



CITY OF NOVI
Administrative ePacket
November 02, 2023

Public Safety (Police/Fire)

[DEA Drug Take Back - Gilmore](#)

Infrastructure (Roads/Water/Sewer)

[FY 2021-2023 Fleet Division Report - Rhatigan & Mikus](#)

Economic Development (City Revenue/Job Growth)

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Natural Areas & Features and Community Character (Community that Preserves)

Fiscally Responsible Government (Maintain)

[2024 Inflation Rate Multiplier - Ziozios](#)

Parks, Recreation & Cultural Services (Enhance Services)

[Jessica's Splashpad Update - Muck](#)

Capital Improvement Program

City Council Only or Confidential

MEMORANDUM



TO: SCOTT R. BAETENS ,ASSISTANT CHIEF OF POLICE *KG*
FROM: KEVIN GILMORE, LIEUTENANT – SUPPORT SERVICES
SUBJECT: DEA DRUG TAKE BACK
DATE: October 30, 2023

Mayor and Council –
FYI, only.
- Victor

On Saturday, October 28, 2023, from 10:00am to 2:00pm, the Novi Police Department and the Drug Enforcement Administration (DEA) provided citizens another opportunity to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription drugs. Anyone with such medications was able to bring them to the Novi Police Headquarters located at 45125 West Ten Mile or Catholic Central High School located at 27225 Wixom Road for disposal. The service was free and anonymous, with no questions asked.

During this year's program, the Novi Police Department collected 116.7 pounds of expired, unused, and unwanted medication between the two drop-off locations. Since the Novi Police Department began partnering with the DEA in 2010 for this initiative, over 3,300 pounds of medication has been properly disposed of.

This initiative addresses a vital public safety and public health issue. Medicines that languish in home cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that a majority of abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, Americans are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards.



