



CITY OF NOVI
Administrative ePacket
March 30, 2023

Public Safety (Police/Fire)

[Part-Time Fire Recruitment Update - Gronlund-Fox](#)

Infrastructure (Roads/Water/Sewer)

Economic Development (City Revenue/Job Growth)

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Natural Areas & Features and Community Character (Community that Preserves)

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Capital Improvement Program

City Council Only or Confidential

MEMORANDUM



TO: VICTOR CARDENAS, INTERIM CITY MANAGER
FROM: TIA GRONLUND-FOX, DIRECTOR OF HUMAN RESOURCES
SUBJECT: PART-TIME FIRE RECRUITMENT EFFORTS
DATE: MARCH 28, 2023

Mayor and Council –

Please see an update below on the City's effort to boost the Paid On-Call Fire ranks.

- Victor

Over the past 12 weeks, Human Resources has kicked off the new part-time Fire Fighter Recruitment Campaign with the assistance of Fire Chief Johnson, Assistant Chief Martin, and the Community Relations team.

Initiated by the Mayor and City Council, these efforts have included recruitment bonuses, the proliferation of recruitment postcard mailings, and visits to various schools, fire academies, and recruitment events. The postcards were mailed to seven (7) communities;

- Farmington,
- Farmington Hills,
- Livonia,
- Milford,
- Redford,
- Troy,
- Walled Lake,
- Wixom

To date, these efforts have resulted in receiving and processing 66 new applications. In addition, the City's Public Safety Recruiter, Brady Wing, has conducted 45 interviews, with more scheduled for next week. The City's largest hurdle is getting candidates to pass the Candidate Physical Ability Test (CPAT). We are working with Fire Administration to develop strategies to address this roadblock.

Brady has recruitment visits scheduled over the next several weeks and is working on visits with Catholic Central High School, Schoolcraft College, Oakland Schools Technical Campus, and Novi and Walled Lake High Schools.

We are optimistic about these initiatives and will continue to explore new and innovative recruitment efforts as we move forward.

We will keep you updated on our progress.

WANT TO EARN EXTRA INCOME?

Add a new suit to
your wardrobe!

Become a Paid-on-Call or
Auxiliary Firefighter

Visit cityofnovi.org/poc to submit an
application or call Human Resources at
248.347.0452.



TABITHA T.
*Farmington Hills resident, wife, mother
Account Executive
at VTC Insurance Group*



You could be a Part-Time Firefighter in Novi!

- ▶ Must reside within **40 miles** of Novi city limits.
- ▶ Training for certification provided.
- ▶ Competitive wages, **tuition reimbursement** and **bonuses**.
- ▶ **Extra income** for professionals with variable daytime, evening & weekend schedules.



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Have questions or want to know what it's like being a Novi Firefighter? Contact Assistant Fire Chief Martin at jmartin@cityofnovi.org or call 248.735.5676.



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JOSE V.
*Novi resident, husband, father
Designer at General Motors*



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Have questions or want to know what it's like being a Novi Firefighter? Contact Assistant Fire Chief Martin at jmartin@cityofnovi.org or call 248.735.5676.



MEMORANDUM



TO: VICTOR CARDENAS, INTERIM CITY MANAGER
FROM: BARBARA MCBETH, AICP, CITY PLANNER
SUBJECT: PREVIEW OF CITY WEST DRAFT ORDINANCE
DATE: MARCH 30, 2023

Mayor and Council –
FYI
- Victor

The City of Novi 2016 Master Plan included recommendations for redevelopment opportunities for an area referenced as City West, located along the north and south side of Grand River Avenue, between Beck Road and Taft Road. The Planning Commission's Implementation Committee, Planning Staff, and the City Attorney's office have been working to create a new zoning district that would help to transform this area from the sparsely developed industrial past to a vibrant, walkable, mixed-use district, consistent with the vision of the Master Plan. Property owners in this area and the development community have reviewed earlier versions of the draft ordinance and provided review and recommendations on the earlier drafts.

The attached memo, draft ordinance, and design guide will be presented to the Planning Commission for an introduction at the April 5 meeting. At the meeting, the Planning Commission will review the matter, provide comments on the ordinance language, and may ask questions or suggest modifications. The Planning Commission may then schedule the draft language for consideration for a public hearing for one of the Planning Commission's May meetings. At that time, the Planning Commission will hear public comment and would be expected to make a recommendation to the City Council on the draft ordinance.

The matter will then be placed on an upcoming Council agenda for review and consideration. Once initial consideration is provided, and at a later date, the Planning Commission will hold another public hearing, and the City Council will be asked to consider the rezoning of approximately 250 acres of land to be included in the new district.

At this point, the ordinance remains subject to review and changes by the City staff and City Attorney's office, as well as by the Planning Commission and City Council.

MEMORANDUM



TO: PLANNING COMMISSION
FROM: LINDSAY BELL, AICP, SENIOR PLANNER
THROUGH: BARBARA MCBETH, AICP, CITY PLANNER
SUBJECT: INTRODUCE TEXT AMENDMENT 18.296, CITY WEST DISTRICT
DATE: MARCH 28, 2023

BACKGROUND

The City of Novi 2016 Master Plan Update included recommendations for redevelopment of three sites within the City that were considered vacant or under-utilized given their location, unique features and size. One of the sites identified was named City West and is located along the north and south sides of Grand River Avenue between Beck Road and Taft Road. Over the last several years we have been working to create a new zoning district that would help to transform this area from the sparsely developed industrial past to a vibrant, walkable, mixed-use district.

Working with the Planning Commission's Implementation Committee, planning staff and the City Attorney's office have developed new City West Zoning Ordinance text to provide the standards under which properties in the new district will be developed, as well as a Design Guide that offers visual examples that the Master Plan and ordinance language are working together to accomplish. The Design Guide complements the ordinance language and will be made part of the ordinance once it is adopted. Properties to be included in the City West District would be considered as a part of a city-initiated rezoning that would follow the public hearing and notice standards of a typical rezoning request.

The ordinance contains provisions for the existing uses that may chose to remain as is once the properties are rezoned, and not redevelop under the new standards. The ordinance will consider the uses existing at the effective date of the ordinance as legal non-conforming uses that may continue to be used in the same manner as allowed throughout the City.

This memo provides the following:

- An overview of the proposed district (see attached maps),
- A description of the existing character of the district,
- The stated intent of the proposed district,
- An overview of the ordinance standards, including the proposed Mixed-Use Development Option (MDO),
- Buffering standards for properties adjacent to existing residential areas,
- Feedback from property owners in the district, and
- Next steps for the draft ordinance and design guide.

EXISTING CONDITIONS

North Side of Grand River Avenue

The area identified as City West in the Master Plan is approximately 200 acres. Of that area, approximately 144 acres are north of Grand River Avenue with 21 parcels included. The majority of the area, 128.13 acres, is currently zoned OST Office Service Technology. There is an EXO Exposition Overlay District over a 55-acre portion of the Suburban Collection Showplace property. Approximately 14.06 acres are zoned I-1 Light Industrial. A mix of offices, industrial and manufacturing businesses, and vacant properties are present on either side. It is recommended that the three parcels fronting on Beck Road are excluded from the City West rezoning (Chase Bank, Starbucks, USA 2 Go, etc.), as they are fairly recent developments containing drive-through uses that are generally not consistent with the intent of the district.

The vision described in the Master Plan would make City West north of Grand River the highest intensity district in the City of Novi, with buildings up to ten stories and residential density of 30 units per acre. The ordinance standards allow for additional height along the north side of Grand River, but staff believes that there may be interest in 3-6 story buildings, with additional height potentially requested for mixed-use buildings, a signature office building or hotel.

South side of Grand River Avenue

To the south of Grand River Avenue, the City West area is recommended to be expanded to include all of the parcels between Beck Road and Taft Road. The vision of the Master Plan had included only the half-mile east of Beck Road to be included in the new district, but in working with the Implementation Committee, it was suggested that the district extend the entire mile along the south side of Grand River from Beck to Taft Roads. The district on the south side of Grand River includes 33 parcels totaling approximately 113 acres. The current zoning of the area is mostly I-1 Light Industrial. One area located at the southeast corner of the intersection of Beck Road and Grand River Avenue is zoned B-3. Fronting on Beck Road, one 6.4 acre area is zoned RA Residential Acreage, and a 3.4 acre parcel is zoned OS-1 Office Service. There are some significant areas of wetland in the southern portion of the district. Preserving those wetlands could help provide natural buffers between the City West developments and the residential districts to the south.

Approximately 110 acres in the district are vacant or a non-conforming residential use. Parcels developed with industrial uses that are not consistent with the desired future use for City West make up a total of about 32 acres. More recent development nearby in the corridor includes destinations such as Ascension Providence Hospital System and Suburban Collection Showplace, which are significant economic drivers in Novi, providing jobs and bringing in visitors. Commercial uses have developed by the I-96 interchange at Beck Road north of Grand River.

BASIS FOR THE NEW ORDINANCE LANGUAGE

Based on the guidance in the Master Plan, and using the text of the Town Center districts as a model, staff developed the first draft Ordinance to achieve the type of development envisioned for this area. Over time, the City West ordinance has evolved to incorporate elements of the GE Gateway East and the Planned Development options as well. The City West District includes a baseline level of development for principal permitted uses, as well as an optional Mixed-Use Development Option (MDO) which permits a wider range of uses and higher intensity development in order to encourage the creation of a dynamic mix of compatible uses.

INTENT AND GENERAL DESCRIPTION

The following is the description and stated intent of the district from the draft ordinance:

1. *Description of the District. The City West district permits a mix of uses, including amusement and entertainment uses, office, commercial, and multiple-family housing, that are appropriate within the context of the City West area. Key design concepts include multiple-story buildings that frame the internal street network, a corridor of buildings massed along Grand River Avenue, shared access and parking, a mix of uses including commercial and multi-family residential, and public gathering spaces. Buildings should have high-quality materials and allow for changing uses over time. Development will be pedestrian-oriented, with a high degree of transparency on the ground level and functional, attractive outdoor amenities such as plazas and pocket parks with seating and lighting. Parking is placed to the side or rear of main buildings, preferably in parking structures, driveways are consolidated from the major thoroughfare, and on-street parking is permitted on secondary streets.*
2. *Intent. The intent of the City West district is to encourage high-quality and distinctive development that will complement and support nearby areas. The district will reflect an inviting and vibrant identity for the westerly gateway to the City's Grand River Corridor area while implementing land use planning and development techniques that result in a pleasing, compatible, visual presence. Assembly of small lots and long, narrow lots into larger development parcels is anticipated and encouraged to provide coordinated development with consolidated access points. Minimum lot and frontage thresholds are established for the mixed-use development option to further this objective. Shared parking is strongly encouraged, and vehicular and pedestrian connections between sites is expected.*

The district allows a wide range of principal uses. In conjunction with different height, area, and bulk standards, this should increase development and re-development opportunities that will look demonstratively different than existing uses.

Additionally, some of the objectives of the district are intended to be accomplished or facilitated by the establishment of an optional development approval process,

the Mixed-Use Development Option (MDO). Under this optional form of development:

- *Mixing of uses is permitted, either vertically or horizontally.*
- *Building heights are greater than most traditional commercial districts in the city.*
- *Floor area ratios and densities are increased to allow economies of scale.*
- *Required setbacks are reduced to encourage a development pattern that frames the primary street frontage.*

Under the MDO concept, a wider variety of retail, commercial, office, and residential uses and open spaces are permitted, to further the creation of a dynamic mix of compatible uses. As a trade-off for this greater flexibility, regulations regarding streetscape and landscape design, provisions for parking facilities, architectural and façade design, multi-family residential dwelling units, and setback standards are incorporated into the district, resulting in a mix of some form-based standards and more conventional guidance. See the City West Design Guide for examples of the development vision and guidelines for projects in this district. The MDO, if successfully implemented, should:

- *Encourage the use of land in accordance with its character and surroundings;*
- *Conserve natural resources and natural features;*
- *Encourage innovation and creativity in land use planning;*
- *Provide enhanced housing, cultural, and recreational opportunities for the people of the City; and*
- *Bring about a greater compatibility of design and use between and among neighboring properties.*

RESIDENTIAL AND MIXED-USE DEVELOPMENT OPTIONS

Residential uses can be developed under the MDO, either as a stand-alone use or as part of a mixed-use project. The granting of a Mixed-Use Development Option application requires review and recommendation by the Planning Commission and approval of the City Council. As part of the review and appeal process, and in light of the potential additional uses and flexible building standards, the development may be subject to certain conditions, and will have to demonstrate conformance with the Design Guide adopted by the City as part of this ordinance. The MDO process is similar to the approval process for the PD-1 and PD-2 Options, with City Council authorized to grant deviations to area, bulk, yard and dimensional requirements, as well as density, if found to be an enhancement in the public interest and to not be detrimental.

The City West area south of Grand River Avenue is directly adjacent to areas designated for multi-family and single-family residential. This portion of the district is intended to provide a moderate-density transition to the surrounding uses, with buildings between 2 to 5 stories tall. Within 100 feet of existing single family residential areas to the south, non-residential uses are not permitted, and buildings are limited to 3 stories or 35 feet in height to ensure a proper transition and prevent undue impact on the existing neighbors. The 100-foot setback for non-residential uses is consistent with current I-1 District requirements, so no new hardship is created. This district shall meet specific design standards to ensure future development is cohesive and walkable. Shared off-street parking facilities are encouraged.

The creation of the new district also requires some amendments to other parts of the Zoning Ordinance, especially for various Use Standards in Chapter 4, and for the sections related to the EXO Exposition Overlay District. As we are proposing to change the underlying zoning to City West, that requires changes also be made to the description and permitted uses of the EXO, and the required conditions.

ORDINANCE FEEDBACK

Staff has worked with the Implementation Committee over the past year, and their feedback has been instrumental in getting to this point. Last year, the committee recommended a design document to offer guidance to landowners, developers, and decision makers to illustrate the preferred concept for the district. Based on that input staff has created the City West Design Guide to serve as a companion document to the Zoning Ordinance text, which is meant to further explain and visualize the design standards. It includes background information on the area, inspiration images from around Novi and other communities, and 3D models to visually show certain requirements or suggestions. The intent is both documents would be used in conjunction to guide development within the district.

Staff has also engaged with property owners and relevant stakeholders through mail notifications, in-person meetings with developers, tenants, and land owners, and by providing a feedback form on the City website. In early November 2022, staff sent letters to property owners and current tenants with a link to a City web page with a feedback form in addition to access to the draft Ordinance text, draft Design Guide, and a map of the district. Emails were sent out to known developers that had expressed an interest in properties within the area in the last several years with the same information. Staff has met with property owners and tenants to answer questions, provide clarifications and receive feedback.

All the responses have showed positive support for the amendment to the Ordinance. Some property owners were concerned over how the change would affect a current use that would become nonconforming, but that concern was eased after explaining how nonconforming uses or structures would be permitted to continue, and even expand in a limited capacity. Some current nonconforming uses would actually become more conforming under the proposed standards, such as restaurant uses in the I-1 district.

Those spearheading new developments in the area also provided feedback on the Ordinance text. In response, we added lodge halls/fraternal organizations as a Special Land Use, as well as religious organizations/churches as a similar use. Another property owner met with staff to discuss plans to build a mixed-use hotel development on the south side of Grand River. Comments from him and his team suggested an increase in the allowable height for mixed use developments in the south area in addition to a minor change related to shared access drives.

A distinction remains between potential development north and south of Grand River Avenue, but only in density and height. There is no current distinction between north and

south areas when it comes to uses, although townhouse-style residential buildings are more appropriate in the southern area where densities are lower.

A commercial broker representing the properties at the southeast corner of Beck and Grand River provided additional feedback on the text amendment and design guide. He noted the need for some clarification in the text to ensure that multifamily could be built as a stand-alone use – if there is proven connectivity. He also noted that the desired look may not be achieved with certain restrictions – namely, the minimum 5-acre parcel size and restrictions on residential density under the Mixed-Use Development option.

Another developer expressed concerns about hotels being allowed on the south side of Grand River Avenue prior to the installation of additional safe pedestrian crossings along Grand River Avenue, but had no objections to hotels being permitted on the north side. The Draft Ordinance as attached indicates that hotels shall be permitted on both sides of Grand River, but only as a part of a Mixed-use Development Option (MDO), and subject to the standards of the ordinance, including specific Eligibility Criteria and Design Criteria, as well as discretion by the City Council under the Special Land Use standards of the ordinance (Section 6.1.2.c). The draft ordinance indicates that any MDO is considered an optional form of development, and subject to certain standards:

The granting of a Mixed-Use Development Option application requires review and recommendation by the Planning Commission and approval of the City Council, under the process contemplated in MCL 125.3503 As part of the review and appeal process, and in light of the potential additional uses and flexible building standards, the development may be subject to certain conditions, and will have to demonstrate conformance with the Design Guide adopted by the City as part of this ordinance.

Although some adjustments were made to the draft text amendment based on the feedback received, other items were left as standards that could be determined on a case-by-case basis in the MDO process -- this is where some conditions or deviations can be up to Planning Commission and City Council's discretion to allow some flexibility to accommodate site-specific circumstances if it makes sense within the context of the development and the overall intent of the district.

PUBLIC FACILITIES

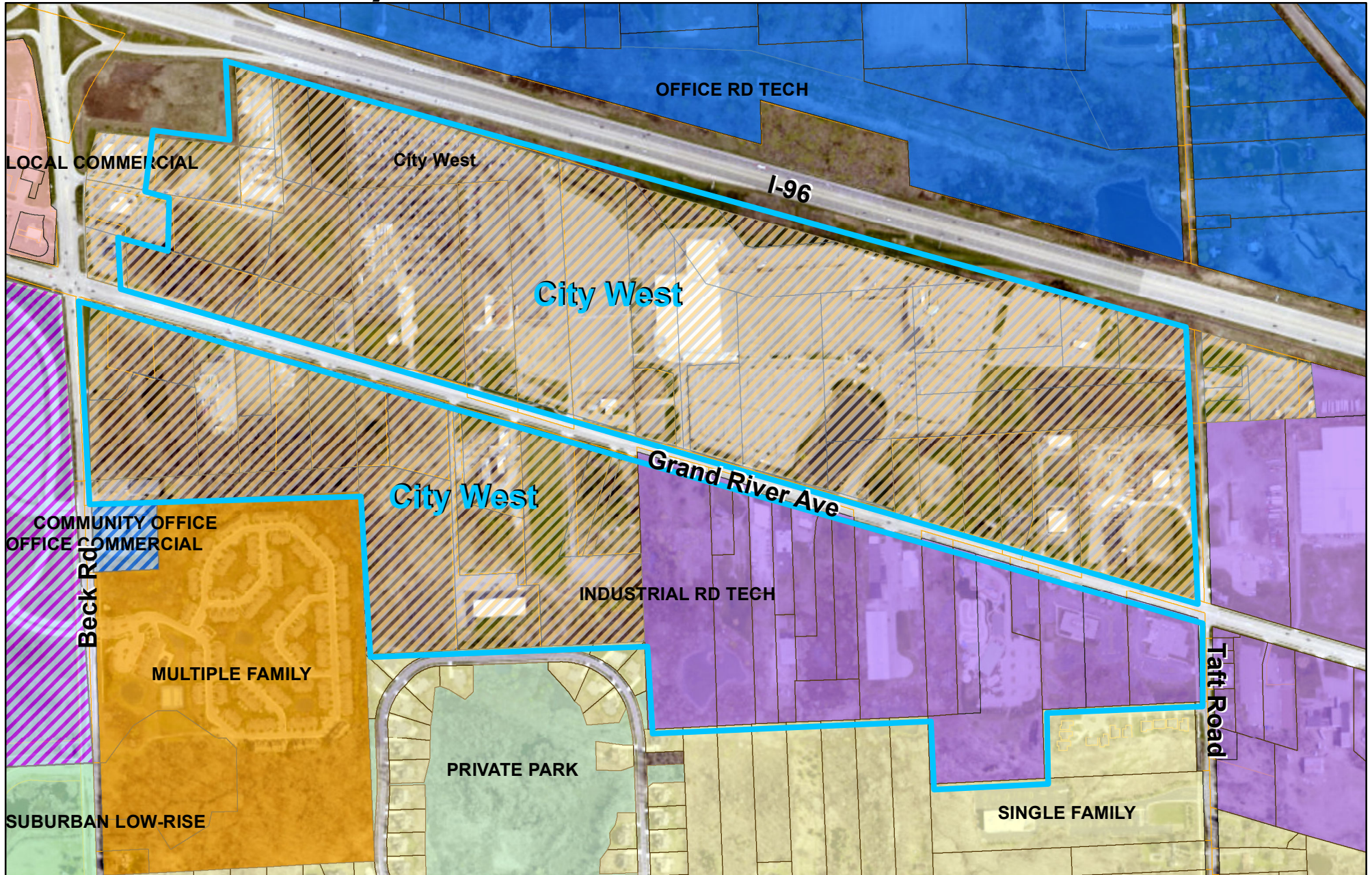
The historic Grand River Avenue corridor, running from downtown Detroit all the way to Lake Michigan on the west side of the state, bisects the City West area. In this area of the city, Grand River is an auto-centric five-lane major arterial with a speed limit of 50 miles per hour. The road characteristics make the streetscape inhospitable for pedestrians and cyclists. In order to create a more walkable environment, staff would recommend the City appeal to the Road Commission for Oakland County (RCOC) to reduce the speed limit in this area. A mid-block crossing would also be advisable to provide another option for pedestrians and bicyclists to get between the north and south sides of the district. The options for such crossing should be further studied as a joint effort between RCOC and the City. The Design

Guide provides samples of elevated pedestrian crossing and bus shelters as a guide to possible future decisions on these matters.

NEXT STEPS

Planning Commission is asked to review the proposed amendments and offer guidance to Staff as we advance these districts through the approval process. Depending on the suggestions for additional changes, we ask the Planning Commission to set a public hearing. Following the public hearing, the Planning Commission will be asked to make a recommendation to the City Council on the proposed ordinance amendments and later, consideration of the rezoning of approximately 250 acres to the new district. The attached staff version of the proposed amendment is subject to review and changes by the City staff and/or the City Attorney's Office, and the Planning Commission and City Council. Please contact Lindsay Bell 248.347.0484 or lbell@cityofnovi.org with any questions or concerns.

