACT ITEMS

SECTION 1.

COST OF COMPLETED WORK TO DATE

Item No.	Description of Item	Unit	Division		NEW CONTRACT ITEMS			THIS PERIOD			TOTAL TO DATE		
					Quantity	Cost/Unit	Total Amt	Quantity	Amount	%	Quantity	Amount	%
35	Temporary Water Service Credit	LS	0	0	1.00	\$ (41,440.00)	\$ (41,440.00)				1.00	\$ (41,440.00)	100%
36			0	0	0.00	\$ -	\$ -				0.00	\$ -	
37			0	0	0.00	\$ -	\$ -				0.00	\$ -	
38			0	0	0.00	\$ -	\$ -				0.00	\$ -	
39			0	0	0.00	\$ -	\$ -				0.00	\$ -	
40			0	0	0.00	\$ -	\$ -				0.00	\$ -	
41			0	0	0.00	\$ -	\$ -				0.00	\$ -	
42			0	0	0.00	\$ -	\$ -				0.00	\$ -	
43			0	0	0.00	\$ -	\$ -				0.00	\$ -	
44			0	0	0.00	\$ -	\$ -				0.00	\$ -	
45			0	0	0.00	\$ -	\$ -				0.00	\$ -	
46			0	0	0.00	\$ -	\$ -				0.00	\$ -	
47			0	0	0.00	\$ -	\$ -				0.00	\$ -	
48			0	0	0.00	\$ -	\$ -				0.00	\$ -	
49			0	0	0.00	\$ -	\$ -				0.00	\$ -	
50			0	0	0.00	\$ -	\$ -				0.00	\$ -	
51			0	0	0.00	\$ -	\$ -				0.00	\$ -	
52			0	0	0.00	\$ -	\$ -				0.00	\$ -	
53			0	0	0.00	\$ -	\$ -				0.00	\$ -	
54			0	0	0.00	\$ -	\$ -				0.00	\$ -	
55			0	0	0.00	\$ -	\$ -				0.00	\$ -	
56			0	0	0.00	\$ -	\$ -				0.00	\$ -	
57			0	0	0.00	\$ -	\$ -				0.00	\$ -	
58			0	0	0.00	\$ -	\$ -				0.00	\$ -	
59			0	0	0.00	\$ -	\$ -				0.00	\$ -	
60			0	0	0.00	\$ -	\$ -				0.00	\$ -	
61			0	0	0.00	\$ -	\$ -				0.00	\$ -	
62			0	0	0.00	\$ -	\$ -				0.00	\$ -	
TOTAL FROM THIS SHEET						\$ (41,440.00)	\$ (41,440.00)		\$ -		\$ (41,440.00)		
TOTAL FROM OTHER SHEETS					\$ 952,481.00		\$ 904,037.63		\$ -		\$ 904,037.63		
GRAND TOTAL					\$ 952,481.00		\$ 862,597.63		\$ -		\$ 862,597.63	100%	



CITY OF NOVI

PURCHASE ORDER NO.

97306

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

Section 2.

APPLICATION FOR FINAL PAYMENT

PROJECT: WESTMINSTER SUBDIVISION
WATER MAIN LINING

NOVI PROJECT NO.: 23-1101
CIP NO.: WTS030

PAYMENT NO.: FINAL

Original Contract Amount: \$ 952,481.00

Change Orders: \$ (89,883.37)

Adjusted Contract Amount to Date: \$ 862,597.63

Total Cost of Work Performed to Date: \$ 862,597.63

MINUS Retainage: 0% \$ -
MINUS Inspection "Crew Days": To Date 60.50 \$ 10,000.00
This Pay 0.00

Net Amt. Earned of Contract and Extra Work to Date: \$ 852,597.63

MINUS L.D.'s: # of days over = \$ -
\$ amount/day = \$1,000

Subtotal: \$ 852,597.63

ADD Incentive "Crew Days", if under: \$ -

Subtotal: \$ 852,597.63

MINUS Amount of Previous Payments: \$ 809,467.75

1 \$ 245,845.71
2 \$ 563,350.57
3 \$ 271.47
4 \$ -
5 \$ -
6 \$ -
7 \$ -
8 \$ -
9 \$ -
10 \$ -

BALANCE DUE THIS PAYMENT: \$ 43,129.88

CHANGE ORDERS

No.	Date	Amount
1	October 3, 2023	\$ (87,463.72)
3	October 19, 2023	\$ (2,419.65)
4		
5		
6		
7		
8		
9		
10		

TOTAL: \$ (89,883.37)

Inspection "Crew Days" Allowed per Contract:	48.00
Additional "Crew Days" per Change Orders:	0.00
Total Inspection "Crew Days" Allowed:	48.00
Inspection "Crew Days" Used to Date:	60.50
Inspection "Crew Days" Remaining:	-12.50



CITY OF NOVI

Sheet 5 of 5

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

Section 3.

APPLICATION FOR FINAL PAYMENT

PROJECT: WESTMINSTER SUBDIVISION
WATER MAIN LINING

NOVI PROJECT NO.: 23-1101
CIP NO.: WTS030

PAYMENT NO.: FINAL

The undersigned CONTRACTOR certifies that: (1) Any previous progress payments received from OWNER on amount of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work of otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest, and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents.

Tony Valenza Digitally signed by Tony Valenza
Date: 2024.07.16 09:24:29 -05'00'

Fer-Pal Construction USA, LLC
CONTRACTOR - Electronic Signature Certification

Joe Labate Digitally signed by Joe Labate
DN: C=US, E=joe.labate@ohm-advisors.com,
O=OHM-Advisors, CN=Joe Labate
Date: 2024.07.25 12:53:11 -04'00'

OHM Advisors
CONSULTANT - Electronic Signature Certification

Payment of the above AMOUNT DUE THIS APPLICATION
is recommended.

CITY OF NOVI

Aaron J. Staup, Construction Engineer
Electronic Signature Certification

- All Full Unconditional Waivers of lien have been received from each subcontractor and/or supplier, reviewed and approved by the Consultant. Also, attached to this Final Payment is a copy of the Contractor's Sworn Statement, Consent of Surety, and a new Maintenance and Guarantee Bond (if the amount is greater than the final contract price) or a Maintenance Bond Rider covering the difference between the final contract price and the awarded amount.



Bond Number: 800153445 / 902010004

CONSENT OF SURETY COMPANY
TO FINAL PAYMENT

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☒
OTHER ☐

PROJECT: Westminster Water Main Lining

(name, address)

TO (Owner)

City of Novi, Michigan

45175 West Ten Mile Road

Novi, MI 48375

ARCHITECT'S PROJECT NO. _____

CONTRACT FOR: Westminster Water Main Lining

CONTRACT DATE: May 9, 2023

CONTRACTOR: Fer-Pal Construction USA, LLC

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety as it appears in the bond).