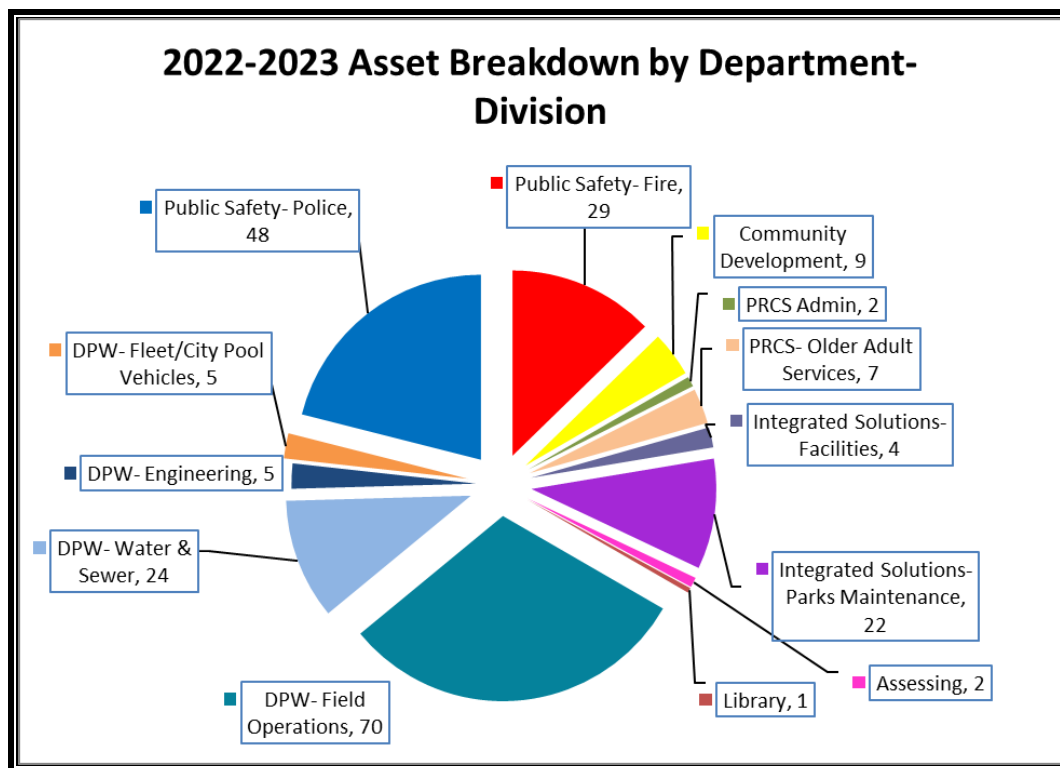
MEMORANDUM



TO: JEFFREY HERCZEG, DIRECTOR OF PUBLIC WORKS
FROM: MICHAEL RHATIGAN, FLEET ASSET MANAGER
MEGAN MIKUS, DEPUTY DIRECTOR OF PUBLIC WORKS
SUBJECT: FY 2021-2023 FLEET DIVISION REPORT
DATE: OCTOBER 24, 2023

Mayor and Council –
Please see the latest update and performance of the City's Fleet Division.
- Victor

This memorandum provides an update on the Fleet Division operations for FY 2021-22 and 2022-23. The Fleet Division is responsible for the maintenance and repair of over 228 vehicles and pieces of equipment in the City's fleet. The Fleet has increased 26 units since June 2021 because of more full-time staff and new maintenance activities. The following is a breakdown of assets by department and division:



Assets Purchased, On Order, and Sold

Purchased in FY 2021-22 & FY 2022-23

Division	Qty.	Year	Make	Model	Cost per Vehicle
Fire	1	2021	Chevrolet	Suburban	\$68,387
Police	1	2022	Chevrolet	Tahoe	\$59,969
Police	1	2022	Ford	F-150	\$34,231
Police	1	2023	Unmarked	N/A	\$36,421
PRCS-OAS	1	2022	Ford	Transit	\$57,229
DPW-Field Ops.	1	2022	Ford	F-550 Dump	\$67,255
DPW-Field Ops.	5	2022	Ford	F-350	\$45,960
DPW-Field Ops.	1	2022	Ford	F-350 Service Body	\$60,715
DPW-Field Ops.	1	2022	Kaufman	Deluxe Equipment tilt 22'	\$7,190
DPW-Field Ops.	1	2021	Michigan Cat	Backhoe 420XE	\$130,192
DPW-Field Ops.	1	2021	Great Lakes	Open General Cargo	\$4,500
DPW-Field Ops.	1	2021	Ventrac	4500Z Tractor VT	\$42,627
DPW-Field Ops.	1	2021	Bobcat	Toolcat 5600	\$91,383
DPW-Field Ops.	1	2021	TrafFix Scorpion II	Trailer Attenuator	\$28,834
DPW-Field Ops.	1	2021	Mitsubishi	FG55N1	\$68,932
DPW-Field Ops.	2	2021	International	HV607 4X2 RDS	\$232,312
DPW-Water & Sewer	2	2023	Ford	F-350	\$68,436
DPW-Water & Sewer	1	2022	Ford	F-350 Service Body	\$77,879
DPW-Water & Sewer	1	2021	International	HV613 Tandem Axle Swaploader	\$320,398
IS-Parks Maintenance	1	2022	Karavan	Trailer 5 x 8	\$1,575
IS-Parks Maintenance	1	2021	Joe's Trailer	Trailer 7 x 16	\$4,500
				Total:	\$ 1,993,531

Vehicles/ Equipment on Order (not delivered) from FY 21-23

Division	Qty.	Year	Make	Model	Cost per Vehicle
Police	7	2022	Ford	Explorer Hybrid	\$36,203
Police	1	2023	N/A	Unmarked	\$44,733
Fire	1	2021	Sutphen	Custom pumper PA-17	\$870,828
Fire	1	2023	Sutphen	Custom pumper PA-17	\$1,006,483
Community Dev.	1	2023	Ford	F-150	\$35,417
DPW-Field Ops	1	2024	International	HV607 RDS Snow Truck	\$291,210
DPW-Field Ops	1	2023	Bobcat	E42 Mini Excavator	\$72,553
DPW-Water & Sewer	1	2022	International / Vactor	HV607 SBA/ 2100i PD 18" Vacuum	\$482,153
DPW-Fleet	1	2023	Ford	F-350 Extended Cab	\$70,789
IS-Parks Maint.	4	2023	Ford	F-350 with upfits	\$67,266
Total:	19			Total:	\$3,396,651