City West District: Future Land Use



0 0.125 0.25 0.5 Miles



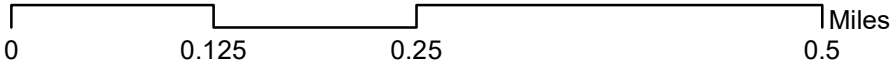
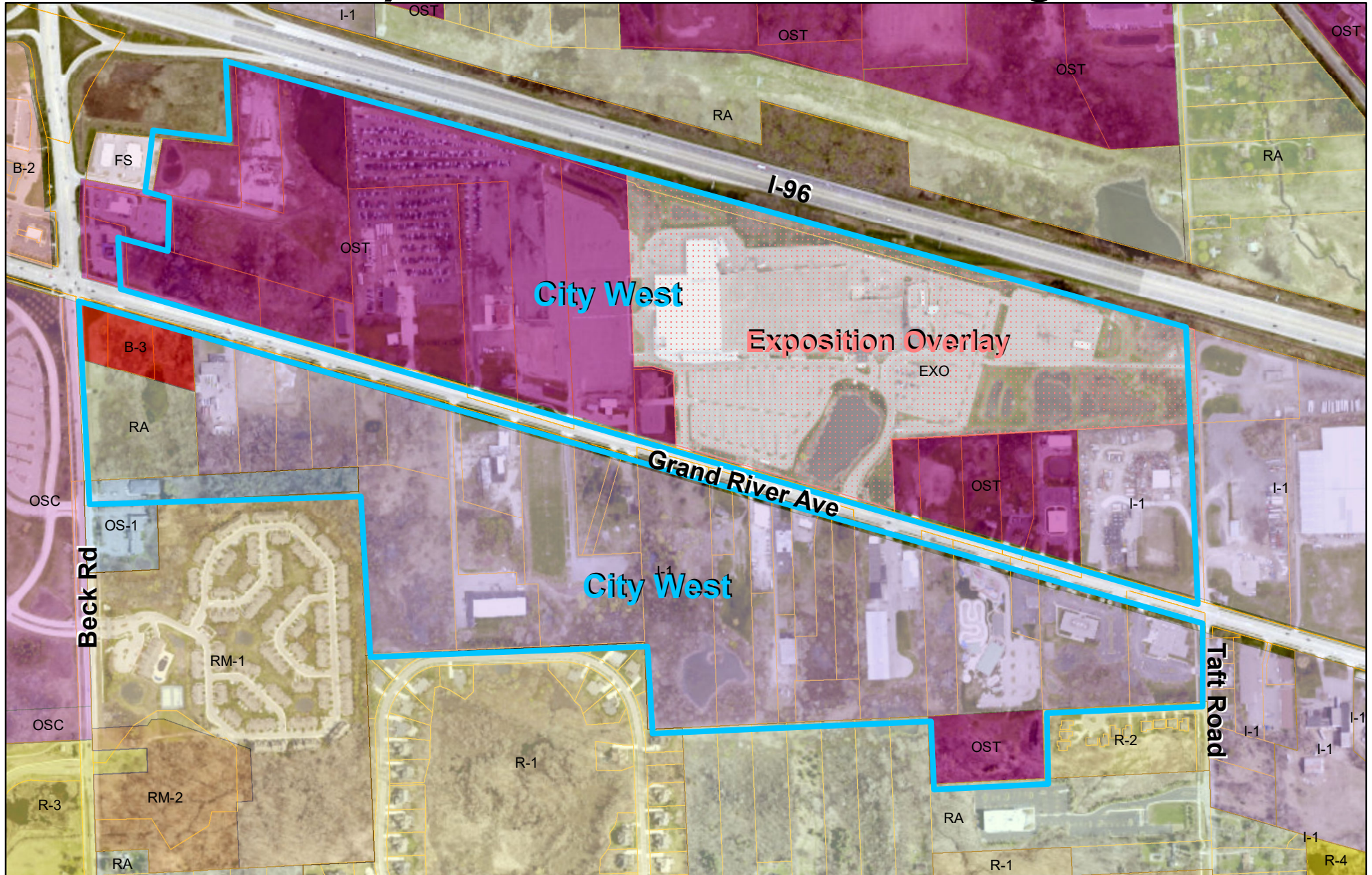
MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Please contact the City GIS Manager to confirm source and accuracy information related to this map.



Map Author: Lindsay Bell
Date: 3/38/23
Project: City West

City West District: Current Zoning



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City West District: Natural Features



0 0.125 0.25 0.5 Miles



Legend

-  Wetlands
-  Woodlands

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Map Author: Lindsay Bell
Date: 3/38/23
Project: City West



STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF NOVI

ORDINANCE NO. 18.296

AN ORDINANCE TO AMEND THE CITY OF NOVI CODE OF ORDINANCES, ORDINANCE 14-271, THE CITY OF NOVI ZONING ORDINANCE, AS AMENDED, AT ARTICLE 3.0 ZONING DISTRICTS, ADD SECTION 3.1.30 TO ESTABLISH THE CW – CITY WEST DISTRICT, SECTION 3.33 CITY WEST REQUIRED CONDITIONS, SECTION 3.34 CITY WEST MIXED USE DEVELOPMENT OPTION, RENUMBERING GENERAL EXCEPTIONS TO SECTION 3.35, AND TO AMEND ARTICLE 4.0 USE STANDARDS, SECTION 4.12 GROUP DAY CARE HOMES, DAY CARE CENTERS AND ADULT DAY CARE CENTERS, SECTION 4.24 DRY CLEANING ESTABLISHMENTS, SECTION 4.27 RETAIL BUSINESS OR SERVICE ESTABLISHMENTS, SECTION 4.28 HOTELS AND MOTELS, SECTION 4.35 MICROBREWERY AND BREWPUBS, SECTION 4.62 INSTRUCTIONAL CENTERS, AND SECTION 4.81 FINANCIAL INSTITUTIONS. ALL BEING DONE TO CREATE AND ADD REQUIREMENTS FOR THE CITY WEST (CW) DISTRICT. AMEND ARTICLE 2, SECTION 2.2 DEFINITIONS, TO ADD A DEFINITION FOR WORKFORCE HOUSING. AMEND ARTICLE 3.0 ZONING DISTRICTS, SECTION 3.1.15 EXO EXPOSITION OVERLAY DISTRICT AND 3.25 EXO OVERLAY DISTRICT REQUIRED CONDITIONS, TO CHANGE THE UNDERLYING ZONING OF THE EXO OVERLAY DISTRICT TO CITY WEST.

THE CITY OF NOVI ORDAINS:

Part I.

That the City of Novi Zoning Ordinance, as amended, Article 3.0, Zoning Districts, Section 3.1 Districts Established, is hereby amended to add a new district as number 30 CW City West District.

Part II.

That the City of Novi Zoning Ordinance, as amended, Article 3.0, Zoning Districts, Section 3.1 Districts Established, is hereby amended to add section 3.1.30 as follows:

3.1.30 CW City West District

A. Intent and General Provisions

1. Description of the District. The City West district permits a mix of uses, including amusement and entertainment uses, office, commercial, and multiple-family housing, that are appropriate within the context of the City West area. Key design concepts include multiple-story buildings that frame the internal street network, a corridor of buildings massed along Grand River Avenue, shared access and parking, a mix of uses including commercial and multi-family residential, and public gathering spaces. Buildings should have high-quality materials and allow for changing uses over time.

Development will be pedestrian-oriented, with a high degree of transparency on the ground level and functional, attractive outdoor amenities such as plazas and pocket parks with seating and lighting. Parking is placed to the side or rear of main buildings, preferably in parking structures, driveways are consolidated from the major thoroughfare, and on-street parking is permitted on secondary streets.

2. Intent. The intent of the City West district is to encourage high-quality and distinctive development that will complement and support nearby areas. The district will reflect an inviting and vibrant identity for the westerly gateway to the City's Grand River Corridor area while implementing land use planning and development techniques that result in a pleasing, compatible, visual presence. Assembly of small lots and long, narrow lots into larger development parcels is anticipated and encouraged to provide coordinated development with consolidated access points. Minimum lot and frontage thresholds are established for the mixed-use development option to further this objective. Shared parking is strongly encouraged, and vehicular and pedestrian connections between sites is expected.

The district allows a wide range of principal uses. In conjunction with different height, area, and bulk standards, this should increase development and re-development opportunities that will look demonstratively different than existing uses.

Additionally, some of the objectives of the district are intended to be accomplished or facilitated by the establishment of an optional development approval process, the Mixed-Use Development Option (MDO). Under this optional form of development:

- Mixing of uses is permitted, either vertically or horizontally.
- Building heights are greater than most traditional commercial districts in the city.
- Floor area ratios and densities are increased to allow economies of scale.
- Required setbacks are reduced to encourage a development pattern that frames the primary street frontage.

Under the MDO concept, a wider variety of retail, commercial, office, and residential uses and open spaces are permitted, to further the creation of a dynamic mix of compatible uses. As a trade-off for this greater flexibility, regulations regarding streetscape and landscape design, provisions for parking facilities, architectural and façade design, multi-family residential dwelling units, and setback standards are incorporated into the district, resulting in a mix of some form-based standards and more conventional guidance. See the City West Design Guide for examples of the development vision and guidelines for projects in this district. The MDO, if successfully implemented, should:

- Encourage the use of land in accordance with its character and surroundings;
- Conserve natural resources and natural features;
- Encourage innovation and creativity in land use planning;
- Provide enhanced housing, cultural, and recreational opportunities for the people of the City; and
- Bring about a greater compatibility of design and use between and among neighboring properties.

B. Principal Permitted Uses –

- i. Offices, including professional, medical (including labs and clinics)
- ii. Municipal uses, such as post offices and similar governmental office buildings
- iii. Day care centers (4.12.2)
- iv. Financial institutions (4.81)
- v. Retail business or service establishments, including restaurants (4.27)
- vi. Business schools and colleges or private schools operated for profit (4.27)
- vii. Instructional Centers (4.62)
- viii. Outdoor theaters, plazas, parks, public gathering places, farmers markets and like public facilities
- ix. Art galleries, museums, and non-profit community centers
- x. Personal service establishments
- xi. Private recreational facilities, indoor or outdoor
- xii. Publicly owned and operated parks, pathways, and recreational facilities
- xiii. Transit station
- xiv. Brewpubs and Microbreweries (4.35)
- xv. Outdoor restaurants (4.84)
- xvi. Principal uses similar to those listed above, as determined by the Planning Commission
- xvii. Off-street parking lots and structures (not to include vehicle storage)
- xviii. Accessory structures and uses customarily incidental to the above permitted uses, except drive-through windows (4.19)

C. Mixed-Use Development Option Permitted Uses –

- i. Any of the Principal Permitted Uses above
- ii. Multiple-family residential
- iii. Live/work units
- iv. Hotels (4.28.1)
- v. Business establishments which perform services on the premises
- vi. Health and fitness clubs, public or private
- vii. Dry cleaning Establishments or Pick Up Stations (4.24)
- viii. Other uses similar to the above uses subject to conditions noted
- ix. Accessory structures and uses customarily incidental to the above permitted uses (4.19)

D. Special Land Uses

- i. Amusement and entertainment uses, including theaters, athletic and performing arts venues;
- ii. Private clubs, organizations, cultural facilities, and lodge halls;
- iii. Places of worship

- iv. Drive throughs, as an accessory to a permitted use (Sec. 5.3.11)

E. Development Standards

Lot size, Lot Coverage, Lot width:

See section 3.6.2.D

Open Space Minimum:

Gross Open Space: 15% (see Section 3.33.4.1.F)

Usable Open Space: 150 sq ft per dwelling unit

Building Setbacks

Minimum front yard setback: See Section 3.33.1.E

Minimum rear yard setback: See Section 3.33.1.E

Minimum side yard setback: See Section 3.33.1.E

Building Height

Minimum building height: 2 stories or 20 feet

Maximum building height: 3 stories

Parking Lot Setbacks

Front yard setback: Front yard parking is not permitted, unless it is on-street parking

Rear yard setback: 10 feet; If adjacent to existing residential neighborhood a minimum of 30 feet is required

Side yard setback: 10 feet; If adjacent to existing residential neighborhood a minimum of 30 feet is required

3.6.2 Applicability of Notes to District Standards

- o City West Districts: H (i.a), L, M, P, Q

Part III.

That the City of Novi Zoning Ordinance, as amended, Article 3, Zoning Districts, is amended to add a new Section 3.33, City West Required Conditions, as follows in its entirety:

3.33 City West District REQUIRED CONDITIONS

1. The following standards shall apply to all uses permitted in the district except as indicated otherwise in this ordinance, or where different or additional standards are either authorized or required for developments utilizing the Mixed Use Development Option (MDO) in section 3.34.

- A. Site Plans. Site plans shall be submitted for preliminary approval by the Planning Commission, in accordance with the provisions of this ordinance and other applicable ordinances in Section 6, unless the proposed plan qualifies for administrative review per Section 6.1.C.
- B. Use. Non-residential buildings are not permitted within 100 feet of an adjacent single-family residential district.
- C. Nonconforming Uses and Buildings: A use or structure that is lawfully operating/existing as of the date this Section takes effect shall be considered a legal non-conforming use, so long as it remains otherwise lawful, subject to the following:
 - a. Such uses may be enlarged or increased by up to 10 percent of the existing total floor area, provided the resulting total floor area does not exceed the maximum floor area ratio of 0.275 as described below.
 - b. Any changes to the building or site at these locations that require site plan approval as described in Section 6.1 shall also require Planning Commission approval under the requirements of the Special Land Use permit approval provisions of that Section.
- D. Maximum floor area ratio (FAR): The maximum FAR (ratio of gross square feet of building area to gross land area of site, less prescribed right-of-way) shall be 0.275. Where an addition is proposed to an existing structure, the total resultant structure or combination of structures on-site shall be used in the calculations.
- E. Building and Parking Setbacks: Building and parking setback requirements, except as otherwise specified herein, shall be as noted in the table below, as measured from the future Right-of-Way. These setback requirements may be reduced or increased by the approving body where strict adherence would

serve no good purpose or where the overall intent of the district would be better served by allowing a lesser or greater setback, provided that:

- i. An increase or reduction of a setback will not impair the health, safety or general welfare of the city as related to the use of the premises or adjacent premise,
- ii. The increase or reduction of the setback along a common parcel line between two premises would result in a more desirable relationship between a proposed building and an existing building,
- iii. The increase or reduction of the setback would create a more desirable viewshed along the corridor, and
- iv. The adherence to the required setback would result in the establishment of non-usable land area that could create maintenance problems.

3.33.1.E. Setback Requirements for CW Districts		
Arterials (Grand River, Beck)	Minimum (feet)	Maximum (feet)
Building - Front	20	50
Building - Exterior side	20	50
Parking ⁶	30	None
Nonresidential collectors and local streets	Minimum (feet)	Maximum (feet)
Building – Front ²	0	15
Building - Exterior Side	0 (See §3.6.2.H)	15
Parking (rear and side yard) ^{3,6}	10	none
I-96 Highway ROW	Minimum (feet)	Maximum (feet)
Building	75	none
Parking ⁶	30	none
Notes to Table		

1. Rear and interior side yard setbacks are not prescribed, except as otherwise noted or as necessary to meet landscaping or other requirements, or where the Planning Commission or City Council determines buildings or parking require additional distance
2. No front yard off-street parking is permitted along non-residential collector and local streets. Side yard parking adjacent to a front yard shall be setback from the front façade of the building by a minimum of five (5) feet. See illustration in Section 3.11.6.A.
3. Where buildings abut a residential district, the minimum building setback shall be one (1) foot for each foot of building height.
4. Distance Between Buildings: Buildings with a front-to-front relationship shall have a minimum separation of forty (40) feet. Buildings with a front-to-rear or front-to-side relationship shall have a minimum separation of thirty (30) feet. All other buildings shall have a minimum separation of twenty (20) feet, or thirty (30) feet for buildings sixty (60) feet or more in height, unless otherwise provided for in these district regulations.
5. The front yard setback shall be increased at intersections where necessary to obtain the appropriate clear vision area. Clear vision area shall comply with standards set forth in Section 5.9, Corner Clearance, or any more restrictive standards adopted by the Road Commission for Oakland County (RCOC).
6. Parking Setbacks.
 - a. Off-street parking areas may be located within the exterior side yard along arterial roads if the primary building is oriented to front on a non-residential collector or local street. If parking is located in a side yard, the minimum setback of at least thirty (30) feet is required from the right-of-way line of any major thoroughfare, presently existing or as planned by the Road Commission for Oakland County or the City of Novi Master Plan.
 - b. Parking may front on shared private access road easements and similar private internal streets.
 - c. Surface parking lots shall be screened from all major thoroughfares by: (1) a two and one-half (2.5) foot ornamental brick or stone wall with intermittent landscaped breaks; (2) a semi-transparent screening such as brick pilaster with metal decorative fence in order to maintain attractive streetscapes as approved by the City's Landscape Architect; or (3) a landscaped berm or existing natural vegetation that results in a minimum three (3) foot high screening. The landscaping of such areas shall comply with the standards set forth in Section 5.5.

- F. Height. Buildings shall be a minimum of two stories (or equivalent height with quality architectural design) and a maximum of three stories, except as otherwise provided under the MDO. Uncovered roof seating areas for restaurant uses may be permitted by the Planning Commission upon a demonstration by the applicant

that such seating would not jeopardize public safety and/or privacy of adjoining uses and would not result in any other adverse consequences to the surrounding area, and particularly to residential uses.

- G. Pedestrian Development Amenities. Proposed developments, through innovative planning, design, and architecture, shall create a significant pedestrian orientation in keeping with the intent and purpose of the district and shall take into consideration the City West Design Guide recommendations.
- H. Open Space. A minimum of fifteen (15) percent of the gross site area of a commercial or mixed-use development shall be devoted to publicly accessible, permanently landscaped usable open spaces and pedestrian plaza areas (such as internal walkways, linear or pocket parks, plazas, or other space for gathering accessible to occupants and invitees). Small strips of landscaped area, landscaped end islands in parking lots, and similar areas that are less than twenty (20) feet wide shall not be counted toward the required open space on the site.

Up to 50 percent of the required open space may consist of areas that are regulated by City of Novi woodland and/or wetland ordinances if they are permanently protected by conservation easements. Wherever open spaces shall be created or preserved, they shall be physically connected, when possible, to adjacent open space areas.

Usable open spaces required for multi-family development units may count toward the 15 percent requirement if the spaces are publicly accessible (e.g., not private patios, roof decks, balconies, and clubhouses) and part of an integrated development plan. All landscaped open spaces and pedestrian plaza areas shall be maintained by the owners of the development it serves.

- I. Facades. All sites in the City West districts are subject to Region 1 standards of Section 5.15. In addition, all exterior walls of any main or accessory building shall be composed of the same architectural building facade materials as others on the site. Exterior building facades shall be primarily of brick or stone, which may be augmented by materials complementary to brick or stone. When renovations, alterations, or additions are made to an existing building within the City West district, the exterior building facades of the entire building shall be brought into compliance with this subsection.

Architectural design and facade material are to be complementary to existing or proposed buildings within the site and the surrounding area. It is not intended that contrasts in architectural design and use of facade materials is to be discouraged, but care shall be taken so that any such contrasts will not be so out of character with existing building designs and facade materials so as to create an adverse effect on the stability and value of the surrounding area.

- J. Parking, Loading, Landscaping, Lighting, etc. All sites must comply with Article 5, Site Standards, regarding all applicable requirements, including off-street parking, loading/unloading, signs, landscaping, exterior lighting, and obscuring screens as those standards relate to uses permitted in the City West district. Notwithstanding the above, loading and unloading may be in a side or rear yard, and shall be located as to be inconspicuous and properly screened. The approving body may modify the size requirement for a loading area, an alternate location, or approve a shared loading area between buildings, when the applicant provides ample justification that the uses proposed will be adequately served.

In those areas where on-street parking is permitted, off-street parking requirements may be reduced by the number of on-street parking spaces adjacent to a use. Parking requirements may be reduced when the approving body determines that given parking areas serve dual functions by providing parking capacity for separate uses which have peak parking demand periods which do not overlap. The applicant shall submit a Shared Parking Study based on requirements set forth in Section 5.2.7 to provide justification for the request. Applicant shall also provide information on cross-access and maintenance agreements.

In those instances when a parking structure, underground parking or municipal parking lot is constructed pursuant to a special assessment district, a parking exempt district shall be created for that area served by the improvement and assessed for its cost.

- K. Sidewalks and Bicycle Facilities. Sidewalks are required abutting any street or internal road to further the goals of the Non-Motorized Plan. Bicycle parking shall meet or exceed the standards set forth in Section 5.16 Bicycle parking facility requirements. See the City West Design Guide for additional details.
- L. Vehicular Access. Vehicular access to a development site shall be designed to provide safe and efficient distribution of traffic to and from the site and should form a logical street network connecting to adjacent parcels in the district where appropriate. Access design that results in an undue intensification of traffic congestion shall be prohibited. Multiple curb cuts onto major arterials is discouraged.
- M. Street and Roadway Rights-of-Way. Nonresidential collector and local streets within the City West district shall provide rights-of-way and road cross sections consistent with the City's Design and Construction Standards. Additional rights-of-way area shall be provided where boulevards, squares or traffic circles are created.
- N. Storm Water Detention. The use of underground and shared storm water facilities meeting all relevant standards should be used to the extent feasible to achieve permitted densities while protecting existing natural resources.

Part IV.

That the City of Novi Zoning Ordinance, as amended, Article 3, Zoning Districts, is amended to add a new Section 3.34, Mixed Use Development Option for the City West District, as follows in its entirety:

3.34 Mixed Use Development Option (MDO) for the City West District

1. Intent and General Application. The MDO expands the number and kind of uses permitted in the district. In addition to permitting quality residential development and facilitating mixed-use developments, including multiple-family residential, office, and commercial uses, this optional form of development allows for increased building height—up to 110 ft—and increased floor area ratios (FAR), as well as the opportunity to deviate from height, area, and bulk standards provided the deviations benefit the development and surrounding area.

The granting of a Mixed-Use Development Option application requires review and recommendation by the Planning Commission and approval of the City Council, under the process contemplated in MCL 125.3503. As part of the review and appeal process, and in light of the potential additional uses and flexible building standards, the development may be subject to certain conditions, and will have to demonstrate conformance with the Design Guide adopted by the City as part of this ordinance.

For purposes of this Section 3.34, the “City West North” area shall be that part of the district north of Grand River Avenue, and the “City West South” shall be that part of the District south of Grand River Avenue.

2. Uses permitted subject to approval of a Mixed-Use Development Option
 - A. For developments utilizing the Mixed-Use Development Option (MDO) the uses listed under Section 3.1.30.B, C, and D will be permitted, with a minimum combination of two distinct use classifications. Multiple-family residential dwellings, including senior, age-qualified, independent housing, may be proposed as a stand-alone use.
 - B. MDO Projects with a single use may be considered for density reserved for mixed-use projects if there is a clearly designed relationship between complementary uses, including direct pedestrian connections and building entrances located within 300 feet measured along the pedestrian route.
3. Eligibility Criteria
 - A. MDO projects shall require the applicant to demonstrate that each particular use (or single use, as applicable), as well as the quantity and location of such use(s), would result in a reasonable and mutually supportive mix of uses on the site, and a compatibility of uses in harmony with the surrounding area and other nearby areas of the City, as intended in this Article.
 - B. Minimum acreage for a project is five (5) acres, unless varied by City Council approval with a demonstration by the applicant that the proposed development on less land meets the standards of Section 3.34, and subsections 3.33.1 and 3.33.3,

and that the proposed development exemplifies the intent of this Article as stated in Section 3.1.30.A and the Design Guide.

- C. Minimum public road frontage is three hundred (300) feet unless varied by City Council.

4. General Approval Standards

- A. As part of the application and review for site plan approval, the applicant for the MDO must demonstrate the following:

- i. The project will result in a recognizable and substantial benefit to the ultimate users of the project and to the community, where such benefit would otherwise be unfeasible or unlikely to be achieved by a traditional development.
- ii. Relative to a development otherwise permissible as a Principal Permitted Use under [Section 3.1.30.B](#), the proposed type and density of development shall not result in an unreasonable increase in the use of public services, facilities and utilities, and shall not place an unreasonable burden upon the subject and/or surrounding land and/or property owners and occupants and/or the natural environment.
- iii. Based upon the proposed uses, layout and design of the overall project, the proposed building facade treatment, the proposed landscaping treatment and the proposed signage, the MDO project will result in a material enhancement to the area of the City in which it is situated.
- iv. The proposed development will not have a materially adverse impact upon the Master Plan for Land Use of the City and will be consistent with the intent and spirit of this Section.
- vi. Each proposed use in the development, as well as the size and location of such use, will result in and contribute to a reasonable and mutually supportive mix of uses on the site, and/or a compatibility of uses in harmony with the surrounding area and other nearby areas of the City.
- vii. The land area proposed for development represents a cohesive and logical consolidation of parcels to allow a coordinated project to be brought forward.
- viii. The proposed development will be under single ownership and/or control such that there is a single person or entity having responsibility for completing the project in conformity with this Ordinance. This provision shall not prohibit a transfer of ownership and/or control, upon completion of one or more phases or upon 1) due notice to the City Clerk, 2) appropriate and customary approval by other City officials and 3) financial guarantees for completion of improvements.

5. Project Design Standards. The following project design standards shall apply to MDO projects:

- A. General Design Standards. The following design standards shall apply to all projects:

- i. Permitted non-residential uses may be allowed in combination with other permitted non-residential or residential uses, based upon a layout and integrated plan approved as part of the site plan.

