



CITY COUNCIL AGENDA

CITY OF NOVI
Regular City Council Meeting

February 12, 2024 | 7:00 PM

Council Chambers | Novi Civic Center | 45175 Ten Mile Road
(248) 347-0460

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – Mayor Fischer, Mayor Pro Tem Casey, Council Members Gurumurthy, Heintz, Smith, Staudt, Thomas

APPROVAL OF AGENDA

PUBLIC HEARINGS

PRESENTATIONS

BOARDS AND COMMISSIONS PRESENTATIONS

[Presentations](#) for applicants of Boards and Commissions

1. Lee Mamola - Construction Board of Appeals *reappointment
2. Tiffany Nair – Board of Review
3. Bob O'Donnell – Corridor Improvement Authority
4. Mary Angela Winter – Beautification Commission
5. Peter Winter – Board of Review

REPORTS

1. Manager/Staff
2. Attorney

AUDIENCE COMMENT – In order to hear all citizen comments at a reasonable hour, the City Council requests that speakers respect the three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council. Speakers wishing to display visual materials through the City's audiovisual system must provide the materials to the City Clerk's Office no later than 12:00 P.M. the day of the meeting. The materials cannot be changed before the meeting.

CONSENT AGENDA REMOVALS AND APPROVALS – All items listed under Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered at the end of the normal Agenda.

MATTERS FOR COUNCIL ACTION

1. Consideration to approve variance relief from the depth-to-width ratio required in Chapter 38 of the City Code, Subdivision of Land, in order to allow a land division related to parcel 50-22-33-100-009, located at 47133 Nine Mile Road, that would result in two separate parcels, one of which would exceed the permitted ratio of the Code of Ordinances.
2. Consideration of approval to award the construction contract to T&M Asphalt Paving, Inc., the low bidder, for the Meadowbrook Commons and Wildlife Woods Pickleball and Parking Expansion project, in the amount of \$1,116,150.75 and amend the budget.

CONSENT AGENDA REMOVALS FOR COUNCIL ACTION – Consent Agenda items which have been removed for discussion and/or action.

AUDIENCE COMMENT – In order to hear all citizen comments at a reasonable hour, the City Council requests that speakers respect the three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council. Speakers wishing to display visual materials through the City's audiovisual system must provide the materials to the City Clerk's Office no later than 12:00 P.M. the day of the meeting. The materials cannot be changed before the meeting.

COMMITTEE REPORTS

1. Older Adult Needs Committee

MAYOR AND COUNCIL ISSUES

COMMUNICATIONS

CONSENT AGENDA – Background information for Consent Agenda items is available for review at the City Clerk's Office.

- A. Approve Minutes of:
February 5, 2024 - Regular Meeting
- B. Approval of Letter of Understanding between the City of Novi and the Command Officers Association of Michigan (COAM) for a one-time Cost-of-Living Adjustment (COLA) of 2% effective January 7, 2024.
- C. Approval and confirmation of goal language from January 6, 2024, Early Input Budget Session with updates provided from the February 5, 2024, Regular Council Meeting.
- D. Approval of claims and warrants – Warrant 1150

ADJOURNMENT

SCHEDULED MEETINGS – All Regular Council meetings are held in the Council Chambers unless otherwise noted. For a complete listing of scheduled meetings, please visit the Event Calendar at cityofnovi.org.

NOTICE: *People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (248) 347-0456 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

MEMORANDUM



TO: MAYOR FISCHER AND COUNCIL MEMBERS
CC: CORTNEY HANSON, CITY CLERK
FROM: MELISSA MORRIS, DEPUTY CITY CLERK
SUBJECT: APPOINTMENTS FOR BOARDS AND COMMISSIONS
DATE: FEBRUARY 8, 2024

Attached please find applications for the current openings on Boards and Commissions along with a ratings sheet and current Boards & Commissions Booklet List.

- Cindy Lang (Beautification Commission) is not seeking reappointment.
- Yogesh Kumar is unable to attend the 02/12/2024 meeting.

In accordance with Council Rules amended in February 2021, all boards and commissions candidates will present to City Council. Please see below for current openings for which candidates are presenting.

Board or Commission	Number of openings	Term expiration
Beautification Commission	1 partial term 2 full terms	03/01/2026 03/01/2027
Board of Review – Alternate	Up to 2 alternate terms	1/1/26 1/1/27
Construction Board of Appeals	1 alternate term 1 full term	03/01/2025 03/01/2028
Corridor Improvement Authority <i>*mayoral appointment</i>	3 partial terms	12/31/2024 12/31/2025 12/31/2027
Economic Development Corporation <i>*mayoral appointment</i>	1 partial term	03/01/2025

Attendance records for those seeking reappointment:

Lee Mamola (Construction Board of Appeals) – attended 5 of 6 (83%) meetings since March 2020.



CITY OF NOVI CITY COUNCIL
JANUARY 22, 2024

SUBJECT: Consideration to approve variance relief from the depth-to-width ratio required in Chapter 38 of the City Code, Subdivision of Land, in order to allow a land division related to parcel 50-22-33-100-009, located at 47133 Nine Mile Road, that would result in two separate parcels, one of which would exceed the permitted ratio of the Code of Ordinances.

SUBMITTING DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

The City Council is being asked to grant a variance from certain requirements of the City's Code of Ordinances that results in the denial of a lot split by the City Assessor's Office. The applicant requested to subdivide his parcel so he can prevent the demolition of his existing home by dividing his parcel into two parcels and building a new home on the newly created parcel. The applicant purchased the historic Lincoln Place home in 2010 with the intent to restore and preserve it.

The Assessing Department reviewed the proposed division and determined both parcels would meet the requirements of the City's R-1 Zoning District and the parcel has available divisions per the Land Division Act, however, the request was denied because it does not conform to section Appendix C, Article IV, Section 4.02(A)(6) of the current (May 16, 2023) Code of Ordinances City of Novi, Michigan:

Section 4.02 - Lots.

A. Sizes and Shapes.

6. Excessive lot depth in relation to width shall be avoided. A depth-to-width ratio of 3 to 1 shall normally be considered a maximum.

Proposed Parcel B would exceed the 3 to 1 depth-to-width, as set by the City. The new parcel would be L-shaped; the width along the ROW (north line) would be 137-ft, while the depth of the west line would be 733-ft. The City's Ordinances don't address averaging out width/depth when dealing with an irregular-shaped parcel, there is only a section that discusses what to use as the width when the parcel is on a curve (i.e. cul-de-sac, etc.).

Because the width-to-depth standard is in the Code of Ordinances (not the Zoning Ordinance), the City Council is the body to determine whether to grant relief. The standard of review for Council is found in the Code under Chapter 32, Subdivision of Land:

Sec. 32-38. Variances.

- a) The city council may, upon appeal, authorize a variance from the strict application of the provisions of this chapter where such strict application would result in practical difficulties or undue hardship to the applicant. Relief from the strict application of this chapter may be granted in cases where the result is not a substantial detriment to the public good and does not impair the intent and purpose of the chapter. In granting a variance, the city council may attach conditions deemed reasonable to the purpose of this chapter. The relief granted shall, in no instance, be greater than necessary to relieve the practical difficulty or undue hardship to the applicant.

When discussed at the time of application, Assessing and Planning had no objections to the proposed division.

RECOMMENDED ACTION: Approval of variance relief from the depth-to-width ratio required in Chapter 38 of the City Code, Subdivision of Land, in order to allow a land division related to parcel 50-22-33-100-009, located at 47133 Nine Mile Road, that would result in two separate parcels, one of which would exceed the permitted 3 to 1 ratio, because the applicant has established a practical difficulty that would prohibit use of a significant portion of the parcel without destruction of a historic structure, because preservation of that structure is a benefit to the City and valuable public good, and because the relief does not impair the intent and purpose of the Subdivision of Land requirements as both parcels are of appropriate size and configuration for the area.

December 18, 2023

City of Novi | 45175 Ten Mile Rd | Novi, MI 48375
t: +1 248.347.0491 | cityofnovi.org

RE: Denial of Division of Parcel 50-22-33-100-009 Appeal

My request to subdivide the 5 acre parcel in question was denied because it does not conform to the width the depth ratio guidelines in Article C in the code of ordinances.

The important thing to know is that my reason for requesting the parcel split is because I would like to prevent the demolition of my existing home on the property in order to allow for the new home. My current home was built in 1838. And even though it is not a registered historic home, it has stood as a landmark in our city for 185 years. I have spent years preserving this home and already saved it from demolition once in 2010. All of my neighbors, and myself, would see it a tragedy if this home had to be torn down.

Since the rule is, one parcel one home, the only way that I can save this home is to be allowed to split it off onto its own parcel. Both parcels, if the split were to be allowed, would have over the 120 feet minimum requirement on 9 Mile Rd. Only the new parcel would extend deeper than the 3:1 rule would allow, but would not impede or interfere with any neighboring property. And a parcel split approval would allow for the beautiful timeless home to remain in our city.

I would like to request an in person, or zoom, meeting with the city council to make this plea.

Respectfully,

Amar Abro



CITY OF NOVI – 45175 Ten Mile Road, Novi, MI 48375

APPLICATION FOR LAND DIVISION/COMBINATION

RECEIVED

NOV 15 2023

ASSESSING DEPT
CITY OF NOVI

TO THE CITY ASSESSOR OF THE CITY OF NOVI, OAKLAND COUNTY, MICHIGAN:

I (We), the undersigned, do hereby make application to the City Assessor to divide, combine, or otherwise reconfigure the parcel(s) herein described. In support of this application, the following facts are shown:

FILL OUT SECTION #1 FOR PLATTED (SUBDIVISION) PARCELS or SECTION #2 FOR ACREAGE PARCELS

1. The property to be reconfigured is part of a recorded plat located in _____ Sub:

PARCEL NUMBER(S)	PRE % (0 – 100)	Y/N – TAXES PAID?	SCHOOL DISTRICT

2. The property to be reconfigured is an acreage parcel, and is not part of a recorded plat:

PARCEL NUMBER(S)	PRE % (0 – 100)	Y/N – TAXES PAID?	SCHOOL DISTRICT
50-55-33-100-009	100%	YES	Northville

3. It is requested that the above referenced parcel(s) be divided / combined (circle appropriate) into 2 new parcel(s).

4. Will a transfer(s) of ownership occur in conjunction with this division? ☐ Yes ☒ No
If yes, complete and attach Michigan Department of Treasury [Form 2766](#).

5. If the parent parcel(s) has any unallocated divisions – under the authority of the Land Division Act – complete and attach Michigan Department of Treasury [Form 3278](#) to indicate which child parcel(s) these divisions will transfer to.

6. Is there a Principal Residence Exemption (PRE) currently in place? ☒ Yes ☒ No AA
If yes, complete and attach Michigan Department of Treasury [Form 2602](#).

7. Will any of the proposed child parcels be your principal residence? ☒ Yes ☒ No AA
If yes, complete and attach Michigan Department of Treasury [Form 2368](#). Leave box one (1) of the form blank; this will be entered once Oakland County has assigned the new parcel number.

8. Tax billing information. Please indicate the name and mailing address for each new parcel:

Name (print): Amar Abro
Street Address: 47133 W 9 Mile Rd
City, ST, Zip: Novi, MI 48374

List Parcels: (ex: "Parcel A", "Parcel 1", etc.)
Parcel B

Name (print): Amar Abro
Street Address: assign new address
City, ST, Zip: _____

List Parcels: (ex: "Parcel B", "Parcel 2", etc.)
Parcel A

9. List all owner names as they appear on the title.

*** MUST BE SIGNED BY ALL OWNERS. MUST BE SIGNED IN FRONT OF A NOTARY.**

Name (print): Amar Abro
Street Address: 47133 W 9 Mile Rd
City, ST, Zip: Novi, MI 48374
Phone: () _____
Signature*: [Signature]
Date: 11/14/2023

Name (print): _____
Street Address: _____
City, ST, Zip: _____
Phone: () _____
Signature*: _____
Date: _____

I (We), the above signed, am (are) the legal owner(s) of the above referenced property, and do hereby swear that the statements, descriptions, and signatures appearing on this petition and/or attachments hereto, are in all respects true and accurate to the best of my (our) knowledge.

10. Petitioner information (if different from the owner). Attach document(s) granting legal authority to request reconfiguration.

Name (print): _____
Street Address: _____
Phone: () _____

Signature*: _____
City, ST, Zip: _____
Date: _____

STATE OF MICHIGAN
COUNTY OF OAKLAND

The foregoing instrument was acknowledged before me this 14 day of NOVEMBER

My Commission Expires FEBRUARY 9 2026

Acting in the County of WAYNE

[Signature]
Notary Public Signature



APPLICATIONS MUST INCLUDE THE FOLLOWING INFORMATION:

(Appeals to City Council shall also include this information.)

For Divisions: attach all items A through D

For Combinations: attach only items C through D

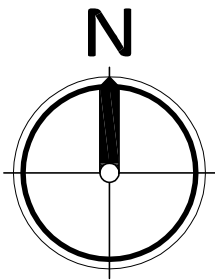
- A.** Signed and sealed survey prepared by a Registered Civil Engineer or Licensed Land Surveyor of the existing parcel(s) and proposed parcel(s). The surveys shall:
1. Be at least 8 ½" x 14" (legal size) and at a scale of not less than 1"=100' and show all property irons and monuments found or placed on the parcel(s).
 2. Include accurate legal descriptions of the existing and proposed parcel(s). Gross/Net parcel areas shall be shown to the nearest hundredth of an acre. For parcels less than one (1) acre, parcel area shall be shown to the nearest square foot.
 3. Be dated, including the dates of any revisions.
 4. Note the existing zoning as well as the front, rear, and side-yard setbacks of each parcel.
 5. Show all existing structures, roadways, bodies of water, floodplains, and easements within fifty (50) feet of the parcel(s) to be divided. Distances from existing structures to proposed parcel lines shall be shown, as well as the location of any wells and/or septic fields.
 6. Show the means of access from each resultant parcel to an existing public road right of way.
- B.** A letter from the Registered Civil Engineer or Licensed Land Surveyor indicating that the land division, as requested, does not violate the Land Division Act, P.A. 288 of 1967 as amended by P.A. 591 of 1996 and P.A. 87 of 1997.
- C.** A copy of any/all restrictions and/or covenants, existing or proposed, which apply to or run with the land, whether recorded or not.
- D.** Proof of fee ownership (i.e.: deed, land contract, etc.) and a current commitment for title.

FOR OFFICE USE ONLY:

Assessor Signature: _____ Date: _____ Approval ☐ Denial ☐

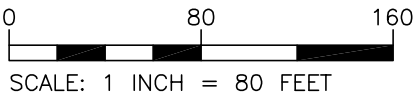
Reason(s) for Denial: _____

Routing for Appeal(s): _____



PRELIMINARY SPLIT DRAWING

22-33-100-009 / 47133 W. 9 MILE RD.



WEST NINE MILE ROAD
VAR. WIDTH PUBLIC R/W

S89°28'30"E 297.00' (R)

PT OF BEGINNING
RECORD DESCRIPTION
& PARCEL B

S89°28'30"E 396.00' (R)
N. LINE SEC. 33 & Q 9 MILE RD

NW CORNER
SECTION 33
T1N, R8E

22-33-100-031



22-33-100-032

22-33-100-033

22-33-100-023

22-33-100-024

NORTH 733.36' (R)

EXISTING PARCEL
22-33-100-009
217798 SQ.FT.
5.000 AC. (GROSS)
PER RECORD DESCRIPTION

PROPOSED
PARCEL B
177800 SQ.FT.
4.082 AC.
(GROSS)

N89°28'30"W 297.00' (R)

LOT 55

LOT 56

LOT 58

BARCLAY ESTATES SUB NO. 2

PT OF BEG., PARCEL A

137.00'

160.00'

33' R/W LINE

SOUTH 250.00'

NORTH 250.00'

142'

PROPOSED
PARCEL A
39998 SQ.FT.
0.918 AC.
(GROSS)

17'

EXISTING
RESIDENCE
#47133

N89°28'30"W 160.00'

S89°28'30"E 160.00'

SOUTH 483.36'

SOUTH 733.36' (R)

LOT 64

LOT 63

LOT 62

LOT 61

LOT 60

LOT 59

BARCLAY ESTATES SUB NO. 2

PREPARED FOR:
AMAR ABRO



David White Land Surveying, PLLC
Boundary • Topographic • Construction • ALTA
44 DENNISON STREET, OXFORD, MI 48371
734.353.0135 dwsurveying@gmail.com
Professional Land Surveyor

JOB NO.: 231104
DATE: 11/16/23
FIELD:
DRAWN: DPW
SHEET: 1 OF 2

CERTIFIED SURVEY
DESCRIPTIONS

PROPERTY DESCRIPTIONS:

Existing Parcel #22-33-100-009

(adapted from tax record)

Part of the Northwest 1/4 of Section 33, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as:

Beginning at a point distant S 89°28'30" E 396 feet from the Northwest section corner; thence S 89°28'30" E 297 feet; thence South 733.36 feet; thence N 89°28'30" W 297 feet; thence North 733.36 to the **Point of Beginning**.

