CITY OF NOVI
Administrative ePacket
October 30, 2025

Council Action/Attention

Plante Moran Realpoint Update

ITC Trail Connector to Bosco Park MDOT Agreement - Herczeg

Departmental Updates

People's Express (PEX) Update - Kieser

First Quarter Revenue and Expenditure Report - Lilla

DEA Drug Take Back - Gilmore

The Buzz Report

For Your Information

City of Novi - Project Status Overview

Status Summary	Novi City Council Weekly Update #37

As of:	10/22/2025	Overall Status	In progress

PMR Previous Activities (October 2024 – October 2025)

PMR Procurement Activities

- PMR has commenced Phase 2 Owner's Representation Services as outlined in its January 2025 Agreement. Clarification of these services was sent to City Manager on 10/14/25 and acknowledged.
- FAC interviewed 2 CM firms on 10/21 and agreed to recommend one of these firms for City Council approval in November (11/17 target date).
- PMR provided draft governance documents to FAC on 10/21 with further discussion to occur at a future FAC meeting (November target).

Upcoming Activities

PMR Procurement Activities~~.~~

- ~~FAC interview of two finalists will occur on 10/21, with a~~ Final CM award recommendation to be made at 11/21 City Council meeting (tentative)
- PMR working with Novi's City Attorney to finalize the HED contract; initial review of CM contract has commenced.
- PMR drafting RFP for Technology Consultant.

Governance

- ~~PMR provided draft governance documents to City Manager on 10/3. These documents clarify roles and responsibilities for City Council, City Admin, PMR and other third parties as project moves forward.~~
- ~~PMR/City Manager will meet on 10/16/25 to discuss governance documents. Once approved by City Manager, a draft will be brought to the FAC as a future committee discussion item (tentatively, a draft will be given to the FAC on 10/21~~)
- City Council's anticipated approvals consist of ~~1) Owner's Rep; 2) A/E firm~~; 3) CM firm; 4) Technology firm; 5) Governance Documents/Program budget; 6) Schematic design; 7) Design development; 8) Furniture vendor; 9) Contractor bid packages; 10) Change orders in excess of $100,000 and/or change orders that exceed project contingency or program budget.

Design

- PMR coordinating with HED and City to set bi-weekly design meeting schedule

Next PMR/Owner's Meeting is 11/3/25 (virtual)

Agenda will include structure of design meetings with the City and A/E, utility coordination, Road Project budget, FAC governance meeting, CM recommendation, and Technology Consultant discussion.

Areas for Discussion

Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward.
- HED will react and design a solution based on the Phase 1 & 2 reports. This item is TBD.
- City / PMR to review any outstanding due diligence items for all three sites and to begin coordinating site analysis.

City of Novi Road Project

- Approx. $20 million, which includes property acquisition and utilities ($11.5 million "construction cost" for the road itself)
- PMR's assumption is that it is responsible for activities within the project sites, and that utilities are available at lot line; if not, City/OHM coordination needed with road project to ensure PSB and FS project sites are ready with utilities.
- City will be responsible for wetlands, contaminated soils and land clearing of the identified spoils pile at the Public Safety Building Site (if needed), and relocation and/or improvements of public utilities adjacent at Lee Begole Drive to facilitate the road improvements and PSB project.

Procurement and Contracts

- Intent is to award CM in November, with one year of design leading to a package for bid in Fall 2026 and construction in 2027.
- Site work/land clearing to occur 3rd Quarter 2026
- PMR working with PFM to further refine construction timeline in response to alternate bond issuance timeline(s).
- PMR seeking approval of Technology Consultant in December or January.

MEMORANDUM

TO: VICTOR CARDNEAS, CITY MANAGER

FROM: JEFFREY HERCZEG, DIRECTOR OF PUBLIC WORKS

SUBJECT: ITC TRAIL CONNECTOR TO BOSCO MDOT AGREEEMENT

DATE: 10/30/2025

In June of 2024 the City was awarded a Transportation Alternatives Program (TAP) grants to construct a pathway that would connect the newly developed Bosco Fields Park at Beck Road and 11 Mile Road to the ITC Trail. The original grant for the project was $578,897 (67% of the total estimated construction cost of $859,050). City consultant, AECOM, began designing the pathway following City Council approval (September 9, 2024).

The project scope includes a 10-foot-wide asphalt pathway and approximately 600-feet of 14-foot-wide boardwalk spanning the vacant, wooded lot west of Bosco Fields, as well as paving the existing 10-foot wide gravel pathway along the south side of Bosco Fields from Beck Road to the start of the new pathway at the southwest corner of the park (see attached map).

During design the project needed to be altered to meet MDOT loading standards (see July 2025 memo attached) which increased the construction cost to ~$1.45M and correspondingly SEMCOG increased the TAP funding to ~$1.16M. The City's cost share for construction is $290,980 per the attached MDOT Agreement. Below is the revised total cost.

Revised Summary of Project Costs

	Current Project Scope (MDOT H-10 Boardwalk Loading)
Estimated Construction Cost	$1,451,000
TAP Funding	$1,160,020
City Share (Construction)	$290,980
City Total Cost*	**$812,614.00**

*Total cost includes design, geotechnical investigation, construction administration, crew days, material testing, ROW acquisition, tree replacements, and contingency. Actual cost will depend on bid results (all engineering costs are covered by City).

Staff has ~$631K budgeted for the project so an additional ~$181K with need to be moved within the Municipal Streets Fund to cover the cost. The recommendation to enter the MDOT Agreement and make the necessary budget amendment with be on the City Council agenda on November 17th 2025.

ITC Trail to Bosco Fields Connector Pathway

Map Author: Runkel
Date: 2-4-25
Project: ITC to Bosco Path
Version #: 2.0

MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

- Existing ITC Trail
- Existing Gravel Path to be Paved Asphalt
- Proposed Asphalt Pathway
- Proposed Boardwalk

City of Novi
Engineering Division
Department of Public Works
26300 Lee BeGole Drive
Novi, MI 48375
cityofnovi.org

MEMORANDUM

TO: JEFFREY HERCZEG, DIRECTOR OF PUBLIC WORKS

FROM: REBECCA RUNKEL, PROJECT ENGINEER

SUBJECT: ITC TRAIL TO BOSCO FIELDS CONNECTOR PATHWAY UPDATE

DATE: JULY 3, 2025

In 2019, at the recommendation of the Walkable Novi Committee, City staff submitted applications to SEMCOG for two Transportation Alternatives Program (TAP) grants: 1) to construct a pathway connecting Wildlife Woods Park to the ITC Trail, and 2) to construct a pathway that would connect the newly developed Bosco Fields Park at Beck Road and 11 Mile Road to the ITC Trail. The City was awarded a grant for the connection to Wildlife Woods Park but not the connection to Bosco Fields Park.

In 2023, with construction of Jessica's Splash Pad underway at Bosco Fields Park, staff re-submitted the Bosco Field segment. In June of 2024 the City was awarded a TAP grant for the project in the amount of $578,897 (67% of the total estimated construction cost of $859, 050). City consultant, AECOM, began designing the pathway following City Council approval (September 9, 2024).

The project scope includes a 10-foot-wide asphalt pathway and approximately 600-feet of 14-foot-wide boardwalk spanning the vacant, wooded lot west of Bosco Fields, as well as paving the existing 10-foot wide gravel pathway along the south side of Bosco Fields from Beck Road to the start of the new pathway at the southwest corner of the park (see attached map).

Since the project is receiving federal funding, review and bid letting are performed by the Michigan Department of Transportation (MDOT). On April 21st staff and AECOM met with MDOT for a Grade Inspection (GI) meeting. The purpose of GI meetings is for MDOT to review and comment on the City's proposed plans prior to final plan submittal. One of the review comments made by MDOT was that the boardwalk did not meet MDOT's loading requirements. The City's standard for boardwalks calls for 3,500-pound vehicle loading, which would accommodate off-road vehicles. MDOT's standard is for H-10 loading, or 20,000-pound truck loading, which would accommodate an ambulance.

Since increasing the loading to MDOT's standard would increase the construction cost significantly, City staff attempted to persuade MDOT to waive the H-10 loading requirement. However, those attempts were unsuccessful, so staff requested additional federal funding from SEMCOG to offset the increase of the H-10 loading requirement construction cost of $1,450,026. On June 24th, SEMCOG reported their Regional Review Committee approved a funding increase of $581,123 to help cover the additional loading costs, resulting in a total of $1,160,020.40 of TAP grant funds, or 80% of the total estimated construction cost.

Summary of Project Costs

	Original Project Scope (City Standard Boardwalk Loading)	**Current Project Scope** (MDOT H-10 Boardwalk Loading)
Estimated Construction Cost	$859,050	$1,450,026
TAP Funding	$578,897	$1,160,020
City Share (Construction)	$280,153	$290,006
City Total Cost*	**$632,705**	**$838,549**

*Total cost includes design, geotechnical investigation, construction administration, crew days, material testing, ROW acquisition, tree replacements, and contingency. Actual cost will depend on bid results (all engineering costs are covered by City).

With the increase in cost share, staff are seeking City Council feedback on funding and preference to proceed with the project. The Mobility Committee supported the project with the new standards and costs (May 26), but additional funding needs to be identified. The project is currently budgeted in the Municipal Road Fund, where Major Road project savings could be transferred to cover the cost at the Council's direction. To date the City has invested ~$100K into preliminary design.

