

CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE
Development Center, Room B, 225 N. Webster, Norman, OK 73069
Thursday, October 12, 2023 at 4:00 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM SEPTEMBER 14, 2023

REPORTS

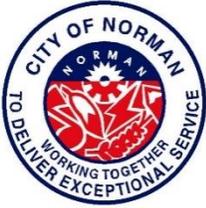
2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCE REPORTS
 - a) MONTHLY FINANCIAL & ANNUAL FINANCIAL REPORT

DISCUSSION ITEMS

4. MONTHLY UPDATES - FIRE DEPARTMENT
5. MONTHLY UPDATES - POLICE DEPARTMENT
 - a) STATUS OF NORMAN POLICE DEPARTMENT'S SCHOOL RESOURCE OFFICER (SRO) PROGRAM
 - b) POLICE DEPARTMENT UPDATES
 - c) DISPATCH UPDATES
 - d) ECOC PROJECT & VEHICLE STORAGE FACILITY UPDATE
9. ESTABLISH TOPICS FOR THE NOVEMBER 9, 2023 MEETING
10. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE 2024 SCHEDULE OF MEETINGS

MISCELLANEOUS COMMENTS

ADJOURNMENT



CITY OF NORMAN, OK
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Development Center, Room B, 225 N. Webster, Norman, OK 73069
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MINUTES

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ROLL CALL

PRESENT

- Chairman Linda Price
- Committee member Kyle Hurley
- Committee member Mark Emerson
- Committee member Ann Gallagher
- Committee member Kenny Orr
- Committee member Greg Gilkey

ABSENT

- Committee member Lea Greenleaf
- Committee member Russell Rice

OTHERS

- Major Chad Vincent, NPD
- Battalion Chief Chad Roney, NFD
- Russell Anderson, Communication Systems Manager
- Kim Coffman, Budget Manager
- Dannielle Risenhoover, Administrative Tech IV
- Bill Scanlon, Citizen

Chair Price called the meeting to order at approximately 4:00 PM. She welcomed staff and guests to the meeting.

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM AUGUST 10, 2023

Member Hurley made a motion to approve the August 10, 2023 Citizen Public Safety Oversight Committee minutes which was duly seconded by Member Gallagher. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from August 10, 2023

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCIAL REPORTS

Kim Coffman reported that Sales Tax has been a little low for the last two months and that it's going to be low again for September. Expenditures were reported as high due to the down payment on the newly ordered ladder truck for the Fire Department. Other expenditures included \$17,000 for police car replacement and a large payment to Crossland Construction for the continued construction of the Emergency Communications Operations Center (ECOC).

Coffman added, "I really don't know what's going on with the Norman Public School's SRO reimbursement. I submitted the schedule that showed what their portion would be, like I do every year, and Brenda Burkett-O'Brian said that the Mayor told her that "that amount would be different." Nobody knows why or any other details on that. The last I heard, the school district's contribution was going to remain the same and if anybody paid the County it was going to be the City somehow, so I don't know what's going on but wanted to give you an update on that." Member Gilkey asked if there were any Federal grants for SRO positions. Russell Anderson replied, "There's a single state grant, but it's for small towns. It's like \$96,000/year so that doesn't even pay for one of our cops with benefits and everything included." Major Vincent and Member Gallagher recalled a previous Council study session where Council indicated that they wanted to speak with Norman Public School administrators about SRO funding. Vincent wondered if this was the hold-up in determining Norman Public School's reimbursement.

There were three payrolls in the month of August.

Items submitted for the record:

Finance and Budget Reports

DISCUSSION ITEMS

3. MONTHLY UPDATES - FIRE DEPARTMENT

Battalion Chief Chad Roney gave the report. A five person Fire Academy will be starting September 22. A consulting firm has been selected to complete a Public Safety Study. This study is expected to identify what the City of Norman's needs are for fire and police personnel

as well as for police and fire stations. Roney expects the study to be completed in the spring 2024.

4. MONTHLY UPDATES - POLICE AND DISPATCH

Major Chad Vincent gave the report. Vincent stated that they have 166 staff members. This is down from 180 employees. There are currently 20 applicants that have gone through several stages of the hiring process, for the January Police Academy. If fourteen of these applicants make it through the hiring process, staffing numbers will be looking up. "That (hiring at least 14 employees) is a good sign. It's probably the best we've been (as far as filled positions go) for a number of years," Vincent said. It is expected that some officers will retire this year. "We lose between 10 to 12ish (officers) every year. That's just our loss rate," Vincent said. "I know there's still discussion about the last four School Resource Officers (SROs). I don't know what the coming month will bring. We're still hoping that something might work out through Council directing us to bring on those four positions. If that is the case, you all know that takes time. We would need help from a staffing standpoint to bring in additional officers to get some of our internal folks trained up. We can't grab just anyone to go do that (the job of an SRO). I hear the same conversations that you all hear that 'school safety is a top priority.'"

October 2 is Norman's National Night Out. Norman Police Officers will be staged on the south side of Sooner Mall to engage with citizens and provide community outreach activities.

Vincent stated that two Norman Police Officers were responding to a call when another vehicle pulled out in front of them. "That definitely could have been a lot worse than what it is, so we're certainly thankful for that. The car is replaceable, people are not," Vincent said. The officers were both treated for injuries. One of the officers is back to work.

An increased number of Norman Police Officers will be present at more school events. Officers that have some SRO training will fill these rolls. Increased security measures, enforced by school administration, have also gone into effect recently. This includes such things as enforcing a clear bag policy, directing fans to stay on their designated side of the field or court, and requiring young children to be accompanied by an adult.

Russell Anderson, Communication Systems Manager, stated that the Dispatch Department is down five employees. Seven individuals are scheduled for interviews. It is expected that the training for those hired would commence around the end of 2023.

Anderson has scheduled a meeting with the State of Oklahoma and Oklahoma City. He hopes this meeting will lead to better radio communication interoperability between the City of Norman and the State. Anderson is still waiting for the Cleveland County Sheriff's Communications Manager to present a quote to Cleveland County Commissioners. This quote is for the cost of the Sheriff's Department to join the City of Norman's emergency communications system. "They (Cleveland County Sheriff's Department) is in favor of coming onboard with us," Anderson said. Six Cleveland County SRO radios are programmed to connect with the City of Norman's communications system. The remaining Cleveland County SRO radios will be programmed once more radios are received.

City of Moore's SWAT radios are now programmed on the City of Norman radio system. The City of Norman is still working with University of Oklahoma to get them on the City's Computer Aided Design (CAD) system. "So far, it's pretty much green lights across the board; we're just waiting on legal." Anderson said. Member Hurley asked Anderson if he could get the City of

Moore on City of Norman's CAD also. Anderson said, "I would love to. I push hard every time I see them."

5. MONTHLY UPDATES - EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) PROJECT & VEHICLE STORAGE FACILITY UPDATE

Russell Anderson gave the report. He stated that all walls are up at the ECOC and the contractors are starting to hang steel. The whole building will be tornado proof. There is an upcoming meeting with furniture vendors.

There has been no update from the City Manager or City Council regarding the Public Safety Oversight Committee's letter requesting additional funding for the ECOC vehicle storage facility. "The Council received it, but I don't think they gave Brenda direction to issue a response," Kim Coffman said. Russell Anderson asked if he should talk to Brenda Hall regarding a response to the letter. He was encouraged by the Committee to do so.

Chair Price brought up the need for First Responder software updates. Member Hurley stated, "There is a rule with the State Department of Health that basically says that First Response Agencies do have to have the ability to be able to submit electronic data for tracking purposes and stuff. The problem is they don't have a database set up for that right now so there is no way for them (State Department of Health) to enforce the rule, but at some point they are going to have that set up, so basically, once that goes live Norman Fire will have one of two options. One – they would have to get formal documentation software that would automatically submit that for them or they would have to manual enter every single medical call they go on, to the state and that would be very time consuming. I would recommend going with a documentation software. I know it was put in your budget for this year and it got denied. I think the purpose of this group is basically just to say, that's something that we would want to push for. At this point right now, it's not what I would call time sensitive, but as we start talking about budgets for Fiscal Year 25 we should begin to have that on there."

6. ESTABLISH TOPICS FOR THE OCTOBER 12, 2023 MEETING

Kim Coffman asked that the Annual Report be added to the next meeting agenda and Chair Price asked that the Vehicle Storage Facility Update remain on the agenda for the next meeting.

MISCELLANEOUS COMMENTS

Kim Coffman informed the Committee that Mike Rainer is no longer on the Committee. She encouraged Members to send Ward 7 citizens to Brenda Hall if they are interested in becoming a Citizens Public Safety Oversight Committee member.

Member Hurley commented that once the Public Safety Study comes back, he feels like the Citizens Public Safety Oversight Committee might be asked for more recommendations. Citizen Bill Scanlon, who is on the Public Safety Study Committee stated, "We don't expect a magic number from the result of this study. We expect that we'll be provided insight into circumstances that would dictate an increase in fire stations or personnel or whatever. Not a finite, 'We need 28 people on the 4th of July in 2027.' The study will be a guideline for the City Manager and City Council, and in terms of what we do, when we do it, and how we fund it."

ADJOURNMENT

Member Orr made a motion to adjourn the meeting which was duly seconded by Member Gilkey. The motion passed unanimously. The meeting adjourned at approximately 4:40 PM.

Linda Price, Chair
Citizens Public Safety Oversight Committee

Public Safety Sales Tax Fiscal Year End 2024 Financial Report

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Fiscal Year To Date	Prior FY To Date	PSST II To Date
Revenues:															
Public Safety Sales Tax	\$ 1,020,459	\$ 957,439	\$ 975,085										\$ 2,952,983	\$ 2,982,384	\$ 138,849,427
Public Safety Use Tax	\$ 154,332	\$ 150,182	\$ 172,612										\$ 477,126	\$ 442,896	\$ 11,442,259
Investment/Interest	\$ -	\$ 31,136	\$ 32,524										\$ 63,661	\$ 13,623	\$ 1,263,978
Refunds/Reimbursements	\$ -	\$ -	\$ -										\$ -	\$ 9,700	\$ 4,676,234
Sale of Vehicles	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 9,910
Bond Proceeds	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 22,825,000
Inter-Fund Transfer	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 6,024,383
Total Revenue	\$ 1,174,791	\$ 1,138,757	\$ 1,180,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,493,769	\$ 3,448,603	\$ 185,091,190
Expenditures:															
Fleet Heavy Repair - 15550172															
Salaries & Benefits	\$ 12,711	\$ 19,239	\$ 12,967										\$ 44,918	\$ 18,687	\$ 229,975
Supplies & Materials	\$ 1,388	\$ 2,154	\$ 29,312										\$ 32,854	\$ 25,946	\$ 188,569
Services & Maintenance	\$ 2,392	\$ 2,689	\$ 3,272										\$ 8,353	\$ 1,788	\$ 62,316
Internal Services	\$ -	\$ 50	\$ -										\$ 50	\$ -	\$ 50
Capital Equipment	\$ -	\$ -	\$ 26,013										\$ 26,013	\$ 20,872	\$ 215,823
Sub-Total Fleet Heavy Repair	\$ 16,491	\$ 24,132	\$ 71,564	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,188	\$ 67,293	\$ 696,733
Patrol - 15661322															
Salaries & Benefits	\$ 357,593	\$ 413,427	\$ 254,579										\$ 1,025,599	\$ 1,032,698	\$ 49,616,173
Supplies & Materials	\$ 43,580	\$ 54,422	\$ 14,276										\$ 112,278	\$ 44,835	\$ 2,020,296
Services & Maintenance	\$ 3,310	\$ 32,531	\$ 2,526										\$ 38,367	\$ 39,892	\$ 1,019,142
Internal Services	\$ -	\$ 70,192	\$ 14,501										\$ 84,693	\$ 65,121	\$ 1,402,760
Capital Equipment	\$ -	\$ 17,282	\$ -										\$ 17,282	\$ 78,878	\$ 3,089,801
Staff Services - 15661115															
Supplies & Materials	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 21,261
Services & Maintenance	\$ 375	\$ 37,277	\$ 674										\$ 38,326	\$ 40,864	\$ 434,376
Capital Equipment	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 1,966,869
SRO Officers - 15661313															
Salaries & Benefits	\$ 99,192	\$ 157,647	\$ 140,685										\$ 397,525	\$ 354,078	\$ 5,010,902
Supplies & Materials	\$ -	\$ -	\$ 429										\$ 429	\$ 1,876	\$ 2,830
Services & Maintenance	\$ -	\$ 429	\$ -										\$ 429	\$ 1,482	\$ 16,593
Internal Services	\$ -	\$ 227	\$ -										\$ 227	\$ -	\$ 227
Capital Equipment	\$ -	\$ -	\$ -										\$ -	\$ -	\$ -
Criminal Investigations - 15661321															
Salaries & Benefits	\$ 45,636	\$ 69,145	\$ 54,380										\$ 169,162	\$ 180,183	\$ 8,081,906
Supplies & Materials	\$ -	\$ 298	\$ 332										\$ 630	\$ 1,187	\$ 71,539
Services & Maintenance	\$ -	\$ 52	\$ 52										\$ 103	\$ -	\$ 81,351
Internal Services	\$ -	\$ 1,236	\$ 889										\$ 2,124	\$ 1,886	\$ 84,753
Capital Equipment	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 509,773
Special Investigations															
Salaries & Benefits	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 503,489
Supplies & Materials	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 24,554
Services & Maintenance	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 5,707
Internal Services	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 10,667
Capital Equipment	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 77,179
Emergency Communications - 15661139															
Salaries & Benefits	\$ 5,325	\$ 7,243	\$ 5,131										\$ 17,699	\$ 18,704	\$ 859,879
Supplies & Materials	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 1,400
Services & Maintenance	\$ 400	\$ -	\$ 543										\$ 943	\$ -	\$ 132,085
Internal Services	\$ -	\$ 101	\$ -										\$ 101	\$ 50	\$ 1,031
Sub-Total Police	\$ 555,412	\$ 861,508	\$ 488,996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,905,917	\$ 1,861,734	\$ 75,046,543
Fire - 15665143															
Salaries & Benefits	\$ 328,696	\$ 437,767	\$ 287,026										\$ 1,053,489	\$ 998,449	\$ 37,861,224
Supplies & Materials	\$ -	\$ 7,788	\$ 33,156										\$ 40,944	\$ 19,417	\$ 1,014,383
Services & Maintenance	\$ 1,054	\$ 11,649	\$ 3,718										\$ 16,420	\$ 21,347	\$ 814,046
Internal Services	\$ -	\$ 11,033	\$ 2,667										\$ 13,700	\$ 24,732	\$ 606,387
Capital Equipment	\$ 1,609,502	\$ -	\$ 3,230										\$ 1,612,732	\$ 5,777	\$ 12,631,316
CIP FUND - Fire Stations	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 6,516,950
Fire Storage Facility Project - 15693377	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 791,367
Sub-Total Fire	\$ 1,939,252	\$ 468,237	\$ 329,797	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,737,285	\$ 1,069,722	\$ 60,235,673
Inter-Fund Transfers	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 11,704,400
Debt Service Costs - 15930149	\$ -	\$ 125	\$ 1,190,721										\$ 1,190,846	\$ 1,185,725	\$ 18,408,600
Radio System Design CIP - 15693319	\$ -	\$ -	\$ -										\$ -	\$ -	\$ 12,808,575
EOC Design CIP - 15695523	\$ -	\$ 636,445	\$ 63,347										\$ 699,792	\$ 298,901	\$ 2,640,979
Total Expenditures	\$ 2,511,155	\$ 1,990,447	\$ 2,144,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,646,027	\$ 4,483,378	\$ 181,541,502
Net Total	\$ (1,336,364)	\$ (851,691)	\$ (964,203)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,152,258)	\$ (1,034,775)	\$ 3,549,688

Item 2.

YEAR-TO-DATE BUDGET REPORT

FOR 2024 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 Undefined							
156 364226 Reimbursements-SRO Reim	-698,055	-698,055	.00	.00	.00	-698,055.00	.0%*
159 311009 Tax-Spl Public Safety S	-12,675,272	-12,675,272	-2,952,982.55	-975,084.87	.00	-9,722,289.45	23.3%*
159 311010 Tax-Spl Public Safety U	-1,854,351	-1,854,351	-477,125.65	-172,612.14	.00	-1,377,225.35	25.7%*
159 361102 Other Revenue-Investmen	-50,000	-50,000	-63,660.62	-32,524.23	.00	13,660.62	127.3%
TOTAL Undefined	-15,277,678	-15,277,678	-3,493,768.82	-1,180,221.24	.00	-11,783,909.18	22.9%
TOTAL REVENUES	-15,277,678	-15,277,678	-3,493,768.82	-1,180,221.24	.00	-11,783,909.18	
115 Staff Services							
15661115 44015 Prof Svs-Psychologi	1,200	1,325	350.00	300.00	.00	975.00	26.4%
15661115 44199 Bus Svs-Other Busin	12,000	12,544	1,149.00	374.00	.00	11,395.00	9.2%
15661115 44226 Maint & Rep Contra	36,827	36,827	36,827.00	.00	.00	.00	100.0%
15661115 44604 Employ Trav Wkshop	0	1,600	.00	.00	.02	1,600.00	.0%
TOTAL Staff Services	50,027	52,296	38,326.00	674.00	.02	13,970.00	73.3%
TOTAL EXPENSES	50,027	52,296	38,326.00	674.00	.02	13,970.00	
139 911							
15661139 42001 Salaries-Full-Time	236,128	236,128	14,871.32	4,104.64	.00	221,256.68	6.3%
15661139 42110 Oth Sal-Overtime-Re	1,450	1,450	309.60	309.60	.00	1,140.40	21.4%
15661139 42111 Oth Sal Overtime-Ho	1,850	1,850	.00	.00	.00	1,850.00	.0%
15661139 42201 Oth Bene-Longevity	673	673	.00	.00	.00	673.00	.0%
15661139 42209 Oth Bene-Dental Ins	1,225	1,225	.00	.00	.00	1,225.00	.0%
15661139 42210 Oth Bene-Medical In	19,165	19,165	.00	.00	.00	19,165.00	.0%
15661139 42211 Oth Bene-Life Insur	109	109	12.95	3.70	.00	96.05	11.9%
15661139 42225 Oth Bene-Safety Bon	400	400	50.00	.00	.00	350.00	12.5%
15661139 42901 City Share-Fica-Med	7,424	7,424	1,165.17	337.70	.00	6,258.83	15.7%
15661139 42902 City Share-Retireme	8,561	8,561	1,290.38	375.21	.00	7,270.62	15.1%
15661139 43208 Maint Sup-Telecommu	0	3	.00	.00	2.97	.00	100.0%
15661139 44226 Maint & Rep Contra	400	400	400.00	.00	.00	.00	100.0%
15661139 44604 Employ Trav Wkshop	3,200	3,200	543.00	543.00	.00	2,657.00	17.0%
15661139 44841 Int Svs-Unemploymen	101	101	101.00	.00	.00	.00	100.0%
15661139 45304 Telecom Eq Computer	3,200	3,200	.00	.00	.00	3,200.00	.0%
TOTAL 911	283,886	283,889	18,743.42	5,673.85	2.97	265,142.58	6.6%
TOTAL EXPENSES	283,886	283,889	18,743.42	5,673.85	2.97	265,142.58	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 03