Proposed Parcel "A"

(part of 22-33-100-009)

Part of the Northwest 1/4 of Section 33, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as:

Commencing at the Northwest corner of Section 33, thence S 89°28'30" E, along the North line of Section 33 and the centerline of West Nine Mile Road (width varies), 533.00 feet to the **Point of Beginning**; thence continuing along said line, S 89°28'30" East 160.00 feet; thence South 250.00 feet; thence N 89°28'30" W 160.00 feet; thence North 250.00 feet to the **Point of Beginning**.

Proposed Parcel "B"

(part of 22-33-100-009)

Part of the Northwest 1/4 of Section 33, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as:

Commencing at the Northwest corner of Section 33, thence S 89°28'30" E, along the North line of Section 33 and the centerline of West Nine Mile Road (width varies), 396.00 feet to the **Point of Beginning**; thence continuing along said line, S 89°28'30" E 137.00 feet; thence South 250.00 feet; thence S 89°28'30" E 160.00 feet; thence South 483.36 feet; thence N 89°28'30" W 297.00 feet; thence North 733.36 feet to the **Point of Beginning**.

PREPARED FOR: AMAR ABRO	DW David White Land Surveying, PLLC Boundary · Topographic · Construction · ALTA 44 DENNISON STREET, OXFORD, MI 48371 734.353.0135 dwsurveying@gmail.com Professional Land Surveyor	JOB NO.: 231104 DATE: 11/16/23 FIELD: DRAWN: DPW SHEET: 2 OF 2
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David White Land Surveying, PLLC

Boundary • Topographic • Construction • ALTA

City of Novi
Assessing Department

Date 11/14/2023

RE: Split Application
47133 W. 9 Mile Rd.

Assessing Official:

The property division proposed for the above referenced parcel does not, to the best of my knowledge and belief, violate the Land Division Act, PA 288 of 1967, as amended by PA 591 of 1996 and PA 87 of 1997.

Respectfully,



David P. White, PS #4001050458

205085

LIBER 42558 PAGE 417

\$16.00 DEED - COMBINED

\$4.00 REMONUMENTATION

\$2,064.00 TRANSFER TX COMBINED

11/17/2010 11:38:14 A.M. RECEIPT# 89556

PAID RECORDED - OAKLAND COUNTY
RUTH JOHNSON, CLERK/REGISTER OF DEEDS

OAKLAND COUNTY TREASURERS CERTIFICATE
I HEREBY CERTIFY that there are no TAX LIENS or TITLES held by the state or any individual against the within description and all TAXES on same are paid for five years previous to the date of this instrument as appears by the records in the office except as stated.

NOV 12 2010

1.00

PO ANDREW E. MEISNER, County Treasurer
Sec. 135, Act 209, 1893 as amended

015356

Covenant Deed

KNOW ALL MEN BY THESE PRESENTS: Bank of America, NA successor by merger to Countrywide Bank, FSB, ("Grantor") whose address is: 400 Countrywide Way #SV35, Simi Valley, CA, 93065-6298

Convey(s) to: Amar Abro, A SINGLE MAN ("Grantee") whose address is: 48816 Stoneridge Dr., Northville, MI, 48167.

The following described premises situated in the City of Novi, County of Oakland; and State of Michigan, to-wit:

SEE EXHIBIT A

Commonly Known as: 47133 W 9 Mile Rd., Novi, 48374
Parcel ID: Tax ID: 50-22-33-100-009

For the full consideration of Two Hundred Forty Thousand and 00/100 Dollars (\$240,000.00)

Subject to zoning ordinances and to restrictions and easements of record, if any, existing reservations, or leases of oil, gas, or mineral rights, zoning limitations, and apparent and beneficial easements. The Grantor covenants and agrees that the grantor has not previously done or committed or willingly suffered to be done or committed any act, matter, or thing that would cause the premises or any part of them to be charged or encumbered in title, estate, or otherwise. These premises may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The grantor grants to the grantee the right to make (100%) division(s) under section 108 of the land division act, Act No. 288 of the Public Acts of 1967.



RECEIVED
OAKLAND COUNTY
REGISTER OF DEEDS
2010 NOV 16 AM 10:43

STATE OF
MICHIGAN
OAKLAND
11/17/2010
89556



REAL ESTATE
TRANSFER TAX
\$264.00 CO
\$1,800.00 ST
630596

O.K. - A.N.

3P
R
CS
TT

63-10598569-CSF

20 + 2064 = 2084

LIBERAL 2558 pg 18

Dated: 11/05/2010

*Print name below signature in black ink only.

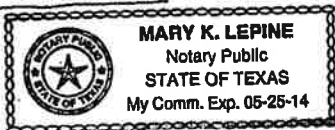
State of: Texas)
County of Collin) SS

Bank of America, NA successor by merger to
Countrywide Bank, FSB

By: Phyllis Gilliard
Its: Phyllis Gilliard Vice President

And: Walid M Mounime
Its: Asst Secretary

The foregoing instrument was acknowledged before me on this 5 day of November, 2010 by
Phyllis Gilliard Its Vice President And Walid M. Mounime its Asst. Secretary
merger to Countrywide Bank, FSB



Notary Public: Mary K. Lepine
Notary County: Collin, State: TX
Commission Expires: _____
Acting In: _____

Instrument Drafted by: Phyllis Gilliard
Bank of America, NA successor by merger to Countrywide
Bank, FSB
Assisted by Attorneys Title Agency, LLC
c/o Mike Clapsadle
31440 Northwestern Hwy, Suite 150
Farmington Hills, MI, 48334
File No.: 63-10098569-LSF

Send subsequent tax bills and recorded deed to:

Amar Abro
47133 W 9 Mile Rd.
Novi, MI, 48374

LIBER 2558 PG 19

EXHIBIT "A"

Land situated in the City of Novi, County of Oakland, State of Michigan

Part of the Northwest ¼ of Section 33, Town 1, North, Range 8 East, City of Novi, Oakland County, Michigan described as: Commencing at the Northwest corner of said Section 33; thence South 89 degrees 28 minutes 30 seconds East, 396.00 feet along the North line of said Section to the point of beginning thence continuing South 89 degrees 28 minutes 30 seconds East, 297.00 feet; thence South 733.36 feet parallel to the West, line of said Section; thence North 89 degrees 28 minutes 30 seconds West 297.00 feet; thence North 733.36 feet parallel to the West line of the Section to the point of beginning.

Commonly Known as: 47133 W 9 Mile Rd., Novi, 48374



December 18, 2023

Amar Abro
47133 Nine Mile Road
Novi, MI 48374

Re: Division of Parcel 50-22-33-100-009
47133 Nine Mile Road
Novi, MI 48374

CITY COUNCIL

Mayor

Justin Fischer

Mayor Pro Tem

Laura Marie Casey

Council Members

Matt Heintz

Hugh Crawford

Dave Staudt

Brian Smith

Ericka Thomas

City Manager

Victor Cardenas

City Clerk

Cortney Hanson

Dear Mr. Abro,

Please be advised that your requested land division has been denied. The requested division does not conform to section Appendix C, Article IV, Section 4.02(A)(6) of the current (May 16, 2023) Code of Ordinances City of Novi, Michigan:

Section 4.02 - Lots.

A. Sizes and Shapes.

6. Excessive lot depth in relation to width shall be avoided. A depth-to-width ratio of 3 to 1 shall normally be considered a maximum.

If you are interested in appealing the Assessor's denial to the City Council, you can submit an appeal to the Clerk's Office (248-347-0456) **within 20 days** of the date of this denial. I have attached to this letter, information from the Clerk's Office regarding: Land Division Appeals to City Council. After the City Council makes their decision, if a variance is granted, you would return to Assessing and we would continue processing the land division with Oakland County.

If you have any questions, I can be reached at 248-347-0491.

Sincerely,

Kristin Corbett, MAAO, MCPPE
Commercial and Industrial Appraiser
City of Novi

City of Novi

45175 Ten Mile Road
Novi, Michigan 48375
cityofnovi.org

248.347.0485 – Assessing Dept

CC:

Assessing – Jan Ziozios
Clerk's Office – Cortney Hanson
Community Development – Barbara McBeth
Lindsay Bell



CITY OF NOVI CITY COUNCIL
FEBRUARY 12, 2024

SUBJECT: Consideration of approval to award the construction contract to T&M Asphalt Paving, Inc., the low bidder, for the Meadowbrook Commons and Wildlife Woods Pickleball and Parking Expansion project, in the amount of \$1,116,150.75 and amend the budget.

SUBMITTING DEPARTMENT: Parks, Recreation and Cultural Services
Department of Public Works, Engineering Division

EXPENDITURE REQUIRED	\$ 1,116,150.75
AMOUNT BUDGETED	\$ 0
APPROPRIATION REQUIRED	\$ 1,116,151
LINE ITEM NUMBER	574-000.00-977.110 Meadowbrook Commons 401-752.00-977.112 Wildlife Woods (CIP Fund)

BACKGROUND INFORMATION:

Pickleball's popularity has grown rapidly in recent years, including in Novi. The City's first four pickleball courts, located in Wildlife Woods Park, are used frequently. Pickleball is also popular among older adults. The PRCS Department was recently approved for a \$150,000 grant from the Oakland County Senior Centers Grant Program for development of pickleball courts at Meadowbrook Commons Activity Center.

PRCS and Engineering staff worked with engineering consultant, Spalding DeDecker, on the design of pickleball courts and expanded parking at both Wildlife Woods Park and Meadowbrook Commons Activity Center. Four (4) pickleball courts will be added to each location, along with benches, shade canopies, and stairs and/or walkways to parking. The project also includes expansion of the existing parking lots, since both locations had a need for additional parking spaces.

The engineering design plans for both locations were bid together to achieve greater economy of scale. The plans were advertised for public bids on January 3, 2024. Seven (7) bids were received and opened on January 24, 2024, following the solicitation

period. T&M Asphalt Paving, Inc., the low bidder, is recommended in the best interest of the City, as it is responsive and complies with all requirements of the bidding instructions. The award recommendation letter, including the bid tabulation, is attached.

The contract administration and geotechnical engineering services related to this project will be awarded to the following pre-qualified firms using the fee percentages in the Agreements for Professional Engineering Services and Geotechnical Engineering Services for Public Projects.

Spalding DeDecker		
Contract Administration	6.75% of the construction award (\$1,116,150.75 X 0.0675)	\$ 75,340.18
Crew Days	\$800 daily inspection fee 76 days	\$ 60,800.00

G2		
Material testing services	1.9% of the construction award (\$1,116,150.75 X 0.019)	\$ 21,206.86

Construction is expected to begin this spring and last for approximately three months.

RECOMMENDED ACTION: Approval to award the construction contract to T&M Asphalt Paving, Inc., the low bidder, for the Meadowbrook Commons and Wildlife Woods Pickleball and Parking Expansion project, in the amount of \$1,116,150.75 and amend the budget.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following
Budget Amendment for the construction of Meadowbrook Commons and
Wildlife Woods Pickleball and Parking Expansion project:

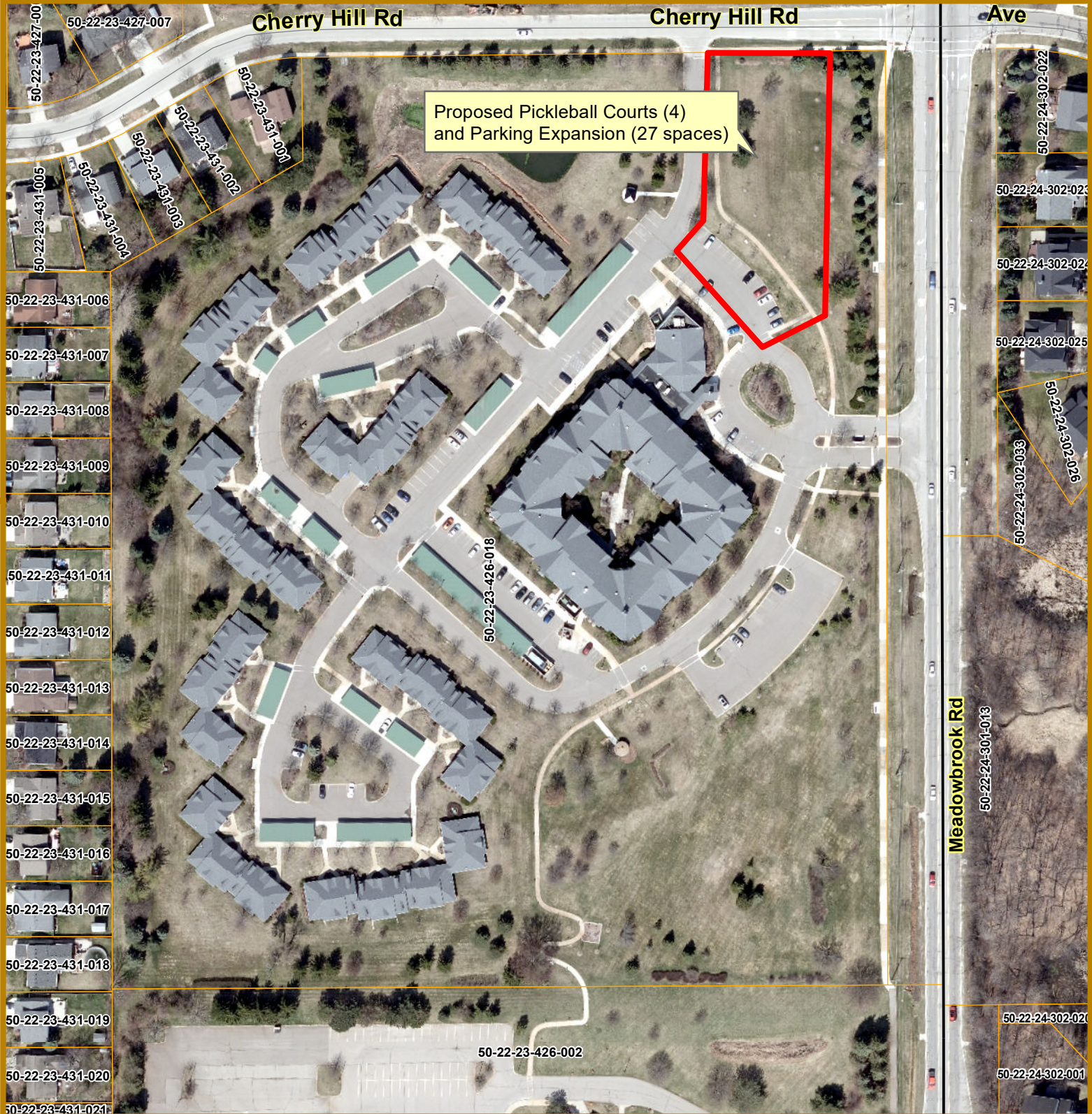
	INCREASE (DECREASE)
Capital Improvement Program (CIP) Fund	
APPROPRIATIONS	
Capital Outlay	522,781
TOTAL APPROPRIATIONS	\$ 522,781
Net Increase (Decrease) to Fund Balance	\$ (522,781)
Senior Housing	
APPROPRIATIONS	
Capital Outlay	593,370
TOTAL APPROPRIATIONS	\$ 593,370
Net Increase (Decrease) to Fund Balance	\$ (593,370)

I hereby certify that the foregoing is a true and complete copy of a
resolution adopted by the City Council of the City of Novi
at a regular meeting held on February 12, 2024