- ii. The design standards for non-residential uses shall be based upon the regulations in this Ordinance applicable to the corresponding uses, provided that modified design standards may be approved by the City Council based upon a demonstration by the applicant of the following, and the findings of Section 3.34.7.A.i.d:
 - a. The proposed uses will complement and support the intent of the City West district, the convention center and other established uses within this area of the City.
 - b. The project has shown that design coordination and connection with adjacent property, developed or not, has been accomplished;
 - c. An attractive street-level environment has been achieved that focuses on the pedestrian experience and provides public space amenities;
 - d. Vehicular safety provisions and controls have been applied particularly with regard to access to major thoroughfares; and
 - e. Aesthetic quality is improved in terms of design, exterior materials and landscaping, including internal compatibility within the development as well as its relationship to surrounding properties to accommodate future development.
- iii. There is underground installation of utilities, including electricity and telecommunications facilities, as found necessary or appropriate by the approving body.
- iv. In order to provide efficient circulation and reduce driveways and curb cuts along Grand River Avenue, all development sites fronting on Grand River Avenue shall be constructed to maximize traffic safety. Toward this end, to the extent feasible internal access drive networks shall be established and utilized as local streets. The shared access drives shall be privately owned and maintained, have a cross-section meeting the City's local street standards, and shall be governed by a cross-access agreement that provides for public access at all times and shall be recorded with the Oakland County Register of Deeds after review and approval by the City Attorney.

The shared access drive shall be a minimum of twenty-eight (28) feet wide (from back of curb) and shall be placed within a thirty-six-foot (36) (minimum) private easement. Parallel parking may be permitted along said shared access drive provided an access aisle of 26 feet is maintained.

The City Council may waive the requirement for a shared access drive where it is not feasible to extend it to another property due to 1) environmental limitations, 2) incompatible adjacent development, 3) shallow lots, or 4) other unique site features.
- v. The City Council shall resolve ambiguities in the interpretation of applicable regulations using the Zoning Ordinance, Master Plan, the Design Guide, and the intent of this Article and other City standards or policies as a guide.

B. Bonus height. Buildings in an MDO project may exceed the height stated in the Development Standards, subject to the following:

- i. Bonus height may be granted under the following circumstances:
 - a. If underground or structured parking is provided, the maximum height of the building may be increased up to 2 additional floors (1 story per 125 spaces provided);
 - b. If dedicated Open Space or preservation of natural areas is provided in excess of 25 percent of the total site area, the maximum height of the building may be increased an additional story.
 - c. The provision and use of energy and water efficient design, water conservation, reuse and preservation of resources, and sustainable lifestyle solutions such as electric vehicle charging or integration of solar arrays. Applicants shall provide a narrative explaining how sustainability elements have been incorporated and quantify the impacts of those strategies. For achieving Gold or Platinum LEED (Leadership in Energy and Environmental Design) certification or equivalent for green building strategies, the maximum height of the building may be increased an additional floor (up to 1 story).
 - d. Providing 15 percent or more residential units targeted for workforce housing as defined in Section 2 (1 story bonus).
- ii. Building height shall not exceed one hundred ten (110) feet or 8 stories, whichever is less, in the City West North area or 65 feet or 5 stories, whichever is less, in the City West South area.
- iii. Buildings utilizing this subsection shall be designed to minimize their impact on surrounding existing uses and roadways, including, but not limited to, building design elements such as variation in building materials, mitigation of exterior and interior building lighting, and utilization of building relief strategies (including step-backs of higher stories).
- iv. For all buildings utilizing bonus height strategies above, the City Council, following a recommendation by the Planning Commission, shall make a finding that the additional height will complement and be compatible with the vision for the district with respect to the size, height, area, and configuration of adjacent or surrounding parcels and structures and any other relevant characteristics and interest. The City Council shall determine whether the architectural design of the buildings provides adequate building relief to minimize the mass and height of the building and will not have a negative impact on the goal of creating a cohesive, walkable district.

6. Required Site Development Conditions for any MDO project

- A. The required conditions listed within [Section 3.33](#) must be met except as otherwise permitted within this [Section 3.34](#)
- B. The following standards are required for residential components within MDO projects, either as a component in a mixed-use or a single-use development:
 - i. The net density of units shall not exceed 30 dwelling units per acre in City West North and 20 dwelling units per acre in City West South;
 - ii. All residential structures shall have a minimum of two (2) stories or equivalent height.
 - iii. Private community swimming pools and similar amenities shall not require additional parking spaces except for barrier free spaces.
 - iv. Buildings may be permitted to have parking on the ground level of the building. The parking inside the building must be aesthetically and effectively screened from view through architectural design, landscaping, or other means, from adjacent drives, walkways and buildings, and particularly from the street level view.
- C. The following additional site development conditions shall apply to all MDO projects:
 - i. Commercial and office uses may occupy any number of total floors within a building used for residential uses. No commercial or office use shall be located on the same floor as residential use, unless it is considered a live work unit, and no floor may be used for commercial or office purposes which is located above a floor used for residential purposes.
 - ii. All trash receptacles and trash collection areas shall be screened from view and shall not be placed within ten (10) feet of any wall of a dwelling structure which contains openings involving living areas.
 - iii. HVAC units that are not placed on the roof of a structure must be located away from openings to dwellings, including windows, and must be screened from view.
 - iii. Off-street parking shall not be placed within ten (10) feet of any wall of a dwelling structure. Units that have garages may be permitted parking on garage aprons if parking space dimensions are met without encroaching on sidewalks.
 - vi. The following densities/intensities shall be permitted based on mixed-use or single-use developments:

3.34.6.D Development Density/Intensity – Based on Net Site Area

	Residential Only	Mixed-Use Developments	Mixed-Use Developments
A. Maximum Density ¹		Single Use Building	Multi-Use Building
City West North	20 du/ac	25 du/ac	30 du/ac
City West South	10 du/ac	15 du/ac	20 du/ac
B. Floor Area Ratio ¹			
City West North		2.0 FAR	2.5 FAR
City West South		1.0 FAR	1.5 FAR
C. Maximum Building Height ²			
City West North	65 feet	65 feet	65 feet
City West South	45 feet	55 feet	55 feet
D. Minimum Building Height ²			
City West North	35 feet	40 feet	40 feet
City West South	25 feet	25 feet	35 feet

Notes to Table

1. For all development, density/intensity shall be calculated for the net site area of the development.
2. Any structure within one hundred (100) feet of a one-family residential district shall be limited to a maximum of thirty-five (35) feet or three stories. In all other locations building height may be exceeded with bonus height as described in this section.
3. Buildings with a front-to-front relationship shall have a minimum separation of forty (40) feet. Buildings with a front-to-rear or front-to-side relationship shall have a minimum separation of thirty (30) feet. All other interior buildings shall have a minimum separation of twenty (20) feet.

- E. The table below lists requirements and conditions for Townhouses and Multifamily dwellings in the district but differentiates between some conditions that apply only to dwellings in the City West North area.

3.34.6.E Residential Requirements			
	Townhouses	Multifamily	Multifamily in the CWN area
Maximum Height*	35 ft or 3 stories	65 ft or 5 stories	75 ft or 5 stories
Setback	See Table in section 3.33.1.E		Min interior yard setback: 15 ft

			Min rear yard setback: 20 ft
Maximum Density	15 du/ac	20 du/ac	30 du/ac
Unit Width	Min 20 ft	n/a	
Distance between buildings	Min: 20ft	Min: one-half the height of the taller building	Min: 20 ft, unless building is 60 ft or greater, then 30 ft
Other limits	Not more than 8 attached units per building	Greatest length or depth of an apartment building shall not exceed 4 times its height	

*Meeting bonus height conditions may permit buildings to exceed these heights, except when buildings are within 100 feet of single-family residential districts.

7. Review and approval process for all MDO projects

A. Procedure for Review and Approval

i. Consideration of MDO Plan Application:

a. Pre-Application Submittal. Before formal submittal of a MDO plan, the applicant shall apply for and attend a pre-application meeting with the Plan Review Center, and other appropriate officials deemed necessary by the City Planner. Prior to the meeting, the applicant shall provide to the Plan Review Center a conceptual site plan and brief narrative of how the development meets or exceeds the standards of this ordinance and furthers the vision for the district. The Plan Review Center will provide initial comments on the plans.

b. Application.

1. An application to develop under the MDO shall be made to the Planning Commission for its review and recommendation to City Council. The application shall be filed concurrently with a fully documented preliminary site plan. The preliminary site plan shall be completed in accordance with the review requirements as set forth and regulated in the City's Site Plan and Development Manual and Section 6.1. The MDO plan shall include the information required in [subsection 3.34.7.C](#), below.
2. In those instances where it is necessary to request rezoning in order to effectuate a MDO plan, an application to rezone shall be made to the Planning Commission for its review and recommendation to the City Council. The application for rezoning shall be completed in accordance with the City's Site Plan & Development Manual.
3. The Planning Commission may proceed simultaneously with review and recommendation on applications for rezoning, MDO plan and preliminary site plan approval, along with any associated permit reviews.

- c. Planning Commission Review. Upon receipt of an application for preliminary site plan, the application shall be reviewed by the Plan Review Center and referred to the Planning Commission for preliminary review. Following preliminary review, the Planning Commission shall set a public hearing date for review of the application. Notice of the public hearing shall be given and the hearing held as provided by the Zoning Enabling Act, at which a review shall be conducted. Following such review, the Planning Commission shall provide its report and recommendation to the City Council. In making its recommendation to the City Council, the Planning Commission shall consider:
- (1) Consistency with the Master Plan;
 - (2) Innovative planning and design excellence;
 - (3) Relationship to adjacent land uses, design form and layout;
 - (4) Compliance with this Ordinance, including subsections 3.33 and 3.34;
 - (5) Adherence to the City West Design Guide;
 - (5) Benefits to the community such as publicly accessible parks and open areas, and public facilities.
 - (6) Pedestrian and vehicular safety provisions.
 - (7) Aesthetic beauty in terms of design, exterior materials and landscaping, including internal compatibility within the development as well as its relationship to surrounding properties, and
 - (8) Provisions for the future users of the project.
- a. City Council Approval. The City Council shall review the Preliminary Site Plan with regard to the Planning Commission's recommendation and the review requirements and conditions set forth in Section 3.34.4.A. The City Council shall determine whether the proposed plan meets the conditions as set forth in Section 3.33 and 3.34, and the standards of [Section 6.1.2.C](#).
- i. As part of its approval of the Preliminary Site Plan, the Council is authorized to impose conditions that are reasonably related to the purposes of this section and that will:
- Insure public services and facilities affected by a proposed land use or activity will be capable of accommodating increased services and facility loads caused by the land use or activity,
 - Protect the natural environment and conserve natural resources and energy,
 - Insuring compatibility with adjacent uses of land, and
 - Promote the use of land in a socially and economically desirable manner.
- All conditions imposed shall be made a part of the record of the approved Mixed Use Development Option.
- ii. Deviations From Density, Area, Bulk, Yard, and Dimensional Requirements. As part of approval of a Preliminary Site Plan, the City Council shall be authorized to grant deviations from the strict terms of the zoning ordinance governing density, area, bulk, yard, and dimensional requirements

applicable to the property; provided, however, that such authorization to grant deviations shall be conditioned upon the Council finding:

- a. That each zoning ordinance provision from which a deviation is sought would, if the deviation were not granted, prohibit an enhancement of the development that would be in the public interest;
- b. That approving the proposed deviation would be compatible with the existing and planned uses in the surrounding area;
- c. That the proposed deviation would not be detrimental to the natural features and resources of the affected property and surrounding area, or would enhance or preserve such natural features and resources;
- d. That the proposed deviation would not be injurious to the safety or convenience of vehicular or pedestrian traffic; and
- e. That the proposed deviation would not cause an adverse fiscal or financial impact on the City's ability to provide services and facilities to the property or to the public as a whole.

In determining whether to grant any such deviation, the Council shall be authorized to attach reasonable conditions to the Site Plan that will:

- a. Insure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased services and facility loads caused by the land use or activity,
- b. Protect the natural environment and conserving natural resources and energy,
- c. Insure compatibility with adjacent use of land, and
- d. Promote the use of land in a socially and economically desirable manner.

All conditions imposed shall be made a part of the record of the approval of the Site Plan.

- B. Approved Preliminary Site Plan. Once the preliminary site plan has been approved by City Council, no development shall take place therein nor use made of any part thereof except in accordance with the approved plan or in accordance with an approved amendment thereto. Once approval of the Preliminary Site Plan is granted, the applicant shall proceed with development of the Final Site Plan.
- C. Final Site Plan approval. A Final Site Plan shall be prepared and submitted by the applicant for approval. Review and approval shall be administrative unless the City Council requests that the final site plan be submitted to it for review. The Final Site Plan shall:
 - a. Conform with the Preliminary Site Plan and meet the conditions as set forth in the Council's approval.

- b. Contain all the requirements as set forth in Section 6.1 of this Ordinance and the requirements as set forth in the City's Site Plan and Development Manual.
 - c. The dedication of public rights-of-way or planned public open spaces, where proposed on the site plan or as may be otherwise required, shall have been made.
 - d. In residential use areas, any proffered open space has been irrevocably committed to be retained as open space for park, recreation and related uses, and that all such lands meet the requirements of the City.
 - e. Where applicable, road easements or rights-of-way have been provided.
- D. Site Plan Revisions. Revisions to an approved Preliminary Site Plan or Final Site Plan shall require re-submittal of plan revisions to the City for review. Such revisions shall be resubmitted to the Planning Commission and City Council for review and approval, except those revisions permitted to be reviewed administratively under Section 6.1.1.C. Revisions requiring Commission and Council review shall include physical changes to the exterior building wall façade materials or layout alterations that will significantly change the appearance of a building or site, as determined by the City Planner. The Planning Commission and City Council, in making a review of a revised site plan, shall find that any such revisions forwarded to them for review and approval, meet all the minimum requirements of this Section, including its general intent.
- E. Phasing: Where a project is proposed for construction in phases, the planning and designing shall be such that, upon completion, each phase, considered together with other completed phases, shall be capable of standing on its own in terms of the presence of services, facilities, and open space, and shall contain the necessary components to insure protection of natural resources and the health, safety, and welfare of the users of the planned mixed use development and the residents and property in the surrounding area. Plans shall clearly illustrate what is to be included in each phase. The Council may require performance guarantees in accordance with Chapter 26.5 to ensure that permanent facades are constructed. In developments which include residential and non-residential uses, phasing shall be consistent with the following:
 - a. At least thirty (30) percent of all proposed residential units and non-residential floor area shall be constructed no later than concurrent with the first phase of construction.

- b. At least an additional thirty (30) percent of all proposed residential units and twenty (20) percent of non-residential floor area shall be constructed no later than concurrent with any second phase construction; and
- c. The balance of all proposed residential units shall be constructed no later than concurrent with any third phase of construction. For purposes of implementing the residential/non-residential phasing requirements set forth above, the percentages shall be reasonable approximations, as determined in the discretion of the City Council, and such percentages may be substantially modified should the City Council determine in its discretion that the applicant has presented adequate and effective assurances that both residential and non-residential component(s) of the development shall be completed within a specified period.

8. Plan Information

A. MDO Preliminary site plans shall include the following:

- a. All requirements listed in the City's Preliminary Site Plan Checklist
- b. Statement of intent of proposed use(s) of land and any phasing of the project, including anticipated completion dates.
- c. Evidence of market need for the use(s) and economic feasibility of the project.
- d. Qualifications of applicant/developer including information of past projects, size, location, type etc.
- e. Existing and proposed right-of-way width of all adjoining and internal roads, and layout of all internal roads and drives.
- f. A traffic study, prepared in accordance with the City's Site Plan and Development Manual requirements, shall be submitted, unless such requirement is waived by the Plan Review Center during pre-application conference.
- f. Proposed acceleration, deceleration, and passing lanes.
- g. All parking areas and number of spaces by size and any requests for shared parking reductions. The City may permit the use of a flexible shared parking formula if a Shared Parking Study is submitted and accepted by the City Council, after review and recommendation by the Planning Commission and City traffic consultant.
- h. The size and location of areas to be preserved as open and recreational space and intended programming of those spaces.
- j. Density calculations, number and types of units (if applicable), and floor area per habitable space for each use proposed.
- k. Fair representation of each type of use, square footage or acreage allocated to each use, locations of each principal structure and use in the development, setbacks, typical layout and elevation for each type of use.

- l. Specification of each deviation from the applicable ordinance regulations which will be sought to be approved, and the safeguards, features and/or planning mechanisms proposed to achieve the objectives intended to be accomplished by the regulations from which a deviation is being sought.
 - m. Community Impact Statement for all projects, including impact on City services, fiscal impact analysis addressing anticipated costs and revenues to City and school district, unless such requirement is waived by the Plan Review Center during pre-application conference.
 - n. If phasing is proposed, a plan showing what improvements will be constructed in each phase, with a description of the anticipated timing of construction.
- B. Final site plans shall include the following:
- a. All requirements specified in the City's Final Site Plan Checklist and Application.
 - b. List all deviations from Ordinance standards granted by City Council and any conditions imposed.
 - c. If phasing is proposed, provide detailed plans that show what will be constructed/installed by the completion of each phase to verify that each phase, considered together with previous completed phases, shall be capable of meeting ordinance requirements on its own as described in Section 3.34.7.E, including utilities, parking, end of pavement, landscaping, amenities, lighting, signage, any mechanisms designed to reduce noise, and visual screening features. Required Engineering and Landscape Cost estimates shall also be broken down by phases.
9. Performance Guarantees. The applicant shall comply with the requirements for performance guarantees contained in Chapter 26.5 of the Code of Ordinances, as amended.

Part V.

That the City of Novi Zoning Ordinance, as amended, Article 3, Zoning Districts, is amended to renumber Section 3.33, General Exceptions to Section 3.35.

Part VI.

That the City of Novi Zoning Ordinance, as amended, Article 4, "Use Standards," Section 4.12 "Group Day Care Homes, Day Care Centers, and Adult Day Care Centers" is amended to read as follows:

Section 4.12 Group Day Care Homes, Day Care Centers, and Adult Day Care Centers

1. [unchanged]
2. Day care centers and adult day care centers are a permitted use in the B-2, B-3, OST, TC, TC-1, CW districts and EXO Overlay district and a special land use in the OS-1, OSC, and PSLR districts, all subject to the following:
 - A. In the B-2, B-3, OST, OS-1, OSC, TC, TC-1, CW, PSLR districts and EXO Overlay district:
 - i. Outdoor recreation areas shall be provided, consisting of at least one -hundred fifty (150) square feet for each person cared for, with a minimum total area of three-thousand five hundred (3,500) square feet. All such outdoor recreation areas shall be fenced with self-closing gates. The recreation area may extend into an exterior side yard up to twenty-five (25) percent of the distance between the building facade and the property line.
 - ii. The hours of operation shall be limited to the period between 6 a.m. and 7 p.m. for those facilities abutting residential zoning districts.
 - iii. Facilities shall be located either within a permitted office, or commercial structure, or in a freestanding building on a site coordinated with surrounding development (i.e., traffic flow, parking access, drop off areas, architecture and relationship to other buildings).
 - iv. Screening and landscaping of outdoor recreation areas, recreation area fences and parking lots shall comply with Section 5.5.
 - v. Off-street parking shall comply with Section 5.2.12. and Section 5.3.
 - B. [unchanged]
3. [unchanged]

Part VII.

That the City of Novi Zoning Ordinance, as amended, Article 4, "Use Standards," Section 4.24 "Dry Cleaning Establishments or Pick Up Stations," is hereby amended to read as follows:

Section 4.24 Dry Cleaning Establishments or Pick Up Stations

In the B-1, B-2, B-3, CW and TC districts, dry cleaning establishments, or pick-up stations, dealing directly with the consumer are a permitted use. Central dry cleaning plants serving more than one retail outlet shall be prohibited.

Part VIII.

That the City of Novi Zoning Ordinance, as amended, Article 4, "Use Standards," Section 4.27, "Retail Business and Service Establishments," is hereby amended to read as follows:

4.27 Retail Business or Service Establishments

1. In the B-2, B-3, CW, TC and TC-1 districts, all retail business or service establishments are permitted as follows:
 - A. Any retail business whose principal activity is the sale of merchandise in an enclosed building.
 - B. Any service establishment of an office, showroom or workshop nature of a decorator, dressmaker, tailor, bridal shop, art gallery, interior designer or similar establishment that requires a retail adjunct.
 - C. Restaurants (sit down), banquet facilities or other places serving food or beverage, except those having the character of a drive-in or having a drive-through window.
 - D. Theaters, assembly halls, concert halls, museums or similar places of assembly when conducted completely within enclosed buildings.
 - E. Business schools and colleges or private schools operated for profit.
2. In the FS district, retail establishments to serve the needs of the highway travelers, including such facilities as, but not limited to, gift shops and restaurants, not including drive-ins are permitted uses.

Part IX.

That the City of Novi Zoning Ordinance, as amended, Article 4, "Use Standards," Section 4.28 "Hotels, Motels, and Transient Lodging Facilities," is hereby amended to read as follows:

Section 4.28 Hotels and Motels

1. In the B-2 and CW district, hotels and motels are a permitted use provided the site does not abut a residential district.
2. (Unchanged)
3. (Unchanged)
4. (Unchanged)
5. All hotels and motels in all districts, shall provide a minimum of 30 square feet of usable open space for each room subject to the following conditions:
 - A. Usable open space shall include an unobstructed portion of a site which has a minimum dimension of ten feet in any direction, is landscaped and developed for active and passive recreational use, and is conveniently located and accessible;
 - B. The usable open space may include amenities such as pavers, benches and other landscape design elements with pervious surface materials. All such areas shall be for the benefit of the hotel patrons;

- C. For TC, TC-1, CW, and PD-2 districts, the usable open space required per this section can be counted towards the minimum usable open space requirements for respective district standards;
 - D. The usable open space shall not be counted toward any minimum landscaping or other open space requirements of the Zoning Ordinance and required parking setback area;
6. (Unchanged)

Part X.

That the City of Novi Zoning Ordinance, as amended, Article 4, "Use Standards," Section 4.35 "Microbreweries and Brewpubs," is hereby amended to read as follows:

Section 4.35 Microbreweries and Brewpubs

Microbreweries and brewpubs are permitted uses in the B-3 and CW districts and special land uses in the RC, TC, and TC-1 districts subject to the following conditions:

- 1. Microbreweries and brewpubs
 - A. In the B-3, CW, RC, TC and TC-1 districts:
 - i-iv. (Unchanged)
 - B. (unchanged)
- 2. (unchanged)
- 3. (unchanged)

Part XI.

That the City of Novi Zoning Ordinance, as amended, Article 4, "Use Standards," Section 4.62 "Instructional Centers," is hereby amended to read as follows:

Section 4.62 Instructional Centers

In the CW and NCC districts, instructional centers, such as schools for dance, music, language, arts, or general education are a permitted use subject to the following:

- 1. The center must comply with all applicable state laws and licensing requirements.
- 2. All business, servicing or processing, except for off-street parking or loading, shall be conducted within a completely enclosed building.

In the OS-1 district, instructional centers are permitted uses provided that such facilities do not exceed two-thousand (2,000) square feet in size. However, when such uses exceed two-thousand (2,000) square feet, they shall be treated as special land uses subject to approval by the Planning Commission in accordance with the additional requirements of Section 6.1.2.C for special land uses, and subject to the public hearing requirements set forth and regulated in Section 6.2 of this Ordinance. All instructional centers shall comply with the following conditions:

- 1. All business, servicing or processing, except for off-street parking or loading, shall be conducted within a completely enclosed building.

2. Multiple tenants with square footage less than 2,000 square feet shall be allowed in a single building.

Part XII.

That the City of Novi Zoning Ordinance, as amended, Article 4, “Use Standards,” Section 4.81 “Financial Institutions,” is hereby amended to read as follows:

Section 4.81 Financial Institutions

In the CW, TC and TC-1 districts, financial institutions are a permitted use, provided that such institutions shall not have drive-thru teller or ATM facilities as the principal use of the premises.

