CITY OF NOVI
Administrative ePacket
October 26, 2023

Public Safety (Police/Fire)

Medstar Ambulance Update - Martin

Infrastructure (Roads/Water/Sewer)

2023 MDOT Fall Coordination Meeting - Runkel

Economic Development (City Revenue/Job Growth)

Community Development Report (July - September 2023)

Citizen-Focused Government (Shared Services/Customer Services)

Studio No. VI Expansion Update - Walsh

Public Safety Recruitment Update - Gronlund-Fox

Natural Areas & Features and Community Character (Community that Preserves)

Fiscally Responsible Government (Maintain)

Quarterly Investment Report - Johnson & Glenn

First Quarter Revenue and Expenditure Report - Johnson

Parks, Recreation & Cultural Services (Enhance Services)

Mackinac Island Grand Experience Trip - Kieser & Lachance

Capital Improvement Program

City Council Only or Confidential

MEMORANDUM

cityofnovi.org

TO: VICTOR CARDENAS, CITY MANAGER
FROM: JOHN B. MARTIN, FIRE CHIEF JBM
SUBJECT: MEDSTAR AMBULANCE UPDATE
DATE: OCTOBER 25, 2023

Mayor and Council –

Please see an update from Chief Martin regarding the progress made on the transition to MedStar EMS in January.

- Victor

On Monday, August 14, 2023, the City Council awarded the Emergency Medical Services (EMS) contract to Medstar Ambulance. This contract was to provide both Basic and Advanced Life Support services within the City of Novi. Since the contract was awarded, Fire Administration has been working with Medstar to ensure a seamless transition on or before Monday, January 23, 2024.

On September 14, 2023, Director Zinser, Kolby Miller, Kevin Wilkinson, and I met. This meeting was to discuss our transition plan from Superior to Medstar Ambulance on or before January 23, 2024. A discussion on the proposed property on Heslip Drive that will become their "hub" here in the City of Novi was reviewed. They are continuing to make progress with occupying this building and are working closely with our Building Department to make sure that this is successful.

Once the cut-over of the P25 radio system is completed by Oakland County the week of November 13, 2023, Medstar will begin testing. Upgrades to dispatch centers in other parts of the county have been successful, so we don't anticipate any issues. The testing that will be performed is communication between Novi and Medstar's dispatch centers. This is only anticipated to take a day or two to complete.

Kevin Wilkinson and Scott Hicks from Medstar will be on site next week to meet with me. This is to ensure that nothing is overlooked with our plans and continue our open dialogue. In my weekly communication with Superior Ambulance administration, Dustin Hawley reminds me that they are fully committed to fulfilling their contractual obligation to the city. They too are looking to ensure a seamless transition as well.

MEMORANDUM

TO: JEFFREY HERCZEG, DIRECTOR OF PUBLIC WORKS
FROM: REBECCA RUNKEL, PROJECT ENGINEER
SUBJECT: MDOT OAKLAND TSC COORDINATION MEETING SUMMARY
DATE: OCTOBER 24, 2023

Each year, the Michigan Department of Transportation (MDOT) Oakland Transportation Service Center (TSC) hosts a project coordination meeting with local agencies. City staff routinely attend the meetings to learn about other agencies' projects and to share information on the City's planned road projects.

The meeting began with a presentation by MDOT on the statuses of their current highway construction projects in Oakland County. A copy of the presentation is attached to this memo. Some of the projects mentioned included:

- I-75 Modernization
    - Substantial completion achieved August 31, 2023.
    - Final repairs, inspections, and punch list items to be completed by January 1, 2024.
- I-96 Flex Route, Kent Lake to I-275
    - Currently finishing up all eastbound work, all eastbound ramps will be open the week of October 30, 2023.
    - All westbound work will be completed in 2024. Westbound ramps will be closed on a rolling schedule (Wixom Rd and Beck Rd ramps will not be closed concurrently).
- I-696 Reconstruction, I-275 to Lahser
    - Westbound reconstruction, box culvert installation and bridge rehabilitation to occur March to late fall of 2024.
    - The project will continue into late summer 2025 with restoration of median crossovers, median barrier wall and landscaping.
- I-696, Lahser Rd to I-75
    - Concrete work, bridge rehabilitation, and bridge replacement of Z03 Plaza Bridge planned for 2025 – 2027.

MDOT also shared a list of upcoming projects. Two projects of note that may impact Novi are:

- M-5, Haggerty to Grand River, Median cable barrier work (2024 construction)
- M-5, Grand River to Halsted, modernize and retime signals (2025 construction)

The meeting concluded with local agency updates. The Road Commission of Oakland County (RCOC) provided a list of planned projects for 2024 – 2026 (included in the attached presentation). Projects that will impact Novi include:

- Grand River Avenue Rehabilitation (Napier Rd to Wixom Rd)
    - Prep work started, road work to occur in 2024
    - Includes extension of the center, left-turn lane.
- 2024 Bridge Preventative Maintenance
    - Novi Rd over CSX railroad (south of I-96/Grand River)
- Novi Road Rehabilitation, 8 Mile Rd to 9 Mile Rd – 2025 construction
- 12 Mile Road Reconstruction, Beck Rd to Dixon Rd – 2026 construction
- 12 Mile Road Rehabilitation, Meadowbrook Rd to Farmington Rd - 2026 construction

City staff provided a map of planned projects in Novi for 2024-26, which is also included in the attached presentation. The City staff will continue to coordinate future projects with other agencies as needed to lessen traffic impacts to motorists.

Fall 2023

Oakland County Local Project Coordination Meeting

MDOT
Michigan Department of Transportation

10/18/2023

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Agenda

I. Welcome and Introductions
   a. David Anason, Oakland TSC Project & Contracts Administration Engineer

II. Current MDOT Projects Update
   a. I-75 Segment 3 Update - Mark Dubay, Innovative Contracting
   b. I-96 and I-696 Update - Al Bacon, Oakland TSC Assistant Construction Engineer

III. Future MDOT Oakland TSC Projects

IV. Local Community Updates
   a. RCOC
   b. Novi
   c. Others

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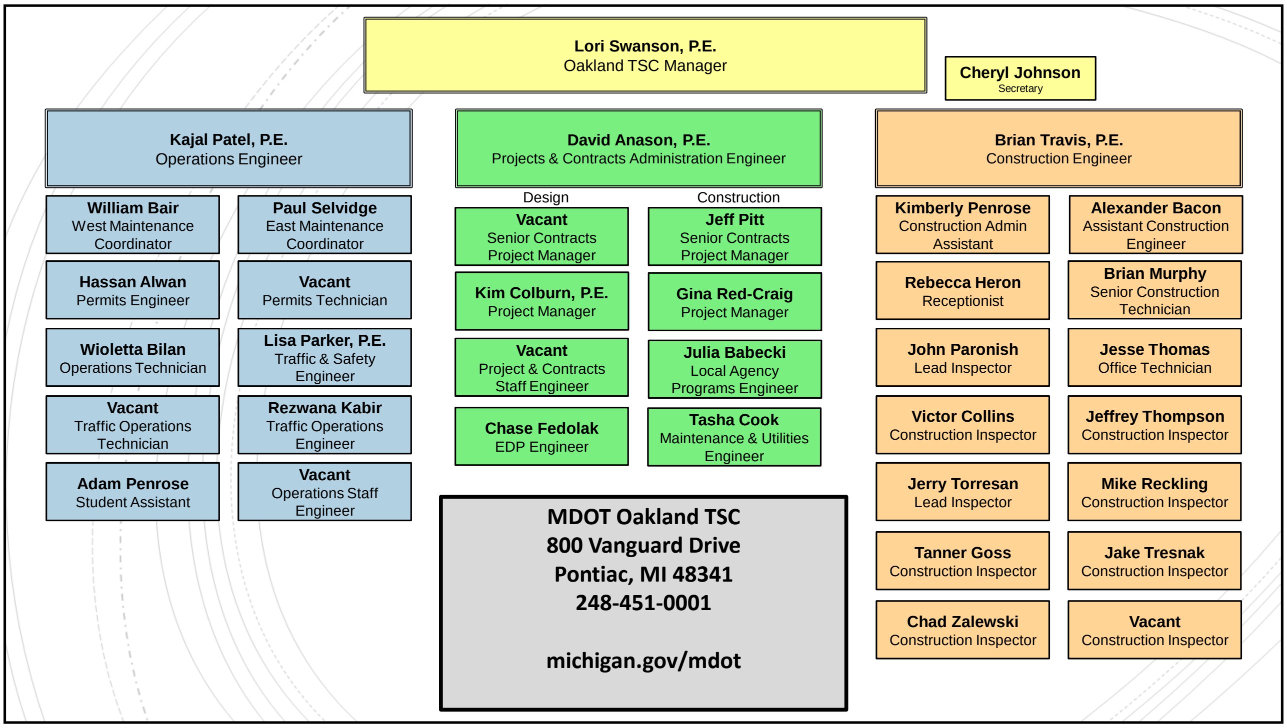

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I-75 Segment 3
Mark Dubay, Innovative Contracting

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OAKLAND CORRIDOR PARTNERS

I-75 Segment 3 DBFM Project Status

October 18, 2023

I-75/12 Mile Road Interchange looking north

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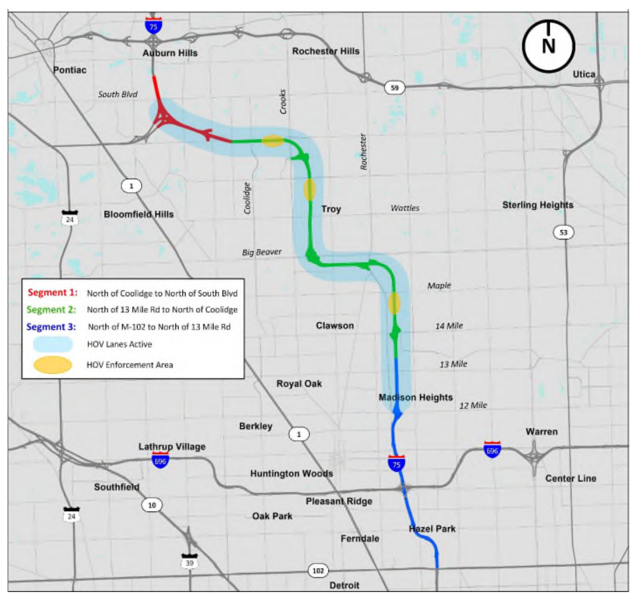
Introductions and Project Limits

OAKLAND CORRIDOR PARTNERS

- MDOT Reps
  - Mark Dubay
  - Tasha Cook
  - WSP (Owners Representative Consultant)
- Oakland Corridor Partners (OCP) Reps
  - David Nachman – OCP Project Manager
  - Anthony Branch – OCP Maintenance Manager
- Project Limits
  - Southern limit is just north of 8 Mile Road Interchange
  - Northern limit is just north of 13 Mile Road overpass



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Construction Update

- Substantial Completion (SC) of surface assets achieved August 31, 2023
- Ongoing work to be completed by January 31, 2024
  - Drainage tunnel inspections, final survey, minor repairs and closeout
  - Drop shaft at Meyers
  - Access shaft at I-696 Interchange
  - Pump Station and all appurtenances
  - Pump Station testing, commissioning and operational handover to OCWRC
  - Punch list items for surface work accepted at SC
- Ongoing work to be completed prior to Final Acceptance
  - Pavement markings, uncovering of signs and opening HOV lanes upon legislative approval
  - Completion of noise walls from Meyers to Pearl and Gardenia to 12 Mile Road
  - Demolition, removal and site restoration of the existing pump stations

NB I-75 exit ramp to 12 Mile Road
Noise wall construction

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Maintenance Update

- 25-year Maintenance Term commenced on September 1, 2023
- OCP Long Term Maintenance Scope includes
  - Routine Maintenance
    - Roadway and appurtenances
    - Bridges
    - Drainage facilities including tunnel and pump station
    - Signs and pavement markings
    - Mowing/sweeping
    - Graffiti removal
    - Trash/debris removal
    - Incident response
    - Winter maintenance limited to ped bridges and carpool lots
  - Renewal Work
    - Pavement
    - Structures
    - Signs and pavement markings
    - Drainage facilities including tunnel and pump station

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Maintenance Update

- Long Term Maintenance outside of OCP Scope
  - Freeway lighting (Freeway Lighting Partners)
  - ITS facilities (MDOT)
  - I-696 Interchange bridges (MDOT)
  - Signals (various cities and RCOC)
  - Roadway winter maintenance (various cities and RCOC)

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I-96 and I-696
Al Bacon, Oakland TSC Assistant Construction Engineer

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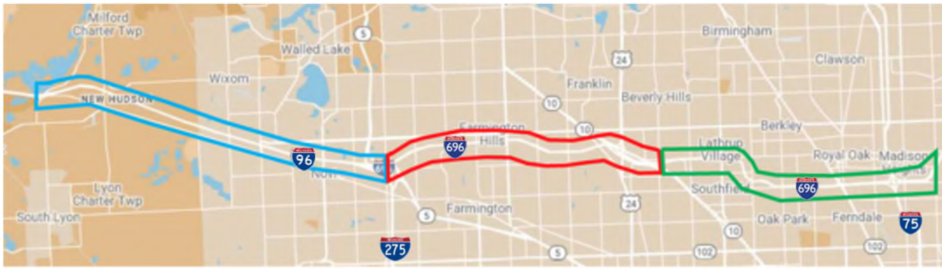
Corridor Timeline



I-96 Flex Route – Kent Lk to I-275

- **12 Miles**
- **Full concrete reconstruction**
- **$269 Million**
- **2022, 2023, 2024**

I-696 – I-275 to Lahser

- **9 Miles**
- **Full conc reconstruction**
- **$275 Million**
- **2023, 2024, 2025**

I-696 – Lahser to Dequindre

- **10 Miles**
- **Concrete inlay**
- **$200+ Million**
- **2025, 2026, 2027**

31 TOTAL MILES **$750+ Million**

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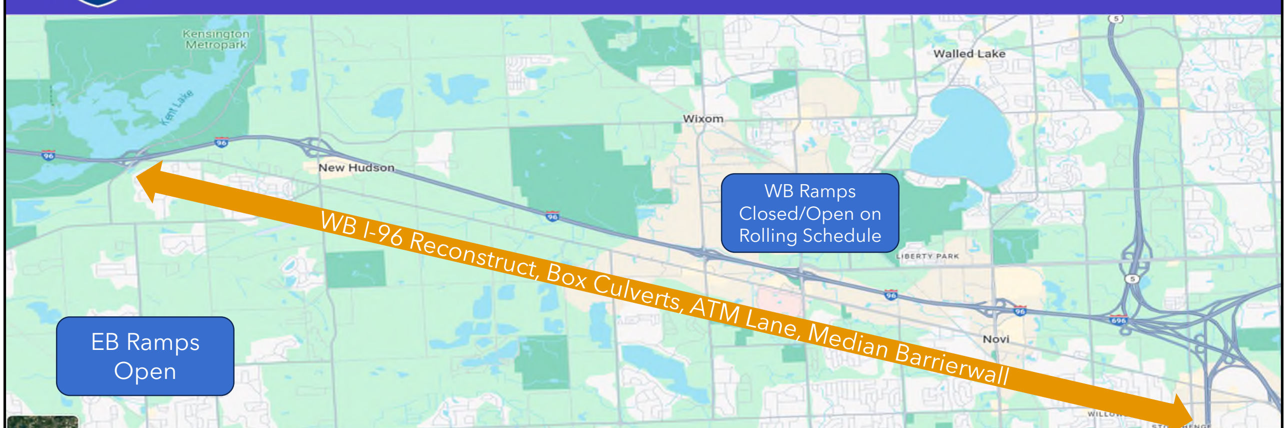
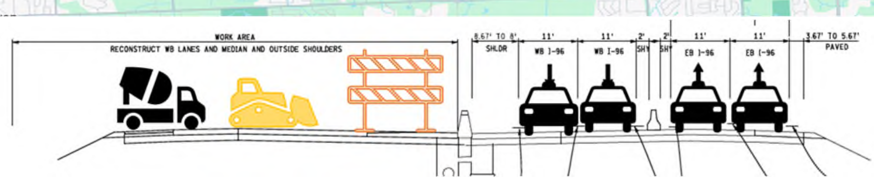
I-96 - 2024 Scope of Work





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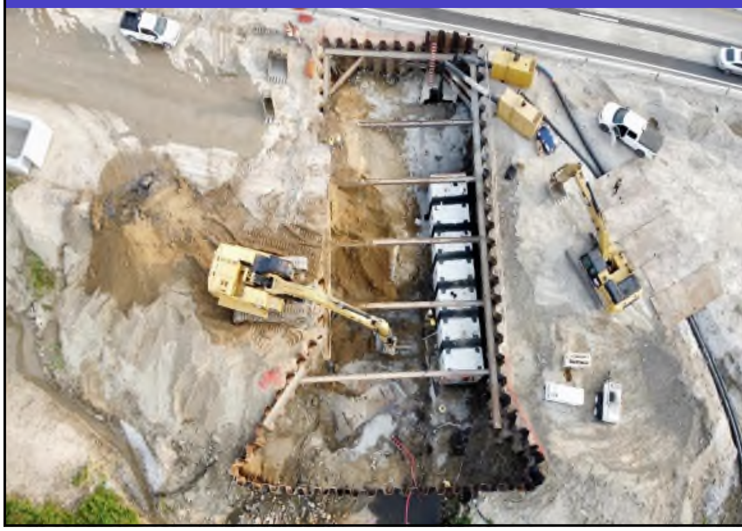
Box Culverts



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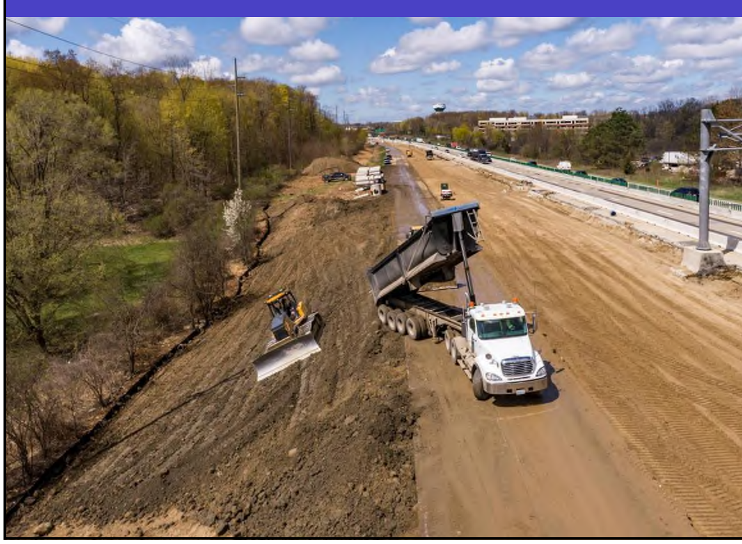
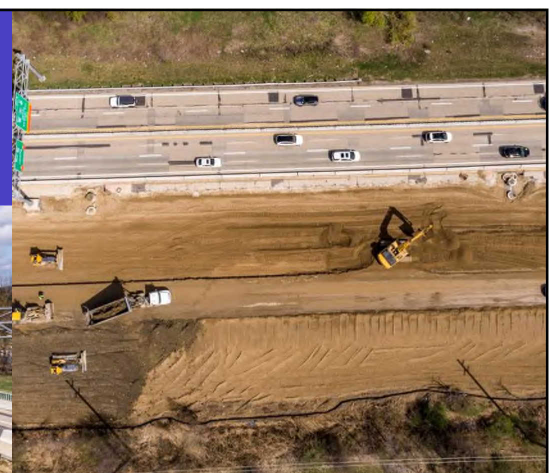
Earthwork and Base