Cortney Hanson
City Clerk

Meadowbrook Commons Pickleball Courts and Parking Expansion

Location Map



Map Author: Runkel
Date: 1-30-24
Version #: 1.0

MAP INTERPRETATION NOTICE
Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

 **Project Area**



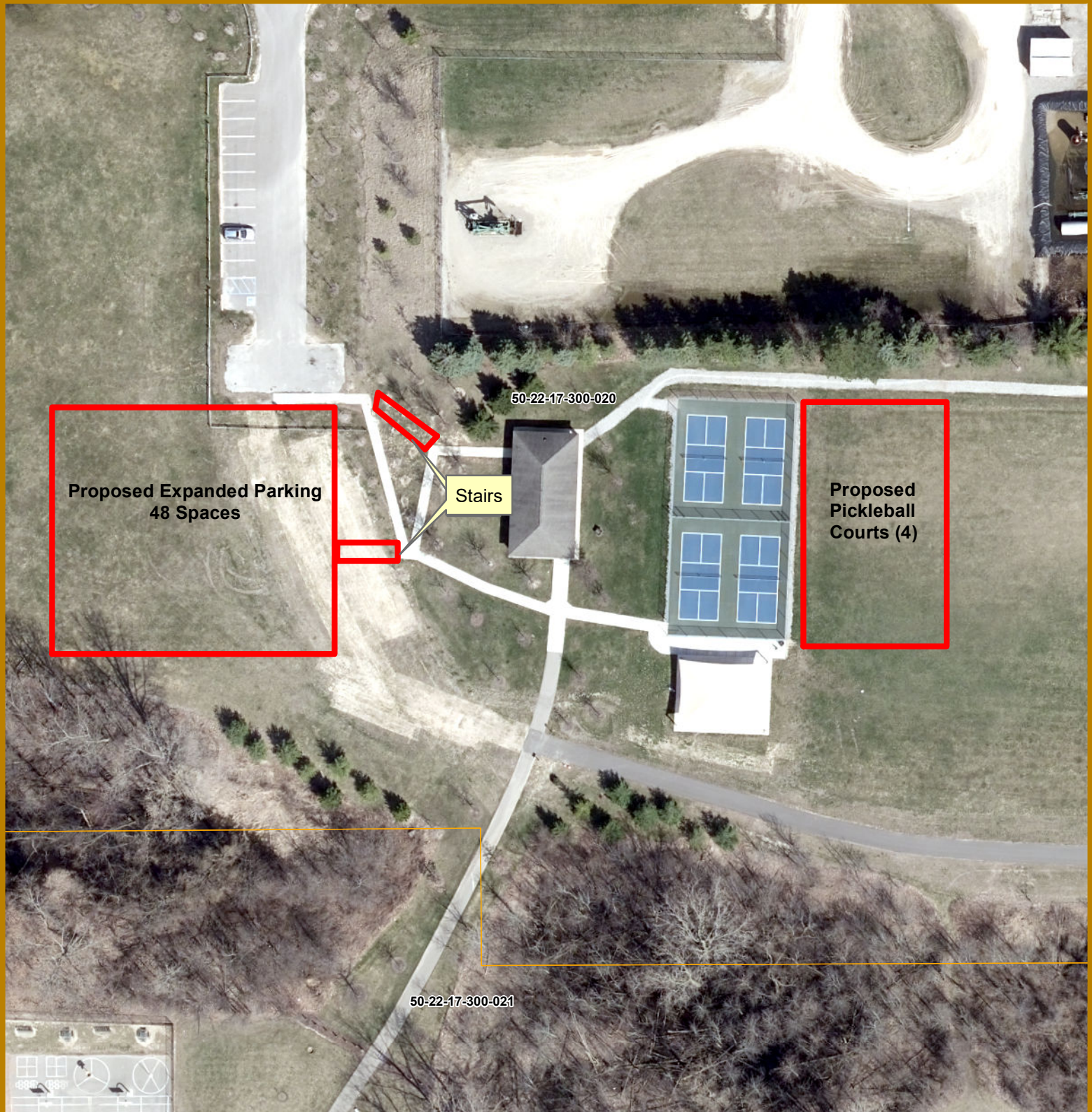
City of Novi

Engineering Division
Department of Public Works
26300 Lee BeGole Drive
Novi, MI 48375
cityofnovi.org



0 30 60 120 180
Feet
1 inch = 145 feet

Wildlife Woods Pickleball Courts and Parking Expansion Location Map



Map Author: Runkel
Date: 1-30-24
Version #: 1.0

MAP INTERPRETATION NOTICE
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 **Project Area**



City of Novi

Engineering Division
Department of Public Works
26300 Lee BeGole Drive
Novi, MI 48375
cityofnovi.org



0 12.5 25 50 75
Feet
1 inch = 68 feet

January 29, 2024

Mr. Ben Croy
City Engineer
City of Novi
26300 Lee BeGole Drive
Novi, Michigan 48375

Re: **Recommendation for Award**
Meadowbrook Commons Pickleball Parking and Wildlife Woods Pickleball Parking
SDA Project No.: Job No NV23003 & NV23006

Dear Mr. Croy:

On January 24, 2024 at 10:00 a.m., construction bids were opened and publicly read at the City of Novi Civic Center for the Meadowbrook Commons Pickleball Parking and Wildlife Woods Pickleball Parking projects. The project includes pavement removal, proposed pickleball courts with liquid acrylic surface, concrete sidewalk, asphalt parking lot pavement, and pavement markings.

The City Clerk's office received seven (7) sealed bids for this project, with each bid considered to be responsive having submitted a bid compliant with all requirements. The apparent low bidder, T & M Asphalt Paving, Inc, submitted a total bid of \$1,176,950.75. Following the bid opening, Spalding DeDecker reviewed all of the bids received, verified the calculations, and prepared the bid tabulation for the project (attached).

Based on a review of experience, Spalding DeDecker finds that T & M Asphalt Paving, Inc. is qualified to perform the required construction.

It is our recommendation that the project be awarded to the lowest responsive bidder, T & M Asphalt Paving, Inc. in the amount of \$1,116,150.75, which is the total bid of \$1,176,950.75 minus \$60,800.00 for crew days bid.

Upon award by the City Council, our office will coordinate the completion of the Contract Agreement, Bonds, and Insurance information with Asphalt Specialists Inc.

Very Truly Yours,
SPALDING DEDECKER



Taylor E. Reynolds, PE
Project Manager

Encl: Bid Tabulation

BID TABULATION - MEADOWBROOK COMMONS AND WILDLIFE WOODS PICKLEBALL PARKING

CITY OF NOVI

7 Bids received, opened 01/24/24

Project No. NV23003 & NV23006

By: HD

Reviewed: KB

BASE BID - MEADOWBROOK COMMONS PICKLEBALL PARKING				T&M ASPHALT PAVING		BEST ASPHALT		MERLO CONSTRUCTION	
No		QUANTITY	UNIT	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
1	Bonds, Insurance and Mobilization (10% Max)	1	LS	\$31,000.00	31,000.00	\$52,169.00	52,169.00	\$46,000.00	46,000.00
2	Pre Construction Audio/Visual	1	LS	\$850.00	850.00	\$930.00	930.00	\$890.00	890.00
3	Tree, Rem, 19 inch to 36 inch	6	EA	\$1,400.00	8,400.00	\$825.00	4,950.00	\$1,260.00	7,560.00
4	Soil Erosion Sedimentation Control	1	LS	\$2,500.00	2,500.00	\$860.00	860.00	\$1,050.00	1,050.00
5	Tree Protection	800	LF	\$3.50	2,800.00	\$3.30	2,640.00	\$2.50	2,000.00
6	Curb and Gutter, Rem	340	LF	\$10.00	3,400.00	\$7.10	2,414.00	\$8.75	2,975.00
7	Pavt, Rem	425	SY	\$8.00	3,400.00	\$0.64	272.00	\$18.75	7,968.75
8	Sidewalk, Rem	165	SY	\$10.00	1,650.00	\$1.00	165.00	\$17.75	2,928.75
9	Excavation, Earth	1100	CY	\$38.00	41,800.00	\$36.62	40,282.00	\$56.50	62,150.00
10	Subgrade Undercut (As Needed)	100	CY	\$70.00	7,000.00	\$100.00	10,000.00	\$147.00	14,700.00
11	Geogrid, Triax TX 5	2814	SY	\$7.00	19,698.00	\$5.00	14,070.00	\$7.00	19,698.00
12	Aggregate Base, 4 inch, Limestone	264	SY	\$13.00	3,432.00	\$16.50	4,356.00	\$18.00	4,752.00
13	Aggregate Base, 8 inch, Limestone	2814	SY	\$16.25	45,727.50	\$18.00	50,652.00	\$23.50	66,129.00
14	Underdrain, 4 inch w/Geotextile Trench Wrap	436	LF	\$21.25	9,265.00	\$20.25	8,829.00	\$23.00	10,028.00
15	Underdrain, 6 inch w/Geotextile Trench Wrap	66	LF	\$25.00	1,650.00	\$24.00	1,584.00	\$23.00	1,518.00
16	HMA, 4EL	145	TON	\$142.00	20,590.00	\$153.00	22,185.00	\$168.00	24,360.00
17	HMA, 5EL	242	TON	\$153.00	37,026.00	\$159.00	38,478.00	\$173.25	41,926.50
18	Conc Pavt, Nonreinf, 6 inch	25	SY	\$72.00	1,800.00	\$69.00	1,725.00	\$69.75	1,743.75
19	Reinforced Court Pavement	9000	SF	\$9.50	85,500.00	\$8.80	79,200.00	\$10.00	90,000.00
20	Acrylic Resurfacer, As Needed	50	GAL	\$1.00	50.00	\$1.20	60.00	\$52.50	2,625.00
21	Liquid Acrylic Surface	9000	SF	\$1.90	17,100.00	\$1.80	16,200.00	\$1.75	15,750.00
22	Curb and Gutter, Conc, Det F2	371	LF	\$31.00	11,501.00	\$28.00	10,388.00	\$28.50	10,573.50
23	Sidewalk, Conc, 4 inch	1174	SF	\$7.00	8,218.00	\$6.00	7,044.00	\$6.25	7,337.50
24	Integral Concrete Curb & Walk	1196	SF	\$8.50	10,166.00	\$11.50	13,754.00	\$9.75	11,661.00
25	Pickleball Net, Complete	4	EA	\$3,500.00	14,000.00	\$3,410.00	13,640.00	\$3,255.00	13,020.00
26	8' Chain Link Fence	443	LF	\$64.00	28,352.00	\$60.00	26,580.00	\$52.00	23,036.00
27	8' Single Gate	2	EA	\$3,650.00	7,300.00	\$990.00	1,980.00	\$2,310.00	4,620.00
28	Pavt Mrkg, Thermopl, 4 inch, White	808	LF	\$4.25	3,434.00	\$6.00	4,848.00	\$4.25	3,434.00
29	Court Line Paint	792	LF	\$3.25	2,574.00	\$3.25	2,574.00	\$3.00	2,376.00
30	Bench	4	EA	\$1,875.00	7,500.00	\$2,642.00	10,568.00	\$2,900.00	11,600.00
31	10' x 14' Fabric Shade Shelter, Complete	4	EA	\$15,865.00	63,460.00	\$24,595.00	98,380.00	\$18,900.00	75,600.00
32	Bike Rack	1	EA	\$800.00	800.00	\$651.00	651.00	\$1,525.00	1,525.00
33	Conduit, Fiberglass, 2 inch	152	LF	\$40.00	6,080.00	\$28.00	4,256.00	\$62.75	9,538.00
34	Light Std Fdn	2	EA	\$2,200.00	4,400.00	\$2,145.00	4,290.00	\$3,030.00	6,060.00
35	Light Std Shaft, 30 foot or less	2	EA	\$5,600.00	11,200.00	\$5,445.00	10,890.00	\$7,860.00	15,720.00
36	Light Std Shaft, Rem and Salv	2	EA	\$1,150.00	2,300.00	\$385.00	770.00	\$630.00	1,260.00
37	Restoration	1	LS	\$25,000.00	25,000.00	\$8,750.00	8,750.00	\$13,690.00	13,690.00
38	Inspection Crew Days	\$800.00	DAY	40	32,000.00	35	28,000.00	30	24,000.00
SUBTOTAL MEADOWBROOK COMMONS					582,923.50		599,384.00		661,803.75

BASE BID - WILDLIFE WOODS PICKLEBALL PARKING				T&M ASPHALT PAVING		BEST ASPHALT		MERLO CONSTRUCTION	
No		QUANTITY	UNIT	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
1	Bonds, Insurance and Mobilization (10% Max)	1	LS	\$36,000.00	36,000.00	\$50,116.00	50,116.00	\$46,000.00	46,000.00
2	Pre Construction Audio/Visual	1	LS	\$850.00	850.00	930	930.00	\$890.00	890.00
3	Soil Erosion Sedimentation Control	1	LS	\$2,500.00	2,500.00	\$545.00	545.00	\$1,050.00	1,050.00
4	Tree Protection	180	LF	\$4.50	810.00	\$3.30	594.00	\$2.50	450.00
5	Tree, Rem, 6 inch to 18 inch	10	EA	\$400.00	4,000.00	\$825.00	8,250.00	\$630.00	6,300.00
6	Curb, Rem	36	LF	\$15.00	540.00	\$25.00	900.00	\$15.50	558.00
7	Fence, Rem	96	LF	\$5.00	480.00	\$12.00	1,152.00	\$14.00	1,344.00
8	Pavt, Rem	36	SY	\$15.00	540.00	\$25.25	909.00	\$18.75	675.00
9	Sidewalk, Rem	40	SY	\$20.00	800.00	\$20.25	810.00	\$18.00	720.00
10	Excavation, Earth	1300	CY	\$38.00	49,400.00	\$36.62	47,606.00	\$65.50	85,150.00
11	Subgrade Undercut (As Needed)	100	CY	\$70.00	7,000.00	\$100.00	10,000.00	\$147.00	14,700.00
12	Aggregate Base, 4 inch, Limestone	775	SY	\$13.00	10,075.00	\$16.60	12,865.00	\$16.75	12,981.25
13	Aggregate Base, 8 inch, Limestone	2650	SY	\$16.25	43,062.50	\$18.10	47,965.00	\$25.50	67,575.00
14	Underdrain, 4 inch w/Geotextile Trench Wrap	426	LF	\$21.25	9,052.50	\$21.00	8,946.00	\$23.00	9,798.00
15	HMA, 4EL	168	TON	\$142.00	23,856.00	\$153.00	25,704.00	\$157.50	26,460.00
16	HMA, 5EL	280	TON	\$153.00	42,840.00	\$159.00	44,520.00	\$162.75	45,570.00
17	Reinforced Court Pavement	7200	SF	\$9.50	68,400.00	\$8.80	63,360.00	\$11.00	79,200.00
18	Acrylic Resurfacer, As Needed	50	GAL	\$1.00	50.00	\$1.20	60.00	\$52.50	2,625.00
19	Liquid Acrylic Surface	7200	SF	\$2.15	15,480.00	\$2.05	14,760.00	\$1.75	12,600.00
20	Sidewalk, Conc, 4 inch	4625	SF	\$6.75	31,218.75	\$6.12	28,305.00	\$5.50	25,437.50
21	Integral Concrete Curb & Walk	605	SF	\$8.50	5,142.50	\$11.60	7,018.00	\$10.50	6,352.50
22	Pickleball Net, Complete	4	EA	\$3,500.00	14,000.00	\$3,410.00	13,640.00	\$3,255.00	13,020.00
23	Table, 48" ADA Square	2	EA	\$2,800.00	5,600.00	\$4,783.00	9,566.00	\$4,515.00	9,030.00
24	8' Chain Link Fence	400	LF	\$72.00	28,800.00	\$66.00	26,400.00	\$52.00	20,800.00
25	8' Single Gate	2	EA	\$3,800.00	7,600.00	\$990.00	1,980.00	\$2,310.00	4,620.00
26	Sign, Type II, Rem	1	EA	\$200.00	200.00	\$100.00	100.00	\$180.00	180.00
27	Pavt Mrkg, Thermopl, 4 inch, White	1126	LF	\$3.50	3,941.00	\$6.00	6,756.00	\$3.75	4,222.50
28	Court Line Paint	792	LF	\$3.25	2,574.00	\$3.25	2,574.00	\$3.00	2,376.00
29	Bench	4	EA	\$1,875.00	7,500.00	\$2,642.00	10,568.00	\$2,890.00	11,560.00
30	10' x 14' Fabric Shade Shelter, Complete	2	EA	\$16,425.00	32,850.00	\$25,595.00	51,190.00	\$18,900.00	37,800.00
31	Concrete Stairs, Complete	2	EA	\$36,400.00	72,800.00	\$21,704.00	43,408.00	\$11,500.00	23,000.00
32	Bike Rack	1	EA	\$800.00	800.00	\$651.00	651.00	\$1,525.00	1,525.00
33	Concrete Parking Block, 8 Foot	28	EA	\$100.00	2,800.00	\$100.00	2,800.00	\$105.00	2,940.00
34	Sign, R7-8, Complete	4	EA	\$270.00	1,080.00	\$240.00	960.00	\$630.00	2,520.00
35	Sign, R7-8P, Complete	1	EA	\$585.00	585.00	\$240.00	240.00	\$630.00	630.00
36	Restoration	1	LS	\$32,000.00	32,000.00	\$16,724.00	16,724.00	\$12,600.25	12,600.25
37	Inspection Crew Days	\$800.00	DAY	36	28,800.00	32	25,600.00	29	23,200.00

SUBTOTAL WILDLIFE WOODS

594,027.25

588,472.00

616,460.00

	T&M ASPHALT PAVING	BEST ASPHALT	MERLO CONSTRUCTION
TOTAL BID	\$1,176,950.75	\$1,187,856.00	\$1,278,263.75

Other Bids Received: SOLE UNDERGROUND	\$	1,299,550.85
CONTRACTORS WARREN CONTRACTORS	* \$	1,313,071.94
DEANGELIS DIAMOND CONSTRUCTION	* \$	1,390,139.50
FESSLER & BOWMAN	* \$	1,463,089.65
*Bid corrected to hold unit prices between categories		

BID
for
MEADOWBROOK COMMONS PICKLEBALL PARKING
And
WILDLIFE WOODS PICKLEBALL PARKING

Bid of T&M Asphalt Paving, Inc. hereinafter called Bidder,
organized and existing under the laws of or a resident of the State of Michigan, doing business as
Corporation *

Insert as applicable: "a corporation", "a partnership" or "an individual".

