



CITY OF NOVI
Administrative ePacket
January 30, 2025

Council Action/Attention

[Plante Moran Realpoint Update](#)

[Early Voting Facility License Agreement - Hanson](#)

Departmental Updates

[The Buzz Report](#)

[Public Safety Year-to-Date Statistics Report](#)

[2024 Neighborhood Property Maintenance Update - Gibbons & Riley](#)

For Your Information



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #2

As of:

1/29/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – January 2025)

Updates provided to City Council and Committees

- ~~November 20, 2024 Memorandum~~
- ~~Finance and Administration Committee (12/17/24)~~
- ~~City Council Special Meeting (1/21/25)~~

~~Review of City Due Diligence~~ / PMR Request for additional due diligence (1/27/25)

- (Environmental reports; Geotechnical; Utilities; Legal Descriptions) for all three sites plus road construction work
- All information accessible via Sharepoint website

Facility Conditions Assessment (PMR deliverable - in progress)

Site Selection (PMR deliverable – in progress):

- PMR continuing to monitor sites within 1-2 miles of Fire Station #2 (2+acres)
- PMR approaching owner/broker of 2.76 acre site
- Novi investigating alternative sites for FS #3

Upcoming Activities

Refine Cost Estimates (PMR – Due Date March 2025)

- Importing site data into budget, along with reviewing cost estimates for road construction and demolition. Further feedback and validation required.
- Due diligence and budget item meetings to occur on 1/29 and 2/12

Develop Informational Campaign (PMR/City – Strategic Plan due early February)

- ~~In collaboration with the City, craft the narrative for voters justifying the need for new public safety facilities. Discuss current state of facilities, why renovation is not an option, millage history, and financial impact to residents~~
- PMR Marketing and Sheryl Walsh-Molloy meeting on 2/4/25
- PMR Marketing has drafted strategy and timeline to review for 2/4/25.

Areas for Discussion

PMR Meeting with City Administration – 1/27/25

Site Due Diligence / Budget Items Checklist:

- PMR has requested specific site information for proposed sites from City (Environmental reports; Geotechnical; Utilities; Legal Descriptions)
- Information that is not in the City's possession will need to be procured
- Preliminary environmental review has identified some soil issues at Public Safety Building site
- *Work session meetings set between PMR and CON for 1/29 and 2/12*

Fire Station #2 Site:

- Reviewing current parcel on market for sale with City within 1 mile

Fire Station #3 Site:

- *CON investigating additional sites (2/10/25 closed session discussion)*

Financing Discussion: Sensitivity analysis from bond counsel will dictate proposed millage rate increase); PMR to send contact info for Baker Tilly; *CON leading this aspect of the project with PMR support*

Marketing Discussion:

- PMR Marketing and Sheryl Walsh-Molloy setting work session dates to begin crafting Public Safety Marketing Plan, consisting of narrative, appropriate channels for distribution of information, and timeline. First meeting is 2/4/25.

Upcoming Administration Meetings: 2/10/25 & 2/24/25

PMR Target Date for City Council Update: 3/10/25 (materials due 3/3)

MEMORANDUM



TO: MAYOR FISCHER AND CITY COUNCIL
FROM: CORTNEY HANSON, CITY CLERK
SUBJECT: EARLY VOTING FACILITY LICENSE AGREEMENT
DATE: JANUARY 30, 2025

In 2023, the City of Novi entered into two agreements with Oakland County:

1. **Agreement for Election Services** – *No fixed termination date.*
For the purpose of: Jointly operating an early voting site with Oakland County, Novi Township and the City of Northville.
2. **Early Voting Facility License Agreement** – *Expired on December 1, 2024.*
For the purpose of: Designating the use of the Novi Civic Center as the early voting location for all of the previously mentioned communities.

The updated Early Voting Facility License Agreement for the use of the Novi Civic Center, for a period of two years, will appear on the February 10th agenda for Council's consideration.

License Agreement

City of Novi ("Licensor") hereby grants a license for use of its property as set forth herein to:

Name of Entity or Person ("Licensee"): Board of County Election Commissioners for Oakland County

Address: 1200 N. Telegraph, Pontiac, Michigan 48341

Contact Person: Joseph Rozell, Director of Elections for Oakland County

Telephone Number: 248-452-2276

E-Mail Address: rozellj@oakgov.com

For and in consideration of the issuance of this license, the Parties agree to the following terms and conditions:

1. **Use of Property.** Licensee may only use the property described below for the purposes set forth in this Agreement.
 - 1.1. **Property.** Novi Civic Center, 45175 W. Ten Mile Rd., Novi, MI 48375. ("Property")
 - 1.2. **Use.** The Property shall only be used as an Early voting site pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq* during the nine days of Early voting at the election dates specified in Michigan Election Law (the "Election Dates") and up to two days before and up to three days after Early voting at the Election Dates to allow for equipment setup and equipment removal. Notwithstanding anything in this Agreement, Licensor shall have reasonable access to the Property for other purposes and/or uses during the term of this Agreement so long as such purposes and/or uses are consistent with and do not interfere with Licensee's use.
 - 1.3. **Term of Agreement.** This Agreement shall begin on the date this Agreement is fully executed ("**Effective Date**"), and notwithstanding a license generally being terminable at the will of the Licensor, it shall terminate on December 1, 2026 so as to cover more than one election cycle, however, Licensee may only occupy the Property during the nine days of Early voting at the Election Dates and up to two days before and up to three days after Early voting at the Election Dates to allow for equipment setup and equipment removal.
 - 1.4. **Fee.** Licensee shall pay Licensor \$7,490 for each election in which the Property is used as an Early voting site which shall be governed by the Parties' Agreement for Election Services as applicable.
 - 1.5. **Condition of Property.** During this Agreement, Licensee shall keep the Property in good order, in a clean and safe condition, and free of trash. Except for normal wear and tear, Licensee's use of the Property shall not cause damage to the Property. Licensee is responsible for putting all trash and debris into the appropriate indoor receptacles.

- 1.6. **Condition of Property upon Termination of Agreement.** Except for normal wear and tear, at the expiration or termination of this Agreement, Licensee shall leave or return possession of the Property in the same condition that Licensee found it.
- 1.7. **Compliance with Law.** Licensee, including its employees, agents, volunteers, and subcontractors shall comply with all applicable federal, state, and local laws, regulations, rules, ordinances, and the provisions of this Agreement.
- 1.8. **Signs/Advertisement.** Licensor shall permit the placement of political signage on the Property during the period for Early voting, provided that the signage is not placed within 100 feet of the entrance used by voters. The Election Inspectors responsible for the Early voting site shall be responsible for the enforcement of the 100-foot requirement.
- 1.9. **Alterations, Additions, Changes to Property.** Licensee shall not make any alterations, additions, or changes to the Property, without the prior written approval of Licensor.
- 1.10. **Property "AS IS".** LICENSEE ACCEPTS THE PROPERTY "AS IS." LICENSEE ACKNOWLEDGES THAT LICENSEE HAD THE OPPORTUNITY TO INSPECT THE PROPERTY AND EITHER INSPECTED THE PROPERTY OR CHOSE NOT TO INSPECT THE PROPERTY.
- 1.11. **No Smoking.** Smoking is prohibited on the Property.
- 1.12. **Alcohol Use on Property.** Licensee shall not sell or consume or allow anyone to sell or consume alcoholic beverages on the Property.
2. **Licensee Responsibilities.**
 - 2.1. The Licensee shall coordinate the delivery of the necessary voting equipment and supplies on the Thursday or Friday prior to the start of Early voting.
 - 2.2. The Licensee shall coordinate the removal of the voting equipment and supplies on the Monday or Wednesday after the end of Early voting.
3. **Licensor Responsibilities.**
 - 3.1. The Licensor shall provide access to a clean space for the conduct of Early voting and access to clean restroom facilities to be used by Election Inspectors and voters.
 - 3.2. The fee paid to the Licensor under Section 1.4 includes all costs associated with Licensee's use of the Property and Licensor shall not surcharge Licensee for any additional costs such as electricity or water.
4. **Liability/Assurances.**
 - 4.1. **Damage to Licensor's Property/Facility.** Licensee shall be responsible for any damage to the Property that is caused by Licensee, its employees, agents, volunteers or subcontractors. If such damage occurs, Licensor may make the necessary repairs and/or replacements or cause a third party to make the necessary repairs and/or

replacements. Licensee shall reimburse Licensor the costs for repairing and/or replacing such damage to the Property. Licensor shall invoice Licensee for such costs and Licensee shall pay such costs within thirty (30) days of receiving the bill.

- 4.2. **Damage to Licensee's Property.** Licensee shall be solely and entirely liable and responsible for any loss or damage resulting from fire, theft or other means to its personal property located, kept, or stored on the Property.
- 4.3. **Liability for Claims.** Licensee shall be solely liable and responsible for any claims asserted by Licensee's employees, agents, volunteers or subcontractors occurring at or on the Property, which arise out of Licensee's use of the Property.
- 4.4. **Reservation of Rights/Limitation of Liability.** This Agreement does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, or immunity of the Parties.
- 4.5. **Survival.** Section 4 and the duties and obligations contained herein shall survive the expiration or termination of this Agreement.
5. **Insurance.** Oakland County is self-insured and will provide a self-insurance certificate for use of the Property.
6. **Termination.**
 - 6.1. This Agreement shall terminate automatically at the end of its term.
7. **No Interest in Property.** Licensee, by virtue of this Agreement, shall not have any title to or interest in the Property or any portion thereof. Licensee has not, does not, and will not claim any such title, interest, or any easement over the Property.
8. **Waiver.** Waiver of any term or condition under this Agreement must be in writing. No written waiver, in one or more instances, shall be deemed or construed as a continuing waiver of any term or condition of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
9. **Cumulative Remedies.** A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.
10. **Amendments.** This Agreement cannot be modified unless reduced to writing and signed by both Parties.
11. **Severability.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.
12. **Governing Law.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.