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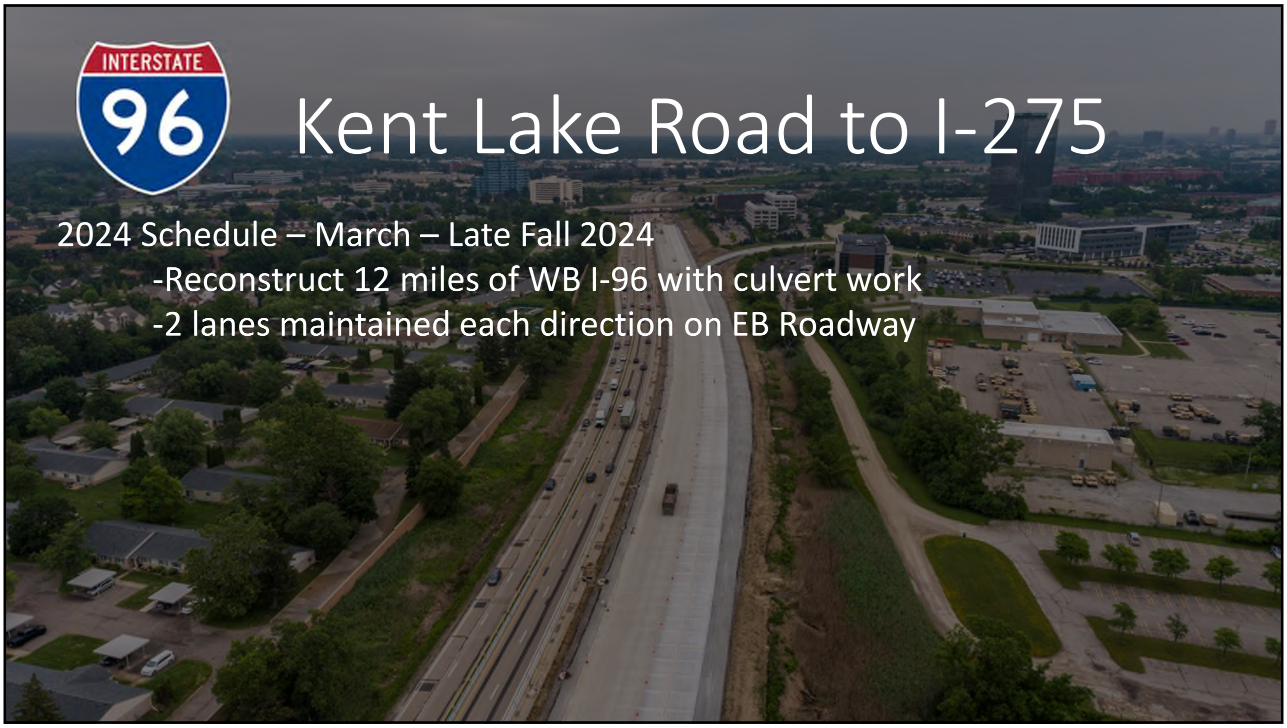
INTERSTATE
96
Kent Lake Road to I-275
2024 Schedule – March – Late Fall 2024
-Reconstruct 12 miles of WB I-96 with culvert work
-2 lanes maintained each direction on EB Roadway

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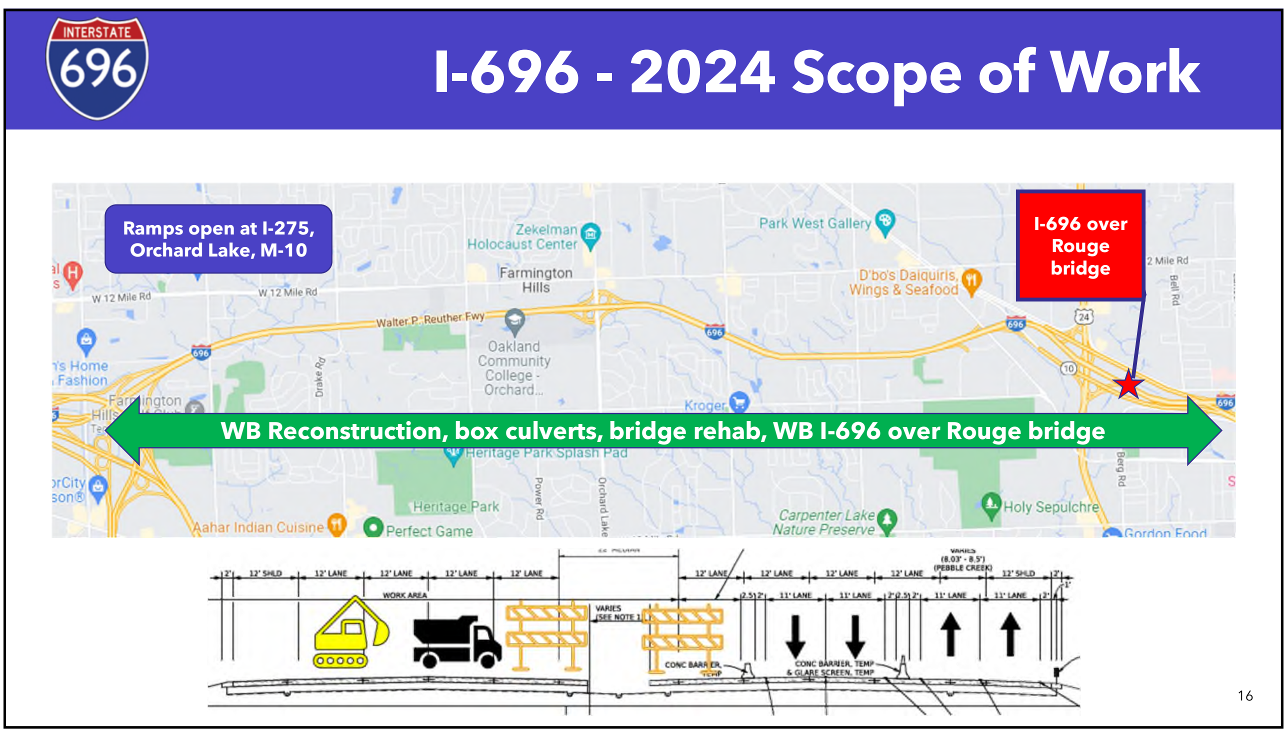
INTERSTATE
696
I-696 - 2024 Scope of Work
Ramps open at I-275, Orchard Lake, M-10
I-696 over Rouge bridge
WB Reconstruction, box culverts, bridge rehab, WB I-696 over Rouge bridge
Zekelman Holocaust Center
Farmington Hills
Park West Gallery
D'bo's Daiquiris, Wings & Seafood
Walter P. Reuther Fwy
Oakland Community College - Orchard...
Kroger
Heritage Park Splash Pad
Heritage Park
Perfect Game
Aahar Indian Cuisine
Carpenter Lake Nature Preserve
Holy Sepulchre
W 12 Mile Rd
Drake Rd
Power Rd
Orchard Lake
Berg Rd
12' SHLD
12' LANE
11' LANE
WORK AREA
CONC BARRIER, TEMP & GLARE SCREEN, TEMP
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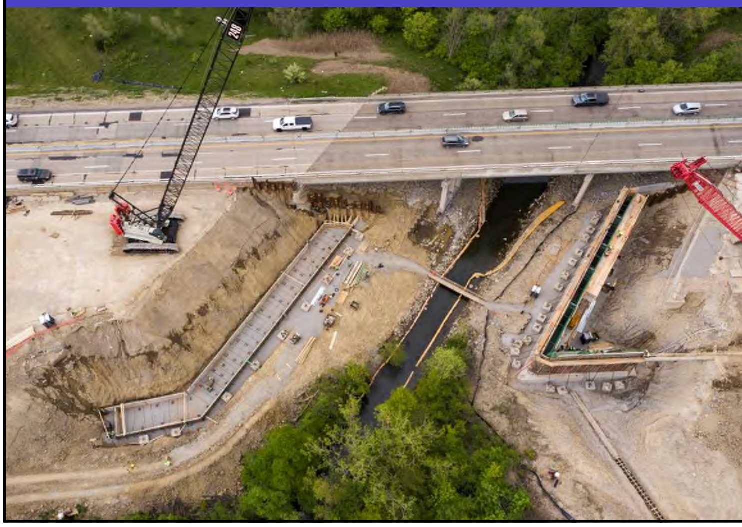
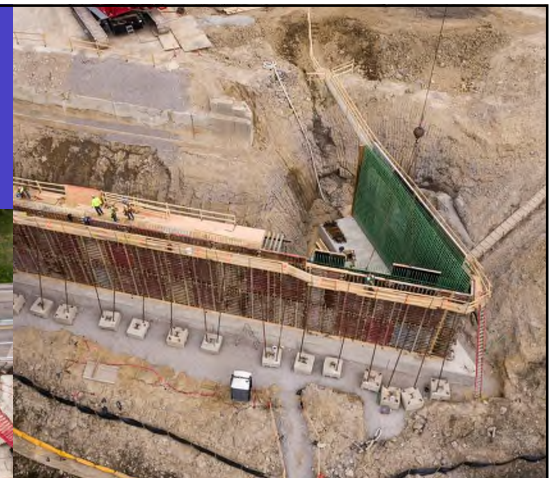
Rouge River Bridge





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I-275 to Lahser Road

2024 Schedule – March – Late Fall 2024
- Reconstruct 9 miles of WB I-696 w/ bridge and culvert work
- 2 lanes maintained each direction on EB roadbed

2025 Schedule – March – Late Summer 2025
- Restore median crossovers, median barrier wall, landscaping
- 2 lanes maintained each direction on own bounds

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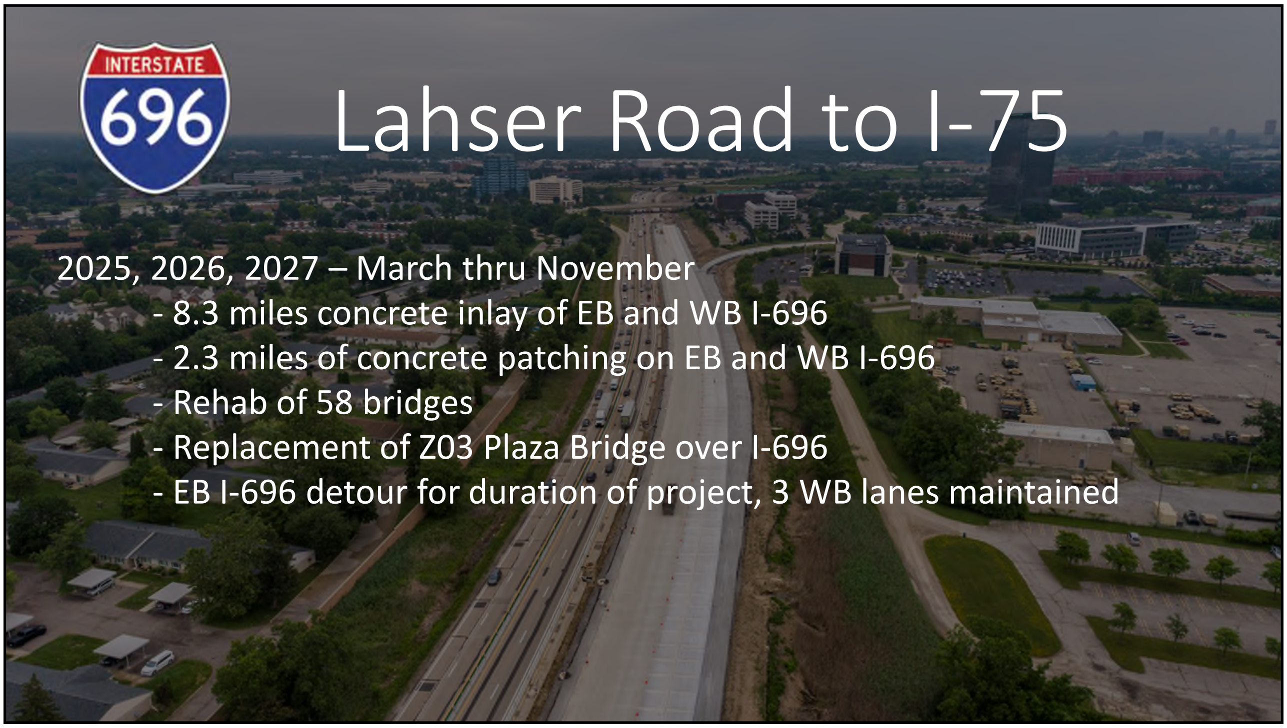

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MDOT Oakland TSC Future Projects

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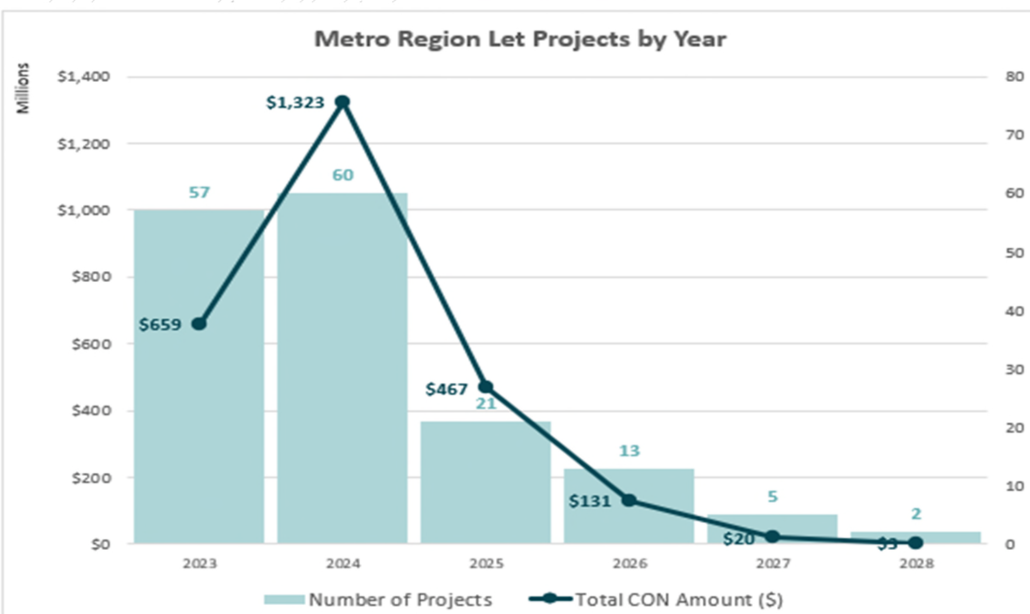
2023-24 Projects

Job Number	Route	Location	Work Type	Construction Cost	Let Date	Construction 2024	2025	2026
124103	I-96	I-275 to the Kent Lake Rd	Reconstruction, Flex Route, Bridges, Drainage	$222,500,000	12/15/2021			
201222	I-696	I-275 to Lahser	Reconstruction, Culvert and Bridge Work	$223,600,000	8/19/2022			
210074	I-75	M-15 to Oakland County Line	HMA Milling & Overlay	$159,000,000	3/3/2023			
208228	I-75BL (Square Lake)	M-1 to I-75	Reconstruction	18,000,000	11/3/2023			
204905	M-59	Paddock to Opdyke	Median Cable Barrier	$680,800	12/1/2023			
209361	M-5	Haggerty To Grand River	Median Cable Barrier	$1,244,800	12/1/2023			
214926	I-75	South Blvd over I-75	Bridge Expansion Joint & Barrier	$842,000	3/1/2024			
209389	M-59	US-24 to Loop	Ped Refuge/Lane Reduction	$789,700	9/6/2024			
204305	I-696	Lahser to Dequindre	Inlay, Drainage Repairs and Bridge Work	$292,400,000	10/4/2024			
210599	I-75 BL	Woodward Loop	Reconstruction	$35,100,000	10/4/2024			
210113	M-1	M-1 over Stoney Croft Drain	Culvert Replacement	$2,511,000	12/6/2024			
210758	M-5	Grand River, Halsted	Modernize and Retime Signals	$638,900	12/6/2024			
211982	Various	Countywide	Modernize Signals 8 Locations	$2,502,300	12/6/2024			
211984	M-59	Williams, State, Airport, Opdyke	Signal Modernizations	$1,126,000	2/7/2025			
214047	US-24 (Dixie Hwy)	White Lake Rd	Intersection Modification	$741,000	3/7/2025			
210082	M-59	Milford to Pontiac Lake Rd	Mill & Single Course	$11,300,000	12/5/2025			
204314	M-150	Avon to Clint Rvr / Paint Crk to Tienkn	Reconstruction	$20,900,000	12/5/2025			
85540	M-59	Elizabeth Lake to US-24 (Telegraph)	Concrete Repairs	$6,400,000	12/5/2025			



Local Community Updates

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RCOC 2024/2025/2026

Tentative 2024/2025/2026 Project List
Road Commission for Oakland County
9-Oct-23

Number Project	Project Name	Limits	Project Type of	Community	Type Letting	Date Letting	Const Start	Detour	Location	OCWRC Drain Involvement
2023 Projects that will continue into 2024										
55241	Waldon Road	Clintonville to Baldwin	Pave Gravel	Ind/Orion	MDOT	3/3/23	Apr-23	Closure		
56001	Grand River Avenue	Napier to Wixom	3R	Wixom	MDOT	5/5/23	Jun-23			
2024 Construction Year										
55573	Pontiac Lake Road (2314A)	Over Clinton River	Bridge	Waterford	MDOT	2/2/24	Jun-24	Closure	W. of Crescent Lake Road	-
56261	Brown/Giddings/Silverbell	Jamm to M-24	3R	Orion	MDOT	1/5/24	Mar-24	Closure - Brown/Giddings		-
56531	Farr Road (0510A)	over Huron River	Bridge	Commerce	MDOT	2/2/24	Jul-24	Closure		-
56584	11 Mile Road (1108A)	Over Novi/Lyon Drain	Bridge Replacement	Lyon	MDOT	1/5/24	Jul-24	Closure	E. of Milford Road	Novi Lyon
56921	Southfield Road	11 Mile to 12 Mile	3R	Sfld/Lathrup	MDOT	3/1/24	May-24	Closure - 11 Mile Road		-
56931	12 Mile Road	Autumn Ridge to Inkster	3R	F. Hills	MDOT	4/5/24	May-24	One way WB only		-
56941	12 Mile Road	NWH to Telegraph	3R	Southfield	MDOT	5/3/24	Jun-24			-
57001	Baldwin Road	at Clarkston Road	Intersection Imp.	Orion	MDOT	4/5/24	May-24	Closure		-
57181	Walton Boulevard	Adams Road to E. of Livernois	3R/4R	R. Hills	MDOT	2/2/24	Apr-24			-
57411	10 Mile Road	Evergreen to Greenfield	3R	Southfield	MDOT	4/5/24	May-24			-
55223	Parkdale Road (0207A)	Over Stony Creek	Bridge PM	Rochester	RCOC	3/26/24	Jun-24		W. of Dequindre Road	-
55293	Novi Road (1308A)	over CSXT	Bridge PM	Novi	RCOC	3/26/24	Jun-24		South of I-96/Grand River	-
55303	Grand River Avenue (1101A)	over Kent Lake	Bridge PM	Lyon	RCOC	3/26/24	Jun-24		West of Kent Lake Road/I-96	-
55313	Middlebelt Road (0611B)	over Shiawassee Tributary	Culv. Replacement	Farmington	RCOC	4/2/24	Jul-24	Closure	N. of 9 Mile Road	-
**55323	Pontiac Trail (0515B)	Over Norton Creek	Culv. Replacement	Commerce	RCOC	7/12/24	Jul-25	Closure	W. of Wixom Road	Norton Drain
55541	County Center Drive	Telegraph to E.of Hospital	Waterford	Waterford	RCOC	12/5/23	Apr-24	Closure		-
56613	Indianwood (1501B)	Over Lake Orion	Culv. Replacement	Orion	RCOC	12/19/23	Jun-24	Closure	W. of M-24	Dam
57023	Eastways (0327B);Long Lk (0330B)	over Trib to Rouge River	Culv. Replacement	Bloomfield Hills	RCOC	2/15/24	Jul-24	Closure	N. of Long Lake Road	-
57063	Cedar Shores (2511B)	over Cedar Lake Canal	Culv. Replacement	White Lake	RCOC	3/12/24	Sep-24		E of Oxbow/S. of Eliz. Lk Road	-
57163	South Commerce Road	Over Huron River Tributary	Culv Rplcmt/signal	Comrce/Wolverine	RCOC	3/5/24	Jun-24	Closure	@ Glengarry Road	-
*57421	Clarkston Road	at Camp Agawam (Joslyn to Pine Tree)	3R Repair	Orion	RCOC	3/26/24	Sep-24	Closure	E. of Joslyn Road	-
57484	Old Dominion Drive (2428B)	Over Rouge River Tributary	Culv. Replacement	West Bloomfield	RCOC	4/20/24	Aug-24		West of Green Lk Rd, N of Walnut	-
57511	Avon Road (0209A)	Over Clinton River	Bridge PM	R. Hills	RCOC	3/26/24	Jun-24		@ Livernois Road	-
57521	Livernois Road (0201A)	Over Clinton River	Bridge PM	R. Hills	RCOC	3/26/24	Jun-24		@ Avon Road	-

* Project may move to 2025 due to other area projects
** Project to be bid in 2024 - built in 2025
All dates are subject to change without notice.