TO THE CITY OF NOVI, MICHIGAN, hereinafter called OWNER:

The undersigned as Bidder hereby declares: that this Bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that the Bidder has read and examined the Advertisement for Bids, Instructions to Bidders, Bid, General Conditions, Supplementary Conditions, Agreement, Forms of Bond, Specifications and Drawings, as prepared by the ENGINEER, and understands all of the same; that the Bidder of its representative has made personal investigation at the site and has become fully familiar with regard to the conditions to be met in the execution of this Contract, and the undersigned proposes to furnish all labor, materials, tools, power, transportation, and construction equipment necessary for the construction of the Project and performing related work in full accordance with the aforesaid Contract Documents, including any and all Addenda officially issued, their receipt of which is hereby acknowledged:

Addendum No. <u>1</u>	Addendum Date <u>1/18/24</u>
_____	_____
_____	_____

The Contract will be awarded to the lowest responsive, responsible Bidder based on the unit prices for all Work specified.

The Bidder agrees to complete the Project for the following unit prices:

Meadowbrook Commons Pickleball Parking:

Item No.	Ref Spec	Item Description	Unit	Qty	Unit Price	Total Price
1	2.02	Bonds, Insurance and Mobilization (10% Max)	LS	1	\$31,000	\$31,000
2	3.08.01	Pre Construction Audio/Visual	LS	1	\$ 850	\$ 850
3	M-202	Tree, Rem, 19 inch to 36 inch	EA	6	\$1,400	\$ 8,400
4	3.08.02	Soil Erosion Sedimentation Control	LS	1	\$2,500	\$2,500



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5	3.08.03	Tree Protection	LF	800	\$3.50	\$2,800
6	M-204	Curb and Gutter, Rem	LF	340	\$10	\$3,400
7	M-204	Pavt, Rem	SY	425	\$8	\$3,400
8	M-204	Sidewalk, Rem	SY	165	\$10	\$1,650
9	M-205	Excavation, Earth	CY	1100	\$38	\$41,800
10	3.08.04	Subgrade Undercut (As Needed)	CY	100	\$70	\$7,000
11	3.08.05	Geogrid, Triax TX 5	SY	2814	\$7	\$19,698
12	3.08.06	Aggregate Base, 4 inch, Limestone	SY	264	\$13	\$3,432
13	3.08.06	Aggregate Base, 8 inch, Limestone	SY	2814	\$16.25	\$45,727.50
14	3.08.07	Underdrain, 4 inch w/Geotextile Trench Wrap	LF	436	\$21.25	\$9,265
15	3.08.07	Underdrain, 6 inch w/Geotextile Trench Wrap	LF	66	\$25	\$1,650
16	M-501	HMA, 4EL	TON	145	\$142	\$20,590
17	M-501	HMA, 5EL	TON	242	\$153	\$37,026
18	M-602	Conc Pavt, Nonreinf, 6 inch	SY	25	\$72	\$1,800
19	3.08.08	Reinforced Court Pavement	SF	9000	\$9.50	\$85,500
20	3.08.09	Acrylic Resurfacer, As Needed	GAL	50	\$1	\$50
21	3.08.10	Liquid Acrylic Surface	SF	9000	\$1.90	\$17,100
22	M-802	Curb and Gutter, Conc, Det F2	LF	371	\$31	\$11,501
23	M-803	Sidewalk, Conc, 4 inch	SF	1174	\$7	\$8,218
24	3.08.11	Integral Concrete Curb & Walk	SF	1196	\$8.50	\$10,166
25	3.08.12	Pickleball Net, Complete	EA	4	\$3,500	\$14,000
26	3.08.14	8' Chain Link Fence	LF	443	\$64	\$28,352
27	3.08.15	8' Single Gate	EA	2	\$3,650	\$7,300
28	M-811	Pavt Mrkg, Thermopl, 4 inch, White	LF	808	\$4.25	\$3,434
29	3.08.16	Court Line Paint	LF	792	\$3.25	\$2,574
30	3.08.17	Bench	EA	4	\$1,875	\$7,500
31	3.08.18	10' x 14' Fabric Shade Shelter, Complete	EA	4	\$15,865	\$63,460
32	3.08.20	Bike Rack	EA	1	\$800	\$800



33	3.08.22	Restoration	LS	1	\$25,000	\$25,000
34	M-818	Conduit, Fiberglass, 2 inch	LF	152	\$40	\$6,080
35	M-819	Light Std Fdn	EA	2	\$2,200	\$4,400
36	M-819	Light Std Shaft, 30 foot or less	EA	2	\$5,600	\$11,200
37	M-819	Light Std Shaft, Rem and Salv	EA	2	\$1,150	\$2,300
38	1.04	Inspection Crew Days	DAY	40	\$800	\$32,000
					TOTAL:	\$582,923.50

Wildlife Woods Pickleball Parking:

Item No.	Ref Spec	Item Description	Unit	Qty	Unit Price	Total Price
1	2.02	Bonds, Insurance and Mobilization (10% Max)	LS	1	\$36,000	\$36,000
2	3.08.01	Pre Construction Audio/Visual	LS	1	\$850	\$850
3	3.08.02	Soil Erosion Sedimentation Control	LS	1	\$2,500	\$2,500
4	3.08.03	Tree Protection	LF	180	\$4.50	\$810
5	M-202	Tree, Rem, 6 inch to 18 inch	EA	10	\$400	\$4,000
6	M-204	Curb, Rem	LF	36	\$15	\$540
7	M-204	Fence, Rem	LF	96	\$5	\$480
8	M-204	Pavt, Rem	SY	36	\$15	\$540
9	M-204	Sidewalk, Rem	SY	40	\$20	\$800
10	M-205	Excavation, Earth	CY	1300	\$38	\$49,400
11	3.08.04	Subgrade Undercut (As Needed)	CY	100	\$70	\$7,000
12	3.08.06	Aggregate Base, 4 inch, Limestone	SY	775	\$13	\$10,075
13	3.08.06	Aggregate Base, 8 inch, Limestone	SY	2650	\$16.25	\$43,062.50
14	3.08.07	Underdrain, 4 inch w/Geotextile Trench Wrap	LF	426	\$21.25	\$9,052.50
15	M-501	HMA, 4EL	TON	168	\$142	\$23,856
16	M-501	HMA, 5EL	TON	280	\$153	\$42,840
17	3.08.08	Reinforced Court Pavement	SF	7200	\$9.50	\$68,400
18	3.08.09	Acrylic Resurfacer, As Needed	GAL	50	\$1	\$50
19	3.08.10	Liquid Acrylic Surface	SF	7200	\$2.15	\$15,480



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20	M-803	Sidewalk, Conc, 4 inch	SF	4625	\$6.75	\$31,218.75
21	3.08.11	Integral Concrete Curb & Walk	SF	605	\$8.50	\$5,142.50
22	3.08.12	Pickleball Net, Complete	EA	4	\$3,500	\$14,000
23	3.08.13	Table, 48" ADA Square	EA	2	\$2,800	\$5,600
24	3.08.14	8' Chain Link Fence	LF	400	\$72	\$28,800
25	3.08.15	8' Single Gate	EA	2	\$3,800	\$7,600
26	M-810	Sign, Type II, Rem	EA	1	\$200	\$200
27	M-811	Pavt Mrkg, Thermopl, 4 inch, White	LF	1126	\$3.50	\$3,941
28	3.08.16	Court Line Paint	LF	792	\$3.25	\$2,574
29	3.08.17	Bench	EA	4	\$1,875	\$7,500
30	3.08.18	10' x 14' Fabric Shade Shelter, Complete	EA	2	\$16,425	\$32,850
31	3.08.19	Concrete Stairs, Complete	EA	2	\$36,400	\$72,800
32	3.08.20	Bike Rack	EA	1	\$800	\$800
33	3.08.21	Concrete Parking Block, 8 Foot	EA	28	\$100	\$2,800
34	3.08.22	Sign, R7-8, Complete	EA	4	\$270	\$1,080
35	3.08.22	Sign, R7-8P, Complete	EA	1	\$585	\$585
36	3.08.23	Restoration	LS	1	\$32,000	\$32,000
37	1.04	Inspection Crew Days	DAY	36	\$800	\$28,800
TOTAL:					\$594,027.25	

If the foregoing Bid shall be accepted by the OWNER, the undersigned agrees to enter into the attached form of Agreement within ten (10) days after receiving notice of such acceptance, will furnish the OWNER satisfactory bonds and certificates of insurance coverage, and will complete the Project, at the price and within the time stated in this Bid.

The undersigned further agrees that if the foregoing Bid shall be accepted, work will commence immediately after the Contract has been awarded, the Agreement executed, and a Notice to Proceed received. **The undersigned shall complete the Work to Substantial Completion within 120 calendar days, and to Final Completion, including restoration and all punch list items, within 150 calendar days.**

The undersigned attaches hereto its Bid security, as required by the Advertisement for Bids and Instructions to Bidders. The undersigned agrees that in case it shall fail to fulfill its obligations under the foregoing Bid, and/or shall fail to furnish bonds, as specified, the OWNER may, at its option determine that the undersigned has abandoned its rights and interests in such Contract and that its Bid security accompanying



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its Bid; has been forfeited to the said OWNER, but otherwise the Bid security shall be returned to the undersigned upon the execution of the Contract and the acceptance of the bonds.

The undersigned also agrees that for each and every calendar day that he may be in default of Substantial Completion of the Work, within the time specified in this Bid, the OWNER will suffer a damage of \$800 per day, and said OWNER shall be compensated therefore at the rate as liquidated damages in accordance with the Agreement.

In submitting this Bid, it is understood that the right is reserved by the OWNER to accept any bid, to reject any or all Bids, and to waive irregularities in bidding in the interest of the OWNER.

SUBMITTED on 1/24/24 BY: TEM Asphalt Paving, Inc.
Date* Name of Bidder*

4755 Old Plank Rd. 
Street* Signature

Milford, MI 48381 Alex Zoller - Project
City, State, ZIP* Name and Title of Signatory* Manager

248.684.2300
Telephone Number*

248.685.0580
Facsimile Number*

*Typed or printed in ink.



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**REGULAR MEETING OF THE COUNCIL OF THE CITY OF NOVI
MONDAY, FEBRUARY 5, 2024 AT 7:00 P.M.**

Mayor Fischer called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Fischer, Mayor Pro Tem Casey, Council Members Gurumurthy, Heintz, Smith, Staudt, Thomas

ALSO PRESENT: Victor Cardenas, City Manager
Thomas Schultz, City Attorney

APPROVAL OF AGENDA:

Member Staudt said he would like to add "Meadowbrook Road Speed Limit" to Mayor and Council Issues.

CM 24-02-19 Moved by Smith, seconded by Casey; MOTION CARRIED: 7-0

To approve the Agenda as amended.

Roll call vote on CM 24-02-19	Yeas: Casey, Gurumurthy, Heintz, Smith, Staudt, Thomas, Fischer Nays: None
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PUBLIC HEARINGS: None

PRESENTATIONS:

Assessing Presentation - Jan Ziozios, Deputy Assessor

Deputy Assessor Ziozios introduced herself and explained she has been serving as the Interim Assessor for the past 19 months. She said she has 25 years of real estate experience and came from the fee appraisal world. She said she would provide a bird's eye view of the Assessing Department and what they do. The Assessor's primary responsibility is to annually inventory all taxable property within the city and to develop the true cash value, market value, of the property for the purpose of equitable distribution of the property tax burden. She said in Assessing, equitable and uniformity are extremely important. She said her team takes great pride in trying to strive to be equitable, uniform and fair in the tax assessments. The assessment role is something that takes place all year long and is the foundation of the City's budget. Nearly 70% of revenue for the general fund is from property tax revenue. She spoke about assessed value, which is 50% of market value. State equalized value is sort of synonymous with assessed value but is actually the final values after they've been approved at all levels. She explained that assessed value is always based on market value and developed on sales studios. Taxable value is simply a calculation. She spoke about property transfers and how uncapping works. She noted that taxable value can never be higher than assessed value. She said they often get to explain the uncapping process when a person buys a home from someone who has lived there for a long time. The taxable value of the seller will be low on the assessed value but

higher for the new owner. That surprises people so they try to explain it. She spoke about Headlee Rollback and how if the average increase in taxable value in a taxing jurisdiction exceeds the rate of inflation, the millage must be reduced. It is a permanent reduction, unless voters approve a Headlee Override to return the rate to the original millage rate.

Deputy Assessor Ziozios said they build the assessment roll all year long and explained some of the tasks her staff does. She recognized her staff and said they were very passionate about keeping things uniform and educating taxpayers. The most important tasks the office handles are administering tax law, uniform assessments, and educating taxpayers. She spoke about the various tasks staff handles throughout the year as well as statistics on those tasks. She said one thing she thinks is very important is transparency and education. At their office they provide a pamphlet to taxpayers that explains the different capping situations and how the tax process works. There is a lot of information on the City website, including sales data, so they are transparent.

Mayor Fischer thanked Deputy Assessor Ziozios for the work she's done and stepping up for the Interim Assessor roll.

Member Staudt said he follows the number of cases in the tax tribunal. He asked how many there were. Deputy Assessor Ziozios said there may have been about 15 for the year.

MANAGER/STAFF REPORT:

City Manager Cardenas addressed a Council policy due to the number of messages they've received from companies or religious groups. Last year the City Council chose to amend its rules to cease the issuance of any kind of proclamation or statements in support of any individual or entity. Novi remains a community that embraces love, humanity, and diversity but in light of some of those instances and adverse reactions to past Council resolutions or proclamations, the City Council determined that it was better not to involve itself in things that don't have involvement in day-to-day operation of the city. By refraining from those sort of proclamations and resolutions, the Council is able to remain focused on the matters that it actually has purview over as described in the City's Charter. He reiterated that they've received a lot of messages asking for different types of support for various things, but he wanted to explain why City Council chose to make that determination last year.

City Manager Cardenas said the Water and Sewer Department had closed Wixom Road from 10 Mile to 11 Mile for about four to six weeks. Staff has notified Catholic Central, Novi Schools, and residents of Island Lake.

ATTORNEY REPORT: None

AUDIENCE COMMENTS:

Allen Reynolds, 24905 Reeds Pointe, said he's been a resident for over 30 years. He said a water backup occurred in their community on December 2nd and January 2nd. He said he estimated the losses would exceed \$500,000. He said people may not realize that water damage is not typically covered by homeowner's insurance. He said he and some other residents were going to meet with the City Manager to make a few requests. He said the phone system recording says that Novi is the number one rated city in the state of Michigan and now is a great opportunity to demonstrate that by showing your support and communication.

Dave Clark, a Novi resident, said he's asking for the City to put in an eight foot wide dock at Pavilion Park. He is trying to start a program to give veterans a day on the lake where boaters can take a veteran and their family out for a ride or have a picnic at Pavilion Park. He said he is changing his pontoon to be able to take a handicap veteran, perhaps with a wheelchair. A wide dock would allow for easier loading. He hoped they would give this consideration because some veterans just sit in their home and never get a chance to do something like this.

Noor Abdelhag, 45788 Irvine Dr., said she has been a Novi resident for 16 years. She said she stood before them to advocate for a crucial cause, a plea for peace and ceasefire in Gaza. The ongoing conflict has brought immense suffering to innocent civilians, destroying lives and shattering dreams. In this critical moment, we have to rise. We must rise above political differences and recognize the human toll of violence. Children, families, and civilians are bearing the brunt of this conflict. It is our moral duty to call for an immediate end to bloodshed. Over 27,000 people have been killed in the last 121 days. To put that in context, Little Caesar's Arena holds 20,000 people. She said the daily death rate in Gaza is higher than any other major 21st century conflict with 20 Palestinians killed per day. She said there's an even greater threat to life beyond direct casualties from hunger, dehydration, and disease. Of the 27,000 dead, 11,500 are children. She had a list of the dead and that didn't include the thousands of people who have been injured, burned, maimed, or lost under the rubble. She said ceasefire is not a sign of weakness, it's an act of strength demonstrating our commitment to the wellbeing of all people involved. It provides a chance for dialogue and diplomacy, allowing diplomatic solutions to emerge and fostering an environment conducive to lasting peace. She said we cannot afford to let this cycle of violence persist, jeopardizing the lives and future of future generations to come. She implored leaders and civilians alike to empathize with the pain and suffering of those caught in the crossfire. A cycle of retaliation only perpetuates a never-ending cycle of misery. A ceasefire is the first step toward breaking this cycle and opening avenues for dialogue and understanding. Our shared humanity transcends borders and political affiliations. She said by calling for a ceasefire, we affirm our commitment to a world where conflicts are resolved through dialogue, compassion, and understanding, rather than through violence and destruction. Let us stand together as a community and make our voices heard. It's time to prioritize the sanctity of human life over political agendas. She said a ceasefire in Gaza is not just a call for peace, it's a call for humanity to prevail. She said she prays that their collective plea for a ceasefire echoes across borders, reaching the hearts and minds of those with the power to make

a difference. She said together they can build a path toward a more peaceful and harmonious world.