Atlantic Specialty Insurance Company, 605 Highway 169 North, Suite 800. Plymouth, MN 55441, SURETY COMPANY,
on bond of (here insert name and address of Contractor)

Fer-Pal Construction USA, LLC, 26187 Northline Road, Taylor, MI 48180, CONTRACTOR,
Hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Novi, Michigan, 45175 West Ten Mile Road, Novi, MI 48375, OWNERS,
As set forth in the said Surety Company's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand this 24th day of July, 2024.

Atlantic Specialty Insurance Company

Surety Company

Signature of Authorized Representative

Maria Suarez, Attorney-in-Fact.

Title



Imanda de Melo

The language in this document confirms exactly to the language used in AIA Document G707 – Consent of Surety Company to Final Payment.



CONTRACTORS SWORN STATEMENT

The general contractor must execute this Sworn Statement. Prior to execution, the general contractor shall on Schedule B of this Sworn Statement list the names of all persons, firms, or corporations engaged by the General Contractor to furnish services, equipment, labor and/or materials in connection with the work performed on the premises including the type of work materials furnished by each.

The examining attorney shall verify that every person or firm listed in Schedule B has properly executed appropriate waivers of lien prior to issuance of any final payments.

STATE OF MICHIGAN

COUNTY OF Wayne

The undersigned, being duly sworn, on oath deposes and says that (s)he is the

Vice President of the Fer-Pal Construction USA, LLC,
(Title) (Firm Name)

the contractor employed by the City of Novi to furnish labor and materials for the

Westminster Subdivision Water Main Lining
(Description of Improvement)

located at: Westminster Subdivision Novi, Michigan

The total amount of the contract is \$862,597.63 of which I have received payment of \$809,467.75 prior to this payment; that the persons, firms, and corporations engaged by the undersigned to have furnished services, equipment, labor and/or materials in the construction or repair of the improvements on the premises; that the dollar amount set opposite each such person, firm, or corporation on account of labor, services, equipment, and/or materials furnished with respect to said premises; that as of this date, all work to be performed with respect to said premises by the undersigned or any suppliers or subcontractors of the undersigned or any persons, firms, or corporations named in the Schedule B of this Sworn Statement, has been fully accepted by the owner and completed according to the plans and specifications.

The undersigned further states that all material (except as disclosed on said Schedule B) has been or will be furnished from his/her own stock and has been paid for in full; that there are no other contracts or subcontracts for said work outstanding, and that there is nothing due or to become due to any person for services, equipment, material, labor, or any other work done or to be done in connections with said work other than the stated on Schedule B. There are no chattel mortgages, personal property leases, conditional sale contracts or any other agreements given are now outstanding as to nay fixtures, equipment, appliances or materials placed upon or installed in or upon the aforementioned premises or improvements thereon. All waivers are true, correct, and genuine and are delivered unconditionally. Furthermore, there is no claim, either legal or equitable; to defeat the validity of said waivers.

SCHEDULE B - CONTRACTORS SWORN STATEMENT

Name of Subcontracting Firm	Type of Labor & Material Furnished	Amount of Contract	Amount Previously Paid to Date	Amount of Current Request	Accumulative Retainage to Date	Balance Due
Per-Pat Construction USA, LLC	CIPP WM Lining	\$519,641.82	\$519,641.82	\$0.00	0.0%	\$0.00
D'Angelo Brothers Excavating	Excavation	\$297,689.21	\$297,689.21	\$0.00	0.0%	\$0.00
Dan K's Inc.	Restoration	\$23,589.60	\$23,589.60	\$0.00	0.0%	\$0.00
GNIC, Inc.	Restoration	\$11,677.00	\$11,677.00	\$0.00	0.0%	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
					#DIV/0!	\$0.00
TOTALS		\$852,597.63	\$852,597.63	\$0.00		\$0.00

RECAPITULATION

Amount of Original Contract: \$952,481.00

Work Completed to Date: \$862,597.63

Plus: Extras to Contract: _____

Less: Total Retainage: _____

Total: Contract plus Extras: \$952,481.00

Less: Amount Previously Paid: \$809,467.75

Less: Credits to Contract: \$89,883.37

Less: Amount of this Request: \$43,129.88

Total: Adjusted Contract: \$862,597.63

Crew Days Overage \$10,000.00

Signed this 16 day of July, 2024

Name: Fer-Pal Construction USA, LLC
(individual/corporation/partnership)

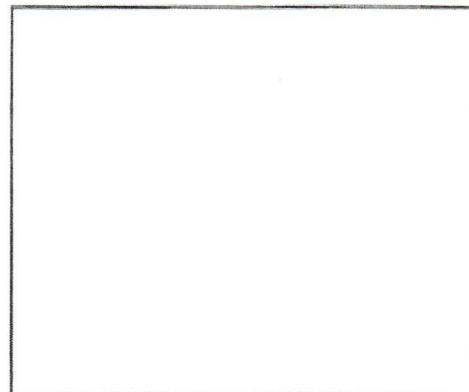
[Signature] VICE Attest [Signature] OFFICE
(Title) PRESIDENT (Title) MANAGER

Subscribed and sworn to before me this 16th day of July, 2024

Notary Public: Donna J. Farnier

DONNA J. FARNER
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES May 12, 2029
ACTING IN COUNTY OF

NOTARY SEAL





FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with City of Novi, MI to provide
(Prime Contracting Party)

CIPP Water Main Lining for the improvement of the property
(Type of service)

described as Westminster Subdivision Water Main Lining
(Project Name)

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a Notice of Furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Signed on: 7/16/2024


(Signature of Lien Claimant)

Blaine Preston

(Printed Name of Lien Claimant)

Vice President

(Title of Lien Claimant)

Company Name: Fer-Pal Construction USA, LLC

Address: 26187 Northline Rd Taylor, MI 48180

Telephone: 847-214-0103

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with Fer-Pal Construction USA, LLC to provide
(Prime Contracting Party)

Excavation for the improvement of the property
(Type of service)

described as Westminster Subdivision Water Main Lining
(Project Name)

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a Notice of Furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Signed on:

7/23/24

Vincent D'Angelo

(Signature of Lien Claimant)

Vince D'Angelo

(Printed Name of Lien Claimant)

OWNER

(Title of Lien Claimant)

Company Name: D'Angelo Brothers

Address: 30836 W 8 Mile Farmington Hills MI 48336

Telephone: 248-476-6107

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with Fer-Pal Construction USA, LLC to provide
(Prime Contracting Party)

Restoration for the improvement of the property
(Type of service)

described as Westminster Subdivision Water Main Lining
(Project Name)

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a Notice of Furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Signed on: 7-17-24


(Signature of Lien Claimant)

NIKOLE KEENAN
(Printed Name of Lien Claimant)

PRESIDENT
(Title of Lien Claimant)

Company Name: Dan K's Inc.