Sold in FY 2021-22 & FY 2022-23

Division	Year	Make	Model	Miles	Revenue
IS-Parks Maint.	2008	Chevrolet	Colorado	77,585	\$1,801
PRCS-OAS	2009	Ford	E350 Van Terra Bus	100,275	\$5,550
PRCS-Admin	2013	Ford	F-150	51,653	\$9,177
Fire	2001	Freightliner	Ladder Truck L-1	51,339	\$11,400
DPW-Field Ops	2012	Tymco	Street Sweeper	23,261	\$30,600
DPW-Field Ops	2007	Case	Backhoe 580 SM	386 Hours	\$40,500
DPW-Field Ops	1999	Alta	Hi-Lo	627 Hours	\$10,588
DPW-Field Ops	2008	Ford	F-550 Sign Truck	34,706	\$8,400
DPW-Water & Sewer	2014	GMC	Terrain	32,951	\$13,599
DPW-Water & Sewer	2012	Ford	F-250	85,086	\$12,500
DPW-Water & Sewer	2010	GMC	Sierra HD 2500	47,289	\$13,200
Police	2017	Ford	Explorer	100,139	\$9,800
Police	2014	Chevrolet	Caprice	100,089	\$6,801

Police	2014	Chevrolet	Caprice	46,054	\$8,102
Police	2011	Ford	Taurus	132,399	\$4,150
Police	2010	Ford	Taurus	126,399	\$4,650
				Total:	\$190,818

Vehicle Maintenance & Repairs

Four (4) fleet mechanics perform routine maintenance and repairs on all units, averaging 57 vehicles or assets per mechanic. Most of the service and repairs are completed in-house; however, repairs and custom retrofits are also outsourced for economies of scale and efficiency.

Below are the mechanics, work location, and their certifications through the State of [Michigan](#):

- Steve Tallman- Police- Certified in five light-duty categories
- Larry Karvonen- DPW-Certified in three light-duty and two heavy-duty categories
- Mark Schwartz- DPW-Certified in one light-duty category
- Austin Teifke- DPW-Certified in one light-duty vehicle category

Fleet management software Ron Turley and Associates (RTA) tracks vehicle/equipment maintenance and repairs for in-house and outsourced work. In FY 2021-22, the city mechanics completed 1,664 repair tasks from 266 work orders, and in FY 2022-23, 1,353 repair tasks from 204 work orders.

Annually, about 17% of repairs are outsourced to complement staff work. Most repairs shopped out are cost-effective (tire replacements, upfits, or major time-consuming repairs) or specialty inspections/repairs requiring a certified technician (fire/emergency vehicles).

In total, 32% of work is preventative maintenance, while the remaining 68% is a mix of reactive repairs, pre-delivery preps, decommissioning, new equipment installation, and recalls/ service bulletins.

Changes in Vehicle Acquisitions

With the support of the City Council and City Leadership, the Fleet Division has aggressively replaced vehicles using the Total Cost of Ownership (TCO) model, which has reduced the fleet's average age from 9.6 years to 6.6 years. The replacement plan for light-duty vehicles was scheduled for between 5 to 7 years based on the average 30% discounted government purchase price, low maintenance costs, and high resell value. The acquisition of vehicles has become more difficult in recent years due to the following reasons:

- *Higher purchase prices:* Inflation and raw materials costs have led to increases in purchase prices. Government pricing, which used to be heavily discounted, is now

more in line with retail pricing. The following table provides a summary of increased costs for models and upfits. On average, there was a 25% price increase.