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Tentative 2024/2025/2026 Project List
Road Commission for Oakland County
9-Oct-23

RCOC 2024/2025/2026

Number			Project	Community	Type	Date	Const	Detour	Location	OCWRC Drain Involvement
Project	Project Name	Limits	Type of		Letting	Letting	Start			
2025 Construction Year										
56894	12 Mile Road (1106A)	over Novi-Lyon Drain	Bridge Replacement	Lyon	MDOT				E. of Martindale	Novi-Lyon Drain
56951	John R Road	Red Run Drain to 14 Mile Road	3R	Madison Heights	MDOT					Red Run/Henry Graham
57291	Novi Road	8 Mile Road to 9 Mile Road	3R	Novi/Northville	MDOT					-
	Orchard Lake Road	12 Mile to 13 mile	3R	Farmington Hills	MDOT					-
	10 Mile Road	Telegraph Road to Lahser Road	3R	Southfield	MDOT					-
	Greenfield Road	12 Mile to 13 Mile	3R	Sfld/Berk/R.O.	MDOT					Berkley Branch/12 Towns
	Orchard Lake Road	Will-o-Way to Long lake Road	3R	West Bloomfield	MDOT					Powers Drain
	GM Orion Project	Various	3R	Orion	MDOT					-
57033	10 Mile Road (0605B)	over Rouge River	Culv. Replacement	Farmington Hills	RCOC				W. of Inkster Road	-
57043	Haggerty Road (0613B)	Over Seeley Drain	Culv. Replacement	Comm/F. Hills	RCOC				S. of 14 mile Road (Middle Crossing)	Seeley Drain
	Tamarack (1454B)	over Stoney Creek	Culv. Replacement	Oakland	RCOC				S. of Predmore	-
	Rossdale (2309B)	Over Cass Lake Canal	Culv. Replacement	Waterford	RCOC				W. of Cass Lk/S. of Cass Eliz	-
	Clearwater (2522B)	Over Round Lake Canal	Culv. Replacement	White Lake	RCOC				N. of Cooley Lake	-
	Commerce Road (2402B)	over Green Lake	Culv. Replacement	West Bloomfield	RCOC				W. of Green Lake Road	-
	Cooley Lake Road (2321B)	over Elizabeth Lake Canal	Culv. Replacement	Waterford	RCOC				N. of Cass Eliz.	-
	Wise Road (0513B)	Over Huron River	Culv. Replacement	Commerce	RCOC					Lake Level Control Structure
	Tienken (0203A)	Over Paint Creek	Bridge PM	Rochester Hills	RCOC				E. of Livernois	-
	Old Dominion Road (2428B)	Over Rouge River Trib.	Culv. Replacement	West Bloomfield	RCOC				W. of Green Road	-
2026 Construction Year										
50631	12 Mile Road	Beck to Dixon	4R	Novi	MDOT					Davis Drain
56051	Wixom Road	at Duck Lake/Sleeth	Rndabt	Commerce	MDOT					-
56331	Pontiac Trail	Yerkes Drain to CSXT RR	4R	South Lyon	MDOT				N. of 9 Mile to N. of 10 Mile	Yerkes Drain
56662	Pontiac Lake Road	Margie to Kingston	Pave Gravel	White Lake	MDOT				W/E of Fisk Road	-
	Greenfield Road	Lincoln to 12 Mile	3R	Berk/Oak Pk/Sfld	MDOT					Lilley/12 Towns/Horton
	12 Mile Road	Orchard Lake Road to Autumn Ridge	3R	Farmington Hills	MDOT					-
	12 Mile Road	Meadowbrook Rd to Farmington Rd	3R	F. Hills/Novi	MDOT					Townline Drain
	Orchard Lake Road	Maple Road to Will-o-Way	3R	West Bloomfield	MDOT					Mullen Drain
	Martindale Road (1107A)	Over Novi-Lyon Drain	Bridge Replacmnt	Lyon	MDOT				N. of 12 Mile Road	Nov-Lyon Drain
	Spaulding Road	Over Novi-Lyon Drain	Bridge Replacmnt	Lyon	MDOT				N. of 11 mile Road	Novi-Lyon Drain
54083	Square Lake Road (0319B)	Over Daly Drain	Culv. Replacement	Bloomfield	RCOC				W. of Telegraph Road	Daly Drain
55283	Lone Pine (2414B)	Over Walnut Lake Trib.	Culv. Replacement	West Bloomfield	RCOC				E. of Middlebelt Road	-
57053	Gallagher (1413B)	over Paint Creek Tributary	Culv. Replacement	Oakland	RCOC				W. of Orion Road	-
	Balmony (0518B)	Over Bass Lake Canal	Culv. Replacement	Commerce	RCOC				N. of Bass Lake Road	-
	Orion Road (1407B)	Paint Creek	Culv. Replacement	Oakland	RCOC				E. of Adams Road	-
	10 Mile Road (606B)	over Rouge River	Culv. Replacement	Farmington Hills	RCOC				@ Inkster Road	-
	John R Road (2202A)	Over Gibson Drain	Bridge PM	Troy	RCOC				N. of Long Lake Road	Gibson Drain
	Opdyke Road (1702A)	Over Clinton River	Bridge PM	Pontiac/A. Hills	RCOC				N. of Auburn Road	-

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RCOC Maintenance 2024

RCOC 2024 Preservation Overlay Program		
Road	**Limits**	**Community**
Oxbow Lk	Cooley Lk/Elizabeth Rd	White Lake
Maple Rd	Beck/Benstien	Wixom
McCoy Rd	Benstein/Ladd Rd	Wolverine Lake
Ladd Rd	McCoy/Enterprise Dr	Wolverine Lake
Loon Lake Rd	W of Benstien	Wolverine Lake
Pontiac Trail	10 Mile/ 11 Mile	Lyon
Martindale	10 Mile/ 11 Mile	Lyon
White Lake Rd	Deer/Holcomb	Village of Clarkston
Orchard Lake	Commerce Rd/Long Lake	W Bloomfield/Orch Lk
Walnut Lk Rd	e/o Haggerty Hwy	W Bloomfield
Walnut Lk Rd	Halsted/Inkster	W Bloomfield
Voorheis Rd	M59/Telegraph	Waterford
Old Telegraph Rd	s/o Orchard Lk	Bloomfield
Fairfax St	Golf/Telegraph	Bloomfield
Crooks Rd	Maple/Big Beaver	Troy

Preservation overlay program may change due to funding availability.

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2024 PROJECTS

(1) Wixom Road Rehabilitation, 10 Mile Rd to south of Grand River Ave
(2) Meadowbrook Road Rehabilitation, 10 Mile Rd to 11 Mile Rd
(3) Water Main Replacement Program, 9 Mile Rd (Meadowbrook Rd to Haggerty Rd)
(4) 9 Mile Road Rehabilitation (tentative 2024, may be moved to 2025)
(5) 13 Mile Road, M-5 to Meadowbrook - GLWA Project
(6) Meadowbrook Road, 12 Mile Rd to 13 Mile Rd -GLWA Project
(7) Meadowbrook Road, I-96 to 12 Mile Rd - GLWA Project
(8) Grand River Avenue Resurfacing and Widening, Napier Rd to Wixom Rd - RCOC Project
(9) 8 Mile Road Reconstruction, Woodcreek Blvd to Orchard Hill Pl - Wayne County Project
(10)1-96 Flex Route- MDOT Project

2025 PROJECTS

(11) West Pork Drive Rehabilitation, 12 Mile Rd to Pontiac Tri
(12) 13 Mile Road Rehabilitation, Haggerty Rd to M-5
(13) Beck Road Reconstruction, 11 Mile Rd to Grand River Ave
(14) Water Main Replacement Program, Meadowbrook Rd (Chattman to 9 Mile Rd), Glyme Dr/Penton Rise
(15) 11 Mile Road Rehabilitation, Beck Rd to Taft Rd
(16) Village Wood Drive Reconstruction, Haggerty Rd to Cranbrooke Dr
(17) Novi Road Rehabilitation, 8 Mile Rd to 9 Mile Rd - RCOC Project

2026 PROJECTS

(18) Novi Road Rehabilitation, 13 Mile Rd to 14 Mile Rd
(19) 13 Mile Road Rehabilitation, Old Novi Rd to Novi Rd
(20) Old Novi Road Rehabilitation, Novi Rd to 13 Mile Rd
(21) Water Main Replacement Program, 9 Mile Rd (Novi Rd to Meadowbrook Rd)
(22) 11 Mile Rd Rehabilitation, Wixom Rd to Beck Rd
(23) 11 Mile Rd Rehabilitation, Taft Rd to Clark Rd
(24) 12 Mile Road Reconstruction, Beck Rd to Dixon Rd - RCOC Project
(25) 12 Mile Road Rehabilitation, Meadowbrook Rd to Farmington Rd - RCOC Project

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Around the Room…

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Thank You!
Keep Safe!

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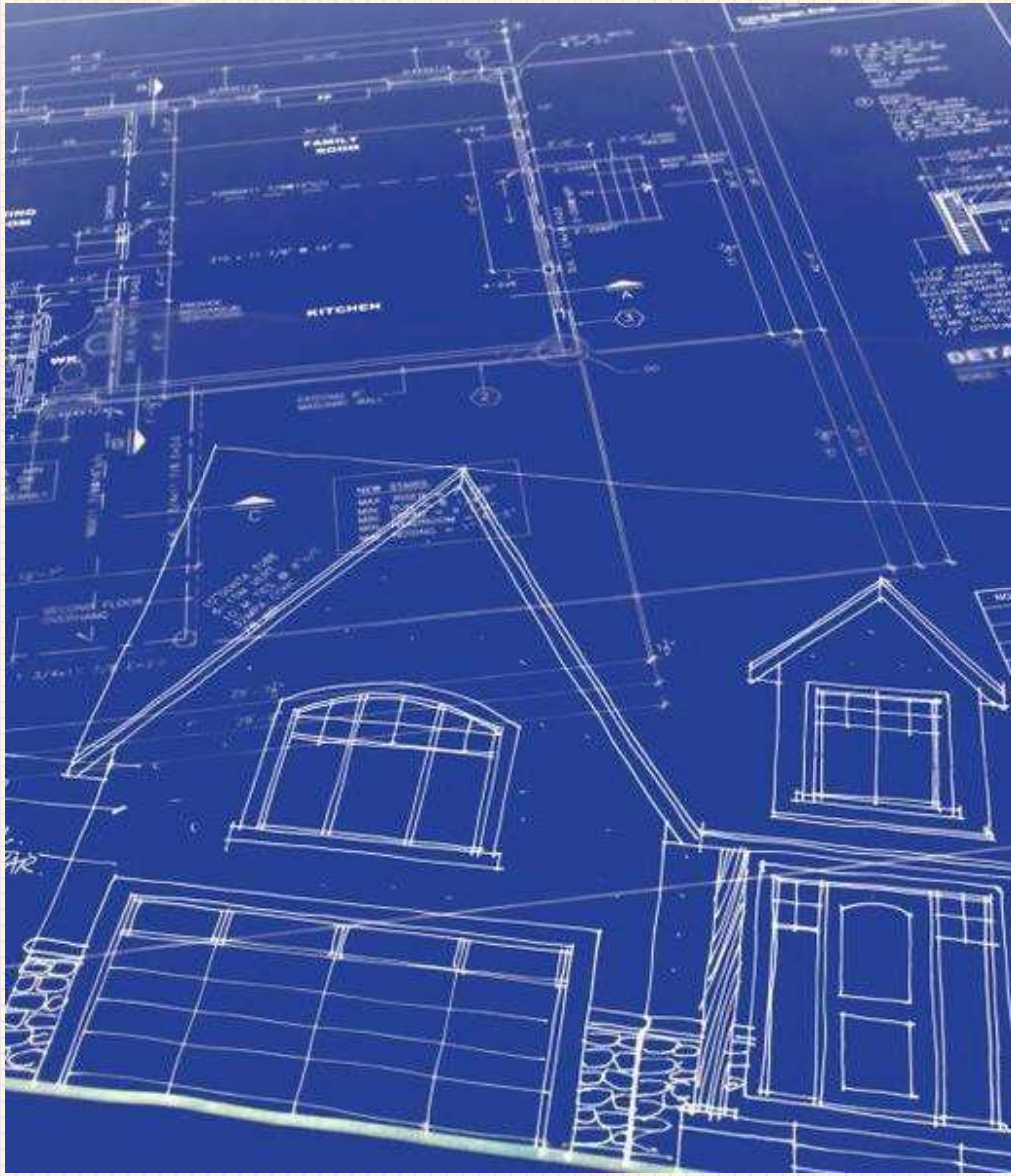


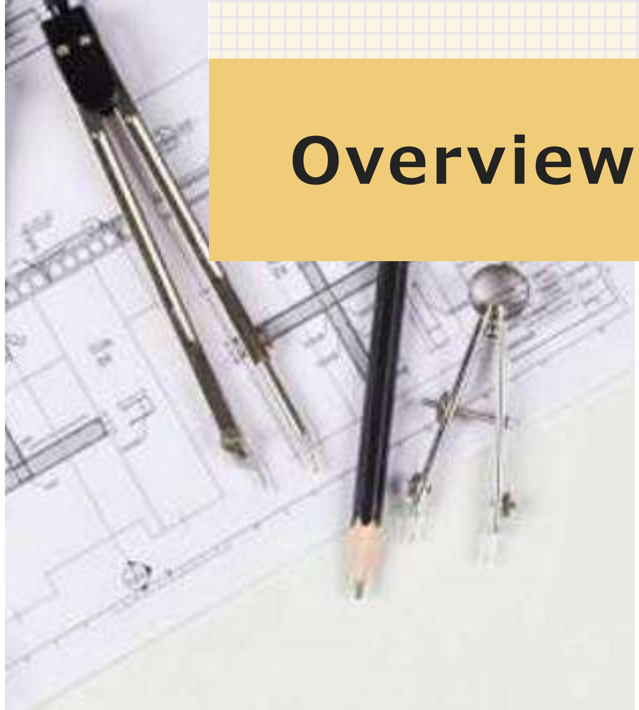
Mayor and Council –

The latest and greatest Community Development report for your reading pleasure. Lots going on throughout the community.

- Victor

Community Development Report

JULY – SEPTEMBER 2023



Overview

- Residential and Commercial Construction Updates
- Community Development Revenue
- Plan Review Center Update
- Code Compliance Update
- General Permitting, Inspection, and ZBA Activity
- Our Team

Residential Construction Update

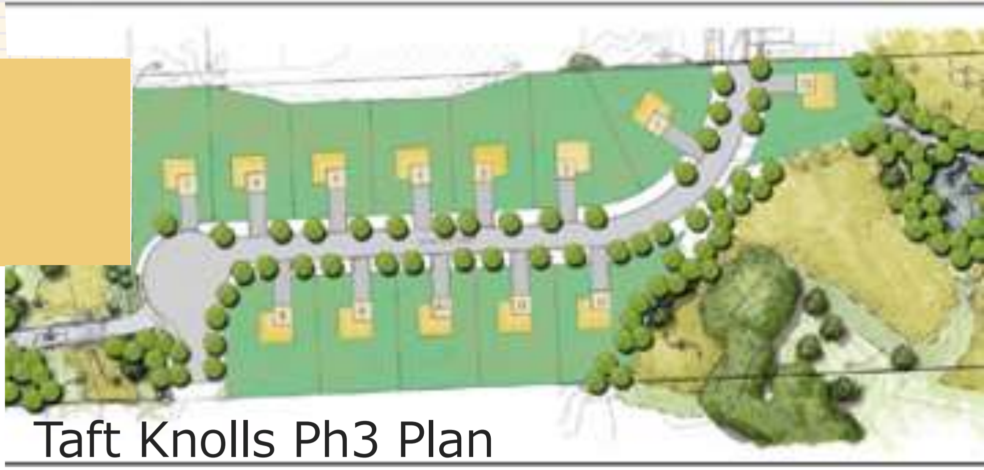
New Subdivisions:

- Ballantyne (8 Mile and Garfield) Model Home Completed, and nineteen new homes are currently under construction
- Gateway Village PH2 (Grand River, west of Meadowbrook) Progress continues, 22 units are under construction or complete
- Parc Vista (8 Mile, west of Garfield) Initial Sitework and utilities are underway.
- Taft Knolls Phase 3 (Taft Road, north of 10 Mile) Working to schedule pre-construction meeting

Newly Permitted:

- 16 New Single-Family Residences ($1,686,702.74 Val.)
- 108 Permits for smaller residential projects, such as additions or alterations ($5,606,185 Val.)
- $7,292,887.74 Total Valuation+

*Note All figures from July – Sept. 2023

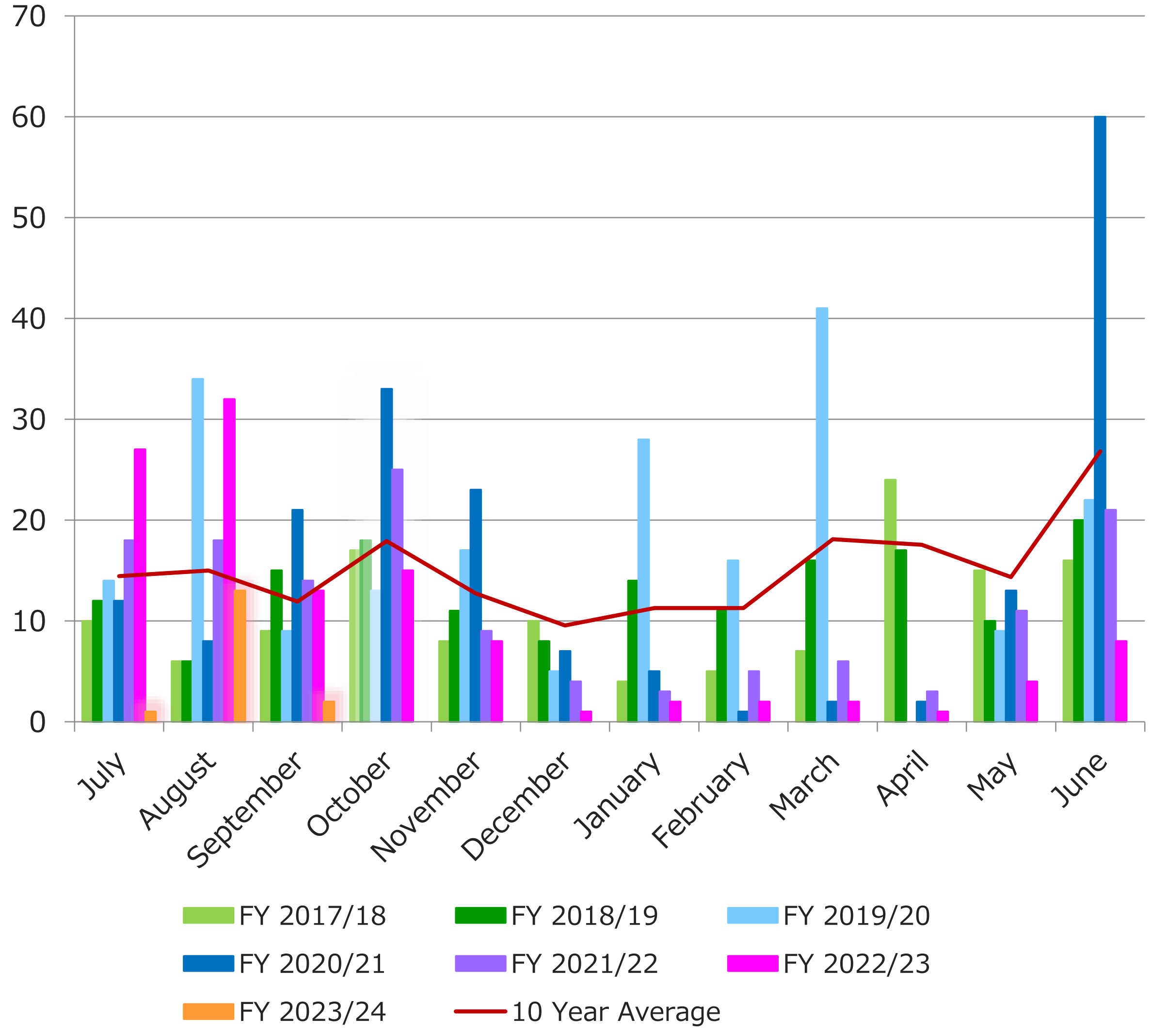


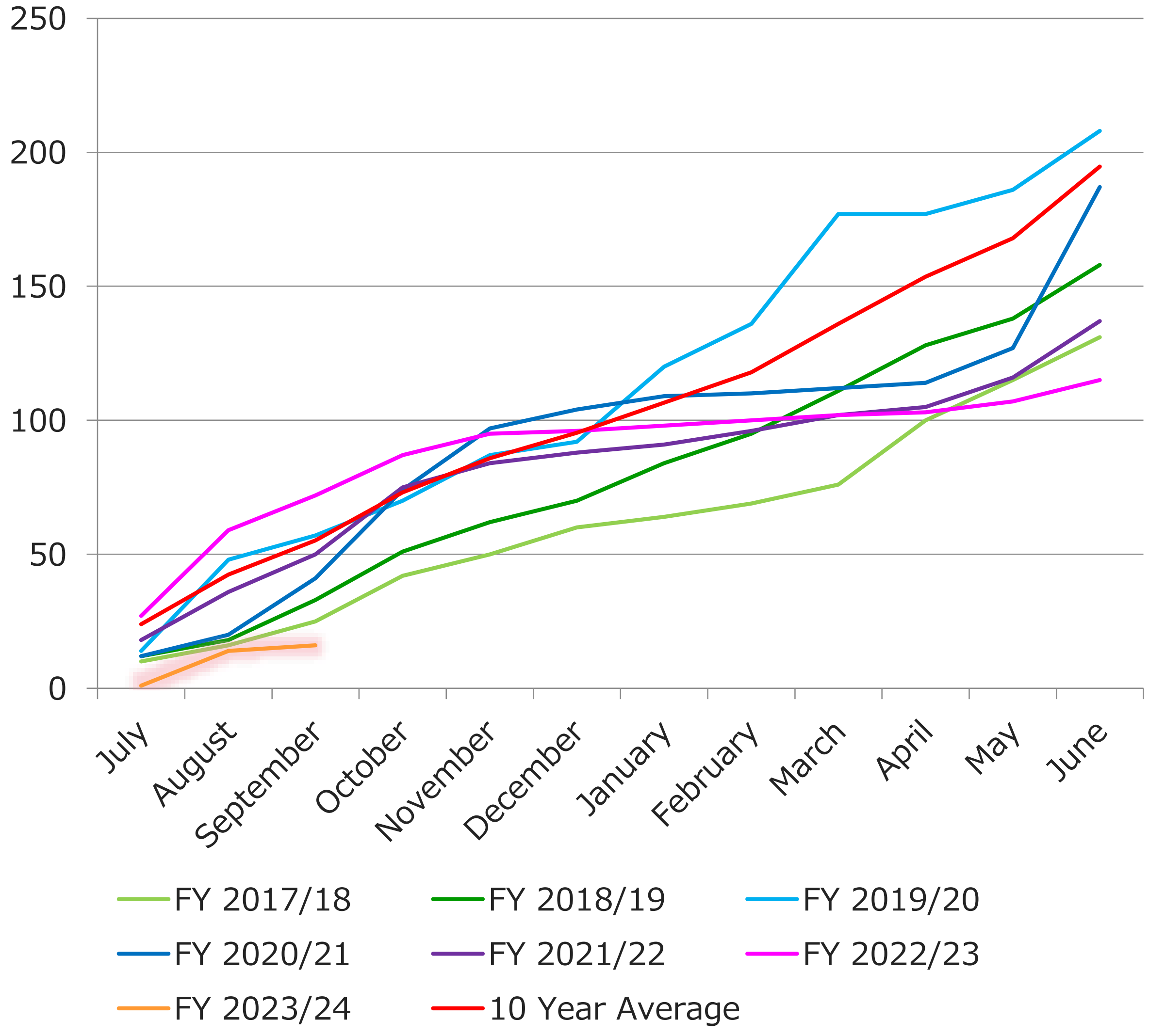
Taft Knolls Ph3 Plan

Gateway Village PH2

Ballantyne Model Home

Combined Housing Units





Commercial Construction Update

Completed Projects:

- Big City Dance
- Purple Mattress Store

Newly Permitted:

- 1 New Commercial Buildings ($89,779 Val.)
- 36 Commercial Additions/Alterations ($8,761.351 Val.)
- $8,851,130 Total Valuation

New Projects of Note:

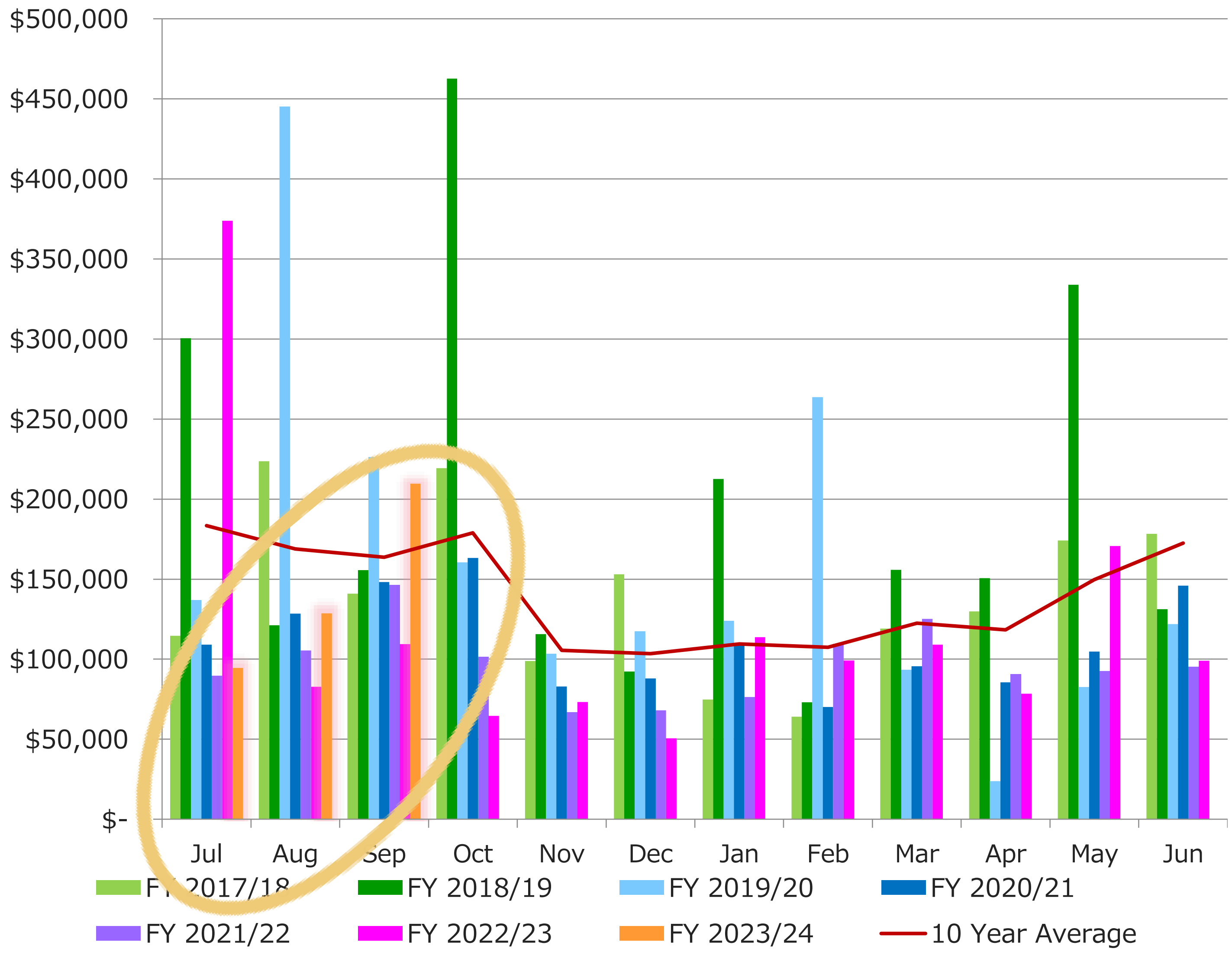
- Benito's Pizza Café Expansion and Remodel
- Home 2 Suites Hotel at the Adell Center
- Novi Ten Shopping Center Façade and Parking Lot Update
- Shelter Bay Animal Hospital
- Townes of Mainstreet 192 Townhouse-Style Apartments
- Townplace Suites Hotel at the Adell Center

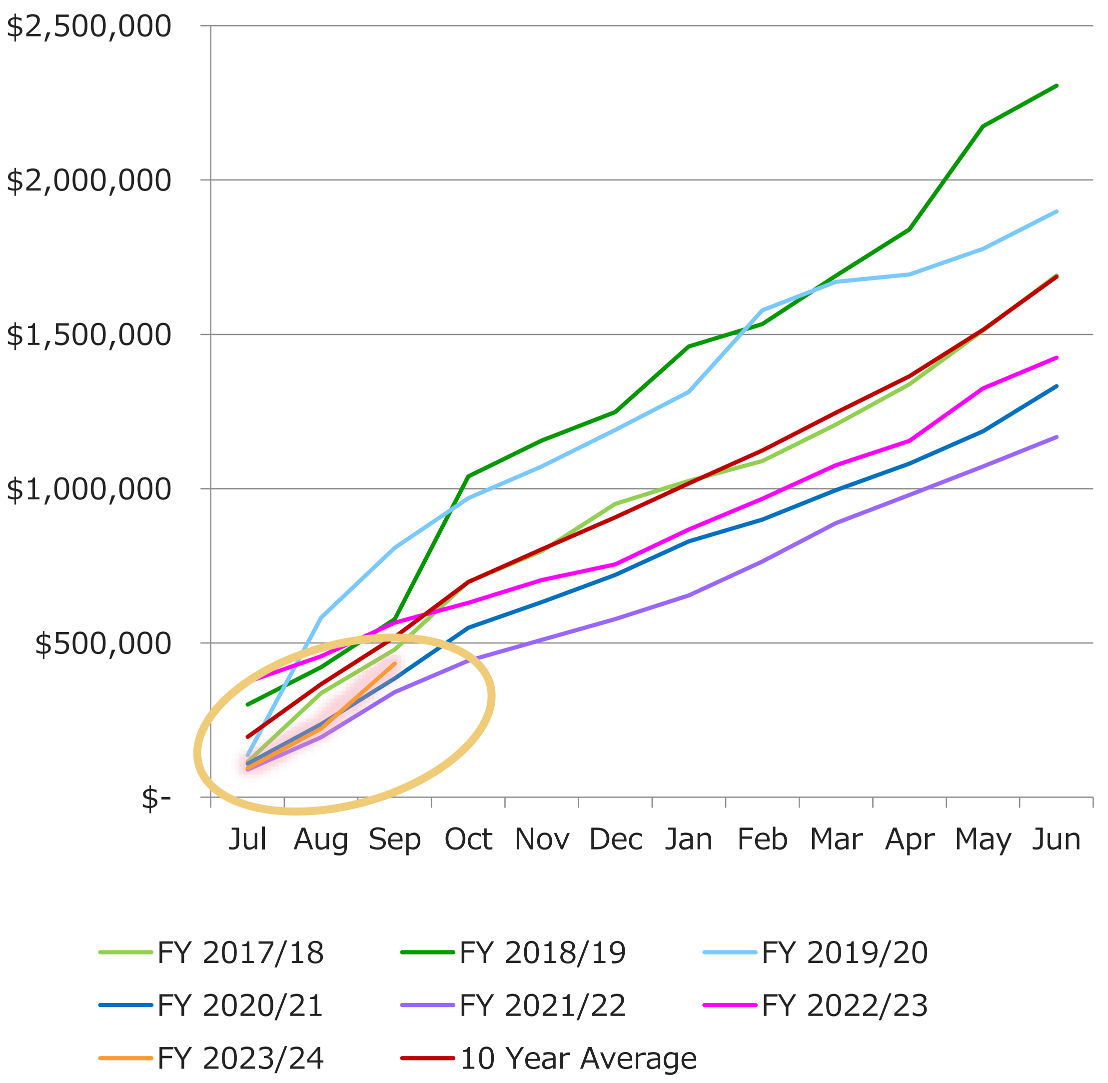

Innova Apartments


Purple Mattress Store


Sakura Novi

Building Department Revenue





Planning Update

Final Stamping Sets

1. Novi Grand Storage (JF23-06
2. Innova Apartments, Rev. water main (JSP19-24)
3. Walmart Remodel Façade, Rev. trim color (JF23-04)
4. CVS Warehouse Canopy (JSP23-19)
5. Magna Lighting Lab Renovations (JSP23-17)
6. Terra Phase 2, Revised for PRO changes (JSP21-12)
7. Aramco, Revised for tanks/enclosure (JSP22-19)
8. Omni Commerce Center Façade (JF23-08)
9. Fox Run Recreation Amenities – Rev. Phase 1 (JSP23-04)
10. Fox Run Recreation Amenities – Phase 2 (JSP23-25)
11. Jessica's Splash Pad (JSP22-60)
12. Maple Medical Building (JSP21-33)
13. Sakura Novi (JSP22-09)
14. Townes at Main Street – Phase 1 (JSP20-35)
15. Townes at Main Street – Phase 2 (JSP23-16)
16. Parc Vista (JSP21-47)
17. Sakura Novi, Rev. sheet C-6.0 (JSP22-09)
18. Walmart Remodel (JSP23-10)
19. Novi-Ten Shopping Center (JSP23-08)
20. Extra Space Self-Storage (JSP22-48)

Meetings & Public Engagement

July 11 – Active Mobility Plan (AMP)
Community Engagement - Tuesday Tunes

July 13 – Active Mobility Plan (AMP)
Community Engagement - Summer Songfest

July 20 – Active Mobility Plan (AMP)
Community Engagement/Discussion (Lake Area)

Noteworthy Projects Currently Under Review:

1. Central Park Estates South – 142 Apartment Units
2. Novi Pet Resort – Pet Boarding Facility
3. Elm Creek – 134 Single Family Homes
4. BLM Group Expansion - 63,600 square foot addition

14 Concept Meetings Held

13 Preliminary Site Plan Reviews Completed

*Note All Data from July – Sept. 2023

Code Compliance Update

Activities	July - Sep 2023	YTD 2023	YTD 2022
Complaints Received	83	264	249
Notices of Violation	268	774	715
Counter Assistance	73	224	169
Citations	8	12	16
Signs Removed from ROW	648	1869	1949
Sign Permits Issued	15	60	52
Final Sign Inspections	42	96	109
Soil Erosion Control inspections	47	194	196
Soil Erosion Violations Issued	7	10	33
Drainage Issues	7	20	36
Court Appearances	12	29	20
Woodland/Forester/Landscape Assistance	14	46	32
Wetland Assistance	5	9	9
Engineering Assistance	6	12	14
Building Department Assistance	21	49	20
Addresses Assigned	348	376	279

April - June 2023 Ordinance Enforcement Conducted - By Category	Total
Proactive	279
Reactive	93
Housing	150
Zoning	48
Nuisance	114
Dangerous Buildings	7
Other	47

Activity and Honors

- **Code Compliance Officer Mario Gibbons has passed his Storm Water Plan Review Test.**
- **The Michigan Association of Code Enforcement Officers (MACEO) honored Code Compliance Officer Maureen Underhill by creating an award in her name. The Underhill Legacy Award will recognize exemplary service and unparalleled dedication to MACEO.**

General Permitting, Inspection, and ZBA Activity

General Permit Activity for July — September 2023

- Electrical:404
- Refrigeration: 172
- Plumbing: 139
- Heating: 254
- Demolition: 6
- Other: 2

977 Total Permits Issued

Inspection Activity for July — September 2023

- Building: 1,203
- Plumbing: 803
- Electrical: 795
- HVAC: 658

3,459 Total Inspections Performed

Zoning Board of Appeals

- 13 Cases were heard; 2 cases were denied, and 11 cases were approved.
- 7 residential cases, and 6 commercial cases.
- 4 of the residential cases were for reduced setbacks, of which 1 was requesting several for a new home as well as increased lot coverage – this request was denied. 2 requested to park a boat/jet ski trailers in their front yard. 1 requested to park a commercial vehicle on their property, which was denied.
- Commercial cases included sign variance requests, an overheard door facing a major thoroughfare, dumpster placement in a side yard, as well as reduced outdoor recreation space and direct access to a main thoroughfare (10 Mile Rd) for a daycare.
- The Board also specified a permitted height of 62.83ft for a monument at the planned Armenian Cultural Center.

Our Team

Community Development **248-347-0415**

Plan Review Center 248-347-0475
Code Compliance 248-735-5678

cityofnovi.org

Charles Boulard - Director
Alan Hall - Deputy Director

Customer Service
Sarah Marchioni - Project Coordinator
Angela Sosnowski - Bond Coordinator
Nina Schaffrath - Account Clerk
Sarah Fletcher – Account Clerk
Suzie Compton - Customer Service Rep

Inspectors
Gary Baumgardner - Mechanical
Steve Losacco - Electrical
Glenn Richmond - Plumbing
Michael Wall - Building
Chris Weber - Building

Code Compliance
Mario Gibbons
Deborah Martinez
Brian Riley
Maureen Underhill

Planning
Barb McBeth, AICP - City Planner
Lindsay Bell, AICP – Senior Planner
James Hill – Planner
Ian Hogg – Planner
Heather Zeigler – Planner
Rick Meader - Landscape Architect
Diana Shanahan - Planning Assistant

New Employees

Heather Zeigler
Planner

MEMORANDUM

TO: VICTOR CARDENAS, CITY MANAGER
FROM: SHERYL WALSH, DIRECTOR OF COMMUNI
SUBJECT: STUDIO NO.VI EXPANSION UPDATE
DATE: OCTOBER 26, 2023

Mayor and Council –

Please see the status update on the buildout of the new studio space for Studio No. VI

- Victor

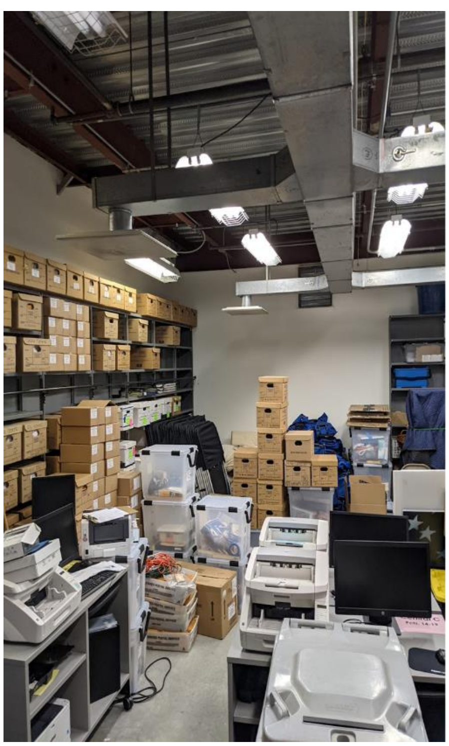
In July, the Novi City Council approved the expansion of Studio No.VI utilizing restricted PEG funds. Since that time, a staff team has met regularly, and the creation of the new studio is underway.

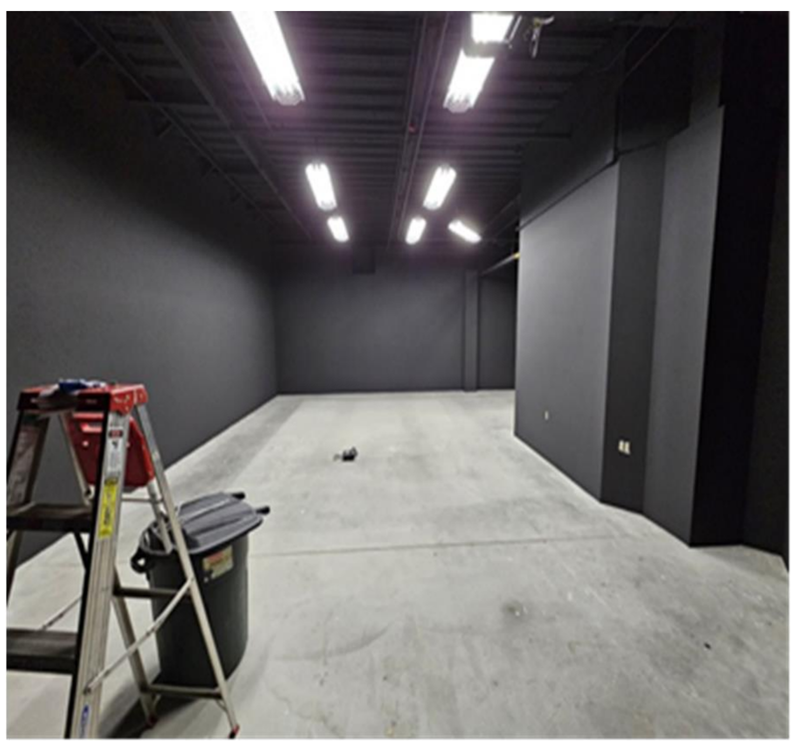
Onsite, the studio has been cleared and painted, and all HVAC work is complete. (Photos below show a before and after of the studio space) Electrical testing is underway to ensure we have the capacity for lighting and equipment. The flooring is scheduled for installation in early December.

Offsite, the studio set design elements are under construction and anticipated to arrive in late December. All equipment is ordered and scheduled for installation in December.

I anticipate the new studio to be operational in mid-January.

If you have any questions, please let me know.





MEMORANDUM

TO: VICTOR CARDENAS, CITY MANAGER
CC: TIA GRONLUND-FOX, DIRECTOR OF HUMA
FROM: BRADY WING, HR RECRUITER
SUBJECT: PUBLIC SAFETY RECRUITMENT UPDATE
DATE: OCTOBER 24, 2023

cityofnovi.org

Mayor and Council –

Please see the update below on our Public Safety personnel recruitment efforts thus far with the recruiter City Council approved in your prior year's budget.

- Victor

As the Recruiter for public safety for the City of Novi, my role began in September of 2022. My objective is to create many ways of attracting police and fire candidates to the City of Novi. I accomplish my role by attending in-person and virtual recruitment events and utilizing marking strategies such as social media to showcase Novi as a desirable employer. I conduct life cycle recruiting for the city, from initial sourcing to onboarding, once the hiring process is complete.

As I am sure you are aware, recruitment of candidates for public safety is incredibly challenging due to the nature of those jobs. Therefore, the sheer number of people entering these professions has been declining over the past several years and is at an all-time low (see articles attached). The difficulty in recruiting qualified individuals is something other than what is specific to Novi; all communities are facing this obstacle. Because of this added challenge, I have had to work extensively with my contacts at the Novi Police and Fire Departments to develop new recruitment ideas.