Address: 28520 Barbara LN Grosse Ile, MI 48138

Telephone: 734-671-5691

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with Fer-Pal Construction USA, LLC to provide
(Prime Contracting Party)

Restoration for the improvement of the property
(Type of service)

described as Westminster Subdivision Water Main Lining
(Project Name)

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a Notice of Furnishing from me/or.e or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Signed on: 7/19/24

Gary Hallock
(Signature of Lien Claimant)

Gary Hallock
(Printed Name of Lien Claimant)

President
(Title of Lien Claimant)

Company Name: GNIC, Inc.

Address: 46696 McBride Ave Belleville, MI 48111

Telephone: (989) 627-7775

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



CITY OF NOVI CITY COUNCIL
AUGUST 12, 2024

SUBJECT: Enter Executive Session immediately following the regular meeting of August 12, 2024, in the Council Annex for the purpose of discussion the acquisition of real estate property and confidential written communication from the City Attorney.

SUBMITTING DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

RECOMMENDED ACTION: Enter Executive Session immediately following the regular meeting of August 12, 2024, in the Council Annex for the purpose of discussion the acquisition of real estate property and confidential written communication from the City Attorney



CITY OF NOVI CITY COUNCIL
AUGUST 12, 2024

SUBJECT: Approval of claims and warrants – Warrant 1161

SUBMITTING DEPARTMENT: Finance

BACKGROUND INFORMATION:

Per Section 8.10 of the City's charter all funds drawn by the treasury department must be approved by City Council. This approval occurs through a warrant system and appears on all City Council's agenda. The most recent Warrant, #1161 comes before City council for approval.

RECOMMENDED ACTION: Approval of claims and warrants – Warrant 1161

CITY OF NOVI
Warrant 1161
Monday, August 12, 2024

Check	Vendor Name	Description	Amount	
190637-190648	VOID - PRINTER ERROR	VOID	-	V
190649	AT&T MOBILITY	INVOICE: 830154504X07102024	306.59	
190650	CDW GOVERNMENT LLC	INVOICE NS24660	240.70	
190651	CRAMER, ANDREW	REIMBURSEMENT SUPPLIES (HIDTA)	1,064.80	
190652	FLETCHER, CHELSEA	REIMBURSE TRAVEL	542.96	
190653	FLOYD, CHARNISE	REIMBURSE TRAVEL	542.96	
190654	INZANO, GABRIELLE	REIMBURSE TRAVEL	542.96	
190655	KOLBAS, ADAM	REIMBURSE TRAVEL (HIDTA)	1,741.05	
190656	LIONHEART ALLIANCE, LLC	INVOICE 22443A (HIDTA)	35,272.10	
190657	NOVI, CITY OF	PROFESSIONAL SERVICES (HIDTA)	6,804.22	
190658	STODOLA, EMILY	REIMBURSE TRAVEL	542.96	
190659	VERIZON WIRELESS	INVOICE 9967928592	40.01	
190660	WHOOSTER, INC	INVOICE 10002009586 (HIDTA)	4,800.00	
190661-190714	DTE ENERGY	ELECTRICITY	63,566.47	
190715	STATE OF MICHIGAN	SALES TAX JULY 2024	202.80	
190716	123NET, INC	BLDG. BOND REFUND (ESCROW)	1,500.00	
190717	123NET, INC	BLDG. BOND REFUND (ESCROW)	1,500.00	
190718	123NET, INC	BLDG. BOND REFUND (ESCROW)	1,500.00	
190719	123NET, INC	BLDG. BOND REFUND (ESCROW)	1,500.00	
190720	123NET, INC	BLDG. BOND REFUND (ESCROW)	1,500.00	
190721	123NET, INC	BLDG. BOND REFUND (ESCROW)	1,500.00	
190722	1ST AYD CORPORATION	OPERATING SUPPLIES	271.62	
190723	21ST CENTURY MEDIA	PRINTING AND PUBLISHING	387.16	
190724	A AND R PLUMBING LLC	BUILDING MAINT (PARKS, W&S, FACILITIES, P&F)	5,496.78	
190725	ACCUFORM PRINTING & GRAPHICS INC	PRINTING & PUBLISHING (W&S, COMM DEV, CLERK)	3,533.80	
190726	ACTION TARGET	FOUR ONE-DAY RANGE MAINT VISITS (POLICE)	2,100.00	
190727	ADT COMMERCIAL LLC	INTERNAL TECHNOLOGY (WATER SEWER, P&R)	7,260.34	
190728	ADVANCE AUTO PARTS	OPERATING SUPPLIES	205.71	
190729-190731	AECOM GREAT LAKES, INC	PROFESSIONAL SERV - VAR PROJ (DRAIN, STREETS, DPW)	64,736.64	
190732	AHMED NASEEM	BLDG. BOND REFUND (ESCROW)	1,200.00	
190733	AIRGAS USA, LLC	OPERATING SUPPLIES (DPW, POLICE, W&S)	1,086.06	
190734	ALLIANCE HEALTH AND LIFE	EMPLOYEE HEALTHCARE INSURANCE	15,440.00	
190735	ALLIE BROTHERS INC	SUPPLIES UNIFORMS	84.99	
190736	ALLIE, MICHAEL D	ART EXHIBITS	105.00	
190737	ALLIED BUILDING SERVICE COMPANY	BUILDING MAINTENANCE (LIBRARY)	1,100.00	
190738	ALTECH DOORS LLC	BUILDING MAINTENANCE (FACILITIES)	1,239.47	
190739	AMAZON	LIBRARY PROGRAMMING	4,692.49	
190740	AMERICAN FENCE & SUPPLY CO., INC.	BUILDING MAINTENANCE	750.00	
190741	AMERICAN GENERATORS SALES AND	BUILDING MAINTENANCE	475.00	
190742	AMERICAN HEART ASSOCIATION INC.	CONFERENCE (FIRE)	1,072.50	
190743	AMERICAN MADE ELECTION EQUIPMENT	ELECTION SUPPLIES (CLERK)	6,644.00	
190744	ANDLEEB NASEEM	BLDG. BOND REFUND (ESCROW)	400.00	
190745	ANTECO, INC	FORESTRY MAINTENANCE	105.00	
190746	APOLLO FIRE APPARATUS SALES AND	VEHICLE MAINTENANCE (FIRE)	1,131.76	
190747	APPLIED INNOVATION	INTERNAL TECHNOLOGY COMM RELATIONS	42.06	
190748	ARAMARK REFRESHMENT SERVICES	OPERATING SUPPLIES	737.54	
190749	ASCENSION MICHIGAN EMPLOYER	MEDICAL SERVICE - PRE EMPLOY - CITYWIDE (HR)	5,796.00	
190750	ASTI ENVIRONMENTAL	LAND ACQUISITION (GENERAL FUND)	13,955.34	
190751	ATLAS FUEL SERVICES LLC	CONTRACTUAL SERVICE	368.05	
190752	B & B LANDSCAPING	ROUTINE MAINTENANCE (DRAIN, STREETS, W&S, DPW)	31,788.48	
190753	B & M ASHMAN	BLDG. BOND REFUND (ESCROW)	1,500.00	
190754	B & M ASHMAN	BLDG. BOND REFUND (ESCROW)	1,500.00	
190755	B & M ASHMAN	BLDG. BOND REFUND (ESCROW)	1,000.00	
190756	B & M ASHMAN	BLDG. BOND REFUND (ESCROW)	1,500.00	
190757	BALAKRISHNAN, BALRAJ	REFUND PARKS	600.00	