13. **Counterparts.** This Agreement may be executed in one or more counterparts, including facsimile copies, each of which shall be deemed an original, but all of which shall together constitute one instrument.
14. **Entire Agreement.** This Agreement sets forth all covenants, promises, agreements, conditions, and understandings between the Parties concerning the use of the Property and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between the Parties other than are herein set forth, except the Parties' Agreement for Election Services as applicable.
15. **Authorization.** The Parties represent that their respective signatories have the requisite authority to execute and bind them to the duties and responsibilities contained herein.

APPROVED AND AUTHORIZED BY LICENSEE:

NAME: _____

TITLE: _____

DATE: _____

SIGNATURE

APPROVED AND AUTHORIZED BY LICENSOR:

NAME: _____

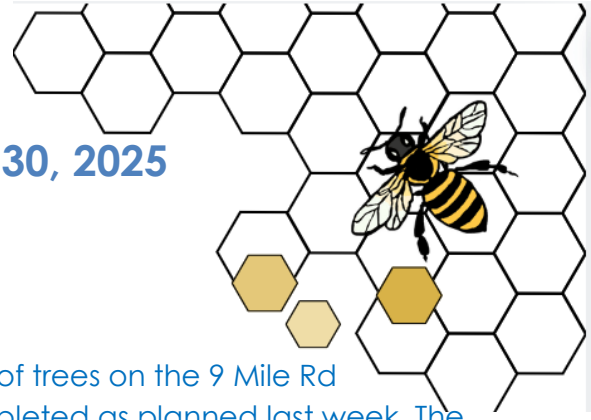
TITLE: _____

DATE: _____

SIGNATURE

Buzz Report

January 30, 2025



Hot Topics:

- **9 Mile Road Tree Removal Delay**

Unfortunately, due to a delay with the Contractor the removal of trees on the 9 Mile Rd Berm, between Meadowbrook and Haggerty Rd, was not completed as planned last week. The new expected date of removal will be the week of February 3rd, provided there are no major weather events. More information about the associated road project and reasoning for the tree removals can be found in a past memo from Engineering [here](#).

- **8 Mile Road Construction – Noises when you drive over it**

Many residents have reached out regarding the odd noise when you drive over the newly rehabilitated 8 Mile road. Per our fantastic Engineering team, the noise is due to “tining.” Tining is a road construction technique that involves using a metal rake or mechanical device to create grooves in concrete pavement. The grooves roughen the surface, improving skid resistance and reducing the risk of hydroplaning in wet weather. Tining is typically done as soon as possible after the concrete is finished but before it sets. Over time, the road will even out, and the noise should go away.

- **Bristol Corners Sidewalks**

Residents of Bristol Corners have recently contacted the City requesting reimbursement for sidewalk repairs they undertook themselves. This matter was previously considered by the Mobility Committee and the following was determined:

For the duration of the Pilot Program, the City will not provide reimbursement for sidewalk repair/replacement work performed outside of the NSRP; in other words, work completed privately by a homeowner or Homeowners Association). Additionally, the City will not consider repair/replacement of sidewalk panels due to ponding or pooling water, assuming the two previously mentioned conditions per state law do not exist.

Update: For further clarification as some residents from Bristol Corners continue to reach out; the Mobility Committee recommended against providing reimbursement as it was rather difficult to verify if replacement would have occurred under the policy. Specifically, the question was asked and ultimately assisted the committee in “drawing a line in the sand” as what if residents come forward who replaced their sidewalk 2 or 3 years prior to the program? Could they too receive reimbursement? Ultimately it was decided to adhere to the City’s ordinance.

Development Project Updates:

Map of Development projects

- **Salvation Army Grand Opening** – Grand River/Novi Road
The new Salvation Army location, at 43600 Grand River, will be holding their Grand Opening and Ribbon-Cutting Ceremony at 9:00am on February 7, 2025.
- **Macy's**
Has also announced the closing of several stores, including 4 in Michigan. The one at Twelve Oaks is not one of them and, according to Mall Management, continues to be a top-performing store in their portfolio.
- **Comau Sale**
As of late December, One Equity Partners (OEP) became the majority shareholder of Comau; Stellantis will remain an active minority shareholder of the company. This move is seen as a growth move that will see the company, including its local location on Grand River (near Novi Road), into the future.
- **Party City** (West Oaks)
[News](#) hit the press that Party City has filed Chapter 11 and will be closing all of their locations. We have one location in West Oaks located between the DSW and Gardner White.
- **Container Store** (West Oaks)
There has also been [news](#) that the Container Store has filed for Chapter 11 bankruptcy protection. However, current press indicates that all store locations, including the one located in West Oaks (adjacent to Michaels and HomeGoods), are expected to stay open.
- **El Car Wash** (Former PNC Bank) – Grand River Ave/12 Mile Rd
The former PNC Bank located at 48648 Grand River Ave has been demolished and an El Car Wash will be being built on the site. The project has already received approvals from the Planning Commission ([4/10/24](#)) and Zoning Board of Appeals ([5/14/24](#)). Currently, a pre-construction meeting has been held and the building plans are in the final stages of review prior to permit issuance.

Estimated Completion Date: Fall 2025

- **Cantaritos Fiesta Mexican Restaurant** (Former Chili's Grill & Bar) – 8 Mile/Haggerty Road
The former Chili's location in the City's southeast corner is planned to soon become a new Mexican restaurant following necessary renovations and upgrades to the interior of the building. The restaurant also has a location in Royal Oak that opened in May 2023. The building plans for the renovation were recently submitted and undergoing review.

Estimated Completion Date: Late Spring or Summer 2025

- **Raising Cane's Chicken Fingers** (Former Wendy's) – Novi Rd/Grand River Ave
The Novi Wendy's location at 26245 Novi Rd recently closed as part of a company plan to shutter 140 locations nationwide. The Louisiana-based fast food chain Raising Cane's is planning to take over the space in the near future. Raising Cane's specializes in chicken fingers, crinkle-cut fries and Texas toast.

Estimated Completion Date: Currently Unknown (no submittals to date, project scope unclear)

- **Porsche of Novi** – Grand River/Haggerty Road
Construction of an approx. 19,170 square foot, two-story Porsche car dealership (right next to the Audi Sales Center)

Estimated Completion Date: February 2025

- **Audi Sales Center** (Former Jaguar dealership) – 10 Mile/Haggerty Road
The former Jaguar dealership located at 24295 Haggerty Rd is in the process of being converted to an Audi Sales Center. Currently the renovation is in full swing, and recently was approved for its “rough” building inspection.

Estimated Completion Date: April 2025

- **Primrose School** (Former Whitehall nursing home) – 10 Mile/Novi Road
The former Whitehall nursing home at 43455 Ten Mile Rd has been demolished and Primrose School, a 13,586 square feet private preschool and daycare center, is currently being built on the former site. When completed, is estimated to be able to have 202 children during its peak hours.

The construction was previously limited only to foundation/flatwork while a hydrant was installed to make water available at the site. As of December 4th, the full building permit has been issued which will allow them to proceed with “vertical” construction.

Estimated Completion Date: Summer 2025

Frequently Asked Questions:

Q: Why is the gate on LeBost closed even though it is winter?

A: In past years the breakaway gate on LeBost between Willowbrook Estates Subdivision and Willowbrook Farms No. 2 Subdivision was left open during Winter months for greater ease of access of snowplows and other winter maintenance equipment. However, following a renewal of interest (both for and against the gate) by residents late last winter it was decided that the gate would be kept closed all year long in order not to cause any confusion.

This is in keeping with what was contemplated by City Council when the Willowbrook Farms No. 2 plat was approved in the late 1990s, wherein a requirement for a “berm” was written into the subdivision restrictions recorded at the Oakland County Register of Deeds.

City of Novi Snowplow operators may temporarily open the gate to plow cleanly plow the street and will then close it before moving on to other areas.

Q: With the planned improvements to 9 Mile Road between Meadowbrook and Haggarty, when will the trees be removed?

A: Endangered species protections require the trees to be removed prior to March 31, 2025, to avoid disturbing bat nesting areas. The City's tree contractor will remove the week of ~~January 20th~~ **February 3rd**.