We have made a robust effort in Police recruitment this year. Working with Commander Gruenwald, we were able to assemble a Police (PD) Recruitment Team to help generate recruitment ideas as well as assist in attending career fairs and academy visits. Career fairs, typically in the fall and spring, are the largest source of candidates. Within the last four months, we achieved a presence at 12 different career fairs or academy visits with the help of the PD Recruitment Team.

Date	Event	Location
7/23/2023	Novi Gun & Knife Show	Suburban Collection Showplace
7/24/2023	Novi Gun & Knife Show	Suburban Collection Showplace
9/21/2023	Academy Visit	Wayne County
10/2/2023	Public Service Expo	Bowling Green State University
10/5/2023	Career & Co-op Fair	University of Detroit Mercy
10/6/2023	Academy Visit	Oakland County
10/11/2023	All Majors Career Fair (Virtual)	
10/12/2023	All Majors Career Fair (In-Person)	Wayne State University
10/12/2023	9-1-1 Career Fair	Schoolcraft College
10/13/2023	Career Fair	Tiffin University
10/24/2023	Student Athlete Job Fair	Western Michigan University
10/25/2023	Career Fair	Northern Michigan University

Additionally, I am scheduled to attend more fairs this fall and plan to monitor for additional fairs and academies to visit closely.

Date	**Event**	**Location**
10/26/2023	Career Fair	Ferris State University
11/7/2023	Career Fair	University of Michigan - Flint
11/8/2023	Career Fair	Eastern Michigan University
11/10/2023	Criminal Justice & Social Science Career Fair	Tiffin University

We have had varying degrees of success attending career fairs and speaking to the academies. Below is a chart demonstrating the number of contacts made at each event listed above. Wayne State and Tiffin University have proved to be our most successful career fairs so far.

A new recruitment tactic we are implementing is an advertising campaign with ScreenVision, which started on October 23, 2023. Through this campaign, we run a Police Officer video job advertisement before movies at Emagine Theatres in Southeast Michigan. This campaign will run for a total of 10 weeks. The ad is a 1-minute police recruiting video that showcases why the Novi Police Department is a desirable place to work. We also utilize this recruitment video in the job description and on our social media pages. You can view the video here: https://cityofnovi.applicantpro.com/jobs/3071395

Currently, we are working on finalizing a contract with a police recruiting service called Interview Now, which is a text-based tool for applicants. Interview Now is a service used by many cities and state police forces nationwide to attract talent. The idea for Interview

Now is that once a candidate applies, they are contacted by a recruiter (me) to keep them engaged throughout the entire recruitment process.

The Community Relations Department also helped create a recruiting website just for Novi PD, joinnovipd.org, giving potential candidates deeper insight into the department and increased ease of applying.

Much like police recruitment, fire department recruitment has been a challenge. During the early stages of 2023, we sent out postcards to local communities advertising the need for part-time firefighters. The postcard was sent to Troy, Farmington Hills, Milford, Wixom, and Walled Lake residents. Through this postcard campaign, we received 25 applications, but none were able to make it through the hiring process. In an effort to reach a broader audience, we purchased billboard space on two billboard locations at I-96/Beck and I-96/Novi Road to advertise part-time openings. Unfortunately, we did not see a return on investment with the billboard campaign, as the billboard resulted in very few applications.

Examples of graphics displayed on the billboards

With support from City Council, we worked with the part-time fire union [Michigan Association of Fire Fighters (MAFF)] to sign a Letter of Understanding to offer a signing bonus for part-time firefighters who are hired. This signing bonus offers $5,000 for fully qualified candidates hired with the Novi Fire Department, to be repaid by the employee should they leave employment prior to two years. Since implementation, we have been able to give three hires this signing bonus (four others have received a smaller bonus as they have some prior training/certifications).

Twitter has also been used as a tool for the recruitment of part-time firefighters. I post updates such as training videos, fire prevention techniques, and shout-outs to employees every week. On average, I receive 365 views and four shares per post on Twitter.

While I have stated that public safety recruitment is challenging due to the nationwide shortage of individuals interested in public safety careers, I look forward to the challenge and will continue to work hard to find the quality candidates that Novi deserves.

‘America is still burning’: Fire departments are struggling to recruit as climate change and modern materials make the job deadlier than ever

BY**REBECCA SANTANA** AND **THE ASSOCIATED PRESS**
January 12, 2023 at 4:25 PM EST

Firefighters work outside the apartment building in the Bronx on Monday, Jan. 10, 2022, in New York.
AP PHOTO/YUKI IWAMURA, FILE

Fires feeding off modern materials found in people’s homes are burning faster and becoming deadlier at the same time that fire departments across the country are struggling to retain and recruit firefighters, officials said Thursday.

Officials with various firefighting-related agencies were in Washington to call attention to fire-related problems roughly a year after two deadly fires days apart in 2022 — one in Philadelphia and one in New York — killed 29 people. They’re also recommending a number of ways to deal with the problem.

Last year nearly 2,500 people died as a result of fires, including 96 firefighters, according to U.S. Fire Administrator Dr. Lori Moore-Merrell. More than 1 million structures caught fire and more than 7.5 million acres burned in wildfires last year, she said.

“America is still burning,” she said.

The number of fires being reported to fire departments has been going down, said Steve Kerber, the Vice President and Executive Director of the Fire Safety Research Institute, but the fires that do happen are fueled by greater use of synthetic materials in everyday items like couches and as a result burn much more quickly. Faster fires lessen the time residents can escape and fire departments can respond, Kerber said. Over the last decade fire deaths have increased by 30%, he said.

Decades ago it would likely take half an hour for a room to be completely consumed with fire, he said. But now, with materials widely used in homes, that can happen in as little as three minutes. At the same time, Americans are increasingly bringing into their homes things like scooters or electric bikes that use lithium ion batteries. If one of those is damaged and starts to burn it can become an explosive fire in seconds, he said.

“Today you have the least amount of time to safely exit your home than any time in history,” Kerber said.

At the same time, volunteer and paid fire departments around the country are struggling to retain or recruit firefighters.

Eric Bernard, board of the National Volunteer Fire Council and a volunteer firefighter in Maryland, said many volunteer fire organizations in big states such as Pennsylvania or New York have seen a steady decline in members since the 1980s. But since the pandemic there has been a “massive” drop in people who want to join both volunteer and career fire departments, he said, and more firefighters are retiring. Bernard attributed that to the stress of going on calls during the pandemic, when firefighters would often be the ones going into the homes of very sick patients and taking them to the hospital.

“That fatigue and that exhaustion physically, mentally, has caused many of the career people to retire, retire early,” Bernard said, adding, “We have health issues, mental health, post-traumatic stress and members that catch COVID.”

Bernard said fire departments also struggle to recruit women and more diverse applicants into their ranks.

Fire officials are making a number of recommendations to solve the problems, including creating an apprenticeship program to address the firefighter shortages and help diversify the ranks of firefighters; helping prepare and equip all firefighters to deal with wildfires driven by climate change; implementing and enforcing building codes; and making sure affordable housing meets safety standards. They’re also advocating for suicide prevention initiatives and a comprehensive strategy to battle cancer in firefighters.

Michigan’s police officer shortage becoming dire: ‘Where did everyone go?’

July 24, 2023
https://www.bridgemi.com/michigan-government/michigans-police-officer-shortage-becoming-dire-where-did-everyone-go

Eaton Rapids Police Chief Larry Weeks said he sometimes pulls overnight patrol shifts because of staff shortages. (Courtesy photo from Ken Snyder)

- ***The number of Michigan police officers has plummeted 19 percent since 2001***
- ***Staff shortages are leading to fewer traffic patrols and mandated overtime, leading to possible burnout***
- ***Departments are stepping up advertising to compete for recruits and the state is offering financial incentives***

In 1992, early in his law enforcement career, Larry Weeks applied for one of 16 openings in the Grand Rapids Police Department. There were 250 applicants.

Three decades later, Weeks is the police chief in mid-Michigan’s Eaton Rapids, and can’t find people who want to be police officers. He had five vacancies out of 10 full-time positions in 2020. He now has eight officers, but still being short two employees means the chief has to pick up the occasional weekend graveyard shift along with his managerial duties.

“It’s not just us, most employers are struggling to hire good quality folks,” Weeks said. “We’re competing against everybody.”

Police departments across Michigan are struggling to fill positions, with the number of law enforcement officers statewide shrinking more than 4,500 since 2001 (a decline of 19 percent), and down about 900 in just the past three years.

Worker shortages are common across many fields in Michigan. With a current unemployment rate of 3.6 percent — the lowest in the state in 23 years — private businesses and public agencies alike are having trouble finding qualified job candidates.

But some worker shortages have bigger impacts than others. Police point to a decrease in road patrols as one reason accident fatalities are rising. With fewer officers on the street, it can take longer to respond to 911 calls. Stress from mandated overtime prompted by police officer shortages leads to burn out and resignations, exacerbating the problem.

"I think most people don't realize the fragility of our public safety systems," Weeks said. "Eventually people are going to call 911 and it's going to take longer and longer for people to show up."

'Where did everyone go?'

The police officer shortage is a national issue. With jobs available in many fields, law enforcement positions that offer the opportunity for public service — but also modest-pay and high stress — are proving less attractive than in the past. High-profile killings of African Americans by officers, including the death of George Floyd in Minneapolis in 2020, affected public attitudes toward police and made recruitment even more of a challenge, particularly in communities of color.

According to data from the Michigan Commission on Law Enforcement Standards (MCOLES), the state agency that offers certification for police officers, there were slightly more than 23,000 police officers working in Michigan in 2001. Today, the figure hovers around 18,500.

There’s no official state tally of police officer job openings, but police officials across the state who spoke to Bridge Michigan said the number of openings and the difficulty attracting candidates is unprecedented.

The MCOLES website lists job ads from 88 Michigan police agencies posted since June 1, a “huge increase” over past years, said Joe Kempa, acting deputy executive director of the agency.

The Macomb County Sheriff’s office had 40 of its 230 deputy positions open recently, but a recruiting class has dropped the shortfall to about 20, said Macomb Sheriff Department Commander Jason Abro.

“There’s a big financial impact (of officer shortages) because of overtime,” Abro said. “We have a 24-7 operation and there are shifts you have to fill.”

Retirements are outpacing new hires, Abro said, putting constant pressure on the remaining deputies to work more hours.

“I don’t understand, where is everyone?” Abro said. “You go to restaurants and they’re short staffed, too. My brother’s working 80 hours a week because he can’t find help.

“Where did everyone go?”

At the Kalamazoo County Sheriff’s Department, one third of patrol officer positions (16 of 48) are open.

“Our pool of people that we used to have to choose from is now a puddle.” — Kalamazoo County Sheriff Richard Fuller

“We’re killing it with overtime and our people are getting worn out,” said Kalamazoo Sheriff Richard Fuller. “The people (we have) are leaving us for other positions. I was at the National Sheriffs Association conference (recently) and everyone was talking about this. Everybody has this problem.”

Fuller has worked in law enforcement for 39 years and said it’s never been this difficult to hire officers.

“Our pool of people that we used to have to choose from is now a puddle,” he said.

Part of it is that, with nearly full employment in the economy, people have many choices, Fuller said. Meanwhile, public respect for police has dropped in recent years, following the killing of Floyd and other cases of police misconduct. Just 27 percent of Black adults had a great deal or quite a lot of confidence in police in a 2021 Gallup poll; 56 percent of white adults said they were confident in police.

“I’ve had parents say ‘I’m not sending my kid to a profession and being demonized in their career,’” Fuller said.

Kalamazoo County Sheriff Richard Fuller says police work is more dangerous and stressful because of a critical shortage of officers. (Bridge photo by Ron French)

Fuller apologized for speaking to a Bridge Michigan reporter in his cluttered office rather than a nearby conference room, which was being used to interview a candidate for a county jail position. When someone walks in expressing interest in a position, department officials make time to talk to them immediately.

To lure employees, the sheriff’s office is now paying $10,000 in academy training that in the old days — when recruits were aplenty — officers paid for themselves. The department pays the recruits nearly $1,000 a week while they take that 16-week training, and offer a $10,000 signing bonus.

By the time they are ready to hit the streets, taxpayers have invested more than $35,000 in a new deputy. All too often, Fuller said, freshly minted deputies quit within a year or two and take a hiring bonus at another department.

There’s currently a bidding war going on among some Kalamazoo County law enforcement agencies, with the sheriff’s department’s $10,000 signing bonus being met and raised by $15,000 bonuses at the city police departments of Kalamazoo and Portage, Fuller said.

Calls to those departments were not returned.

Pension systems used to keep police officers in one department for a career, because pensions take years to become vested. Today, most pensions have been dumped for 401(k) retirement accounts that typically are portable between jobs. The result is police officers “department-hopping” for bonuses, better hours and higher wages, said Matt Saxton, executive director of the Michigan Sheriff’s Association.

“That’s not putting more officers on the street, it’s just changing the street they’re patrolling,” Saxton said.

“When you’re short, you start to cut things like community service (and) DARE officers. You have fewer detectives, fewer school resource officers.” — Robert Stevenson, executive director, Michigan Association of Police Chiefs

Adds Fuller, “We're all faced with this huge dilemma where we want to make sure that people that are brought into this profession understand that this is an honorable profession, and that it's something that we would hope that they come in with the mindset that they're here to protect their community, be a part of their community and grow their community. And that's a really difficult thing to get across to people who sometimes might just be looking for the next job.”

Robert Stevenson, executive director of the Michigan Association of Chiefs of Police, said the public suffers when there are significant police shortages.

"When you're short, you start to cut things like community service (and) DARE (drug education) officers," Stevenson said. "You have fewer detectives, fewer school resource officers."

The Kalamazoo Sheriff's office has fewer officers on traffic patrol, which some studies say leads to more traffic fatalities, and 911 calls where fewer officers respond to an incident than Fuller would like.

"There are calls happening now where you're sending one person to, that should be two or three (officers)," he said. "There are calls that you send two people that you might need four, and it's just not happening.

"I swore in (as an officer) a young man yesterday and he is going to be out there responding to calls with fewer backup people than I ever had (when Fuller was a patrol officer), with more violent calls on a regular basis, with more mentally unstable (people) and more drug situations," he said.

"I have more mandatory overtime than I've ever had before," said Fuller, now in his 14th year as sheriff. "They have to go from one high stressful call to the next. And then they go home but they went home hours late because of overtime. And then they have to be in tomorrow. And it really cuts into the time a body needs to recover."

Earning more hauling trash

Stevenson, of the police chief association, said "no state has figured out" how to erase law enforcement officer shortages, but Michigan departments and the state Legislature are scrambling to find solutions.

The chief's association has put together a promotional video as a recruitment tool and individual departments are advertising on social media. One department, which Kalamazoo's Fuller wouldn't name, is spending money on a digital billboard in Kalamazoo to lure recruits to a nearby community.

"I know for a fact that we have higher wages and better benefits than that department," Fuller said. He checked into the possibility of a billboard of his own, but decided the cost wasn't worth it.

The kind of signing bonuses the Kalamazoo Sheriff's office has used since the fall of 2022 are becoming more common. Some departments are now trying to distinguish themselves by offering more flexible work schedules.

It's a job candidate market now, and police departments have to adjust, said Chad Trussler, labor representative for the Michigan Association of Police labor union. "I've told administrators, 'Hey, you need them more than they need you, because they can go down the road.'"

Last year, Gov. Gretchen Whitmer announced [$30 million in grants] to help departments pay for police academy recruits, and in April the Legislature passed a bill that allows departments to [recoup all or some training costs] from recruits if they leave for another department within four years.

In Eaton Rapids and many other small departments, low pay is part of the problem, Chief Weeks said. The local waste management service advertises starting salaries of [$24 an hour], with pay rising to more than $30 an hour. Eaton Rapids starts its officers at about $20 an hour.

"When you can be a garbage person and make more money and have peace of mind (compared to the stress of police work)," carrying a badge for less money makes recruitment a challenge.

When Weeks was young, his father was almost shot in a robbery. That's when Weeks decided he wanted to be a police officer.

"You have to feel the call" to serve, Weeks said. He sees that less and less nowadays.

"It's difficult for me to understand why people don't want to serve," Weeks said. "It's not a judgment, it's just not a mindset I understand."

MEMORANDUM

TO: VICTOR CARDENAS, CITY MANAGER
FROM: CARL A. JOHNSON, JR., CFO
TINA GLENN, ASSISTANT CITY TREASURER
CC: CORTNEY HANSON, CITY CLERK
SUBJECT: QUARTERLY INVESTMENT REPORT – SEPTEMBER 30, 2023
DATE: OCTOBER 20, 2023

Attached to this memo is the investment report for the City of Novi as of September 30, 2023. This memo outlines the investment factors and trends that were playing a role in our investment decisions for the second quarter of the fiscal year.

Nationally

According to the minutes of the Federal Open Market Committee (FOMC) meetings held on September 19-20, 2023, "The information available at the time of the September 19-20 meeting suggested that real gross domestic product (GDP) was rising at a solid pace in the third quarter. The labor market continued to be tight, with the unemployment rate low and job gains slowing but remaining strong. Consumer price inflation was still elevated. The imbalance between labor demand and supply appeared to be easing. Total nonfarm payroll employment increased at a slower pace over July and August than in the second quarter."[1]

According to the Bureau of Labor Statistics News Release, "Total nonfarm payroll employment rose by 336,000 in September, and the unemployment rate was unchanged at 3.8 percent, the U.S. Bureau of Labor Statistics reported today. Job gains occurred in leisure and hospitality; government, health care; professional, scientific, and technical services; and social assistance."[2]

The City is continuing to invest pursuant to the Investment Policy and the Retirement Health Care Investment Policy. The City's funds are invested in a variety of instruments including commercial paper, money market accounts, certificates of deposit, agencies, and pooled accounts. The primary focus and order of priority is on safety of capital, liquidity, and lastly return on investment.

Risk

As required by the Governmental Accounting Standard Board, GASB 40 identifies several reporting and disclosure requirements for public funds that are designed to manage and limit risk in deposits and investments. These disclosures are only required as part of the year-end financial statements, the applicable risks are as follows:

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[1] https://www.federalreserve.gov/monetarypolicy/files/fomcminutes20230920.pdf
[2] https://www.bls.gov/news.release/pdf/empsit.pdf

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of the investment or the government's cash flows. Disclosure of interest rate risk addresses the exposure of investments to changes in market value as interest rates increase or decrease from current levels. In accordance with the City investment policy, the City limits its exposure to possible decline in fair market value by controlling duration or maturities. Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs, considering large routine expenditures (payroll, debt service), as well as considering sizable blocks of anticipated revenue (taxes, state revenue sharing payments).

Credit Risk: Credit risk is the risk that the investment counterparty will not fulfill its promise to pay the government when required. There is credit risk associated with the financial institutions, brokers, and investment instruments the City does business with. The City's investment officer must also be held to the highest standards. The City's investment policy utilizes the prudent person rule: "Investments are made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." Any commercial paper purchased must be rated within the highest classification established by at least two standard rating services. Obligations of the State or its subdivisions must be rated of investment grade by at least one rating service. Because the State of Michigan does not require collateralization of public funds, the City's policy restricts Certificates of Deposit investments to those with financial institutions that are members of the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration.

Concentration of Risk: Governments must disclose any single issuer that comprises more than 5% of the investment value in the portfolio. This disclosure is to ensure that there is proper diversification and not a concentration of public funds with any one issuer. While CD's and commercial paper are being used only occasionally for diversification, the City's funds are primarily invested in guaranteed accounts and treasuries. To reduce concentration risk, the City's investments are diversified amongst several highly rated financial institutions.

<u>Investment Report</u>

Attached is a summary listing of investments by issuer that the City held on September 30, 2023 (excluding Retiree Healthcare and Pension Investments that are not subject to Public Act 20 Investment Limitations). The listing includes the market value, type of investment, days to maturity, interest rate (yield) and amount of investment (book value). The book and market value for the Fifth Third checking account represents the bank balance on September 30, 2023, and does not include any month end reconciling items.

A comprehensive detailed listing of each investment's details and maturity date is maintained in the Treasurer's office. The report includes all investment accounts by issuer including all pooled fund accounts. Please note that all investments included in this report are in accordance with the City's Investment Policy and State statutes and meet the City's investment objectives including Safety of Capital, Liquidity, and lastly Return on Investment. The issue of non-compliance with the MERS Retiree Health Care Account is currently being addressed and remedies are being considered.

City of Novi
Quarterly Investment Report
September 30, 2023

Investment Officer's Certification: This report is prepared for the City of Novi in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section2256.023 (a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body, a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Finance Director and includes the disclosures required in the PFIA. Market prices were obtained from Various Brokerage Accounts: Huntington Bank, UBS, Comerica, Fifth Third Securities and J. P. Morgan .