190758	BALDRIDGE, TREND A	CHORALARIES	150.00
190759	BANDIT INDUSTRIES INC	EQUIPMENT MAINTENANCE	77.07
190760	BATESON, THOMAS	REFUND PARKS	10.00
190761	BATTERIES PLUS BULBS	BUILDING MAINTENANCE	87.44
190762	BAUMGARDNER, GARY	REIMBURSE LICENSE RENEWAL	625.00
190763	BELLE TIRE	VEHICLE MAINTENANCE	287.92
190764	BENITO'S CAFE	WATER LINE MAINTENANCE	306.11
190765	BENTON HARBOR, CITY OF	CONFERENCE (FIRE)	1,800.00
190766	BERGER CHEVROLET INC	2024 CHEVROLET TAHOE PPV (POLICE)	51,659.00
190767	BERTIN, KENNETH M.	ADULT SOFTBALL	225.00
190768	BEYER, TODD A.	TENNIS (PARKS & REC)	7,369.60
190769	BLOUGH, KERI	CONFERENCE (IT)	2,272.25
190770	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTHCARE INSURANCE	33,666.40
190771	BONZA, MELISSA	WITNESS	15.38
190772	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES	799.75
190773	BRADLEY C. CHEATHAM	2024 SUM TAX REFUND 50-22-09-177-007	20.00
190774	BRODART CO.	LIBRARY BOOKS	9,147.70
190775	BS & A SOFTWARE, INC.	INTERNAL TECHNOLOGY (COMM DEVELOP)	10,363.00
190776	CADILLAC ASPHALT LLC	CONSTRUCT: 13 MILE REHAB (MAJOR STREETS)	382,504.84
190777	CANFIELD EQUIPMENT SERVICES INC.	VEHICLE NEW INSTALL (POLICE)	34,905.55
190778	CANON FINANCIAL SERVICES INC	EQUIPMENT RENTAL - COPIERS (LIBRARY, IT)	5,402.40
190779	CARDENAS, VICTOR	REIMBURSEMENT CONFERENCE (CM)	1,013.70
190780	CARLETON EQUIPMENT COMPANY, INC.	EQUIPMENT MAINTENANCE (DPW)	1,527.92
190781	CARLISLE WORTMAN ASSOCIATES, INC.	BUILDING, TRADE, & PLAN REVIEW SERV (COMM DEV)	8,560.00
190782	CARRERA, ELSA A.	DANCE PROGRAMS (PARKS & REC)	2,040.00
190783	CARRIER & GABLE INC	4 PEDESTRIAN CROSSING SIGNALS (MAJOR STREETS)	6,163.10
190784	CARTER'S CEMETERY PRESERVATION	CEMETERY MAINT-COUNCIL GOAL REPAIRS (P&R)	1,827.50
190785	CASTLE MUSEUM OF SAGINAW COUNTY	LIBRARY PROGRAMMING	250.00
190786	CDW GOVERNMENT LLC	INTERNAL TECHNOLOGY - CITYWIDE (IT)	27,755.48
190787	CENTER POINT LARGE PRINT	LIBRARY BOOKS	323.56
190788	CHALLENGER SPORTS TEAMWEAR, LLC	YOUTH SOCCER (PARKS & REC)	2,304.50
190789	CHARTER COMMUNICATIONS	BLDG. BOND REFUND (ESCROW)	1,500.00
190790	CHARTER COMMUNICATIONS	BLDG. BOND REFUND (ESCROW)	1,500.00
190791	CHET'S RENT-ALL INC.	GASOLINE AND OIL	104.16
190792	CHILTON, KIMBERLY S.	OLDER ADULTS FITNESS (PARKS & REC)	3,150.00
190793	CINTAS CORP	SUPPLIES UNIFORMS (DPW, FACILITIES)	2,349.10
190794	CLEAR RATE COMMUNICATIONS INC	BLDG. BOND REFUND (ESCROW)	1,500.00
190795	CMP DISTRIBUTORS INC	OPERATING SUPPLIES	594.90
190796	CONSERVA ELECTRIC SUPPLY, INC.	BUILDING MAINTENANCE (FACILITIES)	2,486.02
190797	COPES, ROBERT	ELECTION COMMISSION 7/15/24	30.00
190798	CORRIGAN RECORD STORAGE LLC	RECORDS STORAGE - CITYWIDE (CLERK)	2,145.24
190799	CRANBROOK CUSTOM HOMES	BLDG. BOND REFUND (ESCROW)	2,800.00
190800	CRANBROOK CUSTOM HOMES	BLDG. BOND REFUND (ESCROW)	3,000.00
190801	CRANBROOK CUSTOM HOMES	BLDG. BOND REFUND (ESCROW)	1,600.00
190802	CRANDALL-WORTHINGTON INC	CUSTODIAL SUPPLIES (P&R, POLICE)	2,739.25
190803	CRIMBOLI NURSERY AND LANDSCAPE INC.	TREE PLANTING RETAINAGE (TREE FUND)	20,020.00
190804	CSM MECHANICAL, LLC	CONSTRUCTION: GARFIELD SANITARY SEWER (W&S)	41,843.33
190805	CUMMINS BRIDGEWAY LLC	VEHICLE MAINTENANCE	857.28
190806	CUMMINS-ALLISON CORP	OFFICE EQUIPMENT MAINTENANCE (TREASURY)	1,074.00
190807	D AND D WATER AND SEWER INC	WATER SERVICE INSTALLATIONS (W&S)	13,135.31
190808	DALTON COMMERCIAL CLEANING CORP	BUILDING MAINTENANCE	225.00
190809	DARLEY & CO, W.S.	SCBA SUPPLIES	493.93
190810	DEANGELIS DIAMOND CONSTRUCTION LLC	CONST: JESSICA'S SPLASH PAD AT BOSCO (CIP FUND)	36,517.12
190811	DELL MARKETING L.P.	INTERNAL TECHNOLOGY (FIRE, COMM REL, IT)	4,922.37
190812	DEMCO INC.	OPERATING SUPPLIES	33.93
190813	DETROIT SALT COMPANY LLC	WINTER MAINTENANCE (STREETS)	102,355.97
190814	DINGES FIRE COMPANY	VEHICLE MAINTENANCE (FIRE)	2,482.17
190815	DOMINATE LACROSSE LLC	SPORTS CAMPS (PARKS & REC)	2,688.00
190816	DORNBOS SIGN & SAFETY INC	SIGNING SUPPLIES (DPW)	2,225.22
190817	DPT SPORTS PERFORMANCE	SPORTS CAMPS (PARKS & REC)	1,388.40
190818	DRN & ASSOCIATES, ARCHITECTS, PC	PROFESSIONAL SERVICES (ESCROW)	11,495.00
190819	VOID	VOID	-
190820	DTE ENERGY	STREET LIGHTING	20,558.90