Final plans are due to MDOT no later than August 22, 2025, to meet obligation deadlines and enter an agreement with MDOT. Currently, Bosco Fields Park is accessible via sidewalk on Beck Road. The sidewalk gap on the south side of 11 Mile Road is expected to be filled during the planned rehabilitation of 11 Mile Road between Wixom Road and Beck Road in fiscal year 2027-28. However, if future expansion in Bosco Fields is a Council goal, this project adds a beneficial connection for non-motorized access to a larger park

Control Section	TAU 63000
Job Number	221323CON
Project	25A1123
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	25-5523

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF NOVI, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Novi, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated October 10, 2025, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION
Hot mix asphalt shared use path from the existing ITC Trail, south of 11 Mile Road, easterly to Bosco Fields Park connecting to Beck Road, including tree removal, earthwork, grading, aggregate base, boardwalk, concrete sidewalk and permanent signing; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION
Audio-visual record along the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of transportation enhancement activities; and

WHEREAS, it has been determined that the PROJECT qualifies for such funding by virtue of its direct relationship with the intermodal transportation system; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to the Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, under the terms of this contract, shall:

A. At no cost to the PROJECT

(1) Design or cause to be designed the plans for the PROJECT.

(2) Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.

(3) Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

B. At least 10 days prior to any ceremony to be held in connection with the PROJECT, notify the DEPARTMENT.

C. When issuing any news release or promotional material regarding the PROJECT, give the DEPARTMENT and FHWA credit for participation in the PROJECT and provide a copy of such material to the DEPARTMENT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in accordance with the following:

<u>PART A</u>
Federal Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST up to the lesser of: (1) $1,160,020 or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, for the PART A portion of the PROJECT is not exceeded at the time of the award of the construction contract. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

<u>PART B</u>
The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. It is understood that the REQUESTING PARTY is responsible for the facilities constructed as the PROJECT and that said facilities may require special or unusual operation and/or maintenance. The REQUESTING PARTY certifies, by execution of this contract, that upon completion of construction and at no cost to the PROJECT or the DEPARTMENT, it will properly maintain or provide for the maintenance and operation of the PROJECT, making ample provisions each year for the performance of such maintenance work as may be required. Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the construction contract documents.

On projects involving the mobility for bicyclists, the REQUESTING PARTY will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such facility constructed as the PROJECT except those for maintenance or emergency assistance purposes, or mobility for persons with disabilities.

On projects involving the restoration of historic facilities, the REQUESTING PARTY agrees that the project will not be awarded until the owner of such facilities has an Historic Preservation Covenant, which includes an Historic Preservation Easement, or an Historic Preservation Agreement, as appropriate, with the Michigan State Historic Preservation Office in accordance with 1995 PA 60 for the purpose of ensuring that the historic property will be preserved. The REQUESTING PARTY also agrees that such facilities shall be maintained and repaired by the REQUESTING PARTY or owner, as applicable, at no cost to the DEPARTMENT or the PROJECT, in such a manner as to preserve the historical integrity of features, materials, appearance, workmanship, and environment.

On projects which include landscaping, the DEPARTMENT, at PROJECT COST, agrees to perform or cause to be performed, the watering and cultivating necessary to properly establish the plantings for a period of two growing seasons, in general conformance with Section 815.03(I) of the DEPARTMENT'S Standard Specifications for Construction. The REQUESTING PARTY shall maintain all plantings following completion of said period of establishment.

Failure of the REQUESTING PARTY to fulfill its responsibilities as outlined herein may disqualify the REQUESTING PARTY from future Federal aid participation in Transportation Alternatives Program projects or in other projects on roads or streets for which it has maintenance responsibility. Federal aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections, and recommendations by the DEPARTMENT shall not relieve the REQUESTING PARTY of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control, or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of any of their highways and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of any REQUESTING PARTY highway for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party’s liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the

PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.

B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume either ownership of any portion of the PROJECT or jurisdiction of any REQUESTING PARTY highway as a result of being named as an insured on the owner's protective liability insurance policy.

C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF NOVI	MICHIGAN DEPARTMENT OF TRANSPORTATION
By____________________________ Title:	By ____________________________ *for* Department Director MDOT
By ____________________________ Title:	REVIEWED By Larry Doyle at 7:42 am, 10/24/25

October 10, 2025

EXHIBIT I

CONTROL SECTION	TAU 63000
JOB NUMBER	221323CON
PROJECT	25A1123

ESTIMATED COST

CONTRACTED WORK

	PART A	PART B	TOTAL
Estimated Cost	$1,449,000	$ 2,000	$1,451,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	$1,449,000	$ 2,000	$1,451,000
Less Federal Funds*	$1,160,020	$ 0	$1,160,020
BALANCE (REQUESTING PARTY’S SHARE)	$ 288,980	$ 2,000	$ 290,980

*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.

2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.

3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.

6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.

8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.

9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B
TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations**: For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.

2. **Nondiscrimination**: The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.

3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment**: All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. **Information and Reports**: The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.

5. **Sanctions for Noncompliance**: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:

    a. Withholding payments to the contractor until the contractor complies; and/or

    b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions**: The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

A. **Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

> **The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).**

B. **Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

> **The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.**

MEMORANDUM

CITY OF NOVI
cityofnovi.org

TO: VICTOR CARDENAS, CITY MANAGER
DANIELLE MAHONEY, ASSISTANT CITY MANA[GER]
JEFF MUCK, PRCS DIRECTOR

FROM: KIT KIESER, OAS MANAGER

SUBJECT: PEOPLE'S EXPRESS OCTOBER 2025 UPDATE

DATE: OCTOBER 30, 2025

Mayor and Council –

Per questions that have been received, please see the follow-up to last week's memo regarding People's Express (PEX)

- Victor

This memo is provided in response to a request for information on the procedures used to ensure subsidized rides meet the eligibility criteria established by the City.

Background:
In November 2022, Oakland County voters approved a 10-year countywide public transportation millage at a rate of 0.95 mills, effective from 2022 through 2031. The measure replaced the previous SMART and local transportation millages, passing with 57.1% approval countywide and 58.9% approval from Novi voters.

The millage generates approximately $68 million annually, with $4.5 million of that total coming from Novi. The revenue is distributed to Oakland County for administration and oversight, with independent audits and supervision by the Board of Commissioners.

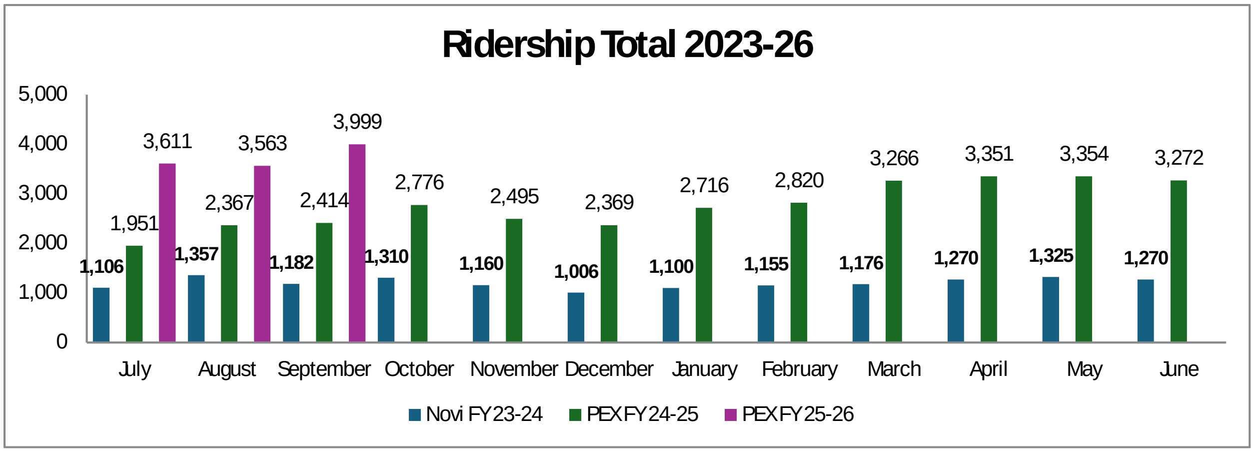
Roughly 79% of the millage revenue is allocated to transit service providers, including Suburban Mobility Authority for Regional Transportation (SMART), People's Express (PEX), North Oakland Transportation Authority (NOTA), Western Oakland Transportation Authority (WOTA), and the Older Persons' Commission (OPC) to support curb-to-curb services and fixed-route transit. The remaining funds are allocated for capital improvements, future service expansion, service access enhancements, and administrative expenses.

According to the resolution, the public transportation millage is intended to operate, maintain, improve, and expand transit services throughout Oakland County, sustaining existing operations, connecting local communities through new routes, and enhancing transportation options for seniors, veterans, and people with disabilities.

City of Novi Transportation Subsidies:
Since transitioning transportation services to PEX on July 1, 2024, the City of Novi has provided additional support to ensure eligible residents continue receiving no-cost in-boundary rides, as they did under Novi Senior Transportation, in accordance with a City Council decision on June 17, 2024.

The City directly subsidizes fares for residents aged 55 and older, as well as those with disabilities that prevent them from driving. These subsidies are provided at the rate of $2 per ride, are separate from Oakland County millage allocations, and are consistent with the fare established by Oakland County for these rider categories.