Novi Public Safety

Police and Fire Departments 2024 v. 2023 Year-to-Date Statistics
January – December

January 2025



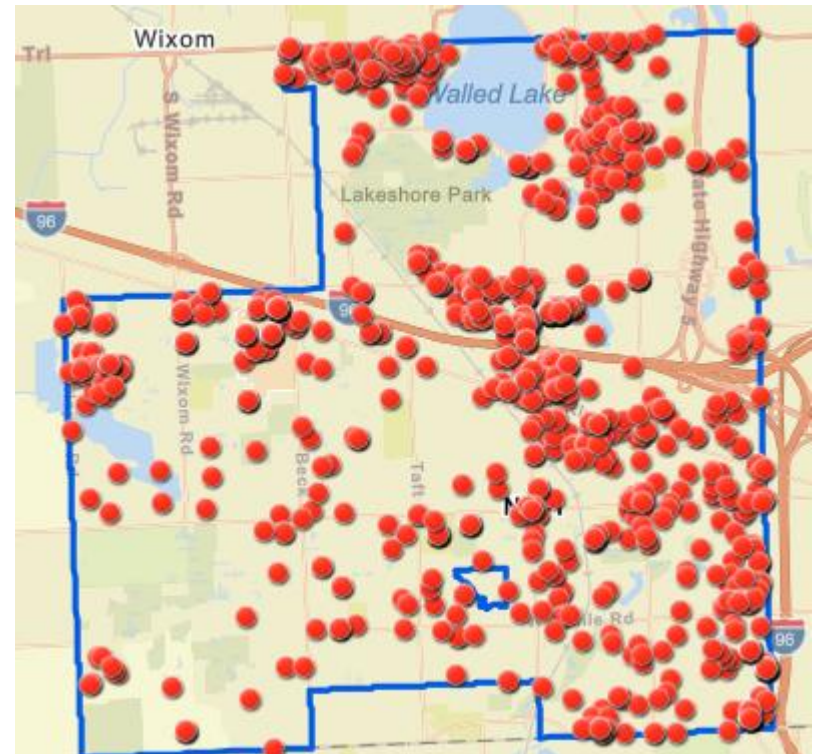
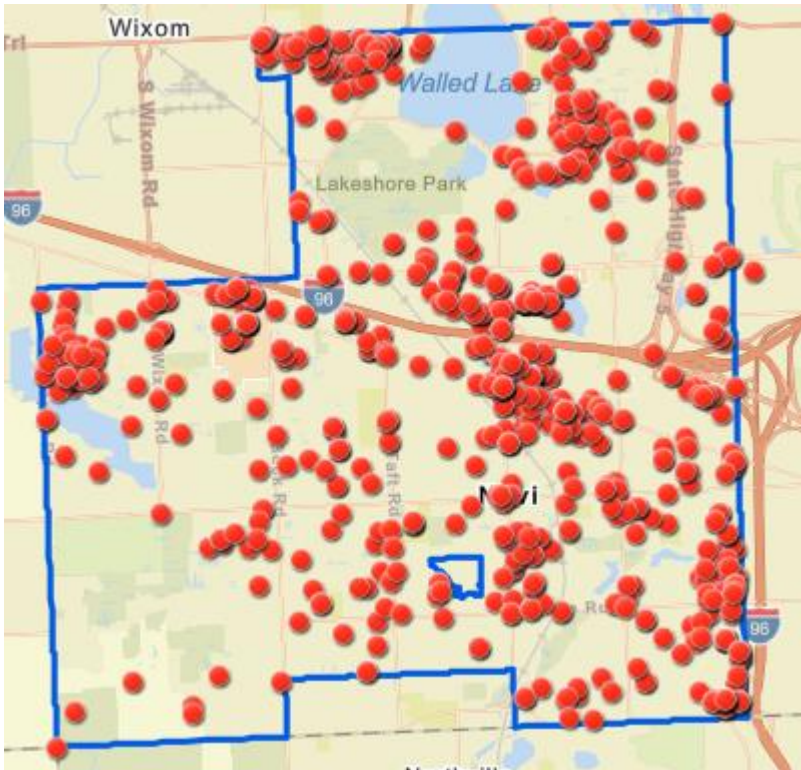
Part A

2024

1135

2023

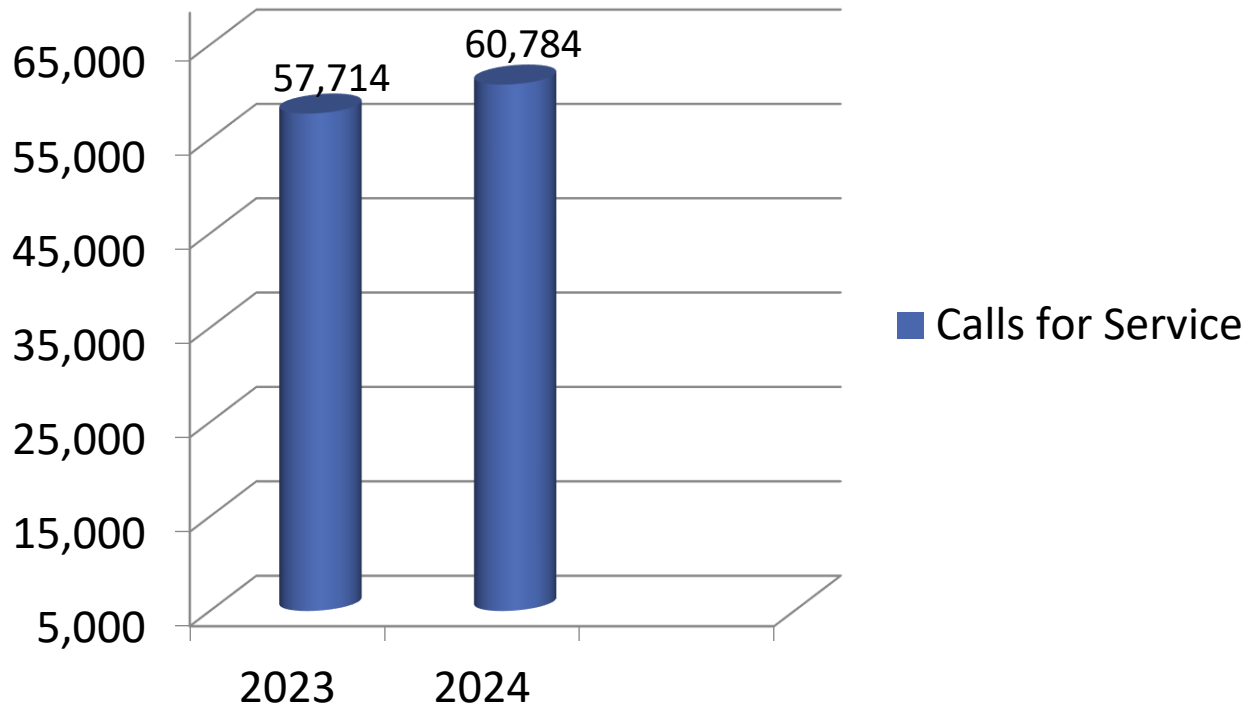
1318



Part A	YTD 2024	YTD 2023	Percent Changed
AGGRAVATED/FELONIOUS ASSAULT	48	43	11.63%
ANIMAL CRUELTY	2	0	100.00%
BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	9	10	-10.00%
BURGLARY -FORCED ENTRY	24	27	-11.11%
DAMAGE TO PROPERTY	61	107	-42.99%
EMBEZZLEMENT	19	22	-13.64%
EXTORTION	1	1	0.00%
FORGERY/COUNTERFEITING	13	7	85.71%
FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	36	36	0.00%
FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	67	68	-1.47%
FRAUD - IDENTITY THEFT	22	46	-52.17%
FRAUD -WELFARE FRAUD	1	0	100.00%
FRAUD -WIRE FRAUD	7	1	600.00%
HUMAN TRAFFICKING - PURCHASING PROSTITUTION	1	0	100.00%
INTIMIDATION/STALKING	28	26	7.69%
LARCENY -OTHER	62	85	-27.06%
LARCENY -PURSES/NATCHING	1	1	0.00%
LARCENY -THEFT FROM BUILDING	30	30	0.00%
LARCENY -THEFT FROM MOTOR VEHICLE	48	74	-35.14%
LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	16	50	-68.00%
MOTOR VEHICLE, AS STOLEN PROPERTY	3	2	50.00%
MOTOR VEHICLE FRAUD	2	2	0.00%
MOTOR VEHICLE THEFT	52	81	-35.80%
MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	0	100.00%
NARCOTIC EQUIPMENT VIOLATIONS	22	12	83.33%
NONAGGRAVATED ASSAULT	254	244	4.10%
OBSCENITY	2	2	0.00%
RETAIL FRAUD -MISREPRESENTATION	1	1	0.00%
RETAIL FRAUD -REFUND/EXCHANGE	3	1	200.00%
RETAIL FRAUD -THEFT	239	251	-4.78%
ROBBERY	4	2	100.00%
SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	2	2	0.00%
SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	3	5	-40.00%
SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	1	0.00%
SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	4	2	100.00%
SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	6	5	20.00%
STOLEN PROPERTY	7	5	40.00%
VIOLATION OF CONTROLLED SUBSTANCE ACT	35	35	0.00%
WEAPONS OFFENSE- CONCEALED	14	23	-39.13%
WEAPONS OFFENSE -OTHER	6	5	20.00%
Total Part A	1157	1315	-12.01%