PERFORMANCE VALUES

TRR-MV	Total Rate of Return - Market Value	1.070%
Annualized TRR-MV	Annualized Total Rate of Return - Market Value	4.340%
YTM@Cost	Yield to Maturity @ Cost	3.603%

BENCHMARKS

Treasury 6 Month 5.510%
Treasury 1 Year 5.440%

FISCAL YEAR TO DATE

Investment Income 1,375,252
TRR-MV 1.070%

Security Sector	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
Cash	5,777,093.09	5,777,093.09	5,777,093.09	4.58	0.00	1
Certificate Of Deposit	13,530,682.33	13,147,156.42	13,471,827.62	10.69	3.06	647
Corporate	16,108,000.00	15,840,307.74	15,846,814.95	12.58	5.66	104
Local Government Investment Pool	25,751,573.72	25,751,573.72	25,751,573.72	20.44	5.47	1
Money Market	10,277,827.87	10,277,827.87	10,277,827.87	8.16	5.38	1
Municipal	27,865,000.00	26,341,750.45	28,334,777.80	22.49	2.35	1,187
US Agency	24,695,000.00	23,181,920.20	24,582,292.41	19.51	1.98	645
US Treasury	2,000,000.00	1,957,800.33	1,957,773.61	1.55	5.45	145
Total / Average	**126,005,177.01**	**122,275,429.82**	**125,999,981.07**	**100.00**	**3.60**	**478**

10/23/2023

Carl A. Johnson, Jr., Finance Director / Treasurer, CFO

Date

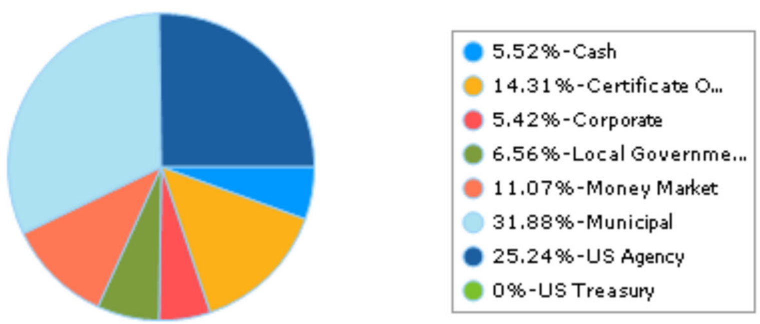
City of Novi
Distribution by Security Sector - Market Value
All Portfolios

Begin Date: 6/30/2023, End Date: 9/30/2023

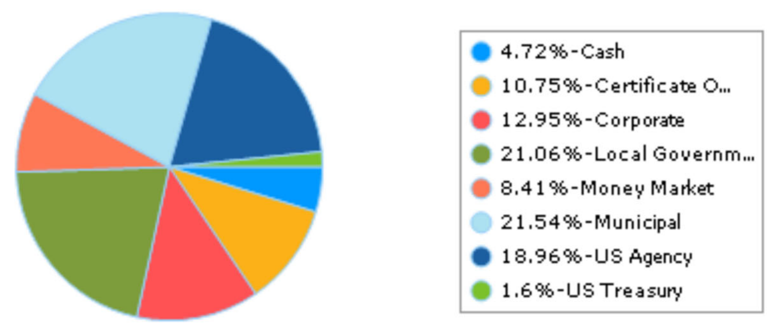
Security Sector Allocation

Security Sector	Market Value 6/30/2023	% of Portfolio 6/30/2023	Market Value 9/30/2023	% of Portfolio 9/30/2023
Cash	5,060,695.30	5.52	5,777,093.09	4.72
Certificate Of Deposit	13,106,341.11	14.31	13,147,156.42	10.75
Corporate	4,960,781.01	5.42	15,840,307.74	12.95
Local Government Investment Pool	6,008,637.32	6.56	25,751,573.72	21.06
Money Market	10,143,013.77	11.07	10,277,827.87	8.41
Municipal	29,203,625.70	31.88	26,341,750.45	21.54
US Agency	23,121,751.04	25.24	23,181,920.20	18.96
US Treasury	0.00	0.00	1,957,800.33	1.60
Total / Average	**91,604,845.25**	**100.00**	**122,275,429.82**	**100.00**

Portfolio Holdings as of 6/30/2023



Portfolio Holdings as of 9/30/2023



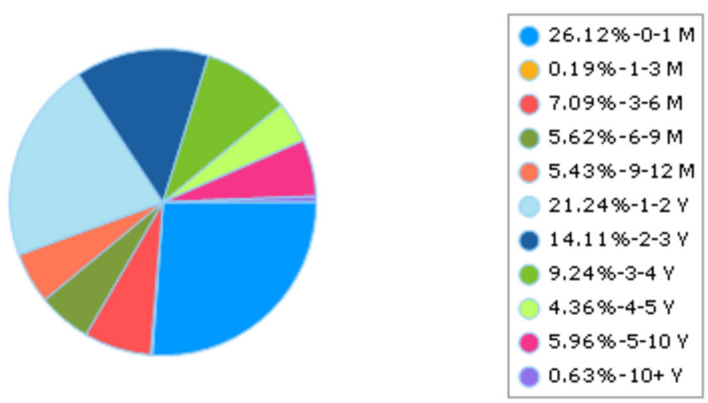
City of Novi
Distribution by Maturity Range - Market Value
All Portfolios

Begin Date: 6/30/2023, End Date: 9/30/2023

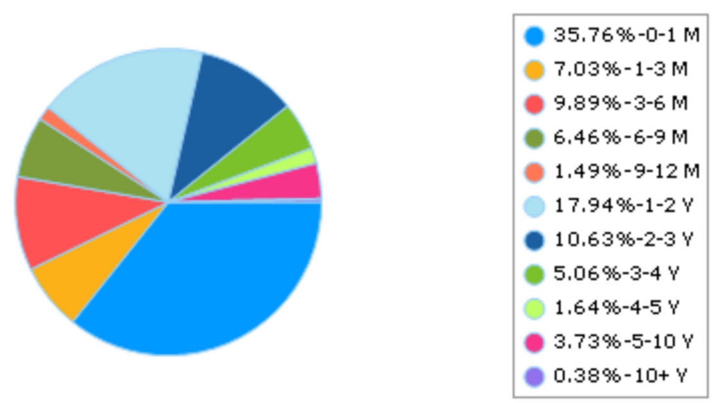
Maturity Range Allocation

Maturity Range	Market Value 6/30/2023	% of Portfolio 6/30/2023	Market Value 9/30/2023	% of Portfolio 9/30/2023
0-1 Month	23,929,891.80	26.12	43,724,325.93	35.76
1-3 Months	174,630.75	0.19	8,601,851.61	7.03
3-6 Months	6,496,585.30	7.09	12,091,918.01	9.89
6-9 Months	5,147,386.14	5.62	7,902,655.12	6.46
9-12 Months	4,971,955.00	5.43	1,821,450.60	1.49
1-2 Years	19,458,614.83	21.24	21,932,453.83	17.94
2-3 Years	12,925,321.05	14.11	12,995,029.50	10.63
3-4 Years	8,465,016.58	9.24	6,186,006.97	5.06
4-5 Years	3,991,728.20	4.36	2,000,008.80	1.64
5-10 Years	5,462,122.40	5.96	4,555,169.25	3.73
10+ Years	581,593.20	0.63	464,560.20	0.38
Total / Average	**91,604,845.25**	**100.00**	**122,275,429.82**	**100.00**

Portfolio Holdings as of 6/30/2023



Portfolio Holdings as of 9/30/2023



City of Novi
Investment Income - Market Value
Begin Date: 6/30/2023, End Date: 9/30/2023

Description	Interest Earned During Period-MV	Unrealized Gain/Loss-MV	Realized Gain/Loss-MV	Investment Income-MV	TRR-MV	Annualized TRR-MV
Cash	0.00	0.00	0.00	0.00	0.00	0.00
Certificate Of Deposit	135,749.86	40,815.31	0.00	176,565.17	1.30	5.30
Corporate	0.00	132,420.24	33,666.24	166,086.48	1.39	5.67
Local Government Investment Pool	542,936.63	0.00	0.00	542,936.63	1.46	5.99
Money Market	134,814.10	0.00	0.00	134,814.10	1.33	5.42
Municipal	188,251.09	-75,492.50	68,617.25	181,375.84	0.68	2.73
US Agency	102,875.81	60,169.16	0.00	163,044.97	0.70	2.85
US Treasury	0.00	10,428.59	0.00	10,428.59	1.33	5.43
Total / Average	1,104,627.49	168,340.80	102,283.49	1,375,251.78	1.07	4.34

City of Novi
Portfolio Holdings
Investment Portfolio - by Issuer, Summary

Description	YTM @ Cost	Book Value	Market Value	Days To Maturity	Accrued Interest	% of Portfolio
Allen Park Municipal Bond	3.274	225,042.05	222,066.00	214	3,082.44	0.18
Allendale MI Pub Sch Dist Unltd tax go ref bonds	1.757	1,028,864.71	793,280.00	2,954	8,898.61	0.79
Astera Credit Union CD	4.950	950,000.00	945,639.50	262	13,270.07	0.75
Bank of China Commercial Paper	5.500	999,547.47	999,404.45	3	0.00	0.79
BASF SE Commercial Paper	5.350	991,281.94	990,717.23	61	0.00	0.79
Brookfield Infrastructure CP	5.810	2,965,223.89	2,965,010.00	73	0.00	2.38
Capital One NA	3.354	2,800,000.00	2,647,858.00	1,078	11,319.45	2.22
Center Line Public Schools	3.589	85,175.07	84,087.95	214	1,407.22	0.07
Charter Township of Commerce	2.630	290,000.00	282,036.60	367	3,792.31	0.23
Chippewa Valley Mich Schs	2.237	1,000,000.00	906,790.00	1,309	9,258.69	0.79
City of Ishpeming MI	1.800	308,489.95	255,022.70	2,040	2,549.97	0.24
Federal Farm Credit Bank	1.220	2,209,942.30	2,050,589.20	682	2,007.19	1.77
Federal Home Loan Bank	2.154	19,901,003.49	18,819,161.00	646	65,301.22	15.84
FHLMC	1.419	1,477,709.86	1,375,860.00	682	1,200.00	1.19
Fifth Third	0.000	4,803,553.66	4,803,553.66	1	0.00	3.81
FNMA	1.057	993,636.76	936,310.00	487	965.83	0.79
Glencore Funding LL CP	5.675	1,974,442.43	1,974,336.71	82	0.00	1.59
Hartland Mich Cons Sch	1.874	200,000.00	195,784.00	214	1,551.26	0.16
Holly Mich Area School Dist	2.660	1,760,000.00	1,712,508.20	360	19,374.14	1.40
Homer Cmnty SD	2.400	826,011.70	754,063.15	1,309	12,996.11	0.62
HSBC USA In Comm Paper	5.831	2,951,890.00	2,951,861.40	192	0.00	2.41
Huntington National Bank	4.913	11,251,344.05	11,251,344.05	1	0.00	8.93
Intesa Sanpaolo Fdg LL	5.650	984,602.79	984,485.30	100	0.00	0.79
Jackson CNTY MI Transprtn Fund Bond	2.455	259,601.66	214,860.00	2,619	2,958.34	0.19
JP Morgan Sec LL	5.695	976,643.33	975,555.97	156	0.00	0.79
Ken Mi Hosp Fin Auth	2.000	1,166,120.08	1,033,239.00	1,384	6,272.37	0.90
Kent MI Hosp Fin Auth Revenue	1.936	104,743.52	87,032.00	2,115	587.71	0.08
Livonia MI Public Sch	0.741	375,000.00	364,676.25	214	1,150.09	0.30
Macomb Cnty MI	2.739	1,412,911.77	1,271,803.00	2,589	22,200.17	1.03
Macomb Cnty-Ref	0.592	185,000.00	179,624.25	230	453.06	0.15
Michigan Class	5.470	25,749,145.07	25,749,145.07	1	0.00	20.43
Michigan Fin Auth	1.421	4,360,055.66	4,116,235.50	610	18,045.24	3.44
Michigan Finance Authority	5.000	1,242,750.01	1,216,269.80	610	6,415.88	1.04
Michigan St Bldg Auth	2.320	919,384.19	918,426.80	15	2,749.27	0.73
Michigan St Fin Auth	1.978	2,156,592.52	2,012,367.00	702	10,436.63	1.67
Michigan St Hsg Dev Auth	2.340	91,168.21	77,131.55	2,984	941.26	0.07
Michigan St Strategic	1.538	600,966.12	578,864.00	337	388.42	0.48
Michigan State University Federal Credit Union	2.622	7,067,705.58	7,067,705.58	477	522,995.31	5.61
Morgan Stanley Bank	1.846	1,677,501.96	1,510,420.62	1,146	6,288.82	1.36
New Haven Community School	2.486	1,750,000.00	1,697,720.00	370	18,004.17	1.39
Oakland County	2.485	2,428.65	2,428.65	1	0.00	0.00
Oakland Univ Muni Bond	4.192	200,301.27	178,072.20	8,553	725.00	0.14
Oxford Cmnty Schs	2.000	200,124.94	192,708.00	398	1,705.22	0.16
Parchment SD	2.900	675,000.00	647,298.00	579	8,101.88	0.54
Royal Oak Hosp Fin	3.553	1,132,467.77	1,063,646.40	2,735	4,269.44	0.84
Salvation Army Commercial Paper	5.442	3,028,252.51	3,023,822.91	80	0.00	2.43
Southern Calif Edison	5.700	985,032.25	985,099.74	96	0.00	0.79
State of Michigan	2.829	3,248,185.32	2,851,854.00	2,352	40,995.00	2.49
Toyota Credit PR CP	5.737	966,541.67	965,570.00	219	0.00	0.79
Treasury	5.450	1,957,773.61	1,957,800.33	145	0.00	1.59
Univ of Michigan	1.000	201,872.57	197,454.00	184	2,866.98	0.16
Wayne MI ST UNiV	2.601	111,211.55	102,426.00	1,873	1,875.00	0.08
Wayne St Univ-A-TXBL	0.700	855,875.98	809,990.50	412	4,213.88	0.67
Western Michigan University	2.410	601,861.18	600,702.00	46	11,250.00	0.48
Ypsilanti MI	3.119	760,000.00	723,711.60	961	9,811.24	0.60
Total / Average	3.603	125,999,981.07	122,275,429.82	469	862,674.89	100

MEMORANDUM

TO: VICTOR CARDENAS, CITY MANAGER

FROM: CARL JOHNSON, JR. CFO

SUBJECT: FINANCIAL REPORT AS OF SEPTEMBER 30, 2023

DATE: OCTOBER 25, 2023

The purpose of this memorandum is to highlight fiscal year-to-date revenue and expenditure activity through the first quarter ending September 30, 2023 (see attached report for budget-to-actual information prepared by budget category within each fund). The fiscal year 2022-23 audit is completed, and the final printed report is planned to be officially released to the Mayor and City Council at the November 13, 2023 council meeting. The June 30, 2023 ending balances on the attached report are shown as "audited". The rollover and any other individual budget amendment approved through the October 23, 2023 council meeting are reflected in the attached report. Through the first quarter, generally, revenues and expenditures should represent approximately 25% of the budget.

General Fund

The original approved General Fund budget reflected expenditures exceeding revenues by $812,770. The amended budget for the General Fund currently shows a reduction in fund balance in the amount of $4,197,254 due to rolling over expenditure budgets in the amount of $3,134,484 related to projects/purchases from fiscal year 2022/23 that were obligated as of June 30, 2023 but not completed and $250,000 from the settlement of the fire union contract.

Revenues

Total General Fund revenues for the first quarter are $29,917,275, representing 73% of the $41,235,977 General Fund amended revenue budget. The General Fund revenues are on track through the first quarter with the following items of note:

- Property Tax Revenue – Property taxes account for approximately 69% of total General Fund revenue. Revenue is recorded in July at the time property taxes are billed. Penalty and interest collections are less than budget by approximately $201,000 through the first quarter which is to be expected since late payment penalty and interest collections are primarily received in the third and fourth quarter each fiscal year.

- Licenses, Permits, and Charges for Services – The City receives quarterly cable franchise payments in Oct/Nov, Jan/Feb, Apr/May, and Jul/Aug. The payments received in Jul/Aug were accrued to FY 2022-23 per accounting rules, therefore; the first quarter reflects no revenue as anticipated. Cable revenues are estimated to be approximately $187,500 per quarter. Building-related revenues are lower than the prior year's first quarter by approximately $133,000 but only $81,000 less than budget. The building revenues have been significantly impacted by COVID-19 the past couple years and have yet to rebound back to pre-pandemic levels. Finance will continue to monitor this revenue and adjust the budgets as needed in future quarters.

- State Sources – State shared revenue is the City's second largest revenue source making up approximately 18% of the General Fund revenue. The City receives state shared revenue six times throughout the year (October, December, February, April, June, and August). The City has accrued the August 2023 payment to FY 2022-23 per accounting rules. The first quarter reflects no revenue as anticipated. The amended budget reflects the latest estimate from the State of Michigan for the current fiscal year.

- Fines and Forfeitures – Court Fees and Fines revenue is received from the 52nd District Court monthly for the prior month. The attached report reflects two payments received through the first quarter as expected: July and August. Revenues are down approximately $12,000 compared to the prior fiscal year's first quarter due to less ticket revenue received. Court revenue is projected to be at its lowest level in more than ten years.

- Interest Income (including realized and unrealized investment gain/loss) – In an effort to maximize earnings potential, the City has strategically invested its excess cash. Public Act 20 governs the types of allowable investments the City can invest in. The Act was also created to ensure that operating cash can be invested only in specific financial instruments that are not at risk for loss of principal. Interest income citywide is running ahead of budgeted amounts through the first quarter with overall income of more than 50% of budgeted amounts, The last rate increase by the Feds was July 26, 2023 (expected) and no additional increases occurred during the quarter which drove up yields on new investments to the 5.50-6.0% range. The Feds are attempting to reduce or eliminate additional interest rate increases over the next several months which should result in favorable returns over the next quarter as well.

Expenditures

Total General Fund expenditures for the first quarter are $10,049,077 representing 22% of the $45,433,231 General Fund amended expenditure budget. While a few departments exceed 25% to date due to capital purchases or annual payments, expenditures in total have not exceeded the 25% mark and are in line through the first quarter with the following items of note:

- The City Attorney, Insurance, and Claims Department is at 71% due to the payment of the Property and Liability Insurance bill of approximately $453,000 which is paid out annually during the month of July.

- The Facility Management Department is at 36% due to two capital projects haven taken place in the first quarter; fire station #4 roof replacement and elevator mechanical upgrades totaling more than $381000.

Special Revenue Funds

The various special revenue funds' revenues and expenditures are in-line with budget through the first quarter ending September 30, 2023. Items of note are included within certain Special Revenue Funds on the following pages:

Major, Local, & Municipal Street Funds

Property Tax Revenue is at the 100% mark in the Municipal Street Fund due to the recording of property tax revenue as of July 1st, at the time the tax bills are issued. As anticipated, Trunkline revenue in the Municipal Street Fund included in other revenue is less than budget due to the 2023 summer maintenance program (street sweeping) and the winter maintenance contract (snow and ice removal) with RCOC will be recorded during the second and third quarters. Construction and maintenance expenditures are on target through the first quarter during the summer/fall season. Maintenance costs will increase over the winter months and construction will pick up again throughout the spring/summer season.

Parks, Recreation, & Cultural Services Fund

Property Tax Revenue is at the 100% mark in the Parks due to the recording of property tax revenue as of July 1st, at the time the tax bills are issued. Program revenue is at 23% of current year budget due to the seasonality of the programs offered and remains in line with the budget. OAS program revenue is at 39% primarily due to the Mackinaw trip being recurring again in the current year. Overall program expenditures are at 25% as expected.

Tree Fund

Tree Fund revenues have been on a steady decline for the past couple years due to the overall decrease in development in the City but through the first quarter are running better than budget and are 60% of last year's total revenue.

Drain Fund

The Drain Fund construction expenditures (capital outlay) are light through the first quarter compared to budget due to $2.9 million of capital expenditures being rolled over from fiscal year 2023 into fiscal year 2024 and the anticipated timing of construction. Budgeted transfers in from the Drain Perpetual Maintenance Fund will be recorded as needed as expenditures are incurred.

Rubbish Fund

The Rubbish Fund revenue is approximately 50% due to half of the annual service fee being billed with the July 1, 2023 property tax bill and paid by August 31, 2023. The remaining fee will be billed on the winter tax bills sent out by December 1, 2023. First quarter rubbish invoices have been paid as expected. Monthly bills are approximately $186,000.

Forfeiture Fund

The Forfeiture Fund revenues are at 13% through the first quarter as the budget has been significantly reduced over the last couple of years due to the uncertainty of when the anticipated funds will be released by the court system. The expenditure budget is only at 5% as most of the expenditure is for police vehicles and there continues to be a significant delay in receiving the cars after they are ordered.

Permanent Service Fund

The Drain Perpetual Maintenance Fund transfers funds out to the Drain Fund on an as needed basis to cover budgeted expenditures. No transfers have taken place during the first quarter.