190821	DTE ENERGY	PARC VISTA ENTRANCE (ESCROW)	1,736.30
190822	DTE ENERGY	STREET LIGHTING	3,148.34
190823	DUCZYMINSKI, PHILIP	TUITION REIMBURSEMENT	106.00
190824	DUELING PIANOS INTERNATIONAL LLC	LIBRARY PROGRAMMING	500.00
190825	ECOLANE USA, INC.	INTERNAL TECHNOLOGY (OLDER ADULT SERVICE)	3,399.50
190826	EDWARDS, NAOMI	REFUND PARKS	455.00
190827	EJ USA, INC.	SEWER LINE MAINTENANCE	62.84
190828	ELLSWORTH INDUSTRIES INC.	STORM SEWER MAINTENANCE (DRAIN)	6,102.88
190829	EMPIRE PRINTING, LLC	SUPPLIES UNIFORMS (P&R, ASSESSING)	3,355.49
190830	ENGRAVING CONNECTION	COMMUNITY PROMOTION	19.52
190831	ERICKSON, CHELSEA	DANCE PROGRAMS (PARKS & REC)	3,533.70
190832	ETNA SUPPLY	WATER LINE MAINTENANCE (DRAIN, W&S)	2,567.00
190833	EUROFINS EATON ANALYTICAL, LLC	MANDATORY EPA WATER TESTING	255.00
190834	EVANS, RONNIE	WITNESS	22.75
190835	EVERSTREAM GLC HOLDING COMPANY LLC	BLDG. BOND REFUND (ESCROW)	1,000.00
190836	FARKAS, JULIE	REIMBURSEMENT	222.48
190837	FELDMAN CHEVROLET OF NOVI	VEHICLE MAINTENANCE	453.45
190838	FER-PAL CONSTRUCTION USA LLC	CONSTRUCT: WESTMINSTER SUBDIVISION WATER (W&S)	43,129.88
190839	FIBERTECH NETWORKS	BLDG. BOND REFUND (ESCROW)	1,500.00
190840	FIRE MODULES LLC	OUTSIDE DATA PROCESSING	360.00
190841	FIRE SYSTEMS OF MICHIGAN	CONTRACTUAL SERVICES (FIRE, FACILITIES, P&R)	3,943.00
190842	FIREPENNY	VEHICLE MAINTENANCE (FIRE)	1,361.95
190843	FOSTER, SWIFT, COLLINS & SMITH, P.C	LEGAL FEES (LIBRARY)	1,035.00
190844	FOX RUN	LIBRARY PROGRAMMING	1,250.00
190845	FREEMAN, LAURIE	ART PRORAMS	441.00
190846	G2 CONSULTING GROUP, LLC.	MATERIAL TESTING: WIXOM RD REHAB (STREETS)	21,631.50
190847	GALE/CENGAGE LEARNING	LIBRARY BOOKS	123.16
190848	GANNETT MICHIGAN LOCALIQ	PRINTING & PUBLISH (TREASURY, CLEARK, COMM DEV)	2,113.86
190849	GARBACK, MARSHA	REFUND PARKS	180.00
190850	GARY'S CATERING INC	SUPPLIES PRISONER MEALS	266.75
190851	GETAWAY TOURS, INC.	ADULT PROGRAMS (PARKS & REC)	1,095.00
190852	GETAWAY TOURS, INC.	ADULT PROGRAMS (PARKS & REC)	1,395.00
190853	GLASS AMERICA	VEHICLE MAINTENANCE	747.04
190854	GRAINGER INC, W W	LIFT STATION MAINTENANCE	440.10
190855	GRANICUS LLC	INTERNAL TECHNOLOGY (CITY CLERK)	11,444.13
190856	GRAPHIK CONCEPTS INC	VEHICLE MAINTENANCE	153.60
190857	GREAT AMERICA FINANCIAL SERVICES	OPERATING SUPPLIES	83.84
190858	GREAT LAKES ACE	OPERATING SUPPLIES	125.51
190859	GREAT LAKES WATER AUTHORITY	6/2024 WATER & IWC CHARGES (WATER & SEWER)	906,076.26
190860	GREEN OAK TIRE INC.	VEHICLE MAINTENANCE (FIRE)	2,629.00
190861	GREENWAY COLLABORATIVE INC., THE	NON-MOTORIZED MASTER PLAN 2023 (PLANNING)	11,584.00
190862	GRUENWALD, KRISTIE	REIMBURSEMENT FBI ACADEMY EXPENSE	525.00
190863	GUNNERS METERS & PARTS, INC.	WATER LINE MAINTENANCE (WATER & SEWER)	1,593.00
190864	HALT FIRE, INC.	VEHICLE MAINTENANCE (FIRE)	3,247.15
190865	HARTFORD, THE	EMPLOYEE LIFE, AD&D AND LTD INSURANCE	9,624.69
190866	HAWAIIAN DANCERS LLC	SIZZLING SUMMER (PARKS & REC)	1,214.00
190867	HEALTH ALLIANCE PLAN	EMPLOYEE HEALTHCARE INSURANCE	21,445.41
190868	HENKELS & MCCOY INC.	BLDG. BOND REFUND (ESCROW)	1,000.00
190869	HENKELS & MCCOY INC.	BLDG. BOND REFUND (ESCROW)	1,500.00
190870	HESCO	SEWER LINE MAINTENANCE (WATER & SEWER)	5,218.00
190871	HOGAN, JENNIFER	WITNESS	40.84
190872	HOME DEPOT	BUILDING MAINTENANCE	148.02
190873	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES - CITYWIDE	4,932.35
190874	HOSSAIN, AKTHAR	BOOK REIMBURSEMENT PER CONTRACT	100.00
190875	HQI PAINTERS INC.	STUDIO VI RENOVATIONS	400.00
190876	HUCHOK, JAMES P & DEBRA H	BLDG. BOND REFUND (ESCROW)	500.00
190877	IMAGAMERICA	POLICE LEADERSHIP YOUTH ACADEMY (POLICE)	1,604.00
190878	IMAGE 360 - NOVI	OFFICE SUPPLIES	77.00
190879	IMPERIAL DADE	BUILDING MAINTENANCE (LIBRARY)	1,651.88
190880	INTERNATIONAL CODE COUNCIL INC.	OPERATING SUPPLIES	237.50
190881	INTRADO LIFE & SAFETY, INC	OPERATING SUPPLIES (IT)	430.00
190882	ISCG, INC.	DESK, CHAIRS & CABINETS (FACILITIES)	6,065.78
190883	J & B MEDICAL SUPPLY INC	OPERATING SUPPLIES	65.00