Increasing Service Demand:
Since PEX began operating in Novi, ridership has increased significantly and continues to trend upward. In FY23–24, the City's Novi Senior Transportation program provided 14,417 rides to eligible residents aged 55 and older or adults with a disability. In FY24–25, PEX provided a total of 33,131 rides to Novi residents, more than doubling the previous year's volume. Of those, 27,379 rides were for residents aged 55+ or with a disability. Demand has continued to grow into the first quarter of FY25–26, with monthly ride totals increasing steadily over the previous fiscal year.



Reporting and Invoicing:
PEX provides monthly ridership reports to the City of Novi that follow the same format and content submitted to Oakland County and MDOT and previously reported by Novi Senior Transportation to SMART for municipal credit reporting.

Rider demographic information, including age and disability status, is collected by PEX through an intake form completed by dispatchers when a rider first enters the system. The intake form captures several data points, such as age and use of mobility devices, to help determine rider eligibility, vehicle needs, and categorize trip purposes.

The reports include data on total rides and several categories of rider demographics, including the general public, elderly individuals, persons with disabilities, and elderly individuals with disabilities. They detail medical and dialysis rides and summarize the highest-frequency destinations.

The September 2025 report and corresponding invoice are attached for reference.

Facilities agreement:
City staff have engaged commercial real estate firm CBRE to determine the market rate for 200 square feet of office space and 14 standard parking spaces at the Civic Center. PEX currently pays the City of Novi $600 per month for use of this space. PEX intends to continue operating a satellite location at the Civic Center in 2026 until it acquires a suitable location for 50+ vehicles, including a secure perimeter and office accommodation.

PEOPLES EXPRESS

P.O. Box 505
Whitmore Lake, MI 48189

Invoice

Date	Invoice #
9/30/2025	10344

City of Novi
45175 Ten Mile Rd
Novi, MI 48375

remit to:
Peoples Express Inc
PO Box 505
Whitmore Lake, MI 48189

P.O. No.	Terms	Due Date	Account #	Project
		10/31/2025		

Description	Qty	Rate	Amount
September 2025 shuttle transportation	3,518	2.00	7,036.00

Total	$7,036.00
Payments/Credits	$0.00
Balance Due	$7,036.00

Phone #	Fax #
734-449-0110	734-449-0840

Peoples Express - City of Novi - September 2025 stats

Demographic	
Desctiption	**Total**
Passengers - General public	481
Passengers - Elderly	2,286
Passengers - Persons w/ Disabilities	583
Passengers - Elderly Persons w/ Disabilities	649
Total Demand - Response Passengers	**3,999**

Trip Purpose	
Desctiption	**Total**
Medical	985
Dialysis	131

Trip Destinations	
Top 5 Novi destinations	**Address**
Davita Dialysis Novi	27150 Providence Pkwy
Meadowbrook Commons	25075 Meadowbrook Rd
Henry Ford Urgent Care	39450 W 12 Mile Rd
Therapy Unlimited	44125 w 12 mile rd
Krogery Grocery Pickup	47650 Grand River Ave
Top 5 non-Novi destinations	**Address**
Davita Commerce Township Dialysis	120 W Commerce Rd
Living and Learning Enrichment Center	801 Griswold St
Walmart SuperCenter	30729 Lyon Center Dr
Commerce Township Community Center	1485 Oakley Park Rd
Brostrom Physical Therapy	22180 Pontiac Trail

MEMORANDUM

TO: VICTOR CARDENAS, CITY MANAGER

FROM: SABRINA LILLA, DEPUTY FINANCE DIRECTOR

SUBJECT: FINANCIAL REPORT AS OF SEPTEMBER 30, 2025

DATE: OCTOBER 23, 2025

The purpose of this memorandum is to highlight fiscal year-to-date revenue and expenditure activity through the first quarter ending September 30, 2025 (see attached report for budget-to-actual information prepared by budget category within each fund). The fiscal year 2024-25 audit is almost complete, and the final printed report is planned to be officially released to the Mayor and City Council at the December 1, 2025 council meeting. The June 30, 2025, ending balances on the attached report are shown as "unaudited" until the final audit report is released. The rollover and any other individual budget amendment approved through the October 21, 2025, council meeting are reflected in the attached report. Through the first quarter, generally, revenues and expenditures should represent approximately 25% of the budget.

REVENUE AND EXPENDITURE REPORT FOR CITY OF NOVI
PERIOD ENDING 09/30/2025
% Fiscal Year Completed: 25.00

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED	
GENERAL FUND						
Fund 101 - GENERAL						
Revenue						
Property tax revenue	29,951,740	31,558,707	31,558,707	31,181,410	99	A
Licenses, permits & charges for services	3,622,258	3,937,816	3,937,816	722,985	18	
Federal grants	110,409	126,000	151,000	21,296	14	
State sources	7,971,626	8,032,374	8,160,064	-	-	B
Fines and forfeitures	279,708	252,000	252,000	59,321	24	
Interest income	1,926,045	1,748,409	1,748,409	483,243	28	
Donations	9,900	-	6,000	6,000	100	
Other Financing Sources	-	-	-	-	-	
Other revenue	949,179	865,620	865,620	124,153	14	
TOTAL REVENUE	**44,820,865**	**46,520,926**	**46,679,616**	**32,598,409**	**70**	
Expenditures						
Personnel services	36,093	36,101	36,101	9,021	25	
Supplies	204	187	187	-	-	
Other services and charges	127,568	101,012	302,222	12,571	4	
101.00 - CITY COUNCIL	**163,865**	**137,300**	**338,510**	**21,592**	**6**	
Personnel services	692,428	710,263	710,263	152,819	22	
Supplies	2,853	1,500	1,500	504	34	
Other services and charges	94,007	115,935	115,935	37,049	32	
Capital outlay	(6,160)	-	-	-	-	
172.00 - CITY MANAGER	**783,127**	**827,698**	**827,698**	**190,372**	**23**	
Personnel services	950,153	1,023,261	1,003,261	184,762	18	
Supplies	10,260	9,500	9,500	2,140	23	
Other services and charges	96,262	98,234	118,234	31,413	27	
191.00 - FINANCE DEPARTMENT	**1,056,675**	**1,130,995**	**1,130,995**	**218,315**	**19**	
Personnel services	717,034	777,435	784,435	166,461	21	
Supplies	110,615	75,000	75,000	53,442	71	
Other services and charges	263,235	250,103	250,103	118,115	47	
Capital Outlay	12,194	-	-	-	-	
215.00 - CITY CLERK	**1,103,078**	**1,102,538**	**1,109,538**	**338,017**	**30**	
Personnel services	1,006,699	1,015,677	1,015,677	223,112	22	
Supplies	62,098	108,380	108,380	44,099	41	
Other services and charges	413,381	713,491	713,491	303,937	43	
Capital outlay	14,275	-	-	-	-	
228.00 - IS TECHNOLOGY DEPT	**1,496,452**	**1,837,548**	**1,837,548**	**571,149**	**31**	
Personnel services	409,869	416,755	416,755	97,160	23	
Supplies	32,848	34,000	34,000	498	1	
Other services and charges	37,555	56,053	56,053	14,100	25	
253.00 - TREASURY DEPARTMENT	**480,273**	**506,808**	**506,808**	**111,758**	**22**	
Personnel services	681,783	695,474	701,274	162,850	23	
Supplies	18,448	20,500	20,500	394	2	
Other services and charges	190,314	215,600	215,600	39,999	19	
Capital outlay	-	-	-	-	-	
257.00 - ASSESSING DEPARTMENT	**890,545**	**931,574**	**937,374**	**203,242**	**22**	
Personnel services	433,688	480,476	480,476	103,589	22	
Supplies	25,406	20,100	25,793	9,074	35	
Other services and charges	806,353	867,674	867,674	275,481	32	
Capital outlay	308,489	-	12,192	10,568	87	
265.00 - IS FACILITY MANAGEMENT	**1,573,936**	**1,368,250**	**1,386,135**	**398,712**	**29**	

A Property tax account for approx. 68% of total budgeted revenue. Revenue is recorded in July at the time property taxes are billed. Penalty and interest on collections are less than budget, which is expected. These are not recognized until the third of fourth quarter after taxes are due. This applies to all funds with property taxes.

B State shared revenue is received 6 times a year (October, December, February, April, June and August). The City has accrued the Aug 2025 payment to fiscal year 24/25 per accounting rules. The first quarter reflects no revenue which is expected. The City is monitoring the passing of the State Budget and it's effects on State Shared Revenues. We are expecting an estimate any day from the State to reflect what we will receive for FY 2026.