Part XIII.

That the City of Novi Zoning Ordinance, as amended, Article 2, Definitions, Section 2.2. Definitions, is hereby amended to include the following definitions:

Section 2.2 Definitions

Workforce Housing: A residential unit for sale or for rent with combined annual rental costs or combined annual mortgage loan debt service, property taxes, and required insurance that do not exceed thirty percent (30%) of the gross annual income of a household earning between sixty percent (60%) and one hundred and forty percent (140%) of the area median income, as defined annually by the United States Department of Housing and Urban Development.

Part XIV.

That the City of Novi Zoning Ordinance, as amended, Article 3, Zoning Districts, Section 3.1.15 EXO Exposition Overlay District, is hereby amended to read as follows:

Section 3.1.15 EXO Exposition Overlay District

A. Intent

The EXO, Exposition Overlay district is designed to accommodate the development of a planned exposition, convention, and conference facility, including exhibit halls; display floor area; meeting rooms; conference rooms; eating and lodging facilities; banquet, concession, and catering uses; museums; theaters; recreational facilities; space for school and civic affairs; warehousing accessory to principal uses; and off-street parking and loading/unloading space, all for the purpose of supporting the growing high-tech business base within the city and regional demand for an exposition facility.

The EXO Exposition Overlay district is intended to encourage the development of an exposition, conference, and convention facility that is located near the City's Town Center (TC) City West (CW) district as shown on the Master Plan for Land Use, has visual exposure to the I-96 freeway (whether directly or in combination with other property), is accessible from a major thoroughfare, and has adequate site area. Taking into consideration the need to limit the overall impact of the use, and the need to have sufficient population support for the use, in no event is it the intent to have the EXO

Overlay District encompass more than 55 contiguous acres, or to have more than one EXO Overlay district until the population of the City exceeds 100,000. The EXO district is intended to be utilized exclusively in connection with the ~~OST Planned Office Service Technology district~~ CW City West district as the underlying zoning district. The EXO district is not intended to be adjacent to residential districts. To permit quality design and sound economic value for the City, any exposition, conference, and convention facility should have unified architectural and functional design and provide an overall master plan for all phases for the complete development. The district contemplates the existence of a principal exposition, conference, or convention facility as part of the development before, or at least coincidental with, permitted "secondary" overlay uses. It is not the intent of this district to authorize the establishment of a new area within the City for an independent commercial center or district. Rather, it is the intent of this district to recognize the special need and character of a planned exposition, convention, and conference facility, and to make provision for this special need and character in an appropriate location.

B. Principal Permitted Uses

[existing content all removed]

See the underlying zoning district CW City West for Principal Permitted uses, standards and regulations (Section 3.1.30).

C. Special Land Use (EXO overlay uses)

The following uses are permitted as part of an EXO Overlay subject to Section ~~3.33~~ 3.19, Section ~~3.34~~ 3.20, and Section 3.25: The supplemental conditions of Section 3.25 shall govern in the event of a conflict.

i. Exposition, conference, and convention facilities

The following uses, when part of a development that includes a use described in subsection C above:

- ~~ii. Hotels and motels~~
- ~~iii. Museums~~
- ~~iv. Theaters~~
- ~~v. Places of worship~~
- ~~vi. Restaurants (sit-down, but not fast food sit-down)~~
- vii. Indoor and outdoor recreational facilities
- viii. Retail sale of products or services
- ix. Onsite support retail uses
- x. Outside exhibits, fairs, entertainment and festivals
- xi. Surface parking lots

D. Development Standards

Lot Size

Minimum lot area: See section 3.25

Minimum lot width: Not specified

Lot Coverage

Maximum FAR: 0.5 FAR

Setbacks

Minimum front yard setback: 50 ft or height of building*

Minimum rear yard setback: 50 ft or height of building*

Minimum side yard setback: 50 ft or height of building*

Building Height

Maximum building height: 65 ft or 5 stories, whichever is less

Floor area

Minimum floor area: See Section 3.25

Parking setbacks

Minimum front yard setback: 20 ft

Minimum rear yard setback: 20 ft

Minimum side yard setback: 20 ft

Notes

For additions to the above requirements, refer to Section 3.6.2 Notes to District Standards: E, M, P, and Q

See Selected references below for applicability

*See section 3.25.2.F for further regulations

Selected references

3. Zoning Districts

~~-OST Retail Service Overlay~~

~~-OST District Regulations and Required Conditions~~

- CW City West

- MDO Mixed-Use Development Option

- EXO Overlay District Requirements

Subsections 4-7. [unchanged]

Part XV.

That the City of Novi Zoning Ordinance, as amended, Article 3, Zoning Districts, Section 3.25 EXO Exposition Overlay District required conditions, is hereby amended to read as follows:

Section 3.25 EXO Overlay district required conditions

1. EXO Overlay required conditions

A. [unchanged]

B. An EXO Overlay district shall satisfy all of the following in order to qualify for approval:

i.-iv. [unchanged]

v. The zoning classification of the entire EXO Overlay district shall be ~~OST, Planned Office Service Technology CW, City West district.~~

vi. [unchanged]

2. Supplemental Required Conditions for Overlay Uses. In the event of construction of building(s) for overlay uses permitted under Section 3.1.15.C, the following supplemental required conditions shall apply:

A.-K. [unchanged]

L. Approval Process

i. Approval of an EXO Overlay district shall require the approval of a Zoning Ordinance amendment to amend the Zoning Map by the City Council, in the exercise of its legislative discretion, following a public hearing held by, and receipt of a recommendation from, the Planning Commission. An applicant seeking approval of an EXO Overlay district rezoning shall submit a rezoning petition to the City. If approved, the amendment shall place, or overlay, the EXO Overlay district over the underlying CW or OST district relative to the property which is the subject of the amendment.

ii.-iii. [unchanged]

PART XVI. Severability. Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART XVII. Savings Clause. The amendment of the Novi Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the Novi Code of Ordinances set forth in this Ordinance.

PART XVIII. Repealer. All other Ordinance or parts of Ordinance in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART XIX. Effective Date: Publication. Public hearing having been held hereon pursuant to the provisions of Section 103 of Act 110 of the Public Acts of 2006, as amended, the provisions of this Ordinance shall be published within fifteen (15) days of its adoption by publication of a brief notice in a newspaper circulated in the City of Novi stating the date of enactment and effective date, a brief statement as to its regulatory effect and that a complete copy of the Ordinance is available for public purchase, use and inspection at the office of the City Clerk during the hours of 8:00 A.M. to 5:00 P.M., Local Time. The provisions of this Ordinance shall become effective seven (7) days after its publication.

MADE, PASSED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF NOVI, OAKLAND COUNTY, MICHIGAN, ON THE ____ DAY OF _____, 2023.

ROBERT J. GATT, MAYOR

CORTNEY HANSON, CITY CLERK

Ayes:

Nays:

Abstentions:

Absent:

City West Design Guide

A Design Guide to accompany sections 3.33
and 3.34 of the City of Novi Zoning Ordinance

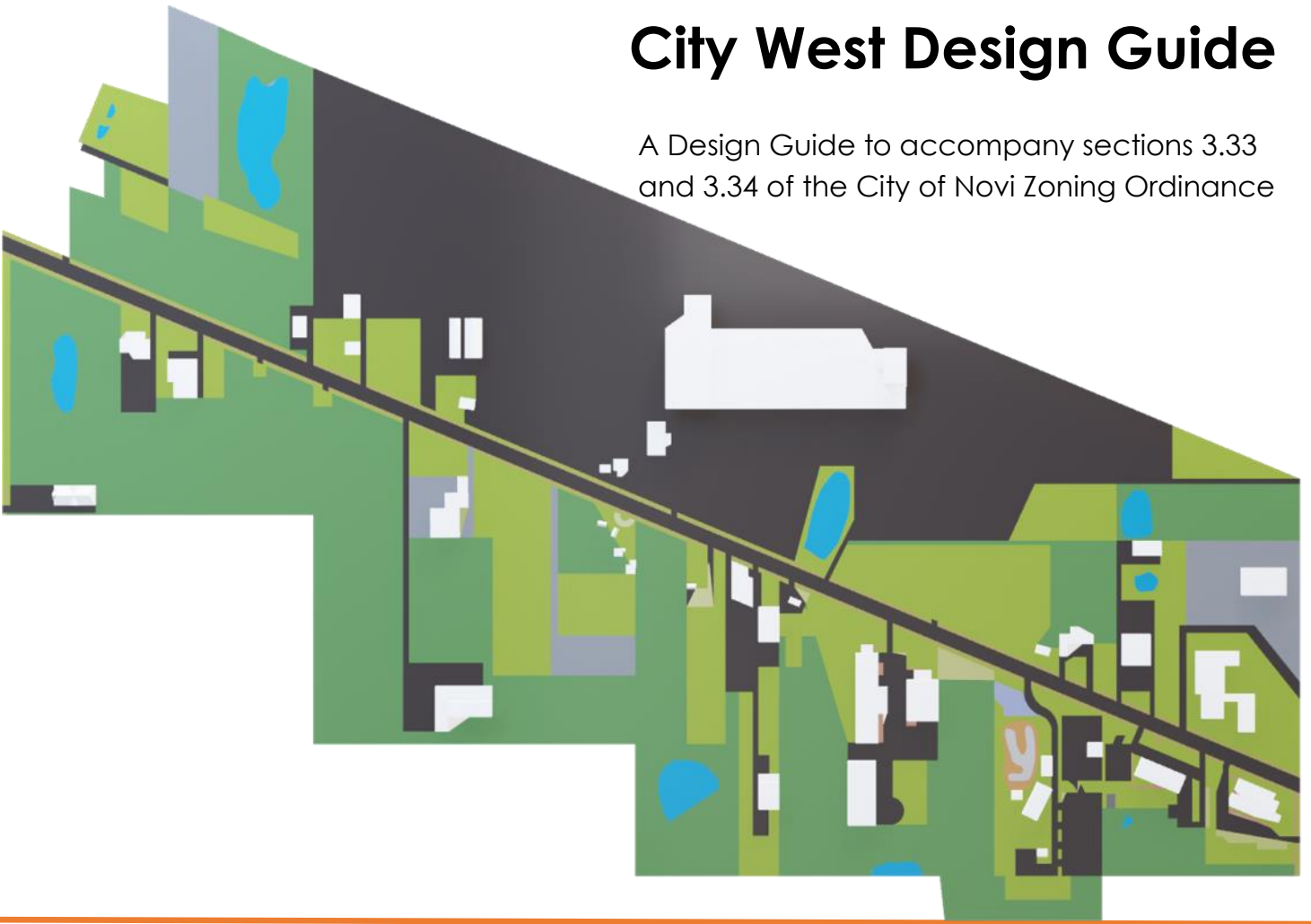


Table of Contents:

- A. Executive Summary
- B. Background & Existing Conditions
- C. Vision and Guiding Principles
- D. Form Based Design & Inspiration Images
- E. Recommended Design Guidelines



A. Executive Summary

The City West Design Guide is meant to provide guidance and visual representation of the regulations for the City West District in addition to providing design features and concepts recommended to be included in development projects. The goal of the City West Design Guide is to facilitate development that includes high-quality project design and building materials, and works to create a vibrant, people-oriented district in the City of Novi.

"This area offers the potential for the creation of a prominent new district combining entertainment, convention, commercial, office and residential uses in a cohesive, high-density, walkable pattern."

- 2016 Master Plan



Figure A1: mixed-use development and streetscape in Fishers, Indiana

Figure A2 (below) - Fishers, Indiana mixed-use development; images of Indiana communities courtesy of Rowan Brady of Beckett and Raeder, Inc.

The guide is composed of images of developments from Novi and other communities, maps representing the current conditions of the City West area, and 3D models to illustrate standards of this district. Images and renderings are meant to serve as examples, while the Zoning Ordinance contains the actual development regulations, standards and procedures. Inspiration for the vision and guiding principles is based on the recommendations in the 2016 Master Plan and Grand River Corridor Study.



B. Background & Existing Conditions

- B.1 — Land Use
- B.2 — Public Facilities
- B.3 — Zoning
- B.4 — Utilities



Figure B2 (above): aerial of the western portion of the City West North area , outlined in blue



Figure B1 (below): aerial of both City West areas



Figure B3 (above): aerial of the City West South area, outlined in green

B. Background & Existing Conditions

B.1 — Land Use: Description of the District

The City West district is situated southeast of the intersection of Interstate 96 and Beck Road, bounded by I-96 to the north, Taft Road on the east, residential communities to the south, and Beck Road on the west. The historic Grand River Avenue corridor, running from downtown Detroit all the way to Lake Michigan on the west side of the state, bisects the City West area. In this area of the city, Grand River is an auto-centric five-lane major arterial with a speed limit of 50 miles per hour. A mix of older office, industrial and manufacturing buildings, and vacant properties are present on either side. These characteristics make the streetscape inhospitable for pedestrians and cyclists.

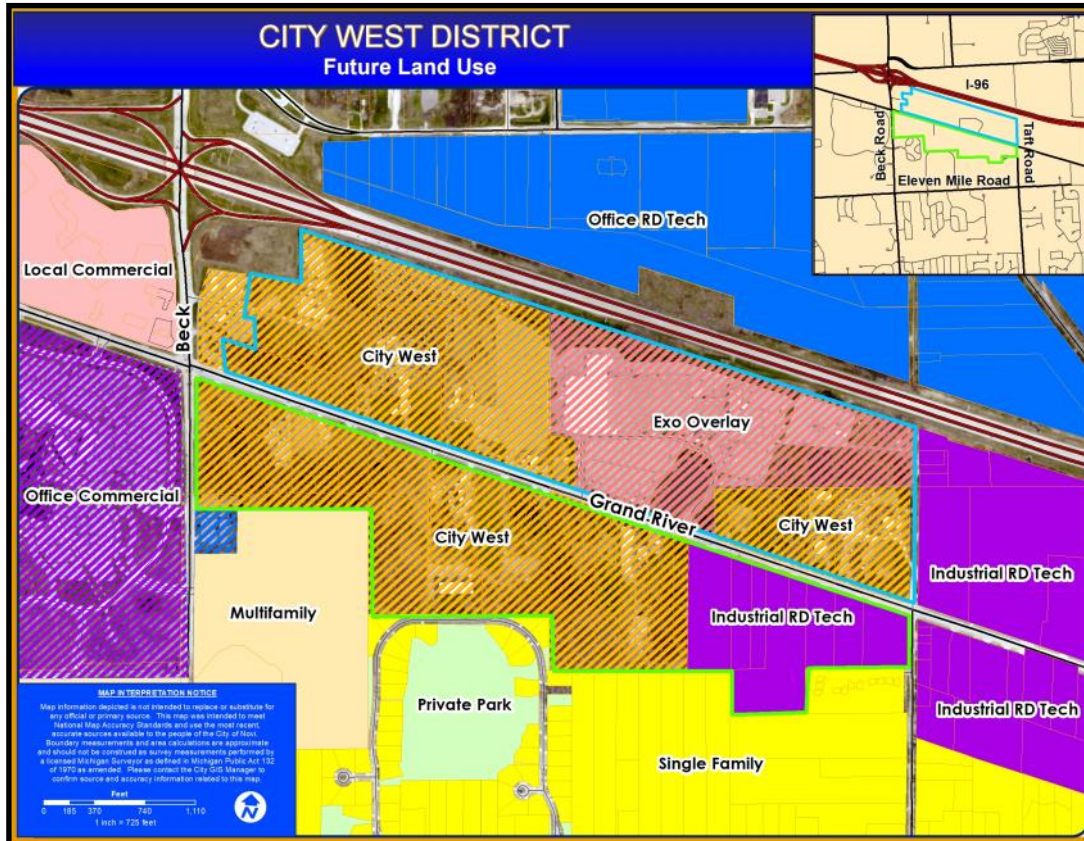


Figure B4 City West Future Land Use Map

Overall, the total land area included in the City West District is approximately 200 acres. Approximately 68.6 acres are vacant or a non-conforming residential use. Parcels developed with industrial uses that are not consistent with the desired future use for City West make up a total of about 55 acres. Destinations nearby in the corridor include Providence Park Hospital System and Suburban Collection Showplace, which are significant economic drivers in Novi, providing jobs and bringing in visitors.



Figure B5 Providence Park Hospital;
Image source: Novi Chamber of Commerce

B. Background & Existing Conditions

B.1 — Land Use: Natural Features

A map of the natural features shows the presence of both woodlands and wetlands in the area. A significant amount of woodlands and wetlands are present in the City West South area, while there are just wetlands located in the City West North area.

The City West text allows for **up to 50 percent** of the required open space to consist of regulated woodlands and/or wetlands if they are permanently protected by conservation easements (3.33.H).

“Wherever natural open spaces shall be created or preserved, they shall be physically connected, when possible, to adjacent natural open space areas.”

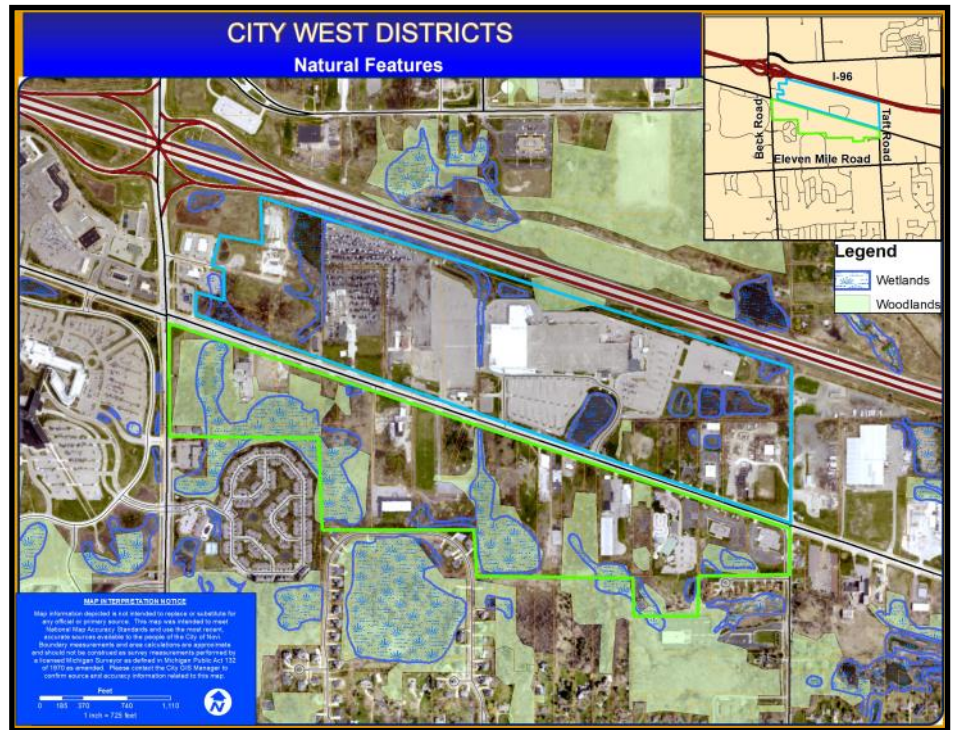


Figure B6 City West Natural Features Map, Woodlands are denoted in light green while wetlands are colored in blue.



Figure B7: aerial of City West facing east

The aerial to the left shows City West facing east down Grand River. Two large ponds (circled in yellow) are present on either side of Grand River, and the difference in woodland concentration between north and south is evident. Buffers and setbacks from natural features help preserve, protect, and maintain quality of woodlands, wetlands, and streams within the district

B. Background & Existing Conditions

B.2 — Public Facilities

Public Facilities shown in [Figure B8](#) to the right include the sidewalk inventory of the district — 8-foot sidewalks line both sides of Grand River from Taft to Beck Road. Other facilities of note include traffic signals and street lights, which both can be found at important intersections. Road crossing difficulty, established in the Non-Motorized Transportation Plan, portrays Grand River as category E, the most difficult road category to cross.

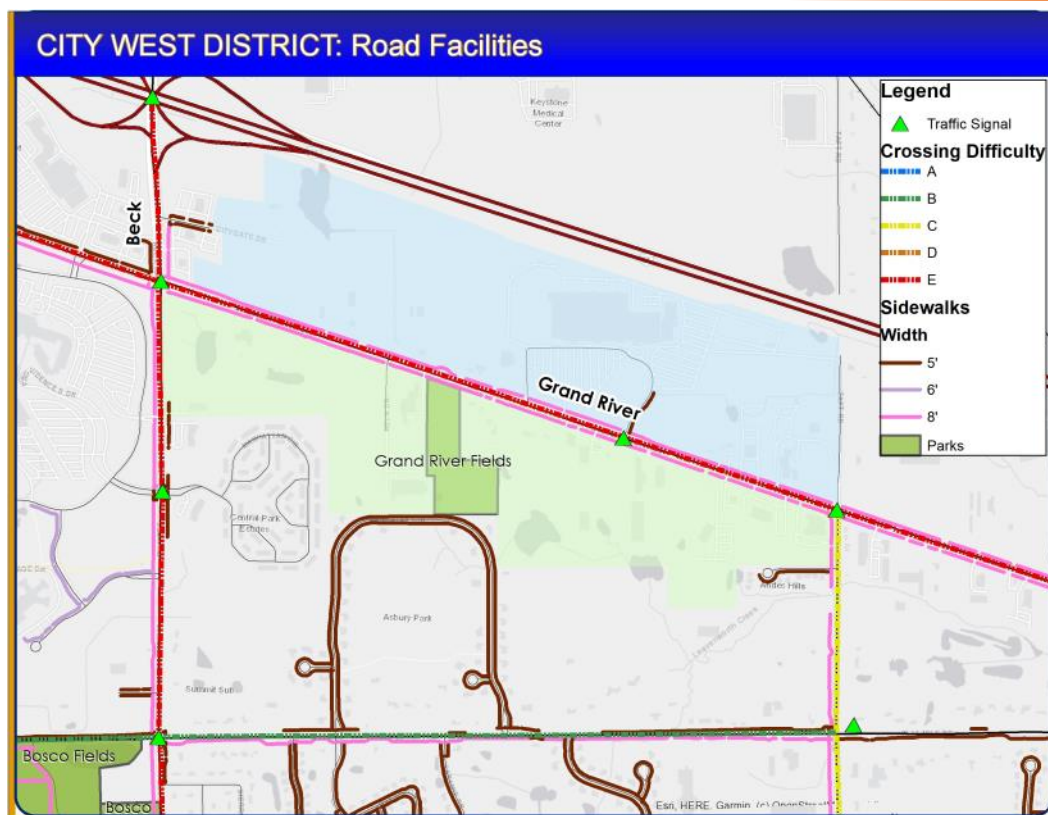


Figure B8: Roads and Sidewalk Facilities map

Beck Road runs north and south, connects with Grand River, and has been identified as a major non-motorized corridor in the City of Novi Non-motorized plan. The ITC Trail, depicted below, has been proposed as a regional trail connection crossing Grand River at Beck Road. The Providence Park hospital campus has recently expanded their trail network, and connects with the ITC Trail.



Figure B9: the ITC Trail is a prime example of non-motorized infrastructure in the City of Novi

B. Background & Existing Conditions

B.3 — Zoning

The current zoning of the City West area includes six different classifications. Approximately 140 acres are north of Grand River Avenue with 17 parcels included. The majority of the area, 124.96 acres, is currently zoned OST - Office Service Technology. The EXO Exposition Overlay District applies to a 55-acre portion of the Suburban Collection Showplace property. Approximately 10.05 acres are zoned I-1 Light Industrial.

To the south of Grand River Avenue, the City West area includes 34 parcels totaling 113.48 acres. The current zoning of the majority of the area is I-1 Light Industrial. One area located at the southeast corner of the intersection of Beck Road and Grand River Avenue is zoned B-3. Fronting on Beck Road, one 6.4 acre area is zoned RA Residential Acreage, and a 3.4 acre parcel is zoned OS-1 Office Service.