190884	JACK DOHENY SUPPLIES INC	SEWER LINE MAINTENANCE (WATER & SEWER)	3,455.42
190885	JAPAN BUSINESS SOCIETY OF DETROIT	MEMBERSHIP	75.00
190886	JOHN'S SANITATION SERVICE	SPORTS FIELD RENTAL	725.37
190887	JOHNSON, RONALD DEAN	ADULT SOFTBALL (PARKS & REC)	1,192.50
190888	JONES & BARTLETT LEARNING LLC	CONFERENCE	391.87
190889	JOSEPH, SANDRA	CHORALAIRES	180.57
190890	JOSEPH, SANDRA	CHORALAIRES	519.81
190891	KADEN, CHRISTA REGINA	ART EXHIBITS (PARKS & REC)	2,436.00
190892	KBK LANDSCAPING, INC.	CEMETERY MAINTENANCE (PARKS, FACILITIES)	5,890.00
190893	KENNEDY INDUSTRIES INC	LIFT STATION MAINTENANCE (WATER & SEWER)	1,560.00
190894	KENSINGTON FAMILY HOMES	BLDG. BOND REFUND (ESCROW)	5,000.00
190895	KENSINGTON FAMILY HOMES	BLDG. BOND REFUND (ESCROW)	500.00
190896	KENWHIRL APPLIANCE SERVICE	BUILDING MAINTENANCE	259.00
190897	KEVIN KEMPL	BLDG. BOND REFUND (ESCROW)	5,781.00
190898	KIESLER'S POLICE SUPPLY, INC.	SUPPLIES (POLICE)	3,426.70
190899	KIMBALL MIDWEST	WATER LINE MAINTENANCE (WATER & SEWER)	2,582.94
190900	KNIGHT, ROBERT W	2024 SUM TAX REFUND 50-22-25-153-021	70.72
190901	LABSOURCE INC	OPERATING SUPPLIES (POLICE)	1,205.60
190902	LAFONTAINE CHEVROLET PLYMOUTH	VEHICLE MAINTENANCE (FIRE)	1,565.17
190903	LAFONTAINE CHRYSLER DODGE JEEP	(1) 2024 CHRYSLER PACIFICA (FORFEITURE)	41,954.00
190904	LAKE STATE RAILWAY COMPANY	TRAFFIC SERVICES (MAJOR STREETS)	6,114.74
190905	LAKESHORE LEARNING MATERIALS	LIBRARY BOOKS	36.98
190906	LEISURE UNLIMITED LLC	SPORTS CAMPS	972.00
190907	LEXINGTON GREEN HOMEOWNER'S	DETENTION BASIN MAINTENANCE (DRAIN)	3,232.00
190908	LGC GLOBAL INC.	CONSTRUCTION: NOVI RD/ 13 MILE RD PCCP (W&S)	99,395.45
190909	LIMB WALKERS TREE & SNOW	FIRESTRY MAINTENANCE (TREE FUND)	13,478.75
190910	LIQUID CALCIUM CHLORIDE SALES INC.	ROUTINE MAINTENANCE (LOCAL STREETS)	5,631.80
190911	LOOMIS	ARMORED CAR SERVICES	590.07
190912	LUNGHAMER FORD OF OWOSSO LLC	(2) CITY OF NOVI QUOTED F-350'S (DPW)	99,798.00
190913	M-2 AUTO PARTS, INC.	EQUIPMENT MAINTENANCE	555.94
190914	MAHONEY, DANIELLE	CONFERENCE PER DIEM	93.00
190915	MAREK, CHRIS	REFUND PARKS	165.00
190916	MARKHAM, CORTNEY	WITNESS	66.30
190917	MASTER CONCRETE LLC	BLDG. BOND REFUND (ESCROW)	500.00
190918	MATTIOLI CEMENT CO., LLC	CONSTRUCT: 2024 NEIGHBORHOOD ROADS (STREETS)	269,304.41
190919	MCMAHON, BRADLEY	PARKS REFUND	10.00
190920	MEADOWBROOK ART CENTER	COMMUNITY PROMOTION	172.00
190921	MEDSTAR INC	OPERATING SUPPLIES	150.00
190922-190924	MERJENT, INC	PROFESSIONAL SERVICES (PLANNING, ESCROW)	20,604.50
190925	METRO ENGINEERING SOLUTIONS	BLDG. BOND REFUND (ESCROW)	1,500.00
190926	METRO SEWER CLEANERS INC	BUILDING MAINTENANCE	795.00
190927	MICHIGAN ASSOC. OF SENIOR CENTERS	MASC MEMBERSHIP	75.00
190928	MICHIGAN ASSOCIATION OF PLANNING	MEMBERSHIP (PLANNING)	1,000.00
190929	MICHIGAN AUTOMATIC SPRINKLER INC	GROUPS MAINTENANCE (PARKS MAINT)	2,362.50
190930	MICHIGAN LIBRARY ASSOCIATION	CONFERENCE (LIBRARY)	1,075.00
190931	MICHIGAN LINEN SERVICE, INC.	BUILDING MAINTENANCE (POLICE, FIRE, FACILITIES)	1,687.25
190932	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP (CM)	10,943.00
190933	MICHIGAN RURAL WATER	CONFERENCE	165.00
190934	MID-TOWN PETROLEUM ACQUISITION LLC	GASOLINE AND OIL	175.35
190935	MIDWEST PAVEMENT CONTRACTING INC.	BLDG. BOND REFUND (ESCROW)	500.00
190936	MIDWEST TAPE, LLC	AUDIO VISUAL MATERIALS (LIBRARY)	1,238.04
190937	MISSION COMMUNICATIONS, LLC	WATER LINE MAINTENANCE	347.40
190938	MONARCH CONSTRUCTION	BLDG. BOND REFUND (ESCROW)	500.00
190939	MOTOR CITY ELECTRIC UTILITIES CO.	BLDG. BOND REFUND (ESCROW)	1,502.00
190940	MOTOR CITY SOUL DETROIT LLC	LIBRARY PROGRAMMING	800.00
190941	MTECH	GAPVAX AUTO REEL UPFIT (DRAIN)	5,674.40
190942	MUNICIPAL WEB SERVICES, INC	WEB PAGE MAINTENANCE (COMM REL)	5,893.00
190943	MUNICIPAL WEB SERVICES, INC	WEB PAGE MAINTENANCE (COMM REL)	4,388.00
190944	NATIONAL TIME & SIGNAL	BUILDING MAINTENANCE	270.00
190945	NELL, J. JOSEPH	2024 SUM TAX REFUND 50-22-02-151-027	530.71
190946	NORTHERN EXTERIOR SERVICES LLC	HCD (COMMUNITY DEV BLOCK GRANT)	9,800.00
190947	NORTHVILLE LOCKSMITH INC., THE	PARK BUILDING MAINTENANCE	670.00
190948	NOVI ROTARY CLUB	MEMBERSHIPS	150.00