Model Price Increase			
Model	2022 Model Year	2023 Model Year	Percent Increase
Truck (medium-duty/ F-350) with plow & upfits	\$ 49,084	\$ 68,226	39%
Truck (light-duty/ F-150) with upfits	\$ 30,424	\$ 38,062	25%
Crossover/ Escape Gas	\$ 26,345	\$ 32,085	22%
Crossover/Escape Hybrid	\$ 29,437	\$ 34,975	19%
Crossover/ Escape Electric	\$ 31,851	\$ 38,791	22%
Police- Explorer Hybrids	\$ 36,593	\$ 45,680	25%

AVERAGE 25%

- *Shorter Order Banks/ Less Build Slots:* The automotive manufacturers are not prioritizing the orders from government entities over retail customers. The model has shifted over the last few years to the highest bidder or first come, first serve due to the limited supply of vehicles that have been able to be built. For instance, over 20,000 Police explorer orders had to be rolled over from model year 2023 to model year 2024 due to the supply and demand of the retail side of the business. Ford will not be receiving any 2024 Police Explorer model year orders and instead has talked about opening the 2025 model year window this November 2023 for future orders. The ordering banks are no longer open year-round for each make and model.
- *Longer delivery/ build times:* The fleet industry is seeing a major shift in the fulfillment of orders and delivery times that once were six months to one year and are now one to five years. Many fire trucks, like our Sutphen engines, are projected to be built three to five years from the time a purchase order is submitted.

Since these changes will impact the asset life expectancy Fleet Division will continue to review the total cost of ownership for each unit in the 6 year budget. Some heavy-duty vehicle orders, such as fire trucks and snowplows, may be requested to be pulled ahead to offset the long delivery times in acquiring the vehicle.

Special Projects

GPS Tracking System Upgrades from 3G to 4G

Each city vehicle is equipped with a GPS tracking system. Historically, these devices have transmitted data through the 3G network. In late 2021, our GPS provider, Precise, notified us the 3G network would start fading out in early 2022. After Precise provided new 4G capable hardware, in-house staff replaced 103 OBD-II devices and 16 snowplow truck devices.

DPW Mechanic Bay Doors Widening and Replacement Project

The 3 DPW mechanic bay doors were replaced, and the openings were widened from 12 feet to 14 feet wide. The Fleet garage and mechanic bay were not part of the 2019 DPW building renovation and were the building's original doors and openings from the 1980s. The new heavy-duty snowplow trucks and their wing plow attachments have a wider profile and were restricted by the old dimensions. Since most of the fleet has been replaced with a wider profile, widening the doors to 14 feet improved the efficiency and safety for the mechanics and operators.



Trailer Repurposing

The Fire Department requested a covered trailer to store their ATV. Staff were able to retro-fit an old DPW-Water & Sewer trailer rather than purchasing a new resulting in cost savings.



Before



After

Evaluation of New Technologies

Electrification of the Fleet

The Fleet Division continues to evaluate EV vehicles as they are introduced into the market. Currently, EVs are substantially more expensive than their internal combustion and hybrid counterparts. The infrastructure needed to charge them can be just as costly and requires diligent coordination between administration, the utility provider, and the fleet manager. Additionally, the EV market is not currently capable of serving all the needs of a municipal fleet. EV winter maintenance trucks and other heavy-duty vehicles lose most of their efficiency due to a lack of battery life and are currently not a viable replacement option. The Fleet Division will continue to consider the operational needs of a fleet before considering any conversion plan.

Fuel Cloud Odometer Controls

Recently, the City's fuel management system, Rios, rolled out odometer controls, which the Fleet Asset Manager will integrate with the fleet management software (RTA). When drivers fuel up at the DPW pumps, the current vehicle mileage is input, which will then be uploaded into the fleet management software. The software program will notify the Fleet Division when to schedule preventative maintenance based on current mileage.

Other Achievements

In February 2022, The Federal Motor Carrier Safety Administration (FMCSA) established new minimum training standards for individuals applying for a Class A or B Commercial Driver License (CDL) for the first time and upgrading an existing CDL (e.g., Class B CDL holder seeking a Class A CDL). DPW operators are required to maintain a Class A CDL. The new Entry-Level Driver Training requirements are more costly and time-consuming. The Fleet Division assisted the Field Operations Division in developing organizational training on the new requirements.

In the 2021 National Employee Survey, 86% of city employees rated the quality of fleet maintenance services as excellent or good, which was the highest ranking out of 26 other comparable communities.

In March 2023, Fleet Asset Manager Michael Rhatigan earned the Certified Public Fleet Professional (CPFP) designation from the American Public Works Association (APWA), which recognizes excellence in public fleet management. He is currently the only active CPFP in Michigan.