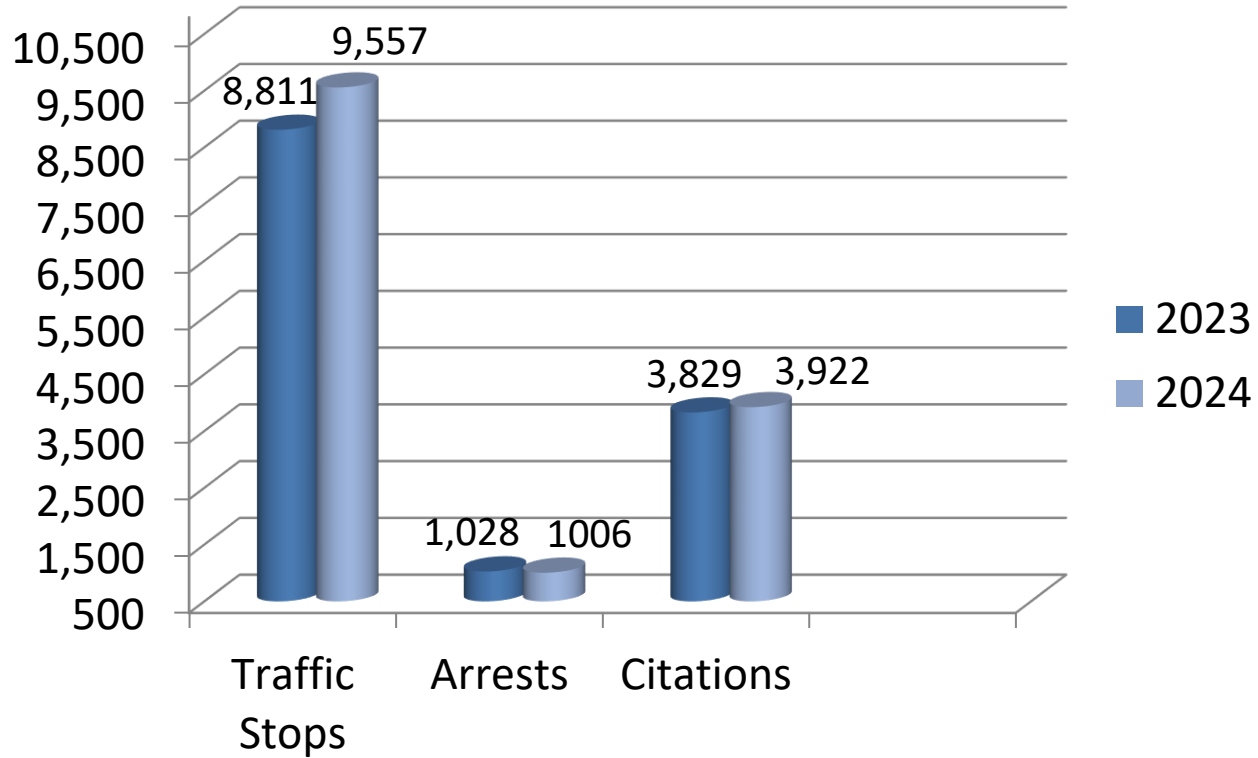
Police Total Calls for Service*



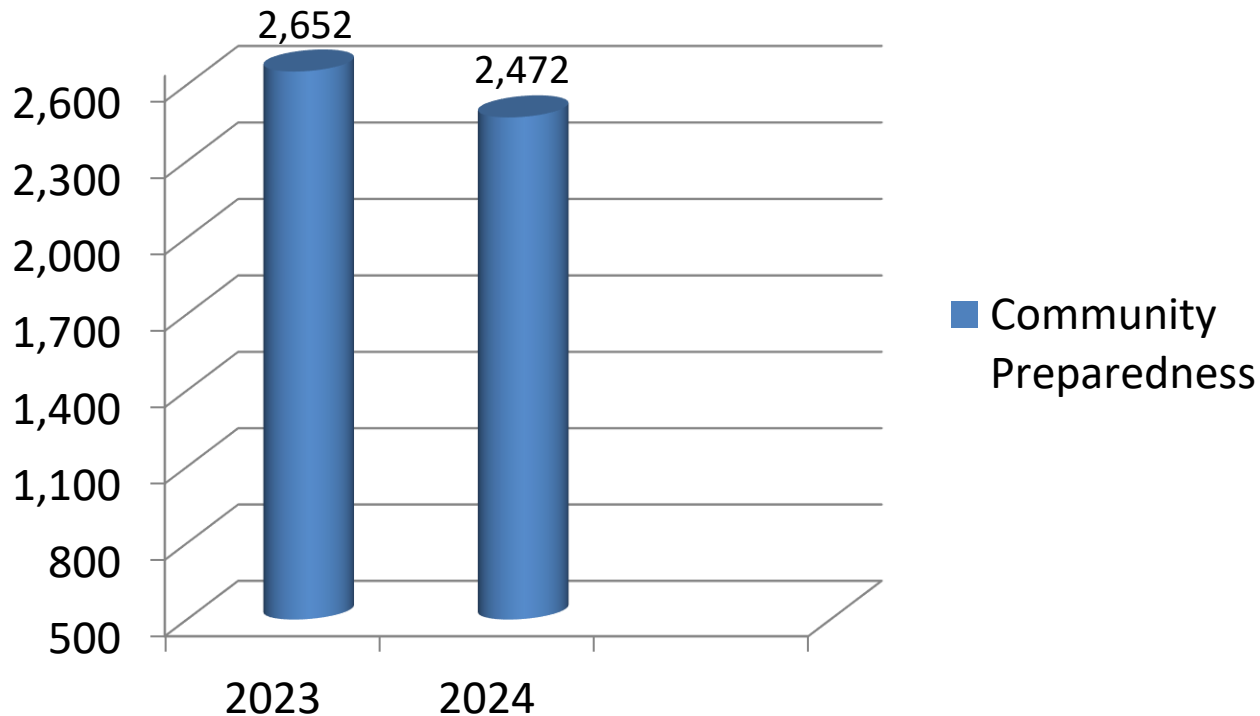
*includes all traffic stops, self initiated activity, routine and priority calls for service, etc.



Officer Productivity



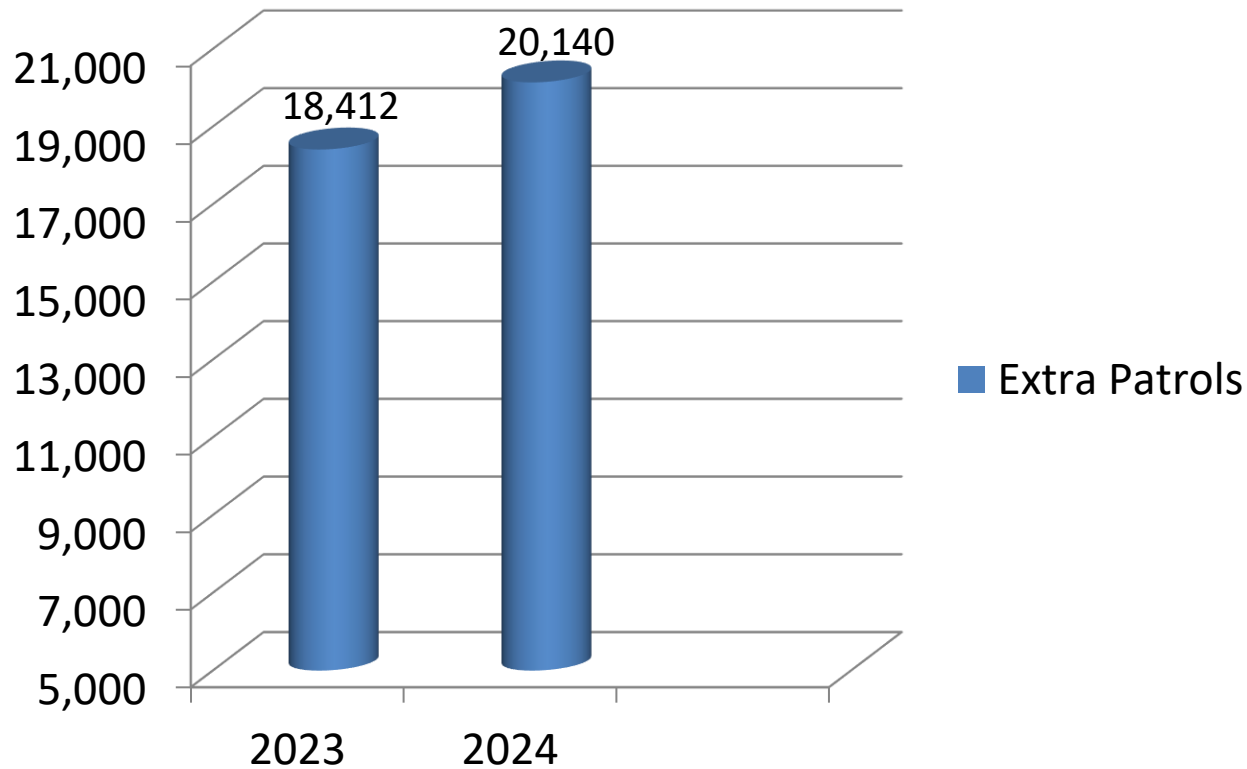
Community Preparedness Numbers* – Self Initiated



*Extra patrols at critical infrastructure (ie. ITC Transmission, US Energy Distribution, Ascension Providence Park Hospital, Water Treatment Facility, etc.) within the city.



