



CITY OF NOVI
Administrative ePacket
June 19, 2025

Council Action/Attention

[Plante Moran Realpoint Update](#)

Departmental Updates

[The Buzz Report](#)

[2025 Memorial Day Activities - Muck & Kieser](#)

For Your Information

[FTA-PEX Letter of Support](#)



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #20

As of:

6/18/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – June 2025)

PMR FS #4 Tour (4/1/25)

- FS 4 needs to be assessed later in the program once priority items from PSB/FS3/FS4/Road Construction are addressed.

Site Selection (FS #2 alt site in progress – PMR deliverable)

- ~~Counteroffer received and discussed with City Administration on 6/9/25. Agreement awaiting execution~~

Upcoming Activities

Royal Oak PD / W. Bloomfield FS Tour to be rescheduled

Education Plan

- PMR providing support for the City.
- City landing webpage is live
- 2025 Bond Informational Meeting scheduled for 7/24 at FS #3

PMR Procurement Activities

- PMR has sent draft RFPs for A/E and CMc to the City and City Attorney for its approval.
- PMR is aiming to release these packages on 6/24/25.
- ~~PMR reviewed recommended firms and proposed procurement timeline with City Administration on 6/9/25. PMR reviewing proposed additions by City Manager.~~
- City Manager will determine what City staff and City Council members will participate in interviews with A/E and CM firms at the end of July (tentative)

Areas for Discussion

Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward.
- City / PMR to review any outstanding due diligence items for PSB site (Cardenas sent an ALTA survey to PMR for its review).
- ~~City will facilitate procuring the topo with Spalding DeDecker~~
- City provided survey for FS 3 site

Site Selection – Alt FS # 2 Site

Note: We will need reimbursement language so land purchase can be funded from bond proceeds.

- On 5/5/25, PMR and CON discussed test fits for alt FS #2 site and the probable need for an adjusted front yard setback.

Procurement and Contracts

- PMR sent A/E and CMc draft RFPs to City and City Attorney on 6/18 for review and approval. PMR seeks to issue these on 6/24/25.

Next PMR/City Admin meeting is 7/14/25

Buzz Report

June 18, 2025



Hot Topics:

- **Safety of Public Officials**

At a recent community event City staff were asked about the safety of public officials in light of the tragic events in Minnesota. Chief Zinser assured participants of the meeting that the Novi PD monitors intelligence gathered regarding possible events and has local officials' addresses flagged in their system.

- **August 5th Ballots**

The Clerks office has received the ballots for the August 5th election. Staff have begun the process of stuffing them for their mailing to 14,000 voters later this month.

- **Proposed Bowman Development Hits Press**

As anticipated, news of Mr. Bowman's ambitious plans for a multi-use, \$250M development in the City West region was featured in Crain's Detroit Business on May 27th. City offices have since received several inquiries on the matter, though it should be noted that we have not yet received any formal application for any part of the planned development. It is expected that other news sources will be circulating the story further in coming days, generating interest among the wider populace.

[Crain's Detroit Business](#)

[Fox 2 News](#)



- **Twelve Oaks Mall Updates**

[The Detroit News](#) published an article regarding the three planned new tenants (Dick's House of Sport, Round1 Bowling, and Primark) for the vacant Sears space, with anticipated openings noted as 2026. It also briefly notes a planned relocation of the Pottery Barn store to a larger space within the mall, and the recent closure of Forever 21 due to bankruptcy.

- **August 5th Northville Schools Special Election**

Northville Public Schools' Board of Education has approved an Authorizing Resolution

to hold a special election on Tuesday, August 5, 2025. Northville Schools have 3 precincts in Novi that will have their proposal on their ballot: precincts 16, 24, and 25 (approx. 7,000 voters).

Their Ballot Proposal will allow the school district to continue to levy the building and site sinking fund millage that expires with the 2025 tax levy. More specifically, it proposes the renewal of the currently authorized millage rate of .9357 mill for a period of ten years (2026 – 2035) to continue to provide for a sinking fund for the construction or repair of school buildings; for school security improvements; for the acquisition or upgrading of instructional technology; etc.

- **Luna (east side of Main St.) Property Maintenance**

They were given a 90 day (07/03/2025) deadline. The scope of work to be performed:

1. Replace all bollards
2. Remove all planter boxes and replace them with ground-level tree grates. The tree grate style was provided by Rick Meader. City of Novi to replace trees.
3. Repair all concrete.

Staff spoke with a representative from Luna on 5/6/25, and they are on schedule for the deadline.