MEMORANDUM



TO: VICTOR CARDENAS, CITY MANAGER
FROM: SHERYL WALSH, DIRECTOR OF COMMUNICATIONS
SUBJECT: SURVEY PLATFORM
DATE: NOVEMBER 1, 2023

Since 2006, the City of Novi has contracted with Polco (formerly known as the National Research Center) to perform the National Citizen Survey every other year with the most recent survey conducted in 2022. Additionally, Polco performed the Employee Survey for the City of Novi in 2021. The intended partnership was to perform the Employee Survey in years opposite the community survey and budget an estimated \$22,000 annually for those contracted services.

After 17 years using the same survey tool, and experiencing very similar results throughout the nine surveys, staff looked to see if it was time to 'modernize' our survey efforts and research what other tools were available and what other communities were using.

Earlier this year, we met with a representative from a similar survey organization, FlashVote, to compare services and tools available. Like Polco, FlashVote provides a scientific way to survey and engage communities (internally and externally) and receive statistically valid public input in 48 hours.

In addition to community and employee surveys, a partnership with FlashVote provides the opportunity to quickly ascertain parks and recreation program participation feedback and poll the community on any number of topics throughout the year. FlashVote also provides the opportunity to capture and share results geographically as we have previously done with three distinct areas throughout Novi.

FlashVote will provide six custom surveys annually and unlimited, ongoing self-service parks program participant surveys for \$12,900 annually.

We are excited about the possibility this new survey partnership will offer and look forward to creating additional opportunities for engagement in our Novi. Human Resources and Parks staff have already met with FlashVote representatives and are working to develop custom tools using their program.

Information about FlashVote is attached. We anticipate rolling this new engagement tool out to the community later this week and launching our first survey after the new year.



PROPOSAL TO CITY OF NOVI - MI

FlashVote is the scientific way to survey and engage communities. Get statistically valid public input in 48 hours. Solve important problems and serve your whole community better all year, with data-driven decisions. Enclosed please find our proposal to work with you.

*“Our City Council is addicted to FlashVote”
– City Staff in Oklahoma*

FlashVote is a unique and essential data tool. Nothing else offers you these 5 key things

Professionally Drafted – Custom questions for the exact data you need

Statistically valid – True decision-quality community input

Fast Results – Just 48 hours from survey launch to reporting

Fully Inclusive – Participation by email, text, and phone call plus multilingual

Highly Affordable – Easily pays for itself with your first survey

SHORT, AUTOMATED, SCIENTIFIC COMMUNITY SURVEYS

FlashVote has modernized scientific community surveys to make them short, fun, and inclusive for residents – and super useful and affordable for governments. Even your busiest residents have one minute a month to help you by taking FlashVote surveys.

DO MORE WITH LESS AND PREVENT MISTAKES

We help you deliver more value with less money. We’ve helped customers increase revenues by building public trust. Most importantly, we help our customers cut through the noise and see when traditional unscientific public input is steering them towards big mistakes.

“Fast, simple, reliable surveys we can trust”

SERVE THE MANY, NOT JUST THE NOISY

Just imagine. No more guessing and hoping. No more issues hijacked in public meetings. No more governing based on social media posts. No more distorted data from 'free' online surveys or online engagement. Now you can hear the true voice of your whole community, especially when you need to overcome the influence of the noisy and unrepresentative few.

SOME COMMON PROBLEMS WE HELP SOLVE

- Communications
- Housing
- Service Satisfaction
- Finances
- Economic Development
- Transportation
- Land Use
- Plan Updates
- Other Important/Contentious Issues: <https://www.flashvote.com/mini-case-studies>

WE EVEN DO ALL THE WORK

You know what you want to know. We handle everything else. From drafting to launching to reporting, we're a service, not just software. There has never been an easier or better way to get the right data, right when you need it.

TRUSTED BY THE BEST LOCAL GOVERNMENTS

We work with the best communicators, managers and elected officials at leading, award winning local governments across the country, including:

- Town of Oro Valley, Arizona
- City of Roseville, California

- Placer County, California
- Town of Sudbury, Massachusetts
- City of Plymouth, Minnesota
- City of Portsmouth, New Hampshire
- Town of Chapel Hill, North Carolina
- City of Georgetown, Texas
- City of Sandy City, Utah
- And many more, in 30+ states so far!