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED	
Personnel services	879,182	937,268	937,268	249,807	27	
Supplies	43,222	35,000	35,000	17,806	51	
Other services and charges	518,987	545,905	545,905	148,257	27	
Capital outlay	81,005	81,306	104,833	16,693	-	
Allocated to other funds	(186,111)	(186,110)	(186,110)	(46,528)	25	
265.10 - IS PARKS MAINTENANCE	**1,336,285**	**1,413,369**	**1,436,896**	**386,036**	**27**	
Other services and charges	800,543	809,100	809,100	542,565	67	C
Capital outlay	5,327	40,000	40,000	256	1	
266.00 - CITY ATTORNEY, INSURANCE, & CLAIMS	**805,870**	**849,100**	**849,100**	**542,821**	**64**	
Personnel services	630,999	653,560	653,560	144,429	22	
Supplies	551	2,000	2,000	81	4	
Other services and charges	151,836	189,729	189,729	62,796	33	
270.00 - HUMAN RESOURCES	**783,386**	**845,289**	**845,289**	**207,306**	**25**	
Personnel services	15,018,380	15,359,047	15,359,047	3,243,776	21	
Supplies	399,542	422,170	422,170	114,513	27	
Other services and charges	1,172,527	1,181,436	1,248,136	366,627	29	
Capital outlay	(62,993)	351,908	1,000,859	118,339	12	
301.00 - POLICE DEPARTMENT	**16,527,456**	**17,314,561**	**18,030,212**	**3,843,255**	**21**	
Personnel services	6,954,629	6,794,401	6,794,401	1,618,029	24	
Supplies	348,120	218,500	218,500	61,575	28	
Other services and charges	895,464	804,852	969,057	203,826	21	
Capital outlay	4,665	255,129	93,169	-	-	
336.00 - FIRE DEPARTMENT	**8,202,877**	**8,072,882**	**8,075,127**	**1,883,430**	**23**	
Personnel services	2,052,567	2,013,727	2,013,727	477,507	24	
Supplies	16,551	29,200	29,200	3,458	12	
Other services and charges	196,924	217,763	217,763	46,862	22	
Capital outlay	9,262	-	-	-	-	
371.00 - COMMUNITY DEVELOPMENT-BUILDING	**2,275,303**	**2,260,690**	**2,260,690**	**527,826**	**23**	
Personnel services	420,814	421,059	421,059	93,265	22	
Supplies	15,367	12,800	12,800	3,366	26	
Other services and charges	214,780	203,202	203,202	28,366	14	
Capital outlay	-	19,940	19,940	-	-	
441.00 - DPW ADMINISTRATION DIVISION	**650,961**	**657,001**	**657,001**	**124,997**	**19**	
Personnel services	699,472	884,422	884,422	162,203	18	
Supplies	1,310	2,000	2,000	231	12	
Other services and charges	89,913	92,473	92,473	15,636	17	
Allocated to other funds	(371,784)	(371,780)	(371,780)	(92,946)	25	
441.10 - DPW ENGINEERING DIVISION	**418,910**	**607,115**	**607,115**	**85,125**	**14**	
Personnel services	2,327,623	2,357,718	2,357,718	506,670	21	
Allocated to other funds	(1,783,092)	(1,600,000)	(1,600,000)	(336,161)	21	
Supplies	170,835	139,500	139,500	35,010	25	
Other services and charges	833,537	896,516	896,516	234,322	26	
Capital outlay	221,219	110,500	151,971	-	-	
441.20 - DPW FIELD OPERATIONS DIVISION	**1,770,121**	**1,904,234**	**1,945,705**	**439,841**	**23**	
Personnel services	568,366	544,356	544,356	130,014	24	
Supplies	27,275	24,000	24,000	5,802	24	
Other services and charges	652,187	362,988	537,988	110,569	21	
Capital outlay	151,349	673,540	244,070	34,335	14	
Allocated to other funds	(85,935)	(100,000)	(100,000)	(3,103)	3	
441.30 - DPW FLEET ASSET DIVISION	**1,313,242**	**1,504,884**	**1,250,414**	**277,616**	**22**	
Personnel services	647,632	713,601	713,601	150,892	21	
Supplies	2,515	4,300	4,300	358	8	
Other services and charges	102,528	58,258	69,281	20,906	30	
Capital outlay	(31,601)	-	-	-	-	
701.00 - COMMUNITY DEVELOPMENT-PLANNING	**721,075**	**776,159**	**787,182**	**172,156**	**22**	
Personnel services	456,334	465,604	465,604	107,955	23	
Supplies	8,294	8,900	8,900	1,849	21	
Other services and charges	325,311	344,122	344,122	104,736	30	
Capital outlay	-	10,000	30,000	-	-	
725.00 - COMMUNITY RELATIONS-ADMIN	**789,939**	**828,626**	**848,626**	**214,540**	**25**	

C The property and liability insurance annual payment is paid in July of each year.

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Personnel services	215,515	228,498	228,498	39,372	17
Supplies	1,275	5,000	5,000	1,751	35
Other services and charges	22,206	42,912	42,912	4,694	11
725.10 - COMMUNITY RELATIONS-STUDIO 6	**238,996**	**276,410**	**276,410**	**45,817**	**17**
Personnel services	-	192,638	192,638	-	-
Supplies	-	-	-	-	-
Other services and charges	-	36,089	36,089	-	-
728.00 - ECONOMIC DEVELOPMENT	**-**	**228,727**	**228,727**	**-**	**-**
Personnel services	24,208	27,330	27,330	5,583	20
Supplies	982	1,500	1,500	247	16
Other services and charges	-	-	-	-	-
773.00 - NOVI YOUTH ASSISTANCE	**25,190**	**28,830**	**28,830**	**5,830**	**20**
Other services and charges	22,292	8,700	8,700	2,890	33
803.00 - HISTORICAL COMMISSION	**22,292**	**8,700**	**8,700**	**2,890**	**33**
Debt Service	77,068	-	-	-	-
905.00 - Debt Service Dept	**77,068**	**-**	**-**	**-**	**-**
Transfers out	372,000	25,000	25,000	-	-
966.00 - TRANSFER TO OTHER FUNDS	**372,000**	**25,000**	**25,000**	**-**	**-**
TOTAL EXPENDITURES	**43,878,921**	**45,444,288**	**46,235,630**	**10,812,642**	**23**
Fund 101 - GENERAL					
TOTAL REVENUE	**44,820,865**	**46,520,926**	**46,679,616**	**32,598,409**	**70**
TOTAL EXPENDITURES	**43,878,921**	**45,444,288**	**46,235,630**	**10,812,642**	**23**
NET OF REVENUES & EXPENDITURES	**941,943**	**1,076,638**	**443,986**	**21,785,766**	D

D	Original budget adjusted for:	1,076,638
	Rollovers from FY 2025	(501,177)
	Use of fund balance for 2050 plan and appointed salary increases	(131,475)
		443,986

SPECIAL REVENUE FUNDS

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET					
Revenue					
State sources	6,516,434	6,535,042	6,535,042	2,211,064	34
Interest income	273,037	60,560	60,560	33,426	55
Federal grants	38,076	-	-	-	-
Other Revenue	124,962	-	-	127,431	100 E
Transfers in	-	2,106,000	4,183,341	-	-
TOTAL REVENUE	**6,952,509**	**8,701,602**	**10,778,943**	**2,371,921**	**22**
Expenditures					
Other services and charges	1,661,680	1,844,365	1,845,065	207,371	11
Capital outlay	7,514,004	7,406,237	12,651,176	931,923	7
TOTAL EXPENDITURES	**9,175,685**	**9,250,602**	**14,496,241**	**1,139,294**	**8**
Fund 202 - MAJOR STREET					
TOTAL REVENUE	**6,952,509**	**8,701,602**	**10,778,943**	**2,371,921**	**22**
TOTAL EXPENDITURES	**9,175,685**	**9,250,602**	**14,496,241**	**1,139,294**	**8**
NET OF REVENUES & EXPENDITURES	**(2,223,176)**	**(549,000)**	**(3,717,298)**	**1,232,627**	
Fund 203 - LOCAL STREET					
Revenue					
State sources	2,243,251	2,263,200	2,263,200	761,609	34
Interest income	95,937	24,715	24,715	1,866	8
Other revenue	-	-	-	-	-
Transfers in	2,066,000	4,844,000	8,340,782	943,450	11
TOTAL REVENUE	**4,405,187**	**7,131,915**	**10,628,697**	**1,706,925**	**16**
Expenditures					
Other services and charges	2,139,786	2,827,915	4,080,923	1,038,660	25
Capital outlay	4,435,759	4,500,000	6,183,774	1,662,089	27
TOTAL EXPENDITURES	**6,575,545**	**7,327,915**	**10,264,697**	**2,700,750**	**26**
Fund 203 - LOCAL STREET					
TOTAL REVENUE	**4,405,187**	**7,131,915**	**10,628,697**	**1,706,925**	**16**
TOTAL EXPENDITURES	**6,575,545**	**7,327,915**	**10,264,697**	**2,700,750**	**26**
NET OF REVENUES & EXPENDITURES	**(2,170,358)**	**(196,000)**	**364,000**	**(993,825)**	

E Cost participation for asphalt mill and resurfacing on West Park Drive with RCOC