Debt Service Fund

The Library Construction Debt Service Fund is in line with budget through the first quarter. Property Tax Revenue is recorded in July at the time property taxes are billed. Principal payments are made annually in September along with the first installment of interest.

Capital Improvement Funds

The Special Assessment Revolving Fund does not have any capital purchases this fiscal year. The fund loaned all available cash to the Corridor Improvement Authority Fund (CIA) to advance fund part of the Ring Road project in a prior year. The funds are being repaid over multiple years with interest as the CIA tax base increases and before any additional projects are undertaken.

The Capital Improvement Fund began to levy the CIP millage in fiscal year 2018. Property taxes account for 100% of the revenues this fiscal year. Revenue is recorded in July at the time property taxes are billed. Some of the capital items for the current fiscal year include a $1.0 million Fire Pumper replacement (from FY 2023), $1.3 million Fire Pumper replacement, a $2.4 million Splash Pad, a $83,000 pedestrian tunnel replacement at Lakeshore Park which are all in progress. In addition, $3.5 million is budgeted for land purchase. Construction on all projects noted above continues with most of the expenditures planned for spring 2024.

The Gun Range Fund records revenue from renting out of the range to third parties and uses the proceeds to pay for capital expenses. Rental revenue will continue to be monitored and the budget adjusted as needed in future quarters. There is one capital project planned this fiscal year for lighting replacement in the amount of $30,000 which is planned for completion by the end of the fiscal year.

The PEG Cable Capital Fund receives quarterly PEG revenues and reflects no revenue through September as anticipated. Revenues are received quarterly: Oct/Nov, Jan/Feb, Apr/May, and Jul/Aug. The payments received in Jul/Aug were accrued to FY 2021-22 per accounting rules. Construction of the new studio budgeted for $710,000 has begun and is at approximately 63% completed through the first quarter.

Enterprise Funds

The enterprise funds' revenues and expenditures are anticipated to be in-line with budget. All enterprise funds will continue to be monitored and amended as needed. An adopted budget is not required, per the State Budget Act, for enterprise funds and the information is primarily presented for informational purposes only. There are no other significant items to highlight at this time.

Internal Service Fund

The City created a Self-Insurance Fund in January 2020 to track the costs associated with the healthcare program. The Fund pays HAP healthcare costs for most employees and allocates the costs to the various departments and funds based on illustrative rates. Health Insurance claims are trending lower than anticipated through the first quarter. The City will be making the final payment of a multi-million dollar FY 2023 claim during the second quarter of approximately $600,000. An adopted budget is not required, per the State Budget Act, for internal service funds and the information is primarily presented for informational purposes only. There are no other significant items to highlight at this time.

Fiduciary Fund

The Retiree Health Care Benefits Fund first quarter has resulted in realized and unrealized investment losses in the amount of $745,000 in investment interest revenue. Overall investment returns in this fund are approximately 6.25% for the calendar year 2023. The volitivity of the stock market and bond market has continued from last fiscal year into the current year. The nature of this fund and its investments will yield significant swings in yield annually but overall the fund continues on track with its target of a long-term return of 7%. Also, there are no employer contributions for this fiscal year. An adopted budget is not required for the Retiree Healthcare Fund, per the State Budget Act since it is a fiduciary fund. The fund is primarily presented for informational purposes only.

REVENUE AND EXPENDITURE REPORT FOR CITY OF NOVI
PERIOD ENDING 9/30/2023
% Fiscal Year Completed: 25.00

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
GENERAL FUND					
Fund 101 - GENERAL					
Revenue					
Property tax revenue	26,829,317	28,407,090	28,407,090	28,071,206	99
Licenses, permits & charges for services	3,349,537	3,431,667	3,431,667	777,150	23
Federal grants	253,279	88,000	88,000	20,795	24
State sources	7,487,770	7,541,598	7,565,598	5,357	0
Fines and forfeitures	251,190	325,000	325,000	45,049	14
Interest income	489,823	554,002	554,002	856,158	155
Donations	34,500	31,000	31,000	6,000	19
Other revenue	715,125	833,620	833,620	135,560	16
TOTAL REVENUE	**39,410,541**	**41,211,977**	**41,235,977**	**29,917,275**	**73**
Expenditures					
Personnel services	36,080	36,234	36,234	9,021	25
Supplies	58	200	200	-	-
Other services and charges	13,819	29,090	29,090	1,021	4
101.00 - CITY COUNCIL	**49,957**	**65,524**	**65,524**	**10,042**	**15**
Personnel services	503,841	556,422	560,513	110,978	20
Supplies	8,490	1,500	5,000	464	9
Other services and charges	162,969	130,250	176,301	33,193	19
172.00 - CITY MANAGER	**675,300**	**688,172**	**741,814**	**144,635**	**19**
Personnel services	906,417	931,617	918,267	200,081	22
Supplies	7,250	9,800	9,800	2,491	25
Other services and charges	84,859	77,910	77,910	26,068	33
191.00 - FINANCE DEPARTMENT	**998,526**	**1,019,327**	**1,005,977**	**228,640**	**23**
Personnel services	714,868	690,701	699,297	162,196	23
Supplies	87,071	72,000	68,500	28,797	42
Other services and charges	204,457	236,490	273,690	64,462	24
215.00 - CITY CLERK	**1,006,396**	**999,191**	**1,041,487**	**255,455**	**25**
Personnel services	954,253	937,603	939,249	217,666	23
Supplies	101,273	101,310	101,310	32,419	32
Other services and charges	388,539	484,460	567,582	48,950	9
Capital outlay	193,767	113,840	137,347	4,402	3
228.00 - IS TECHNOLOGY DEPT	**1,637,832**	**1,637,213**	**1,745,488**	**303,437**	**17**
Personnel services	361,730	353,159	350,047	87,999	25
Supplies	30,465	32,500	32,500	512	2
Other services and charges	43,790	56,690	56,690	11,611	20
253.00 - TREASURY DEPARTMENT	**435,985**	**442,349**	**439,237**	**100,122**	**23**
Personnel services	546,821	700,916	670,031	109,430	16
Supplies	17,952	19,500	19,500	371	2
Other services and charges	181,731	212,450	208,450	40,809	20
Capital outlay	-	33,290	33,290	-	-
257.00 - ASSESSING DEPARTMENT	**746,504**	**966,156**	**931,271**	**150,610**	**16**
Personnel services	379,999	387,693	385,818	91,512	24
Supplies	15,415	21,100	21,100	12,028	57
Other services and charges	873,655	745,150	977,334	236,057	24
Capital outlay	309,446	42,850	634,769	380,845	60
265.00 - IS FACILITY MANAGEMENT	**1,578,515**	**1,196,793**	**2,019,021**	**720,442**	**36**
Personnel services	674,936	634,680	634,680	170,531	27
Supplies	42,148	41,750	51,750	12,373	24
Other services and charges	457,225	538,220	527,970	121,556	23
Capital outlay	242,069	79,470	151,193	81,553	54
265.10 - IS PARKS MAINTENANCE	**1,416,378**	**1,294,120**	**1,365,593**	**386,013**	**28**

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Other services and charges	705,630	886,000	766,145	519,354	68
Capital outlay	34,913	40,000	79,855	78,958	99
266.00 - CITY ATTORNEY, INSURANCE, & CLAIMS	**740,543**	**926,000**	**846,000**	**598,312**	**71**
Personnel services	526,041	505,861	504,706	122,468	24
Supplies	1,479	2,000	2,000	54	3
Other services and charges	224,013	180,840	180,840	58,618	32
270.00 - HUMAN RESOURCES	**751,533**	**688,701**	**687,546**	**181,140**	**26**
Personnel services	13,914,359	13,895,957	13,953,634	3,050,099	22
Supplies	393,181	492,000	491,200	58,110	12
Other services and charges	1,099,051	1,134,360	1,129,180	254,751	23
Capital outlay	226,335	347,820	1,563,648	279,772	18
301.00 - POLICE DEPARTMENT	**15,632,926**	**15,870,137**	**17,137,662**	**3,642,732**	**21**
Personnel services	5,673,410	5,665,738	5,957,342	1,451,735	24
Supplies	189,546	186,500	212,440	37,039	17
Other services and charges	814,929	713,640	737,502	213,201	29
Capital outlay	26,200	28,940	42,000	-	-
336.00 - FIRE DEPARTMENT	**6,704,085**	**6,594,818**	**6,949,284**	**1,701,975**	**24**
Personnel services	1,869,391	1,872,537	1,851,183	423,050	23
Supplies	44,917	28,300	28,300	3,636	13
Other services and charges	226,729	196,990	257,210	51,166	20
Capital outlay	3,800	83,920	147,095	4,111	3
371.00 - COMMUNITY DEVELOPMENT-BUILDING	**2,144,837**	**2,181,747**	**2,283,788**	**481,963**	**21**
Personnel services	382,945	360,178	385,055	91,549	24
Supplies	15,495	10,400	10,400	2,351	23
Other services and charges	173,640	213,210	217,317	36,708	17
Capital outlay	18,983	-	-	-	-
441.00 - DPW ADMINISTRATION DIVISION	**591,063**	**583,788**	**612,772**	**130,608**	**21**
Personnel services	183,245	178,029	221,215	41,632	19
Supplies	704	2,000	2,000	632	32
Other services and charges	174,538	109,900	119,200	8,072	7
441.10 - DPW ENGINEERING DIVISION	**358,487**	**289,929**	**342,415**	**50,336**	**15**
Personnel services	2,151,220	2,127,815	2,131,926	440,864	21
Allocated to other funds	(1,388,504)	(1,300,000)	(1,300,000)	(365,619)	28
Supplies	115,202	123,500	123,500	46,175	37
Other services and charges	1,101,712	835,720	768,970	159,240	21
Capital outlay	300,726	200,000	418,000	-	-
441.20 - DPW FIELD OPERATIONS DIVISION	**2,280,356**	**1,987,035**	**2,142,396**	**280,660**	**13**
Personnel services	374,265	406,197	403,168	90,624	22
Supplies	22,398	31,000	31,000	2,835	9
Other services and charges	331,852	346,040	346,040	95,944	28
Capital outlay	469,610	524,190	835,104	16,246	2
441.30 - DPW FLEET ASSET DIVISION	**1,198,125**	**1,307,427**	**1,615,312**	**205,649**	**13**
Personnel services	611,853	604,260	605,616	151,115	25
Supplies	3,019	5,600	5,600	1,621	29
Other services and charges	180,893	49,270	199,307	57,383	29
Capital outlay	-	38,560	38,560	-	-
701.00 - COMMUNITY DEVELOPMENT-PLANNING	**795,765**	**697,690**	**849,083**	**210,119**	**25**
Personnel services	401,391	375,889	378,920	89,942	24
Supplies	35,857	10,900	10,900	513	5
Other services and charges	427,501	383,220	403,120	54,350	13
Capital outlay	159,782	30,000	30,000	-	-
725.00 - COMMUNITY RELATIONS-ADMIN	**1,024,531**	**800,009**	**822,940**	**144,805**	**18**
Personnel services	215,533	208,202	211,277	51,371	24
Supplies	226	5,000	5,625	5,624	100
Other services and charges	59,199	46,270	42,570	9,801	23
725.10 - COMMUNITY RELATIONS-STUDIO 6	**274,958**	**259,472**	**259,472**	**66,796**	**26**
Personnel services	172,985	171,212	171,212	39,526	23
Other services and charges	41,526	47,550	47,550	5,400	11
728.00 - ECONOMIC DEVELOPMENT	**214,511**	**218,762**	**218,762**	**44,926**	**21**
Personnel services	-	250,000	250,000	-	-
757.00 - OLDER ADULT SERVICES	**-**	**250,000**	**250,000**	**-**	**-**

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Personnel services	25,297	32,687	32,687	4,767	15
Supplies	9,015	5,500	5,500	269	5
Other services and charges	95	500	500	-	-
773.00 - NOVI YOUTH ASSISTANCE	**34,407**	**38,687**	**38,687**	**5,036**	**13**
Other services and charges	7,781	21,700	21,700	4,624	21
803.00 - HISTORICAL COMMISSION	**7,781**	**21,700**	**21,700**	**4,624**	**21**
Transfers out	75,000	1,000,000	1,000,000	-	-
966.00 - TRANSFER TO OTHER FUNDS	**75,000**	**1,000,000**	**1,000,000**	**-**	**-**
TOTAL EXPENDITURES	**41,374,301**	**42,024,747**	**45,433,231**	**10,049,077**	**22**
Fund 101 - GENERAL					
TOTAL REVENUE	**39,410,541**	**41,211,977**	**41,235,977**	**29,917,275**	**73**
TOTAL EXPENDITURES	**41,374,301**	**42,024,747**	**45,433,231**	**10,049,077**	**22**
NET OF REVENUES & EXPENDITURES	**(1,963,760)**	**(812,770)**	**(4,197,254)**	**19,868,198**	
SPECIAL REVENUE FUNDS					
Fund 202 - MAJOR STREET					
Revenue					
State sources	6,064,643	6,046,503	6,046,503	1,641,159	27
Interest income	87,096	1,235	1,235	44,332	3,590
Other Revenue	-	-	-	127,457	-
Transfers in	-	51,000	951,000	-	-
TOTAL REVENUE	**6,151,739**	**6,098,738**	**6,998,738**	**1,812,948**	**26**
Expenditures					
Other services and charges	1,582,609	1,604,638	1,604,638	158,802	10
Capital outlay	1,555,915	5,622,100	10,143,240	2,151,223	21
TOTAL EXPENDITURES	**3,138,524**	**7,226,738**	**11,747,878**	**2,310,025**	**20**
Fund 202 - MAJOR STREET					
TOTAL REVENUE	**6,151,739**	**6,098,738**	**6,998,738**	**1,812,948**	**26**
TOTAL EXPENDITURES	**3,138,524**	**7,226,738**	**11,747,878**	**2,310,025**	**20**
NET OF REVENUES & EXPENDITURES	**3,013,215**	**(1,128,000)**	**(4,749,140)**	**(497,077)**	
Fund 203 - LOCAL STREET					
Revenue					
State sources	2,071,470	2,080,518	2,080,518	561,824	27
Interest income	39,844	1,170	1,170	9,772	835
Other revenue	389,013	-	-	-	-
Transfers in	5,559,200	4,192,000	4,992,000	1,541,000	31
TOTAL REVENUE	**8,059,527**	**6,273,688**	**7,073,688**	**2,112,596**	**30**
Expenditures					
Other services and charges	1,823,376	2,245,688	2,802,722	676,414	24
Capital outlay	6,151,907	4,450,000	4,608,246	1,781,331	39
TOTAL EXPENDITURES	**7,975,283**	**6,695,688**	**7,410,968**	**2,457,745**	**33**
Fund 203 - LOCAL STREET					
TOTAL REVENUE	**8,059,527**	**6,273,688**	**7,073,688**	**2,112,596**	**30**
TOTAL EXPENDITURES	**7,975,283**	**6,695,688**	**7,410,968**	**2,457,745**	**33**
NET OF REVENUES & EXPENDITURES	**84,244**	**(422,000)**	**(337,280)**	**(345,149)**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Fund 204 - MUNICIPAL STREET					
Revenue					
Property tax revenue	6,186,798	6,539,559	6,539,559	6,546,122	100
Licenses, permits & charges for services	4,087	10,000	10,000	-	-
State Sources	25,996	10,000	10,000	-	-
Other revenue	421,958	385,000	385,000	15,474	4
Interest income	86,642	3,456	3,456	33,896	981
TOTAL REVENUE	**6,725,481**	**6,948,015**	**6,948,015**	**6,595,492**	**95**
Expenditures					
Transfers out	5,559,200	4,243,000	5,943,000	1,541,000	26
Other services and charges	596,216	707,015	704,134	98,295	14
Capital outlay	1,153,084	555,000	1,629,281	35,893	2
TOTAL EXPENDITURES	**7,308,500**	**5,505,015**	**8,276,415**	**1,675,188**	**20**
Fund 204 - MUNICIPAL STREET					
TOTAL REVENUE	**6,725,481**	**6,948,015**	**6,948,015**	**6,595,492**	**95**
TOTAL EXPENDITURES	**7,308,500**	**5,505,015**	**8,276,415**	**1,675,188**	**20**
NET OF REVENUES & EXPENDITURES	**(583,019)**	**1,443,000**	**(1,328,400)**	**4,920,304**	
Fund 208 - PARKS, REC & CULTURAL SVCS					
Revenue					
Property tax revenue	1,590,121	1,681,110	1,681,110	1,681,991	100
Other revenue	652	1,000	1,000	98,787	9,879
Interest income	38,988	8,460	20,156	14,783	73
Donations	3,600	100,500	100,500	989	1
State Sources	6,680	3,000	3,000	-	-
Transfers in	25,000	250,000	250,000	-	-
Program revenue	1,754,477	1,464,770	1,464,770	336,693	23
Older adult program revenue	282,137	222,600	222,600	86,444	39
TOTAL REVENUE	**3,701,655**	**3,731,440**	**3,743,136**	**2,219,687**	**59**
Expenditures					
Personnel services	1,474,367	1,476,381	1,488,077	346,393	23
Supplies	86,857	90,250	90,090	16,813	19
Other services and charges	1,600,035	1,628,919	1,647,169	533,122	32
Capital outlay	49,186	1,103,890	1,376,310	273,381	20
TOTAL EXPENDITURES	**3,210,445**	**4,299,440**	**4,601,646**	**1,169,709**	**25**
Fund 208 - PARKS, REC & CULTURAL SVCS					
TOTAL REVENUE	**3,701,655**	**3,731,440**	**3,743,136**	**2,219,687**	**59**
TOTAL EXPENDITURES	**3,210,445**	**4,299,440**	**4,601,646**	**1,169,709**	**25**
NET OF REVENUES & EXPENDITURES	**491,210**	**(568,000)**	**(858,510)**	**1,049,978**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Fund 211 - DRAIN					
Revenue					
Property tax revenue	2,661,112	2,812,022	2,812,022	2,818,594	100
Other revenue	27,467	10,000	10,000	-	-
State sources	11,172	4,900	4,900	-	-
Interest income	36,772	8,954	8,954	6,248	70
Transfers in	-	81,000	2,491,767	-	-
TOTAL REVENUE	**2,736,523**	**2,916,876**	**5,327,643**	**2,824,842**	**53**
Expenditures					
Other services and charges	1,228,265	1,374,116	1,385,315	653,714	47
Capital outlay	997,030	1,542,760	4,472,131	48,804	1
TOTAL EXPENDITURES	**2,225,295**	**2,916,876**	**5,857,446**	**702,518**	**12**
Fund 211 - DRAIN					
TOTAL REVENUE	**2,736,523**	**2,916,876**	**5,327,643**	**2,824,842**	**53**
TOTAL EXPENDITURES	**2,225,295**	**2,916,876**	**5,857,446**	**702,518**	**12**
NET OF REVENUES & EXPENDITURES	**511,228**	**-**	**(529,803)**	**2,122,324**	
Fund 213 - TREE					
Revenue					
Other revenue	161,407	315,000	315,000	97,450	31
Donations	5,250	-	-	-	-
Interest income	51,948	91,592	91,592	21,000	23
TOTAL REVENUE	**218,605**	**406,592**	**406,592**	**118,450**	**29**
Expenditures					
Personnel services	90,644	92,745	92,745	20,976	23
Supplies	105	1,000	1,000	88	9
Other services and charges	565,202	524,847	524,847	194,341	37
Capital outlay	-	-	450,000	5,000	1
TOTAL EXPENDITURES	**655,951**	**618,592**	**1,068,592**	**220,405**	**21**
Fund 213 - TREE					
TOTAL REVENUE	**218,605**	**406,592**	**406,592**	**118,450**	**29**
TOTAL EXPENDITURES	**655,951**	**618,592**	**1,068,592**	**220,405**	**21**
NET OF REVENUES & EXPENDITURES	**(437,346)**	**(212,000)**	**(662,000)**	**(101,955)**	
Fund 226 - RUBBISH COLLECTION					
Revenue					
Licenses, permits & charges for services	2,115,825	2,230,000	2,230,000	1,039,702	47
Interest income	661	-	-	683	-
TOTAL REVENUE	**2,116,486**	**2,230,000**	**2,230,000**	**1,040,385**	**47**
Expenditures					
Other services and charges	2,116,486	2,230,000	2,230,000	529,960	24
TOTAL EXPENDITURES	**2,116,486**	**2,230,000**	**2,230,000**	**529,960**	**24**
Fund 226 - RUBBISH COLLECTION					
TOTAL REVENUE	**2,116,486**	**2,230,000**	**2,230,000**	**1,040,385**	**47**
TOTAL EXPENDITURES	**2,116,486**	**2,230,000**	**2,230,000**	**529,960**	**24**
NET OF REVENUES & EXPENDITURES	**-**	**-**	**-**	**510,425**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Fund 262 - FORFEITURE					
Revenue					
Fines and forfeitures	180,197	342,340	342,340	35,004	10
Interest income	1,160	-	-	458	-
Other revenue	44,082	30,000	30,000	-	-
Federal grants	3,371	-	-	37,342	100
Transfers in	-	200,000	200,000	-	-
TOTAL REVENUE	**228,810**	**572,340**	**572,340**	**72,804**	**13**
Expenditures					
Supplies	-	20,000	20,000	9,500	48
Capital outlay	138,643	552,340	642,507	23,292	4
TOTAL EXPENDITURES	**138,643**	**572,340**	**662,507**	**32,792**	**5**