143	Suppression	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
143 Suppression									
15665143	42001	Salaries-Full-Time	2,476,986	2,476,986	654,628.15	185,448.87	.00	1,822,357.85	26.4%
15665143	42099	Salaries-Other	73,234	73,234	22,725.00	3,637.50	.00	50,509.00	31.0%
15665143	42110	Oth Sal-Overtime-Re	97,046	97,046	54,822.06	11,337.72	.00	42,223.94	56.5%
15665143	42112	Oth Sal-Overtime-Sp	0	0	1,920.12	1,920.12	.00	-1,920.12	100.0%*
15665143	42201	Oth Bene-Longevity	40,845	40,845	11,885.00	3,450.00	.00	28,960.00	29.1%
15665143	42202	Oth Bene-Holiday Bo	105,919	105,919	24,802.78	7,357.55	.00	81,116.22	23.4%
15665143	42203	Oth Bene-Educationa	12,603	12,603	3,360.00	560.00	.00	9,243.00	26.7%
15665143	42209	Oth Bene-Dental Ins	26,850	26,850	3,497.72	963.88	.00	23,352.28	13.0%
15665143	42210	Oth Bene-Medical In	550,348	550,348	143,153.53	40,432.53	.00	407,194.47	26.0%
15665143	42211	Oth Bene-Life Insur	2,534	2,534	653.30	185.37	.00	1,880.70	25.8%
15665143	42221	Oth Bene-Uniform Cl	15,000	15,000	18,125.00	.00	.00	-3,125.00	120.8%*
15665143	42901	City Share-Fica-Med	39,096	39,096	11,038.39	3,017.92	.00	28,057.61	28.2%
15665143	42903	City Share-Retireme	387,176	387,176	102,878.36	28,714.77	.00	284,297.64	26.6%
15665143	43001	Gen Sup-Office	400	400	.00	.00	.00	400.00	.0%
15665143	43002	Gen Sup-Copy Servic	150	150	.00	.00	.00	150.00	.0%
15665143	43004	Gen Sup-Data Proces	2,000	2,000	.00	.00	.00	2,000.00	.0%
15665143	43011	Gen Sup-Books Repor	3,597	3,597	.00	.00	.00	3,597.00	.0%
15665143	43106	Oth Sup-Mat-Food &	800	800	.00	.00	.00	800.00	.0%
15665143	43107	Oth Sup-Mat-Institu	200	200	.00	.00	.00	200.00	.0%
15665143	43111	Oth Sup-Mat-Flags &	200	200	.00	.00	.00	200.00	.0%
15665143	43113	Oth Sup-Mat-Batteri	400	400	.00	.00	.00	400.00	.0%
15665143	43116	Oth Sup-Mat-First A	7,800	7,874	1,814.66	1,214.75	73.61	5,985.34	24.0%
15665143	43122	Oth Sup-Mat-Firefig	10,000	10,141	.00	.00	140.54	10,000.00	1.4%
15665143	43199	Oth Sup-Mat-Miscell	3,930	3,930	2,059.92	1,244.33	.00	1,870.08	52.4%
15665143	43204	Maint Sup-Machinery	500	500	.00	.00	.00	500.00	.0%
15665143	43209	Maint Sup-Janitoria	430	430	55.76	55.76	.00	374.24	13.0%
15665143	43401	Bldg Mat-Lumber & W	300	300	.00	.00	.00	300.00	.0%
15665143	43402	Bldg Mat-Electrical	150	150	.00	.00	.00	150.00	.0%
15665143	43403	Bldg Mat-Plumbing	300	300	.00	.00	426.60	-126.60	142.2%*
15665143	43404	Bldg Mat-Paint & Pa	1,070	1,070	.00	.00	.00	1,070.00	.0%
15665143	43502	Uniform & Clthing-S	7,900	32,300	24,400.00	24,400.00	.00	7,900.00	75.5%
15665143	43503	Uniform & Clthing-w	14,555	14,555	.00	.00	.00	14,555.00	.0%
15665143	43599	Uniform & Clthing-O	1,440	1,440	.00	.00	.00	1,440.00	.0%
15665143	43607	Minor Equip & Tools	100	100	.00	.00	.00	100.00	.0%
15665143	43609	Minor Equip & Tools	600	600	.00	.00	.00	600.00	.0%
15665143	43610	Minor Equip & Tools	2,250	2,250	.00	.00	.00	2,250.00	.0%
15665143	43701	Misc-Meals-Employee	600	600	.00	.00	.00	600.00	.0%
15665143	43801	Internal Svs Mat Fl	71,588	71,588	8,468.09	2,095.16	.00	63,119.91	11.8%
15665143	43802	Internal Svs Fleet	2,476	2,476	4,145.54	4,145.54	.00	-1,669.54	167.4%*
15665143	44014	Prof Svs-Physical E	8,050	8,619	2,523.00	2,523.00	569.00	5,527.00	35.9%

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143	Suppression	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
15665143	44119	Bus Svs-Laundry & S	960	1,279	48.10	48.10	970.75	260.00	79.7%
15665143	44120	Bus Svs-Exterminate	1,680	1,820	296.00	148.00	1,620.00	-96.00	105.3%*
15665143	44142	Bus Svs-Advertise-E	500	500	.00	.00	.00	500.00	.0%
15665143	44199	Bus Svs-Other Busin	7,306	7,556	225.00	.00	1,275.00	6,056.00	19.9%
15665143	44201	Maint & Rep Svs-Aut	7,000	7,000	.00	.00	.00	7,000.00	.0%
15665143	44210	Maint & Rep Svs-Bld	4,320	5,313	984.28	.00	8.61	4,320.00	18.7%
15665143	44211	Maint & Rep Svs-Pla	2,500	2,500	.00	.00	.00	2,500.00	.0%
15665143	44225	Maint & Rep ContrPl	1,600	1,600	.00	.00	.00	1,600.00	.0%
15665143	44226	Maint & Rep Contra	24,832	24,832	9,812.00	.00	.00	15,020.00	39.5%
15665143	44301	Utility Svs-Telepho	2,560	2,560	266.44	98.82	.00	2,293.56	10.4%
15665143	44302	Utility Svs-Telepho	48	48	.00	.00	.00	48.00	.0%
15665143	44304	Utility Svs-Wireles	12,480	12,480	1,365.28	.00	1,634.72	9,480.00	24.0%
15665143	44310	Utility Svs-Electri	2,146	2,146	.00	.00	.00	2,146.00	.0%
15665143	44604	Employ Trav wkshop	10,611	10,611	900.00	900.00	.00	9,711.00	8.5%
15665143	44702	Misc Svs-Express &	100	100	.00	.00	.00	100.00	.0%
15665143	44801	Int Svs-Fleet Overh	8,747	8,747	2,048.39	1,431.01	.00	6,698.61	23.4%
15665143	44802	Int Svs-Fleet Auto	42,578	42,578	1,236.23	1,236.23	.00	41,341.77	2.9%
15665143	44803	Int Svs-Charges-Sub	7,000	7,000	.00	.00	.00	7,000.00	.0%
15665143	44804	Int Svc-Vehicle use	2,376	2,376	.00	.00	.00	2,376.00	.0%
15665143	44824	Int Svs-Communicate	1,886	1,886	.00	.00	.00	1,886.00	.0%
15665143	44831	Int Svs-Risk Manage	31,397	31,397	5,232.84	.00	.00	26,164.16	16.7%
15665143	44840	Int Svs-Workers Com	26,558	26,558	4,426.34	.00	.00	22,131.66	16.7%
15665143	44841	Int Svs-Unemploymen	756	756	756.00	.00	.00	.00	100.0%
15665143	45003	Service Equip-Truck	0	3,233	3,229.66	3,229.66	3.63	.00	100.0%
15665143	45005	Service Equip-Fire	2,100,000	4,196,122	1,609,501.98	.00	1,189,861.48	1,396,758.63	66.7%
15665143	45113	Plant & Op Eq-Fire	24,486	25,428	.00	.00	942.00	24,486.00	3.7%
TOTAL Suppression		6,293,850	8,421,032	2,737,284.92	329,796.59	1,197,525.94	4,486,221.41	46.7%	
TOTAL EXPENSES		6,293,850	8,421,032	2,737,284.92	329,796.59	1,197,525.94	4,486,221.41		
149 Debt Service									
15930149	47002	Debt Service-Princi	2,180,000	2,180,000	1,085,000.00	1,085,000.00	.00	1,095,000.00	49.8%
15930149	47102	Debt Service-Intere	198,575	198,575	105,607.25	105,607.25	.00	92,967.75	53.2%
15930149	47202	Debt Service-Charge	2,500	2,500	238.31	113.31	.00	2,261.69	9.5%
TOTAL Debt Service		2,381,075	2,381,075	1,190,845.56	1,190,720.56	.00	1,190,229.44	50.0%	
TOTAL EXPENSES		2,381,075	2,381,075	1,190,845.56	1,190,720.56	.00	1,190,229.44		
172 Fleet Heavy Repair									
15550172	42001	Salaries-Full-Time	118,904	118,904	31,152.79	8,910.79	.00	87,751.21	26.2%

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172	Fleet Heavy Repair	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
15550172	42110	Oth Sal-Overtime-Re	5,500	5,500	414.18	192.19	.00	5,085.82	7.5%
15550172	42201	Oth Bene-Longevity	2	2	36.92	36.92	.00	-34.92	1846.0%*
15550172	42209	Oth Bene-Dental Ins	1,225	1,225	419.49	121.74	.00	805.51	34.2%
15550172	42210	Oth Bene-Medical In	19,165	19,165	7,735.73	2,234.62	.00	11,429.27	40.4%
15550172	42211	Oth Bene-Life Insur	58	58	31.08	8.88	.00	26.92	53.6%
15550172	42225	Oth Bene-Safety Bon	200	200	100.00	.00	.00	100.00	50.0%
15550172	42901	City Share-Fica-Med	9,222	9,222	2,341.14	685.21	.00	6,880.86	25.4%
15550172	42902	City Share-Retireme	10,576	10,576	2,686.36	776.90	.00	7,889.64	25.4%
15550172	43001	Gen Sup-Office	400	400	87.95	.00	.00	312.05	22.0%
15550172	43018	Gen Sup-Software	2,400	2,400	.00	.00	.00	2,400.00	.0%
15550172	43204	Maint Sup-Machinery	3,250	3,250	719.40	.00	.00	2,530.60	22.1%
15550172	43205	Maint Sup-HVAC Part	100	100	.00	.00	.00	100.00	.0%
15550172	43206	Maint Sup-Plumbing	200	200	.00	.00	.00	200.00	.0%
15550172	43209	Maint Sup-Janitoria	1,500	1,547	849.05	516.45	497.88	199.96	87.1%
15550172	43210	Maint Sup-Chemicals	2,500	2,500	564.48	.00	.00	1,935.52	22.6%
15550172	43233	Maint Sup-Fleet Par	212,000	217,558	28,333.90	28,287.97	.00	189,224.57	13.0%
15550172	43502	Uniform & Clthing-S	300	300	.00	.00	.00	300.00	.0%
15550172	43503	Uniform & Clthing-W	450	850	357.07	.00	214.16	278.77	67.2%
15550172	43602	Minor Equip & Tools	4,000	5,900	1,791.08	458.18	1,900.00	2,208.92	62.6%
15550172	43701	Misc-Meals-Employee	250	250	57.27	.00	.00	192.73	22.9%
15550172	43801	Internal Svs Mat Fl	1,722	1,722	118.87	49.74	.00	1,603.13	6.9%
15550172	44119	Bus Svs-Laundry & S	1,600	1,600	344.30	143.30	.00	1,255.70	21.5%
15550172	44120	Bus Svs-Exterminate	1,500	2,181	56.40	.00	681.40	1,443.60	33.8%
15550172	44122	Bus Svs-Sludge Moni	450	450	.00	.00	.00	450.00	.0%
15550172	44130	Bus Svs-Printing-Ge	100	100	.00	.00	.00	100.00	.0%
15550172	44199	Bus Svs-Other Busin	22,250	22,250	3,048.04	538.04	440.21	18,761.75	15.7%
15550172	44201	Maint & Rep Svs-Aut	28,000	30,078	1,295.94	283.50	2,078.32	26,704.06	11.2%
15550172	44204	Maint & Rep Svs-Par	1,500	1,500	.00	.00	.00	1,500.00	.0%
15550172	44226	Maint & Rep Contra	9,510	9,810	.00	.00	300.00	9,510.00	3.1%
15550172	44303	Utility Svs-Telepho	1,200	1,200	114.44	57.22	.00	1,085.56	9.5%
15550172	44304	Utility Svs-Wireles	3,250	3,250	.00	.00	.00	3,250.00	.0%
15550172	44310	Utility Svs-Electri	30,000	30,000	1,055.34	.00	.00	28,944.66	3.5%
15550172	44320	Utility Svs-Natural	5,000	5,000	.00	.00	.00	5,000.00	.0%
15550172	44341	Utility Svs-Water	1,500	1,500	.00	.00	.00	1,500.00	.0%
15550172	44601	Emp Trav Prof Membe	2,000	2,000	243.00	243.00	.00	1,757.00	12.2%
15550172	44603	Emp Trav-Prof Confe	1,500	1,500	.00	.00	.00	1,500.00	.0%
15550172	44604	Employ Trav Wkshop	6,500	8,817	2,195.84	2,007.00	609.95	6,011.16	31.8%
15550172	44622	Emp Trav-Prof Licen	120	120	.00	.00	.00	120.00	.0%
15550172	44804	Int Svc-Vehicle Was	1,026	1,026	.00	.00	.00	1,026.00	.0%
15550172	44841	Int Svs-Unemployment	50	50	50.00	.00	.00	.00	100.0%
15550172	45199	Plant & Op Eq-Other	44,128	44,128	26,012.63	26,012.63	9,128.00	8,987.37	79.6%
15550172	45304	Telecom Eq Compute	0	9,500	.00	.00	9,500.00	.00	100.0%
TOTAL Fleet Heavy Repair		555,108	577,890	112,212.69	71,564.28	25,349.92	440,327.42	23.8%	
TOTAL EXPENSES		555,108	577,890	112,212.69	71,564.28	25,349.92	440,327.42		

YEAR-TO-DATE BUDGET REPORT

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313	School Resource Officer	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
313 School Resource Officer								
15661313	42001	Salaries-Full-Time	817,341	817,341	212,382.52	61,361.61	.00	604,958.48 26.0%
15661313	42099	Salaries-Other	7,904	7,904	1,619.40	100.00	.00	6,284.60 20.5%
15661313	42110	Oth Sal-Overtime-Re	0	0	58,363.47	38,733.65	.00	-58,363.47 100.0%*
15661313	42111	Oth Sal Overtime-Ho	0	0	14,854.80	5,437.14	.00	-14,854.80 100.0%*
15661313	42201	Oth Bene-Longevity	19,481	19,481	5,845.00	1,750.00	.00	13,636.00 30.0%
15661313	42203	Oth Bene-Educationa	14,034	14,034	3,462.48	1,016.28	.00	10,571.52 24.7%
15661313	42204	Oth Bene-Investigat	7,505	7,505	2,458.02	1,246.32	.00	5,046.98 32.8%
15661313	42209	Oth Bene-Dental Ins	7,350	7,350	1,975.79	654.08	.00	5,374.21 26.9%
15661313	42210	Oth Bene-Medical In	155,770	155,770	44,059.87	13,389.09	.00	111,710.13 28.3%
15661313	42211	Oth Bene-Life Insur	864	864	229.41	65.78	.00	634.59 26.6%
15661313	42221	Oth Bene-Uniform Cl	1,560	1,560	228.00	48.00	.00	1,332.00 14.6%
15661313	42901	City Share-Fica-Med	63,197	63,197	22,113.13	8,240.00	.00	41,083.87 35.0%
15661313	42904	City Share-Retireme	110,996	110,996	29,933.09	8,643.37	.00	81,062.91 27.0%
15661313	44304	Utility Svs-Wireles	4,400	4,400	857.30	428.65	.00	3,542.70 19.5%
15661313	44601	Emp Trav Prof Membe	360	360	.00	.00	.00	360.00 .0%
15661313	44604	Employ Trav wkshop	4,055	4,555	.00	.00	.00	4,555.00 .0%
15661313	44841	Int Svs-Unemployem	227	227	227.00	.00	.00	.00 100.0%
15661313	45301	Telecom Eq Computer	3,500	3,500	.00	.00	.00	3,500.00 .0%
TOTAL School Resource Officer		1,218,544	1,219,044	398,609.28	141,113.97	.00	820,434.72	32.7%
TOTAL EXPENSES		1,218,544	1,219,044	398,609.28	141,113.97	.00	820,434.72	
321 Criminal Investigations								
15661321	42001	Salaries-Full-Time	470,009	470,009	102,078.47	31,111.29	.00	367,930.53 21.7%
15661321	42099	Salaries-Other	1,300	1,300	.00	.00	.00	1,300.00 .0%
15661321	42110	Oth Sal-Overtime-Re	10,275	10,275	7,635.32	4,752.20	.00	2,639.68 74.3%
15661321	42111	Oth Sal Overtime-Ho	15,000	15,000	5,422.83	1,807.61	.00	9,577.17 36.2%
15661321	42112	Oth Sal-Overtime-Sp	3,678	3,678	.00	.00	.00	3,678.00 .0%
15661321	42201	Oth Bene-Longevity	14,927	14,927	3,654.00	1,064.00	.00	11,273.00 24.5%
15661321	42203	Oth Bene-Educationa	5,528	5,528	1,046.99	299.14	.00	4,481.01 18.9%
15661321	42204	Oth Bene-Investigat	9,905	9,905	2,261.84	646.24	.00	7,643.16 22.8%
15661321	42209	Oth Bene-Dental Ins	4,900	4,900	999.18	315.42	.00	3,900.82 20.4%
15661321	42210	Oth Bene-Medical In	97,050	97,050	21,724.55	6,700.47	.00	75,325.45 22.4%
15661321	42211	Oth Benef-Life Insu	480	480	105.26	31.46	.00	374.74 21.9%
15661321	42221	Oth Bene-Uniform Cl	1,560	1,560	468.00	168.00	.00	1,092.00 30.0%
15661321	42901	City Share-Fica-Med	37,639	37,639	9,048.72	2,990.34	.00	28,590.28 24.0%
15661321	42904	City Share-Retireme	66,298	66,298	14,716.51	4,493.87	.00	51,581.49 22.2%

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321	Criminal Investigations	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15661321	43801 Internal Svs Mat Fl	4,496	4,496	574.72	332.22	.00	3,921.28	12.8%
15661321	43802 Internal Svs Fleet	997	997	55.07	.00	.00	941.93	5.5%
15661321	44303 Utility Svs-Telepho	2,160	2,160	103.08	51.54	.00	2,056.92	4.8%
15661321	44801 Int Svs-Fleet Overh	3,364	3,364	787.85	550.39	.00	2,576.15	23.4%
15661321	44802 Int Svs-Fleet Auto	3,153	3,153	338.19	338.19	.00	2,814.81	10.7%
15661321	44803 Int Svs-Charges-Sub	100	100	.00	.00	.00	100.00	.0%
15661321	44804 Int Svc-Vehicle was	666	666	.00	.00	.00	666.00	.0%
15661321	44824 Int Svs-Communicate	820	820	.00	.00	.00	820.00	.0%
15661321	44831 Int Svs-Risk Manage	5,233	5,233	872.16	.00	.00	4,360.84	16.7%
15661321	44841 Int Svs-Unemployem	126	126	126.00	.00	.00	.00	100.0%
TOTAL Criminal Investigations		759,664	759,664	172,018.74	55,652.38	.00	587,645.26	22.6%
TOTAL EXPENSES		759,664	759,664	172,018.74	55,652.38	.00	587,645.26	

322 Patrol

15661322	42001 Salaries-Full-Time	2,857,434	2,857,434	591,266.45	139,083.04	.00	2,266,167.55	20.7%
15661322	42041 Salaries-Terminatio	0	0	8,993.95	4,588.58	.00	-8,993.95	100.0%*
15661322	42099 Salaries-Other	15,801	15,801	4,105.47	1,061.01	.00	11,695.53	26.0%
15661322	42110 Oth Sal-Overtime-Re	76,225	76,225	66,530.87	22,047.46	.00	9,694.13	87.3%
15661322	42111 Oth Sal Overtime-Ho	100,000	100,000	58,529.39	16,605.25	.00	41,470.61	58.5%
15661322	42112 Oth Sal-Overtime-Sp	8,469	8,469	.00	.00	.00	8,469.00	.0%
15661322	42201 Oth Bene-Longevity	45,501	45,501	10,780.00	2,730.00	.00	34,721.00	23.7%
15661322	42203 Oth Bene-Educationa	38,502	38,502	10,277.54	2,218.64	.00	28,224.46	26.7%
15661322	42204 Oth Bene-Investigat	5,103	5,103	553.92	.00	.00	4,549.08	10.9%
15661322	42209 Oth Bene-Dental Ins	36,175	36,175	5,236.59	1,229.37	.00	30,938.41	14.5%
15661322	42210 Oth Bene-Medical In	644,445	644,445	126,041.72	30,353.61	.00	518,403.28	19.6%
15661322	42211 Oth Bene-Life Insur	3,018	3,018	619.44	152.81	.00	2,398.56	20.5%
15661322	42221 Oth Bene-Uniform Cl	21,840	21,840	3,696.00	816.00	.00	18,144.00	16.9%
15661322	42901 City Share-Fica-Med	225,020	225,020	55,582.56	14,142.10	.00	169,437.44	24.7%
15661322	42904 City Share-Retireme	396,998	396,998	83,384.69	19,550.91	.00	313,613.31	21.0%
15661322	43001 Gen Sup-Office	3,550	3,550	.00	.00	.00	3,550.00	.0%
15661322	43011 Gen Sup-Books Repor	180	180	.00	.00	.00	180.00	.0%
15661322	43021 Gen Sup-Recruit	240	240	.00	.00	.00	240.00	.0%
15661322	43106 Oth Sup-Mat-Food &	1,116	1,116	.00	.00	.00	1,116.00	.0%
15661322	43112 Oth Sup-Mat-Firearm	63,900	144,086	83,991.34	2,984.98	56,194.39	3,900.00	97.3%
15661322	43113 Oth Sup-Mat-Batteri	4,100	4,100	.00	.00	.00	4,100.00	.0%
15661322	43199 Oth Sup-Mat-Miscell	0	670	.00	.00	670.00	.00	100.0%
15661322	43501 Uniform & Clthing-R	15,810	23,810	866.88	.00	7,133.12	15,810.00	33.6%
15661322	43502 Uniform & Clthing-S	0	0	.00	.00	.31	.00	100.0%
15661322	43609 Minor Equip & Tools	0	18,200	4,228.32	.00	13,971.68	.00	100.0%
15661322	43801 Internal Svs Mat Fl	93,100	93,100	16,977.92	9,056.12	.00	76,122.08	18.2%