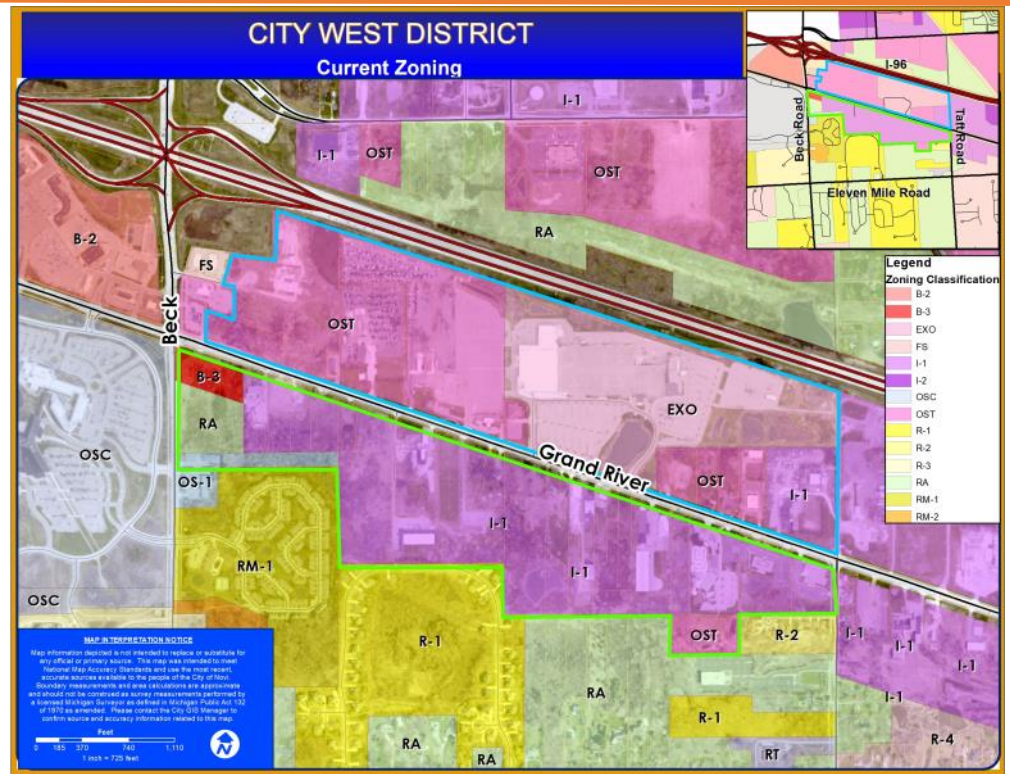


Figure B10: Current Zoning Map of the City West area

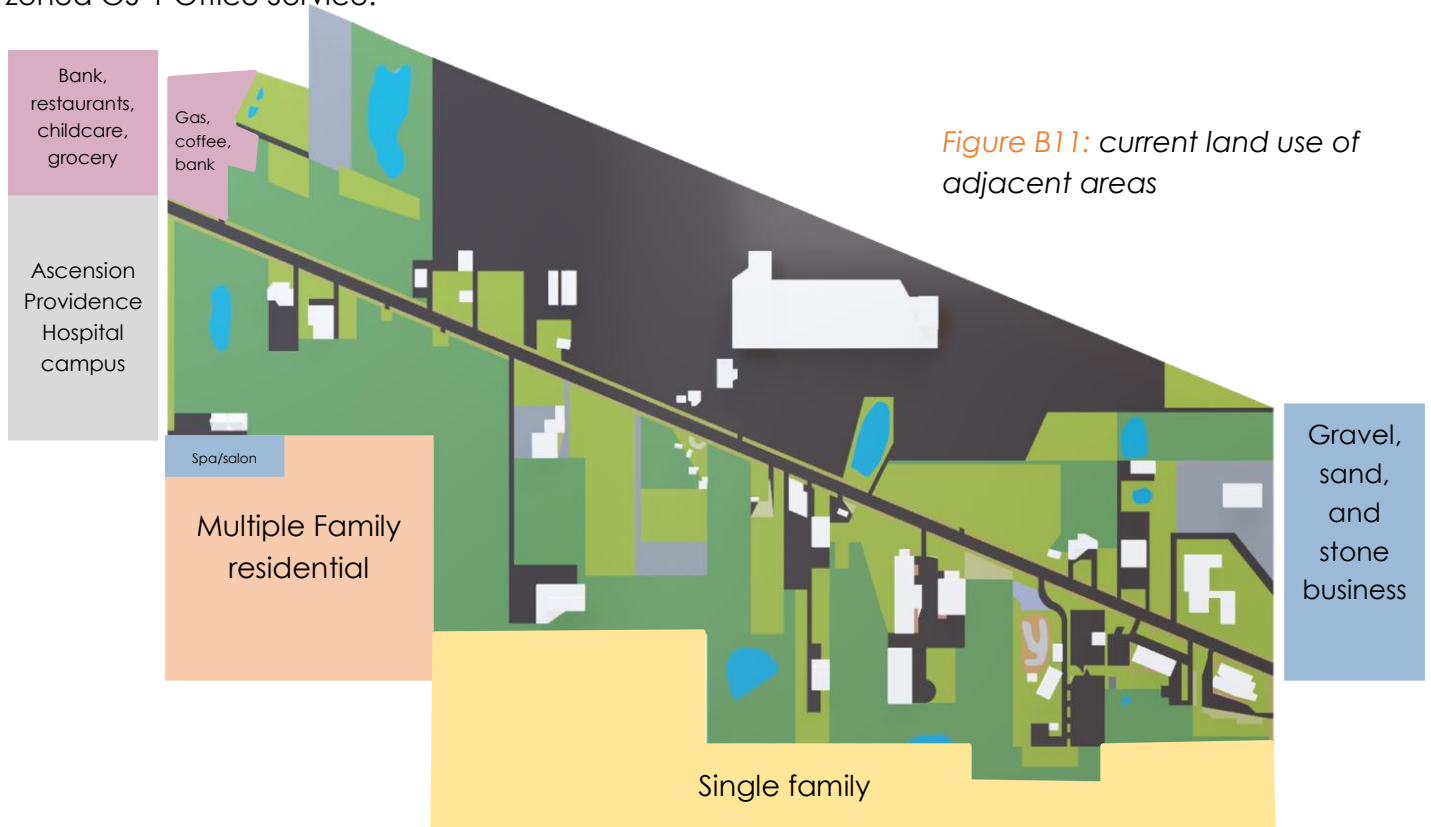


Figure B11: current land use of adjacent areas

B. Background & Existing Conditions

B.4 — Utilities

Development in the City West area will depend on both existing and future utility infrastructure to serve the needs of residents and businesses. Some sanitary sewer improvements will need to be made before all of the area is developed. **Figure B12** below shows the sanitary districts and the locations of the current sanitary gravity mains.

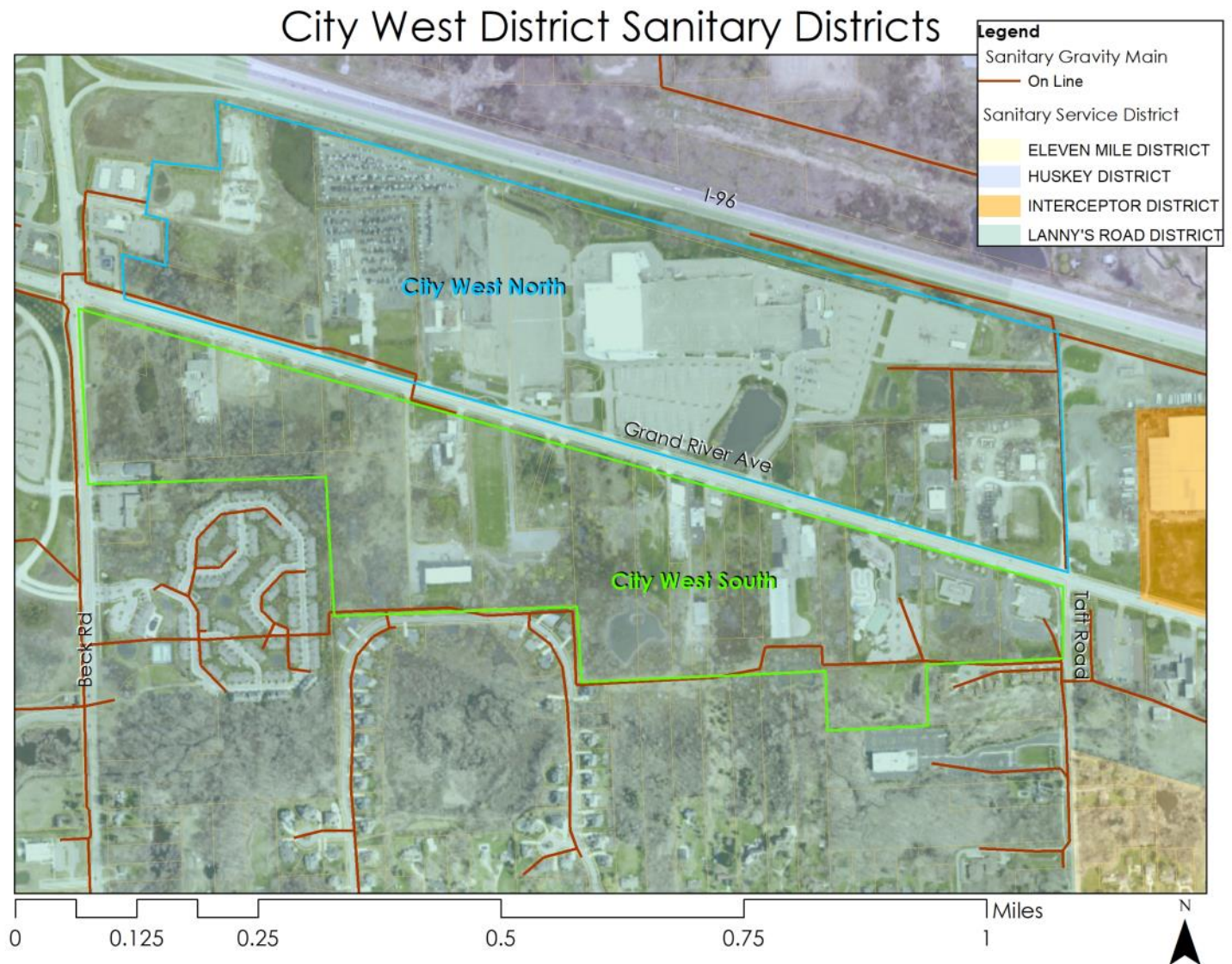


Figure B12: sanitary service districts and sanitary gravity main locations in City West

B. Background & Existing Conditions

B.4 — Utilities

Regional or shared detention basins between developments, in addition to underground detention basins, are encouraged to help consolidate properties and facilitate denser development. **Figure B13** below shows the drainage districts in City West and their respective status. Properties in City West are all located within one of four regional detention districts — the North Novi District and Bosco District, which are proposed but not built, and the Taft Road District and Grand River District, which both have built regional detention.

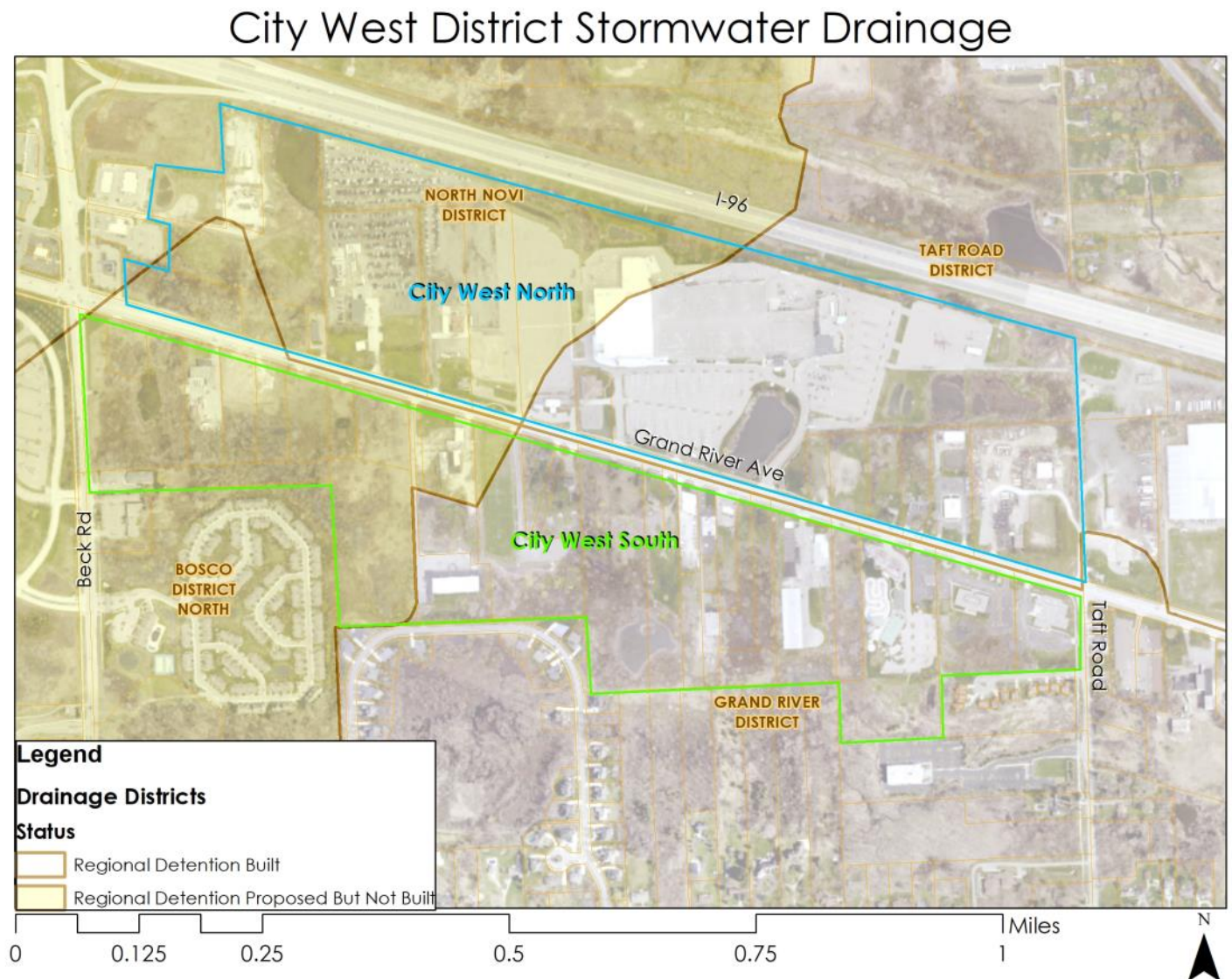


Figure B13: drainage districts and their status in City West

B. Background & Existing Conditions

B.4 — Utilities

Figure B14 below shows current infrastructure for water service in the City West area. All of City West is located within the intermediate water pressure district. There is water provided on both the north and south sides of Grand River.

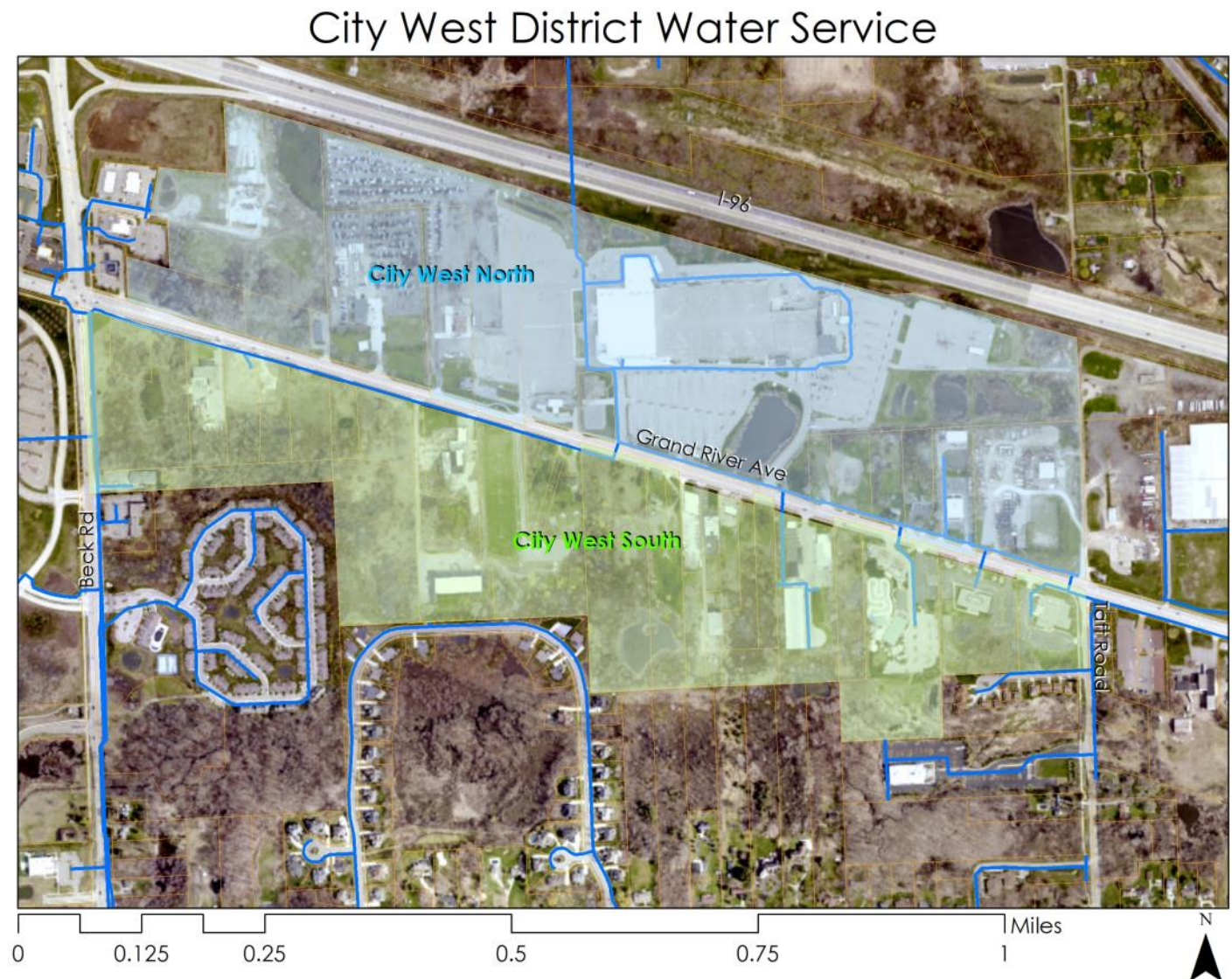


Figure B14: water main locations in City West

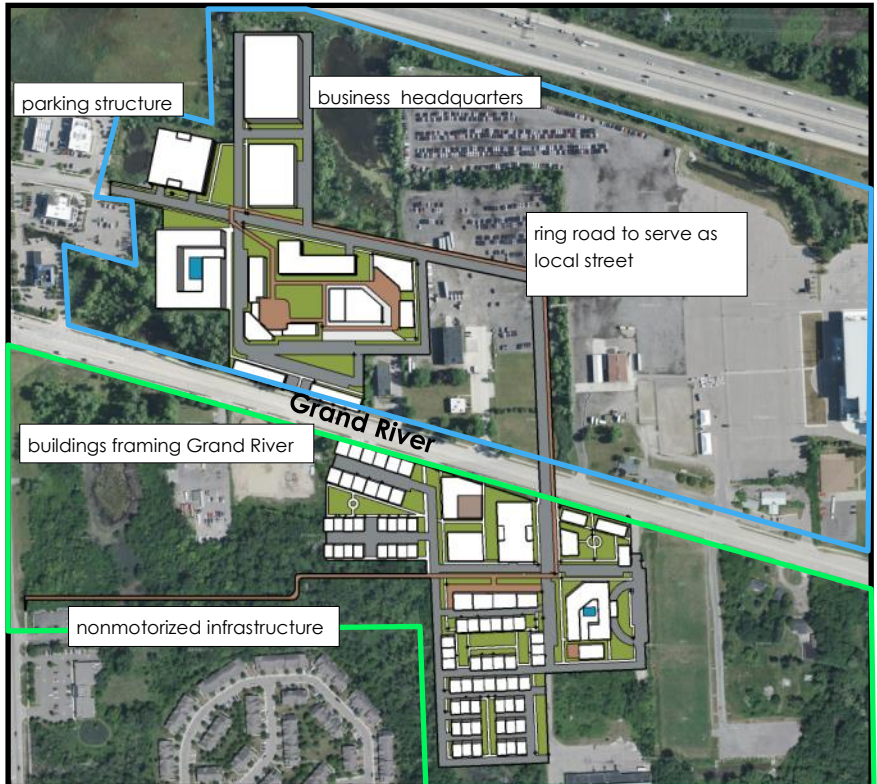
C. Vision and Guiding Principles

C.1 — General Vision

Figures C1 and C2 below illustrate the vision for City West in terms of building form north and south of Grand River — taller buildings in the City West North area, especially closer to I-96, and scaled down heights in the City West South area. Shared access and parking, public gathering spaces, pedestrian and vehicle connectivity, and preservation of important natural features are also depicted.

Parking lots are located in the side and back of buildings with the intent of framing both Grand River and the collector streets with buildings.

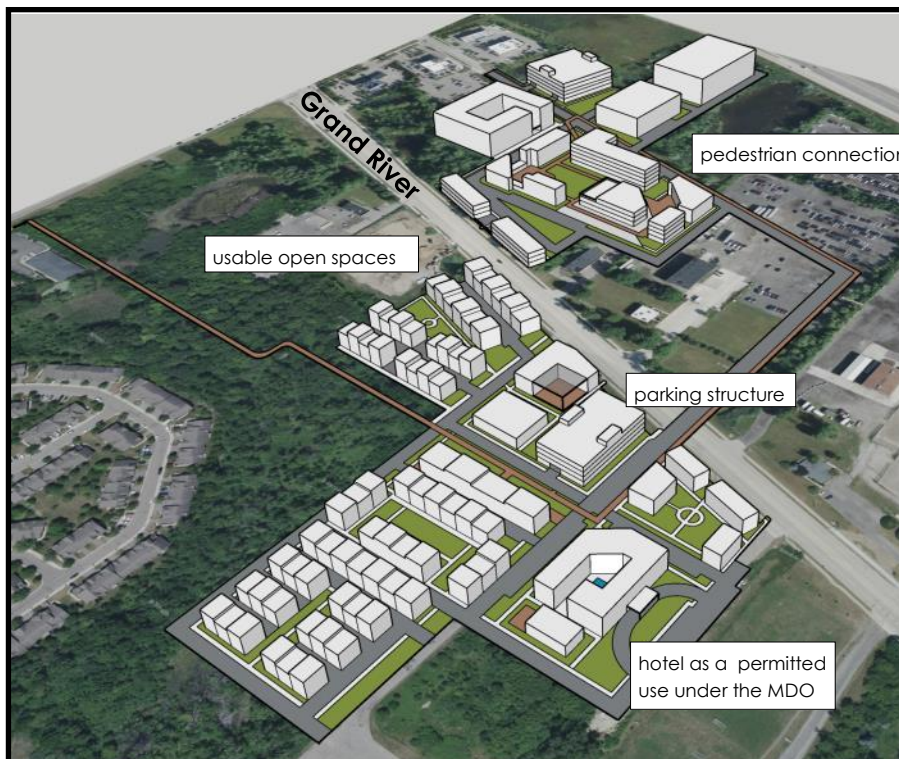
The uses permitted within an MDO project shall work to create a "downtown" sense of place, particularly in terms of massing, market area to be served, walkability and overall intensity.



Figures C1 (above) and C2 (left): aerial views of a part of City West with 3D model example developments overlayed. Additional development anticipated on other parcels.

It is strongly encouraged that internal access drive networks shall be established and utilized as local streets which are to be privately owned and maintained.