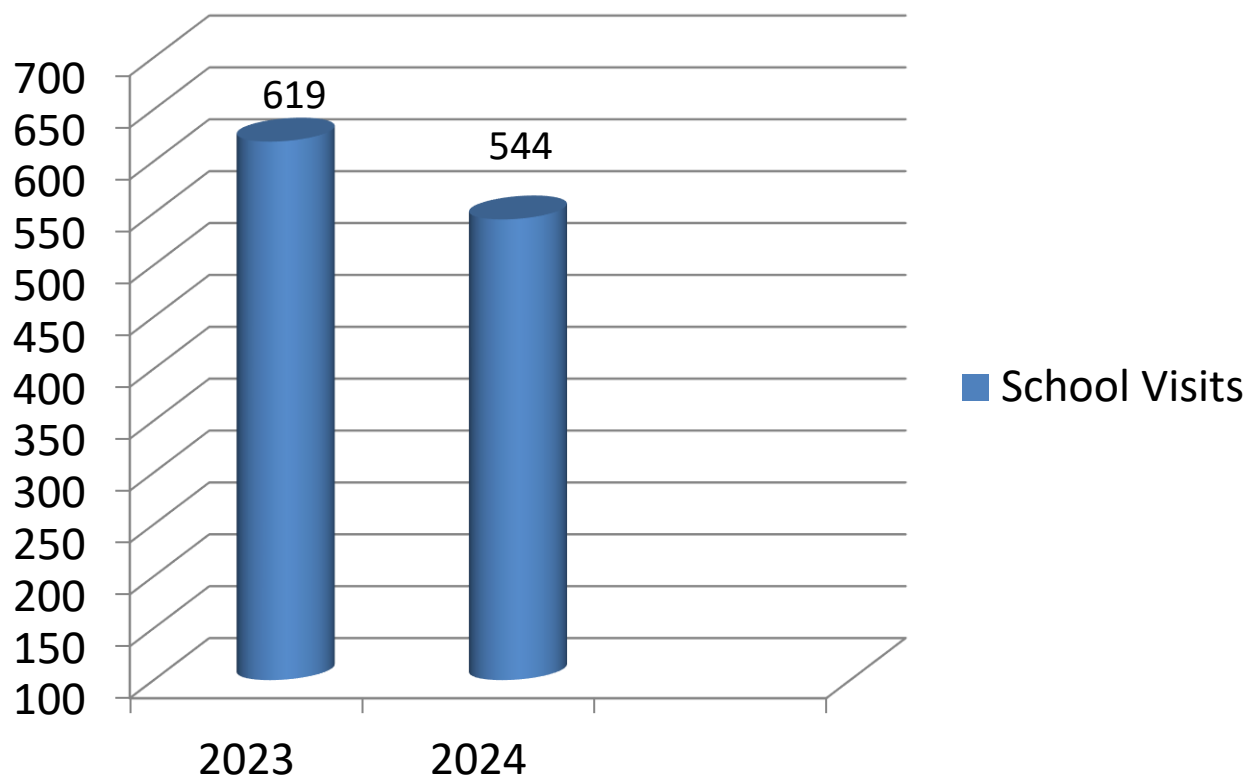
Extra Patrol Numbers* – Self Initiated



*Officers providing additional patrols at various locations above and beyond routine patrol.



School Visit Numbers* – Self Initiated



*Additional patrols at area schools where officers typically walk inside.



FIRE OPERATIONS AVERAGE RESPONSE TIMES PRIORITY RESPONSES ONLY

TEAM / STATION	December	Total Calls	2024	Total Calls	2023	Total Calls
	2024		YTD		YTD	
TEAM 'A':						
STATION 1	4:16	92	4:27	1136	4:30	1237
STATION 2	4:49	72	4:52	1076	4:46	1032
STATION 3	5:08	28	4:58	408	4:48	391
STATION 4	4:35	28	4:56	370	4:54	424
TEAM 'A' AVERAGE:	4:42	220	4:48	2990	4:44	3084
TEAM 'B':						
STATION 1	4:27	100	4:56	1108	4:58	1190
STATION 2	5:09	96	5:32	1048	5:27	1075
STATION 3	5:28	53	5:40	511	5:53	447
STATION 4	5:18	33	5:49	432	6:02	382
TEAM 'B' AVERAGE:	5:05	282	5:29	3099	5:35	3094
TEAM. AVERAGE	4:53	502	5:08	6089	5:09	6178



Fire Priority Calls for Service

December 2024 v. 2023

INCIDENT ACTIVITY REPORT				
Summary Comparison YTD				
Priority Calls for Service				
Incident Type	2024	2023	Difference	% Change
Fire (All Fires)	82	81	1	1%
EMS (Medicals, Rescues & PIAs)	5557	5443	114	2%
Hazardous Condition (Haz-Mat, Wires)	108	185	-77	-42%
Service Call (Pub.Assist, Unauth.Burn)	83	100	-17	-17%
Good Intent (Haz not found, CNX call)	153	138	15	11%
False Calls	309	286	23	8%
Other (Inspections, Pub-Ed, Pub-Relations, Car Seats,	10	12	-2	-17%
TOTAL	6302	6245	57	1%

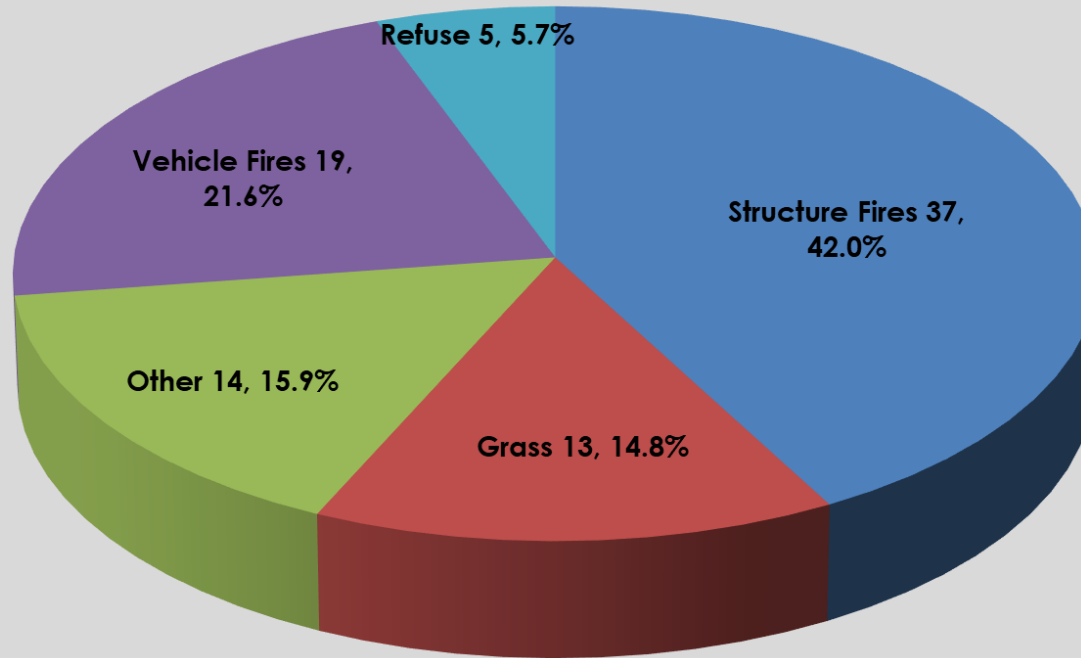


Fire All Calls for Service December 2024 v. 2023

INCIDENT ACTIVITY REPORT				
Summary Comparison YTD				
All Calls for Service				
Incident Type	2024	2023	Difference	% Change
Fire (All Fires)	90	104	-14	-13%
EMS (Medicals, Rescues & PIAs)	6092	5692	400	7%
Hazardous Condition (Haz-Mat, Wires)	194	274	-80	-29%
Service Call (Pub.Assist, Unauth.Burn)	1070	946	124	13%
Good Intent (Haz not found, CNX call)	298	288	10	3%
False Calls	618	595	23	4%
Power Outage Invst.(Severe Weather Assess)	9	17	-8	-47%
Other (Inspections, Pub-Ed, Pub-Relations, Car Seats,	748	862	-114	-13%
TOTAL	9119	8778	341	4%