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322	Patrol		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15661322	43802	Internal Svs Fleet	63,422	63,422	6,213.76	2,235.07	.00	57,208.24	9.8%
15661322	44014	Prof Svs-Physical E	3,000	3,000	.00	.00	.00	3,000.00	.0%
15661322	44020	Prof Svs-Testing	11,040	11,040	.00	.00	.00	11,040.00	.0%
15661322	44142	Bus Svs-Advertise-E	3,000	3,000	330.55	330.55	.00	2,669.45	11.0%
15661322	44199	Bus Svs-Other Busin	3,661	3,661	.00	.00	.00	3,661.00	.0%
15661322	44201	Maint & Rep Svs-Aut	0	22,643	.00	.00	18,476.01	4,167.09	81.6%
15661322	44226	Maint & Rep Contra	40,993	40,993	34,000.00	.00	.00	6,993.00	82.9%
15661322	44304	Utility Svs-Wireles	20,980	20,980	3,061.60	1,530.80	.00	17,918.40	14.6%
15661322	44604	Employ Trav Wkshop	22,069	22,817	975.25	665.00	.06	21,841.27	4.3%
15661322	44801	Int Svs-Fleet Overh	15,475	15,475	3,624.08	2,531.78	.00	11,850.92	23.4%
15661322	44802	Int Svs-Fleet Auto	81,406	81,406	10,029.64	10,029.64	.00	71,376.36	12.3%
15661322	44803	Int Svs-Charges-Sub	12,500	12,500	1,939.47	1,939.47	.00	10,560.53	15.5%
15661322	44804	Int Svc-Vehicls Was	3,860	3,860	.00	.00	.00	3,860.00	.0%
15661322	44821	Int Svs-Printing Se	100	100	.00	.00	.00	100.00	.0%
15661322	44824	Int Svs-Communicate	8,363	8,363	.00	.00	.00	8,363.00	.0%
15661322	44831	Int Svs-Risk Manage	47,096	47,096	7,849.34	.00	.00	39,246.66	16.7%
15661322	44840	Int Svs-Workers Com	362,060	362,060	60,343.34	.00	.00	301,716.66	16.7%
15661322	44841	Int Svs-Unemploymen	907	907	907.00	.00	.00	.00	100.0%
15661322	45002	Service Equip-Polic	248,400	554,216	17,282.04	.00	360,357.24	176,577.00	68.1%
TOTAL Patrol			5,604,859	6,041,122	1,278,219.12	285,882.19	456,802.81	4,306,100.07	28.7%
TOTAL EXPENSES			5,604,859	6,041,122	1,278,219.12	285,882.19	456,802.81	4,306,100.07	
523 Emergency Communications									
15695523	46101	Capital Projects-Co	0	3,562,344	636,982.26	8,587.01	2,925,361.88	.00	100.0%
15695523	46201	Capital Projects-De	0	754,782	62,809.90	54,759.90	691,971.88	.00	100.0%
TOTAL Emergency Communications			0	4,317,126	699,792.16	63,346.91	3,617,333.76	.00	100.0%
TOTAL EXPENSES			0	4,317,126	699,792.16	63,346.91	3,617,333.76	.00	
GRAND TOTAL			1,869,335	8,775,460	3,152,283.07	964,203.49	5,297,015.42	326,161.72	96.3%

** END OF REPORT - Generated by Kimberly Coffman **

City of Norman, Oklahoma
Citizen's Public Safety Sales Tax Oversight Committee
Annual Report
July, 2022 – June, 2023

DRAFT

City of Norman, Oklahoma
Citizen's Public Safety Oversight Committee
Annual Report
July 1, 2022 – June 30, 2023

Executive Summary

The Citizen's Public Safety Sales Tax Oversight Committee (CPSOC) offers the following information for the status of the Fiscal Year Ending June 30, 2023 (FYE 23). We are pleased to report that several items were accomplished this year, but we would be remiss if we did not report on the items that are outstanding and must be addressed.

MAJOR ISSUES

- The School Resource Officer (SRO) Program has not been fully implemented due to budget constraints within the City of Norman and the Norman Public School System. The citizens expect their children to be protected as promised in the original program.
- The Norman Police Department (NPD) has struggled with vacancies in commissioned and dispatch positions throughout the fiscal year, but with multiple academies in progress, the NPD hopes to be fully staffed by spring of 2024.
- \$875,000 is still needed to fund a vehicle storage facility for the Emergency Communications Operations Center (ECOC). This facility was part of the original design but was removed due to significant construction price increases in 2022. The proposed facility would allow for the safe and secured storage of critical City resources valued at approximately \$932,000. There is alternative storage facility for these resources.

PROJECT STATUS

- The new (ECOC) broke ground on January 19, 2023. As of June 30, 2023, the footings, piers, water lines, and French drains have been installed. The foundation is next and the project is slated to be complete by July 2024.
- Fire Apparatus Replacement Program: The 2022 Engine Pumper will be delivered in October, 2023, and the 2023 Engine Pumper should arrive in the summer of 2024. The FYE 2024 proposed budget did not include an apparatus replacement in the PSST Fund due to depleted replacement allocations, but the PSST Oversight Committee sent a letter of recommendation to the City Council in April, 2023 in support of a budget amendment to fund the requested \$2.1 million 100-foot Aerial Ladder Platform. This amendment was proposed and approved by Council when the FYE 2024 budget was adopted on June 13, 2023.

FINANCIAL OVERVIEW

Public Safety Sales tax (PSST) revenue was -3.2% below the budget target for FYE 23. No subsidy from the General Fund or the Capital Fund were budgeted or required in FYE 23 to keep the PSST Fund in the black. Sales tax trends will be monitored each year to determine the need for future subsidies until the PSST critical capital needs have been completed.

LOOKING FORWARD

- Anticipated completion of the ECOC in July 2024
- Complete implementation of SRO Program and hiring of Communications Officers
- Mid-mount aerial ladder platform proposed for the FYE 24 final apparatus replacement

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Introduction

On May 13, 2008, a special election was held in the City of Norman providing for the assessment of a temporary seven year sales tax of one half of one percent (.5%) in addition to the present City and State sales tax for staffing of forty-one (41) additional Police personnel and thirty (30) additional Fire personnel. The additional sales tax was also to be used for vehicles and equipment for such personnel, acquiring, constructing and equipping two new fire stations. The proposition was approved with a vote of 8,301 in favor to 4,307 opposed. The public safety sales tax was implemented October 1, 2008 and expired September 30, 2015.

On April 1, 2014, a special election was held in the City of Norman providing for the extension of the one-half of one percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved with a vote of 3,801 in favor to 3,662 opposed. In this report, the tax effective prior to October 1, 2015 is called PSST I, and the tax effective on October 1, 2015 is called PSST II.

Creation and Purpose

The Ordinance calling the election provided for the establishment of a Citizens Public Safety Oversight Committee (CPSOC) to review the expenditures of such monies and submit recommendations to the City Council regarding such expenditures. Further the CPSOC was to review the expenditures of revenues collected to determine if such funds were expended for the purposes specified and monitor the successful implementation of community oriented policing concepts. The Ordinance called for the committee to issue reports on their findings to the City Council and the public on an annual basis or as requested by Council. (See Appendix A for the PSST I Ordinance, Appendix B for the COP Establishment Resolution and Appendix C for the PSST II Ordinance and Resolution).

Membership

The Norman City Council in its meeting of February 10, 2009, appointed the first Citizen’s Public Safety Oversight Committee. Current members of the Committee are: Linda Price, Lea Greenleaf, Ann Gallagher, Kenny Orr, Kyle Hurley, Russell Rice, Gregory Gilkey, and Mark Emerson. The Ward 7 position is currently vacant.

Meeting Schedule

The CPSOC meets on a monthly basis. Below are the dates for the Committee’s meetings from July 2022 to June 2023. (See Appendix D for the Schedules of Regular Meetings and the Corresponding Agendas)

July 14, 2022	Monthly Meeting
August 11, 2022	Monthly Meeting
September 8, 2022	Monthly Meeting - Cancelled
October 13, 2022	Monthly Meeting
November 10, 2022	Monthly Meeting
December 8, 2022	Monthly Meeting
January 12, 2023	Monthly Meeting
February 9, 2023	Monthly Meeting
March 9, 2023	Monthly Meeting

April 13, 2023	Monthly Meeting
May 11, 2023	Monthly Meeting - Cancelled
June 8, 2023	Monthly Meeting

Discussion Items

Topics of discussion involved Public Safety Sales Tax revenues and expenses for each month. Detailed financial information is included under the Financial Report section of this document.

Members of the Police Command staff presented monthly information regarding the Community Oriented Policing efforts.

Members of the Fire Command staff presented monthly updates on Fire Department activity.

Other topics of discussion and advisement to Council included:

- Fire Department Apparatus Replacement Schedule – (See Appendix H)
- Emergency Communications Operations Center project
- Data-Driven Approaches to Crime & Traffic Safety (DDACTS)
- School Resource Officer Program staffing
- Phase II and Phase III of replacement of the emergency communications system and consultants
- Emergency Communications staffing
- Emergency Vehicle Mechanic staffing

Accomplishments

The Committee continued its work meeting monthly to review revenue and expenditures reports as well as monitoring the community oriented policing philosophy.

Financial Report

On May 13, 2008, the citizens of Norman voted on and approved a temporary 7-year, one-half percent (0.5%) Public Safety Sales Tax (PSST I) in order to increase the number of police officers and firefighters, and to construct and equip two new fire stations. The sales tax began October 1, 2008 and terminated on September 30, 2015. The City received its first sales tax remittance from the Oklahoma Tax Commission on December 18, 2008.

As of June 30, 2023, a total of \$135,896,444 has been collected from the PSST since its inception. An additional \$10,965,133 has been collected from the related Public Safety Use Tax (a sales tax levied on purchases made outside of the city for use within the city). Interest earned from investing the taxes has earned the PSST Fund an additional \$1,200,317. Total expenditures to date from PSST funds are \$174,895,476 (see Appendix E for a revenue and expenditure analysis by month).

As mentioned earlier in this report, on April 1, 2014, a special election was held in the City of Norman providing for the permanent extension of the one half of one percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved and is called PSST II.

With the approval of the PSST permanent extension, Ordinance O-1314-33 was also approved. This Ordinance specifically states what the PSST II revenues can and will be used for. The Ordinance directed that funding for the 71 personnel added to the City public safety workforce by the PSST I be made permanent; 19 personnel be added over a period of four years (13 police officers to staff a School Resource Officer program; 4 additional Dispatchers; and 2 Emergency Vehicle Mechanics); and a program to replace or acquire Critical Public Safety Capital Facility Needs be implemented (See Appendix G for the original PSST II project, equipment and personnel plan). The Critical Public Safety Capital Needs were identified, in priority order, as follows:

- Emergency Communication System Replacement - \$15,000,000
- Emergency Operations/Dispatch Center Facility - \$6,500,000
- Fire Apparatus Replacement Program – \$6,800,000
- Reconstruct/Relocate Fire Station #5 - \$3,500,000
- TOTAL - \$31,800,000

In discussions and presentations leading up to the approval of the PSST extension, the plan to finance the Emergency Communications (Radio) System and Emergency Operations Center (EOC) facilities through some sort of debt issuance was discussed and acknowledged due to the need to have those facilities up and running before sufficient PSST revenues would accrue. Under the plan, available PSST fund balance would be used as a partial “down payment” on the Communication System and EOC facilities, and PSST Fund balance would be used to pay for the Fire Apparatus and Fire Station #5 Reconstructions on a pay-as-you-go basis, as funds became available after the Radio System and EOC were financed.

As illustrated on the following page, the City of Norman has followed the approved Staffing Plan in adding personnel to the budgeted workforce as anticipated by PSST I and is working on fulfilling the additional workforce anticipated by the PSST II Ordinance. During FYE 17, it was originally planned to add seven additional School Resource Officers, two Emergency Vehicle Mechanics and two Emergency Communications Officers. Due to financial cuts and an economic downturn, all of the planned positions, except for the two Communication Officers, were delayed. In FYE 18, three of the remaining seven School Resource Officers were added. No positions were fulfilled in FYE 19. Two Emergency Vehicle Mechanic positions were approved for FYE 20. The two remaining Emergency Communications Officer positions are proposed to be added during FYE 2024 and the four remaining School Resource Officer positions will be added when funds are available from both the Norman Public School System and the City.

Public Safety Sales Tax Staffing Plan

	Original Plan				Fulfilled in PSST I	Fulfilled in PSST II	Not Fulfilled	Reason
	Fire-fighters	Commissioned Police Officers	Non-commissioned Police Officers	Plan Total				
FYE 2008	0	0	0	0	0		0	
FYE 2009	0	12	0	12	12		0	
FYE 2010	15	9	0	24	24		0	
FYE 2011	0	9	0	9	9		0	
FYE 2012	15	5	0	20	20		0	
FYE 2013	0	2	0	2	2		0	
FYE 2014	0	2	0	2	2		0	
FYE 2015	0	2	0	2	2		0	
FYE 2016	0	6	0	6		6	0	
FYE 2017	0	7	2 Emerg Vehicle Mechanics 2 Emerg Communications Officers	11		2 Emerg Communications Officers	7 Police Officers 2 Emerg Vehicle Mechanics	Lack of funding/staffing
FYE 2018	0	0	0	0		3 Police Officers planned in FYE 2017	0	
FYE 2019	0	0	2 Emerg Communications Officers	2			4 Police Officers, 2 Emergency Communications Officers	Lack of funding/staffing
FYE 2020	0	0	0	0		2 Emerg Vehicle Mechanics planned in FYE 2017	4 Police Officers, 2 Emergency Communications Officers	Lack of funding/staffing
FYE 2021	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
FYE 2022	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
FYE 2023	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
FYE 2024	0	0	0	0		2 Emerg Communications Officers	4 Police Officers	Lack of funding
Total	30	54	0	90	71	15	4	

Total Public Safety Personnel*

	Firefighters		Commissioned Police Officers	
	Budgeted	Filled 6/30	Budgeted	Filled 6/30
FY 2008	127	120	134	125
FY 2009	127	123	146	127
FY 2010	142	126	155	156
FY 2011	142	135	164	159
FY 2012	157	129	169	165
FY 2013	157	156	169**	154
FY 2014	157	150	171	159
FY 2015	157	156	173	157
FY 2016	157	145	177#	158
FY 2017	157	155	177	163
FY 2018	157	151	178##	160
FY 2019	158	141	180	170
FY 2020	158	148	180	176
FY 2021	158	155	171***	166
FY 2022	158	143	171	160
FY 2023	158	149	180###	158
FY 2024	158		180	

*Only includes positions in the Fraternal Order of Police (FOP) and International Association of Fire Fighters (IAFF), excludes all other public safety support personnel.

**In the FY 2013 Budget, one Major (FOP) position was reclassified to a non-union Deputy Police Chief position, and a Forensic Tech (FOP) position was reclassified to a non-union position, and two PSST positions were added, so no net change in total.

#In the FY 2015 Budget year, a Master Police Officer position was reclassified to a non-union Forensic Tech position. In FYE 2016, a Police Officer position was reclassified to a non-union I.T. Systems Support Tech position for the PD and six officers were added for the School Resource Officer program.

##In the FY 2018 Budget year, three additional School Resource Officers were added, an MPO was reclassified to a non-union Animal Welfare Shelter Manager and a Sergeant was reclassified as a non-union Police Standards Administrator. In FYE 2019, a police major was added.

***In FYE 2021, nine commissioned positions were cut in the Police Department in the General Fund.

###In the FY 2023 Budget year, nine commissioned positions were added in the Police Department in the General Fund.

Plan Status

The original PSST plan is complete. With the hiring of nine (9) additional police officers for the school resource officer program in FYE 16 and 18, two (2) Emergency Communications Officers in FYE 17, the hiring of two (2) Emergency Vehicle Mechanic positions in FYE 20, and the approval of two (2) Emergency Communications Officers in FYE 24, the plan for PSST II is almost complete. The hiring of four more School Resource Officers would fully implement the plan.

With the approval of PSST II, PSST II revenues will be utilized for specific capital improvements identified in the PSST II Ordinance, including an improved communications system, replacement of fire trucks and apparatus, relocation and reconstruction of Fire Station No. 5, and the construction of an emergency operations and dispatch facility.

Findings and Conclusions

The Committee reports that City staff has been responsive to information requests and guidance as such requests have been made.

Committee members would like a more prospective review of public safety issues to be able to make recommendations to Council before any decisions are made. The Committee is a dedicated group that comprises subject matter experts within their fields and has the expertise needed to give Council advice and recommendations on public safety issues. Members are eager to share their knowledge with Council to help with decision making.

Public Safety Sales Tax expenditures have been extensively reviewed by the committee and the committee finds such expenditures have been made in accordance with the Ordinance establishing the parameters for such expenditures. In the Committee's judgment, the Police Department is successfully implementing Community Policing concepts.

Looking Forward to Fiscal Year Ending 2024

In the future, the committee will continue monitoring activities designated in the COP Annual Work Plan (see Appendix F) as well as monitoring expenditures and revenues associated with the Public Safety Sales Tax collections.

The Committee also looks forward to the partnership with the Norman Public Schools for the School Resource Officer (SRO) Program as a part of the PSST extension. However, the Committee continues to be concerned that the original hiring plan of the SROs has not been implemented as planned due to budget constraints.

The members are also looking forward to the construction of the new Emergency Operations Center (EOC).

The committee stands ready to assist the Council in whatever advisory capacity they deem appropriate.

The Citizen's Public Safety Oversight Committee FYE 2022 Annual Report was approved at the CPSOC meeting on October 12, 2023 with the recommendation that it be forwarded to City Council as required by Ordinance 0-0708-32.

DRAFT

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE 13TH DAY OF MAY, 2008, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-0708-32 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) SALES TAX TO BE USED FOR STAFFING OF ADDITIONAL POLICE PERSONNEL AND ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE CITY OF NORMAN, OKLAHOMA, AND THEN FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE 1ST DAY OF OCTOBER, 2008, AND TERMINATE ON 30TH DAY OF SEPTEMBER, 2015; PROVIDING EXEMPTIONS EXEMPTED FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; PROVIDING SEVERABILITY OF PROVISIONS; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the 13th day of May, 2008, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-0708-32 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR STAFFING OF FORTY-ONE (41) ADDITIONAL POLICE PERSONNEL AND THIRTY (30) ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE VICINITY OF 36TH AVENUE NORTHWEST AND TECUMSEH STREET AND IN THE VICINITY OF EAST ALAMEDA AND EAST 36TH AVENUE IN THE CITY OF NORMAN, OKLAHOMA, ALL TO BE OWNED EXCLUSIVELY BY THE CITY OF NORMAN AND THEN FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (.5%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2008, AND CEASE TO BE LEVIED ON SEPTEMBER 30, 2015?”

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to

attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.

- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.
- § 6. Citation and codification. This Ordinance shall be known and cited as the Norman Sales Tax Ordinance of 2008, and the same shall be codified and incorporated into the Code of Ordinances of the City of Norman, Oklahoma (the "City").
- § 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (.5%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.
- § 8. Effective date and termination. This Ordinance shall become and be effective on and after the 1st day of October, 2008, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law. This Ordinance and the sales tax referenced herein shall terminate and cease to be levied seven (7) years from the effective date of this Ordinance, or on the 30th day of September, 2015 provided that this tax, at the discretion of the then sitting City Council, may be submitted to the registered voters of the City of Norman for re-approval prior to the expiration of the tax.
- § 9. Purposes of revenues. The proceeds of the one half of one percent (.5%) sales tax levied and assessed by this Ordinance shall be used, to the extent feasible from the revenues generated hereby, as follows:
- First, for staffing of forty-one (41) additional police personnel and thirty (30) additional fire personnel in accordance with the staffing plan adopted herein, vehicles and equipment for such personnel, acquiring, constructing, and equipping two fire stations in the vicinity of 36th Avenue Northwest and Tecumseh Street and in the vicinity of East Alameda and East 36th Avenue in the City of Norman, Oklahoma, all to be owned exclusively by the City of Norman and for the promotion of community relations through a philosophy of community policing which promotes a partnership and interaction between public safety personnel and the citizens of the City of Norman, and then for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.
- §10. Establishment of Citizens Public Safety Oversight Committee. A Citizens Public Safety Oversight Committee shall be established to review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. Members of the Citizens Public Safety Oversight Committee shall be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. The Committee shall consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.
- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.
- §13. Staffing Plan. Revenues collected hereunder shall be expended first for the staffing, compensation and equipping of police and fire personnel over the period of the tax in accordance with the Staffing Plan set forth herein, and the excess for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

Year of Tax	Additional Police Personnel	Additional Fire Personnel
1	12	0
2	9	15
3	9	0
4	5	15
5	2	0
6	2	0
7	<u>2</u>	<u>0</u>
Total added Personnel	41	30

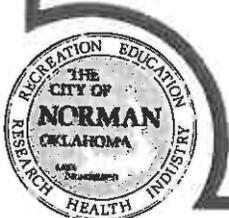
- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.

Resolution

R-0809-125

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING COMMUNITY ORIENTED POLICING (COP) IN ORDER TO IDENTIFY POLICING PRIORITIES OF THE COMMUNITY AND CREATE A STRATEGY FOR DEVELOPING PROCESSES FOR THOSE PRIORITIES.

- § 1. WHEREAS, on May 13, 2008, a special election was held in the City of Norman for a proposed temporary increase in the city sales tax by one half of one percent (.5%).
- § 2. WHEREAS, one purpose of the revenues was for the promotion of community relations through a philosophy of community policing which promotes partnership and positive interaction between the public safety personnel and the citizens of the City of Norman.
- § 3. WHEREAS, the Citizens Public Safety Oversight Committee (CPSOC) was established to review expenditures, monitor the successful implementation of community policing concepts and issue reports on their findings to the City Council and the public at least annually, or as frequently as the committee deems appropriate, or as requested by Council, and make recommendations on other issues related to public safety as may be assigned by Council.
- § 4. WHEREAS, the City of Norman, Oklahoma, desires to establish Community Oriented Policing (COP) to assist the Police Department in identifying policing priorities and develop processes to achieve implementation of community policing.
- § 5. WHEREAS, that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.
- § 6. WHEREAS, it is believed that the development of identified activities that focus on all City departmental efforts will assist in the achievement of Community Oriented Policing.
- § 7. WHEREAS, the Norman City Council encourages future City Councils to fully evaluate and seek reconsideration, as appropriate, of the Public Safety Tax (which expires on September 30, 2015) at least one (1) year prior to its expiration.



Resolution No. R-0809-125
Community Oriented Policing

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 8. That the Norman City Council and the Citizens Public Safety Oversight Committee shall assist the Police Department in identifying the policing priorities of the community and suggest processes to address those priorities.
- § 9. That the Police Department will prepare a Five Year Implementation Plan in order to set forth the strategies and activities to successfully implement community policing concepts based on the priorities and policies established by the Norman City Council and CPSOC.
- §10. That the Police Department will prepare an Annual Work Plan (AWP), consistent with the five (5) year plan on the basis of intended results, strategies, budget, and the formation of community partners. The AWP will provide detailed activity planning and set out what will be accomplished during the year. The AWP shall contain:
 - a. Expected outcomes;
 - b. Activities to be carried out towards the achievement of the expected outcomes;
 - c. The time frame (by calendar quarter) for undertaking the planned activities; and
 - d. Identification of those responsible for implementing components of the plan.

PASSED AND ADOPTED this 28th day of April, 2009.

Cindy [Signature]
Mayor

ATTEST:
Brenda Hall
City Clerk



**City of Norman, Oklahoma
2009
Norman's Rededication to Community
Oriented Policing**



The Norman Police Department

In September 1919, the City of Norman ("the City") received its charter and the Norman Police Department became the primary law enforcement agency for the City. All early documents indicate that the department's manpower at the time was in the single digits-employing one to four officers. As the population of the City has changed over the years, so has the Norman Police Department. Currently, the department consists of 147 commissioned and 55 civilian personnel, for a total of 202 employees.

All 202 employees are assigned to one of three bureaus: Patrol, Criminal Investigations and Staff Services. The Patrol Bureau is responsible for such things as responding to calls for service, investigating and taking appropriate action regarding traffic activity, criminal activity, and unusual circumstances. In addition, the Patrol Bureau is responsible for the apprehension of offenders, recovery of stolen property, and preparation of reports and presentation of court testimony. The department's Criminal Investigations Bureau is responsible for the investigation of criminal activity, collection and preservation of crime scene evidence, apprehension of offenders, recovery of stolen property, and preparation of reports. The Criminal Investigations Bureau also manages the presentation of evidence to the prosecutor's office and presentation of court testimony. The Staff Services Bureau is responsible for records, communications, training, personnel services, animal welfare, and fiscal management. In 2009, the total budget for the department is approximately \$17M (excluding capital projects).

Initial Community Policing Efforts

The concept of community oriented policing ("COP") was first implemented by the Norman Police Department in 1993. The department's focus was becoming more committed to providing the highest quality of police service by working in partnership with the community to create permanent solutions to problems and enhance the quality of life in Norman. Soon after the implementation of this philosophy, the department observed success in partnering with the community and addressing problems. Problem solving became a proactive task rather than a reactive one. However, over the next fifteen years, the department's COP approach was weakened by declining staffing levels, increasing population and calls for service.

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crime, greater respect for law and order, increased crime control and crime prevention, and greater citizen satisfaction with police services.

Community policing represents a continuation of established traditions of policing in the United States. It flows from the following fundamental values:

- The police department believes that the prevention of crime is its number one priority.
- The police department involves the community in the delivery of its services.
- The police department holds itself accountable to the community it serves.
- The police department upholds three dimensions of equity: equal access to police services, equal treatment of all individuals under the U.S. Constitution, and equal distribution of police services and resources.

Research shows that community policing programs follow ten (10) underlying principals:

1. Crime prevention is the responsibility of the whole community.
2. The police and the community share ownership, responsibility, and accountability for the prevention of crimes.
3. Police effectiveness is a function of crime control, crime prevention, problem solving, community satisfaction, quality of life, and community engagement.
4. Mutual trust between the police and the community is essential for effective policing.
5. Crime prevention must be a flexible, long-term strategy in which the police and community collectively commit to resolving the complex and chronic causes of the crime.
6. Community policing requires knowledge, access and mobilization of community resources.
7. Community policing can only succeed when police administration and government officials enthusiastically support its principles and tenets.
8. Community policing depends on decentralized, community-based participation in decision-making.
9. Community policing allocates resources and services, which is based on analysis, identification and projection of patterns and trends, rather than incidents.
10. Community policing requires an investment in training with a special emphasis on: problem analysis and problem solving, facilitation, community organization, communication, mediation and conflict resolution, resource identification and use, networking and linkages, and cross-cultural competency.

It is a common misconception that COP is "soft on crime." This is not the case. Officers continue to make arrests and issue citations. However, the emphasis must shift with COP from activity indicators to long term solutions for problems. COP is also not "social work" or a cosmetic solution. The implementation of the COP philosophy merely formalizes and promotes community building and community-based problem solving which includes strong law enforcement components. COP must also not be viewed as a

Norman's Rededication to COP
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Recent Events

On May 13th, 2008, a special election was held in the City of Norman which proposed a temporary increase in the city sales tax by one half of one percent (.5%). Voters approved the proposition and it became effective on October 1, 2008. The approval of this additional tax, in part, will be used to staff additional police personnel, which in turn will allow COP to be reinstated in the community. With the enactment of this temporary public safety sales tax, a Citizen's Public Safety Oversight Committee was established to review the expenditures of the new monies and submit recommendations to the City Council regarding these expenditures. Members of the Citizen's Public Safety Oversight Committee are appointed by the Mayor upon approval by a majority of the City Council.

The Citizen's Public Safety Oversight Committee reviews the expenditures of revenues collected pursuant to the ordinance to determine if such funds are expended for the purposes specified in the ordinance. In addition, the Committee monitors the successful implementation of community policing concepts. Further, the City Council encourages the Citizens Oversight Committee to seek input and issue reports on their findings to the City Council and the public at least annually, or as frequently as the Committee deems appropriate or as requested by the Council. The Committee may review and make recommendations on such other issues related to Public Safety as may be assigned by the City Council.

In order to be successful, the COP mission and goals must be redefined to meet the current needs of the City of Norman. The City Council Oversight Committee along with members of the department recommend that the creation of a safe, diverse and inclusive community should be the paramount goal. The implementation of the COP philosophy is an opportunity to create positive interactions between the police department and the community.

Universal Principles of COP

Community policing is best described as a philosophy, managerial style, and organizational strategy. The goals of community policing are to promote better police-community partnerships and more proactive problem solving with the community. Community policing can help solve a wide range of community problems and issues involving crime control, crime prevention, and fear of crime.

In addition to Community Oriented Policing (COP), community policing is referred to by several names such as Community Problem Solving, Neighborhood Policing, and Problem-Based Policing. In order to be effective, community policing must be based on collaboration between police and citizens in a non-threatening and cooperative spirit. COP requires that police listen to citizens, take seriously how citizens perceive problems and issues, and seek to solve problems which have been identified. A fundamental assumption of the community policing approach is that the community is more likely than the police to recognize and understand public safety needs. Effective community policing can result in enhanced quality of life in neighborhoods, reduction of the fear of

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passing fad. In order to be effective, COP must be adopted as a philosophical change in the way the police interact with the public.

Norman's Desired COP Philosophy

The purpose of this COP statement is to unify community efforts, build alignment and loyalty among the Police Department staff, communicate our COP stance to the entire organization and the community, and finally to empower employees to set correct priorities and make correct decisions.

In addition to defining the principles and values of COP, the Police Department and Council Oversight Committee developed a vision of COP for Norman. It is the position of the group that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.

The mission of community oriented policing is to enhance the quality of service to Norman by developing a partnership based on trust using community relations, problem identification/solutions, and crime prevention. These partnerships must be permanent relationships of trust between the police and the community that must be developed and maintained to establish a network of resources to help in the problem identification and problem solving process. These relationships of trust enable law enforcement to gain greater access to valuable information from the community that could lead to the solution and prevention of crimes. Trust must be achieved before the police can assess the needs of the community and develop the close ties that will create community support. Community partnerships require an adoption of a policing perspective that exceeds the standard/traditional law enforcement emphasis. It is well understood that these partnerships will not happen overnight and will require an ongoing effort to be maintained.

The first element in working towards community oriented policing is the formation of community partnerships. Partnerships between police and community stakeholders are needed in order to carefully examine the characteristics of problems in neighborhoods and apply appropriate remedies. The group has identified community stakeholders such as the University of Oklahoma, other Norman educational institutions, social service agencies, businesses, the media, law enforcement, elected and appointed civic officials, property owners associations, neighborhood watches and members of the community as entities that must work together to ensure the success of community oriented policing.

Another element of community oriented policing that must be in place for the program to become effective is problem solving. Problem solving must be implemented in a proactive method to identify problems, educate all parties involved, and assign resources to solve those problems. Problem solving will require statistical analysis of data to

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produce feedback and evaluate the effectiveness of the solution. It is acknowledged that the results from this element may not be observed for several years after re-start-up.

The police must also enact a public information outreach to the community concerning community oriented policing programs, activities and opportunities. The police will in turn use these opportunities to develop partnerships to help identify and solve public safety issues. It is expected that the police will partner with Norman's diverse population to accomplish the expectations. The police must also open lines of communication from the youth to the elderly to address community concerns. The police will be able to then implement proactive crime prevention and increase the police visibility in the community, especially in neighborhoods.

Geographically based policing or the use of "beats" will allow for officers to be assigned to a specific area and remain as the primary person in the area. This will allow the officer to gain knowledge of that area and provide for accountability for the area. By remaining in one geographic location, officers are better able to act as liaisons for citizens with other city departments and give the community a clear understanding of whom to contact for COP issues. In addition, geographically based policing provides an opportunity for officers to focus on specific crime "hot spots" and adapt solutions. Officers should be continually evaluated on both their proactive and reactive programs.

Recruitment of new departmental personnel should be aimed at attracting new employees who are well suited to a COP philosophy. All commissioned and civilian departmental members will be COP knowledgeable, although some may have greater responsibilities. All department personnel, sworn and civilian, will be given initial and ongoing COP training. Their work plans, performance reviews, and performance measures will clarify expectations for employees under the COP philosophy. The entire organizational structure of the department will be structured to support COP.

The Citizens Oversight Committee should determine the mechanisms for measuring whether or not the benchmarks are being met, and if they should be adjusted based on their evaluations and public input. In order to facilitate this process, any needs should be directed to the City Manager and Council. The evaluation should be included in all reports. Our community's support of the COP program is essential to make it an enduring endeavor despite any changes in administration and political makeup of the Council. This can only be achieved by meeting the needs and expectations of the public. In order to achieve this, it is imperative for the Citizens Oversight Committee to create a means for public input and interaction.

Action

To achieve its goals the Norman Police Department will prepare a Five Year Implementation Plan to set forth the strategies and activities to successfully implement community policing concepts. Further, the Norman Police Department will prepare an Annual Work Plan consistent with the Five Year Implementation Plan on the basis of intended results, strategies, budget and the formation of community partners. The

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Annual Work Plan will provide detailed activity planning and accomplishments such as expected outcomes and activities, a time frame and identification of those responsible for implementation of all components of the Annual Work Plan.

Conclusion

Community oriented policing requires the police and the community to work together in partnership to solve community problems. Communication must be open and continuous with the youth of Norman and all other members of the community talking to police. COP allows for a better understanding of police duties and gives the citizens a greater voice in setting police priorities while improving the quality of life for the community. The partnerships created by community oriented policing will be permanent and help ensure a safe, diverse and inclusive city.

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DRAFT

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE FIRST DAY OF APRIL, 2014, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-1314-33 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) SALES TAX TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE FIRST DAY OF OCTOBER, 2015, FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR

FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; AMENDING SECTIONS 8-403 AND 8-416 OF CHAPTER 8 OF THE CODE OF ORDINANCES TO ADD A PERMANENT TAX FOR PUBLIC SAFETY PURPOSES; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the first day of April, 2014, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED

PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015?"

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.
- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.

§ 6. Citation and codification. This Ordinance shall be known and cited as the Norman Public Safety Sales Tax Ordinance of 2015, and the same shall be codified and incorporated into Chapter 8, Article IV of the Code of Ordinances of the City of Norman, Oklahoma (the "City") as follows:

* * *

Section 8-403 -- Tax Rate -- Sales subject to tax.

There is hereby levied an excise tax of three and one half (3.5) percent, upon the gross proceeds or gross receipts derived from all sales taxable under the Sales Tax Law of Oklahoma . . . [remaining provisions of this section unchanged]

* *

Section 8-416 -- Pledge of portions of tax for expenditure for certain purposes.

- (a) Seventy (70) percent of the additional or second one-percent excise tax (sales tax) will be expended solely for capital expenditures or debt service on obligations financing said capital expenditures for the City, or any public trust having the City as beneficiary, and the remaining thirty (30) percent of the additional or second one-percent tax will be expended for the general municipal government function of the City.
- (b) The additional one half percent of excise tax (sales tax) derived from the Public Safety Sales Tax of 2015 will be expended first to fund Public Safety Personnel positions that were initially funded by the Temporary Public Safety Sale Tax of 2008; to fund the addition of thirteen (13) police personnel to implement a school resource officer program, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of city radio communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of fire station no. 5; debt service if incurred for the above purposes.
- (c) Upon satisfaction of the purposes of subsection (b), then the revenues (sales tax) derived from the Public Safety Sales Tax of 2015 shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services;

projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

* * *

§ 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (1/2%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.

§ 8. Effective date and termination. This Ordinance shall become effective on and after the first day of October, 2015, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law.

§ 9. Purposes of revenues. The proceeds of the one half of one percent (1/2%) sales tax levied and assessed by this Ordinance shall be dedicated to the Public Safety Sales Tax Fund and used, to the extent feasible from the revenues generated hereby, as follows:

For retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource officer program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5; debt service if incurred for the above purposes; the revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.

§10. Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall continue to be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. Prior to the Mayor's recommended appointment of a new Committee member, the Mayor shall consult with the Councilmember for the Ward from which the Committee member is to be chosen. The Committee shall continue to consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.

- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may prospectively review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.

- §13. Staffing Plan. Revenues collected hereunder shall be accounted for in the Public Safety Sales Tax Fund and expended first for the retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource office program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5 over the period of the tax in accordance with the Staffing Plan set forth herein, and debt service if incurred for the above purposes. The revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

<u>Year of Tax</u>	<u>School Resource Police Officers</u>	<u>Additional Emergency Vehicle Mechanics</u>	<u>Additional Communications Officers</u>
1	7	2	2
2	6	0	0
3	0	0	2

- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is intended to replace the one half of one percent (1/2%) temporary Public Safety Sales Tax of 2008 provided for in Ordinance no. O-0708-32 upon its expiration on September 30, 2015 and is otherwise in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.
- §17. Amendment. The citizens of the City of Norman, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make any such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that the purpose, rate and limitation of time for collection of the tax herein provided shall not be changed without the approval of the qualified electors of the City as provided by law. Prior to approval of such amendatory Ordinance, the Oversight Committee established pursuant to Section 10 herein shall review and make recommendation to the Council regarding the amendment.
- §18. Provisions cumulative. Provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.
- §19. Exclusion from "Non-dedicated" UNP TIF revenues. The additional tax authorized under this Ordinance shall not be considered a "non-dedicated" tax as contemplated in the Norman University North Park Project Plan, and accordingly no revenues generated from this additional tax levied on retail sales occurring within the Increment District shall be considered part of the Sales Tax Increment apportioned to the University North Park Tax Increment Finance District.

§20. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this 28th day of January, 2014.

NOT ADOPTED this _____ day of _____, 2014.

Cindy Strost
Mayor

Mayor

ATTEST:

Terenda Hall
City Clerk



DRAFT

SPECIAL ELECTION
PROCLAMATION AND NOTICE OF ELECTION

Under and by virtue of the Statutes of the State of Oklahoma and acts complimentary, supplementary, and enacted pursuant thereto, and Ordinance No. O-1314-33 dated January 28, 2014, authorizing the calling of an elections on the Proposition hereinafter set forth, I, the undersigned Mayor of the City of Norman, Oklahoma. On the first day of April, 2014, for the purpose of submitting to the registered qualified voters in said City the proposed Proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA, INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL INITIALLY ADDED WITH REVENUES GENERATED FROM THE PUBLIC SAFETY SALES TAX OF 2008 LEVIED AND COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND

ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED AFTER CONSIDERING SPECIFIED CRITERIA; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015?"

The ballot used at said election shall set out the Proposition as set forth above and shall also contain the words:

- 1st YES - FOR THE PROPOSITION
- 2nd NO - AGAINST THE PROPOSITION

(If the voter desires to vote for the above Proposition, he shall mark the ballot accordingly; if he desires to vote against the above Proposition, he shall mark the ballot accordingly.)

That only the registered qualified voters of the City of Norman, Oklahoma, may vote upon the Proposition as above set forth. The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

The special election shall be held at the same places and in the same manner prescribed by law for conducting county and state elections and the numbers and locations of the polling places and the persons who shall conduct said election shall be the same as for county and state elections, all as respectively designated and prescribed by the County Election Board of Cleveland County, Oklahoma.

WITNESS my hand as Mayor of the City of Norman, Oklahoma, and the seal of said City affixed hereto on the 28th day of JANUARY 2014.