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 204 - MUNICIPAL STREET					
Revenue					
Property tax revenue	6,919,837	7,257,082	7,257,082	7,272,156	100
Licenses, permits & charges for services	120,764	20,000	20,000	9,010	45
State Sources	334,920	343,000	343,000	7,188	2
Other revenue	189,924	241,000	241,000	17,471	7
Interest income	457,046	213,607	213,607	55,771	26
TOTAL REVENUE	**8,022,491**	**8,074,689**	**8,074,689**	**7,361,597**	**91**
Expenditures					
Transfers out	2,066,000	6,950,000	12,524,123	943,450	8
Other services and charges	595,043	727,175	727,175	107,884	15
Capital outlay	1,162,150	1,553,514	3,254,623	12,170	0
TOTAL EXPENDITURES	**3,823,194**	**9,230,689**	**16,505,921**	**1,063,504**	**6**
Fund 204 - MUNICIPAL STREET					
TOTAL REVENUE	**8,022,491**	**8,074,689**	**8,074,689**	**7,361,597**	**91**
TOTAL EXPENDITURES	**3,823,194**	**9,230,689**	**16,505,921**	**1,063,504**	**6**
NET OF REVENUES & EXPENDITURES	**4,199,297**	**(1,156,000)**	**(8,431,232)**	**6,298,092**	
Fund 208 - PARKS, REC & CULTURAL SVCS					
Revenue					
Property tax revenue	1,778,071	1,845,227	1,855,227	1,868,545	101
Other revenue	75,638	1,000	1,000	6	1
Interest income	81,742	60,165	60,165	10,928	18
Donations	4,457	120,500	120,500	-	-
State Sources	12,858	10,000	10,000	1,847	18
Transfers in	-	-	-	-	-
Program revenue	1,746,289	1,670,800	1,670,800	358,409	21
Older adult program revenue	259,842	218,950	218,950	90,867	42
TOTAL REVENUE	**3,958,897**	**3,926,642**	**3,936,642**	**2,330,602**	**59**
Expenditures					
Personnel services	1,678,505	1,801,551	1,811,551	413,174	23
Supplies	47,208	100,250	100,250	6,023	6
Other services and charges	1,651,930	1,694,911	1,694,911	584,905	35
Capital outlay	155,009	329,930	882,651	5,272	1
Transfers out	-	-	-	-	-
TOTAL EXPENDITURES	**3,532,652**	**3,926,642**	**4,489,363**	**1,009,374**	**22**
Fund 208 - PARKS, REC & CULTURAL SVCS					
TOTAL REVENUE	**3,958,897**	**3,926,642**	**3,936,642**	**2,330,602**	**59**
TOTAL EXPENDITURES	**3,532,652**	**3,926,642**	**4,489,363**	**1,009,374**	**22**
NET OF REVENUES & EXPENDITURES	**426,245**	**-**	**(552,721)**	**1,321,228**	
Fund 211 - DRAIN					
Revenue					
Property tax revenue	2,982,882	3,090,551	3,090,551	3,264,725	106
Other revenue	10,203	10,000	10,000	-	-
State sources	21,547	15,000	15,000	3,095	21
Interest income	64,910	32,199	32,199	4,275	13
Transfers in	-	-	2,879,815	-	-
TOTAL REVENUE	**3,079,541**	**3,147,750**	**6,027,565**	**3,272,095**	**54**
Expenditures					
Other services and charges	1,630,635	1,369,068	1,393,871	627,497	45
Capital outlay	728,607	1,746,682	5,928,451	678,575	11
Transfers out	-	32,000	32,000	-	-
Personnel Services	-	-	-	-	-
TOTAL EXPENDITURES	**2,359,241**	**3,147,750**	**7,354,322**	**1,306,073**	**18**
Fund 211 - DRAIN					
TOTAL REVENUE	**3,079,541**	**3,147,750**	**6,027,565**	**3,272,095**	**54**
TOTAL EXPENDITURES	**2,359,241**	**3,147,750**	**7,354,322**	**1,306,073**	**18**
NET OF REVENUES & EXPENDITURES	**720,300**	**-**	**(1,326,757)**	**1,966,023**	

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED	
Fund 213 - TREE						
Revenue						
Other revenue	268,557	315,000	315,000	42,946	14	
State Sources	-	-	-	4,000		
Donations	-	-	-	-	-	
Interest income	90,913	70,547	70,547	11,316	16	
TOTAL REVENUE	**359,470**	**385,547**	**385,547**	**58,262**	**15**	
Expenditures						
Personnel services	82,771	91,120	91,120	17,025	19	
Supplies	876	1,000	1,000	471	47	
Other services and charges	429,667	603,427	603,427	141,788	23	
Capital outlay	-	-	-	-	-	
TOTAL EXPENDITURES	**513,314**	**695,547**	**695,547**	**159,284**	**23**	
Fund 213 - TREE						
TOTAL REVENUE	**359,470**	**385,547**	**385,547**	**58,262**	**15**	
TOTAL EXPENDITURES	**513,314**	**695,547**	**695,547**	**159,284**	**23**	
NET OF REVENUES & EXPENDITURES	**(153,844)**	**(310,000)**	**(310,000)**	**(101,022)**		
Fund 218 - CLEMIS-Crash & Citation Revenue Sharing						
Revenue						
Licenses, permits & charges for services	183,298	-	-	-	-	
TOTAL REVENUE	**183,298**	**-**	**-**	**-**	**-**	
Expenditures						
	-	-	-	-	-	
TOTAL EXPENDITURES	**-**	**-**	**-**	**-**	**-**	
Fund 218 - CLEMIS-Crash & Citation Revenue Sharing						
TOTAL REVENUE	**183,298**	**-**	**-**	**-**	**-**	
TOTAL EXPENDITURES	**-**	**-**	**-**	**-**	**-**	
NET OF REVENUES & EXPENDITURES	**183,298**	**-**	**-**	**-**		

F New fund to track revenue sharing money generated by the police department's participation in the CLEMIS e-Commerce site for payment of CLEMIS Crash Reports and Citations. These funds are intended for use by the police agency.

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED	
Fund 226 - RUBBISH COLLECTION						
Revenue						
Licenses, permits & charges for services	2,186,753	2,365,000	2,365,000	1,105,570	47	G
Interest income	4,509	-	-	846	-	
TOTAL REVENUE	**2,191,261**	**2,365,000**	**2,365,000**	**1,106,417**	**47**	
Expenditures						
Other services and charges	2,190,057	2,365,000	2,365,000	565,122	24	
TOTAL EXPENDITURES	**2,190,057**	**2,365,000**	**2,365,000**	**565,122**	**24**	
Fund 226 - RUBBISH COLLECTION						
TOTAL REVENUE	**2,191,261**	**2,365,000**	**2,365,000**	**1,106,417**	**47**	
TOTAL EXPENDITURES	**2,190,057**	**2,365,000**	**2,365,000**	**565,122**	**24**	
NET OF REVENUES & EXPENDITURES	**1,204**	**-**	**-**	**541,295**		

G Revenue is approx. 50% due to half of the annual service fee being billed with the July 1 property tax bill. The remaining fee is billed December 1

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 262 - FORFEITURE					
Revenue					
Fines and forfeitures	94,869	451,553	451,553	7,341	2
Interest income	-	-	-	-	-
Other revenue	70,836	35,000	35,000	10,800	31
Federal grants	101,453	-	-	20,879	100
Transfers in	-	-	-	-	-
TOTAL REVENUE	**267,158**	**486,553**	**486,553**	**39,021**	**8**
Expenditures					
Supplies	5,527	20,000	20,000	6,795	34
Other services and charges	-	-	-	-	-
Capital outlay	234,687	466,553	185,266	105,648	57
TOTAL EXPENDITURES	**240,213**	**486,553**	**205,266**	**112,443**	**55**
Fund 262 - FORFEITURE					
TOTAL REVENUE	**267,158**	**486,553**	**486,553**	**39,021**	**8**
TOTAL EXPENDITURES	**240,213**	**486,553**	**205,266**	**112,443**	**55**
NET OF REVENUES & EXPENDITURES	**26,944**	**-**	**281,287**	**(73,422)**	
Fund 271 - LIBRARY					
Revenue					
Property tax revenue	3,559,557	3,668,470	3,668,470	3,740,784	102
State sources	95,688	81,000	89,000	40,229	45
Other revenue	68,579	48,950	48,950	12,302	25
Fines and forfeitures	100,085	93,000	120,936	100,572	83
Interest income	181,499	110,000	110,000	18,219	17
Donations	20,135	8,000	8,000	23	0
Transfer In	-	-	482,754	-	-
TOTAL REVENUE	**4,025,544**	**4,009,420**	**4,528,110**	**3,912,128**	**86**
Expenditures					
Personnel services	2,720,353	3,055,312	2,938,472	609,344	21
Supplies	693,934	790,200	795,200	225,628	28
Other services and charges	675,420	784,150	740,350	159,414	22
Capital outlay	29,275	-	-	-	-
Transfer Out	-	-	-	-	-
TOTAL EXPENDITURES	**4,118,982**	**4,629,662**	**4,474,022**	**994,386**	**22**
Fund 271 - LIBRARY					
TOTAL REVENUE	**4,025,544**	**4,009,420**	**4,528,110**	**3,912,128**	**86**
TOTAL EXPENDITURES	**4,118,982**	**4,629,662**	**4,474,022**	**994,386**	**22**
NET OF REVENUES & EXPENDITURES	**(93,438)**	**(620,242)**	**54,088**	**2,917,742**	
Fund 272 - LIBRARY CONTRIBUTION					
Revenue					
Interest income	83,142	22,500	22,500	11,199	50
Donations	71,476	12,500	12,500	5,426	43
Transfer in	-	-	-	-	-
TOTAL REVENUE	**154,618**	**35,000**	**35,000**	**16,625**	**47**
Expenditures					
Supplies	21,784	93,000	93,000	31,784	34
Other services and charges	-	-	-	5,000	100
Capital outlay	134,036	300,800	490,800	53,585	11
Transfer out	-	-	482,754	-	-
TOTAL EXPENDITURES	**155,821**	**393,800**	**1,066,554**	**90,369**	**8**
Fund 272 - LIBRARY CONTRIBUTION					
TOTAL REVENUE	**154,618**	**35,000**	**35,000**	**16,625**	**47**
TOTAL EXPENDITURES	**155,821**	**393,800**	**1,066,554**	**90,369**	**8**
NET OF REVENUES & EXPENDITURES	**(1,203)**	**(358,800)**	**(1,031,554)**	**(73,744)**	