Farah Baig, 23169 Inverness Ct., said she is an educator and a mother of four. She said she was there to voice her strong support for a ceasefire resolution. She said the website states the Mayor and City Council serve the community as part-time volunteers without benefits. It states they serve as the part of a civic responsibility and works towards the betterment of the entire Novi community. She applauded them for their dedication and service. She said they may be asking what this resolution has to do with the betterment of the Novi community. She said it has everything to do with the citizens of Novi. We as a community represent individuals from a wide variety of backgrounds, but more importantly, citizens of Novi are part of a larger humanity and if a portion of that humanity is experiencing a crisis, then we feel it in our hearts and minds in the local community. She said they are seeing an immeasurable humanitarian crisis. She said her statistics show over 13,000 children have been killed and over 2 million people have been displaced and are living as refugees with no viable plan to return to their homes. She said she saw an image of a school bus with the caption that it would take 177 buses to carry the Palestinian children killed. That number is over three times the number of children served by the Novi Community School District's transportation system. She said let us remember that each human life is a value and it's our responsibility as humans to stand up and stop the loss of life. This ceasefire resolution would be a first step in demonstrating that the City of Novi stands with the women and children who have suffered beyond imagination.

Sara Mashkoor, 26433 Mandalay Circle, stated that it has been more than 100 days and seventy-five years of the slaughtering of innocent children, men, and women; with UNICEF calling Gaza a 'graveyard of children.' She continued that it has been more than 100 days of dropping 2,000-pound bombs hundreds of times on the very same spaces where families were crammed to seek shelter. More than 100 days of burning children's flesh down to the bone by using illegal white phosphorus. More than one hundred days of destroying 400,000 homes to rubble and forcibly displacing 2 million people to camps with no living conditions, which are later bombed. More than 100 days of destroying 320 schools. So, the children of Gaza are completely deprived of any form of education, ensuring lost generations. She continued, that there have been more than 100 days of decimations of every hospital with doctors, nurses, and patients inside of them that were systematically targeted so that the injured and sick would succumb to their wounds and die slow and painful deaths. There have been more than 100 days of denying aid trucks to enter so that the civilian population was denied food and water to ensure the mass starvation of 2.3 million people; which accounts for nine out of ten people sleeping in Gaza without a single meal on a given day. She continued, that there have been more than 100 days of killing hundreds of journalists, so the atrocities being committed are never reported. As well as destroying 169 press offices while banning uncensored foreign journalists from entering Gaza. There have been more than 100 days of destroying the oldest churches, mosques, and universities to rubble to erase a people's culture. There have been more than 100 days of desecrating graveyards by opening up the graves and raising caskets. There have been more than 100 days of sniping women sheltering in churches and children holding white flags, murdering them in front of their parents. More

than 100 days of mothers being forced to undergo C-sections and amputating patients' limbs without anesthesia. There have been more than 100 days of creating 25,000 orphans. Creating a generation of traumatized children without parents. She added that she stood before the Council with a heavy heart that was burdened by the ongoing atrocities occurring in Gaza. The violence and suffering inflicted upon innocent civilians demand our attention and action. She urged the Council to pass a resolution condemning the genocide in Gaza and called for an immediate ceasefire. She said that we must use our collective voice to demand an end to the violence to advocate for the protection of civilian lives and to stop using taxpayer money to fund a genocide.

Rida Salim, 26433 Mandalay Circle, stated that the audience came to the Council meeting because our city is a microcosm of the world. She expressed that our commitment to addressing global issues such as the genocide in Gaza, would set an example for others to follow. She believes that by tackling challenges that seem distant, we contribute to a collective effort for a better, more interconnected world. She stated that there is no lack of knowledge regarding the atrocities the civilians of Gaza are facing. She continued that she would like to personally ask and convince each of the Councilmembers to support a ceasefire. She addressed Mayor Fischer and said that in his campaign for Mayor, public safety for Novi was one of his top priorities. She added that he recognizes the importance of first responders for public safety and that in Gaza there is a critical shortage of first responders. She said a significant number of those people on the front lines, in Gaza, are not first responders but are children. She added that this absence of emergency response imposes a direct threat to the safety of the people in Gaza. She expressed that as public safety in Novi is prioritized, we must keep in our minds and hearts the people of Gaza and the people of Palestine. She addressed Councilmembers Staudt and Heintz and recalled that in their campaign they emphasized the program to support strong women. She stated that in Gaza, women face exacerbated challenges. She added that instances of gender-based violence and restricted access to essential healthcare resources are alarmingly prevalent. She expressed that as we advocate for empowering programs in Novi, we should also stand in solidarity with the women and children of Gaza, working towards a world where all women can thrive, free from violence and inequality. She addressed Councilman Smith and stated that in his campaign he discussed the importance of infrastructure in the future of Novi that will withstand the increasingly frequent storms without leaving residents in the dark and with flooded streets and basements. She testified that Gaza's infrastructure has been devastated due to relentless bombings, leaving its residents grappling with dire consequences. She continued that the destruction not only hampers the daily lives of the people but also cripples the chances of building a resilient future. She asked that as we prioritize infrastructure and healthcare and programs for women in Novi, we also acknowledge the urgent need for rebuilding and fortifying essential structures in Gaza, fostering a global perspective on sustainable development. She declared that she stood before the Council with the rest of the audience to urge the Council to hold true to their values, even in global affairs. She asked of the Councilmembers to use their platform to be a voice for those who don't have a voice and for the millions of orphans, women, and civilians of Palestine. She asked the Council to vote in favor of a ceasefire.

Kazi Afzal, 48160 Andover Drive, stated that his talk with the Council focuses on an important cause that has been touched on by the past few speakers of the community. He exclaimed that it is crucial that we appreciate what we have here, and the ceasefire resolution that some of the speakers proposed. He added that the attendees of the Council meeting are residents and voters. He added that the attendees are all united in seeking and standing against the discrimination of people of all backgrounds who are affected by the conflict, whether those people be Muslim, Jewish, Christian, Arab, or Semitic. He continued that the ceasefire resolution the attendees seek is advocating a stand against hate and discrimination and represents more than a political statement. He told the Council that it is a reassurance that they are constituents who judge the safety of the people and value inclusion. He directed the attention to the PowerPoint slides he provided. He noted that the slide shows a shrinking map of Palestine from 1946 to 2012. He explained how the green area of the map represented Palestine land and the white represents Israel. He added that you can barely find any green area in 2012, and asked the audience to think of what the map looks like now. He stated that the size of Gaza is only 141 square miles with a population of 2.3 million people. He compared that number to Oakland County with 907 square miles and half of that population. He stated that people in Palestine have fled and lived under appetite and in full occupation of open-air prisons. He asked why we need to spend tax dollars supporting unjust causes when the money could be used here locally. He added that Michigan and Novi need financial help for schools, the healthcare system, roads, and transportation. He noted that Palestinians have lived under occupation for 75 years where food, water, electricity, and daily necessities are restricted, for everybody amounting to almost 5.6 million refugees. He continued that the ICGN US Federal Court declared that the Israel war on Gaza plausibly amounts to genocide. He added that the number of people killed in Gaza when he prepared his presentation, two days before, was 28,000 and the number of deceased is now 35,000 and 60,000 injured. He added that all the hospitals except for two are bombed and that those two may not be still standing. He explained that the percentage of journalists being killed is the highest in any war history. He stated that a kindergarten was bombed the same morning and that it would likely be called 'Hamas'. He urged the Council that most Americans are calling for a ceasefire and that he would like for this to be not a political choice, but a moral choice. He mentioned that a ceasefire is not just the right thing to do, but a step to ensure everyone in the community feels safe.

Yusuf Qamruzzaman, 20830 Normandy, said he has lived in Novi since 1979 and is now raising his family here. He explains that one of the reasons he loves Novi is for the diverse community. He explained that some of the people in the audience had most likely never even been to a Council Meeting, but the atrocity in Gaza has unified the community to come and show their support through the political process like they have never done before. He added that there are people in the audience of the Jewish, Christian, and Muslim communities all united in support of this issue. He said that Council Rules, section 8c, says that "Things that are important to the community and things of special interest are things that City Council will vote for. If the Council has made a decision not to vote for certain things, they can change that and they can vote for things that are important for the City." He expressed to the Council that this is an important topic and there has

never been a group, like the one in the audience, to come to the City Council for this type of topic. He implored the Council to please consider changing that rule, and to vote for a ceasefire resolution for Gaza.

Renay Nafal, spoke in support of a ceasefire resolution. She stated that she was going to explain, as a community member, why it is important that the people in the audience were at the meeting to speak. She explained that she is a first-generation Palestinian in America, and it was not always easy to grow up here with that background. She explained that you can see all the reports from Gaza through social media and on your phones and that it is depressing and upsetting to mental health. She added that aside from all of the other important things the room has heard, the number of people who have been killed is almost half of the population of Novi. She explained that Novi is about 66,000 people and that in the past four months, 30,000 have been killed in just four months. She invited everyone to imagine no more kids, schools, churches, mosques, temples, and a destroyed community. She added that as a Christian she has fears and discomfort in her community talking about who she is and where she comes from. She said she couldn't imagine what it is like for her Jewish and Muslim friends at this time because of the hate crimes. She asked that the Council think of the community and wellness, security, and mental health. She asked the Council to call for a ceasefire for the occurring tragedy.

Avi Tachna-Fram, 22279 Brockshire Street, spoke in favor of the ceasefire resolution before the Council. He opened his statements by explaining he is a Jewish resident and a year ago received photos from his grandmother of his family as they got off the train taking them to Auschwitz. He said that for people who are undergoing genocide, there is a specific look in their eyes that is of fear, depression, hatred, and unforgettable. He explained that more than anything it is described as a look of vacancy in their eyes knowing that their entire community, family, school, place of worship, friends, and everything they knew is gone. He said this is what he sees in the eyes of the Palestinians during this horrific genocide. He expressed that the people surviving the bombings in Palestine are coming home to no home; Their friends and children have been killed, and their schools, religious institutions, churches, mosques, and universities no longer exist. He expressed that the ceasefire resolution is to say that the City of Novi stands against genocide. He further expressed that it says Novi stands for humanity rather than genocide, and peace rather than war. He acknowledged that anytime violence is enacted anywhere in the world, it emboldens those who wish to do violence everywhere else and anytime people take a stand against the violence committed against anyone, anywhere, it tells people everywhere that this is not okay. He declared that it is not okay to commit hate crimes, bombs, and murder. He said that the ceasefire resolution would tell the world and the people of Novi that we stand for humanity and peace.

Arita Zaman, 24411 Surfside Road, said she would speak about the ceasefire resolution specifically from the local level. She explained that she knew that if Novi passed the ceasefire resolution, nothing would immediately happen in Gaza. However, she still felt as though there were many reasons it should be introduced. She went on to explain the first reason being that it would help create pressure on our federal government. She

explained that everyday people like herself and others are contacting their representatives and senators asking them to take action with the ceasefire agreement. She explained that there has been little to no action or response from those representatives. She mentioned that if the City of Novi agreed to pass a ceasefire resolution, the representatives and senators would see it, and see that it is what their constituents want. She explained her second reason being that passing the ceasefire is an opportunity for the Council to show that they listen to their constituents and people of the community. She noted that the Council's decision will be taken into consideration for the ballot. She expressed her last reason for passing the ceasefire being that it would cement Novi as well as other neighboring communities standing on the right side of history. She expressed that we are watching a manmade catastrophe happening on an unprecedented level. She noted that all of these cities should not be silent when witnessing children without limbs, families in freezing tents, and mothers giving birth on the streets. She reiterated that for those reasons, she requested the City Council to pass a resolution calling for a ceasefire in Palestine.

Sarah Ansari said she is 15 years old and has lived in Novi for three-and-a-half years. She discussed the Muslim community at large, and her experience and sense of safety at Novi High School where the Muslim population is limited. She explains that she is one of the few girls who wear a scarf or Hijab causing a heightened sense of vulnerability. She added that there has recently been a surge in hate crimes and briefly described a story of an assault on a young girl solely due to her religious affiliation. She added that it is imperative to recognize that children do not develop harmful ideas in isolation. She referenced the media portrayal of events such as referring to the City of Dearborn as 'America's Jihad Capital' and labeling pro-Palestine as 'anti-Israel' and 'pro-Hamas' protests. She continued by explaining these narratives contribute to distorted perceptions of Muslims among the uninformed, fostering an environment conducive to ignorance and prejudice. She closed her statements by urging the Council to address these misconceptions, mitigate the root causes of discrimination within the community, and advocate for the ceasefire resolution.

Yousif Ansari, 40620 Camborne Lane said he was a Novi High School Student. He stated that 70 years ago, 6 million innocent people were wiped off the face of the earth and the world watched. He continued that after that horrific event, everyone repeated 'never again.' He believes everyone who said that phrase was on the right side of history, however, today it's evident that we have not lived up to the phrase. He states that words nowadays are just shields to cover up for our inability to act, even though actions always speak louder than words. He goes on to say that since October 7th, 2023, history has been repeating itself and that we have learned nothing from history. He states that we're allowing the death of over 30,000 innocent civilians in Gaza, and over two-thirds of those deaths alone are children who had nothing to do with this and are paying the ultimate price of Israel's genocide. He explains that we come home to a beautiful house, warm meals, and our families intact whereas Gaza must wake up every day wondering whether they will have a home to come back to, have a meal at all, or if they can even see their parents again or not. He asked how we can be passive and watch one of the most powerful militaries on earth funded by the most powerful nation on earth fund a

genocide. He began to discuss the moral compass of taxpayer money being distributed to the events in Gaza, and not towards the benefit of the community. He asked the Council whether they would be among those who found and stood with the truth before the rest of the world. He followed by asking if we were going to sit around idly while a genocide took place. He closed his statements by saying 'When we said 70 years ago, 'never again' let us make it our first priority to call for an immediate ceasefire in Gaza so that we can stand with the oppressed and stand on the right side of history.' Yusif thanked the Council.

Mona Kahn, a resident of Novi, said she would like to bring the events occurring in Palestine to attention. She stated there are houses, hospitals, and many more buildings being bombed day and night, and as a community, we should raise our voices and demand to ceasefire. She gave a statement regarding the percentage of people who have been killed, forced to leave their homes, not getting food, fuel, or medical supplies, and the people in open-air prisons where basic necessities like clean water and electricity are scarce. She identified the youth who make up most of the population and are now being denied a future. She states that if we don't stop this war right now, it threatens the peace and the security of the region for many years to come and that this is not a matter we can turn a blind eye to as this is not the American way. She urged the City to call a ceasefire immediately.

Cam, 23979 Broadmoor Park Lane, stated to the Council that passing a ceasefire resolution is the barest of bare minimum. He added that lawyers and legal experts around the world have stated that what Israel is doing is genocidal. He mentioned that by passing a ceasefire resolution the residents of Novi can be shown that their voice is cared about by representatives and that the representatives understand that what is going on in Gaza is affecting people here. He went on to discuss the use of taxpayer money to kill innocent citizens. He asked the City of Novi to divest and put the money towards the better of lives and not the destruction of them.

Mohammed Fahad, a second-grade student and Novi resident took to the podium to discuss his thoughts on the kids suffering from severe pain in Gaza. He stated there is bombing and destruction and displacement and loss of lives. He added that people have lost their schools and families, and lack access to water, food, and medicines. He called the situation in Gaza intense and painful and called for an immediate ceasefire. He adds that at least, they should be getting food and medical supplies, and the hospitals should be protected. He reminded everyone that children want to play, learn, and be safe. He said they wanted a ceasefire so that these children have a chance to live a better life. He adds that he supports Gaza, because he supports humanity, and the people of Gaza need a chance to rebuild and heal. He briefly discusses the doctors and journalists being killed. He stated that he expected courage, strength, and wisdom from the leaders of the United States to call for an immediate ceasefire, to save the world, and to save humanity.

Rania Fad, a fifth-grade student and Novi resident stood before the audience and introduced herself. She explained that the speakers are not there for religion or faith but

for humanity and peace. She discussed the children who are innocent yet being bombed and killed. She added that they are losing their limbs, parents, schools, homes, colleges, markets, and even hospitals which are all being destroyed. She discussed the conditions in which people are in severe hunger and have no medicine and asked for an immediate ceasefire in Gaza. She adds that the Palestinians should be provided with basic needs such as food, medical supplies, electricity, internet, and shelter. She said that an immediate ceasefire is wanted to stop oppression and maintain peace in the whole world. She offered that Palestine deserves our support because they have been struggling for a long time and deserve to be treated equally and with respect, that this is about basic rights. She stated that we need to work together to create a more just and peaceful world for all.