Carely Spostel
Mayor

(SEAL)

ATTEST:

Renee Hall
CITY CLERK



Resolution

R-1314-111

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, EXPRESSING THE INTENT OF THE CITY COUNCIL TO USE THOSE REVENUES GENERATED FROM THE TEMPORARY PUBLIC SAFETY SALES TAX REFERENDUM THAT ARE UNENCUMBERED WHEN THE TAX EXPIRES ON SEPTEMBER 30, 2015 FOR PUBLIC SAFETY CAPITAL IMPROVEMENTS, PROVIDED VOTERS APPROVE THE PUBLIC SAFETY SALES LEVY UNDER ORDINANCE NO. O-1314-33.

- § 1. WHEREAS, on March 11, 2008, the City Council adopted Ordinance No. O-0708-32, the Public Safety Sales Tax ("PSST I"), creating a temporary one half of one percent sales tax on retail sales extending from October 1, 2008 to September 30, 2015 with the revenues generated thereby to be used primarily for public safety purposes; and
- § 2. WHEREAS, the voters of the City of Norman approved Ordinance No. O-0708-32, PSST I, at a duly called election held on May 13, 2008; and
- § 3. WHEREAS, the primary purposes of PSST I, including the addition of seventy-one (71) public safety personnel, will have been accomplished before its expiration on September 30, 2015; and
- § 4. WHEREAS, because PSST I was a temporary sales tax, Council previously directed staff to reserve adequate revenues generated from PSST I to continue to fund the seventy-one (71) public safety personnel positions and associated equipment expenditures for an additional six months beyond the expiration date of PSST I; and
- § 5. WHEREAS, the City Council has authorized funding from PSST I revenues to accomplish a number of additional public safety capital improvements and expenditures authorized by the PSST I Ordinance including: improved communication systems; remodeling and equipping the Norman Investigations Center (formerly Smalley Center); making a contribution to the "Rainy Day" Fund; and making a contribution to the General Fund in support of the emergency communications function; among other expenditures, and City Council anticipates revenues from PSST I to remain unencumbered beyond those purposes on September 30, 2015; and



- § 6. WHEREAS, on January 28, 2014, the City Council adopted Ordinance No. O-1314-33, the continuation of the Public Safety Sales Tax ("PSST II"), that will continue to levy a one half of one percent tax on retail sales beginning on October 1, 2015; and
- § 7. WHEREAS, the voters of the City of Norman will consider approval of Ordinance No. O-1314-33, PSST II, at a duly called election held on April 1, 2014; and
- § 8. WHEREAS, if PSST II is approved by the voters, the revenues collected to be set aside from PSST I initially intended to pay for salaries, benefits, and associated equipment of the seventy-one (71) public safety personnel hired under PSST I for an additional six months beyond the expiration of PSST I will no longer be necessary for such a purpose, and revenues collected that are unencumbered on September 30, 2015, as described in Section 5 above, together, are estimated to be four million nine hundred thousand dollars (\$4.9 million); and
- § 9. WHEREAS, City Council desires to formally express its intent, should the voters approve PSST II, to utilize the PSST I revenues identified in Section 8 above, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 10. That should the voters approve Ordinance O-1314-33, then the revenues collected under PSST I originally intended to provide for salary, benefits, and associated equipment for the seventy-one public safety personnel positions for an additional six months beyond the expiration date of PSST I, and the other unencumbered PSST I revenues on September 30, 2015, shall be used, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

PASSED AND ADOPTED this 25th day of February, 2014.



Cindy Fogel
Mayor

ATTEST:

Brenda Hall
City Clerk

**2022 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS**

Monthly Planner	<i>[Handwritten initials]</i>
City Web Calendar	<i>[Handwritten initials]</i>
Meeting Room Calendar	<i>[Handwritten initials]</i>

Public Safety Oversight Committee

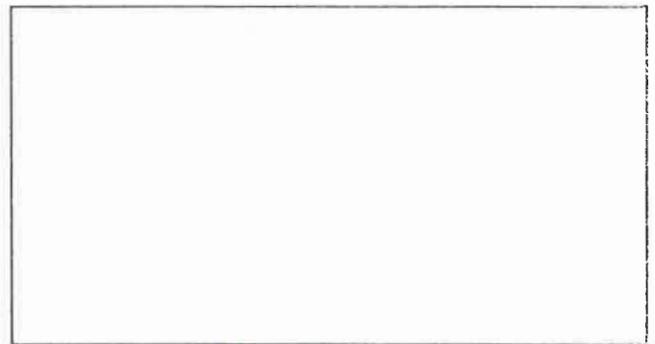
Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:
"Meetings scheduled as Needed" in the DATE column.

DATE	TIME	Physical Location
January 13, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers CANCELLED
February 17, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
March 10, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
April 14, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers CANCELLED
May 12, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
June 9, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
July 14, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
August 11, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
September 8, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
October 13, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
November 10, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers
December 8, 2022	4:00 pm	201 W. Gray St. Municipal Building, City Council Chambers

To be completed by person filing notice:

Name: Ashley Evans
Administrative Technician IV
 Address: 201 W. Gray St.
Building C
 Phone No.: 405-366-5413



Filed in the office of the Municipal Clerk at 2:45 a.m. / (p.m.) on 10/28/21

Signed: *Brenda Hall*
 City Clerk

**Must be filed prior to December 15, 2022*

**2023 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS**

Monthly Planner	
Municode Calendar	
Meeting Room Calendar	

Public Safety Oversight Committee

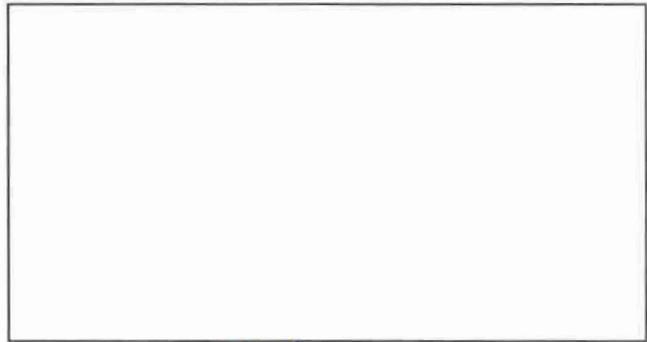
Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:
"Meetings scheduled as Needed" in the DATE column.

DATE	TIME	Physical Location
January 12, 2023	4:00 pm	201 W. Gray, Council Chambers, Norman, OK
February 9, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
March 9, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
April, 13, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
May 11, 2023 Cancelled	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
June 8, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
July 13, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
August 10, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
September 14, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
October 12, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
November 9, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK
December 14, 2023	4:00 pm	225 N. Webster, Development Center Room B, Norman, OK

To be completed by person filing notice:

Name: Danielle Risenhoover
Administrative Tech. IV
 Address: 225 N. Webster Ave.
Norman, OK 73069
 Phone No.: 405-366-5413



Filed in the office of the Municipal Clerk at 1:25 a.m./p.m. on 5/4/23

Signed: Brenda Hall
 City Clerk

*AMENDED

**CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
July 14, 2022**

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. City Council Chambers, on the 14th day of July 2022, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Lea Greenleaf, Mike Rainer, and Greg Gilkey, Kenny Orr, Kyle Hurley, and Russell Rice

ABSENT: Members Jim Costello and Ann Gallagher

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Anthony Francisco, Director of Finance
Ashley Evans, Administrative Technician
Kim Coffman, Budget Manager
Russell Anderson, Communication Systems Manager
Major Barbour, NPD
Jacob Huckabaa, Budget Technician
Chief Travis King, NFD
Bill Scanlon, Citizen

DRAFT

Item 1, being

CALL TO ORDER

Chair Price called the meeting to order at 4 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 2, being

**APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF June 9, 2022.**

Member Greenleaf made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the June 9, 2022 meeting, which motion was duly seconded by Member Rice; and the question being to approve the Citizens Public Safety Oversight Committee minutes of June 9, 2022, a vote was taken with the following result:

YEAS:

Chair Linda Price, Members Lea Greenleaf, Mike Rainer, and Greg Gilkey, Kenny Orr, Kyle Hurley, and Russell Rice

NAYES:

none

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of June 9, 2022 approved.

ITEM 3, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that we ended the fiscal year 16% above the budget revenues for FYE 22.

Fire Department

Chief King gave the update. He stated that we are starting the order of another pumper. We have 15 new recruits that started class on Monday.

Police Report

Major Barbour gave the update. He stated that the Police Department participated in Safety Town, the Jr. Police Academy, the Police Activities League, and a cookout at the Salvation Army. National Night Out is October 3rd and the next Coffee with a Cop is September 5th. We are currently down 21 commissioned officers and 11 non-commissioned officers.

Dispatch

Russell Anderson gave the update. He stated we are down 6 people still and are hiring 2 tomorrow.

* * * * *

ITEM 4, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Barbour gave the update. He stated that we are still moving forward with the design phase.

* * * * *

Item 5, being

CONSIDERATION OF SENDING RECOMMENDATION TO CITY COUNCIL ADVOCATING FOR FULLY IMPLEMENTING THE PSST SRO PROGRAM

The Committee engaged in a discussion about whether more SROs were needed in schools considering the recent school shootings in the news. Member Rice presented statistics gathered about the Norman SRO program.

Member Greenleaf made a motion to approve sending a recommendation to City Council advocating for fully implementing the PSST SRO program, which motion was duly seconded by Member Rainer; and the question being to approve sending a recommendation to City Council advocating for fully implementing the PSST SRO program, a vote was taken with the following result:

YEAS:

Chair Linda Price, Members Lea Greenleaf, Mike Rainer, and Greg Gilkey, and Kenny Orr

NAYES:

Members Kyle Hurley and Russell Rice

Chair Price declared the motion carried and the recommendation to City Council advocating for fully implementing the PSST SRO program approved.

* * * * *

Item 6, being

CONSIDERATION OF SENDING RECOMMENDATION TO CITY COUNCIL ADVOCATING FOR FULLY IMPLEMENTING THE PSST COMMUNICATIONS PROGRAM

The Committee engaged in a discussion regarding fully implementing the dispatch portion of the PSST, and Member Rice stated that dispatch saves lives.

Member Gilkey made a motion to approve sending a recommendation to City Council advocating for fully implementing the PSST Communications program, which motion was duly seconded by Member Rice; and the question being to approve sending a recommendation to City Council advocating for fully implementing the PSST Communications program, a vote was taken with the following result:

YEAS:

Chair Linda Price, Members Lea Greenleaf, Mike Rainer, and Greg Gilkey, Kenny Orr, Kyle Hurley, and Russell Rice

NAYES:

none

Chair Price declared the motion carried and the recommendation to City Council advocating for fully implementing the PSST Communications program approved.

* * * * *

Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT August 11, 2022 MEETING

All normal topics at the next meeting.

Citizens Public Safety Oversight Committee Minutes
July 14, 2022
Page 5

Item 8, being

MISCELLANEOUS COMMENTS

None at this time.

Item 9, being

ADJOURNMENT

Adjourned at 5:13 pm

DRAFT

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
August 11, 2022

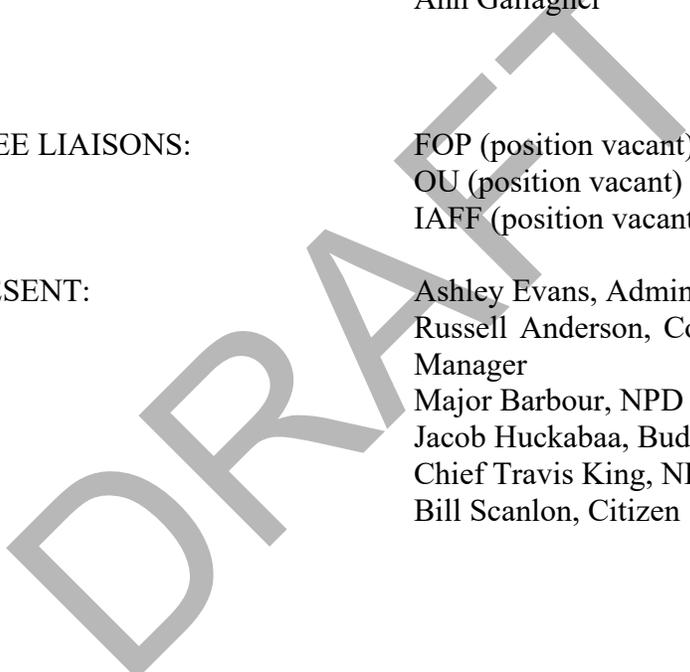
The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. City Council Chambers, on the 11th day of August 2022, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Lea Greenleaf, Mike Rainer, Kenny Orr, Kyle Hurley, and Russell Rice

ABSENT: Members Jim Costello, Greg Gilkey, and Ann Gallagher

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Ashley Evans, Administrative Technician
Russell Anderson, Communication Systems Manager
Major Barbour, NPD
Jacob Huckabaa, Budget Technician
Chief Travis King, NFD
Bill Scanlon, Citizen



Item 1, being

CALL TO ORDER

Chair Price called the meeting to order at 4 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 2, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF July 14, 2022.

Member Greenleaf made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the July 14, 2022 meeting, which motion was duly seconded by Member Rice; and the question being to approve the Citizens Public Safety Oversight Committee minutes of July 14, 2022, a vote was taken with the following result:

YEAS: Chair Linda Price, Members Lea Greenleaf, Mike Rainer, Kenny Orr, Kyle Hurley, and Russell Rice

NAYES: none

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of July 14, 2022 approved.

* * * * *

ITEM 3, being:

MONTHLY UPDATES

Finance Report

Jacob Huckabaa gave the update. He stated that sales tax collection is 6% below budget and expenditures are below budget.

Fire Department

Chief King gave the update. He stated that the new pumper tanker will be ordered in the next few days. It cost \$110,000 more than the same truck they ordered last year due to inflation. We now have 16 recruits in the Academy.

Police Report

Major Barbour gave the update. He stated that Captain Hopkins will be the new representative for the PSST Committee. 4 cadets are still in the Academy and the next Academy starts September

6th with 5 cadets. We are currently down 8 non-commissioned people and 22 commissioned officers. National Night Out is October 3rd. Coffee with a Cop is October 5th at Panera Bread. The Citizens Police Academy begins at the end of August.

Dispatch

Russell Anderson gave the update. He stated we have 2 dispatchers in the Academy doing well and 2 more starting background checks. We will be doing interviews next week with 7 applicants.

* * * * *

ITEM 4, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Barbour gave the update. He stated that the design documents are complete and we are starting talks about the ground breaking.

* * * * *

Item 5, being

ESTABLISH AGENDA TOPICS FOR THE NEXT September 8, 2022 MEETING

All normal topics at the next meeting.

* * * * *

Item 6, being

MISCELLANEOUS COMMENTS

Chair Price would like to have more structured meetings. All Committee Members agree.

* * * * *

Item 7, being

ADJOURNMENT

Adjourned at 4:58 pm

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
September 8, 2022

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, were unable to meet at 4 p.m. via 201 W. Gray St. City Council Chambers, on the 8th day of September 2022, due to the lack of a quorum.

DRAFT

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
October 13, 2022

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. City Council Chambers, on the 13th day of October 2022, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Ann Gallagher, Mike Rainer, Kenny Orr, Kyle Hurley, and Greg Gilkey

ABSENT: Members Russell Rice and Lea Greenleaf

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Jacob Huckabaa, Budget Technician
Major Barbour, NPD
Assistant Chief Jason Smith, NFD

CITIZENS PRESENT: Bill Scanlon
Roger Gallagher

Item 1, being

CALL TO ORDER

Chair Price called the meeting to order at 4 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 2, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF SEPTEMBER 8, 2022.

There were no minutes to approve from the September 8 meeting as it was cancelled for a lack of a quorum. Chair Price stated that the minutes from the August 11, 2022 meeting should have been included in this packet since they could not be approved at the canceled September 8 meeting. She

requested that they be included in the November meeting packet to be approved with the minutes from the current meeting. No other action taken.

* * * * *

ITEM 3, being:

MONTHLY UPDATES

Finance Report

Jacob Huckabaa gave the update. He stated that year to date revenue is about 7% below the budget target and sales tax is about 4% below target. Spending for all departments have been below budget targets.

Fire Department

Assistant Chief Jason Smith gave the update. We had 16 recruits graduate from the Academy. Our new fire engine is expected to be delivered next spring and a brush unit should be delivered in December.

Police Department and Dispatch

Major Barbour gave the update. The Citizen's Police Academy is about halfway complete. SRO statistics for the 21-22 school year consisted of 3 physical arrests with 2 of those being unrelated to the school or students; 32 non-custodial charges where they were able to stabilize the situation; 15 citations were issued stemming from 3 separate incidents; 6 protective custodies of children related to child welfare; 53 protective custodies related to crisis intervention. School threats have increased in frequency over the last few years. Dispatch has 4 vacancies currently with 3 applicants in training and 1 applicant in the background check phase. We are currently down 26 commissioned officers. We have 5 recruits in the Academy currently and 4 officers are in field training. 12 applicants are starting the background check phase for the January Academy and there will be another Academy in June. There are also 4 lateral candidates from other agencies. There was an incident this month where an individual had barricaded themselves in a home and fired several rounds at officers over a 12 hour period. Cleveland County and the Moore Police Department assisted with a Bearcat and no officers were hit by gunfire.

* * * * *

ITEM 4, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Barbour gave the update. He stated that the last few weeks have consisted of extensive value engineering, but the square footage of the facility has been maintained and the full building will still be hardened. Final construction documents are expected mid-November and we will go

to bid by the end of November. We hope to receive the bids by Christmas. The ground breaking has been scheduled for January 19 at 2:00 p.m.

* * * * *

Item 5, being

ESTABLISH AGENDA TOPICS FOR THE NOVEMBER 10, 2022 MEETING

Member Hurley requested an agenda item to discuss a recommendation to Council in support of using Seizure funds to purchase a Bearcat. All Committee Members agree and would like the Police Department to present some data on Bearcats and the Seizure fund.

* * * * *

Item 6, being

MISCELLANEOUS COMMENTS

Member Gallagher thanked Member Hurley for making this agenda item suggestion. Chair Price told the Police Department well done in the way they handled the barricade incident.

* * * * *

Item 7, being

ADJOURNMENT

Adjourned at 5:10 pm

DRAFT

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
November 10, 2022

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. City Council Chambers, on the 10th day of November 2022, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Ann Gallagher, Mike Rainer, Kenny Orr, Kyle Hurley, Russell Rice, Mark Emerson, and Greg Gilkey

ABSENT: Member Lea Greenleaf

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Major Barbour, NPD
Chief Travis King, NFD
Joel Goldstein, 911 Communications

CITIZENS PRESENT: Bill Scanlon

Item 1, being

CALL TO ORDER

Chair Price called the meeting to order at 4 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 2, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF AUGUST 11 AND OCTOBER 13, 2022.

Member Gallagher made a motion to approve the Citizens Public Safety Oversight Committee minutes of the August 11, and October 13, 2022 meetings, which motion was duly seconded by

Member Rice; and the question being to approve the Citizens Public Safety Oversight Committee minutes of August 11 and October 13, 2022, a vote was taken with the following result:

YEAS: Chair Linda Price, Members Ann Gallagher, Mike Rainer, Kenny Orr, Kyle Hurley, Russell Rice, Mark Emerson, and Greg Gilkey

NAYES: none

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of August 11 and October 13, 2022 approved.

* * * * *

ITEM 3, being:

MONTHLY UPDATES- Finance and Budget

Kim Coffman gave the report. She stated that sales taxes are about 2% below the budget target year to date and overall Public Safety Sales Tax revenues are about 2% below the budget target year to date. Police and Fire have been spending conservatively and expenditures are below the budget target.

* * * * *

ITEM 4, being:

MONTHLY UPDATES- Fire Department

Chief King gave the update. The budget process for next fiscal year is about to begin and a mid mount aerial ladder platform apparatus will be requested for next fiscal year. This will be the final apparatus replacement in the Public Safety Sales Tax apparatus replacement program.

* * * * *

ITEM 5, being:

MONTHLY UPDATES- Police Department and Dispatch

Major Barbour gave the update on COP statistics and current police vacancies. He said he's been transferred to a different division and Major Vincent will be taking over Community and Staff Services and reporting to the Committee starting in December. Joel Goldstein gave the update on Dispatch vacancies and the status of the current hiring process.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Barbour gave the update. He stated that the construction drawings are 90% complete and the ground breaking has been scheduled for January 19 at 2:00 p.m.