Development Project Updates:

[Map of Development projects](#)

- **New Businesses**

Last week Novi welcomed **IAV** to the North Equities Office Park (east of M-5 and north of 12 Mile Road). IAV is a German engineering company that specializes in developing and validating technology solutions for the automotive industry, focusing on powertrain, electronics, and vehicle development. IAV has about 55 employees at their Novi location. They join **Gentherm**, who moved to that same office park from Northville earlier this year. Gentherm uses its expertise in thermal management and pneumatic technologies to enhance comfort, health, wellness, and energy efficiency in both the automotive and medical sectors.



- **Feldman Kia PRO**

Approval was given to Feldman Kia by the Planning Commission at their April 9th meeting. This matter appeared before Council at the May 5th meeting.

- **Station Flats**

The owners submitted a new plan, it has not made its way to the website as staff awaits additional materials. We believe the new name is Novi Acres. The planned project in between Target and Sam's has been scuttled and there are no proposals to continue with it in its current form

- **Camelot Parc/Avalon** by Village of Stonebrook

Townhomes for sale with garages, fewer units (currently zoned under a special land use, which council will have a decision)

- **El Car Wash # 2 will take over the Original \$6 Car Wash on Novi Road and 96**

- **Elm Creek PRO (Meadowbrook and 12 Mile development)**

The residential development [proposed by Toll Brothers](#) (two-phased 134-unit multiple-family townhome development) has been halted, and they will not be proceeding with construction. It would appear this is a result of a property dispute between the owners of the parcel.

- **El Car Wash** (Former PNC Bank) – Grand River Ave/12 Mile Rd

UPDATE – [Permits have been issued, foundations are in, and the building shell is under construction.](#) *Estimated Completion Date: Fall 2025*

- **Cantaritos Fiesta Mexican Restaurant** (Former Chili's Grill & Bar) – 8 Mile/Haggerty Road

The former Chili's location in the City's southeast corner is planned to soon become a new Mexican restaurant following necessary renovations and upgrades to the interior of the building.

Estimated Completion Date: Late Spring or Summer 2025

- **Raising Cane's Chicken Fingers** (Former Wendy's) – Novi Rd/Grand River Ave
The Novi Wendy's location at 26245 Novi Rd recently closed as part of a company plan to shutter 140 locations nationwide. The Louisiana-based fast food chain Raising Cane's is planning to take over the space in the near future. **UPDATE** – A preliminary site plan has been submitted for review as of late May.

Estimated Completion Date: Currently Unknown (no submittals to date, project scope unclear)

- **Primrose School** (Former Whitehall nursing home) – 10 Mile/Novi Road
The former Whitehall nursing home at 43455 Ten Mile Rd has been demolished and Primrose School, a 13,586 square foot private preschool and daycare center, is currently being built on the former site. When completed, is estimated to be able to have 202 children during its peak hours.

Estimated Completion Date: Summer 2025

Frequently Asked Questions:

None at current

MEMORANDUM



TO: VICTOR CARDENAS, CITY MANAGER
FROM: JEFF MUCK, PRCS DIRECTOR
KIT KIESER, OAS MANAGER
SUBJECT : 2025 MEMORIAL DAY ACTIVITIES
DATE: JUNE 18, 2025

Planning and execution of the Memorial Day Parade is a multi-department effort. It includes staff from Parks and Municipal Grounds, Department of Public Works, Police and Fire, Emergency Management, Community Relations, and all hands from Parks, Recreation, and Cultural Services are on site for the event.

The City kicked off Memorial Day 2025 with the thirteenth annual Memorial Day Run, where more than 370 participants took part in the 5K and 1-mile fun run. The event was supported by full-time and part-time PRCS staff and approximately 20 volunteers, with no reported issues.

Following the run, a continental breakfast was held at Meadowbrook Commons for veterans, city officials, and Meadowbrook residents. Prior to the breakfast, members of VFW Post 1519 were chauffeured by a City of Novi driver in our 14-passenger van to conduct remembrance services at both Oakland Hills Memorial Gardens and Novi Cemetery.

The Memorial Day Parade set off at 10:00am from Meadowbrook Commons and concluded at the Novi Civic Center. This year's parade included 35 entries from community organizations and local businesses. While veteran participation has declined in recent years, we were fortunate to have 20 local veterans take part, either walking the route or riding on the veterans' float.