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 274 - COMMUNITY DEVELOPMENT BLOCK GRANT					
Revenue					
Federal grants	98,393	131,000	131,000	9,023	7
TOTAL REVENUE	**98,393**	**131,000**	**131,000**	**9,023**	**7**
Expenditures					
Other services and charges	81,135	131,000	131,000	7,103	5
TOTAL EXPENDITURES	**81,135**	**131,000**	**131,000**	**7,103**	**5**
Fund 274 - COMMUNITY DEVELOPMENT BLOCK GRANT					
TOTAL REVENUE	**98,393**	**131,000**	**131,000**	**9,023**	**7**
TOTAL EXPENDITURES	**81,135**	**131,000**	**131,000**	**7,103**	**5**
NET OF REVENUES & EXPENDITURES	**17,258**	**-**	**-**	**1,920**	
Fund 281 - STREET LIGHTING - WEST OAKS ST					
Revenue					
Special assessments levied	4,000	7,529	7,529	-	-
TOTAL REVENUE	**4,000**	**7,529**	**7,529**	**-**	**-**
Expenditures					
Other services and charges	5,145	5,329	5,329	858	16
TOTAL EXPENDITURES	**5,145**	**5,329**	**5,329**	**858**	**16**
Fund 281 - STREET LIGHTING - WEST OAKS ST					
TOTAL REVENUE	**4,000**	**7,529**	**7,529**	**-**	**-**
TOTAL EXPENDITURES	**5,145**	**5,329**	**5,329**	**858**	**16**
NET OF REVENUES & EXPENDITURES	**(1,145)**	**2,200**	**2,200**	**(858)**	
Fund 284 - OPIOID SETTLEMENT FUND					
Revenue					
Other revenue	30,813	50,000	50,000	29,891	60
TOTAL REVENUE	**30,813**	**50,000**	**50,000**	**29,891**	**60**
Expenditures					
Other services and charges	-	50,000	50,000	-	-
TOTAL EXPENDITURES	**-**	**50,000**	**50,000**	**-**	**-**
Fund 284 - OPIOID SETTLEMENT FUND					
TOTAL REVENUE	**30,813**	**50,000**	**50,000**	**29,891**	**60**
TOTAL EXPENDITURES	**-**	**50,000**	**50,000**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**30,813**	**-**	**-**	**29,891**	
Fund 286 - STREET LIGHTING - WEST LAKE DRIVE					
Revenue					
Special assessments levied	3,300	3,300	3,300	-	-
TOTAL REVENUE	**3,300**	**3,300**	**3,300**	**-**	**-**
Expenditures					
Other services and charges	3,157	3,300	3,300	526	16
TOTAL EXPENDITURES	**3,157**	**3,300**	**3,300**	**526**	**16**
Fund 286 - STREET LIGHTING - WEST LAKE DRIVE					
TOTAL REVENUE	**3,300**	**3,300**	**3,300**	**-**	**-**
TOTAL EXPENDITURES	**3,157**	**3,300**	**3,300**	**526**	**16**
NET OF REVENUES & EXPENDITURES	**143**	**-**	**-**	**(526)**	

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 287 - STREET LIGHTING - TOWN CENTER ST					
Revenue					
Special assessments levied	20,000	25,000	25,000	-	-
TOTAL REVENUE	**20,000**	**25,000**	**25,000**	**-**	**-**
Expenditures					
Other services and charges	20,970	22,000	22,000	3,495	16
TOTAL EXPENDITURES	**20,970**	**22,000**	**22,000**	**3,495**	**16**
Fund 287 - STREET LIGHTING - TOWN CENTER ST					
TOTAL REVENUE	**20,000**	**25,000**	**25,000**	**-**	**-**
TOTAL EXPENDITURES	**20,970**	**22,000**	**22,000**	**3,495**	**16**
NET OF REVENUES & EXPENDITURES	**(970)**	**3,000**	**3,000**	**(3,495)**	
DEBT SERVICE FUND					
Fund 371 - 2008 LIBRARY CONSTRUCTION DEBT					
Revenue					
Property tax revenue	1,699,863	1,764,049	1,764,049	1,790,269	101
State Sources	12,234	5,000	5,000	1,757	35
Interest income	10,107	1,051	1,051	3,005	286
TOTAL REVENUE	**1,722,204**	**1,770,100**	**1,770,100**	**1,795,031**	**101**
Expenditures					
Other services and charges	389	400	400	126	32
Debt service	1,417,200	1,415,700	1,415,700	1,388,400	98
TOTAL EXPENDITURES	**1,417,589**	**1,416,100**	**1,416,100**	**1,388,526**	**98**
Fund 371 - 2008 LIBRARY CONSTRUCTION DEBT					
TOTAL REVENUE	**1,722,204**	**1,770,100**	**1,770,100**	**1,795,031**	**101**
TOTAL EXPENDITURES	**1,417,589**	**1,416,100**	**1,416,100**	**1,388,526**	**98**
NET OF REVENUES & EXPENDITURES	**304,615**	**354,000**	**354,000**	**406,505**	
CAPITAL PROJECT FUNDS					
Fund 401 - CAPITAL IMPROVEMENT PRGRM (CIP)					
Revenue					
Property tax revenue	4,637,002	4,811,010	4,811,010	4,873,573	101
Other revenue	-	-	68,000	-	-
State sources	33,534	-	-	4,817	100
Interest income	579	10,890	10,890	-	-
Donations	347,431	-	-	-	-
Transfers in	-	-	-	-	-
TOTAL REVENUE	**5,018,546**	**4,821,900**	**4,889,900**	**4,878,390**	**100**
Expenditures					
Other services and charges	777	900	900	284	32
Debt service	170,774	92,000	92,000	40,019	43
Capital outlay	1,116,684	-	2,457,593	3,019,987	123
TOTAL EXPENDITURES	**1,288,234**	**92,900**	**2,550,493**	**3,060,290**	**120**
Fund 401 - CAPITAL IMPROVEMENT PRGRM (CIP)					
TOTAL REVENUE	**5,018,546**	**4,821,900**	**4,889,900**	**4,878,390**	**100**
TOTAL EXPENDITURES	**1,288,234**	**92,900**	**2,550,493**	**3,060,290**	**120**
NET OF REVENUES & EXPENDITURES	**3,730,312**	**4,729,000**	**2,339,407**	**1,818,100**	

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 409 - GUN RANGE FACILITY					
Revenue					
Licenses, permits & charges for services	126,000	100,000	100,000	1,215	1
Interest income	30,665	15,681	15,681	4,718	30
TOTAL REVENUE	**156,665**	**115,681**	**115,681**	**5,933**	**5**
Expenditures					
Capital outlay	8,956	176,681	176,681	9,181	5
TOTAL EXPENDITURES	**8,956**	**176,681**	**176,681**	**9,181**	**5**
Fund 409 - GUN RANGE FACILITY					
TOTAL REVENUE	**156,665**	**115,681**	**115,681**	**5,933**	**5**
TOTAL EXPENDITURES	**8,956**	**176,681**	**176,681**	**9,181**	**5**
NET OF REVENUES & EXPENDITURES	**147,709**	**(61,000)**	**(61,000)**	**(3,248)**	
Fund 418 - SPECIAL ASSESSMENT REVOLVING					
Revenue					
Interest income	201,545	80,550	80,550	32,499	40
TOTAL REVENUE	**201,545**	**80,550**	**80,550**	**32,499**	**40**
Expenditures					
Other services and charges	407	550	550	174	**32**
TOTAL EXPENDITURES	**407**	**550**	**550**	**174**	**-**
Fund 418 - SPECIAL ASSESSMENT REVOLVING					
TOTAL REVENUE	**201,545**	**80,550**	**80,550**	**32,499**	**40**
TOTAL EXPENDITURES	**407**	**550**	**550**	**174**	**32**
NET OF REVENUES & EXPENDITURES	**201,138**	**80,000**	**80,000**	**32,325**	
Fund 445 - PUBLIC IMPROVEMENT					
Revenue					
Interest Income	122,135	-	-	8,733	100
Transfers in	347,000	-	-	-	-
TOTAL REVENUE	**469,135**	**-**	**-**	**8,733**	**-**
Expenditures					
Supplies	54,968	-	-	-	**-**
Other services and charges	70,787	-	-	-	-
Capital Outlay	1,510,325	-	1,046,576	37,782	4
TOTAL EXPENDITURES	**1,636,080**	**-**	**1,046,576**	**37,782**	**4**
Fund 445 - PUBLIC IMPROVEMENT					
TOTAL REVENUE	**469,135**	**-**	**-**	**8,733**	**100**
TOTAL EXPENDITURES	**1,636,080**	**-**	**1,046,576**	**37,782**	**4**
NET OF REVENUES & EXPENDITURES	**(1,166,944)**	**-**	**(1,046,576)**	**(29,049)**	
Fund 463 - PEG CABLE - CAPITAL					
Revenue					
Licenses, permits & charges for services	212,595	280,000	280,000	42,746	15
Interest income	42,158	20,000	20,000	6,732	34
TOTAL REVENUE	**254,753**	**300,000**	**300,000**	**49,478**	**16**
Expenditures					
Capital outlay	47,234	-	-	-	-
TOTAL EXPENDITURES	**47,234**	**-**	**-**	**-**	**-**
Fund 463 - PEG CABLE - CAPITAL					
TOTAL REVENUE	**254,753**	**300,000**	**300,000**	**49,478**	**16**
TOTAL EXPENDITURES	**47,234**	**-**	**-**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**207,519**	**300,000**	**300,000**	**49,478**	