Dema, a third-grade student, took to the podium and introduced herself. She wanted to speak about how Gaza's innocent children are suffering and more than 27,000 have died. She added that the surviving have no food, medical supplies, or beds and they do not deserve this. She stated that Gaza is starving and burning. She requested that the leaders of the United States call a ceasefire as it makes her very uncomfortable to see them suffering. We should make our world a better place to live and support humanity regardless of race, religion, or region, she said. She added that no bombing and killing should be accepted. She reiterated that she is asking for a ceasefire.

A member of the audience said that he was prepared to discuss the statistics and sufferings in Gaza, but that had been eloquently shared already. He redirected to the earlier comments of the City Manager, Victor Cardenas, regarding the City Council not passing resolutions on geopolitical issues or commentary. He added that he is appealing to the Council's humanity and wishes for them to reconsider. The man stated that this is a very important moment in history. He said that the small children, who have spoken at the meeting, hearts have been hurt by the distress that they are seeing day in and day out. He stated that the leaders of our country are complicit with what is happening in Gaza, and that is very frustrating for the citizens of this country, especially being taxpayers and not being heard. The man continued that the situation in Gaza will have a great effect on the whole community and if the Council did not take the time to address it, it is an impassioned plea from the citizens in Novi. He added that some of those citizens were before the Council at the meeting, and some are not there, but appealing to them in absence to pass the resolution. He addressed the Mayor and Council and added that he knows their wisdom and thought process in considering this appeal will be judged by the citizens of Novi, and that this moment will be forever recorded in history. He continued that once again; they want to appeal to the Council. He stated that what's happening in Gaza is beyond anybody's imagination, and that we are in the 21st century. He said that our country is sponsoring this war, we should feel a huge amount of regret, and it is very stressful to sit side and watch this happen. He stated to Council that he would like to appeal to their humanity to take this as an exception, to the previously mentioned Council rule, and pass the resolution.

CONSENT AGENDA REMOVALS AND APPROVALS:

CM 24-02-20 Moved by Casey, seconded by Thomas; MOTION CARRIED: 7-0

To approve the Consent Agenda as presented.

- A. Approve Minutes of:
January 22, 2024 - Regular Meeting
- B. Approval to award engineering design services to AECOM for the 2024 Capital Preventative Maintenance program, in the amount of \$52,254.56.
- C. Approval of the final payment to DiPonio Contracting, LLC for the Howell's Walled Lake Subdivision Water Main Replacement, Street Repaving & Sanitary Sewer Repair project, in the amount of \$73,287.76, plus interest earned on retainage.
- D. Approval to purchase night vision goggles for the Novi Police Department's Special Response Team (SRT) in the amount \$74,706 from Night Vision Devices (NVD) through the West Bloomfield Township awarded bid.
- E. Consideration of Ordinance No. 24-124.20, an Ordinance to Amend the City of Novi Code of Ordinances, at Chapter 11, "Design and Construction Standards", and consideration of Ordinance Nos. 24-106.05 and 24-168.02, Ordinances to Amend the City of Novi Code of Ordinances at Chapter 12, "Flood Damage Prevention Ordinance", to meet the requirements of the City's Municipal Separate Storm Sewer System Permit issued by the Michigan Department of Environment, Great Lakes, and Energy. **SECOND READING**
- F. Approval of Amendment to Agreement with Medstar for EMS Services
- G. Approval of Introduction of Ordinance 24-156.06, an ordinance to amend Chapter 2, Administration, Article V, Boards and Commissions, Division 3, Board of Review, Section 2-193.1, Application for Exemption and Section 2-193.6, Guidelines to be Uniformly Applied, relating to poverty exemptions, in order to revise the standards for uniform application of exemption provisions to comply with state law requirements. **SECOND READING.**
- H. Approval of claims and warrants – Warrant 1149

Roll call vote on CM 24-02-20

**Yeas: Gulumurthy, Heintz, Smith, Staudt,
Thomas, Fischer, Casey
Nays: None**

MATTERS FOR COUNCIL ACTION:

- 1. Consideration of approval to award the Janitorial Services contract to Master Maintenance in the amount of \$199,674.18 for a one (1) year contract with the option of two (2) one-year renewals.**

Mayor Pro Tem Casey said she noticed not every public building was included in the contract, namely the Library. She asked if there was a way to extend the contract to include all civic buildings, included. City Manager Cardenas said the Library has their own contract and he wasn't sure why they weren't consolidated. He wondered if it was because of the sheer number of buildings. Mayor Pro Tem Casey said she would appreciate exploring that going forward.

CM 24-02-21 Moved by Casey, seconded by Thomas: MOTION CARRIED: 7-0

Approval to award the Janitorial Services contract to Master Maintenance for \$199,674.18 for a one (1) year contract with the option for two (2) one-year renewals.

Roll call vote on CM 24-02-21

**Yeas: Heintz, Smith, Staudt, Thomas, Fischer,
Casey, Gurumurthy
Nays: None**

- 2. Consideration of approval to purchase (3) 2024 Ford F-350s from Lunghamer Ford, through the MiDeal Cooperative Purchasing Contract; and upfits to be completed by Truck and Trailer Specialties through the City of Rochester Hills RFP contract, in the amount of \$231,242.00.**

City Manager Cardenas said this is a mundane item but staff is excited about it because we haven't been able to find a contract to jump on and finally purchase these vehicles.

CM 24-02-22 Moved by Thomas, seconded by Gurumurthy: MOTION CARRIED: 7-0

Approval to purchase (3) 2024 Ford F-350s from Lunghamer Ford, through the MiDeal Cooperative Purchasing Contract; and upfits to be completed by Truck and Trailer Specialties through the City of Rochester Hills RFP contract, in the amount of \$231,242.00.

Roll call vote on CM 24-02-22

**Yeas: Smith, Staudt, Thomas, Fischer, Casey,
Gurumurthy, Heintz
Nays: None**

- 3. Initial consideration of Planned Rezoning Overlay (PRO) eligibility of the request of Sakura Novi Residential, LLC, for Sakura East JZ23-41, to rezone from Light Industrial (I-1) to Town Center One (TC-1) on land located on the south side of Eleven Mile Road, west of Meadowbrook Road in Section 23. The applicant is proposing to utilize the Planned Rezoning Overlay option to rezone and develop a 45-unit multiple-family townhome development on approximately 3.5 acres of land. Under the PRO**

Ordinance, this initial review by City Council is an opportunity to review and comment on the eligibility of the proposal and give feedback to the applicant before they formalize their plans.

City Manager Cardenas said this matter does not seek an actual decision by City Council tonight. It is a preliminary look at the proposed PRO development. City Council recently amended to PRO to add a meeting where City Council could see a proposed development early in the process as opposed to the end after the other entities have opined. He said the applicant was present to give an overview of the development and address any questions Council may have and hear any input Council may have before the formal process kicks off at the Planning Commission.

Tim Loughrin, with Robertson Brothers Homes, said this is the second phase of the Sakura development which is just getting underway. He said they appreciate the opportunity to present as much information so they can get feedback from Council. They are calling it Sakura East and it's just west of Sakura on 11 Mile. He said it's currently zoned industrial, but they believe industrial manufacturing uses are not conducive to a downtown setting, which this is. The Master Plan designated this area as Town Center and they believe the site is better suited for transitional use, such as residential and already present in the immediate area. He said they believe office use is not optimal and gave statistics on vacant office space in the state. They believe it will feed the retail and other developments. He said they received good feedback from the Planning Commission and have made adjustments. They were from 52 townhomes to 45 and addressed issues with setbacks and open space to meet the density that is allowable under the Town Center provisions. He added that they are the same elevations as Sakura Novi because the whole point is for it to be an extension of it. It's only separated by a city-owned wetland, which they think is a fantastic amenity. He said there was plenty of connectivity and walking areas along 11 Mile. He said one thing they changed since the Planning Commission meeting was that there was no public benefit and that was important to the Planning Commission. He said they are willing to have conversations about what a public benefit looks like. They thought about a pedestrian connection from 11 Mile to Grand River and provide overall connectivity. He said they are still in the concept phase, but intend to have amenities such as benches, seating areas, community gardens, a covered veranda and open space. He said it was important to note that they have over 50% of the required open space requirement.

Mr. Loughrin said the master plan calls for this area to be zoned Town Center and they are proposing residential. He said there was potential for bringing a ring road into the area and they think that's a good thing because it will bring more activity to the area. He said it's the missing middle town home with attached garages ranging from 1,300 to 1,600 square feet. He said almost half the site is open space. He said they reduced the density after the Planning Commission comments and spoke about the room count. They are also now meeting all the setbacks. He added that they don't have any neighbors because it's surrounded by a wetland, a gravel road, and a cell tower. He said they are aware of some deviations that have been pointed out in the landscape and they will work on meeting those requirements. He spoke about the public benefit. He addressed

one comment about using the site to build a senior living facility. He said it takes a lot more land and it would not work. He showed the renderings and said it would be a beautiful community. He explained the units are not stacked. Each enters through a private garage with dining and living on the second floor, and bedrooms on the third. He said he looked forward to getting feedback and their thoughts on if it's appropriate land use.

Member Gurumurthy said she was glad to see the changes made since the Planning Commission. She said there was a 62% deficiency in multi-family unit trees and only 59 were provided but 156 are required and she would like to see that addressed. One of the public benefits she saw was the sidewalk and she wanted to see that be the required 12.5 feet, but it was only 6 feet. She stated the cost wasn't clear but wanted that clarified.

Member Heintz said he was curious if there were other elements of the adjacent wetlands they could work with. It seems to be an attractive piece for homeowners. Mr. Loughrin said they don't own it, the City owns it. He said they took some liberties in putting the walkway in it as a recommendation of what could be a public benefit. Perhaps there are things they could do like better access to it for the public, but he hadn't thought about that. He said they want to make this a focal point and a bit more natural. She said there are things they can look at to enhance the area if the City is willing to and wants them to do something like that. Member Heintz said there was value in wetlands, and he wondered how that worked into everything.

Member Staudt said he was at the Planning Commission meeting and wasn't impressed. He said they've taken a big step forward. He asked what the urgency was. He's been watching Sakura for a long time, and he wasn't excited by them pulling permits and having nothing built other than roads and utilities. Mr. Loughrin said there was a lot of urgency to start going vertical at Sakura Novi. They've had challenges in getting the building permits but there is 100% urgency. He said as far as this site, it's sat on the market for a long time, and they are looking forward to moving forward with the project. Member Staudt asked why they went the PTO route instead of a straight rezoning. Mr. Loughrin said the zoning ordinance is fairly antiquated and doesn't fit for the town home style development. Member Staudt said it's a small piece of property and there aren't a lot of units on it. He didn't see much opportunity to provide much public benefit. He said it was vanilla. The amenities aren't a public benefit, they are for the people who are renting. He asked why they chose apartments instead of condos. Mr. Loughrin said it was a continuation of Sakura Novi and those are rentals as well. Member Staudt asked if they would be using the same materials and façade. Mr. Loughrin said yes. Member Staudt said the property next to it is nice wetlands and it could be dramatically cleaned up. He said if there was any opportunity to work with them on that, it would be a real community benefit. He said when he thinks of community benefit, it's that residents can come from other places to use it. He didn't see anything on the 3-acre plot that would be a benefit to our residents. He said they weren't the first people to say that Novi has a shortage of apartments, but that's not the case. They are facing a lot of new building in Novi, and they don't want a bunch of vacancies. He would like to see Sakura Novi built out and this afterward. He said he'd be disappointed if this was built before the rest of it gets done.

Mr. Loughrin said that wouldn't happen. Member Staudt said they've made a big improvement by reducing the number of units and clearing up some space. He said this was an area that could handle additional apartments.

Mayor Pro Tem Casey made a general comment that they are seeing an increase in the number of rental units that are being proposed to the City. She thought it was about a third of the housing stock and she said she feels ok with that now but was nervous about it growing. She said she believed multi-family is an opportunity for the city but was concerned at the percentage of rentals. She asked Planning staff about a line in the documentation that speaks to some concerns about rezoning this land as residential and having an impact on the surrounding properties. Planner McBeth said the properties that are adjacent are zoned Light Industrial and have certain benefits if they're not abutting a residential zoning district but have a slight disadvantage if they are. The uses that exist can stay there, but if another use wanted to come in, they might be subject to height restrictions, additional berming requirements, etc. Mayor Pro Tem Casey said she wanted them to understand what the impact would be to others if we enable and allowed residential to come in. Mr. Loughrin said there weren't any other industrial uses that could go on this site. He said they couldn't rezone it to anything other than that if they want to build industrial. He said they are providing a buffer and didn't understand what they were trying to buffer from. Mayor Pro Tem Casey said there is still an opportunity for additional development to the east. Even though it's a parking lot now, it might not always be. She said she thought putting multifamily there was appropriate. She said there were some big deviations, and she would not support any of the landscaping deviations. She expected the deviations to be small. She said there may be a road to the east, so if they have the opportunity to continue to develop the screening that they would need to put on from a berm and screening perspective. She said to the west they can decide how much screening to block the road and that can limit the benefit of having the wetlands there. She reiterated there is the possibility of a road going in, so take that into consideration. She said that gives them the opportunity to address any tree deficiencies. She said if they weren't considering a road, the pathway was interesting. She added that would be more for the residents than the general population. She said she was intrigued by the idea of doing something with the wetland because that feels more like a public benefit. She said as of now, she didn't feel that they've offered up a true public benefit.

Member Smith said one of the goals that Council has talked about is small parks. The east side of Novi is short on parks. He said anything that could be done with the wetland, he was interested in. He said he noticed a comment about lead standards and the building materials, but it didn't provide the answer. He said he was interested in seeing them meet very high environmental standards to make sure they're using energy and water efficiently.

Member Thomas said his colleagues have pointed out everything. She wanted to reiterate the public benefit aspect. She said what stood out was the deficiency in trees and screening. If it remained the same, she would not support the project. She said it is important we do our best to enhance the environment. Mr. Loughrin said there isn't a lot

of opportunity to put a lot more trees in. He wasn't sure if they would be deficient, but they plan to provide more berms and landscaping to meet those requirements.

Mayor Fischer said there were some comments in the packet about room count that confused him. He asked Planning staff to walk him through that piece of the ordinance and how it changed since the Planning Commission. Planner Bell explained they were previously proposing 52 units and now have 45. The definition of a "room" in the ordinance is anything that can be counted as a potential bedroom. The ordinance provides a calculation that determines the maximum number of rooms allowed. She added that Council is not permitted to approve deviations and density under the PRO ordinance. Mayor Fischer asked the applicant how many parking spots are required and how many are proposed. Mr. Loughrin said he didn't have the exact number but because they also have garages, they meet the requirement. Mayor Fischer said he was concerned about people having parties and there being enough parking. Mr. Loughrin said the unit has a two car garage and there seemed to be about 25-30 guest parking spots. Mayor Fischer said he lived in a similar community to this in the past and the number of off-street parking was not acceptable and did not live up to the capacity of what was going on. He said he would keep an eye on the off-street parking because he didn't know where people would be able to park. That could cause some real issues. He echoed the comments of a previous speaker about the concern of the number of rental units in Novi. He asked if he would comment on why they don't want some sort of owner-occupied portion of Sakura. Mr. Loughrin said they build more for sale than rental and it's something they could look at. He said the desire would be to use the assets they have and expand on it. He added that there is a lot for sale coming which would be competition. He said Novi has a diverse population that does need this type of missing middle housing. Mayor Fischer said he was concerned that we're reaching a saturation point with rental units. He said he understood these are purely livable quarters and these people would rent from Sakura Novi. He asked if they would have access to the amenities. Mr. Loughrin said yes, they would have access to everything. Mayor Fischer said if this wasn't a component of Sakura Novi, he would be able to support it. He said something neat could potentially be done if we're able to construct something with the city property in the middle, but we're never in the business of telling you what to do for public benefit.

Mr. Loughrin said this was great feedback and he liked hearing about the willingness to let them look at the wetlands because it could be a win-win.

City Council adjourned for a break at 8:58 p.m. and returned at 9:05 p.m.

4. Approval of Letters of Understanding with City of Novi Collective Bargaining groups for a one-time Cost-of-Living Adjustment (COLA).