* * * * *

Item 7, being

DISCUSSION AND POSSIBLE ACTION ON 2023 SCHEDULE OF MEETINGS

Member Gallagher made a motion to approve the Citizens Public Safety Oversight Committee 2023 Schedule of Meetings as presented, which motion was duly seconded by Member Rice; and the question being to approve the Citizens Public Safety Oversight Committee 2023 Schedule of Meetings, a vote was taken with the following result:

YEAS:

Chair Linda Price, Members Ann Gallagher, Mike Rainer, Kenny Orr, Kyle Hurley, Russell Rice, Mark Emerson, and Greg Gilkey

NAYES:

none

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee 2023 Schedule of Meetings approved.

* * * * *

Item 8, being

DISCUSSION AND POSSIBLE ACTION ON ANNUAL REPORT FOR FYE 2022

Kim Coffman presented the FYE 2022 Citizens Public Safety Oversight Committee Annual Report and requested feedback from the Committee. The Committee requested that the first bullet under the Looking Forward section of the Executive Summary be removed and a bullet be added to that section listing the Mid Mount Aerial Ladder Platform apparatus that will be requested for FYE 24.

Member Hurley made a motion to approve the FYE 2022 Citizens Public Safety Oversight Committee Annual Report as amended, which motion was duly seconded by Member Rice; and the question being to approve the FYE 2022 Citizens Public Safety Oversight Committee Annual Report, a vote was taken with the following result:

YEAS: Chair Linda Price, Members Ann Gallagher, Mike Rainer, Kenny Orr, Kyle Hurley, Russell Rice, Mark Emerson, and Greg Gilkey

NAYES: none

Chair Price declared the motion carried and the FYE 2022 Citizens Public Safety Oversight Committee Annual Report approved.

* * * * *

Item 9, being

ESTABLISH AGENDA TOPICS FOR THE DECEMBER 8, 2022 MEETING

No additional items were suggested by the Committee.

* * * * *

Item 10, being

MISCELLANEOUS COMMENTS

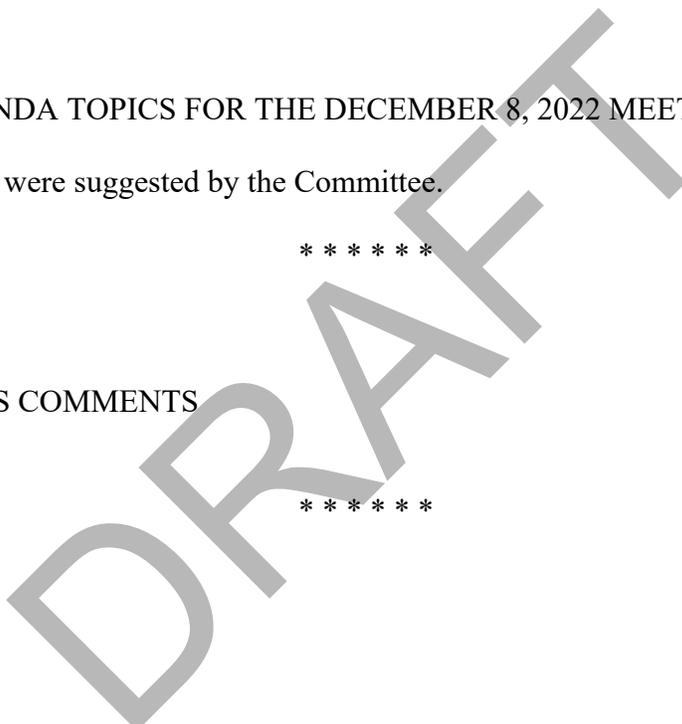
None

* * * * *

Item 11, being

ADJOURNMENT

Adjourned at 4:54 pm



CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
December 8, 2022

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. City Council Chambers, on the 8th day of December 2022, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Ann Gallagher, Lea Greenleaf, Kenny Orr, Kyle Hurley, Mark Emerson, and Greg Gilkey

ABSENT: Members Russell Rice and Mike Rainer

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Major Barbour, NPD
Captain Hopcus, NPD
Chief Travis King, NFD
Russell Anderson, Communication Systems Manager

CITIZENS PRESENT: Bill Scanlon

ITEM A, BEING:

CALL TO ORDER

Chair Price called the meeting to order at 3:58 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

ITEM B, BEING:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF NOVEMBER 10, 2022

Member Emerson made a motion to approve the Citizens Public Safety Oversight Committee minutes of the November 10, 2022 meeting, which motion was duly seconded by Member Orr; and the question being to approve the Citizens Public Safety Oversight Committee minutes of November 10, 2022, a vote was taken with the following result:

YEAS: Chair Linda Price, Members Ann Gallagher, Lea Greenleaf, Kenny Orr, Kyle Hurley, Mark Emerson, and Greg Gilkey

NAYES: none

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of November 10, 2022 approved.

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ITEM C, BEING:

MONTHLY UPDATES- Finance and Budget

Kim Coffman gave the report. She stated that year to date revenues and expenditures are right on target. There were no major or unusual purchases for the month of November. The FYE 24 Budget Kickoff took place on December 2nd and all of the departments are putting their budget requests together for next fiscal year.

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ITEM D, BEING:

MONTHLY UPDATES- Fire Department

Chief King gave the update. They are working on the purchase contract with Norman's Legal department and Sutfin for the new Aerial Ladder Platform and they hope to finish quickly to avoid price increases.

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ITEM E, BEING:

MONTHLY UPDATES- Police Department and Dispatch

Major Barbour gave the update on COP statistics and stated weekly reports are now being published on their website. He said they are working on budget requests for next fiscal year which include the 4 remaining SRO officers and the 2 remaining dispatch positions in the PSST staffing

plan. There is a lot of activity currently in Community Outreach and COP with the holidays coming up. They operate multiple donation/service programs for the community. 19 graduated from the Citizen’s Police Academy 2 weeks ago. There will be another academy in 2023 but they are not sure when yet. The Citizen’s Advisory Board is working on re-building and applicants will be contacted next week. Call volume has been extremely busy lately and the 2 main sources are drug related events and vehicle collisions. Staffing-wise, there are 28 commissioned vacancies currently. There are 5 officers in the academy that will graduate in February, and 4 officers from the previous academy are starting to come out of field training. 2 academies will begin in January – one will be for lateral transfers from other agencies and the other will be a regular academy for new officers. There will be another academy in June and they hope to significantly reduce those vacancies. There are 9 non-commissioned vacancies currently, largely in the dispatch division. 2 of those are new Animal Welfare positions that they’re working to fill. Dispatch has 1 applicant in the academy, 1 in training, and 2 applicants in the background check process. There will be another hiring process at the beginning of the new year.

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ITEM F, BEING:

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Barbour gave the update. He stated that the design phase is complete and the bid packages are out and will be opened on December 20th. The contract will go to Council on January 10 and the estimated total completion date is June 3, 2024. The ground breaking will be on site and has been scheduled for January 19 at 2:00 p.m. with a contingency date of January 26. They are working on grant funding for a 2nd generator and they would like to add a storage barn depending on how the bids come in.

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ITEM G, BEING:

ESTABLISH AGENDA TOPICS FOR THE JANUARY 12, 2023 MEETING

No additional items were suggested by the Committee.

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ITEM H, BEING:

MISCELLANEOUS COMMENTS

Kim Coffman mentioned that the new Development Center will be completed by the beginning of January and various departments will be moving to the new building.

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ITEM I, BEING:

ADJOURNMENT

Adjourned at 4:54 pm

DRAFT

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
January 12, 2023

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. City Council Chambers, on the 12th day of January, 2023, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Ann Gallagher, Lea Greenleaf, Kyle Hurley, Mark Emerson, Russell Rice, Mike Rainer and Greg Gilkey

ABSENT: Member Kenny Orr

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Kim Coffman, Budget Manager
Dannielle Risenhoover, Administrative Technician IV
Major Barbour, NPD
Captain Hopcus, NPD
Chief Travis King, NFD
David Grissam, Communication Systems Supervisor

CITIZENS PRESENT: Bill Scanlon

ITEM A, BEING:

CALL TO ORDER

Chair Price called the meeting to order at 4:00pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

ITEM B, BEING:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF DECEMBER 8, 2022

Member Greenleaf made a motion to approve the Citizens Public Safety Oversight Committee minutes of the December 8, 2022 meeting, which motion was duly seconded by Member Emerson; and the question being to approve the Citizens Public Safety Oversight Committee minutes of December 8, 2022, a vote was taken with the following result:

YEAS: Chair Linda Price, Members Ann Gallagher, Lea Greenleaf, Kyle Hurley, Mark Emerson, Russell Rice, Mike Rainer, and Greg Gilkey

NAYES: none

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of December 8, 2022 approved.

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ITEM C, BEING:

MONTHLY UPDATES- Finance and Budget

Kim Coffman gave the report. She stated that revenue is about 3% behind the year-to-date budget target due to reduced sales tax receipts. Expenditures have been conservative and are below the budget target. There were no major or unusual purchases for the month of December, 2022.

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ITEM D, BEING:

MONTHLY UPDATES- Fire Department

Chief King gave the update. The brush pumper that was purchased in FYE 22 should be in service by the end of January. The brush pumper will dispatch out of station 5 and be utilized to run medical calls, brush fires and structural fires. Chief King stated that brush pumpers decrease emergency response times and reduces wear on more expensive apparatuses.

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ITEM E, BEING:

MONTHLY UPDATES- Police Department and Dispatch

Major Barbour gave the update. The department is working on budget requests for next fiscal year which include the following requests coming through PSST: 4 remaining School Resource Officer (SRO) positions, 2 remaining dispatch positions, and vehicles for the SROs. There will be another

Citizens Police Academy in 2023 but the dates have not been determined. On February 10, the department will rotate bureaus and staff. At that time, the PSST will fall under Major Vincent and Captain Hopcus.

There are currently 29 commissioned vacancies within the Norman Police Department (NPD). The department is currently holding 3 academies during this time. Four officers that are enrolled in NPD's traditional academy will graduate in February, three officers in NPD's lateral academy should graduate in approximately 5 weeks, and six others are in a modified academy. No date was given on their graduation date. Applications for NPD's June academy have almost doubled. These applicants have passed their background checks, submitted all required paperwork and are scheduled to test. Statistically, the department could end up with 10-15 employable officers for their June academy, which will graduate around December.

Major Barbour states that there is a bidding war between cities for police officers, as they are hard to find across the nation. NPD's pay increase last year made NPD's salaries very competitive; however, Oklahoma City just approved a significant pay increase for their officers. According to Major Barbour, "Where that harms us (NPD), in competitiveness, is there are agencies who tie their (police officer) contracts to Oklahoma City's baseline (pay), so what Oklahoma City gets this year, Moore, for example, gets automatically next year – it's not negotiated. It's a bidding war right now."

There are currently 9 non-commissioned vacancies within NPD. Positions include: one part-time parking services position, one records position, one victims advocate position, and one Animal Welfare position.

David Grissam, Communications Systems Supervisor, gave the update. After January 20th, the communications center will be down 3 people. Twenty applicants have confirmed their attendance for a hiring seminar. Interviews are scheduled for February 3 with a tentative hire date of March 24.

The citizens' Advisory Board is fully staffed and will be meeting this month.

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ITEM F, BEING:

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Barbour gave the update. He stated that the design phase is complete and submitted. On January 17th Crossland Construction Company will review the construction bids and a construction contract is anticipated to go before Council the first week in February. The ground breaking will be on site and has been scheduled for January 19 at 2:00 p.m. with a contingency date of January 26.

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ITEM G, BEING:

ESTABLISH AGENDA TOPICS FOR THE FEBRUARY 9, 2023 MEETING

No additional items were suggested by the Committee.

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ITEM H, BEING:

MISCELLANEOUS COMMENTS

Member Greenleaf commented that he was glad to see the EOC finally coming to fruition. Committee Chair Price encouraged everyone to come to the EOC ground breaking ceremony on January 19 and complimented the department on all the hard work they have done in getting the EOC off the ground.

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ITEM I, BEING:

ADJOURNMENT

Adjourned at 4:51 pm

DRAFT



**CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING**
Development Center, 225 N. Webster Ave., Norman, OK 73069
Thursday, February 9, 2023 at 4:00 PM

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES

February 9, 2023

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 225 N. Webster Ave, Room B, Norman, OK, on the 9th day of February, 2023, and notice and agenda of the meeting were posted 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Ann Gallagher, Kyle Hurley, Mark Emerson, Russell Rice, Mike Rainer and Greg Gilkey

ABSENT: Members Kenny Orr, Lea Greenleaf

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Dannielle Risenhoover, Administrative Tech. IV
Major Barbour, NPD
Captain Hopcus, NPD
Chief Travis King, NFD
Russell Anderson, Communication Systems Manager

CITIZENS PRESENT: Bill Scanlon

ITEM A, BEING:

CALL TO ORDER

Chair Price called the meeting to order at 4:00pm. She welcomed staff and guests to the meeting.

ITEM B, BEING:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF JANUARY 12, 2023

Member Rice made a motion to approve the Citizens Public Safety Oversight Committee minutes of the January 12, 2023 meeting, which motion was duly seconded by Member Gallagher; and the question being to approve the Citizens Public Safety Oversight Committee minutes of January 12, 2023, a vote was taken with the following result:

YEAS: Chair Linda Price, Members Ann Gallagher, Kyle Hurley, Mark Emerson, Russell Rice, Mike Rainer, and Greg Gilkey

NAYES: none

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of January 12, 2023 approved.

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ITEM C, BEING:

MONTHLY UPDATES- Finance and Budget

Kim Coffman gave the report. She stated that revenues are about 1% below target, mainly due to the slower than anticipated sales tax revenue. Coffman noted that, "There are 5 months left in the Fiscal Year to make that up." The second quarter reimbursement from Norman Public Schools (NPS) was received. Coffman states that the City is still spending conservatively, with no major purchases.

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ITEM D, BEING:

MONTHLY UPDATES- Fire Department

Chief King gave the update. The brush pumper that was purchased in FYE 22 is now in service at station 5. The mid-mount aerial is up for approval. If approved, the aerial will be ordered in July and probably take 2-3 years to manufacture it

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ITEM E, BEING:

MONTHLY UPDATES- Police Department and Dispatch

Major Barbour gave the update. The Norman Police Department (NPD) will be participating in a Polar Plunge fundraising event on February 18th, 2023, to benefit Oklahoma Special Olympics.

The 61st Norman Police Academy graduated on February 9th, 2023. Three cadets graduated, leaving the department with 29 commissioned vacancies. The department currently has two cadets in their lateral academy and 7 cadets in their traditional academy. It is expected that all 9 cadets will graduate by May.

Applications for NPD’s June 2023 academy have closed and have yielded 34 candidates that will be interviewed the week of February 20th. These candidates have submitted all required paperwork, passed their written tests, and passed their physical testing. Per Major Barbour, “statistically, the department could end up with 10-15 employable officers,” after the interview process and background checks occur. Those who complete the June academy will graduate around December. June academy applicants who were delayed in submitting their application paperwork, and those who did not pass their written and/or physical tests for employment, will be offered another testing opportunity in March 2023. The individuals from this group, who make it through the hiring process, will participate in the August police academy.

Major Barbour presented NPS’s updated mission, vision, values statements. They are as follows: **Vision** – To be a driving force in public safety by setting the standard for our community, state, and nation. **Mission** – Passionately serving our community through education, innovation, enforcement, and excellence in everything we do. **Values** – *Courage*: We will stand in the gap between our community and those who would cause harm. *Compassion*: We will honor the dignity of all people and remain focused on selfless service to those in need. *Collaboration*: We will work in partnership with stakeholders, other agencies, and within our department to strengthen our city. *Commitment*: We will remain dedicated to our duty to provide professional policing in an ethical manner that brings pride and honor to our department and our community. Norman Police Department will be focused on three main goals this year. The first goal is to see a 2% reduction in “part A crimes”. These crimes include the majority of the crimes involving criminal activity such as crimes that hurt people, arson, burglaries, larcenies, etc. The second goal is to see a significant decrease in the amount of critical injury and fatality collisions across the City. The third goal is to improve customer service. Every division of NPD has been tasked to report on how they are working to make customer service improvements.

Russell Anderson, Communication Systems Manager, gave the update. The communications center lacks 3 employees. City of Norman Human Resource Director and Norman Chief of Police have agreed to revise the hiring process for dispatchers. These changes will take the hiring process from 6 months down to approximately 1 month for applicants. A budget request has been made that allows for the hiring of: 2 Public Safety Sales Tax (PSST) positions, 4 Communication Officer I’s, 1 Supervisor, 1 Radio Technician, and 1 Administrative Technician. Approval for these positions is pending.

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ITEM F, BEING:

UPDATE ON EMERGENCY OPERATIONS CENTER (ECOC) PROJECT

Major Barbour gave the update. Bids for construction of the Emergency Communications Operations Center (ECOC) were accepted through December and reviewed in January. Barbour states, “Bids were a little higher than they wanted them to be, but considering the market, the bids are a lot closer than they could have been.” The City is working on securing approximately \$700,000 in additional funding. It is anticipated that the general contracting processes and allocation of the additional funding will be approved at the February 14, 2023 Council meeting. The ECOC is a 19,800 square foot building that is specked for 1 generator with plans for a second generator to be built in at a later date. A separated budget request will follow the initial construction of the ECOC that will allow for a 5-bay barn to be built. This barn will offer additional work space and house items like the Bear Cat.

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ITEM G, BEING:

ESTABLISH AGENDA TOPICS FOR THE FEBRUARY 9, 2023 MEETING

No additional items were suggested by the Committee.

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ITEM H, BEING:

MISCELLANEOUS COMMENTS

Member Rice mentioned that Red Dirt Collective is hosting their quarterly, mutual aid fair at Irving Recreation Center on Saturday, February 11 from Noon – 3:00. Over 25 vendors will be present and all of their products and services are free, this includes such things as: food, clothing, and haircuts.

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ITEM I, BEING:

ADJOURNMENT

The meeting adjourned at 4:40 pm.

DRAFT


Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, 225 N. Webster Ave., Norman, OK 73069
Thursday, March 9, 2023 at 4:00 PM

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES

March 9, 2023

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 225 N. Webster Ave, Room B, Norman, OK, on the 9th day of March, 2023, and notice and agenda of the meeting were posted 24 hours prior to the beginning of the meeting.

PRESENT: Chair Linda Price, Members Ann Gallagher, Lea Greenleaf, Kyle Hurley, Mark Emerson, Greg Gilkey and Kenny Orr

ABSENT: Members Russell Rice and Mike Rainer

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Dannielle Risenhoover, Administrative Tech. IV
Major Barbour, NPD
Captain Hopcus, NPD
Russell Anderson, Communication Systems Manager

CITIZENS PRESENT:

ITEM A, BEING:

CALL TO ORDER

Chair Price called the meeting to order at 4:00pm. She welcomed members and staff to the meeting.

ITEM B, BEING:

Item 3.

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF February 9, 2023

Member Hurley made a motion to approve the Citizens Public Safety Oversight Committee minutes of the February 9, 2023 meeting, which motion was duly seconded by Member Gallagher; and the question being to approve the Citizens Public Safety Oversight Committee minutes of February 9, 2023, a vote was taken with the following result:

YEAS: Chair Linda Price, Members Ann Gallagher, Lea Greenleaf, Kyle Hurley, Mark Emerson, Greg Gilkey, and Kenney Orr

NAYES: None

Chair Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of February 9, 2023 approved.

ITEM C, BEING:

MONTHLY UPDATES- Finance and Budget

Kim Coffman gave the report. She stated that the City is holding strong to their revenue projections for FYE 23 and all departments are below their targeted expenditure budget. The only capitol purchases in February were equipment purchased for police patrol unit #1115, parts purchased for fire department apparatus #52, fire department protective clothing, and an \$8000 payment to Crossland Construction for construction of the Emergency Communications Operations Center (ECOC). The City is still waiting on the 3rd quarter School Resource Officer reimbursement from Norman Public School District.

ITEM D, BEING:

MONTHLY UPDATES- Fire Department

None.

ITEM E, BEING:

MONTHLY UPDATES- Police Department and Dispatch

Major Brent Barbour gave the report. The Norman Police Department (NPD) recently completed a software upgrade that is reported to have gone well. NPD continues to work thru the budget process for FYE 24. The February 26, 2023 Norman tornado response required a significant amount of NPD manpower that resulted in overtime for police officers. The overtime costs will be reflected on the City's

March payroll. Barbour states that spring is always busy and April brings a lot of outreach opportunities for NPD. Some of the events that NPD is preparing for are the Crime Stoppers Banquet on April 7, the Norman Music Festival, the Medieval Fair, and the OU football Spring game.