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
PERMANENT FUND					
Fund 152 - DRAIN PERPETUAL MAINT					
Revenue					
Interest income	363,527	163,000	163,000	50,942	31
Tap-in fees	6,096	5,000	5,000	-	-
Transfers in	-	32,000	32,000	-	-
TOTAL REVENUE	**369,623**	**200,000**	**200,000**	**50,942**	**25**
Expenditures					
Transfers out	-	-	2,879,815	-	-
TOTAL EXPENDITURES	**-**	**-**	**2,879,815**	**-**	**-**
Fund 152 - DRAIN PERPETUAL MAINT					
TOTAL REVENUE	**369,623**	**200,000**	**200,000**	**50,942**	**25**
TOTAL EXPENDITURES	**-**	**-**	**2,879,815**	**-**	**-**
NET OF REVENUES & EXPENDITURES	**369,623**	**200,000**	**(2,679,815)**	**50,942**	
ENTERPRISE FUNDS					
Fund 570 - ICE ARENA					
Revenue					
Other revenue	47,874	42,000	42,000	2,382	6
Interest income	134,836	31,902	31,902	3,145	10
Program revenue	2,148,172	1,925,900	1,925,900	321,704	17
TOTAL REVENUE	**2,330,882**	**1,999,802**	**1,999,802**	**327,231**	**16**
Expenditures					
Supplies	23,514	27,000	27,000	5,304	20
Program expenditures	202,755	181,000	181,000	28,875	16
Other services and charges	2,092,501	1,514,305	1,514,305	304,051	20
Capital outlay	-	858,497	1,094,909	-	-
Debt service	-	-	-	-	-
TOTAL EXPENDITURES	**2,318,770**	**2,580,802**	**2,817,214**	**338,230**	**12**
Fund 570 - ICE ARENA					
TOTAL REVENUE	**2,330,882**	**1,999,802**	**1,999,802**	**327,231**	**16**
TOTAL EXPENDITURES	**2,318,770**	**2,580,802**	**2,817,214**	**338,230**	**12**
NET OF REVENUES & EXPENDITURES	**12,111**	**(581,000)**	**(817,412)**	**(11,000)**	

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 574 - SENIOR HOUSING					
Revenue					
Other revenue	26,692	30,400	30,400	7,171	24
Federal grants	-	-	-	-	-
Interest income	49,222	36,000	36,000	7,960	22
Operating revenue	2,187,801	2,203,220	2,203,220	553,826	25
Donations	-	-	-	-	-
TOTAL REVENUE	**2,263,715**	**2,269,620**	**2,269,620**	**568,958**	25
Expenditures					
Supplies	9,461	9,875	9,875	3,151	32
Other services and charges	1,559,962	973,316	973,316	512,781	53
Capital outlay	-	164,000	373,200	1,235	0
Debt service	29,083	1,032,429	1,032,429	1,031,679	100
TOTAL EXPENDITURES	**1,598,507**	**2,179,620**	**2,388,820**	**1,548,845**	**65**
Fund 574 - SENIOR HOUSING					
TOTAL REVENUE	**2,263,715**	**2,269,620**	**2,269,620**	**568,958**	**25**
TOTAL EXPENDITURES	**1,598,507**	**2,179,620**	**2,388,820**	**1,548,845**	**65**
NET OF REVENUES & EXPENDITURES	**665,208**	**90,000**	**(119,200)**	**(979,888)**	
Fund 592 - WATER AND SEWER					
Revenue					
Other revenue	240,529	240,000	240,000	56,557	24
Interest income	991,951	737,587	737,587	98,968	13
Special assessment interest	22,725	19,894	19,894	7	0
Operating revenue	28,257,478	30,538,350	30,538,350	8,325,026	27
Capital contributions	1,324,879	1,100,000	1,100,000	159,930	15
TOTAL REVENUE	**30,837,562**	**32,635,831**	**32,635,831**	**8,640,487**	**26**
Expenditures					
Personnel services	1,710,145	1,786,910	1,786,910	411,384	23
Supplies	92,550	89,000	89,000	25,506	29
Other services and charges	31,571,174	29,126,383	29,846,783	5,217,987	17
Capital outlay	6,002,143	2,733,538	10,249,832	130,021	1
TOTAL EXPENDITURES	**39,376,012**	**33,735,831**	**41,972,525**	**5,784,898**	**14**
Fund 592 - WATER AND SEWER					
TOTAL REVENUE	**30,837,562**	**32,635,831**	**32,635,831**	**8,640,487**	**26**
TOTAL EXPENDITURES	**39,376,012**	**33,735,831**	**41,972,525**	**5,784,898**	**14**
NET OF REVENUES & EXPENDITURES	**(8,538,450)**	**(1,100,000)**	**(9,336,694)**	**2,855,588**	
INTERNAL SERVICE FUND					
Fund 677 - SELF INSURANCE - HEALTH CARE					
Revenue					
Licenses, permits & charges for services	3,693,583	3,748,000	3,748,000	1,119,108	30
Other revenue	574,158	420,000	420,000	94,591	23
Interest income	245,917	60,000	60,000	15,356	26
TOTAL REVENUE	**4,513,657**	**4,228,000**	**4,228,000**	**1,229,055**	**29**
Expenditures					
Personnel services	4,775,235	3,875,000	3,875,000	1,328,344	34
Other services and charges	8,800	6,000	6,000	2,600	43
TOTAL EXPENDITURES	**4,784,035**	**3,881,000**	**3,881,000**	**1,330,944**	**34**
Fund 677 - SELF INSURANCE - HEALTH CARE					
TOTAL REVENUE	**4,513,657**	**4,228,000**	**4,228,000**	**1,229,055**	**29**
TOTAL EXPENDITURES	**4,784,035**	**3,881,000**	**3,881,000**	**1,330,944**	**34**
NET OF REVENUES & EXPENDITURES	**(270,378)**	**347,000**	**347,000**	**(101,888)**	

BUDGET CATEGORY	UNAUDITED 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	% BDGT USED
FIDUCIARY FUND					
Fund 737 - RETIREE HEALTH CARE BENEFITS					
Revenue					
Interest income	3,489,433	2,572,000	2,572,000	516,563	20
Other revenue	-	-	-	-	-
TOTAL REVENUE	**3,489,433**	**2,572,000**	**2,572,000**	**516,563**	**20**
Expenditures					
Personnel services	1,429,319	1,434,000	1,434,000	394,423	28
Other services and charges	367,211	309,000	309,000	54,857	18
TOTAL EXPENDITURES	**1,796,530**	**1,743,000**	**1,743,000**	**449,280**	**26**
Fund 737 - RETIREE HEALTH CARE BENEFITS					
TOTAL REVENUE	**3,489,433**	**2,572,000**	**2,572,000**	**516,563**	**20**
TOTAL EXPENDITURES	**1,796,530**	**1,743,000**	**1,743,000**	**449,280**	**26**
NET OF REVENUES & EXPENDITURES	**1,692,904**	**829,000**	**829,000**	**67,283**	
COMPONENT UNITS					
Fund 244 - ECONOMIC DEVELOPMENT					
Revenue					
Interest Income	-	-	-	-	-
Transfers in	25,000	50,000	50,000	-	-
TOTAL REVENUE	**25,000**	**50,000**	**50,000**	**-**	**-**
Expenditures					
Personnel services	11,233	-	-	-	-
Supplies	3,643	-	-	-	-
Other services and charges	37,323	50,000	50,000	4,818	10
TOTAL EXPENDITURES	**52,199**	**50,000**	**50,000**	**4,818**	**10**
Fund 244 - ECONOMIC DEVELOPMENT					
TOTAL REVENUE	**25,000**	**50,000**	**50,000**	**-**	**-**
TOTAL EXPENDITURES	**52,199**	**50,000**	**50,000**	**4,818**	**10**
NET OF REVENUES & EXPENDITURES	**(27,199)**	**-**	**-**	**(4,818)**	
Fund 246 - COORIDOR IMPROVEMENT AUTHORITY (CIA)					
Revenue					
Property tax revenue	845,595	791,106	791,106	960,302	121
TOTAL REVENUE	**845,595**	**791,106**	**791,106**	**960,302**	**121**
Expenditures					
Other services and charges	-	25,000	25,000	-	-
Debt service	52,092	766,106	766,106	9,609	1
TOTAL EXPENDITURES	**52,092**	**791,106**	**791,106**	**9,609**	**1**
Fund 246 - COORIDOR IMPROVEMENT AUTHORITY (CIA)					
TOTAL REVENUE	**845,595**	**791,106**	**791,106**	**960,302**	**121**
TOTAL EXPENDITURES	**52,092**	**791,106**	**791,106**	**9,609**	**1**
NET OF REVENUES & EXPENDITURES	**793,504**	**-**	**-**	**950,693**	

MEMORANDUM

CITY OF NOVI
cityofnovi.org

TO: SCOTT R. BAETENS, ASSISTANT CHIEF OF POLICE

FROM: KEVIN GILMORE, LIEUTENANT, SUPPORT SERVICES *KG*

SUBJECT: DEA DRUG TAKE BACK

DATE: OCTOBER 27, 2025

On Saturday, October 25, 2025, from 10:00am to 2:00pm, the Novi Police Department and the Drug Enforcement Administration (DEA) provided citizens another opportunity to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription drugs. Anyone with such medications was able to bring them to any of the three participating locations which included the Novi Police Headquarters located at 45125 West Ten Mile, Catholic Central High School, and Fox Run Senior Living. This service was free and anonymous, with no questions asked.