FlashVote was recently named one of the Top 10 “*best companies working with local governments*” by ELGL: <https://elgl.org/9-flashvote/>

The more you know about data, the more you'll appreciate FlashVote:
<https://www.flashvote.com/government#data-quality>

“Really worth it, so simple too.”

PROPOSAL DETAILS

Our proposal includes the following items:

FlashVote Services Order Form

Statement of Work

Terms & Conditions

Please don't hesitate to contact us with questions. References and sole-source justification letters are available upon request. We look forward to working with you!

Sincerely,

Kevin Lyons

CEO & Co-Founder



EXHIBIT A: STATEMENT OF WORK

FLASHVOTE SERVICE	PRICE	PRODUCT DESCRIPTION
CUSTOMER SETUP	INCLUDED	<u>User Provisioning & Basic Customer Setup</u> Review setup and invitation processes and customer provisioning in FlashVote system with geographical areas. Custom web link and co-branded signup page.
IMPLEMENTATION SERVICES	\$3,000 (WAIVED WITH THREE YEAR)	<u>Build Scientific Panel</u> Review overall invitation and promotion strategy given existing communication channels. Work with customer to develop the most cost-effective outreach strategy. Provide recommended messaging samples and examples of online and offline invitation materials. Review drafts and recommend edits to cobranded customer promotion materials (Examples – emails, mailer inserts, social media channels). Create customized promotion video. Send invitations and reminders to customer email lists if desired. Review initial and ongoing panel results and analyze possible invitation retargeting.
FLASHVOTE SURVEYS	\$11,900 per year	<u>Create and Launch Surveys</u> Review data and decision support needs of customer. Expert survey design and quality control of all questions. Create up to 6 custom community surveys for unique customer data needs each year. Emails, text messages and phone calls to collect data in 48 hours.
FLASHVOTE REPORTING	INCLUDED	<u>Calculate and Report Results</u> Results calculation and integrity checking. Results summary sharing by email. Interactive results dashboard with participation data and selectable demographic filters. Custom geographic overlays for filtering results by location.
FLASHVOTE SUPPORT	INCLUDED	All technical and user support issues handled by FlashVote.
EQUITABLE PANEL BALANCING (EPB)	INCLUDED	Initial demographic analysis of community. Analysis of panel demographics as invitations are accepted. Initial and annual demographic comparisons and supplemental invitations using local SMS numbers to increase numbers and improve balance.
MULTILINGUAL – SPANISH	\$3,000/yr OPTIONAL	Professionally translated end-to-end Spanish (and/or Other Languages) experience for signup, emails, surveys and results.
FLASHFEEDBACK	\$1,000/yr INCLUDED	Ongoing self-service survey questionnaires for engaging participants to give feedback after events, programs or other activities.
GRAND TOTAL	\$12,900/yr + ANY OTHER OPTIONS	

MEMORANDUM



TO: VICTOR CARDENAS, CITY MANAGER
FROM: JAN ZIOZIOS, ACTING/DEPUTY ASSESSOR
SUBJECT: 2024 INFLATION RATE MULTIPLIER
DATE: OCTOBER 26, 2023

Mayor and Council –

Here is the annual communication for IRM (Inflation Rate Multiplier) for 2024. Details and explanation below.

- Victor

In 1978, voters approved an amendment to the Michigan constitution known as the Headlee Amendment. Headlee protected property owners from increases in taxes by rolling back the tax rates of millages so that growth would not exceed the rate of inflation from the existing tax base. In 1994, voters approved the Michigan Education Finance Amendment, or Proposal A. Proposal A separated taxable value from state-equalized value and caps increases in taxable value at 5% or the rate of inflation, whichever is less.