Major Chad Vincent and Major Barbour were selected to attend the 10 week, Federal Bureau of Investigation (FBI) National Academy. Three NPD officers, in the last 3 years, have been selected to attend. Barbour states, "This is remarkable and reflects NPD's effort to make sure their officers are developing and growing." Major Vincent will also be attending a leadership conference this year.

Two cadets graduated from NPD's lateral academy, leaving the department with 27 commissioned vacancies. The department currently has 7 cadets in a traditional academy. It is expected that these 7 cadets should graduate in June. The 64th NPD Academy has 19 applicants that are currently going through the background check process. The 64th Academy will start in June. There are approximately 35 applicants in testing for the August academy. Barbour is hopeful that by March 2024, NPD will be back to a normal attrition rate. Currently, several officers have been pulled from their designated divisions to make the patrol division operational.

Russell Anderson, Communication Systems Manager, gave the report. The communications department has 2 applicants that have passed their background checks. If they pass their polygraph testing, they could have an employee start date of March 31. If these applicants are hired, the communications department would be down 1 position.

Anderson and several City of Norman employees will be meeting with the City of Moore's Fire Chief and Police Chief to discuss City of Norman's radio system. For officer safety reasons, City of Moore will be making a decision to join Norman's radio system or Oklahoma City's radio system. Discussion will be had about City of Moore also using Norman's CAD system as well. City of Norman and City of Moore are working on a combined SWAT team. Anderson is working creating an appropriate communications system between the two cities. Several Cleveland County Sheriff's Department radios have been identified as working well on Norman's communication system, yet more progress is being sought to secure greater interoperability.

The mobile command center will be sent off for a "substantial technology refresh" after the Medieval Fair which will be held March 31-April 2. For Music Fest, NPD will be dispatching out of their bomb trailer.

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ITEM F, BEING:

UPDATE ON EMERGENCY OPERATIONS CENTER (ECOC) PROJECT

Major Barbour gave the update. Construction contracts are signed and in place for the Emergency Communications Operations Center (ECOC) building and the occupancy date is currently July 2024.

The ECOC is an approximately 19,800 square foot building that is specked for 1 generator with plans for a second generator to be built in at a later date. This building will be rated for category 5 wind speeds and will be used as a safe refuge for the City's utility and water treatment employees during severe weather. A separated budget request or applications for grants will follow the initial construction of the ECOC to allow for a 5-bay barn to be built.

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ITEM G, BEING:

ESTABLISH AGENDA TOPICS FOR THE FEBRUARY 9, 2023 MEETING

No additional items were suggested by the Committee.

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ITEM H, BEING:

MISCELLANEOUS COMMENTS

Member Greenleaf commented on the February 26, Norman tornado. Greenleaf stated that the firefighters did an “extraordinary job” and encouraged everyone to purchase a weather radio.

Chair Price questioned who determined street closures during events like the February 26 tornado. Major Barbour replied, stating that road closures are commonly determined by what power lines need repaired. Price also questioned who was responsible for cleaning up miscellaneous storm debris. Major Barbour referred Chair Price to the Norman Action Center for clarification and specifics regarding her question.

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ITEM I, BEING:

ADJOURNMENT

The meeting adjourned at 4:35 pm.

DRAFT



Linda Price, Chair
Citizens Public Safety Oversight Committee



MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

PRESENT:

Chairman Linda Price
Committee member Gregory Gilkey
Committee member Kenny Orr
Committee member Kyle Hurley
Committee member Lea Greenleaf
Committee member Mark Emerson
Committee member Mike Rainer
Committee member Russell Rice

ABSENT:

Committee member Ann Gallagher

OTHERS:

Kim Coffman, Budget Manager
Dannielle Risenhoover, Admin. Tech IV
Jacob Huckabaa, Budget Technician
Major Brent Barbour, NPD
Major Chad Vincent, NPD
Russell Anderson, Communications Systems Manager
Chief Travis King, NFD
Bill Scanlon, Citizen

Chair Price called the meeting to order at approximately 4:00 PM. She welcomed staff and guests to the meeting.

MINUTES

Item 3.

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MARCH 9, 2023, PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING MINUTES.

Member Rice made a motion to approve the March 9, 2023 Citizens Public Safety Oversight Committee minutes which was duly seconded by Member Greenleaf. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from March 9, 2023

REPORTS

2. FINANCE AND BUDGET REPORTS

Kim Coffman gave the report. Coffman stated that the revenues are less than 1% below the budgeted target amount. Coffman stated that, "We are about 2% over the budget target, City wide, for sales tax. April came in really well; it was about 6.5% above last April, so by next month hopefully Public Safety Sales Tax will catch up." Expenditures are below the budgeted target amount. There were two payrolls in March with no major purchases.

Two major invoices were paid out of the Emergency Communications Operations Center (ECOC) budget for construction of the ECOC. The invoices paid were to Crossland Construction Company and ADG.

Approximately \$13,000 in capital outlay was paid from the Fire Department's budget. This was for the purchase of radios for a new apparatus, helmets and bunker gear. There was a large parts invoice that was paid out of the Emergency Vehicle Technician (EVT) division.

The City Manager, in his proposed budget, has approved two new Communications Officer II positions that would be paid from the Public Safety Sales Tax Fund. These positions would come available July 1, 2023. No additional personnel was approved for the police department or fire department in the recently proposed, FYE 24 budget. The Public Safety Sales Tax Fund also received the approval for the following: replacement of three Police Department patrol units; a vehicle lift for EVT; computer monitors and keyboard mouse combinations for School Resource Officers; a traffic emitter test unit and installation for EVT; and a combination rescue tool and telescopic RAM battery bay charger for Fire Suppression.

Items submitted for the record:

Finance and Budget Reports

DISCUSSION ITEMS

3. MONTHLY UPDATES - FIRE DEPARTMENT

Fire Chief Travis King gave the report. He stated that the Norman Fire Department (NFD) is expecting the delivery of two brush pumpers. One is expected by Fall 2023 and the department is hopeful to have the second brush pumper by Spring 2024. King states, "One unfortunate thing that was apparently not approved in this year's budget is the aerial apparatus that I've told you

all about. We got these two pumpers and that was contingent on getting this aerial apparatus. King also stated, "I had a meeting with finance and the City Manager and I was told we would get that (aerial apparatus), apparently we are not getting that (aerial apparatus) so I am very concerned about that. That will have a negative impact both operationally and in our next Insurance Service Offices (ISO) process. As you recall, this was the apparatus that I briefed you all on. I almost got a contract signed; we had a deal on that before a price increase and was not able to get that through Legal. It's the last year of the program, it was mandated by the voters - we're supposed to get some apparatus, but apparently we are not getting approved for this apparatus."

Kim Coffman stated, "My understanding is that the apparatus that was requested was about \$1 million over the \$6.8 million allotment for the apparatus program; so, the City Manager did not include that in the proposed budget, but he said they would entertain an amendment to go directly to Council if Council wants to approve additional funds to go towards this (aerial apparatus)."

King replied by saying, "What's unique about that is I've talked to Legal about that through the years and those apparatus and those totals were based on 2015 prices, so those have been adjusted every year and the fire chief has the latitude to change what was originally voted on by the voters. I suppose we surpassed the \$6 million mark a long time ago, but again, we really need this apparatus and it's unfortunate that's not approved."

Member Greenleaf made a motion that the Public Safety Oversight Committee send a letter to Council asking Council to explore any and all avenues of funding, including a bond issue if necessary, to include the purchase of a 100 foot aerial apparatus in the City budget because of its need in the community. The motion was duly seconded by Member Emerson. The motion carried unanimously.

4. MONTHLY UPDATES - POLICE AND DISPATCH

Major Brent Barbour gave the update. He notified the committee about the following upcoming events: Public Safety Day/Shred-a-thon is April 22nd as well as the J.D. McCarty outreach event and University of Oklahoma Spring Game. In September, Norman Police Department (NPD) will participate in the annual softball tournament that benefits the Mary Abbott House and October 2nd is Norman's National Night Out.

Barbour acknowledged the City Manager's approval for the hiring of two additional dispatchers in the FYE 24 budget. He said, "We (NPD) have been really busy and have some really big "events". Over and over again we see the dynamics. These positions are super critical to us. It's not a PSST thing, but we need more (dispatchers). We are routinely running four people down there. Four people doesn't work, it gets super dangerous and super overwhelming. As we grow, we keep seeing those issues." Barbour says that hiring requests for dispatchers will keep coming in because that department hasn't kept up with the growth of Norman.

For FYE 24, NPD requested funds and the development of a 5 person team that could respond to calls that don't require commissioned officers. This budget request was denied.

The patrol cars that were ordered in July 2021 were recently received and are on the streets. The patrol cars ordered in July 2022 have not been received and their expected date of arrival is unknown at this time.

Barbour states that NPD has made great strides fulfilling non-commissioned staffing positions. One of the things that isn't approved in the FYE 24 budget, that Barbour says will impact police services, is a Redaction Clerk. Barbour says that NPD will adjust their records department to compensate for this unfilled need. The Police Academies are "still looking really strong" and Barbour feels like by April of 2024, staffing should be "mostly caught up".

There have been some significant calls ran by NPD recently. One of them being a Special Weapons and Tactics (SWAT) activated call on Iowa Street. Norman Police Department gained entry to a home and found multiple (mostly stolen and some high powered) rifles, over 1,000 pills of Fentanyl, and multiple pounds of Meth. Barbour voiced congratulations to the NPD operations, tactics, and other teams across the City that put this response together to make it safe. "It was a really, really dynamic, super complex in nature, situation that worked really, really well and ended peacefully. Everything worked as well as it possible could have," Barbour said. One individual has been taken into custody. Barbour expects this incident to become a federal case.

The active shooter call at the University of Oklahoma was also a significant call. From an initial response perspective Barbour stated, "We're estimating 12-18 officers were in the building within 3 to 4 minutes, which is exactly what we want. The initial threat, had there been one, would have been taken care of without any question." It is estimated that within 30 minutes, about 200 officers from across the metro responded to this incident. Barbour stated that, "Nobody was hurt. Nobody was ever in danger. It was not a fire cracker or confetti gun. We had multiple phone calls to us (NPD) and OUPD. All the different departments and agencies are working on their own in-house reviews. We will consolidate all of these together with the University next week and that will span all around the state for response planning, making sure we can do this even better next time." This incident is a federal investigation. Barbour pointed out that there were 3 dispatchers and 1 supervisor answering 911 calls when this call came through. "These employees were all tied up with calls before the incident ever hit the radio," Barbour said, "We are getting more and more incidences where 3 and 4 people down there (in dispatch) does not work. Eventually we are going to have failures that aren't acceptable."

Barbour said that there is a lot of organization and planning going on to make the weekend of April 29th a safe weekend. The population of the City of Norman is expected to double on this weekend due to the following events taking place within approximately a 2 mile radius: Norman Music Festival, Fill the Stadium revival concert, 2 proms, State Church Convention, OU softball game, OU baseball game, Lions' Carnival, and Sooner Saturday.

Russell Anderson gave the Dispatch update. The Dispatch Department is down one employee and has one Communications Officer 1 finishing training, two Communications Officer 2's in training, and two individuals in the Dispatch Academy. There will be a meeting between Cleveland County Sherriff's offices and City of Norman Dispatch, next week, to see about Cleveland County Sherriff's Department joining City of Norman's radio system. Anderson says, "It's (joining radio systems) looking like a go and this will be huge for interoperability." Member Greenleaf highlighted the importance of radio systems providing interoperability. He stated that bringing the approximately \$16.5 million, Harris Radio System to City of Norman was, "a long, long project for PSST and one that I think was well worthwhile." This system provides encryption so scanners can't pick up communication and also give other chosen agencies the ability to interconnect with Norman's radio system.

5. MONTHLY UPDATES - EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) PROJECT

Major Brent Barbour gave the update. Construction crews for the Emergency Communication Operations Center (ECOC) are currently putting in drains at the ECOC building site. They are expected to start drilling piers and pouring concrete next week. Completion of this project is still slated for July of 2024.

Item 3.

6. ESTABLISH TOPICS FOR THE MAY 11, 2023 MEETING

The topics for the May 11, 2023 meeting will remain the same. No additional topic items were suggested by the committee.

7. DISCUSSION OF FUTURE MEETING LOCATION

Kim Coffman discussed the future meeting location for the Public Safety Oversight (PSST) Committee meetings. Due to the remodeling of City of Norman Municipal Building C, City of Norman staff will soon be occupying the PSST Committee's current meeting space; thus, future PSST meetings will be held at 225 N. Webster Ave., Development Center Room A, Norman, OK.

MISCELLANEOUS COMMENTS

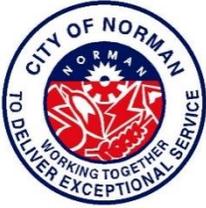
None.

ADJOURNMENT

Member Rice made a motion to adjourn the March 9, 2023 Citizens Public Safety Oversight Committee meeting which was duly seconded by Member Gilkey. The motion passed unanimously. The meeting adjourned at approximately 5:00 PM.



Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE
Development Center, Room B, 225 N. Webster, Norman, OK 73069
Thursday, May 11, 2023 at 4:00 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM APRIL 13, 2023

REPORTS

2. FINANCE AND BUDGET REPORTS

DISCUSSION ITEMS

3. FIRE DEPARTMENT - MONTHLY UPDATES
4. POLICE AND DISPATCH - MONTHLY UPDATES
5. EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) PROJECT UPDATES
6. ESTABLISH TOPICS FOR THE JUNE 8, 2023 MEETING

MISCELLANEOUS COMMENTS

ADJOURNMENT



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE
Development Center, Room B, 225 N. Webster, Norman, OK 73069
Thursday, June 08, 2023 at 4:00 PM

MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

PRESENT

- Chairman Linda Price
- Committee member Gregory Gilkey
- Committee member Kenny Orr
- Committee member Kyle Hurley
- Committee member Lea Greenleaf
- Committee member Mark Emerson
- Committee member Russell Rice
- Committee member Ann Gallagher

ABSENT

- Committee member Mike Rainer

OTHERS

- Major Brent Barbour, NPD
- Major Chad Vincent, NPD
- Chief Travis King, NFD
- Kim Coffman, Budget Manager
- Jacob Huckabaa, Budget Technician
- Dannielle Risenhoover, Admin. Tech IV
- Andrea Lewis, Communications Supervisor
- Bill Scanlon, Citizen

Chair Price called the meeting to order at approximately 4:00 PM. She welcomed staff and guests to the meeting.

MINUTES

Item 3.

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM APRIL 13, 2023

Member Rice made a motion to approve the April 13, 2023 Citizens Public Safety Oversight Committee minutes which was duly seconded by Member Emerson. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from April 13, 2023

REPORTS

2. Finance and Budget Reports

Kim Coffman gave the report. Coffman stated, "Sales Tax is lagging behind the budget target - slightly." It appears that the Sales Tax for June, which is the last month of Fiscal Year 2023 (FYE23), will be low. Coffman does not think that Sales Tax is going to make a comeback and meet the budget target; however, she stated, "Use Tax and interest have been way above the budget target, so they have more than filled that gap that's left behind by Sales Tax. We are going to finish the fiscal year above the budget target for revenue in total, so that's good news."

There have been no major expenditures. There were payments to Crossland Construction Company, Inc. and ADG for construction at the Emergency Communications Operations Center (ECOC) project. A fan battery was purchased for the new fire apparatus. There were two payrolls in April and two in May. All other expenditures were typical office and safety supply purchases.

There is a projected surplus in the Public Safety Sales Tax (PSST) fund balance of over \$2 million for FYE23. Coffman stated, "We are proposing that they (City Council) use \$2.1 million of PSST fund balance to fund the aerial ladder platform requested by the fire chief. It going to almost wipe out fund balance for PSST fund, but it's not going to be zero."

Coffman will email a month-to-date report to the committee members. She also confirmed that PSST funds do not go to pay for bus expenses.

Items submitted for the record:

Finance and Budget Reports

DISCUSSION ITEMS

3. FIRE DEPARTMENT - MONTHLY UPDATES

Fire Chief Travis King gave the report. King stated that he is excited about the budget amendment that allows for the purchase of a new ladder truck, "We anticipate it (the amendment) passing and I really believe that the support of this committee helped in that." King is confident that \$2.1 million will get the aerial ladder truck purchased and pay for the loose equipment that goes with it. King has a meeting on June 12 with the City Manager to discuss the discounted payment options that are available through the ladder truck vendor. It is expected that the build time on this ladder truck will be less than 2 years. The City is expecting the delivery of two

engine pumpers, one should arrive in October 2023 and the other should arrive in the summer of 2024.

Member Gallagher asked where the Fire Department was on obtaining drones. King replied, "I don't know. Where are we? I've 'T-ed' that up several times over the years. PD has them and we can barrow them whenever we need them." Member Gilkey followed Gallagher's question with, "Why would the Fire Department need drones?" King said, "Wild fires - they are very handy. Even on structure fires you can see maybe some exposures that you can't see from the front or from doing a one-eighty on scene. There are multiple applications in a rescue setting. If you can get one that has a decent payload, you can deliver ropes or life jackets out to a flooding situation. Certainly with night type vision on them, rescue is a great option at night. We've used our hand-held thermal imaging cameras for night time rescues. Certainly a lot of applications on the fire side."

Member Hurley asked Chief King if he budgeted for electronic software to document patient care and reports. King stated, "We're working with New World and legal on a rebate from New World to purchase this software or make them (New World) develop it as they promised they would." Currently, the Fire Department is documenting their calls through Microsoft Word and then attaching the documents to their reports. King says that they are documenting sufficiently, but it's not an efficient way to document; yet, their files are secure. Member Hurley suggested that the Fire Department look into obtaining the ESO software that EMSStat will start using fall of 2023. Hurley said, "I think there would be some good interoperability where we (Norman Fire Department and Norman EMSStat) can transfer stuff. We (Norman EMSStat) have an ESO alerting piece that will be able to connect to the emergency departments so you don't have to get on your radio anymore. Information is electronically transmitted so emergency departments know that folks are coming."

4. POLICE DEPARTMENT - MONTHLY UPDATES

Major Chad Vincent gave the report. Norman Police Department (NPD) is short 22 commissioned officers. Twelve recruits start the NPD academy on June 16. NPD has partnered with the Moore Norman Technology Center's Police Program. It is expected that NPD will acquire a couple of certified police officers from this program. Vincent's goal is to have all but eight officer positions filled by the end of 2023. There will be a police academy that starts January 2024 that will hopefully bring NPD to full staff. Member Gallagher asked what the NPD cadet attrition rate was. Vincent stated that a very rough estimate would be that they lose about "10% – 15%" of their participants.

Since the committee last met there has been one officer involved shooting in which neither person was hit and NPD was able to make an arrest. Officers are working the case of another recent shooting, but the details of this case were not shared in the meeting.

Norman Police Department community events have increased, specifically for the School Resource Officers (SRO). This Summer, these officers will be actively participating in Safety Town, Police Activities League (PAL), advanced SRO school, and other events that foster relationships between law enforcement and the community.

5. DISPATCH DEPARTMENT - MONTHLY UPDATES

Andrea Lewis gave the report. The Dispatch Department has five individuals in training. Two of these employees are about to be released as fully trained. After all five employees are fully trained, Dispatch will be down one employee with two Dispatch positions still in the budget.

Lewis mentioned that Midwest City is paying dispatchers \$2 more an hour than City of Norma and stated, "We are still having a really hard time getting experienced dispatchers. Our pay is just not as competitive as the metro. Oklahoma City is offering, I think, a \$3,000 sign-on bonus as well. We're having a challenge keeping up with pay."

The mobile command post will be undergoing upgrades so Dispatch will operate out of the bomb trailer on July 4.

6. EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) PROJECT UPDATES

Major Brent Barbour gave the report. The footings, piers, water lines and French drain system are installed at the ECOC. It is anticipated that in the next few weeks the foundation will be poured. The completion date for the ECOC is slated for July 2024. There are two components that are unfunded in this project. They are the \$805,000 five bay, storage facility and technology pieces that Barbour believes were mistakenly left out of the budget. He stated that the technology costs will work themselves out because the funds budgeted for utility costs won't get spent this year.

Line Maintenance will operate out of the metal building that is currently under construction and adjacent to the ECOC. The ponds to the West of the ECOC are a detention pond and what is believed to be an overflow pond for one of the City's lift stations. Due to the increased expense of burying underground lines, the electric lines in front of the ECOC will remain above ground. The lines from the right of way to the facility will be underground.