190949-190952	NOVI, CITY OF	CITY SHARE OF FEES COLLECTED	91,719.20
190953	NTH CONSULTANTS	BLDG. BOND REFUND (ESCROW)	1,500.00
190954	O'REILLY AUTO PARTS	OPERATING SUPPLIES (DPW)	2,761.32
190955	OAKLAND COMMUNITY COLLEGE	MEDICAL SERVICE	400.00
190956	OAKLAND COUNTY REGISTER OF DEEDS	DISCHARGE CLAIM OF INTEREST	30.00
190957	OAKLAND COUNTY REGISTER OF DEEDS	PULTE HOMES SIDEWALK EASEMENT	65.00
190958	OAKLAND COUNTY TREASURER	PROPERTY TAX REVENUE COUNTY CHARGEBACK (GF)	7,097.95
190959	OAKLAND COUNTY TREASURERS	CONFERENCE (POLICE, TREASURY)	2,915.61
190960	OCCUPATIONAL HEALTH CENTERS OF	MEDICAL SERVICE	502.00
190961	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	336.55
190962	OLANDO, MIKE	TUITION REIMBURSEMENT (FIRE)	1,528.00
190963	ORCHARD, HILTZ & MC CLIMENT	PROFESSIONAL SERV - VAR PROJ (STREETS, DRAIN, W&S)	95,269.73
190964	ORKIN	BUILDING MAINTENANCE	883.91
190965	OSCAR W. LARSON CO.	GASOLINE AND OIL (DPW)	1,192.90
190966	OTIS ELEVATOR COMPANY	BUILDING MAINTENANCE (FACILITIES, POLICE)	1,853.37
190967	OVERDRIVE, INC.	ELECTRONIC MEDIA (LIBRARY)	7,149.85
190968	PARAGON LABORATORIES, INC.	MANDATORY EPA WATER TESTING	348.00
190969	PARK PLACE ESTATES INC	PAYBACK PARK PLACE (ESCROW)	5,863.70
190970	PATTERSON, KAREN	TUITION REIMBURSEMENT (POLICE)	3,500.00
190971	PEOPLE DRIVEN TECHNOLOGY, INC	OPERATING SUPPLIES (IT)	6,156.00
190972	PEPPER & SON INC, J.W.	NOVI CONCERT BAND	75.00
190973	PERFECT CLEANERS OF DETROIT, INC	SUPPLIES UNIFORMS	962.15
190974	PHOENIX SAFETY OUTFITTERS	SUPPLIES UNIFORMS	75.00
190975	PIONEER MANUFACTURING CO.	GROUND MAINTENANCE (PAKRS MAINT)	2,031.01
190976	PISTONS SPORTS & ENTERTAINMENT	SPORTS CAMPS (PARKS & REC)	24,780.00
190977	PK CONTRACTING INC.	ROUTINE MAINTENANCE (STREETS)	14,064.05
190978	POCO SALES INC	WATER LINE MAINTENANCE (WATER & SEWER)	1,925.00
190979	PRACTICE ZONE, THE	SPORTS CAMPS	806.40
190980	PRECISE MRM LLC	INTERNAL TECHNOLOGY (P&R, DPW, COMM DEV, FIRE)	3,750.00
190981	PREMIER SAFETY	OPERATING SUPPLIES	690.58
190982	PRIORITY HEALTH	EMPLOYEE HEALTHCARE INSURANCE	38,417.80
190983	PROQUEST LLC	ELECTRONIC RESOURCES (LIBRARY)	1,190.00
190984	PULTE HOMES OF SE MICHIGAN LLC	BLDG. BOND REFUND (ESCROW)	5,000.00
190985	PULTE HOMES OF SE MICHIGAN LLC	BLDG. BOND REFUND (ESCROW)	5,000.00
190986	QUALITY FIRST AID & SAFETY, INC.	OPERATING SUPPLIES	114.97
190987	QUICK SILVER MARKETING SOLUTIONS	CRICKET (PARKS & REC)	1,989.75
190988	QUILL CORPORATION	OFFICE SUPPLIES	530.44
190989	REASON CONSULTING CORPORATION	PERSONAL PROPERTY AUDITOR (ASSESSOR)	3,333.00
190990	RED WING SHOE STORE	SUPPLIES UNIFORMS	454.73
190991	RESOURCE RECOVERY AND RECYCLING	RECYCLING CENTER (DPW)	23,983.00
190992	REYNOLDS, KAMRON J.	SIZZLING SUMMER	215.00
190993	RKA PETROLEUM COS., INC	GASOLINE AND OIL (DPW)	26,008.70
190994	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SERVICES (MAJOR STREETS)	5,248.47
190995	ROMANA CONSTRUCTION INC	BLDG. BOND REFUND (ESCROW)	500.00
190996	ROMANA CONSTRUCTION INC	BLDG. BOND REFUND (ESCROW)	500.00
190997	ROSATI, SCHULTZ, JOPPICH	LEGAL FEES (POLICE, ASSESSOR, GF)	35,219.73
190998	RPM EXCAVATION LLC	BLDG. BOND REFUND (ESCROW)	500.00
190999	RUBINSTEIN TRUST, MARK	2024 SUM TAX REFUND 50-22-02-151-036	655.77
191000	RYL FLEXIBILTY THERAPIES LLC	OLDER ADULTS MASSAGE (PARKS & REC)	1,546.00
191001	SAM'S CLUB DIRECT	OPERATING SUPPLIES - CITYWIDE	2,169.45
191002	SAVIN LAKE SERVICES, INC.	WALLED LAKE BOARD (ESCROW)	7,121.40
191003	SCA OF MI, LLC	GROUND MAINTENANCE	80.33
191004	SCALLIONS, WESLEY	REIMBURSEMENT FUEL	63.02
191005	SCHINDLER ELEVATOR CORPORATION	BUILDING MAINTENANCE (LIBRARY)	1,501.08
191006	SCHOOLCRAFT COLLEGE	MEDICAL SERVICE	875.00
191007	SECREST,WARDLE,LYNCH,HAMPTON,	WALLED LAKE BOARD	26.00
191008	SHAIEB, ELIZABETH A.	OLDER ADULTS FITNESS (PARKS & REC)	1,832.40
191009	SHERWIN-WILLIAMS	OPERATING SUPPLIES	702.00
191010	SIGNAL RESTORATION SERVICES	BIO HAZARD CLEANING OF JAIL CELLS (POLICE)	1,485.44
191011	SIGNATURE SERVICES	ROUTINE MAINTENANCE (STREETS, W&S)	22,245.90
191012	SINHA, PANKAJ	REFUND PARKS	296.00
191013	SIRCHIE FINGER PRINT LABORATORIES L	OPERATING SUPPLIES	856.85
191014	SITEONE LANDSCAPE SUPPLY, LLC	GROUND MAINTENANCE (PARKS MAINT)	3,299.34