During this year's program, the Novi Police Department collected 188.05 pounds of expired, unused, and unwanted medication. Since the Novi Police Department began partnering with the DEA in 2010 for this initiative, over 4,000 pounds of medication has been properly disposed of.

This initiative addresses a vital public safety and public health issue. Medicines that languish in home cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that a majority of abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, Americans are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards.

Buzz Report

October 30, 2025

Hot Topics:

- **November 2025 Election**
    - Through Tuesday, November 4th, until 8:00pm - A person may register to vote
    - in-person at their local Clerk's Office with proof of residency.
    - Saturday, October 25th through Sunday, November 2nd - Early In-Person Voting available at the Novi Civic Center (45175 W. 10 Mile Rd.) from 8:30am-4:30pm, except Thursday, October 30th, when hours are Noon-8:00pm.
    - Friday, October 31st, 5:00pm - Deadline for voters to request an absent voter ballot to be mailed via first-class mail.
    - Monday, November 3rd 4:00pm - Deadline for registered voters to request an absent voter ballot in-person at the City Clerk's Office.
    - Tuesday, November 4th, until 8:00pm - A person registering to vote in-person at the City Clerk's Office may obtain and vote an absentee voter ballot with proof of residency or vote in-person at their proper precinct.
    - Tuesday, November 4th - Polls are open 7:00am through 8:00pm. All voters in line at 8pm will be able to vote.

- **Health Code Violations**
  The Novi Fire Marshal, along with representatives from the Code Compliance and Building Divisions, visited the Twelve Oaks Food Court. Two restaurants received six violations: Suki Hana and Lotus Express. This matter was also referred to the Oakland County Health Department. The businesses are closed until further notice. Management of both locations and Twelve Oaks Mall has been notified.

- **Haverhill Access Management**
  Per the remarks made at a recent public comment, staff have engaged GLWA and RCOC to affirm that whatever work is done it will be done in a manner that will ensure access to the subdivision for residents.

- **Power Park Construction**
  ~~Starting October 2, the playgrounds, south parking lot, fields 5 & 6, and pathways will be closed at Ella Mae Power Park for several weeks. Re-construction of the parking lot and pathways will be taking place during this time. Barricades and signage will be placed to deter entry.~~ Ella Mae Power Park is now fully open as the pathway and parking lot re-surfacing project has wrapped up. Additional restoration will occur in the spring.

- **GLWA Transmission Main Break**
  GLWA continues to work on their 42" water main to get it repaired and back in service, with anticipated completion within two weeks. ~~For the time being 14 Mile Road, between Welch and M-5, remains closed to thru-traffic for the repair work~~. 14 Mile Road is now completely open from East Lake Drive to M-5. We continue to urge the conservation of water usage until we are back to normal operation on the 42" water main (especially turning off irrigation systems, unless supplied by a well). GLWA finished the inspection and is now reviewing all the data. Over the next few months, they will be investing in preemptive repairs based on findings. This approach helps keep the water system reliable and strong!
  It is anticipated Novi will remain on the 24" bypass main until spring 2026 while this critical work is completed.

- **Shawood Lake Island Structure Demolition**
  Bids for demolishing the structure on the recently purchased Shawood Lake island were due Thursday, September 25. The bids will be presented to City Council soon, with demolition anticipated in late fall.

- **ITC Restrooms Closed**
  ~~Ongoing plumbing problems causing back up and overflow at the ITC Community Sports Parks have been found to be primarily caused by insufficient slope going out to the first main connection point. The restrooms will remain closed until such time as the repairs have been completed. Signs and barricades have been posted at each of the restroom doors and Port-A-Johns have been placed, including a handicap accessible unit.~~ Repairs on the restroom have now been successfully completed. Please be aware that, as part of winterization of the parks, the restrooms at ITC and all other Novi parks will be closed the week of November 3rd.

Development Project Updates:

Map of Development projects

- **CAVA Restaurant (Former Boston Market) -**
  A popular fast-casual Mediterranean restaurant is under construction at the Novi Town Center, in the former location of Boston Market. The brand's first location in Michigan recently opened in Canton. At this stage all necessary permits have been issued and inspections though the "rough" construction phase have been approved.

- **Taft Knolls III – Taft Rd, north of 10 Mile Rd**
  The Site plan for a Single-Family Residential Development of 13 new homes is now under construction. https://cityofnovi.org/media/ryra1v4p/241211jsp19-34.pdf

- **Culvers** - Novi Road and West Oaks
  Building and site improvements are underway. *Estimated Completion Date*: ***Late 2025***

- **North Eight Kitchen & Cocktails** (Former Border Cantina) – Novi Road north of Eight Mile

New restaurant by the owners of Benstein Grille in Commerce. Modified site plan with building additions and remodel has been approved by Planning Commission and Zoning Board. Interior Demolition work has commenced as of September.
Estimated Completion Date: Unknown

- **The Grove**
  Staff has received updated plans from the proposed development on 12 Mile east of Meadowbrook. Per Council direction, the number of units has been scaled down. Council should see a revised plan presented in the near future.
  https://cityofnovi.org/media/qyrmlaxj/241216matter6.pdf
  https://eweb.cityofnovi.org/media/qnmlaanq/251016thegrove.pdf

- **Novi 10 (10 Mile and Novi Road)**
  Similarly, the applicant for the proposed development at 10 Mile and Novi Road has also returned with a revised concept for their proposal.
  https://cityofnovi.org/media/y4nju5wq/241216matter5.pdf
  https://eweb.cityofnovi.org/media/5hinzqyn/251016pro.pdf

- **Novi Acres (FKA Station Flats)**
  The owners of the property in between Target and Sam's recently submitted a new Preliminary Site Plan, under the new name of Novi Acres. The previously planned project, known as Station Flats, has been scuttled.

- **Camelot Parc/Avalon** by Village of Stonebrook
  Townhomes for sale with garages, fewer units (currently zoned PSLR so a special land use approval will come before council for a decision)

- **El Car Wash** (Former PNC Bank) – Grand River Ave/12 Mile Rd
  Building and sitework nearly complete.
  Estimated Completion Date: ***Fall 2025***

- **El Car Wash # 2 will take over the Original $6 Car Wash on Novi Road and 96**

- **Elm Creek PRO (Meadowbrook and 12 Mile development)**
  The residential development **proposed by Toll Brothers** (two-phased 134-unit multiple-family townhome development) has been halted, and they will not be proceeding for approval at this time. It would appear this is a result of a property dispute between the owners of the parcel.

- **Cantaritos Fiesta Mexican Restaurant** (Former Chili's Grill & Bar) – 8 Mile/Haggerty Road
  The former Chili's location in the City's southeast corner is planned to soon become a new Mexican restaurant following necessary renovations and upgrades to the interior of the building. *Estimated Completion Date:* ***Fall 2025***

- **Raising Cane's Chicken Fingers** (Former Wendy's) – Novi Rd/Grand River Ave
  The Louisiana-based fast food chain Raising Cane's is planning to take over the space in the near future. A preliminary site plan was submitted for review in late May. Subsequent reviews underway. ZBA variance for loading approved 10/14/25.

Estimated Completion Date: ***Late 2026***

- **Primrose School** (Former Whitehall nursing home) – 10 Mile/Novi Road
  The former Whitehall nursing home at 43455 Ten Mile Rd has been demolished and Primrose School, a 13,586 square feet private preschool and daycare center, is currently being built on the former site. When completed, is estimated to be able to have 202 children during its peak hours. All interior work has been completed and approved, a TCO has been issued as of late September due to a small number of outstanding sitework items to be completed.
  Estimated Completion Date: ~~Summer~~ ***Fall 2025***

- **Transformco (Former Sears at Twelve Oaks)**
  Nearly all the external work has been completed. Contractors will now turn their attention to the internal work to build out the spaces for a Dicks House of Sport, Round 1 Arcade and Bowling, and Primark
  Estimated Completion Date: ***Spring/Summer 2026***

Residential Enforcement Updates:

- **24698 Bashian Drive:** Posting of unfit/unsafe home in coordination with Novi Fire and Adult Protective Services. Resident under care at another location.

- **121 Faywood:** Posting of residential expansion/extensive remodel proceeding without permits

Frequently Asked Questions:

None at current