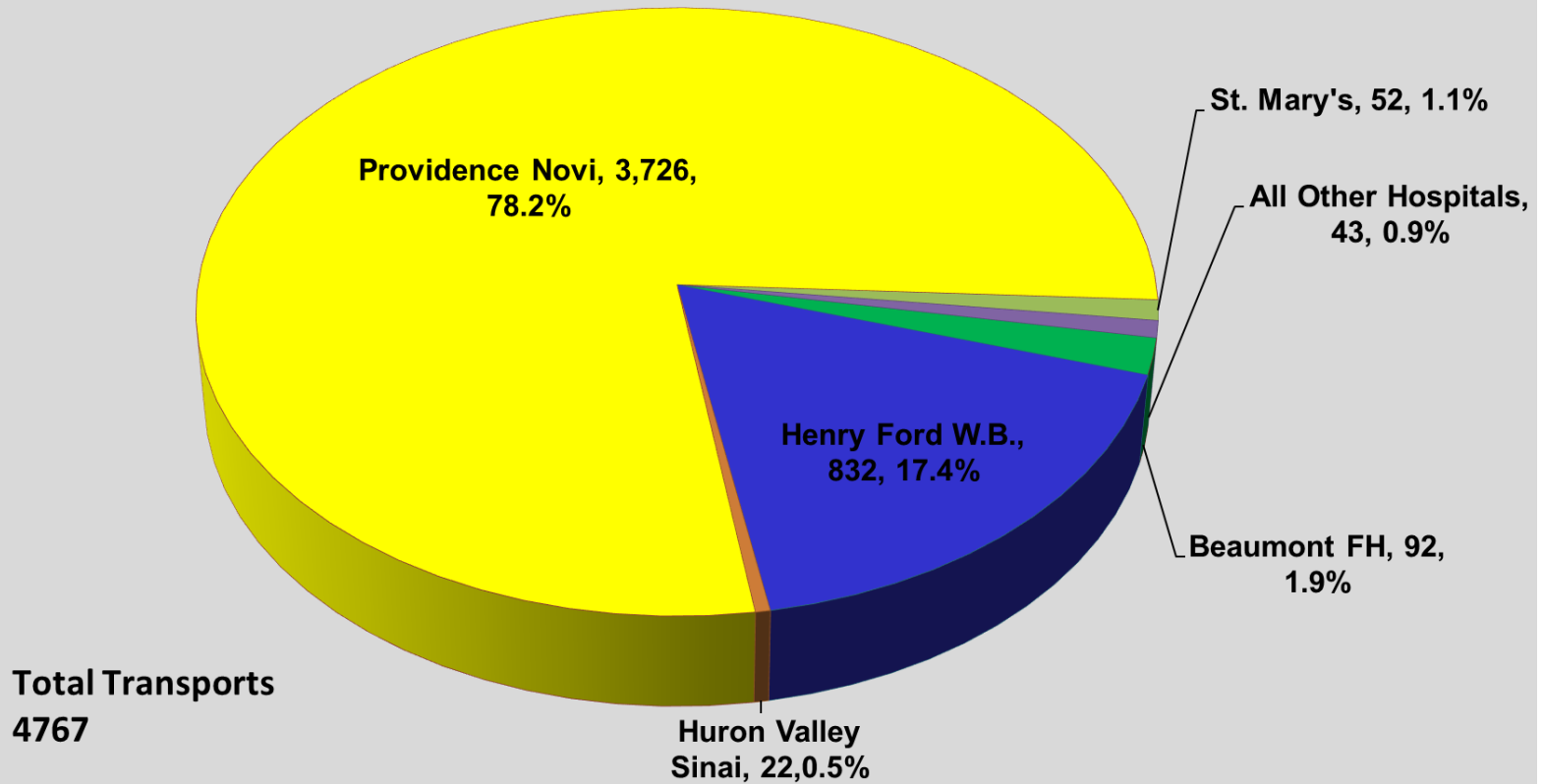
2024 YTD FIRES



TOTAL 88

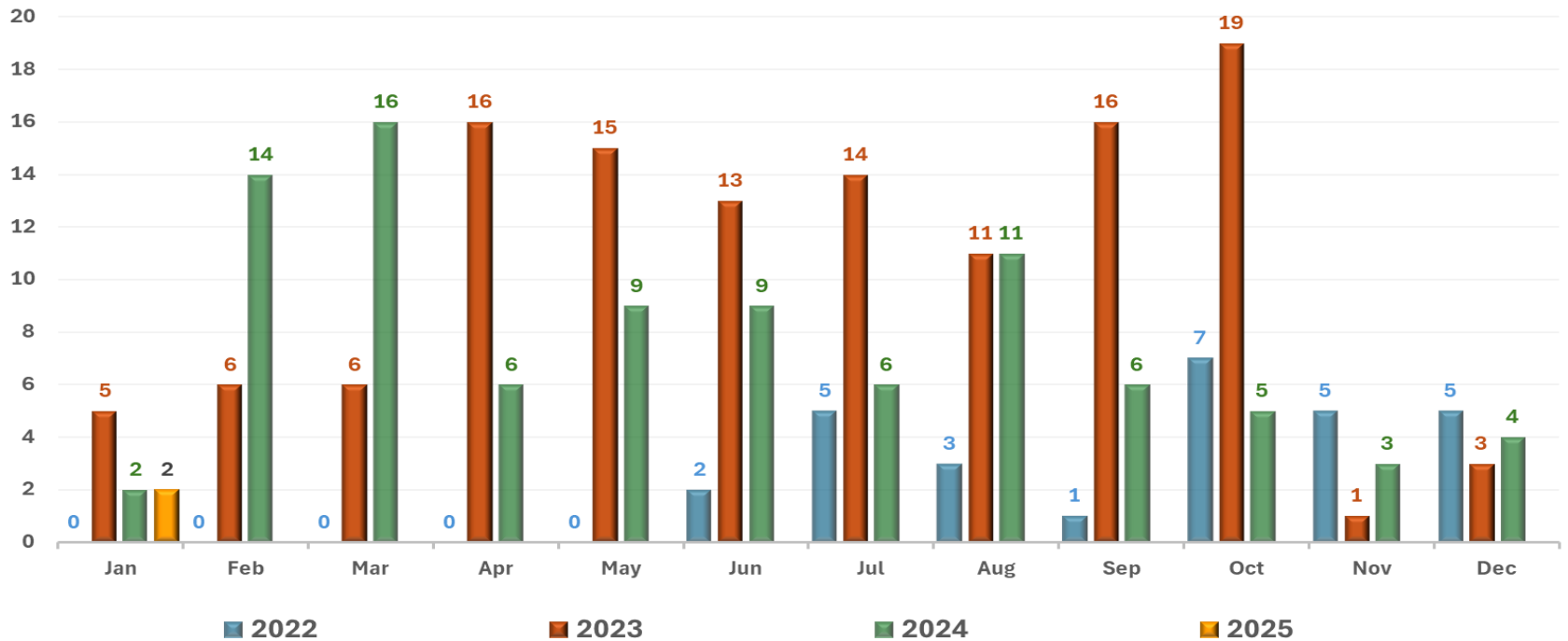


Hospital Transports 2024

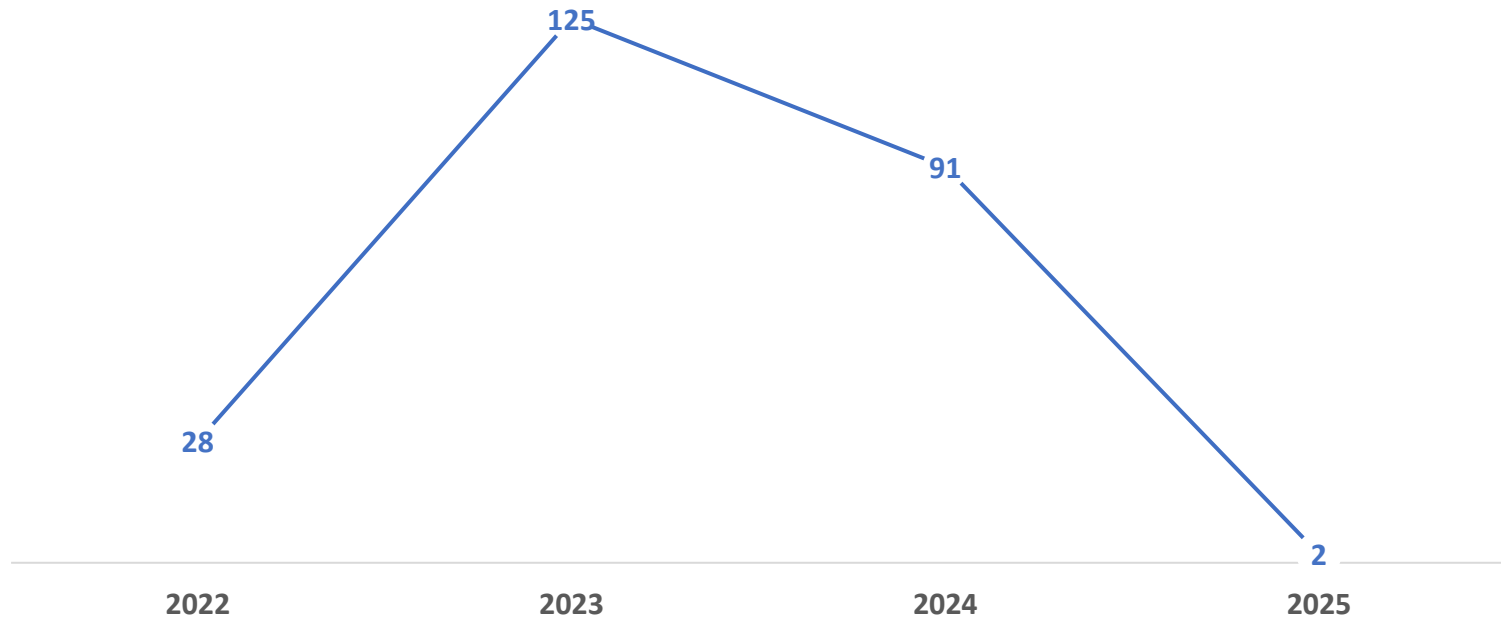


Unstaffed Stations Monthly Statistics

2022 YTD Totals: 28 2023 YTD Totals: 125 2024 YTD Totals: 88 2025 YTD Totals: 2



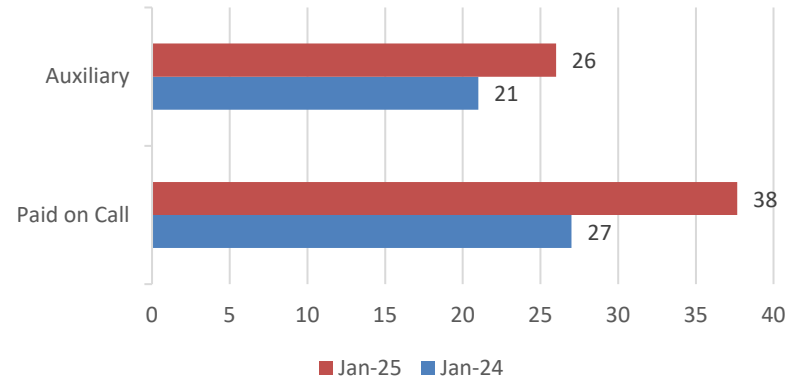
YEAR TO DATE UNSTAFFED STATION STATISTICS



Historical Part Time Fire Staffing Levels

	Paid On Call Firefighters	Auxiliary Firefighters	Total
2015	36	22	58
2016	33	25	58
2017	35	27	62
2018	33	24	57
2019	29	28	57
2020	29	25	54
2021	27	25	52
2022	22	17	39
2023	23	19	42
2024	32	21	53
1/15/2025	36	26	62