City Manager Cardenas explained that City Administration has been looking for a way to ease the financial impact of high inflation that the employees have been dealing with for well over a year. In addition to assisting and recruiting new employees in a tough labor market over the past couple years, we've seen a striking number of departures from all

of our departments. He said they were happy to announce the City has been able to offer a one-time cost of living increase, of COLA, to all full-time and part-time employees. The items presented to Council include union approved addendums to the existing contracts to allow a COLA increase. He said he was happy to report that the COLA adjustments will not require a formal budget amendment to cover the estimated \$440,000 increase in salary and related fringe benefit costs as the City Finance Department was able to work with each department head to reallocate resources within their existing budgets. He said going forward, the impact of this COLA will not require any contribution from the City's Fund Balance, nor will it delay any currently planned projects. He pointed out that this was only five of the six collective bargaining agreements that have signed off. Staff is still waiting for one union to opine on this.

Member Smith said this was a really good example of the City working with the employees and the employees working with the City. He said he thought it was a good thing for both sides.

CM 24-02-23 Moved by Smith, seconded by Thomas: MOTION CARRIED: 7-0

Approval of Letters of Understanding with City of Novi Collective Bargaining groups for a one-time Cost-of-Living Adjustment (COLA).

Mayor Fischer asked if non-union employees received a raise. City Manager Cardenas said yes, they received 4% and it was effective the first pay period in January. Mayor Fischer said he understood that if they approved this as is, it would be effective after ratification. He said if they do approve it, they should make them effective in the same manner as the administrative employees. He asked that the motion be amended if the majority of Council felt that way. He asked Finance Director Johnson to help him get more comfortable with the impact on fiscal year 24/25. He said he was comfortable with staff coming up with these savings to cover the almost \$500,000 in the current fiscal year. He said a lot of those savings come from the headcount not being filled or projects being pushed out. He said he knew there were positions in the Police Department that were unfilled and that they had allocated about \$500,000 for senior services in fiscal year 23/24, and there was a sidewalk program that wasn't fully utilized. He said they would basically reallocate that money to raises. Finance Director Johnson said yes, but it's not that specific. Those large projects were not really incorporated. He said on average, the City is 1% to 2% under budget in every department, sometimes more. He said that 1% to 2% is the primary savings that will be used. He said making this change now gives him time to make the adjustments in the budget that Council will see on April 1st. The extra availability within each department's budgets as well as future property tax increases. Mayor Fischer said in future years, they will use some of the underestimated property tax revenue to fund some of this, so it's not just the savings in future years. Finance Director Johnson said that was correct. Mayor Fischer said he would be interested to see, as we get into fiscal year 24/25 how much of the full annualized impact of this being covered by cutting costs out of the expense side and how much you're anticipating using the difference in estimated revenue. He said if they get into budget discussions and he hears about something like the sidewalk program, police officers, or older adult services having

allocated money cut, he wouldn't think they had lived up to the agreement they're making tonight. He said they talk about employees being their biggest asset and the City Manager prompted Council to consider this. They've seen unprecedented inflation. He said other cities have made some effort such as bonuses, stipends, etc. The City Manager has provided information on turnover and resignations being higher in the last 2 years than in the last 10 years alone. He said they received information from the employees in a survey, too. He said he hoped this will help ease some of that pain and help create a good culture where we can retain employees. He reiterated that he would like to change the effective date to the same as the administrative employees.

AMENDED MOTION

CM 24-02-23 Moved by Smith, seconded by Thomas: MOTION CARRIED: 7-0

Approval of Letters of Understanding with City of Novi Collective Bargaining groups for a one-time Cost-of-Living Adjustment (COLA), effective January 1, 2024.

Member Staudt said he agreed with everything Mayor Fischer said. He added that they were only voting on the labor agreements because Council Members don't make decisions on individual compensation for non-union employees. Those decisions are made by the City Manager. He said the labor unions worked with them on things that were important to the Council. One was related to lateral transfers and that is a really big issue and will help fill the Public Safety positions. He said this was a partnership with our labor unions and everyone got a very good return.

Roll call vote on CM 24-02-23

**Yeas: Staudt, Thomas, Fischer, Casey,
Gurumurthy, Heintz, Smith
Nays: None**

5. Approval and confirmation of goal language from January 6, 2024, Early Input Budget Session

City Manager Cardenas said this is an opportunity to bring back the proposed language that was voted upon by Council at the Early Budget Input session. He said there might be some wordsmithing to be considered and he was looking for clarification on at least one of them. He was looking for more direction and specificity about what area they referred to in the goal "Assess and create a Novi Downtown Vibrancy Strategy that is organized under four pillars" Home, Economic Center, Destination, and Safe and Welcoming Place." Were they referring to the Novi and Grand River area, or the whole of Grand River which is the CIA? Member Gurumurthy said she was thinking that was the entire Main Street area. Mayor Pro Tem Casey said there had been a lot of information under that particular goal and her understanding was the same as Member Gurumurthy. City Manager Cardenas said he believed it would include everything at the four corners of the intersection, not just the Main Street development, but north where the Town Center is and maybe the Adele Center. Mayor Fischer suggested they get away from the word "downtown" and explain the geographical area a little better. Member Staudt said that

would overlap the Corridor Improvement Authority area. It encompasses that whole area, and now we're talking about a committee creating a vibrancy strategy that is something the Corridor Improvement Authority would do. He said they were adding something that may be better served by an authority who already has its own source of funding to come up with a strategy in that area. He said if they're talking about this specific area and calling it a downtown, they need to think about how this overlaps with the Corridor Improvement Authority. City Manager Cardenas said he believed he had the direction, and they could work within the CIA to create a strategy. He said they would put the CIA somewhere in the goal and that's not limited to who should have ownership of the project but it's a starting point.

Member Staudt said he would go through his list that he had questions on. He questioned the goal "Create additional boards and commissions to sustain resident engagement and provide additional input to City Staff" and if it was their intent to create more boards and commissions where residents are the primary participants. He said he served on the Master Plan Committee for Broadband and the goal to "Create a Broadband Master Plan" was something they discovered was part of the commercial world outside of government. He said they did a study that helped them understand what's out there. He wasn't sure what a Broadband Master Plan was. He addressed the goal "Prioritize and Implement the top 3 Action Plans from the "Environmental Sustainability Action Plan." He said they have a goal referring to something that isn't part of the goal, that nobody knows what it is. He would rather just name the 3 action plans and not reference a publication. He added that they have way too many goals. They will talk about them, but they will never get done because they have so many things to do that aren't considered part of these goals. He said the goal about collaborating with the City of Northville, Northville Township, and Wayne County on 8 Mile, they've been working on that for years. He said the goal about the percentage of roads and funding was a nice statement, but he didn't understand the goal. He would like staff to condense some of these into achievable, measurable goals as opposed to just making a statement that doesn't address a specific need.

Mayor Fischer said he didn't look at these goals as 100% literal. They have to get together as a body and remember they're an oversight body. They don't do the day-to-day actions of the City. It's incumbent upon them to provide the high level and then City staff's job is to dive into them and tell Council what's possible and what needs to be tweaked.

Member Gulumurthy said there was a goal to establish an environmental sustainability committee for a short term, but the long term had a whole "implement the top priorities from the action plan." She proposed instead of establishing the committee, also study the aspects of environmental sustainability in the city. At a minimum, develop the environmental sustainability action plan so the long term can be implementing the top three from the action plan. She said in terms of boards and commissions, it wasn't about creating additional boards, but evaluating or reviewing what we currently have and making sure the structure helps resident engagement and input the staff. She proposed they add "review and update current boards and commission structure and add new

boards and commissions as appropriate to maximize the opportunities for resident engagement." She addressed the goal "Review the Woodlands and Wetlands Ordinance and propose revisions to modernize the language." She proposed they change it to "Review the Woodlands and Wetlands ordinances and make any necessary revisions to ensure they are balancing the protection of natural resources with development." She said it was important to make them smart goals. She wanted to see them measurable. She said she wants the goals published on the website with measurable targets and updated frequently.

Mayor Fischer said it would be a good idea to have staff take their comments and do one more iteration instead of doing it on the fly. They can bring it back at the next meeting.

Mayor Pro Tem Casey said she loves the idea of anything strategic and they have a goal to create and adopt a community strategic plan for 2050. She said she wasn't sure that encompassed what the goal actually was. She proposed "create and adopt a comprehensive community strategic plan to envision the future state of our community in the 2050." She said her expectation is that the Council will see these goal updates quarterly with metrics. She wanted to remind everyone that there was data and information behind these top-level goals and wanted to see that included in the goal document.

Member Smith said the goal of an environmental action plan was his and there was more information he could send to staff that might help. The idea was to not just say "improve the environment" but have some measurable things to hit.

Mayor Fischer agreed that they should see updates quarterly and have presentations to the Council from the City Manager to update them. He said these are the high-level goals, the guiding principles.

Member Thomas commented on the Paser related goal. She said she spoke to City Manager Cardenas about what was feasible. She said the community had concerns about the condition of the roads and that we weren't keeping up with them. The attempt was to have something measurable to determine if they were making progress or not. If they brought this back and explained a certain percent was actually measurable, she would be open to that. The idea was to make sure they know that roads are a priority, and they are making sure they don't slide downhill further. She said the goal about the Woodlands and Wetlands was well covered by Member Gurumurthy, but she wanted to see something about making sure we're looking for opportunities to strengthen where applicable. She referred to the broadband goal and explained some places in the community have great broadband, but some areas have terrible broadband. She also said there was a lack of competition.

Member Staudt said we have all of these really nice goals, but wouldn't it be nice to have staff recommend where these things should start. He said it would be nice to have

staff go through these and give Council an idea of what is a staff issue, committee issue, or Council issue.

Mayor Fischer agreed and said this gets turned over to staff and in the first quarterly review, it should have all those starting points and whether it's already started and if they need additional resources.

Member Smith said he agreed and said they were trying to set a policy where staff can come back to them and explain the steps on how to get there. He said they have some good goals, and he was looking forward to getting them accomplished.

City Manager Cardenas said these goals start July 1st when the next fiscal year begins, but they will start laying the groundwork. Mayor Fischer said staff should start laying the framework for these but didn't see why they can't start now.

CONSENT AGENDA REMOVALS: None

AUDIENCE COMMENT:

COMMITTEE REPORTS:

1. Older Adult Needs Committee

Mayor Fischer said moving forward, any Council committee that meets will be listed on an agenda for a brief update.

Mayor Pro Tem Casey said the Older Adult Needs Committee meets twice a month. Last meeting they had a presentation from City Planner, Barb McBeth, teaching them about what housing needs could be addressed for older adults in the community.

2. Rules Committee

Mayor Fischer said the Rules Committee met and talked about some of the Council goals, including some of the committee changes. They will meet again on February 13th and hopefully bring it to Council shortly.

MAYOR AND COUNCIL ISSUES:

1. Meadowbrook Road Speed Limit

Member Staudt said there have been traffic studies on Meadowbrook Road between 8 Mile and 10 Mile for a long time and those traffic studies suggest that the speed limit be 35 miles per hour. He thought it was reviewed recently and he asked that it be added to a future Council agenda for discussion. Mayor Fischer asked when the last study was completed. City Manager Cardenas said it was about 10 years ago. Mayor Fischer asked for that to be located and put in an admin packet.

ADJOURNMENT – There being no further business to come before Council, the meeting was adjourned at 9:48 P.M.

Cortney Hanson, City Clerk

Justin Fischer, Mayor

Transcribed by Alyssa Craigie,
Administrative Assistant

Date approved: February 12, 2024



CITY OF NOVI CITY COUNCIL
FEBRUARY 12, 2024

SUBJECT: Approval of Letter of Understanding between the City of Novi and the Command Officers Association of Michigan (COAM) for a one-time Cost-of-Living Adjustment (COLA) of 2% effective January 7, 2024.

SUBMITTING DEPARTMENT: Human Resources

BACKGROUND INFORMATION:

Addressing persistently high inflation rates experienced over the past three years, City Council approved Letters of Understanding (LOU) for five of the six bargaining groups at their February 5, 2024, regular city council meeting. Since that meeting, City Administration has come to an agreement with the group representing the Command Officers (Sergeants and Lieutenants) from the City's Police Department for a one-time Cost-of-Living Adjustment (COLA) of 2%. This measure aims to alleviate the financial impact of rising living expenses and assists in recruitment and retention efforts. The LOU applies only to this one-time COLA increase and does not extend their contract, which expires on June 30, 2026. The LOU does take into consideration Council's decision on February 5th and provides retroactivity to the first pay of 2024.

RECOMMENDED ACTION: Approval of Letter of Understanding between the City of Novi and the Command Officers Association of Michigan (COAM) for a one-time Cost-of-Living Adjustment (COLA) of 2% effective January 7, 2024.



**Collective Bargaining Agreement Modification
and
LETTER OF UNDERSTANDING**

The City of Novi (hereinafter, "City") and the **Command Officers Association of Michigan**, (hereinafter, "Union") are parties to a Collective Bargaining Agreement for a period of July 1, 2021 – June 30, 2026;

WHEREAS; The provisions of the Collective Bargaining Agreement shall remain unchanged except for as specified below.

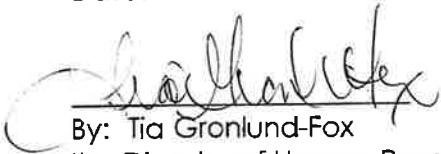
NOW THEREFORE, the Parties agree as follows:

1. The wage scales for all members of the Union shall be adjusted as follows:
 - 2.0% increase to all steps and classifications effective January 7, 2024.
2. The Parties acknowledge that all other provisions of the Collective Bargaining Agreement shall remain in force and carry over until the expiration date.
3. This Letter of Understanding is subject to ratification by both Parties.

City of Novi

By: Justin Fischer
It's: Mayor
Date:

By: Cortney Hanson
It's: City Clerk
Date:



By: Tia Gronlund-Fox
It's: Director of Human Resources
Date: 2/7/2024

Command Officers Assoc. of Michigan



By: Dan Jenkinson
It's: Union President
Date:



By: David La Montaine
It's: Business Agent
Date: 2/7/24



CITY OF NOVI CITY COUNCIL FEBRUARY 12, 2024

SUBJECT: Approval and confirmation of goal language from January 6, 2024, Early Input Budget Session with updates provided from the February 5, 2024, Regular Council Meeting.

SUBMITTING DEPARTMENT: City Manager

BACKGROUND INFORMATION:

As in years past, City Council approves a final draft of the goal language that was discussed and voted on at their Early Input Budget Session. During this year's session, City Council consolidated its "buckets" from four categories to three:

- OPERATE a world-class, sustainable local government
- BUILD a desirable and vibrant community for residents and businesses
- INVEST properly in being a Safe Community at all times for all people.

Additionally, each category has goals to be achieved in the short term (1-2 years) and in the long term (3-5). The language proposed for consideration was shared with City Council in a prior Administrative Packet and was included in the February 5, 2024, Regular Council Meeting under Matters for Council Action. At that meeting, Council voted for staff to update goal language per recommendations provided and resubmit for approval at the February 12, 2024, Regular City Council Meeting.

Upon approval of goal language, staff will work to further define and clarify each goal, establishing objectives, metrics, and targets for each. Additionally, staff will create a framework to report progress quarterly.

RECOMMENDED ACTION: Approval and confirmation of goal language from January 6, 2024, Early Input Budget Session with updates provided from the February 5, 2024, Regular Council Meeting.

OPERATE a world-class, sustainable local government

- Create and adopt a comprehensive Community Strategic Plan to envision the future state of our community in the year 2050.
- Establish an Environmental Sustainability Committee to study all aspects of environmental sustainability in the City and at minimum, develop an Environmental Sustainability Action Plan.
- Increase engagement and outreach efforts with Novi's Diverse Populations.
- Explore further service consolidation and joint opportunities with the Novi Community School District.
- Review and update current board and commission structure and add new boards/commissions as appropriate to maximize opportunities for resident engagement and input to City Staff.

Long-Term

- Develop a plan to renew the Capital Improvement (CIP) millage to get it on the ballot in advance of expiration.
- Prioritize and implement the top 3 Action Plans from the "Environment Sustainability Action Plan."
- Continue efforts to reduce unfunded and long-term liabilities by pursuing a strategy of Defined Contribution retirement plans (or Hybrid DB/DC where appropriate).

BUILD a desirable and vibrant community for residents and businesses

- Investigate and improve ongoing power issues experienced by Novi residents by collecting data from DTE and working with neighboring communities.
- Review the Woodlands and Wetlands Ordinance and make any necessary revisions to ensure we are balancing the protection of natural resources with development.
- Assess & create a Novi (Town Center Area) Vibrancy Strategy that is organized under four pillars: Home, Economic Center, Destination, and Safe & Welcoming Place.
- Create a broadband master plan

Long-Term

- Build a Community Facility that serves and connects all our residents.
- Develop walkable 'Pocket Parks' in areas of the city where there are no walkable parks.
- Pursue partnership with Northville for a Trail connection from Novi-Northville, possibly near the railroad bridge on 8 mile (e.g. presentation at Walkable Novi).
- Work with neighboring communities to complete connections through Novi to local trail systems (Airline/Huron Valley, Hines Drive, I-275 when complete to make Novi businesses an appealing rest stop for cyclists using the trails.