Fund 262 - FORFEITURE					
TOTAL REVENUE	**228,810**	**572,340**	**572,340**	**72,804**	**13**
TOTAL EXPENDITURES	**138,643**	**572,340**	**662,507**	**32,792**	**5**
NET OF REVENUES & EXPENDITURES	**90,167**	**-**	**(90,167)**	**40,012**	

Fund 271 - LIBRARY					
Revenue					
Property tax revenue	3,182,484	3,348,890	3,348,890	3,367,308	101
State sources	79,665	50,000	50,000	33,905	68
Other revenue	49,304	48,000	48,000	12,279	26
Fines and forfeitures	108,028	102,000	96,070	91,423	95
Interest income	80,758	47,000	47,000	22,800	49
Donations	7,713	3,000	3,000	6,723	224
TOTAL REVENUE	**3,507,952**	**3,598,890**	**3,592,960**	**3,534,438**	**98**
Expenditures					
Personnel services	2,172,054	2,455,465	2,665,313	496,427	19
Supplies	599,074	699,500	706,500	189,460	27
Other services and charges	633,706	674,280	674,280	143,200	21
Capital outlay	67,882	47,000	47,000	-	-
TOTAL EXPENDITURES	**3,472,716**	**3,876,245**	**4,093,093**	**829,087**	**20**

Fund 271 - LIBRARY					
TOTAL REVENUE	**3,507,952**	**3,598,890**	**3,592,960**	**3,534,438**	**98**
TOTAL EXPENDITURES	**3,472,716**	**3,876,245**	**4,093,093**	**829,087**	**20**
NET OF REVENUES & EXPENDITURES	**35,236**	**(277,355)**	**(500,133)**	**2,705,351**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Fund 272 - LIBRARY CONTRIBUTION					
Revenue					
Interest income	33,147	22,500	22,500	13,839	62
Donations	27,785	8,000	12,000	2,500	21
TOTAL REVENUE	**60,932**	**30,500**	**34,500**	**16,339**	**47**
Expenditures					
Supplies	15,531	38,500	60,000	15,604	26
Capital outlay	2,868	237,800	288,800	(1,032)	(0)
TOTAL EXPENDITURES	**18,399**	**276,300**	**348,800**	**14,572**	**4**
Fund 272 - LIBRARY CONTRIBUTION					
TOTAL REVENUE	**60,932**	**30,500**	**34,500**	**16,339**	**47**
TOTAL EXPENDITURES	**18,399**	**276,300**	**348,800**	**14,572**	**4**
NET OF REVENUES & EXPENDITURES	**42,533**	**(245,800)**	**(314,300)**	**1,767**	
Fund 274 - COMMUNITY DEVELOPMENT BLOCK GRANT					
Revenue					
Federal grants	151,751	131,000	131,000	31,508	24
TOTAL REVENUE	**151,751**	**131,000**	**131,000**	**31,508**	**24**
Expenditures					
Other services and charges	147,603	131,000	131,000	28,434	22
TOTAL EXPENDITURES	**147,603**	**131,000**	**131,000**	**28,434**	**22**
Fund 274 - COMMUNITY DEVELOPMENT BLOCK GRANT					
TOTAL REVENUE	**151,751**	**131,000**	**131,000**	**31,508**	**24**
TOTAL EXPENDITURES	**147,603**	**131,000**	**131,000**	**28,434**	**22**
NET OF REVENUES & EXPENDITURES	**4,148**	**-**	**-**	**3,074**	
Fund 281 - STREET LIGHTING - WEST OAKS ST					
Revenue					
Special assessments levied	7,529	7,529	7,529	-	-
TOTAL REVENUE	**7,529**	**7,529**	**7,529**	**-**	**-**
Expenditures					
Other services and charges	5,145	5,329	5,329	857	16
TOTAL EXPENDITURES	**5,145**	**5,329**	**5,329**	**857**	**16**
Fund 281 - STREET LIGHTING - WEST OAKS ST					
TOTAL REVENUE	**7,529**	**7,529**	**7,529**	**-**	**-**
TOTAL EXPENDITURES	**5,145**	**5,329**	**5,329**	**857**	**16**
NET OF REVENUES & EXPENDITURES	**2,383**	**2,200**	**2,200**	**(857)**	
Fund 284 - OPIOID SETTLEMENT FUND					
Revenue					
Other revenue	50,610	-	-	-	-
TOTAL REVENUE	**50,610**	**-**	**-**	**-**	**-**
Expenditures					
Personnel services	-	-	-	-	-
TOTAL EXPENDITURES	**-**	**-**	**-**	**-**	**-**
Fund 284 - OPIOID SETTLEMENT FUND					
TOTAL REVENUE	**50,610**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**-**	**-**	**-**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**50,610**	**-**	**-**	**-**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Fund 286 - STREET LIGHTING - WEST LAKE DRIVE					
Revenue					
Special assessments levied	3,300	3,300	3,300	-	-
TOTAL REVENUE	**3,300**	**3,300**	**3,300**	**-**	**-**
Expenditures					
Other services and charges	3,157	3,250	3,250	526	16
TOTAL EXPENDITURES	**3,157**	**3,250**	**3,250**	**526**	**16**
Fund 286 - STREET LIGHTING - WEST LAKE DRIVE					
TOTAL REVENUE	**3,300**	**3,300**	**3,300**	**-**	**-**
TOTAL EXPENDITURES	**3,157**	**3,250**	**3,250**	**526**	**16**
NET OF REVENUES & EXPENDITURES	**143**	**50**	**50**	**(526)**	
Fund 287 - STREET LIGHTING - TOWN CENTER ST					
Revenue					
Special assessments levied	25,000	25,000	25,000	-	-
TOTAL REVENUE	**25,000**	**25,000**	**25,000**	**-**	**-**
Expenditures					
Other services and charges	21,013	21,700	21,700	3,506	16
TOTAL EXPENDITURES	**21,013**	**21,700**	**21,700**	**3,506**	**16**
Fund 287 - STREET LIGHTING - TOWN CENTER ST					
TOTAL REVENUE	**25,000**	**25,000**	**25,000**	**-**	**-**
TOTAL EXPENDITURES	**21,013**	**21,700**	**21,700**	**3,506**	**16**
NET OF REVENUES & EXPENDITURES	**3,987**	**3,300**	**3,300**	**(3,506)**	
DEBT SERVICE FUND					
Fund 371 - 2008 LIBRARY CONSTRUCTION DEBT					
Revenue					
Property tax revenue	1,520,471	1,402,108	1,402,108	1,608,036	115
State Sources	23,777	10,600	10,600	-	-
Interest income	-	100	100	-	-
TOTAL REVENUE	**1,544,248**	**1,412,808**	**1,412,808**	**1,608,036**	**114**
Expenditures					
Other services and charges	400	408	408	-	-
Debt service	1,416,600	1,412,400	1,412,400	1,338,600	95
TOTAL EXPENDITURES	**1,417,000**	**1,412,808**	**1,412,808**	**1,338,600**	**95**
Fund 371 - 2008 LIBRARY CONSTRUCTION DEBT					
TOTAL REVENUE	**1,544,248**	**1,412,808**	**1,412,808**	**1,608,036**	**114**
TOTAL EXPENDITURES	**1,417,000**	**1,412,808**	**1,412,808**	**1,338,600**	**95**
NET OF REVENUES & EXPENDITURES	**127,248**	**-**	**-**	**269,436**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED

CAPITAL PROJECT FUNDS

Fund 401 - CAPITAL IMPROVEMENT PRGRM (CIP)					
Revenue					
Property tax revenue	4,145,914	4,376,793	4,376,793	4,386,780	100
Interest income	35,464	790	790	715	100
Transfers in	-	500,000	500,000	-	-
TOTAL REVENUE	**4,181,378**	**4,877,583**	**4,877,583**	**4,387,495**	**90**
Expenditures					
Other services and charges	800	815	815	-	-
Debt service	96,651	128,378	128,378	16,392	13
Capital outlay	2,957,643	1,640,390	8,849,184	622,677	7
TOTAL EXPENDITURES	**3,055,094**	**1,769,583**	**8,978,377**	**639,069**	**7**
Fund 401 - CAPITAL IMPROVEMENT PRGRM (CIP)					
TOTAL REVENUE	**4,181,378**	**4,877,583**	**4,877,583**	**4,387,495**	**90**
TOTAL EXPENDITURES	**3,055,094**	**1,769,583**	**8,978,377**	**639,069**	**7**
NET OF REVENUES & EXPENDITURES	**1,126,284**	**3,108,000**	**(4,100,794)**	**3,748,426**	
Fund 409 - GUN RANGE FACILITY					
Revenue					
Licenses, permits & charges for services	120,000	70,000	70,000	1,200	2
Interest income	8,750	1,330	7,330	3,776	52
TOTAL REVENUE	**128,750**	**71,330**	**77,330**	**4,976**	**6**
Expenditures					
Capital outlay	60,344	24,000	30,330	-	-
TOTAL EXPENDITURES	**60,344**	**24,000**	**30,330**	**-**	**-**
Fund 409 - GUN RANGE FACILITY					
TOTAL REVENUE	**128,750**	**71,330**	**77,330**	**4,976**	**6**
TOTAL EXPENDITURES	**60,344**	**24,000**	**30,330**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**68,406**	**47,330**	**47,000**	**4,976**	
Fund 418 - SPECIAL ASSESSMENT REVOLVING					
Revenue					
Interest income	122,575	80,000	80,000	34,049	43
TOTAL REVENUE	**122,575**	**80,000**	**80,000**	**34,049**	**43**
Expenditures					
Other services and charges	420	-	-	-	-
TOTAL EXPENDITURES	**420**	**-**	**-**	**-**	**-**
Fund 418 - SPECIAL ASSESSMENT REVOLVING					
TOTAL REVENUE	**122,575**	**80,000**	**80,000**	**34,049**	**43**
TOTAL EXPENDITURES	**420**	**-**	**-**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**122,155**	**80,000**	**80,000**	**34,049**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Fund 463 - PEG CABLE - CAPITAL					
Revenue					
Licenses, permits & charges for services	304,592	310,000	310,000	-	-
Interest income	22,451	1,180	1,180	9,312	789
TOTAL REVENUE	**327,043**	**311,180**	**311,180**	**9,312**	**3**
Expenditures					
Capital outlay	20,000	15,180	725,180	457,065	63
TOTAL EXPENDITURES	**20,000**	**15,180**	**725,180**	**457,065**	**63**
Fund 463 - PEG CABLE - CAPITAL					
TOTAL REVENUE	**327,043**	**311,180**	**311,180**	**9,312**	**3**
TOTAL EXPENDITURES	**20,000**	**15,180**	**725,180**	**457,065**	**63**
NET OF REVENUES & EXPENDITURES	**307,043**	**296,000**	**(414,000)**	**(447,753)**	
PERMANENT FUND					
Fund 152 - DRAIN PERPETUAL MAINT					
Revenue					
Interest income	137,239	76,000	76,000	57,089	75
Tap-in fees	-	5,000	5,000	-	-
Transfers in	-	-	-	-	-
TOTAL REVENUE	**137,239**	**81,000**	**81,000**	**57,089**	**70**
Expenditures					
Transfers out	-	81,000	2,491,767	-	-
TOTAL EXPENDITURES	**-**	**81,000**	**2,491,767**	**-**	**-**
Fund 152 - DRAIN PERPETUAL MAINT					
TOTAL REVENUE	**137,239**	**81,000**	**81,000**	**57,089**	**70**
TOTAL EXPENDITURES	**-**	**81,000**	**2,491,767**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**137,239**	**-**	**(2,410,767)**	**57,089**	
ENTERPRISE FUNDS					
Fund 570 - ICE ARENA					
Revenue					
Other revenue	117,214	120,000	120,000	7,162	6
Interest income	36,564	11,498	11,498	8,708	76
Program revenue	1,799,127	1,757,975	1,757,975	405,424	23
TOTAL REVENUE	**1,952,905**	**1,889,473**	**1,889,473**	**421,294**	**22**
Expenditures					
Supplies	24,449	14,200	14,200	9,687	68
Program expenditures	185,894	185,000	185,000	35,797	19
Other services and charges	1,764,935	1,212,243	1,262,243	441,921	35
Capital outlay	-	110,800	426,610	92,203	22
Debt service	23,150	533,230	533,230	-	-
TOTAL EXPENDITURES	**1,998,428**	**2,055,473**	**2,421,283**	**579,608**	**24**
Fund 570 - ICE ARENA					
TOTAL REVENUE	**1,952,905**	**1,889,473**	**1,889,473**	**421,294**	**22**
TOTAL EXPENDITURES	**1,998,428**	**2,055,473**	**2,421,283**	**579,608**	**24**
NET OF REVENUES & EXPENDITURES	**(45,523)**	**(166,000)**	**(531,810)**	**(158,314)**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
Fund 574 - SENIOR HOUSING					
Revenue					
Other revenue	30,614	23,200	23,200	6,948	30
Federal grants	-	-	-	150,000	100
Interest income	25,077	14,065	14,065	14,323	102
Operating revenue	2,139,067	2,163,220	2,163,220	538,294	25
TOTAL REVENUE	**2,194,758**	**2,200,485**	**2,200,485**	**709,565**	32
Expenditures					
Supplies	9,661	10,475	10,475	2,542	24
Other services and charges	1,346,125	876,521	863,306	318,659	37
Capital outlay	-	499,260	802,075	51,213	6
Debt service	73,681	1,038,229	1,038,229	1,014,350	98
TOTAL EXPENDITURES	**1,429,467**	**2,424,485**	**2,714,085**	**1,386,764**	**51**
Fund 574 - SENIOR HOUSING					
TOTAL REVENUE	**2,194,758**	**2,200,485**	**2,200,485**	**709,565**	**32**
TOTAL EXPENDITURES	**1,429,467**	**2,424,485**	**2,714,085**	**1,386,764**	**51**
NET OF REVENUES & EXPENDITURES	**765,291**	**(224,000)**	**(513,600)**	**(677,199)**	
Fund 592 - WATER AND SEWER					
Revenue					
Other revenue	227,541	207,500	165,994	47,285	28
Interest income	671,151	312,989	312,989	239,333	76
Special assessment interest	29,033	25,921	25,921	2,619	10
Operating revenue	26,685,134	26,640,600	26,640,600	7,899,626	30
Capital contributions	2,743,881	1,100,000	1,100,000	198,890	18
TOTAL REVENUE	**30,356,740**	**28,287,010**	**28,245,504**	**8,387,753**	**30**
Expenditures					
Personnel services	1,740,013	1,670,959	1,629,453	362,371	22
Supplies	80,624	82,500	84,700	16,195	19
Other services and charges	29,341,378	24,526,511	25,811,932	5,724,361	22
Capital outlay	-	24,007,040	35,539,039	2,447,647	7
TOTAL EXPENDITURES	**31,162,015**	**50,287,010**	**63,065,124**	**8,550,574**	**14**
Fund 592 - WATER AND SEWER					
TOTAL REVENUE	**30,356,740**	**28,287,010**	**28,245,504**	**8,387,753**	**30**
TOTAL EXPENDITURES	**31,162,015**	**50,287,010**	**63,065,124**	**8,550,574**	**14**
NET OF REVENUES & EXPENDITURES	**(805,275)**	**(22,000,000)**	**(34,819,620)**	**(162,821)**	
INTERNAL SERVICE FUND					
Fund 677 - SELF INSURANCE - HEALTH CARE					
Revenue					
Licenses, permits & charges for services	3,953,060	3,280,000	3,280,000	903,088	28
Other revenue	1,495,473	420,000	420,000	6,656	2
Interest income	37,404	2,000	2,000	17,789	889
TOTAL REVENUE	**5,485,937**	**3,702,000**	**3,702,000**	**927,533**	**25**
Expenditures					
Personnel services	5,467,620	4,000,000	4,000,000	626,567	16
Other services and charges	2,400	2,000	2,000	200	10
TOTAL EXPENDITURES	**5,470,020**	**4,002,000**	**4,002,000**	**626,767**	**16**
Fund 677 - SELF INSURANCE - HEALTH CARE					
TOTAL REVENUE	**5,485,937**	**3,702,000**	**3,702,000**	**927,533**	**25**
TOTAL EXPENDITURES	**5,470,020**	**4,002,000**	**4,002,000**	**626,767**	**16**
NET OF REVENUES & EXPENDITURES	**15,917**	**(300,000)**	**(300,000)**	**300,766**	

BUDGET CATEGORY	AUDITED 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 9/30/2023 NORMAL (ABNORMAL)	% BDGT USED
FIDUCIARY FUND					
Fund 737 - RETIREE HEALTH CARE BENEFITS					
Revenue					
Interest income	3,233,676	2,300,000	2,300,000	(745,687)	(32)
Other revenue	200	-	-	-	-
Contributions - employer	-	-	-	-	-
TOTAL REVENUE	**3,233,876**	**2,300,000**	**2,300,000**	**(745,687)**	**(32)**
Expenditures					
Personnel services	1,327,569	1,248,000	1,284,000	384,683	30
Other services and charges	293,314	321,000	285,000	63,944	22
TOTAL EXPENDITURES	**1,620,883**	**1,569,000**	**1,569,000**	**448,627**	**29**
Fund 737 - RETIREE HEALTH CARE BENEFITS					
TOTAL REVENUE	**3,233,876**	**2,300,000**	**2,300,000**	**(745,687)**	**(32)**
TOTAL EXPENDITURES	**1,620,883**	**1,569,000**	**1,569,000**	**448,627**	**29**
NET OF REVENUES & EXPENDITURES	**1,612,993**	**731,000**	**731,000**	**(1,194,314)**	
COMPONENT UNITS					
Fund 244 - ECONOMIC DEVELOPMENT					
Revenue					
Transfers in	50,000	50,000	50,000	-	-
TOTAL REVENUE	**50,000**	**50,000**	**50,000**	**-**	**-**
Expenditures					
Other services and charges	10,000	50,000	50,000	-	-
TOTAL EXPENDITURES	**10,000**	**50,000**	**50,000**	**-**	**-**
Fund 244 - ECONOMIC DEVELOPMENT					
TOTAL REVENUE	**50,000**	**50,000**	**50,000**	**-**	**-**
TOTAL EXPENDITURES	**10,000**	**50,000**	**50,000**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**40,000**	**-**	**-**	**-**	
Fund 246 - COORIDOR IMPROVEMENT AUTHORITY (CIA)					
Revenue					
Property tax revenue	526,808	599,175	599,175	671,505	112
TOTAL REVENUE	**526,808**	**599,175**	**599,175**	**671,505**	**112**
Expenditures					
Other services and charges	-	25,000	25,000	-	-
Debt service	91,836	574,175	574,175	21,061	4
TOTAL EXPENDITURES	**91,836**	**599,175**	**599,175**	**21,061**	**4**
Fund 246 - COORIDOR IMPROVEMENT AUTHORITY (CIA)					
TOTAL REVENUE	**526,808**	**599,175**	**599,175**	**671,505**	**112**
TOTAL EXPENDITURES	**91,836**	**599,175**	**599,175**	**21,061**	**4**
NET OF REVENUES & EXPENDITURES	**434,972**	**-**	**-**	**650,444**	

2023 Mackinac Island Grand Experience

Older Adult Services partnered with mParks (Michigan Recreation and Parks Association) to offer Novi residents the "Mackinac Island Grand Experience" trip. Before last year, it had been 17 years since Novi had participated and residents and staff were happy to keep the momentum of the trip going for the second year in a row. On October 17, 49 Novi residents and their friends joined over 550 older adults for four days at the Grand Hotel. Older Adult Services Manager Kit Kieser and Recreation Supervisor Madison Lachance, led the trip and facilitated activities while on the island. The trip included travel to Mackinac Island, a carriage tour around the island, amazing food, nightly dancing with the Grand Hotel Orchestra, and daily activities. Travelers took ballroom dancing lessons, attended a Grand Hotel history lecture, joined a sommelier for wine tasting, biked and walked around the island, and so much more. A Novi resident even took second place in the writing contest! Everyone left the island with full stomachs, smiles on their faces, and a handful of new friends and memories. Many travelers were already asking for 2024 dates!

This program incorporated the department's core value of excellence by partnering with mParks to offer this exceptional trip to the Novi community.

Grand Experience 2023	Stats
Novi Participants	49
Total Seniors at the hotel	563
Number of Cities represented	11
Event Supervisor	K. Kieser M. Lachance

The mission of the Parks, Recreation and Cultural Services Department is to provide exceptional park, recreation and cultural opportunities that are diverse and enhance lives.