Average Number of Part Time Fire Employees Annual Comparison

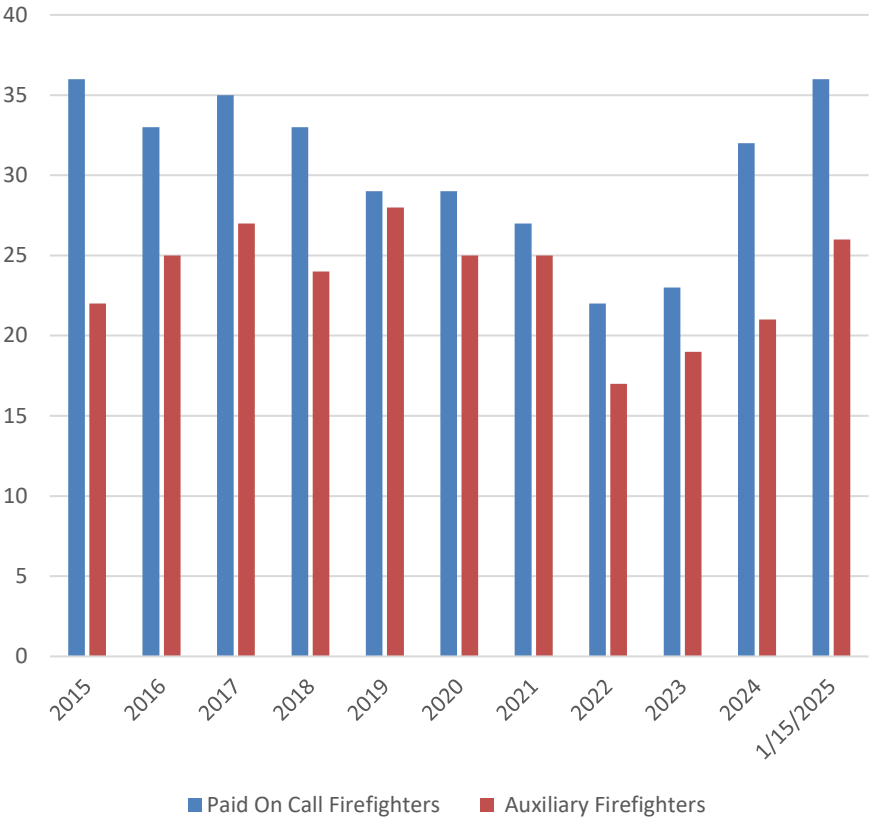


	<u>POC Ready to Respond</u>	<u>POC In Training</u>	<u>AUX Ready to Respond</u>	<u>AUX In Training</u>
Nov-24	21	14	14	8
Dec-24	21	15	14	8
Jan-25	21	15	14	8

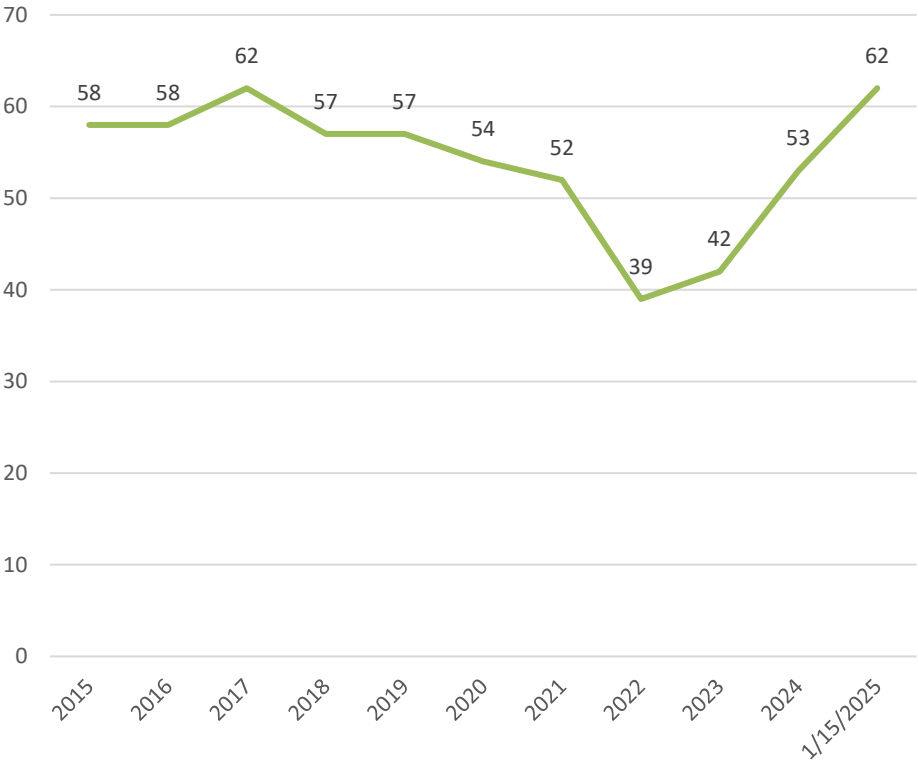


Historical Part Time Fire Staffing Levels

Part Time Firefighter Staffing Levels 2015-2024



Total Number of Part Time Firefighters Per Year

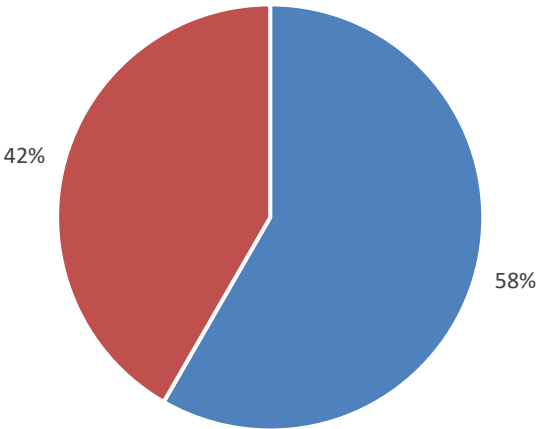


— Total



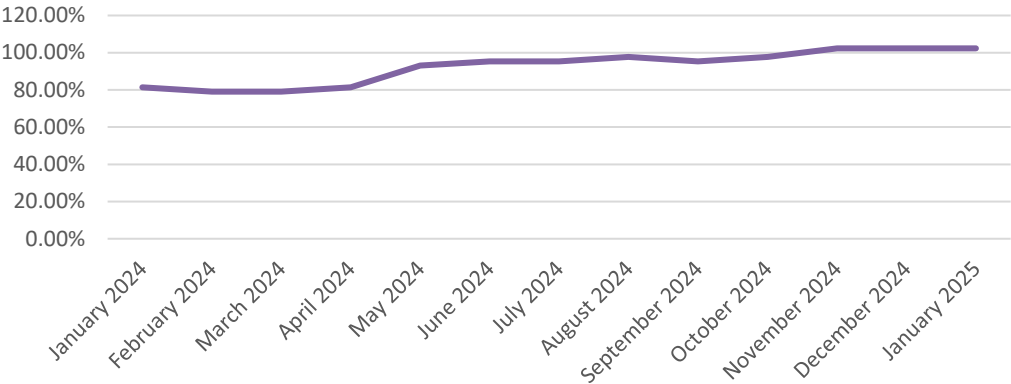
January 1, 2024 - January 31, 2025 Police Officer Hiring Data				
	Number of Officers Hired Per Month	Total Number of Officers Per Month	Total Number of Officer Positions Budgeted	Percentage of Positions Filled
January 2024	1	35	43	81.40%
February 2024	0	34	43	79.07%
March 2024	0	34	43	79.07%
April 2024	1	35	43	81.40%
May 2024	5	40	43	93.02%
June 2024	1	41	43	95.35%
July 2024	0	41	43	95.35%
August 2024	1	42	43	97.67%
September 2024	0	41	43	95.35%
October 2024	1	42	43	97.67%
November 2024	2	44	43	102.33%
December 2024	0	44	43	102.33%
January 2025	0	44	43	102.33%