Buildings are to be oriented towards the primary pedestrian street



C. Vision and Guiding Principles

C.1 — General Vision

Excerpt from the 2016 Master Plan Update describing City West:

The district is envisioned as a distinct neighborhood as well as a complement to major nearby uses such as the Suburban Collection Showplace and the hospital....Creating a vibrant restaurant and entertainment scene that spills into outdoor patios and open spaces is a major goal of this redevelopment strategy.



Figure C4 (above): rendering (by Gensler) of an outdoor gathering space at San Pedro Plaza, Los Angeles.



City West District developments are expected to be designed with pedestrians in mind. Walkable connections between businesses, residences, and entertainment options should provide people with the ability to interact with one another in public areas such as the photos shown to the left and below. The images included on this page provide examples of the kind of public gathering spaces and density that is meant to take place in the City West District.

Figure C3 (below): outdoor dining in front of a vertical mixed-use development. Photo courtesy of Bethesda Magazine



Figure C5 (left): lighting and pedestrian activity at night at The BLVD in Lancaster County, California. Photo courtesy of the Congress for New Urbanism

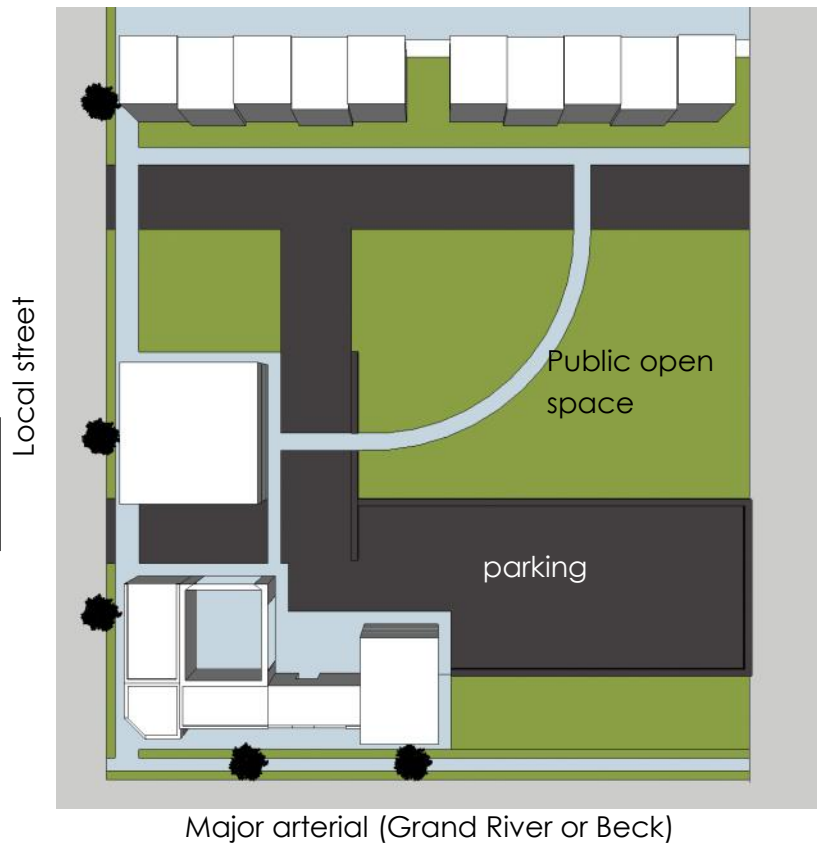
C. Vision and Guiding Principles

C.2 — Horizontal Mixed Use

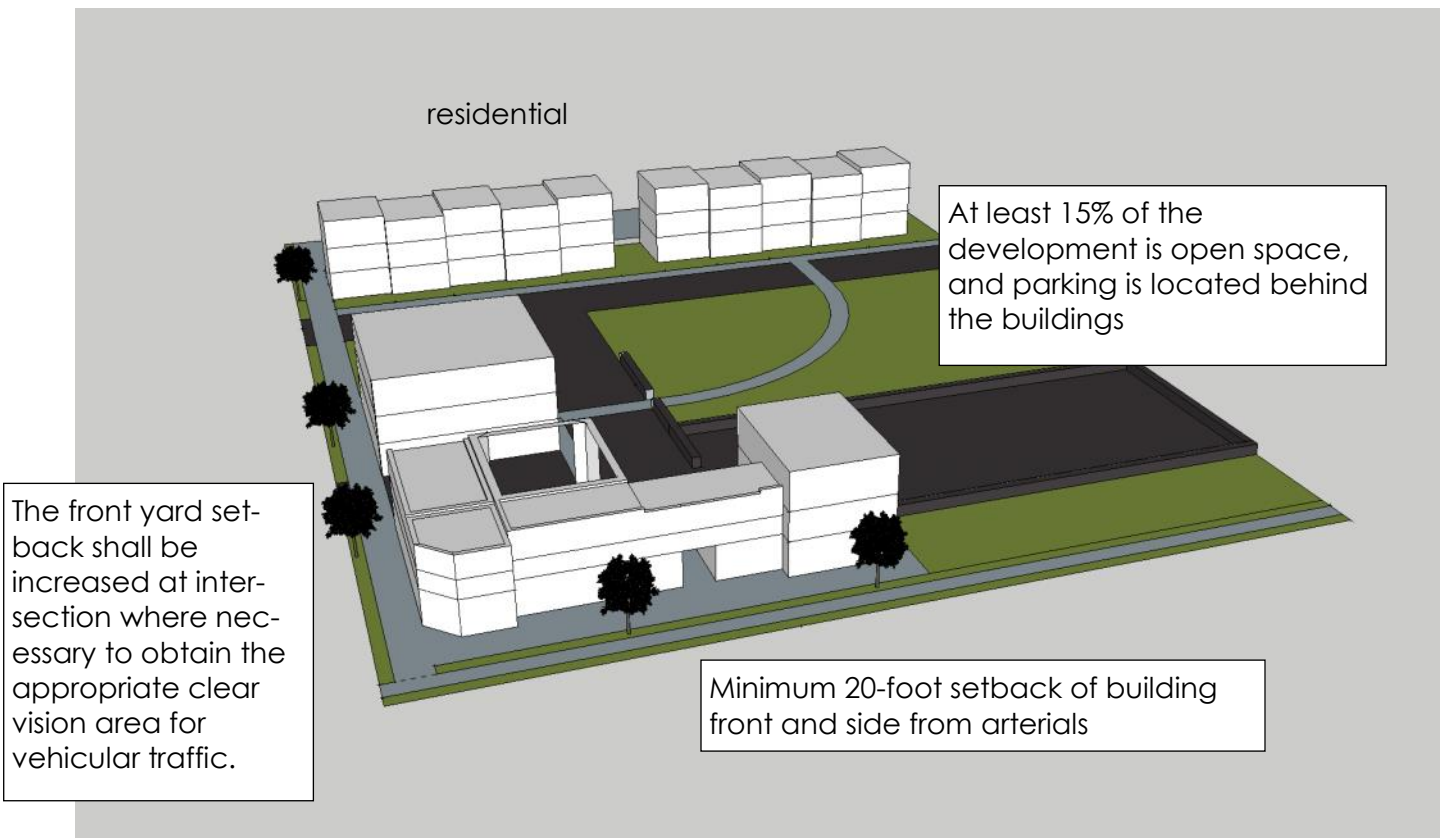
Horizontal mixed-use refers to developments where the site contains separate residential and non-residential buildings, as opposed to vertical mixed-use, where multiple uses are integrated into a single building. Both types of mixed-use developments are encouraged and permitted in the City West District.

For the Mixed-Use Development Option (MDO), the development must have at least 300 feet in public road frontage

Maximum building setbacks of 15 feet from nonresidential collectors and local streets are meant to create a building presence along the street connected by sidewalks. **Setbacks are measured from the future Right of Way.**



Figures C6 (top) and C7 (bottom): plan views of example horizontal mixed-use model



C. Vision and Guiding Principles

C.3 — Pedestrian Focus - Street Design

The City of Novi is committed to take part in capital projects that result in traffic-calming and a more pedestrian-oriented streetscape. Nonmotorized transportation infrastructure remains an important part in the City's goals. As it currently stands, Grand River Avenue consists of high volumes of fast-moving traffic that is not conducive to people on foot or on bike.

The diagram on the right portrays a midblock crossing and pedestrian refuge that allows for the crossing of a road like Grand River. These kinds of measures increase the ease and safety of crossing busy thoroughfares.

Other measures can be taken in conjunction with midblock crossings and pedestrian refuges to increase safety and ease of crossing. For example, in the image below, Grand River in Detroit can be seen to be taking on a new design that includes signage, on-street parking, and a two-way bike lane.

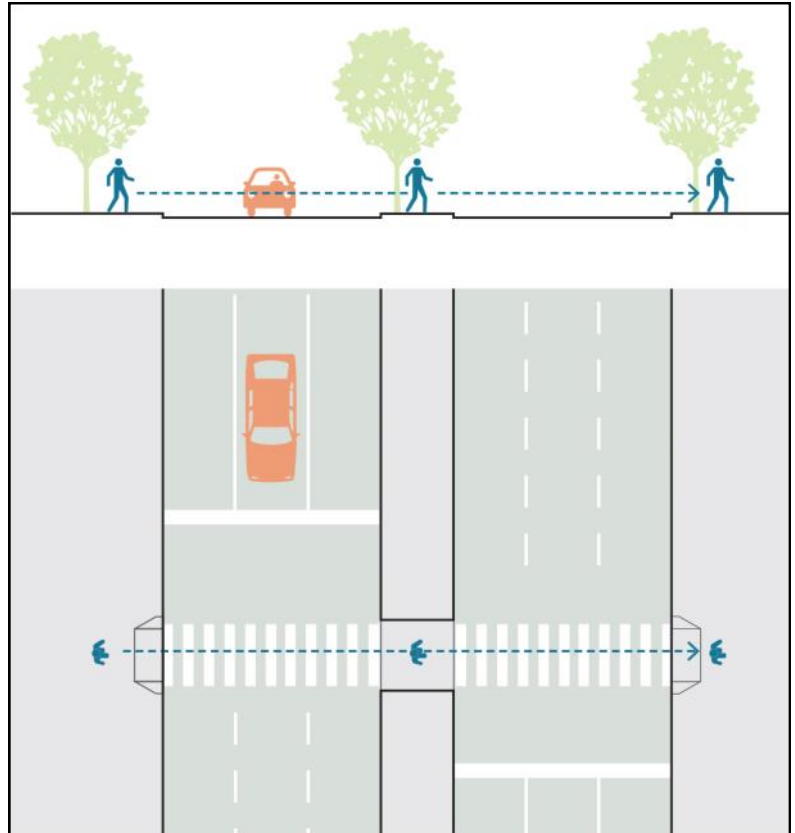


Figure C8: diagram of a midblock crossing; image courtesy of the Global Designing Cities Initiative



Figure C9: new design of a section of Grand River Avenue in the City of Detroit

C. Vision and Guiding Principles

C.3 — Pedestrian Focus - Street Design

Changes to and along Grand River are expected to align with the development of this denser, pedestrian-focused corridor. To connect the north and south sides of Grand River, there will be options of implementing an at-grade crosswalk with a traffic light or potentially the construction of a pedestrian bridge as seen in Figure C10 below.

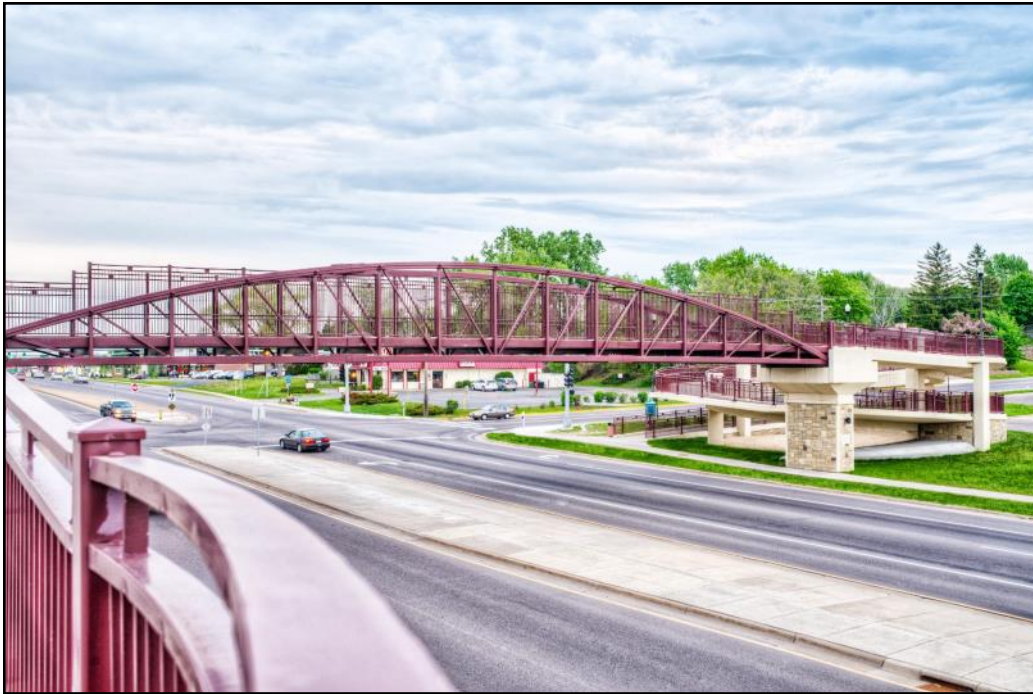


Figure C10: Pedestrian bridge with accessible switchback ramps in Columbia Heights, Minnesota. Photo courtesy of C.S. McCrossan

Another expected change to Grand River Avenue is the addition of bus traffic, with stops at Providence Park and potentially somewhere in City West. A transit stop along Grand River would likely include covered seating and a design that complements the district and the City of Novi.



Figure C11: bus shelter in Houston, courtesy of ricedesignalliance.org

D. Form Based Design/Inspiration Images

D.1 — Townhouses, apartment dwelling development and multifamily housing

The following text and accompanying images provide guidelines to the development of townhouses, apartment dwellings, and multifamily housing in the MDO.

Wall offsets: A wall offset is defined as a projection or recess of a façade wall of at least two (2) feet in depth. Wall offsets should be incorporated onto those building facades having a length of 40 feet or greater. Wall offsets should be a minimum of six (6) feet in length

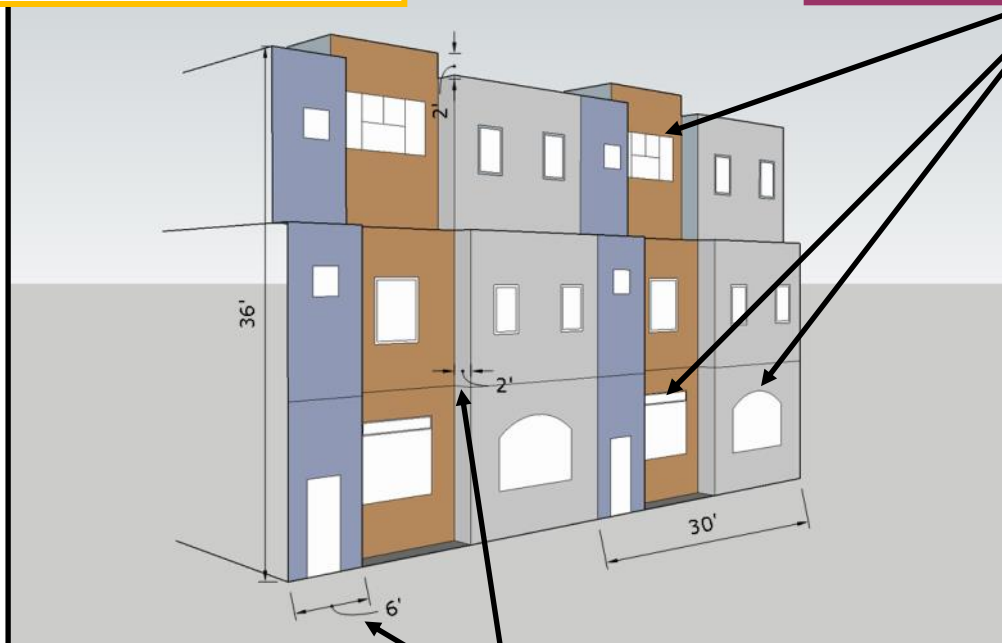
Varying roof lines and forms: Offsets or breaks in roof elevations of two (2) feet or greater in height. Incorporate roof pitch and materials of adjacent buildings into carport or garage roofs.

Windows: Decorative window features, such as arched windows, transoms, decorative pediments, and/or window shutters that are sized appropriately and proportionally to the window are encouraged on those facades fronting on streets. The use of recessed windows, moldings, decorative trim and wood frames to add three-dimensional quality and shadow lines to the façade.

Figure D1 - townhouse and apartment dwelling model

Offsets or breaks in roof elevation of two (2) feet or greater in height

Arched windows, transoms, decorative pediments, and/or window shutters are encouraged



Minimum offset length of six (6) feet and minimum depth of two (2) feet

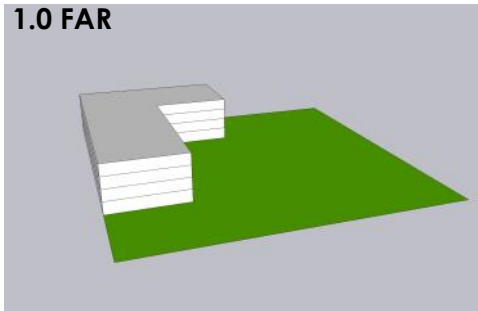
D. Form Based Design/Inspiration Images

D.2 — Building Density and Intensity

One of the key incentives for utilizing the MDO in the City West District is to permit greater density/intensity. Consult table 3.34.5.D in the City West District text for greater detail. Without the MDO, the maximum Floor Area Ratio in City West is **0.275**. Under the MDO, the density of the net site area for single-use buildings shall have a maximum FAR of 2.0 in the City West North area and 1.0 in the City West South area. For mixed-use buildings, the maximum FAR is 2.5 for the north area and 1.5 for the south.

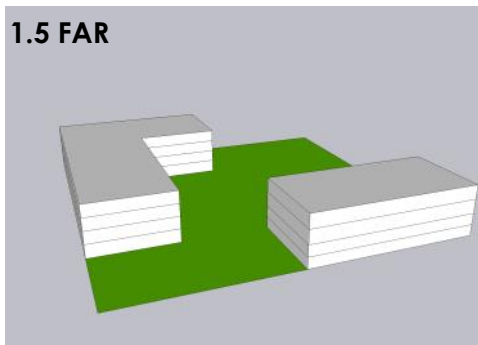
Figure D2: FAR Models depicting potential density available

Single-use buildings in City West South Area →



Four-story building covering a quarter of an acre

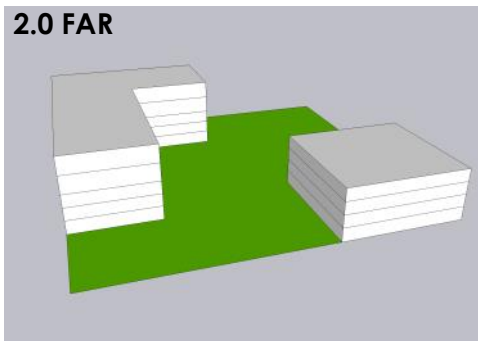
Mixed-use buildings in City West South Area →



Two four-story buildings, one covering a quarter of an acre and the other covering an eighth of an acre

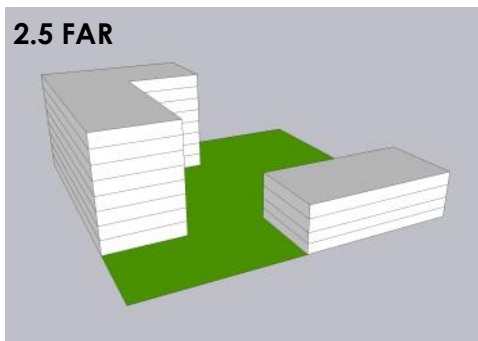
Note that other conditions such as height, parking and open space preservation must be met and may not be accurately portrayed by these models

Single-use buildings in City West North Area →



One six-story building covering a quarter of an acre and one four-story building covering an eighth of an acre

Mixed-use buildings in City West North Area →



One eight-story building covering a quarter of an acre and a four-story building covering an eighth of an acre

D. Form Based Design/Inspiration Images

D.2 — Building density and intensity

The following table is from the City West Mixed Development Option text and refers to the density of development in the district in terms of dwelling units per acre.

3.34.5.D Development Density/Intensity – Based on Net Site Area			
	Residential Only	Mixed-Use Develop-ments	Mixed-Use Develop-ments
Maximum Density ¹		Single Use Building	Multi-Use Building
City West North area	20 du/ac	25 du/ac	30 du/ac
City West South area	10 du/ac	15 du/ac	20 du/ac

¹For all development, density/intensity shall be calculated for the net site area of the development



Haggerty Center/The Liv in Livonia is an example of horizontal mixed-use that includes retail/restaurant and single-use residential buildings on the site. The site has a density of 27.4 du/ac

Figure D3: aerial of Haggerty Center/The Liv



Main Street Village in Novi is an example of a site with a density of 15.26 du/ac. Developments with this density—if incorporated with a nonresidential use on the site—would be permitted in the City West South District

Figure D4: Main Street Village in Novi

D. Form Based Design/Inspiration Images

D.2 — Building density and intensity

The following images show other real-world examples portraying what certain density can look like. Refer to table 3.34.5.D to see the required conditions for differing levels of density.

Figure D5 (right): rendering of The Griffin Novi, by Singh Development

The two renderings shown here are approved developments in Novi—the Griffin Novi (top) and the Bond (bottom). The Griffin will have a density of 23.6 du/ac while the Bond will have a density of 32.5 du/ac.

A residential-only site in the City West North area or a mixed-use site with multi-use buildings in the City West South area permits a maximum 20 du/ac, slightly less than that of The Griffin.

A mixed-use site with multi-use buildings in City West North permits a maximum of 40 du/ac, which would allow for a project such as The Bond.

Figure D7 (right): aerial of Huntley Manor Apartments in Novi. Huntley Manor has an overall density of 7.6 du/ac, which would be permitted in the City West South area in a residential-only site.

NOTE: the minimum acreage for a MDO project is 5 acres, unless otherwise approved by City Council



Figure D6 (above): rendering of The Bond, Humphreys & Partners Architects

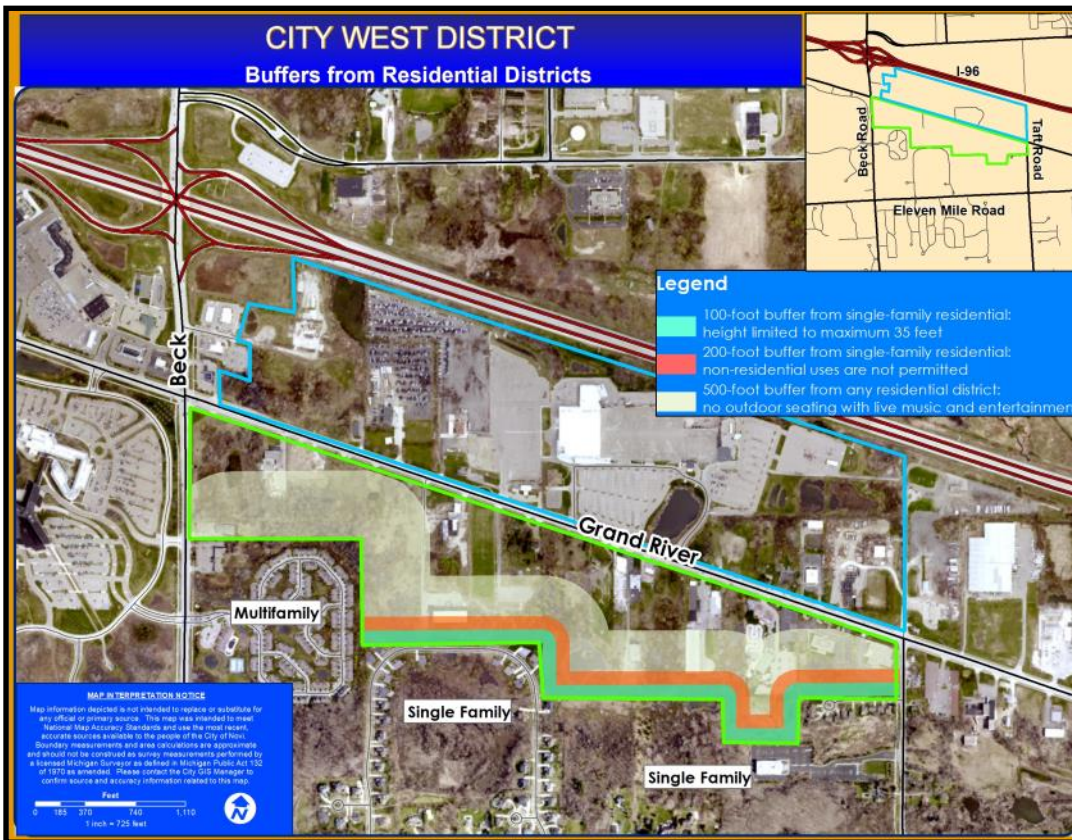


D. Form Based Design/Inspiration Images

D.2 — Density Transition from Residential Districts

The City West District, while intended to be one of the most high-density districts in the City, shall provide a more moderate transition where it abuts Single-Family Residential Districts in City West South as portrayed in Figure B12 below.