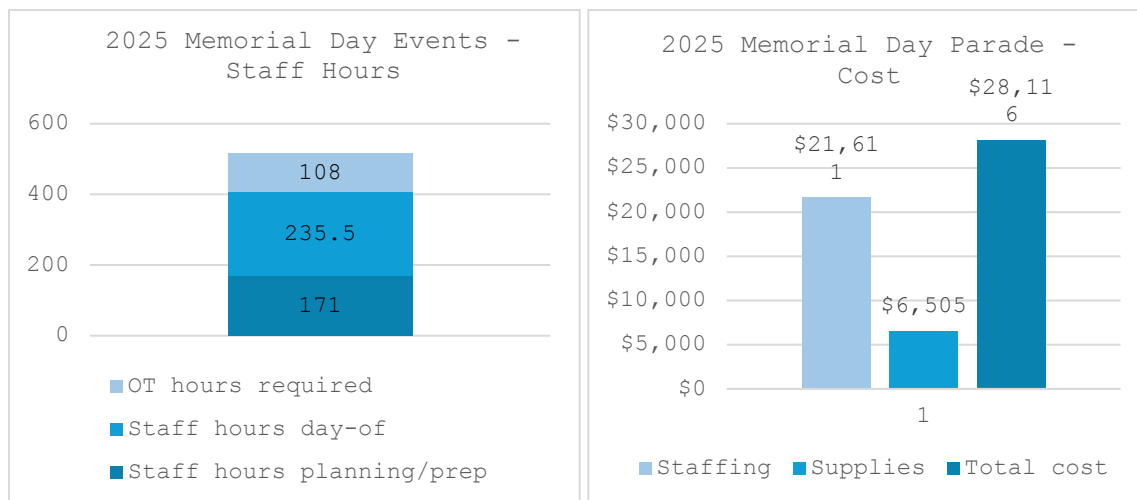
City staff from all participating departments (PRCS, DPW, Public Safety) met to debrief following the event and identified a few areas for improvement in future years, focusing on safety, logistics, and the participant experience.

Key recommendations included:

1. Strengthen crowd control near the Civic Center – Position additional CERT and police support to manage high-traffic areas and prevent spectators from entering the roadway.
2. Enhance signage and physical barriers for clarity and safety – Install large, visible directional signs for staging areas, drop-off zones, and increase the number of barricades and cones to streamline traffic flow throughout the staging areas.

3. Explore creation of a designated pick-up area at the Civic Center – Assess the feasibility of setting up a safe, clearly marked spot for parents to pick up children from youth groups post-parade.
4. Add a water station along the route – Offer hydration support in lower-traffic areas to accommodate participants during warm weather.

The 2025 Memorial Day Parade required a total of 41 staff members on the day of the event, with 235.5 hours logged during parade operations and an additional 171 hours of preparation work. In total, staff contributed 406.5 hours, including 108 hours of overtime. The combined staffing cost for both preparation and day-of support was approximately \$21,611. Supply expenses totaled an additional \$6,505, bringing the overall estimated cost of parade operations to \$28,116. These figures reflect the allocation of resources needed to safely and successfully deliver the event. There are no revenue streams to offset parade expenses; all supply and staffing costs are absorbed within the existing budgets of the departments involved.



A post-event survey was distributed to parade participants and received a 45% response rate. Of those who responded, 94% rated their overall experience positively, and 100% gave positive feedback on their interactions with staff. Many shared appreciation for the event and the chance to be involved, though some noted issues with crowd safety near the Civic Center, delays in parade pacing, and confusion around drop-off logistics. When asked why they chose to participate, responses ranged from supporting the community and honoring veterans to promoting their organization or advertising their business.

City staff have established an effective workflow for managing parade operations under the current format. As a result, no major changes are being recommended at this time. Instead, staff intends to focus adjustments on enhancing safety for both spectators and participants and improving staging logistics to support continued success.



June 15, 2025

Federal Transit Administration
Office of Program Management

Mayor and Council –

FYI only, as this was sent in support of PEX receiving federal dollars to assist in identifying a facility and securing additional buses.

- Victor

Re: Letter of Support for People's Express FY25 Bus and Bus Facilities Application - Oakland County Facility and Low-Emission Fleet

CITY COUNCIL

Mayor

Justin Fischer

Mayor Pro Tem

Laura Marie Casey

David Staudt

Brian Smith

Ericka Thomas

Matt Heintz

Priya Gurumurthy

City Manager

Victor Cardenas

City Clerk

Cortney Hanson

To Whom It May Concern,

The City of Novi supports the Michigan Department of Transportation's FY25 funding request on behalf of People's Express (PEX) to establish a permanent transit facility in Oakland County and to expand its low-emission vehicle fleet.

Many Novi residents depend on accessible and reliable public transportation options. PEX has served Novi residents since July 1, 2024. A dedicated facility located within the county would place PEX's operations closer to its service area, reducing response times and improving service delivery across multiple municipalities.

This project also complements Novi's long-term goals related to mobility, sustainability, and environmental responsibility. An Oakland County-based hub and energy-conscious fleet will help support the growing demand for transportation while reducing the operational and environmental impacts of service delivery.

We appreciate PEX's commitment to expanding transit access across the region and believe this initiative is well-positioned to serve both current and future needs. The City of Novi encourages your consideration of this request and urges support for this important project.

Sincerely,

Victor Cardenas
City Manager

City of Novi

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