Police Staffing Levels

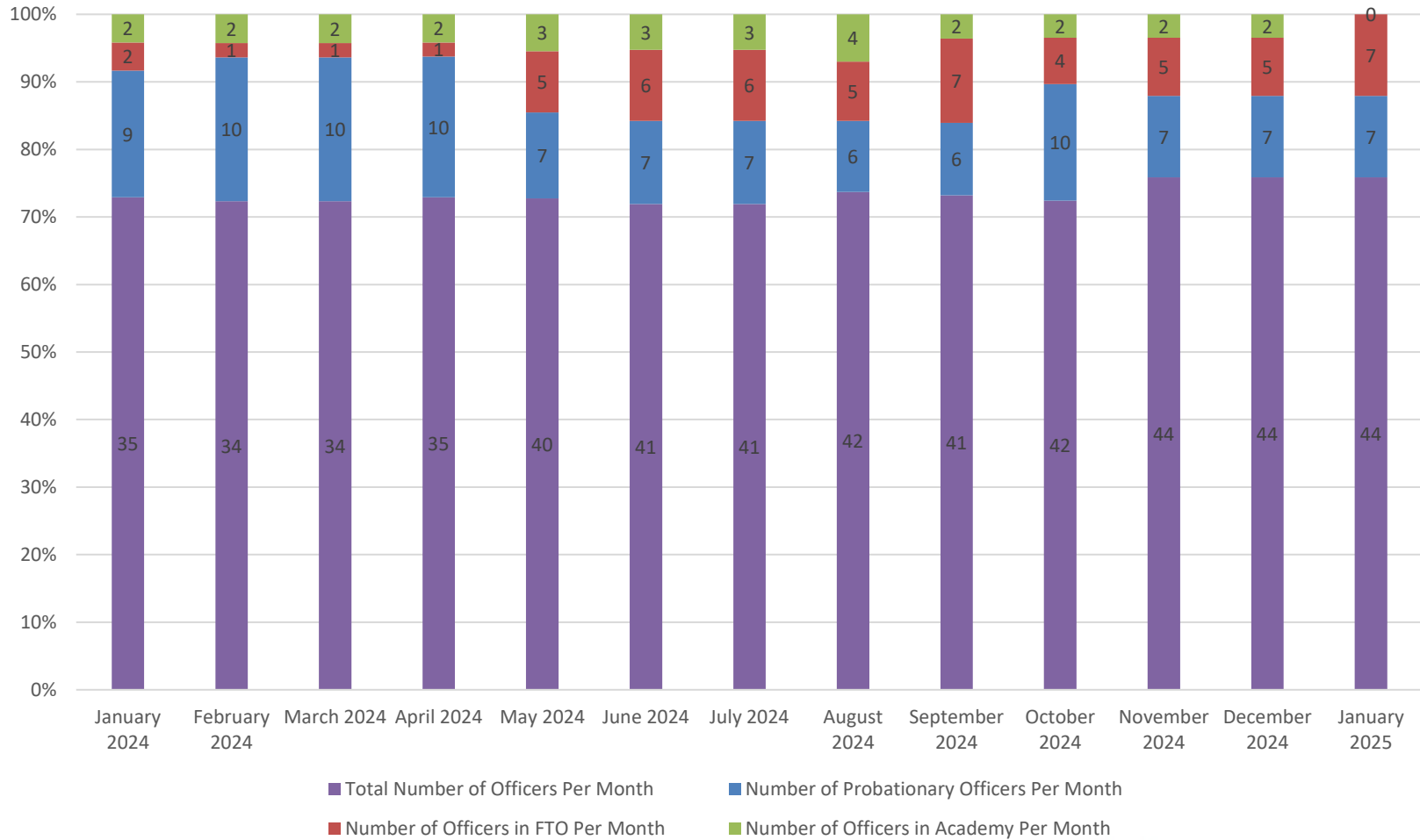


- Percentage of Hired Officers Sent through Academy
- Percentage of Hired Officers Fully Trained

Percentage of Police Officer & Detective Positions Filled in the Last 12 Months



Police Staffing Levels



MEMORANDUM



TO: CHARLES BOULARD, COMMUNITY DEVELOP. DIRECTOR
FROM: MARIO GIBBONS, CODE COMPLIANCE OFFICER
BRIAN RILEY, CODE COMPLIANCE OFFICER
SUBJECT: RESIDENTIAL PROPERTY MAINTENANCE PROGRAM
ZONES 2, 3, 6, 8, & 10
DATE: JANUARY 30, 2025

RESIDENTIAL PROPERTY MAINTENANCE PROGRAM UPDATE 2024

BACKGROUND:

The City of Novi Code Compliance Officers have continued the Residential Property Maintenance Program, conducting over 3,000 home inspections since its inception. The primary objective remains to achieve voluntary compliance and reduce the need for further enforcement actions. In many instances, proactive maintenance efforts have been observed prior to enforcement.

Additionally, our team has provided residents with valuable resources, including access to grants and support programs. Feedback from residents and HOA leadership has been positive, reflecting the program's success.

ZONES COMPLETED: (1 Year)

INSPECTION ZONE 2 & 3: WILLOWBROOK PHASE 2 AND 3

Metrics

- **5/22/2024** Inspected **278** Properties
- **35** Violations were found on **22** properties
- The program resulted in a **55%** compliance rate without enforcement
- **10** property owners were given an extension to May 15th

INSPECTION ZONE 6: MEADOWBROOK GLENS

Metrics

- **5/22/2024** Inspected **475** Properties
- **63** Violations were found on **53** properties
- The program resulted in a **91%** compliance rate without enforcement
- **5** property owners were given an extension to May 15th

INSPECTION ZONE 8: VILLAGE OAKS

Metrics

- **9/22/2024** Inspected **596** Properties
- **64** Violations were found on **46** properties
- The program resulted in a **39%** compliance rate without enforcement
- **28** property owners were given an extension to May 15th

INSPECTION ZONE 10: SARATOGA CIRCLE

Metrics

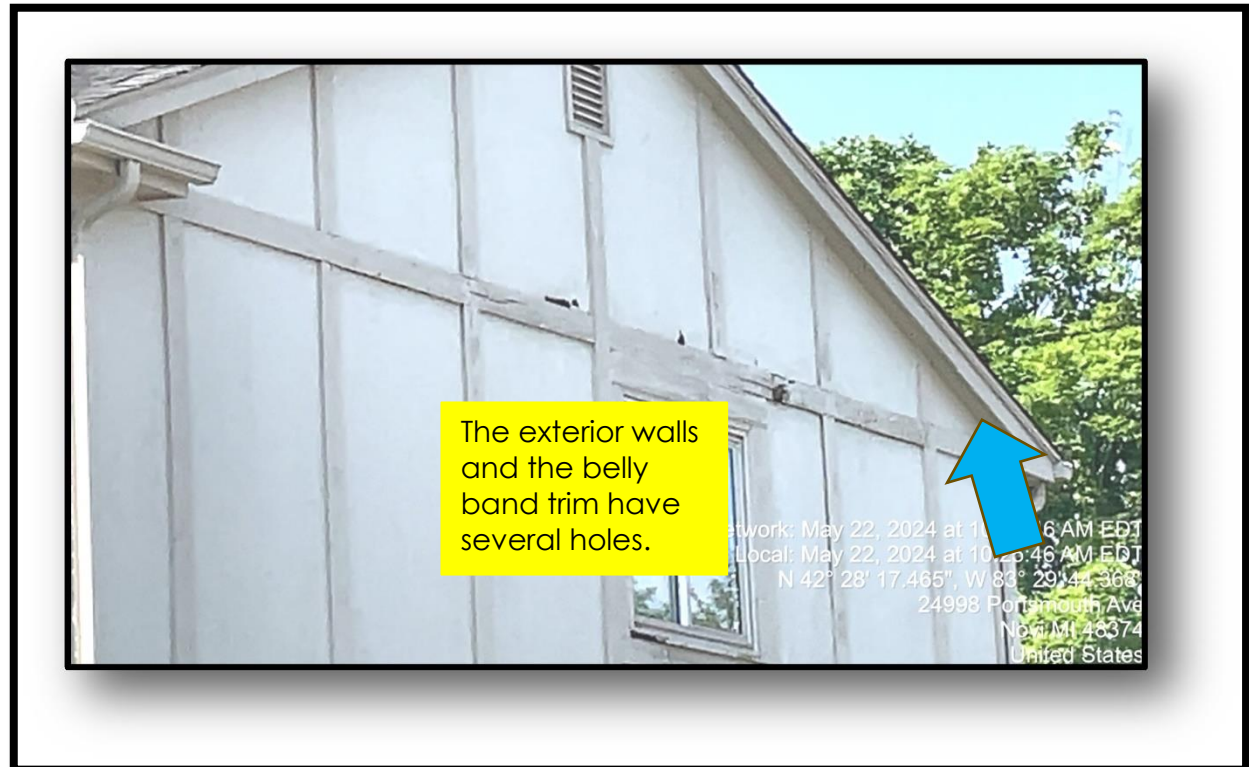
- **9/22/2024** Inspected **50** Properties.
- **29** Violations were found on **24** properties
- The program resulted in a **26%** compliance rate without enforcement
- **5** property owners were given an extension to May 15th

INSPECTION ZONE 10: CAMDEN COURT

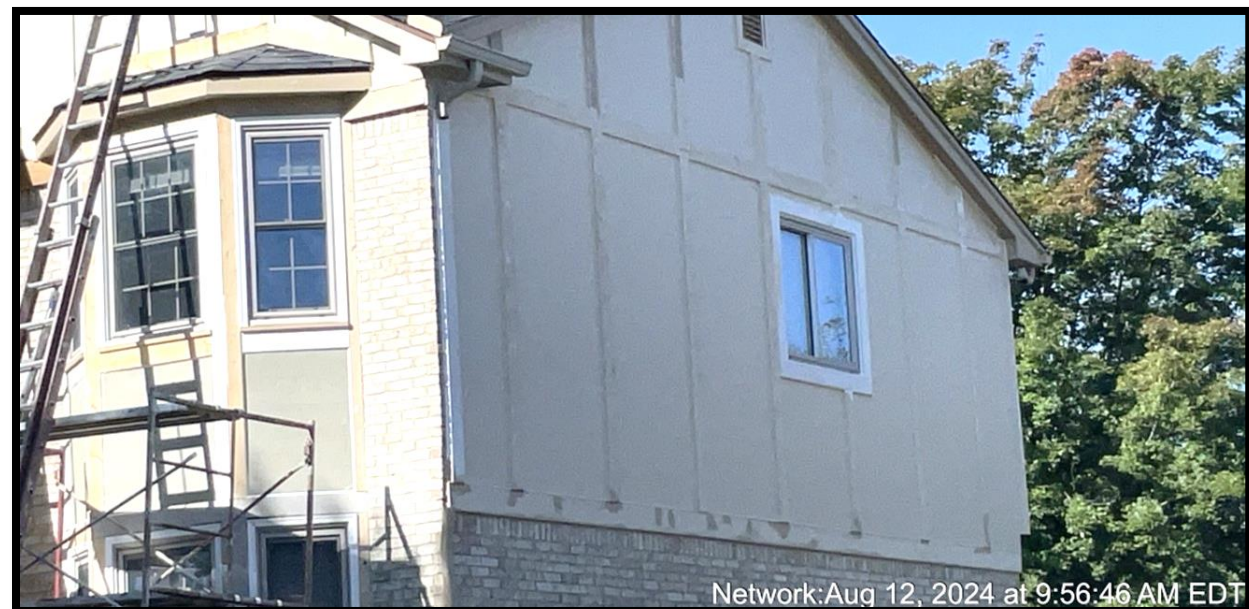
Metrics

- **9/22/2024** Inspected **56** Properties.
- **4** Violations were found on **4** properties
- Resulted in **3** Property Maintenance Concerns
- The program resulted in a **25%** compliance rate without enforcement
- **3** property owners were given an extension to May 15th

BEFORE AND AFTER PHOTOS



BEFORE



AFTER



BEFORE



AFTER