7. ESTABLISH TOPICS FOR THE JULY 13, 2023 MEETING

Member Rice presented the idea of asking Council for a bond to complete the relocation of Fire Station 5. It was agreed upon by the Committee that this would be an agenda item at the next Public Safety Oversight Committee meeting. Kim Coffman stated that at the last City Council Finance Committee meeting, Council determined that they wanted to get the results of the Public Safety Study before moving forward with relocating Station 5. Chair Price showed concern for the PSST Committee "pushing for something that can't get done yet"; however, per Price's request, Coffman agreed to talk to Anthony Francisco about presenting the Committee with bond information. Price stated, "Talking about it, never hurts anybody."

MISCELLANEOUS COMMENTS

Member Greenleaf stated, "I'm glad to see that our letter (to Council regarding the purchase of a Fire Department ladder truck) maybe had some effect." Chair Price said, "I think it's always very helpful if we've given it some thought and had discussion time, had background information; they know we're really interested."

Norman's tornado warning system became a discussion after Chair Price stated that she hoped cancelling last month's meeting due to weather concerns "didn't inconvenience everybody". Major Barbour clarified that the tornado sirens are triggered by the National Weather Service, but there is a manual override for triggering additional alarms. Member Greenleaf said, "If we just have one single siren inside the polygon, it will set off the whole series (of sirens) for that area." Chair Price said, "I think it would be beneficial if there was an effort made to explain why they (sirens) go off and how they are set off because there are very few people that understand. If there is a way for us to start communicating information and get it to the English speaking people, and then I'd be really interested in whether or not there's any alternative for non-English

speaking people to get information. I think that would be really beneficial if we had some mechanism.” Member Greenleaf said, “That is one thing that we are trying to get done right now. Not only that, but the whole education on the sirens and storm warnings; it’s difficult. You know the transcript only has 6,000 subscribers. What we’ve got to do is get the radio stations and television stations to start doing some public education. We’d be interested in peoples’ ideas on how to get it disseminated.”

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously. The meeting adjourned at approximately 5:00 PM.



Linda Price, Chair
Citizens Public Safety Oversight Committee

DRAFT

Public Safety Sales Tax Fiscal Year End 2023 Financial Report

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Fiscal Year To Date	Prior FY To Date	PSST II To Date
Revenues:															
Public Safety Sales Tax	\$ 963,920	\$ 980,427	\$ 1,038,038	\$ 1,057,045	\$ 1,051,427	\$ 987,149	\$ 1,047,231	\$ 1,030,515	\$ 886,958	\$ 995,074	\$ 1,030,076	\$ 960,967	\$ 12,028,846	\$ 11,945,244	\$ 135,896,444
Public Safety Use Tax	\$ 145,606	\$ 144,169	\$ 153,101	\$ 173,940	\$ 149,464	\$ 155,275	\$ 177,437	\$ 203,330	\$ 136,589	\$ 144,849	\$ 172,850	\$ 157,095	\$ 1,913,734	\$ 1,749,400	\$ 10,965,133
Investment/Interest	\$ 1,957	\$ 3,994	\$ 7,672	\$ 12,936	\$ 13,202	\$ 18,276	\$ 22,382	\$ 26,197	\$ 28,244	\$ 27,815	\$ 28,262	\$ 29,208	\$ 220,145	\$ 5,563	\$ 1,200,317
Refunds/Reimbursements	\$ -	\$ 9,700	\$ -	\$ 166,204	\$ -	\$ -	\$ 166,204	\$ -	\$ 166,204	\$ -	\$ -	\$ 166,204	\$ 674,514	\$ 692,546	\$ 4,276,234
Sale of Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,910
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,825,000
Inter-Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,499,870	\$ 6,024,383
Total Revenue	\$ 1,111,482	\$ 1,138,310	\$ 1,198,811	\$ 1,410,124	\$ 1,214,093	\$ 1,160,700	\$ 1,413,253	\$ 1,260,042	\$ 1,218,005	\$ 1,167,739	\$ 1,231,187	\$ 1,313,494	\$ 14,837,240	\$ 15,893,895	\$ 181,597,421
Expenditures:															
Fleet Heavy Repair - 15550172															
Salaries & Benefits	\$ 5,537	\$ 8,147	\$ 5,002	\$ 5,730	\$ 6,186	\$ 7,133	\$ 6,854	\$ 17,609	\$ 12,751	\$ 12,716	\$ 13,032	\$ 12,826	\$ 113,524	\$ 71,533	\$ 185,057
Supplies & Materials	\$ 325	\$ 22,428	\$ 3,193	\$ 9,691	\$ 15,892	\$ 6,935	\$ 11,556	\$ 3,973	\$ 12,155	\$ 16,020	\$ 10,528	\$ 36,454	\$ 149,150	\$ 6,541	\$ 155,715
Services & Maintenance	\$ 618	\$ 447	\$ 723	\$ 5,111	\$ 1,341	\$ 210	\$ 1,482	\$ 8,006	\$ 3,508	\$ 276	\$ 8,718	\$ 9,298	\$ 39,739	\$ 1,884	\$ 53,963
Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total Fleet Heavy Repair	\$ 6,481	\$ 31,022	\$ 29,790	\$ 20,532	\$ 23,420	\$ 14,278	\$ 19,891	\$ 29,589	\$ 28,414	\$ 29,012	\$ 32,278	\$ 58,577	\$ 20,872	\$ 43,347	\$ 189,810
Patrol - 15661322															
Salaries & Benefits	\$ 311,291	\$ 438,122	\$ 283,286	\$ 378,623	\$ 358,218	\$ 290,056	\$ 345,538	\$ 497,647	\$ 312,514	\$ 317,711	\$ 334,770	\$ 321,224	\$ 4,188,999	\$ 4,001,783	\$ 48,590,574
Supplies & Materials	\$ -	\$ 18,530	\$ 26,305	\$ 12,409	\$ 16,542	\$ 52,749	\$ 15,825	\$ 22,571	\$ 13,869	\$ 28,052	\$ 10,285	\$ 11,732	\$ 228,869	\$ 145,753	\$ 1,908,018
Services & Maintenance	\$ 960	\$ 35,579	\$ 3,352	\$ 10,506	\$ 2,498	\$ 4,408	\$ 5,252	\$ 3,596	\$ 4,016	\$ 15,063	\$ 2,105	\$ 5,905	\$ 93,242	\$ 118,164	\$ 980,775
Internal Services	\$ 18,038	\$ 22,432	\$ 24,651	\$ 23,746	\$ 25,074	\$ 24,072	\$ 17,773	\$ 23,841	\$ 35,504	\$ 24,342	\$ 32,972	\$ 24,695	\$ 297,140	\$ 236,599	\$ 1,318,067
Capital Equipment	\$ -	\$ -	\$ 78,878	\$ 1,406	\$ -	\$ -	\$ -	\$ 709	\$ 227	\$ -	\$ 79	\$ 207	\$ 81,505	\$ 9,860	\$ 3,072,519
Staff Services - 15661115															
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 21,261
Services & Maintenance	\$ 703	\$ 38,461	\$ 1,700	\$ 2,146	\$ 534	\$ 1,212	\$ 602	\$ 1,309	\$ 1,034	\$ 959	\$ 1,575	\$ 2,634	\$ 52,869	\$ 88,264	\$ 396,050
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,345	\$ 1,966,869
SFO Officers - 15661313															
Salaries & Benefits	\$ 94,783	\$ 149,989	\$ 109,306	\$ 143,804	\$ 113,504	\$ 102,865	\$ 109,611	\$ 170,406	\$ 107,248	\$ 111,172	\$ 112,685	\$ 104,724	\$ 1,430,097	\$ 1,276,062	\$ 4,613,377
Supplies & Materials	\$ 883	\$ 360	\$ 634	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,876	\$ 525	\$ 2,401
Services & Maintenance	\$ -	\$ 213	\$ 1,270	\$ 422	\$ 421	\$ 650	\$ 1,021	\$ 1,164	\$ 1,627	\$ 428	\$ 908	\$ 4,429	\$ 12,552	\$ 2,310	\$ 16,164
Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Criminal Investigations - 15661321															
Salaries & Benefits	\$ 54,515	\$ 76,596	\$ 49,073	\$ 66,963	\$ 56,608	\$ 49,485	\$ 65,470	\$ 87,189	\$ 47,840	\$ 45,620	\$ 45,735	\$ 49,783	\$ 694,877	\$ 674,858	\$ 7,912,744
Supplies & Materials	\$ -	\$ 272	\$ 915	\$ 550	\$ 251	\$ 450	\$ 363	\$ 834	\$ 227	\$ 518	\$ 915	\$ 288	\$ 5,564	\$ 4,059	\$ 70,909
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51	\$ 51	\$ 132	\$ 132	\$ 131	\$ 52	\$ 548	\$ 455	\$ 81,248
Internal Services	\$ 360	\$ 650	\$ 877	\$ 718	\$ 860	\$ 691	\$ 6,104	\$ 686	\$ 1,792	\$ 719	\$ 1,080	\$ 731	\$ 15,268	\$ 7,070	\$ 82,629
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509,773
Special Investigations															
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 503,489
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,554
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,707
Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,667
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,179
Emergency Communications - 15661139															
Salaries & Benefits	\$ 5,263	\$ 7,317	\$ 6,124	\$ 8,712	\$ 6,413	\$ 6,485	\$ 6,055	\$ 7,436	\$ 6,247	\$ 4,989	\$ 6,693	\$ 5,409	\$ 77,144	\$ 116,551	\$ 842,180
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400	\$ 1,400
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,189	\$ -	\$ 1,189	\$ 216	\$ 131,142
Internal Services	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 930
Sub-Total Police	\$ 486,945	\$ 788,519	\$ 586,370	\$ 650,004	\$ 580,924	\$ 533,124	\$ 573,667	\$ 817,441	\$ 532,277	\$ 549,706	\$ 551,122	\$ 531,793	\$ 7,181,792	\$ 6,691,724	\$ 73,140,628
Fire - 15665143															
Salaries & Benefits	\$ 322,128	\$ 412,585	\$ 263,735	\$ 242,702	\$ 237,010	\$ 303,576	\$ 274,390	\$ 393,088	\$ 267,197	\$ 303,669	\$ 279,449	\$ 305,913	\$ 3,605,444	\$ 3,654,929	\$ 36,807,735
Supplies & Materials	\$ -	\$ 10,640	\$ 8,776	\$ 8,370	\$ 7,991	\$ 8,275	\$ 30,905	\$ 6,157	\$ 12,164	\$ 10,267	\$ 7,870	\$ 7,478	\$ 118,693	\$ 162,910	\$ 973,439
Services & Maintenance	\$ 2,858	\$ 11,212	\$ 7,277	\$ 4,512	\$ 3,515	\$ 1,398	\$ 1,388	\$ 2,416	\$ 4,263	\$ 3,566	\$ 3,325	\$ 3,677	\$ 46,198	\$ 46,157	\$ 797,626
Internal Services	\$ 4,194	\$ 9,726	\$ 10,713	\$ 10,192	\$ 10,430	\$ 8,772	\$ 7,769	\$ 7,913	\$ 10,537	\$ 6,806	\$ 8,816	\$ 5,975	\$ 101,944	\$ 91,664	\$ 592,687
Capital Equipment	\$ -	\$ 2,123	\$ 3,654	\$ 40,087	\$ 13,340	\$ 17,023	\$ 13,491	\$ 14,902	\$ 13,491	\$ -	\$ 7,900	\$ 49,383	\$ 162,540	\$ 653,099	\$ 1,101,854
CIP FUND - Fire Stations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,516,950
Fire Storage Facility Project - 15693377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,120	\$ 69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,789	\$ 143,557	\$ 791,367
Sub-Total Fire	\$ 329,180	\$ 446,287	\$ 294,255	\$ 305,863	\$ 272,286	\$ 341,764	\$ 315,159	\$ 424,477	\$ 307,682	\$ 321,100	\$ 307,360	\$ 372,427	\$ 4,037,807	\$ 4,752,313	\$ 57,498,387
Inter-Fund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,704,400
Debt Service Costs - 15930149	\$ -	\$ 140	\$ 1,185,585	\$ 140	\$ 127	\$ 127	\$ 127	\$ 127	\$ 1,065,127	\$ 118,741	\$ 113	\$ 113	\$ 2,369,865	\$ 2,368,536	\$ 17,217,754
Radio System Design CIP - 15693319	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,808,575
ECIP - 15695523	\$ -	\$ -	\$ 298,901	\$ 35,742	\$ 11,844	\$ 184,403	\$ 34,540	\$ 8,438	\$ 36,845	\$ 10,482	\$ 15,739	\$ 360,445	\$ 997,377	\$ 126,593	\$ 1,941,187
Total	\$ 822,506	\$ 1,265,968	\$ 2,394,901	\$ 1,012,280	\$ 888,600	\$ 1,073,695	\$ 943,383	\$ 1,280,072	\$ 1,970,315	\$ 1,028,440	\$ 906,612	\$ 1,323,355	\$ 14,910,126	\$ 14,072,474	\$ 174,895,476
Net Total	\$ 288,976	\$ (127,657)	\$ (1,196,090)	\$ 397,844	\$ 325,493	\$ 87,005	\$ 469,870	\$ (20,030)	\$ (762,310)	\$ 139,299	\$ 324,575	\$ (9,861)	\$ (72,887)	\$ 1,821,421	\$ 6,701,944

PSST II – Project, equipment and personnel plan

FYE 2015

Continue PSST I requirements including:

2 additional Patrol Officers, totaling 71 Public Safety personnel hired

- Fire Administration Building Remodel (\$70,000 of Capital Funds)
- Replacement of Fire self-contained breathing apparatus (SCBA) - (\$500,000 of PSST Funds)
- Replacement of 7 Patrol vehicles - (\$312,200 of PSST Funds)
- Replacement of 1 Pumper - (\$450,000 of PSST Funds)
- Replacement of 1 Passenger Van - (\$150,000 of PSST Funds)
- Replacement of 2 Brush Pumper units - (\$173,640 of PSST Funds)

FYE 2016

September 30, 2015 – PSST I ends

October 1, 2015 – PSST II begins

PSST I fund balance will be drawn down by paying for the 71 Public Safety personnel hired and other Police and Fire operating expenses.

Personnel:

Add 5 School Resource Officers (SRO) and 1 Lieutenant for SRO Program

Design of Emergency Operations/Dispatch Facility

Replace Fire Department Elevated Platform

Design of Emergency Communication System

FYE 2017

Personnel:

Add 7 School Resource Officers

Add 2 Emergency Vehicle Mechanics

Add 2 Emergency Communication Officers

Construction of Emergency Operations/Dispatch Facility

Replace Fire Engine

Replacement of Emergency Communications System

FYE 2018

Replace Fire Engine

FYE 2019 and beyond

Personnel:

Add 2 Emergency Communication Officers

Relocate Fire Station # 5

100% of PSST II revenues will be used for all of the above.

Approximately 12 years after PSSTII begins and requirements met, 75% (3/8th of 1%) of PSST II revenues will go to General Fund to permanently fund the 90 additional PSST positions and 25% (1/8th of 1%) of the revenues will go to Public Safety Capital expenses (police vehicle/fire apparatus replacement, communications system replacement, etc.) as needed and/or other uses as restricted by the Ordinance.

DRAFT

PSST II - Fire Apparatus Replacement Schedule - \$6,800,000 Allocation

	As originally planned	As revised in FYE 17	As revised in FYE 18	As revised in FYE 19	As revised in FYE 20	As revised in FYE 22	As revised in FYE 23	As revised in FYE 24	Changes
FYE 16	Elevated Platform	\$ 1,106,700	\$ 1,106,000	\$ 1,106,000	\$ 1,106,000	\$ 1,106,000	\$ 1,105,943	\$ 1,105,943	
FYE 17	Fire Engine	\$ 493,500	\$ 540,000	\$ 524,000	\$ 524,000	\$ 524,000	\$ 523,853	\$ 523,853	
FYE 18	Fire Engine	\$ 508,000	\$ 625,000	\$ 622,000	\$ 622,000	\$ 622,000	\$ 622,079	\$ 622,079	
FYE 19	Air Supply Unit	\$ 350,000	\$ 450,000	\$ 725,000	\$ 725,000	\$ 725,000	\$ 724,974	\$ 724,974	Pumper/Tanker
	Command Vehicle	\$ 80,000	\$ 80,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	
		\$ 430,000	\$ 535,000	\$ -	\$ -	\$ -	\$ -	\$ -	
FYE 20	Fire Engine	\$ 539,000	\$ 675,000	\$ 750,000	\$ 750,000	\$ 735,474	\$ 735,474	\$ 735,474	Pumper/Tanker
	Rescue	\$ 650,000	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ 1,189,000	\$ 1,525,000	\$ -	\$ -	\$ -	\$ -	\$ -	
FYE 21	Tanker	\$ 385,000	\$ 450,000	\$ 415,000	\$ 800,000	\$ 471,500	\$ 541,600	\$ 541,600	Air and Light Unit, Public Education Trailer, Drone, Rescue Boat, 2 staff vehicles instead of Tanker
FYE 22	Fire Engine	\$ 571,000	\$ 700,000	\$ 750,000	\$ 750,000	\$ 760,000	\$ 687,804	\$ 687,804	
FYE 23	Fire Engine	\$ 589,000	\$ 725,000	\$ 775,000	\$ 775,000	\$ 775,000	\$ 800,000	\$ 750,000	
FYE 24	Ladder	\$ 1,000,000	\$ 1,500,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ 1,800,000	\$ 2,100,000	
	GRAND TOTAL	\$ 6,272,200	\$ 7,690,000	\$ 7,367,000	\$ 7,752,000	\$ 7,418,974	\$ 7,541,727	\$ 7,791,727	



Dear Norman Public Schools Educators and Families,

We hope this message finds you well. We at Norman Public Schools and Professional Educators of Norman want to start by expressing our appreciation for the incredible support and investment our district has received from our school board, city leaders, and county leaders with regard to our priority of keeping students and educators safe in each of our schools day-in-and-day-out. Their support of our ongoing safety and security measures has been evident and invaluable, and we are truly grateful.

However, we must share an urgent concern that may require immediate action. Despite the security measures we currently have in place, we know that schools always remain vulnerable. As such, we know there is an ongoing need for SROs at all of our schools and particularly our elementary schools.

As you may have heard, the Norman City Council stated in open session of its meeting earlier this week that it is considering an indefinite pause on funding additional school resource officers from the Cleveland County Sheriff's Office. The Council also stated an intent to hold a joint meeting involving city and county leaders to better inform their decision to move forward with SROs at our elementary schools – protecting our youngest students.

If we insist on having officers at our secondary schools, board meetings, and city council meetings for adults, why would we not also insist on providing the same protection for our elementary schools? While we wholeheartedly support constructive dialogue, and are happy to answer any specific questions the council members have at any time, we hope that progress will not be held up as we continue toward our goal of having at least one resource officer at all school sites by January 2024.

We need your help – elected leaders need to hear your voice. They rely on your honest feedback on all sides of an issue as much as they appreciate ongoing conversation and dialogue with leaders. For your convenience, you can find contact info for elected

leaders by clicking these links: [Norman Board of Education](#), [Norman City Council](#), [Cleveland County Commissioners](#). School is still in session, and we worry about any delay that could potentially change the safety measures already in place at our school sites. It is important that leaders hear your thoughts.

Together, we believe we can convey the message that the safety of our children truly is a top priority for not only our school district but also our entire community. Thank you for your understanding, support, and dedication to the safety of our students and staff. Thank you for any outreach and insight you may provide to our community leaders as we work to move forward positively and productively toward safe and nurturing outcomes for ALL.



Dr. Nick Migliorino
Superintendent, Norman Public Schools



Ms. Adrienne Hall
President, PEN

Monthly Planner	
Municode Calendar	
Meeting Room Calendar	

**2024 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS**

Public Safety Sales Tax Oversight Committee

Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:
"Meetings scheduled as Needed" in the DATE column.

DATE	TIME	Physical Location
01-11-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
02-08-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
03-14-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
04-11-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
05-09-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
06-13-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
07-11-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
08-08-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
09-12-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
10-10-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
11-14-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
12-12-24	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK

To be completed by person filing notice:

Name: Dannielle Risenhoover
City of Norman Finance Dept.
 Address: 225 N. Webster Ave.
Norman, OK 73069
 Phone No.: 405-366-5413

Filed in the office of the Municipal Clerk at _____ a.m. /p.m. on _____

Signed: _____
 City Clerk

**Must be filed prior to December 15, 2023*