The effect of Headlee and Proposal A together means that millage rates are permanently reduced (or "rolled back") during periods of economic growth, which achieves the desired outcome of protecting taxpayers from taxes that are too high. ([Michigan Library Association](#))

Michigan Department of Treasury has just released the 2024 Inflation Rate Multiplier, which will be 1.05. This will be the multiplier used in the 2024 Capped Value Formula. The calculation of the Inflation Rate Multiplier is set in statute in [MCL 211.34d](#):

- "Inflation rate" means the ratio of the general price level for the state fiscal year ending in the calendar year immediately preceding the current year divided by the general price level for the state fiscal year ending in the calendar year before the year immediately preceding the current year.
- "General price level" means the annual average of the 12 monthly values for the United States consumer price index for all urban consumers as defined and officially reported by the United States Department of Labor, Bureau of Labor Statistics.

The capped value formula is as follows:

Inflation Rate Multiplier (IRM) Used in the 2024 Capped Value Formula

The inflation rate, expressed as a multiplier, to be used in the 2024 Capped Value Formula is 1.05.

2024 CAPPED VALUE = (2023 Taxable Value – LOSSES) X 1.05 + ADDITIONS

- The formula above includes 1.05 because the inflation rate multiplier of 1.051 is higher than 1.05.

The multiplier used in the Headlee calculation is 1.051.

As a result, the City's millage rate of 10.5376 will not be affected as it hasn't since 2020.

Historical Inflation Rate Multipliers

The following is a listing of the inflation rate multipliers used in the Capped Value and "Headlee" calculations since the start of Proposal A.

Year	IRM
1995	1.026
1996	1.028
1997	1.028
1998	1.027
1999	1.016
2000	1.019
2001	1.032
2002	1.032
2003	1.015
2004	1.023
2005	1.023
2006	1.033
2007	1.037
2008	1.023
2009	1.044

Year	IRM
2010	0.997
2011	1.017
2012	1.027
2013	1.024
2014	1.016
2015	1.016
2016	1.003
2017	1.009
2018	1.021
2019	1.024
2020	1.019
2021	1.014
2022	1.033
2023	1.05 (Capped Value) 1.079 (Headlee)
2024	1.05 (Capped Value) 1.051 (Headlee)

CITY CHARTER RATES, HEADLEE MAXIMUM RATES AND 2023 TAX LEVY							
	CITY	ADJUSTED CHARTER MAXIMUM				2023 LEVY	REMAINING
		HEADLEE					
OPERATING FUNDS	CHARTER	2020	2021	2022	2023		CAPACITY
GENERAL FUND-Operating	6.5	4.7505	4.7505	4.7505	4.7505	4.7505	0
GENERAL FUND-PA 359 Advertising*	0	3.9214	3.9214	3.9214	3.9214	0.0106	0
MUNICIPAL STREET FUND	1.5	1.4197	1.4197	1.4197	1.4197	1.4197	0
PUBLIC SAFETY	1.8	1.3518	1.3518	1.3518	1.3518	1.3518	0
PARKS AND RECREATION	0.5	0.3648	0.3648	0.3648	0.3648	0.3648	0
DRAIN REVENUE FUND	1	0.7303	0.7303	0.7303	0.7303	0.6114	0.1189
CIP FUND	1	0.9514	0.9514	0.9514	0.9514	0.9514	0
LIBRARY FUND	1	0.7303	0.7303	0.7303	0.7303	0.7303	0
DEBT SERVICE FUNDS							Last Year of Levy
2008 LIBRARY DEBT FUND	(as needed)		N/A	N/A		0.3471	2027-28
2002 REFUNDING & STREET BONDS	(as needed)		N/A			0	2016-17
2010 REFUNDING BONDS	(as needed)		N/A			0	2015-16
						10.5376	

Headlee Rollback and Headlee Override

Introduction

The term “Headlee Rollback” became part of municipal finance lexicon in 1978 with the passage of the Headlee Amendment to Michigan’s Constitution. In a nutshell, Headlee requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation. As a consequence, the local unit’s millage rate gets “rolled back” so that the resulting growth in property tax revenue, community-wide, is no more than the rate of inflation. A “Headlee override” is a vote by the electors to return the millage to the amount originally authorized via charter, state statute, or a vote of the people, and is necessary to counteract the effects of the “Headlee Rollback.”