Figure D8: map of buffers from residential districts and associated conditions in City West



100-foot buffer:
3.34.6.D.2
200-foot buffer: 3.33.1.B
500-foot buffer: 4.84
Outdoor Restaurants

Where buildings abut a residential district, the minimum building setback shall be one (1) foot for each foot of building height (3.33.1.E.3)

Figure D9: Main Street Village, pictured to the right, is an example of low-rise multi-family that could be built within a 200-foot buffer of single-family residential uses



D. Form Based Design/Inspiration Images

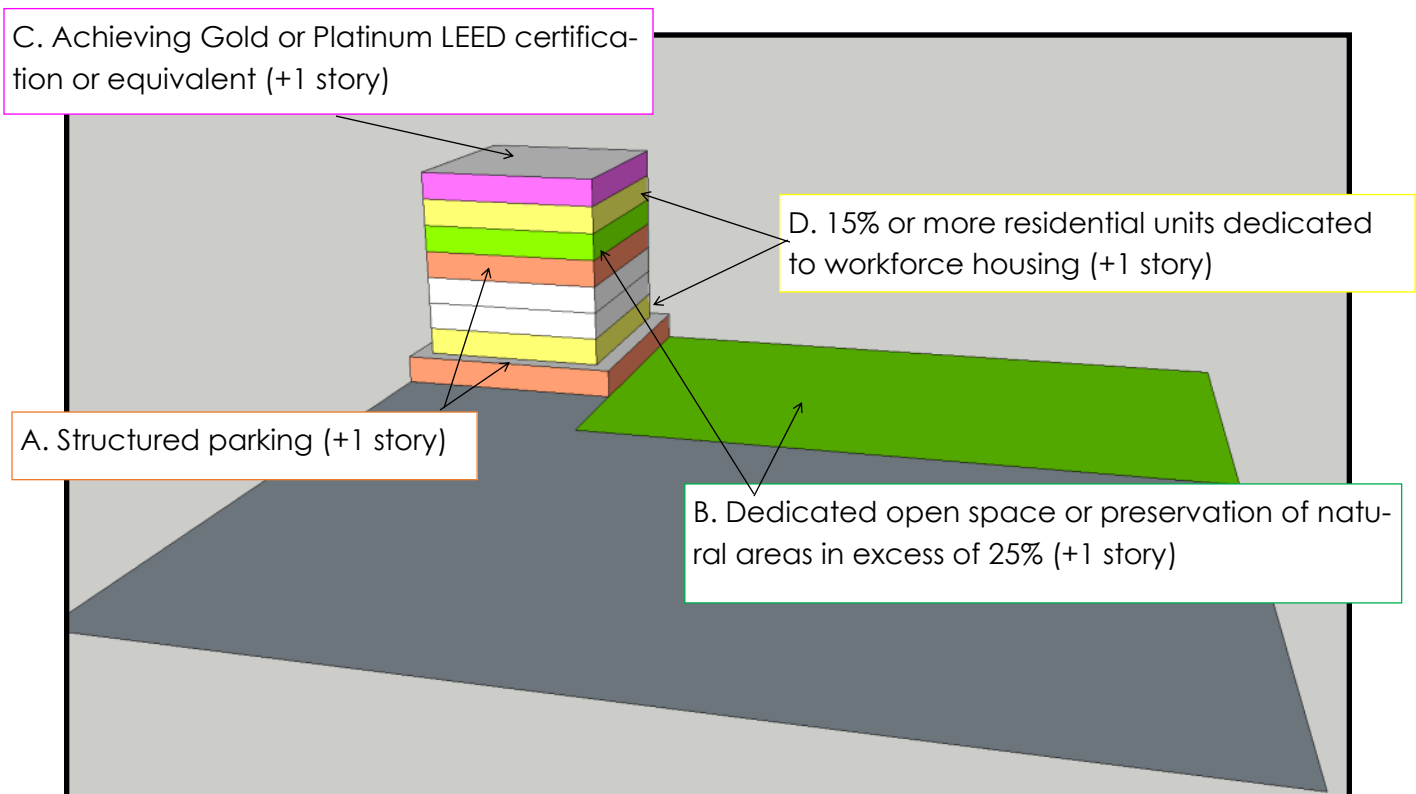
D.3 — Bonus Height

Within the City West District the minimum building height is 2 stories and the maximum building height is 3 stories. With the Mixed Use Development Option, the maximum height for the City West North area is 65 feet and the maximum height for the City West South area is 55 feet, but that **may be exceeded if bonus height conditions are met**.

Maximum building height in the north area may not exceed one-hundred ten (110) feet or 8 stories, whichever is less, and in the south area no building shall exceed 65 feet or 5 stories, whichever is less.

The following model in [Figure D10](#) shows examples of how to achieve greater building height through qualifying for the bonus height conditions as described in 3.34.5.B.

Figure D10: bonus height model



- A. Underground **or** structured parking (up to 2 additional floors—1 story per 125 spaces)
- B. Providing 25% of the total site area as open space; the image above shows the open space consolidated in one location but this does not have to be the case
- C. Applicants shall provide a narrative explaining how sustainability elements have been incorporated and quantify the impacts of those strategies
- D. As described in section 3.34.5.B; the illustration above shows a floor dedicated to workforce housing in yellow and then an additional floor in yellow depicting the bonus story granted for satisfying this condition

D. Form Based Design/Inspiration Images

D.3 — Bonus Height

Below are images of Highgate apartments, a residential building in Tysons, Virginia, a suburb of Washington, D.C. Structured parking is provided for residents with the entrance located on the ground floor. This is an example of a way for additional height to be granted through the bonus conditions as described in the City West Ordinance. **Figure D11** shows an aerial of the apartment complex and the parking structure surrounded by the building. **Figure D12** shows the street entrance to the garage and highlights the additional story granted from the inclusion of structured parking. Another way to earn bonus height is open space or preservation of natural areas in excess of 25%.

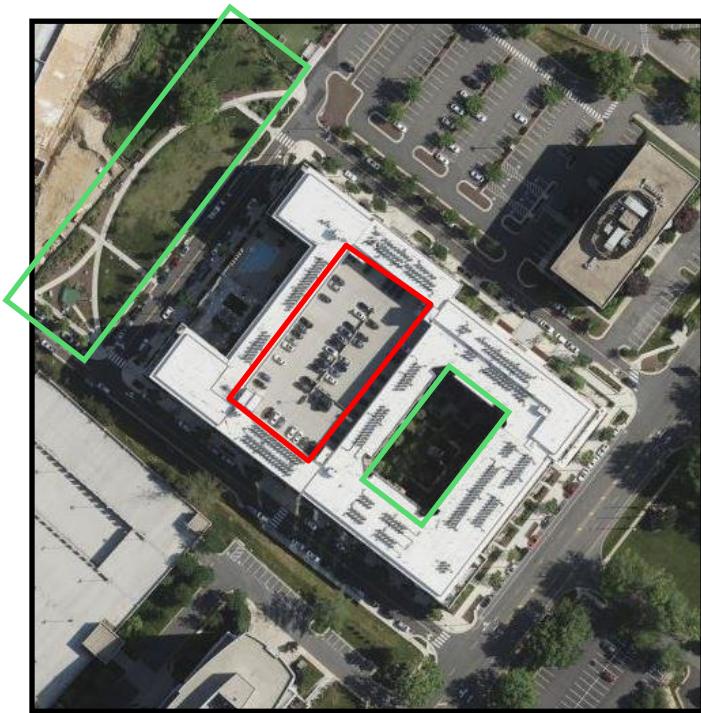


Figure D11: aerial of Highgate Apartments in Tysons, VA with parking and open space highlighted.

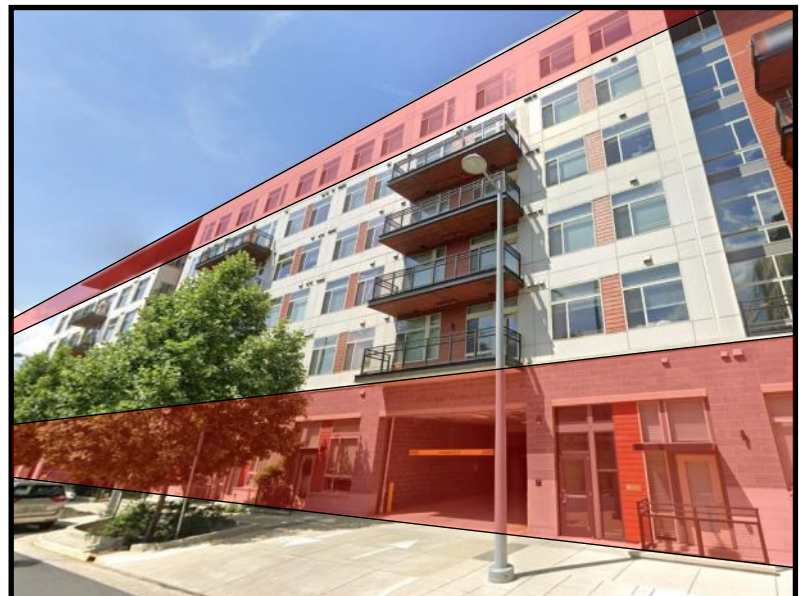


Figure D12: street view of Highgate Apartments with structured parking entrance highlighted. The structured parking on the ground floor and the additional height granted via bonus height are highlighted in the image to the right

D. Form Based Design/Inspiration Images

D.3 — Bonus Height

Achieving gold or platinum LEED certification or the equivalent can be done in many ways. The provision and use of energy and water efficient design, water conservation, reuse and preservation of resources, and sustainable lifestyle solutions are encouraged to be put into practice through this bonus height consideration. Visit the LEED Certification Levels web page to learn more.



Figure D13: green infrastructure included in the streetscape; source: deeproot.com

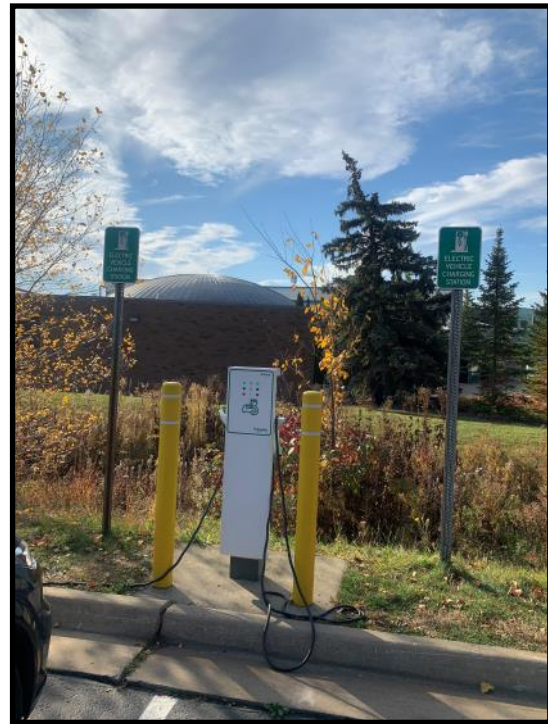


Figure D14: electric vehicle charging stations at the Novi Public Library; see subsection 5.2.15 for details on EV charging stations



Figure D15: solar arrays built in parking lots on Michigan State University's campus

The images on this page are examples of sustainable components that can be constructed on a site. These components are integrated into a site in parking lots or landscaping areas.

D. Form Based Design/Inspiration Images

D.4 — Inspiration Images

The following images are from peer communities or within the City of Novi itself. They contain certain details that could be included in City West developments.



Figure D16 (above) and D17 (left): multi-family, mixed-use development in Carmel, Indiana



The higher intensity residential development shown above is an example of vertical mixed-use development. The height of this building is something that would most likely be seen in the City West North district and could be achieved through bonus height conditions.

The landscaping and seating in the image to the right is an example of a public space being made available for nearby residents and visitors to meet. Civita Park also provides fountains and play structures for children, sport courts, picnic areas and native plantings.



Figure D18: public seating and shade structure in San Diego, CA

D. Form Based Design/Inspiration Images

D.4 — Inspiration Images

Figures D18 and D19 show images of a development in Wayzata, Minnesota, composed of senior residential and associated services in the northern half with retail and service businesses located on the ground floors throughout the development.



Figure D19: aerial of The Promenade in Wayzata, Minnesota



Figure D20: public seating and amenity a part of Folkestone, a senior residential community in Wayzata; source: preshomes.org



Figure D21: 618 South Main Apartments in Ann Arbor provide structured parking within the building, high quality building materials, offsets in the architecture, and balconies for its residents

Folkestone and The Promenade work well together in the fact that the businesses that operate on the ground floors in and around Folkestone are often catered towards the older population.

It is the intent of the City West District to encourage developments that are complementary to one another.

E. Recommended Design Guidelines

E.1 General Standards

E.2 Pedestrian Circulation

E.3 Screening

E.4 Lighting

E.5 Site Furnishings

E.6 Bicycle Amenities

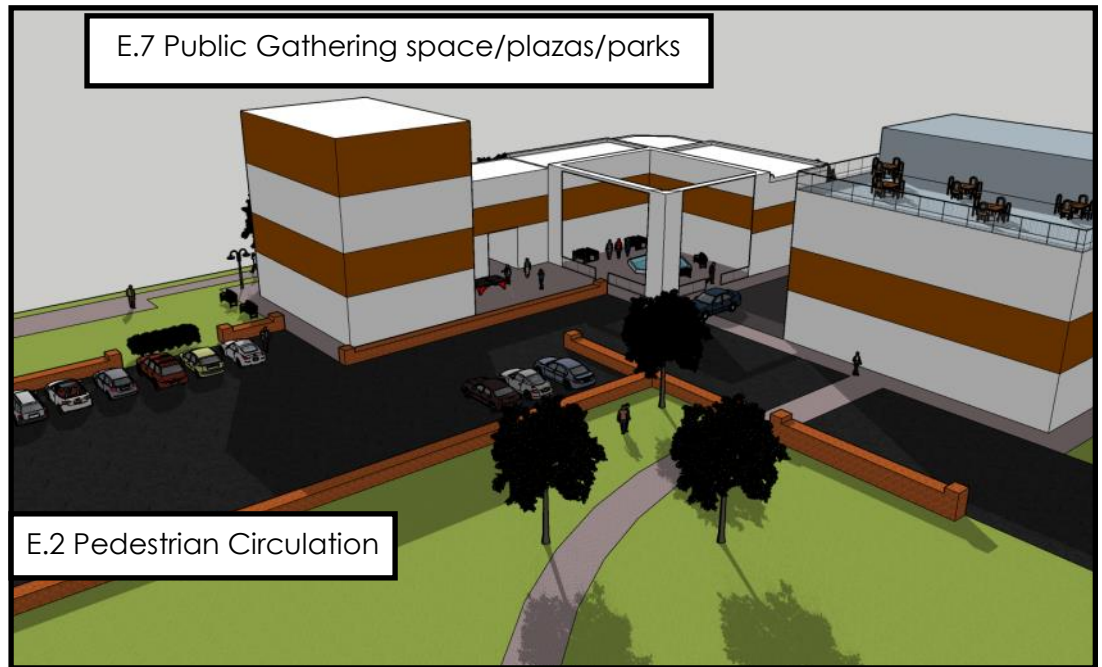
E.7 Public Gathering space/
plazas/parks

E.8 Building Design

E.9 Parking Structures

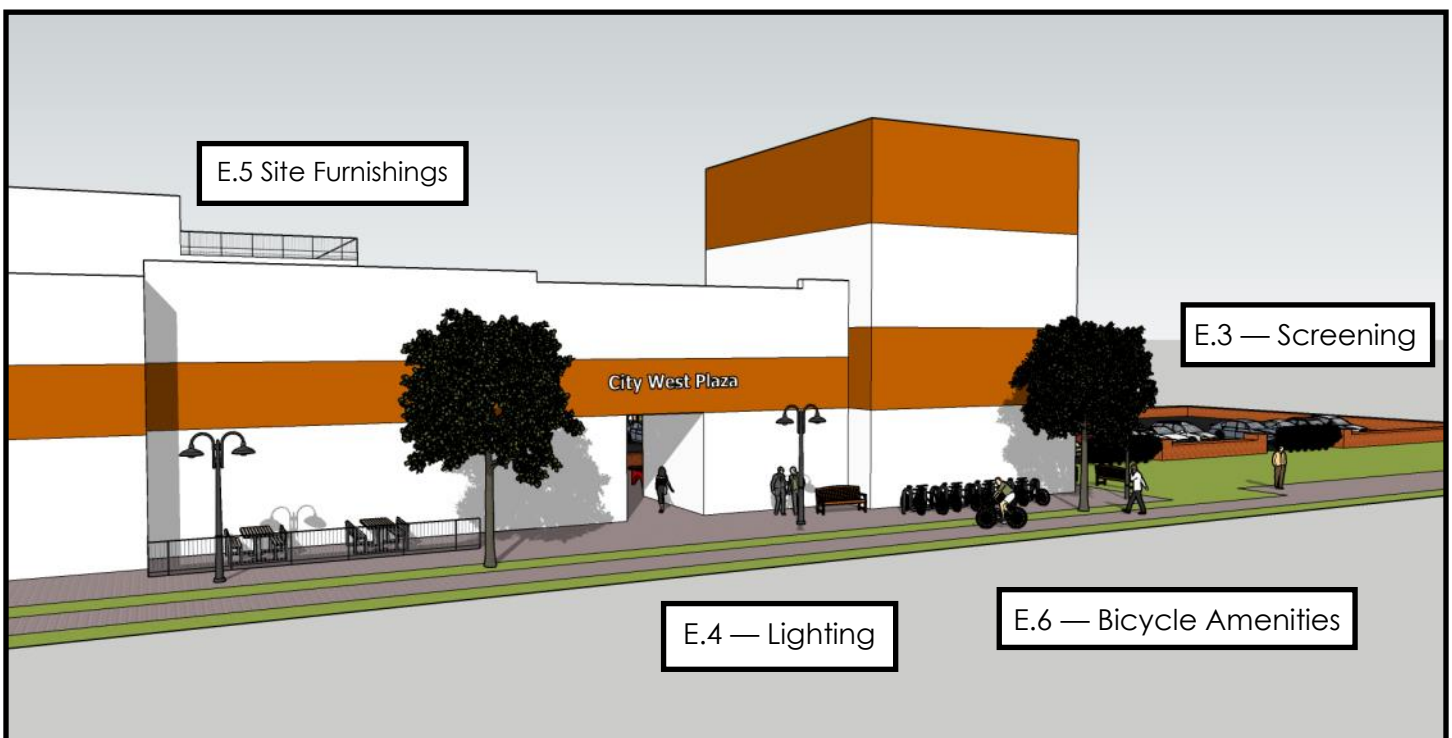
E.10 Landscaping

Figure E1: model of development with public gathering spaces



Section E — The Recommended Design Guidelines draws language from the Zoning Ordinance to explain design standards that are encouraged to be incorporated into developments in City West. **Figures E1 and E2** are models containing certain aspects anticipated to be included in City West sites such as amenities for pedestrians, public meeting areas, signage, lighting, and other details as laid out in this section. The section will break each subsection into **Design Intent**, **Configuration and Scale**, and **Colors and Materials**, where possible.

Figure E2: model with recommended design guidelines



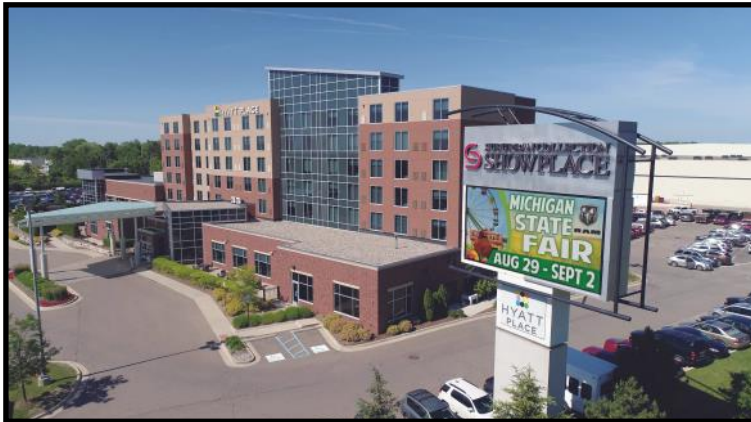
E. Recommended Design Guidelines

E.1 — General Standards

Design Intent

The proposed uses will **complement and support the intent** of the City West district, the convention center and other established uses within this area of the City.

Proposed projects will demonstrate that **design coordination and connection with adjacent property**, developed or not, has been accomplished



The Suburban Collection Showplace brings numerous visitors to Novi every year. The uses in the City West District are meant to supplement the visitors and guests of the city with entertainment and restaurant options, and other complementary uses, within a walkable distance.

Figure E3 (left): The Hyatt Hotel at the Suburban Collection Showplace in

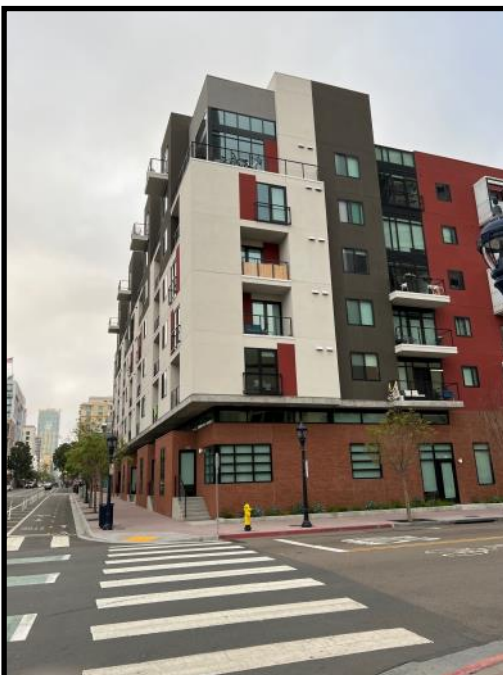
Configuration and Scale

An **attractive street-level environment** has been achieved that focuses on the **pedestrian experience** and provides public space amenities

Vehicular safety provisions and controls have been applied particularly with regard to access to the surrounding street network



Figure E4: splash pads in Carmel, IN



Colors and Materials

Aesthetic quality is improved in terms of design, exterior materials and landscaping, including internal compatibility within the development as well as its relationship to surrounding properties to accommodate future development

Figure E5: apartment building in San Diego, CA with high-quality aesthetic design and exterior materials

E. Recommended Design Guidelines

E.2 — Pedestrian Circulation

Design Intent

Development will be pedestrian-oriented, with a high degree of transparency on the ground level and functional, attractive outdoor amenities such as plazas, seating and lighting. Parking is placed to the side or rear of main buildings, driveways are consolidated on the major thoroughfare, and on-street parking is permitted on secondary streets.