INVEST properly in being a Safe Community at all times for all people.

- Develop a plan to capitalize on the County's Transit Millage to ensure utilization of the tax dollars the City infuses into the system.
- Investigate opportunities to improve and enhance the City's Yard Waste Collection by offering a drop-off facility during off months.
- Update the Sidewalk Maintenance Policy and evaluate all City sidewalks over the next 5 years, making repairs as recommended in the policy.
- Collaborate with the City of Northville, Northville Township, Wayne County to ensure 8 Mile Road is re-constructed between Novi and Haggerty Roads.
- In 2023, the percentage of our roads in Poor (PASER 1-3) condition was ~9%, and the percentage of roads in Fair (PASER 4-5) condition was ~40% (~50% combined). Maintain road funding levels to decrease the number of roads with a PASER score of Poor Condition (1-3) and Fair (4-5) to ~45% of the total road network by 2026.

Long-Term

- Develop a plan to ensure senior transit is financially sustainable given the growth in Novi's senior population and requests to add additional service times, routes, etc.
- Continue to support accreditation (or re-accreditation) of Police, Fire, Dispatch, Parks, Recreation, Cultural Services, Public Works, etc.

OPERATE a world-class, sustainable local government

- Create and adopt a ~~comprehensive~~ Community Strategic Plan ~~to~~ envision the future state of our community in the year ~~for~~ 2050;
identifying focus areas such as:-
infrastructure, public safety, electric vehicles, environmental sustainability, transportation, economic development, utilities, older adult needs, and risk management.
- Establish an Environmental Sustainability Committee to study all aspects of environmental sustainability in the City and at minimum, develop an Environmental Sustainability Action Plan for the City.
- Increase engagement and outreach efforts with Novi's Diverse Populations.
- Explore further service consolidation and joint opportunities with the Novi Community School District.
- Review and update current board and commission structure and add new ~~Create additional~~ boards/~~and~~ commissions as appropriate to maximize opportunities for ~~to sustain~~ resident engagement and ~~provide additional~~ input to City Staff.

Long-Term

- Develop a plan to renew the Capital Improvement (CIP) millage to ~~and~~ get it on the ballot in advance of expiration.
- Prioritize and implement the top 3 Action Plans from the “Environment Sustainability Action Plan.” ~~Showing Progress in numbers against the goals established through the Community Strategic Plan.~~
- ~~Continue~~ Continue efforts to reduce unfunded and long-term liabilities by pursuing a strategy of Defined Contribution retirement plans (or Hybrid DB/DC where appropriate).

BUILD a desirable and vibrant community for residents and businesses

- Investigate and improve ongoing power issues experienced by Novi residents by collecting data from DTE and working with neighboring communities.
- Review the Woodlands and Wetlands Ordinance and make any necessary revisions to ensure we are balancing the protection of natural resources with development. ~~propose revisions to modernize the language~~
- Assess & create a Novi (Towne Center Area) Vibrancy Strategy that is organized under four pillars: Home, Economic Center, Destination, and Safe & Welcoming Place.
- ~~Home, Economic Center, Destination and Safe and Welcoming Place.~~ Home (e.g. create outdoor space for people to gather/housing/livability)
- Economic Center (e.g. entice retailers to remain in and open downtown)
- Destination (e.g. bring diverse business/restaurants/specialty shops/international festival/international taste fest/ farmers market, street performers to enhance the brand of Novi as a diverse community)
- Safe, welcoming place e.g. Encourage inclusive, connected, walkable streets)

- Create a broadband master plan

Long-Term

- Build a Community Facility that serves and connects all ~~ALL of~~ our residents.
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Long-Term

- Develop a plan to ensure senior transit is financially sustainable given the growth in Novi's senior population and requests to add additional service times, routes, etc.
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CITY OF NOVI CITY COUNCIL
FEBRUARY 12, 2024

SUBJECT: Approval of claims and warrants – Warrant 1150

SUBMITTING DEPARTMENT: Finance

BACKGROUND INFORMATION:

Per Section 8.10 of the City's charter all funds drawn by the treasury department must be approved by City Council. This approval occurs through a warrant system and appears on all City Council's agenda. The most recent Warrant, #1150 comes before City council for approval.

RECOMMENDED ACTION: Approval of claims and warrants – Warrant 1150

CITY OF NOVI
Warrant 1150
Monday, February 12, 2024

Check	Vendor Name	Description	Amount
187247-187254	DTE ENERGY	ELECTRICITY	4,704.96
187255	A AND R PLUMBING LLC	BUILDING MAINTENANCE (W&S, FACILITIES)	2,668.08
187256	A R REPAIRS BAKER'S KNEADS, INC.	BUILDING MAINTENANCE	348.00
187257	VOID		-
187258	ADAMS, SAMANTHA	WITNESS	9.78
187259	ADT COMMERCIAL LLC	BOSCO BUILDINGS (PARKS & REC)	3,117.00
187260	ALLIE BROTHERS INC	SUPPLIES UNIFORMS (FIRE)	3,728.47
187261	AMAZON	LIBRARY PROGRAMMING	2,012.00
187262	AMERICAN GENERATORS SALES AND	BUILDING MAINTENANCE (W&S, FIRE, POLICE)	9,559.74
187263	APPLIED INNOVATION	INTERNAL TECHNOLOGY COMM RELATIONS	14.75
187264	ASTI ENVIRONMENTAL	LAND ACQUISITION (GENERAL FUND)	2,400.00
187265	BAKER LEGAL GROUP PLLC	PROSECUTOR FEES JAN 2024 (POLICE)	7,492.93
187266	BECKETT & RAEDER INC.	MASTER PLAN FOR LAND USE (PLANNING)	7,602.50
187267	BENITO'S CAFE	OPERATING SUPPLIES (W&S, CM)	1,120.29
187268	BESK, DANIEL	YOUTH BASKETBALL	315.00
187269	BIDDLE CONSULTING GROUP, INC.	EMERGENCY COMMUNICATION SERV (POLICE)	4,135.00
187270	BRODART CO.	LIBRARY BOOKS LENDING	427.16
187271	BS & A SOFTWARE, INC.	INTERNAL TECHNOLOGY - CITYWIDE (IT)	22,708.00
187272	BSN SPORTS INC.	YOUTH BASKETBALL	217.60
187273	CAMDEN COURT CONDOMINIUM ASSOC	ENTRYWAY SIGNAGE GRANT PROGRAM (CM)	4,306.50
187274	CANON FINANCIAL SERVICES INC	EQUIPMENT RENTAL/LEASE - COPIER (IT)	3,024.17
187275	CARAHSOFT TECHNOLOGY CORPORATION	INTERNAL TECHNOLOGY - CITYWIDE (IT)	4,374.86
187276	CARR'S MOTORCOACH TOURS	OLDER ADULTS TRAVEL PROGRAM	600.00
187277	CAUCHI, PATRICIA	PETTY CASH	105.15
187278	CDW GOVERNMENT LLC	IN CAR CAMERAS	376.05
187279	CHALLENGER SPORTS TEAMWEAR, LLC	YOUTH SOCCER	175.95
187280	CINTAS CORP	SUPPLIES UNIFORMS (DPW)	1,612.69
187281	CONSERVA ELECTRIC SUPPLY, INC.	OPERATING SUPPLIES	556.05
187282	COVERT MOBILE VETERINARY CARE	OPERATING SUPPLIES	362.00
187283	CRANDALL-WORTHINGTON INC	CUSTODIAL SUPPLIES	496.00
187284	DAISLEY, MIKE	REIMBURSEMENT	82.00
187285	DELL MARKETING L.P.	INTERNAL TEHNOLOGY (POLICE, IT)	5,953.08
187286	DETROIT SALT COMPANY LLC	WINTER MAINTENANCE (MAJOR STREETS)	10,731.20
187287	DRL BUILDING CO. LLC	LED LIGHTS (GUN RANGE)	1,900.00
187288	EASTERN MICHIGAN UNIVERSITY	CONFERENCE (FIRE)	3,500.00
187289	ELLSWORTH INDUSTRIES INC.	ROUTINE MAINTENANCE (LOCAL STREETS)	8,090.06
187290	EMPIRE PRINTING, LLC	YOUTH BASKETBALL	802.17
187291	ETNA SUPPLY	WATER LINE MAINTENANCE	197.20
187292	FREEMAN, LAURIE	ART PROGRAMS	357.00
187293	FUENTES, AMIE	PROFESSIONAL SERV (HISTORICAL COMMISSION)	2,500.00
187294	GARBER, DEAN	YOUTH BASKETBALL	105.00
187295	GRAINGER INC, W W	LIFT STATION MAINTENANCE	32.76
187296	GRAPHIK CONCEPTS INC	VEHICLE MAINTENANCE	141.39
187297	GRAY, SCOTT	YOUTH VOLLEYBALL	105.00
187298	GREAT LAKES ACE	OPERATING SUPPLIES	21.97
187299	GREAT LAKES POWER & LIGHTING INC.	BUILDING MAINT (FACILITIES, FIRE, PARKS, POLICE)	11,454.29
187300	HALLORAN, KEVIN	YOUTH BASKETBALL	70.00
187301	HANKA ADVISOR LLC	FEDERAL GRANT WRITING (CM)	1,000.00
187302	HAROLD'S FRAME SHOP, INC	VEHICLE MAINTENANCE	810.48
187303	HOME DEPOT CREDIT SERVICES	VEHICLE MAINTENANCE	335.88
187304	HQI PAINTERS INC.	BUILDING MAINTENANCE	700.00
187305	IMAGE 360 - NOVI	OPERATING SUPPLIES	420.00
187306	INTRADO LIFE & SAFETY, INC	TELEPHONE MAINTENANCE	430.00
187307	ISCG, INC.	STUDIO VI RENOVATIONS (PEG FUND)	12,639.55
187308	KIMBALL MIDWEST	OPERATING SUPPLIES (POLICE, DPW)	1,824.19
187309	KNIGHT, SHIRLEY F	2023 SUM PROPERTY TAX REFUND 50-22-20-276-024	7,661.96

187310	L&W SUPPLY	INDOOR GUN RANGE (POLICE)	2,192.40
187311	LEPOFSKY, BARRY J.	YOUTH BASKETBALL	245.00
187312	LOKKEN, ROBIN S.	YOUTH BASKETBALL	175.00
187313	M-2 AUTO PARTS, INC.	VEHICLE MAINTENANCE	95.28
187314	MACQUEEN EMERGENCY	SCBA SUPPLIES (FIRE)	3,128.86
187315	MEADER ,RICK	REIMBURSEMENT CONFERENCE	526.50
187316	MICHIGAN LINEN SERVICE, INC.	BUILDING MAINT (POLICE, FIRE, FACILITIES)	1,718.25
187317	MICHIGAN PETROLEUM TECHNOLOGIES	GASOLINE AND OIL	1,646.70
187318	MIDWEST TAPE, LLC	AUDIO VISUAL MATERIALS	367.14
187319	MILLER, SAMANTHA	PER DIEM CONFERENCE	110.00
187320	MINER, LTD DBA GREAT LAKES DOCK	EQUIPMENT MAINTENANCE	690.25
187321	MISSION COMMUNICATIONS, LLC	SEWER LINE MAINTENANCE	239.40
187322	NORTHVILLE LOCKSMITH INC., THE	PARK BUILDING MAINTENANCE	25.00
187323	NORTHVILLE PAINT CO	BUILDING MAINTENANCE	307.99
187324	NUNN-BERRY, SHERRIE V.	LIBRARY PROGRAMMING	250.00
187325	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	524.96
187326	OAKLAND COUNTY MEDICAL CONTROL	PRINTING AND PUBLISHING	550.00
187327	ORCHARD, HILTZ & MC CLIMENT	PROF'L SERV - VAR PROJ (DRAIN, STREETS, W&S)	72,985.15
187328	ORKIN	BUILDING MAINTENANCE	368.95
187329	OTIS ELEVATOR COMPANY	BUILDING MAINTENANCE	1,452.18
187330	PAMAR ENTERPRISES, INC.	CONSTRUCT: SS UPGRADE (LANNYS & DRAKE)(W&S)	525,459.60
187331	PATRON POINT, INC	COMPUTER SUPPLIES (LIBRARY)	6,258.88
187332	PHOENIX SAFETY OUTFITTERS	TURN-OUT GEAR (12) SETS - FY 2023-24 (FIRE)	43,186.64
187333	POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIPS	475.00
187334	PRECISE MRM LLC	INTERNAL TECHNOLOGY - CITYWIDE (IT)	3,925.00
187335	PREMIER SAFETY	OPERATING SUPPLIES	296.64
187336	PRIORITY HEALTH	EMPLOYEE HEALTHCARE INSURANCE	35,949.43
187337	PROFESSIONAL DEVELOPMENT ACADEMY	CONFERENCE	995.00
187338	RINGLE, TRACIE	PER DIEM MPARKS	110.00
187339	ROWERDINK INC	VEHICLE MAINTENANCE (POLICE)	2,141.51
187340	RUGGIRELLO, CHARLES	YOUTH BASKETBALL	140.00
187341	SAM'S CLUB DIRECT	LIBRARY PROGRAMMING	185.86
187342	SENTINEL TECHNOLOGIES, INC	SERVER & CAMERA UPGRADE (LIBRARY)	68,838.00
187343	SEXTON, KRAIG	YOUTH BASKETBALL	140.00
187344	SITEONE LANDSCAPE SUPPLY, LLC	VEHICLE MAINTENANCE (PARKS MAINT)	1,089.12
187345	SMART BUSINESS SOURCE LLC	OFFCIE SUPPLIES	257.30
187346-187349	SPALDING DE DECKER	PROF'L SERV (P&R, W&S, STREETS, ESCROW)	83,121.87
187350	SPICER GROUP INC	ITC PARK UPDATE PLAN (CIP FUND)	1,225.00
187351	STATE OF MICHIGAN	COST SHARE: TAFT ROAD REHAB (MAJOR STREETS)	9,697.96
187352	STATE OF MICHIGAN	UNEMPLOYMENT INSURANCE	5.07
187353	SYSTEMP CORPORATION	BUILDING MAINT (POLICE, FIRE, FACILITIES)	2,330.61
187354	TRI-COUNTY INTERNATIONAL	VEHICLE MAINTENANCE	725.70
187355	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE MAINTENANCE	447.49
187356	VARIPRO	EMPLOYEE FLEXIBLE SPENDING REIMBURSEMENT	3,500.92
187357	VARSITY LINCOLN, INC	VEHICLE MAINTENANCE	858.94
187358	WITMER PUBLIC SAFETY GROUP INC	VEHICLE MAINTENANCE	210.48
187359	WT COX INFORMATION SERVICES	LIBRARY PERIODICALS	379.02
187360	BORIEO, SANDRA	PROFESSIONAL SERVICES	1,872.00
187361	CDW GOVERNMENT LLC	INVOICE PC35159	327.59
187362	CDW GOVERNMENT LLC	INVOICE NV97184	103.60
187363	COMCAST BUSINESS	ACCOUNT 8529 10 122 0469861	169.95
187364	COMCAST BUSINESS	ACCOUNT 8529 10 205 0785285	219.49
187365	COMCAST BUSINESS	ACCOUNT 8529 10 205 0785285	219.49
187366	COVERT TRACK GROUP INC	INVOICE INVCT004878	5,400.00
187367	MAGNET FORENSICS USA, INC.	INVOICE SIN065284	5,250.00
187368	NOVI, CITY OF	INVOICE 2400011229	21,000.00
187369	VERIZON WIRELESS	ACCOUNT 587087682-00001	227.36
187370	VERIZON WIRELESS	ACCOUNT 242662063-00001	40.01
187371	ACCUFORM PRINTING & GRAPHICS INC	HISTORICAL COMMISSION	2,360.00
187372	SHANAHAN, DIANA	REIMBURSEMENT	21.20

GRAND TOTAL

\$ 1,077,196.60

GENERAL FUND	101	210,481.63
MAJOR STREET FUND	202	18,595.86
LOCAL STREET FUND	203	14,148.83
MUNICIPAL STREET FUND	204	2,682.80
PARKS, REC & CULTURAL SVCS FUND	208	11,947.95
DRAIN FUND	211	42,593.14
FORFEITURE FUND	262	362.00
LIBRARY FUND	271	9,313.76
LIBRARY CONTRIBUTION FUND	272	69,379.30
CAPITAL IMPROVMENT PRGRM (CIP) FUND	401	1,225.00
GUN RANGE FACILITY FUND	409	1,900.00
PEG CABLE - CAPITAL FUND	463	12,639.55
SENIOR HOUSING FUND	574	1,913.43
WATER AND SEWER FUND	592	632,269.99
AGENCY FUND	701	5,251.91
CURRENT TAX COLLECTION FUND	703	7,661.96
MI HIDTA	725	34,829.49
GRAND TOTAL		<u>\$ 1,077,196.60</u>