Impact of Headlee Amendment

Since the passage of the Headlee Amendment, units of government are required to annually calculate a Headlee rollback factor. The annual factor is then added to Headlee rollback factors determined in prior years resulting in a cumulative Headlee rollback factor sometimes referred to as the “millage reduction fraction.” This total “millage reduction fraction” is then applied to the millage originally authorized by charter, state statute, or a vote of the people. In summary, the actual mills available to be levied by a unit of local government is the product of the authorized millage rate times the total millage reduction fraction. This is known as the “Headlee maximum allowable millage.”

Impact of Proposal A

Prior to Proposal A legislation passed in 1994, local governments were allowed to “roll up” their millage rates when growth on existing property was less than inflation. “Roll ups” were a self-correcting mechanism that allowed local governments to naturally recapture taxing authority lost due to Headlee rollbacks in prior years. A local government could only “roll up” its millage rate to the amount originally authorized by charter, state statute, or a vote of the people.

Additions to taxable value (such as newly constructed property) are typically excluded (or exempt) from the Headlee rollback calculation. The 1994 General Property Tax Act changes did not specifically define “uncapped values” (increases resulting primarily from property transfers) as exempt.

Result

Although it might appear that a community with an annual increase in uncapped property values would benefit monetarily, uncapped values are treated as growth on existing property and trigger Headlee rollbacks. For local governments levying at their Headlee maximum authorized millage, rolling back the maximum authorized millage rate reduces the revenue that would have been generated from these increased property values. The increase in the taxable value of property not transferred is capped at the lesser of inflation or five percent. Even though the taxable value of a particular piece of property increases at the rate of inflation, the millage rate for the entire community is “rolled back” as a result of the increase in the total taxable value of the community. The net result—a less than inflationary increase in the actual dollars received from property taxes. Consequently, the 1994 change to the General Property Tax Act has prevented local governments from being able to share the benefits of any substantial market growth in existing property values.

Based on System Failure: Michigan’s Broken Municipal Finance Model. Prepared for the Michigan Municipal League by Plante and Moran, PLLC, March, 2004

MEMORANDUM



TO: VICTOR CARDENAS, CITY MANAGER
FROM: JEFF MUCK, PRCS DIRECTOR
SUBJECT: JESSICA'S SPLASHPAD UPDATE
DATE: NOVEMBER 2, 2023

Mayor and Council –

Please see the progress update on Jessica's Splashpad.

- Victor

Construction of Jessica's Splashpad at Bosco Fields is continuing to move forward. Recent steps completed include:

- Water features installed
- Concrete poured around the splash pad, electrical transformer pad, and sidewalks
- Roof sheeting and block completed on restroom/mechanical building
- Supports for pedestrian bridge installed
- Perimeter landscaping plantings

To be completed before the site is closed for the winter in late November:

- Building overhang and siding
- Construction of pedestrian bridge
- Complete shower enclosure
- Shade pergola installation
- Electrical conduit installation
- Perimeter fence

Tasks for Spring 2024:

- Test all water flows (splashpad, landscape sprinklers, building, etc.)
- Complete health inspections and permits
- Training of staff on operations
- Amenities installations and placements (benches, tables, chairs, signage, AED, etc.)
- Complete artificial turf seating area
- Final landscaping and grading

To date, the Starr-Rose Family and Novi Parks Foundation have raised approximately \$286,000 and anticipate another \$10,000 before the end of the year. We have not received any additional details from Representative Breen's office on the \$200,000 allocation in the state budget for the splashpad.

Barring any unforeseen circumstances, Jessica's Splashpad will open Memorial Day weekend 2023. An official grand opening will be scheduled in late spring.





Jessica's Splashpad

"Splash water, splash life! Embrace every moment with enthusiasm and excitement."



This Splashpad was created in memory of Novi resident and meteorologist Jessica Starr-Rose who left us far too soon in 2018. She truly left this world a better place than she found it and brought smiles and laughter to all she met. We hope all who visit and enjoy Jessica's Splashpad create memories that embody her spirit and zest for life.

Mayor
Mayor Pro-Tem
City Council

Bob Gatt
David Staudt
Laura Marie Casey
Justin Fischer
Hugh Crawford
Brian Smith
Ericka Thomas

City Manager Victor Cardenas
Parks Director Jeff Muck

Novi Parks, Recreation & Cultural
Services Commission

Novi Parks Foundation
Starr and Rose Families

2023