Scale and Configuration

All buildings shall be oriented parallel to the primary pedestrian street with direct entrances and windows facing the street.

Color and Materials

Entrance doors are encouraged to include architectural details such as contrasting paint or material colors and decorative trim.

On-street parking permitted on secondary streets

Windows and direct entrances oriented parallel to the primary pedestrian street



Figure E6: townhomes in Carmel, Indiana

Attractive outdoor amenities such as plazas, seating and lighting



Figure E8: crosswalk at a residential development in Novi

NOTE: MDO Projects with a single use may be considered for density reserved for mixed-use projects if there is a clear relationship between complementary uses, **including if direct pedestrian connections and buildings entrances are located within 300 feet measured along the pedestrian route** (3.34.2.B)

Signage and clear delineation of pedestrian-routes

E. Recommended Design Guidelines

E.2 — Pedestrian Circulation

Design intent

Site amenities shall create tidy and well-landscaped plazas and pedestrian walkways with decorative paving, pedestrian-scale lighting, seating, trash receptacles, landscape treatments, and attractive architectural features at entranceways and focal points of the development (e.g. arch, gateway, bell tower, fountain, public art). All such amenities shall be privately owned and maintained and shall be included in an open space maintenance agreement.



Figure E9: model with fountain, pedestrian walkways, and seating

Scale and Configuration

Buildings shall be oriented on the property to emphasize a continuous street presence and provide greater pedestrian access and circulation to the site. The main entry to each building shall be from the primary public streetscape, with one entry for every 75 feet of façade along the front lot line. Alongside lot lines, functional entries are required every 100 feet, or fraction thereof, where side-walks are present.



Figure E10: model showing one entry every 75 feet

Street trees should be planted to define the pedestrian corridor and buffer traffic lanes. It will be necessary to understand mature tree height when trees are located within utility easements.

The design of pedestrian walkways and non-motorized paths shall be reviewed with the goal of achieving **connectivity and safety**, and also considering the objectives and intent of this district .

E. Recommended Design Guidelines

E.3 — Screening

Design Intent

Developments which abut off-site single family residential zoned property, shall incorporate noise reduction and visual screening provisions such as earthen and/or landscape berms and/or decorative walls, which shall be approved as to design and location. There is a perimeter setback and screening for the purpose of **buffering the development** in relation to major highways or adjacent residential developments. Developments should include proper setback, landscaping, and massing to address privacy and compatibility with adjacent developments or land.



Figure E11: Huntley Manor Apartments in Novi has screening that separates Grand River, a major arterial, from residential units. Both decorative walls and landscaping in the form of trees were used to screen the homes from the street.

Scale and Configuration

Surface parking lots shall be screened from all major thoroughfares by either (1) a two and one-half (2.5) foot ornamental brick or stone wall with intermittent landscaped breaks, (2) a semi-transparent screening such as brick pilaster with metal decorative fence in order to maintain attractive streetscapes as approved by the City's Landscape Architect or (3) a landscaped berm or existing natural vegetation that results in a minimum three (3) foot high screening.

The figures below show the various screening treatments. *Figure E12* shows a 2.5-foot brick or stone wall with a landscape break. *Figure E13* shows a brick and metal decorative fence. *Figure E14* is an image of a landscape berm along Grand River screening parking from the road.

Figure E12: brick wall with landscape break

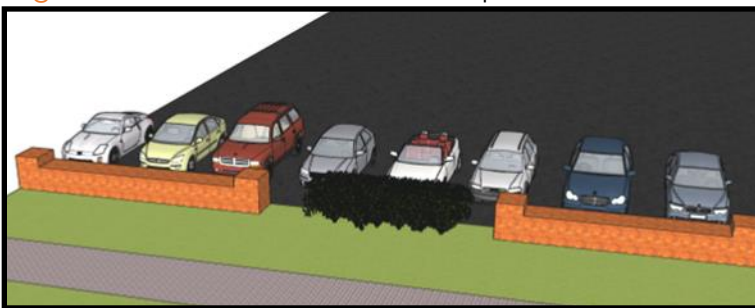


Figure E13: brick with metal fence

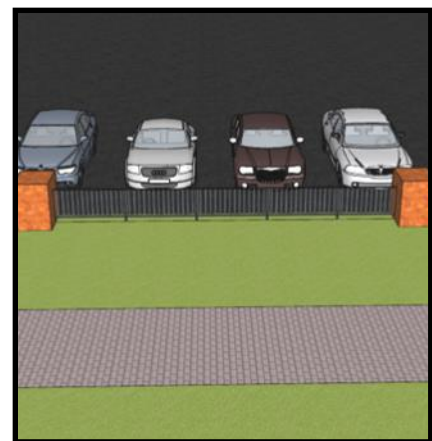


Figure E14(left): landscape berm off of Grand River at Main Street area in Novi

E. Recommended Design Guidelines

E.4 — Lighting

Design Intent

Signage, lighting, streetscape, landscaping, building materials for the exterior of all structures, and other features of the project, shall be designed and completed with the objective of achieving an **integrated and controlled development**, consistent with the character of the community, surrounding development or developments, and natural features of the area.



LED Roadway Series; source:
DTE Outdoor Lighting Catalog



LED Teardrop Series; source: DTE's
Outdoor Lighting Catalog

Configuration and Scale

Height of light fixtures will depend on location in the district. The examples on the left include the LED Roadway Series, meant for local roadways and walkways, and the LED Teardrop Series, meant for downtown districts, plazas, and commercial developments.

Colors and Materials

Light fixtures shall take recommendation from DTE's latest Outdoor Lighting Catalog to determine both light fixture and light pole.

Lighting and landscaping provided along pathway to create a controlled environment. Lighting along pedestrian pathways is essential in maintaining a friendly, safe environment at all times of day.



Figure E15 (below): street view of the
Promenade in Wayzata, Minnesota

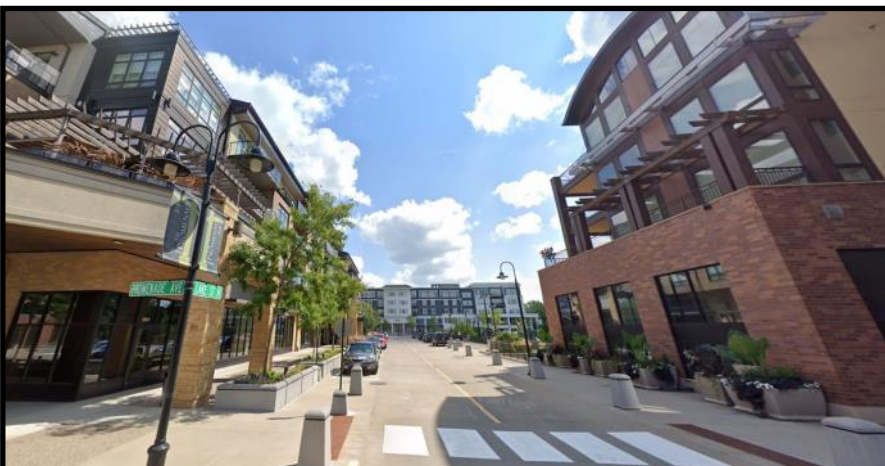


Figure E16 (above): Monon Greenway in Carmel, Indiana.

The development to the left provides ample lighting in addition to porticoes to shelter pedestrians from inclement weather when they walk from place to place

E. Recommended Design Guidelines

E.5 — Site furnishings

Design Intent

Site amenities shall create tidy and well-landscaped plazas and pedestrian walkways with decorative paving, pedestrian-scale lighting, seating, trash receptacles, landscape treatments, and attractive architectural features at entranceways and focal points of the development (e.g., arch, gateway, bell tower, fountain, public art). All such amenities shall be privately owned and maintained .



Figure E17: the receptacle shown to the left is encouraged to be used as a site furnishing (DuMor receptacle 107—black)



Figure E18: the bench shown above is used in parks and along sidewalks within Novi

E.6 — Bicycle amenities

Design Intent

Bicycle parking shall meet or exceed the standards set forth in Section 5.16 Bicycle parking facility requirements. **Figure E19**, shown below on the left, exceeds the standards by providing bicycle fix-it stations in addition to the standard bicycle parking.



Figure E19: bicycle parking and fix-it station along the Monon Trail in Carmel, Indiana



Figure E20: bicycle parking outside of the Civic Center in Novi

E. Recommended Design Guidelines

E.7 — Public gathering space/plazas/parks

Design Intent

Open Space. A minimum of fifteen (15) percent of the gross site area of a commercial or mixed-use development shall be devoted to publicly accessible, permanently landscaped usable open spaces and pedestrian plaza areas (such as internal walkways, linear or pocket parks, plazas, or other space for public gatherings accessible to non-residential occupants and invitees). Common open space and amenities that **enrich the lives** of the residents should be incorporated.

Configuration and Scale

Small strips of landscaped area, landscaped end islands, and similar areas that are less than twenty (20) feet wide shall not be counted toward the required open space on the site. Up to 50% of the required open space may consist of areas that are regulated by City of Novi woodland and/or wetland ordinances if they are permanently protected by conservation easements. Wherever natural open spaces shall be created or preserved, they shall be physically connected, when possible, to adjacent natural open space areas.



Figure E21: Huntley Manor Apartments in Novi



Figure E22: Gateway Townhomes in Novi

Figure E23: Farmer's Market in Northville; source: Northville Chamber of Commerce



E. Recommended Design Guidelines

E.8 — Building design

- A. All developments with two or more buildings shall be designed with **variation between building setbacks** and/or placement to avoid the creation of monotonous streetscapes. Site plans shall be designed with variation in both the patterns and the siting of structures so the appearance of the streetscape is not repetitive. The following design guidelines shall be considered:
- B. Varying roof lines and forms: provide offsets or breaks in roof elevations of two (2) feet or greater in height. Incorporate roof pitch and materials of adjacent buildings into carport or garage roofs.
- C. Building façade colors and materials: **At least two variations in color and materials** should be used in the treatment of the building façade. Decorative patterns on exterior materials may include scales/shingles, wainscoting, ornamentation, and similar features that incorporate texture and interest.
- D. **Bays, porches and balconies:** Incorporate smaller-scale forms such as bays, recessed or projecting balconies or porches and dormers into the design to visually reduce the height and scale of the building and to emphasize the definition of individual units.
- E. Wall offsets: A wall offset is defined as a projection or recess of a façade wall of at least two (2) feet in depth. Wall offsets should be incorporated onto those building facades having a length of 40 feet or greater. Wall offsets should be a minimum of six (6) feet in length.
- F. Windows: **Decorative window features**, such as arched windows, transoms, decorative pediments, and/or window shutters that are sized appropriately and proportionally to the window are encouraged on those facades fronting on streets. The use of recessed windows, moldings, decorative trim and wood frames to add three-dimensional quality and shadow lines to the façade.
 - On retail buildings, windows within areas of the premises to which the public is invited shall be mostly transparent.

Additional conditions for Townhomes:

- A. No more than 7 attached units per buildings
- B. Minimum unit width of 20 feet
- C. Minimum distance between buildings of 20 feet

For multifamily apartments:

- A. Minimum distance between buildings is one-half the height of the taller building
- B. Greatest length or depth of an apartment building shall not exceed 4 times its height



Figure E24: townhomes by Caliber Homes of Ontario

E. Recommended Design Guidelines

E.8 — Building design

Design Intent

Townhouse and apartment dwellings are **designed to be compatible** with surrounding neighborhoods and land use

Configuration and Scale

Structural placement, building orientation, and landscaping treatment along the streetscape and open space areas comply with design guidelines. Site design guidelines orient and cluster buildings and design parking, landscaping and open space in ways that **connect to surrounding neighborhoods and complement view-sheds** and surrounding natural features.

Figure E25: (right) Townhomes as residential infill in Traverse City, Michigan

Compatibility and connectivity are recommended to take high priority in site design. *Figure E25* to the left shows a clustering of residential buildings that frames the street. The plaza in *Figure E26* below sits in front of an office building and can serve as a meeting place for those who live and work in the area.

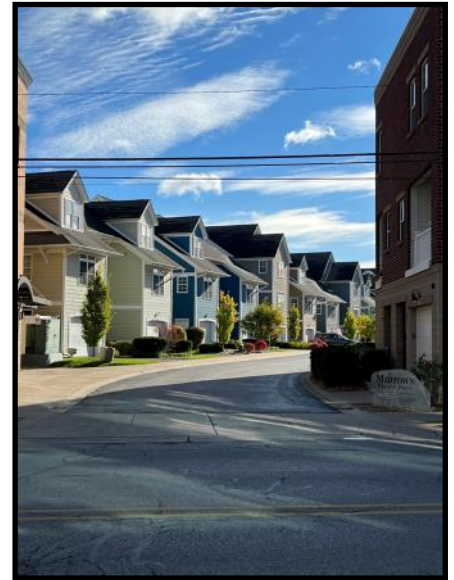


Figure E26 (below): rendering of a plaza in Virginia Square in Arlington, Virginia; source: arlnow.com



E. Recommended Design Guidelines

E.9 — Parking Structures

Design Intent

Buildings are encouraged to have parking on the ground level or in structured garages. Structured parking within or under the building shall be aesthetically and effectively screened through architectural design, landscaping, or other means, from adjacent drives, walkways, and buildings, and particularly from the street level view.

Color and Materials

An architectural treatment, such as a finished fascia, shall be provided to shield any unfinished structural elements (including electrical elements, exposed metal beams, and fireproofing material) or mechanical appurtenances from a viewing position at grade from the opposite side of the street.

Scale and Configuration

The perimeter of each parking structure floor above street level shall have an opaque screen or other screening mechanism to shield automobiles from public view. The screen shall be at least 3½ feet high measured from the finished floor elevation.



Figure E27: Parking structure with screening and high quality material in Ann Arbor



Figure E28: Parking structure in Traverse City

The top floor of parking structures that are open to the sky are subject to landscaping requirements for parking areas as described in subsection 5.5.3.C.

E. Recommended Design Guidelines

E.9 — Landscaping

Design Intent

The intent of the landscaping in City West is to promote walkability, create welcoming environments, and establish public areas where people may gather. Many aspects of the landscaping should be uniform across developments to promote the identity of a single district. City West is meant to be more urban in character, thus the landscape standards regularly applied to developments in other parts of the City may require certain waivers. It should be noted that the **City of Novi Landscape Design Manual** and **Section 5.5 of the Zoning Ordinance** address landscaping standards in full and this section of the Design Guide is meant to supplement that information.

Configuration and Scale

In areas where the surface is made up primarily of concrete, box planters and other urban style planters are encouraged to be used in front of each building, with occasional larger beds to provide visual interest. Planters should be placed to frame seating areas and in front of buildings. The quantity of trees planted shall be based on building frontage, but will be more flexible in order to prioritize healthy tree growth. For example, if steps are taken to ensure the longevity and health of planted trees, then the required quantity may be lessened. An example of this includes the use of silva cells with permeable pavers (seen below in [Figure E29](#)), which encourage trees' survival with minimal open area.



Figure E29: illustration of silva cells underneath urban trees; source: landscapeperformance.org



Colors and Materials

There should be a mix of evergreen and flowering plants used in planting to provide year-round interest. In order to protect trees from bike locks and other potential hazards, tree guards (seen below in [Figure E30](#)) are encouraged to be used.



Figure E30 (above): image of tree guards in New Zealand; source: urbaneffects.co.nz

Figure E31 (left): image of a linear pocket park in between townhomes near Richmond, VA

E. Recommended Design Guidelines

E.9 — Landscaping

Flexibility

To allow for the necessary flexibility of urban landscape design, landscaping standards will still follow standards laid out in the City of Novi Landscape Design Manual and the relevant parts of the Zoning Ordinance but will also be up to the discretion of City staff — the Landscape Architect and Planners. Waivers from usual standards may be recommended for a project that does not adhere to some of the conditions set forth in existing landscape design standards, but utilizes alternative means of achieving a high standard of public space, landscape and/or streetscape design.

Other aspects that contribute to the landscaping aesthetic will be considered for such a waiver including lighting, site amenities, and pedestrian connections. Staff may request a narrative describing how the landscaping plan is deserving of a waiver, and they will use the following priorities as listed to decide how much, if any, of the landscaping plan can be approved as submitted.

1. Health

- Silva cells
- Porous paving or larger grates
- Variety of species
- Irrigation plan

2. Protection

- Tree guards
- Additional efforts to protect landscaping

3. Lighting

- Innovative lighting design (such as light up paving)

4. Material

- High quality pavers
- Unique designs

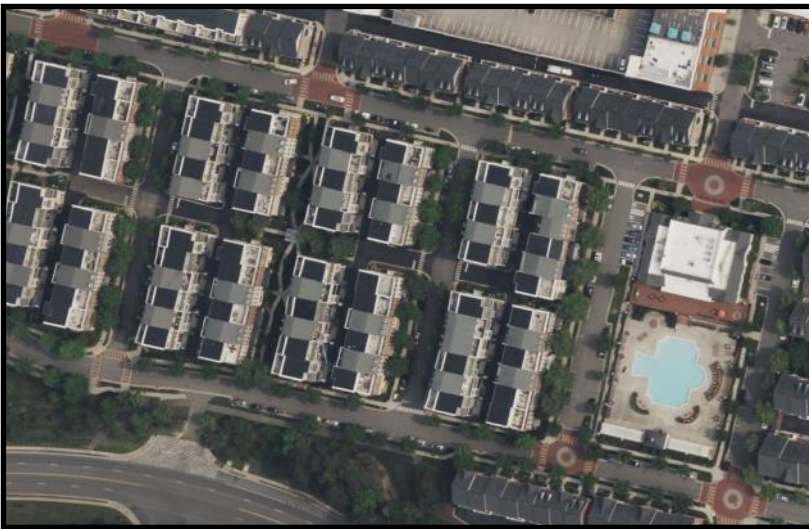


Figure E32: An aerial of the Westbridge Apartments near Richmond, VA.



Figure E33: Solar-powered light-up paving in Dallas, TX; photo courtesy of Lea Stewart

The aerial shown above shows the use of brick pavers at intersections of a multifamily development. This high-quality addition is an example of material treatments that could qualify a project for waivers from typical standards based on an aesthetically pleasing landscape design.

MEMORANDUM



TO: VICTOR CARDENAS, INTERIM CITY MANAGER
FROM: JAN ZIOZIOS, DEPUTY ASSESSOR
SUBJECT: SUMMARY OF MARCH BOARD OF REVIEW AND
MILLAGE REDUCTION FRACTION ESTIMATE
DATE: MARCH 28, 2003

Mayor and Council –

Good news on the Board of Review and Millage Rollbacks, **no rollbacks of our millages** this coming FY.

- Victor

The 2023 March Board of Review has concluded. The board acted on 271 total petitions, which included 48 Disabled Veteran Exemptions, 11 poverty exemptions, 38 in-person scheduled appointments, and two (2) walk-in appeals.

While preparing for the March Board of Review, the Assessing department also submitted referrals for the older-adult poverty applicants to Novi's Special Outreach Services team, so they may learn of other services that might meet their needs.

Additionally, here is an updated estimate for the Millage Reduction Fraction based on the post-March Board numbers. The post-board numbers confirm the pre-board estimate that there will not be a rollback for the City's millages in the 2023 tax year/fiscal year.

$\frac{(\text{Prior year TV minus losses}) \times \text{CPI (1.079)}}{(\text{Current Year TV minus additions})}$ divided by = the Millage Reduction Fraction (MRF)

Prior Year Taxable Value:	\$ 4,402,609,530	Minus Losses	\$ 76,077,735	=	\$ 4,326,531,795
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Current Year Taxable Value:	\$ 4,649,264,350	Minus Additions	\$ 115,306,440	=	\$ 4,533,957,910
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\$ 4,326,531,795	x	1.079	=	\$ 4,668,327,807
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\$ 4,533,957,910	=	\$ 4,533,957,910
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= 1.0296

Round down to MRF of 1

CITY CHARTER RATES, HEADLEE MAXIMUM RATES AND 2023 TAX LEVY

	CITY CHARTER	ADJUSTED CHARTER MAXIMUM HEADLEE		2023 LEVY	REMAINING CAPACITY
		2022	2023		
OPERATING FUNDS					
GENERAL FUND-Operating	6.5000	4.7505	4.7505	4.7505	-
GENERAL FUND-PA 359 Advertising*	0.0000	3.9214	3.9214	0.0106	-
MUNICIPAL STREET FUND	1.5000	1.4197	1.4197	1.4197	-
PUBLIC SAFETY	1.8000	1.3518	1.3518	1.3518	-
PARKS AND RECREATION	0.5000	0.3648	0.3648	0.3648	-
DRAIN REVENUE FUND	1.0000	0.7303	0.7303	0.6114	0.1189
CIP FUND	1.0000	0.9514	0.9514	0.9514	-
LIBRARY FUND	1.0000	0.7303	0.7303	0.7303	-
DEBT SERVICE FUNDS					
2008 LIBRARY DEBT FUND	(as needed)	N/A	N/A	0.3471	Last Year of Levy 2027-28
				10.5376	

	MILLAGE			REVENUE	REMAINING CAPACITY
	2022-23	2023-24	CHANGE		
OPERATING FUNDS					
GENERAL FUND	4.7505	4.7505	0.0000	\$ 22,291,132	\$ -
GENERAL FUND-PA 359 Advertising*	0.0113	0.0106	(0.0007)	50,000	-
MUNICIPAL STREET FUND	1.4197	1.4197	0.0000	6,661,689	-
PUBLIC SAFETY	1.3518	1.3518	0.0000	6,343,060	-
PARKS AND RECREATION	0.3648	0.3648	0.0000	1,711,681	-
DRAIN REVENUE FUND	0.6107	0.6114	0.0007	2,865,539	554,825
CIP FUND	0.9514	0.9514	0.0000	4,464,239	-
LIBRARY FUND	0.7303	0.7303	0.0000	3,401,742	-
	10.1905	10.1905	0.0000	\$ 47,789,082	
DEBT SERVICE FUNDS					
2008 LIBRARY DEBT FUND	0.3471	0.3471	0.0000	1,422,706	
	10.5376	10.5376	0.0000	\$ 49,211,788	

*Per Public Act 359 of 1925, levy up to 4 mills not to exceed \$50,000

NOTE: Assume No Headlee rollback for 2023 tax year



2022-23 Basketball & Volleyball Leagues

The 2022-23 Youth Basketball and Volleyball seasons ended on March 24. While the fall season went as planned, the winter season had its fair share of challenges as we dealt with the loss of a practice gym due to school construction, an ice storm, snow storm, power outages, and a set of school gym bleachers that were broken the majority of the season, reducing access to half court. The Co-Ed K and Co-Ed 2nd grade basketball leagues had the most impacted schedules. Because of this, we added a Basketball Family Fun Night with music, games, and another chance for kids to play the sport they love. Despite these challenges, the 1,277 participants enjoyed their time on the courts.

Program success can be attributed to the dedicated volunteer coaches who led their respective teams, MHSAA referees, and the City's site supervisor staff, most of whom are young adults and students. We are thankful to the Novi Community School District for working to make as many gyms available as possible. Diamond Castle Jewelers, O'Brien Sullivan Funeral Home, Sellers Buick GMC, Novi Youth Assistance, and Dick's Sporting Goods supported the program community as sponsors.

The basketball and volleyball leagues incorporates the Department's core values of excellence by providing a high quality program for the large number of participants.



YOUTH BASKETBALL & VOLLEYBALL LEAGUES	STATS
2021-22 Total Participants	1,234
2022-23 Total Participants	1,277
Total Games	286
Volunteer Value Independent Sector Data at \$29.95/hour	\$64,692
Recreation Supervisor	G. Morris

The mission of the Parks, Recreation and Cultural Services Department is to provide exceptional park, recreation and cultural opportunities that are diverse and enhance lives.