191015	SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES (IT, P&F, DPW, TREASURY, LIBRARY)	2,018.29
191016	SOUTHEASTERN CHAPTER	CONFERENCE	80.00
191017-191019	SPALDING DE DECKER	PROFESSIONAL SERVICES (ESCROW)	37,727.01
191020	SPORCLE, INC.	OLDER ADULTS SPECIAL EVENTS	337.00
191021	STATE OF MICHIGAN	COST SHARE: WIXOM ROAD REHABILITATION (STREETS)	407,611.40
191022	STEMPIEN, JEREMY	TUITION REIMBURSEMENT	930.00
191023	SUBURBAN LANDSCAPE SUPPLY	WATER LINE MAINTENANCE	600.00
191024	SUE'S LANDSCAPING INC	PED TUNNEL TREE REPLACE (TREE FUND)	15,800.00
191025	SUMMIT HILLS WEST	PAYBACK SUMMIT DRIVE SANITARY SEWER (ESCROW)	1,348.52
191026	SUNDE, RONALD	WITNESS	36.82
191027	SUPERFISKY, PAMELA	ELECTION COMMISSION 7/15/24	30.00
191028	SUTTLE ENTERPRISES LLC	CONFERENCE (LIBRARY)	1,750.00
191029	SYSTEMP CORPORATION	BUILDING MAINTENANCE (FACILITIES, POLICE)	14,506.10
191030	SZELAP, CHRISTINE E. HEFFERNAN	KARATE (PARKS & REC)	1,540.00
191031	T & M ASPHALT PAVING INC	CONST PICKLEBALL COURTS & PARK (MEADOWBROOK)	215,832.99
191032	T-MOBILE USA, INC	TELEPHONE (LIBRARY)	1,030.59
191033	TECH LOGIC CORPORATION	COMPUTER SUPPLIES (LIBRARY)	2,922.00
191034	TELNET WORLDWIDE INC.	TELEPHONE (LIBRARY)	1,061.37
191035	THOMSON REUTERS - WEST	SUPPLIES (POLICE)	1,042.34
191036	TOLL BROTHERS	BLDG. BOND REFUND (ESCROW)	6,000.00
191037	TOLL BROTHERS	BLDG. BOND REFUND (ESCROW)	10,800.00
191038	TOLL BROTHERS, INC.	PAYBACK TOLL BROS ISLK BOOSTER (ESCROW)	7,418.20
191039	TRAVELERS PROPERTY CASUALTY	PROPERTY & LIABILITY INSURANCE - CITYWIDE (FINANCE)	433,738.00
191040	TRINITY, INC	CAMP LAKESHORE (PARKS & REC)	1,800.00
191041	TRUE BLUE INVESTGATIONS LLC	RECRUITMENT PAID ON CALL (FIRE)	6,800.00
191042	TRUE NORTH ASPHALT, LLC	CONSTRUCT: LAKESHORE PARK PARKING LOT	994.00
191043	TUTOR.COM, INC.	ELECTRONIC RESOURCES (LIBRARY)	13,900.00
191044	TUTTLE, BEVERLY	WITNESS	18.06
191045	TUTTLE, JOHNATHON	WITNESS	18.06
191046	USA BLUEBOOK	WATER LINE MAINTENANCE	38.85
191047	VARIPRO	EMPLOYEE FLEXIBLE SPENDING REIMBURSEMENT	7,467.26
191048	VARSITY LINCOLN, INC	VEHICLE MAINTENANCE (POLICE, DPW)	2,912.04
191049	WALLED LAKE CONSOLIDATED SCHOOLS	POLICE LEADERSHIP YOUTH ACADEMY (POLICE)	2,958.00
191050	WARREN, JULIE	REIMBURSEMENT YOUTH ACADEMY SUPPLIES	395.31
191051	WARREN, JULIE	REIMBURSEMENT SUPER HERO EVENT SUPPLIES	263.51
191052	WAWRZASZEK, JEFF	SIZZLING SUMMER	395.00
191053	WEINGARTZ SUPPLY CO INC	LAWN MOWER MAINTENANCE	200.86
191054	WELLS TRUST, TYLA	2024 SUM PROPERTY TAX REFUND 50-22-31-200-073	1,315.78
191055	WILLIAMS, SHIRLEY	WITNESS	22.75
191056	WILLIAMS, WENDY	OLDER ADULT FITNESS	921.60
191057	WITMER PUBLIC SAFETY GROUP INC	VEHICLE MAINTENANCE	400.60
191058	WORLDPOINT ECC INC	CONFERENCE	487.85
191059	WORLDVIEW TECHNOLOGIES GROUP	BUILDING MAINTENANCE (POLICE, P&R, FACILITIES)	1,919.00
191060	WP COMPANY LLC	ELECTRONIC RESOURCES (LIBRARY)	2,036.00
191061	ZAK, MONIQUE	REIMBURSEMENT	250.00
191062	ZINSER, ERICK	PER DIEM FBI OFFICE OF PARTNER CONFERENCE	241.00
191063	PK CONTRACTING INC.	ROUTINE MAINTENANCE	124,979.53
191064	SUBURBAN LANDSCAPE SUPPLY	WATER LINE MAINTENANCE	25.00

GRAND TOTAL

\$ 4,746,259.39

GENERAL FUND	101	1,146,031.99
MAJOR STREET FUND	202	1,050,641.18
LOCAL STREET FUND	203	325,799.16
MUNICIPAL STREET FUND	204	65,785.85
PARKS, REC & CULTURAL SVCS FUND	208	91,094.33
DRAIN FUND	211	49,450.05
TREE FUND	213	49,403.75
FORFEITURE FUND	262	41,954.00
LIBRARY FUND	271	84,258.82
LIBRARY CONTRIBUTION FUND	272	167.48
COMMUNITY DVLPMNT BLOCK GRANT FUND	274	9,800.00
STREET LIGHTING 204109 - WEST OAKS ST	281	428.78

STREET LIGHTING 204 81 - WEST LAKE DRIVE	286	263.11
STREET LIGHTING 204108 - TOWN CENTER ST	287	1,747.49
CAPITAL IMPROVMENT PRGRM (CIP) FUND	401	40,869.40
PEG CABLE - CAPITAL FUND	463	925.00
ICE ARENA FUND	570	22,712.00
SENIOR HOUSING FUND	574	224,507.99
WATER AND SEWER FUND	592	1,239,088.66
SELF INSURANCE - HEALTH CARE FUND	677	15,440.00
AGENCY FUND	701	230,856.06
CURRENT TAX COLLECTION FUND	703	2,592.98
MI HIDTA	725	52,441.31
GRAND TOTAL		<u>\$ 4,746,259.39</u>